

LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, JULY 28, 2009
7:30 P.M. CITY HALL
1891 WALNUT STREET

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVALS**
 - a. Minutes of the June 23, 2009, City Council Meeting
 - b. Claims totaling \$124,495.46
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL**
5. **CONSENT**
 - a. Bond Interest Payments Totaling \$32,845.00
 - b. PCIC Minutes
 - c. City Administrator Wage Scale Step 2
 - d. Second Quarter Investment Report
 - e. Day in the Park Donation from the Lauderdale – Falcon Heights Lions Club
6. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
7. **PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input in to the decision.
 - a. Proposed Ordinance 09-03 Allowing for Even-Year Elections
8. **REPORTS**
 - a. Minnesota Night to Unite
9. **DISCUSSION / ACTION**
 - a. Proposed Ordinance 09-03 Allowing for Even-Year Elections
 - b. Resolution 072809A – Amending the 2009 Adopted Budget
 - c. Resolution 072809B - Lot Consolidation for 1974 Walnut Street
 - d. Insurance Renewal – Waive/ Not-Waive Statutory Tort Liability Limits
 - e. Estimates to Repair Warming House Roof
 - f. Use of Social Room by Falcon Heights for Recreation Program
 - g. Resident Request to have Alcohol in the Park – Review City Policy
 - h. Park Signage
 - i. Set Goal Setting Session
10. **ITEMS REMOVED FROM THE CONSENT AGENDA**
11. **ADDITIONAL ITEMS**
12. **SET AGENDA FOR NEXT MEETING**
 - a. Possible Goal Setting Session
 - b. TIF District Discussion
13. **WORK SESSION**
 - a. Unallotment; 2009 Budget to Date; 2010 Budget
14. **ADJOURN**

FILE

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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June 23, 2009

Mayor Dains called the meeting to order at 7:32 p.m.

Councilors present: Clay Christensen, Lara Mac Lean, Denise Hawkinson, and Mayor Jeff Dains. Councilor absent: Karen Doherty.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. Councilor Christensen added a report on the recent Ramsey County League of Local Governments (RCLLG) meeting. Butkowski added a park use request from a large group for June 27. **Councilor Hawkinson moved to approve the agenda as amended. Councilor Mac Lean seconded the motion and it passed unanimously.**

Councilor Mac Lean moved approval of the June 9, 2009, City Council meeting minutes. Councilor Christensen seconded the motion and it passed unanimously.

Mayor Dains asked the councilors if they had questions regarding the claims. There being none, **Councilor Hawkinson moved approval of the claims totaling \$21,406.50. Councilor Mac Lean seconded the motion and it passed unanimously.**

Mayor Dains asked if members of the public wished to address the Council. No one wished to address the Council.

Mayor Dains asked if councilors wished to remove items from the consent agenda. There being none, **Councilor Christensen moved the consent agenda approving rental housing licenses and appointing Peiju Liu Picard to the Park and Community Involvement Committee. Councilor Mac Lean seconded the motion and it passed unanimously.**

Mayor Dains announced the public hearing for the stormwater management ordinance. Butkowski provided background information and said the city attorney had reviewed the ordinance. Councilors had no further comments.

Councilor Christensen moved to adopt Ordinance 09-02 amending Section 8-4 of the Code of Ordinances regarding stormwater management as presented. Councilor Hawkinson seconded the motion and it passed unanimously.

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Bownik reported the next Music under the Trees event would be Thursday, July 9 at 7:30 p.m. Roseville Community Band would perform. Schwan's will provide frozen treats for the event.

Councilor Christensen reported that the RCLLG meeting was a follow up to the legislative session outcomes. He especially noted the legislature passed a bill allowing for administrative fines for traffic violations. The next RCLLG meeting is August 20 with presenters from the Metropolitan Council.

Butkowski introduced the resolution allowing for publication of Ordinance 09-02 by title and summary.

Councilor Christensen moved to adopt resolution 062309A – a resolution authorizing publication of Ordinance 09-02 by title and summary. Councilor Hawkinson seconded the motion and it passed unanimously.

Butkowski said the City was being asked by Ramsey County to establish an absentee ballot board. The ballot board evaluates absentee ballots prior to election day to eliminate the need to do it on election night.

Councilor Hawkinson moved to adopt resolution 062309B – a resolution establishing an absentee ballot board within the City of Lauderdale. Councilor Mac Lean seconded the motion and it passed unanimously.

The Mayor said the Council previously discussed moving the election of city officials to even years which are gubernatorial and presidential election years. Not holding city elections separately would save money and free up staff time. This change can be implemented by shortening or lengthening council members' terms by one year.

Councilor Mac Lean supported the idea because of the cost savings. Councilor Christensen said extending the councilors' terms would be easier than shortening them. After further discussion, the Council asked staff to have the city attorney review the draft ordinance and bring it back to the next meeting.

Butkowski said the Council was asked by Mn/DOT to approve the shop drawings for the TH280 pedestrian bridge lights. Butkowski noted City of St. Paul engineers had reviewed the drawings and felt they could maintain the proposed lights per the lighting maintenance agreement the City recently signed with them.

Councilor Christensen moved to approve the shop drawings for the pedestrian lights for the TH280/Larpenteur Avenue Bridge as presented. Councilor Mac Lean

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seconded the motion and it passed with councilors Hawkinson, Mac Lean, and Christensen voting yes and Mayor Dains voting no.

Butkowski updated the Council on the sanitary sewer agreement with the City of Roseville. The attorneys for the two cities contributed to the document. The agreement benefits Lauderdale in a number of ways. The City will receive a connection fee and regular maintenance of the line until 2110.

Councilor Hawkinson moved to approve the Joint Powers Agreement for the PaCal Sanitary Sewer Line as presented. Councilor Christensen seconded the motion and it passed unanimously.

Butkowski informed the Council that annually they must appoint an insurance agent by resolution. The resolution presented would appoint Gene Olson of the Engberg, Schaber, & Welch insurance agency.

Councilor Mac Lean moved to adopt resolution 062309C – a resolution appointing a city insurance agent for one year. Councilor Christensen seconded the motion and it passed unanimously.

Bownik told the Council that the city's legal counsel finished drafting the purchase agreement for the former lift station property near 1974 Walnut Street. Virginia Matheny, owner of 1974 Walnut, proposed one change to the purchase agreement. She requested adding the following language to section 6A: "The total fees and costs not to exceed \$3,500.00." The Council asked Bownik whether the costs were expected to be less than that and he responded that they were.

Councilor Christensen moved to approve the amended purchase agreement with Matheny to limit her cost exposure to \$3,500 for the property adjacent to 1974 Walnut Street. Councilor Mac Lean seconded the motion and it passed unanimously.

As the Mayor and Councilor Mac Lean may not be available for the July 14 council meeting, the Mayor asked councilors whether they wished to cancel the meeting.

Councilor Mac Lean moved to cancel the July 14 City Council Meeting. Councilor Hawkinson seconded the motion and it passed unanimously.

Butkowski provided the Council with a large group park use application for June 27. Groups of more than 30 persons require council approval.

Councilor Christensen moved to approve the park use application for June 27 as presented. Councilor Mac Lean seconded the motion and it passed unanimously.

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The Mayor acknowledged the list of agenda items for the next meeting which included an updated floodplain ordinance and the city's insurance renewals.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meetings but not aired on community television.

The Council discussed the park forum held June 9 in the City Park. They felt the discussion was productive and were happy to see so many residents. The Council asked staff to follow up on two items: signage regarding littering and noise/conduct and an informational kiosk.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Christensen seconded the motion and it carried. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Heather Butkowski
City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

July 28, 2009 City Council Meeting

<u>Payroll</u>	
6/26/09 Payroll: Direct Deposit # 500774-500783	\$7,866.37
6/26/09 Payroll: Payroll Liabilities, e-payments 365E-368E	\$6,151.56
7/10/09 Payroll: Direct Deposit #500784-500788	\$6,752.48
7/10/09 Payroll: Payroll Liabilities, e-payments 369E-371E	\$5,122.18
7/24/09 Payroll: Direct Deposit #500789-500793	\$7,816.15
7/24/09 Payroll: Payroll Liabilities, e-payments 372E-375E	\$6,101.73
<u>Vendor Claims</u>	
7/28/09: Check #s 19758-19791	\$84,684.99
	SUBTOTAL \$124,495.46
7/09 Bond Interest Payment (2000A, 2002A & 2003A)	\$32,845.00
Total Claims for Approval	\$157,340.46

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500781	000000002	HINRICH, DAVID C	13	BI-WEEKLY	\$1,327.17		Outstanding
500782	000000005	HUGHES, JOSEPH A	13	BI-WEEKLY	\$1,562.49		Outstanding
500778	000000010	DAINS, JEFFREY	13	BI-WEEKLY	\$276.95		Outstanding
500774	000000011	BOWNIK, JAMES	13	BI-WEEKLY	\$1,494.42		Outstanding
500777	000000014	CHRISTENSEN, CLAY	13	BI-WEEKLY	\$184.70		Outstanding
500779	000000004	DOHERTY, KAREN	13	BI-WEEKLY	\$184.70		Outstanding
500775	000000007	BUTKOWSKI-HINRICH, HE	13	BI-WEEKLY	\$1,713.19		Outstanding
500780	000000041	HAWKINSON, DENISE	13	BI-WEEKLY	\$184.70		Outstanding
500783	000000013	MAC LEAN, LARA	13	BI-WEEKLY	\$184.70		Outstanding
500776	000000017	CALLAHAN, COLLEEN	13	BI-WEEKLY	\$753.35		Outstanding
					\$7,866.37		

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CITY OF LAUDERDALE

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Payments

Current Period: JUNE 2009

Batch Name 062609payrol
 Payment Computer Dollar Amt \$6,151.56 Posted

Refer 920 MN DEPARTMENT OF REVENUE Ck# 000365E 6/26/2009
 Cash Payment G 101-21702 STATE WITHHOLDING 6/09 State withholding \$810.23

Invoice
 Transaction Date 6/26/2009 Due 0 NORTH STAR CHEC 10100 Total \$810.23

Refer 921 NORTH STAR BANK, CHECKING S Ck# 000366E 6/26/2009
 Cash Payment G 101-21703 FICA WITHHOLDING. 6/26/09 Payroll \$1,840.52

Invoice
 Cash Payment G 101-21701 FEDERAL TAXES 6/26/09 Payroll \$773.39

Invoice
 Transaction Date 6/26/2009 Due 0 NORTH STAR CHEC 10100 Total \$2,613.91

Refer 922 ICMA RETIREMENT TRUST - 457 Ck# 000367E 6/26/2009
 Cash Payment G 101-21705 ICMA RETIREMENT 6/26/09 Payroll \$1,388.08

Invoice
 Transaction Date 6/26/2009 Due 0 NORTH STAR CHEC 10100 Total \$1,388.08

Refer 923 PERA Ck# 000368E 6/26/2009
 Cash Payment G 101-21704 PERA 6/26/09 Payroll \$1,339.34

Invoice
 Transaction Date 6/26/2009 Due 0 NORTH STAR CHEC 10100 Total \$1,339.34

Fund Summary BATCH Total \$6,151.56

Transaction 10100 NORTH STAR CHECKING 100.00
 Refer 101 \$6,151.56
 Cash Pay \$6,151.56

Cash Pre-Written Checks	\$6,151.56	
Cash Checks to be Generated by the Compute	\$0.00	
Transaction Total	\$6,151.56	

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500787	000000002	HINRICHS, DAVID C	14	BI-WEEKLY	\$1,103.75		Outstanding
500788	000000005	HUGHES, JOSEPH A	14	BI-WEEKLY	\$1,796.38		Outstanding
500784	000000011	BOWNIK, JAMES	14	BI-WEEKLY	\$1,494.42		Outstanding
500785	000000007	BUTKOWSKI-HINRICHS, HE	14	BI-WEEKLY	\$1,708.38		Outstanding
500786	000000017	CALLAHAN, COLLEEN	14	BI-WEEKLY	\$649.55		Outstanding
					<u>\$6,752.48</u>		

Check
Number
500787
500788
500784
500785
500786

Check
Date Status

Check
Number
500787
500788
500784
500785
500786

Check
Date Status

Check
Number

Check
Date Status

CITY OF LAUDERDALE

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Payments

Current Period: JULY 2009

Batch Name	071009pyroll				
Payment		Computer Dollar Amt	\$5,122.18	Posted	
Refer	947 NORTH STAR BANK, CHECKING S	Ck# 000369E	7/10/2009		
Cash Payment	G 101-21703 FICA WITHHOLDING.		7/10/09 payroll		\$1,652.82
Invoice					
Cash Payment	G 101-21701 FEDERAL TAXES		7/10/09 payroll		\$758.09
Invoice					
Transaction Date	7/10/2009	Due 0	NORTH STAR CHEC 10100	Total	\$2,410.91
Refer	948 ICMA RETIREMENT TRUST - 457	Ck# 000370E	7/10/2009		
Cash Payment	G 101-21705 ICMA RETIREMENT		7/10/09 Payroll		\$1,388.08
Invoice					
Transaction Date	7/10/2009	Due 0	NORTH STAR CHEC 10100	Total	\$1,388.08
Refer	949 PERA	Ck# 000371E	7/1/2009		
Cash Payment	G 101-21704 PERA		7/10/09 Payroll		\$1,323.19
Invoice					
Transaction Date	7/10/2009	Due 0	NORTH STAR CHEC 10100	Total	\$1,323.19

Fund Summary

BATCH Total \$5,122.18

10100 NORTH STAR CHECKING

101 \$5,122.18

Cash Pay \$5,122.18

Pre-Written Checks	\$5,122.18	
Checks to be Generated by the Compute	\$0.00	
Total	\$5,122.18	101091

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Payments

Current Period: JULY 2009

Batch Name 072409payrol
 Payment Computer Dollar Amt \$6,101.73 Posted

Refer 960 MN DEPARTMENT OF REVENUE Ck# 000373E 7/24/2009
 Cash Payment G 101-21702 STATE WITHHOLDING 7/09 State Withholding \$790.78
 Invoice
 Transaction Date 7/24/2009 Due 0 NORTH STAR CHEC 10100 Total \$790.78

Refer 961 NORTH STAR BANK, CHECKING S Ck# 000374E 7/24/2009
 Cash Payment G 101-21703 FICA WITHHOLDING. 7/24/09 Payroll \$1,829.48
 Invoice
 Cash Payment G 101-21701 FEDERAL TAXES 7/24/09 Payroll \$763.23
 Invoice
 Transaction Date 7/24/2009 Due 0 NORTH STAR CHEC 10100 Total \$2,592.71

Refer 962 PERA Ck# 000375E 7/24/2009
 Cash Payment G 101-21704 PERA 7/24/09 Payroll \$1,330.16
 Invoice
 Transaction Date 7/24/2009 Due 0 NORTH STAR CHEC 10100 Total \$1,330.16

Refer 963 ICMA RETIREMENT TRUST - 457 Ck# 000376E 7/24/2009
 Cash Payment G 101-21705 ICMA RETIREMENT 7/24/09 Payroll \$1,388.08
 Invoice
 Transaction Date 7/24/2009 Due 0 NORTH STAR CHEC 10100 Total \$1,388.08

Fund Summary BATCH Total \$6,101.73

Transaction 10100 NORTH STAR CHECKING
 Ref: 101 \$6,101.73
 Cash Pay \$6,101.73

Cash Pre-Written Checks	\$6,101.73
Invoice Checks to be Generated by the Compute	\$0.00
Transaction Total	\$6,101.73

Cash Pay
 Invoice
 Refer 960
 Cash Pay
 Invoice
 Transaction
 Refer 961
 Cash Pay
 Invoice
 Transaction
 Refer 962
 Cash Pay
 Invoice
 Transaction
 Refer 963
 Cash Pay
 Invoice
 Transaction

CITY OF LAUDERDALE
***Check Detail Register©**

JULY 2009

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	019758	7/28/2009	AFSCME		
	G 101-21709	UNION DUES	\$92.86		6/09 Union Dues
	G 101-21709	UNION DUES	\$107.52		7/09 Union Dues
	Total AFSCME		\$200.38		
Paid Chk#	019759	7/28/2009	AHDN ATTORNEYS		
	E 101-42100-305	LEGAL FEES	\$850.00		6/09 Legal
	E 101-42100-355	MISC PRINTING/PROCESS SER	\$5.59		6/09 Legal
	Total AHDN ATTORNEYS		\$855.59		
Paid Chk#	019760	7/28/2009	BONESTROO, ROSENE, ANDERLIK		
	E 602-49100-304	ENGINEERING	\$4,164.50		Impaired Waters Review/Ordinance Up
	E 602-49100-304	ENGINEERING	\$1,023.00		Impaired Waters Review /Ord. Update
	E 602-49100-304	ENGINEERING	\$194.00		Engineering Services - MS4 annual rep
	E 405-48500-304	ENGINEERING	\$65.75		Engineering Services - Ice Rink
	E 601-49000-304	ENGINEERING	\$144.00		Engineering Services - Rsvll Sewer
	E 601-49000-304	ENGINEERING	\$811.50		Roseville Sewer Connection
	Total BONESTROO, ROSENE, ANDERLIK		\$6,402.75		
Paid Chk#	019761	7/28/2009	BUTKOWSKI, HEATHER		
	E 101-41200-331	TRAVEL EXPENSE	\$117.37		2q09 Mileage Reimbursement
	Total BUTKOWSKI, HEATHER		\$117.37		
Paid Chk#	019762	7/28/2009	CINTAS		
	E 602-49100-425	CLOTHING	\$95.11		PW Clothing
	E 601-49000-425	CLOTHING	\$95.10		PW Clothing
	Total CINTAS		\$190.21		
Paid Chk#	019763	7/28/2009	CITY OF FALCON HEIGHTS		
	E 101-42100-321	FIRE CALLS	\$423.85		6/4/09 Fire Call at nature area
	E 101-42100-321	FIRE CALLS	\$827.75		6/09 Fire Call to 3301 Como
	E 101-42100-321	FIRE CALLS	\$847.70		6/09 Fire Calls
	Total CITY OF FALCON HEIGHTS		\$2,099.30		
Paid Chk#	019764	7/28/2009	CITY OF ROSEVILLE		
	E 101-41200-306	CONSULTING FEES	\$453.33		7/09 IT Services
	E 101-41200-391	TELEPHONE/PAGERS	\$95.40		6/09 Phone Services
	Total CITY OF ROSEVILLE		\$548.73		
Paid Chk#	019765	7/28/2009	CITY OF ST ANTHONY		
	E 101-42100-319	POLICE CONTRACT	\$48,187.50		7/09 Police Contract
	Total CITY OF ST ANTHONY		\$48,187.50		
Paid Chk#	019766	7/28/2009	CITY OF ST PAUL		
	E 101-43000-380	STREET LIGHT UTILITY	\$14.22		Fulham/Hoyt Shared Street Light - Jan-
	Total CITY OF ST PAUL		\$14.22		
Paid Chk#	019767	7/28/2009	EAST HENNEPIN AUTO SERVICE INC		

CITY OF LAUDERDALE

*Check Detail Register©

JULY 2009

			Check Amt	Invoice	Comment
E 601-49000-212	MOTOR FUELS		\$4.50		6/09 Deisel Fuel
E 101-43000-212	MOTOR FUELS		\$21.00		6/09 Deisel Fuel
E 602-49100-212	MOTOR FUELS		\$4.50		6/09 Deisel Fuel
Total EAST HENNEPIN AUTO SERVICE INC			\$30.00		
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Paid Chk#	019768	7/28/2009	EUREKA RECYCLING		
E 203-50000-389	RECYCLING CONTRACTOR		\$2,381.97		6/09 Recycling Contract
Total EUREKA RECYCLING			\$2,381.97		
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Paid Chk#	019769	7/28/2009	GLENWOOD INGLEWOOD		
E 101-41200-208	WATER DELIVERY		\$4.79		6/09 Water Cooler rental
Total GLENWOOD INGLEWOOD			\$4.79		
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Paid Chk#	019770	7/28/2009	HOME DEPOT CRC		
E 101-45200-228	MISC REPAIRS MAINT SUPPLIE		\$12.55		picnic shelter repair
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE		\$42.80		Pruner
Total HOME DEPOT CRC			\$55.35		
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Paid Chk#	019771	7/28/2009	HUGHES AND COSTELLO		
E 101-42100-305	LEGAL FEES		\$352.36		4/09 final billing
Total HUGHES AND COSTELLO			\$352.36		
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Paid Chk#	019772	7/28/2009	INTEGRA		
E 101-41200-391	TELEPHONE/PAGERS		\$52.89		6/09 Fax Line
Total INTEGRA			\$52.89		
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Paid Chk#	019773	7/28/2009	JIMMYS JOHNNYS INC		
E 101-45200-427	PORTA POTTY RENTAL		\$117.24		6/09 Park Portapotty
Total JIMMYS JOHNNYS INC			\$117.24		
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Paid Chk#	019774	7/28/2009	KENNEDY & GRAVEN		
G 101-22222	MATHENY LAND SALE ESCROW		\$319.50		6/09 Legal Fees - Matheny
E 602-49100-327	OTHER SERV- SEWER/NPDES I		\$392.00		5/09 Legal Fees - illicit discharge ord
E 101-41200-305	LEGAL FEES		\$128.00		5/09 Legal Fees - general
G 101-22222	MATHENY LAND SALE ESCROW		\$342.50		5/09 Legal Fees - Matheny
E 601-49000-327	OTHER SERV- SEWER/NPDES I		\$80.00		5/09 Legal Fees - RV sanitary sewer aq
E 601-49000-327	OTHER SERV- SEWER/NPDES I		\$880.00		6/09 Legal Fees - sewer agreement w/l
E 101-41500-327	OTHER SERV- SEWER/NPDES I		\$176.00		6/09 Legal Fees - election ordinance
Total KENNEDY & GRAVEN			\$2,318.00		
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Paid Chk#	019775	7/28/2009	LILLIE SUBURBAN NEWS		
E 101-41100-352	PUBLIC INFO NOTICES		\$11.90		6/09 public notices - special meeting
E 602-49100-352	PUBLIC INFO NOTICES		\$29.75		6/09 public notices - storm water mgmt
E 602-49100-352	PUBLIC INFO NOTICES		\$26.78		6/09 public notices - illicit discharge orc
Total LILLIE SUBURBAN NEWS			\$68.43		
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Paid Chk#	019776	7/28/2009	MET-COUNCIL ENVIRONMENTAL SER.		
E 601-49000-387	WATER TREATMENT SERVICE		\$10,715.82		8/09 Waste water services

CITY OF LAUDERDALE

*Check Detail Register©

JULY 2009

			Check Amt	Invoice	Comment
otal MET-COUNCIL ENVIRONMENTAL SER.			\$10,715.82		
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Paid Chk#	019777	7/28/2009	MN CITY/COUNTY MGMT ASSOC		
E	101-41200-438	DUES & SUBSCRIPTIONS	\$80.00		09 HB - Membership Renewal
Total MN CITY/COUNTY MGMT ASSOC			\$80.00		
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Paid Chk#	019778	7/28/2009	MN DEPT OF LABOR AND INDUSTRY		
E	101-43400-443	SURCHARGE REPORT	\$38.62		2q09 State surcharge report
Total MN DEPT OF LABOR AND INDUSTRY			\$38.62		
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Paid Chk#	019779	7/28/2009	MNDOT		
E	401-48401-328	STREET REPAIR	\$4,320.00		TH280 Bridge Traffic Control & Emerge
Total MNDOT			\$4,320.00		
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Paid Chk#	019780	7/28/2009	NORTH STAR BANK, PETTY		
E	101-41200-203	POSTAGE	\$49.86		certified letters
E	101-41200-440	MEETING EXPENSES	\$9.00		Water
E	101-41200-203	POSTAGE	\$11.08		certified letters
E	101-41200-203	POSTAGE	\$25.94		certified letters
E	601-49000-212	MOTOR FUELS	\$5.00		gas for sewer jetter
E	201-45600-440	MEETING EXPENSES	\$22.00		PCIC Meeting Pizza
E	101-41200-440	MEETING EXPENSES	\$13.58		(2) cans of coffee
Total NORTH STAR BANK, PETTY			\$136.46		
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Paid Chk#	019781	7/28/2009	ONE CALL CONCEPTS		
E	101-43400-386	GOPHER STATE ONE CALL	\$46.40		6/09 locate tickets
Total ONE CALL CONCEPTS			\$46.40		
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Paid Chk#	019782	7/28/2009	PARK SERVICE		
E	602-49100-212	MOTOR FUELS	\$23.90		6/09 Motor Fuel
E	601-49000-212	MOTOR FUELS	\$23.90		6/09 Motor Fuel
E	101-43000-212	MOTOR FUELS	\$111.55		6/09 Motor Fuel
Total PARK SERVICE			\$159.35		
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Paid Chk#	019783	7/28/2009	PUBLIC EMPLOYEES INS PROGRAM		
G	101-21706	HEALTH INSURANCE	\$1,177.79		8/09 Employee Insurance
Total PUBLIC EMPLOYEES INS PROGRAM			\$1,177.79		
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Paid Chk#	019784	7/28/2009	RAMSEY COUNTY, PROP REC & REV		
E	101-42100-442	MISC	\$505.92		6/09 dispatch services
G	101-21706	HEALTH INSURANCE	\$374.32		7/09 Health Insurance
E	101-41500-327	OTHER SERV- SEWER/NPDES I	\$410.31		'09 County Voting System
E	101-42100-442	MISC	\$505.92		5/09 dispatch services
E	101-41200-355	MISC PRINTING/PROCESS SER	\$25.00		7/09 Health Insurance
E	304-47400-621	FILE MAINTENANCE CHARGES	\$214.17		09 assessment maintenance fees
E	303-47300-621	FILE MAINTENANCE CHARGES	\$214.17		09 assessment maintenance fees
E	302-47200-621	FILE MAINTENANCE CHARGES	\$214.16		09 assessment maintenance fees
Total RAMSEY COUNTY, PROP REC & REV			\$2,463.97		

CITY OF LAUDERDALE
***Check Detail Register©**

JULY 2009

			Check Amt	Invoice	Comment
Paid Chk#	019785	7/28/2009			RAPIT PRINTING
E	101-41200-353	NEWSLETTER PRINTING	\$616.78		2q09 Newsletter
		Total RAPIT PRINTING	\$616.78		
Paid Chk#	019786	7/28/2009			SPRINT PCS
E	602-49100-391	TELEPHONE/PAGERS	\$16.97		6/09 PW pager/phone
E	101-43000-391	TELEPHONE/PAGERS	\$33.95		6/09 PW pager/phone
E	601-49000-391	TELEPHONE/PAGERS	\$16.97		6/09 PW pager/phone
		Total SPRINT PCS	\$67.89		
Paid Chk#	019787	7/28/2009			STEICHENS SPORTING GOODS
E	101-45200-201	GENERAL SUPPLIES	\$14.92		2 basketball nets
		Total STEICHENS SPORTING GOODS	\$14.92		
Paid Chk#	019788	7/28/2009			WASTE MANAGEMENT
E	101-43000-384	REFUSE DISPOSAL	\$111.28		7/09 Waste Services
		Total WASTE MANAGEMENT	\$111.28		
Paid Chk#	019789	7/28/2009			XCEL ENERGY, CITY HALL
E	101-43000-381	ELECTRIC	\$142.77		6/09 CH electric
E	101-43000-383	GAS UTILITIES	\$25.85		6/09 CH gas
		Total XCEL ENERGY, CITY HALL	\$168.62		
Paid Chk#	019790	7/28/2009			XCEL ENERGY, PARK & GARAGE
E	101-45200-383	GAS UTILITIES	\$23.60		6/09 garage /park gas
E	101-43000-383	GAS UTILITIES	\$23.60		6/09 garage /park gas
E	101-43000-381	ELECTRIC	\$14.59		6/09 garage /park electric
E	101-45200-381	ELECTRIC	\$14.60		6/09 garage /park electric
		Total XCEL ENERGY, PARK & GARAGE	\$76.39		
Paid Chk#	019791	7/28/2009			XCEL ENERGY, STREET LIGHTING
E	101-43000-380	STREET LIGHT UTILITY	\$493.62		6/09 Street Lighting
		Total XCEL ENERGY, STREET LIGHTING	\$493.62		
		10100 NORTH STAR CHECKING	\$84,684.99		

CITY OF LAUDERDALE

*Check Detail Register©

JULY 2009

	Check Amt	Invoice	Comment
Fund Summary			
		10100	NORTH STAR CHECKING
101 GENERAL	\$58,505.47		
201 COMMUNITY EVENTS	\$22.00		
203 RECYCLING	\$2,381.97		
302 '00 ST/UTIL IMP DEBT SERVICE	\$214.16		
303 '02 ST/UTIL IMP DEBT SERVICE	\$214.17		
304 '03 ST/UTIL IMP DEBT SERVICE	\$214.17		
401 CAPITAL IMPROVEMENT STREETS	\$4,320.00		
405 TIF-PROJECTS	\$65.75		
601 SEWER UTILITIES	\$12,776.79		
602 STORM SEWER ENTERPRISE FUND	\$5,970.51		
	<u>\$84,684.99</u>		

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED

Consent X
Public Hearing
Discussion
Action
Resolution
Work session

Meeting Date: July 28, 2009

ITEM NUMBER Bond Interest Payments

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Each year the City pays a bond principal and interest payment in January and an interest only payment in July. The attached report shows how the interest was paid by debt service fund.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the bond interest payments totaling \$32,845.00.

COUNCIL ACTION:

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>July 28, 2009</u>
Special <u> </u>	ITEM NUMBER <u>PCIC Minutes</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u> </u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached are the minutes from the Park & Community Involvement Committee meeting of June 29, 2009.

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OPTIONS:

- 1) Approve as consent item.
- 2) Remove from consent for discussion.

STAFF RECOMMENDATION:

Motion to acknowledge receipt of and placing on file the attached minutes of the Park & Community Involvement Committee.

COUNCIL ACTION:

Cons
Spec
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MINUTES
MONDAY, JUNE 29, 2009
PARK & COMMUNITY INVOLVEMENT COMMITTEE

1. CALL TO ORDER 6:32 p.m.

2. ROLL CALL

Members Present: Kathy Lorfald, Monica Gallagher, Roxanne Grove,
Gretel Keene, Bob Milligan, Peiju Picard

Members Absent: Trygve Hansen

Staff & Council Present: Jim Bownik, Denise Hawkinson, Lara Mac Lean

Others Present: Maisie Gallagher

3. APPROVAL OF THE AGENDA

Milligan motioned to approve the agenda, second by Grove. Motion carried unanimously.

4. APPROVAL OF MINUTES OF MAY 18, 2009 MEETING

Milligan motioned to approve the minutes, second by Keene. Motion carried unanimously.

5. REPORTS

A. Updates

Membership: Lorfald and Bownik welcomed two new members to the committee, Monica Gallagher and Peiju Picard. They also reported Kathy Thompson has resigned from the committee because she has moved to Mendota Heights. Bownik talked to Kathy on the phone and thanked her for her contributions to the committee. All members received the revised new member packet.

Doggie Play Area: Bownik update the committee on the status of wood chips, reporting the Sentence to Service Program has not responded to requests for assistance. Thus, alternative methods for acquiring wood chips are being considered.

Recreation Programs: Bownik updated the committee on recreation programs, reporting one of the sports camps was cancelled. Gallagher reported a good turn out for the puppet wagon, saying 15-20 people were in attendance.

Community Meeting: Bownik reported on the community meeting held at the park June 9. The council had a follow up discussion June 23. As a result, a sign

will be placed by the basketball courts asking people to be considerate with noise, language, and litter. A bulletin board will also be placed in the park to display park rules and reservations, etc. Mac Lean suggested the enclosure should be a non-breakable material such as Plexiglas.

Playground: Bownik informed the committee that staff had applied for a grant for the playground. The grant was set to be approved until all park projects were pulled from consideration. Staff plans to submit another grant in February. The committee favored including the large play structure and possibly a tot lot for 2-5 year olds in the next grant application. Gallagher mentioned she likes the fact parents can keep tabs on their children from almost anywhere in the park.

6. DISCUSSION/ACTION

A. June Music Under the Trees (Monday, June 15, 7:30-8:30 p.m.)

Lerfald reported about one hundred people saw the Fairlanes perform. Skies were overcast, but the rain held off. Hansen created donation boxes, which brought \$31 in donations. The Falcon Heights-Lions Club sponsored the music, and Schwan's provided frozen treats.

B. July Music Under the Trees (Tentatively Thursday, July 9, 7:30-8:30 p.m.)

Lerfald reported the Roseville Community Band will perform Thursday, July 9, at 7:30 p.m. Lara agreed to paint the sandwich board signs for the event. Other assignments were discussed as well. Milligan mentioned checking the electrical chord for possible repairs. Bownik will verify arrangements with Schwan's. The committee also suggested staff try to arrange for Schwan's to set up in the city one day a month as a fund raiser for city events.

C. Day in the Park (Saturday, August 15, 12-3 p.m., Fun Run/Walk at 8 a.m.)

Bownik reported on planning for Day in the Park including the fun run/walk, the 60th Anniversary, the parade, and activities. Bownik reported Lavanche Peterson has agreed to be Grand Marshall. Keene and Mac Lean offered to bring a tierra or hair piece. Keene offered her geraniums, but the committee preferred roses, so Mac Lean offered to be the point person for flowers under \$20. Bownik asked for feedback on a magnetic sign. The committee suggested a paper sign instead.

Bownik suggested increasing the prices charged for menu items based on what other events are charging. Gallagher asked if the goal was to make money or cover our costs. The committee responded that the goal was to cover our costs. Bownik stated the prices should be revised to ensure costs are covered. The committee agreed to slight increases to some of the menu items. Cake needs are estimated at about 300 pieces.

A preliminary assignments list was created for set up, clean up, and during the event. Additionally, three members agreed to volunteer themselves or family members for the morning fun run/walk.

D. Committee Structure

Milligan presented the following ideas and rationale for improving the committee structure: the main committee could act as a steering committee, meeting less frequently than the current committee, perhaps bi-monthly. Could discuss big picture items such as the budget, policies, possible new events until established, and new ideas such as volunteer recruitment. Committee members would chair subcommittees for individual topics and provide updates to the main committee. The idea has roots in the comprehensive plan committee's recommendation for ad-hoc committees that meet for a limited number of times for a specific purpose. Milligan agreed to formulate a written proposal for the next meeting.

7. OTHER BUSINESS

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Lerfald provided a preliminary agenda for the next meeting.

9. SET DATE FOR NEXT MEETING

The committee meets on the first or third Mondays of the month depending on the needs and commitments of the committee. The next meetings will be August 3, September 21, & October 19 at 6:30 p.m.

10. ADJOURNMENT

Keene motioned to adjourn the meeting, second by Milligan. Motion carried unanimously and adjourned at 8:00 p.m.

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED

Consent X
Public Hearing
Discussion
Action
Resolution
Work session

Meeting Date: July 28, 2009

ITEM NUMBER Heather - Pay Scale Step 2

STAFF INITIAL AAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

I began step one of the city administrator pay scale on December 1, 2008. Per the City's step schedule, step two would have began on June 1. I waited to see the results of the LGA cuts before I put it on the agenda. Per the schedule, my bi-weekly wage increases to \$2,733.37 from \$2,572.59.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, Heather Butkowski moves to step two on the city administrator pay scale effective June 1, 2009.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	<u> X </u>
Public Hearing	<u> </u>
Discussion	<u> </u>
Action	<u> </u>
Resolution	<u> </u>
Work Session	<u> </u>

Meeting Date	<u> July 28, 2009 </u>
ITEM NUMBER	<u> 2Q09 Investment Report </u>
STAFF INITIAL	<u> HAB </u>
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The attached report and spreadsheet reflect the City's investment activity from April through June 2009. Please let me know if you have any questions.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the Second Quarter 2009 Investment Report.

COUNCIL ACTION:

City of Lauderdale
Second Quarter Investment Report
July 28, 2009

The quarter ended with a general fund balance of \$108,048.26 and cash and investments totaling \$2,851,315.97. That is the total of all fund balances including the 601 and 602 sewer enterprise funds. Since the City pools the fund balances for investment purposes, at quarter end \$2,502,829.67 was invested. \$792,078.43 was invested in money market funds and \$1,710,751.24 in certificates of deposit.

The City purchased two CDs in the second quarter. These two CDs replaced CDs that were yielding 4.80% and 5.16%.

- Citibank (NV) at 2.25% for one year.
- Tennessee Commerce Bank (TN) at 2.55% for two years.

The money market rates also slipped further in the second quarter. I think the rates speak for themselves. The month by month earnings for the money market accounts follow.

Table 1: Average Money Market Rates: 2009-To-Date

	January	February	March
4M Fund	0.38%	0.44%	0.50%
4M Plus Fund	0.37%	0.51%	0.54%
SB Inst. MM	0.97%	.77%	0.67%

	April	May	June
4M Fund	0.48%	0.40%	0.27%
4M Plus Fund	0.53%	0.46%	0.33%
SB Inst. MM	0.52%	0.38%	0.34%

This quarter, the City earned \$6,483.30 from investments compared to \$22,431.33 last quarter. Additionally, the checkbook earned \$246.25. The checkbook interest is deposited into the general fund and is not distributed among the other funds. This brings 2009's investment interest earnings to \$29,558.34. Total interest budgeted for 2009 is \$74,200.00.

Table 2 shows how the interest was divided between the funds and compares interest earned to the adopted budget. The funds with the biggest balances get the greatest interest distributions. The TIF fund has the largest balance and continues to grow with the infusion of investment interest. The 2009 budget was set anticipating better money market returns. It is likely that investment returns will not meet budgeted expectations.

Table 2: Investment Earning Distribution by Fund

Fund	2009 Budget	As of June 30
101 – General Fund	\$12,000.00	\$3,882.72
201 – Community Events	\$100.00	\$41.28
202 – Communication	\$800.00	\$355.07

Second Quarter
 Total Interest

203 – Recycling	\$500.00	\$648.20
302 – 2000 Street Improve	\$5,000.00	\$308.72
303 – 2002 Street Improve	\$7,000.00	\$1,527.70
304 – 2003 Street Improve	\$7,000.00	\$3,176.39
401 – Capital Improve, Street	\$10,000.00	\$3,921.74
402 – Capital Improve, Gen	\$2,500.00	\$829.84
403 – Capital Improvement, Storm Sewer	\$8,000.00	\$1,692.51
404 – Capital Improve, Parks	\$1,800.00	\$1,530.98
405 – TIF Projects	\$10,000.00	\$6,291.19
407 – Sewer Improvements	\$4,000.00	\$3,403.60
601 – Sewer Enterprise Fund	\$5,000.00	\$1,634.25
602 – Storm Sewer Enterprise Fund	\$500.00	\$314.15

Staff continues to ladder investments. At the end of the quarter, the average security was held 604 days or approximately twenty months. Currently, investment maturity dates are staggered through early 2011. Most CDs are earning in the 4.0% range through 2009. Unless rates improve, the maturities in 2010-2011 will earn 2.0% to 4.0%. Laddering is a strategy designed to help weather rough times and it has paid off as the City is still seeing good returns on CDs. Staff plans to purchase shorter term CDs until the City sees better rates in the next couple of year.

The investment spreadsheet was enlarged, so hopefully it is a little easier to read. Staff provides you the spreadsheet as an internal control procedure as required by the auditors. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

2009 City of Lauderdale Investment Spreadsheet

Investment	% Rate	Approx. Holding in Days	Maturity Date	Purch Date	End Balance 12/31/2008	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 1/31/2009	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends
Smith Barney																
Inst Gov'l Money Market					155,815.89					128.21	\$155,944.10	96,000.00				82.73
CD Capital (semi-ann int)	2.550	731	2/25/2011	2/25/2009												
CD Capital (monthly int)	2.250	365	5/21/2010	5/21/2009												
CD Capital One - int @ 98.3% maturity	3.600	553	9/8/2009	3/5/2008	96,000.00						96,000.00					
Future purchases																
Portfolio Value					251,815.89					128.21	251,944.10	96,000.00				82.73
Northland																
Money Market					2,347.46						2,347.46					
CD Keybank National Association, Cleveland, OH	4.174	1096	1/24/2011	1/24/2008	88,334.82						88,334.82					
CD Greystone Bank, Raleigh, NC	2.183	365	1/6/2010	1/6/2009	97,858.13						97,858.13					
CD Discover Bank, Greenwood, DE	4.160	545	7/22/2009	1/24/2008	94,037.79						94,037.79					
CD Georgian Bank, Atlanta, GA	4.800	547	5/17/2009	1/17/2007	97,005.00						97,005.00					
Future purchases																
Portfolio Value					281,725.07						377,235.74					
REC Dain Rauscher																
Money Market																
CD Provident Bank, Baltimore, MD	4.300	728	7/23/2010	7/25/2008	97,000.00			101,506.23		2,102.64	97,000.00					
CD GMAC, Midvale, UT (int Apr, Oct 31)	4.103	546	4/30/2010	10/31/2008	97,000.00						97,000.00					
CD United National Bank, Cairo, GA	4.800	455	1/6/2009	1/16/2007	99,000.00			99,403.59			0.00					
Future purchases																
Portfolio Value					293,000.00			101,506.23		2,506.23	194,000.00					
Piper Jaffrey																
Money Market																
Future purchases																
Financial Northeastern Companies																
Money Market																
CD Tennessee Commerce Bank, Franklin, TN (Mo.Int)	2.550	730	5/11/2011	5/11/2009	97,000.00						97,000.00			2,438.70	2,439.07	0.37
CD Royal Bank America, Narberth, PA	4.100	551	1/25/2010	7/23/2008	99,000.00						99,000.00					2,004.84
CD Avanta Bank Corp, UT	5.160	609	5/10/2009	9/10/2007	196,000.00						196,000.00					433.86
Future purchases																
Portfolio Value					293,000.00						196,000.00			2,438.70	2,439.07	2,439.07
ICD Securities																
Money Market																
CD Fifth Third Bank, Cincinnati, OH	4.400	730	10/27/2010	10/27/2008	91,911.77						91,911.77					
CD Settler's Bank, DeForest, WI	4.350	732	10/12/2010	10/10/2008	91,976.16						91,976.16			2,248.28	2,248.28	
CD Venture Bank, Lacey, WA	4.250	546	3/12/2010	9/12/2008	94,022.49						94,022.49					
CD National City Bank, Cleveland, OH	4.700	759	2/22/2010	1/25/2008	91,096.73						91,096.73					
CD Imperial Capital Bank, La Jolla, CA	2.300	365	2/19/2010	2/19/2009	96,282.96						96,282.96					
CD 1st Financial Bank USA, Dakota Dunes, SD	3.850	366	11/27/2009	11/26/2008	94,728.19						94,728.19					
CD Irwin Union Bank, FSB, Columbia IN	3.700	549	11/13/2009	5/13/2008	92,750.48						92,750.48					
CD Community Bank, Pasadena CA	4.700	607	7/15/2009	11/16/2007	92,146.29						92,146.29					
CD St. Louis Bank, Town & Country, MO	5.400	578	3/10/2009	8/10/2007	94,239.76						94,239.76					5,760.24
CD Security Bank of Gwinnett Cty, Suwanee, GA	4.850	460	2/17/2009	11/15/2007	839,154.83						839,154.83			2,248.28	2,248.28	5,760.24
Future purchases																
Portfolio Value					2,975,740.76			203,012.46		2,975.87	2,782,716.65	193,751.72	196,000.00	2,248.28	2,248.28	8,418.72
4M Funds																
Invest Fund					537,692.23					159.63	343,847.42					110.45
Plus Fund					580,352.76					181.80	580,534.56					226.23
Future purchases																
Total Account					1,118,044.99			101,506.23		341.43	924,381.98			4,687.35	50,000.00	336.68
TOTAL INVESTMENTS AND CDS					2,975,740.76			203,012.46		2,975.87	2,782,716.65	193,751.72	196,000.00	6,935.63	52,248.28	8,418.72
From "Cash Balances" Sheet 101-10400 Invest Actual Bal. 101-10100 2,779,740.78 2,385,684.60 384,056.18 2,779,740.78 2,975.87 2,782,716.65																
From "Cash Balances" Sheet 101-10400 Invest Actual Bal. 101-10100 2,732,716.65 2,824,860.87 307,865.78 2,732,716.65 6,618.72 2,741,335.37																

** Average holding of Current CDS/Agencies in days

Balance	Purchases	Transfers in	Transfers out	Interest/Dividends	Balance	Purchases	Transfers in	Transfers out	Interest/Dividends	Balance
60,026.83	-	1,713.80	-	33.89	61,740.63	-	-	-	26.31	61,800.83
96,000.00	-	-	-	-	96,000.00	-	-	-	-	96,000.00
96,000.00	-	1,713.80	-	1,713.80	96,000.00	-	-	-	-	96,000.00
252,026.83	-	1,713.80	-	1,747.69	253,740.52	-	-	-	26.31	253,800.83
88,334.82	-	-	-	-	88,334.82	-	-	-	-	88,334.82
97,858.13	-	-	-	-	97,858.13	-	-	-	-	97,858.13
94,037.79	-	-	-	-	94,037.79	-	-	-	-	94,037.79
97,005.00	-	-	-	-	97,005.00	-	-	-	-	97,005.00
377,235.74	-	-	-	-	377,235.74	-	-	-	-	377,235.74
97,000.00	-	-	-	-	97,000.00	-	1,972.16	1,972.16	-	97,000.00
97,000.00	-	-	-	-	97,000.00	-	-	-	1,972.16	97,000.00
0.00	-	-	-	-	0.00	-	-	-	-	0.00
194,000.00	-	-	-	-	194,000.00	-	1,972.16	1,972.16	-	194,000.00
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
0.00	-	825.74	825.74	-	0.00	-	433.86	433.86	-	0.00
97,000.00	-	-	-	-	97,000.00	-	-	-	-	97,000.00
99,000.00	-	825.74	-	825.74	99,000.00	-	433.86	433.86	-	99,000.00
196,000.00	-	825.74	825.74	825.74	196,000.00	-	433.86	433.86	-	196,000.00
91,911.77	-	100,000.00	100,000.00	-	91,911.77	-	-	-	-	91,911.77
91,976.16	-	-	-	-	91,976.16	-	-	-	-	91,976.16
94,022.49	-	-	-	-	94,022.49	-	-	-	-	94,022.49
91,096.73	-	-	-	-	91,096.73	-	-	-	-	91,096.73
97,751.72	-	-	-	-	97,751.72	-	-	-	-	97,751.72
96,282.96	-	-	-	-	96,282.96	-	-	-	-	96,282.96
94,728.19	-	-	-	-	94,728.19	-	-	-	-	94,728.19
92,750.48	-	-	-	-	92,750.48	-	-	-	-	92,750.48
92,146.29	-	100,000.00	-	7,853.71	92,146.29	-	-	-	-	92,146.29
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
842,666.79	-	100,000.00	100,000.00	7,853.71	750,520.50	-	-	-	-	750,520.50
296,206.15	-	100,000.00	40,000.00	141.42	356,347.57	-	1,972.16	75,000.00	123.97	283,443.70
583,199.86	-	-	-	268.18	583,468.04	-	433.86	-	255.33	584,157.23
879,406.01	-	100,000.00	40,000.00	409.60	939,815.61	-	2,406.02	75,000.00	379.30	867,600.93
2,741,335.37	-	101,713.80	140,000.00	10,011.00	2,711,346.37	-	2,406.02	77,406.02	2,811.63	2,639,158.00
<p>From "Cash Balances" Sheet 101-10400 Invest Actual Bal. 101-10100</p>										
<p>Inv Bal BS Interest New Balance</p>										
<p>From "Cash Balances" Sheet 101-10400 Invest Actual Bal. 101-10100</p>										
<p>Inv Bal BS Interest New Balance</p>										
<p>From "Cash Balances" Sheet 101-10400 Invest Actual Bal. 101-10100</p>										
<p>Inv Bal BS Interest New Balance</p>										
<p>From "Cash Balances" Sheet 101-10400 Invest Actual Bal. 101-10100</p>										
<p>Inv Bal BS Interest New Balance</p>										

Transfers in		Transfers out		Interest/Dividends	Balance 6/30/2009	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 8/31/2009	Purchases	Sales	Transfers in	Transfers out
187.27		17.41			62,034.88						62,034.88				
	187.27		187.27		96,000.00						96,000.00				
					98,000.00						98,000.00				
					96,000.00						96,000.00				
187.27		204.68			352,034.88						352,034.88				
					88,334.82						88,334.82				
					97,858.13						97,858.13				
					94,037.79						94,037.79				
					0.00						0.00				
					280,230.74						280,230.74				
					97,000.00						97,000.00				
					97,000.00						97,000.00				
					0.00						0.00				
					194,000.00						194,000.00				
					(0.00)						(0.00)				
	214.41	214.41	214.41	214.41	99,000.00						99,000.00				
					97,000.00						97,000.00				
					0.00						0.00				
214.41		214.41	214.41	214.41	196,000.00						196,000.00				
					91,911.77						91,911.77				
					91,976.16						91,976.16				
					94,022.49						94,022.49				
					91,096.73						91,096.73				
					97,751.72						97,751.72				
					96,282.96						96,282.96				
					94,728.19						94,728.19				
					92,750.48						92,750.48				
					750,520.50						750,520.50				
					144,862.24						144,862.24				
	214.41			160.79	585,181.31						585,181.31				
					730,043.55						730,043.55				
187.27	401.68			615.16	2,502,829.67						2,502,829.67				

From "Cash Balances" Sheet
101-10400 Invest 2,502,214.51
Actual Bal. 101-10100 2,384,189.56
108,024.95
Inv Bal BS 2,502,214.51
Interest 615.16
New Balance 2,502,829.67

Interest/ Dividends	9/30/2009				10/31/2009				1/31/2010				12/31/2009									
	Purchases	Sales	Transfers in	Transfers/ out	Interest/ Dividends	Purchases	Sales	Transfers in	Transfers/ out	Interest/ Dividends	Purchases	Sales	Transfers in	Transfers/ out	Interest/ Dividends	Purchases	Sales	Transfers in	Transfers/ out	Interest/ Dividends	Balance	
	62,034.88				62,034.88					62,034.88					62,034.88						62,034.88	
	96,000.00				96,000.00					96,000.00					96,000.00						96,000.00	
	98,000.00				98,000.00					98,000.00					98,000.00						98,000.00	
	96,000.00				96,000.00					96,000.00					96,000.00						96,000.00	
	352,034.88				352,034.88					352,034.88					352,034.88						352,034.88	
	88,334.82				88,334.82					88,334.82					88,334.82						88,334.82	
	97,858.13				97,858.13					97,858.13					97,858.13						97,858.13	
	94,037.79				94,037.79					94,037.79					94,037.79						94,037.79	
	0.00				0.00					0.00					0.00						0.00	
	280,230.74				280,230.74					280,230.74					280,230.74						280,230.74	
	97,000.00				97,000.00					97,000.00					97,000.00						97,000.00	
	97,000.00				97,000.00					97,000.00					97,000.00						97,000.00	
	0.00				0.00					0.00					0.00						0.00	
	194,000.00				194,000.00					194,000.00					194,000.00						194,000.00	
	(0.00)				(0.00)					(0.00)					(0.00)						(0.00)	
	99,000.00				99,000.00					99,000.00					99,000.00						99,000.00	
	97,000.00				97,000.00					97,000.00					97,000.00						97,000.00	
	0.00				0.00					0.00					0.00						0.00	
	196,000.00				196,000.00					196,000.00					196,000.00						196,000.00	
	91,911.77				91,911.77					91,911.77					91,911.77						91,911.77	
	91,976.16				91,976.16					91,976.16					91,976.16						91,976.16	
	94,022.49				94,022.49					94,022.49					94,022.49						94,022.49	
	91,096.73				91,096.73					91,096.73					91,096.73						91,096.73	
	97,751.72				97,751.72					97,751.72					97,751.72						97,751.72	
	96,282.96				96,282.96					96,282.96					96,282.96						96,282.96	
	94,728.19				94,728.19					94,728.19					94,728.19						94,728.19	
	92,750.48				92,750.48					92,750.48					92,750.48						92,750.48	
	750,520.50				750,520.50					750,520.50					750,520.50						750,520.50	
	144,862.24				144,862.24					144,862.24					144,862.24						144,862.24	
	585,181.31				585,181.31					585,181.31					585,181.31						585,181.31	
	730,043.55				730,043.55					730,043.55					730,043.55						730,043.55	
	2,502,829.67				2,502,829.67					2,502,829.67					2,502,829.67						2,502,829.67	

Balance	YTD Purchases	YTD Sales	YTD Trans in	YTD Trans out	YTD Dividends	Balance 12/31/2009
316,663.31	-	96,000.00	1,901.07	-	317.92	62,034.88
-	96,000.00	-	-	-	-	96,000.00
-	98,000.00	187.27	-	-	187.27	98,000.00
-	-	1,713.80	-	-	1,713.80	-
316,663.31	194,000.00	97,901.07	1,901.07	-	2,218.99	256,034.88
91.73	-	2,347.46	99,308.87	99,308.87	-	(2,255.73)
-	97,858.13	-	-	-	-	97,858.13
97,005.00	-	99,308.87	-	-	2,303.87	0.00
97,096.73	97,858.13	101,656.33	99,308.87	99,308.87	2,303.87	95,602.40
11.74	-	2,102.64	103,478.39	103,478.39	-	11.74
99,000.00	-	1,972.16	-	-	2,102.64	-
-	-	99,403.59	-	-	1,972.16	-
99,011.74	-	103,478.39	103,478.39	103,478.39	4,478.39	11.74
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	99,000.00	214.41	4,333.24	4,333.61	0.37	(0.00)
-	-	2,004.84	-	-	214.41	99,000.00
99,000.00	-	101,113.99	-	-	2,004.84	-
-	-	-	-	-	2,113.99	(0.00)
99,000.00	99,000.00	103,333.24	4,333.24	4,333.61	4,333.61	99,000.00
0.01	-	-	102,248.28	102,248.28	-	0.01
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	97,751.72	-	-	-	-	97,751.72
92,750.48	-	-	-	-	-	92,750.48
92,146.29	-	100,000.00	-	-	7,853.71	-
94,239.76	-	100,000.00	-	-	5,760.24	-
279,136.54	97,751.72	200,000.00	102,248.28	102,248.28	13,613.95	190,502.21
385,212.27	-	-	305,035.54	698,510.67	645.14	2,382.28
801,683.10	-	-	3,507.87	-	1,320.68	806,511.65
1,186,895.37	-	-	308,543.41	698,510.67	1,965.82	808,895.99
2,087,803.69	488,609.85	606,369.03	619,813.26	1,007,879.82	28,914.63	1,450,045.16

Investments as of 6/30/09

By Broker	%	Amount
Smith Barney	14.1%	362,034.88
Northland	11.2%	280,230.74
PBC Dain Rauscher	7.8%	194,000.00
Piper Jaffrey	0.0%	0.00
ICD Securities	0.0%	0.00
Financial Northeastern Company	7.8%	196,000.00
ICD Securities	30.0%	750,520.50
League of MN Cities	29.2%	730,043.55
Total	100.0%	2,502,829.67

Investments as of 6/30/09

By Type	%	Amount
Fed Agency	0.0%	0.00
Commercial Paper	0.0%	0.00
Treasury	0.0%	0.00
Certificate of Deposit	68.4%	1,710,751.24
Money Market	31.6%	792,078.43
Total	100.0%	2,502,829.67

Investments as of 6/30/09

By holding period (from purchase date)	%	Amount
Up to 2 years	61.2%	1,531,319.69
2 to 3 years	7.2%	179,431.55
3 years & over	0.0%	0.00
No time limit	31.6%	792,078.43
Total	100.0%	2,502,829.67

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date June 9, 2009

ITEM NUMBER 5E—Day in the Park Donation

STAFF INITIAL CC

APPROVED BY ADMINISTRATOR _____

DESCRIPTION :

The City of Lauderdale received a \$400.00 donation from the Falcon Heights-Lauderdale Lions Club to support Day in the Park activities.

OPTIONS:

STAFF RECOMMENDATION:

Acknowledge and thank the Lions Club for their generous contribution.
Formally accept their donation.

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing X
 Discussion X
 Action X
 Resolution _____
 Work Session _____

Meeting Date July 28, 2009

ITEM NUMBER 7A & 9A Even-Year Elections

STAFF INITIAL HAS

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council discussed moving the city elections to even years as a way to save money. Since the last meeting, the city attorney reviewed the draft ordinance and suggested minor changes. The ordinance may be adopted tonight after a public hearing. The change would be effective after 240 days. This ordinance is different than most ordinances as voters are able to petition for a referendum on the issue. The State Statute language follows.

“3. **Effect of ordinance;** referendum.

An ordinance changing the year of the municipal election is effective 240 days after passage and publication or at a later date fixed in the ordinance. Within 180 days after passage and publication of the ordinance, a petition requesting a referendum on the ordinance may be filed with the city clerk. The petition shall be signed by eligible voters equal in number to ten percent of the total number of votes cast in the city at the last municipal general election. If the requisite petition is filed within the prescribed period, the ordinance shall not become effective until it is approved by a majority of the voters voting on the question at a general or special election held at least 60 days after submission of the petition. If the petition is filed, the governing body may reconsider its action in adopting the ordinance.”

OPTIONS:

Adopt the ordinance as presented; modify the ordinance; or vote down the proposed ordinance.

STAFF RECOMMENDATION:

Motion to adopt ordinance 09-03 - An Ordinance Amending Section 1-6 of the Code of Ordinances Regarding Elections.

COUNCIL ACTION:

Frank
From
City
1801 W
Lauder
0517792
fax 601
1801 W

CITY OF LAUDERDALE
ORDINANCE NO. 09-03

An Ordinance Amending Section 1-6 of the Code of Ordinances Regarding Elections.

The city council of the city of Lauderdale ordains as follows:

SECTION I. The Lauderdale City Code is amended by deleting the ~~stricken~~ material and adding the underlined materials as follows:

CHAPTER 6
ELECTIONS

SECTION:

- 1-6-1: City Elections
- 1-6-2: Extension of Terms
- 1-6-~~23~~: Registration System Adopted
- 1-6-~~34~~: Voter Registration Required

1-6-1: CITY ELECTIONS:

The regular City elections shall be held on the first Tuesday after the first Monday in November in each ~~odd-numbered year~~ each even numbered year beginning in 2012. (Ord. 80, 1-10-1984, amended July 2009)

1-6-2: EXTENSION OF TERMS:

The term of the Mayor elected in 2009 shall be extended one year so that the seat will be up for election in 2012 rather than in 2011. The terms of the two council members elected in 2009 shall be extended one year so that the seats will be up for election in 2014 rather than in 2013. The terms of the two council members elected in 2007 shall be extended one year so that the seats will be up for election in 2012 rather than in 2011 in accordance with the provisions of Minnesota Statute section 205.07.

1-6-~~23~~: REGISTRATION SYSTEM ADOPTED:

The system for the permanent registration of voters, provided for by the Minnesota Statutes, chapter 201, is hereby adopted for the City. (Ord. 57, 5-1-1969)

Frank
From
City
1801 W
Lauder
0517792
fax 601
1801 W

1-6-34: VOTER REGISTRATION REQUIRED:

No person shall be permitted to vote at any election held in the City unless he shall have registered, as provided in said Act. (Ord. 47, 5-1-1969)

SECTION II: This ordinance shall be effective 240 days after adoption and publication.

Adopted by the city council of the city of Lauderdale this 28th day of July, 2009.

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator

Published in the Roseville Review this 4th day of August, 2009.

7/2

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date July 28, 2009

ITEM NUMBER Budget Resolution

STAFF INITIAL _____

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The adopted 2009 budget had transfers to Fund 302 for the 2000 bond debt service and Fund 404 for parks. Due to the LGA loss of \$38,223, staff recommends amending the budget by eliminating the park transfer of \$43,118. The park fund still has a balance of \$155,000 as of the end of June. Due to council decisions earlier in the year and ongoing efforts to be cost-effective, I believe this will be the only budget adjustment required to deal with the LGA cuts for 2009. As usual, if the general revenue fund balance at year end exceeds the reserve needed for the first half of 2010, the Council may transfer excess funds to the park at the end of the year.

OPTIONS:

The Council may amend the budget by resolution. A resolution describing the budget amendment follows. This is the simplest way to deal with the LGA loss. The Council may also consider further budget cuts to off-set the LGA loss.

STAFF RECOMMENDATION:

Motion to adopt resolution 072809A - A Resolution Amending the 2009 Adopted Budget.

COUNCIL ACTION:

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

A RESOLUTION AMENDING THE 2009 ADOPTED BUDGET

WHEREAS, the City Council adopted the 2009 Budget by Resolution on December 9, 2008; and

WHEREAS, the estimated revenues included in the adopted 2009 Budget can no longer be anticipated due to the unallotment of \$38,223 in local government aid (LGA) for 2009; and

WHEREAS, without an amendment to the adopted 2009 Budget, estimated revenues would result in a further decline in the General Revenue Fund balance during 2009; and

WHEREAS, the City Council budgeted for a transfer of \$43,118 from the General Revenue Fund to the Park Improvement Fund (404) for 2009; and

WHEREAS, the City Council accepts staff's recommendation to eliminate this transfer to make up for the loss in 2009 LGA.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale that the budgeted transfer from the General Revenue Fund to the Park Improvement Fund (404) be changed from \$43,118 to \$0. The budgeted transfer from the General Revenue Fund to the 2000 Improvements Debt Service Fund (302) in the amount of \$31,000 will be transferred without amendment.

CITY OF LAUDERDALE)
COUNTY OF RAMSEY)
STATE OF MINNESOTA)

ss

I, Heather Butkowski, being duly qualified and City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on Tuesday, July 28, 2009, as the same appears in the minutes of said meeting on file and of record in City Offices.

ADOPTED by the City Council of Lauderdale this 28th day of July, 2009.

Jeff Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE July 28, 2009
Special _____	ITEM NUMBER Lot Combination Application
Public Hearing _____	STAFF INITIAL Jim
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action <u> X </u>	
Resolution <u> X </u>	
Work session _____	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, a purchase agreement was approved to sell the former lift station site adjacent to Virginia Matheny, 1974 Walnut Street. A contingency of the purchase agreement is that Ms. Matheny apply for and receive council approval for a lot combination.

Enclosed is the lot consolidation application and a resolution the council must adopt to approve the application. If approved, the next steps are to send a certified copy of the resolution to Kennedy & Graven, and schedule a closing date. The resolution for the lot combination would be recorded with the county at the closing.

	Area (sq. ft.)	Width (ft.)
Size of Existing Parcel A	8,973.26	76 in front, 40 in rear
Size of Existing Parcel B	726	36
Lot Size of Two Combined Parcels	9,699.26	76

Ms. Matheny apply for and receive council approval for a lot combination. Enclosed is the lot consolidation application and a resolution the council must adopt to approve the application. If approved, the next steps are to send a certified copy of the resolution to Kennedy & Graven, and schedule a closing date. The resolution for the lot combination would be recorded with the county at the closing.

OPTIONS:

- 1) Adopt the resolution approving the lot combination application.
- 2) Do not adopt the resolution approving the lot combination application.

STAFF RECOMMENDATION:

Motion to adopt RESOLUTION 072809B: A RESOLUTION SUPPORTING THE APPLICATION FOR CONSOLIDATION OF TWO PROPERTIES IN LAUDERDALE

COUNCIL ACTION:

RESOLUTION NO. 072809B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION SUPPORTING THE APPLICATION FOR CONSOLIDATION OF
TWO PROPERTIES IN LAUDERDALE**

WHEREAS, an application has been filed with the City of Lauderdale which requests approval of the consolidation of two parcels of land located at 1974 Walnut Street in Lauderdale; and

WHEREAS, the existing legal description for Parcel A is Lot 30, except the East 20 feet, and all of Lot 29, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota; and

WHEREAS, the existing legal description for Parcel B is the East 20 feet of Lot 30, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota; and

WHEREAS, the proposed legal description for the consolidated parcel is Lots 29 and 30, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota; and

WHEREAS, the lot consolidation application complies with the requirements of Title 11 Subdivisions, Chapter 2 Lot Consolidation Regulations, of the City Code; and

WHEREAS, this resolution will be filed with the Ramsey County Recorder; and

WHEREAS, the Property Identification Numbers (PIN) will be merged into one number by Ramsey County.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Lauderdale City Council supports the application for the consolidation of the two parcels of land for the properties described above.

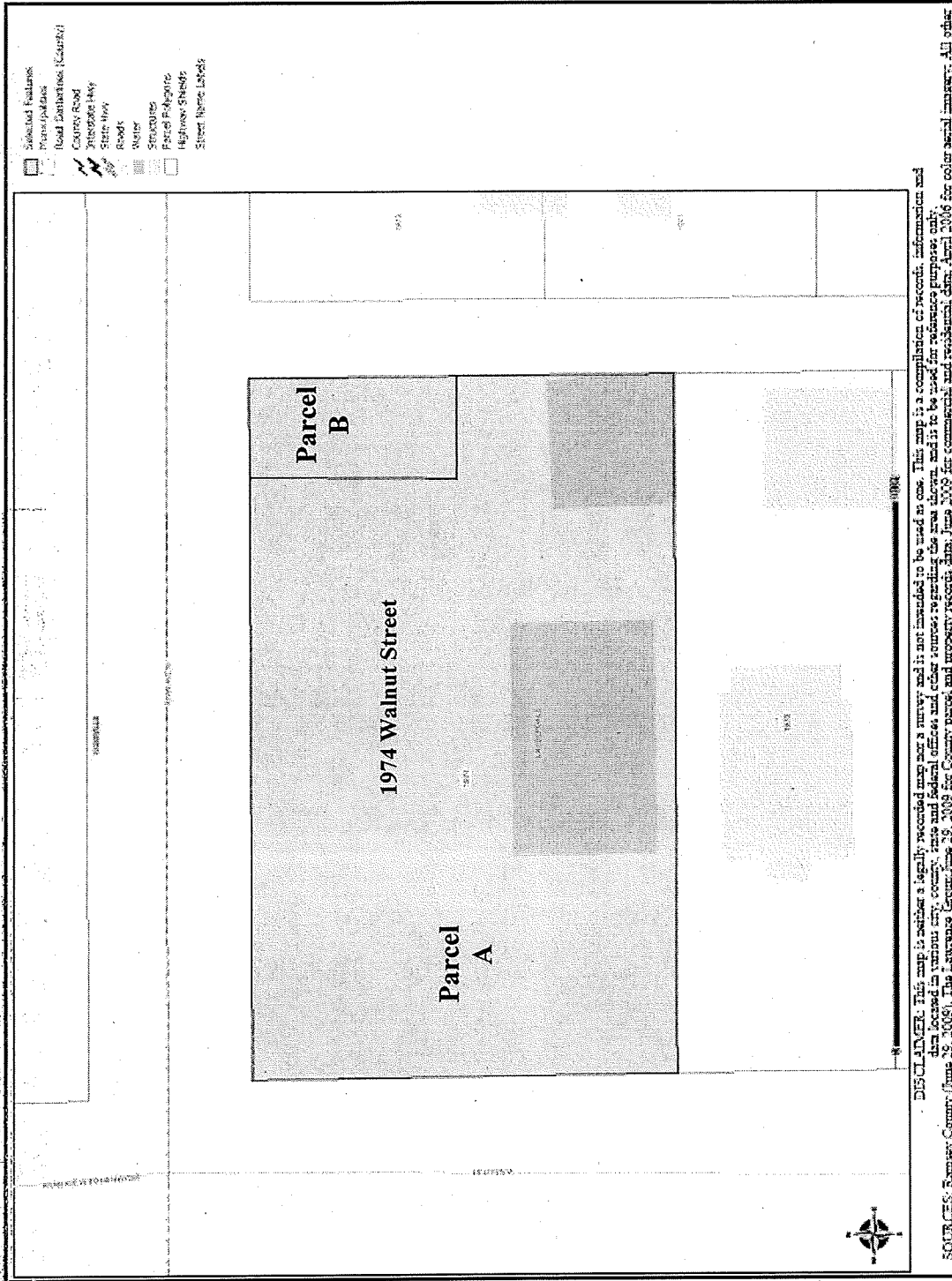
Dated this 28th day of July, 2009.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Heather Butkowski, City Administrator



Existing Legal Description Parcel A

Lot 30, except the East 20 feet, and all of Lot 29, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota

Existing Legal Description Parcel B

The East 20 feet of Lot 30, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota

Proposed Legal Description of Combined Parcel

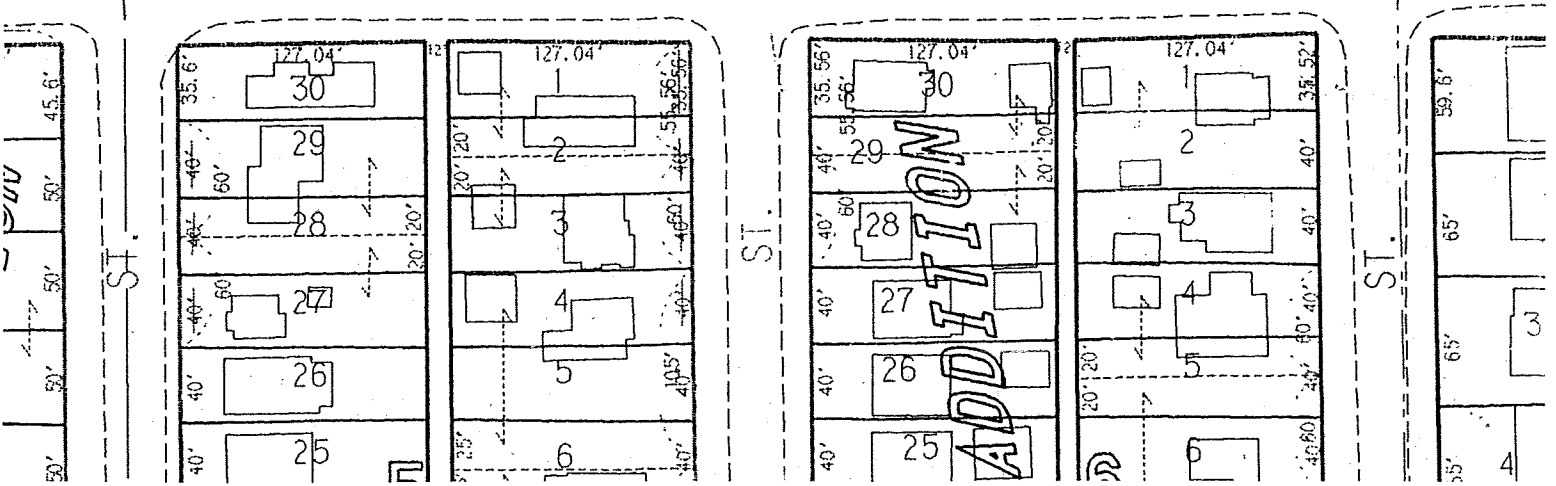
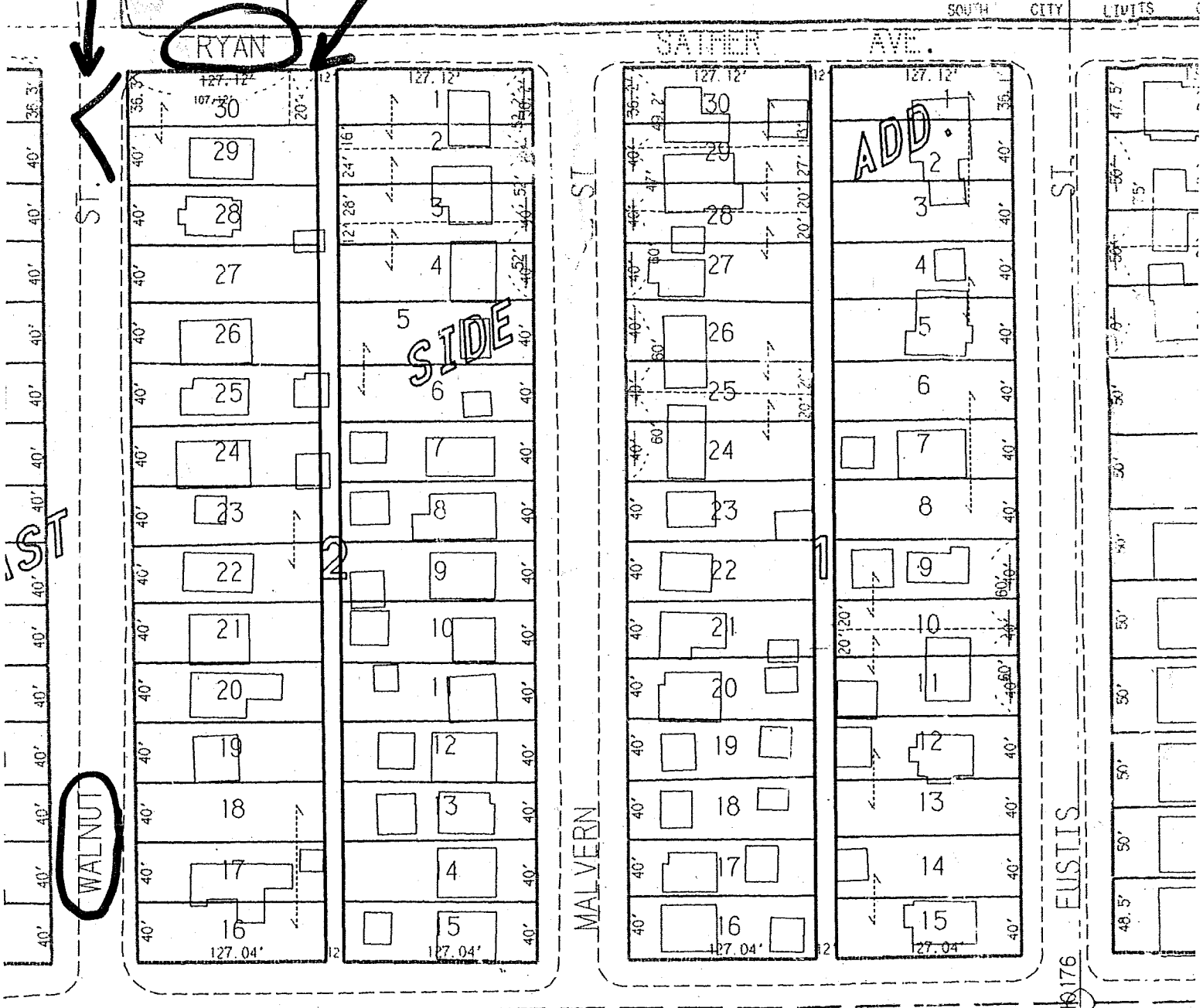
Lots 29 and 30, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota

Matheny
LOT 29+30

Lauderdale
E 20 ft LOT 30

NT

SOUTH CITY LIMITS



City of Lauderdale

MAIN 651-792-7650

LAND USE APPLICATION

Date: Mar. 30 - 2009

Fee Escrow Type of Request

Description of Request

\$100 \$ 0 Lot Consolidation/Division
 \$150 \$ 0 _____ Variance
 \$200 \$ 0 _____ Conditional Use
 \$500 \$1,000 _____ Zoning Amendment
 \$500 \$1,000 _____ Subdivision
 \$500 \$1,000 _____ PUD

To combine adjacent city property with Lots 29 + 30 per conditions of purchase agreement with city.

Applicant Information

Owner Information (if different)

Name: Virginia Matheny
 Address: 1974 Walnut St.
 C, S, Z: Lauderdale, Wn 55113-5136
 Phone: 651-633-9163
 Email: _____
 Signature: Virginia Matheny

Name: _____
 Address: _____
 C, S, Z: _____
 Phone: _____
 Email: _____
 Signature: _____

By signing above, the applicant agrees to pay the application fee and deposit an escrow fee to cover the city's consultants' costs associated with reviewing the associated request. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city's consultants' costs as determined by the city administrator. If the city's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.

Review Timeline: All applications, other than concept plans, must be complete before being formally reviewed. Minnesota Statute provides 15 days to determine the application's completeness. Completeness depends on whether or not the checklist items are fulfilled.

Checklist: Please review the checklist for the type of application you are applying for.

For Office Use Only		PIN#: <u>current</u> <u>172953230044</u>	
Date of Complete Application: _____	Amount Paid: <u>100</u>	Receipt #: <u>9265</u>	
Escrow Fee Paid: <u>0</u>	Receipt #: _____	Date Escrow Returned: _____	
PC Recommendation: (approve/deny) _____	Meeting Date: <u>N/A</u>		
Public Hearing Date: _____	CC Action: (approved/denied) _____	Meeting Date: _____	
Conditions? _____			

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date July 28, 2009

ITEM NUMBER Insurance Renewal

STAFF INITIAL _____

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City's insurance policies run from August to August. The city's insurance agent said the League plans to have the policies ready on Monday. In the meantime, the city council must determine whether or not to waive the municipal tort liability limits established by statute. The city has not waived them in the past as it opens the city to greater financial liability and would necessitate the purchase of additional insurance. I attached a League memo that offers more guidance.

The workers compensation policy is also up for renewal. This year's policy will continue to include the coverage for elected officials as well as the volunteer insurance unless you decide otherwise. I reported the salaries for the year and LMCIT provided the attached quote based on the usual \$2,500 deductible.

OPTIONS:

STAFF RECOMMENDATION:

1. A motion not to waive the monetary limits on municipal tort liability established by MS 466.04 and not purchase additional excess liability coverage for the upcoming year of coverage.
2. A motion to purchase workers' compensation insurance from the League of MN Cities Insurance Trust for staff, volunteers, and elected officials based on the attached quote.

COUNCIL ACTION:

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

LIABILITY COVERAGE – WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- *If the city does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- *If the city waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$1,500,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000, regardless of the number of claimants.
- *If the city waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

Lauderdale accepts liability coverage limits of \$ 1,500,000 from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
- The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting 7/28/09

Signature _____ Position _____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
 145 University Avenue West St. Paul, MN 55103-2044 Phone (651)215-4173

Notice of Premium Options for Standard Premiums up to \$25,000

LAUDERDALE, CITY OF
 1891 WALNUT STREET
 LAUDERDALE MN 55113-5137

Agreement No.: 0200047424
 Agreement Period: From: 8/01/2009
 To: 8/01/2010

Enclosed is a quotation for workers' compensation deposit premium.

PAYROLL DESCRIPTION	CODE	RATE	ESTIMATED PAYROLL	DEPOSIT PREMIUM
SEE ATTACHED SCHEDULE FOR DETAILS				

Manual Premium	7750.
Experience Modification .90	
Standard Premium	6975.
Deductible Credit 0%	
Premium Discount	188.
Net Deposit Premium	6787.

MANAGED CARE CREDIT

Cities that enroll with a state-certified managed care organization(MCO) receive a 2% premium credit on their work comp coverage.

<u>Standard Premium</u>	<u>Managed Care Credit</u>	<u>Net Deposit Premium</u>
6975.	2%	6647.

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and cannot change options during the agreement period.

1. <input type="checkbox"/> Regular Premium Option		<u>NET DEPOSIT PREMIUM</u>
		6787.
<input type="checkbox"/> or, with 2% Managed Care Credit:		6647.

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan

145 University Avenue West

St. Paul, MN 55103-2044

(651)215-4173

The "City"

LAUDERDALE, CITY OF
1891 WALNUT STREET
LAUDERDALE

MN 55113-

Agreement No.: 0200047424

Agreement Period From: 8/01/2009

To: 8/01/2010

CONTINUATION SCHEDULE FOR QUOTATION PAGE

REMUNERATION	RATE	CODE	DESCRIPTION	EST. PREM
55966.	2.65	7580	SEWAGE DISPOSAL PLANT	1483.
187022.	.78	8810	CLERICAL OFFICE EMPLOYEES NOC	1459.
39865.	3.54	9102	PARKS	1411.
18200.	.19	9411	ELECTED OR APPOINTED OFFICIALS	35.
40262.	8.35	5506	GENERAL MAINTENANCE	3362.
			Manual Premium	7750.

Agent: 410848736
00862: ENGBERG SCHABER AGCY
973 PAYNE AVE
ST PAUL

MN 55101

2. **Deductible Premium Option**

Deductible options are available in return for a premium credit applied to your estimated standard premium of \$ 6975. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<u>Deductible per Occurrence</u>	<u>Premium Credit</u>	<u>Credit Amount</u>	<u>NET DEPOSIT PREMIUM</u>	
				<u>with MCO Credit</u>	<u>without</u>
_____	\$250	2.00%	140.	6507.	6647.
_____	\$500	3.00%	209.	6438.	6578.
_____	\$1,000	5.00%	349.	6298.	6438.
_____	\$2,500	8.00%	558.	6089.	6229.
_____	\$5,000	11.50%	802.	5845.	5985.
_____	\$10,000	16.00%	1116.	5531.	5671.

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

Signature Title Date



RISK MANAGEMENT INFORMATION
LMCIT LIABILITY COVERAGE OPTIONS
Liability Limits, Coverage Limits, and Waivers

When reviewing this memo, it is important to note that the statutory liability limits will increase on July 1, 2009 from \$400,000 to \$500,000 per claimant, and from \$1.2 million to \$1.5 million per occurrence. LMCIT will automatically adjust members' liability coverage to reflect this change.

LMCIT gives cities several options for structuring their liability coverage. The city can choose either to waive or not to waive the monetary limits that the statutes provide; and the city can select from among several liability coverage limits. This memo discusses these options and identifies some issues to consider in deciding which of the options best meets the city's needs.

What are the statutory limits on municipal tort liability?

The statutes limit a city's tort liability to a maximum of \$400,000 per claimant and \$1,200,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both.

What are the coverage limits for LMCIT's basic primary liability coverage?

LMCIT's liability coverage provides a limit of \$1,200,000 per occurrence, matching the per-occurrence part of the statutory municipal tort liability limit. Under the basic coverage form the \$400,000 per claimant part of the statutory liability limit is not waived, so if the statutory limit applies to the particular claim, LMCIT and the city would be able to use that limit as a defense.

Beside the overall coverage limit of \$1,200,000 per occurrence, there are also annual aggregate limits (that is, limits on the total amount of coverage for the year regardless of the number of claims), for certain specific risks. Aggregate limits apply to the following:

Products / completed operations	\$2,000,000 annually
Failure to supply utilities	\$2,000,000 annually
EMF	\$2,000,000 annually
Limited pollution*	\$2,000,000 annually
Mold	\$2,000,000 annually
Land use litigation**	\$1,000,000 annually
Employers liability (work comp)	\$1,200,000 annually

* Includes sudden and accidental releases of pollutants; herbicide and pesticide application; sewer ruptures, overflows and backups; and lead and asbestos claims. The limit applies to both damages and defense costs.

** Coverage is on a sliding scale percentage basis, and applies to both damages and litigation costs.

If the statute limits our liability to \$1,200,000 per occurrence, why would the city purchase higher coverage limits than that?

There are several different reasons why cities should strongly consider carrying higher limits of liability coverage.

1. **The statutory tort limits either do not or may not apply to several types of claims. Some examples include:**

- *Claims under federal civil rights laws.* These include Section 1983, the Americans with Disabilities Act, etc.
- *Claims for tort liability that the city has assumed by contract.* This occurs when a city agrees in a contract to defend and indemnify a private party.
- *Claims for actions in another state.* This might occur in border cities that have mutual aid agreements with adjoining states, or when a city official attends a national conference or goes to Washington to lobby, etc.
- *Claims based on liquor sales.* This mostly affects cities with municipal liquor stores, but it could also arise in connection with beer sales at a fire relief association fund-raiser, for example.
- *Claims based on a "taking" theory.* Suits challenging land use regulations frequently include an "inverse condemnation" claim, alleging that the regulation amounts to a "taking" of the property.

2. **LMCIT's primary liability coverage has annual limits on coverage for a few specific risks.** The table on page one lists the liability risks to which aggregate coverage limits apply. If the city has a loss or claim in one of these areas, there might not be enough limits remaining to cover the city's full exposure if there is a second loss of the same sort during the year. Excess liability coverage gives the city additional protection against this risk as well.

However there are a couple of important restrictions on how the excess coverage applies to risks that are subject to aggregate limits:

- The excess coverage *does not apply* to three risks: *failure to supply utilities; mold; and "limited pollution" claims if either the pollutant release or the damage is below ground or in a body of water;* and
 - The excess coverage *does not automatically apply to liquor liability* unless the city specifically requests it.
3. **The city may be required by contract to carry higher coverage limits.** Occasionally, a contract might include a requirement that the city carry more than \$1,200,000 of coverage limits. Carrying excess coverage is a way to meet these requirements. (There's also another option for cities in this situation. LMCIT can issue an endorsement to increase the city's coverage limit only for claims relating to that particular contract. There's a small charge for these "laser" endorsements.)
 4. **There may be more than one political subdivision covered under the city's coverage.** An HRA, EDA, or port authority is itself a separate political subdivision. If the city EDA, for example, is named as a covered party on the city's coverage and a claim were made that involved both the city and the EDA, theoretically the claimant might be able to recover up to \$1,200,000 from the city and another \$1,200,000 from the EDA, since there are two political subdivisions involved. Excess coverage is one way to provide enough coverage limits to address this situation. Another solution is for the HRA, EDA, or port authority to carry separate liability coverage in its own name.

This issue of multiple covered parties can also arise if the city has agreed by contract to name another entity as a covered party, or to defend and indemnify another entity.

5. **Cities sometimes choose to carry higher coverage limits because of a concern that the courts might overturn the statutory liability limits.** However, those limits have now been tested and upheld several times in Minnesota. While it's always possible that a future court might decide to throw out the statutory limits, this is now less of a concern.

What excess liability coverage limits are available?

Excess coverage is available in \$1 million increments, up to a maximum of \$5 million.

Does the optional excess coverage apply to all types of claims?

No. The excess liability coverage does not apply to the following types of claims: limited pollution, mold, failure to supply utilities, auto no-fault, uninsured / underinsured motorist, workers compensation, disability, or unemployment claims, or claims under the medical payments coverage.

We're just a small city. Isn't excess liability coverage really just something that big cities might need?

Absolutely not. If anything, excess liability coverage is even more important to a small city.

If a city ends up with more liability than it has coverage, the city will have to either draw on existing funds or go to its taxpayers to pay that judgment. A large city faced with, say, a million dollars of liability over and above what its LMCIT coverage pays might be able to spread that \$1 million cost over several thousand taxpayers. The small city by contrast might be dividing that same \$1 million cost among only a couple hundred taxpayers. \$1 million divided among 5000 taxpayers is \$200 apiece – annoying but probably at least manageable for most taxpayers. \$1 million divided among 200 taxpayers is \$5000 apiece – enough to be a real problem for many.

LMCIT now gives the cities who participate in the primary liability coverage the option to waive the \$400,000 per claimant statutory liability limit. What's the effect if we do this?

If the city chooses the “waiver” option, the city and LMCIT no longer can use the statutory limit of \$400,000 per claimant as a defense. Because the waiver increases the exposure, the premium is roughly 3% higher for coverage under the waiver option.

If the city waives the statutory limit, an individual claimant could therefore recover up to \$1,200,000 in damages on a claim. Of course, the individual would still have to prove to the court or jury that s/he really does have that amount of damages. Also, the statutory limit of \$1,200,000 per occurrence would still apply; that would limit the individual's recovery to a lesser amount if there were multiple claimants.

Why would the city choose to pay more in order to get the waiver-option coverage? Does it give the city better protection?

No. Buying coverage under the “waiver” option doesn't protect the city any better. The benefit is to the injured party.

The statutory liability limit only comes into play in a case where

1. the city is in fact liable; and
2. the injured party's actual proven damages are greater than the statutory limit.

Very literally, applying the statutory liability limit means that an injured party won't be fully compensated for his/her actual, proven damages that were caused by city negligence. Some cities as a matter of public policy may want to have more assets available to compensate their citizens for injuries caused by the city's negligence. Waiving the statutory liability limits is a way to do that.

Other cities may feel that the appropriate policy is to minimize the expenditure of the taxpayers' funds by taking full advantage of every protection the legislature has decided to provide. There's no right or wrong answer on this point. It's a discretionary question of city policy that each city council needs to decide for itself.

How would the waiver affect our city's coverage or risk on those claims that the statutory tort liability limits don't apply to?

It doesn't. Waiving the statutory tort limits has no effect on claims that the statutory limits don't apply to.

What's the effect of waiving the statutory limits if we have excess coverage?

If the city has \$1 million of excess coverage and chooses to waive the statutory tort limits, the claimants (whether it's one claimant or several) could then potentially recover up to \$2.2 million in damages in a single occurrence. If the city carries higher excess coverage limits, the potential maximum recovery per occurrence is correspondingly higher.

Carrying excess coverage under the waiver option is a way to address an issue that some cities find troubling: the case where many people are injured in a single occurrence caused by city negligence. Suppose, for example, that a city vehicle negligently runs into a school bus full of kids, causing multiple serious injuries. \$1,200,000 divided 50 ways may not go far toward compensating for those injuries. Excess coverage under the waiver option makes more funds available to compensate the victims in that kind of situation.

The cost of the excess liability coverage is about 25% greater if the city waives the statutory tort limits. The cost difference is proportionally greater than the cost difference at the primary level because for a city that carries excess coverage, waiving the statutory tort limits increases both the per-claimant exposure and the per-occurrence exposure.

If we waive the statutory tort liability limits, does it increase the risk that the city will end up with liability that LMCIT doesn't cover?

No. The waiver form specifically says that the city is waiving the statutory tort liability limits only to the extent of the city's coverage.

Of course, that's not to say that there is no risk that the city's liability could exceed its coverage limits. We listed earlier a number of ways that could happen to any city. But the waiver doesn't increase that risk.

Can we waive the statutory tort limits for the primary coverage but not for the excess coverage?

No. If the city decides to waive the statutory tort limits, that waiver applies to the full extent of the coverage limits the city has. The city cannot partially waive the statutory limits.

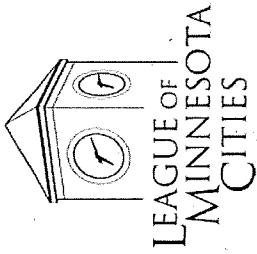
I'm confused. Is there a simple way to summarize the options?

It's not necessarily simple, but the table on the following page is a shorthand summary of what the effect would be of the various coverage structure options in different circumstances.

I'm still confused. Who can I talk to?

Feel free to call the Underwriting Department at 651-281-1200 or 800-925-1122.

Pete Tritz 12/08



CONNECTING & INNOVATING
SINCE 1913

LMCIT Liability Coverage Options

Coverage structure If the city:	On a liability claim to which the statutory limits apply		On a liability claim to which the statutory limits do not apply
	This is the maximum amount a single claimant could recover on an occurrence.	This is the maximum total amount that all claimants could recover on a single occurrence.	
Does not have excess coverage & Does not waive the statutory limits	\$400,000	\$1,200,000	\$1,200,000
Does not have excess coverage & Waives the statutory limits	\$1,200,000	\$1,200,000	\$1,200,000
Has \$1,000,000 of excess coverage & Does not waive the statutory limits	\$400,000	\$1,200,000	\$2,200,000
Has \$1,000,000 of excess coverage & Waives the statutory limits	\$2,200,000	\$2,200,000	\$2,200,000

This is the maximum amount of damages which LMCIT would pay on the city's behalf for a single occurrence, regardless of the number of claimants.

145 UNIVERSITY AVE. WEST PHONE: (651) 281-1200 FAX: (651) 281-1298
ST. PAUL, MN 55103-2044 TOLL FREE: (800) 925-1122 WEB: WWW.LMC.ORG

LEAGUE OF MINNESOTA CITIES
INSURANCE TRUST

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date: July 28, 2009

ITEM NUMBER Authorize Warming House Roof

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Earlier in the year, the city council put capital improvement projects on hold due to cuts in LGA. Replacement of the warming house roof was scheduled for 2009 and public works still believes that should happen to help preserve the building. Public works solicited estimates for replacing the rubber roof from three contractors and two provided estimates. The park improvement fund balance is approximately \$155,000, so funding is available.

OPTIONS:

1. Hinck Construction \$4,990.
2. Superior Roofing Construction \$6,640.

Depending on the condition of the decking, some rotting boards may need to be replaced. Hinck charges on a time and materials basis at \$45/hour. Superior Roofing charges \$2.25 per square foot.

STAFF RECOMMENDATION:

Public works staff recommends approving the proposal from Hinck Construction.

COUNCIL ACTION:

F
R
O
M

Hlneck Cons
N2076 230th St.
Hingercity, WI 54014

PROPOSAL

Page No. _____
of _____ Pages

PROPOSAL SUBMITTED TO:		PHONE	DATE
NAME City of Landerdale		651-497-7419	7-6-9
STREET		JOB NAME Warming house	
CITY		CITY	STATE
STATE			

We hereby submit specifications and estimate for:

Remove & dispose of old Roofing
& fascia Install new Rubber
Roof drip edge & fascia.

4990.00

All Rotting on
framing extra

Rubber to be 60mill Tom + 45.00 per hour

We hereby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum of four thousand nine hundred ninety dollars (\$ 4990.00) with payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident or delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Authorized Signature

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:

Signature _____

DATE _____

Signature _____

Proposal



Superior Roofing Construction, Inc.

Commercial Roofing, Insulation and Sheet Metal
2717 East 32nd Street • Minneapolis, Minnesota 55406
869-6852 • 729-0717
Fax 729-8452

PROPOSAL SUBMITTED TO City of Lauderdale		PHONE 651-631-0300	DATE February 9, 2009
STREET 1891 Walnut Street		JOB NAME TEAR-OFF - REROOF	
CITY, STATE and ZIP CODE Lauderdale, Minnesota 55113		JOB LOCATION Lauderdale Community Park Building	
ARCHITECT Attn: Joe Hughes	DATE OF PLANS	FULHAM ST. & ROSELAWN	JOB PHONE

We propose hereby to furnish material and labor -- complete in accordance with specifications below, for the sum of:

SIX THOUSAND SIX HUNDRED FORTY dollars (\$ **\$6640.00**).

Payments to be made as follows: FINANCE CHARGES ON PAST DUE ACCOUNTS ARE 1 1/2% PER MONTH OR 18% PER YEAR.

Payment to be arranged. Includes all taxes and permit. Lien waiver furnished. **LICENSED-BONDED-INSURED**

All material is guaranteed to be as specified. All works to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature

[Handwritten Signature]

Note: this proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

60 MIL. GENFLEX FULLY ADHERED SINGLE PLY ROOF SYSTEM

- [1]. Remove all existing roofing material, metal edging, pitch pan from power pole, plumbing stack flange and galvanized metal cone flange from heat stack.
- [2]. Replace any rotten or delaminated plywood at the cost of \$2.25 per square foot.
- [3]. Furnish and install 1/2" of rigid hardboard roof insulation over the entire field of roof. Fasten insulation down with Genflex plates and screws.
- [4]. Cover the entire roof with Genflex 60 mil. rubber membrane.
- [5]. Adhere rubber membrane down to roof insulation with Genflex bonding adhesive.
- [6]. Seal seams with Genflex primer and seam tape.
- [7]. Furnish and install around the entire perimeter new galvanized drip edge.
- [8]. Seal metal edging to roof with primer and Genflex six inch cover strip.
- [9]. Furnish and install a Genflex premolded pipe boot to soil pipe.
- [10]. Furnish and install a new pitch pan to power pole.
- [11]. Furnish and install a new galvanized cone flange to heat pipe and a new collar as well.
- [12]. Perform the necessary flashing detail to the roof protrusions.
- [13]. Clean up and remove all roofing debris.

10 YEAR WRITTEN WARRANTY ON BOTH LABOR AND MATERIAL

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

NOTICE TO OWNERS ON BACK SIDE

Signature: _____

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date July 28, 2009

ITEM NUMBER Social Room Agreement

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As I mentioned in a Friday Report, Falcon Heights is interested in using the social room for recreation programs. For example, this fall they would like to have an adult yoga class during the day.

Staff from the two cities drafted an agreement similar to the agreement Lauderdale shares with Roseville for summer recreation programs. This is to clarify expectations but more so to address issues of liability. Attorneys from the League of MN Cities reviewed the document and feel it protects the interest of both cities.

Much like the summer recreation programs, the advantage to the City is having programming without the cost to manage the programs. Additionally, residents will be charged the same rate as Falcon Heights' residents. The cost to the City is room maintenance.

If the Council is interested in pursuing the relationship, please review the attached agreement. The agreement can always be amending during the meeting.

OPTIONS:

STAFF RECOMMENDATION:

Motion to approve the Recreation Agreement with the City of Falcon Heights as presented.

COUNCIL ACTION:

**City of Falcon Heights
City of Lauderdale**

Recreation Agreement

THIS AGREEMENT is effective September 1, 2009, through December 31, 2009, by and between the City of Lauderdale (LAUD), 1891 Walnut Street ~ Lauderdale, MN 55113, and Falcon Heights Parks and Recreation (FHPR), 2077 W. Larpenteur Ave ~ Falcon Heights, Minnesota 55113. Falcon Heights agrees to provide a recreation program within the City of Lauderdale. Lauderdale agrees to provide facility space for the program.

City of Lauderdale and Falcon Heights Parks and Recreation agree to the following obligations:

1. **FHPR agrees to:**

- Provide recreation programs and experiences to Lauderdale residents for the same fee as paid by Falcon Heights' residents.
- Coordinate registration, supervision, and program curriculum appropriate for the recreation program.
- The recreation program held at Lauderdale City Hall will be Hatha Yoga Classes.
- Provide program staff, program supplies and equipment, and program maintenance support for the agreed upon recreation program.

2. **LAUD agrees to:**

- Provide program space at Lauderdale City Hall. The City of Lauderdale agrees to provide regular maintenance such as sweeping the floor and supplying any tables requested by Falcon Heights.
- Provide facilities access and keys to Falcon Heights Park and Recreation Staff.

Liability

Falcon Heights shall defend and indemnify Lauderdale and its employees, officers, volunteers and agents for any claims against Lauderdale arising from Falcon Heights's performance or failure to perform its duties under this Agreement.

Lauderdale shall defend and indemnify Falcon Heights and its employees, officers, volunteers and agents for any claims against Falcon Heights arising from Lauderdale's performance or failure to perform its duties under this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and the other party, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for the parties may not be added together to determine the maximum amount of liability for any party.

Employees of Falcon Heights and Lauderdale shall remain employees of their respective cities regardless of where services are provided under this Agreement. Each party shall be responsible for injuries to or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing services pursuant to this Agreement. Each party waives the right to sue the other party for any workers' compensation benefits paid to its own employees or their dependants, even if the injuries were caused wholly or partially by the negligence of the other party.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

City of Falcon Heights

City of Lauderdale

By: _____

By: _____

Title: _____

Title: Mayor

Date: _____

Date: _____

By: _____

By: _____

Title: _____

Title: City Administrator/Clerk

Date: _____

Date: _____

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date July 28, 2009

ITEM NUMBER Park Alcohol Policy

STAFF INITIAL AAA

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As you probably recall, requests to have alcohol in the park have been a bit awkward because state statute required cities to "license" the requesting party even if they weren't selling alcohol. The League proposed a bill this year to clarify the statute and it was adopted. A summary of the law change is attached. The law goes into effect August 1.

We rarely get requests to have alcohol in the park but we did from Wieke Daul (application attached). I explained to her that the law changed and the Council would need to consider what policy it would like to take in regard to alcohol in the park.

OPTIONS:

The Council has a couple of options:

1. Prohibit all alcohol in the park. Currently, the park signage states that alcohol is prohibited but such a prohibition has not been adopted by ordinance. Staff would draft changes to the park ordinance for the Council to consider.
2. Some cities, like St. Anthony, forbid alcohol in the park unless the group reserving park space gets a permit. Council could review all requests or staff could be allowed to issue the permits.
3. Allow alcohol in the park without restriction.
4. Other ideas not listed above.

STAFF RECOMMENDATION:

Whatever course the Council decides on, staff would draft into ordinance / policy form. Staff will also notify Wieke Daul of the decision.

COUNCIL ACTION:

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: (651) 792-7650 Fax: (651) 631-2066

APPLICATION FOR USE OF COMMUNITY PARK

APPLICANT INFORMATION:

Name: Wieke Daul Address: 1729 Fulham St Unit F

City: Lauderdale State: MN Zip: 55113

Telephone No.: 651-324-59²⁷ Name of Organization (if applicable): _____

PARK USE INFORMATION:

Date(s) of Park Use: 08-08-09 Hours Used: 1-8 pm
~~11-5 pm~~

* Number attending: 25 * Note: Groups of 30 or more must receive council approval

Part of Park to be reserved (circle all that apply):

Picnic shelter Ballfield Hockey rink / Ice skating rink (winter only) Other: _____
Please note: the hockey rink is only available for reservation from the hours of 8 – 10 pm.

By signing this application, the applicant agrees to the following:

- The park facilities will not be used for advertisement of any product, goods, or services, nor for personal profit.
- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you go.
- The proposed event will not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware that there is a parking lot on Roselawn Avenue, including spaces for the handicapped.
- The applicant understands that the park opens at 8:00 am and closes at 10:00 pm.
- The applicant understands that no intoxicating liquor may be present or consumed at the park.

[Signature]
Applicant's Signature

Wieke Daul
Please Print Applicant's Name

7-10-09
Date

FOR OFFICE USE ONLY:

Date Application Received: 7/10/09 Approved By: [Signature]
Temporary Non-Intoxicating Liquor License Granted? No If so, date Council granted: No

Nonconforming structures and lots in shoreland areas

Chapter 149 (HF 519*/SF 747) came about after many years of conflict at the Legislature over limitations placed on property development and transfer in situations with nonconforming shoreland lots. This most often becomes controversial when buyers discover after purchase that they either cannot develop the property, even though other properties on the lake of similar size were at some past point allowed to be developed, or they find that they are unable to separate the lot from a contiguous lot that they already own because one or both lots are nonconforming due to size, even though someone was able to legally sell the lot to them.

This legislation was drafted during interim negotiations and supported by the League of Minnesota Cities, the Association of Minnesota Counties, the Minnesota Association of Townships, the Minnesota Realtors' Association and the Department of Natural Resources (DNR). In addition to the statutory changes, the realtors have agreed to include a set of questions on the seller's disclosure form about whether property is classified as shoreland and whether any known nonconformities exist. That addresses the problem that, in the vast majority of cases, the purchaser was unaware that they were buying a lot that had restrictions on it.

Sections 1 and 3 amend existing nonconformity statutes in Minn. Stat. §§ 394.36, subd. 4, and 462.357, subd. 1e. In Minn. Stat. § 462, the measure used to determine the 50 percent damage threshold for nonconforming property is changed from "market value" to "estimated market value as indicated in the records of the county assessor at the time of damage." Also, if a nonconforming structure is destroyed beyond that threshold and is also less than 50 percent of the required setback from the water, the setback may be required to be increased, if practicable and conditions are in place in the permit to mitigate impacts created on the water or adjacent properties

A nonconforming single lot of record in a shoreland area can be allowed as a building site without variances from lot size restrictions as long as all structural and septic setbacks can be met, it can have a Type 1 sewer treatment system installed that meets with the requirements of Minn. Rules, ch. 7080 or is connected to a public sewer system, and does not exceed 25 percent impervious surface by area.

With two or more contiguous lots of record under common ownership, each lot would now be considered a separate parcel for purposes of sale or development as long as it meets 66 percent of the state shoreland dimensional width and size standards in Minn. Rules, ch. 6120, must be connected to a public sewer, if available, or otherwise suitable to have a Type 1 sewer treatment system installed that meets with the requirements of Minn. Rules, ch. 7080 and other local controls, does not exceed 25 percent impervious

surface by area, and development of which would be consistent with an adopted local comprehensive plan. If these conditions cannot be met, lots must be combined to they equal one or more conforming lots to the extent possible.

To deal with the cases that generated the most controversy, contiguous nonconforming lots of record under common ownership must be treated as separate parcels for purposes of sale or purchase if, at the time of purchase, each lot has a habitable residential dwellings that either is already served by a public sewer or is already served by or suitable to have a Type 1 sewer treatment system installed that meets with the requirements of Minn. Stat. § 115.55 and Minn. Rules, ch. 7080.

A portion of a conforming lot is also allowed to be separated as long as the remaining parcel continues to meet lot size and sewer district requirements and the newly created parcel is combined with a contiguous parcel.

Local authority and responsibility is not changed for evaluating variances, zoning and building permit applications, or conditional use requests. The zoning authority must still require the property owner to address, when appropriate, stormwater runoff management, reducing impervious surfaces, increasing setback, restoration of wetlands, vegetative buffers, sewage treatment and water supply capabilities, and other conservation-designed actions. *Effective May 22, 2009. (CJ)*



LIQUOR

Omnibus liquor bill

Chapter 120 (HF 1476*/SF 1313) is the annual omnibus liquor bill making a number of changes to current liquor statutes under Minn. Stat. § 340A. This chapter contains a provision brought forward by the League of Minnesota Cities to clarify that a license is not needed to serve liquor in a public facility when no commercial transaction is taking place other than possible rental of the facility. An example of this is when someone rents a municipally owned community center or park shelter for a family reunion, and intends to serve alcohol, but is not selling the alcohol. The only commercial transaction is the renting of the facility, and so a license is not needed. This has no effect on a city's ability to prohibit liquor consumption in any or all of its public facilities.

- **Licensing public facilities.** Sections 1, 5, and 10 deal with the League's requested legislation. Public facility is defined to include parks, community centers, or other accommodations or facilities owned or managed by or on behalf of a subdivision of the state, including any county, city, town, or township, or independent district of the state. It clarifies that rental of a public facility is not a commercial transaction, and a permit is not required. This was brought forward to clarify situations where a family rents a community center to host a family reunion, and may be serving alcohol—but are not charging for the

alcohol. A license is not needed, as long as the city allows alcohol in the building. *Effective Aug. 1, 2009.*

- **Hours at farm wineries.** Section 3 allows farm wineries to sell wine from 10 a.m. to midnight; the previous start time was noon. *Effective Aug. 1, 2009.*
- **Convention centers.** Section 6 adds to the intoxicating liquor on-sale licenses section under Minn. Stat. § 340A.404, subd. 1 by allowing a city to issue any on-sale license to a convention center within the city, notwithstanding any law, local ordinance, or charter provision. The license is good for all days of the week to persons attending events at the convention center; this only applies to convention centers located outside the seven-county metro area. *Effective May 21, 2009.*
- **Wine tastings.** Section 6 also allows for the general public to participate in a wine tasting at a club, under the law governing on-sale liquor stores and their wine tastings in Minn. Stat. § 340A.419. Section 12 allows wine tastings at wine licensees or clubs, as long as they are insured. *Effective May 21, 2009.*
- **Amateur sports events.** Section 7 allows for the sale of liquor at amateur sports events that do not involve youths. *Effective May 21, 2009.*
- **Multi-use bags and storage devices.** Section 9 adds to the list of what can be sold at exclusive liquor stores by adding multiple-use bags, and devices designed to ensure safe storage and monitoring of alcohol in the home. *Effective May 21, 2009.*
- **Special licenses.** Sections 8, 13, 14, 15, and 16 all deal with special licenses. Section 8 allows liquor to be sold at the Duluth Entertainment and Convention Center for intercollegiate hockey games and requires sales throughout a stadium or arena, at the University of Minnesota. *Effective May 21, 2009.* Section 13 allows extended hours of sale, in security areas, in the Lindburgh and Humphrey Terminals. *Effective May 21, 2009.* Section 14 allows an on-sale license for Augsburg College. *Effective upon local approval with Minn. Stat. § 645.023, subd. 1.* Section 15 allows two on-sale licenses for hotels in Grand Marais. *Effective May 21, 2009.* Section 16 allows for Minneapolis to grant to license to an establishment at 2124 Como Avenue Southeast. *Effective upon approval by the city of Minneapolis, under Minn. Stat. § 645.021.*

(JO)



LOCAL LAWS: BONDING

Local provisions in the bonding bill

Chapter 93 (HF 855*/SF 781) is the 2009 omnibus bonding bill, which is a smaller bill than many other years, as this is a budget year. Next year is a traditional bonding year, as the second year of the biennium, so a larger bill is expected in 2010. Chapter 93 has four articles. Article 1

is the largest, containing most of the state agency appropriations, capital improvements. Article 2 is disaster relief. Article 3 is related to Hugo tornado relief. Article 4 is St. Charles School District relief. The conference committee report on HF 855 was presented to the governor on May 13, 2009, with a total of \$299.9 million in general obligation bonds and he signed it on May 16, 2009, with about \$72 million worth of line-item vetoes. Here are the local provisions:

Article 1: Capital improvements

- \$1 million to the National Sports Center in Blaine.
- \$4 million to the Minnesota Valley Railroad Track Rehabilitation.
- \$2 million to the Alexandria Aircraft Surveillance Facility.
- \$1.7 million to the Bigfork Airport Runway.
- \$4.9 million to the Duluth Airport Terminal.
- \$600,000 to the Northtown Rail Yard Bridge in Minneapolis.
- \$1 million to the Veterans Victory Memorial Parkway in Minneapolis.
- \$5 million for the Olmsted County steam line expansion to Rochester Community College.

Effective May 17, 2009.

Article 2: Disaster relief (largely for the communities of the Red River Valley: Moorhead, Breckenridge, Dilworth, and East Grand Forks as spelled out by the Presidential Declarations of FEMA-3304-EM and FEMA-1830-DR). Totals \$17 million in general obligation bonds, general fund appropriations, and other bonds.

- \$9.1 million for State & Local Match for Federal Assistance.
- \$200,000 for the Minnesota Investment Fund at DEED.
- \$2.7 million for the Economic Development & Housing Challenge Program at MHFA.
- \$250,000 in city flood loss aid.
- \$2.9 million for reconstruction and repair of state trunk highways and bridges at MnDOT.

Effective May 17, 2009.

Article 3: Hugo tornado relief

Article 3 provides \$350,000 for Hugo tornado debris clearance and other disaster costs related to the damage caused by the May 25, 2008, tornado. *Effective May 17, 2009.*

Article 4: St. Charles School District

Deals with declining pupil aid for ISD 858, St. Charles School District for the fiscal years 2010 and 2011. The aid amount is the lesser of \$242,000 or the product of \$5,124 and the number of adjusted pupil units lost that year as a result of the April 2009 fire. *Effective July 1, 2009.*

(JO)

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date: July 28, 2009

ITEM NUMBER Park Signage

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Based upon the responses at the park forum, the Council asked staff to put together some ideas for signage and get cost estimates. Sign-a-Rama put together a draft that can be printed to metal or coroplast. We are continually wordsmithing. If you think of a better way to say something, please let us know.

This sign would be hung on the tennis/basketball court fencing with special hardware. The last two signs purchased were green with white lettering. We could continue that with this sign.

A couple of kiosk images are also attached. There are tons of options. The kiosk idea may be worth discussing at the goal setting session with the other suggestions for the park.

OPTIONS:

STAFF RECOMMENDATION:

Unless the Council has other recommendations, staff would order one metal sign (green background with white wording) with the attached wording.

COUNCIL ACTION:

HELP KEEP THE PARK BEAUTIFUL BY:

- Exhibiting respectful behavior.
- Refraining from loud and offensive language.
- Properly disposing of trash.
- Taking all personal items when you leave.
- Parking on paved surfaces only.
- Reporting illegal activity to the police by calling 911.

Colleen Callahan

From: Erica Wilson - Sign A Rama [EricaWilson@signs-roseville.com]
Sent: Thursday, July 09, 2009 11:00 AM
To: Colleen Callahan
Subject: RE: Park expectation signs
Attachments: Park Sign_PROOF.pdf

Colleen -

Here is a sample of what the sign could look like. Right now, the size is at 18" x 24", which is a standard size for a sign. The font can change, the color can change, but this is just a rough layout.

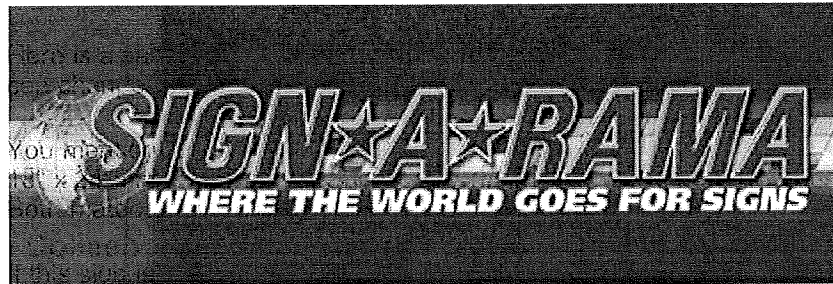
You mentioned both corrugated material and metal material. For the corrugated material, or coroplast, the price for a one-sided 18" x 24" sign comes to \$36 +tax. For the metal material, or dibond, the price for a one sided 18" x 24" sign comes to \$58 +tax. Both material would be great to use, but from experience, the dibond material would be a better choice because of its durability.

Colleen
If this sign is too small, let me know and we can change the dimensions and give you a new price. Call me if you have any other questions.

Sincerely,
To:

Erica Wilson
Sign-A-Rama Roseville
Phone: 651-639-0924 | Fax: 651-639-8113
EricaWilson@signs-roseville.com

Colleen -



questions

Sincerely,
To:

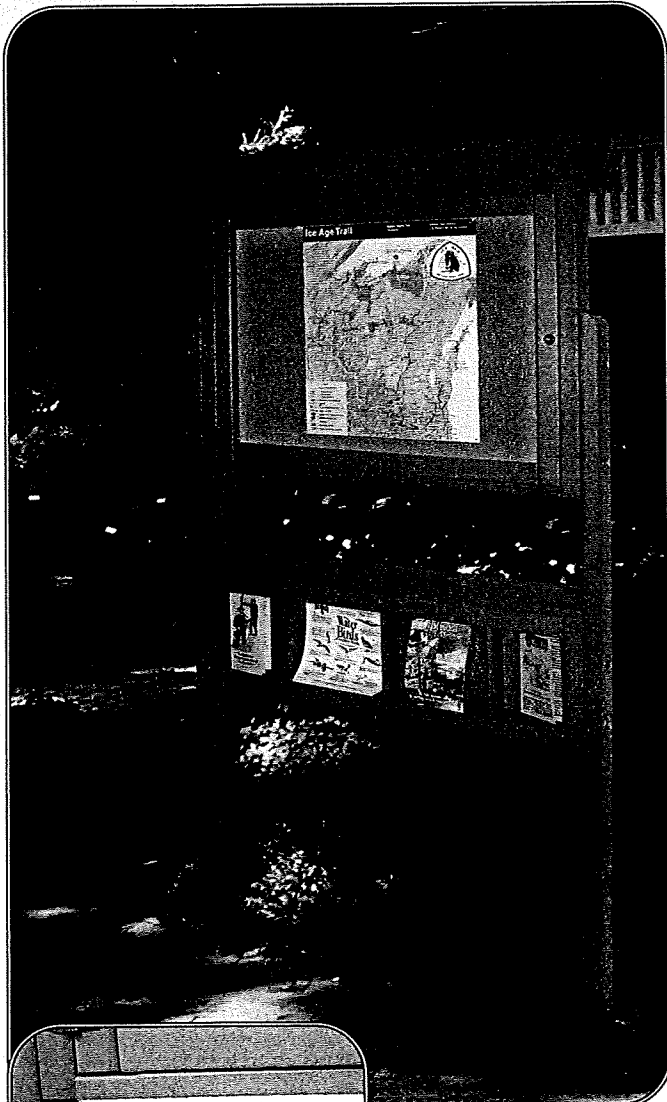
Erica Wilson
Sign-A-Rama
From: Colleen Callahan [mailto:colleen.callahan@ci.lauderdale.mn.us]
Sent: Thursday, July 09, 2009 10:03 AM
To: ericawilson@signs-roseville.com
Subject: FW: Park expectation signs

Trouble sending

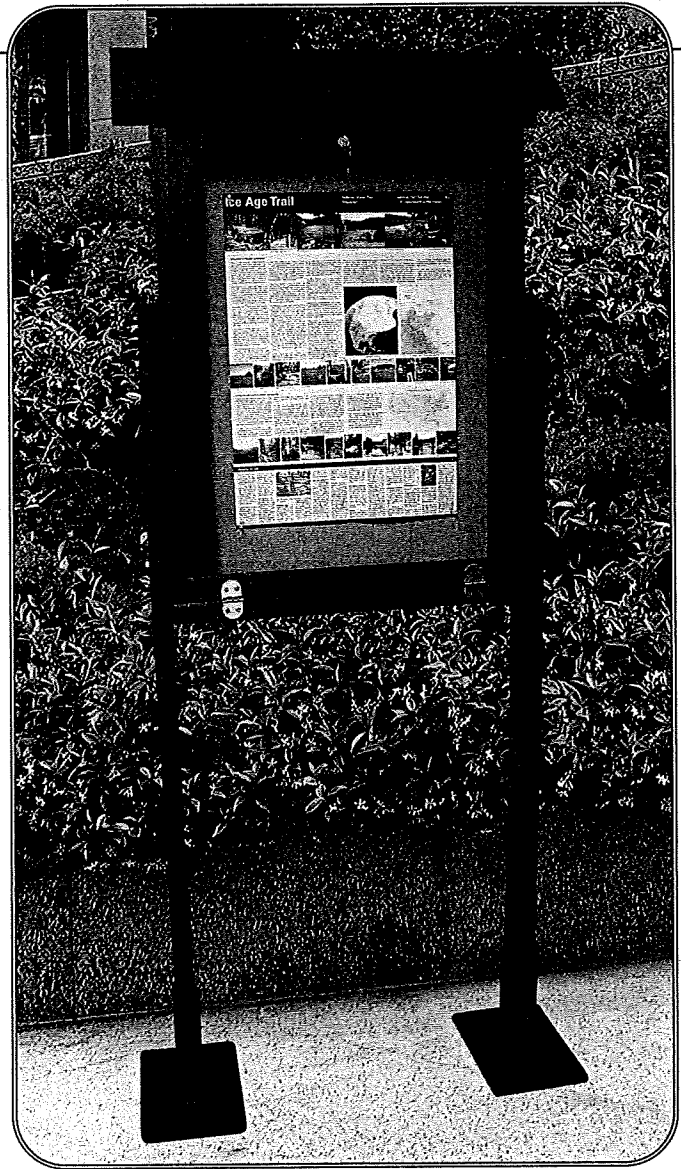
From: Colleen Callahan
Sent: Thursday, July 09, 2009 9:29 AM
To: ericawilson@signs-roseville.com
Cc: Heather Butkowski; Jim Bownik
Subject: Park expectation signs

Erica,
Could you please provide estimates for several different types of signs with the attached wording. This wording may change

7/9/2009



AMC2005-02 & AMC9005-02



AMC2155-02



AMC9005-02

Optional Literature Rack has 5 slots for hand-out materials



Guaranteed for 25 years

Optional Literature Rack: Horizontal Only

35" w x 3.5" d x 15" h
24 lbs.

Sale!
AMC9005-02: ~~\$230~~ \$200 ea.
+ shipping

Medium

Vertical: Single-Sided

31" w x 7.5" d x 39" h (Wall Mount 5.5" d)
21" w x 29" h viewing area

Without Posts	53 lbs.	AMC2140-02: \$500	<i>Sale!</i> \$435 ea.
Wall Mount, Without Posts	50 lbs.	AMC2150-02: \$490	\$425 ea.
2 Inground Posts 2" x 4" x 84"	78 lbs.	AMC2145-02: \$640	\$555 ea.
2 Surface Mount Posts & Bases 2" x 4" x 60"	99 lbs.	AMC2155-02: \$775	\$675 ea.
LED Light Option		AMC9125-02: \$180	\$115 ea. + shipping

Vertical: Double-Sided

31" w x 8.5" d x 40" h
21" w x 29" h viewing areas

Without Posts	73 lbs.	AMC2180-02: \$780	<i>Sale!</i> \$635 ea.
2 Inground Posts 4" x 4" x 96"	133 lbs.	AMC2185-02: \$985	\$855 ea.
2 Surface Mount Posts & Bases 4" x 4" x 60"	141 lbs.	AMC2190-02: \$1,105	\$960 ea.
LED Light Option		AMC9130-02: \$215	\$185 ea. + shipping

KB

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date July 28, 2009

ITEM NUMBER Set Goal Setting Date

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council previously postponed the annual goal setting session as the LGA cuts had not been determined. We now have that information, so a goal setting session can be set. Since the preliminary levy must be set the first meeting in September, the sooner the goal setting session the better.

August 11 is the next city council meeting. Staff could have box lunches ready for a 5:00 or 5:30 p.m. start. Other days are also possible.

OPTIONS:

STAFF RECOMMENDATION:

Motion to approve __ (Date) __ at __ (Time) __ at Lauderdale City Hall to hold the annual goal setting session.

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session _____ X

Meeting Date July 28, 2009

ITEM NUMBER 2009 & 2010 Budget

STAFF INITIAL AAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A lot has happened since the Council last discussed the 2009 and 2010 budgets. We know that the City's LGA unallotment for 2009, so far, is \$38,223. The League anticipates the 2010 unallotment will leave the City with \$527,174 in LGA. The Department of Revenue is expected to send out the official 2010 LGA notices before August 1.

The attached budget reflects revenues and expenses through June 2009. It also shows the entire first half of the property tax levy and state aid. I revised some of the numbers based on new known costs. The personnel totals reflect the change to a part time deputy city clerk.

The draft 2010 budget still assumes transfers from the TIF Fund to the debt service funds to cover the bond payments as opposed to levying for the debt service. Right now, I am working with staff from Ehlers on a plan to maximize use of the TIF dollars before the district closes in 2011. The budget does not yet reflect capital improvement projects.

Both the 601 and 602 sewer utility funds are projected to lose money for 2010 with the current sewer rates. As noted earlier, this is something for the Council to address. The good news is that the general revenue fund budget as drafted has some cushion to allow the city to budget for items on the horizon, like the emerald ash borer issue.

STAFF RECOMMENDATION:

The goal for the meeting is to review the 2009 budget to date and begin reviewing the 2010 budget.

GENERAL FUND REVENUE

	2007 Actual	2008 Actual	2009 Adopted	2009 As of June 30	2010 Proposed
CITY LEVIED TAXES					
31010 Current Ad Valorem	436,970	416,219	456,538	222,277	456,538
31020 Delinquent Ad Valorem	2,860	679	-	3,442	-
31040 Fiscal Disparities	80,585	96,437	101,843	52,934	100,000
SUB TOTAL PROPERTY TAXES	520,415	513,335	558,381	278,653	556,538
STATE AIDE					
33401 Local Government Aide	408,143	421,827	595,441	278,609	527,174
33405 PERA Rate Increase Aide	1,198	1,198	1,198	599	1,198
33406 Market Value Home Credit	30,650	29,086	-	-	-
TOTAL STATE AIDE	439,991	452,111	596,639	279,208	528,372
LICENSES AND FEES					
32110 3.2 Alcohol License	130	65	65	-	150
32120 Cigarette License	300	200	200	-	400
32130 Garbage Hauler Licenses	910	1,270	650	1,170	750
32140 HVAC Licenses	770	875	525	240	550
32150 Tree Company License	400	360	160	90	200
32160 Gas Station License	55	55	55	-	55
32180 Rental License Fee	3,353	4,495	2,500	191	3,000
32240 Animal Licenses	380	330	200	140	250
34101 City Hall Rental	2,500	2,805	2,000	1,930	2,500
43103 Administrative Fee	410	650	200	25	200
34105 Sale of Publications	-	-	-	-	-
34109 Copies	111	47	15	18	45
34114 Advertising sales	925	50	-	-	-
34115 Miscellaneous Revenue	-	-	-	-	-
TOTAL LICENSES AND FEES	10,244	11,202	6,570	3,804	8,100
REVENUE OTHER					
36100 Special Assessments	3,220	1,940	1,000	-	-
36101 Principal	-	-	-	-	-
36102 Penalties and Interest	348	155	100	-	-
36103 Tree Removal	-	-	-	-	-
36200 Miscellaneous Revenue	52	63	-	-	-
36211 Investment Interest	28,927	13,852	12,000	3,883	7,000
36230 Donations	-	1,500	-	-	-
36231 Dog Park Donations	-	-	-	50	-
36240 State Surcharge - Construction Permits	325	431	200	203	250
36250 Refunds and Reimbursements	1,409	-	500	1,571	-
36252 LMCIT Insurance Dividend	2,394	1,366	500	-	500
36255 Miscellaneous	60	-	-	-	-
TOTAL OTHER REVENUE	36,734	19,307	14,300	5,706	7,750
PUBLIC SAFETY	38,352	42,076	32,050	19,766	33,750
PLANNING & INSPECTIONS	13,460	16,277	6,800	8,974	10,550
TRANSFERS FROM OTHER FUNDS	4,000	-	-	-	-
TOTAL GENERAL FUND REVENUE	1,063,197	1,054,308	1,214,740	596,112	1,145,060

GENERAL FUND REVENUE

	2007 Actual	2008 Actual	2009 Adopted	2009 As of June 30	2010 Proposed
GENERAL FUND EXPENDITURES					
Legislative	22,779	22,711	22,539	7,729	23,910
Administrative	203,625	206,035	229,595	86,494	185,332
Elections	15,853	11,404	10,819	2,528	20,079
Public Safety	-	-	-	-	-
Police	519,500	553,100	583,849	295,466	586,095
Fire	35,202	32,872	37,500	25,376	34,750
Prosecution	12,856	13,379	15,500	6,407	15,500
Public Works	73,943	94,453	106,947	40,621	98,797
Planning & Inspections	29,494	27,856	32,871	9,487	41,694
Parks and Recreation	40,284	65,662	83,002	34,495	73,269
Development	3,043	1,665	3,000	-	5,000
EXPENDITURES BEFORE TRANSFERS	956,579	1,029,138	1,125,622	508,603	1,084,426
Contingency	-	-	15,000	-	10,000
Transfers Out	164,945	14,660	74,118	-	-
TOTAL GENERAL FUND EXPENDITURES	1,121,524	1,043,798	1,214,740	508,603	1,094,426

<u>LEGISLATIVE (41100)</u>		<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Actual</u>	<u>2009</u> <u>Adopted</u>	<u>2009</u> <u>As of June 30</u>	<u>2010</u> <u>Proposed</u>
EXPENDITURES						
Personnel						
103	Part-time employees	12,800	13,200	13,200	6,600	13,200
122	FICA	979	1,010	1,010	505	1,010
151	Workers Comp	-	-	79	-	50
	Subtotal Personnel	13,779	14,210	14,289	7,105	14,260
General Operations						
201	General Supplies	9	63	-	-	-
202	Permanent Supplies	-	-	-	-	-
203	Postage	-	-	-	84	-
305	Legal Fees	-	-	-	-	-
308	Training and Conferences	-	285	500	-	500
331	Travel	-	12	100	4	2010 50
352	Publishing	-	-	-	184	Proposed 500
361	General Liability	6,263	5,285	4,650	-	5,500
438	Dues and Subscriptions	2,575	2,646	2,700	353	2,800
439	Special Events	51	-	100	-	100
440	Meeting Expenses	102	210	200	-	200
442	Miscellaneous Expenses	-	-	-	-	-
	Subtotal General Operations	9,000	8,501	8,250	624	9,650
Capital Equipment						
530	Furniture and Equipment	-	-	-	-	-
538	Computer software and Equipment	-	-	-	-	-
	Subtotal Capital Equipment	-	-	-	-	-
	TOTAL LEGISLATIVE EXPENSE:	22,779	22,711	22,539	7,729	23,910

ADMINISTRATION & FINANCE (41200)		2007 Actual	2008 Actual	2009 Adopted	2009 As of June 30	2010 Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	114,144	108,289	124,809	49,098	94,127
104	Temp. employees	-	-	-	-	-
121	PERA	6,032	6,494	8,737	3,339	6,589
122	FICA	7,696	8,472	9,548	3,919	7,201
131	Benefits (health, dental, etc)	8,871	9,876	13,752	4,115	10,500
151	Workers Compensation	1,018	1,243	749	-	715
	Subtotal Personnel	137,761	134,374	157,595	60,471	119,132
General Operations						
201	General Supplies	1,906	1,808	2,500	690	2,200
203	Postage	2,102	5,060	2,500	1,098	2,500
208	Water cooler water	175	245	400	199	400
301	Auditing	10,864	12,700	13,500	12,704	13,500
305	Legal contract - Civil	17,531	12,934	16,000	1,416	14,000
306	Consulting fees (IT Support)	2,231	3,160	2,500	2,720	5,500
307	Computer Services (Banyon)	1,560	1,560	1,600	1,560	1,600
308	Training and conferences	2,164	1,407	3,000	754	2,000
309	Newspaper - Roseville Review	9,537	8,415	9,100	-	-
331	Travel Expenses	1,113	887	1,500	332	1,200
352	Public information and notices	-	-	-	571	2,000
353	Newsletter Printing	3,725	3,968	4,750	1,231	3,900
354	Phonebook Printing	200	3,561	-	-	4,100
355	Miscellaneous printing & process	1,521	1,595	1,500	123	1,700
361	General liability	5,179	4,599	4,550	-	4,800
391	Telephones/Fax (City Hall)	2,055	1,995	2,000	746	2,000
401	Copier	997	1,466	1,600	379	1,200
404	Computer Repair/Maintenance	-	-	500	-	2,000
409	Other equipment repair	-	-	-	-	-
438	Dues and Subscriptions	2,685	2,765	3,500	1,394	3,000
440	Meeting Expenses	-	15	-	32	100
442	Miscellaneous expenses	319	2,417	500	72	500
	Subtotal General Operations	65,864	70,558	71,500	26,023	66,200
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	250	-	-
538	Computers and technology	-	1,103	250	-	-
	Subtotal Capital	-	1,103	500	-	-
	TOTAL EXPENSES	203,625	206,035	229,595	86,494	185,332

* Auditing & all legal services will be moved to the Administration Fund

<u>GENERAL GOVERNMENT (41500)</u>	2007	2008	2009	2009	2010
	Actual	Actual	Adopted	<u>As of June 30</u>	Proposed

EXPENDITURES

Personnel

101	Full-time employees	10,972	6,842	5,901	2,203	13,152
104	Temp. employees	1,503	2,477	2,000	-	1,700
121	PERA	686	329	553	140	921
122	FICA	839	518	604	174	1,006
131	Benefits (health, dental, etc)	1,394	671	864	10	1,500
151	Workers Compensation	-	-	47	-	100
	Subtotal Personnel	15,394	10,837	9,969	2,528	18,379

General Operations

201	General Supplies	143	408	275	-	200
327	Other Services	153	159	150	-	175
331	Travel Expenses	69	-	75	-	75
352	Public information & Notices	-	-	-	-	1,000
409	Other equipment and repair	-	-	-	-	-
440	Meeting expenses	74	-	300	-	250
442	Miscellaneous expenses	20	-	50	-	-
	Subtotal General Operations	459	567	850	-	1,700

Capital Expenditures

530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-

TOTAL EXPENSES	15,853	11,404	10,819	2,528	20,079
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For reporting purposes, auditing and legal services will be moved to this fund.

PUBLIC SAFETY (42100)		2007	2008	2009	2009	2010
		Actual	Actual	Adopted	As of June 30	Proposed
REVENUE						
34202	False Fire Alarm	1,147	794	1,500	397	1,000
34203	Fire Inspection Fee	400	1,050	550	-	750
35101	Court Fines (including traffic tickets)	36,805	40,233	30,000	19,370	32,000
	TOTAL REVENUE	38,352	42,076	32,050	19,766	33,750
EXPENDITURES						
General Operations						
305	Legal Fees - Prosecution	10,200	10,326	13,000	5,100	12,000
355	Miscellaneous fees - Printing	2,656	3,053	2,500	1,307	3,500
	Subtotal Proscution	12,856	13,379	15,500	6,407	15,500
319	Police Contract	519,500	548,100	572,749	289,125	578,595
360	General Liability	-	-	5,000	-	-
442	Miscellaneous Exp. & 911 Dispatch	-	5,000	6,100	6,341	7,500
	Subtotal Police	519,500	553,100	583,849	295,466	586,095
320	Fire Contract	19,207	19,097	21,000	18,630	21,000
321	Fire Calls	12,616	9,922	12,000	6,350	12,000
322	False Fire Alarms	1,529	2,778	3,000	397	1,000
323	Fire Inspections	1,850	1,075	1,500	-	750
	Subtotal Fire	35,202	32,872	37,500	25,376	34,750
	TOTAL EXPENSES	567,558	599,351	636,849	327,249	636,345

* Prosecuting will be moved to the General Government Fund

<u>PUBLIC WORKS (43000)</u>		2007 Actual	2008 Actual	2009 Adopted	2009 As of June 30	2010 Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	22,096	35,366	44,638	21,967	30,400
102	Overtime/On-Call	-	1,283	1,000	305	2,000
121	PERA	1,381	2,940	3,125	1,537	2,268
122	FICA	1,729	3,661	3,415	1,793	2,479
131	Benefits (health, dental, etc)	2,096	3,720	5,688	2,445	4,125
151	Workers Compensation	2,666	4,032	2,806	-	2,650
	Subtotal Personnel	29,967	51,002	60,672	28,048	43,922
General Operations						
202	Permanent Supplies	142	-	275	-	200
212	Motor Fuels	2,556	2,219	2,500	482	2,500
213	Lubricants and other fluids	-	-	125	-	-
225	Landscaping Materials	-	-	100	-	-
226	Signs	-	5	150	-	-
227	Tools and Equipment	48	-	200	-	200
228	Miscellaneous Repairs & supplies	935	1,852	1,250	381	2,000
304	Engineering Contract	8,298	2,990	5,000	-	3,000
308	Training and conferences	165	165	500	165	400
313	Snow and Ice Removal Contact	7,602	11,677	9,000	2,885	12,000
314	Street Sweeping Contract	5,217	4,098	6,000	1,983	5,500
317	Tree Service	5,098	3,654	5,000	-	10,000
324	Alley Repair	-	1,195	1,000	-	1,000
327	Other Services	122	569	500	356	500
328	Street Repair	-	500	1,000	-	500
380	Electricity - street lighting	-	5,726	-	2,560	6,000
381	Electricity	8,197	2,820	6,000	1,030	3,000
382	Water	89	69	75	16	75
383	Gas Utilities	3,507	3,887	3,500	1,867	4,000
384	Refuse Disposal	962	1,202	1,300	521	1,200
391	Telephone/Pagers	459	455	500	195	500
402	Truck repair and Maintenance	482	113	2,000	133	2,000
426	Machinery rental	-	-	-	-	-
442	Miscellaneous	99	257	300	-	300
	Subtotal General Operations	43,976	43,451	46,275	12,574	54,875
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
538	Land	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	73,943	94,453	106,947	40,621	98,797

<u>PLANNING & INSPECTIONS (43400)</u>		2007 Actual	2008 Actual	2009 Adopted	2009 As of June 30	2010 Proposed
REVENUE						
	Other					
32210	Building Permits	9,646	10,364	5,000	4,824	7,000
32211	Zoning Permit Applications	140	345	100	810	200
32225	Plan Review	2,145	3,658	1,000	2,187	2,000
32230	Plumbing Permits	544	641	200	596	600
32270	HVAC Permits	671	1,045	500	558	750
34110	Variance Fee	150	225	-	-	-
34112	Conditional Use Permit	165	-	-	-	-
34113	Zoning Amendment	-	-	-	-	-
	TOTAL REVENUE	13,460	16,277	6,800	8,974	10,550
EXPENDITURES						
Personnel						
101	Full-time employees	22,197	19,304	20,834	7,648	28,809
121	PERA	1,387	1,071	1,458	504	2,017
122	FICA	1,750	1,552	1,594	615	2,204
131	Benefits (health, dental, etc)	1,806	1,918	2,808	345	3,750
151	Workers' Compensation	-	-	277	-	1,314
	Subtotal Personnel	27,139	23,844	26,971	9,112	38,094
General Operations						
201	General Supplies	-	-	75	-	-
202	Permanent Supplies	-	46	100	-	-
203	Postage	280	268	250	100	300
306	Consulting Fees	203	-	-	-	-
308	Training and conferences	460	425	500	-	500
312	Building Inspector	699	2,504	2,000	-	2,000
327	Other Services	-	-	2,000	-	-
331	Travel Expenses	-	-	100	-	-
355	Miscellaneous Printing	-	-	175	-	-
386	Gopher State One Call	489	421	500	271	500
442	Miscellaneous expenses	-	25	-	-	-
443	Surcharge Report	224	324	200	4	300
	Subtotal General Operations	2,355	4,012	5,900	375	3,600
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	29,494	27,856	32,871	9,487	41,694

<u>PARKS AND RECREATION (45200)</u>	2007 Actual	2008 Actual	2009 Adopted	2009 As of June 30	2010 Proposed
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EXPENDITURES

Personnel

101	Full-time employees	26,173	41,244	52,114	24,689	42,425
104	Temp. employees	4,838	5,963	5,500	2,414	6,000
121	PERA	1,636	3,193	4,068	1,705	2,970
122	FICA	2,423	4,388	4,446	2,241	3,705
131	Benefits (health, dental, etc)	2,590	4,027	6,624	2,515	5,813
151	Workers Compensation	2,600	2,096	2,000	-	1,256
	Subtotal Personnel	40,260	60,911	74,752	33,563	62,169

General Operations

201	General Supplies	367	103	900	-	500
202	Permanent Supplies	647	212	500	-	500
225	Landscaping Materials	506	64	100	-	500
228	Miscellaneous Repairs & Maintenance.	261	211	500	72	250
317	Tree Service	-	742	-	-	5,000
371	Non-Resident Reimbursement	32	32	200	25	200
381	Electric	367	626	1,200	237	700
382	Water	308	196	350	16	300
383	Gas Utility	840	1,090	1,500	465	1,300
384	Refuse	-	-	-	-	-
391	Telephones and Pagers	134	21	100	-	100
403	Mower repair	24	-	300	-	-
412	Warming House Repair	-	10	1,000	-	500
427	Porta Potty Rental	593	1,145	1,100	117	750
442	Miscellaneous	-	300	500	-	500
	Subtotal General Operations	4,078	4,751	8,250	932	11,100

Capital Expenditures

550	Other Improvements	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-

TOTAL EXPENSES	40,284	65,662	83,002	34,495	73,269
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<u>DEVELOPMENT (48100)</u>		2007 Actual	2008 Actual	2009 Adopted	2009 <u>As of June 30</u>	2010 Proposed
REVENUE						
	Other					-
	TOTAL REVENUE					-
EXPENDITURES						
General Operations						
306	Consulting Fees	3,043	1,665	3,000	-	5,000
442	Miscellaneous expenses				-	-
	Subtotal General Operations	3,043	1,665	3,000	-	5,000
	TOTAL EXPENSES	3,043	1,665	3,000	-	5,000

2010

Proposed

2011

Proposed

2012

Proposed

<u>CONTINGENCY (45300)</u>		2007	2008	2009	2009	2010
		Actual	Actual	Adopted	As of June 30	Proposed
REVENUE						
Other						
TOTAL REVENUE				-		-
EXPENDITURES						
General Operations						
444	CONTINGENCY FUNDS	-	-	15,000	-	10,000
710	OPERATING TRANSFERS	-	-	-	-	-
Subtotal General Operations		-	-	15,000	-	10,000
TOTAL EXPENSES		-	-	15,000	-	10,000

2010

10,000

10,000

2010

<u>TRANSFERS OUT (45400)</u>		2007	2008	2009	2009	2010
		Actual	Actual	Adopted	As of June 30	Proposed
REVENUE						
	Other					-
	TOTAL REVENUE					-
EXPENDITURES						
732	Transfers to 302	-	-	31,000	-	-
733	Transfers to 303	-	-	-	-	-
734	Transfers to 304	-	-	-	-	-
741	Transfers to 401	79,871	-	-	-	-
742	Transfers to 402	-	-	-	-	-
743	Transfers to 403	-	-	-	-	-
744	Transfers to 404	79,871	14,660	43,118	-	-
745	Transfers to 405	5,203	-	-	-	-
	Total Transfers	164,945	14,660	74,118	-	-

2009 LAUDERDALE BUDGET

SUMMARY OF FUNDS 201 - 602

	2006 Actual	2007 Actual	2008 Actual	2009 Adopted	2009 As of June 30	2010 Proposed
Total Revenues						
201 Community Events Fund	4,120	3,994	3,642	3,350	1,673	2,600
202 Communications Fund	15,575	21,600	22,431	16,800	5,869	19,300
203 Recycling Fund	40,565	41,074	41,362	38,366	23,767	43,800
301 TIF Debt Service Fund	154,082	76,950	-	-	-	-
302 2000 Imp Debt Fund	44,971	54,816	48,013	35,826	20,134	41,534
303 2002 Imp Debt Fund	33,388	52,749	41,424	28,758	17,439	31,839
304 2003 Imp Debt Fund	61,927	75,041	64,834	41,981	24,784	50,341
401 Street Improvement Fund	63,383	18,902	14,760	10,000	3,972	8,000
402 General Capital Impr. Fund	7,220	8,330	4,320	2,500	830	2,000
403 Storm Water Impr. Fund	-	58,670	6,048	8,000	1,693	3,500
404 Park Improvement Fund	4,538	2,834	108,725	1,800	1,531	3,000
405 TIF Project Fund	83,296	169,990	162,370	145,000	83,663	140,000
407 Sewer Improvement Fund	3,402	8,003	11,277	4,000	3,404	7,000
409 Water Utility Fund	12,908	2,201	-	-	-	-
601 Sewer Utility Fund	238,329	236,090	229,104	230,500	113,593	228,500
602 Storm Water Utility Fund	-	-	69,192	47,500	22,384	51,000
Revenue Before Transfers	767,704	831,245	827,502	614,381	324,735	632,414
Transfers to Other Funds				74,118	0	0
Total Revenues	767,704	831,245	827,502	688,499	324,735	632,414
Total Expenditures						
201 Community Events Fund	3,371	5,160	4,329	4,200	1,275	3,150
202 Communications Fund	22,917	25,576	15,374	33,940	14,597	22,421
203 Recycling Fund	28,129	29,018	23,391	26,881	15,146	34,308
301 TIF Debt Service Fund	-	-	-	-	1,693	1,500
302 2000 Impr. Debt Fund	121,793	122,186	122,080	122,070	112,126	121,233
303 2002 Impr. Debt Fund	153,294	149,356	150,256	146,153	131,658	147,163
304 2003 Impr. Debt Fund	127,606	120,646	118,608	116,705	106,378	114,019
401 Street Improvement Fund	40,764	-	69,213	45,500	7,869	-
402 General Capital Impr. Fund	37,509	9,657	90,000	41,000	13,591	3,500
403 Storm Water Impr. Fund	401	43,867	32,316	500	22,384	3,000
404 Park Improvement Fund	96,680	117,670	81,110	53,000	-	-
405 TIF Project Fund	664	713	738	-	-	14,000
407 Sewer Improvement Fund	-	-	-	-	-	-
601 Sewer Utility Fund	223,654	233,999	212,687	220,250	117,769	247,051
602 Storm Water Utility Fund	31,406	-	36,424	49,268	19,179	53,405
Total Expenditures	888,190	857,849	956,526	859,467	525,994	742,741
Surplus/(deficit)	(120,485)	(26,603)	(129,025)	(170,968)	(201,259)	(110,327)

Community Events Fund 201

DEPT. 45600	2006	2007	2008	2009	2009	2010
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	4,824	5,573	4,407	3,721	3,721	2,871
REVENUES:						
34785 Park Events	-	9	-	-	-	-
34786 Winter Event	1,178	798	609	500	396	100
34787 Garage Sale	-	50	-	50	50	50
34788 Day in the Park	1,483	1,595	1,683	1,250	-	1,400
34789 Music under the trees	-	34	-	-	431	-
34790 Other Events - March Dance	-	-	-	600	-	-
34791 Pop Sales	-	-	-	-	-	-
34792 T-Shirt Sales	-	210	150	50	10	100
34795 Halloween Donations	764	779	779	700	-	700
36211 Investment Interest	198	199	129	100	41	100
36230 Donations	-	-	-	-	30	-
36255 Misc.	498	319	293	100	715	150
Total Revenues	4,120	3,994	3,642	3,350	1,673	2,600
EXPENDITURES:						
202 Permanent Supplies	214	176	43	-	-	-
369 Music Under the Trees	-	252	535	600	400	600
370 Other Events - March Dance	-	-	-	600	-	-
373 T-Shirts	-	2,201	353	-	-	-
375 Winter Event	808	857	1,011	800	192	250
376 Garage Sale	-	-	34	50	-	-
377 Day in the Park	1,134	1,112	1,500	1,300	46	1,400
378 Night Out	124	99	103	150	-	150
379 Halloween Event	700	252	496	400	46	450
437 Sales Tax	136	-	-	-	-	-
430 Misc.	-	-	-	-	491	50
440 Meeting Expenses	256	212	254	300	101	250
Total Expenditures	3,371	5,160	4,329	4,200	1,275	3,150
Fund Balance Gain/Loss	749	(1,166)	(686)	(850)	398	(550)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	5,573	4,407	3,721	2,871	4,119	2,321

Communications Fund 202

DEPT. 49500	2006	2007	2008	2009	2009	2010
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	47,988	40,646	36,670	43,727	43,727	26,587
REVENUES:						
36253 Franchise Fees	14,143	19,987	21,278	16,000	5,514	18,500
36211 Investment Interest	1,432	1,613	1,153	800	355	800
33600 Grants	-	-	-	-	-	-
Total Revenues	15,575	21,600	22,431	16,800	5,869	19,300
EXPENDITURES:						
101 Reg. Full Time Employees	13,330	14,815	6,230	6,026	3,575	10,924
121 PERA Contributions	800	865	473	422	247	765
122 FICA Contributions	1,056	1,098	593	461	297	836
131 Group Insurance	1,127	1,193	618	720	328	1,313
151 Workers Comp	-	-	-	36	-	83
Personnel costs	16,313	17,971	7,913	7,665	4,447	13,921
201 General Supplies	-	-	-	-	5	-
202 Permanent Supplies	-	-	-	-	-	-
307 Web Hosting	300	420	444	475	333	600
327 Other Service	1,637	2,410	1,993	2,800	1,374	2,700
329 Cable Franchise Fee	4,667	4,774	5,023	5,500	5,069	5,200
530 Furniture and Equipment	-	-	-	17,500	3,369	-
Operating Costs	6,604	7,604	7,460	26,275	10,150	8,500
Total Expenditures	22,917	25,576	15,374	33,940	14,597	22,421
Fund Balance Cain/Loss	(7,342)	(3,976)	7,057	(17,140)	(8,728)	(3,121)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	40,646	36,670	43,727	26,587	34,999	23,466

Recycling Fund 203

DEPT. 50000		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		25,320	37,755	49,812	67,783	67,783	79,268
REVENUES:							
36100	Recycling Fee	34,644	34,734	34,698	33,000	18,223	38,000
36102	Penalties & Interest	-	-	71	-	30	-
33622	SCORE Grant	4,378	4,378	4,758	4,866	4,866	4,800
36211	Investment Interest	1,120	1,898	1,811	500	648	1,000
36255	Other	423	64	24	-	-	-
Total Revenues		40,565	41,074	41,362	38,366	23,767	43,800
EXPENDITURES:							
101	Reg. FT Employees	7,774	8,664	3,545	1,714	2,083	5,718
121	PERA Contributions	467	495	283	120	144	400
122	FICA Contributions	631	647	356	131	175	437
131	Group Insurance	570	626	362	216	184	750
151	Workers Comp	-	-	-	10	-	43
Personnel costs		9,442	10,432	4,546	2,191	2,586	7,348
202	Permanent Supplies	-	500	-	-	-	110
327	Other Service	340	339	339	340	339	350
389	Recycling Contract	18,348	17,747	18,506	24,350	12,222	26,500
Operating Costs		18,688	18,586	18,845	24,690	12,560	26,960
Total Expenditures		28,129	29,018	23,391	26,881	15,146	34,308
Fund Balance Gain/Loss		12,435	12,056	17,971	11,485	8,621	9,492
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		37,755	49,812	67,783	79,268	76,404	88,760

2000 Improvements Debt Service Fund 302

DEPT. 47200		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		284,601	232,779	215,409	141,342	141,342	86,098
REVENUES:							
36102	Penalties and Interest	10,708	8,168	9,738	-	3,589	7,000
36211	Investment Interest	6,928	8,052	3,713	5,000	309	5,000
36100	Special Assessments	27,335	38,597	34,561	30,826	16,236	29,534
Total Revenues		44,971	54,816	48,013	35,826	20,134	41,534
EXPENDITURES:							
601	Bond Principal	85,000	90,000	95,000	100,000	100,000	105,000
611	Bond Interest	36,333	31,520	26,433	21,070	11,910	15,433
621	File Maintenance Charges	461	666	647	1,000	216	800
Total Expenditures		121,793	122,186	122,080	122,070	112,126	121,233
Fund balance Gain/Loss		(76,822)	(67,370)	(74,067)	(86,244)	(91,992)	(79,699)
39200	Transfers In	25,000	50,000	-	31,000	-	275,000
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		232,779	215,409	141,342	86,098	49,350	281,400

Factors \$9,700 to each debt service fund from the 2001 street project assessment

36102 Penalties and Interest
 36211 Investment Interest
 36100 Special Assessments
 601 Bond Principal
 611 Bond Interest
 621 File Maintenance Charges
 39200 Transfers In
 710 Transfers Out
 36102 Penalties and Interest
 36211 Investment Interest
 36100 Special Assessments
 601 Bond Principal
 611 Bond Interest
 621 File Maintenance Charges
 39200 Transfers In
 710 Transfers Out

20,134
 41,534
 105,000
 15,433
 49,350
 281,400

2002 Improvements Debt Service Fund 303

DEPT. 47300	2006	2007	2008	2009	2009	2010
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	521,518	436,612	390,005	281,174	281,174	163,779
REVENUES:						
36102 Penalties & interest	6,551	5,484	7,839	-	2,858	6,000
36211 Investment Interest	14,942	16,869	8,670	7,000	1,528	5,000
36100 Special Assessments	11,895	30,396	24,916	21,758	13,053	20,839
Total Revenue	33,388	52,749	41,424	28,758	17,439	31,839
EXPENDITURES:						
601 Bond Principal	110,000	110,000	115,000	115,000	115,000	120,000
611 Bond Interest	42,403	38,690	34,609	30,153	16,226	26,363
621 File Maintenance Charges	892	666	647	1,000	431	800
Total Expenditures	153,294	149,356	150,256	146,153	131,658	147,163
Fund Balance Gain/Loss	(119,906)	(96,607)	(108,831)	(117,395)	(114,218)	(115,324)
39200 Transfers In	35,000	50,000	-	-	-	250,000
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	436,612	390,005	281,174	163,779	166,955	298,456

558
 528
 1,053
 1,439
 166,955
 528
 1,053
 1,439

2003 Improvements Debt Service Fund 304

DEPT. 47400		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		469,503	473,824	478,218	424,443	424,443	349,719
REVENUES:							
36102	Penalties & interest	12,282	10,745	12,852	-	4,966	8,000
36211	Investment Interest	14,200	20,243	12,784	7,000	3,176	8,000
36100	Special Assessments	35,445	44,053	39,197	34,981	16,642	34,341
Total Revenues		61,927	75,041	64,834	41,981	24,784	50,341
EXPENDITURES:							
601	Bond Principal	100,000	95,000	95,000	95,000	95,000	95,000
611	Bond Interest	26,930	24,980	22,961	20,705	10,946	18,211
621	File Maintenance Charges	676	666	647	1,000	431	800
Total Expenditures		127,606	120,646	118,608	116,705	106,378	114,011
Fund Balance Gain/Loss		(65,679)	(45,606)	(53,775)	(74,724)	(81,594)	(63,670)
39200	Transfers In	70,000	50,000	-	-	-	125,000
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		473,824	478,218	424,443	349,719	342,850	411,049

Street Improvement Fund 401

DEPT. 48401		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		333,270	355,889	454,662	400,208	400,208	364,708
REVENUES:							
36211	Investment Interest	15,238	18,902	14,243	10,000	3,922	8,000
36200	Miscellaneous Revenue	-	-	517	-	51	-
36102	Penalties & Interest	13,826	-	-	-	-	-
36100	Special Assessments	34,319	-	-	-	-	-
Total Revenue		63,383	18,902	14,760	10,000	3,972	8,000
EXPENDITURES:							
328	Street Repair	40,599	-	49,712	-	-	-
	Street Reconstruction	-	-	-	-	-	-
	Streetscaping	-	-	-	40,000	-	-
304	Engineering	165	-	19,502	5,500	7,869	-
	Trees	-	-	-	-	-	-
Total Expenditures		40,764	-	69,213	45,500	7,869	-
Fund Balance Gain/Loss		22,619	18,902	(54,454)	(35,500)	(3,896)	8,000
39200	Transfers In	-	79,871	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		355,889	454,662	400,208	364,708	396,312	372,708

General Capital Improvement Fund 402

DEPT. 48000	2006	2007	2008	2009	2009	2010
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	191,346	170,308	168,980	83,301	83,301	44,801
REVENUES:						
36211 Investment Interest	6,710	8,330	4,320	2,500	830	2,000
Depreciation	-	-	-	-	-	-
39999 Other	510	-	-	-	-	-
Total Revenue	7,220	8,330	4,320	2,500	830	2,000
EXPENDITURES:						
510 Land	-	-	-	-	-	-
520 Buildings	-	9,657	-	1,000	-	-
521 City Garage	74	-	-	-	-	-
523 Warming House	-	-	-	-	-	-
530 Furniture & Equipment	-	-	-	-	-	-
531 Office Equipment	2,338	-	-	10,000	-	-
532 Copier	-	-	-	-	-	-
535 HVAC	6,835	-	-	-	-	-
538 Computers	-	-	-	-	-	-
540 Machinery & Equipment	-	-	-	-	-	-
543 Tractor	28,262	-	-	30,000	-	-
550 Other Improvements	-	-	-	-	-	-
560 Vehicle	-	-	-	-	-	-
562 Truck	-	-	-	-	-	-
Total Expenditures	37,509	9,657	-	41,000	-	-
Fund Balance Gain/Loss	(30,289)	(1,327)	4,320	(38,500)	830	2,000
39200 Transfers In	9,251	-	-	-	-	-
710 Transfers Out	-	-	90,000	-	-	-
Ending Fund Balance	170,308	168,980	83,301	44,801	84,131	46,801

Storm Sewer Improvement Fund 403

DEPT. 48403		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		173,327	182,447	197,250	170,982	170,982	178,482
REVENUES:							
37300	Storm Sewer Fee		49,668			-	-
36211	Investment Interest		9,002	6,048	8,000	1,693	3,500
39999	Other						
Total Revenues		-	58,670	6,048	8,000	1,693	3,500
EXPENDITURES:							
101	Reg. FT Employees	-	30,557	-	-	-	-
102	On-Call Pay	-	-	-	-	-	-
121	PERA Contributions	-	1,683	-	-	-	-
122	FICA Contributions	-	2,112	-	-	-	-
131	Group Insurance	-	2,584	-	-	-	-
151	Workers Compensation	-	-	-	-	-	-
Personnel Costs		-	36,935	-	-	-	-
304	Engineering	-	6,303	11,816	-	-	-
327	Other Services	401	129	-	-	-	-
442	Misc	-	-	500	-	-	-
444	Contingency Funds	-	-	-	-	-	-
554	Storm System Repairs	-	-	-	-	-	-
	NPDES Phase II Permit	-	500	-	500	-	-
Operating Costs		401	6,932	12,316	500	-	-
Total Expenditures		401	43,867	12,316	500	-	-
Fund Balance Gain/Loss		(401)	14,803	(6,268)	7,500	1,693	3,500
39200	Transfers In	9,521					
710	Transfers Out			20,000			
Ending Fund Balance		182,447	197,250	170,982	178,482	172,674	181,982

Park Improvement Fund 404

DEPT. 48404		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		132,288	46,284	126,069	153,684	153,684	145,602
REVENUES:							
33130	Grants	-	-	-	-	-	-
36230	Donations	-	-	-	-	-	-
36211	Investment Interest	4,538	2,834	4,065	1,800	1,531	3,000
Total Revenues		4,538	2,834	4,065	1,800	1,531	3,000
EXPENDITURES:							
304	Engineering	28,082	10,716	17,718	-	-	-
510	Land	-	-	-	-	-	-
524	Picnic Shelter	-	-	-	4,000	-	-
525	Playground	-	151	-	34,000	-	-
526	Park Path	-	-	-	-	-	-
527	Gen. Park Improvements	1,681	1,369	63,392	15,000	-	-
528	Court Improvements	66,917	105,434	-	-	-	-
Total Expenditures		96,680	117,670	81,110	53,000	-	-
33130	Fund Balance Gain/Loss	(92,142)	(114,836)	(77,046)	(51,200)	1,531	3,000
39200	Transfers In	6,138	194,621	104,660	43,118	-	-
7101	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		46,284	126,069	153,684	145,602	155,215	148,602

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TIF Project Fund 405

DEPT. 48500		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		365,808	448,440	468,208	629,840	629,840	774,840
REVENUES:							
36211	Investment Interest	14,024	19,927	17,471	10,000	6,291	5,000
31050	Tax increment	67,617	148,354	137,953	135,000	75,493	135,000
31051	Delinquent Tax increment	827	855	1,959	-	1,879	-
33406	TIF Mrkt Value Homestead Crdt	827	855	4,987	-	-	-
Total Revenues		83,296	169,990	162,370	145,000	83,663	140,000
EXPENDITURES:							
101	FT Employees	-	-	-	-	-	-
121	PERA Contribution	-	-	-	-	-	-
122	FICA Contribution	-	-	-	-	-	-
131	Group Insurance	-	-	-	-	-	-
133	Life Insurance	-	-	-	-	-	-
Total Personnel Costs		-	-	-	-	-	-
305	Legal Fees	-	-	-	-	-	-
327	Other Services	664	713	738	-	-	-
325	Other Imp. (Larpenteur)	-	-	-	-	-	-
General Operating Costs		664	713	738	-	-	-
Total Expenditures		664	713	738	-	-	-
Fund Balance Gain/Loss		82,632	169,278	161,632	145,000	83,663	140,000
39200	Transfers In	-	5,203	-	-	-	-
710	Transfers Out	-	154,713	-	-	-	650,000
Ending Fund Balance		448,440	468,208	629,840	774,840	713,503	264,840

Sewer Improvement Fund 407

DEPT. 48407		2006	2007	2008	2009	2009	2010
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		83,780	87,182	330,380	341,656	341,656	345,656
REVENUES:							
36211	Investment Interest	3,402	8,003	11,277	4,000	3,404	7,000
36100	Special Assessments	-	-	-	-	-	-
Total Revenues		3,402	8,003	11,277	4,000	3,404	7,000
EXPENDITURES:							
304	Engineering	-	-	-	-	-	-
544	Other	-	-	-	-	-	-
Total Expenditures		-	-	-	-	-	-
Fund Balance Gain/Loss		3,402	8,003	11,277	4,000	3,404	7,000
39200	Transfers In	-	235,195	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		87,182	330,380	341,656	345,656	345,060	352,656

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Sanitary Sewer Enterprise Fund 601

DEPT. 49000	2006	2007	2008	2009	2009	2010
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	376,291	390,966	157,862	174,279	174,279	184,529
REVENUES:						
37210 Sewer Charges	225,662	223,878	224,682	225,500	110,134	225,500
36211 Investment Interest	12,667	12,212	4,422	5,000	1,634	3,000
36250 Refunds/Reimbursements	-	-	-	-	-	-
37230 Penalties	-	-	-	-	-	-
36255 Miscellaneous	-	-	-	-	-	-
37240 Sewer Connections	-	-	-	-	1,825	-
39101 Sale of Assets	-	-	-	-	-	-
Total Revenues	238,329	236,090	229,104	230,500	113,593	228,500
EXPENDITURES:						
101 Reg. FT Employees	35,657	42,136	17,451	22,460	9,308	23,465
102 On-Call Pay	15,114	15,053	11,822	17,000	6,179	13,000
121 PERA Contributions	3,046	3,287	1,981	2,762	1,072	2,553
122 FICA Contributions	4,074	4,110	2,469	3,019	1,259	2,790
131 Group Insurance	4,298	5,116	2,536	2,808	1,661	3,000
151 Worker's Comp.	3,278	3,955	858	2,586	-	877
Personnel Costs	65,467	73,657	37,117	50,635	19,479	45,685
201 General Supplies	-	-	-	-	-	-
212 Motor Fuels	258	450	394	500	103	500
227 Tools & Equipment	-	-	289	125	-	300
228 Misc. Repairs/Maint/Supply	(10)	-	-	250	-	250
301 Auditing	3,101	2,716	1,350	1,700	1,588	1,700
304 Engineering	-	7,711	2,997	250	1,346	3,000
308 Training/Conferences	540	580	560	550	-	600
315 Sewer Jetting	-	42	1,444	1,500	-	1,500
316 Sewer Televising	-	-	11,018	2,500	-	-
331 Travel Expenses	-	49	-	50	119	200
327 Other Services	6,214	8,541	6,040	5,000	4,513	5,000
361 General Liability	2,466	3,699	1,520	1,365	-	1,700
382 Water	90	62	66	50	16	75
387 Met Council Sewer Charges	110,239	100,641	115,587	130,000	75,011	132,000
391 Telephones/Pagers	366	459	228	250	151	250
402 City Truck Repair/Maint.	-	-	-	250	-	-
425 Clothing	1,414	1,460	786	800	421	1,000
442 Misc.	218	641	-	-	23	-
444 Contingency Funds	-	-	-	1,000	-	-
501 Depreciation	33,291	33,291	33,291	-	-	33,291
540 Machinery & Equipment	-	-	-	-	15,000	-
554 System Repairs (I/I)	-	-	-	23,475	-	20,000
Operating Costs	158,187	160,342	175,570	169,615	98,289	201,366
Total Expenses	223,654	233,999	212,687	220,250	117,769	247,051
Fund Balance Gain/Loss	14,675	2,091	16,417	10,250	(4,175)	(18,551)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	235,195	-	-	-	-
Ending Fund Balance	390,966	157,862	174,279	184,529	170,104	165,978

Storm Sewer Enterprise Fund 602

DEPT. 49100	2006	2007	2008	2009	2009	2010
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	(27,873)	(4,782)	(4,782)	27,986	27,986	26,218
REVENUES:						
37300 Storm Sewer Fee	47,919	-	48,763	47,000	22,070	50,000
36211 Investment Interest	6,578	-	429	500	314	1,000
39999 Other	-	-	-	-	-	-
Total Revenues	54,497	-	49,192	47,500	22,384	51,000
EXPENDITURES:						
101 Reg. FT Employees	25,602	-	16,112	20,119	8,328	23,465
102 On-Call Pay	-	-	3,792	2,000	1,943	5,000
121 PERA Contributions	1,536	-	1,318	1,548	710	1,993
122 FICA Contributions	2,044	-	1,644	1,692	839	2,178
131 Group Insurance	2,223	-	1,737	2,520	1,098	3,000
151 Workers Compensation	-	-	858	1,399	-	669
Personnel Costs	31,406	-	25,461	29,278	12,919	36,305
201 General Supplies	-	-	-	-	-	-
212 Motor Fuels	-	-	394	500	103	500
227 Tools & Equipment	-	-	51	125	-	100
228 Misc. Repairs/Maint/Supply	-	-	-	250	-	-
301 Auditing	-	-	1,350	1,700	1,588	1,700
304 Engineering	-	-	-	250	543	3,000
308 Training/Conferences	-	-	-	500	-	500
327 Other Services	-	-	5,759	5,000	3,431	7,000
352 Public Information Notice	-	-	-	-	24	-
361 General Liability	-	-	1,520	1,365	-	1,700
391 Telephones/Pagers	-	-	228	250	151	300
402 City Truck Repair/Maint.	-	-	-	250	-	-
425 Clothing	-	-	786	800	421	800
438 Dues & Subscriptions	-	-	875	-	-	500
442 Misc. (Public Education)	-	-	-	5,000	-	1,000
444 Contingency Funds	-	-	-	1,000	-	-
501 Depreciation	-	-	-	-	-	-
540 Machinery & Equipment	-	-	-	-	-	-
554 Storm System Repairs	-	-	-	3,000	-	-
Operating Costs	-	-	10,963	19,990	6,260	17,100
Total Expenditures	31,406	-	36,424	49,268	19,179	53,405
Fund Balance Gain/Loss	23,091	-	12,768	(1,768)	3,205	(2,405)
39200 Transfers In	-	-	20,000	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	(4,782)	(4,782)	27,986	26,218	31,191	23,813