

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**TUESDAY, JANUARY 24, 2006**  
**CITY HALL, 7:30 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

**1. ROLL – 7:30 p.m.**

*Council members:*

Gill-Gerbig \_\_\_\_\_                      Hawkinson \_\_\_\_\_  
Doherty \_\_\_\_\_                              Christensen \_\_\_\_\_  
Mayor Dains \_\_\_\_\_

*Staff:* Bakken-Heck \_\_\_\_\_

**2. APPROVAL OF THE AGENDA - 7:32 p.m.**

**3. APPROVALS – 7:35 p.m.**

- A. Approve minutes for 1/10/2006 City Council Meetings
- B. Approve claims totaling \$35,148.39

**4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA – 7:37 p.m.**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

**5. CONSENT**

- A) Approval of 2006 Mechanical Contractors
- B) Administrator compensation (minimum \$2,000 per agreement)
- C) Phone system upgrade

**6. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**

**7. INFORMATIONAL PRESENTATIONS**

**8. PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

A) Nuisance abatement at 1842 Eustis Street

**9. REPORTS**

**10. DISCUSSION**

**11. ACTION 7:40 p.m.**

A) Approve the purchase of tractor/mower

**12. ITEMS REMOVED FROM THE CONSENT AGENDA**

**13. ADDITIONAL ITEMS**

**14. SET AGENDA FOR NEXT MEETING – 8:00 p.m.**

**15. WORK SESSION 8:05 p.m.**

A) Rental Licensing

B) Comprehensive plan outline and overview

**16. ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES

JANUARY 10, 2006  
7:30 p.m. Lauderdale City Council Chambers

The Mayor called the meeting to order at 7:30 p.m. and asked the administrator to take the roll.

Present were council members Karen Gill-Gerbig, Karen Doherty, Clay Christensen and Mayor Dains.

Staff present was Brian Bakken Heck, Jim Bownik and Heather Butkowski.

The mayor added a discussion item to the work session regarding the possible redevelopment of the BP gas station on Larpenteur Avenue. The agenda as amended was approved on a motion by Christensen and a second by Doherty. Motion carried.

The mayor asked the council for additions or corrections to the council minutes for the November 29, 2005 meeting. There being none, the minutes passed on a motion by Doherty and a second by Gill-Gerbig. The mayor then asked for additions or correction to the minutes for the December 13, 2005 council meeting. Gill-Gerbig made a correction to page 4, paragraph 3, line one by inserting "...no earlier than..." after "time". Minutes were approved with the addition on a motion by Gill-Gerbig and a second by Christensen.

Claims in the amount of \$434,838.79 were presented for approval. Gill-Gerbig suggested changing the detail on the purchase of propane for the Halloween event to reflect it being used for a grill, not the mini-doughnut machine. Claims as presented were approved on a motion by Gill-Gerbig and a second by Doherty.

The council approved the consent agenda consisting of a) decrease in the mileage reimbursement rate from .485 cents per mile to .405 cents per mile and b) modifications to the petty cash policy on a motion by Christensen and a second by Gill-Gerbig.

On a motion by Christensen and a second by Doherty, the council appointed Denise Hawkinson to fill the council seat vacated by Moose Giannetti.

The council took up the variance request made by Kevin and Donald Bumgardner for property located at 1801 Eustis. Assistant to the Administrator, Bownik provided the council with a background on the issue and the specifics of the variance request. Bownik stated a variance is required because the addition is increasing by two feet (2'). Bownik also indicated the Bumgardner's plan to remove the existing flat roof and replace it with a pitched roof.

Following this presentation, the mayor opened the public hearing at 8:00 p.m. Kevin Bumgardner told the council they plan to remove the existing addition and reconstruct it. He stated the existing addition is constructed on a slab and as a result, the floors are bowing and there are other problems with the building. They plan to rebuild the addition and extend it back approximately two feet (2').

LAUDERDALE CITY COUNCIL  
MEETING MINUTES

JANUARY 10, 2006  
7:30 p.m. Lauderdale City Council Chambers

Council member Christensen asked about building height. Bownik stated the ordinance allows a two story building or a height of 30', which ever is higher. The proposed height of the building with the new pitched roof is expected to be just over 22'

Larry Lambert of 1803 Eustis addressed the council regarding the proposal. He asked about the size of the addition as well as potential water run off. Kevin Bumgardner said the proposal is to extend the addition 2' toward the ally. He also said they will be installing gutters and downspouts.

There being no further comments, the mayor closed the public hearing at 8:05 p.m.

Christensen moved approval of the variance request with the condition the Bumgardner's install gutters and downspouts on the roof. Motion seconded by Gill-Gerbig and carried with council members Gill-Gerbig, Hawkinson, Doherty, Christensen and mayor Dains.

The council then addressed the Solid Waste Ordinance. Bownik provided information on the changes to the ordinance and addressed questions the council posed from the last discussion on the issue.

The mayor opened the public hearing at 8:12 p.m. There being no parties present to address this issue, the mayor closed the public hearing at 8:12 p.m.

Council member Gill-Gerbig moved and council member Hawkinson seconded the motion to adopt Ordinance number 06-01: An Ordinance Amending Section 4-2 of the Code of Ordinances Regarding Garbage and Refuse. Motion carried with council members Gill-Gerbig, Hawkinson, Doherty, Christensen and mayor Dains all voting yes.

Bakken Heck presented the 2006 fee schedule for consideration by the council. He indicated the prior issue of the council dealt with the charge for a tobacco license. Staff recommended if the council desired to increase this fee, to do it gradually over time.

Following discussion, council member Christensen moved Resolution Number 011006B Establishing 2006 License, Administrative Services, Permits and Penalty Fees and amending the tobacco license from \$40.00 to \$100.00. Motion seconded by Gill-Gerbig and carried with council members Gill-Gerbig, Hawkinson, Doherty, Christensen and mayor Dains all voting yes.

On a motion by council member Doherty and a second by Gill-Gerbig, the council made the following appointments:

Primary Legal Newspaper	Roseville Review
Secondary Legal Newspaper	St. Paul Pioneer Press & Lauderdale Newsletter
Official Depository	North Star Bank

LAUDERDALE CITY COUNCIL  
MEETING MINUTES

JANUARY 10, 2006  
7:30 p.m. Lauderdale City Council Chambers

Acting Mayor	Clay Christensen
NSCC	Mayor Dains (Hawkinson alternate)
Planning Commission	Christensen (Mayor alternate) Staff – Bownik
RCLLG	Mayor Dains (Christensen alternate) Staff – Bakken Heck
MWMO	Gill-Gerbig
RCW	BRAA
SRA	Bakken Heck (Christensen Alt)
LMC	Bakken Heck
Police Committee	Mayor Dains Bakken Heck Staff
City Engineer	Bonestroo, Rosene, Anderlik
City Attorney Civil	Kennedy and Graven – Ron Batty
City Attorney Criminal	Hughes and Costello – Martin Costello
Tree Commission	Gill-Gerbig (Mayor Dains alt) Staff - Bownik

Motion carried with council members Gill-Gerbig, Hawkinson, Doherty, Christensen and mayor Dains voting yes.

Christensen moved the approval of 2006 wages and benefits for city employees. Motion seconded by Doherty and carried with Gill-Gerbig, Hawkinson, Doherty, Christensen and mayor Dains all voting yes.

Butkowski presented the council information on the city's investment policy and discussed the strategy the city will use in managing the investments. Council member Gill-Gerbig moved and Christensen seconded the approval of the 2006 City of Lauderdale investment policy. Motion carried with council members Gill-Gerbig, Hawkinson, Doherty, Christensen and mayor Dains voting yes. Council member abstained.

Council member Hawkinson offered Resolution No. 011006D Designating Official Depositories and Investment Institutions. Motion second by Christensen and carried with council members Gill-Gerbig, Hawkinson, Christensen and mayor Dains voting yes. Council member Doherty abstained.

Bownik presented the council with background on the tree commission and offered options for the council to consider. He stated the council appointed three members to the commission last January but due to staff turn over and the departure of one member of the commission, they never met.

Gill-Gerbig suggested the council create an environmental policy commission that would encompass trees, land, water and other concerns related to the environment and public lands held by the city.

Following additional discussion, the council directed staff to attempt to recruit new members for the commission.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES

JANUARY 10, 2006  
7:30 p.m. Lauderdale City Council Chambers

**WORK SESSION**

Bakken Heck discussed the rental issue with the council. He said staff is suggesting a different approach to the whole program. This new approach would involve the adoption of the International Housing Maintenance Code covering the maintenance of rental properties and a licensing section covering the requirements for licensing.

The council generally liked the idea of adopting the International Housing Maintenance Code but wanted to know how doing this address the problems and issues the community raised last summer regarding problem property and residents. Bakken Heck said the proposal is to have a separate licensing provision that will address the issue of police calls, violations of the ordinance, licensing issues and such. He said staff will have this part of the program ready for council discussion at the next meeting.

Bakken Heck discussed with the council the manner in which they receive compensation. It was the consensus of the council to receive their pay checks monthly with the final payroll of the month. Staff encouraged the council to utilize direct deposit.

Mayor Dains informed the council that the owners of the BP in town are interested in expanding their facility and in the process creating a car wash, additional service capacity and a convenience store. He presented the council with a preliminary design and asked if the council would support such a concept. Part of the plan would require a zoning change from the residential district to some other district that supports service station activities.

Gill-Gerbig voiced concern over changing the current R1 zone to something to allow repair bays. She felt this may lead to other R1 areas becoming commercial/retail. She also felt the repair bays may cause problems being so close to the residential area.

After further discussion, the council voiced the opinion of keeping an open mind toward such a project.

There being no further discussion, council member Christensen moved, second by Gill-Gerbig to adjourn the meeting. The meeting adjourned at 10:07 p.m.

**CITY OF LAUDERDALE**

**Claims for Approval**

**January 24, 2006 City Council Meeting**

Payroll

1/13/06 Payroll: Direct Deposit # 500051-500055	\$6,857.43
1/13/06 Payroll: EFT: Federal Withholding & FICA	\$2,735.65
1/13/06 Payroll: EFT: P.E.R.A	\$1,229.89
1/13/06 Payroll: EFT: ICMA Retirement Fund	\$1,694.22

Vendor Claims

1/24/06 Claims: Check # 17906-17914 (2006 claims)	\$12,310.68
1/24/06 Claims: Check # 25E, 17915-17920, 17922-17931 (2005 claims)	\$17,177.95

**Subtotal of Claims From Above** **\$35,148.39**

**Total Claims for Approval** **\$35,148.39**

**CITY OF LAUDERDALE**  
**\*Check Detail Register©**

JANUARY 2006

	Check Amt	Invoice	Comment
<b>10100 NORTH STAR CHECKING</b>			
Paid Chk# 017906	1/24/2006	<b>CINTAS</b>	
E 601-49000-425	CLOTHING	\$26.63	470411382
E 601-49000-425	CLOTHING	\$26.63	470407736
E 601-49000-425	CLOTHING	\$26.63	470404036
<b>Total CINTAS</b>		<u>\$79.89</u>	
Paid Chk# 017907	1/24/2006	<b>CITY OF WHITE BEAR LAKE</b>	
E 101-43300-327	OTHER SERV- SEWER/NPDES I	\$238.05	2006 ramsey co gis users group
<b>Total CITY OF WHITE BEAR LAKE</b>		<u>\$238.05</u>	
Paid Chk# 017908	1/24/2006	<b>DRIVER &amp; VEHICLE SERVICES</b>	
E 101-43100-402	CITY TRUCK REPAIR/MAINTEN	\$14.50	'06 dump truck registration
<b>Total DRIVER &amp; VEHICLE SERVICES</b>		<u>\$14.50</u>	
Paid Chk# 017909	1/24/2006	<b>HUGHES &amp; COSTELLO</b>	
E 101-42300-305	LEGAL FEES	\$850.00	1/06 retainer and fees
E 101-42300-355	MISC PRINTING/PROCESS SER	\$133.63	1/06 retainer and fees
<b>Total HUGHES &amp; COSTELLO</b>		<u>\$983.63</u>	
Paid Chk# 017910	1/24/2006	<b>MET-COUNCIL ENVIRONMENTAL SER.</b>	
E 601-49000-387	WATER TREATMENT SERVICE	\$8,488.48	02/06 wastewater services
<b>Total MET-COUNCIL ENVIRONMENTAL SER.</b>		<u>\$8,488.48</u>	
Paid Chk# 017911	1/24/2006	<b>MINNESOTA GFOA</b>	
E 101-41200-438	DUES & SUBSCRIPTIONS	\$40.00	Jim's annual membership
<b>Total MINNESOTA GFOA</b>		<u>\$40.00</u>	
Paid Chk# 017912	1/24/2006	<b>POSTMASTER</b>	
E 101-41200-203	POSTAGE	\$117.40	3 rolls of stamps
<b>Total POSTMASTER</b>		<u>\$117.40</u>	
Paid Chk# 017913	1/24/2006	<b>QWEST</b>	
E 101-45200-391	TELEPHONE/PAGERS	\$54.78	1/06 warming house phone
<b>Total QWEST</b>		<u>\$54.78</u>	
Paid Chk# 017914	1/24/2006	<b>RAMSEY COUNTY, PROP REC &amp; REV</b>	
G 101-21706	HEALTH INSURANCE	\$2,293.95	1/06 insurance
<b>Total RAMSEY COUNTY, PROP REC &amp; REV</b>		<u>\$2,293.95</u>	
<b>10100 NORTH STAR CHECKING</b>		<u>\$12,310.68</u>	



CITY OF LAUDERDALE  
**\*Check Detail Register©**

JANUARY 2006

	Check Amt	Invoice	Comment
<b>Fund Summary</b>			
		10100 NORTH STAR CHECKING	
101 GENERAL	\$3,742.31		
601 SEWER UTILITIES	\$8,568.37		
	<u>\$12,310.68</u>		

**CITY OF LAUDERDALE**  
**\*Check Detail Register©**

JANUARY 2006

		Check Amt	Invoice	Comment
<b>10100 NORTH STAR CHECKING</b>				
Paid Chk#	000025E 1/18/2006	<b>MN DEPARTMENT OF REVENUE</b>		
	E 101-41200-437	SALES TAX	\$9.77	sales of photo copies
	E 601-49000-437	SALES TAX	\$195.00	sale of generator
	E 201-45600-437	SALES TAX	\$118.30	2005 sales tax payable
	E 201-45600-437	SALES TAX	\$12.24	history books
	E 201-45600-437	SALES TAX	\$2.00	day in park pop sales
	E 201-45600-437	SALES TAX	\$2.00	2005 sales tax payable
	E 201-45600-437	SALES TAX	\$0.99	history videos
	E 101-41200-437	SALES TAX	\$29.70	2005 sales tax payable
	<b>Total MN DEPARTMENT OF REVENUE</b>		<b>\$370.00</b>	
Paid Chk#	017915 1/24/2006	<b>2349 SUMMER STREET</b>		
	E 601-49000-228	MISC REPAIRS MAINT SUPPLIE	\$641.00	reimbursement for city sewer b
	<b>Total 2349 SUMMER STREET</b>		<b>\$641.00</b>	
Paid Chk#	017916 1/24/2006	<b>ABDO ABDO EICK &amp; MEYERS</b>		
	E 101-41300-308	TRAINING\CONFERENCES	\$304.02	accounting consultation
	<b>Total ABDO ABDO EICK &amp; MEYERS</b>		<b>\$304.02</b>	
Paid Chk#	017917 1/24/2006	<b>BONESTROO, ROSENE, ANDERLIK</b>		
	E 101-43300-304	ENGINEERING	\$2,021.81	2001 street project
	E 101-43300-304	ENGINEERING	\$3,579.50	2003 street project
	<b>Total BONESTROO, ROSENE, ANDERLIK</b>		<b>\$5,601.31</b>	
Paid Chk#	017918 1/24/2006	<b>EHLERS &amp; ASSOCIATES</b>		
	E 101-48412-550	OTHER IMPROVEMENTS	\$1,600.00	11/05 Larpenteur Project
	<b>Total EHLERS &amp; ASSOCIATES</b>		<b>\$1,600.00</b>	
Paid Chk#	017919 1/24/2006	<b>ESCHELON TELECOM, INC</b>		
	E 101-41200-391	TELEPHONE/PAGERS	\$242.79	12/05 city hall telephone
	<b>Total ESCHELON TELECOM, INC</b>		<b>\$242.79</b>	
Paid Chk#	017920 1/24/2006	<b>EUREKA RECYCLING</b>		
	E 203-50000-389	RECYCLING CONTRACTOR	\$1,691.58	12/05 recycling
	<b>Total EUREKA RECYCLING</b>		<b>\$1,691.58</b>	
Paid Chk#	017922 1/24/2006	<b>GLENWOOD INGLEWOOD</b>		
	E 101-41200-208	WATER DELIVERY	\$4.79	12/05 cooler rental
	<b>Total GLENWOOD INGLEWOOD</b>		<b>\$4.79</b>	
Paid Chk#	017923 1/24/2006	<b>GOPHER STATE ONE-CALL</b>		
	E 101-43400-386	GOPHER STATE ONE CALL	\$14.85	12/05 gopher state one calls
	<b>Total GOPHER STATE ONE-CALL</b>		<b>\$14.85</b>	
Paid Chk#	017924 1/24/2006	<b>HINRICHS LAWN SERVICE</b>		
	E 601-49000-228	MISC REPAIRS MAINT SUPPLIE	\$237.50	2349 Summer St sewer repair
	<b>Total HINRICHS LAWN SERVICE</b>		<b>\$237.50</b>	

**CITY OF LAUDERDALE**  
**\*Check Detail Register©**

JANUARY 2006

			Check Amt	Invoice	Comment
Paid Chk#	017925	1/24/2006			<b>LILLIE SUBURBAN NEWS</b>
	E 101-41600-309	DELIVERY	\$479.82		12/05 delivery of RR
		<b>Total LILLIE SUBURBAN NEWS</b>	<b>\$479.82</b>		
Paid Chk#	017926	1/24/2006			<b>NAPA AUTO PARTS</b>
	E 101-43100-402	CITY TRUCK REPAIR/MAINTEN	\$17.74		windshield wipers for truck
		<b>Total NAPA AUTO PARTS</b>	<b>\$17.74</b>		
Paid Chk#	017927	1/24/2006			<b>RAMSEY COUNTY, PROP REC &amp; REV</b>
	E 101-43200-313	SNOW & ICE REMOVAL	\$3,902.42		12/05 ice and snow removal
		<b>Total RAMSEY COUNTY, PROP REC &amp; REV</b>	<b>\$3,902.42</b>		
Paid Chk#	017928	1/24/2006			<b>SPRINT PCS</b>
	E 601-49000-391	TELEPHONE/PAGERS	\$16.46		12/05 PW phone
	E 101-43100-391	TELEPHONE/PAGERS	\$16.46		12/05 PW phone
		<b>Total SPRINT PCS</b>	<b>\$32.92</b>		
Paid Chk#	017929	1/24/2006			<b>XCEL ENERGY, CITY HALL</b>
	E 101-43100-383	GAS UTILITIES	\$517.26		12/05 city hall gas & electric
	E 101-45200-381	ELECTRIC	\$52.34		12/05 city hall gas & electric
	E 101-43100-381	ELECTRIC	\$157.02		12/05 city hall gas & electric
	E 101-45200-383	GAS UTILITIES	\$172.42		12/05 city hall gas & electric
		<b>Total XCEL ENERGY, CITY HALL</b>	<b>\$899.04</b>		
Paid Chk#	017930	1/24/2006			<b>XCEL ENERGY, PARK &amp; GARAGE</b>
	E 101-43100-381	ELECTRIC	\$29.68		12/05 utility bill
	E 101-45200-383	GAS UTILITIES	\$87.00		12/05 utility bill
	E 101-45200-381	ELECTRIC	\$124.20		12/05 utility bill
	E 101-45200-383	GAS UTILITIES	\$164.86		12/05 utility bill
	E 101-43100-383	GAS UTILITIES	\$261.00		12/05 utility bill
	E 101-45200-381	ELECTRIC	\$9.90		12/05 utility bill
		<b>Total XCEL ENERGY, PARK &amp; GARAGE</b>	<b>\$676.64</b>		
Paid Chk#	017931	1/24/2006			<b>XCEL ENERGY, STREET LIGHTING</b>
	E 101-43200-381	ELECTRIC	\$461.53		12/05 street lights
		<b>Total XCEL ENERGY, STREET LIGHTING</b>	<b>\$461.53</b>		
		<b>10100 NORTH STAR CHECKING</b>	<b>\$17,177.95</b>		

**Fund Summary**

	10100 NORTH STAR CHECKING	
101 GENERAL		\$14,260.88
201 COMMUNITY EVENTS		\$135.53
203 RECYCLING		\$1,691.58
601 SEWER UTILITIES		\$1,089.96
		<u>\$17,177.95</u>

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	<u>  X  </u>
Public Hearing	<u>          </u>
Discussion	<u>          </u>
Action	<u>          </u>
Resolution	<u>          </u>
Work Session	<u>          </u>

Meeting Date	January 24, 2006
ITEM NUMBER	<u>5A- Mechanical Contractors</u>
STAFF INITIAL	<u>  AB  </u>
APPROVED BY ADMINISTRATOR	YES

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The City of Lauderdale requires mechanical contractors working within the city to acquire a license at the start of each year. Contractors must complete an application, pay a fee, hold a surety bond with the state, provide a competency license, and show proof of worker's compensation, general liability, and vehicle insurance. The attached mechanical contractors have successfully completed the application process.

**OPTIONS:**

**STAFF RECOMMENDATION:**

Approve 2006 licensure of the attached mechanical contractors.

**COUNCIL ACTION:**

Motion to approve 2006 mechanical contractors.

## HVAC

Anderson Heating & Air Conditioning  
4347 Central Ave. NE, Columbia Heights, MN 55421

CenterPoint Energy Minnegasco  
13562 Central Ave. NE, Anoka, MN 55304

Corporate Mechanical Inc.  
5114 Hillsboro Avenue No., New Hope, MN 55428

Forced Air dba Wenzel Heating & A/C  
4131 Old Sibley Memorial Hwy. #200, Eagan, MN 55122

Hearth & Home Technologies  
2700 N. Fairview Ave., Roseville, MN 55113

Hoffman Corner Heating  
2086 East County Rd. E, White Bear Lake, MN 55110

Home Energy Center  
15200 25th Ave. N. #128, Plymouth, MN 55447

KB Service Company  
430 East County Road D, Little Canada, MN 55117

Kath Heating & A/C  
3096 Rice Street N., Little Canada, MN 55113

Krinkie HVAC  
87 E. County Rd. B, Little Canada, MN 55117

New Mech Companies  
1633 Eustis Street, Lauderdale, MN 55108

Practical Systems  
4342B Shady Oak Road, Hopkins, MN 55343

Sedgwick Heating and Air Conditioning  
8910 Wentworth Ave S, Minneapolis, MN 55420

Standard Heating & A/C  
410 West Lake Street, Minneapolis, MN 55408

St. Paul Plumbing & Heating  
640 Grand Ave., St. Paul, MN 55105

**LAUDERDALE COUNCIL  
ACTION FORM**

<p style="text-align: center;"><b>ACTION REQUESTED</b></p> Consent <u>  X  </u> Public Hearing <u>      </u> Discussion <u>      </u> Action <u>      </u> Resolution <u>      </u> Work session <u>      </u>	<p>Meeting Date: January 24, 2006</p> <hr/> <p>ITEM NUMBER <u>5-B Administrator Compensation</u></p> <p>STAFF INITIAL <u><i>[Signature]</i></u></p> <p>APPROVED BY ADMINISTRATOR <u><i>[Signature]</i></u></p>
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**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:** when the council hired the administrator, the agreement called for a minimum increase of \$2,000 beginning January 2006. I forgot to include this in staff compensation approved last meeting.

Contract attached for reference, Section 4, B

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**

## EMPLOYMENT AGREEMENT

This **AGREEMENT** entered into this 12th day of April 2005 by and between the City of Lauderdale, (hereinafter referred to as "City") and Brian W. Bakken-Heck, (hereinafter referred to as "Employee").

WITNESSETH:

**WHEREAS** the City desires to offer employment to Brian W. Bakken-Heck as City Administrator under the terms and conditions set forth herein; and

**WHEREAS** Brian W. Bakken-Heck wishes to accept the City's offer of employment as City Administrator, under the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

### **Section 1. Duties**

The City hereby agrees to employ the Employee as the full time City Administrator of said City to perform the functions and duties of City Administrator as specified in the attached job description and to perform such other legally permissible and proper functions and duties as the City Council from time to time shall assign.

### **Section 2. Term**

A. The term of this Agreement shall be from May 1, 2005 through December 31, 2006 except otherwise provided. However, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the services of the Employee at any time by a majority vote of the full Council, subject only to the provisions set forth herein. If such action should occur, the Employee may demand notice of reason relative thereto and a public hearing upon said reasons before his termination shall take effect but only after serving as City Administrator for one year.

B. Beginning on January 1, 2007, this Agreement shall be extended automatically on the same terms and conditions as specified herein for an additional two-year period, unless written notice of intent not to renew is given by either party to the other within 90 days before the expiration of any such two year period.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to voluntarily resign at any time from the position of City Administrator, subject only to the provisions set forth herein. In the event the Employee does voluntarily resign his position with the City, he shall give the City 60 days advance written notice thereof, unless otherwise agreed by the parties.

### **Section 3. Termination of Severance Pay**

A. The Employee may be discharged only by a majority vote of the full City Council. If a vacancy exists on the City Council, the vacancy shall not be counted in determining the full city council.

B. In the event the Employee is terminated for any reason by the City Council he shall be paid a lump sum cash payment equal to six months of aggregate salary and benefits at the time of his termination including any unused vacation would be paid.

C. If the Employee has been charged with a felony, then at the discretion of the City Council, may not be entitled to any lump sum payments whatsoever.

### **Section 4: Compensation**

A. Base Salary: Employer agrees to pay Employee an annual base salary of \$68,000 payable in installments at the same time that the other employees of the Employer are paid.

B. On January 1, 2006 the minimum increase in base salary shall be \$2,000 annualized.

C. Thereafter, the City Council shall give consideration for a salary increase annually.

### **Section 5. Dues and Subscription and Registrations Expenses**

The City agrees to budget for and to pay the professional dues and subscriptions of the Employee necessary to his full participation in associations and organizations necessary and desirable for his continued professional growth and development.

### **Section 6. Mileage and Subsistence**

The City recognizes that the Employee is required to attend meetings in the Twin Cities metropolitan area in his official capacity, and agrees to reimburse the Employee for mileage and reasonable subsistence expenses, within the guidelines established by the City Council.

### **Section 7. Vacation and Sick Leave**

The City hereby vests Employee with fifteen days' vacation leave and ten days sick leave at the start of this Agreement. Thereafter, the Employee shall earn vacation and sick leave as other employees.

### **Section 8. Insurance**

The City will pay the cost of hospital, medical, and life insurance for the Employee in the same amount it pays the other City employees.



**Section 9. Other Terms and Conditions of Employment**

A. All provisions of City Ordinances, personnel policies and regulations relating to vacation and sick leave; retirement and pension systems contributions; annual reviews; holidays; and other fringe benefits and working conditions shall apply to Employee as they would to other employees of the City, except provided herein.

B. Notwithstanding anything else in this Agreement to the contrary, the City Council may fix, from time to time, such terms of employment regarding the Employee, provided such terms are not inconsistent with or in conflict with the provisions of this Agreement, or any other law.

C. The employment provided by this Agreement shall be for the Employee's sole employment. Recognizing that certain outside consulting or teaching or consulting opportunities provide indirect benefits to the Employer and the City, the Employee may accept teaching, consulting or other business opportunities with the understanding that such arrangements shall not constitute interference with nor a conflict of interest with his responsibilities under this Agreement.

**Section 10: Defense of Employee**

The City agrees to defend the Employee in any civil action arising out of the Employee's performance of his duties, in accordance with the requirements of state law.

**Section 11. General Provisions**


A. This document constitutes the entire Agreement between the parties. This Agreement shall be interpreted under the laws of Minnesota.

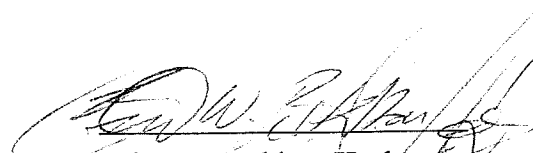
B. If any provision or portion thereof contained in this Agreement shall be held unconstitutional, invalid or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have signed and executed this Agreement, both in duplicate, on the day and year first above written.

CITY OF LAUDERDALE

EMPLOYEE

  
Jeffrey E. Dains, Mayor

  
Brian W. Bakken-Heck

# LAUDERDALE COUNCIL ACTION FORM

ACTION REQUESTED	
Consent	<u>  X  </u>
Public Hearing	<u>      </u>
Discussion	<u>      </u>
Action	<u>      </u>
Resolution	<u>      </u>
Work session	<u>      </u>

Meeting Date: January 24, 2006
ITEM NUMBER <u>5-C Telephone system upgrade</u>
STAFF INITIAL <u><i>[Signature]</i></u>
APPROVED BY ADMINISTRATOR <u><i>[Signature]</i></u>

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:** we met with Terr Heiser from Roseville yesterday and discussed the upgrade of the existing telephone system. The new system will integrate us with several other cities as part of the Metro I-net system. The council approved this upgrade during budget discussions. Overall we expect the system to provide greater flexibility for staff and better customer service to the public at a cost similar or a bit less then what we presently pay for phone services.

The main number will remain the same and each staff member will have a direct dial number.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_ **X** \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date \_\_\_\_\_

ITEM NUMBER 8A—Nuisance at 1842 Eustis

STAFF INITIAL \_\_\_\_\_

APPROVED BY ADMINISTRATOR YES

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The property at 1842 Eustis Street has a tree with Dutch elm disease. The Lauderdale City Code and State Statutes regulate the control and spread of tree diseases. The owner has been notified of the issue and Monday, December 5th was the date by which the nuisance was to be cared for. Since the nuisance was not abated, this public hearing will allow the owner or interested parties to make their case before the council takes action. Attached is a copy of the tree inspection, the final notice sent to the homeowner, the public hearing notice, and a resolution for the council to consider.

**OPTIONS:**

If the owner of the diseased tree is unwilling or unable to take care of the nuisance, the council may adopt a resolution that allows the city to abate the nuisance and charge the home owner for the expense. If the city does not receive the reimbursement, the city has the authority to certify the expense to the county and collect the payment through an assessment on the owner's property tax statements.

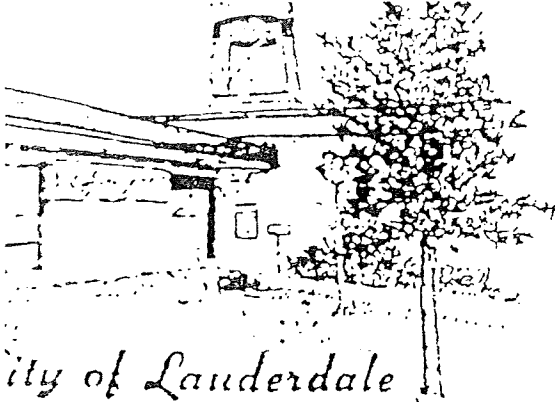
**STAFF RECOMMENDATION:**

Adopt resolution 012406A if a satisfactory arrangement cannot be made with the homeowner.

**COUNCIL ACTION:**

Adopt resolution 012406A, A Resolution Declaring a Nuisance Involving Dutch Elm Disease at 1842 Eustis Street and Providing for the Abatement of Said Nuisance.

# TREE INSPECTION NOTICE



City of Lauderdale  
191 Walnut Street • Lauderdale, MN 55113

Date: 7-25-5  
Resident: Sandra Brown  
Address: 1842 Fustis St  
TAG NUMBER(S): \_\_\_\_\_

The City Forester (Tree Inspector) David Hinrichs has made an inspection of your trees and/or stored wood pile.

We found no signs of Oak Wilt or Dutch Elm Disease present at this time.

We have diagnosed your tree(s) as having  Oak Wilt  Dutch Elm Disease and request that you have the marked trees removed within 20 days. Trees not removed in the time specified will be removed by a city contractor and you will be billed.

The tagged tree(s) must be removed by: 8-20-5

We have diagnosed probable  Oak Wilt  Dutch Elm Disease on your property. A reinspection will be made in 7-14 days.

We found a quantity of Dead Elm and/or Red Oak wood on your property capable or harboring beetles that transmit Dutch Elm Disease or provide a habitat for Oak Wilt fungus as checked below

- Red Oak, Elm in woodpile
- Dead standing Red Oak, Elm
- Dead fallen Red Oak, Elm

These sources of beetles or infection must be removed by \_\_\_\_\_

\_\_\_\_\_

If you have any questions regarding this notice, please contact the Lauderdale City Clerk at 631-0300.

THANK YOU FOR YOUR COOPERATION.....

# *The City of Lauderdale*

1891 Walnut Street • Lauderdale, Minnesota 55113

Phone: 651-631-0300 • Fax: 631-2066

www.ci.lauderdale.mn.us

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November 18, 2005

Sandra Brown  
1842 Eustis Street  
Lauderdale, MN 55113

## **RE: ORDINANCE VIOLATION**

It has come to the city's attention that an ordinance violation(s) exists on your property. The violation is in reference to the following:

Ordinance No. 4-3-5

Relating to: diseased trees

Since this constitutes a nuisance/hazard, please take care of the problem. The Mayor and City Council ask that you take the time and necessary steps needed to come into compliance. The violations must be corrected within sixteen (16) days from the date of the notice, *Monday, December 5th* or the City will take the necessary steps to abate this nuisance.

Sincerely,

The City of Lauderdale

Cc: property file

# *City of Lauderdale*

*The Island in the Metro*

CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-631-0300  
FAX 651-631-2066

**December 30, 2005**

**Sandra Brown  
1842 Eustis Street  
Lauderdale, MN 55113**

**Dear Ms. Brown:**

**Notice is hereby given that a Public Hearing will be held by the City Council on Tuesday, January 24, 2006 at 7:30 p.m. or soon thereafter as parties may be heard. The meeting will be held in the Council Chambers at Lauderdale City Hall located at 1891 Walnut Street in Lauderdale.**

**ISSUE: The Lauderdale City Council will consider action to abate nuisances specifically relating to Dutch Elm Disease.**

**AFFECTED PROPERTIES: 1842 Eustis Street**

**ESTIMATED COST OF NUISANCE ABATEMENT: \$400 in order to cut infected tree at the base and dispose of properly.**

**All persons with reference to this matter will be heard during the City Council meeting on Tuesday, January 24, 2006.**

**Sincerely,**

**Heather Butkowski  
Deputy City Clerk**

RESOLUTION NO. 012406A

CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

**A RESOLUTION DECLARING A NUISANCE INVOLVING DUTCH ELM DISEASE AT  
1842 EUSTIS STREET AND PROVIDING FOR THE ABATEMENT OF SAID NUISANCE**

**WHEREAS**, the tree inspector has declared a nuisance involving Dutch elm disease at 1842 Eustis Street; and

**WHEREAS**, the property owner has been notified of said nuisance; and

**WHEREAS**, the property owner has not complied with the deadline provided by the city for abating said nuisance; and

**WHEREAS**, a public hearing has been held in regards to abatement of said nuisance;

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and City Council of the City of Lauderdale do hereby order the nuisance relating to Dutch elm disease at 1842 Eustis Street be abated and authorize staff to contract with a company able to abate the nuisance and seek reimbursement of the abatement expense and administrative fees from the property owner.

Adopted by the City Council of the City of Lauderdale, Minnesota this 24<sup>th</sup> day of January 2006.

(ATTEST)

\_\_\_\_\_  
Jeffrey E. Dains, Mayor

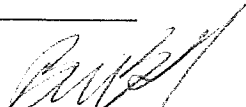
(SEAL)

\_\_\_\_\_  
Brian Bakken-Heck, City Administrator





**LAUDERDALE COUNCIL  
ACTION FORM**

<p style="text-align: center;"><b>ACTION REQUESTED</b></p> <p>Consent _____</p> <p>Public Hearing _____</p> <p>Discussion _____</p> <p>Action _____</p> <p>Resolution _____</p> <p>Work session _____</p>	<p>Meeting Date <u>1/24/06</u></p> <p>ITEM NUMBER <u>Mower Purchase</u></p> <p>STAFF INITIAL <u>JB</u></p> <p>APPROVED BY ADMINISTRATOR </p>
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**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The City budgeted \$20,000 for a new mower in 2006. The addition of a broom attachment and a cab adds about \$8000 to the cost. The purchasing policy states that sealed bids are required for purchases over \$25,000. The purchasing policy, however, has not been modified for a number of years. I have talked to our auditors about this, and it is their opinion that the Council can make an exception to the purchasing policy regarding this requirement as long as it is documented.

If the City was part of the State's purchasing contract (must pay \$500 annual fee), the sealed bids the State received from the distributors to be part of the contract would have sufficed. Even though we are not part of the contract, the distributors have agreed to give us the contract pricing. The equipment quotations are from the 2005 contract, which expires at the end of this month. After that, the cost of the purchase could conceivably increase 3-5% with the 2006 contract.

**OPTIONS:**

- 1) Approve the purchase of one of the two mowers as presented, and authorizing an exception to the purchasing policy as mentioned below.
- 2) Table the item until sealed bids are obtained or the purchasing policy is modified.
- 3) Present a failed motion to purchase a mower.
- 4) Approve a motion to deny the purchase of a mower.

**STAFF RECOMMENDATION:** Staff requests that the Council consider approving the purchase of the John Deere 1445 Commercial Front Mount Mower as presented in the equipment quotation. Staff also requests that as part of a motion for approval that the motion document that the Council is authorizing an exception to the purchasing policy regarding sealed bids for purchases over \$25,000.

**COUNCIL ACTION:**

July 22, 2005 1-17-06

# Equipment Quotation

# Scharber & Sons, Inc

David Hinrichs  
 City Of Lauderdale (5247)  
 1891 Walnut St  
 Lauderdale, MN 55113  
 Phone: 651-631-0300  
 Fax: 651-631-2066

13725 Main Street  
 PO Box 0128  
 Rogers MN, 55374-0128  
 John Braunshausen  
 Commercial / Governmental Sales  
 Phone: (763) 428-4107  
 Cell: (612) 669-0749  
 Fax: (763) 428-9019  
 john.braunshausen@scharbers.com

Codes	Qty	Description	Price
0082TC	1	John Deere 1445 Commercial Front Mount Mower	\$17579.00
1001	1	4 Wheel Drive	2490.00
2000	1	Turf Tires	Base
0550TC	1	72" Rear Discharge Mower Deck	3980.00
TCB10584	1	Right Side Anti Scalp Wheel	69.00
0500TC	1	60" Heavy Duty Rotary Broom	2990.00
1000	1	Lift Arms and Drives	1270.00
TCB10303	1	Rear Weight Bracket	74.00
R66949	6	42LB Quik Tatch Weights	216.00
TCB10634	1	Single Spool Hydraulic Valve Kit	315.00
			\$28983.00
		Less 25% Minnesota State Mower Contract Discount	(7245.75)
			\$21737.25
		Tax	1412.92
			\$23150.17
	1	Cozy Cab Complete with Heat/Defroster/Lights	4800.00
			\$27950.17
		The Above Prices Are From The Minnesota	
		State Commercial Mower Contract Number 434109 &	
		Release Number M-448(5) and Is Effective Until	
		1/31/06	
		Vendor Name On Purchase Order Must Read:	
		John Deere Company	
		2000 John Deere Run	
		Cary, NC 27513	
		Servicing Dealer: Scharbers & Sons, Inc.	
		Attention: John Braunshausen	



PHONE: 763.592.5600  
 FAX: 763.592.5700  
 TOLL FREE: 800.362.3665  
 FAX: 800.362.5444  
 WEB: [mtidistributing.com](http://mtidistributing.com)

4830 AZELIA AVENUE NORTH, SUITE 100  
 BROOKLYN CENTER, MN 55429-3831

January 17, 2006

Quote Number T5-43

Jim Bownik  
 City of Lauderdale  
 1891 Walnut Street  
 Lauderdale, MN 55113

651-631-0300

Dear Jim: We are pleased to quote you on the following equipment.

PRODUCT DESCRIPTION	QUOTE
- New Toro Groundsmaster 328-D (28 hp Kubota diesel engine) 4 WD, 72" rear discharge deck, deluxe seat, 2 post ROPS, rear weights	\$19,049.00
- All steel Cozy cab with heater, wiper, lights, roof flasher, defrost fan	\$3,995.00
- 60" x 24" ETEC rotary broom with electro/mechanical angling	\$5,386.00
<b>Total</b>	<b>\$28,430.00</b>

Pricing is from the 2005 MN State Contract # 434113 which is valid until 2-28-06.

Pricing does not include appropriate sales tax.

This quote includes setup and service.

All new Toro units have a 2 year warranty.

This quote is valid for 30 days.

Thank you for the opportunity to submit this quote. If you have any questions, please call 763-592-5641 or 1-800-492-6344 and we will be happy to help you in any way possible.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joel Schuman', written over a horizontal line.

Bob Frank, Joel Schuman  
 Sales Representatives  
 East Metro, Western WI



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_ X

Meeting Date January 24, 2006

ITEM NUMBER 15A Rental Ordinance

STAFF INITIAL BBH

APPROVED BY ADMINISTRATOR YES

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Attached are the updated provision of the rental housing licensure program. They do not include maintenance provisions as we discussed adopting the International Property Maintenance Code at the last meeting.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**

Chapter 3, Title 9  
Rental Housing License Provisions

9-3-2: APPLICABILITY; SCOPE:

Every portion of a building or premises used or intended to be used for residential rental purposes (except on-campus college housing, rest homes, convalescent homes, licensed group homes, nursing homes, hotels and motels) shall comply with the provisions of this Chapter and the maintenance requirements contained in the International Property Maintenance Code, regardless of when such building was constructed, altered or repaired.

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9-3-3: ENFORCEMENT OFFICER: The Building Official or other designated agent authorized by the City Council is hereby authorized and directed to enforce all provisions of this Chapter, subject to review by the City Council. For such purposes, he or she shall have the powers of a law enforcement officer.

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9-3-4: RESPONSIBILITY OF OWNER:

A. Every owner of a dwelling, dwelling unit or rooming unit, shall remain liable for violations of duties imposed upon him or her by this Chapter even though an obligation is also imposed on the occupants of the building, and even though the owner has, by agreement, imposed on the occupant the duty of furnishing required equipment or of complying with this Chapter.

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B. Every owner, or agent, in addition to being responsible for maintaining the building in a sound structural condition, shall be responsible for keeping that part of the building or premises which he or she occupies or controls in a clean, sanitary and safe condition, including the shared or public areas in a multiple family dwelling.

C. Access By Owner: Every occupant of a dwelling unit or rooming unit shall give the owner or managing agent access to any part of such dwelling unit, rooming unit, or premises, at reasonable times for the purpose of effecting such inspection and maintenance, making such repairs, or

making such alterations as are necessary to comply with the provisions of this Chapter. (Ord. 85, 9-29-1986)

D. The owner or authorized agent shall ensure the dwelling, dwelling unit or rooming unit possesses the appropriate license and all fees are paid before the dwelling, dwelling unit or rooming unit is rented or leased.

9-3-5: RESPONSIBILITY OF OCCUPANT:

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A. Cleanliness: Every occupant of a rental dwelling shall keep in a clean and sanitary condition that part of the building which he or she occupies, controls or uses.

B. Disposal Of Rubbish: Every occupant of a rental dwelling unit shall dispose of all his or her rubbish in a clean and sanitary manner.

C. Plumbing Fixtures:

1. Furnished Fixtures: Every occupant of a rental dwelling shall keep the supplied plumbing fixtures therein clean and sanitary and shall be responsible for the exercise of reasonable care in their proper use and operation.

2. Fixtures Furnished By Occupant: Every plumbing fixture furnished by the occupant shall be properly installed and shall be maintained in good working condition, shall be clean and sanitary, and free from defects, leaks or obstructions.

D. Noise: Every occupant of a rental dwelling shall refrain from, and shall prevent his or her guests from making excessive noise which disturbs the peace and quiet of other occupants in the building and other persons residing in the neighborhood.

9-3-6-1: GENERAL LICENSING PROVISIONS:

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A. License Required: no person shall rent a dwelling unit to another for occupancy unless the owner obtains a license issued by the City for the dwelling unit.

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B. License Application: the owner of a dwelling unit shall submit an application for a rental license on forms and in the format provided by the City of



Lauderdale. A person who received a rental license shall give notice, in writing, to the City within five (5) business days of any changes to the information contained in the license application.

- C. License fees: the fee for a rental license shall be determined from time to time by the City Council by resolution and be maintained at the City of Lauderdale City Hall. The required fees shall be submitted along with the application for a new or renewal license. Applications for renewal license submitted after the license term expiration are subject to a penalty fee.
- D. License Term. The license period shall run from June 1 to May 31 of the following year except as otherwise provided herein or in cases of suspension or revocation.
- E. License Issuance. The City shall issue a rental license for a rental dwelling if the licensed location is in compliance with the provisions of this Chapter, the real estate taxes are paid and current and the municipal utilities are paid and current.
- F. Posting of License. Rental dwellings shall post a copy of the license in a conspicuous place such as a public corridor, hallway or lobby of the building in which the dwelling unit is located. The license shall be framed with a glass covering.
- G. Renewal of License. A licensee may continue to rent a dwelling unit after the expiration date of the rental license provided the Owner or the Agent has filed with the City on or before the expiration date, the appropriate renewal license application and license fee. Allowing the licensee to continue to rent does not obligate the City to renew the license if the licensee application is not complete or there are compliance issues.
- H. Transfer of License. The license of a single-family rental dwelling or rooming unit is not transferable. All other licensed rental dwellings may transfer license upon sale and closure of sale of the rental dwelling. The new owner shall provide to the City a transfer of ownership application and related fee. Failure to submit the transfer application and fee shall result in proceedings to terminate the license.
- I. Restrictions on Ownership Transfer. It is unlawful for the owner of a rental premises with known violations to sell, transfer or lease or otherwise dispose of the rental dwelling unit until the

violation has been brought into compliance, unless the owner furnishes to the grantee a true copy of any violation notice and obtains and possesses a receipt of acknowledgment.

- J. Resident Agent Required. Owners of rental dwellings with more than five (5) individual rental units shall appoint an agent who resides within the rental dwelling to be responsible for the maintenance and up keep of the dwelling and units within and to handle licensing issues with the City. Owners of rental dwelling units of less than five (5) units who do not reside in the seven county metropolitan area shall appoint an agent responsible for the maintenance and up keep of the building and respond to licensing issues. (amend 10/05)

9-3-6-2: CONDITIONS OF LICENSE: dwelling unit rental licenses shall be issued subject to the following conditions:

- (A) The rental dwelling unit and grounds meet the minimum requirements contained in this Chapter.
- (B) The rental dwelling and the premises conform to all applicable ordinances of the city, including Chapter 5 and any applicable state and federal laws.
- (C) The owner or its agent shall keep or cause to be kept, a current register of occupancy for each dwelling unit, which shall be available for viewing or copying by officials of the City as requested. Said register shall provide, at a minimum, the following information:

- 1. Address of the rental dwelling; and
- 2. Number of bedrooms or rental units in the dwelling; and
- 3. Number of adults and children (under 18) currently occupying the dwelling unit.

9-3-6-3: CONDUCT ON LICENSED PREMISES

- 1. It shall be the responsibility of the licensee or its authorized agent to take appropriate action following conduct by occupant(s) or guests of the occupant(s), which is in

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violation of any of the following statutes or ordinances. Violation of the below may result in the City of Lauderdale initiating licensing action.

- A. MN Stat. §609.75 through §609.76 as may be amended from time to time, relating to gambling;
- B. MN Stat. §609.321 through §609.324 as may be amended from time to time, which prohibit prostitution and acts related thereto;
- C. MN Stat. §152.01 through §152.027 and §152.027, subdivisions 1 and 2 as may be amended from time to time, which prohibit unlawful sale or possession of controlled substances;
- D. MN Stat. §340A.401 as may be amended from time to time, which regulates the unlawful sale of alcoholic beverages;
- E. MN Stat. §609.33 as may be amended from time to time, which prohibits owning, leasing, operating, managing, maintaining or conducting a disorderly house, or inviting or attempting to invite others to visit or remain in a disorderly house;
- F. MN Stat. §97B.021, §97B.045, §609.66 through §609.67 and §624.712 through §624.716 as may be amended from time to time, which prohibit the unlawful possession, transportation, sale or use of a weapon;
- G. MN Stat. §609.72 as may be amended from time to time, which prohibits disorderly conduct;
- H. City of Lauderdale City Code, Chapter 5-7 relating to recreational fires;
- I. City of Lauderdale City Code Chapter 5-8 relating to clandestine drug labs; and
- J. City of Lauderdale City Code Chapter 4-1.
- K. The licensed rental dwelling receives 3 or more police calls for service which result in a citation or arrest in a twelve month period.

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- 2. The City of Lauderdale's contracted law enforcement agency is charged with authority

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and responsibility for the enforcement of this section.

3. Upon determination by law enforcement officials that a licensed premises or dwelling is in violation of section 1 above, the law enforcement department shall notify the City of Lauderdale and the City shall cause to be sent to the licensee or authorized agent notification of the violation and direct the licensee or authorized agent to take steps to prevent further violations. The City shall send a copy of said notice to the occupant in violation of Section 1.

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4. Upon a second violation within twelve (12) months of section 1 involving an occupant(s) or guest(s) of the occupant(s) of a dwelling unit, the notice provided under Section 3 of this Chapter shall require the licensee or authorized agent to submit to the City a written report of the action taken to prevent further violations on the premises. The written report shall be submitted to the City within five (5) business days of the request and shall detail all actions taken by the licensee in response to all notices regarding violations to section 1 within the preceding twelve (12) months. If the licensee fails to comply with the requirements of this section, the rental dwelling license for the dwelling may be denied, suspended, revoked or not renewed. An action to deny, revoke, suspend or not renew a license under this section shall be initiated by the City Council at the request of the City Administrator in the manner described in Section 9-3-18.

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5. If a third or subsequent violation of section 1 involving a guest or an occupant of a dwelling unit occurs within twelve (12) months after any two (2) previous instances for which notices pursuant to this section were sent to the licensee regarding the same dwelling unit, the rental dwelling license may be denied, revoked, suspended or not renewed. An action to deny, revoke, suspend or not renew a license under

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this section shall be initiated by the City Council at the request of the City Administrator in the manner described in Section 9-11-8.

6. No adverse license action shall be imposed if the violations to section 1 occurred during the eviction proceedings or within thirty (30) days of notice given by the licensee to an occupant to vacate the premises, where the violation was related to conduct by that occupant, other occupants, or the occupant's guests. Eviction proceedings shall not be a bar to adverse license action, however, unless they are diligently pursued by the licensee. Further, an action to deny, revoke, suspend or not renew a license based upon violations of this section may be postponed or discontinued at any time if it appears that the licensee has taken appropriate measures that will prevent further violations to section 1.

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9-3-6-4: MINIMUM RENTAL DWELLING STANDARDS: every dwelling to be used or considered for rental in the City of Lauderdale must, prior to issuance of any license, comply with the International Housing Maintenance Code incorporated herein by reference.

9-3-7 Compliant of suspected violations:

- A) An occupant who feels the rental unit is not in compliance with the provisions of this Chapter shall provide written notice to the owner or agent specifying the alleged deficiency. If the owner or agent does not take action to correct the alleged problem, the occupant may contact the City and request an inspection of the dwelling upon proof the owner or agent had been properly notified and given a reasonable time in which to correct deficiencies.

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- B) Cost of Inspection: if the inspection reveals actual deficiencies as described by the occupant, the owner or agent shall be responsible for the cost of the inspection. If the inspection reveals no deficiencies and that the complaint

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was made in bad faith, the city may assess the cost of the inspection to the occupant.

- C) Frequency of Inspection: inspection of rental units shall be conducted every other year with units consisting of 1 to three units on the odd numbered year and buildings with 4 or more units inspected on the even numbered year.

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**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session   X  

Meeting Date   January 24, 2006    
ITEM NUMBER   15B Comprehensive Plan    
STAFF INITIAL \_\_\_\_\_  
APPROVED BY ADMINISTRATOR   YES  

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

It has been almost 10 years since the council adopted the last comprehensive and capital improvement plans. Our work tonight starts the revision process! Jim and I have included a number of items for the discussion tonight. First, is the "System Statement" from the Metropolitan Council. This document lays out the council's predictions for and expectations of Lauderdale. Next is a facts sheet from the Met Council along with the statutes governing the comp plan. Following is a reflection on the city's accomplishments over the last 10 years and projects that the city has not yet undertaken. Finally, you will see the deadlines based upon the Met Council and city's timeframes.

**OPTIONS:**

During the work session we propose to do the following:

1. Review Lauderdale specific information from the "System Statement."
2. Review the accomplishments and remaining opportunities of the previous comprehensive and capital improvement plans.
3. Revisit lessons learned during the writing of the first comprehensive plan
4. Discuss options for revising the comprehensive plan.
5. Review timeline.

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**



# Council Memo

**To:** City Council  
**From:** Brian W. Bakken-Heck, City Administrator  
**Date:** January 20, 2006  
**Re:** Goal Setting Session

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## GOAL SETTING SESSION

6:00 PM

TUESDAY, JANUARY 24, 2006

Included in the packet is a list of the 2004 Goals. The city did not develop goals for 2005, thus, no list of 2005 goals.

The City made progress on several items in 2005 including;

- Finalization of all road improvement projects.
- Hiring of new City Administrator, Deputy City Clerk, and appointment of two new council members.
- Upgrading the lighting in the restrooms at city hall.
- Completion of Larpenteur Avenue study.

Some of the items on the 2004 goal list not yet accomplished

- Park and Open space improvement and development
- Zoning Ordinance amendments
- County road turn back issue

Some of things to consider in goal setting

- Re-codification of the ordinances
- Development / redevelopment issues
- Policy Manual Review

September 12, 2005

Mr. Brian Bakken-Heck, Administrator  
City of Lauderdale  
1891 Walnut St  
Lauderdale, MN 55113-5196

Dear Mr. Bakken-Heck:

Enclosed are documents that are intended to help your community update its comprehensive plan. The Metropolitan Council is providing these documents as required by state law. State law also requires that communities submit their updated comprehensive plan to the Council three years from the date this material is received.

The documents comprise your "system statement," which shows how changes in the Council's regional system plans for transportation, water resources management and regional parks specifically affect your community. The system statements contain:

- Key changes in transportation, aviation, water resources and parks policy plans.
- System plan considerations affecting your community.
- Forecasts at densities to help achieve regional policy goals.

The complete text of the Council's regional plans, our new Local Planning Handbook and other helpful materials can be found on line at <http://www.metrocouncil.org/planning/framework/timeline.htm>. Paper copies are available by calling the Council's Data Center at 651-602-1140.

The Council will hold a series of outreach meetings in October to assist communities with questions regarding system statements and comprehensive plan updates (see enclosed schedule). You can also contact the Council sector representative who's assigned to work with your community with any questions (see enclosed map with contact information).

We recognize that updating your comprehensive plan will require considerable time and effort. At the same time, we believe it is a valuable opportunity for local officials, community leaders and concerned citizens to take stock of where you are as a community, what your neighbors are doing and how your local plans fit into those of the region.

Sincerely,



Tom Weaver  
Regional Administrator

## System Statement

City of Lauderdale

Following the January 2004 adoption of the 2030 *Regional Development Framework*, and the more recent adoptions of the *Transportation Policy Plan*, the *Water Resources Management Policy Plan*, and the *Regional Parks Policy Plan*, the Metropolitan Council is issuing system statements pursuant to state statute.

Receipt of this system statement and the metropolitan system plans triggers communities' obligations to review and, as necessary, amend their comprehensive plans within the next three years. The complete text of the 2030 *Regional Development Framework* as well as complete copies of the recently adopted metropolitan system plans are available for viewing and downloading at <http://www.metrocouncil.org/planning/framework/timeline.htm>. Paper copies are available by calling the Council's Data Center at 651-602-1140.

Metropolitan system plans are long-range comprehensive plans for the regional systems – transportation and airports, wastewater services, and parks and open space, along with the capital budgets for metropolitan wastewater service, transportation and regional recreation open space. System statements explain the implications of metropolitan system plans for each individual community in the metropolitan area. They are intended to help communities prepare or update their comprehensive plan, as required by the Metropolitan Land Planning Act:

*Within three years following the receipt of the metropolitan system statement, every local governmental unit shall have prepared a comprehensive plan in accordance with sections 462.355, subdivision 4, 473.175, and 473.851 to 473.871 and the applicable planning statute and shall have submitted the plan to the Metropolitan Council for review pursuant to section 473.175.*

Local comprehensive plans will be reviewed by the Council for conformance with metropolitan system plans, consistency with Council policies and compatibility with adjacent and affected governmental units.

The system statement includes forecasts at densities that assure regional growth is achieved consistent with adopted policies. These forecasted densities help ensure regional services and costly regional infrastructure can be provided as efficiently as possible, and that development and growth within the metropolitan area occur in a coordinated manner. The system statement also contains an overview of the transportation and aviation, transit, wastewater, and regional parks system plan updates, and system changes affecting each community.

### **Forecasts.**

The following forecasts are part of the 2030 *Regional Development Framework* (adopted January 14, 2004 and updated on August 24, 2005). They are used by the Council to plan for its regional systems. Communities should base their planning work on these forecasts. However, given the nature of long-range forecasting, the Council will maintain an on-

going dialogue with communities to consider any changes in growth trends or community expectations about growth that may have an impact on regional systems.

Forecast of population, households and employment:

	1990	2000	Revised Development Framework		
			2010	2020	2030
Population	2,700	2,364	2,400	2,600	2,600
Households	1,166	1,150	1,160	1,250	1,250
Employment	500	700	730	750	800

The Council forecasts growth at appropriate densities for communities in order to protect the efficiency of wastewater, transportation and other regional system investments, and to help ensure the metropolitan area can accommodate its projected growth by the year 2030.

**Growth management.**

The Regional Development Framework sets an overall minimum residential density standard of 3 to 5 units per acre in developed and developing areas where urban service is located or planned. The average minimum standard of 3 units per acre is important to the efficient use of regional systems, including wastewater system investments. Communities that significantly over-utilize or under-utilize regional systems can cause inefficiencies in the use of regional resources. Additionally, achieving housing at these density levels may help communities meet their obligations under the Metropolitan Land Planning Act to plan to and address their housing needs.

**Geographic planning area.**

The city of Lauderdale is designated as a “developed community” geographic planning area in the *2030 Regional Development Framework*. Geographic planning areas are shown on the 2030 Planning Area map. The planning area sets overall densities that the planned development patterns in your community can be expected to achieve. (If there are discrepancies between the 2030 Framework Planning Area map, and the metropolitan systems plans because of adjustments that occurred subsequent to the adoption of the *2030 Regional Development Framework* document, communities should follow the specific guidance contained in this system statement.)

As Lauderdale plans for current and future residents, it should focus on protecting natural resources, ensuring sufficient public infrastructure, and developing transition strategies to increase density and encourage infill development.

Specific strategies for developed communities are found on pages 24-25 of the *2030 Regional Development Framework*.

**System statement review process.**

If your community disagrees with elements of this system statement, or has any questions about this system statement, we urge you to contact your sector representative, Ann Braden, 651 602-1705, to review and discuss potential issues or concerns.

The Council and local units and districts have historically resolved questions about forecasts and other components of the system statement through discussions.

**Request for hearing.**

If a local governmental unit or school district and the Council are unable to resolve disagreements over the content of a system statement, the unit or district may by resolution request that a hearing be conducted by the Council's Land Use Advisory Committee or by the state Office of Administrative Hearings for the purpose of considering amendments to the system statement. According to Minnesota Statutes section 473.857, the request shall be made by the local unit or district within 60 days after receipt of the system statement. If no request for a hearing is received by the Council within 60 days, the statement becomes final.

**System statement issue date:**

The official date of the issuance of this system statement is September 12, 2005.

# Transportation System Statement -- Lauderdale

## Key Changes in the Plan

The revised *Transportation Policy Plan* adopted by the Metropolitan Council in December 2004, is the metropolitan system plan for airports and transportation with which local comprehensive plans must conform. This system statement summarizes significant elements of the metropolitan system plan and highlights those elements that apply specifically to your community. In addition to reviewing this system statement, your community should consult the entire *Transportation Policy Plan*, the *2030 Regional Development Framework* and other pertinent regional planning and policy documents, including the *Aviation Policy Plan*, to ensure your community's local comprehensive plan and plan amendments conform to the metropolitan system plans. A PDF file of the entire revised *Transportation Policy Plan*, the *2030 Regional Development Framework*, the *Local Planning Handbook* and other regional planning and policy documents of the Metropolitan Council are available online at the Metropolitan Council's Web site: <http://www.metrocouncil.org/planning/framework/timeline.htm>. The *Aviation Policy Plan*, adopted in 1996, is not available electronically, but a copy can be obtained by contacting the Metropolitan Council's Data Center at 651-602-1140.

The revised *Transportation Policy Plan* incorporates the following changes:

- The planning period has been extended from 2025 to 2030
- No significant increase in the level of transportation funding was assumed.
- The expenditures shown in the *Transportation Policy Plan* must be constrained by the level of funding that is anticipated. However, the revised plan also examined two alternative scenarios – what could be built if highway revenues were increased by 30% over the next 25 years, and what it would cost to provide enough additional capacity to hold congestion to the 1998 levels.
- The highway expansion projects shown in the plan have changed little since the 2001 plan, due to this lack of additional resources. (See Fig 4-11 for highway expansion proposals.) Metropolitan Highway System Plan investment priorities no longer contain the “Improvements” category. Most improvement corridors are now designated “Management” corridors.
- The new investment timing provisions are contained in the Plan. Table 4-11 contains projects in Mn/DOT's Highway Work Plan (scheduled in 2009-2013) construction, reconstruction, and bridge replacement greater \$10 million. Table 4-12 contains Regional Priority Project to move into the 10-Year Highway Work Plan, if there are resources available in the 2005-2009 time period.
- Funds have also been allocated to obtain right of way for new crossings of the Mississippi River between NW Hennepin and Anoka Counties and of the Minnesota River in the vicinity of Chaska. Construction dollars for these projects are not foreseen before 2030.
- Chapter 5 contains new policies and procedures on managing the scope, cost and revenue sources of projects to insure that sufficient resources are available to implement the region's transportation priorities as shown in this plan. This includes procedures to manage the use of

Federal High Priority Project (HPP) funds and matching funds for these federal dollars. The Council and Mn/DOT will monitor scope and costs to ensure major projects continue to meet regional objectives in a cost effective manner.

- The plan envisions significant improvements in the bus system, including new express bus routes, arterial corridor enhancements, suburb-to-suburb service, transit stations, park-and-ride lots and other features. The goal is to increase transit ridership 50 percent by 2020 and double it by 2030.
- The plan proposes additional express commuter bus corridors as well as enhancement and expansion of existing bus service in freeway corridors. Within each corridor, express bus routes will be supported by park-and-ride facilities, circulator networks, and “transit advantages.”
- The plan includes construction of five new “transitways” on dedicated rights-of-way by 2020 to help slow the growth in traffic congestion and improve mobility, and three additional transitways by 2030. Unlike the 2001 plan, the technology for each corridor was not identified in the Plan; rather the most appropriate and cost-effective mode for any given corridor is best determined after extensive study of the individual corridor. Figure 4-2 (attached) shows the 2030 Transitway System and Express Commuter Bus System.
- The plan now includes detailed information on the facilities needed for transit passengers, such as stations and park and ride lots, as well as facilities needed to support the transit system, such as garages and bus layover sites (Figures 4-5 and 4-6). Communities should plan for development and redevelopment around stations and park-and-ride lots.
- Policy 18 (previously policy 17) on transportation and land use elements in local comprehensive plans was rewritten and more detail provided in some strategies as to what the Council expects in local comprehensive plans.
- The TPP now includes references to the regional aviation system as defined in the *Aviation Policy Plan*. The 1996 Aviation Policy Plan remains in effect with the exception of the *Land Use Compatibility Guidelines for Aircraft Noise*. These guidelines have been updated and included in the TPP as Appendix H.

## **System Plan Considerations Affecting Your Community**

### **1. Metropolitan Highways**

Metropolitan highways and regional highway investment priorities for 2030 are shown in Figure 4-11. There are no expansion plans for TH 280, the only metropolitan highway located within the city of Lauderdale.

### **2. Transit Routes and Facilities**

Lauderdale is within the Metropolitan Transit Taxing District. Lauderdale is within Market Area II. Service options for Market Area II include regular-route locals, all-day expresses, small vehicle circulators, special needs paratransit (ADA, seniors), and ridesharing.

Lauderdale should identify existing transit service (available on the Council's website) and desired future transit service options consistent with the Transportation Policy Plan's transit system service areas (Table 4-1 and Appendix M).

Lauderdale should identify existing transit passenger and support facilities and future improvements to and expansion of these facilities. Passenger and support facilities include shelters, transit centers, stations, and park-and-ride lots.

### 3. Aviation Plan and Facilities

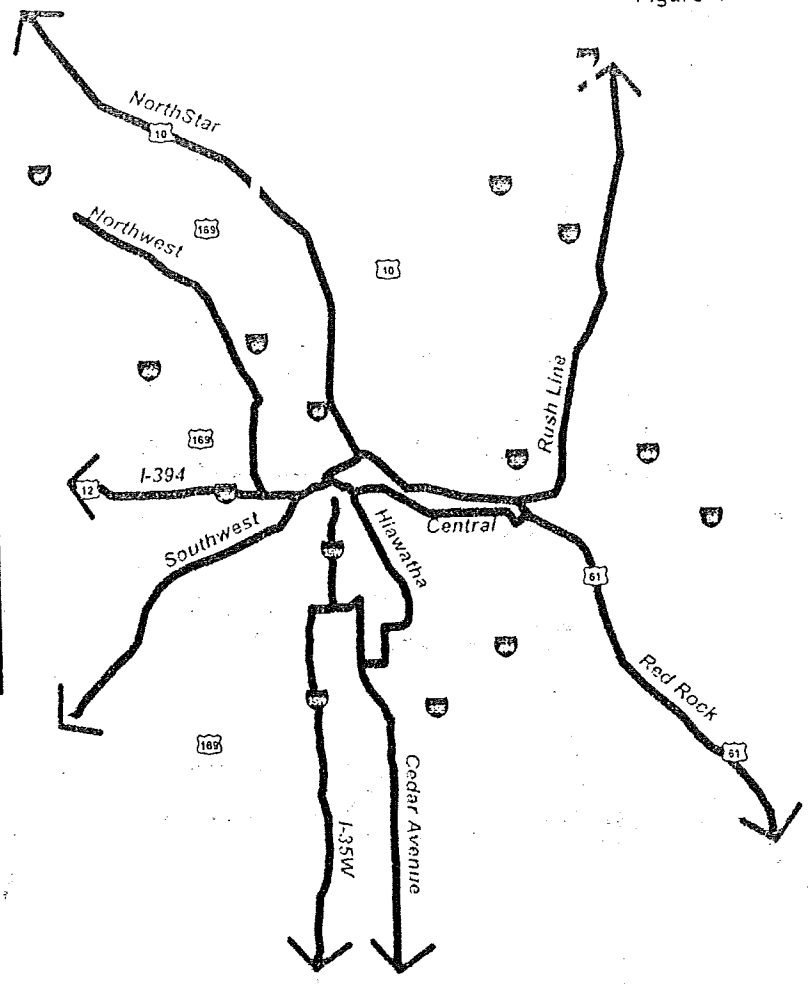
The TPP/APP includes policies and text on protection of the region's airspace resources. The airspace policy states that both Federal Aviation administration (FAA) and MnDOT Aeronautics safety standards must be a major consideration in the planning, design, maintenance and operation of air transportation facilities and services. There are no existing or planned aviation facilities within Lauderdale. However, each community has a responsibility to include airspace protection in its comprehensive plan. The protection is for potential hazards to air navigation including electronic interference. Airspace protection should be included in local codes/ordinances to control height of structures, especially when conditional use permits would apply. The comprehensive plan should include policy/text on **notification to the FAA** as defined under code of federal regulations CFR - Part 77, using the FAA Form 7460-1 "Notice of Proposed Construction or Alteration". Instructions can be found at [www.faa.gov/arp/ace/part77.cfm](http://www.faa.gov/arp/ace/part77.cfm).



# 2030 Transitway System

Figure 4 - 2

- |                              |  |
|------------------------------|--|
| Transitways on Dedicated ROW |  |
| <u>Tier 1</u>                |  |
| Northstar                    |  |
| Northwest                    |  |
| Cedar Avenue                 |  |
| I-35W                        |  |
| Central                      |  |
| <u>Tier 2</u>                |  |
| Red Rock                     |  |
| Rush Line                    |  |
| Southwest                    |  |



~ Transitways on Dedicated ROW  
Express Commuter Bus System

August 2004

Figure 4-4  
Area of Potential Transit Service Expansion

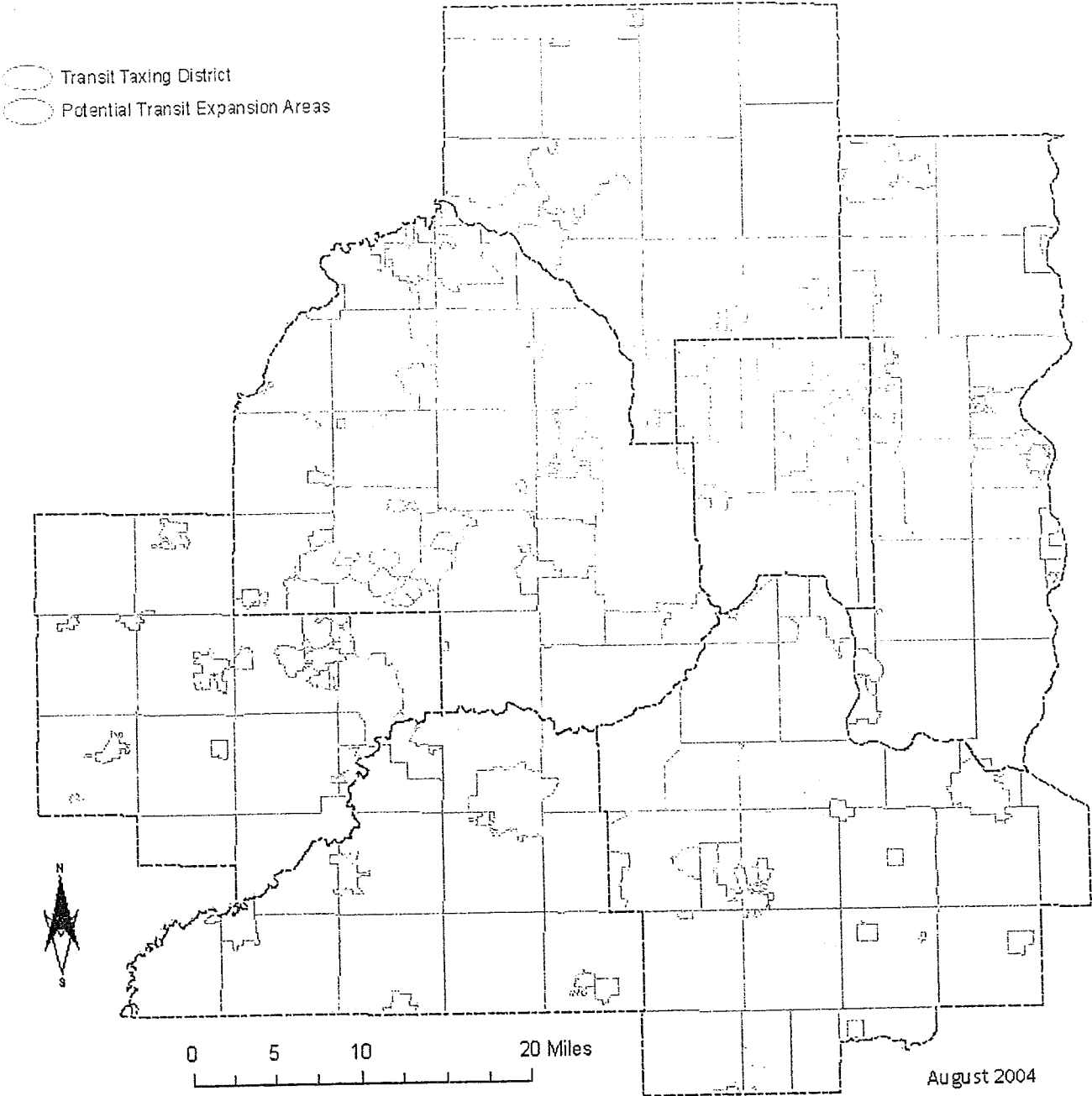


Figure 4-5  
Transit Passenger Facilities

**Active Park & Ride Capacity (12/2004)**

- Less than 100
- 100 - 500
- Greater than 500

**Planned Park & Ride (2005-2008)**

- ⊗

**Transit Centers & Stations**

- ⊙ Current
- ⊕ Planned
- ⊕ Transit Center and Park & Ride Facility

**Custom Shelters**

- Existing
- ⊗ Future

**Online Stations**

- Existing
- ⊗ Future

**Twin Cities CBDs**

- Bus Station

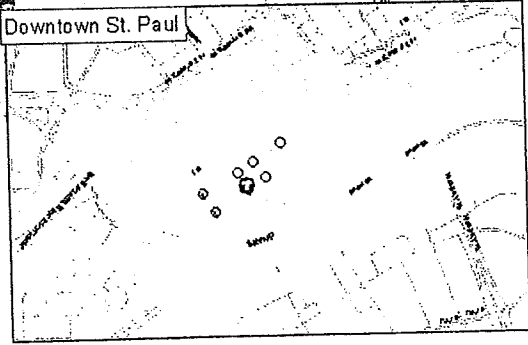
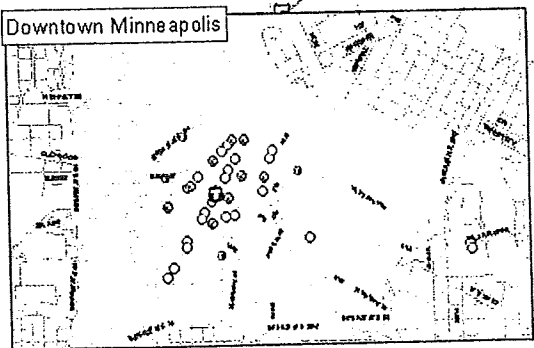
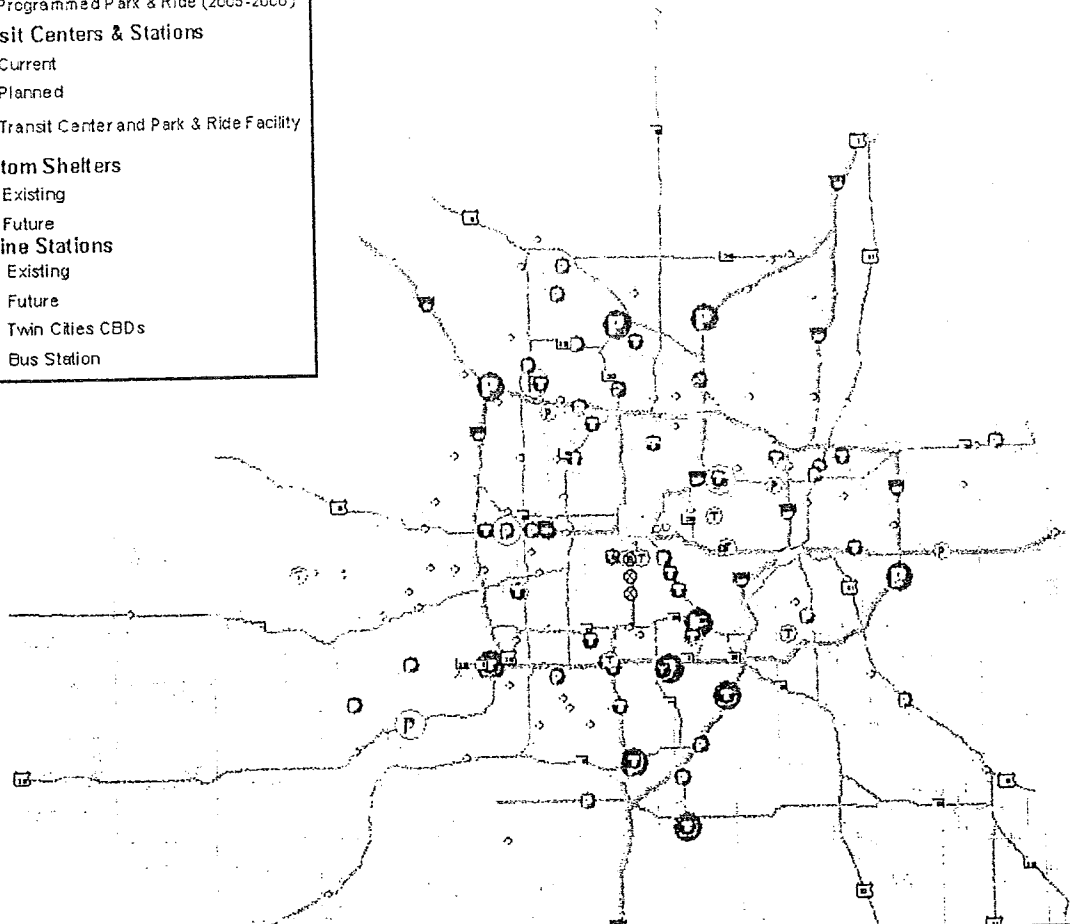


Figure 4-6  
Transit Support Facilities

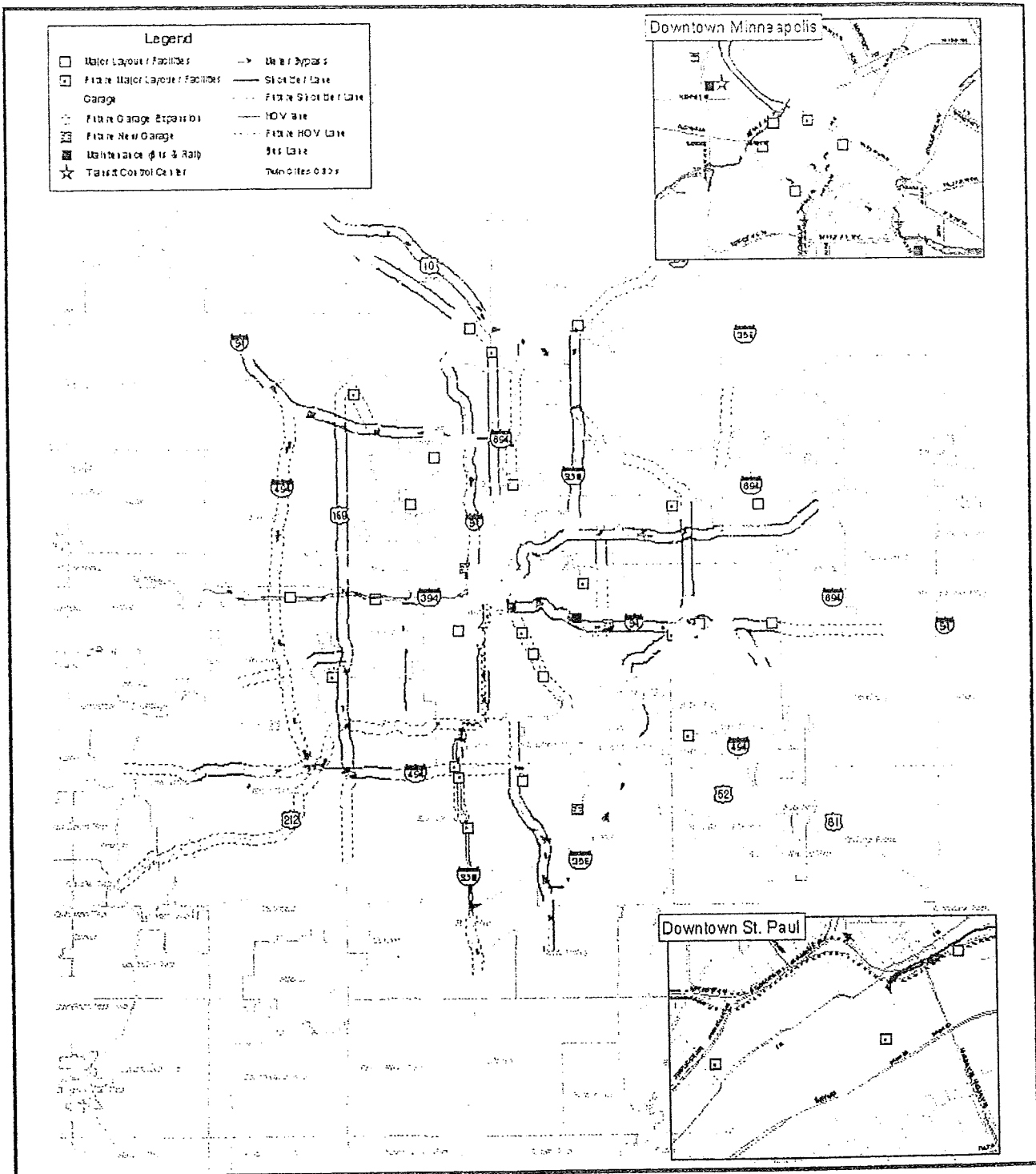
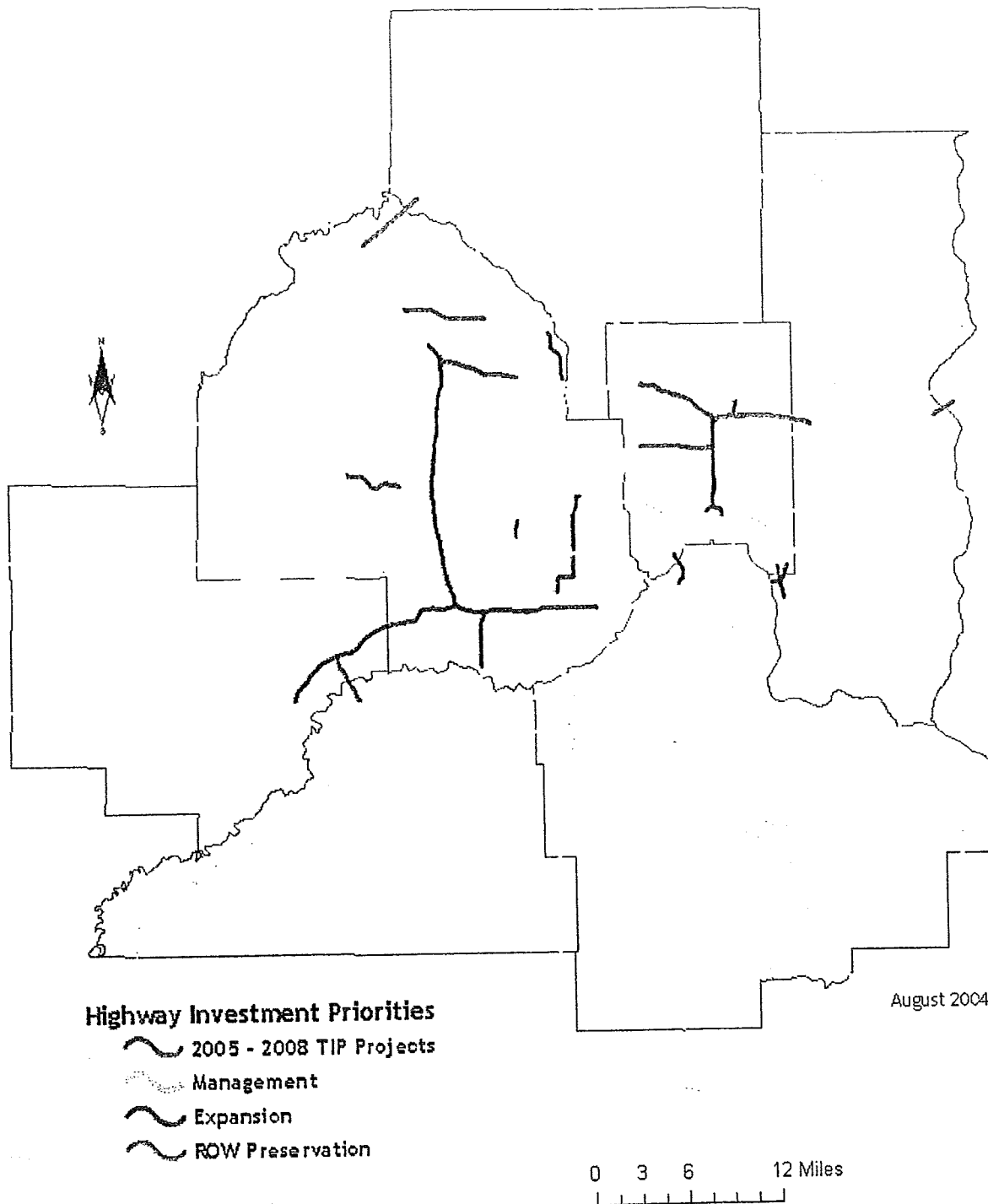


Figure 4-11  
2030 Constrained Metropolitan Highway System Plan Investment Priorities



# Wastewater System Statement -- *Lauderdale*

## Key Changes in the Plan

The revised *Water Resources Management Policy Plan*, adopted by the Metropolitan Council in March 2005, is the metropolitan system plan for metropolitan wastewater services with which local comprehensive plans must conform. This system statement summarizes significant elements of the metropolitan system plan and highlights those elements that apply specifically to your community. In addition to reviewing this system statement, your community should consult the entire *Water Resources Management Policy Plan*, the *2030 Regional Development Framework* and other pertinent regional planning and policy documents to ensure your community's local comprehensive plan and plan amendments conform to the metropolitan system plans. A PDF file of the entire *Water Resources Management Policy Plan*, the *2030 Regional Development Framework*, the *Local Planning Handbook* and other regional planning and policy documents of the Metropolitan Council are available online at the Metropolitan Council's Web site: <http://www.metrocouncil.org/planning/framework/overview.htm>.

The revised *Water Resources Management Policy Plan* incorporates the following changes:

- A coordinated approach to water supply planning in the metropolitan area with the goal of providing for a sustainable, reliable and secure supply of high quality water to support orderly economic growth and maintain the region's high quality of life.
- An approach to surface water management that ties together the control of pollution from point and nonpoint sources. Local surface water management plans will be reviewed for impacts on the regional wastewater system.
- A policy under which the Council will consider acquiring and operating local wastewater treatment plants in rural growth centers upon request where enough growth is projected to make it economically feasible for the Council to become involved.
- A plan that provides for cities to reduce excessive inflow and infiltration (I/I) of clear water into the metropolitan sewer system. A financial assistance/surcharge program is included that will provide a funding mechanism to help solve the I/I problem.
- A policy that continues to require inspections of individual sewage treatment systems (ISTS) at least once every three years by trained individuals. In addition, the Council has added further clarification on what is needed in a community's local ISTS management program.

# System Plan Considerations Affecting Your Community

## 1. Metropolitan Sewer Service

### Forecasts:

The forecasts of population, households, employment, and wastewater flows for Lauderdale as contained in the adopted *Water Resources Management Policy Plan* are listed below. These forecasts are for sewer development. The sewer housing forecasts were estimated based on SAC data, annual city reports, current trends and other information relating to your community. The wastewater flows are based on historical wastewater flow data and the projected sewer housing and employment data.

Table 1

Year	2010	2020	2030
Sewered Population	2,400	2,600	2,600
Sewered Households	1,160	1,250	1,250
Sewered Employment	730	750	800
Average Annual Wastewater Flow (MGD)	0.29	0.3	0.3
Allowable Peak Hourly Flow (MGD)	1.07	1.08	1.08

The flow projections represent the Council's commitment to a level of service, assuming that the Council's underlying demographic forecasts are maintained. Adjustments may be required based on verified growth or lack of growth. The city should contact Council staff to discuss any proposed adjustments. Flow projections do not represent an allocation of interceptor capacity except in the event a temporary system constraint occurs. The community must strive to keep its wet weather flows within the allowable peak hourly rate.

At a minimum the Council will reevaluate flow projections every five years. Moreover, the Council will also continue to monitor each city's flow on a continuous basis and note any significant changes. The Council will use these growth and wastewater flow forecasts to plan all future interceptors and treatment work needed to serve your community. The Council will not design future interceptor improvements or treatment facilities to handle peak hourly flows in excess of the allowable rate for your city. Lauderdale, through its comprehensive planning process, must decide the location and staging of development, and then plan and design its local wastewater collection system to serve this development. If you plan a total wastewater flow from your community in excess of the Council's forecasts, your assumptions will be analyzed by the Council for their potential adverse effects on the capacity or operation of the metropolitan system.

You should also note that urban development at overall densities that are substantially lower than identified for your community in the Council's Growth Management Strategy Section of the Systems Information Statement will also be analyzed by the Council for their potential adverse effects on the cost of providing metropolitan sewer service.

### **Description of Metropolitan Disposal System Serving your Community:**

The attached map shows the location of the Metropolitan Disposal System (MDS) serving your community. The following paragraphs contain information on the existing and planned metropolitan facilities serving your community.

The wastewater flow from the City of Lauderdale is treated at the Metropolitan WWTP located within St. Paul, MN. There are many projects scheduled for the Metropolitan WWTP through 2030. These projects will provide additional capacity at the plant as well as improve its ability to meet required permit standards.

The City of Lauderdale is served by Council interceptor 1-MN301. This interceptor currently has an available capacity of 0.44 mgd to provide for the long-term needs of the city. The Council has no proposed interceptor improvement projects scheduled through 2030 to support the long-term needs of the city. The city needs to verify its long-term needs as part of its comprehensive plan update. If necessary, detailed information regarding metropolitan facilities is available from the Council's Municipal Services Section by calling the staff at (651) 602-1005.

Increases in growth rates and resulting increases in flow beyond those shown in Table 1 may result in short-term capacity limitations within the MDS.

### **Inflow/Infiltration Reduction Goal**

The Council's *Water Resources Management Policy Plan* states that the Council will establish I/I goals for all communities discharging wastewater to the MDS. Communities that have excessive I/I in their sanitary sewer systems will be required to eliminate the excessive I/I by 2012. The Council will begin the implementation of an I/I assistance/surcharge program in 2007. The money collected from the communities with excessive I/I may be used by those communities to remove I/I from their systems. The Council will limit increases in service within those communities that have not met their I/I goal(s) starting in 2013. The Council will meet with the community and discuss this alternative before it is implemented. This time period may be shorter if excessive I/I jeopardizes the Council's ability to convey wastewater without an overflow occurring. In this case the Council may limit increases in service within those communities that have excessive I/I immediately upon notification to the community. The Council plans to implement a wastewater rate demand charge program, starting in 2013, for those communities that have not met their I/I goals. These revenues will be used to help defray the cost of providing attenuation within the MDS to recover the capacity lost to excessive I/I.



The I/I goal established for the City of Lauderdale is the allowable peak hourly flow rate as shown in Table 1 and varies based on annual average flow. The Council's metering program shows that the city's 2004 annual average flow was 0.10 mgd. The current I/I goal for your community is an allowable peak hourly flow of 0.4 mgd.

### Specific Requirements for the Sewer Element of the City's Comprehensive Plan

The Council has completed a review of the current information in the city's existing comprehensive plan and has determined that the following information is needed to update the sewer element of the city's comprehensive plan/local sewer policy plan:

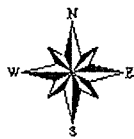
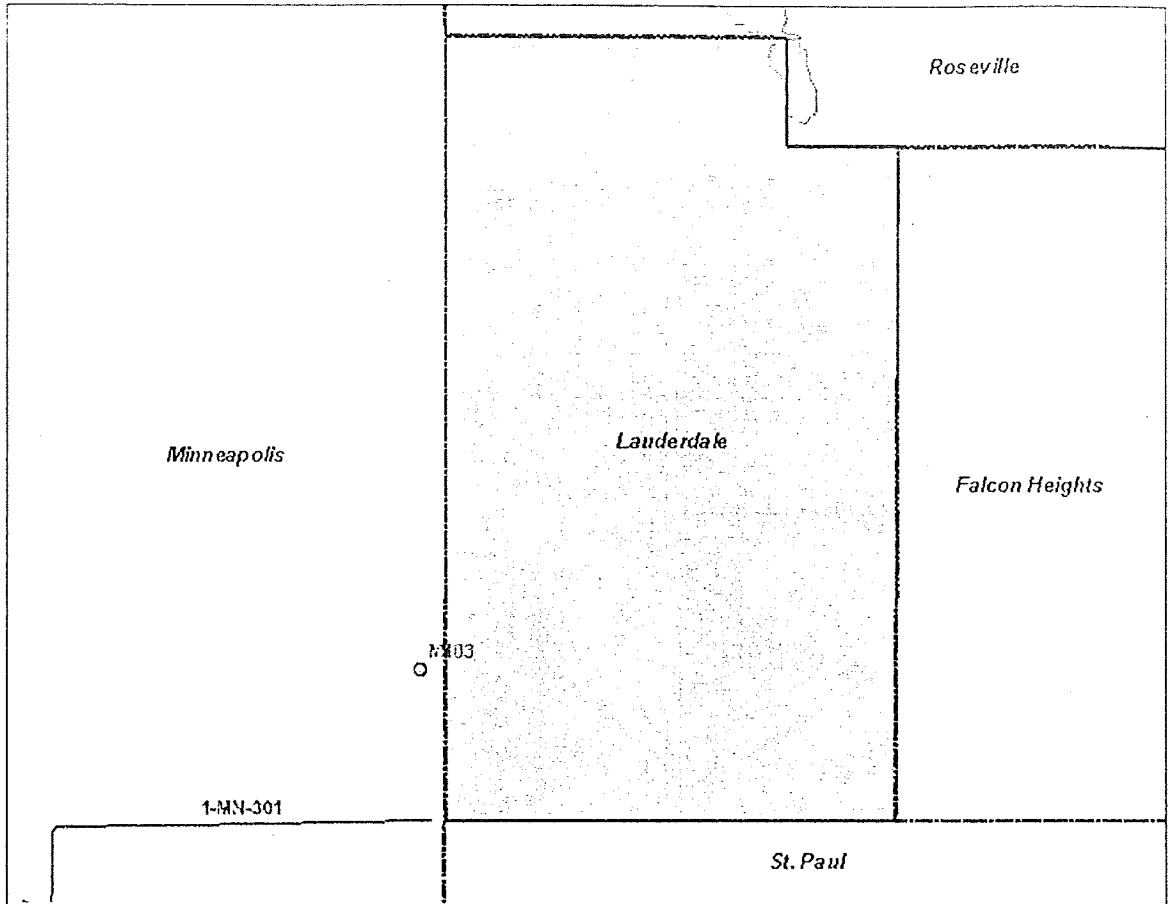
- A sewer map showing the city's existing service area and proposed trunk sewer system through 2030 and ultimate sewer service area.
- A table showing the projected population, households, employment and flow forecasts for the city for 2010, 2020 and 2030.
- A description of the city's I/I program. What efforts does the city make in the maintenance of its sanitary disposal system? Does the city prohibit the connection of sump pumps, rain leaders and passive drain tile from the sanitary sewer system?

## 2. Surface Water Management

In 1995, Minnesota Statutes section 473.859, subd. 2, was amended to make the local surface water management plan required by Minnesota Statutes section 103B.235 a part of the land use plan of the local comprehensive plan. Section 103B.235 provides that a local surface water management plan should be prepared once a watershed plan for the area has been approved. Section 103B.235 also generally identifies the content requirements for the plan. The local surface water management plan must be submitted to both the watershed management organization(s) within whose watershed the community is located and to the Metropolitan Council for its review. For guidelines on the contents of local surface water management plans, please refer to Appendix B2-b of the Council's *Water Resources Management Policy Plan*.

Council records indicate that Lauderdale is in the Rice Creek Watershed District and the Mississippi River Watershed Management Organization (see attached map). The Mississippi River watershed plan was approved by BWSR in 2000. The Rice Creek watershed plan was approved by BWSR in 1997. Lauderdale updated its local surface water management plan in 1998. The city needs to update its plan to be consistent with the Mississippi River watershed plan. The plan should be submitted to the Council for its review concurrent with the review by the watershed management organization. Failure to have an updated local surface water management plan consistent with the local surface water management plan content requirements found in Appendix B2-b of the *Water Resources Management Policy Plan* will result in a metropolitan system impact.

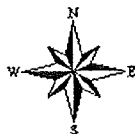
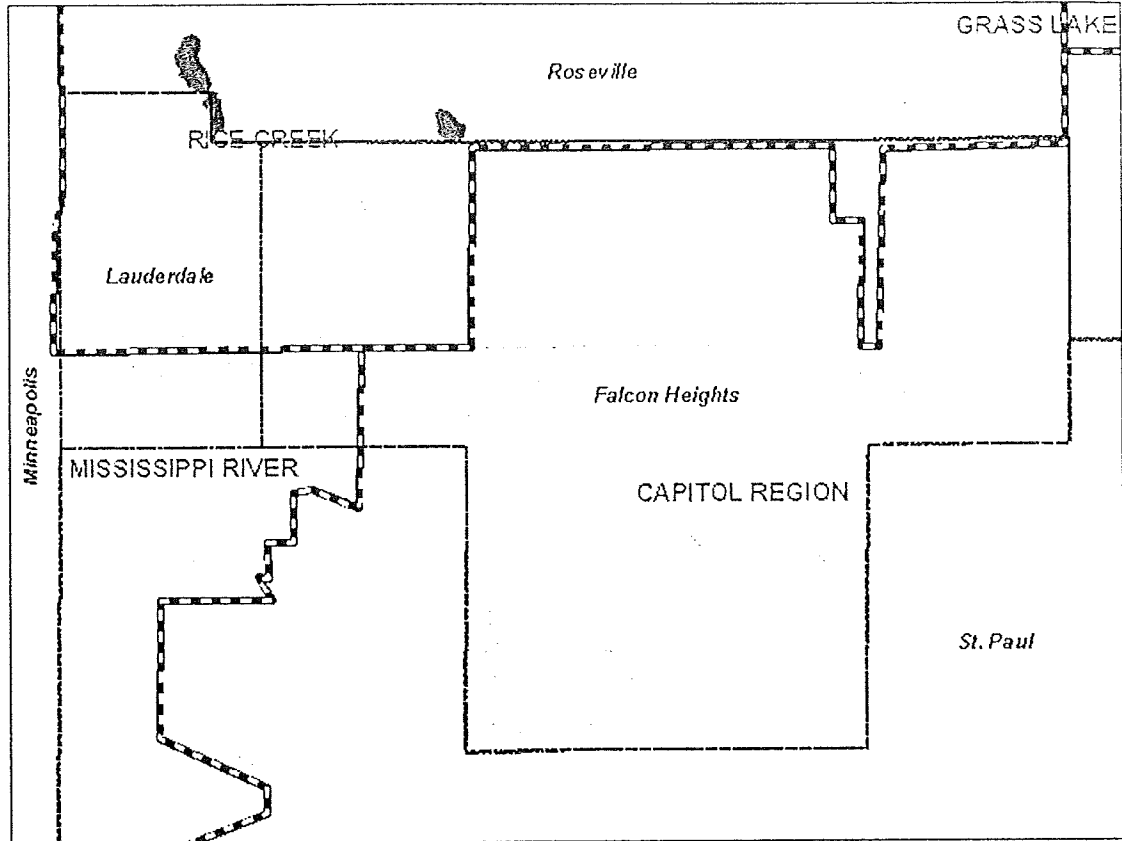
# Lauderdale








- ⊙ MCES Meter
- MCES Interceptor
- Meter Shed**
- ▭ M103

W - 5

# Falcon Heights / Lauderdale



-  Watershed Management
-  Priority Water Features
-  Community Boundary
-  Parcel Boundary
-  Service Area

# Regional Parks System Statement City of Lauderdale

## Key Changes in the Plan

The *2030 Regional Parks Policy Plan* adopted by the Metropolitan Council in June 2005 is the metropolitan system plan for regional recreation open space with which local comprehensive plans must conform. This system statement summarizes significant elements of the metropolitan system plan and highlights those elements that apply specifically to your community. In addition to reviewing this system statement, your community should consult the entire *2030 Regional Parks Policy Plan*, the *2030 Regional Development Framework* and other pertinent regional planning and policy documents to ensure your community's local comprehensive plan and plan amendments conform to the metropolitan system plans. A PDF file of the entire *2030 Regional Parks Policy Plan*, the *2030 Regional Development Framework*, the *Local Planning Handbook* and other regional planning and policy documents of the Metropolitan Council are available online at the Metropolitan Council's website:

<http://www.metrocouncil.org/planning/framework/timeline.htm>.

To meet the needs of the region in 2030, the *2030 Regional Parks Policy Plan* includes the following changes to the current regional parks system.

- ✓ **Designate two existing county parks and three trails as "regional."**
  - ◆ In Washington County, Pine Point Park
  - ◆ In Ramsey County, Tony Schmidt Park
  - ◆ In Ramsey County/St. Paul, three regional trails – Trout Brook, Summit Avenue, and Lexington Parkway
- ✓ **Acquire and develop three new parks. Search areas include:**
  - ◆ Northwestern Anoka County
  - ◆ Empire Township in Dakota County. Please note that the Metropolitan Council approved a park master plan and a boundary for the park has been established.
  - ◆ Blakeley Township in Scott County
- ✓ **Acquire and develop seven new trails. Search areas include:**
  - ◆ The Crow River, in Carver County and Three Rivers Park District
  - ◆ Both a north/south and an east/west trail traversing Dakota County
  - ◆ An east/west trail traversing Scott County
  - ◆ In Three Rivers Park District, a trail connecting parts of Baker Park Reserve; a trail connecting Baker and Crow-Hassan Park Reserves; and a trail connecting Crow-Hassan and Elm Creek Park Reserves
- ✓ **Acquire land within the current boundaries of 30 existing parks and four trails.**
- ✓ **Acquire natural-resource lands adjacent to six existing parks and six existing trails.**

To meet the needs of the region beyond 2030, the Council proposes four new regional parks or reserves and three new trails be acquired. These parks and trails would not be developed until after 2030, but the opportunity to acquire them will likely be lost if the lands aren't identified and purchased before 2030. The goal is to complete the acquisition of the regional park system and secure opportunities for future generations. Search areas include:

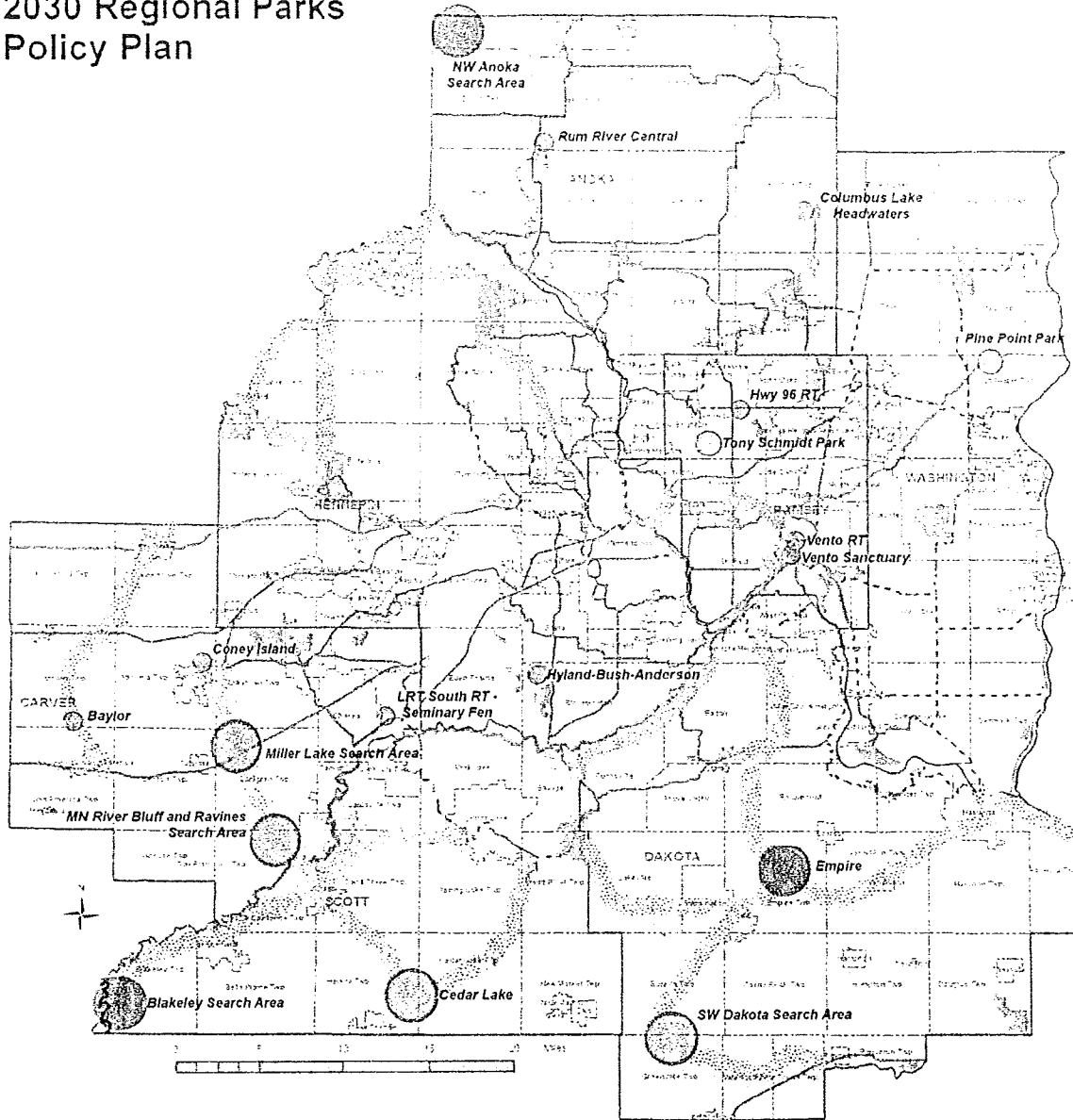
- ✓ **Parks – Miller Lake area and Minnesota River Bluff and Ravines in Carver County; southwestern Dakota County; and Cedar Lake area in Scott County.**
- ✓ **Trails – northwestern Anoka County; central to south Carver County; and Minnesota River to Spring Lake in Scott County.**

Figure 1: All additions and changes to Regional Park System Plan

Figure 1. Regional Parks System Statement

July 2005

# 2030 Regional Parks Policy Plan



<b>Regional Park Search Areas *</b>	<b>Regional Trail Search Corridors *</b>	<b>Parks and Preserves</b>	<b>Lakes and Major Rivers</b>
○ Boundary Adjustment	○ Boundary Adjustment	○ Federal Land	2020 MUSA
○ Recognition of Regional Status	○ Recognition of Regional Status	○ Private Non-Profit	
● New Unit	● New Unit	○ Regional State Land	
● Completing the System	● Completing the System	<b>Regional Trails</b>	
		— Existing	
		— Planned	
		— Proposed	
		— State Existing	

\* Search areas (parks) and corridors (trails) as shown are for planning purposes only and are not indicative of specific proposed park boundaries or trail alignments.

**Metropolitan Council**  
44  
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## 1. Regional Park System Plan Considerations Affecting Your Community

### Regional parks and trails in your community

There are no regional parks and trails within Lauderdale as contained in the adopted *2030 Regional Parks Policy Plan*.

# Comprehensive Planning

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**FACTS**

**FACTS**

**FACTS**

**FACTS**

## Local governments plan for land use

In Minnesota, authority for land-use planning and regulation is vested primarily in local governments (townships, cities and counties). The Metropolitan Land Planning Act, a state law first passed in 1976 and amended several times since, requires local governments in the seven-county Twin Cities area to develop local comprehensive plans.

The plans must contain a number of elements, among them:

- maps and data showing current and future land use;
- a plan for staging development (for communities that intend to expand the area in which they provide urban services);
- a housing plan;
- a surface water management plan;
- plans for public facilities, like transportation, sewers and parks; and
- other elements.

To see the statute on line, go to: [www.revisor.leg.state.mn.us/stats/473/859.html](http://www.revisor.leg.state.mn.us/stats/473/859.html)

## Council develops regional policy

Under state law, the Metro Council is responsible for creating a comprehensive development guide for the seven-county area—the *Metropolitan Development Guide*.

The keystone of the *Development Guide* is the Council's 2030 *Regional Development Framework*, which contains goals, policies and strategies to guide the region's growth and development. Also included in the *Development Guide* are four plans for regional systems—aviation, transportation, regional parks and water resources management. These systems provide services to support the growth of the metropolitan area and help carry out the policies and plans of the *Development Framework*.

The Metropolitan Land Planning Act requires communities to review and update their local comprehensive plans at least once every 10 years. Communities then submit their plans to the Council, which determines if the local plans:

- conform to metropolitan system plans;

- are consistent with other adopted plans of the Council; and
- are compatible with each other.

The Council also reviews items in the plans related to environmental protection that are required by state and federal regulations.

Local governments may not implement any measures that would allow development that conflicts with the comprehensive plan reviewed by the Council. When a community makes a change to its comprehensive plan, the Council is required to review the amendment before it can go into effect.

## Council partners with communities

The Council and communities work in partnership to carry out the requirements of the Land Planning Act. The Council distributes online a *Local Planning Handbook*, which describes the expected content of comprehensive plans, along with the Council's review procedures and planning resources. Sector representatives serve as liaisons between



the Council and local governments. Each sector representative serves a specific group of communities. Additional planning and technical assistance staff serves communities that are updating or amending their comprehensive plans, or working to carry them out.

The Council also provides a variety of other planning resources and grants to local communities.

## For more information

- Visit the Council's information page describing assistance to communities at:  
[www.metrocouncil.org/services/assistance.htm](http://www.metrocouncil.org/services/assistance.htm)
- You can also call 651-602-1312.

Pub. 14-05-011    March 2005

## Heather Butkowski

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From: Jim Bownik  
Sent: Wednesday, January 11, 2006 9:35 AM  
To: Heather Butkowski  
Subject: Statute for comp plan

### 473.859 Comprehensive plan content.

Subdivision 1. **Contents.** The comprehensive plan shall contain objectives, policies, standards and programs to guide public and private land use, development, redevelopment and preservation for all lands and waters within the jurisdiction of the local governmental unit through 1990 and may extend through any year thereafter which is evenly divisible by five. Each plan shall specify expected industrial and commercial development, planned population distribution, and local public facility capacities upon which the plan is based. Each plan shall contain a discussion of the use of the public facilities specified in the metropolitan system statement and the effect of the plan on adjacent local governmental units and affected school districts. Existing plans and official controls may be used in whole or in part following modification, as necessary, to satisfy the requirements of sections 462.355, subdivision 4, 473.175, and 473.851 to 473.871. Each plan may contain an intergovernmental coordination element that describes how its planned land uses and urban services affect other communities, adjacent local government units, the region, and the state, and that includes guidelines for joint planning and decision making with other communities, school districts, and other jurisdictions for siting public schools, building public facilities, and sharing public services.

Each plan may contain an economic development element that identifies types of mixed use development, expansion facilities for businesses, and methods for developing a balanced and stable economic base.

The comprehensive plan may contain any additional matter which may be included in a comprehensive plan of the local governmental unit pursuant to the applicable planning statute.

Subd. 2. **Land use plan.** (a) A land use plan shall include the water management plan required by section 103B.235, and shall designate the existing and proposed location, intensity and extent of use of land and water, including lakes, wetlands, rivers, streams, natural drainage courses, and adjoining land areas that affect water natural resources, for agricultural, residential, commercial, industrial and other public and private purposes, or any combination of such purposes.

(b) A land use plan shall contain a protection element, as appropriate, for historic sites, the matters listed in the water management plan required by section 103B.235, and an element for protection and development of access to direct sunlight for solar energy systems.

(c) A land use plan shall also include a housing element containing standards, plans and programs for providing adequate housing opportunities to meet existing and projected local and regional housing needs, including but not limited to the use of official controls and land use planning to promote the availability of land for the development of low and moderate income housing.

(ã) A land use plan shall also include the local government's goals, intentions, and priorities concerning aggregate and other natural resources, transportation infrastructure, land use compatibility, habitat, agricultural preservation, and other planning priorities, considering information regarding supply from the Minnesota Geological Survey Information Circular No. 46.

**Subd. 2a. Application of subdivision 2, paragraph (d).**

Subdivision 2, paragraph (d), applies only to land use plans adopted or amended by the governing body in relation to aggregate or when the governing body is presented with a written application for adoption or amendment of a land use plan relating to aggregate, from a landowner after August 1, 2001, in the counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington.

**Subd. 3. Public facilities plan.** A public facilities plan shall describe the character, location, timing, sequence, function, use and capacity of existing and future public facilities of the local governmental unit. A public facilities plan must be in at least such detail as may be necessary to establish existing or potential effects on or departures from metropolitan system plans and to protect metropolitan system plans. A public facilities plan shall contain at least the following parts:

(1) a transportation plan describing, designating and scheduling the location, extent, function and capacity of existing and proposed local public and private transportation services and facilities;

(2) a sewer policy plan describing, designating and scheduling the areas to be sewered by the public system, the existing and planned capacities of the public system, the standards and conditions under which the installation of private sewer systems will be permitted, and to the extent practicable, the areas not suitable for public or private systems because of public health, safety and welfare considerations;

(3) a parks and open space plan describing, designating and scheduling the existing and proposed parks and recreation open spaces within the jurisdiction; and

(4) a water supply plan including:

(i) a description of the existing water supply system, including the source of water, well and treatment plant locations, and major supply lines; an inventory of commercial and industrial users; an indication of the community's intent to make future changes or additions to the system, including projections for population and industrial and commercial use and the methods by which this growth will be served;

(ii) a statement of the community's objectives, policies, and standards for operating the water supply system;

(iii) a conservation program that contains the goals of the program, demand and supply conservation techniques to be used, an evaluation of pricing methods that could be used to reduce demand, the conditions under which conservation actions would occur, a process for reducing nonessential uses according to the priority system under section 103G.261, and the education program that will be used to inform the public of the need to conserve and the methods available to achieve conservation;

(iv) an emergency preparedness or contingency plan, as

described in section 103G.291, subdivision 3;

(v) an indication of the possibility for joint efforts with neighboring communities or other public entities for sharing water sources and treatment, interconnection for routine or emergency supply, pursuit of alternative supplies, and water source protection;

(vi) a statement of the water supply problems that the community experiences or expects to experience and any proposed solutions, especially those that would impact other communities or the region; and

(vii) a wellhead protection plan prepared in accordance with rules adopted by the commissioner of health under section 103I.101, subdivision 5, clause (9).

Subd. 4. **Implementation program.** An implementation program shall describe public programs, fiscal devices and other specific actions to be undertaken in stated sequence to implement the comprehensive plan and ensure conformity with metropolitan system plans. An implementation program must be in at least such detail as may be necessary to establish existing or potential effects on or departures from metropolitan system plans and to protect metropolitan system plans. An implementation program shall contain at least the following parts:

(1) a description of official controls, addressing at least the matters of zoning, subdivision, water supply, and private sewer systems, and a schedule for the preparation, adoption, and administration of such controls;

(2) a capital improvement program for transportation, sewers, parks, water supply, and open space facilities; and

(3) a housing implementation program, including official controls to implement the housing element of the land use plan, which will provide sufficient existing and new housing to meet the local unit's share of the metropolitan area need for low and moderate income housing.

Subd. 5. **Urbanization and redevelopment areas.** The comprehensive plans may designate, when appropriate, five year urbanization areas and shall specify in the capital improvement program the timing and sequence of major local public facilities and in the implementation program official controls which will ensure that urbanization occurs only in urbanization areas and in accordance with the plan.

The comprehensive plans may designate, when appropriate, redevelopment areas and may, as appropriate, specify in the capital improvement program the timing and sequence of local public facilities and in the implementation program the fiscal devices or official controls that will ensure that redevelopment occurs in accordance with the plan.

Subd. 6. **Plan review.** The council shall, by January 1, 1994, prepare guidelines for the preparation of the water supply plans required in subdivision 3, clause (4). The plans must be submitted to the council by January 1, 1996. The council shall review the plans under section 473.175, subdivision 1, after submitting them to affected counties that have adopted groundwater plans under section 103B.255 for their review and comment.

## City of Lauderdale Comprehensive Plan 1997- 2007

1. Capital Improvement Plan Accomplishments
  - a. Street and Utility Improvements
  - b. Replaced city hall roof
  - c. Remodeled city hall offices
  - d. Technology upgrades
  - e. Purchased city truck
  - f. Park improvements
    - i. Added sand volleyball court
    - ii. Added grills & pits
    - iii. Added handicap accessible water fountain
    - iv. Improved toddler equipment
    - v. Improved parking area
    - vi. Added more park lighting
  - g. Improved Walsh Lake water quality
  
2. Outstanding opportunities from the 1997- 2007 comprehensive plan. \*
  - a. Pg 27 – Walking path around park
  - b. Pg 87 – Replace social room furnace
  - c. Pg 91 – Replace social room floor
  - d. Pg 92 – Remodel restroom to allow handicap accessibility
  - e. Pg 93 – Improvements to warming house
  - f. Pg 94 – Improvements to hockey rink
  - g. Pg 95 – Improvements to tennis and basketball courts
  - h. Pg 100 – Improvements to nature trail

\* Many of these are listed as improvements for 2007.

**CITY OF LAUDERDALE  
CAPITAL IMPROVEMENT PROGRAM  
1998-2007**

**PROJECT AREA:** Community Park - Walking path around park

**TOTAL COST:** \$12,800

**DESCRIPTION:**

Item #3 on 4-29-97 Park Plan.  
Location: from tennis courts south to Summer, then east to Fulham, then north to the existing bituminous trail on the south side of Roselawn.  
Includes cost for all materials and labor for excavation, aggregate base, bituminous surface, turf restoration of surrounding area.

FUNDING SOURCE	Prior Years	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	Total
Streets												
Street Fund												\$0
Special Assessments												\$0
Sanitary Sewer Fund												\$0
Water Fund												\$0
Storm Water Fund												\$0
Grant												\$0
Other - Park Fund				\$12,800								\$12,800
<b>Total</b>												<b>\$12,800</b>
<b>PROJECT COSTS</b>												
Construction												
Street												\$0
Sanitary Sewer												\$0
Water Main												\$0
Storm Drainage												\$0
Park												\$10,000
Equipment												\$0
Other												\$0
Preliminaries												\$2,800
<b>Total</b>												<b>\$12,800</b>

**PROJECT SCHEDULE:**

Construction 2000

21,000

**CITY OF LAUDERDALE  
CAPITAL IMPROVEMENT PROGRAM  
1998-2007**

**PROJECT AREA:** City Hall - Boiler replacement **TOTAL COST:** \$35,840

**DESCRIPTION:**

Boilers were installed in 1961. Standard life expectancy is 20 to 25 years. Current efficiency is approximately 80%. New boiler efficiency is approximately 85%. Recommendation: maintain existing equipment; when failure occurs, replace with more energy efficient units. Costs include labor and materials for demolition of old and replacing with new.

FUNDING SOURCE	Prior Years	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	Total
Streets												
Street Fund												\$0
Special Assessments												\$0
Sanitary Sewer Fund												\$0
Water Fund												\$0
Storm Water Fund												\$0
Grant												\$0
Other - General Capital Fund								\$35,840				\$35,840
<b>Total</b>												\$35,840
<b>PROJECT COSTS</b>												
<b>Construction</b>												
Street												\$0
Sanitary Sewer												\$0
Water Main												\$0
Storm Drainage												\$0
Park												\$0
Equipment												\$0
Other												\$28,000
Preliminaries												\$7,840
<b>Total</b>												\$35,840
<b>PROJECT SCHEDULE:</b>												
Request bids	Spring, 2004											
Construction	Summer, 2004											





**CITY OF LAUDERDALE  
CAPITAL IMPROVEMENT PROGRAM  
1998-2007**

**PROJECT AREA:** City Hall - Remodel restrooms to allow handicap accessibility **TOTAL COST:** \$7,680

**DESCRIPTION:**  
Existing restrooms are not handicap accessible.  
Costs include labor and materials for demolition of partitions and block wall, removing water closets, installing new water closets, lever handles on existing sinks, providing under-sink protection, grab bars, relocating fixture locations.

FUNDING SOURCE	Prior Years	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	Total
Streets												
Street Fund												\$0
Special Assessments												\$0
Sanitary Sewer Fund												\$0
Water Fund												\$0
Storm Water Fund												\$0
Grant												\$0
Other - General Capital Fund											\$7,680	\$7,680
<b>Total</b>												\$7,680
<b>PROJECT COSTS</b>												
Construction												
Street												\$0
Sanitary Sewer												\$0
Water Main												\$0
Storm Drainage												\$0
Park												\$0
Equipment												\$0
Other												\$6,000
Preliminaries												\$1,680
<b>Total</b>												\$7,680

**PROJECT SCHEDULE:**

Request bids Spring, 2007  
Construction Summer, 2007

**CITY OF LAUDERDALE  
CAPITAL IMPROVEMENT PROGRAM  
1998-2007**

<b>PROJECT AREA:</b> Community Park - New warming house		<b>TOTAL COST:</b> \$89,600										
<b>DESCRIPTION:</b> Item #1 on 4-29-97 Park Plan. Midrange warming house. Includes cost for all materials and labor for demolition and removal of old warming house, in addition to constructing new warming house and restoring turf in surrounding area.												
<b>FUNDING SOURCE</b>	<b>Prior Years</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>Total</b>
Streets												
Street Fund												\$0
Special Assessments												\$0
Sanitary Sewer Fund												\$0
Water Fund												\$0
Storm Water Fund												\$0
Grant												\$0
Other - Park Fund											\$89,600	\$89,600
<b>Total</b>												\$89,600
<b>PROJECT COSTS</b>												
<b>Construction</b>												
Street												\$0
Sanitary Sewer												\$0
Water Main												\$0
Storm Drainage												\$0
Park												\$70,000
Equipment												\$0
Other												\$0
Preliminaries												\$19,600
<b>Total</b>												\$89,600
<b>PROJECT SCHEDULE:</b>												
Construction	2007 or later											

**CITY OF LAUDERDALE  
CAPITAL IMPROVEMENT PROGRAM  
1998-2007**

**PROJECT AREA:** Community Park - Relocated and surfaced hockey rink **TOTAL COST:** \$70,400

**DESCRIPTION:**  
Item #2 on 4-29-97 Park Plan.  
Includes cost for all materials and labor for excavation, aggregate base, bituminous surface, wood boards, turf restoration of surrounding area.

<b>FUNDING SOURCE</b>	<b>Prior Years</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>Total</b>
Streets												
Street Fund												\$0
Special Assessments												\$0
Sanitary Sewer Fund												\$0
Water Fund												\$0
Storm Water Fund												\$0
Grant												\$0
Other - Park Fund											\$70,400	\$70,400
<b>Total</b>												\$70,400

<b>PROJECT SCHEDULE:</b>		<b>PROJECT COSTS</b>	
	<b>2007 or later</b>		
Construction		Construction	
		Street	\$0
		Sanitary Sewer	\$0
		Water Main	\$0
		Storm Drainage	\$0
		Park	\$55,000
		Equipment	\$0
		Other	\$0
		Preliminaries	\$15,400
		<b>Total</b>	<b>\$70,400</b>

**CITY OF LAUDERDALE  
CAPITAL IMPROVEMENT PROGRAM  
1998-2007**

**PROJECT AREA:** Community Park - Resurface tennis and basketball courts **TOTAL COST:** \$19,200

**DESCRIPTION:**  
Item #4 on 4-29-97 Park Plan.  
Includes cost for all materials and labor for patching existing surface, placing reinforcing fabric, bituminous overlay, color coating.

FUNDING SOURCE	Prior Years	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	Total
Streets												
Street Fund												\$0
Special Assessments												\$0
Sanitary Sewer Fund												\$0
Water Fund												\$0
Storm Water Fund												\$0
Grant												\$0
Other - Park Fund											\$19,200	\$19,200
<b>Total</b>												\$19,200

**PROJECT COSTS**

Construction	
Street	\$0
Sanitary Sewer	\$0
Water Main	\$0
Storm Drainage	\$0
Park	\$15,000
Equipment	\$0
Other	\$0
Preliminaries	\$4,200
<b>Total</b>	<b>\$19,200</b>

**PROJECT SCHEDULE:**

Construction 2007 or later

**CITY OF LAUDERDALE  
CAPITAL IMPROVEMENT PROGRAM  
1998-2007**

**PROJECT AREA:** Nature Preserve - Trail improvements

**TOTAL COST:** \$5,120

**DESCRIPTION:**

Includes cost for all materials and labor for various improvements such as adding steps, signage, small foot bridges, ...  
Costs are very rough, due to the undefined scope of improvements at this time.

<i>FUNDING SOURCE</i>	Prior Years	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	Total
Streets												
Street Fund												\$0
Special Assessments												\$0
Sanitary Sewer Fund												\$0
Water Fund												\$0
Storm Water Fund												\$0
Grant												\$0
Other - Park Fund											\$5,120	\$5,120
<i>Total</i>												\$5,120

**PROJECT COSTS**

Construction	
Street	
Sanitary Sewer	\$0
Water Main	\$0
Storm Drainage	\$0
Park	\$4,000
Equipment	\$0
Other	\$0
Preliminaries	\$1,120
<i>Total</i>	\$5,120

**PROJECT SCHEDULE:**

Construction 2007 or later

**City of Lauderdale  
Comprehensive Plan Timeline  
As of January 24, 2006**

September 12, 2005      Received “system statement” from Met Council. Final report is due within 3 years of this date.

January 24, 2006      First city council meeting regarding comprehensive plan

*January 30, 2006      Return Draft 2005 Generalized Land Use Map (Completed)*

-----Comprehensive and Capital Improvement Plans Revision Period -----

December 11, 2007      Final day for council to adopt preliminary comprehensive plan.

Mid December 2007      Submit plans to adjacent governmental units for review. They have a six-month review period. Adjacent governmental units have 60 days to review amendments.

Mid June 2008      Adjacent governmental units much have returned review & comments

June-August 2008      Council & staff have two months to review comments and prepare plans for final submission

August 26, 2008      Last meeting for council to adopt plan final version of comprehensive plan

September 12, 2008      Final Submission of Comprehensive Plan to Met Council

By September 27, 2008      Met Council has 15 days for initial review

By Mid January 2009      Met Council has 120 days to review and comment

Middle of 2009      City council must adopt final comprehensive plan within nine months of Met Council action