

LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, February 28, 2006
7:30 P.M. CITY HALL,

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **ROLL – 7:30 p.m.**

Council members:

Gill-Gerbig _____	Hawkinson _____
Doherty _____	Christensen _____
Mayor Dains _____	

Staff: Bakken-Heck _____

2. **APPROVAL OF THE AGENDA - 7:32 p.m.**

3. **APPROVALS – 7:35 p.m.**

- A. Approve minutes for 2/14/2006 City Council Meetings
- B. Approve claims totaling \$22,704.81

4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA – 7:37 p.m.**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

5. **CONSENT**

- A) Approve Onyx Waste Services as a 2006 Garbage Hauler

6. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**

7. **INFORMATIONAL PRESENTATIONS**

FILE

8. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

9. REPORTS

10. DISCUSSION

11. ACTION 7:40 p.m.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING – 8:00 p.m.

- A) Animal Control Ordinance - Discussion
- B) Park priorities
- C) Personnel Policy
- D) Annual Report from Chief Ohl
- E) Goals for 2006

15. WORK SESSION 8:05 p.m.

16. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
FEBRUARY 14, 2006

7:30 P.M. CITY HALL

The Mayor called the meeting to order at 7:35 p.m. and asked the Administrator to take the roll.

Members present: council member Karen Gill-Gerbig; council member Karen Doherty; council member Denise Hawkinson; council member Clay Christensen; Mayor Jeff Dains.

Staff Present: Brian B. Heck, City Administrator, Jim Bownik, Assistant to the Administrator and Heather Butkowski, Deputy City Clerk.

Council member Gill-Gerbig moved and Hawkinson seconded the approval of the Agenda with the following changes: addition of Snow'commotion update, social room complaints and removal of the police contracts from the consent. Motion carried.

Council member Christensen moved and Doherty seconded approval of the January 24, 2006 City Council meeting minutes as amended. Council member Gill-Gerbig requested a change to page 2, paragraph 4 line 2 to read "*on the next business day, March 20, staff is to arrange for the trees removal as soon as practical.*" Motion carried.

Council member Hawkinson moved and Gill-Gerbig seconded the payment of claims totaling \$67,281.92. Motion carried.

Council member Gill-Gerbig moved and Hawkinson seconded a motion to approve the consent agenda consisting of authorization to let bids for seal coating; enter agreements for new health insurance plan; and approval of 2006 licenses for tree contractors, garbage haulers, gas stations, and tobacco. Motion carried.

Administrator Bakken Heck provided the Council with information on the progress of the animal control ordinance. He stated the council has been looking at this for some time and the city attorney reviewed and placed the ordinance in the form necessary for passage. Council member Gill-Gerbig stated she will provide her comments to staff. Ordinance will be placed on the February 28 council meeting agenda for action.

Bakken Heck provided information on the Xcel Energy franchise agreements. The mayor indicated this has been before the council in the past and he feels addressing the city's right of way ordinance is the best approach. He also commented on the collection of franchise fees and at this time, such a charge would not be feasible in his mind. Staff will review and revise as necessary the city's right of way ordinance.

Council member Doherty asked Jim Bownik, Assistant to the Administrator, to comment on the Snow'commotion event held on January 28. Bownik informed the council the event went well, but attendance was low possibly due to the rainy weather. He stated the event lost a bit of money as well.

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MEETING MINUTES
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7:30 P.M. CITY HALL

The Council thanked him for the update and also thanked all the volunteers who made the event possible.

Bakken Heck provided information on the purchase of a speed cart. Bakken Heck presented information on the joint purchase of a speed cart with the cities of Falcon Heights and St. Anthony.

The council commented on the distribution of the funding. The general feeling of the council is the funding needs to be more equitably based on community size, road miles, potential usage, etc.

Bakken Heck will talk with Chief Ohl to ensure there is discussion about the speed cart and its effectiveness when the Chief appears before the council on March 14 to present the annual report.

Bakken Heck presented the police contract for consideration by the council. At the request of Council member Doherty, this item was removed from the consent. The contract calls for 16 hours of patrol service in the city and is going from a two-year agreement to a three-year agreement. The annual increase is 5.5%.

Council member Doherty moved to approve the three-year police contract for 16 hours per day with the City of St. Anthony. Council member Gill-Gerbig seconded the motion and it carried with council members Gill-Gerbig, Doherty, Hawkinson, Christensen and Mayor Dains all voting yes.

There being no further formal business, the council moved into work session at 8:10 p.m.

Bakken Heck provided some background on the goals and objectives and the council moved through and discussed each one independently. Staff will add the comments and bring them back for final action at the February 28 meeting.

Administrator Bakken Heck walked the council through the draft policy and procedures manual and answered questions posed by the council. Staff will make the changes suggested and bring it back to the council for final action at an upcoming meeting. Mayor Dains suggested the city attorney review the document with regard to the at will employment section.

Council member Christensen presented a list of individuals he spoke to regarding serving on the comprehensive plan task force. The council discussed additional methods to attract new and interested residents to participate. Staff will revise the draft application and send to those who have been talked to by council members and to post notice of the task force in local media.

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Council member Doherty raised the issue of the social room and the need to address the heating. She stated there are several groups who use the room who are very upset there is no heat in the room and she is concerned about refund requests. She also raised the issue of ants in the room. She stated if there is food on the floor, 100's of ants will appear. She feels if people and groups are paying to utilize the facility, the city needs to provide adequate facilities.

Staff will research the cost to repair the furnace and ant extermination and bring it back to the council. -

Motion by Doherty, second by Christensen to adjourn and carried. Meeting adjourned at 10:09 p.m.

CITY OF LAUDERDALE

Claims for Approval

February 28, 2006 City Council Meeting

<u>Payroll</u>		
2/24/06 Payroll:	Direct Deposit # 500096-500108	\$7,568.27
2/24/06 Payroll:	Check Number 7875	\$273.65
2/24/06 Payroll:	Payroll Liabilities, Checks 36E-39E	\$6,640.82
<u>Vendor Claims</u>		
2/28/06 Claims:	Check # 17970, 17972 - 17989	\$8,222.07

Subtotal of Claims From Above **\$22,704.81**

Total Claims for Approval	\$22,704.81
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CITY OF LAUDERDALE

02/22/06 11:46 AM

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Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
007875	000000010	DAINS, JEFFREY	4	BI-WEEKLY	\$273.65	2/24/2006	Outstanding
500096	000000101	DUBORD, ANDREW	4	BI-WEEKLY	\$319.98	2/24/2006	Outstanding
500097	000000001	BAKKEN-HECK, BRIAN	4	BI-WEEKLY	\$1,495.44	2/24/2006	Outstanding
500098	000000011	BOWNIK, JAMES	4	BI-WEEKLY	\$1,218.07	2/24/2006	Outstanding
500099	000000007	BUTKOWSKI, HEATHER	4	BI-WEEKLY	\$965.35	2/24/2006	Outstanding
500100	000000014	CHRISTENSEN, CLAY	4	BI-WEEKLY	\$184.70	2/24/2006	Outstanding
500101	000000004	DOHERTY, KAREN	4	BI-WEEKLY	\$184.70	2/24/2006	Outstanding
500102	000000016	GILL-GERBIG, KAREN	4	BI-WEEKLY	\$184.70	2/24/2006	Outstanding
500103	000000041	HAWKINSON, DENISE	4	BI-WEEKLY	\$184.70	2/24/2006	Outstanding
500104	000000002	HINRICHS, DAVID C	4	BI-WEEKLY	\$1,322.05	2/24/2006	Outstanding
500105	000000005	HUGHES, JOSEPH A	4	BI-WEEKLY	\$1,062.03	2/24/2006	Outstanding
500106	000000008	DUBORD, DAVID	4	BI-WEEKLY	\$227.23	2/24/2006	Outstanding
500107	000000055	HAWKINSON, LUKE	4	BI-WEEKLY	\$93.50	2/24/2006	Outstanding
500108	000000057	HINRICHS, JASON	4	BI-WEEKLY	\$125.82	2/24/2006	Outstanding
007874		VOID	4		\$0.00	2/24/2006	Void
					<u>\$7,841.92</u>		

CITY OF LAUDERDALE
***Check Detail Register©**

FEBRUARY 2006

		Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING				
Paid Chk#	000036E 2/24/2006			NORTH STAR BANK, CHECKING STMT
G 101-21703	FICA WITHHOLDING.	\$1,975.94		2/24/06 federal payroll taxes
G 101-21701	FEDERAL TAXES	\$919.94		2/24/06 payroll taxes
Total NORTH STAR BANK, CHECKING STMT		\$2,895.88		
Paid Chk#	000037E 2/24/2006			ICMA
G 101-21705	ICMA RETIREMENT	\$1,694.22		2/24/06 payroll
Total ICMA		\$1,694.22		
Paid Chk#	000038E 2/24/2006			PERA
G 101-21704	PERA	\$1,210.46		2/24/06 payroll
Total PERA		\$1,210.46		
Paid Chk#	000039E 2/24/2006			MN DEPARTMENT OF REVENUE
G 101-21702	STATE WITHHOLDING	\$840.26		2/24/06 state payroll tax
Total MN DEPARTMENT OF REVENUE		\$840.26		
10100 NORTH STAR CHECKING		\$6,640.82		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL	\$6,640.82	
	<u>\$6,640.82</u>	

CITY OF LAUDERDALE
***Check Detail Register©**

FEBRUARY 2006

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	017970	2/14/2006			INTERNAL REVENUE SERVICE
	G 101-21703	FICA WITHHOLDING.	\$194.96		SS & Medicare from Kevin's vac
	Total INTERNAL REVENUE SERVICE		\$194.96		
Paid Chk#	017972	2/28/2006			AFSCME
	G 101-21709	UNION DUES	\$85.40		2/06 union dues
	Total AFSCME		\$85.40		
Paid Chk#	017973	2/28/2006			BONESTROO, ROSENE, ANDERLIK
	E 101-43300-304	ENGINEERING	\$374.49		1/06 invoice - seal coat proje
	Total BONESTROO, ROSENE, ANDERLIK		\$374.49		
Paid Chk#	017974	2/28/2006			CINTAS
	E 601-49000-425	CLOTHING	\$26.63		470425905
	E 601-49000-425	CLOTHING	\$26.63		470429540
	Total CINTAS		\$53.26		
Paid Chk#	017975	2/28/2006			ESCHELON TELECOM, INC
	E 101-41200-391	TELEPHONE/PAGERS	\$237.29		1/06 city hall phone
	Total ESCHELON TELECOM, INC		\$237.29		
Paid Chk#	017976	2/28/2006			EUREKA RECYCLING
	E 203-50000-389	RECYCLING CONTRACTOR	\$1,887.44		1/06 recycling
	Total EUREKA RECYCLING		\$1,887.44		
Paid Chk#	017977	2/28/2006			GOPHER STATE ONE-CALL
	E 101-43400-386	GOPHER STATE ONE CALL	\$30.45		1/06 gopher state one calls
	E 101-43400-386	GOPHER STATE ONE CALL	\$100.00		One call annual fee
	Total GOPHER STATE ONE-CALL		\$130.45		
Paid Chk#	017978	2/28/2006			KENNEDY & GRAVEN
	E 101-41400-305	LEGAL FEES	\$1,645.75		1/06 legal services - Claussen
	E 101-41400-355	MISC PRINTING/PROCESS SER	\$6.80		1/06 legal services - Claussen
	Total KENNEDY & GRAVEN		\$1,652.55		
Paid Chk#	017979	2/28/2006			LILLIE SUBURBAN NEWS
	E 101-41600-309	DELIVERY	\$837.00		1/06 Roseville Review delivery
	Total LILLIE SUBURBAN NEWS		\$837.00		
Paid Chk#	017980	2/28/2006			MAMA
	E 101-41200-308	TRAINING\CONFERENCES	\$18.00		Brian - luncheon meeting
	Total MAMA		\$18.00		
Paid Chk#	017981	2/28/2006			MERCURY WASTE SOLUTIONS
	E 101-43100-228	MISC REPAIRS MAINT SUPPLIE	\$23.26		florescent light disposal
	Total MERCURY WASTE SOLUTIONS		\$23.26		
Paid Chk#	017982	2/28/2006			MINNESOTA CONWAY

CITY OF LAUDERDALE
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			Check Amt	Invoice	Comment
E 101-43100-327	OTHER SERV- SEWER/NPDES I		\$149.10		2006 fire extinguisher inspect
	Total MINNESOTA CONWAY		\$149.10		
Paid Chk# 017983	2/28/2006	NORTH STAR BANK, PETTY			
E 101-43100-442	MISC		\$3.00		wrench key for doors
E 101-41200-201	GENERAL SUPPLIES		\$4.25		photo box
E 101-41200-203	POSTAGE		\$4.42		certified letter
E 101-41100-440	MEETING EXPENSES		\$5.00		delivery charge
E 101-41200-203	POSTAGE		\$11.28		certified letters
E 101-41100-308	TRAINING\CONFERENCES		\$9.00		Brian lunch meeting
E 101-41200-201	GENERAL SUPPLIES		\$11.98		kitchen supplies
E 101-41200-308	TRAINING\CONFERENCES		\$15.00		Jim APMP meeting
E 101-41200-201	GENERAL SUPPLIES		\$10.64		desk calendar
E 201-45600-440	MEETING EXPENSES		\$15.00		pizza for PCIC meeting
E 101-41200-203	POSTAGE		\$9.81		postage
E 201-45600-440	MEETING EXPENSES		\$12.00		pizza for PCIC meeting
	Total NORTH STAR BANK, PETTY		\$111.38		
Paid Chk# 017984	2/28/2006	OFFICE MAX			
E 101-41200-201	GENERAL SUPPLIES		\$91.46		misc supplies & tax forms
	Total OFFICE MAX		\$91.46		
Paid Chk# 017985	2/28/2006	POSTMASTER			
E 101-41600-203	POSTAGE		\$250.00		March 2006 newsletter
	Total POSTMASTER		\$250.00		
Paid Chk# 017986	2/28/2006	QWEST			
E 101-45200-391	TELEPHONE/PAGERS		\$54.78		1/06 warming house phone
	Total QWEST		\$54.78		
Paid Chk# 017987	2/28/2006	RAMSEY COUNTY, PROP REC & REV			
E 101-43200-313	SNOW & ICE REMOVAL		\$1,397.36	pubw-006369	1/06 plowing & sanding
	Total RAMSEY COUNTY, PROP REC & REV		\$1,397.36		
Paid Chk# 017988	2/28/2006	SUBURBAN RATE AUTHORITY			
E 101-41100-438	DUES & SUBSCRIPTIONS		\$200.00		1st half 2006 dues
	Total SUBURBAN RATE AUTHORITY		\$200.00		
Paid Chk# 017989	2/28/2006	XCEL ENERGY, PARK & GARAGE			
E 101-45200-381	ELECTRIC		\$161.32		1/06 garage & warming house ut
E 101-45200-383	GAS UTILITIES		\$128.92		1/06 garage & warming house ut
E 101-43100-383	GAS UTILITIES		\$121.92		1/06 garage & warming house ut
E 101-45200-383	GAS UTILITIES		\$40.64		1/06 garage & warming house ut
E 101-45200-381	ELECTRIC		\$5.27		1/06 garage & warming house ut
E 101-43100-381	ELECTRIC		\$15.82		1/06 garage & warming house ut
	Total XCEL ENERGY, PARK & GARAGE		\$473.89		
	10100 NORTH STAR CHECKING		\$8,222.07		

CITY OF LAUDERDALE
***Check Detail Register©**

FEBRUARY 2006

Check Amt Invoice Comment

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$6,254.37
201 COMMUNITY EVENTS		\$27.00
203 RECYCLING		\$1,887.44
601 SEWER UTILITIES		\$53.26
		<hr/>
		\$8,222.07

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date February 28, 2006

ITEM NUMBER 5A- 2006 Garbage Hauler

STAFF INITIAL

APPROVED BY ADMINISTRATOR YES

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City of Lauderdale requires garbage haulers operating in Lauderdale to be licensed at the start of each year. All garbage haulers must complete an application, pay a fee, and provide proof of relevant insurance. Onyx Waste Services (formerly Vasko's) successfully completed the application process.

OPTIONS:

STAFF RECOMMENDATION:

Approve 2006 licensure of Onyx Waste Services.

COUNCIL ACTION:

Motion to approve 2006 licensure of Onyx Waste Services.