

**LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, JANUARY 25, 2005
CITY HALL, 7:00 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL MEETING TO ORDER AT 7:00 P. M.**

2. **ROLL:**

Councilmembers:

McCloskey _____ Christensen _____
Gill-Gerbig _____ Giannetti _____
Mayor Dains _____

Staff: Getschow _____

3. **APPROVAL OF THE AGENDA**

4. **APPROVAL**

- A. Approval of minutes of 1/11/05 City Council Meeting
- B. Approval of claims totaling \$56,076.70

5. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

FILE

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS

A. Snow*Commotion, Saturday, February 5, 3:00-6:00 p.m.

8. INFORMATIONAL PRESENTATIONS

9. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

10. REPORTS

A. 2005 Budget Presentation

11. ACTION

A. Appointment of the Assistant to the City Administrator as the Acting City Administrator

B. Replacement of the City Administrator- Contracted Search Assistance

12. DISCUSSION

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

16. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
January 11, 2005**

1. Meeting called to order at 5:40 P.M.
2. ROLL

Council present: Giannetti, Christensen, McCloskey, Gill-Gerbig and Mayor Dains

Staff present: Hughes, Bownik, Walsh, and Getschow
3. APPROVAL

A. Approval of Agenda. Motion by McCloskey, second by Giannetti to approve the agenda. Roll: Yes: all. Motion carried.
4. WORK SESSION - 2005 GOAL SETTING

A. Goal Setting Session. The City Council discussed the goals for 2005. The main goal was the replacement of the departing City Administrator. This discussion occurred between 5:40 p.m. and 7:00 p.m.
5. APPROVAL

A. Approval of Minutes. Motion by McCloskey, second by Christensen to approve the minutes of the December 14, 2004 City Council meeting. Motion carried unanimously.

B. Approval of Claims totaling \$315,283.55. Motion by Gill-Gerbig, second by Giannetti to approve the claims totaling \$315,283.55. Motion carried unanimously.
6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

7. CONSENT

- A. *Approval of 2005 Investment Policy*
- B. *Resolution 011105A: Approval of Investment Institutions for 2005*
- C. *Approval of 2005 Licenses*
- D. *Approval of the Mileage Reimbursement Amount for 2005*

Motion by Christensen, second by Gill-Gerbig to approve the consent agenda.
Roll: Yes: all. Motion carried.

8. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

9. INFORMATIONAL PRESENTATIONS

10. PUBLIC HEARINGS

- A. *Application for a Zoning Amendment at 1801 Eustis Street from R-1 Residential to R-2 Residential.*
- B. *Application for a variance at 1801 Eustis Street to allow a two-family dwelling on a 40-foot lot as opposed to a 60-foot lot. Zoning Administrator Bownik stated that the applicant and property owner, Globe Companies, is proposing to remodel the existing building into a two-family dwelling. The existing building is currently used as a single-family dwelling, and in the past was once used as a grocery store and a single-family dwelling.*

Bownik stated that the property is zoned R-1. Two-family dwellings are permitted in the R-1 District, but with a conditional use permit. In the R-2 District, two-family dwellings are a permitted use. The applicant is requesting an amendment to the zoning map only – requesting that this property be zoned R-2 as opposed to R-1. Currently, the zoning ordinance allows for the following three residential districts: R-1 Suburban Residential, R-2 Urban Residential, and R-3 Multiple Residential.

Bownik then stated that The R-2 District requires a lot width of 60 feet for two-family dwellings. The property has a lot width of 40 feet. Therefore, the applicant is also requesting a 20-foot variance to the lot width requirements to allow for a lot width of 40 feet instead of 60 feet.

Bownik stated that property owners within 350 feet from the perimeter of the subject property were sent notice of the public hearings for the zoning amendment request and the variance request. A Public Notice was also published in the December 31, 2004 edition of the *St. Paul Pioneer Press*. He also stated that separate public hearings for the zoning amendment and the variance can be opened simultaneously in order to best take public comments regarding this property.

Council member Christensen asked Bownik is any properties in Lauderdale are zoned R-2. Bownik stated that no properties currently exist in the R-2 District.

The Mayor opened the public hearings at 7:10 p.m.

Jennifer Neska, Attorney for Globe Companies introduced the staff of Globe Companies. She stated that this housing project would be an improvement to the property and an improvement to the City. There are no structural changes being proposed that would increase the size of the building on the property. She stated that with a two-stall garage, adequate parking would be available for this two-family rental property. She stated that a competent property management company would oversee this proposed duplex.

Larry Lambert, 1803 Eustis Street, stated that he would like to see the zoning kept the same. There is logic to single-family dwellings existing on 40-foot lots. Duplexes do not normally fit well on 40-foot lots and he does not support the re-zoning. He also stated that he feels that rental properties do not enhance the area.

Alyssa Sherman, 1808 Eustis Street, stated that she does not support the re-zoning or the variance. She stated that some rental properties are not kept up as well as they should be. She questioned who will be responsible for the upkeep of the property.

Jennifer Neska of Globe Companies reiterated that a property management company would handle the upkeep of the property.

Bownik read a letter into the public hearing record written by Mae Schmidt, 1774 Eustis Street, that opposed the re-zoning and the variance application.

The Mayor closed the public hearing at 7:14 p.m.

11. ACTION

A. Consideration of a Zoning Amendment at 1801 Eustis Street from R-1 Residential to R-2 Residential.

B. Consideration of a variance at 1801 Eustis Street to allow a two-family dwelling on a 40-foot lot as opposed to a 60-foot lot.

Council member McCloskey stated that he opposed the rezoning and the variance requests. More multiple-family rentals are not needed in this area to justify the rezoning.

Mayor Dains stated that he also opposed the rezoning and the variance requests. The City Comprehensive Plan is very clear about keeping R-1 Districts as R-1 Districts. Maintaining and enhancing single-family home ownership is a very important goal of the city.

Council member Gill-Gerbig agreed that the property could be upgraded and improved. She supports the rehab of the building as a single-family property, but not as a duplex. She is most concerned with the lot dimension issue of placing a two-family dwelling on a single-family size lot.

Council member Giannetti also opposed the rezoning and the variance requests. She appreciated the upgrade that is being considered for this property, but she sees the applicant asking for a variance to increase the lot size 50% to move up to duplex lot size standards. That is too much.

Council member Christensen stated that this application is requesting to be "spot zoned". He does not like the concept of "spot zoning" and the negative effects that it can have on neighboring properties.

Motion by Christensen, second by Gill-Gerbig to deny the application for a Zoning Amendment at 1801 Eustis Street from R-1 Residential to R-2 Residential. Roll: Yes: all. Motion carried.

Motion by Gill-Gerbig, second by McCloskey to deny the application for a variance at 1801 Eustis Street to allow a two-family dwelling on a 40-foot lot as opposed to a 60-foot lot. Roll: Yes: all. Motion carried.

C. *Approve the purchase of a new city truck.* Administrator Getschow stated that the City Council in 2005 has budgeted for the purchase a new one-ton pick-up to replace the older pick-up truck. The City receives a significant discount through the state bid procedure; the 2005 state bid one-ton for 2005 is a Ford. \$25,000 is budgeted for a new truck in 2005. Also, the City will be trading in the old truck that is to be replaced.

Even though the City is not required to undertake the competitive bidding process (when over \$50,000), the City's purchasing policy has been to obtain three different quotes for similar trucks.

Elk River Ford obtained the low bid on the state specifications for the one-ton truck the City is looking to purchase. The three quotations the City received are similar type trucks with similar features and are as follows:

Elk River Ford	\$19,888
Suburban Chevrolet	\$23,000
Hopkins Dodge	\$27,000

Getschow also stated that the City will also need to purchase a new plow at a future date for approximately \$3,000 to be placed on the new truck.

Motion by Giannetti, second by Christensen to approve the purchase of a one-ton truck from Elk River Ford for \$19,888. Roll: Yes: all. Motion carried.

D. *Resolution 011105B: Resolution Adopting the 2005 Fee Schedule.* There is only one proposed change to the fee schedule- a fee increase for sewer connection charges to match the Metropolitan Council fee.

Motion by Christensen, second by Giannetti to approve Resolution 011105B: A Resolution Establishing 2005 License, Administrative Services, and Permit Fees. Roll: Yes: all. Motion carried.

E. *Appointments to the Tree Commission and the Park and Community Involvement Committee (PCIC).* Administrator Getschow stated that there is one re-appointment needed to the PCIC. Current PCIC Chair, Karen Doherty, is seeking re-appointment for an additional two-year term.

The Tree Commission has received three (3) new applications for membership. The Commission has not met for quite a few years, and based on resident interest, it was felt that now is the time to reinvigorate the group. Based on prior discussion, the Commission will consider and/or conduct research on a tree replacement policy, tree inventory, a cost sharing fund, related ordinances, and tree disease issues.

Motion by Gill-Gerbig, second by Giannetti to approve the following residents to fill the following Commission/Committee vacancies:

Eric Mader	1695 Malvern	2 yr term	Tree Commission
Lee Anderson	1771 Walnut	2 yr term	Tree Commission
Ann Sisel	1567 Fulham	2 yr term	Tree Commission
Karen Doherty	1926 Malvern	2 yr term	PCIC

Roll: Yes: all. Motion carried.

F. 2005 Appointments. Motion by Christensen, second by McCloskey to approve the enclosed Appointments for 2005. Roll: Yes: all. Motion carried.

G. Accept the Resignation of City Administrator Rick Getschow. Mayor Dains stated that Mr. Getschow has accepted the position of City Manager in the City of Hopkins. Therefore, he will be resigning his post in the City of Lauderdale.

Motion by McCloskey, second by Gill-Gerbig to accept the resignation of City Administrator Rick Getschow, effective January 28, 2005. Roll: Yes: Giannetti, Christensen, McCloskey, Gill-Gerbig. No: Mayor Dains. Motion carried.

H. Staff Compensation. Motion by Christensen, second by Giannetti to approve staff compensation for 2005 as included in the packet effective January 1, 2005. Roll: Yes: all. Motion carried.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

A. January 25, 2005 Council meeting time change. The Mayor stated that there would be a reception for outgoing City Administrator Rick Getschow at City Hall at 5:30 p.m. prior to the January 25 Council meeting.

Motion by Christensen, second by McCloskey to move the start time of the January 25, 2005 City Council meeting to 5:30 p.m. Roll: Yes: all. Motion carried.

14. SET AGENDA FOR NEXT MEETING

1. 2005 Budget Presentation
2. Replacement of the City Administrator

15. ADJOURNMENT

Motion by Gill-Gerbig, second by McCloskey, to adjourn at 7:52 P.M. Ayes: All.

CITY OF LAUDERDALE

Claims for Approval

January 25, 2005 City Council Meeting

Payroll

01/14/05 Payroll:	Check # 7737-7744	\$7,056.91
01/14/05 Payroll:	EFT: Federal Withholding Taxes/FICA	\$2,847.08
01/14/05 Payroll:	EFT: PERA	\$1,123.80
01/14/05 Payroll:	EFT: ICMA Retirement Fund	\$1,685.38

Vendor Claims

01/25/05 Claims:	Check # 17298-17321	\$43,363.53
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Subtotal of Claims From Above **\$56,076.70**

Total Claims for Approval	\$56,076.70
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CITY OF LAUDERDALE
***Check Detail Register©**

JANUARY 2005

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	017298	1/25/05			BFI
	E 203-50000-389	RECYCLING CONTRACTOR	\$2,695.98	1/25/05	12/04 recycling
		Total BFI	\$2,695.98		
Paid Chk#	017299	1/25/05			BRAUER GROUP
	E 101-48412-550	OTHER IMPROVEMENTS	\$3,450.00	1/25/05	larpenteur ave corridor
		Total BRAUER GROUP	\$3,450.00		
Paid Chk#	017300	1/25/05			BREHM GROUP
	E 101-41100-361	GENERAL LIABILITY	\$127.50	1/25/05	accident policy insurance
		Total BREHM GROUP	\$127.50		
Paid Chk#	017301	1/25/05			BUSINESS FORMS AND ACCOUNTING
	E 101-41300-201	GENERAL SUPPLIES	\$62.84	1/25/05	eoy financial forms
		Total BUSINESS FORMS AND ACCOUNTING	\$62.84		
Paid Chk#	017302	1/25/05			CINTAS
	E 601-49000-425	CLOTHING	\$79.89	1/25/05	1/6, 1/13, 1/20 pw uniforms
		Total CINTAS	\$79.89		
Paid Chk#	017303	1/25/05			CITY OF ST ANTHONY
	E 101-42100-319	POLICE CONTRACT	\$20,601.58	1302	2/05 police services
		Total CITY OF ST ANTHONY	\$20,601.58		
Paid Chk#	017304	1/25/05			CITY OF ST PAUL
	E 101-43200-381	ELECTRIC	\$11.32	87525	2004 street lighting
		Total CITY OF ST PAUL	\$11.32		
Paid Chk#	017305	1/25/05			EHLERS & ASSOCIATES
	E 101-48412-550	OTHER IMPROVEMENTS	\$862.50	23403	larpenteur ave corridor
		Total EHLERS & ASSOCIATES	\$862.50		
Paid Chk#	017306	1/25/05			ESCHELON TELECOM, INC
	E 101-41200-391	TELEPHONE/PAGERS	\$235.03	1/25/05	1/05 city hall phone
		Total ESCHELON TELECOM, INC	\$235.03		
Paid Chk#	017307	1/25/05			GLENWOOD INGLEWOOD
	E 101-41200-208	WATER DELIVERY	\$4.79	937248	12/04 water delivery
		Total GLENWOOD INGLEWOOD	\$4.79		
Paid Chk#	017308	1/25/05			GOPHER STATE ONE-CALL
	E 101-43400-386	GOPHER STATE ONE CALL	\$6.90	4120520	12/04 utility locates
		Total GOPHER STATE ONE-CALL	\$6.90		
Paid Chk#	017309	1/25/05			HENNEPIN COUNTY TREASURER
	E 101-41200-327	OTHER SERV- SEWER/NPDES	\$100.00	1/25/05	notary recording fee
		Total HENNEPIN COUNTY TREASURER	\$100.00		

CITY OF LAUDERDALE
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JANUARY 2005

			Check Amt	Invoice	Comment
Paid Chk#	017310	1/25/05	LILLIE SUBURBAN NEWS		
	E 101-41600-309	DELIVERY	\$607.00	1/25/05	12/04 roseville review deliver
	Total LILLIE SUBURBAN NEWS		\$607.00		
Paid Chk#	017311	1/25/05	MET-COUNCIL ENVIRONMENTAL SER.		
	E 601-49000-387	WATER TREATMENT SERVICE	\$8,262.57	787549	2/05 wastewater services
	Total MET-COUNCIL ENVIRONMENTAL SER.		\$8,262.57		
Paid Chk#	017312	1/25/05	MINNESOTA CONWAY		
	E 101-43100-327	OTHER SERV- SEWER/NPDES	\$94.23	340470	annual fire extinguisher inspe
	Total MINNESOTA CONWAY		\$94.23		
Paid Chk#	017313	1/25/05	MINNESOTA GFOA		
	E 101-41200-438	DUES & SUBSCRIPTIONS	\$40.00	1/25/05	membership dues
	Total MINNESOTA GFOA		\$40.00		
Paid Chk#	017314	1/25/05	MINNESOTA STATE TREASURER		
	E 101-43400-312	BUILDING INSPECTOR	\$20.00	1/25/05	building official certificatio
	Total MINNESOTA STATE TREASURER		\$20.00		
Paid Chk#	017315	1/25/05	NORTH STAR BANK, PETTY		
	E 101-41100-440	MEETING EXPENSES	\$35.00	1/25/05	pizza goal setting
	Total NORTH STAR BANK, PETTY		\$35.00		
Paid Chk#	017316	1/25/05	QWEST		
	E 101-45200-391	TELEPHONE/PAGERS	\$152.87	1/25/05	warming house phone thru 2/5
	Total QWEST		\$152.87		
Paid Chk#	017317	1/25/05	RAMSEY COUNTY, PROP REC & REV		
	E 101-41500-539	VOTING MACHINE	\$1,383.60	prrel158	voting equipment 4 of 5
	E 101-43200-313	SNOW & ICE REMOVAL	\$1,668.96	pubw5240	12/04 plow/sand
	G 101-21706	HEALTH INSURANCE	\$1,103.99	risk791	1/05 health benefits
	Total RAMSEY COUNTY, PROP REC & REV		\$4,156.55		
Paid Chk#	017318	1/25/05	SPRINT PCS		
	E 601-49000-391	TELEPHONE/PAGERS	\$20.33	1/25/05	12/04 pw cell phone
	E 101-43100-391	TELEPHONE/PAGERS	\$20.33	1/25/05	12/04 pw cell phone
	Total SPRINT PCS		\$40.66		
Paid Chk#	017319	1/25/05	ST PAUL PIONEER PRESS		
	E 101-43400-355	MISC PRINTING/PROCESS SER	\$124.08	712669	public hearing notice
	Total ST PAUL PIONEER PRESS		\$124.08		
Paid Chk#	017320	1/25/05	WASTE MANAGEMENT		
	E 101-45200-384	REFUSE DISPOSAL	\$31.33	1/25/05	1/05 garbage service
	E 101-43100-384	REFUSE DISPOSAL	\$31.34	1/25/05	1/05 garbage service
	Total WASTE MANAGEMENT		\$62.67		
Paid Chk#	017321	1/25/05	XCEL ENERGY		

CITY OF LAUDERDALE
***Check Detail Register©**

JANUARY 2005

		Check Amt	Invoice	Comment
E 101-43100-381	ELECTRIC	\$15.39	1/25/05	12/04 garage utilities
E 101-43100-383	GAS UTILITIES	\$446.69	1/25/05	12/04 city hall utilities
E 101-43200-381	ELECTRIC	\$432.76	1/25/05	12/04 street lighting
E 101-45200-383	GAS UTILITIES	\$148.90	1/25/05	12/04 city hall utilities
E 101-43100-383	GAS UTILITIES	\$140.31	1/25/05	12/04 garage utilities
E 101-43100-381	ELECTRIC	\$129.29	1/25/05	12/04 city hall utilities
E 101-45200-383	GAS UTILITIES	\$121.23	1/25/05	12/04 park utilities
E 101-45200-381	ELECTRIC	\$43.10	1/25/05	12/04 city hall utilities
E 101-45200-381	ELECTRIC	\$5.13	1/25/05	12/04 garage utilities
E 101-45200-383	GAS UTILITIES	\$46.77	1/25/05	12/04 garage utilities
Total XCEL ENERGY		\$1,529.57		
10100 NORTH STAR CHECKING		\$43,363.53		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$32,304.76
203 RECYCLING		\$2,695.98
601 SEWER UTILITIES		\$8,362.79
		\$43,363.53

Lauderdale City Council Memorandum

Council Meeting Date: January 25, 2005
To: Mayor and City Council
From: Rick Getschow, City Administrator
Agenda Item: 2005 Budget Presentation

BACKGROUND:

The fully completed and bound 2005 Budget will be presented to the City Council at the meeting.

I will give a brief report on the main components of the 2005 Budget.

Lauderdale City Council Memorandum

Council Meeting Date: January 25, 2005
To: Mayor and City Council
From: Rick Getschow, City Administrator
Agenda Item: Appoint Acting City Administrator

BACKGROUND:

At the January 11, 2005 City Council meeting, my resignation in Lauderdale was accepted as a result of taking the City Manager position in the City of Hopkins.

At this time, the City should designate an Acting City Administrator. Assistant to the City Administrator Jim Bownik is the logical choice to fill this position until a new City Administrator is retained.

Mr. Bownik should receive Step 1 on the City Administrator compensation scale as compensation for accepting this position.

COUNCIL ACTION REQUESTED:

Motion to appoint Jim Bownik as the Acting City Administrator for the City of Lauderdale effective January 31, 2005 at Step 1 of the City Administrator compensation scale.



CITY OF LAUDERDALE

MEMORANDUM

TO: Mayor and Council Members

FROM: Kevin Walsh, Deputy Clerk

SUBJECT: Search Consultant

DATE: January 25, 2005

BACKGROUND

The City will be without an administrator beginning January 31, 2005. Per our work session discussion, the City Council would like to hire a consultant in the search of a new administrator. Based on the work session discussion staff has provided the option of individuals with HR backgrounds and one search firm. It was felt that a full blown search process was not needed in Lauderdale. An arrangement similar to what the City used in the past could work again.

City staff found two individuals willing to facilitate the City with the administrator search, Wally Wysopal and Mark Nagel. These two individuals provide similar services to what Lauderdale has used in past City Administrator searches.

Mark Nagel is a tenured Business Professor at Normandale Community College. He is also an Adjunct Professor of Public Administration at both Metropolitan State University and Hamline University. Mr. Nagel also runs his own business, MN Consulting, focusing on management services and strategic planning for local government. He has served as Interim City Administrator for Jordan, and Mahtomedi. Unfortunately, after Mark submitted this information he was asked by the City of Dayton to be the Interim City Administrator and has pulled out his name for consideration to help Lauderdale.

Wally Wysopal is a professional local government manager with 20 years of experience. Currently, Wally serves the City of North Saint Paul, Minnesota as City Manager. He is the former Chair of the Board of Government Training Services and is a member of the Academic Board of Visitors for Saint Mary's University of Minnesota, Vice Chair of the Minnesota Municipal Power Agency and Chair of the Metropolitan Area Manager's Association Labor Relations Committee. He earned a Master of Arts in Public Administration degree from Northern Illinois University and Bachelor of Arts degree in Public Administration from Saint Mary's University of Minnesota. He teaches Public Sector HR Management and Local Government Management at Hamline University.

Any consultant that is chosen would provide the following services:

Review job description.

Develop position profile with City Council input.

Advertise position opening.

Compile, print, distribute, and receive application packet.

Review applications for first round of cuts. Pre-screen candidates by phone or in-person for background.

Develop interview questions and assessment with the City Council.

Present an approximate list of 10 candidates on paper to City Council and assist them with selecting approximately 5 to interview.

Coordinate/Facilitate during the day of interview.

Assist in the negotiation with the finalist.

City Staff could help with advertising the position, compiling, printing, and receiving packets. Wally's time and expenses would not exceed \$5,625.00 and could be reduced with additional staff involvement. City Staff has worked positively with North Saint Paul in the past during the garbage collection issue.

City Staff is also waiting for a proposal from Springsted Inc. that will be provided to the City Council prior to Tuesday's City Council meeting. Springsted will provide the Council with the same information as Wally.

COUNCIL ACTION REQUESTED

Discuss the search process. Provide direction to staff on who they may wish to proceed with. That person or firm can return at the next City Council meeting to negotiate an agreement for search services.