

**LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, MARCH 22, 2005
CITY HALL, 7:00 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:00 P. M.

2. ROLL:

Councilmembers:

McCloskey _____	Christensen _____
Gill-Gerbig _____	Giannetti _____
Mayor Dains _____	

Staff: Bownik _____ Walsh _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of 3/8/05 City Council Meeting
- B. Approval of claims totaling \$ 50,382.76

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

FILE

6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS
8. INFORMATIONAL PRESENTATIONS
9. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

10. REPORTS
11. ACTION
 - A. Consideration of 2005 Street Sweeping Quotations
12. DISCUSSION
13. ITEMS REMOVED FROM THE CONSENT AGENDA
14. ADDITIONAL ITEMS
15. SET AGENDA FOR NEXT MEETING
16. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
March 8, 2005**

1. Meeting called to order at 7:05 P.M.
2. ROLL

Council present: Giannetti, Christensen, McCloskey, Gill-Gerbig and Mayor Dains

Staff present: Acting Administrator Bownik, Deputy Clerk Walsh
3. APPROVAL OF THE AGENDA

A. Approval of Agenda. Motion by Giannetti, second by McCloskey to approve the agenda. Roll: Yes: all. Motion carried.
4. APPROVAL

A. Approval of Minutes. Motion by Gill-Gerbig, second by Christensen to approve the minutes of the February 22, 2005 City Council meeting. Motion carried unanimously.

B. Approval of Claims totaling \$20,051.46. Motion by Christensen, second by McCloskey to approve the claims totaling \$20,051.46. Motion carried unanimously.
5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA
6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

8. INFORMATIONAL PRESENTATIONS

A break was taken at 7:09 p.m.

The meeting resumed at 7:13 p.m.

A. State Senator John Marty and State Representative Mindy Greiling.
Senator Marty and Representative Greiling discussed legislative issues that are of concern to the City with the City Council. They also answered general questions from the audience in attendance.

A break was taken at 7:35 p.m.

The meeting resumed at 7:48 p.m.

9. PUBLIC HEARINGS

10. REPORTS

11. ACTION

A. Resolution 030805A: A Resolution Proclaiming March 13, 2005 Mark Koranda Day in the City of Lauderdale. Warren Plaisance, Scoutmaster of Boy Scout Troop 254, has requested that the City recognize Mark Koranda for his accomplishments in attaining the Eagle rank. Mr. Plaisance presented the City Council with some general information about Mr. Koranda and his worthiness for this recognition.

Mr. Koranda, 1752 Carl Street, is a lifetime resident of Lauderdale. Only 1 out of 100 scouts attain the goal of the Eagle rank. Mr. Plaisance plans to present the City's recognition of Mr. Koranda to him at a ceremony planned for March 13.

Motion by Christensen, second by McCloskey to approve Resolution 030805A: A Resolution Proclaiming March 13, 2005 Mark Koranda Day in the City of Lauderdale. Roll: Yes: all. Motion carried.

12. DISCUSSION

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS
15. SET AGENDA FOR NEXT MEETING
 1. Street Sweeping Quotations
 2. Replacement of the City Administrator

A break was taken at 7:56 p.m. to transition into a work session discussion.

16. WORK SESSION DISCUSSION

The meeting resumed at 8:02 p.m.

A. Replacement of the City Administrator. Search Consultant Wally Wysopal presented information about the applicants to the City Council. The City Council discussed the applicants and chose six candidates to interview for the position.

17. ADJOURNMENT

Motion by Gill-Gerbig, second by Christensen, to adjourn at 9:45 P.M. Ayes: All.

CITY OF LAUDERDALE

Claims for Approval

March 22, 2005 City Council Meeting

Payroll

03/11/05 Payroll:	Check # 7776-7779	\$4,439.00
03/11/05 Payroll:	EFT: Federal Withholding Taxes/FICA	\$1,958.02
03/11/05 Payroll:	EFT: PERA	\$852.30
03/11/05 Payroll:	EFT: ICMA Retirement Fund	\$1,870.38

Vendor Claims

03/22/05 Claims:	Check # 17390-173413	\$41,263.06
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Subtotal of Claims From Above **\$50,382.76**

Total Claims for Approval	\$50,382.76
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CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
Search Name AT & T				
017390	3/22/05	032205claims 3/22/05	\$1.29	3/05 city hall long distance
Search Name AT & T			\$1.29	
Search Name CINTAS				
017391	3/22/05	032205claims 3/22/05	\$53.26	3/10, 3/17 pw uniforms
Search Name CINTAS			\$53.26	
Search Name CITY OF ROSEVILLE				
017392	3/22/05	032205claims 4818	\$164.08	3/05 technical assistance
Search Name CITY OF ROSEVILLE			\$164.08	
Search Name CITY OF ST ANTHONY				
017393	3/22/05	032205claims 1322	\$20,601.58	04/05 police services
Search Name CITY OF ST ANTHONY			\$20,601.58	
Search Name DEPT OF EMPLOYEE RELATIONS				
017394	3/22/05	032205claims 3/22/05	\$39.00	jb pay equity course
Search Name DEPT OF EMPLOYEE RELATIONS			\$39.00	
Search Name DOCUMENT RESOURCES				
017395	3/22/05	032205claims 160502	\$376.37	accounts payable checks
Search Name DOCUMENT RESOURCES			\$376.37	
Search Name ESCHELON TELECOM, INC				
017396	3/22/05	032205claims 3/22/05	\$237.67	3/05 city hall phone
Search Name ESCHELON TELECOM, INC			\$237.67	
Search Name EUREKA RECYCLING				
017397	3/22/05	032205claims 538	\$1,652.46	2/05 recycling
Search Name EUREKA RECYCLING			\$1,652.46	
Search Name GLENWOOD INGLEWOOD				
017398	3/22/05	032205claims 3/22/05	\$57.95	2/05 water delivery
Search Name GLENWOOD INGLEWOOD			\$57.95	
Search Name GOPHER STATE ONE-CALL				
017399	3/22/05	032205claims 3/22/05	\$5.40	2/05 utility locates
Search Name GOPHER STATE ONE-CALL			\$5.40	
Search Name HUGHES & COSTELLO				
017400	3/22/05	032205claims 3/22/05	\$850.00	3/05 legal services
017400	3/22/05	032205claims 3/22/05	\$66.25	3/05 legal services
Search Name HUGHES & COSTELLO			\$916.25	
Search Name LILLIE SUBURBAN NEWS				
017401	3/22/05	032205claims 3/22/05	\$639.76	2/05 roseville review delivery
Search Name LILLIE SUBURBAN NEWS			\$639.76	

CITY OF LAUDERDALE

03/17/05 2:57 PM

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Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
Search Name MET-COUNCIL ENVIRONMENTAL SER.				
017402	3/22/05	032205claims 791954	\$8,262.57	4/05 wastewater services
Search Name MET-COUNCIL ENVIRONMENTAL SER.			\$8,262.57	
Search Name NORTH SUBURBAN ACCESS CORP				
017403	3/22/05	032205claims 05-107	\$491.07	4q04 webstreaming, programming
Search Name NORTH SUBURBAN ACCESS CORP			\$491.07	
Search Name NORTH SUBURBAN COMMUNICATIONS				
017404	3/22/05	032205claims 05-509	\$4,195.86	2005 membership dues
Search Name NORTH SUBURBAN COMMUNICATIONS			\$4,195.86	
Search Name PARK HARDWARE HANK				
017405	3/22/05	032205claims 3/22/05	\$5.54	plumbing supplies
Search Name PARK HARDWARE HANK			\$5.54	
Search Name PARK SERVICE				
017406	3/22/05	032205claims 3/22/05	\$149.85	2/05 truck fuel
017406	3/22/05	032205claims 3/22/05	\$16.65	2/05 truck fuel
Search Name PARK SERVICE			\$166.50	
Search Name QWEST				
017407	3/22/05	032205claims 3/22/05	\$54.58	3/05 warming house phone
Search Name QWEST			\$54.58	
Search Name RAMSEY COUNTY, PROP REC & REV				
017408	3/22/05	032205claims risk809	\$26.00	2003-2004 audit information
017408	3/22/05	032205claims risk809	\$1,097.08	3/05 health benefits
Search Name RAMSEY COUNTY, PROP REC & REV			\$1,123.08	
Search Name SAFE ASSURE CONSULTANTS, INC.				
017409	3/22/05	032205claims 3/22/05	\$780.00	2005 safety training
Search Name SAFE ASSURE CONSULTANTS, INC.			\$780.00	
Search Name SHERER, RUSS & PATTY				
017410	3/22/05	032205claims 3/22/05	\$50.00	refund half social room fees
Search Name SHERER, RUSS & PATTY			\$50.00	
Search Name SUBURBAN RATE AUTHORITY				
017411	3/22/05	032205claims 3/22/05	\$150.00	2005 member dues 1st half
Search Name SUBURBAN RATE AUTHORITY			\$150.00	
Search Name WASTE MANAGEMENT				
017412	3/22/05	032205claims 3/22/05	\$32.23	3/05 garbage services
017412	3/22/05	032205claims 3/22/05	\$32.24	3/05 garbage services
Search Name WASTE MANAGEMENT			\$64.47	
Search Name XCEL ENERGY				
017413	3/22/05	032205claims 3/22/05	\$117.77	2/05 city hall utilities
017413	3/22/05	032205claims 3/22/05	\$434.51	2/05 street lighting

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
017413	3/22/05	032205claims 3/22/05	\$20.66	2/05 park utilities
017413	3/22/05	032205claims 3/22/05	\$75.72	2/05 park utilities
017413	3/22/05	032205claims 3/22/05	\$4.49	2/05 garage utilities
017413	3/22/05	032205claims 3/22/05	\$13.48	2/05 garage utilities
017413	3/22/05	032205claims 3/22/05	\$32.51	2/05 garage utilities
017413	3/22/05	032205claims 3/22/05	\$39.26	2/05 city hall utilities
017413	3/22/05	032205claims 3/22/05	\$84.60	2/05 city hall utilities
017413	3/22/05	032205claims 3/22/05	\$253.81	2/05 city hall utilities
017413	3/22/05	032205claims 3/22/05	\$97.51	2/05 garage utilities
Search Name XCEL ENERGY			\$1,174.32	
			\$41,263.06	

FILTER: ((([Period] in(3) and [Act Year] = '2005') and [Tran Nbr] in(20,21,22,23,25) and ([Vendor Nbr]>0))) and ((([Batch Name]="032205claims")))

CITY OF LAUDERDALE

MEMORANDUM

TO: Mayor and Council Members
FROM: Kevin Walsh, Deputy Clerk
SUBJECT: Street Sweeping Quotations
DATE: March 22, 2005

Background

We sent requests for street sweeping quotations to four companies. McPhillips and Reliakor Services, formerly Clean Sweep submitted a quote, which includes sweeping in April and again in October. These quotations are attached for your review.

	<u>Not to Exceed Amount</u>	<u>Sweeper per Hour</u>	<u>Dump Truck per Hour</u>
Mike McPhillips:	\$5000.00	\$78.00	\$57.00
Crosstown Sweeping:	not returned		
Dakota Sweeping	not returned		
Reliakor/Clean Sweep:	\$5000.00	\$89.50	\$55.60

The City has used McPhillips for the last nine years, and staff has been pleased with the quality and timeliness of the work. Charges have been based on actual hours worked, and exclude travel time. Overall, past experience with McPhillips has been positive.

Last years cost from McPhillips for street sweeping totaled \$5177.00 and encompassed the entire City.

Council Action Requested

Consider motion to approve Mike McPhillips to perform the 2005 street sweeping including all alleys.

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: 651.631.0300 Fax: 651.631.2066

March 1, 2005

The City of Lauderdale is requesting quotations for the following work to be performed: street sweeping of all city streets & alleys and city hall parking lot once in the spring, and once in the fall. ~ 5 miles of streets.

Spring work to be completed on or before April 29, 2005.

Fall work to be completed on or before October 22, 2005.

PROCEDURE

1. Both sides of all streets and alleys, first day.
2. Clean up unswept areas, second day.
3. All sweepings will be hauled away.

CITY TO PROVIDE

1. Posting of "no parking" street signs.
2. Hydrants for water.
3. Street map of Lauderdale.
4. Daily supervision of areas to be swept.
5. Space for parking sweeper overnight at city garage.

CONTRACTOR TO PROVIDE

1. Affidavit of insurance – prior to start date.
2. Daily copy of operator's report.

Quotes to be received in this office by 4:30 p.m. Wednesday, March 16, 2005.

Company Name: Relia Kor Services, Inc.

Address: 8600 Hansen Ave

City Shakopee State MN Zip 55379

Phone 952-403-1440 Fax 952-403-1441

<u>Equipment</u>	<u>Cost per hour</u>
Elgin Sweeper	<u>\$89.50</u>
Other Sweeper (please specify)	<u>N/A</u>
Single Axle Dump Truck	<u>\$55.60</u>
Total not to exceed:	<u>\$5,000.00</u>

Signature: Michael Omann Date: 3/16/05

CONTACT: David Hinrichs, Public Works Coordinator: 7:00 a.m. - 3:00 p.m., Monday - Friday.

Note: The City reserves the right to accept or reject any quotation as received for any reason.

