

**LAUDERDALE CITY COUNCIL MEETING AGENDA  
TUESDAY, MAY 24, 2005  
CITY HALL, 7:00 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:00 P. M.

2. ROLL:

*Councilmembers:*

McCloskey \_\_\_\_\_  
Gill-Gerbig \_\_\_\_\_  
Mayor Dains \_\_\_\_\_  
Christensen \_\_\_\_\_  
Giannetti \_\_\_\_\_

*Staff:* Bakken-Heck \_\_\_\_\_  
Bownik \_\_\_\_\_

3. APPROVAL OF THE AGENDA

4. APPROVAL

A. Approval of minutes of 5/10/05 City Council Meeting  
B. Approval of claims totaling \$47,541.42

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

**FILE**

6. **CONSENT**
7. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS**
8. **INFORMATIONAL PRESENTATIONS**
9. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.
10. **REPORTS**
  - A. First Quarter Financial Report
11. **DISCUSSION**
12. **ACTION**
  - A. Emergency 911 dispatch resolution
  - B. Corporate resolution changing signatories
13. **ITEMS REMOVED FROM THE CONSENT AGENDA**
14. **ADDITIONAL ITEMS**
15. **SET AGENDA FOR NEXT MEETING**
16. **WORK SESSION**
  - A. Driveway Ordinance Discussion
  - B. Discuss appointment process for new council member.
17. **ADJOURNMENT**

**Lauderdale City Council  
Meeting Minutes  
May 10, 2005**

1. Meeting called to order at 7:05 P.M.
2. ROLL  
Council present: Christensen, McCloskey, Gill-Gerbig and Mayor Dains  
Staff present: Administrator Bakken-Heck and Assistant to the Administrator Bownik
3. APPROVAL OF THE AGENDA  
A. *Approval of Agenda.* Motion by Christensen, second by McCloskey to approve the agenda. Roll: Yes: all. Motion carried.
4. APPROVAL  
A. *Approval of Minutes.* Motion by Christensen, second by Gill-Gerbig to approve the minutes of the April 26, 2005 City Council meeting. Motion carried unanimously.  
B. *Approval of Claims totaling \$16,506.52.* Motion by McCloskey, second by Christensen to approve the claims totaling \$16,506.52. Motion carried unanimously.
5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA
6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS  
A. Jim Bownik, Assistant to the Administrator provided information on the City-wide Garage sale. The date for the sale is Saturday, May 21, 2005. Those who wish to participate can call City Hall for inclusion on the garage sale map.
8. INFORMATIONAL PRESENTATIONS  
A. 2004 Financial Statements and Audit. Andrew Berg, Abdo, Abdo, Eick, and Myers discussed with the council the year 2004 financial statements and audit. Mr. Berg told the council the audit found two areas of concern. The first is the segregation of duties in the handling of funds and the second deal with lack of proper pledged collateral from the city's financial institution. The segregation of duties is difficult to overcome given the size of the staff. Pledged collateral was corrected with the financial institution by staff upon notification by the auditors.  
Mr. Berg then addressed some changes in the accounting process, specifically compliance with GASB standard 34.

Mr. Berg concluded his presentation and took questions from the Council. Council member Christensen commented the table and chart on page 7 of the management letter did not agree. Mr. Berg stated he will prepare a new management letter for the Council with the corrections noted by the council.

9. PUBLIC HEARINGS

10. REPORTS

11. DISCUSSION

12. ACTION

A. *Adoption of the 2004 Financial Statements and Audit Report.*

Motion by Gill-Gerbig, second by Christensen to approve the 2004 Financial Statements and Audit Report. Motion carried on a roll call vote with all voting yes.

B. *Adoption of Ordinance #05-01: An Ordinance Amending Section 7-2 of the Lauderdale City Code Regarding Planting of Trees.*

Jim Bownik, Assistant to the Administrator presented information on the proposed amendments to the city ordinance. He stated the major change to the ordinance is the provision for penalties for violation of the ordinance. He said the ordinance will be final upon publication in the city paper.

Motion by Gill-Gerbig, second by McClosky to adopt Ordinance #05-01: an Ordinance Amending Section 7-2 of the Lauderdale City Code Regarding Planting of Trees. Motion carried on a roll call vote with all voting yes.

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

1. County Joint 911 Dispatch
2. Quarterly Investment and Financial Report
3. Appointment Process for Council member McCloskys seat
4. Review Councils and Commission Appointments.

The meeting was recessed at 7:24 p.m. for an executive session to discuss pending litigation against the City.

The Council reconvened at 9:25 p.m.

17. ADJOURNMENT

Motion by Christensen, second by McCloskey, to adjourn. Motion carried unanimously.  
Meeting adjourned at 9:25 p.m.

**CITY OF LAUDERDALE**  
**Claims for Approval**  
**May 24, 2005 City Council Meeting**

<u>Payroll</u>	
05/20/05 Payroll: Check # 7802-7806	\$6,026.16
05/20/05 Payroll: EFT: Federal Withholding Taxes/FICA	\$2,558.70
05/20/05 Payroll: EFT: PERA	\$1,098.83
05/20/05 Payroll: EFT: ICMA Retirement Fund	\$1,590.38
<u>Vendor Claims</u>	
05/24/05 Claims: Check # 17499-17519	\$36,267.35

**Subtotal of Claims From Above**

**\$47,541.42**

<b>Total Claims for Approval</b>	<b>\$47,541.42</b>
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**CITY OF LAUDERDALE**  
**Vendor Transactions**

CHECK	Batch	Name Invoice	Amount	Comments
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Search Name AT & T	017499	5/24/05	052405claims 5/24/05	
Search Name AT & T				\$1.28
Search Name BIFFS, INC.	017500	5/24/05	052405claims 254227	
Search Name BIFFS, INC.				\$78.02
Search Name BIFFS, INC.				\$78.02
Search Name BONESTROO, ROSENE, ANDERLIK	017501	5/24/05	052405claims 118597	
Search Name BONESTROO, ROSENE, ANDERLIK				\$642.30
Search Name BONESTROO, ROSENE, ANDERLIK				\$805.43
Search Name CINTAS	017502	5/24/05	052405claims 5/24/05	
Search Name CINTAS				\$79.89
Search Name CITY OF FALCON HEIGHTS	017503	5/24/05	052405claims 5/24/05	
Search Name CITY OF FALCON HEIGHTS				\$1,077.00
Search Name CITY OF ST ANTHONY	017504	5/24/05	052405claims 1341	
Search Name CITY OF ST ANTHONY				\$20,601.58
Search Name EARL F. ANDERSEN, INC	017505	5/24/05	052405claims 65527	
Search Name EARL F. ANDERSEN, INC				\$65.64
Search Name EARL F. ANDERSEN, INC				\$65.64
Search Name ESCHELON TELECOM, INC	017506	5/24/05	052405claims 5/24/05	
Search Name ESCHELON TELECOM, INC				\$237.47
Search Name ESCHELON TELECOM, INC				\$237.47
Search Name EUREKA RECYCLING	017507	5/24/05	052405claims 663	
Search Name EUREKA RECYCLING				\$1,524.94
Search Name EUREKA RECYCLING				\$1,524.94
Search Name GLENWOOD INGLEWOOD	017508	5/24/05	052405claims 5/24/05	
Search Name GLENWOOD INGLEWOOD				\$24.98
Search Name GLENWOOD INGLEWOOD				\$24.98
Search Name ICMA	017509	5/24/05	052405claims 5/24/05	
Search Name ICMA				\$544.00
Search Name ICMA				\$544.00
Search Name LILLIE SUBURBAN NEWS	017510	5/24/05	052405claims 5/24/05	
Search Name LILLIE SUBURBAN NEWS				\$639.76
Search Name LILLIE SUBURBAN NEWS				\$639.76

**CITY OF LAUDERDALE**  
**Vendor Transactions**

CHECK Nbr	CHECK Date	Batch Name Invoice	Amount	Comments
017511	5/24/05	052405claims 796815	\$8,262.57	6/05 wastewater services
<b>Search Name MET-COUNCIL ENVIRONMENTAL SER.</b>				
017512	5/24/05	052405claims 5/24/05	\$80.00	member dues
<b>Search Name MN CITY/COUNTY MGMT ASSOC</b>				
017513	5/24/05	052405claims 5/24/05	\$36.00	rv rec reimbursement
<b>Search Name NELSON, SARA</b>				
017514	5/24/05	052405claims 5/24/05	\$18.00	park committee meeting
017514	5/24/05	052405claims 5/24/05	\$15.00	jb gfoa meeting
017514	5/24/05	052405claims 5/24/05	\$30.00	bh/jb aspa meeting
<b>Search Name NORTH STAR BANK, PETTY</b>				
017515	5/24/05	052405claims 05-124	\$491.07	1q05 webstreaming, programming
<b>Search Name NORTH SUBURBAN ACCESS CORP</b>				
017516	5/24/05	052405claims 4552091	\$110.44	general office supplies
017516	5/24/05	052405claims 4552091	\$138.44	office chair
<b>Search Name OFFICE MAX</b>				
017517	5/24/05	052405claims 6472	\$12.73	name plate
<b>Search Name S &amp; T OFFICE PRODUCTS, INC.</b>				
017518	5/24/05	052405claims 5/24/05	\$12.51	1q05 city hall water
017518	5/24/05	052405claims 5/24/05	\$12.51	1q05 city hall water
<b>Search Name ST PAUL REGIONAL WATER SERVICE</b>				
017519	5/24/05	052405claims 5/24/05	\$111.37	4/05 city hall utilities
017519	5/24/05	052405claims 5/24/05	\$431.70	4/05 street lighting
017519	5/24/05	052405claims 5/24/05	\$7.50	4/05 park utilities
017519	5/24/05	052405claims 5/24/05	\$16.60	4/05 park utilities
017519	5/24/05	052405claims 5/24/05	\$3.75	4/05 garage utilities
017519	5/24/05	052405claims 5/24/05	\$11.25	4/05 garage utilities
017519	5/24/05	052405claims 5/24/05	\$9.87	4/05 garage utilities
017519	5/24/05	052405claims 5/24/05	\$37.12	4/05 city hall utilities
017519	5/24/05	052405claims 5/24/05	\$16.76	4/05 city hall utilities
017519	5/24/05	052405claims 5/24/05	\$50.27	4/05 city hall utilities
017519	5/24/05	052405claims 5/24/05	\$29.60	4/05 garage utilities
<b>Search Name XCEL ENERGY</b>				
017519	5/24/05	052405claims 5/24/05	\$725.79	



**CITY OF LAUDERDALE**  
**Vendor Transactions**

CHECK Nbr	Check Date	Batch Name Invoice	Amount Comments
			<u>\$36,267.35</u>

FILTER: ( ([Period] in(5) and [Act Year] = '2005') and [Tran Nbr] in(20,21,22,23,25) and ([Vendor Nbr]>0) ) and ((([Batch Name]='052405claims')))

**1st Quarter 2005 Financial and Investment Report**



**DATE:** May 24, 2005  
**TO:** Honorable Mayor and Council  
**FROM:** Jim Bownik, A2CA

There have been no unusual expenditures or revenues so far this year. This quarterly report reflects an accurate financial picture of the City's expenditures and revenues.

**Overall Finances**

Combined Funds 101 - 601	Jan-Mar '04 Actual	2004 Budget	% of Budget	Jan-Mar '05 Actual	2005 Budget	% of Budget
Revenues	\$248,986	\$1,797,381	14%	\$125,725	\$1,537,842	8%
Expenditures	\$524,969	\$1,806,794	29%	\$524,541	\$1,830,144	29%

The above table gives an overall picture of the City's finances compared to last year.

**Investments**

The following is a comparison of the amount of funds the City has invested for the past 3 years:

Investment Fund 801	March 2003	March 2004	March 2005
Amount Invested	\$2,206,154	\$2,101,381	\$2,344,001
Interest Earned	\$3,621	\$2,996	\$6,162

The City's investments as of the end of March are attached for your review.

**Generally Speaking**

General Fund 101 Revenues	Jan-Mar '04 Actual	2004 Budget	% of Budget	Jan-Mar '05 Actual	2005 Budget	% of Budget
Property Tax	3,996	407,712	1%	271	422,273	0%
Licenses & Permits	3,202	8,280	39%	3,328	8,280	40%
Intergovernmental	11	335,400	0%	-2,296	376,099	-1%
Public Safety	1,427	33,100	4%	10,384	32,100	32%
Charges for Services	10,185	15,310	67%	1,175	710	165%
Interest	953	7,000	14%	3,975	6,000	66%
Miscellaneous	508	20,000	3%	982	20,000	5%
<b>Total</b>	<b>\$20,282</b>	<b>\$826,802</b>	<b>2%</b>	<b>\$17,819</b>	<b>\$865,462</b>	<b>2%</b>

Property taxes are mostly received in June and December. License and permit fees are keeping pace with last year. Intergovernmental revenue mostly consists of local government aid and fiscal disparities received from the State in July and December. Public Safety revenue includes court fines (\$8,384) and fire inspection fees (\$2,000). Charges for services include social room rentals (\$980).

General Fund 101 Expenditures	Jan-Mar '04 Actual	2004 Budget	% of Budget	Jan-Mar '05 Actual	2005 Budget	% of Budget
General Government	40,861	216,155	19%	51,587	243,204	21%
Public Safety	86,652	298,518	29%	104,957	306,419	34%
Public Works	26,677	98,481	27%	20,434	105,010	19%
Park & Recreation	17,796	50,736	35%	13,667	53,116	26%
Contingency	0	10,000	0%	0	10,000	0%
Transfers	0	140,000	0%	0	140,000	0%
<b>Total</b>	<b>\$171,986</b>	<b>\$813,890</b>	<b>21%</b>	<b>\$190,645</b>	<b>\$857,749</b>	<b>22%</b>

General fund expenditures are pretty much on par with the first quarter of last year. 32% of this year's general fund expenditures can be attributed to police services.

The revenues for these funds are from special assessments and interest. Special assessment revenue is received with the tax settlements twice per year.

Debt Service	Jan-Mar '04	2004	% of Budget	Jan-Mar '05	2005	% of Budget
301 TIF Project	144,025	144,525	100%	0	54,598	0%
302 '00 Street Project	98,756	120,308	82%	101,693	121,045	84%
303 '02 Street Project	24,194	48,640	50%	139,194	161,915	86%
304 '03 Street Project	19,023	32,585	58%	14,368	27,890	52%
<b>Total</b>	<b>\$285,998</b>	<b>\$346,058</b>	<b>83%</b>	<b>\$255,255</b>	<b>\$365,448</b>	<b>70%</b>

Debt Service	Jan-Mar '04	2004	% of Budget	Jan-Mar '05	2005	% of Budget
301 TIF Project	1,543	130,000	1%	996	0	+
302 '00 Street Project	8,638	90,000	10%	3,978	90,000	4%
303 '02 Street Project	450	127,900	0%	5,504	127,900	4%
304 '03 Street Project	1,953	52,000	4%	11,194	100,000	11%
<b>Total</b>	<b>\$12,584</b>	<b>\$399,900</b>	<b>3%</b>	<b>\$21,672</b>	<b>\$317,900</b>	<b>7%</b>

**201 Community Events:** The revenue is mostly from Snow\*Commotion (\$717). The expenditures were mostly for Snow\*Commotion (\$768).  
**202 Cable TV:** The revenue is mostly from franchise fees (\$4,328). An annual contribution to the North Suburban Cable Commission of \$4,196 was made, as well as payment for technical services (\$491).  
**203 Recycling:** The revenue is mostly from a Ramsey County SCORE Grant (\$2,234). Eureka has been paid \$6,905 through the first quarter, of which \$2,025 was for the purchase of multi-family recycling carts. \$2,220 was credited for revenue sharing.

Special Revenue	Jan-Mar '04	2004	% of Budget	Jan-Mar '05	2005	% of Budget
201 Community Events	250	2,050	12%	885	2,150	41%
202 Communications	6,728	15,847	42%	6,710	16,502	41%
203 Recycling	7,220	41,140	18%	10,857	39,839	27%
<b>Total</b>	<b>\$14,198</b>	<b>\$59,037</b>	<b>24%</b>	<b>\$18,452</b>	<b>\$58,491</b>	<b>32%</b>

Special Revenue	Jan-Mar '04	2004	% of Budget	Jan-Mar '05	2005	% of Budget
201 Community Events	189	2,050	9%	746	2,150	35%
202 Communications	3,816	12,100	32%	4,490	13,100	34%
203 Recycling	10,399	39,458	26%	2,350	38,630	6%
<b>Total</b>	<b>\$14,404</b>	<b>\$53,608</b>	<b>27%</b>	<b>\$7,586</b>	<b>\$53,880</b>	<b>14%</b>

**City Council Action Requested**

Fund 601 revenues and expenditures are comparable to last year and are meeting expectations for 2005.

Sewer Utility Fund 601	Jan-Dec '03 Actual	2003 Budget	% of Budget	Jan-Dec '04 Actual	2004 Budget	% of Budget
Revenues	\$56,667	\$226,000	25%	\$59,378	\$226,000	26%
Expenditures	\$41,687	\$180,754	23%	\$51,040	\$202,059	25%

Revenue for funds 401-413 is from storm sewer fees, water surcharge fees, and interest. Expenditures are related to employee wages.

Capital Improvement 401-413 Expenditures	Jan-Mar '04 Actual	2004 Budget	% of Budget	Jan-Mar '05 Actual	2005 Budget	% of Budget
401 Streets	0	10,000	0%	0	20,000	0%
402 General	0	35,000	0%	0	28,000	0%
403 Storm Water	7,338	38,918	19%	8,181	40,790	20%
404 Parks	0	10,000	0%	0	10,000	0%
405 TIF Project	2,309	6,137	38%	968	6,858	14%
407 Sanitary Sewer	0	0	-	0	0	-
409 Water	0	0	-	0	0	-
412 '02 Street/Utility	96	0	+	0	203,000	0%
413 '03 Street/Utility	1,357	307,000	0%	0	37,749	0%
<b>Total</b>	<b>\$11,100</b>	<b>\$407,055</b>	<b>3%</b>	<b>\$9,149</b>	<b>\$346,397</b>	<b>3%</b>

Capital Improvement 401-413 Revenues	Jan-Mar '04 Actual	2004 Budget	% of Budget	Jan-Mar '05 Actual	2005 Budget	% of Budget
401 Streets	5,543	10,000	55%	1,757	6,000	29%
402 General	1,842	700	263%	950	11,000	9%
403 Storm Water	10,293	51,000	20%	12,170	48,000	25%
404 Parks	223	1,500	15%	555	1,200	46%
405 TIF Project	0	0	-	0	0	-
407 Sanitary Sewer	138	3,000	5%	396	700	57%
409 Water	2,070	7,700	27%	2,299	7,700	30%
412 '02 Street/Utility	102,098	22,715	449%	1,143	0	+
413 '03 Street/Utility	22,842	194,456	12%	0	0	-
<b>Total</b>	<b>\$145,049</b>	<b>\$291,071</b>	<b>50%</b>	<b>\$19,270</b>	<b>\$74,600</b>	<b>26%</b>

City of Lauderdale

Investments through March 31, 2005

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
9/18/06	3/18/05	MJSK	Premier Bank Wilmette, IL	18 mo cd	3.950	540	94,391.96	5608.04		
12/30/05	3/30/05	RBC Dain	GMAAC Automotive Bank	9 mo cd	3.250	270	97,000	2365.00		maturity
1/13/05	2/3/05	MJSK	Independence Bank- Harve, MT	9 mo cd	3.000	270	\$97,805.41	\$2,194.59		maturity
8/22/05	2/22/05	MJSK	American NB of MN - Baxter, MN	6 mo cd	2.900	180	\$98,582.31	\$1,417.69		maturity
6/24/05	8/4/04	MJSK	Darby BK & Trust	10 mo cd	2.650	324	\$97,701.74	\$2,298.26		maturity
5/26/05	11/26/04	MJSK	First Bank of Puerto Rico	6 mo cd	2.350	180	\$98,848.09	\$1,151.91		maturity
5/23/05	11/22/04	MJSK	Imperial Capital Bank	6 mo cd	2.300	180	\$98,866.16	\$1,133.84		maturity
4/28/05	11/3/04	Northland	Buckhead Com Bk	6 mo cd	2.339	180	\$98,884.55	\$1,115.45		maturity
4/28/05	10/28/04	MJSK	Metropolitan NB, New York	6 mo cd	2.250	180	\$98,890.54	\$1,109.46		maturity
4/27/05	10/28/04	Northland	Hanni Bk, Los Angeles	6 mo cd	2.300	180	\$98,883.48	\$1,116.52		maturity
4/20/05	10/20/04	Northland	Georgia Banking Co, Atlanta	6 mo cd	2.350	180	\$98,903.44	\$1,096.56		maturity
3/23/05	6/23/04	RBC Dain	Riggs Bank	9 mo cd	2.100	270			\$1,539.27	98,000 maturity
3/18/05	2/20/04	MJSK	Virginia Commerce Bank	13 mo cd	2.000	392			\$2,102.77	97,897.23 maturity

Purchasing Agent	Amount	Percentage	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
MJSK			Money Market	MM					\$7.66	
Northland			Pershing LLC	MM			\$38,350.70	\$69.68		monthly
Wells Fargo			Wells Fargo Prime Investment MM	MM			\$380,726.55	\$725.28		monthly
Insight Inv			League of MN Cities 4M Fund	MM			\$846,165.76	\$1,717.02		monthly
Insight Inv			League of MN Cities 4M Plus	MM						monthly

Investments as of 3/31/05

Purchasing Agent	Amount	Percentage
Smith Barney	\$0.00	0%
US Bank	\$97,000.00	4%
RBC Dain Rauscher	\$38,350.70	2%
Wells Fargo	\$296,671.47	13%
Northland	\$685,086.21	29%
MJSK	\$1,226,892.31	52%
League of MN Cities	\$2,344,000.69	100%
Total		

Investments as of 3/31/05

Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$1,078,757.68	46%
Money Market	\$1,265,243.01	54%
Total	\$2,344,000.69	100%

Investments as of 3/31/05

Up to 2 years	\$1,078,757.68	46%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$1,265,243.01	54%
Total	\$2,344,000.69	100%

Average Rate	Total Investments	Monthly Interest Received
2.595	\$2,344,000.69	\$6,161.68

City of Lauderdale

Current Investments 2005

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days	Amount Invested	Estimated Interest	2005 Interest Received	Interest Dates
9/18/06	3/18/05	MJSK	Premier Bank, Winnetka, IL	18 mo cd	3.950	540	\$94,391.96	\$5,608.04		
12/30/05	3/30/05	RBC Dain	GMAC Automotive Bank	9 mo cd	3.250	270	\$97,000.00	\$2,365.00		maturity
11/3/05	2/3/05	MJSK	Independence Bank-Harve, MT	9 mo cd	3.000	270	\$97,805.41	\$2,194.59		maturity
8/22/05	2/22/05	MJSK	American NB of MN - Baxter, MN	6 mo cd	2.900	180	\$96,582.31	\$1,417.69		maturity
6/24/05	8/4/04	MJSK	Dairy Bk & Trust	10 mo cd	2.650	324	\$97,701.74	\$2,298.26		maturity
5/26/05	11/26/04	MJSK	First Bank of Puerto Rico	6 mo cd	2.350	180	\$98,848.09	\$1,151.91		maturity
5/23/05	11/22/04	MJSK	Imperial Capital Bank	6 mo cd	2.300	180	\$98,866.16	\$1,133.84		maturity
4/28/05	11/3/04	MJSK	Buckhead Com Bk	6 mo cd	2.339	180	\$98,894.55	\$1,115.45		maturity
4/28/05	10/28/04	MJSK	Metropolitan NB, New York	6 mo cd	2.250	180	\$98,890.54	\$1,109.46		maturity
4/27/05	10/28/04	Northland	Hanni Bk, Los Angeles	6 mo cd	2.300	180	\$98,883.48	\$1,116.52		maturity
4/20/05	10/20/04	Northland	Georgia Banking Co, Atlanta	6 mo cd	2.350	180	\$98,903.44	\$1,096.56		maturity
3/23/05	6/23/04	RBC Dain	Riggs Bank	9 mo cd	2.100	270			\$1,539.27	98,000 maturity
3/18/05	2/20/04	MJSK	Virginia Commerce Bank	13 mo cd	2.000	392			\$2,102.77	97,897.23 maturity
2/22/05	5/21/04	MJSK	American NB of MN - Baxter, MN	9 mo cd	1.900	277			\$1,421.41	maturity
2/3/05	2/20/04	MJSK	Advanta Bank	12 mo cd	2.000	349			\$1,876.44	maturity

MJSK Money/Market  
 Northland Pershing LLC  
 Wells Fargo Wells Fargo Prime Investment MM  
 Insight Inv League of MN Cities 4M Fund MM  
 Insight Inv League of MN Cities 4M Plus MM

2.509 Average Rate  
 \$2,344,000.69 Total Investments  
 \$13,551.86 2005 Interest Received

Purchasing Agent	Amount	Percentage
Smith Barney	\$0.00	0%
US Bank	\$0.00	0%
RBC Dain Rauscher	\$97,000.00	4%
Wells Fargo	\$38,350.70	2%
Northland	\$296,671.47	13%
MJSK	\$685,086.21	29%
League of MN Cities	\$1,226,892.31	52%
Total	\$2,344,000.69	100%

Investments as of 3/31/05	Amount	Percentage
Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$1,078,757.68	46%
Money Market	\$1,265,243.01	54%
Total	\$2,344,000.69	100%

Investments as of 3/31/05	Amount	Percentage
Up to 2 years	\$1,078,757.68	46%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$1,265,243.01	54%
Total	\$2,344,000.69	100%

# Lauderdale City Council Memorandum

Council Meeting Date: May 24, 2005

To: Mayor and City Council

From: Brian Bakken-Heck, City Administrator

Agenda Item: E-911 Resolution

## BACKGROUND:

The Ramsey County Board passed a resolution on April 26 authorizing the assessment of costs for the joint communications center with St. Paul to be spread on the county tax levy. The amount each city in the county pays is based on the city's current percent of county tax capacity. Lauderdale's share of this facility is 0.5% or \$40,000. Our present cost for this service is estimated at just over \$11,000.

I received resolutions passed by the city of Roseville and Falcon Heights. The resolutions state support for the consolidated dispatch center and designates an individual to negotiate on behalf of the city to work with Ramsey County in arriving at a more equitable method of determining cost allocation.

## ENCLOSURES:

Resolutions of Falcon Heights and Roseville, letter from Heather Worthington, Falcon Heights City Administrator, cost estimates, and Resolution #05-01

**COUNCIL ACTION REQUESTED: adoption of resolution #05-01  
Regarding Consolidated E-911 dispatch in Ramsey County.**



City of Lauderdale

Council Resolution

No. 05-01

**Resolution Regarding Consolidated E-911 Dispatch  
In Ramsey County**

WHEREAS, the City of Lauderdale supports the concept of consolidated E-911 dispatch services in Ramsey County; and

WHEREAS, the city wishes Ramsey County to reconsider the funding formula to take into consideration other factors; and

WHEREAS, the city appoints Brian Bakken-Heck, City Administrator to represent the City of Lauderdale in discussions regarding funding formulas for the consolidated E-911 dispatch; and

WHEREAS, the city of Lauderdale's support of the consolidated E-911 consolidated dispatch is conditioned upon the County Board reconsidering the cost allocation formula.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAUDERDALE,

1. The City of Lauderdale supports consolidated E-911 dispatch service for the County, and
2. The City of Lauderdale seeks more equitable funding of said dispatch system, and
3. That the consolidated dispatch system not imposes significantly greater costs to cities and their residents.

Adopted by the Lauderdale City Council, on this 24 day of May 2005.

By, Jeffrey Dains, Mayor

ATTST:

Brian W. Bakken-Heck, City Administrator



May 6, 2005

Brian Bakken-Heck

City of Lauderdale  
1891 Walnut  
Lauderdale, MN 55113

Dear Brian:

On Tuesday, April 26, the Ramsey County Board of Commissioners adopted a resolution that authorizes the shift of costs for 911 dispatching to the County property tax levy, under a consolidated approach to dispatching services. Voting in favor of the resolution were Commissioners Bennett, Carter, McDonough, Ortega, and Reinhardt. Voting against the resolution were Commissioners Retman and Wiessner. The resolution directs each community to, in turn, adopt a resolution "opting in" to the consolidated services, and designate someone to negotiate on behalf of their city.

The formula adopted allocates 100% of the dispatching costs to the countywide property tax base, despite the fact that nearly 70% of all call volume in the county comes from the City of Saint Paul. For Falcon Heights, this change will mean an increase of more than 350% in dispatch costs for our taxpayers.

The City of Falcon Heights is on record in support of consolidated dispatch; however, we feel strongly that the cost allocation formula, and shift of dispatching costs to the suburban communities under that formula, is inequitable. Therefore, we are requesting that each city examine the data we are including with this letter, along with a draft resolution, and consider adopting a similar resolution as requested by the County.

While we concede that the suburban communities will ultimately end up paying a higher percentage of the overall dispatch costs, the determination of those costs should be more equitable, and partially based on actual usage of 911 dispatch services, not just a community's property tax base.

Please feel free to contact us if you have any questions.

Sincerely,

Sue Gehrz

Mayor  
651/641-1229

[sgehrz@comcast.net](mailto:sgehrz@comcast.net)

Heather Worthington  
City Administrator  
651/792-7611  
[hworthington@ci.falcon-heights.mn.us](mailto:hworthington@ci.falcon-heights.mn.us)



Heather M. Worthington, City Administrator/Clerk

ATTEST:

Susan L. Gehrz, Mayor

ADOPTED by the Falcon Heights City Council on May 11, 2005.

The City of Falcon Heights will support consolidated 911 dispatch, and participate in negotiations for this service, with the understanding that the Ramsey County Board of Commissioners will reevaluate the cost allocation formula for a consolidated dispatch center that takes into account both tax base and usage of 911 dispatching.

**OF FALCON HEIGHTS, MINNESOTA:  
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**

**WHEREAS**, the City of Falcon Heights' support of consolidated 911 dispatch is conditional upon the County Board reconsidering the cost allocation formula, and utilizing a formula that takes into account both tax base and usage of 911 dispatching, rather than relying upon tax base only;

**WHEREAS**, the City wishes to appoint Heather Worthington, City Administrator to represent the City in negotiations with Ramsey County regarding consolidated 911 dispatch services; and;

**WHEREAS**, the City of Falcon Heights supports consolidated 911 dispatch in Ramsey County; and;

**RESOLUTION REGARDING CONSOLIDATED 911 DISPATCH IN  
RAMSEY COUNTY**

Date: May 11, 2005

CITY COUNCIL RESOLUTION

CITY OF FALCON HEIGHTS

Allocation of costs for consolidated dispatch under a county takeover of costs spread over city tax base  
 Prepared by City of Falcon Heights, 5/5/05

	Current total Dispatch Cost by City	% of Countywide Tax Base	% of Ramsey County Population	Cost at end of 8-year clock down period for dispatching (allocated to tax base countywide)
Arden Hills	\$66,568	2.80%	1.90%	\$280,000
Blaine	\$1,416	0.00%	0.00%	\$0
Falcon Heights	\$23,372	0.90%	1.10%	\$90,000
Gem Lake	\$5,117	0.20%	0.10%	\$20,000
Lauderdale	\$11,626	0.40%	0.50%	\$40,000
Little Canada	\$70,560	2.10%	1.90%	\$210,000
Maplewood	\$788,297	9.40%	6.80%	\$940,000
Mounds View	\$80,489	1.70%	2.50%	\$170,000
New Brighton	\$145,282	4.20%	4.30%	\$420,000
North Oaks	\$43,845	2.60%	0.80%	\$260,000
North Saint Paul	\$75,664	2.10%	2.30%	\$210,000
Roseville	\$321,863	10.50%	6.60%	\$1,050,000
Saint Anthony	\$5,882	0.50%	0.50%	\$50,000
Saint Paul	\$5,810,238	44.10%	56.20%	\$4,410,000
Shoreview	\$146,939	6.80%	5.10%	\$680,000
Spring Lake Park	\$343	0.00%	0.00%	\$0
Vadnais Heights	\$80,345	3.20%	2.60%	\$320,000
White Bear Twp.	\$58,799	2.80%	2.20%	\$280,000
White Bear Lake	\$440,971	5.20%	4.70%	\$520,000
<b>Total</b>	<b>\$8,177,616</b>		<b>Total</b>	<b>\$9,950,000</b>

Note: Assumes a yearly operational cost of \$10,000,000, per County estimates. Final totals may vary slightly due to spreadsheet calculations.

**RESOLUTION OF THE ROSEVILLE CITY COUNCIL REGARDING  
CONSOLIDATED 911 DISPATCH IN RAMSEY COUNTY**

**WHEREAS**, the City of Roseville supports the concept of consolidated 911 dispatch in Ramsey County; and

**WHEREAS**, the City wishes to appoint Neal Beets, Roseville City Manager, to represent the City in negotiations with Ramsey County Manager David Twa regarding consolidated 911 dispatch services; and

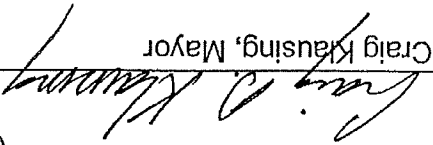
**WHEREAS**, the City of Roseville's support of consolidated 911 dispatch is conditioned upon the County Board adopting a financing and cost allocation formula that fairly reflects the cost of providing effective and efficient dispatching services for Roseville residents; and

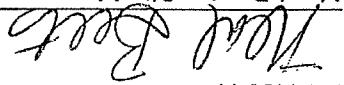
**WHEREAS**, it is disappointing and frustrating that persons representing St. Paul appear to be using the consolidated dispatching initiative as an opportunity to shift unfairly the burden of paying for St. Paul dispatching services from St. Paul property owners to Roseville and other suburban property owners;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF ROSEVILLE, MINNESOTA:**

1. Designating City Manager Neal Beets as the City's negotiator with Ramsey County Manager David Twa.
2. Supporting consolidated 911 dispatch if it is based on a fair financing structure for Roseville residents and business owners.
3. That any final agreements respecting dispatching service will come to the City Council for review and approval.

**ADOPTED** by the Roseville City Council on May 9, 2005.

  
\_\_\_\_\_  
Craig Klausning, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Neal Beets, City Manager/Clerk

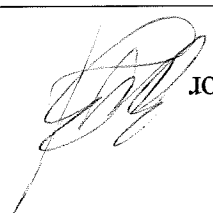
# Lauderdale City Council Memorandum

Council Meeting Date: May 24, 2005

To: Mayor and City Council

From: Brian Bakken-Heck, City Administrator

Agenda Item: Corporate Resolution



## BACKGROUND:

The City designates person's who are authorized to sign checks to vendors and others. The current signatories are Mayor Dains, Council Member Gianetti, and Rick Getschow.

## ENCLOSURES:

## COUNCIL ACTION REQUESTED:


Adopt motion changing the corporate resolution adding Brian Bakken-Heck as authorized signatory and removing Rick Getschow.



# Lauderdale City Council Memorandum

Council Meeting Date: May 24, 2005

To: Mayor and City Council

 Brian Bakken-Heck, City Administrator

Agenda Item: Driveway Requirements (Front Yard Parking)

## BACKGROUND:

A current application for an improved driveway is causing significant staff discussion as to what is allowed and not allowed. The issues specifically relate to what can be termed as front or side yard parking. Also, what constitutes a parking space on the side of a dwelling, or more specifically, how far does a driveway not leading to a garage, carport or other structure, need to extend beyond the front of a dwelling to constitute a "parking space" such that it is not considered "front yard" parking. In the past, staff used an 18' to 20' standard when considering requests for new or improved driveways; however, this "standard" is not specified in the driveway construction code.

Furthermore, the zoning code section 10-9-1(G) allows the City Council to provide a resident with permanent front yard parking with conditions specified by the Council.

## ENCLOSURES:

Current zoning and code requirements on Driveway issues.

## COUNCIL ACTION REQUESTED:

Provide staff with Council's intent with regard to this issue to clarify and remove the ambiguities.



10-9-2: OFF-STREET LOADING: One off-street loading berth of not less than fifty feet (50') in length and twelve feet (12') in width shall be provided for every business and industrial use with a floor area of more than ten thousand (10,000) square feet, with one additional berth required for each additional twenty five thousand (25,000) square feet of floor area. Loading berths shall not occupy any yard requirement bordering a street. (Zoning Ord. as amd.)

G. Permanent Front Yard Parking: Permanent front yard parking areas may be permitted by the City Council with such conditions as it may impose. (Zoning Ord. as amd.)

F. Location On Lot: Parking lots for more than two (2) vehicles may be located anywhere on the lot other than a front yard or within ten feet (10') of a side or rear lot line.

CHAPTER 10

DRIVEWAY REQUIREMENTS

SECTION:

9-10-1:	Purpose
9-10-2:	Scope
9-10-3:	Driveway Permit Required
9-10-4:	Application and Site Plan for Driveway Permit
9-10-5:	Driveway Permit Fees
9-10-6:	Driveway Construction Standards
9-10-7:	Revocation of Permit
9-10-8:	Enforcement
9-10-1:	<b>Purpose:</b> The purpose of these requirements is to control the location and construction of driveways and curb cuts in order that traffic hazards be reduced and that adequate street drainage be maintained.
9-10-2:	<b>Scope:</b> These requirements shall apply to all new driveway construction and to repairs and changes to existing driveways.
9-10-3:	<b>Driveway Permit Required:</b> No driveway shall be constructed or re-constructed in any location without first obtaining a Driveway Permit.
9-10-4:	<b>Application and Site Plan for Driveway Permit:</b> Any person desiring a Driveway Permit shall present a written application to the City Building Official describing the improvements to be made. This application shall be accompanied by a site plan drawn to scale showing the location of the driveway with respect to property lines, the width of the driveway, type of construction material used, driveway angle, distance between adjacent driveways, and, if applicable, the driveway's distance from a street intersection.
9-10-5:	<b>Driveway Permit Fees:</b> The Driveway Permit fee shall be prescribed, from time to time, by City Council resolution on file with the City Administrator.

Driveway Construction Standards:

A. Surface: All driveways shall be surfaced with one of the following materials:

1. Bituminous. A plant-mixed machine-laid bituminous material conforming to Minnesota Department of Transportation (MNDOT) Specification No. 2331, Mixed Designation 41WEA5055X, which have been approved by the City Engineer. However, should it subsequently become necessary to repair or replace such bituminous surfacing in the right of way area in whole or in part, the owner of property serviced by such bituminous driveway shall pay all costs of repairs or replacements.

2. Concrete. Concrete specifications approved by the City Engineer may also be used for such driveway surfacing. However, should it subsequently become necessary to repair or replace such concrete surfacing in the right of way area in whole or in part, the owner of property serviced by such concrete driveway shall pay all costs of such repairs or replacements.

3. Gravel. Driveways existing on the date of the adoption of this Ordinance, may also be constructed of four inches (4") of crushed Class 5 limestone gravel compacted into place after initial excavation. Prior to placing gravel, the driveway shall be excavated to result in the final gravel surface matching the grade of the adjacent yard.

B.

Width:

1. Community Business (B-1), Neighborhood Business (B-2), and Industrial (I-1) Zones: Driveway widths, on site and at the curb cut, shall not exceed thirty-six feet (36').

2. Multiple Residential (R-3) Zones: Driveway widths, on site and at the curb cut, shall not exceed thirty feet (30').

3. Suburban Residential (R-1) And Urban Residential (R-2) Zones: Driveway widths, on site and at the curb cut, shall not exceed twenty-four feet (24').

C. Driveway Length: All street-accessed driveways shall provide access for vehicles to a parking space, carport, garage, dwelling or other structure in the side or rear of the property. Driveways existing on the date of the adoption of this Ordinance need not be directed to the side or rear of the property, but parking shall not be allowed in the public right of way.

D. Distance Between Driveways: The minimum distance between curbs of driveways shall be ten feet (10') in any R-2 and R-3 district, and twenty feet (20') in any B-1, B-2, and I-1 district.

E. Distance From Intersection: No driveway or curb cut shall be less than twenty feet (20') from any street intersection, except that in Industrial (I-1) Zones, the minimum distance shall be fifty feet (50').

F. Driveway Angle: The minimum driveway angle from a two (2) way access shall be ninety (90) degrees. The minimum driveway angle from a one-way street shall be thirty (30) degrees.

G. Setback: Driveways in any R-2, R-3, B-1, B-2, and I-1 district, except driveways which are shared by two (2) or more adjacent property owners, shall not be located within five feet (5') of any side or rear lot line. In the R-1 district, there is no setback requirement for driveways from the side yard lot line, but no part of the driveway may encroach onto neighboring properties.

H. Control Of Traffic: Where commercial land uses are adjacent to residential districts, driveways shall be located, whenever feasible, to reduce the amount of traffic entering residential areas.

I. Street Access: For properties having frontage on two streets, access shall be provided via the street with the least traffic wherever feasible in order to reduce the number of curb cuts on more heavily traveled streets.

J. State And County Highway Requirements: If the proposed driveway is to be constructed so that it opens onto any street designated as a State or County highway or street, all additional specifications of the appropriate highway departments will apply. The applicant must also obtain approval from these other applicable jurisdictions.

K. Shared Driveways: If two (2) or more driveways are shared, the portion of the driveway on each property shall comply with maximum driveway width requirements.

L. Licensed Contractor: All work done within the right of way of the street shall be done by a regularly licensed contractor under the supervision of the proper City employee.

**Revocation of Permit:** The permit issued may be revoked at any time after its issuance for failure to comply with the conditions of this section or the directions of the City relative to the work covered by the permit.

9-10-7:

**Enforcement:** The enforcement of this ordinance will occur as the City progresses with its planned street and utility improvements and provides curb cuts throughout the City. These improvements are scheduled to begin in 2000.

9-10-8:

CHAPTER 1

PARKING RESTRICTIONS<sup>1</sup>

SECTION:

- 6-1-1: Purpose
- 6-1-2: Definitions
- 6-1-3: Powers Of City Council
- 6-1-4: General Parking Restrictions
- 6-1-5: Special Parking Allowances
- 6-1-6: Seasonal Parking Restrictions
- 6-1-7: Penalty

6-1-1: PURPOSE:

A. To help establish the most efficient, equitable and safe use of the City's roadways, highways, and parking.

B. To enable the City Council to achieve the above. (Ord. 16, 4-27-1993)

6-1-2: DEFINITIONS:

Any term used in this Chapter and defined in Minnesota Statutes section 169.01 has the meaning given to it by that section. The following words shall have the meanings ascribed to them in this Section:

BOULEVARD:

The property owned by the City which is between the edge of the roadway and the homeowner's property line.

DRIVEWAY:

A private roadway providing access for vehicles to a parking space in the side or rear yard of the property, garage, dwelling or other structure in the side or rear of the property. (Ord. 16, 4-27-1993)

6-1-3: POWERS OF CITY COUNCIL:

The City Council may designate, by resolution, no parking or limited parking zones within the City for the purpose of facilitating snow removal or street maintenance, aiding emergency vehicle access or the unimpeded flow of traffic, or promoting any other public purpose. The City Council shall cause signs to be posted at the zones which indicate the applicable limitations on parking. The City Council may include the entire City within a zone, may limit application of the zone regulations to specific times of the year or climatic conditions, and shall provide for placing appropriate signs generally throughout a zone. (Ord. 48, 11-24-1986)

In addition, the City Council may, by resolution, designate certain streets or portions of streets as no parking or as zones for parking by physically handicapped persons and may limit the hours and dates in which the restrictions apply. The City shall mark by appropriate signs each zone so designated. No vehicle shall be parked in a no parking zone during hours when parking is prohibited except as permitted by State law. (Ord. 16, 4-27-1993; 1996 Code)

6-1-4: GENERAL PARKING RESTRICTIONS:

A. Obstruct Pickup And Delivery Of Mail: No person shall park a vehicle upon any street or highway so as to obstruct the pickup and delivery of mail by postal employees.  
B. Prohibited Parking: No person shall park a vehicle upon any street or highway at times when, and in locations where, such parking is prohibited.

C. Time Limitations For Trucks: No truck with a capacity of over two (2) tons shall be parked on any street for more than ninety (90) minutes, or for the time necessary to load or unload such truck.

D. Three Day/Thirty Day Maximum: No vehicles hereinafter described may be parked upon any public street within the City for three (3) consecutive days or a total of more than thirty (30) days during any calendar year.

1. House Trailer, Mobile Home, Or Recreational Vehicles: House trailer, mobile home, vacation trailer, vacation bus, boat trailer, or similar recreational vehicle.

2. Construction Equipment And Machinery: Construction equipment or machinery except when such construction equipment or machinery is necessarily located at such place to make road or utility repairs.

E. Permitted Exterior Parking:

- 1. Front Yards: Exterior parking in front yards shall be limited to the driveway, thereon only currently licensed and operable vehicles twenty feet (20') or under, with a passenger capacity of nine (9) or less, and trucks not exceeding three-quarter (3/4) ton, may be parked.
- 2. Side And Back Yards: Exterior parking for vehicles over twenty feet (20') may only occur in the side and back yards and only if currently licensed and operable.

F. Parking On Boulevards: No vehicle shall be parked on any boulevard adjacent to a public street.

G. Parking in Excess of 3 Days - Abandoned Vehicle:

1. Parking in Excess of 3 Days: If any vehicle is left standing on a public street for a period in excess of 3 days, when the vehicle may be deemed abandoned and a traffic impediment, and a police officer is authorized to issue a fine and/or to provide for the removal of the vehicle.

6-1-5: SPECIAL PARKING ALLOWANCES:

A. Handicapped Parking: No person shall park, obstruct or occupy with a motor vehicle any parking space, on public or private property, designed and posted as parking space for handicapped persons pursuant to the State Building Code, or Rules and Regulations of the State Fire Marshall, or pursuant to Minnesota Statutes section 169.346 unless such vehicle has prominently displayed upon it an insignia or certificate issued by the Division of Vehicles in the State Department of Public Safety pursuant to Minnesota Statutes section 169.345 subdivision (3).

B. Fire Lanes:

- 1. Authority To Establish: The fire chief or his designate is hereby authorized to order the establishment of fire lanes on public or private property as may be necessary in order that the travel of fire equipment may not be interfered with, and that access to fire hydrants or buildings may not be obstructed.
- 2. Erection Of Signs: When a fire lane has been established, it shall be marked with a sign or signs bearing the words "No Parking - Fire Lane" or similar message.
- a. Public Property: When the fire lane is on public property or public right of way, the sign or signs shall be erected by the City.



b. Private Property: When on private property, the signs shall be erected by the owner at his own expense within thirty (30) days after he has been notified of the order. Failure to erect the sign or signs within such period is a misdemeanor. (Ord. 16, 4-27-1993)

3. Obstruction Prohibited: After a sign or signs have been erected in accordance with subsection B2 of this Section, no person shall park a vehicle or otherwise obstruct the fire lane.

4. Fire Hydrant Or Fire Appliance: No person shall keep posts, fences, growth, or other material nor park any vehicle near any fire hydrant or fire appliance that would prevent such hydrant or appliance from being immediately discernible or in any other manner deter or hinder the fire Department from being able to gain immediate access to a fire hydrant or fire appliance. (Ord. 68, 3-15-1978)

6-1-6: SEASONAL PARKING RESTRICTIONS:

A. Odd/Even Winter Parking: Parking on city streets north of Harpenteur Avenue, with the exception of Fulham Street, shall be subject to the following alternate side regulations from December 1 through March 15 of the following year:

1. Even-Numbered Years: Motor vehicles may be parked only on the even side of the street during any winter parking season in which the start of the winter parking season falls on an even number year (east side of north-south streets, south side of east-west streets):

2. Odd-Numbered Years: Motor vehicles may be parked only on the odd side of the street during any winter parking season in which the start of the winter parking season falls on an odd number year (west side of north-south streets, north side of east-west streets):

3. Beginning Of Season: Each winter parking season shall be deemed to begin at nine o'clock (9:00) A.M. on December 1. (Ord. 16, 4-27-1993)

4. Parking Amnesty Zone:

a. Created: The city hereby creates a parking amnesty zone along both sides of Walnut from Ione to the end of the Peace Lutheran Church property as it currently exists and along both sides of Ione west of Malvern.

b. Hours Of Amnesty: Cars parked within the parking amnesty zone shall not be ticketed due to odd/even parking restrictions on Sunday morning between nine o'clock (9:00) A.M. and one o'clock (1:00) P.M. (Ord. 16, 4-27-1993)

~~16, 4-27-1993; amd. 1-9-1996)~~

~~5. Handicapped Parking Exempted: The city hereby exempts from odd/even winter parking restrictions any vehicle parked at a handicapped parking space, provided, that the vehicle displays the proper handicapped insignia. (Ord. 16, 4-27-1993; amd. 1-9-1996)~~

~~A. B. Restrictions After Two-Inch Snowfall: No person shall park any vehicle on any street for a period of forty eight (48) hours, commencing immediately after two inches (2") or more of continuous snowfall, or until snow removal has been completed on that street, whichever occurs first. (Ord. 16, 4-27-1993)~~

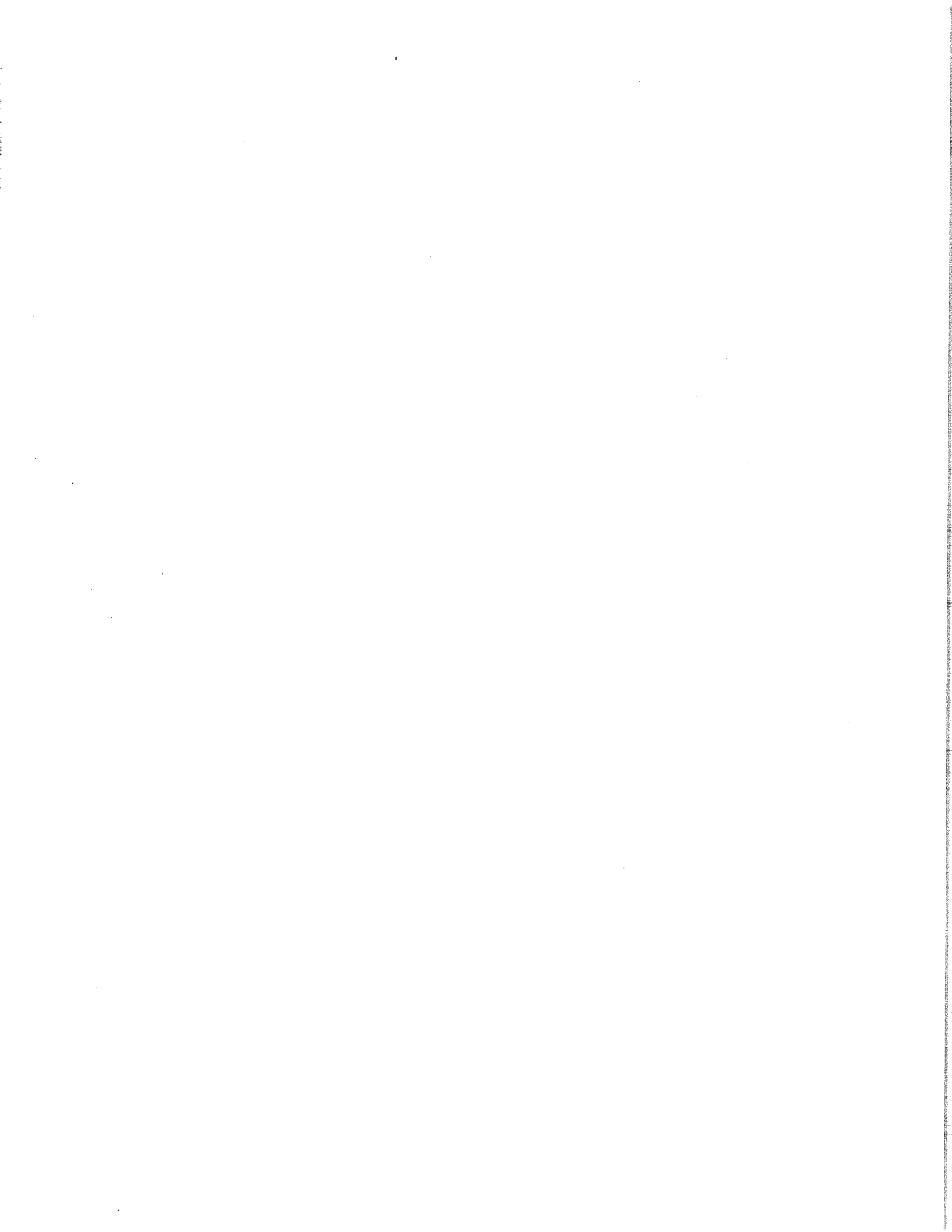
6-1-7: PENALTY:

A. Fine: Any person convicted of violating any provision of this Chapter, not otherwise stated, is guilty of a petty misdemeanor and shall be subject to penalty as provided in Section 1-4-1 of this code.

B. Impoundment: If a vehicle is parked or left standing on a street in violation of any resolution adopted by the City Council pursuant to this Chapter or any part of this Chapter not otherwise specified, the vehicle may be removed and impounded by or at the direction of the City and the expense thereof may be charged by the City against the owner of the vehicle. The cost of removing and storing the vehicle, in addition to any fine imposed for violation of this Chapter, shall be paid before the vehicle is restored to the owner. (Ord. 16, 4-27-1993; 1996 Code)

C. Additional Remedies: Removal of a vehicle by or under the direction of the City pursuant to this Chapter shall not prevent prosecution of the owner thereof for violation of this or any other ordinance.

D. Violation; Penalty: Any person violating any provision of this Chapter shall be guilty of a misdemeanor. Each day a violation continues shall constitute a separate offense. (Ord. 48, 11-24-1986)



# Lauderdale City Council Memorandum

Council Meeting Date: May 24, 2005

To: Mayor and City Council

From:

Brian Bakken-Heck, City Administrator

Council Vacancy

Agenda Item:

## BACKGROUND:

Council member McCloskey announced his resignation from the City Council at the May 10, 2005 meeting creating a vacancy on the council for the remainder of his term, which expires on December 31, 2005.

MS 412.02 subdivision 2a covers the filling of a vacancy. The statute calls for the Council to appoint a new member until the qualification of a successor.

The statute does not prescribe the method of selection for the Council, it only states that if there is a tie vote, the Mayor makes the appointment.

## ENCLOSURES:

Copy of relevant statute, proposed timeline, and announcement.

## COUNCIL ACTION REQUESTED:

Determine the method for selection and appointment of an individual to fill the vacancy on the City Council.

## OPTIONS:

- 1) Council solicits interested persons, conducts interviews, and makes appointment, or
- 2) Council nominates individual(s) to serve and makes appointment.

Subd. 2. **Term.** Terms of elective officers shall commence on the first Monday in January following the election at which the officer is chosen. All officers chosen and qualified as such shall hold office until their successors qualify.

Subd. 2a. **Vacancy.** Except as otherwise provided in subdivision 2b, a vacancy in an office shall be filled by council appointment until an election is held as provided in this subdivision. In case of a tie vote in the council, the mayor shall make the appointment. If the vacancy occurs before the first day to file affidavits of candidacy for the next regular city election and more than two years remain in the unexpired term, a special election shall be held at or before the next regular city election and the appointed person shall serve until the qualification of a successor elected at a special election to fill the unexpired portion of the term. If the vacancy occurs on or after the first day to file affidavits of candidacy for the regular city election or when less than two years remain in the unexpired term, there need not be a special election to fill the vacancy and the appointed person shall serve until the qualification of a successor. The council must specify by ordinance under what circumstances it will hold a special election to fill a vacancy other than a special election held at the same time as the regular city election.

Subd. 2b. **Inability or refusal to serve.** A vacancy in the office of mayor or council member may be declared by the council when the officeholder is unable to serve in the office or attend council meetings for a 90-day period because of illness, or because of absence from or refusal to attend council meetings for a 90-day period. If any of the preceding conditions occurs, the council may, after it has by resolution declared a vacancy to exist, fill the vacancy at a regular or special council meeting for the remainder of the unexpired term, or until the person is again able to resume duties and attend council meetings, whichever is earlier. When the person is again able to resume duties and attend council meetings, the council shall by resolution remove the temporary officeholder and restore the original officeholder.

Subd. 3. **Clerk, treasurer combined; audit standards.** (a) In cities operating under the standard plan of government the council may by ordinance adopted at least 60 days before the next regular city election combine the offices of clerk and treasurer in the office of clerk-treasurer, but such an ordinance shall not be effective until the expiration of the term of the incumbent treasurer or when an earlier vacancy occurs. After the effective date of the ordinance, the duties of the treasurer and deputy treasurer as prescribed by this chapter shall be performed by the clerk-treasurer or a duly appointed deputy. The offices of clerk and treasurer may be reestablished by ordinance.

(b) If the offices of clerk and treasurer are combined as provided by this section and the city's annual revenue for all governmental and enterprise funds combined is more than the amount in paragraph (c), the council shall provide for an annual

The Council meets on the second and fourth Tuesday of each month at 7:00 p.m. at city hall. Council members also serve on various boards, commissions, and committees. Applications will be accepted until 4:30 p.m. Tuesday, June 7, 2005. For further information, contact city hall at 631-0300.

**General information:**

1. Be 21 years of age or older, and
2. Be an eligible voter, and
3. Has maintained residence in the City of Lauderdale for at least 31 days.

In order to be considered for appointment, the candidate must meet the following criteria:

**Minimum Qualifications:**

The Lauderdale City Council is receiving letters of interest/application from qualified residents interested in filling the unexpired term of council member. The person appointed completes the remaining term of office expiring at the end of 2005. Qualifying interested residents are asked to submit a letter of interest/application consisting of at least the following: a brief statement explaining why the candidate wishes to be appointed, relevant volunteer activities in the services of the community, and other relevant data the candidate feels will assist the council in selecting the appropriate candidate.

**Advertisement**

May 25, 2005 post advertisement on City WEB Page and on Cable TV Channel 16  
May 31, 2005 post advertisement in Official City Paper  
June 7, 2005 close application process  
June 14, 2005 Council conducts interviews of candidates and makes appointment  
June 28, 2005 New council member takes oath of office

**Timeline**

If the Council chooses to solicit applications and conduct interviews for interested parties, the suggested time line and announcement is below.

