

**LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, JULY 12, 2005
CITY HALL, 7:30 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:00 P. M.
2. RECESS MEETING FOR THE PURPOSE OF CONDUCTING INTERVIEWS WITH CANDIDATES FOR THE VACANT COUNCIL SEAT.
3. RECONVEEN MEETING FOR PURPOSE OF CONDUCTING REGULAR BUSINESS.
4. APPOINTMENT OF COUNCIL MEMBER TO FILL VACANT SEAT.

5. ROLL:

Council members:

Christensen _____	Giannetti _____
Gill-Gerbig _____	Doherty _____
Mayor Dains _____	

FILE

Staff: Bakken-Heck _____

6. APPROVAL OF THE AGENDA
7. APPROVAL
 - A. Approve minutes for 6/28/05 City Council Meeting
 - B. Approve claims totaling \$72,347.40
8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

9. CONSENT

A) Acknowledge the resignation of Kevin Walsh, Deputy Clerk, effective 7/8/05 and authorize replacement.

10. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS

11. INFORMATIONAL PRESENTATIONS

12. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

13. REPORTS

14. DISCUSSION

- A. Preliminary discussion on proposed radio tower - Nextel
- B. Proposal for 1801 Eustis - Mr. Mike Heffernan

15. ACTION

- A. Resolution Acknowledging service by Kevin Walsh.

16. ITEMS REMOVED FROM THE CONSENT AGENDA

17. ADDITIONAL ITEMS

18. SET AGENDA FOR NEXT MEETING

- A) Commissioner Jan Parker
- B) Ehlers and Associates
- C)

19. WORK SESSION

- A. Ordinance regulating Burning in the City.

20. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
June 28, 2005**

1. The Mayor called the meeting to order at 7:02 p.m.
2. The Mayor requested the Administrator to call the roll.

Councilmember present: Christensen, Gill-Gerbig, Giannetti, and Mayor Dains

Staff Present: Administrator Bakken-Heck

3. INTERVIEW CANDIDATES FOR COUNCIL VACANCY

The Mayor stated the Council is conducting interviews with two candidates for the council seat left open by Jeff McCloskey who resigned his seat last month because he moved to New Brighton. The Mayor stated two residents submitted letters of interest and the Council will ask the candidates questions.

Following the interview of both candidates, Ms. Karen Doherty and Ms. Denise Hawkinson, the Council discussed the merits and qualifications of the two candidates.

Council member Christensen moved to appoint Karen Doherty to fill out the remaining term, second by Council member Gill-Gerbig. Motion carried on a roll-call vote with all voting yes.

Administrator Bakken-Heck administered the Oath of Office to Karen Doherty.

4. APPROVAL OF AGENDA

Motion by Giannetti, second by Gill-Gerbig to approve the Agenda and carried.

5. APPROVALS

1. Minutes: Christensen moved the approval of the minutes with the addition of consent items approved second by Gill-Gerbig and carried.
2. Claims: Giannetti moved approval of the claims totaling \$53,456.64, second by Gill-Gerbig and carried.

6. CONSENT

Councilmember Gill-Gerbig moved and Christensen seconded the consent items authorizing the administrators attendance at the 2005 ICMA National Conference held in Minneapolis September 24 -28 at a cost of \$440 plus usual and customary expenses and the purchase of office furniture for the Administrators office at a cost not to exceed \$1,200. Motion carried.

7. DISCUSSION ITEM

A. Driveway and Parking ordinances': the Administrator introduced the item and described the few changes suggested by the Council at the meeting on June 14, 2005.

Council member Christensen moved to adopt the Driveway Requirements ordinance, Chapter 10, Section 9, and Parking Restrictions, Chapter 1, Section 6 as amended. Motion second by Council member Gill-Gerbig and carried on a roll-call vote with council members Christensen, Giannetti, Gill-Gerbig, and Mayor Dains voting yes, Council member Doherty abstaining as she is new and is unfamiliar with the issue.

8. WORK SESSION

Administrator Bakken-Heck will attempt to arrange visits by Commissioner Parker, the St. Anthony Police Department and Elhers and Associates for next meeting.

Rental Property: several residents were present to discuss with the council the issues experienced in the neighborhood from persons in a particular rental building.

Kari Goodmanson stated she owned a duplex across the street and stated there is plenty of activity at the building in the form of police calls, noise, and other undesirable behavior.

Michelle Upham who lives a few houses down from the property in question stated last year one of the tenants chased her into her home while he was naked. This same person attempted to enter her home. She also described loud fights, drinking, and loud music. She stated there are others on in the area who are considering selling due to the behavior of the tenants in the building.

All are asking the Council to find a way to address this issue by making the owner of the building more responsible.

Mayor Dains asked the group if they would be willing to meet with representatives of the police department to discuss what can be done and improve communications between the residents, the city, and the police department. The mayor also suggested getting the landlord out to meet with the council and neighbors about the issue. Council member Gill-Gerbig discussed the potential for creating an ordinance on the regulation of rental property similar to what other cities in the area have.

Following additional discussion, the neighborhood meeting was scheduled for Thursday, July 7, 2005 at 7:00 p.m. in the Social room at City Hall. The Administrator was directed to make arrangements and get the notice out to the area home owners.

Camp/recreational fires : the mayor indicated that he and the former Administrator discussed this issue and did not arrive at any conclusion. He did state that at times there is an odor coming from back yard fires that is disturbing.

Administrator Bakken-Heck stated several cities have regulations regarding backyard fires. The regulations concern when a resident can burn, what they can burn, the location of the fire pit, and restricts burning under certain conditions such as burning bans and air quality warnings. He stated he is drafting an ordinance amendment that includes these issues.

Following further discussion, the administrator was directed to continue to work on the ordinance amendments and bring it back to the council at the next meeting.

There being no further business to discuss, the meeting adjourned at 8:40 p.m. on a motion by Christensen and a second by Gill-Gerbig.

The next meeting is scheduled for Tuesday, July 12, 2005 at 7:30 p.m.

CITY OF LAUDERDALE

Claims for Approval

July 12, 2005 City Council Meeting

Payroll

07/01/05 Payroll:	Check # 7825-7829	\$6,038.84
07/01/05 Payroll:	EFT: Federal Withholding Taxes/FICA	\$2,569.62
07/01/05 Payroll:	EFT: PERA	\$1,101.44
07/01/05 Payroll:	EFT: ICMA Retirement Fund	\$1,590.38

Vendor Claims

07/12/05 Claims:	Check # 17586-17604	\$61,047.12
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Subtotal of Claims From Above **\$72,347.40**

Total Claims for Approval **\$72,347.40**

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
Search Name BANYON DATA SYSTEM				
017586	7/12/2005	071205claims 12784	\$298.84	fixed assets support
Search Name BANYON DATA SYSTEM			\$298.84	
Search Name CINTAS				
017587	7/12/2005	071205claims 7/12/05	\$53.26	6/30, 7/7 pw uniforms
Search Name CINTAS			\$53.26	
Search Name CITY OF ROSEVILLE				
017588	7/12/2005	071205claims 4908	\$164.08	6/05 technical support
Search Name CITY OF ROSEVILLE			\$164.08	
Search Name EAST HENNEPIN AUTO SERVICE INC				
017589	7/12/2005	071205claims 7/12/05	\$5.42	6/05 tractor fuel
017589	7/12/2005	071205claims 7/12/05	\$48.78	6/05 tractor fuel
Search Name EAST HENNEPIN AUTO SERVICE INC			\$54.20	
Search Name HOME DEPOT CRC				
017590	7/12/2005	071205claims 7/12/05	\$34.56	maintenance supplies
017590	7/12/2005	071205claims 7/12/05	\$21.36	replacement tree, street imp
017590	7/12/2005	071205claims 7/12/05	\$124.42	fertilizer
Search Name HOME DEPOT CRC			\$180.34	
Search Name HUGHES & COSTELLO				
017591	7/12/2005	071205claims 7/12/05	\$978.25	7/05 legal services
Search Name HUGHES & COSTELLO			\$978.25	
Search Name JUMPIN JAX				
017592	7/12/2005	071205claims 7/12/05	\$143.76	daynpk bounce house
Search Name JUMPIN JAX			\$143.76	
Search Name KENNEDY & GRAVEN				
017593	7/12/2005	071205claims 7/12/05	\$1,936.50	5/05 legal services
017593	7/12/2005	071205claims 7/12/05	\$23.79	5/05 legal services
Search Name KENNEDY & GRAVEN			\$1,960.29	
Search Name LILLIE SUBURBAN NEWS				
017594	7/12/2005	071205claims 7/12/05	\$639.76	6/05 rv review delivery
Search Name LILLIE SUBURBAN NEWS			\$639.76	
Search Name MN STATE TREASUER				
017595	7/12/2005	071205claims 7/12/05	\$136.34	2q05 building permit surcharges
Search Name MN STATE TREASUER			\$136.34	
Search Name NORTH STAR BANK, PETTY				
017596	7/12/2005	071205claims 7/12/05	\$8.01	certified mail
017596	7/12/2005	071205claims 7/12/05	\$44.93	mileage
017596	7/12/2005	071205claims 7/12/05	\$2.67	certified mail
017596	7/12/2005	071205claims 7/12/05	\$13.35	certified mail
017596	7/12/2005	071205claims 7/12/05	\$2.62	daynpk supplies

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
017596	7/12/2005	071205claims 7/12/05	\$20.65	mileage
Search Name NORTH STAR BANK, PETTY			\$92.23	
Search Name OFFICE MAX				
017597	7/12/2005	071205claims 7/12/05	\$4.58	garbage bags
017597	7/12/2005	071205claims 7/12/05	\$7.80	office paper
017597	7/12/2005	071205claims 7/12/05	\$139.09	office chair
Search Name OFFICE MAX			\$151.47	
Search Name PARK HARDWARE HANK				
017598	7/12/2005	071205claims 7/12/05	\$4.53	bolt for park, misc
017598	7/12/2005	071205claims 7/12/05	\$8.76	garbage bags
Search Name PARK HARDWARE HANK			\$13.29	
Search Name PARK SERVICE				
017599	7/12/2005	071205claims 7/12/05	\$15.50	6/05 truck fuel
017599	7/12/2005	071205claims 7/12/05	\$139.50	6/05 truck fuel
Search Name PARK SERVICE			\$155.00	
Search Name POSTMASTER				
017600	7/12/2005	071205claims 7/12/05	\$111.00	stamps for office
Search Name POSTMASTER			\$111.00	
Search Name RAPIT PRINTING				
017601	7/12/2005	071205claims 106575	\$227.30	print 3q05 newsletter
Search Name RAPIT PRINTING			\$227.30	
Search Name US BANK, DEBT SERVICES				
017602	7/12/2005	071205claims 7/12/05	\$13,965.00	2003 street/utility bonds interest
017602	7/12/2005	071205claims 7/12/05	\$22,095.00	2002 street/utility bonds interest
017602	7/12/2005	071205claims 7/12/05	\$19,335.00	2000 street/utility bonds interest
Search Name US BANK, DEBT SERVICES			\$55,395.00	
Search Name WASTE MANAGEMENT				
017603	7/12/2005	071205claims 7/12/05	\$33.07	7/05 garbage service
017603	7/12/2005	071205claims 7/12/05	\$33.06	7/05 garbage service
Search Name WASTE MANAGEMENT			\$66.13	
Search Name XCEL ENERGY				
017604	7/12/2005	071205claims 7/12/05	\$18.20	6/05 city hall utilities
017604	7/12/2005	071205claims 7/12/05	\$6.06	6/05 city hall utilities
017604	7/12/2005	071205claims 7/12/05	\$50.58	6/05 city hall utilities
017604	7/12/2005	071205claims 7/12/05	\$151.74	6/05 city hall utilities
Search Name XCEL ENERGY			\$226.58	
			\$61,047.12	

FILTER: (([Period] in(7) and [Act Year] = '2005') and [Tran Nbr] in(20,21,22,23,25) and ([Vendor Nbr]>0))

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
007825	000000001	BAKKEN-HECK, BRIAN	13	BI-WEEKLY	\$1,495.31	7/1/2005	Outstanding
007826	000000011	BOWNIK, JAMES	13	BI-WEEKLY	\$1,255.24	7/1/2005	Outstanding
007827	000000002	HINRICHS, DAVID C	13	BI-WEEKLY	\$1,254.92	7/1/2005	Outstanding
007828	000000005	HUGHES, JOSEPH A	13	BI-WEEKLY	\$1,064.46	7/1/2005	Outstanding
007829	000000037	WALSH, KEVIN	13	BI-WEEKLY	\$968.91	7/1/2005	Outstanding
007824		VOID	13		\$0.00	7/1/2005	Void
					\$6,038.84		

CITY OF LAUDERDALE COUNCIL ACTION FORM

MEETING DATE: July 12, 2003

ITEM: Consent – Acknowledge resignation of Kevin Walsh and authorize replacement

DESCRIPTION: Kevin accepted a position with the City of Minnetrista as the Assistant City Administrator. His final day in the office was July 8, 2005.

We plan to post the position with an initial application deadline of July, 22.

OPTIONS:

ATTACHMENTS:

CITY OF LAUDERDALE COUNCIL ACTION FORM

MEETING DATE: July 12, 2003

ITEM: Discussion – Radio Tower

DESCRIPTION: representatives from Nextel are considering installing a radio tower on the NewMech property near the existing tower. This is an industrial zoned area and towers are permitted as a conditional use.

The existing tower is not suitable nor does it have the proper space available to meet Nextel's needs. Representatives are here to provide a description of what they want to do and answer questions the Council may have regarding this proposed project.

OPTIONS: this is discussion at this time. If Nextel desires to move forward, an application for Conditional Use is required.

ATTACHMENTS: None

CITY OF LAUDERDALE COUNCIL ACTION FORM

MEETING DATE: July 12, 2005

ITEM: Discussion – 1801 Eustis

DESCRIPTION: Mr. Mike Heffernan is interested in acquiring this property with a proposal to utilize it as an office. He will be here to discuss his proposal with the Council and answer questions.

OPTIONS:

ATTACHMENTS:

RESOLUTION NO. 071205A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION OF COMMENDATION FOR KEVIN WALSH

WHEREAS, Kevin has been an employee of the City of Lauderdale since April, 2003; and

WHEREAS, additionally, Kevin interned with the City in 2001; and

WHEREAS, during his time with the City, Kevin has performed many meaningful and important functions as Deputy Clerk including, but not limited to: customer service, permits and licenses, purchasing and invoicing, utility billing, park planning, staffing the warming house, website administration, newsletter editing, the organized garbage collection process, and community events planning; and

WHEREAS, the contributions Kevin has made to the City are appreciated by the City Council and the Community; and

WHEREAS, Kevin's last day is Friday, July 22, 2005; and

WHEREAS, best wishes are extended to Kevin Walsh in his pursuit of new endeavors.

NOW, THEREFORE, BE IT RESOLVED, that Kevin Walsh be commended for his service to the City of Lauderdale.

Adopted by the City Council of the City of Lauderdale, Minnesota this 12th day of July, 2005.

(ATTEST) Jeffrey E. Dains, Mayor

(SEAL) (ATTEST) Moose Giannetti, City Council

CITY OF LAUDERDALE COUNCIL ACTION FORM

MEETING DATE: July 12, 2005

ITEM: Work Session – Burning Ordinance

DESCRIPTION: there has been some concern regarding “recreational fires” raised by some residents. At a previous work session, this issue was discussed in general terms. A draft ordinance is attached regarding this issue.

Law Enforcement reviewed it and commented. Further, the ordinance was sent to the civil attorney and the Falcon Heights Fire chief. We are awaiting comments from these parties.

OPTIONS:
Provide staff with further direction.

ATTACHMENTS: draft ordinance.

