

**LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, AUGUST 13, 2002
CITY HALL, 7:30 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

McCloskey _____
Gill-Gerbig _____
Mayor Dains _____
Christensen _____
Gower _____

Staff: Getschow _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of the regular City Council Meeting of 7/23/02
- B. Approval of claims totaling \$44,285.08
- C. Approval of Pay Request #4 for the 2002 Street and Utility Improvements for \$148,649.50 and Change Order #1 for the 2002 Street and Utility Improvements for \$18,737.89

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS
8. INFORMATIONAL PRESENTATIONS
9. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.
10. ACTION
 - A. Resolution 081302A: Resolution Declaring Cost To Be Assessed For The 2001 Street And Utility Improvements And Ordering Preparation Of Proposed Assessment
 - B. Appointment of Election Judges for the 2002 Primary and General Elections
 - C. Move the start time of the regular September 10, 2002 City Council meeting from 7:30 p.m. to 8:00 p.m.
 - D. Approval of the 2002 2nd Quarter Financial and Investment Report
11. REPORTS
 - A. MNDOT Highway 280 Reconstruction Public Hearing tentatively scheduled for the October 8, 2002 City Council meeting
12. ITEMS REMOVED FROM THE CONSENT AGENDA
13. ADDITIONAL ITEMS
14. SET AGENDA FOR NEXT MEETING
15. WORK SESSION DISCUSSION
16. ADJOURNMENT
 - A. 2003 Budget Discussion

**Lauderdale City Council
Meeting Minutes
July 23, 2002**

1. Meeting called to order at 7:30 P.M.
2. ROLL
 Council present: Gover, Christensen, McCloskey, Gill-Gerbig and Mayor Dains
 Staff present: Getschow
3. APPROVAL OF THE AGENDA
 A. *Approval of Agenda.* Motion by Gover, second by McCloskey to approve the agenda. Motion carried unanimously.
 APPROVAL
4. APPROVAL
 A. *Approval of Minutes.* Motion by Christensen, second by Gill-Gerbig to approve the minutes of the regular City Council meeting of July 9, 2002. Motion carried unanimously.
 B. *Approval of Claims totaling \$123,552.98.* Motion by Gill-Gerbig, second by Gover to approve the claims totaling \$123,552.98. Motion carried unanimously.
5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA
6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

8. INFORMATIONAL PRESENTATIONS

A. *2002 Street and Utility Improvements Update.* The City Engineer updated the City Council on the improvement project. Most of the boring work is under Highway 280 between Broadway and Ryan Avenue is completed. The street reclamation has been completed, and the residential reconstruction work north of Roselawn Avenue should begin in the week of August 5.

The City Engineer also presented the City Council with a possible change order request to replace all of the sewer main on Carl Avenue as opposed to replacing 1/3 of the line and conducting repairs on the remaining 2/3 of the line. The recent discovery of the need for another repair and the relatively flat slope of the current line brought about the idea of replacing the entire line. All other sewer lines in the 2002 project area are scheduled to be replaced. The Council consensus was to pursue this replacement option. The City Engineer will prepare a change order to be approved by the Council at the next meeting.

B. *Ramsey County Commissioner Jan Weisser.* The Commissioner gave a presentation to the City Council on several developments at the Ramsey County level. Issues covered included homeland security; county road turnbacks; county-wide organized waste collection; public health initiatives; community human services programs; regional transit corridor studies; the Ramsey County Library system; the community corrections system and the construction of the new jail; the economic development department's administration of the CDBG program; and the exploration of a suburban Ramsey County HRA levy.

9. PUBLIC HEARINGS

10. ACTION

A. *Resolution 072302A: A Resolution Proclaiming National Night Out 2002.* Motion by Gill-Gerbig, second by Christensen to approve Resolution 072302A: A Resolution Proclaiming National Night Out 2002. Roll: Yes. All. Motion carried.

11. DISCUSSION

A. *Highway 280 Reconstruction Project (MNDOT)*. Nancy Daubenberger, Highway 280 Project Manager and Frank Parko, MNDOT Area Manager updated the City Council on the current status of the Highway 280 reconstruction project. Daubenberger discussed the most recent layout of the highway that was planned for reconstruction. The potential lowering of the grade at Broadway was particularly discussed.

Parko discussed the letter that he provided to the City Council pursuant to their request that addressed:

- The statutory powers and details of municipal consent. Parko discussed the municipal consent process and the history and possibility of MNDOT attempting to overturn a lack of municipal consent from a city.

- The status of the federal funds that were obtained in 2000 to reconstruct the portion of #280 between Larpenteur Avenue and Highway 36/35W. Parko stated that the funds were still secured and that MNDOT considers this project a high priority. The construction is scheduled to be undertaken in 2006.

- The power of MNDOT to close access roads. Parko stated that the MNDOT Commissioner can close access roads and undertake such actions as median closure without municipal consent. This usually occurs under the condition of a documented safety problem.

The MNDOT representatives stated that they would like to return to the City Council at a later date with a design for the Council to consider providing granting municipal consent. At that time, MNDOT would request formal action on the construction of a sound wall.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

A. *Refuse Collection Task Force.* The Mayor stated that the task force had met earlier this evening to discuss a community meeting on organized collection. The Task Force has tentatively scheduled the meeting for October 15, 2002. The Council may then take action on this initiative at their October 22 meeting.

14. SET AGENDA FOR NEXT MEETING

1. 2002 Street and Utility Improvement Update and Pay Request
2. Resolution to Order the 2001 Assessment Roll from the 2001 Improvements
3. Insurance Policy Renewal
4. NPDES Storm Water Permit
5. Move the start time of the September 10 meeting
6. Appointment of Election Judges for the Primary
7. 2nd Quarter 2002 Financial and Investment Report
8. 2003 Budget Work Session

15. ADJOURNMENT

Motion by McCloskey, second by Gill-Gerbig to adjourn at 9:30 P.M. Ayes: All.

**CITY OF LAUDERDALE
 Claims for Approval
 August 13, 2002 City Council Meeting**

Payroll

08/02/02 Payroll: Check # 7187-7191 \$5,823.02
 08/02/02 Payroll: EFT: Federal Withholding Taxes/FICA \$2,412.80
 08/02/02 Payroll: EFT: PERA \$996.46
 08/02/02 Payroll: EFT: ICMA Retirement Fund \$1,185.96

Vendor Claims

08/13/02 Claims: Check # 15918-15931, 15933-15944 \$33,866.84

Subtotal of Claims From Above	\$44,285.08
08/13/02 Northdale Construction, Check # 15932	\$148,649.50

Total Claims for Approval \$192,934.58

**CITY OF LAUDERDALE
Paid Register**

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Check Amount	Check Date	Check Status
007187	00000011	BOWNIK, JAMES	16	BI-WEEKLY	\$1,001.68	8/2/02	Outstanding
007188	00000003	GETSCHOW, RICK	16	BI-WEEKLY	\$1,730.03	8/2/02	Outstanding
007189	00000030	GOETTE, SHANNON	16	BI-WEEKLY	\$904.44	8/2/02	Outstanding
007190	00000002	HINRICHS, DAVID C	16	BI-WEEKLY	\$1,251.04	8/2/02	Outstanding
007191	00000005	HUGHES, JOSEPH A	16	BI-WEEKLY	\$935.83	8/2/02	Outstanding
007186		VOID	16		\$0.00	8/2/02	Void
					<u>\$5,823.02</u>		

CITY OF LAUDERDALE
Vendor Transactions

CHECK	Nbr	Check Date	Batch	Name Invoice	Amount	Comments
				Search Name BARLOW, JACK	\$40.07	
	015918	8/13/02	081302	claims 8/13/02		reimb: daynck exp
	015919	8/13/02	081302	claims 89560	\$432.00	06/02 '01 st/utill imp project
	015919	8/13/02	081302	claims 89561	\$15,491.61	06/02 '02 st/utill imp project
				Search Name BONESTROO, ROSENE, ANDERLIK	\$15,923.61	
	015920	8/13/02	081302	claims 56175	\$95.17	gravel for alleys
				Search Name CARL BOLANDER & SONS, CO.	\$95.17	
	015921	8/13/02	081302	claims 8/13/02	\$111.69	7/23, 7/30 pw uniforms
				Search Name CINTAS	\$111.69	
	015922	8/13/02	081302	claims 8/13/02	\$1,077.00	06/02 fire calls
				Search Name CITY OF FALCON HEIGHTS	\$1,077.00	
	015923	8/13/02	081302	claims 8/13/02	\$28.63	reimb: daynck exp
				Search Name CROTEAU, MARY	\$28.63	
				Search Name CROTEAU, MARY	\$28.63	
	015924	8/13/02	081302	claims 8/13/02	\$8.05	07/02 truck fuel
	015924	8/13/02	081302	claims 8/13/02	\$8.05	07/02 truck fuel
				Search Name EAST HENNEPIN AUTO SERVICE INC	\$16.10	
	015925	8/13/02	081302	claims	\$44.34	7/25/02 bottled water
				Search Name GLENWOOD INGLEWOOD	\$44.34	
	015926	8/13/02	081302	claims 8/13/02	\$850.00	08/02 retainer
	015926	8/13/02	081302	claims 8/13/02	\$58.50	08/02 print/process
				Search Name HUGHES & COSTELLO	\$908.50	
	015927	8/13/02	081302	claims 8/13/02	\$688.15	07/02 roseville review delivery
				Search Name LILLIE SUBURBAN NEWS	\$688.15	
	015928	8/13/02	081302	claims 742648	\$9,971.20	09/02 wastewater services
				Search Name MET-COUNCIL ENVIRONMENTAL SER.	\$9,971.20	
	015929	8/13/02	081302	claims 413	\$16.00	rick: 07/02 meeting
				Search Name METRO AREA MANAGERS ASSOC	\$16.00	
	015930	8/13/02	081302	claims 8/13/02	\$22.34	oil for truck
	015930	8/13/02	081302	claims 8/13/02	\$28.72	truck repairs, supplies

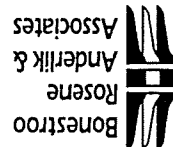
CITY OF LAUDERDALE
Vendor Transactions

CHECK Nbr	CHECK Date	Batch Name Invoice	Amount	Comments
015930	8/13/02	081302claims	\$28.72	truck repairs, supplies
Search Name NAPA AUTO PARTS				
Search Name NORTH STAR BANK, PETTY				
015931	8/13/02	081302claims	\$47.08	mileage: rick
015931	8/13/02	081302claims	\$31.39	mileage: shannon
015931	8/13/02	081302claims	\$20.62	certified mail
015931	8/13/02	081302claims	\$18.57	coffee
015931	8/13/02	081302claims	\$13.14	mileage: james
Search Name NORTH STAR BANK, PETTY				
Search Name NORTHDALE CONSTRUCTION, INC.				
015932	8/13/02	081302claims '02 pay req #4	\$148,649.50	'02 st/ull improvement project
Search Name OFFICE MAX				
015933	8/13/02	081302claims	\$185.87	gen office supplies
Search Name OFFICE MAX				
Search Name PARK HARDWARE HANK				
015934	8/13/02	081302claims	\$19.58	rubber hose, nuts, bolts, etc
Search Name PARK HARDWARE HANK				
Search Name PARK SERVICE				
015935	8/13/02	081302claims	\$7.33	07/02 truck repair
015935	8/13/02	081302claims	\$80.63	07/02 truck fuel
015935	8/13/02	081302claims	\$80.62	07/02 truck fuel
015935	8/13/02	081302claims	\$7.34	07/02 truck repair
Search Name PARK SERVICE				
Search Name QWEST				
015936	8/13/02	081302claims	\$225.14	08/02 city hall phone
Search Name QWEST				
Search Name RAMSEY COUNTY, EXPENDITURES				
015937	8/13/02	081302claims risk00464	\$1,134.66	08/02 employee benefits
Search Name RAMSEY COUNTY, EXPENDITURES				
Search Name RAPIT PRINTING				
015938	8/13/02	081302claims	\$167.30	print 3qtr02 newsletter
015938	8/13/02	081302claims	\$1,363.90	print '02 residents guide
Search Name RAPIT PRINTING				
Search Name SAM'S CLUB				
015939	8/13/02	081302claims	\$177.72	'02 daynck supplies
Search Name SAM'S CLUB				
Search Name ST PAUL REGIONAL WATER SERVICE				
015940	8/13/02	081302claims	\$5.15	2qtr02 water bill
015940	8/13/02	081302claims	\$5.16	2qtr02 water bill
Search Name ST PAUL REGIONAL WATER SERVICE				
Search Name US BANK, DEBT SERVICES				

CITY OF LAUDERDALE
Vendor Transactions

CHECK Nbr	Batch	Check Date	Name Invoice	Amount	Comments
015941		8/13/02	081302claims	\$516.67	fees: '02 st/ull imp bonds
Search Name US BANK, DEBT SERVICES					
015942		8/13/02	081302claims	\$30.01	07/02 garbage service
015942		8/13/02	081302claims	\$30.02	07/02 garbage service
Search Name WALTERS RUBBISH					
Search Name WALTERS RUBBISH					
015943		8/13/02	081302claims	\$8.63	07/02 garage gas
015943		8/13/02	081302claims	\$0.47	07/02 city hall gas
015943		8/13/02	081302claims	\$0.16	07/02 city hall gas
015943		8/13/02	081302claims	\$4.22	07/02 city hall electric
015943		8/13/02	081302claims	\$432.05	07/02 street lighting
015943		8/13/02	081302claims	\$8.63	07/02 garage gas
015943		8/13/02	081302claims	\$5.87	07/02 garage electric
015943		8/13/02	081302claims	\$5.87	07/02 garage electric
015943		8/13/02	081302claims	\$14.88	07/02 park gas
015943		8/13/02	081302claims	\$7.89	07/02 park electric
015943		8/13/02	081302claims	\$1.41	07/02 city hall electric
Search Name XCEL ENERGY					
Search Name XCEL ENERGY, LIFT STATIONS					
015944		8/13/02	081302claims	\$178.98	07/02 lift station electric
015944		8/13/02	081302claims	\$29.64	07/02 lift station electric
Search Name XCEL ENERGY, LIFT STATIONS					
Search Name XCEL ENERGY, LIFT STATIONS					
				\$208.62	
				\$182,516.34	Grand Total

Engineers & Architects



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113	Date: August 1, 2002
For Period: 6/28/2002 to 8/1/2002	Request No: 4
Contractor: Northdale Construction Co. Inc., 14450 Northdale Blvd., Rogers, MN 55374	

CONTRACTOR'S REQUEST FOR PAYMENT
 2002 UTILITY AND STREET IMPROVEMENTS, PHASE 3
 BRA FILE NO. 532-01-102

SUMMARY

1	Original Contract Amount	\$	1,734,132.04
2	Change Order - Addition	\$	0.00
3	Change Order - Deduction	\$	0.00
4	Revised Contract Amount	\$	1,734,132.04
5	Value Completed to Date	\$	495,043.26
6	Material on Hand	\$	0.00
7	Amount Earned	\$	495,043.26
8	Less Retainage 5%	\$	24,752.16
9	Subtotal	\$	470,291.10
10	Less Amount Paid Previously	\$	321,641.60
11	Liquidated damages -	\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 4	\$	148,649.50

Recommended for Approval by:
BONESTROO, ROSE, ANDERLIK & ASSOCIATES, INC.

Thomas E. Kelly
 Approved by Contractor:
NORTHDALE CONSTRUCTION CO INC

Specified Contract Completion Date:
 June 15, 2003

Approved by Owner:
CITY OF LAUDERDALE

Date: _____

No.	Item	Unit	Contract	Quantity	Unit Price	to Date	Quantity	to Date	Amount
1	Mobilization	LS	50000.00	1					\$0.00
2	Traffic control	LS	9137.50	1					\$0.00
3	Silt fence, regular	LF	700	2.25					\$0.00
4	Remove bituminous driveway	SY	950	2.75					\$0.00
4	Remove bituminous driveway	SY	13000	1.80		11661		\$20,989.80	
5	Reclaim bituminous pavement	SY	3000	3.00					\$0.00
6	Remove concrete curb and gutter	LF	150	7.00					\$0.00
7	Remove concrete driveway pavement	SY	350	7.00					\$0.00
8	Remove concrete sidewalk	SY	80	6.50					\$0.00
9	Remove concrete steps	EA	28	100.00					\$0.00
10	Remove CMP culvert	LF	20	5.00					\$0.00
10	Remove CMP culvert	LF	20	5.00					\$2,100.00
11	Clear and grub	Tree	15	525.00			4		\$0.00
12	Furnish and install new 27" Sanitary MH casting	EA	4	410.82					\$0.00
13	Adjust valve box	EA	12	125.00					\$0.00
14	Adjust manhole casting	EA	15	175.00					\$0.00
15	Topsoil borrow (LV)	CY	1600	0.01					\$0.00
16	Common excavation (P)	CY	10400	7.95					\$0.00
17	Subgrade excavation (EV)	CY	1100	7.95					\$0.00
18	Geotextile fabric, Type IV	SY	15000	1.35					\$0.00
19	4" Perforated polyethylene pipe	LF	700	6.95					\$0.00
20	Connect drain tile to structure	EA	10	100.00					\$0.00
21	Aggregate base, Class 5 (CV)	CY	3500	17.55					\$0.00
22	Select granular borrow (CV)	CY	5000	15.50					\$0.00
23	Bituminous Patching	SY	350	23.88					\$0.00
24	Bituminous driveway patch	SY	950	19.50					\$0.00
25	Bituminous base course, Type 31B	TN	1550	28.76					\$0.00
26	Bituminous wear course, Type 41B	TN	1150	31.98					\$0.00
27	Bituminous material for tack coat	LF	8600	7.53					\$0.00
28	B618 concrete curb and gutter	SY	45	35.48					\$0.00
29	Concrete valley gutter	SY	45	35.48					\$0.00
30	7" concrete driveway pavement	SY	850	42.08					\$0.00
31	7" concrete driveway pavement-colored and patterned - 1933 Malvern	SY	50	103.35					\$0.00
32	Pedestrian curb ramp	EA	2	215.00					\$0.00
33	4" concrete sidewalk	SY	200	33.98					\$0.00
34	Concrete steps	EA	20	107.50					\$0.00
35	Wood fiber blanket	SY	600	1.77					\$0.00
36	Sodding, lawn type	SY	11000	2.62					\$0.00
37	Street name sign (2 blades), incl post and hardware	EA	7	295.63					\$0.00
38	Motor Grader with operator	HR	50	128.50					\$0.00
39	Front end loader with operator	HR	20	127.50					\$0.00
40	Skidsteer (bobcat) with operator	HR	10	75.00					\$0.00
41	Adjust frame and ring casting	EA	2	150.00					\$0.00
42	Bituminous base course, Type 31B (alleys)	TN	475	33.33					\$0.00
43	Bituminous wear course, Type 41B (alleys)	TN	375	35.48					\$0.00
44	Aggregate base, Class 5 (CV)	CY	425	27.50					\$0.00
45	Bituminous material for tack coat	GAL	225	1.94					\$0.00
46	Clear and grub	LS	1	4500.00					\$0.00
Part 1 - Streets:									
1	Mobilization	LS	50000.00	1					\$0.00
2	Traffic control	LS	9137.50	1					\$0.00
3	Silt fence, regular	LF	700	2.25					\$0.00
4	Remove bituminous driveway	SY	950	2.75					\$0.00
4	Remove bituminous driveway	SY	13000	1.80		11661		\$20,989.80	
5	Reclaim bituminous pavement	SY	3000	3.00					\$0.00
6	Remove concrete curb and gutter	LF	150	7.00					\$0.00
7	Remove concrete driveway pavement	SY	350	7.00					\$0.00
8	Remove concrete sidewalk	SY	80	6.50					\$0.00
9	Remove concrete steps	EA	28	100.00					\$0.00
10	Remove CMP culvert	LF	20	5.00					\$0.00
10	Remove CMP culvert	LF	20	5.00					\$2,100.00
11	Clear and grub	Tree	15	525.00			4		\$0.00
12	Furnish and install new 27" Sanitary MH casting	EA	4	410.82					\$0.00
13	Adjust valve box	EA	12	125.00					\$0.00
14	Adjust manhole casting	EA	15	175.00					\$0.00
15	Topsoil borrow (LV)	CY	1600	0.01					\$0.00
16	Common excavation (P)	CY	10400	7.95					\$0.00
17	Subgrade excavation (EV)	CY	1100	7.95					\$0.00
18	Geotextile fabric, Type IV	SY	15000	1.35					\$0.00
19	4" Perforated polyethylene pipe	LF	700	6.95					\$0.00
20	Connect drain tile to structure	EA	10	100.00					\$0.00
21	Aggregate base, Class 5 (CV)	CY	3500	17.55					\$0.00
22	Select granular borrow (CV)	CY	5000	15.50					\$0.00
23	Bituminous Patching	SY	350	23.88					\$0.00
24	Bituminous driveway patch	SY	950	19.50					\$0.00
25	Bituminous base course, Type 31B	TN	1550	28.76					\$0.00
26	Bituminous wear course, Type 41B	TN	1150	31.98					\$0.00
27	Bituminous material for tack coat	LF	8600	7.53					\$0.00
28	B618 concrete curb and gutter	SY	45	35.48					\$0.00
29	Concrete valley gutter	SY	45	35.48					\$0.00
30	7" concrete driveway pavement	SY	850	42.08					\$0.00
31	7" concrete driveway pavement-colored and patterned - 1933 Malvern	SY	50	103.35					\$0.00
32	Pedestrian curb ramp	EA	2	215.00					\$0.00
33	4" concrete sidewalk	SY	200	33.98					\$0.00
34	Concrete steps	EA	20	107.50					\$0.00
35	Wood fiber blanket	SY	600	1.77					\$0.00
36	Sodding, lawn type	SY	11000	2.62					\$0.00
37	Street name sign (2 blades), incl post and hardware	EA	7	295.63					\$0.00
Total Part 1 - Streets:									
									\$23,089.80
Part 2 - Alley Improvements:									
38	Motor Grader with operator	HR	50	128.50					\$0.00
39	Front end loader with operator	HR	20	127.50					\$0.00
40	Skidsteer (bobcat) with operator	HR	10	75.00					\$0.00
41	Adjust frame and ring casting	EA	2	150.00					\$0.00
42	Bituminous base course, Type 31B (alleys)	TN	475	33.33					\$0.00
43	Bituminous wear course, Type 41B (alleys)	TN	375	35.48					\$0.00
44	Aggregate base, Class 5 (CV)	CY	425	27.50					\$0.00
45	Bituminous material for tack coat	GAL	225	1.94					\$0.00
46	Clear and grub	LS	1	4500.00					\$0.00
Total Part 2 - Alley Improvements:									
									\$0.00
Part 3 - Storm Sewer:									
47	Silt fence, regular	LF	200	2.25					\$0.00
48	Remove CMP culvert	EA	1	350.00					\$0.00
49	Bulkhead existing storm sewer	EA	1	5.50					\$0.00
50	15" CMP culvert	LF	20	26.42					\$0.00
51	15" CMP flared end section	EA	2	139.81					\$0.00
52	24" RCP arch flared end section, incl. trash guard	EA	1	1908.50					\$0.00
53	24" RCP arch storm sewer	EA	225	59.71					\$0.00
54	12" RCP storm sewer	LF	125	25.84					\$0.00
55	12" RCP flared end section	EA	2	478.79					\$0.00
56	Class III random riprap	CY	75	83.50					\$0.00
57	15" RCP storm sewer	LF	370	26.06					\$0.00
58	18" RCP storm sewer	LF	200	28.14					\$0.00

No.	Item	Unit	Contract	Quantity	Unit Price	to Date	Amount	to Date	
59	18" RCP flared end section, incl trash guard	EA	6	580.73			\$0.00		
60	21" RCP storm sewer	LF	475	36.55			\$0.00		
61	Shallow catch basin	EA	1	816.50			\$0.00		
62	2' x 3' catch basin with sump	EA	2	1075.20			\$0.00		
63	2' x 3' catch basin	EA	5	990.00			\$0.00		
64	4' dia storm sewer MH, inc 2' sump	EA	1	1275.00			\$0.00		
65	4' diameter storm CBMH	EA	8	1290.00			\$0.00		
66	5' diameter storm CBMH	EA	1	1880.00			\$0.00		
67	5' diameter storm sewer MH	EA	1	1790.00			\$0.00		
68	5' dia storm sewer MH, inc 2' sump	EA	1	1790.00			\$0.00		
69	4' diameter storm sewer MH	EA	1	1195.00			\$0.00		
70	Construct MH over existing pipe	EA	1	4175.00			\$0.00		
71	4' storm sewer manhole overdepth	LF	20	91.78			\$0.00		
72	Aggregate base, Class 5 - trail	CY	350	25.50			\$0.00		
73	Common excavation (P)	CY	65	12.50			\$0.00		
74	Black Hills Spruce, 6" B&B	EA	2	430.00			\$0.00		
75	Wood fiber blanket	SY	150	1.77			\$0.00		
76	Fond dredging (P)	CY	600	18.50			\$0.00		
Part 4 - Sanitary Sewer:									
77	Remove sanitary sewer pipe	LF	1750	2.00			\$0.00		
78	Remove sanitary sewer service pipe	LF	1500	3.00			\$0.00		
79	Remove sanitary sewer manhole	EA	13	475.00			\$0.00		
80	Abandon sanitary sewer MH	EA	4	350.00			\$0.00		
81	Bulkhead existing sanitary sewer	EA	52	250.00			\$0.00		
82	Bypass pumping	LS	1	10500.00			\$0.00		
83	Connect to existing manhole	EA	2	2500.00			\$0.00		
84	Sanitary sewer repair	LF	20	125.00			\$0.00		
85	Connect to existing sanitary sewer pipe	EA	5	1500.00			\$0.00		
86	4' diameter sanitary manholes	EA	11	1484.65			\$0.00		
87	4' diameter sanitary manhole overdepth	LF	55	90.30			\$0.00		
88	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	867	19.19			\$0.00		
89	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	1155	19.19			\$0.00		
90	10" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	295	25.40			\$0.00		
91	10" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	529	25.40			\$0.00		
92	10" PVC sanitary sewer, SDR 26, 10'-20' deep	LF	210	42.43			\$0.00		
93	10" PVC sanitary sewer, SDR 26, 20'-30' deep	LF	112	42.43			\$0.00		
94	Restricted trench	LF	450	10.00			\$0.00		
95	Improved pipe foundation, per 6" increment	LF	3500	0.01			\$0.00		
96	8" DIP outside drop inlet pipe	LF	50	155.00			\$0.00		
97	8" DIP sanitary sewer	LF	80	29.32			\$0.00		
98	Connect to existing sewer service	EA	76	125.00			\$0.00		
99	4" PVC, SDR 26 service pipe	LF	1740	11.98			\$0.00		
100	4" PVC, SDR 26 riser pipe	LF	90	12.32			\$0.00		
101	8" x 4" PVC wye	EA	58	53.83			\$0.00		
102	8" x 6" PVC wye, SDR 26	EA	1	76.65			\$0.00		
103	6" PVC, SDR 26 service pipe	LF	30	12.64			\$0.00		
104	Sodding, lawn type	SY	11000	2.62			\$0.00		
105	Closed circuit TV inspection	LF	3100	0.55			\$0.00		
Part 5 - Water Main:									
106	Remove water main	LF	4650	4.75		490	\$2,327.50		
107	Remove gate valve and box	EA	13	100.00		1	\$100.00		
108	Remove hydrant	EA	7	300.00		1	\$300.00		
109	Improved pipe foundation, per 6" increment	LF	4000	0.01			\$0.00		
110	Water main trench	LF	4700	8.25			\$0.00		
111	Water service trench	LF	2350	11.50			\$0.00		
112	Pipe bedding	LF	4650	2.15			\$0.00		
113	Mechanical trench compaction	LF	7050	1.50			\$0.00		
114	Insulation, 2" thick	SY	10	16.37			\$0.00		
115	Water service trench in easement: 1943, 1951	EA	3	850.00			\$0.00		
116	8" water main, jacketed	LF	155	155.88			\$0.00		
Total Part 5 - Water Main:									
							\$2,727.50		

No.	Item	Unit	Contract	Quantity	Unit	Price	Quantity	to Date	Amount	to Date
117	Mobilization	LS	1	53125.00	0.9	\$47,812.50	0.9	\$47,812.50		
118	Traffic control	LS	1	2687.50	0.9	\$2,418.75	0.9	\$2,418.75		
119	Silt fence, regular	LF	5000	2.25	2311	\$5,199.75	2311	\$5,199.75		
120	Concrete median barrier design 8337	LF	825	9.14	825	\$7,540.50	825	\$7,540.50		
121	Abandon lift station	LS	1	4750.00	1	\$0.00	1	\$0.00		
122	Remove pumphouse	LS	1	6500.00	1	\$0.00	1	\$0.00		
123	Remove forcemain pipe	LF	100	5.50	420	\$2,310.00	420	\$2,310.00		
124	Remove sanitary sewer pipe	LF	420	5.50	3	\$1,725.00	3	\$1,725.00		
125	Remove sanitary sewer manhole	EA	1	575.00	480	\$1,440.00	480	\$1,440.00		
126	Remove concrete curb and gutter	LF	700	3.00	76	\$494.00	76	\$494.00		
127	Remove concrete sidewalk	SY	800	6.50	1056	\$2,640.00	1056	\$2,640.00		
128	Remove bituminous pavement	SY	1300	2.50	13	\$370.50	13	\$370.50		
129	Salvage and reinstall guard rail	LF	40	28.50	0.9	\$4,050.00	0.9	\$4,050.00		
130	Clear and grub	LS	1	4500.00	20	\$28.50	20	\$28.50		
131	12" RCP storm sewer	LF	20	28.50	54	\$1,107.00	54	\$1,107.00		
132	Salvage and reinstall concrete pipe	LF	40	20.50	175	\$34,111.00	175	\$34,111.00		
142	12" sanitary sewer, jacked	LF	175	194.92	365	\$76,671.90	365	\$76,671.90		
143	15" sanitary sewer, jacked	LF	410	210.06	35	\$3,350.00	35	\$3,350.00		
144	Improved pipe foundation, per 6" increment	LF	3500	0.01	1	\$3,400.94	1	\$3,400.94		
145	Construct Manhole Over Existing Pipe	EA	1	3400.94	14	\$24,318.56	14	\$24,318.56		
146	4' diameter sanitary manholes	EA	15	1737.04	140	\$13,549.20	140	\$13,549.20		
147	4' diameter sanitary manhole overdepth	LF	192	96.78	38	\$6,650.00	38	\$6,650.00		
148	8" DIP outside drop inlet pipe	LF	40	175.00	40	\$1,282.80	40	\$1,282.80		
149	8" DIP sanitary sewer	LF	40	32.07	15	\$282.30	15	\$282.30		
150	Connect to existing sanitary sewer pipe	EA	1	1500.00	30	\$18.82	30	\$18.82		
151	Bulkhead existing sanitary sewer	EA	4	350.00	1000	\$8,000.00	1000	\$8,000.00		
152	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	30	18.82	21	\$270.90	21	\$270.90		
153	Restricted trench	LF	1600	8.00	75	\$1,543.50	75	\$1,543.50		
154	B618 concrete curb and gutter	LF	30	12.90	4	\$3,784.00	4	\$3,784.00		
155	Bituminous driveway patch	SY	100	20.58	0.55	\$0.00	0.55	\$0.00		
156	Seeding, incl seed, fertilizer, mulch and disk anchor	AC	4	946.00	4	\$3,784.00	4	\$3,784.00		
157	Closed circuit TV inspection	LF	4175	0.55	4	\$3,784.00	4	\$3,784.00		
Total Part 6 - Trunk Sanitary Sewer: \$408,860.49										
158	Abandon lift station	LS	1	4750.00	1	\$4,750.00	1	\$4,750.00		
159	Mobilization	LS	1	3500.00	1	\$3,500.00	1	\$3,500.00		
160	Silt fence, regular	LF	300	2.25	76	\$171.00	76	\$171.00		
161	Remove concrete curb and gutter	LF	325	3.50	487	\$1,704.50	487	\$1,704.50		
162	Remove concrete sidewalk	SY	10	7.00	646	\$3,230.00	646	\$3,230.00		
163	Remove bituminous pavement	SY	275	5.00	3	\$2,250.00	3	\$2,250.00		
164	Clear and grub	Tree	4	350.00	1	\$350.00	1	\$350.00		
165	Remove 8" sanitary sewer pipe	LF	30	5.00	1	\$0.00	1	\$0.00		
166	Bulkhead existing sanitary sewer	EA	3	350.00	1	\$350.00	1	\$350.00		
167	Connect to existing manhole	EA	3	750.00	3	\$2,250.00	3	\$2,250.00		
168	Connect to existing sanitary sewer 8" PVC pipe	EA	1	450.00	175	\$1,400.00	175	\$1,400.00		
169	Restricted trench	LF	200	8.00	381	\$8,233.41	381	\$8,233.41		
170	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	365	21.61	1	\$1,637.00	1	\$1,637.00		
171	4' diameter sanitary manholes	EA	1	1637.00	2	\$193.56	2	\$193.56		
172	4' diameter sanitary manhole overdepth	LF	3	96.78	8	\$1,320.00	8	\$1,320.00		
173	8" DIP outside drop inlet pipe	LF	8	165.00	20	\$584.20	20	\$584.20		
174	8" DIP sanitary sewer	LF	20	29.21	175	\$2,187.50	175	\$2,187.50		
175	Common excavation (P)	CY	175	12.50	121	\$2,843.50	121	\$2,843.50		
176	Aggregate base, Class 5, 100% crushed	CY	100	23.50	75	\$1,45.50	75	\$1,45.50		
177	Bituminous material for tack coat	GAL	25	1.94						

Part 7 - Larpenieur Lift Station Elimination:

PROJECT PAYMENT STATUS
 OWNER CITY OF LAUDERDALE

BRA FILE NO. 532-01-102
 CONTRACTOR NORTHDALE CONSTRUCTION CO INC

CHANGE ORDERS

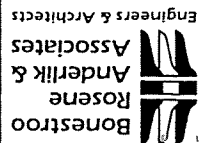
No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	04/09/2002	05/07/02	41,502.81	2,184.36	43,687.17
2	05/08/2002	06/03/02	147,063.72	9,924.55	198,491.08
3	06/04/2002	06/27/02	133,075.07	16,928.51	338,570.11
4	06/28/2002	08/01/02	148,649.50	24,752.16	495,043.26

Material on Hand

Total Payment to Date	\$470,291.10	Original Contract	\$1,734,132.04
Retainage Pay No. 4	24,752.16	Change Orders	
Total Amount Earned	\$495,043.26	Revised Contract	\$1,734,132.04



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113	Date: August 3, 2002
Contractor: Northdale Construction Co. Inc., 14450 Northdale Blvd., Rogers, MN 55374	
Bond No: Bond Company: Travelers Casualty & Surety Co of America, One Tower Square, Hartford, CT 06183 37SB103769979	

CHANGE ORDER NO. 1
2002 UTILITY AND STREET IMPROVEMENTS, PHASE 3
 BRA FILE NO. 532-01-102

Description of Work

This Change Order provides for replacement of all sanitary sewer on Carl Street between MH-60 and Roselawn Avenue rather than repairing existing sewer.

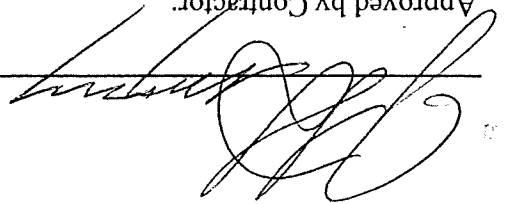
No.	Item	Unit	Quantity	Price	Amount
1	Remove sanitary sewer manhole	EA	1	\$475.00	\$475.00
2	Connect to existing manhole	EA	1	\$2,500.00	\$2,500.00
3	4' diameter sanitary manholes	EA	1	\$1,484.65	\$1,484.65
4	4' diameter sanitary manhole overdepth	LF	1	\$90.30	\$90.30
5	8" PVC sanitary sewer, SDR 35, 10' - 20' deep	LF	505	\$19.19	\$9,690.95
6	Connect to existing sewer service	EA	13	\$125.00	\$1,625.00
7	4" PVC, SDR 26 service pipe	LF	390	\$11.98	\$4,672.20
8	8" x 4" PVC wye	EA	13	\$53.83	\$699.79
Total CHANGE ORDER NO. 1, Part A - Add:					\$21,237.89
9	Sanitary Sewer Repair	LF	20	(\$125.00)	(\$2,500.00)
Total CHANGE ORDER NO. 1, Part B - Deduct:					(\$2,500.00)
Total CHANGE ORDER NO. 1, Part A - Add:					\$21,237.89
Total CHANGE ORDER NO. 1, Part B Deduct:					(\$2,500.00)
Total CHANGE ORDER NO. 1:					\$18,737.89

Original Contract Amount
Previous Change Orders
This Change Order
Revised Contract Amount (including this change order)

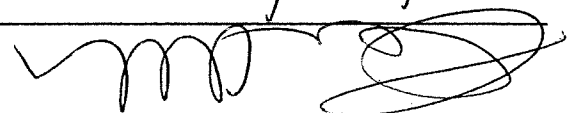
\$1,734,132.04
\$0.00
\$18,737.89
\$1,752,869.93

Recommended for Approval by:

BONESTROO, ROSENE, ANDERLIK & ASSOCIATES, INC.


Approved by Contractor:

NORTHALE CONSTRUCTION CO INC


Date: 8/05/02

Approved by Owner:

CITY OF LAUDERDALE

Date: 8/5/02

cc: Owner

Contractor

Bonding Company

Bonestroo & Assoc.

Date

Lauderdale City Council Memorandum

Council Meeting Date: August 13, 2002

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: Resolution 081302A: Resolution Declaring Costs to be Assessed for the 2001 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment

BACKGROUND:

The first step in the assessment process for the 2001 Street and Utility Improvements is to pass a resolution declaring that costs be will assessed and ordering the City Administrator to prepare an assessment roll.

The following is a preliminary schedule and a process for assessing the 2001 Street and Utility Improvements:

August 13 Resolution Declaring Costs to be Assessed for the 2001 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment

August 27 Resolution Receiving Assessment Roll, Setting Assessment Hearing Dates

September 3 and 10 Notice of Hearing Published in the Roseville Review

September 6 Notice of Hearing Mailed to Affected Property Owners

September 24 Assessment Hearings. Planned Adoption of the Assessment Roll

October 8 Continued Assessment Hearings, if needed. Final Date for Adoption of Assessment Roll

September 25- Prepayment of Assessments (at least 30 days)

October 25

October 28- Tally of Final Assessment Roll

November 1

November 1 Certification of Final Assessment Roll to Ramsey County

ENCLOSURES:

1. Resolution 081302A: Resolution Declaring Costs to be Assessed for the 2001 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment

COUNCIL ACTION REQUESTED:

Approve Resolution 081302A: Resolution Declaring Costs to be Assessed for the 2001 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment

RESOLUTION NO. 081302A

**THE CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION DECLARING COST TO BE ASSESSED FOR THE 2001 STREET AND
UTILITY IMPROVEMENTS, AND ORDERING PREPARATION OF PROPOSED
ASSESSMENT**

WHEREAS, a contract has been let for the improvement of Carl Street between Idaho Avenue and Roselawn Avenue, Ione Street between Eustis Street and Pleasant Street, Spring Street between Eustis Street and Pleasant Street, Summer Street between Eustis Street and Pleasant Street, and all of Idaho Avenue by conducting street reconstruction, sanitary sewer improvements and replacement, water main replacement, storm sewer system improvements, and alley improvements and the contract price for such improvements is \$1,194,956.67, and the expenses incurred or to be incurred in the making of such improvement amount to \$298,739.17 so that the total cost of the improvement will be \$1,493,695.84.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAUDERDALE,
MINNESOTA:**

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$984,633.44 and the portion of the cost to be assessed against benefited property owners is declared to be \$509,062.40.
2. Assessments shall be payable in equal annual installments extending over a period of ten (10) years, the first of the installments to be payable at the interest rate of 7.5 percent per annum from the date of the resolution levying the same to December 31, 2002, and each subsequent installment will be payable with one year's interest at said rate on all unpaid installments, except that no interest will be charged if the entire assessment as to any parcel is paid to the City of Lauderdale within 30 days from the adoption of the assessment roll.
3. The City Administrator, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

Adopted by the Lauderdale City Council this 13th day of August, 2002.

I CERTIFY THAT the above resolution was adopted by the City Council of Lauderdale this 13th day of August, 2002.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

M E M O S B Y J A M E S

DATE:

AUGUST 13, 2002

TO:

HONORABLE MAYOR AND COUNCIL

FROM:

JAMES BOWNIK, ADMINISTRATIVE ANALYST

RE:

APPOINTMENT OF ELECTION JUDGES AND CHANGING COUNCIL MEETING TIME FOR TUESDAY, SEPTEMBER 10, 2002.

BACKGROUND

Below is a list of residents who have agreed to serve as election judges for the September 10, 2002 State Primary Election and the November 5, 2002 General Election. Judges must attend a two-hour training session as required by State Law. This training session is scheduled to take place the week of September 2, 2002.

Election judges were paid \$7.00 per hour in 2001, and the City of Lauderdale supplies breakfast, lunch and dinner. Donna Lawrence, Lauderdale's first head election judge, performed well in that capacity. I would recommend a rate of \$8.00 per hour for the head judge.

Barlow, Evelyn	1947 Eustis Street	631-1566	DFL
Gordon, Eleanor	2309 Ione Street	645-5637	R
James, Ginny	1825 Lake Street	645-2519	R
Kruger, Regina	2379 Roselawn Avenue	631-1219	DFL
Lawrence, Donna	1815 Lake Street	644-6927	DFL
Mangen, Marian	1959 Walnut Street	631-0312	DFL
Matheny, Virginia	1974 Walnut Street	633-9163	DFL
Ruschmeyer, Gloria	1798 Carl Street	646-3532	R
Schmidt, Mae	1774 Eustis Street	646-4768	R
Watson, Debbie	1696 Pleasant Street, #F	646-6757	R
Alternate			
- Hawkinson, Denise	1855 Fulham Street	644-8083	DFL

Cities are to try to have as equal representation from all parties as possible. Cities are also required to have the list of judges appointed by the City Council. Also, according to State Statute 204C.03, which I have attached, a public meeting cannot be held between 6:00 p.m. and 8:00 p.m. Thus, the starting time of the September 10, 2002 council meeting needs to be changed.

COUNCIL ACTION REQUESTED

- 1) Motion to approve the attached list of election judges for the September 10, 2002 State Primary Election and the November 5, 2002 General Election.
- 2) Motion to change the start time of the September 10, 2002 council meeting to 8:00 p.m.

204C.03 Public meetings prohibited on election day.

Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.

Subd. 2. State colleges and universities. Except for regularly scheduled classes, no Minnesota state college or university shall schedule an event between 6:00 p.m. and 8:00 p.m. on the day that an election is held in any political subdivision in which the university or college is located.

Subd. 3. Public elementary and secondary schools. Except for regularly scheduled classes, a public elementary or secondary school may not schedule a school sponsored event between 6:00 p.m. and 8:00 p.m. on the day that a regularly scheduled election is held in any political subdivision in which the school is located.

Subd. 4. State government. No state agency, board, commission, department, or committee shall conduct a public meeting on the day of the state primary or general election.

HIST: 1981 c 29 art 5 s 3; 1983 c 303 s 12; 1991 c 221 s 2; 1996 c 395 s 10; 1SP2001 c 10 art 18 s 27

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DATE:

August 13, 2002

TO:

Honorable Mayor and Council

FROM:

James Bownik, Administrative Analyst

RE:

2nd Quarter 2002 Financial and Investment Report

BACKGROUND

There have been no unusual expenditures or revenues for the second quarter of this year. This quarterly report reflects an accurate financial picture of the City's expenditures and revenues. No changes to the accounting procedures are foreseen at this time.

Combined Funds 101 - 601

	2001	2001	% of	2002	2002	% of
	1/1 - 6/30	Budget		1/1 - 6/30	Budget	
	Actual			Actual		
Revenues	\$562,010	\$1,527,506	37%	\$1,747,821	\$1,734,227	101%
Expenditures	\$1,050,552	\$1,571,194	67%	\$1,132,267	\$1,840,718	62%

The above table gives an overall picture of the City's finances compared to last year. Revenues and expenditures are higher this year due to the 2002 street and utility improvement project (Fund 412), but are otherwise comparable.

General Fund 101 Revenues

	2001	2001	% of	2002	2002	% of
	1/1 - 6/30	Budget		1/1 - 6/30	Budget	
	Actual			Actual		
Property Tax	136,004	439,032	31%	119,580	366,898	33%
Licenses & Permits	31,225	8,480	368%	11,764	8,480	139%
Intergovernmental	0	223,601	0%	0	423,687	0%
Public Safety	17,806	32,468	55%	20,977	32,468	65%
Charges for Services	16,980	250	6792%	18,606	810	2297%
Interest	20,599	12,000	172%	4,065	12,000	34%
Miscellaneous	2,331	0	+	5,139	0	+
Transfers	0	0	NA	0	0	NA
Total	\$224,945	\$715,831	31%	\$180,130	\$844,343	21%

Property taxes are mostly received in June and November. License and permit fees increased \$8,788 in the second quarter, mostly due to the Hamline Auto Body car wash and spray booth facilities. Intergovernmental revenue, which is mostly local government aid and fiscal disparities from the State, should be received in July and December. Public Safety revenue increased \$11,520 this quarter mostly due to court fines received. Besides an annual bond fee payment from the Children's Home Society in the first quarter, Charges for Services includes \$725 in advertising fees for the Resident's Guide and a year total of \$1,500 for rental of the Social Room. About \$8,000 in interest will be received in August after the maturity of seven certificates of deposit. Miscellaneous revenues increased this quarter due to another donation from the Twin City Chinese Christian Church (\$1000), and reimbursement from Ramsey County for waste management fees charged to the City from 1986 to 1999 for properties that do not generate waste (\$1,058).

General Fund 101 Expenditures

	2001	2001	2002	2002
	1/1 - 6/30	Budget	1/1 - 6/30	Budget
	Actual		Actual	
General Government	69,612	169,724	81,661	189,713
Public Safety	127,997	268,734	146,325	277,272
Public Works	43,666	101,733	49,379	100,363
Park & Recreation	23,865	48,696	26,384	53,804
Contingency	0	10,000	0	10,000
Transfers	0	110,000	0	185,000
Total	\$265,140	\$708,887	\$303,749	\$816,152
			37%	37%

General fund expenditures are pretty much on par with the first quarter of last year. 44% of this year's general fund expenditures can be attributed to police services (\$128,948).

Special Revenue Funds 201 - 204

	2001	2001	2002	2002
	1/1 - 6/30	Budget	1/1 - 6/30	Budget
	Actual		Actual	
Revenues	2001	2001	2002	2002
201 Community Events	471	4,225	371	2,275
202 Cable T.V.	8,639	10,050	9,067	10,100
203 Recycling	6,911	28,282	5,141	33,667
Total	\$16,021	\$42,557	\$14,579	\$46,042
			38%	32%

	2001	2001	2002	2002
	1/1 - 6/30	Budget	1/1 - 6/30	Budget
	Actual		Actual	
Expenditures	2001	2001	2002	2002
201 Community Events	784	3,450	959	1,850
202 Cable T.V.	5,497	15,589	7,526	14,380
203 Recycling	13,049	30,555	17,616	37,600
Total	\$19,330	\$49,594	\$26,101	\$53,830
			39%	48%

201 Community Events: The City-Wide Garage Sale produced revenues of \$101 and expenditures of \$40 this quarter.

202 Cable TV: Revenue this quarter is mostly from franchise fees (\$4,523). The annual contribution of \$3,501 to the North Suburban Cable Commission accounts for the expenses. **203 Recycling:** Revenue this quarter is mostly from a Ramsey County SCORE Grant (\$2313). BFI has been paid \$15,462 so far this year.

Debt Service Funds 301

	2001	2001	2002	2002
	1/1 - 6/30	Budget	1/1 - 6/30	Budget
	Actual		Actual	
Revenues	0	\$212,500	\$60,727	\$172,500
Expenditures	\$129,335	\$211,065	\$136,230	\$204,460
			61%	67%

Revenues are received through tax monies twice per year. The City made an annual TIF Bond payment - \$125,000 (principal) & \$11,230 (interest) in the first quarter.

00 Debt Service Fund 302

	2001	2001	% of	2002	2002	% of
	1/1 - 6/30	Budget	Budget	1/1 - 6/30	Budget	Budget
	Actual			Actual		
Revenues	\$4,105	\$70,000	6%	\$12,429	\$112,224	11%
Expenditures	\$29,937	\$55,697	54%	\$25,748	\$51,495	50%

\$11,750 was received from assessment payments for the 2000 street project via property taxes. The expenditure is from a general obligation bond interest payment in the first quarter.

02 Debt Service Fund 303

	2001	2001	% of	2002	2002	% of
	1/1 - 6/30	Budget	Budget	1/1 - 6/30	Budget	Budget
	Actual			Actual		
Revenues	\$0	\$0	NA	\$32,647	\$0	+
Expenditures	\$0	\$0	NA	\$0	\$0	NA

The revenue is capitalized interest from the 2002 street and utility improvement project bond proceeds.

Capital Improvement Funds 401 - 412

Revenues						
	2001	2001	% of	2002	2002	% of
	1/1 - 6/30	Budget	Budget	1/1 - 6/30	Budget	Budget
	Actual			Actual		
401 Street Improve	41,231	65,000	63%	2,751	75,000	4%
402 General Improve	1,418	21,000	7%	303	56,000	1%
403 Storm Water Imp	41,666	91,718	45%	23,921	99,218	24%
404 Park Improve	8,395	2,000	420%	546	22,000	2%
405 TIF Project	0	70,000	0%	0	60,000	0%
407 Sanitary Sewer	8,775	11,500	76%	1,208	16,500	7%
409 Water Imp Fund	5,699	7,700	74%	3,951	7,700	51%
410 '00 St/Util Imp Fund	88,362	0	+	922	0	+
411 '01 St/Util Imp Fund	0	0	NA	149,723	0	+
412 '02 St/Util Imp Fund	0	0	NA	1,154,122	0	+
Total	\$195,546	\$268,918	73%	\$1,337,447	\$336,418	398%

Expenditures						
	2001	2001	% of	2002	2002	% of
	1/1 - 6/30	Budget	Budget	1/1 - 6/30	Budget	Budget
	Actual			Actual		
401 Street Improve	0	50,000	0%	0	60,000	0%
402 General Improve	20,694	26,000	80%	4,207	31,000	14%
403 Storm Water Imp	9,462	55,213	17%	11,280	61,139	18%
404 Park Improve	34	0	+	0	0	NA
405 TIF Project	3,738	79,422	5%	4,467	70,045	6%
407 Sanitary Sewer	0	5,000	0%	0	10,000	0%
409 Water Imp Fund	0	0	NA	0	0	NA
410 '00 St/Util Imp Fund	144,229	108,134	133%	2,496	0	+
411 '01 St/Util Imp Fund	304,071	0	+	111,554	256,000	44%
412 '02 St/Util Imp Fund	0	0	NA	396,447	0	+
Total	\$482,228	\$323,769	149%	\$530,451	\$488,184	109%

In most cases, revenue for these funds is from investment interest. In the second quarter, Funds 403 and 409 had additional revenue from storm sewer fees (\$10,867) and water surcharge fees (\$1,796). The revenue in Fund 412 is from general obligation bonds that will be used to pay expenses incurred by the 2002 street and utility improvement project.

Expenses for funds 401-409 are mostly attributed to wages and benefits. In the second quarter, Fund 411 expenditures were mostly for engineering (\$9,048). Fund 412 expenditures were \$191,942 for street repair, \$22,051 for engineering, \$22,328 for bonding fees, and \$1,243 for legal.

Sewer Utility Fund 601

	2001	2001	2002	2002
	1/1 - 6/30	Budget	1/1 - 6/30	Budget
	Actual	Budget	Actual	Budget
Revenue	\$121,393	\$217,700	\$109,862	\$222,700
Expenditures	\$124,582	\$222,182	\$109,988	\$226,597
% of				

Revenues and expenditures for fund 601 are about what was expected thus far in 2002.

INVESTMENTS

The following is a comparison of the amount of funds the City has invested for the past 3 years:

June '00: \$2,522,576 June '01: \$2,755,366 June '02: \$2,976,141

The City's investments as of June 30, 2002 are attached for your review.

CITY COUNCIL ACTION REQUESTED

Motion to approve the 2nd Quarter 2002 Financial & Investment Report.

City of Lauderdale

Investments through June 30, 2002

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
8/20/02	2/20/02	Juran & Moody (MJSK)	American Investment Bank, (Salt Lk City, UT)	6 mo CD	2.500	181	\$98,775.46	\$1,224.54		maturity
8/20/02	2/20/02	Juran & Moody (MJSK)	Capital Crossing Bank, (Boston, MA)	6 mo CD	2.150	181	\$98,945.09	\$1,054.91		maturity
8/20/02	2/20/02	Juran & Moody (MJSK)	Commerce Bank, (Philadelphia, PA)	6 mo CD	2.650	181	\$98,702.94	\$1,297.06		maturity
8/20/02	2/20/02	Juran & Moody (MJSK)	Community Bank, (Pasadena, CA)	6 mo CD	2.300	181	\$98,872.32	\$1,127.68		maturity
8/20/02	2/20/02	Juran & Moody (MJSK)	First Credit Bank, (Los Angeles, CA)	6 mo CD	2.150	181	\$98,945.09	\$1,054.91		maturity
8/20/02	2/20/02	Juran & Moody (MJSK)	MetLife Bank, (Kingston, NJ)	6 mo CD	2.300	181	\$98,872.32	\$1,127.68		maturity
8/20/02	2/20/02	Juran & Moody (MJSK)	Treasury Bank, (Alexandria, VA)	6 mo CD	2.200	181	\$98,920.82	\$1,079.18		maturity
12/26/02	6/25/02	Juran & Moody (MJSK)	Millenium Bank	6 mo CD	2.350	181	\$98,829.20	\$1,170.80		maturity
3/14/03	6/14/02	Juran & Moody (MJSK)	Nbank	9 mo CD	2.900	273	\$97,877.00	\$2,123.00		maturity
6/16/03	6/14/02	Juran & Moody (MJSK)	Eagle Bank	12 mo CD	2.950	367	\$97,119.00	\$2,881.00		maturity
6/17/03	6/17/02	Juran & Moody (MJSK)	Pennsylvania Business Bank	12 mo CD	2.950	365	\$97,134.00	\$2,866.00		maturity

Wells Fargo	Wells Fargo Prime Investment MM Fund	Money Market	2.320	\$37,358.60	\$40.37	monthly
Insight Investment Mgmt	League of MN Cities 4M Fund	Money Market		\$575,193.34	\$790.83	monthly
Insight Investment Mgmt	League of MN Cities 4M Plus	Money Market		\$1,280,595.44	\$1,623.35	monthly

Investments as of 06/30/02		
Purchasing Agent	Amount	Percentage
Smith Barney	\$0.00	0%
Wells Fargo	\$37,358.60	1%
US Bank	\$0.00	0%
Dain Rauscher	\$0.00	0%
Juran & Moody (MJSK)	\$1,082,993.24	36%
League of MN Cities	\$1,855,788.78	62%
Total	\$2,976,140.62	100%

Investments as of 06/30/02		
Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$1,082,993.24	36%
Money Market	\$1,893,147.38	64%
Total	\$2,976,140.62	100%

Investments as of 06/30/02		
Up to 1 year	\$1,082,993.24	36%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$1,893,147.38	64%
Total	\$2,976,140.62	100%

Average Rate	2.320	\$2,976,140.62	\$2,454.55
Total Investments			Monthly Interest Received

City of Lauderdale

Current Investments 2002

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
8/20/02	2/20/02	Juran & Moody (MUSK)	American Investment Bank, (Salt Lk City, UT)	6 mo CD	2.500	181	\$98,775.46	\$1,224.54		maturity
8/20/02	2/20/02	Juran & Moody (MUSK)	Capital Crossing Bank, (Boston, MA)	6 mo CD	2.150	181	\$98,945.09	\$1,054.91		maturity
8/20/02	2/20/02	Juran & Moody (MUSK)	Commerce Bank, (Philadelphia, PA)	6 mo CD	2.650	181	\$98,702.94	\$1,297.06		maturity
8/20/02	2/20/02	Juran & Moody (MUSK)	Community Bank, (Pasadena, CA)	6 mo CD	2.300	181	\$98,872.32	\$1,127.68		maturity
8/20/02	2/20/02	Juran & Moody (MUSK)	First Credit Bank, (Los Angeles, CA)	6 mo CD	2.150	181	\$98,945.09	\$1,054.91		maturity
8/20/02	2/20/02	Juran & Moody (MUSK)	Melife Bank, (Kingston, NJ)	6 mo CD	2.300	181	\$98,872.32	\$1,127.68		maturity
8/20/02	2/20/02	Juran & Moody (MUSK)	Treasury Bank (Alexandria, VA)	6 mo CD	2.200	181	\$98,920.82	\$1,079.18		maturity
12/26/02	2/20/02	Juran & Moody (MUSK)	Millennium Bank	6 mo CD	2.350	181	\$98,829.20	\$1,170.80		maturity
3/14/03	6/14/02	Juran & Moody (MUSK)	Nbank	9 mo CD	2.900	273	\$97,877.00	\$2,123.00		maturity
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6/17/03	6/17/02	Juran & Moody (MUSK)	Pennsylvania Business Bank	12 mo CD	2.950	365	\$97,134.00	\$2,866.00		maturity

Wells Fargo	Wells Fargo Prime Investment MM Fund	Money Market	2.320	\$37,358.60	\$254.75	monthly
Insight Investment Mgmt	League of MN Cities 4M Fund	Money Market		\$575,193.34	\$1,405.02	monthly
Insight Investment Mgmt	League of MN Cities 4M Plus	Money Market		\$1,280,595.44	\$12,310.13	monthly

Purchasing Agent	Amount	Percentage
Smith Barney	\$0.00	0%
Wells Fargo	\$37,358.60	1%
US Bank	\$0.00	0%
Dain Rauscher	\$0.00	0%
Juran & Moody (MUSK)	##### 1,052,993.24	36%
League of MN Cities	\$1,855,788.78	62%
Total	\$2,976,140.62	100%

Investments as of 06/30/02		
Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$1,082,993.24	36%
Money Market	\$1,893,147.38	64%
Total	\$2,976,140.62	100%

Investments as of 06/30/02		
Up to 1 year	\$1,082,993.24	36%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$1,893,147.38	64%
Total	\$2,976,140.62	100%

Average Rate	Total Investments	Yearly Interest Received
2.320	\$2,976,140.62	\$13,969.90

Lauderdale City Council Memorandum

Council Meeting Date: August 13, 2002

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: 2003 Budget Discussion

BACKGROUND:

Enclosed under separate cover is the:

- *2003 Proposed General Fund Budget; and*
- *2003 General Fund Budget Notes and Narrative*

The work session discussion at this meeting should focus on the general fund because of its impact on the preliminary property tax levy. The preliminary tax levy needs to be certified to Ramsey County by September 15, 2002.

There are extensive notes and narrative on the 2003 Lauderdale Budget enclosed in the packet, so there should be ample opportunity for discussion.

The focus of the 2003 Budget at the August 27 meeting will be on all of the other funds in the budget including special revenue and capital improvement funds.