

LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, AUGUST 27, 2002
CITY HALL, 7:30 P.M.

FILE

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

 McCloskey

 Gill-Gerbig

 Mayor Dains

 Christensen

 Giannetti

Staff: _____
 Getschow _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of the regular City Council Meeting of 8/13/02
- B. Approval of claims totaling \$32,603.84

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

- 6. CONSENT
- 7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS
- 8. INFORMATIONAL PRESENTATIONS
 - A. Roseville School District 623 Operating Levy Referendum
- 9. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.
- 10. ACTION
 - A. Approval of the 2002-2003 City Insurance Policy
 - B. Resolution 082702A: A Resolution Appointing an LMCTT Insurance Agent
 - C. Approval of a Front-Yard Fence at 1844 Carl Street
 - D. Resolution 082702B: Resolution Receiving the Assessment Roll for the 2001 Street And Utility Improvements And Calling a Public Hearing on the Assessment
- 11. REPORTS
- 12. ITEMS REMOVED FROM THE CONSENT AGENDA
- 13. ADDITIONAL ITEMS
- 14. SET AGENDA FOR NEXT MEETING
- 15. WORK SESSION DISCUSSION
- 16. ADJOURNMENT
 - A. 2003 Budget Discussion

**Lauderdale City Council
Meeting Minutes
August 13, 2002**

1. Meeting called to order at 7:35 P.M.

2. ROLL

Council present: Gover, Gill-Gerbig, McCloskey, Christensen, and Mayor Dains

Staff present: Getschow

3. APPROVAL OF THE AGENDA

A. *Approval of Agenda.* Motion by Christensen, second by Gill-Gerbig to approve the agenda. Motion carried unanimously.

4. APPROVAL

A. *Approval of Minutes.* Motion by Gover, second by McCloskey to approve of the minutes of the regular City Council meeting of July 23, 2002. Motion carried unanimously.

B. *Approval of Claims totaling \$44,285.08.* Motion by Gill-Gerbig, second by Gover to approve the claims totaling \$44,285.08. Motion carried unanimously.

C. *Approval of Pay Request #4 for the 2002 Street and Utility Improvements for \$148,649.50 and Change Order #1 for the 2002 Street and Utility Improvements for \$18,737.89.* Motion by Christensen, second by McCloskey to approve Pay Request #4 for the 2002 Street and Utility Improvements for \$148,649.50 and Change Order #1 for the 2002 Street and Utility Improvements for \$18,737.89. Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS
- A. National Night Out.* The Mayor stated that the 2002 National Night Out on August 6th was successful and had a high level of participation. The Saint Anthony Police Department and block captains coordinated this event and were responsible for its success.
8. INFORMATIONAL PRESENTATIONS
9. PUBLIC HEARINGS
10. ACTION

A. Resolution 081302A: A Resolution Declaring Cost to be Assessed for the 2001 Street and Utility Improvements and Ordering Preparation of Proposed Assessment. The City Administrator stated that the first step in undertaking the assessment for the 2001 Street and Utility Improvements is to pass a resolution declaring that costs be will assessed and then ordering the Administrator to prepare an assessment roll. A schedule of the process for assessing these improvements was discussed, with the next step involving receiving the assessment roll and setting a public hearing at the next City Council meeting.

Motion by Gover, second by Gill-Gerbig to approve Resolution 081302A: A Resolution Declaring Costs to be Assessed for the 2001 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment. Roll: Yes: all. Motion carried.

B. Appointment of Election Judges for the 2002 Primary and General Elections. The City Administrator presented the memorandum prepared by the Administrative Analyst listing the judges scheduled to staff the 2002 primary and general elections that needs to be approved.

Motion by Gill-Gerbig, second by Gover to approve the attached list of election judges for the September 10, 2002 state primary election and the November 5, 2002 state general election. Roll: Yes: all. Motion carried.

C. *Move the start time of the regular September 10, 2002 City Council meeting from 7:30 p.m. to 8:00 p.m.*

The City Administrator stated that since the first regular City Council meeting of September falls on the day of the primary, the start time of the meeting needs to be changed. State Statute requires that Council meetings may not occur during the primary, which runs from 7:00 a.m. to 8:00 p.m. The start time of the City Council meeting could be changed from 7:30 p.m. to 8:00 p.m. to accommodate state law.

Motion by Gill-Gerbig, second by Gower to change the start time of the September 10, 2002 Council meeting from 7:30 p.m. to 8:00 p.m.
Roll: Yes: all. Motion carried.

D. *Approval of the 2002 2nd Quarter Financial and Investment Report.* Motion by Christensen, second by McCloskey to approve the 2002 2nd Quarter Financial and Investment Report. Roll: Yes: all. Motion carried.

E. *NPDES Phase II Stormwater Permit and Guidplan.* The City Administrator stated that by March 10, 2003, approximately 150 cities would need to comply with the Clean Water Act's Phase II stormwater program. As part of complying with the program, each city must apply for a permit to operate their stormwater system. There are many elements to the NPDES permit requirements, but one of the largest components of the permit is the city requirement to develop, implement and enforce a city-wide storm water pollution prevention plan. There are several elements within that plan alone which include; implementing an overall public education and outreach program; using public participation in creating and implementing that city-wide plan and; developing, implementing, and enforcing a program to detect and eliminate illicit discharges. Even though the City does address some of these measures in our current storm water management ordinance, these issues will all still have to be addressed under the aegis of this permit. The City must also define appropriate BMP's or best management practices for each control measure and have measurable goals for each BMP.

Based on this new mandate, several cities requested that the League of Minnesota Cities (LMC) become a leader in coordinating a united approach to dealing with the implementing this stormwater regulatory program. The League has since entered into negotiations with different environmental consultants to manage and develop a National Pollution Discharge (NPDES) Phase II Stormwater Guide Plan. This Guide Plan promises to bring efficiency, cost savings, coordination with the MPCA, and consistency to cities that partner with one another in complying with the environmental mandate.

The City Administrator stated that he had talked to Randy Neprash, a Bonestroo environmental engineer and NPDES Stormwater Phase II expert. He felt that the LMC Guide Plan idea is an excellent one and would serve Lauderdale extremely well. The fact that the City already has a storm water management plan and storm water management ordinance will make our use of the Guide Plan even more valuable.

Overall, the LMC would like as many of the 150 cities to participate in the cost of creating the guide plan, and has received tentative commitments from approximately half of the cities. The cities would officially partner through the approval of a letter of understanding between the municipality and the LMC. The City Council would have to approve this Letter of Understanding to participate.

Motion by Christensen, second by McCloskey to approve the Letter of Understanding with the League of Minnesota Cities (LMC) for the NPDES Stormwater Phase II Permit Guideplan, which includes a cost commitment of \$5,000. Roll: Yes: all. Motion carried.

11. REPORTS

A. *MNDOT Highway 280 Reconstruction Public Hearing tentatively scheduled for the October 8, 2002 Council meeting* will be the meeting where MNDOT requests municipal consent for the Highway 280 reconstruction project. If applicable, this would also be the meeting in which the Council provides MNDOT with final input on a proposed sound wall. MNDOT will provide proper notice for a public hearing to occur at this meeting. The Council consensus, based upon the City Administrator's discussion with MNDOT, was for MNDOT to provide notice to all Lauderdale residents north of Larpenteur Avenue on this public hearing.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

A break was taken at 8:20 p.m. to transition into a work session discussion.

14. WORK SESSION DISCUSSION

The meeting resumed at 8:25 p.m.

2003 Budget Discussion. The City Council discussed the 2003 Budget. Specifically, discussion focused on the General Fund Budget.

15. SET AGENDA FOR NEXT MEETING

1. School District Presentation
2. Resolution Receiving the Assessment Roll and Setting a Public Hearing
3. Insurance Policy Renewal
4. Work Session: 2003 Budget Discussion

16. ADJOURNMENT

Motion by Gover, second by McCloskey to adjourn the meeting at 10:00 P.M. Ayes: All.

**CITY OF LAUDERDALE
 Claims for Approval
 August 27, 2002 City Council Meeting**

Payroll

08/16/02 Payroll: Check # 7193-7198 \$5,766.40
 08/16/02 Payroll: EFT: Federal Withholding Taxes/FICA \$2,381.43
 08/16/02 Payroll: EFT: PERA \$983.85
 08/16/02 Payroll: EFT: ICMA Retirement Fund \$1,185.96

Vendor Claims

08/27/02 Claims: Check # 15946-15962 \$22,286.20

\$32,603.84	Subtotal of Claims From Above
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Total Claims for Approval \$32,603.84

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Check Amount	Check Date	Status
007193	00000011	BOWNIK, JAMES	17	BI-WEEKLY	\$1,001.68	8/16/02	Outstanding
007194	00000003	GETSCHOW, RICK	17	BI-WEEKLY	\$1,730.03	8/16/02	Outstanding
007195	00000030	GOYETTE, SHANNON	17	BI-WEEKLY	\$928.05	8/16/02	Outstanding
007196	00000002	HINRICHS, DAVID C	17	BI-WEEKLY	\$1,062.12	8/16/02	Outstanding
007197	00000005	HUGHES, JOSEPH A	17	BI-WEEKLY	\$1,022.36	8/16/02	Outstanding
007198	00000048	LAWRENCE, DONNA	17	BI-WEEKLY	\$22.16	8/16/02	Outstanding
007192		VOID	17		\$0.00	8/16/02	Void
					<u>\$5,766.40</u>		

CITY OF LAUDERDALE
Vendor Transactions

CHECK	Batch	Name Invoice	Amount	Comments
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Search Name AT & T

015946 8/27/02 082702claims 1221655127

Search Name AT & T

015947 8/27/02 082702claims w166944

Search Name BIFFS, INC.

Search Name BIFFS, INC.

015948 8/27/02 082702claims 8/27/02

Search Name BROWNING-FERRIS IND OF MN

Search Name BROWNING-FERRIS IND OF MN

Search Name CINTAS

015949 8/27/02 082702claims 8/27/02

Search Name CITY OF ST ANTHONY

015950 8/27/02 082702claims 506

Search Name CITY OF ST ANTHONY

Search Name CITY OF ST ANTHONY

Search Name GOODIN COMPANY

015951 8/27/02 082702claims 2309513-00

Search Name GOODIN COMPANY

Search Name GOPHER STATE ONE-CALL

015952 8/27/02 082702claims 2070484

Search Name GOPHER STATE ONE-CALL

Search Name HOME DEPOT CRC

015953 8/27/02 082702claims 8/27/02

Search Name HOME DEPOT CRC

015954 8/27/02 082702claims 8/27/02

Search Name MINNESOTA STATE TREASURER

Search Name MINNESOTA STATE TREASURER

Search Name ORIENTAL TRADING CO

015955 8/27/02 082702claims 430610000-01

Search Name ORIENTAL TRADING CO

Search Name QWEST

015956 8/27/02 082702claims 8/27/02

Search Name QWEST

Search Name QWEST

015957 8/27/02 082702claims 8/27/02

Search Name ROSEVILLE ROTARY

Search Name ROSEVILLE ROTARY

Search Name SPRINT PCS

015958 8/27/02 082702claims 8/27/02

Search Name SPRINT PCS

Search Name SUBURBAN RATE AUTHORITY

015959 8/27/02 082702claims 8/27/02

Search Name SUBURBAN RATE AUTHORITY

\$7.36 08/02 long distance

\$7.36

\$70.26 portable restroom thru 8/6/02

\$70.26

\$2,357.50 07/02 recycling

\$2,357.50

\$74.46 8/13, 8/20 pw uniforms

\$74.46

\$18,421.09 09/02 police services

\$18,421.09

\$5.44 sewer supplies: '02 st/utill imp

\$5.44

\$15.20 07/02 locate service

\$15.20

\$70.57 '02 daynpk supplies

\$70.57

\$70.00 dave: '02 bldg code seminar

\$70.00

\$60.20 '02 daynpk supplies

\$60.20

\$107.50 08/02 autodal: ryan, maliv lift

\$107.50

\$252.00 07-09/02 dues/expenses

\$252.00

\$29.73 08/02 pw cell phone

\$29.73

\$200.00 2nd half '02 dues

\$200.00

CITY OF LAUDERDALE Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
015960	8/27/02	082702claims 1210242	\$87.50	'00 st/utll admin fee
Search Name US BANK, DEBT SERVICES				
015961	8/27/02	082702claims arln002291	\$404.74	toner supplies for copier
Search Name WAGERS BUSINESS SYSTEMS				
015962	8/27/02	082702claims 126634	\$26.32	08/02 garbage service
Search Name WALTERS RUBBISH				
015962	8/27/02	082702claims 126634	\$26.33	08/02 garbage service
Search Name WALTERS RUBBISH				
			\$52.65	
Grand Total			\$22,286.20	

Lauderdale City Council Memorandum

Council Meeting Date: August 27, 2002

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: School District 623 Presentation

BACKGROUND:

John Thiem, Roseville School District Superintendent, will be at the meeting to provide a brief presentation on the school operating levy referendum that is proposed on the election ballot for the September 10, 2002 primary.

The information in the packet under separate cover was provided by the School District.

ENCLOSURES UNDER SEPARATE COVER:

1. Notice of Special Election
2. "Ten Fast Facts About the Operating Levy Referendum"
3. District 623 School Newsletter
4. Finance Advisory Committee Report
5. Demographics Advisory Committee Report
6. Facilities Advisory Committee Report

Lauderdale City Council Memorandum

Council Meeting Date: August 27, 2002

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: 2002-2003 Insurance Policy

BACKGROUND:

The League of Minnesota Cities Insurance Trust (LMCIT) Property/Casualty program is designed to operate through a local agent. Each jurisdiction must designate an agent as a condition of participating in the program. Engberg, Schaber and Welch have been the City's insurance agency for a number of years. Mr. Bob Welch has prepared the attached premium quotation that will be addressed at the Council meeting.

Enclosed is the premium summary for the 2002-2003 year and the resolution needed to appoint our LMCIT agent.

Property, Liability, and Automobile Policy

The premium costs for 2002-2003 increased \$527.00 or 5.4 % from the last policy year. This is an improvement from the 2001-2002 policy year when the increase was over 13%. The city insurance agent states that almost all of the increase is due to the liability insurance premium increase of \$470.00.

As was the case the past three years, the City Council will once again have to take official action to waive the statutory tort limits.

Worker's Compensation Policy

The 2002-2003 policy premium before LMCIT audit is \$3493. The 2000-2001 premium was \$4007. This represents a 14.7% decrease from last year.

Agent's Compensation

There are two methods of compensating the agent. One is based on a percentage of the premium and the other method is to determine a flat fee. The flat fee of \$1045.00 proposed for this policy is identical to the policy fee of the past three years.

ENCLOSURES:

1. 2002-2003 Insurance Policy Summary
2. Resolution 082702A: A Resolution Appointing the City Agent for the League of Minnesota Cities Insurance Trust

COUNCIL ACTION REQUESTED:

1. Motion to adopt Resolution 082702A: A Resolution Appointing the City Agent for the League of Minnesota Cities Insurance Trust.
2. Motion to waive the monetary limits on municipal tort liability and to not purchase additional excess liability coverage for the coming year.
3. Motion to approve the 2002-2003 property, liability, automobile, and worker's compensation insurance policy

**City of Lauderdale
Insurance Breakdown**

Property	2001-2002	2002-2003
1891 Walnut	Office Bldg	\$474,284
1891 Walnut	Personal Property	\$ 48,506
1917 Walnut	City Garage	\$ 24,792
1885 Fulham	Warming House	\$ 24,792
1886 Malvern	Lift Station	\$ 11,857
1974 Walnut	Lift Station	\$ 11,857
City Park	Play Equipment	\$ 36,728
		\$ 38,143
	Mobile Property	\$35,000
	1992 John Deere Tractor	
	2001 John Deere Skidloader	
	Commercial General Liability	\$1,000,000
	Public Officials Liability	\$1,000,000
	Public Employee Dishonesty	\$ 150,000
	Open Meeting Law	\$ 20,000
	Automobile Coverage	
	1993 Chev 3/4T with plow	
	1999 Ford F375 1T truck	
	Liability	\$1,000,000
	Personal Injury Protection	Basic
	Uninsured/Underinsured Motorist Coverage	\$1,000,000
	Comprehensive	\$250 Deductible
	Collision	\$500 Deductible

Premium Summary

2001-2002	2002-2003	
\$1,127.00	\$1,158.00	Property
\$ 119.00	\$ 125.00	Mobile Equipment
\$7,453.00	\$7,923.00	Commercial General Liability Public Officials Liability Public Employees Dishonesty
\$ 405.00	\$ 405.00	Open Meeting Law
\$ 718.00	\$ 738.00	Automobile Coverage
\$9,822.00	\$10,349.00	Total Premiums
		Optional Coverage Quote
	\$1,000,000 Limit	Excess Liability Coverage
		Premium \$1,751.00

RESOLUTION NO. 082702A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION APPOINTING CITY AGENT FOR LMCI

WHEREAS, the League of Minnesota Cities Insurance Trust requires cities to use the services of an agent in order to participate in the LMCI property/casualty program; and

WHEREAS, Bob Welch of Engberg, Schaber and Welch has provided a quote to the City for the services listed below under the terms and conditions listed below.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lauderdale resolves the following:

APPOINTMENT

The City of Lauderdale hereby appoints Bob Welch as its agent for the purposes of the City's participation in the League of Minnesota Cities Insurance Trust (LMCI) property/casualty program.

TERM

This appointment shall remain effective for one year.

COMPENSATION

As compensation for services provided to the City as described below, the City will pay to the agent a fee of \$1045. The City hereby directs LMCI not to include any allowance for an agent's fee in quoting and billing the City's premiums for property, liability and automotive coverage.

The agent will perform for the City the following services:

a) Advise and assist the City in assembling and accurately reporting underwriting data, including updating property values for rating purposes.

b) Advise and assist the City in evaluating and selecting among coverage alternatives such as deductibles, limits, optional coverage's, alternative coverage forms, etc.

c) Review coverage documents and invoices to assure coverage has been correctly issued and billed.

d) Advise the City on potential gaps or overlaps in coverages.

e) Assist the City as requested in submitting claims and interpreting coverage as applied to particular claims.

f) Review loss reports for correct reporting, appropriate reserves, etc.

g) Assist as requested with safety and loss control activities.

h) Assist the city in identifying risk exposures and developing appropriate strategies to address those exposures.

Adopted by the City Council of the City of Lauderdale, Minnesota this 27th day of August, 2002.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

M E M O R A N D U M

DATE: AUGUST 27, 2002
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST
RE: FRONT-YARD FENCE APPROVAL: 1844 CARL STREET



BACKGROUND

Joseph Cox, 1844 Carl Street, is requesting City Council approval to reconstruct a fence in the front setback area at his residence. According to Lauderdale's City Code, City Council approval is required for the portion of the fence that is proposed for the front setback area.

The new wood picket fence would be four feet tall, and would be constructed one foot from the front property line. The fence would then follow along the side property lines, extending across the rear of the property at a point twenty-two feet from the rear property line.

Attached is Mr. Cox's request and site plan.

POLICIES AND PROCEDURES FOR APPROVAL

The property is zoned R-1 Suburban Residential. The following sections of City Code Title 9, Chapter 7 apply to this request:

- "No fence along or within the front setback area shall be permitted without the approval of the City Council";
- "In the event a front yard fence is adjacent to and parallel with the front lot line (or side lot line on the street side of a corner lot), such fence shall be setback at least one foot (1') from the street right-of-way or property line";
- "When the property line is not clearly defined, a certificate of survey may be required by the Building Official to establish the property line";
- "Fences located within the side and rear yard setback areas beginning at the rear building line and fences located within the buildable area of a lot shall not exceed seven feet (7') in height from finished grade";

CITY COUNCIL ACTION REQUESTED

Approve that portion of fence construction proposed to be located in the front setback area at 1844 Carl Street per Mr. Cox's request.

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113
 Phone: 651.631.0300 Fax: 651.631.2066

DRIVEWAY, FENCE & SIDEWALK PERMIT APPLICATION

Identifying Information			
Property Owner Joseph R. Cox 1844 Carl St. Lauderdale MN 55113	Address	City	State
	Zip		
	Contractor Name		
	Business Phone	Address	City
	Cell Phone or Pager	State	Zip
Construction Information			
Type of Construction	Permit Fee		
Fence 6' and under in height	\$10	<input checked="" type="checkbox"/>	
Driveway	\$20	<input type="checkbox"/>	
Sidewalk in public right-of-way	\$25	<input type="checkbox"/>	
Description of Request (attach site drawing, including location of property lines):			

I UNDERSTAND AND HEREBY AGREE THAT THE WORK FOR WHICH THE PERMIT IS ISSUED SHALL BE PERFORMED ACCORDING TO THE ORDINANCES, AND CODES, AND (4) THE STATE BUILDING CODE. I ALSO UNDERSTAND THAT I AM RESPONSIBLE FOR ENSURING THAT ALL REQUIRED INSPECTIONS ARE REQUESTED IN CONFORMANCE WITH THE STATE BUILDING CODE.

Applicant's Signature: Joseph R. Cox
 Please Print Applicant's Name: Joseph R. Cox
 Date: 8-21-02

FOR OFFICE USE ONLY:

Date of Permit: 08/21/02 Permit No.: 02-10 Receipt No.: 6537

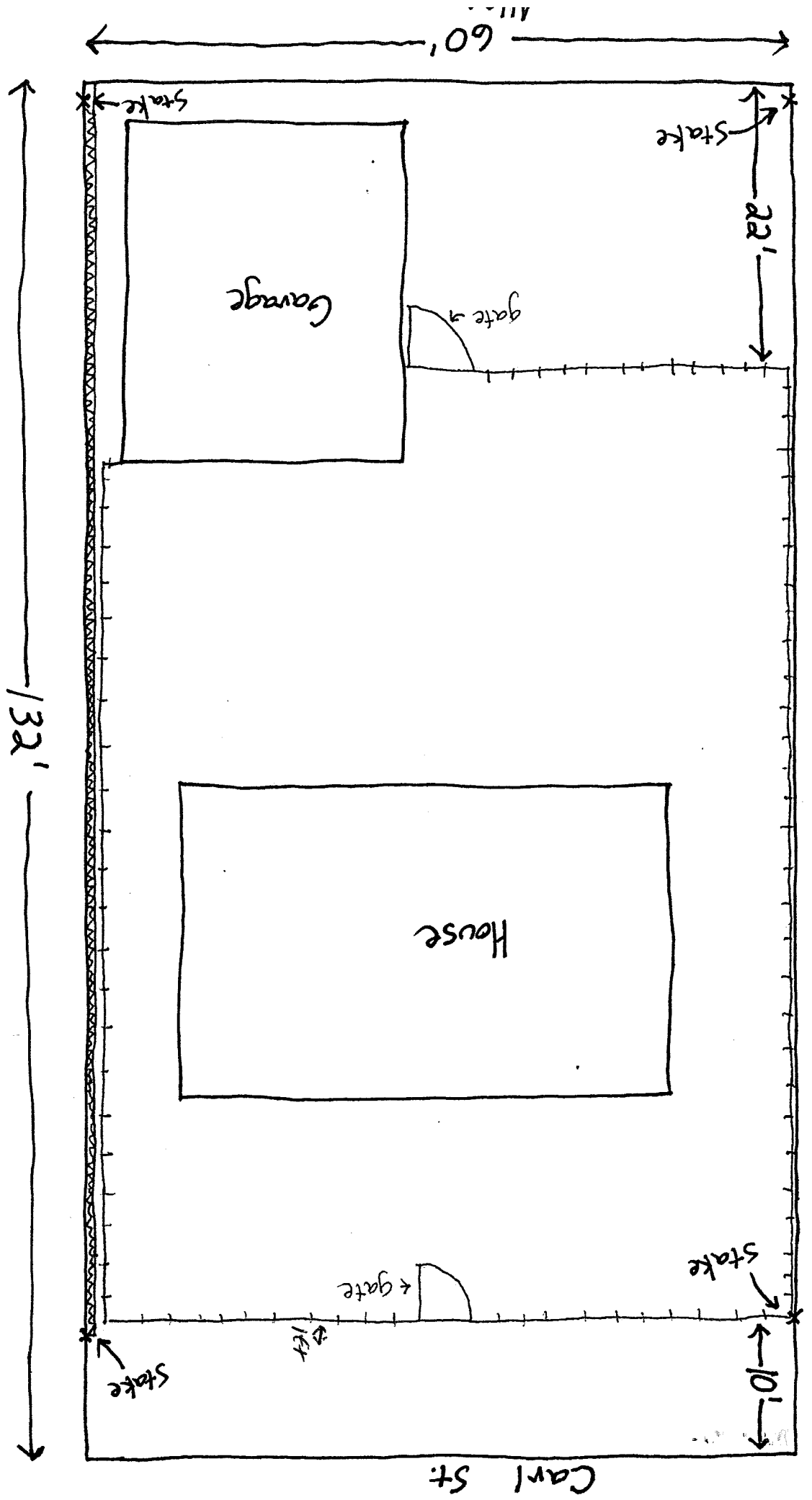
Approvals Needed (to be checked):
 Ramsey County Permit Needed for Driveway?
 City Council Approval Required for Fence? yes
 (If so, attach permit) Conditions _____
 Variance Necessary? _____
 (If so, date City Council approved Variance) Conditions _____

Inspection Types (to be checked):
 Final Date: _____ Time: _____ Comments: _____ Initials: _____
 Other: _____ Date: _____ Time: _____ Comments: _____ Initials: _____

N →

1844
Carl
Street

Proposed
Fence: + + + +
Retaining
wall
(existing): [hatched line]
Property
line: —



Lauderdale City Council Memorandum

Council Meeting Date: August 27, 2002

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: Resolution 082702B: Resolution Receiving the Proposed Assessment Roll and Providing for a Public Hearing on the 2001 Street and Utility Improvements

BACKGROUND:

At the August 13th Council meeting, the Council ordered the preparation of proposed assessment roll for the 2001 Street and Utility Improvements. The next step in the process is for the Council to adopt a resolution indicating receipt of the assessment roll and to set a public hearing for the proposed assessments. It is recommended that the public hearing be set for September 24, 2002.

The following is the schedule for assessing the 2001 Street and Utility Improvements:

August 13 Resolution Declaring Costs to be Assessed for the 2001 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment

August 27 Resolution Receiving Assessment Roll, Setting Assessment Hearing Dates

September 3 and 10 Notice of Hearing Published in the Roseville Review

September 6 Notice of Hearing Mailed to Affected Property Owners

September 24 Assessment Hearings. Planned Adoption of the Assessment Roll

October 8 Continued Assessment Hearings, if needed. Final Date for Adoption of Assessment Roll

September 25- October 25 Prepayment of Assessments (at least 30 days)

October 28- November 1 Tally of Final Assessment Roll

November 1 Certification of Final Assessment Roll to Ramsey County

Included in the packet is the proposed assessment roll. Most of the work on the 2001 Street and Utility Improvements has been completed. The paving of the final wear course is the only remaining item. Following the final paving, the contract will be approved and the project closed.

ENCLOSURES:

1. Proposed Assessment Roll for the 2001 Street and Utility Improvements
2. Resolution 082702B: A Resolution Receiving the Proposed Assessment Roll and Providing for a Public Hearing on the 2001 Street and Utility Improvements.

COUNCIL ACTION REQUESTED:

Approve Resolution 082702B: A Resolution Receiving the Proposed Assessment Roll and Providing for a Public Hearing on the 2001 Street and Utility Improvements.

2001 Improvements
Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0034	1797 Pleasant	132.2	33.05	2000 Assessment	\$52.67	\$0.00
17-29-23-34-0044	2301 lone	112.06	28.02	2000 Assessment	\$52.67	\$0.00
17-29-23-34-0045	2311 lone	156.56	72.52	Corner lot	\$52.67	\$3,819.63
17-29-23-34-0046	1746 Carl	42.2	42.20		\$52.67	\$2,222.67
17-29-23-34-0047	1752 Carl	40.8	40.80		\$52.67	\$2,148.94
17-29-23-34-0048	1756 Carl	40.1	40.10		\$52.67	\$2,112.07
17-29-23-34-0049	1760 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0050	1762 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0051	1766 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0052	1770 Carl	80	80.00		\$52.67	\$4,213.60
17-29-23-34-0053	1784 Carl	80	80.00		\$52.67	\$4,213.60
17-29-23-34-0054	1788 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0055	1790 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0056	1794 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0057	1798 Carl	171.45	72.31	Corner lot	\$52.67	\$3,808.57
17-29-23-34-0058	1799 Carl	171.45	72.31	Corner lot	\$52.67	\$3,808.57
17-29-23-34-0059	1795 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0060	1789 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0061	1787 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0062	1777 Carl	80	80.00		\$52.67	\$4,213.60
17-29-23-34-0063	1773 Carl	60	60.00		\$52.67	\$3,160.20
17-29-23-34-0064	1765 Carl	60	60.00		\$52.67	\$3,160.20
17-29-23-34-0065	1763 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0066	1759 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0067	1755 Carl	40.02	40.02		\$52.67	\$2,107.85
17-29-23-34-0068	1747 Carl	82.1	80.00		\$52.67	\$4,213.60
17-29-23-34-0069	1743 Carl	192.2	80.00	Corner lot	\$52.67	\$4,213.60
17-29-23-34-0070	1748 Eustis	149.22	37.30	Corner only	\$52.67	\$1,964.59
17-29-23-34-0081	1798 Eustis	132.19	33.05	Corner only	\$52.67	\$1,740.61
17-29-23-34-0082	1729 Carl	189.1	80.00	Corner lot	\$52.67	\$4,213.60
17-29-23-34-0083	2400 lone	60	60.00		\$52.67	\$3,160.20

2001 Improvements
Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Street Assessment
17-29-23-34-0084	2402 Ione	50	50.00		\$52.67	\$2,633.50
17-29-23-34-0085	2408 Ione	60	60.00		\$52.67	\$3,160.20
17-29-23-34-0086	2412 Ione	50	50.00		\$52.67	\$2,633.50
17-29-23-34-0087	2418 Ione	50	50.00		\$52.67	\$4,213.60
17-29-23-34-0097	2401 Larpenieur	133.9	33.48	Corner only	\$52.67	\$1,763.13
17-29-23-34-0098	1701 Carl	87.78	80.00		\$52.67	\$4,213.60
17-29-23-34-0099	1707 Carl	93.38	80.00		\$52.67	\$4,213.60
17-29-23-34-0100	1715 Carl	72.73	72.73		\$52.67	\$3,830.69
17-29-23-34-0101	1723 Carl	64.22	64.22		\$52.67	\$3,382.47
17-29-23-34-0102	2309 Ione	191.29	80.00	Corner lot	\$52.67	\$4,213.60
17-29-23-34-0103	1724 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0104	1722 Carl	72.72	72.72		\$52.67	\$3,830.16
17-29-23-34-0105	1712 Carl	41.52	41.52		\$52.67	\$2,186.86
17-29-23-34-0106	1708 Carl	42.65	42.65		\$52.67	\$2,246.38
17-29-23-34-0107	1704 Carl	43.86	43.86		\$52.67	\$2,310.11
17-29-23-34-0108	1700 Carl	44.19	44.19		\$52.67	\$2,327.49
17-29-23-34-0109	1696 Carl	44.22	44.22		\$52.67	\$2,329.07
17-29-23-34-0110	2395 Larpenieur	134.81	33.70	Corner only	\$52.67	\$1,774.98
17-29-23-34-0121	2307 Ione	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0122	2305 Ione	40	40.00		\$52.67	\$2,106.80
17-29-23-34-0123	1733 Pleasant	80	80.00		\$52.67	\$2,501.83
17-29-23-31-0047	1847 Pleasant	75	18.75	2000 Assess-32.5 (2001-47.5)	\$52.67	\$2,501.83
17-29-23-31-0055	1807 Pleasant	132.2	33.05	2000 Assessment	\$52.67	\$0.00
17-29-23-31-0056	1804 Carl	172.2	73.05	Corner lot	\$52.67	\$0.00
17-29-23-31-0057	1808 Carl	40	40.00		\$52.67	\$3,847.54
17-29-23-31-0058	1812 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-31-0059	1816 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-31-0060	1820 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-31-0061	1822 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-31-0062	1828 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-31-0063	1832 Carl	40	40.00		\$52.67	\$2,106.80
17-29-23-31-0064	1836 Carl	80	80.00		\$52.67	\$4,213.60
17-29-23-31-0065	1844 Carl	60	60.00		\$52.67	\$3,160.20

Total

Street

Assessment

2001 Improvements
Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Assessment Street	Total
17-29-23-31-0066	1852 Carl	60	60.00		\$52.67	\$3,160.20	
17-29-23-31-0067	1860 Carl	211.53	80.00		\$52.67	\$4,213.60	
17-29-23-31-0068	1855 Carl	211.54	80.00		\$52.67	\$4,213.60	
17-29-23-31-0069	1851 Carl	40	40.00		\$52.67	\$2,106.80	
17-29-23-31-0070	1843 Carl	40	40.00		\$52.67	\$2,106.80	
17-29-23-31-0071	1841 Carl	40	40.00		\$52.67	\$2,106.80	
17-29-23-31-0072	1839 Carl	40	40.00		\$52.67	\$2,106.80	
17-29-23-31-0073	1835 Carl	60	60.00		\$52.67	\$3,160.20	
17-29-23-31-0074	1827 Carl	60	60.00		\$52.67	\$3,160.20	
17-29-23-31-0075	1823 Carl	40	40.00		\$52.67	\$2,106.80	
17-29-23-31-0076	1819 Carl	70	70.00		\$52.67	\$3,686.90	
17-29-23-31-0077	1809-11 Carl	47	47.00		\$52.67	\$2,475.49	
17-29-23-31-0078	1807 Carl	215.2	80.00	Corner lot	\$52.67	\$4,213.60	
17-29-23-31-0079	1804 Eustis	132.2	33.05	Corner only	\$52.67	\$1,740.74	
17-29-23-31-0092	1860 Eustis	132.27	33.07	Corner only	\$52.67	\$1,741.80	
17-29-23-31-0093	1862 Eustis	140	35.00	Corner only	\$52.67	\$1,843.45	
17-29-23-31-0103	1917 Carl	71.6	71.60		\$52.67	\$3,771.17	
17-29-23-31-0104	1913 Carl	65	65.00		\$52.67	\$3,423.55	
17-29-23-31-0105	1909 Carl	65	65.00		\$52.67	\$3,423.55	
17-29-23-31-0106	1905 Carl	65	65.00		\$52.67	\$3,423.55	
17-29-23-31-0107	1901 Carl	65	65.00		\$52.67	\$3,423.55	
17-29-23-31-0108	1897 Carl	65	65.00		\$52.67	\$3,423.55	

2001 Improvements
Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Assessment Street
17-29-23-31-0109	1891 Carl	65	65.00		\$52.67	\$3,423.55
17-29-23-31-0110	1885 Carl	65	65.00		\$52.67	\$3,423.55
17-29-23-31-0111	1869 Carl	50	50.00		\$52.67	\$2,633.50
17-29-23-31-0112	1863 Carl	190.55	80.00	Corner lot	\$52.67	\$4,213.60
17-29-23-31-0113	2385 Summer	356.45	80.00	2000 Assessment	\$52.67	\$0.00
17-29-23-31-0114	1886 Carl	69.6	69.60		\$52.67	\$3,665.83
17-29-23-31-0115	1892 Carl	70	70.00		\$52.67	\$3,686.90
17-29-23-31-0116	1896 Carl	70	70.00		\$52.67	\$3,686.90
17-29-23-31-0117	1900 Carl	70	70.00		\$52.67	\$3,686.90
17-29-23-31-0118	1906 Carl	75	75.00		\$52.67	\$3,950.25
17-29-23-31-0119	1912 Carl	70	70.00		\$52.67	\$3,686.90
17-29-23-31-0120	1918 Carl	70	70.00		\$52.67	\$3,686.90
		7422.34	5369.13			\$272,502.07

Total cost	Assessable Front Footage	\$ Cost/Front Foot	\$ Cost/Front Foot X 40%
\$707,000	5369.13	131.68	52.67

\$52.67

2001 Improvements
Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
20-29-23-21-0006	1623, 1267, 1631 Carl	493.75	493.75	Rosehill	\$104.04	\$51,369.75
20-29-23-21-0010	1618 Eustis	484.84	484.84	LD Hollows	\$104.04	\$50,442.75
20-29-23-21-0012	1622 Carl	282.63	282.63	LD Hollows	\$104.04	\$29,404.83
20-29-23-21-0028	1598 Eustis	406.25	406.25	Luther Seminary	\$104.04	\$42,266.25
20-29-23-21-0030	1609-1611 Pleasant	293.23	293.23	City Gables	\$104.04	\$30,507.65
		1960.70	1960.70			\$203,991.23

Total cost	Assessable Front Footage	\$ Cost/Front Foot
\$204,000	1960.7	\$104.04

\$104.04

RESOLUTION NO. 082702B

**THE CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION RECEIVING THE PROPOSED ASSESSMENT ROLL AND
PROVIDING FOR A PUBLIC HEARING ON THE 2001 STREET AND UTILITY
IMPROVEMENTS**

WHEREAS, by a resolution passed on August 13, 2002, the City Administrator was directed to prepare a proposed assessment of the cost of improving Carl Street between Idaho Avenue and Roselawn Avenue, Ione Street between Eustus Street and Pleasant Street, Spring Street between Eustus Street and Pleasant Street, Summer Street between Eustus Street and Pleasant Street, and all of Idaho Avenue by conducting street reconstruction, sanitary sewer improvements and replacement, water main replacement, storm sewer system improvements, and alley improvements;

AND WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAUDERDALE,
MINNESOTA:**

1. A hearing shall be held on the 24th day of September, 2002 in the Lauderdale City Hall at 7:30 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given the opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to the certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of the payment, to the City of Lauderdale, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He may, at any time thereafter, pay to the City of Lauderdale the entire amount of the assessment remaining unpaid, with interest accrued to the December 31 of the year in which the payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the Lauderdale City Council this 27th day of August, 2002.

I CERTIFY THAT the above resolution was adopted by the City Council of Lauderdale this 27th day of August, 2002.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

Lauderdale City Council Memorandum

Council Meeting Date: August 27, 2002

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: 2003 Budget Discussion

BACKGROUND:

Enclosed under separate cover is the:

- *2003 Other Funds (Other than the General Fund) Budget*
- *2003 Other Funds (Other than the General Fund) Notes and Narrative*

The work session discussion at this meeting will focus on all of the other funds (201-601) in the City Budget.

Any questions from last meeting's discussion on the general fund can also be covered here in anticipation of setting the preliminary levy at the next meeting.

There are extensive notes and narrative on the 2003 Lauderdale Budget enclosed in the packet, so there should be ample opportunity for discussion.