

LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, OCTOBER 22, 2002
CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

McCloskey _____ Christensen _____
Gill-Gerbig _____ Giannetti _____
Mayor Dains _____

Staff: Getschow _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of the regular City Council Meeting of 10/8/02
- B. Approval of claims totaling \$69,418.14

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS
8. INFORMATIONAL PRESENTATIONS
9. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

10. ACTION
 - A. Resolution 102202A: A Resolution Accepting 2003 SCORE Funding From Ramsey County for the Lauderdale Recycling Program
 - B. 3rd Quarter Financial and Investment Report
11. DISCUSSION
 - A. MNDOT and the Highway 280 Reconstruction Project
 - B. County Road Turnbacks
 - C. Refuse Task Force Community Meeting – *Tuesday, October 29, 7:00 p.m.*
 - D. 2003 Street and Utility Improvements Timeline and Schedule
12. ITEMS REMOVED FROM THE CONSENT AGENDA
13. ADDITIONAL ITEMS
14. SET AGENDA FOR NEXT MEETING
15. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
October 8, 2002**

1. Meeting called to order at 6:05 P.M.

2. ROLL

Council present: Giannetti, Christensen, McCloskey, Gill-Gerbig and Mayor Dains

Staff present: Getschow and Bownik

3. WORK SESSION WITH RAMSEY COUNTY OFFICIALS REGARDING COUNTY TURNBACK ROADS 6:00-7:30 p.m.

The Mayor and City Council discussed the county turnback road program with the County Engineer, County Public Works Director, and the County Commissioner.

4. APPROVAL OF THE AGENDA

A. *Approval of Agenda.* Motion by Giannetti, second by McCloskey to approve the agenda. Motion carried unanimously.

5. APPROVAL

A. *Approval of Minutes.* Motion by Gill-Gerbig, second by Christensen to approve the minutes of the regular City Council meeting of the September 24, 2002. Motion carried unanimously.

B. *Approval of Claims totaling \$16,700.73.* Motion by Giannetti, second by McCloskey to approve the claims totaling \$16,700.73. Motion carried unanimously.

C. *Approval of Pay Request #6 for the 2002 Street and Utility Improvements for \$337,319.02.* Motion by Giannetti, second by Gill-Gerbig to approve Pay Request #6 for the 2002 Street and Utility Improvements for \$337,319.02. Motion carried unanimously

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA
7. CONSENT
8. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

A. Halloween Party. The Mayor reminded everyone about the Halloween party at City Hall on Thursday, October 31st from 5:00-7:00 p.m.

9. INFORMATIONAL PRESENTATIONS
10. PUBLIC HEARINGS

A. MNDOT Highway 280 Reconstruction. The Mayor provided a background on the city's discussion on the highway reconstruction with MNDOT and the neighboring cities that has occurred over the past year and a half. He also stated that no action is scheduled for this evening. This is only a presentation and a public hearing at this time.

Nancy Daubenberger, MNDOT Project Manager, provided information on the scope of the highway project such as the receipt and status of grant funds; the proposed layout of the roadway; the access closures from Highway 280; and the sound wall proposed along Highway 280.

The Mayor opened the public hearing at 8:02 p.m.

Andi Moffat, 1747 Fulham Street, asked if there is traffic data that can be obtained on the impact of more cars utilizing the Larpenteur interchange following the potential closure of the access roads.

Tracey Koch, 1769 Walnut Street, expressed his support for this project as presented and the sound wall that is a component of the project. In regards to the wall, there was a compromise reached with the wall starting just north of Ione Street as opposed to starting at Larpenteur Avenue to maintain the view. Also, it would be a shame to lose the federal dollars that were granted for this project by not granting consent.

Rebecca Borman, 1905 Carl Street, stated that she was not in favor of this project because of the proposed road closures. The situation at the Larpenteur interchange will become even more unsafe. She proposed at least keeping Walnut Street open.

Leslie Clapp, 1806 Walnut Street, also stated that she was not in favor of this project because of the proposed road closures. The situation at the Larpenteur interchange is not safe and more traffic on this interchange will only exacerbate the problem. She also asked about the parameters and applicability of the grant funding.

Alan Blat, 1886 Carl Street, asked how MNDOT knows if the sound wall and sound abatement will work.

Dawn Bartylla, 1911 Eustis Street, proposed keeping Walnut Street open and possibly creating an acceleration lane on to Highway 280 in that location.

Gary Sax, 1935 Walnut Street, stated that he does not support this project in any way. He is opposed to the road closures, the sound wall, and the band-aid repair approach that is being employed here.

John Abeler, 2339 Roselawn Avenue (Roseville), stated that he supported the proposed plan. He also thought that the closing of the access roads may benefit the area by reducing through traffic.

John Antoncich, 1806 Walnut Street, asked what the timetable or schedule was for reconstructing the Larpenteur interchange.

Hugh Currie, 1940 Pleasant Street, stated that he felt commuter through traffic is increasing with the access roads from Highway 280.

Jake Bondelinde, 1779 Walnut Street, stated that the proposed highway reconstruction plan including the sound wall is a good one. The safety enhancements that are a part of this plan, such as closing the access roads, are needed.

MNDOT representatives answered many of the questions that were presented by the residents.

The Mayor closed the public hearing at 8:42 p.m.

The Mayor and City Council then discussed the proposed project.

Council member McCloskey expressed concern with the lowering of the grade at Broadway that is being proposed by MNDOT.

The Mayor stated that resident involvement and pressure is needed to lobby the State to get the Larpenteur interchange reconstructed. He also stated that over the past eight years the general opinion of this project has shifted. A large majority of residents now want to see a sound wall constructed.

Council member Gill-Gerbig stated that maybe a task force needs to be convened for the Highway 280 corridor, especially as it related to the Larpenteur interchange.

The City Council took a break at 8:55 p.m.

The meeting resumed at 9:20 p.m.

B. Boyer Ford: Conditional Use Permit for an auto sales, service, and repair facility. Administrative Analyst Bownik stated Phillips Holdings is proposing a Boyer Ford development involving the sale, service, and repair of heavy trucks. At the September 24, 2002 Council meeting, Phillips Holdings requested and received a zoning amendment to allow auto sales, service, and repair facilities as an approved conditional use in the I-1 District.

Phillips Holdings currently owns a 3.7-acre site at the corner of Trunk Highway 280 and Broadway. The original 6.8-acre site was subdivided in 2001, and Hamline Auto Body purchased the southern 3.1 acres. Access to the site is from Broadway Drive from a driveway that also provides access to Hamline Auto Body and Enterprise Rent-A-Car to the south.

Bownik discussed the performance standards that are evaluated for considering a conditional use permit. He also stated that the City Engineer has also reviewed and commented on the proposed development. In assessing these performance standards and based upon the Engineer's review, the following potential conditions were presented for consideration:

- The applicant must have an approved storm water management plan.
- The applicant will follow all local, regional, and state environmental regulations and will make a reasonable effort to notify the City upon notification of any such violation.
- The traffic issue related to the relatively short distance from Broadway to the entrance of the facility. Once traffic has turned south onto the access road from Broadway, vehicles trying to access the facility must turn left (east) about forty feet into the site. This could be a conflict with northbound traffic entering onto Broadway. A possible solution would be to relocate the entrance to the facility approximately 220 feet to the south, aligning it with the center of the proposed building.
- Glare may be a problem depending on the type of lighting used in the parking lot and on the building. It may be a good idea to require down cast lighting in the parking lot and possibly on the building.
- The developer should provide the city with a financial guarantee that the work will be completed as specified. A development agreement is not needed for the Boyer Ford site since the subdivision and final plat have already been approved. Thus, it is recommended that in this case the developer provide a letter of credit before the start of work at the site. The estimated cost of the site improvements is \$325,005. The letter of credit would guarantee 150% of the cost, which would be \$487,508.

The Mayor opened the conditional use permit public hearing at 9:33 p.m.

Phillip Maas, Phillips Holdings and Boyer Ford expressed concern with the letter of credit. He offered to enter into an agreement with the City whereby he deposits equitable funds with the City Attorney as opposed to providing a letter of credit.

The Mayor closed the conditional use public hearing at 9:35 p.m.

B. Boyer Ford: Height Variance Application.

The Mayor opened the variance application public hearing at 9:35 p.m.

James Waite, Smuckler Architects, presented some visual impressions of the Boyer development and stated that the height of the building will fit in well with the surrounding area.

The Mayor closed the variance application public hearing at 9:36 p.m.

11. ACTION

A. Boyer Ford: Conditional Use Permit Application. The City Administrator stated that the alternative letter of credit proposal brought forth by Maas could be resolved if the language of the proposed condition is that “the City requires a letter of credit or similar instrument that is approved by City Staff, the City Attorney and the City Engineer”.

Council member Christensen stated his concerns with the lighting in this development and recommends that a condition be placed for downcast lighting.

Skip Maas indicated that he would be providing downcast lighting and also has no problem with relocating the access road into the development.

Motion by Gill-Gerbig, second by Christensen to grant a conditional use permit for Phillips Holdings, L.L.C. (Boyer Ford) with the following conditions:

1. The applicant must have an approved storm water management plan.
2. The applicant will follow all local, regional, and state environmental regulations and will make a reasonable effort to notify the City upon notification of any such violation.
3. The applicant will relocate the entrance to the facility approximately 220 feet to the south, aligning it with the center of the proposed building
4. Down cast lighting shall be used in the parking lot and with the building.
5. The developer should provide the City requires a letter of credit or similar instrument that is approved by City Staff, the City Attorney and the City Engineer at the estimated cost of the site improvements, which at this time is \$487,508.

Roll: Yes: all. Motion carried.

B. Consideration of a Storm Water Management Plan for Boyer Ford.

Motion by Christensen, second by Gianetti to approve the storm water management plan as detailed by the City Engineer in his memorandum.

Roll: Yes: all. Motion carried.

C. *Consideration of a Height Variance for Boyer Ford.* Bownik stated that this variance request for the decorative pyramid structure atop the building is different from other variance requests because the Zoning Ordinance states that “the Board may authorize a variance to the height regulations in any district if...the structure is among or similar to any of the following: television and radio towers, church spires, belfries, monuments, tanks, water and fire towers, grain elevators, stage towers and scenery lofts, cooling towers, ornamental towers and spires, chimneys, elevator bulkheads, smokestacks, conveyors, flagpoles, silos, air conditioning and heating units and windmills.”

Motion by Gill-Gerbig, second by Gianetti to approve the height variance as requested by Boyer Ford. Roll: Yes: all. Motion carried.

12. DISCUSSION

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

1. 3rd Quarter Financial and Investment Report
2. Discussion items: Highway 280 reconstruction, county road turnbacks, and the 2003 Improvements schedule

16. ADJOURNMENT

Motion by Gill-Gerbig, second by McCloskey to adjourn at 10:00 P.M. Ayes: All.

CITY OF LAUDERDALE
Claims for Approval
October 22, 2002 City Council Meeting

Payroll

10/11/02 Payroll:	Check # 7244-7248	\$5,776.57
10/11/02 Payroll:	EFT: Federal Withholding Taxes/FICA	\$2,396.71
10/11/02 Payroll:	EFT: PERA	\$989.53
10/11/02 Payroll:	EFT: ICMA Retirement Fund	\$1,185.96

Vendor Claims

10/22/02 Claims:	Check # 16026-16041	\$59,069.37
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Subtotal of Claims From Above	\$69,418.14
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Total Claims for Approval	\$69,418.14
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CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
007244	000000011	BOWNIK, JAMES	21	BI-WEEKLY	\$1,001.68	10/11/02	Outstanding
007245	000000003	GETSCHOW, RICK	21	BI-WEEKLY	\$1,730.03	10/11/02	Outstanding
007246	000000030	GOYETTE, SHANNON	21	BI-WEEKLY	\$948.49	10/11/02	Outstanding
007247	000000002	HINRICHS, DAVID C	21	BI-WEEKLY	\$1,111.10	10/11/02	Outstanding
007248	000000005	HUGHES, JOSEPH A	21	BI-WEEKLY	\$985.27	10/11/02	Outstanding
007243		VOID	21		\$0.00	10/11/02	Void
					\$5,776.57		

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
Search Name AMERICAN ENGINEERING TESTING				
016026	10/22/02	102202claims 20178	\$556.85	'02 st/util project: soil testing
<i>Search Name AMERICAN ENGINEERING TESTING</i>			\$556.85	
Search Name AT & T				
016027	10/22/02	102202claims 1222375990	\$2.85	10/02 long distance
<i>Search Name AT & T</i>			\$2.85	
Search Name BONESTROO, ROSENE, ANDERLIK				
016028	10/22/02	102202claims 91150	\$1,336.50	08/02 '01 st/util improve
016028	10/22/02	102202claims 91151	\$24,396.07	08/02 '02 st/util improve
016028	10/22/02	102202claims 91152	\$583.00	08/02 '02 st/util improve
<i>Search Name BONESTROO, ROSENE, ANDERLIK</i>			\$26,315.57	
Search Name CINTAS				
016029	10/22/02	102202claims 10/22/02	\$74.46	10/7, 10/14 pw uniforms
<i>Search Name CINTAS</i>			\$74.46	
Search Name CITY OF ST ANTHONY				
016030	10/22/02	102202claims 508	\$18,421.09	11/02 police services
<i>Search Name CITY OF ST ANTHONY</i>			\$18,421.09	
Search Name GLENWOOD INGLEWOOD				
016031	10/22/02	102202claims 10/22/02	\$55.81	9/30/02 water delivery
<i>Search Name GLENWOOD INGLEWOOD</i>			\$55.81	
Search Name LILLIE SUBURBAN NEWS				
016032	10/22/02	102202claims 10/22/02	\$688.15	09/02 delivery of roseville review
<i>Search Name LILLIE SUBURBAN NEWS</i>			\$688.15	
Search Name MET-COUNCIL ENVIRONMENTAL SER.				
016033	10/22/02	102202claims 745545	\$10,155.70	11/02 wastewater services
<i>Search Name MET-COUNCIL ENVIRONMENTAL SER.</i>			\$10,155.70	
Search Name POSTMASTER				
016034	10/22/02	102202claims 10/22/02	\$111.00	stamps for city hall
<i>Search Name POSTMASTER</i>			\$111.00	
Search Name QWEST				
016035	10/22/02	102202claims 10/22/02	\$256.68	10/02 city hall phone
016035	10/22/02	102202claims 10/22/02	\$56.10	10/02 autodial: malvern lift station
<i>Search Name QWEST</i>			\$312.78	
Search Name RAMSEY COUNTY, EXPENDITURES				
016036	10/22/02	102202claims prrv000196	\$405.00	maintain assessment rolls
016036	10/22/02	102202claims risk000484	\$1,134.66	10/02 employee benefits
<i>Search Name RAMSEY COUNTY, EXPENDITURES</i>			\$1,539.66	
Search Name SAM'S CLUB				
016037	10/22/02	102202claims 336	\$10.42	video tapes
016037	10/22/02	102202claims 336	\$98.02	gloves, light bulbs, cleaning supplies
<i>Search Name SAM'S CLUB</i>			\$108.44	
Search Name SPRINT PCS				

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
016038	10/22/02	102202claims 10/22/02	\$11.83	09/02 pw cell phone
016038	10/22/02	102202claims 10/22/02	\$11.84	09/02 pw cell phone
<i>Search Name SPRINT PCS</i>			<u>\$23.67</u>	
Search Name WAGERS BUSINESS SYSTEMS				
016039	10/22/02	102202claims cnin001708	\$225.00	4qtr02 copier maintenance
<i>Search Name WAGERS BUSINESS SYSTEMS</i>			<u>\$225.00</u>	
Search Name WALTER'S RUBBISH				
016040	10/22/02	102202claims 140133	\$26.32	10/02 garbage service
016040	10/22/02	102202claims 140133	\$26.33	10/02 garbage service
<i>Search Name WALTER'S RUBBISH</i>			<u>\$52.65</u>	
Search Name XCEL ENERGY				
016041	10/22/02	102202claims 10/22/02	\$425.69	09/02 street lighting
<i>Search Name XCEL ENERGY</i>			<u>\$425.69</u>	
Grand Total			<u>\$59,069.37</u>	

MEMO

To: Mayor and City Council
From: Shannon Goyette, Deputy Clerk
Date: 10/22/02
Re: 2002 SCORE Funding Grant Application

Background:

SCORE Funding Grants are annually provided to municipalities in Ramsey County. The funds are intended to be used for expenses related to the city's recycling programs (administration, promotion, equipment, and collection), and the amount to be distributed is calculated on a per capita basis. Receipt of these monies enables the City of Lauderdale to maintain a lower-cost recycling program than would be possible without the grant.

Grants are provided to a municipality pursuant to an agreement between the County and the City following the grant application by the City. Since the agreement is a formal document, strict guidelines and requirements exist which must be adhered to by the receiving party. One of the requirements is a formal request by the Council requesting allocation of SCORE Funding Grant monies.

The resolution to approve application for funding is enclosed in the packet.

Council Action Requested:

Adopt Resolution 102202A, requesting allocation of SCORE funding grant monies.

RESOLUTION NO. 102202A

**THE CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION ACCEPTING 2003 SCORE FUNDING FROM RAMSEY
COUNTY FOR THE LAUDERDALE RECYCLING PROGRAM**

WHEREAS, SCORE Funding Grants are available to municipalities in Ramsey County for reimbursement of expense related to administration, promotion, and collection of, recycling materials; and,

WHEREAS, the City of Lauderdale has a comprehensive curbside residential recycling program currently in use; and,

WHEREAS, these funds will provide Lauderdale with a method of paying for some incurred costs related to the administration of this program, thus aiding in keeping the cost to the residents low;

NOW THEREFORE, BE IT RESOLVED that Lauderdale City Council does hereby authorize staff to submit an application to the St. Paul - Ramsey County Department of Public Health - Environmental Health Section for allocation of 2003 SCORE Funding Grant Monies in the amount of \$4,612.00.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Lauderdale on this 22nd day of October, 2002.

(ATTEST)

Jeffrey Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

MEMOS BY JAMES

DATE: October 22, 2002
TO: Honorable Mayor and Council
FROM: James Bownik, Administrative Analyst



3rd Quarter 2002 Financial and Investment Report

There have been no unusual expenditures or revenues for the third quarter of this year. This quarterly report reflects an accurate financial picture of the City's expenditures and revenues. No changes to the accounting procedures are foreseen at this time.

Combined Funds 101 – 601

	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
Revenues	\$1,036,777	\$1,527,506	68%	\$2,141,874	\$1,734,227	124%
Expenditures	\$1,950,085	\$1,571,194	124%	\$1,981,208	\$1,840,718	108%

The above table gives an overall picture of the City's finances compared to last year. While revenues and expenditures both seem to be over budget, this is due to the 2002 street and utility improvement project (Fund 412). As you are aware, the 2002 street and utility project had not been ordered until after the budget had been approved. Thus, the actual revenues and expenditures so far this year for Funds 101-601 include about \$1,000,000 in revenues and about \$1,000,000 in expenditures from Fund 412, which the 2002 budget does not reflect.

General Fund 101 Revenues

	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
Property Tax	235,440	439,032	54%	157,026	366,898	43%
Licenses & Permits	40,596	8,480	479%	17,270	8,480	204%
Intergovernmental	117,719	223,601	53%	219,403	423,687	52%
Public Safety	29,289	32,468	90%	29,767	32,468	92%
Charges for Services	21,441	250	8576%	19,746	810	2438%
Interest	26,277	12,000	219%	7,527	12,000	63%
Miscellaneous	3,713	0	+	5,280	0	+
Transfers	0	0	NA	0	0	NA
Total	\$474,475	\$715,831	66%	\$456,019	\$844,343	54%

Property taxes are mostly received in June/July and November. License and permit fees increased \$5,506 in the third quarter. Intergovernmental revenue, which is mostly local government aid and fiscal disparities from the State, are generally received in July and December. Public Safety revenue increased \$8,790 this quarter due to court fines received. Besides an annual bond fee payment from the Children's Home Society in the first quarter, Charges for Services includes \$850 in advertising fees for the Resident's Guide and a year total of \$2,250 for rental of the Social Room. \$3,462 in interest was received this quarter, mostly from the maturity of seven certificates of deposit. Miscellaneous revenues are mostly from the first two quarters and include a donation from the Twin City Chinese Christian Church (\$1000), and reimbursement from Ramsey County for waste management fees charged to the City from 1986 to 1999 for properties that do not generate waste (\$1,058).

General Fund 101 Expenditures

	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
General Government	116,485	169,724	69%	134,345	189,713	71%
Public Safety	188,199	268,734	70%	198,120	277,272	72%
Public Works	59,376	101,733	58%	68,667	100,363	68%
Park & Recreation	37,412	48,696	77%	38,628	53,804	72%
Contingency	0	10,000	0%	0	10,000	0%
Transfers	0	110,000	0%	0	185,000	0%
Total	\$401,472	\$708,887	57%	\$439,760	\$816,152	54%

General fund expenditures are pretty much on par with the third quarter of last year. 38% of this year's general fund expenditures can be attributed to police services (\$165,790).

Special Revenue Funds 201 - 204

Revenues	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
201 Community Events	2,047	4,225	48%	1,646	2,275	72%
202 Cable T.V.	12,888	10,050	128%	12,882	10,100	128%
203 Recycling	18,423	28,282	65%	18,847	33,667	56%
Total	\$33,358	\$42,557	78%	\$33,375	\$46,042	72%

Expenditures	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
201 Community Events	3,653	3,450	106%	1,754	1,850	95%
202 Cable T.V.	6,522	15,589	42%	9,721	14,380	68%
203 Recycling	20,099	30,555	66%	26,967	37,600	72%
Total	\$30,274	\$49,594	61%	\$38,442	\$53,830	71%

201 Community Events: Revenues/expenditures are mostly from Day in the Park (\$1231/\$782), Snow*Commotion (\$136/\$663), and the City-Wide Garage Sale (\$101/\$40).

202 Cable TV: Revenue is mostly from franchise fees (\$12,550). An annual contribution of \$3,501 was made to the North Suburban Cable Commission in June.

203 Recycling: Revenue is mostly from recycling assessments received through property tax statements (\$13,882) and two Ramsey County SCORE Grant payments (\$4,627). BFI has been paid \$20,178 so far this year.

TIF Debt Service Fund 301

	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
Revenues	\$95,437	\$212,500	45%	\$64,103	\$172,500	37%
Expenditures	\$140,565	\$211,065	67%	\$143,960	\$204,460	70%

Revenues are received through tax monies twice per year. The City has made an annual TIF Bond payment - \$125,000 (principal) & two interest payments (\$18,960) this year.

'00 Debt Service Fund 302

	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
Revenues	\$29,279	\$70,000	42%	\$50,111	\$112,224	45%
Expenditures	\$55,597	\$55,697	100%	\$51,495	\$51,495	100%

\$48,742 has been received from assessment payments for the 2000 street project via property taxes. The expenditure is from a general obligation bond interest payment in the first quarter.

'02 Debt Service Fund 303

	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
Revenues	\$0	\$0	NA	\$32,823	\$0	+
Expenditures	\$0	\$0	NA	\$517	\$0	+

The revenue is mostly from capitalized interest from the 2002 street and utility improvement project bond proceeds. Expenditures are administrative fees paid for the financial contract.

Capital Improvement Funds 401 – 412

Revenues	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
401 Street Improve	50,095	65,000	77%	5,724	75,000	8%
402 General Improve	1,586	21,000	8%	552	56,000	1%
403 Storm Water Imp	58,407	91,718	64%	31,124	99,218	31%
404 Park Improve	9,120	2,000	456%	1,101	22,000	5%
405 TIF Project	0	70,000	0%	0	60,000	0%
407 Sanitary Sewer	10,636	11,500	92%	2,272	16,500	14%
409 Water Imp Fund	8,624	7,700	112%	5,087	7,700	66%
410 '00 St/Util Imp Fund	88,808	0	+	1,730	0	+
411 '01 St/Util Imp Fund	0	0	NA	155,766	0	+
412 '02 St/Util Imp Fund	0	0	NA	1,156,779	0	+
Total	\$227,276	\$268,918	85%	\$1,360,135	\$336,418	404%

Expenditures	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
401 Street Improve	0	50,000	0%	0	60,000	0%
402 General Improve	20,694	26,000	80%	4,230	31,000	14%
403 Storm Water Imp	14,292	55,213	26%	21,919	61,139	36%
404 Park Improve	34	0	+	3,461	0	+
405 TIF Project	5,746	79,422	7%	6,579	70,045	9%
407 Sanitary Sewer	0	5,000	0%	0	10,000	0%
409 Water Imp Fund	0	0	NA	0	0	NA
410 '00 St/Util Imp Fund	147,817	108,134	137%	2,496	0	+
411 '01 St/Util Imp Fund	947,021	0	+	112,208	256,000	44%
412 '02 St/Util Imp Fund	0	0	NA	993,294	0	+
Total	\$1,135,604	\$323,769	351%	\$1,144,187	\$488,184	234%

In most cases, revenue for these funds is from investment interest. So far this year, Funds 403 and 409 had additional revenue from storm sewer fees (\$27,085) and water surcharge fees (\$4,292). Fund 411 had revenues from a DNR flood mitigation grant (\$85,666), prepayment of assessments for the 2001 street project between September 25 and September 30 (\$5,267), and reimbursement from St. Paul Regional Water Services for water main improvements (\$63,058). The revenue in Fund 412 is from general obligation bonds that will be used to pay expenses incurred by the 2002 street and utility improvement project.

Expenses besides wages and benefits for Funds 401-409 so far this year include \$4,207 for a snow blower, \$5,000 for the NPDES Phase 2 Guide Plan, and \$3,461 for park land acquisition. Fund 411 expenditures are mostly for street improvements (\$98,818) and engineering (\$12,759). Fund 412 expenditures are also mostly for street improvements (\$740,961) and engineering (\$228,741).

Sewer Utility Fund 601

	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget	2002 1/1 - 9/30 Actual	2002 Budget	% of Budget
Revenue	\$176,952	\$217,700	81%	\$145,308	\$222,700	65%
Expenditures	\$186,573	\$222,182	84%	\$162,847	\$226,597	72%

Revenues and expenditures for Fund 601 are about what was expected thus far in 2002.

INVESTMENTS

The following is a comparison of the amount of funds the City has invested for the past 3 years:

September '00: \$2,787,654 September '01: \$2,341,603 September '02: \$2,691,776

The City's investments as of September 30, 2002 are attached for your review.

CITY COUNCIL ACTION REQUESTED

Motion to approve the 3rd Quarter 2002 Financial & Investment Report.

City of Lauderdale

Investments through September 30, 2002

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates	
12/26/02	6/25/02	Juran & Moody (MJSK)	Millenium Bank	6 mo CD	2.350	181	\$98,829.20	\$1,170.80		maturity	
3/14/03	6/14/02	Juran & Moody (MJSK)	Nbank	9 mo CD	2.900	273	\$97,877.00	\$2,123.00		maturity	
6/16/03	6/14/02	Juran & Moody (MJSK)	Eagle Bank	12 mo CD	2.950	367	\$97,119.00	\$2,881.00		maturity	
6/17/03	6/17/02	Juran & Moody (MJSK)	Pennsylvania Business Bank	12 mo CD	2.950	365	\$97,134.00	\$2,866.00		maturity	
<p>Wells Fargo Wells Fargo Prime Investment MM Fund loney Market \$37,481.26 \$39.90 monthly</p> <p>Insight Investment Mgmt League of MN Cities 4M Fund loney Market \$276,913.59 \$395.96 monthly</p> <p>Insight Investment Mgmt League of MN Cities 4M Plus loney Market \$1,986,421.63 \$2,315.17 monthly</p>											
					2.768	Average Rate		\$2,691,775.68	Total Investments	\$2,751.03	Monthly Interest Received

Purchasing Agent	Amount	Percentage
Smith Barney	\$0.00	0%
Wells Fargo	\$37,481.26	1%
US Bank	\$0.00	0%
Dain Rauscher	\$0.00	0%
Juran & Moody (MJSK)	\$390,959.20	15%
League of MN Cities	\$2,263,335.22	84%
Total	\$2,691,775.68	100%

Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$390,959.20	15%
Money Market	\$2,300,816.48	85%
Total	\$2,691,775.68	100%

Up to 1 year	\$390,959.20	15%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$2,300,816.48	85%
Total	\$2,691,775.68	100%

City of Lauderdale

Current Investments 2002

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
8/20/02	2/20/02	Juran & Moody (MJSK)	American Investment Bank, (Salt Lk City, UT)	6 mo CD		181			\$1,224.54	\$100,000 matured 8/20/02
8/20/02	2/20/02	Juran & Moody (MJSK)	Capital Crossing Bank, (Boston, MA)	6 mo CD		181			\$1,054.91	\$100,000 matured 8/20/02
8/20/02	2/20/02	Juran & Moody (MJSK)	Commerce Bank, (Philadelphia, PA)	6 mo CD		181			\$1,297.06	\$100,000 matured 8/20/02
8/20/02	2/20/02	Juran & Moody (MJSK)	Community Bank, (Pasadena, CA)	6 mo CD		181			\$1,127.68	\$100,000 matured 8/20/02
8/20/02	2/20/02	Juran & Moody (MJSK)	First Credit Bank, (Los Angeles, CA)	6 mo CD		181			\$1,054.91	\$100,000 matured 8/20/02
8/20/02	2/20/02	Juran & Moody (MJSK)	Metlife Bank, (Kingston, NJ)	6 mo CD		181			\$1,127.68	\$100,000 matured 8/20/02
8/20/02	2/20/02	Juran & Moody (MJSK)	Treasury Bank (Alexandria, VA)	6 mo CD		181	\$98,829.20	\$1,170.80	\$1,079.18	\$100,000 matured 8/20/02
12/26/02	6/25/02	Juran & Moody (MJSK)	Millenium Bank	6 mo CD	2.550	181	\$97,877.00	\$2,123.00		maturity
3/14/03	6/14/02	Juran & Moody (MJSK)	Nbank	9 mo CD	2.900	273	\$97,119.00	\$2,881.00		maturity
6/16/03	6/14/02	Juran & Moody (MJSK)	Eagle Bank	12 mo CD	2.950	367	\$97,134.00	\$2,866.00		maturity
6/17/03	6/17/02	Juran & Moody (MJSK)	Pennsylvania Business Bank	12 mo CD	2.950	365				maturity
		Juran & Moody	Juran & Moody Sweep Account	Money Market			\$0.00		\$274.50	monthly
		Wells Fargo	Wells Fargo Prime Investment MM Fund	Money Market			\$37,481.26		\$377.41	monthly
		Insight Investment Mgmt	League of MN Cities 4M Fund	Money Market			\$276,913.59		\$3,125.27	monthly
		Insight Investment Mgmt	League of MN Cities 4M Plus	Money Market			\$1,986,421.63		\$17,861.82	monthly
							\$2,691,775.68		\$29,604.96	Yearly Interest Received
							Total		Investments	
									Average Rate	2.788
										Rate

Investments as of 9/30/02		
Purchasing Agent	Amount	Percentage
Smith Barney	\$0.00	0%
Wells Fargo	\$37,481.26	1%
US Bank	\$0.00	0%
Dain Rauscher	\$0.00	0%
Juran & Moody (MJSK)	\$390,959.20	15%
League of MN Cities	\$2,263,335.22	84%
Total	\$2,691,775.68	100%

Investments as of 9/30/02		
	Amount	Percentage
Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$390,959.20	15%
Money Market	\$2,300,816.48	85%
Total	\$2,691,775.68	100%

Investments as of 9/30/02		
	Amount	Percentage
Up to 1 year	\$390,959.20	15%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$2,300,816.48	85%
Total	\$2,691,775.68	100%

Lauderdale City Council Memorandum

Council Meeting Date: October 22 2002
To: Mayor and City Council
From: Rick Getschow, City Administrator
Agenda Item: Council Meeting Discussion Items

BACKGROUND:

The following are the items for discussion that are updates and/or follow-ups from discussions at recent Council meetings and work sessions.

1. Highway 280 Project. A public hearing was held at the last Council meeting of October 8, 2002. The Council should briefly discuss the municipal consent action that is requested from MNDOT and that is scheduled for the November 26, 2002 meeting.

2. County Road Turnbacks. As the County Commissioner and County Engineer stated at the October 8 meeting – the Council needs to discuss the next step in the turnback negotiation process.

3. Refuse Task Force Community Meeting. Another opportunity to remind everyone of the meeting on Tuesday, October 29 and to provide a few more details on the agenda of the meeting.

4. 2003 Street and Utility Improvements Schedule. I will provide a planned schedule of events for this improvement project. It is anticipated that it follow the same timeline for consideration and approval as the prior improvements.

NO ENCLOSURES