

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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October 13, 2015

Mayor Dains called the Regular City Council meeting to order at 7:33 p.m.

Councilors present: Mayor Jeff Dains, Mary Gaasch, Roxanne Grove, Denise Hawkinson, and Lara Mac Lean.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Terry Berg, Deputy City Clerk.

Approvals

Mayor Dains asked for changes to the meeting agenda. City Administrator Butkowski noted an additional accounts payable in the amount of \$80.00. Motion was made by Councilor Grove to approve the agenda with the additional accounts payable, seconded by Councilor Mac Lean and carried unanimously.

Councilor Gaasch moved to approve the City Council meeting minutes of September 22, 2015. Councilor Hawkinson seconded the motion and carried unanimously.

Councilor Grove moved and seconded by Councilor Hawkinson to approve the claims totaling \$138,097.05. Motion carried unanimously.

Consent

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Mac Lean moved and seconded by Councilor Hawkinson to approve the Consent Agenda thereby approving the Snow Removal Contract and acknowledging the August Financial Report. Motion carried unanimously.

Informational Presentations / Reports

A. Presentation by University of Minnesota Sustainability Students

City Administrator Butkowski introduced Haley Fisher, Jack Kuderko, and Nathan Engfer as the students in attendance for the tri-city project for Lauderdale, Falcon Heights, and St. Anthony.

Ms. Fisher is working on the housing redevelopment project for Lauderdale. The project coincides with the Council's efforts to acquire homes of less than 700 square feet and in need of repair. Students are developing a request for proposal for developers to construct new homes that fit into the neighborhood and are energy efficient.

Jack Kuderko's responsibility is the coordination of the Sustainability Fair that is scheduled for November 19 from 5:30 p.m. until 8:00 p.m. at Silverwood Park, where the tri-city projects are presented.

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Mr. Engfer is working on a Falcon Heights project which focuses on transportation issues such as the Rapid Bus Transit planned for Snelling Avenue and bike lanes.

B. Tech Dump Event on October 17

Assistant City Administrator Bownik highlighted the tri-city electronics recycling event scheduled for Saturday, October 17. Electronics can be dropped off at the Falcon Heights or St. Anthony city halls.

C. Halloween Event on October 31

Assistant City Administrator Bownik updated the council on the long-standing event for Saturday, October 31 from 5:00 p.m. until 7:00 p.m. with free food, events, and treat bags.

Public Hearings

A. Ordinance No. 15-05 Regarding Peddlers, Solicitors, Transient Merchants, and Door-to-Door Advocates

City Administrator Butkowski noted the ordinance amendment was in response to issues encountered in 2015. The ordinance establishes a more formal process to receive a solicitors permit that includes a thorough application, background check, fee, and a defined timeline. Exemptions exist for youth, religious, and political groups.

Mayor Dains opened the public hearing at 7:55 p.m.

There being no public comment, Mayor Dains closed the public hearing at 7:56 p.m.

Motion was made by Councilor Gaasch and seconded by Councilor Hawkinson to adopt Ordinance No. 15-05 amending Title 4, Chapter 6 of the Code of Ordinances Regarding Peddling, Canvassing and Soliciting and Creating Title 3, Chapter 10 Peddlers, Solicitors, Transient Merchants, and Door-to-Door Advocates as presented. Motion carried unanimously on a roll call vote.

B. Ordinance No. 15-06 Regarding Assessable Current Services for Snow Removal

Administrator Butkowski reported that the lack of prompt snow removal can be addressed using the City's snow removal contractor. Before proceeding, staff asked the city attorney to amend the City's nuisance ordinance as needed so the City can provide snow removal services and invoice property owners for costs incurred.

Mayor Dains opened the public hearing at 8:00 p.m.

Jack Kuderko inquired if the City has salt application rules for sidewalks. Administrator Butkowski responded that the City does not regulate.

There being no further public comment, Mayor Dains closed the public hearing at 8:02 p.m.

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Motion was made by Councilor Hawkinson and seconded by Councilor Mac Lean to adopt Ordinance No. 15-06 amending Title 4, Chapter 6 of the Code of Ordinances Regarding Assessable Current Services for Snow Removal. Motion carried unanimously on a roll call vote.

Discussion / Action Items

C. Revisions to Driveway Ordinance

Administrator Butkowski noted the draft revisions are focused on the implementation of a parking pad permit. The revisions would treat parking pads like fences, retaining walls, sidewalks, and driveways in that they require a zoning permit. Acceptable materials include concrete and bituminous with standards for pavers developed with the assistance of the city engineer. City Attorney Batty is reviewing the proposed ordinance and drafting an enforcement section. This ordinance should be finalized for council consideration at their next meeting.

Work Session

A. Public Comment. None.

B. 2016 Special Revenue Fund Budgets

City Administrator Butkowski noted that the first draft of the 2016 special revenue budget were available for the Council's review. The capital funds and enterprise funds contain projects or equipment included in the draft 2016 Capital Improvement Plan. The items for public works include a replacement truck and mower.

The Chart of Accounts will be changed as part of the financial management software conversion to reflect the State Auditor's recommendation and GASB.

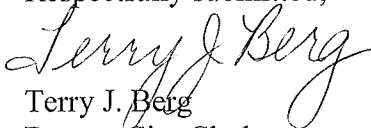
C. Community Development Update

Administrator Butkowski reported on the new home construction on Pleasant Street and the renovated property at 1821 Eustis Street. The Chinese Christian Church remains on the market at the same selling price.

Mayor Dains inquired if the City had received a response from Ramsey County regarding the group home discussion with the response being none.

There being no further business on the council agenda, motion was made by Councilor Hawkinson and seconded by Councilor Mac Lean, carried unanimously, to adjourn the meeting at 8:15 p.m.

Respectfully submitted,



Terry J. Berg
Deputy City Clerk