

LAUDERDALE CITY COUNCIL MEETING AGENDA

TUESDAY, OCTOBER 26, 2004

CITY HALL, 7:00 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:00 P. M.

2. ROLL:

Councilmembers:

McCloskey _____
Gill-Gerbig _____
Mayor Dains _____

Christensen _____
Giannetti _____

Staff:

Getschow _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of 10/12/04 City Council Meeting
- B. Approval of claims totaling \$45,952.97

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS

8. INFORMATIONAL PRESENTATIONS

- A. City Prosecution 201- Minnesota DWI Laws
(Lauderdale City Prosecutor Martin Costello, Hughes and Costello)

9. REPORTS

10. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

11. ACTION

- A. Resolution 102604A: A Resolution Finalizing the Organized Collection Study Process
- B. Resolution 102604B: A Resolution Accepting 2005 SCORE Funding From Ramsey County for the Lauderdale Recycling Program
- C. Consideration of the 3rd Quarter Financial and Investment Report
- D. Approval of the Purchase of a Furnace/Unit Heater for the Warming House

12. DISCUSSION

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

16. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
October 12, 2004**

1. Meeting called to order at 7:05 P.M.

2. ROLL

Council present: Christensen, Giannetti, Gill-Gerbig, McCloskey and Mayor Dains

Staff present: Administrator Getschow

3. APPROVAL OF THE AGENDA

A. Approval of Agenda. Motion by McCloskey, second by Christensen to approve the agenda. Motion carried unanimously.

4. APPROVAL

A. Approval of Minutes. Motion by Gill-Gerbig, second by Giannetti to approve the minutes of the September 28, 2004 City Council meeting. Motion carried unanimously.

B. Approval of Claims totaling \$19,256.84. Motion by Christensen, second by McCloskey to approve the claims totaling \$19,256.84. Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS

A. Halloween Party. Council member and Park and Community Involvement Committee (PCIC) liaison Giannetti reminded everyone about Halloween party at City Hall on Sunday, October 31st from 5:00-7:00 p.m. There will be candy, hot dogs, mini-donuts, the maze, kid's movies, and a special appearance by magician "Giannetti the Magnificent".

Donations of money and candy before the event are appreciated. Those donations can be brought to City Hall.

The Committee is also looking for volunteers to assist at the event. Potential volunteers can contact Kevin at City Hall.

8. PUBLIC HEARINGS
9. INFORMATIONAL PRESENTATIONS
10. ACTION
11. DISCUSSION
12. ADDITIONAL ITEMS
13. SET AGENDA FOR THE NEXT MEETING
 1. City Prosecutor Presentation
 2. SCORE Grant Resolution
 3. Organized Collection Resolution
 4. 3rd Quarter Financial and Investment Report

CITY OF LAUDERDALE

Claims for Approval

October 26, 2004 City Council Meeting

Payroll

10/22/04 Payroll:	Check # 7682-7686	\$6,466.75
10/22/04 Payroll:	EFT: Federal Withholding Taxes/FICA	\$2,595.57
10/22/04 Payroll:	EFT: PERA	\$1,067.71
10/22/04 Payroll:	EFT: ICMA Retirement Fund	\$1,199.52
Oct '04 Payroll:	EFT: State Withholding Tax	\$889.93

Vendor Claims

10/26/04 Claims:	Check # 17187-17201	\$33,733.49
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Subtotal of Claims From Above

\$45,952.97

Total Claims for Approval

\$45,952.97

CITY OF LAUDERDALE

Vendor Transactions

10/21/04 10:36 AM
Page 1

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
Search Name AFSCME				
017187	10/26/04	102604claims 10/26	\$75.90	10/04 union dues
<i>Search Name AFSCME</i>			\$75.90	
Search Name AMERICAN ENGINEERING TESTING				
017188	10/26/04	102604claims 27776	\$1,300.00	2003 bituminous testing
<i>Search Name AMERICAN ENGINEERING TESTING</i>			\$1,300.00	
Search Name BFI				
017189	10/26/04	102604claims 10/26	\$2,473.45	9/04 recycling service
<i>Search Name BFI</i>			\$2,473.45	
Search Name BOWNIK, JAMES				
017190	10/26/04	102604claims 10/26	\$118.40	reimb mileage Imnc conference
<i>Search Name BOWNIK, JAMES</i>			\$118.40	
Search Name CINTAS				
017191	10/26/04	102604claims 10/26	\$53.26	10/7, 10/14 pw uniforms
<i>Search Name CINTAS</i>			\$53.26	
Search Name CITY OF ROSEVILLE				
017192	10/26/04	102604claims 4569	\$164.08	10/04 technical services
<i>Search Name CITY OF ROSEVILLE</i>			\$164.08	
Search Name CITY OF ST ANTHONY				
017193	10/26/04	102604claims 1097	\$20,068.17	11/04 police services
<i>Search Name CITY OF ST ANTHONY</i>			\$20,068.17	
Search Name ESCHELON TELECOM, INC				
017194	10/26/04	102604claims 10/26	\$238.99	10/04 city hall phone
<i>Search Name ESCHELON TELECOM, INC</i>			\$238.99	
Search Name GETSCHOW, RICK				
017195	10/26/04	102604claims 10/26	\$241.84	reimb Imnc conference lodging
<i>Search Name GETSCHOW, RICK</i>			\$241.84	
Search Name GOPHER STATE ONE-CALL				
017196	10/26/04	102604claims 4090512	\$26.45	9/04 utility locates
<i>Search Name GOPHER STATE ONE-CALL</i>			\$26.45	
Search Name MET-COUNCIL ENVIRONMENTAL SER.				
017197	10/26/04	102604claims 782569	\$7,785.40	11/04 wastewater services
<i>Search Name MET-COUNCIL ENVIRONMENTAL SER.</i>			\$7,785.40	
Search Name NORTH STAR BANK, PETTY				
017198	10/26/04	102604claims 10/26	\$21.15	pcic pizza
017198	10/26/04	102604claims 10/26	\$16.65	kw mileage
<i>Search Name NORTH STAR BANK, PETTY</i>			\$37.80	
Search Name RAMSEY COUNTY, PROP REC & REV				
017199	10/26/04	102604claims risk759	\$1,012.72	10/04 health benefits
<i>Search Name RAMSEY COUNTY, PROP REC & REV</i>			\$1,012.72	
Search Name SPRINT PCS				
017200	10/26/04	102604claims 10/26	\$16.82	9/04 pw cell phone

CITY OF LAUDERDALE
Vendor Transactions

10/21/04 10:36 AM
Page 2

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
017200	10/26/04	102604claims 10/26	\$16.83	9/04 pw cell phone
Search Name SPRINT PCS			\$33.65	
Search Name WAGERS BUSINESS SYSTEMS				
017201	10/26/04	102604claims 31504	\$103.38	toner for copier
Search Name WAGERS BUSINESS SYSTEMS			\$103.38	
Grand Total			\$33,733.49	

FILTER: (([Period] in(10) and [Act Year] = '2004') and [Tran Nbr] in(20,21,22,23,25) and ([Vendor Nbr]>0)
) AND ([Batch Name]="102604claims")

Lauderdale City Council Memorandum

Council Meeting Date: October 26, 2004
To: Mayor and City Council
From: Rick Getschow, City Administrator
Agenda Item: City Prosecutor Presentation

BACKGROUND:

City Prosecutor Martin Costello will be present at the meeting to provide the City Council with another Power Point presentation in an area of city prosecution that encompasses a significant amount of activity- DWI's.

Mr. Costello will also answer any questions or address any concerns that the Council may have.

CITY OF LAUDERDALE

MEMORANDUM

TO: Mayor and Council Members
FROM: Kevin Walsh, Deputy Clerk
SUBJECT: Finalizing Organized Collection Resolution
DATE: October 26, 2004

BACKGROUND

This resolution is intended to bring an end to the study of organized collection. The City has decided that one-day collection and limiting the number of residential licenses will be the result of the study and negotiation process.

Once the resolution is passed an ordinance change may need to occur to Chapter 4 of the City Code. This would be placed on a November Council agenda if needed.

COUNCIL ACTION REQUESTED

Motion to approve Resolution 102604A, mandating haulers to service the City on Mondays and limiting hauler licenses to four.

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION NO. 102604A

**RESOLUTION FINALIZING THE ORGANIZED
COLLECTION OF SOLID WASTE STUDY PROCESS**

WHEREAS, on January 9, 2001, the City Council formed the Refuse Task Force comprised of the City's residents to review the current residential waste collection system and to study the feasibility of organizing residential collection of solid waste within the corporate limits of the City pursuant to Section 115A.94 of the Minnesota Statutes; and

WHEREAS, on December 10, 2002, following a public hearing, the City Council adopted Resolution No. 121002A regarding the City's organized waste collection goals; and

WHEREAS, the City's organized waste collection goals included (1) maximizing efficiency in solid waste collection; (2) establishing collection service to all households within individual service areas on the same day; (3) providing comprehensive solid waste collection service that included garbage, recycling, yard waste, brush and special collection; (4) establishing efficient billing procedures; (5) providing accurate and timely tonnage reports and disposal records to the City; and (6) ensuring that the City remains a clean, sanitary, and attractive place for its citizens; and

WHEREAS, pursuant to said resolution, notice was sent inviting all interested parties including the current haulers to participate, comment and provide suggestions regarding organized residential waste collection plans; and

WHEREAS, the City Council conducted a number of informational meetings with all of the residentially licensed haulers currently serving the City; and

WHEREAS, during the informational meetings, the haulers consistently opposed a plan moving the City towards organized collection but did propose to provide service in the City on one specific day agreed upon by the City Council; and,

WHEREAS, upon review and consideration of all the comments and suggestions received since December 10, 2002, public hearing, the City Council adopted Resolution No. 030904 stating City's intent to establish a single hauler residential waste collection system based on the following reasons: (1) the single hauler system would maximize efficiency by providing service on a single day within a specified service area; (2) residents would be billed directly by the hauler; (3) the hauler would be better able to respond to resident's complaints; and, (4) the City would be able to ensure accurate records regarding residential solid waste generated; and,

WHEREAS, the City solicited proposals from interested haulers to provide all residential solid waste and recycling collection on behalf of the City as a single hauler; and

WHEREAS, following a review of the proposals submitted by a number of interested haulers, including the four current haulers, the City concludes that while selecting one hauler to provide all residential waste collection service in the City will make the collection more efficient, choosing any one of the proposals submitted by the haulers could negatively impact the services that the City residents currently receive on a multi-hauler system; and,

WHEREAS, the City concludes that the current multi-hauler system need not be changed and the City's stated goal of making the residential waste collection more efficient could be achieved by requiring the haulers to provide service in the City on one specific day agreed upon by the City Council ; and

WHEREAS, Section 4-2-3 A of the City Code states that the City Council shall have the authority to make regulations concerning the days of collection, type and location of waste containers and such other matters pertaining to the collection, conveyance, and disposal as they shall find necessary, and to change and modify the same; and

WHEREAS, the City has determined that limiting the number of residential refuse licenses the City issues and designating one specific day for all collection will result in a safer and more efficient residential collection system that will meet several of the City's stated solid waste collection goals;

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Lauderdale, Minnesota that:

1. Under the current waste collection system, residential collection services are provided by multiple haulers, five days a week, to all residential units within the corporate limits of the City.
2. The City staff solicited and evaluated the comments and suggestions of all interested parties including the current haulers in considering whether to retain or amend the method of solid waste collection employed by the City.
3. It is hereby determined that the current system of collecting refuse on all days of the week does not achieve the City's stated organized waste collection goals. Therefore, the City determines that all licensed haulers will provide service to the residents on one day and that day will be Monday. The City will also limit the number of residential licenses issued to four, considering one additional license from the current list of three residential haulers. If any hauler decides against retaining a license in any given year, the City will retain the right to limit the number of licenses further.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Lauderdale, Minnesota on this 26TH day of October, 2004.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

M E M O

DATE: October 26, 2004
TO: Honorable Mayor and Council
FROM: Jim Bownik, A2CA
2005 SCORE Funding Grant Application



Background

SCORE funding grants are provided to municipalities in Ramsey County on an annual basis. The grant helps cover expenses related to the City's recycling program such as administration, promotion, equipment, or collection and helps keep down the overall cost to the residents. The amount of the grant available for Lauderdale in 2005 is \$4,520.

A resolution is required as part of the grant application

Council Action Requested

Approve Resolution No. 102604B requesting a SCORE grant from Ramsey County for recycling.

RESOLUTION NO. 102604B

**THE CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION ACCEPTING 2005 SCORE FUNDING FROM RAMSEY
COUNTY FOR THE LAUDERDALE RECYCLING PROGRAM**

WHEREAS, SCORE Funding Grants are available to municipalities in Ramsey County for reimbursement of expenses related to administration, promotion, and collection of, recycling materials; and,

WHEREAS, the City of Lauderdale has a comprehensive curbside residential recycling program currently in use; and,

WHEREAS, these funds will provide Lauderdale with a method of paying for some incurred costs related to the administration of this program, thus aiding in keeping the cost to the residents low;

NOW THEREFORE, BE IT RESOLVED that the Lauderdale City Council does hereby authorize staff to submit an application to the St. Paul - Ramsey County Department of Public Health - Environmental Health Section for allocation of 2005 SCORE Funding Grant Monies in the amount of \$4,520.00.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Lauderdale on this 26th day of October, 2004.

(ATTEST)

Jeffrey Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

M E M O

DATE: October 26, 2004
TO: Honorable Mayor and Council
FROM: Jim Bownik, A2CA
3rd Quarter 2004 Financial and Investment Report

Background

There have been no unusual expenditures or revenues so far this year. This quarterly report reflects an accurate financial picture of the City's expenditures and revenues.

Overall Finances

Combined Funds 101 – 601	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
Revenues	\$2,223,744	\$1,645,849	135%	\$1,039,045	\$1,797,381	58%
Expenditures	\$2,923,417	\$1,958,767	149%	\$1,270,474	\$1,809,016	70%

The above table gives an overall picture of the City's finances compared to last year. Revenues and expenditures have been lower this year because there is not a street and utility improvement project.

Investments

The following is a comparison of the amount of funds the City has invested for the past 3 years:

Investment Fund 801	September 2002	September 2003	September 2004
Amount Invested	\$2,691,776	\$1,742,494	\$2,110,863
Interest Earned	\$29,605	\$20,262	\$13,763

The City's investments as of September 30, 2004 are attached for your review.

Generally Speaking

General Fund 101 Revenues	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
Property Tax	207,284	410,173	51%	192,730	407,712	47%
Licenses & Permits	20,288	8,280	245%	16,933	8,280	205%
Intergovernmental	182,161	409,011	45%	169,586	335,400	51%
Public Safety	16,887	33,100	51%	32,716	33,100	99%
Charges for Services	29,906	310	9647%	23,018	15,310	150%
Interest	4,004	12,000	33%	2,959	7,000	42%
Miscellaneous	6,254	0	+%	1,303	20,000	7%
Transfers	0	0	0%	0	0	0%
Total	\$466,784	\$872,874	53%	\$439,245	\$826,802	53%

Property taxes are mostly received in June and December. License and permit fees are keeping pace with last year. Intergovernmental revenue mostly consists of local government aid and fiscal disparities received from the State in July and December. Public Safety revenue includes court fines (\$28,034) and false fire alarm invoice fees (\$4,682). Charges for services include social room rentals (\$2,215) and advertising in the resident's guide (\$1,375). Miscellaneous revenues include reimbursement from the school district for the 2003 election (\$418).

General Fund 101 Expenditures	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
General Government	127,317	191,234	67%	147,566	221,045	67%
Public Safety	227,497	286,948	79%	234,197	298,518	78%
Public Works	64,972	97,319	67%	68,643	95,659	72%
Park & Recreation	40,407	54,857	74%	43,256	55,495	78%
Contingency	0	10,000	0%	0	10,000	0%
Transfers	0	185,000	0%	0	140,000	0%
Total	\$460,193	\$825,358	56%	\$493,662	\$820,717	60%

General fund expenditures are pretty much on par with the first nine months of last year. 37% of this year's general fund expenditures can be attributed to police services.

Special Revenue 201-204 Revenues	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
201 Community Events	1,635	2,075	79%	1,879	2,050	92%
202 Communications	11,346	12,100	94%	12,044	12,100	100%
203 Recycling	19,573	35,048	56%	30,788	39,458	78%
Total	\$32,554	\$49,223	66%	\$44,711	\$53,608	83%

Special Revenue 201-204 Expenditures	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
201 Community Events	1,621	2,050	79%	1,783	2,050	87%
202 Communications	11,430	15,703	73%	12,709	15,912	80%
203 Recycling	25,738	39,109	66%	30,273	39,616	76%
Total	\$38,789	\$56,862	68%	\$44,765	\$57,578	78%

201 Community Events: The revenue is mostly from Snow*Commotion (\$155), Day in the Park (\$1,272) and t-shirt sales (\$261). The expenditures were mostly for Snow*Commotion (\$110), Day in the Park (\$893), and t-shirts \$(455).

202 Communications: The revenue is mostly from franchise fees (\$11,864). An annual contribution to the North Suburban Cable Commission of \$3,686 was made, as well as payment for technical services (\$1,894).

203 Recycling: The revenue is mostly from a Ramsey County SCORE Grant (\$4,525) and recycling assessments (\$25,745). BFI has been paid \$22,195 so far.

Debt Service 301-304 Revenues	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
301 TIF Project	64,252	155,000	41%	69,174	130,000	53%
302 '00 Street Project	38,465	77,224	50%	33,645	90,000	37%
303 '02 Street Project	13,213	25,000	53%	17,350	127,900	14%
304 '03 Street Project	0	0	0%	3,689	52,000	7%
Total	\$115,930	\$257,224	45%	\$123,858	\$399,900	31%

Debt Service 301-304 Expenditures	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
301 TIF Project	141,755	141,755	100%	144,025	144,525	100%
302 '00 Street Project	124,466	124,665	100%	120,430	120,308	100%
303 '02 Street Project	56,512	57,175	99%	48,014	48,640	99%
304 '03 Street Project	0	0	#DIV/0!	32,988	32,585	101%
Total	\$322,733	\$323,595	100%	\$345,457	\$346,058	100%

The City made its last TIF Bond principal and interest payment in January, as well as its first interest payment on the 2003 street/utility bonds. The revenues for these funds will come with the tax settlement twice per year.

Capital Improvement 401-413 Revenues	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
401 Streets	48,848	75,000	65%	38,684	10,000	387%
402 General	482	1,000	48%	2,557	700	365%
403 Storm Water	37,329	94,500	40%	35,300	51,000	69%
404 Parks	1,031	2,000	52%	744	1,500	50%
405 TIF Project	0	0	0%	0	0	0%
407 Sanitary Sewer	1,105	16,500	7%	447	3,000	15%
409 Water	19,608	7,700	255%	6,697	7,700	87%
410 '00 Street/Utility	0	0	0%	0	0	0%
411 '01 Street/Utility	0	0	0%	0	0	0%
412 '02 Street/Utility	352,768	38,000	928%	103,224	22,715	454%
413 '03 Street/Utility	978,970	0	+%	73,304	194,456	38%
Total	\$1,440,141	\$234,700	614%	\$260,957	\$291,071	90%

Capital Improvement 401-413 Expenditures	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
401 Streets	35,103	60,000	59%	0	10,000	0%
402 General	0	1,000	0%	23,943	35,000	68%
403 Storm Water	26,729	72,514	37%	25,634	24,928	103%
404 Parks	1,464	0	+%	32,500	10,000	325%
405 TIF Project	7,016	8,449	83%	5,790	8,374	69%
407 Sanitary Sewer	0	10,000	0%	0	0	0%
409 Water	18,334	0	+%	0	0	0%
410 '00 Street/Utility	0	0	0%	0	0	0%
411 '01 Street/Utility	0	0	0%	0	0	0%
412 '02 Street/Utility	231,238	370,000	62%	1,990	0	+%
413 '03 Street/Utility	1,659,145	0	+%	168,243	307,000	55%
Total	\$1,979,029	\$521,963	379%	\$258,100	\$395,302	65%

Revenue for funds 401-413 is from storm sewer fees, water surcharge fees, street assessments, sale of one of the lift station generators, and water main reimbursements from St. Paul Regional Water Services and the watershed district. Expenditures included remodeling the social room (\$22,680), street repair (\$157,103) and engineering (\$11,140) for the 2003 street and utility improvement project, and purchase of the Karkoc property (\$32,500).

Sewer Utility Fund 601	Jan-Sep '03 Actual	2003 Budget	% of Budget	Jan-Sep '04 Actual	2004 Budget	% of Budget
Revenues	\$168,335	\$231,828	73%	\$170,274	\$226,000	75%
Expenditures	\$122,673	\$230,989	53%	\$128,490	\$189,361	68%

Fund 601 revenues and expenditures are comparable to this time last year.

City Council Action Requested

Motion to approve the 3rd Quarter 2004 Financial & Investment Report.

City of Lauderdale

Investments through September 30, 2004

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
6/24/05	8/4/04	MJSK	Darby Bk & Trust	10 mo cd	2.650	324	\$97,701.74	\$2,298.26		maturity
3/23/05	6/23/04	RBC Dain	Rigs Bank	9 mo cd	2.100	180	\$98,000.00	\$2,000.00		maturity
3/18/05	2/20/04	MJSK	Virginia Commerce Bank	13 mo cd	2.000	392	\$97,897.23	\$2,102.77		maturity
2/22/05	5/21/04	MJSK	American NB of MN - Baxter, MN	9 mo cd	1.900	277	\$98,578.59	\$1,421.41		maturity
2/3/05	2/20/04	MJSK	Advanta Bank	12 mo cd	2.000	349	\$98,123.56	\$1,876.44		maturity
11/26/04	5/27/04	MJSK	Rancho Bernardo Com Bk - San Diego	6 mo cd	1.900	183	\$99,056.39	\$943.61		maturity
11/22/04	2/20/04	MJSK	Imperial Capital Bank	9 mo cd	1.600	276	\$98,804.61	\$1,195.39		maturity
11/3/04	5/4/04	Northland	Buckhead Com Bk	6 mo cd	1.550	180	\$99,233.87	\$766.13		maturity
10/29/04	5/4/04	Northland	American Bk - Rockville, MD	6 mo cd	1.550	180	\$99,254.78	\$745.22		maturity
10/29/04	5/4/04	Northland	Universal Savings Bk	6 mo cd	1.500	180	\$99,278.81	\$721.19		maturity
10/27/04	5/4/04	Northland	Nammi Bk	6 m o cd	1.500	180	\$99,286.91	\$713.09		maturity

MJSK	Money Market	MM								
Northland	Pershing LLC	MM								
Wells Fargo	Wells Fargo Prime Investment	MM					\$38,025.22		\$34.22	monthly
Insight Inv	League of MN Cities 4M Fund	MM					\$266,560.49		\$258.29	monthly
Insight Inv	League of MN Cities 4M Plus	MM					\$721,060.93		\$754.12	monthly

1.841
Average Rate

\$2,110,863.13
Total Investments

\$1,046.63
Monthly Interest Received

Investments as of 9/30/04		
Purchasing Agent	Amount	Percentage
Smith Barney	\$0.00	0%
US Bank	\$0.00	0%
RBC Dain Rauscher	\$98,000.00	5%
Wells Fargo	\$38,025.22	2%
Northland	\$397,054.37	19%
MJSK	\$590,162.12	28%
League of MN Cities	\$987,621.42	47%
Total	\$2,110,863.13	100%

Investments as of 9/30/04		
Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$1,085,216.49	51%
Money Market	\$1,025,646.64	49%
Total	\$2,110,863.13	100%

Investments as of 9/30/04		
Up to 2 years	\$1,085,216.49	51%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$1,025,646.64	49%
Total	\$2,110,863.13	100%

City of Lauderdale

Current Investments 2004

Maturity Date	Purchase Date	Purchasing Agent	Depository Name	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Yearly Interest Received	Interest Dates
6/24/05	8/4/04	MJSK	Darby Bk & Trust	10 mo cd	2.650	324	\$97,701.74	\$2,298.26		maturity
3/23/05	6/23/04	RBC Dain	Riggs Bank	9 mo cd	2.100	180	\$98,000.00	\$2,000.00		maturity
3/18/05	2/20/04	MJSK	Virginia Commerce Bank	13 mo cd	2.000	392	\$97,897.23	\$2,102.77		maturity
2/22/05	5/21/04	MJSK	American NB of MN - Baxter, MN	9 mo cd	1.900	277	\$98,578.59	\$1,421.41		maturity
2/3/05	2/20/04	MJSK	Advanta Bank	12 mo cd	2.000	349	\$98,123.56	\$1,876.44		maturity
11/26/04	5/27/04	MJSK	Rancho Bernardo Com Bk - San Diego, CA	6 mo cd	1.900	183	\$99,056.39	\$943.61		maturity
11/22/04	2/20/04	MJSK	Imperial Capital Bank	9 mo cd	1.600	276	\$98,804.61	\$1,195.39		maturity
11/3/04	5/4/04	Northland	Buckhead Com Bk	6 mo cd	1.550	180	\$99,233.87	\$766.13		maturity
10/29/04	5/4/04	Northland	American Bk - Rockville, MD	6 mo cd	1.550	180	\$99,254.78	\$745.22		maturity
10/29/04	5/4/04	Northland	Universal Savings Bk	6 mo cd	1.500	180	\$99,278.81	\$721.19		maturity
10/27/04	5/4/04	Northland	Namm Bk	6 mo cd	1.500	180	\$99,286.91	\$713.09		maturity
8/17/04	2/17/04	Northland	Texas Bank	6 mo cd	1.500	180			\$729.29	matured @ \$100,000
6/15/04	12/15/03	MJSK	Metropolitan Nat'l Bank, New York, NY	6 mo cd	1.550	180			\$771.12	matured @ \$100,000
6/15/04	12/15/03	MJSK	Financial Federal Savings Bank, Memphis, TN	6 mo cd	1.550	180			\$771.12	matured @ \$100,000
6/15/04	12/15/03	MJSK	Indymac Bank, Pasadena, CA	6 mo cd	1.500	180			\$746.43	matured @ \$100,000
6/15/04	12/15/03	MJSK	Community Bank, Pasadena, CA	6 mo cd	1.550	180			\$771.12	matured @ \$100,000
5/11/04	2/11/04	RBC Dain	Stearns Bank	3 mo cd	1.250	90			\$281.41	matured at 99305.14
4/23/04	9/24/03	MJSK	COLONIAL BANK	7 mo cd	1.600	212			\$922.39	matured at 100,000 +1.64
3/23/04	12/23/03	RBC Dain	1st Colonial	3 mo cd	1.250	90			\$308.53	matured 99,000
3/23/04	9/24/03	Northland	ADVANTAGE BANK	6 mo cd	1.286	174			\$559.24	matured at 100,000
3/19/04	9/24/03	Northland	BANK HYDRO	6 mo cd	1.336	174			\$559.24	matured at 100,000
3/19/04	9/24/03	Northland	FIRST BANK MIAMI	6 mo cd	1.386	174			\$559.25	matured at 100,000
3/18/04	9/24/03	Northland	SELECT BANK	6 mo cd	1.286	174			\$559.24	matured at 100,000
		MJSK	Money Market	Money Market					\$1.24	
		Northland	Pershing LLC	Money Market					\$10.53	monthly
		Wells Fargo	Wells Fargo Prime Investment MM Fund	Money Market			\$38,025.22		\$190.87	monthly
		Insight Investment Mgmt	League of MN Cities 4M Fund	Money Market			\$266,560.49		\$2,073.46	monthly
		Insight Investment Mgmt	League of MN Cities 4M Plus	Money Market			\$721,060.93		\$3,948.97	monthly
					1.621		\$2,110,863.13		\$13,763.45	
					Average Rate		Total Investments		Yearly Interest Received	

Investments as of 9/30/04			
Purchasing Agent	Amount	Percentage	
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US Bank	\$0.00	0%	
Dain Rauscher	\$98,000.00	5%	
Wells Fargo	\$38,025.22	2%	
Northland	\$397,054.37	19%	
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Total	\$2,110,863.13	100%	

Lauderdale City Council Memorandum

Council Meeting Date: October 26, 2004
To: Mayor and City Council
From: Rick Getschow, City Administrator
Agenda Item: Approval of the Purchase of a Furnace/Unit Heater for the Warming House

BACKGROUND:

A city goal for 2004 was to continue to make improvements to the warming house. In the last two years, there have been several warming house upgrades that include:

- The installation of a new door and window on the west side of the building that included masonry work;
- The Painting of the outside and the inside of the building; and
- The installation of insulation and sheet rock inside the building;

The next improvement that needs to be undertaken is the replacement of the old furnace or unit heater.

By calculating the size of the warming house, a 45,000 BTU heater is more than adequate. Public works staff attempted to obtain three quotations for a new heater that met those specifications.

The quotations are as follows:

<i>CSH Enterprises:</i>	<i>A.D.P. Model</i>	<i>45,000 BTU</i>	<i>\$1,575.00</i>
<i>Kath Heating:</i>	<i>A.D.P. Model</i>	<i>45,000 BTU</i>	<i>\$1,440.00</i>
	<i>Reznor Model</i>	<i>45,000 BTU</i>	<i>\$1,538.00</i>
<i>Care Heating:</i>	<i>Modine</i>	<i>70,000 BTU</i>	<i>\$1,980.00</i>

Staff recommends the lowest priced A.D.P. 45,000 BTU heater at a cost of \$1,440.00 by Kath Heating. This cost includes the removal of the old heating unit and the installation of the new heater and a new thermostat.

COUNCIL ACTION REQUESTED:

Approve the purchase A.D.P. 45,000 BTU heater for the warming house form Kath Heating at a cost of \$1,440.00