LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, OCTOBER 12, 2004
CITY HALL, 7:00 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

FILE

1. CALL MEETING TO ORDER AT 7:00 P. M.

2. ROLL:

Councilmembers:

McCloskey ____ Christensen ____
Gill-Gerbig ____ Giannetti ____
Mayor Dains____

Staff: Getschow ____

3. APPROVAL OF THE AGENDA

4. APPROVAL

A. Approval of minutes of 9/28/04 City Council Meeting
B. Approval of claims totaling $19,256.84

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS

A. Lauderdale Halloween Party- Sunday, October 31, 5:00-7:00 p.m.

8 PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

9. INFORMATIONAL PRESENTATIONS

10. ACTION

11. DISCUSSION

12. ADDITIONAL ITEMS

13. SET AGENDA FOR NEXT MEETING

14. WORK SESSION DISCUSSION

A. Larpenteur Avenue Redevelopment (Ehlers and Associates)
B. Organized Collection Process
C. Northwest Youth and Family Services Contract
D. Draft Zoning Ordinance – Chapter 19 (Manufactured Homes), Chapter 20 (Landscaping), and Chapter 21 (Signs)

15. ADJOURNMENT

Lauderdale City Council
Meeting Minutes
September 28, 2004

1. Meeting called to order at 7:00 P.M.

2. ROLL

   Council present: Christensen, McCloskey, Giannetti, Gill-Gerbig and Mayor Dains

   Staff present: Administrator Getschow

3. APPROVAL OF THE AGENDA

   A. Approval of Agenda. Motion by Christensen, second by McCloskey to approve the agenda. Motion carried unanimously.

4. APPROVAL

   A. Approval of Minutes. Motion by Giannetti, second by Gill-Gerbig, to approve the minutes of the September 14, 2004 City Council meeting. Motion carried unanimously.

   B. Approval of Claims totaling $52,001.41. Motion by McCloskey, second by Christensen to approve the claims totaling $52,001.41. Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS

8. INFORMATIONAL PRESENTATIONS

9. REPORTS

10. PUBLIC HEARINGS

A. 2003 Street and Utility Improvements Special Assessment Roll. The Mayor stated that the Council is considering the assessment roll for the 2003 Street and Utility Improvement project and that the Council, by simple majority, may approve the assessment roll following the public hearing.

Tom Kellogg, City Engineer, provided a summary of the construction that occurred for the 2003 Street and Utility Improvements.

The City Administrator then provided a background on all of the events that led to this assessment hearing and the details of the project financing. He then summarized relevant sections of the assessment policy that covered such issues as assessment methods, assessment rates, senior citizen deferments, and payment options.

The Mayor opened the public hearing at 7:20 p.m.

The following residents addressed the Mayor and City Council:

David Greenlund, Peace Lutheran Church, 1744 Walnut Street, requested a deduction for the assessment amount of Peace Lutheran Church. He hoped that a reduction would not come at a higher expense for those other properties that were assessed.

Administrator Getschow provided information on the five different classes of property (townhomes/condos, commercial property, single-family homes, multiple-family units, and tax-exempt property) in the Assessment Policy Manual.

Steve Monson, 1703 Malvern Street, addressed a driveway concern that he had with his property during construction.

The Mayor closed the public hearing at 7:35 p.m.

11. ACTION

A. Resolution 092804A: A Resolution Approving the 2003 Street and Utility Improvements Assessment Roll.

The Mayor stated that the City Council has not deviated from the Assessment Policy since it was adopted. He does not wish to see the city change course on how it is applied at this final point in the assessment process after four years of street and utility improvements.

Administrator Getschow stated that payment options do exist for larger assessments. Even though the assessment amount would not change, the assessment policy does allow for larger payments to be spread out over a longer period of time than the prescribed ten years for this assessment.

Motion by Christensen, second by Gill-Gerbig to approve Resolution 092804A: A Resolution Approving the 2003 Street and Utility Improvements Assessment Roll. Roll: Yes: all. Motion carried.

10. PUBLIC HEARINGS

B. Side-yard and Rear-Yard Setback Variances for the construction of a garage at 1699 Malvern Street. Zoning Administrator Bownik stated that Mr. Kerian is proposing to construct a new detached garage in the rear yard of his property to replace a garage that was demolished this summer. The new garage would be approximately the same size as the previous garage and would be built in approximately the same location. The previous garage was nonconforming because it encroached into the rear and side yard setbacks. The new proposed garage would also be built as non-conforming with regard to the rear and side yard setbacks. However, the side yard setback distance of the new garage would be 1-foot less nonconforming compared to the previous garage.

Bownik also stated that a large oak tree and a garden exist in the rear yard of the property. The large oak tree makes it impossible to meet the rear yard setback requirement without removal of the tree or the resizing of the garage. The garden makes it impossible to meet the side yard setback requirement without moving or resizing the garden or the garage. According to the site plan, the new garage is already proposed to be 2 feet less in width than the previous garage.

The Mayor opened the public hearing at 7:50 p.m.

Tim Kerian, 1699 Malvern Street, stated that in addition to his concerns about losing his tree or a part of his garden, the grade of the alley make its more conducive for him to reconstruct his new garage in the same approximate location as the previous garage.

Steve Monson, 1703 Malvern Street, stated that as a neighbor, he supports this project and the variance request.

The Mayor closed the public hearing at 7:52 p.m.

11. ACTION

B. Side-yard and Rear-Yard Setback Variances for the construction of a garage at 1699 Malvern Street. Council member Gill-Gerbig stated that even though a variance is being requested, the new garage will be more in conformance with the zoning setbacks than the old garage was.

Motion by Christensen, second by McCloskey to approve the 2-foot rear-yard variance and the 1-foot side-yard variance for the property owners of 1699 Malvern Street for the construction of a garage. Roll: Yes: all. Motion carried.

C. Resolution 092804B: A Resolution to Participate in a Hazard Mitigation Planning Process. Bownik stated that the Federal Emergency Management Agency (FEMA) is requiring all counties and cities to adopt an All Hazards Mitigation Plan by mid-October. They must then submit that plan to the State of Minnesota by November 1. The city will be able to adopt the County's plan by reference, thereby ensuring that Lauderdale is utilizing the same plan as other communities. Adopting this resolution affirms participation in this joint city-county process.

Council member Gill-Gerbig requested that the City Council have the opportunity to review the final plan before it is approved to be assured that the best interests of the City are in line with the best interests of the County in terms of emergency management.

Motion by Christensen, second by Giannetti to approve Resolution 092804B: A Resolution to Participate in a Hazard Mitigation Planning Process. Roll: Yes: all. Motion carried.

D. Handicapped parking Sign Request at 1840 Eustis Street. Administrator Getschow stated that Gregg Eckert, 1840 Eustis Street, has requested in writing that he be provided a handicapped parking spot in front of his property on Eustis Street. The last request of this type was approved in 1997 for the prior owner of 1707 Eustis Street.

The Council agreed that their policy is to approve these requests if the proper documentation is provided. The signs would be installed by the County and remain only as long as the resident maintains the proper approval and documentation for handicapped parking and as long as the vehicles related to that property are parked in front of that property and not in another location.

Motion by Gill-Gerbig, second by McCloskey to approve the handicapped parking sign request for 1840 Eustis Street under the condition that proper documentation be provided to the City. This approval is also based on the condition that the signs remain only as long as the resident maintains the proper approval for handicapped parking and as long as the vehicles related to that property are parked in front of that property and not in another location. Roll: Yes: all. Motion carried.

E. Issuance of Proposals for Lauderdale Recycling Services. Administrator Getschow stated that the current recycling contract with BFI expires at the end of 2004. New proposals need to be issued to eligible recycling companies for review and analysis. It is anticipated that the proposals will return to the Council for review at a November Council meeting.

Motion by Christensen, second by McCloskey to authorize city staff to seek proposals for recycling services. Roll: Yes: all. Motion carried.

F. Consideration of a Policy Prohibiting Golfing in the City Parks. Getschow stated that the City Council has discussed in a previous work session the safety concern with golfers practicing in the city park. Golfers have been using the City Park as a driving range of sorts and practicing their game in the park using regular golf balls. The Council has felt that practicing golf at inappropriate sites could be a serious safety hazard to others who enjoy the park.

Many surrounding cities have a written or an unwritten informal policy of no golfing in city parks. Lauderdale does not have a formal or informal policy regarding golfing in the park

The Deputy Clerk provided two example policies that the City Council could adopt.

Motion by Christensen, second by Giannetti to adopt the following park policy:

No golfing or practicing golf in City parks shall be allowed. All sporting activities must be held in areas so designated for that purpose.

Roll: Yes: all. Motion carried.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING

1. SCORE Recycling Grant Resolution
2. Work Session- Larpenteur Avenue Redevelopment, Draft Zoning Ordinance

15. ADJOURNMENT

Motion by Gill-Gerbig, second by Christensen to adjourn at 8:25 P.M. Ayes: All.

CITY OF LAUDERDALE

Claims for Approval

October 12, 2004 City Council Meeting

Payroll		
10/08/04 Payroll:	Check # 7676-7680	$6,446.83
09/24/04 Payroll:	EFT: Federal Withholding Taxes/FICA	$2,604.28
09/24/04 Payroll:	EFT: PERA	$1,064.50
09/24/04 Payroll:	EFT: ICMA Retirement Fund	$1,199.52
Vendor Claims		
10/12/04 Claims:	Check # 17158-17185	$7,941.71

Subtotal of Claims From Above **$19,256.84**

Total Claims for Approval	$19,256.84

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name	Invoice	Amount	Comments
Search Name ABDO ABDO EICK & MEYERS					
017158	10/12/04	101204claims	215755	$235.00	annual tax increment reports
017158	10/12/04	101204claims	215755	$235.00	annual tax increment reports
Search Name ABDO ABDO EICK & MEYERS				$470.00	
Search Name AVENET, LLC					
017159	10/12/04	101204claims	7895	$90.00	4q04 web hosting
Search Name AVENET, LLC				$90.00	
Search Name CINTAS					
017160	10/12/04	101204claims	10/12	$26.63	9/30 pw uniforms
Search Name CINTAS				$26.63	
Search Name CORNING DONOHUE					
017161	10/12/04	101204claims	80248	$22.47	social room improvements
Search Name CORNING DONOHUE				$22.47	
Search Name DONNELLY STUCCO					
017162	10/12/04	101204claims	10/12	$78.63	refund partial bldg permit fees
Search Name DONNELLY STUCCO				$78.63	
Search Name EAST HENNEPIN AUTO SERVICE INC					
017163	10/12/04	101204claims	10/12	$3.18	9/04 tractor fuel
017163	10/12/04	101204claims	10/12	$28.62	9/04 tractor fuel
Search Name EAST HENNEPIN AUTO SERVICE INC				$31.80	
Search Name GLENWOOD INGLEWOOD					
017164	10/12/04	101204claims	10/12	$4.79	9/04 water delivery
Search Name GLENWOOD INGLEWOOD				$4.79	
Search Name HERMES FLORAL					
017165	10/12/04	101204claims	333732	$55.33	plant - j mayers
Search Name HERMES FLORAL				$55.33	
Search Name HOME DEPOT CRC					
017166	10/12/04	101204claims		$53.24	social room improvements
017166	10/12/04	101204claims		$50.84	warming house improvements
017166	10/12/04	101204claims		$52.43	pruner
Search Name HOME DEPOT CRC				$156.51	
Search Name HUGHES & COSTELLO					
017167	10/12/04	101204claims	10/12	$850.00	10/04 legal services
017167	10/12/04	101204claims	10/12	$43.75	10/04 legal services
Search Name HUGHES & COSTELLO				$893.75	
Search Name JOHNSON, JOYCE					
017168	10/12/04	101204claims	10/12	$272.46	2003 driveway reimb
Search Name JOHNSON, JOYCE				$272.46	
Search Name KENNEDY & GRAVEN					
017169	10/12/04	101204claims	63060	$266.50	8/04 legal servives
Search Name KENNEDY & GRAVEN				$266.50	
Search Name LILLIE SUBURBAN NEWS					

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name	Invoice	Amount	Comments
017170	10/12/04	101204claims	10/12	$607.00	9/04 roseville review delivery
Search Name LILLIE SUBURBAN NEWS				$607.00	
Search Name LMC					
017171	10/12/04	101204claims	18633	$400.00	rg, jb, annual conference
Search Name LMC				$400.00	
Search Name LMCIT					
017172	10/12/04	101204claims	4673	$19.45	8/03-8/04 workers' comp adjustment
017172	10/12/04	101204claims	4673	$155.60	8/03-8/04 workers' comp adjustment
017172	10/12/04	101204claims	4673	$175.05	8/03-8/04 workers' comp adjustment
017172	10/12/04	101204claims	4673	$38.90	8/03-8/04 workers' comp adjustment
Search Name LMCIT				$389.00	
Search Name MALZER, BRIAN					
017173	10/12/04	101204claims	10/12	$1,140.03	2003 driveway reimb
Search Name MALZER, BRIAN				$1,140.03	
Search Name MN STATE TREASUER					
017174	10/12/04	101204claims	10/12	$147.57	3q04 bldg permit surcharges
Search Name MN STATE TREASUER				$147.57	
Search Name NORTH STAR BANK, PETTY					
017175	10/12/04	101204claims	10/12	$32.56	jb mileage
017175	10/12/04	101204claims	10/12	$12.78	halloween decorations
017175	10/12/04	101204claims	10/12	$45.88	jb mileage
017175	10/12/04	101204claims	10/12	$10.98	coffee
017175	10/12/04	101204claims	10/12	$5.00	election judge lunches
017175	10/12/04	101204claims	10/12	$10.00	kw aspa meeting
017175	10/12/04	101204claims	10/12	$17.50	pcic pizza
Search Name NORTH STAR BANK, PETTY				$134.70	
Search Name OFFICE MAX					
017176	10/12/04	101204claims	10/12	$351.41	2 filing cabinets
Search Name OFFICE MAX				$351.41	
Search Name PARK HARDWARE HANK					
017177	10/12/04	101204claims	10/12	$11.96	warming house improvements
Search Name PARK HARDWARE HANK				$11.96	
Search Name PARK SERVICE					
017178	10/12/04	101204claims	10/12	$18.81	9/04 truck fuel
017178	10/12/04	101204claims	10/12	$169.30	9/04 truck fuel
Search Name PARK SERVICE				$188.11	
Search Name POSTMASTER					
017179	10/12/04	101204claims	10/12	$111.00	stamps for city hall
Search Name POSTMASTER				$111.00	
Search Name RAPIT PRINTING					
017180	10/12/04	101204claims	105311	$59.64	printed envelopes
Search Name RAPIT PRINTING				$59.64	

CITY OF LAUDERDALE

Vendor Transactions

CHECK Nbr	Check Date	Batch Name	Invoice	Amount	Comments
Search Name SVENTEK, JERRY OR MARY					
017181	10/12/04	101204claims	10/12	$294.57	2003 driveway reimb
Search Name SVENTEK, JERRY OR MARY				$294.57	
Search Name UPHAM, MICHELLE					
017182	10/12/04	101204claims	10/12	$354.92	2003 driveway reimb
Search Name UPHAM, MICHELLE				$354.92	
Search Name WASTE MANAGEMENT					
017183	10/12/04	101204claims	10/12	$30.75	10/04 garbage service
017183	10/12/04	101204claims	10/12	$30.74	10/04 garbage service
Search Name WASTE MANAGEMENT				$61.49	
Search Name XCEL ENERGY					
017184	10/12/04	101204claims	10/12	$6.57	9/04 city hall utilities
017184	10/12/04	101204claims	10/12	$119.82	9/04 city hall utilities
017184	10/12/04	101204claims	10/12	$39.94	9/04 city hall utilities
017184	10/12/04	101204claims	10/12	$13.40	9/04 garage utilities
017184	10/12/04	101204claims	10/12	$4.47	9/04 garage utilities
017184	10/12/04	101204claims	10/12	$13.26	9/04 garage utilities
017184	10/12/04	101204claims	10/12	$4.42	9/04 garage utilities
017184	10/12/04	101204claims	10/12	$20.99	9/04 park utilities
017184	10/12/04	101204claims	10/12	$7.43	9/04 park utilities
017184	10/12/04	101204claims	10/12	$879.03	aug, sep street lighting
017184	10/12/04	101204claims	10/12	$19.71	9/04 city hall utilities
Search Name XCEL ENERGY				$1,129.04	
Search Name ZSOLTE, MARIA OR VINCZE					
017185	10/12/04	101204claims	10/12	$192.40	2003 driveway reimb
Search Name ZSOLTE, MARIA OR VINCZE				$192.40	
Grand Total				$7,941.71	

FILTER: (([Period] in(10) and [Act Year] = '2004') and [Tran Nbr] in(20,21,22,23,25) and ([Vendor Nbr]>0))

Lauderdale City Council Memorandum

Council Meeting Date:	October 12, 2004
To:	Mayor and City Council
From:	Rick Getschow, City Administrator
Agenda Item:	Work Session Discussion Item A

BACKGROUND:

A. Larpenteur Avenue Redevelopment

Jessica Cook and Dave Callister from Ehlers and Associates will be in attendance at our work session to begin discussing the Larpenteur Avenue redevelopment process.

I have included the project table in the packet for your review. This work session will focus on **Step 1 – Reviewing and Affirming Project Goals and Approving the Redevelopment Process.**

I have also included for discussion a preliminary needs statement and a list of redevelopment goals that Jessica Cook assembled based on her prior discussion with the City Council this past summer.

APPENDIX A

City of Lauderdale, Minnesota
Redevelopment Project
Ehlers Approach to Redevelopment Implementation Services

Step	Description	Participation	Product and Deliverables	Estimated Costs	Timetable
Review and Affirm Goals Approve Redevelopment Process	Decision-makers affirm project goals (whys) and process (how) for use throughout project with public, potential developers, etc.	JC/JP 8 Hrs.	Redevelopment goals statement. Redevelopment process and timetable.	$1,280	4 weeks
Prepare Preliminary Concept Plan	Planning consultant prepares concept consistent with project goals, land use program	PC/JC	Preliminary concept plan	$5,000	4 weeks
Prepare Preliminary Financial Feasibility Analysis	Ehlers works with client and develops preliminary financial analysis of site assembly and land costs and public infrastructure costs.	JC/JP 16 Hrs.	Financial feasibility analysis.	$2,560	4 weeks
Review Market Feasibility	Ehlers and the project team meet with 3 to 5 developers and interview them for feedback on market feasibility issues.	JC/JP/PC 10 Hrs.	Recommendations for concept refinement.	$1,600	4 weeks
Public Review of Refined Concept	Public open house with newsletter and news release to get feedback on goals, process and refined development concepts.	JC/PC 16 Hrs. JMS 50 Hrs. @ $115/Hr.	Open house planning. Open house plan outline. Newsletter. News release. Boards. Optional Communications Plan.	$2,560 $5,750	6 weeks
Selection of Development Program by Decision-makers	Decision-makers review market analysis, financial analysis, community feedback and refined concepts and select a concept or concepts to be included in the RFP.	JC - 8 Hrs.	Refined concept plan.	$1,280	2 weeks

Preparation of RFP/RFQ & Pre-Proposal Conference	The RFP/RFQ is prepared, decision-makers review it and it is marketed to selected developers. After the RFP is released but before its due date, a pre-proposal conference is held with experienced developers to market the project.	JC/DC/PC - 20 Hrs.	RFP/RFQ.	$3,200	8 weeks
Evaluation of Developer Proposals	The hours reflected is an average. The amount of time depends upon number of developer proposals to be considered.	JC/DC/JP/PC - 18 Hrs.	Developer evaluation.	$2,880	3 weeks
Selection of Developers for Interviews	Selection by elected officials includes attending interviews and follow up on selected developers as requested	JC/DC - 6 Hrs.		$960	2 weeks
Preliminary Development Agreement	Provides outline of issues and activities required to move to final development agreement. Including developer preparation of refined site plan, refining market and financial feasibility.	JC/DC - 16 Hrs. JMS - 25 Hrs.	Open house planning. Open house plan outline. Newsletter. News release. Boards. Preliminary agreement.	$2,560 $2,875 $500	4 weeks
Final Development Agreement	Preparation of final agreement to address design, approvals and financial assistance.	JC/DC/JP 8 Hrs. Client Attorney		$1,280	TBD
Meetings and Coordination	Regular meetings with staff; reporting to staff on general coordination; responding to concerns, questions by phone.	JC 48 hours (8 hrs per month for six months)	Monthly meetings; phone contacts.	$7,680	Ongoing
TOTAL				**$41,965**	**45 weeks**

JC = Jessica Cook JP = Jim Prosser
DC = Dave Callister PC = Planning Consultant

Statement of Need

The Gateway to Lauderdale was once a prosperous district for small businesses surrounded by vibrant, growing neighborhoods. The area marked the entrance to the City and made a transition from the industrial areas of Minneapolis to the homes and apartments in Lauderdale. The area provided residents with a variety of housing and shopping opportunities.

Today, the Gateway area is comprised of aging homes, obsolete apartment buildings, vacant lots, a gas station and a convenience store. Over the past thirty years, the area has experienced limited reinvestment and the area's tax and employment base has shown a significant decline while the City's investment in public works and police services has grown.

Redevelopment Goals

Primary Goal:

Attract reinvestment to the City's gateway area as a mixed-use residential/retail area.

Seondary Goals:

Broaden and strengthen the City's housing stock.

Create a signature entrance to Lauderdale.

Eliminate and prevent conditions of physical and economic blight and deterioration.

Maintain the small-town character of the community.

Increase the City's tax base.

Create opportunity for Lauderdale residents to shop and get services within the community.

Lauderdale City Council Memorandum

Council Meeting Date:	October 12, 2004
To:	Mayor and City Council
From:	Rick Getschow, City Administrator
Agenda Item:	Work Session Discussion Items B-C

BACKGROUND:

A. Organized Collection

The process is coming to a conclusion. This is the final work session to discuss organized collection before a resolution is presented at the October 26 meeting to bring this process to a conclusion.

Discussion will center on limiting collection to one day in Lauderdale. The licensing process can also be discussed.

B. Draft Zoning Ordinance

Included under separate cover for use in your own binder is a draft of Chapter 19 (Manufactured Homes), Chapter 20 (Landscaping) and Chapter 21 (Signs) for discussion.

As always, please come to the meeting with any comments or suggestions that you may have.

Lauderdale City Council Memorandum

Council Meeting Date:	October 12, 2004
To:	Mayor and City Council
From:	Rick Getschow, City Administrator
Agenda Item:	Work Session Discussion Item D

BACKGROUND:

Northwest Youth and Family Services (NYFS) Contract

Kay Andrews, Executive Director of NYFS, provided a presentation on her agency's services to the City Council this past summer. NYFS conducts a variety of social service programs to residents of suburban Ramsey County.

NYFS's main programs include:

- Mental Health Counseling;
- Diversion Services for Troubled/At-Risk Youth;
- Senior Chores; and
- Family Social Service Work

At that time NYFS approached the City Council, it was stated that we would be willing to see a draft contract from NYFS for services that would cover Lauderdale. The concern, though, with the City entering into a contract with NYFS has been the low cost-benefit ratio of services received for Lauderdale residents. If four Lauderdale residents are being provided NYFS services at a city contract cost of $3,000-$4,000, the costs seem to greatly exceed the benefits provided to a few individuals. NYFS uses a formula of charging $1.37 per city resident for annual services. For Lauderdale, the 2005 annual amount would be $3,239.00.

Included in the packet are the following documents that have been provided by NYFS for Council discussion:

- September 16, 2004 Letter
- Draft Agreement
- Falcon Heights NYFS Report
- Roseville NYFS Report
- NYFES Annual Report

Northwest Youth
& Family Services

3490 Lexington Avenue North, Suite 205 • Shoreview, MN 55126 • Phone (651) 486-3808 • Fax (651) 486-3858

September 16, 2004

Rick Getschow
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Dear Rick:

It was good to talk with you the other day and again affirm that your council is still interested in examining the potential of a contract with us for 2005. I am including a copy of the contract that was signed by all of the other cities in 1997 and that contract continues to serve as our working agreement.

As you will note any city can discontinue their involvement with us by notifying us 6 months before the contract expires or by June 30th. Therefore if there was a concern that not enough service was being provided to your residents, the council would not be locked into a long-term commitment beyond the first year.

I am also enclosing a copy of the most recent Falcon Heights and Roseville city reports to give your council an idea of the kind of information you could expect to receive on a quarterly basis that shows the services received specifically by your residents.

One of the areas that will be of interest to your council is the cost of being a partner with us. As you will note in the contract, each city was initially assessed $1.20 per resident. Each year that has been slightly adjusted according to the contract. For 2005 the amount per resident is $1.37. According to the Met Council your population is 2,364 residents. We base our calculations on their information, therefore the contract amount for Lauderdale for 2005 would be $3,239.00. This amount is expected to be paid no later than the end of January, 2005.

If your city elects to participate with us, you will also be entitled to have a representative on our Board of Directors. Customarily this is a member of the council, but it can be a resident that the council appoints on their behalf. Our Board meets on the third Thursday of each month at 7:00 A.M on 2nd floor. The meetings are usually finished no later than 8:30 A.M, so people can get to work at a reasonable time.

I hope this will highlight some of the questions you and the council may have. I look forward to continuing discussions with you concerning your participation with NYFS and sincerely hope you will join with the other cities in supporting the important work we do. Please feel free to contact me with any additional questions or concerns you may have.

Very truly yours,

Kay Andrews, LICSW
Executive Director

Enclosures:

Annual Report
Draft of City Contract
Second Quarter City Reports for Roseville and Falcon Heights.

AGREEMENT

I. PARTIES

This agreement is made and entered into by and between the City of Lauderdale, Minnesota ("City") and Northwest Youth and Family Services ("NYFS").

II. RECITALS

A. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northwest suburbs of Ramsey County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 623, and 282.

B. Through this Agreement the City intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.

C. This Agreement shall be used as the form agreement between NYFS and each of the participating municipalies. This Agreement replaces a Joint Powers Agreement and is intended to continue the spirit of cooperation and collaboration in the provision of social services between the City and NYFS.

III. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

A. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.

B. Services Provides. NYFS shall provide the City and its residents with youth and family counseling and programs set forth in the Addendum attached hereto.

C. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:

1. Report regarding proposed changes in services and programs to the City; and

2. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

D. Funding

1. In addition to the participating municipalities share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.

2. The City shall pay annually to NYFS an amount equal to $1.20 per capita (Per Capita Payment') based upon City's population in Ramsey County. The City's population shall be determined by using the most recent Metropolitan Council population data. The Per Capita Payment may be adjusted annually for inflation/deflation using the Implicit Price Deflation index with 1997 as the base year. Such adjustment shall not exceed plus or minus 5% in any year. Any adjustment in the Per Capita Payment beyond those indicated by reference to the Implicit Price Deflation index shall require approval of each of the participating municipalities.

3. Amounts payable by the City shall be paid to NYFS on or before January 30, of each year to cover the City's share for that year.

E. Board of Directors. This agreement is contingent upon the City having a designated seat on the Board of Directors. The Board of Directors shall be limited to not more than 20 Board members.

F. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the following:

1. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.

2. On or before June 30, of any year NYFS shall submit a written report to the City including an Annual Report, the audited financial statement, a program specific summary of services provided to the municipality, and the proposed city budgeted amount for the subsequent year; in addition, 30 days from the end of each calendar quarter, NYFS shall submit a written report to the participating municipality.

3. Periodically advising the City of services available through NYFS to the City's residents;

4. Establishing a sliding scale for counseling services available through NYFS to the City's residents and periodically advising the City of such fees;

5. Providing other reasonable information requested by the City;

6. Purchasing a policy of liability insurance in the amount of at least $1,000,000.00, naming the City as an additional insured and providing a copy of the insurance certificate evidencing such policy to the City, annually;

7. Provide the City with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;

8. NYFS shall defend and indemnify the City from any and all claims or causes of actions brought against the City of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,

9. Without the written approval of the City, NYFS will not enter into any agreement with any other city which differs from the terms and conditions of this Agreement.

G. Term. This agreement shall remain in full force and effect for an indefinite term unless any party gives the other party at least 6 months written notice of its intent to cancel this Agreement effective December 31, of the year in which the notice is made.

H. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

1. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,

2. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

1. Consider the request and by a majority vote deny it.

2. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.

3. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

CITY OF LAUDERDALE

By: _____
Mayor

Its: _____
Clerk/Manager

Dated:_____

NORTHWEST YOUTH 7 FAMILY SERVICES

By: _____
Executive Director

Its: _____
Chair of the Board of Directors

Dated:_____

Northwest Youth
& Family Services

3490 Lexington Avenue North, Suite 205 • Shoreview, MN 55126 • Phone (651) 486-3808 • Fax (651) 486-3858

To our Friends at the City of Falcon Heights,

The following is a brief report on Northwest Youth & Family Services' programs that directly effect the residents of your community. If you have any questions about this report, please call Kay Andrews, Executive Director, at (651) 486-3808 ext. 243 or Pang Lee, Development Assistant at (651) 486-3808 ext. 256.

City of Falcon Heights
Report Period: January 1, 2004 to June 30, 2004

Annual City Contract for Service 2004: **$7,358**
Your contract for service covers mental health, diversion, youth-run business and senior chore programs. All other services are provided as an additional benefit.

In addition to city support, NYFS actively seeks operating funds from foundations, businesses, state and county contracts for service, civic groups and individuals. Through this collaborative effort, we are able to fund a wide range of services to families and individuals in need.

Total market value of contracted services through June 30: $7,095
Total market value of non-contracted services through June 30: $1,100
Total market value of all services through June 30: $8,195
(Please note that these numbers represent the market value of services provided, not what NYFS charges for these services. Because of your collaboration with NYFS, many of these services are offered free of charge or on a sliding-fee scale based on income.)

Contracted Services:	**Market Value**	**# Served**	**Hours of Service**
Mental Health Counseling	$2,475	6 Clients	23
Diversion Services	$1,200	1 Clients	30
Senior Chore Seniors	$480	1 Senior	24
Youth Run Business	$2,940	1 Clients	84

Non-Contracted Services	**Market Value**	**# Served**	**Hours of Service**
Community Social Work	$1,100	3 Clients	22

Northwest Youth
& Family Services

3490 Lexington Avenue North, Suite 205 • Shoreview, MN 55126 • Phone (651) 486-3808 • Fax (651) 486-3858

To our Friends at the City of Roseville,

The following is a brief report on Northwest Youth & Family Services' programs that directly effect the residents of your community. If you have any questions about this report, please call Kay Andrews, Executive Director, at (651) 486-3808 ext. 243 or Pang Lee, Development Assistant, at (651) 486-3808 ext. 256.

City of Roseville
Report Period: January 1, 2004 to June 30, 2004

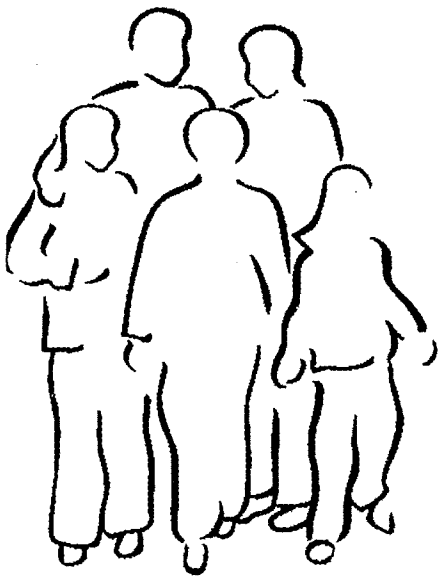
Annual City Contract for Service 2004: **$44,497**
Your contract for service covers mental health, diversion, youth-run business and senior chore programs. All other services are provided as an additional benefit.

In addition to city support, NYFS actively seeks operating funds from foundations, businesses, state and county contracts for service, civic groups and individuals. Through this collaborative effort, we are able to fund a wide range of services to families and individuals in need.

Total market value of contracted services through June 30: $97,060
Total market value of non-contracted services through June 30: $13,525
Total market value of all services through June 30: $111,345
(Please note that these numbers represent the market value of services provided, not what NYFS charges for these services. Because of your collaboration with NYFS, many of these services are offered free of charge or on a sliding-fee scale based on income.)

Contracted Services:	**Market Value**	**# Served**	**Hours of Service**
Mental Health Counseling	$31,790	63 Clients	289
Diversion Services	$58,730	35 Youth	1,361
Youth Run Business	$3,920	3 Youths	112
Senior Chore Seniors	$2,000	9 Seniors	100
Senior Chore Youths	$620	5 Youths	31

Non-Contracted Services	**Market Value**	**# Served**	**Hours of Service**
Family Community Support Services	$760	3 Families	15
Community Social Work	$13,525	15 Families	271



Northwest Youth & Family Services

Preparing youth and families for healthy lives

2003 Annual Report

A New Challenge

Kay Andrews

Last year, I told you that NYFS was up to the challenge of meeting a difficult fiscal year with optimism and a renewed commitment to serving the youth and families in our community

This year, I am happy to report that we finished the year with a positive fiscal outlook-and an even better outlook on the future of this agency.

We are now looking to expand our services to include a day treatment program for youth. Through these services students from 4th to 12th grade will benefit from intensive mental health therapy as well as maintaining their educational success.

This endeavor will mean a near doubling of our budget and the addition of 23 staff. We have the support of five suburban school districts in this new enterprise and I am excited about the project and confident in its success. Our students arrive Sept. 7.

"I am excited about this project and confident in its success"

To all our friends and supporters who have helped us over the last 28 years, I give you my heartfelt thanks and encourage you to follow our progress in the future.

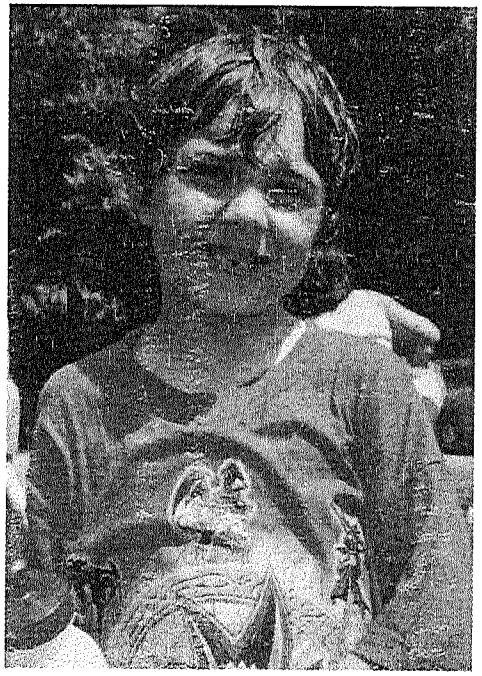
-Kay Andrews

Kay Z. Andrews, Executive Director
Northwest Youth & Family Services

Did You Know?

Each year, NYFS serves over 5,000 youth, adults and families from all types of backgrounds and circumstances. Our programs include mental health counseling, juvenile court diversion services, a senior chore program, youth employment opportunities, support to families in crisis and other programs.

NYFS contracts with nine northern suburban cities that comprise the agency's primary service area. We also serve three suburban school districts. Clients from outside our service area are also welcome to use our services. Those without insurance may be eligible for services on a sliding-fee scale based on income.



NYFS Communities

Arden Hills
Falcon Heights
Little Canada
Mounds View
New Brighton
North Oaks
Roseville
Shoreview
St. Anthony

NYFS School Districts

District 282
St. Anthony New Brighton

District 621
Mounds View Public Schools

District 623
Roseville Area Schools

Mental Health Programs

Counseling Center
NYFS therapists provide comprehensive counseling services for individuals and families ages four through adult. Psychiatric assessment and medication services are available for youth who also receive services from our therapists.

Education/Support Groups
Mental health staff offer year-round education and support groups on parenting issues such as raising children with ADHD and positive parenting of teens.

Family Community Support Services
FCSS serves children with emotional disturbances and their families by connecting the child and family to community resources that can improve their functioning. Parental skills training is also included. The FCSS worker collaborates very closely with the family's therapist.

"Outstanding, professional, safe, trusting, comfortable,compassionate, resourceful, practical."

-Comments from a Counseling Center Client

"Sitting and talking with you helped me so much. I was able to reach deeper into myself and solve my problems and I learned how I can solve my future problems as well."

-Comments from a Counseling Center Client

Each year, NYFS mental health staff serve clients ranging in age from 4 to 78.
In 2003, 552 clients received over 4,000 hours of service.

Functional Family Therapy
FFT is a family-based therapeutic approach that works specifically with families of youth who have been referred to the program through their juvenile probation officer. During this process, strengths of the family are identified and therapy is tailored to fit each family in an effort to reduce problematic behaviors of the youth at home and in the community.

Speakers Bureau
Mental health staff are available to speak to civic and community groups on a variety of mental health issues. Topics include stress management, violence prevention, grief and loss, parenting and depression.

Community Programs

Adult Work Readiness Program
Women in danger of reaching Minnesota's 60-month lifetime limit for public assistance used this 18-week program to learn practical work and life skills that helped them find and retain employment.

Community Social Workers
Community social workers serve families in need while connecting them with local support services including housing assistance, counseling services and educational opportunities.

In 2003, NYFS Community Social Workers worked with 155 clients plus their families, providing over 3,800 hours of service that included referrals to additional resources, school supplies, assistance with medical and dental care, housing, assistance with mental health issues.

Diversion Program
The Diversion Program is an alternative to the traditional juvenile justice system. The program assigns appropriate consequences and restitution services to youth guilty of status and misdemeanor offenses.

Project Engage
This unique program intervenes at the beginning cycles of violence, serving middle school age youth with a history of aggression. The program teaches alternative behaviors and works with the family as a unit to reduce or eliminate violent behaviors.

"Without your efforts, my son would not have experienced such positive results from your program. Project Engage helped my son to become a better person."

-Mother of a Project Engage client

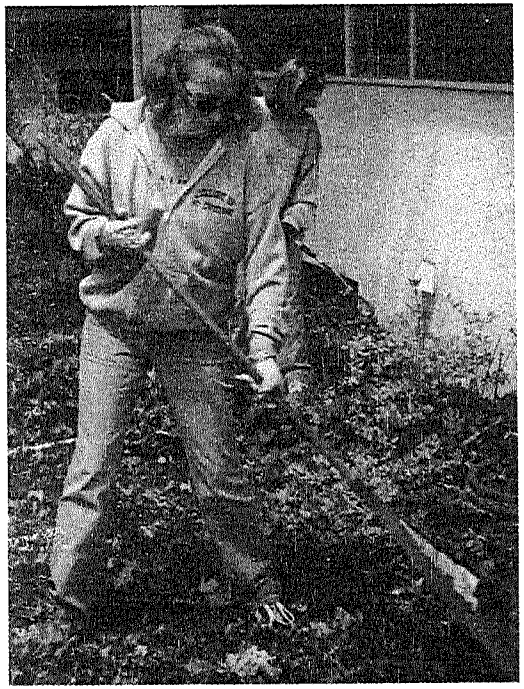
"The first time your kid gets into any kind of trouble, you really do not know where to turn. Thank goodness for NYFS!"

-A Diversion Program parent

Over 240 youth participated in the Diversion program in 2003.

Project Engage provided intensive services to 29 youth, totaling over 2,300 hours of service.

Senior Chore Program
The Senior Chore Program links youth ages 12 and older with senior citizens in need of chore services such as lawn care and basic housekeeping activities. As they learn work skills, these kids also help seniors in their neighborhood live independently for as long as possible.

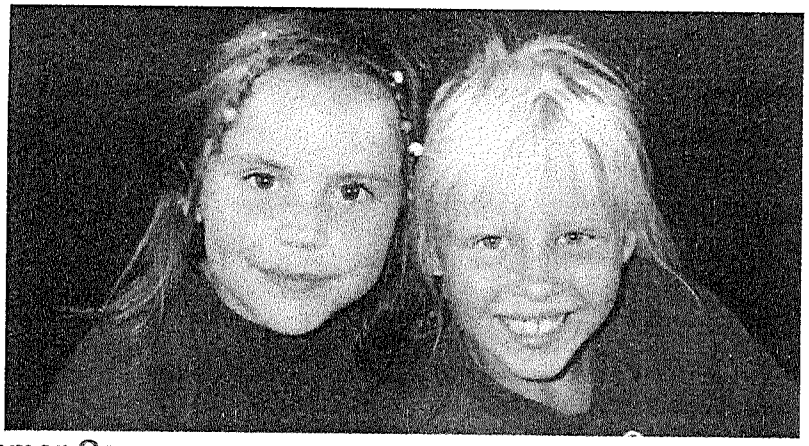


Skill Builders
Skill Builders is a hands-on experiential learning program that helps students ages 5-18 learn social skills that are vital to their ongoing development. Programs are designed to complement existing skills curriculum within local school districts.

"I've used the Senior Chore Program for the past 18 years. It's been a delight to train and work alongsideyouth-and it has allowed me to remain in my home much longer than I ever expected."

-Senior Chore Program participant

In 2003, seniors received over 2,300 hours of service through the Senior Chore Program.

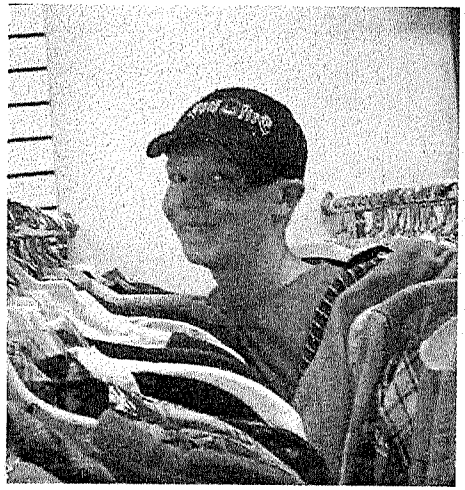


Summer Camps

NYFS offers summer camp programs for elementary school age youth who may not have the chance to attend camp at all. Each camp provides fun recreational activities that promote the development of social and communication skills.

Youth Run Business

Youth develop positive work habits and job seeking skills through a real work experience at NYFS 's Penny Pinchers Thrift Store in Mounds View. The program targets youth ages 13-18 who have little or no work experience and who may be struggling with social and emotional difficulties.

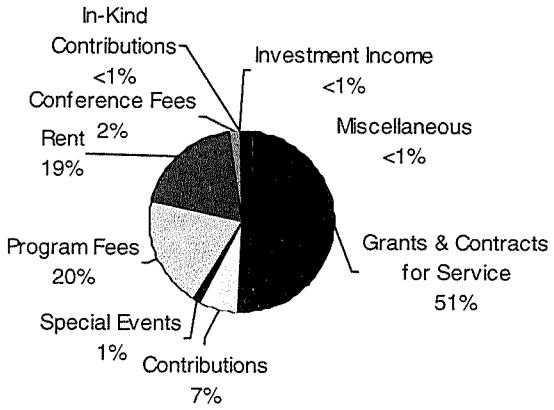


"I hope your store never goes away. It is the best thing in my life right now."
-Penny Pinchers Youth

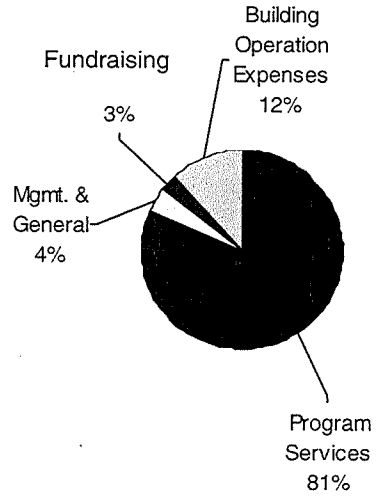
In 2003, 86 children age 5-12 participated in summer camp activities.

NYFS Financial Report 2003

Northwest Youth & Family Services is a non-profit, 501(c) 3 organization.



Revenue	
Grants and Contracts	$908,292
Contributions	$122,280
Special Events	$21,951
Program Fees	$351,992
Conference Fees	$36,860
Rent	$346,056
In-kind Donation	$1,200
Investment Income	$498
Miscellaneous	$4,552
Total	**$1,793,681**



Expenses	
Program Services	$1,578,588
Management and General	$79,363
Fundraising	$50,302
Building Operation	$231,111
Total	**$1,939,364**

Net assets at the end of the year: 1,323,698

For more information about this financial report, please call (651) 486-3808. For more information about NYFS, please visit us on the web at www.nyfs.org

Thanks NYFS Donors!

$1 - $499

Eleanor Marie Aker
Don and Flo Anderson
Marilyn T. Anderson
Phyllis Anderson
Arden Hills/Shoreview League of Women Voters
Ardenview Kiwanis Club
Norma Bailiff
Gladys W. Bane
Barbara G. Barany
Aleta Baty
Sally A. Becker
Daniel & Susan Beeson
Ann Berry
Donald Bratt
Dennis & Marilyn Cavanaugh
Paul & Kathleen Ciernia
Combined Federal Campaign of the Twin Cities Area
Community Health Charities
Community Solutions Fund
Donatelle Plastics, Inc.
Gerald Driessen
William and Kareen Ecklund
Jean & David Egeland
Eide Bailly, LLP
David Evans
Fair, Isaac & Co., Inc.
Sid & Wendy Farrar
Leroy & Ruth Fingerson
Earl Forseth
Joann Fritz
Heather Greene
Walter & Lori Grivna
Linda Grohoski
Murray & Ruth Harpole
Richard B. Harris
Doris Heidbrink
Gary Allen Hill
Myron & Arlene Hill
Donald R. Hoffman
Patricia Holmes
Doris Hovland
Lucy Hulme
Howard & Joan Jereczek
Jo Anne Johnson
Ronald Johnson
Johnson Screens, Inc.
Janice Karjalahti
Zigurds Kauls
Mary E. Kelsey
Kiwanis Club of St. Anthony
Kiwanis Club of North Suburban St. Paul
Ann Krawczyk
Susan Krogen
Gloria Kuehn
Lakeside Homes & Sales, Inc.
Doris M. Larson
Frances Le Clair
Bernhard Le Vander
Harvey & Diane Lewis
Peter Lindstrom
Philip & Mandy Little
Myrtle R. Lundgren
George & Florence Marks
Rob Marty
Dean & Karen Maschka
Dave & Vicki McKenna
Roger G. Merkl
William & Juaine Meuwissen
Geoffrey Milsow
Betty J. Murphy
Pam Murphy
North Suburban Golden K Kiwanis
Roy & Hulda Oberhamer
Irene Smith Odegaard
Phyllis E. Ordahl
Kingsley Osafo-Appiah
Mary Ann Palmer
Janice Pederson
Ardelle M. Peterson
Gary & Janet Quick
Vivian Ramalignam
Lila Reckseidler
Lois Rem
Leola Rempel
Judith Richart
Marian Rose
Lila Ryti
Charlotte Samuelson
Kay Donald Schoen
Loretta Schwartzbauer
Donald Severson
Dorothy Sina
Cybil Smith
Lois Ann Smith
Robert & Mary Jane Spartz
Harvey Specker
Jean Stout
St. Paul Foundation
John & Jean Swesey
Russell Tall
John & Pam Thein
Keneth Thomas
Roy & Blythe Thompson
John W. Trammell
Robert Tufford
Tom & Virginia Turba
Judith Voight
Ha T Vu-Bedor
Cecilia Warner
Barbara Whitmore
Adrienne Wickstrom
Julie B. Williams
Roger S. Williams
Robert Wisen
Janet Witthuhn
Ruth Woehnker
Merrie Zakaras
Donald and Luella Zibell Family Foundation

$500 - $2,499

Elmer L. & Eleanor J. Andersen Foundation
Ceridian Corporation
David & Debra Czech
Galyan's Trading Co.
Greater Twin Cities United Way
Guidant Foundation
Kopp Family Foundation
Lake Region Gambling Acct.
Maguire Agency
Sandra Martin
Marshall Field's Maplewood
Dorothy M. Meyer
Minnesota Vikings Children's Fund
Office Depot
Patricia Riemersma
Roseville VFW Post 7555
Rottlund Homes
Bill & Susan Sands
621 Foundation
Sylvia B. Soucheray Agency
St. Croix Foundation
St. Mary's Romanian Church
Thrivent Financial for Lutherans-NW Chapter
Terrance Troy
Thomson West
Turtleman Triathalon
Western Bank
Philip Zoubek
Joseph & Joann Zwack

$2,500 - $4,999

Dellwood Foundation
Deluxe Corporation Foundation
Greater Twin Cities United Way
Light Brigade, Inc.
Marshall Field's-Maplewood
Marshall Field's-Rosedale
Minneapolis Foundation
RBC Dain Rauscher Foundation
Twin Cities North Chamber of Commerce

$5,000 - $9,999

Lady Slipper Chapter ABWA
WCA Foundation-Pillsbury
Wells Fargo Foundation
Xcel Energy Foundation

$10,000 and Above

American Express Financial Corporation
Edwards Memorial Trust
Lady Slipper Chapter ABWA
McKnight Foundation
North Suburban Youth Foundation
Target Foundation

In-Kind Donors

Kay Andrews
Vicki Bailar-Holmin
John Bailey
Judy Baldwin
Matt Birk
Andy Bischoff
Joe Bischoff
Peter Bischoff
Don Brabeck
Buchkosky Jewelers
Café Latte
Rachel Cain
Cesare's Wine Bar
Chanhassen Dinner Theatres
Karen Charlson
Sandy Christensen
Ciatti's Italian Restaurant
City of Mounds View
Coffee News Café
Commonweal Theatre Co.
Cottage House Inn
County Cycles
CTV
Lauren Edlund
Excel Energy
Fair, Isaac & Co., Inc.
Falcon Heights/Lauderdale Lions Club
Friday's
Augie Garcia
Stefanie Gaylord
The Good Earth Restaurant
Grand Casino Hinckley
Grand Hair & Beyond - Cindy Doody
Barb Grengs
Ground Round Restaurant
Guiding Hands Massage & Bodywork
Tim Gusk
Guthrie Theater
Jackie Hays
Heights Theatre
Tara Hjelmberg
Herberger's
Hitchcock Law Firm
Ray Hitchcock
Annie Hoffman
Holiday Inn Express
Jerry Hromatka
Joe Senser's Sports Grill & Bar
Joe's Crab Shack
Waid Johnson
Kozlak's Royal Oak Restaurant
Ladies Workout Express
Lagoon Cinema
Craig Larson
Carolyn Larson
Colleen Larson/Ascent Career
Pang Kou Lee
Mike Lethert
Rose Lethert
Lexington Floral
Linder's Greenhouse
Peter Lindstrom
Little, Cone, Ltd.
Amelia Maijala
Mancini's Char House
Marshall Field's - Rosedale
Sandy Martin
Joe Mauer
Kathy McKay
Karen Mikel
Colleen Miller
Minnesota Children's Museum
Minnesota Timberwolves
Minnesota Twins
The Minnesota Zephyr
Minnesota Zoo
Mintahoe Hospitality Group
Paul Molitor
Pam Murphy
Mystic Lake Casino Hotel
Outback Steakhouse
Paster Enterprises
Penny Pinchers Thrift Store
Ryan and Kellie Perry
Cheryl Peterson
PJW Automotive
Pobbie's Crafty Crafts
PorterHouse
Glennis Rasmussen
Alan Raybun and Wells Fargo Home Mortgage
The Red Balloon Bookshop
Reliable Office Supplies
Rocco Altobelli Salon and Day Spa
Rosetown Playhouse
Nancy Rousslang
Peggy St. Germain
Salon Cheveux
Char Samuelson
Cathy Schoener
Science Museum of Minnesota
The Shoreview Community Center
Sky Blue Waters Realty - David Bacik
Fran Smith
Jane Spartz
St. James Hotel
St. Paul Chamber Orchestra
St. Paul Saints
Jim Storm
Summit Brewery
Wally Szczerbiak
Toro Company
Up Front Styling
Susan Vass
Village Coffee
Villager Beauty Salon
Mary Kay VonDeLinde
Tony Wanned
Chris Weinke
Jackie Wells
Western Bank
What's New In Toys, Inc.
Glen Winchell
Wuollet & Associates
Kris Ziegler