

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 1 of 3

March 8, 2016

Mayor Dains called the Regular City Council meeting to order at 7:32 p.m.

Councilors present: Mayor Jeff Dains, Roxanne Grove, Denise Hawkinson, and Lara Mac Lean.  
Councilors absent: Mary Gaasch.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant City Administrator.

**Approvals**

Mayor Dains asked for changes to the meeting agenda. There being none, Motion was made by Councilor Grove to approve the agenda, seconded by Councilor Mac Lean and carried unanimously.

Councilor Mac Lean moved to approve the City Council meeting minutes of February 23, 2016. Councilor Grove seconded the motion and carried unanimously.

Councilor Hawkinson moved and seconded by Councilor Mac Lean to approve the claims totaling \$113,969.89. Motion carried unanimously.

**Consent**

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Hawkinson moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving Resolution 030816A Depositing the Excess Unreserved Fund Balance to Capital Improvement Fund; Resolution 030816B Authorizing Interfund Loan for Fund 405 Tax Increment Projects; January Financial Report; Recreation Agreement with City of Roseville; and Selection Assessment Services Agreement with Lisa Lynn Consulting. Motion carried unanimously.

**Public Hearing**

A. Predatory Offender Ordinance

City Administrator Butkowski has completed research for drafting the ordinance regarding Level 3 offender residency with the basis being distance from parks and group day care centers. Other cities have adopted ordinances with distances ranging from 1,000 to 2,000 feet. Administrator Butkowski noted that 1,000 feet would be a sizable portion of the city but would not preclude residency in Lauderdale. Council discussion ensued with 1,500 feet suggested.

Paul Roufs of 2383 Larpenteur Avenue W questioned the levels of offenders and who the ordinance was addressing. Councilor Hawkinson replied that Level 3 is the only issue the City can address.

Mayor Dains closed the public hearing at 7:38 p.m.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 2 of 3

March 8, 2016

Following further discussion, Council directed the administrator to provide maps for the next discussion showing the various distances and coverage of the City.

**Discussion / Action Items**

**A. Authorize Bidding of 2016 Seal Coating Project**

Mayor Dains introduced Kelly Schlegel of Stantec. Ms. Schlegel reported that the plans and specifications have been completed for bidding the 2016 Seal Coat Project. The City last seal coated in 2008 with the recommended general maintenance standard being to seal coat every 5 to 7 years. The project for bidding is to crack fill and seal coat all of the city streets with two alternates, the first being the city hall and park parking lots and the second being the alleys. The project expected timeline is 3 to 4 weeks for completion.

Motion was made by Councilor Hawkinson and seconded by Councilor Grove to approve the letting of plans and authorize bidding of the 2016 Seal Coat Project. Motion carried unanimously on a roll call vote.

**B. Authorize Bidding of 2016 Sanitary Sewer Lining Project**

Stantec representative Kelly Schlegel reviewed the sewer lining project that consists of 2,100 feet of mains. The lines were televised and reviewed by City Engineer Amundsen. Several problem areas exist that will be corrected before the lining is completed. Additionally, the manhole castings and lids will be replaced the entire length of Eustis Street, which will help with infiltration.

Motion was made by Councilor Mac Lean and seconded by Councilor Hawkinson to approve letting of the plans and authorize bidding of the 2016 Sanitary Sewer Lining Project. Motion carried unanimously on a roll call vote.

Administrator Butkowski noted the next meeting may include the Annual Police Report. She also noted the 2015 Comprehensive Annual Financial Report presentation on April 12 by Abdo, Eick & Meyers, LLP, Comcast Cable Franchise on April 26, and the Annual Storm Water Report on April 26.

**Work Session**

**A. Public Comment**

None.

**B. Fence Ordinance**

City Administrator Butkowski noted that the fence ordinance discussion began with a resident that had added an extension to their fence with canvas panels. Current ordinance permits six foot fences. Paul Roufs was in attendance being the property owner affected due to height and materials. Mr. Roufs shared information with the council verbally and in writing.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 3 of 3

March 8, 2016

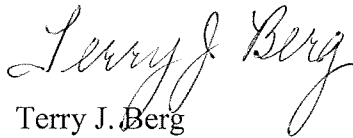
Administrator Butkowski noted that height is one issue but other issues should be reviewed. Council consensus was not to increase the height over six feet.

C. Community Update

Administrator Butkowski reported that three applications have been received for the Deputy City Clerk-Treasurer opening.

There being no further business on the council agenda, motion was made by Councilor Hawkinson and seconded by Councilor Mac Lean, carried unanimously, to adjourn the meeting at 8:07 p.m.

Respectfully submitted,



Terry J. Berg  
Deputy City Clerk