

Falcon Heights City Council Workshop

**City Hall
2077 W Larpenteur Ave.
6:30 p.m.**

**AGENDA
Wednesday, November 2, 2011
6:30pm**

- 1) Fire Department Operational Analysis RFP**
- 2) 2012 Enterprise Fund Budgets and 2012-2016 Capital Improvements Plan**

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	November 2, 2011
Agenda Item	Workshop 1
Attachment	Draft RFP
Submitted By	Justin Miller, City Administrator

Item	Fire Department Analysis Request for Proposals
Description	One of the city council's goals for 2011-12 is to conduct an independent operational analysis of the city's fire department. Attached to this report is a draft request for proposals (RFP) that staff has been working on for the past several months. It incorporates what staff believes are the questions that need to be answered and has been reviewed by outside resources to ensure that it is something that potential consultants would be able to complete.
Budget Impact	Included in the preliminary 2012 budget is \$10,000 for this study.
Attachment(s)	Draft RFP
Action(s) Requested	Staff is seeking comments about the questions being asked in the draft RFP and will make changes as directed by the city council. Once approved, proposals will be sought after the first of the year for an anticipated report date in spring 2012.

Request for Proposals
Consultation Services

Operational Analysis of Fire Service
City of Falcon Heights

PURPOSE

The City of Falcon Heights is seeking proposals for professional services to conduct a review of its present fire service delivery system and make recommendations for improvements in efficiency and effectiveness of the department. The Falcon Heights Fire Department provides fire services to properties within the City of Falcon Heights, which according to the 2010 census has a population of 5,321 and a size of 2.2 square miles. The City of Lauderdale, with a population of 2,379 and a size of .4 square miles, contracts for fire protection from the City of Falcon Heights. On average, the department responds to 95 fire calls per year between both cities. These calls are fire or vehicle accident related, ambulance and EMT service is provided by the City of St. Paul.

BACKGROUND

The City of Falcon Heights is a first-ring suburb in the Twin Cities metropolitan area. Originally incorporated as a village in 1949, it was designated a city in 1974. Neighboring cities include St. Paul to the east and south, Roseville to the north, and Lauderdale to the west. The Minnesota State Fairgrounds, home to the Minnesota State Fair, and the University of Minnesota St. Paul Campus are within the city's borders. Emergency services to these institutions are provided by their own police departments and the St. Paul Fire Department. Other major employers in Falcon Heights include Technology Information and Education Services (TIES), a provider of training services to school districts, and Spire Federal Credit Union. Roughly 66% of the city's tax base is held by tax-exempt entities.

Falcon Heights enjoys a diverse housing stock, including several apartment structures, senior living facilities, and single-family homes. Most of the housing stock was built in the post-war period, although significant redevelopment has occurred within the past ten years, and plans call for more redevelopment in the coming years.

Major roadways in the city include Snelling Avenue, a state highway, as well as Larpenteur Avenue, a county roadway. The controlled intersection of these two roadways is one of the busiest intersections in the metropolitan area. State Highway 280 runs through Lauderdale, which is also in the coverage area for the fire department.

Police services to both Falcon Heights and Lauderdale are provided by the City of St. Anthony Village. Ambulance service to both cities is provided by the City of St. Paul.

STAFFING AND APPARATUS

The Falcon Heights Fire Department is a volunteer, or paid-on-call, department with an average of twenty firefighters on staff at any one time. The department is led by a chief, who is elected to three-year terms by the membership. Department leadership also includes an assistant chief and three captains.

All firefighters are required to have completed certified firefighter courses one and two, haz-mat operations, and EMT or first responder courses. In addition, firefighters must attend at least 33 drills a year, which includes SCBA training at least four times a year. Drills are led by trained department personnel as well as instructors from Hennepin Technical College. Hazardous material training is provided by the North Suburban Haz-Mat Team.

The department currently has four apparatus:

- 1998 Chevrolet four door, ¾ ton pick-up
- 1991 International General 65' Telesquirt (1500 gallon per minute)
- 2001 Custom Rescue Pumper (1250 gpm and Hurst extrication equipment)
- 2005 Custom Full Response Cab 1500 gpm

The department is housed in a single station co-located in the Falcon Heights City Hall building. The station includes garage bays for all apparatus, a training room, chief's office, lounge and kitchen.

GENERAL SCOPE OF SERVICES

1. Review response times from 2008-2010 and benchmark against state and national standards for volunteer/paid-on-call departments including NFPA #1720, ISO and CAFI standards.
2. Review department organizational structure and workplace culture and make recommendations on potential improvements.
3. Gather input from stakeholders, including members of the fire department, city council, city administration, City of Lauderdale representatives, and neighboring fire departments with which Falcon Heights has aid agreements.
4. Provide a review of current compensation structure as compared to similar cities/departments in Minnesota. The City will work with the successful consultant to identify the cities/departments to compare with within the scope of services.

5. Analysis of current staffing levels and recommendation of appropriate levels to ensure effective response times; compare staffing levels to similar metropolitan departments. Assess ability to recruit and retain paid on-call personnel.
6. Review of training procedures and record keeping and provide recommendations on the improvement thereof.
7. Analysis of current equipment status and future needs including a proposed timeframe for replacement or upgrade.
8. Comparison of current departmental budget as compared to similar metropolitan departments including personnel costs, vehicle maintenance and training budgets.
9. Review the existing Standard Operating Procedures (SOP's) and make recommendations for improvements or enhancements.

SUBMISSION REQUIREMENTS

Interested parties shall submit seven copies of their proposal to:

City of Falcon Heights
Attn: City Administrator Justin Miller
2077 W. Larpenteur Ave.
Falcon Heights, MN 55113

Submissions shall include:

- Background, experience, and reference list of similar studies
- Proposed methods and approaches in conducting this study
- Detailed cost breakdown, including a “not to exceed” estimate (identify if cost is fee based or hourly charges)
- Projected timeline

The City of Falcon Heights will assist in providing any and all data necessary to conduct this study. Such information may include city maps, GIS data, demographic data, apparatus lists, land use data, response time data from 911 dispatch CAD system, and access to stakeholder contact information.

SELECTION PROCESS

1. Written proposals are due by 4:30 pm, xxx, 20xx.
2. The City Administrator and Fire Chief will review proposals before submitting a report to the City Council for selection of preferred consultant.
3. The City may, if further information is needed, request proposers to submit answers to written questions or be available for interviews.

4. Upon consultant selection, a formal contract will be formally approved between the consultant and the city council.

Questions regarding this proposal shall be directed to City Administrator Justin Miller at (651) 792-7611 or justin.miller@falconheights.org.

DRAFT



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	November 2, 2011
Agenda Item	Workshop 2
Attachment	2012-16 Draft CIP Enterprise Fund Budgets Utility Rate Comparisons
Submitted By	Justin Miller, City Administrator

Item	2012-16 Draft Capital Improvements Plan and Enterprise Fund Budgets
Description	<p>Each year the City of Falcon Heights adopts a five year Capital Improvements Plan (CIP). This plan identifies capital needs throughout the city in regards to public infrastructure, parks facilities, improvements to city buildings, and the city's vehicle fleet. Key points of the draft 2012-16 CIP include:</p> <p><u>General Capital Improvements</u> This account funds improvements to city hall. There are no major purchases proposed in 2011.</p> <p><u>Public Safety Capital Improvements</u> This account funds improvements dealing mainly with the city's fire department. Besides regular equipment replacement that is annual in nature, the largest expense for next year is \$31,000 for replacement of rescue equipment. The current equipment, which is used to extricate motorists from vehicles that have been in an accident, is 32 years old and replacement parts are no longer available. A major expense of \$650,000 is denoted in 2013 for a replacement fire truck.</p> <p><u>Parks/Recreation/Public Facilities Capital Improvements</u> This account funds improvements to the city's parks system and other public buildings. Major expenses include \$130,000 for a new roof at city hall and \$15,000 for sidewalk replacement at Community Park. The city hall roof is nearly twenty years old and new leaks continue to appear. The sidewalks at Community Park have several areas that contain trip hazards and need to be repaired.</p> <p><u>Infrastructure Capital Improvements</u> This account funds repairs and replacements of infrastructure around the city, focusing mainly on streets and sidewalks. Projects include reconstruction of the alley behind Falcon Crossing, a mill and overlay of the alley north of California between Hamline and Albert, and a mill and overlay of Crawford between Snelling and Simpson. According to the assessment policy, 90% of the alleys may be assessed while 40% of the mill and overlay projects will be assessed. A feasibility study is currently being conducted.</p>

	<p><u>Capital Equipment</u> This fund accounts for the equipment to be purchased using the 2010 equipment certificates that were approved by the city council earlier this year. In 2012, two pieces of equipment are scheduled to be purchased and will replace existing equipment.</p> <p><u>Storm Sewer</u> The city continues to see increased state and federal mandates in regards to storm sewer operations. Proposed in the 2012 storm sewer budget is cleaning and jetting of all catch basins and storm sewer lines in the city. Over the years these catch basins accumulate sand and other debris and need to be cleaned to ensure their proper operation. This will be the second year of this project, as the first portion of the city is being cleaned in 2011. Staff is proposing a \$.50/month increase to the storm sewer fee, which will bring the quarterly bill for residential customers to \$19.00/quarter. Even with this increase, the fund will see a projected loss of \$6,333, which will reduce the overall fund balance in this account.</p> <p><u>Sanitary Sewer</u> 2011 was the first year of a new billing structure where sanitary sewer bills were based on water usage during the winter billing quarter (December-February). A flat fee of \$25/quarter was established to cover fixed costs associated with the sewer system in addition to a variable rate based on water usage.</p> <p>The 2011 rate was set so that the median household in terms of water usage would see approximately no change in their bills as compared to 2010. It was assumed that the fund would not perform as well as in past years as residents began to change water usage habits to lower their sanitary sewer bills. After reviewing the data for 2011, staff is proposing to increase the flat rate from \$25/quarter to \$26.50/quarter and increase the variable rate the same percentage increase. It is important to maintain a positive cash flow in this fund as we continue to transfer money from this account to the general fund to lower the needed property tax levy.</p>
Budget Impact	Dependent on eventual adoption by the city council.
Attachment(s)	2012-16 Draft CIP Enterprise Fund Budgets Utility Rate Comparisons
Action(s) Requested	No formal action is requested, but staff will incorporate any comments into the final budgets which will be approved at the December 14 th city council meeting.

**GENERAL CAPITAL IMPROVEMENTS
5 YEAR CAPITAL IMPROVEMENT PLAN**

CAPITAL USES	2012	2013	2014	2015	2016	2011	YEAR PURCHASED	EST. LIFE IN YRS
OFFICE EQUIPMENT:								
TELEPHONE SYSTEM	500	500	500	500	500	500	2004	7
VOTING EQUIPMENT	1,000	1,000	1,000	1,000	1,000	1,000	1993	5
G.I.S.(GEOGRAPHIC INFORMATION SYS)	2,000	2,000	2,000	2,000	2,000	2,000	YEARLY	7
CABLE/ELECTRONIC EQUIPMENT	0	12,000	0	0	0	0	2007	4
COPIER	0	0	0	0	0	0	YEARLY	
ONLINE INITIATIVES	0	0	0	0	0	0		
TOTAL OFFICE EQUIPMENT	3,500	15,500	3,500	3,500	3,500	3,500		
TOTAL GENERAL CAPITAL	3,500	15,500	3,500	3,500	3,500	3,500		
CAPITAL SOURCES								
FUND BALANCE BGN	26,275	22,285	6,202	2,070	(2,084)			
INTEREST	150	67	19	0	0			
OTHER FUNDS								
TOTAL SOURCES	26,385	22,352	6,220	2,070	(2,084)			
TOTAL USES	3,500	15,500	3,500	3,500	3,500			
AUDIT FEE	600	650	650	650	700			
FUND BALANCE YEAR-END	22,295	6,202	2,070	(2,084)	(6,280)			

PUBLIC SAFETY CAPITAL IMPROVEMENTS
5 YEAR CAPITAL IMPROVEMENT PLAN

CAPITAL USES	2012	2013	2014	2015	2016	2011	YEAR PURCHASED	EST. LIFE IN YRS
FIRE:								
FIRE TRUCK		650,000				150,000		
COMMAND VEHICLE	5,000	5,000	7,500	45,000	7,500	5,000	YEARLY	5
EQUIPMENT	3,500	3,500	4,000	4,000	4,000	3,000	YEARLY	5
HOSES/ADAPTERS	2,500	2,500	2,500	2,500	2,500	2,500	YEARLY	5
SCBA	5,000	5,000	8,000	8,000	8,000	13,000	YEARLY	5
FIRE CLOTHING	5,000	5,500	4,000	4,000	4,000	2,000	YEARLY	5
COMMUNICATION	31,000	5,000	0	0	0			
RESCUE EQUIPMENT								
TOTAL FIRE	52,000	676,500	26,000	71,000	26,000	175,500		
OTHER:								
UPGRADES FOR FIRE BLDG SIDE							n/a	
HAMLINE SCHOOL CROSSINGS							n/a	
EMERGENCY WARNING SIREN								
TOTAL OTHER	0	0	0	0	0	0		
TOTAL FIRE AND OTHER:	52,000	676,500	26,000	71,000	26,000	175,500		
CAPITAL SOURCES								
FUND BALANCE BGN	141,249	89,049	(367,923)	(614,373)	(686,223)			
INTEREST	400	178	0	0	0			
OTHER FUNDS (CONDUIT BOND)								
DONATIONS								
SALE OF OLD FIRE TRUCK	141,649	89,227	(587,923)	(614,373)	(686,223)			
TOTAL SOURCES	283,298	178,454	(955,846)	(1,228,746)	(1,372,446)	#		
TOTAL USES	52,000	676,500	26,000	71,000	26,000			
AUDIT FEE	600	650	650	650	700			
FUND BALANCE YEAR-END	89,049	(587,923)	(614,373)	(686,223)	(712,923)			

PARKS/RECREATION/PUBLIC FACILITIES CAPITAL IMPROVEMENTS
5 YEAR CAPITAL IMPROVEMENT PLAN

CAPITAL USES	2012	2013	2014	2015	2016	2011	YEAR PURCHASED	EST. LIFE IN YRS
COMMUNITY PARK:								
PAINTING			2,000					
COMMUNITY GARDENS								
BASKETBALL COURT RESURFACE							2007	15
PLAYING FIELDS & BACKSTOP							n/a	6
ICE RINK BOARDS							2006	15
ICE RINK LIGHTS							n/a	20
SHELTER							2002	30
SIGNS							n/a	15
PARK ENTRANCE IMPROVEMENT							n/a	
SIDEWALK REPLACEMENT							n/a	
BASKETBALL COURT RECONSTRUCTION	15,000						1980	25
TENNIS COURT RECONSTRUCTION		40,000					1980	25
SITE FURNISHINGS - BENCHES, ETC.							2004	5
TOTAL COMMUNITY PARK	15,000	40,000	0	0	0	120,000		
CURTISS FIELD PARK:								
BASKETBALL COURT RESURFACE								
BALLFIELD BACKSTOP		6,000					2005	6
LIGHT POLE REPLACEMENT							2005	25
BALLFIELD BACKSTOP							2004	20
REGRAVING OF HOCKEY AREA		15,000						
ICE RINK BOARDS								
BENCHES								
PLAYGROUND EQUIPMENT								
SIGNS							2006	15
TOTAL CURTISS FIELD PARK	0	21,000	0	0	0	0		
GROVE PARK:								
PATH & RUBBER SURFACING ADA COMPL								
PLAY AREA BASKETBALL CURT RESURFACE								
EQUIPMENT - GRILLS								
SIGNS								
SIDEWALK (FINISH LOOP)								
ICE RINK BOARDS								
SWINGSET/TIRE SWING							2002	15
TOTAL GROVE PARK	0	0	0	0	0	0		

**PARKS/RECREATION/PUBLIC FACILITIES CAPITAL IMPROVEMENTS
5 YEAR CAPITAL IMPROVEMENT PLAN**

CITY HALL:	2012	2013	2014	2015	2016	2011	PURCHASED	IN YRS
CAPITAL USES								
BUILDING REPAIRS	1,000	1,000	1,000	1,000	1,000	1,000		
SERVICE ENTRANCE DOORS	5,000							
KITCHEN APPLIANCE REPLACEMENT								
HOT WATER HEATER								
TOOLS	130,000							
ROOF REPAIRS								
LIGHTING	136,000	1,000	1,000	1,000	1,000	1,000		
TOTAL CITY HALL								
CITY WIDE:								
LANDSCAPING	2,000	2,000	2,000	2,000	2,000	2,000		
SIGNS	1,500	1,500	1,500	1,500	1,500	1,500		
MISCELLANEOUS	1,000	1,000	1,000	1,000	1,000	1,000		15
FLAGS/HANGING BASKETS								
LARPEAUX MEDIAN / LANDSCAPE STUDY								
RINK LIGHTS (ELEMENTARY SCHOOL)								40
STATE FAIR PARKING SIGNS								20
TOTAL CITY WIDE	4,500	4,500	4,500	4,500	4,500	4,500		
PARK/PUBLIC WORKS EQUIPMENT:								
1 TON TRUCK								
BOBCAT S-160		30,000					2005	5
RIDING MOWERS ID 1445							2003	7
DUMP TRUCK							2004	7
WEEB WHIPS							2007	10
ASPHALT TAMPER							1997	5
TRACTOR (JD 4310)							2002	5
TORO 3280D		18,000					1987	20
TRACTOR MOWER JD 725							2000	7
BACKPAC BLOWER							1997	8
CHAINSAW		500					2006	8
21" PUSH MOWER							2011	12
UTILITY CART/Drag (CUSHMAN TYPE)								5
TOTAL PARK/PUBLIC WORKS	0	48,000	500	0	0	0		
TOTAL PARK, REC AND PUBLIC WORKS	155,500	114,500	6,000	5,500	5,500	124,500		
CAPITAL SOURCES								
FUND BALANCE BGN	51,229	(104,371)	(222,131)	(228,781)	(241,931)	(241,931)		
INTEREST	500	(2,609)	0	0	0	0		
TENNIS ASSOCIATION GRANT								
PARK DEDICATION FEE								
TOTAL SOURCES	51,729	(106,980)	(222,131)	(228,781)	(241,931)	(241,931)		
OPERATING TRANSFER OUT								
TOTAL USES	155,500	114,500	6,000	5,500	5,500	124,500		
AUDIT FEE	600	650	650	650	700	700		
FUND BALANCE YEAR-END	(104,371)	(222,131)	(228,781)	(241,931)	(241,931)	(241,931)		

**INFRASTRUCTURE CAPITAL IMPROVEMENTS
5 YEAR CAPITAL IMPROVEMENT PLAN**

CAPITAL USES	2012	2013	2014	2015	2016	2011
SIDEWALKS	7,000	3,000	3,000	3,000	3,000	7,000
HOYT/SNELLING 1/2 BLOCK SIDEWALK	0	0	0	0	0	0
CORNER MARKERS/STREET SIGNS	1,000	1,000	1,000	1,000	1,000	1,000
CURBS	0	0	0	25,000	25,000	18,074
CRACK SEALING	0	0	0	150,000	150,000	72,683
SEAL COATING	400,000	215,000	315,000	345,000	200,000	0
MILL AND OVERLAY						
PRIOR AVENUE MILL AND OVERLAY						
CITY HALL PARKING LOT						
ROSELAWN AVE STREET IMPROVEMENTS						
HAMLIN AVE STREET IMPROVEMENTS						
MAPLE KNOLL - RECONDITION MILL/OVERLAY		7,000				
PAVEMENT MGMT PLAN ANALYSIS (EVERY 3 YRS)						
LANDSCAPE:						
TREE TRIMMING	17,500	17,500	17,500	17,500	17,500	17,000
TREE REMOVAL	49,500	50,000	50,000	50,000	50,000	49,500
TREE PLANTING	18,000	18,500	18,500	18,500	18,500	18,000
STORM DAMAGE REPAIRS	8,000	8,500	8,500	8,500	8,500	8,000
TOTALS:	500,500	330,500	413,500	618,500	473,500	191,257
CAPITAL SOURCES						
FUND BALANCE BGN	935,252	682,852	535,450	294,162	(153,673)	
INTEREST	9,000	4,097	3,213	1,765	0	
SPECIAL ASSESSMENTS	30,000	30,000	30,000	30,000	30,000	
MSA STREET MAINTENANCE FUNDS	50,000	50,000	50,000	50,000	50,000	
MSA STREET AID	160,000	90,000	90,000	90,000	90,000	
TOTAL SOURCES:	1,184,252	856,950	708,662	465,927	16,327	
TRANSFER OUT (GENERAL FUND)	0	0	0	0	0	
TIF BOND OBLIGATION	0	0	0	0	0	
TOTAL USES	500,500	330,500	413,500	618,500	473,500	
AUDIT & BOND FEE	900	1,000	1,000	1,000	1,200	
FUND BALANCE YEAR-END	501,400	321,500	414,500	619,000	474,700	
	682,852	535,450	294,162	(153,673)	(488,303)	

**CAPITAL EQUIPMENT
5 YEAR CAPITAL PLAN**

CAPITAL USES	2012	2013	2014	2015	2016	2011	PURCHASED	EXPECTED LIFE IN YRS
CITY HALL								
COMPUTER								
PARK/PUBLIC WORKS EQUIPMENT:								
DUMP TRUCK	48,000						2009	5
1 TON TRUCK								10
4X4 TRUCK						32,000	2011	10
BOBCAT S-650						37,000	2011	7
BOBCAT S-160							2006	10
RIDING MOWERS JD 1545	135,000					25,000	2011	7
TRACTOR UTILITY VEHICLE								7
TRAILER							2008	20
WEED WHIPS						427	2011	
ASPHALT TAMPER								
TRACTOR (JD 4310)							2002	7
WALK BEHIND SNOWBLOWER								
TORO 3280D							2006	7
BACKPAC BLOWER								
CHAINSAW							2006	8
21" PUSH MOWER						518		
TOTAL PARK AND PUBLIC WORKS EQUIPMENT	183,000	0	0	0	0	94,945		
CAPITAL SOURCES								
FUND BALANCE BCN	183,303							
INTEREST	297							
TENNIS ASSOCIATION GRANT								
PARK DEDICATION FEE								
TOTAL SOURCES	183,600	0	0	0	0			
OPERATING TRANSFER OUT								
TOTAL USES	183,000	0	0	0	0			
AUDIT FEE	600							
FUND BALANCE YEAR-END	0	0	0	0	0			

2011 TOTALS

	2012	2013	2014	2015	2016
GENERAL CAPITAL	3,500	15,500	3,500	3,500	3,500
PUBLIC SAFETY CAPITAL	52,000	676,500	26,000	71,000	26,000
PARKS/PUBLIC WORKS CAPITAL	155,500	111,500	6,000	5,500	5,500
INFRASTRUCTURE CAPITAL	500,500	320,500	413,500	618,500	473,500
CAPITAL EQUIPMENT 2010A	183,000	0	0	0	0
LESS MIN DOT STREET AID(SEAL COATING)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
LESS SPECIAL ASSESSMENTS	(70,000)	(70,000)	(70,000)	(70,000)	(70,000)
LESS NSA STREET AID	(160,000)	(50,000)	(90,000)	(90,000)	(90,000)
LESS FIRE TRUCK SALE OR TRADE IN	0	(50,000)	0	0	0
LESS PARK DEDICATION FEE	0	0	0	0	0
LESS WATERSHED DISTRICT GRANT	0	0	0	0	0
LESS STORM WATER SUPPORT	0	0	0	0	0
LESS TENNIS ASSOCIATION GRANT	0	0	0	0	0
TOTALS:	654,500	907,000	279,000	528,500	338,500

SANITARY SEWER (601)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	ESTIMATED 2011	BUDGET 2012	COMPARE 2011	
							BUDGET TO 2010 BUDGET	BUDGET TO ESTIMATED 2010
REVENUES:								
CHARGES FOR SERVICES								
34180	SANITARY SEWER CHARGES	704,759	748,376	814,060	714,000	756,840	-7.0%	6.0%
34181	SANITARY SEWER PENALTIES	0	0	0	0	0		
34183	OTHER CHARGES	0	0	0	0	0		
34192	SAC CHARGES	0	0	0	0	0		
36100	SPECIAL ASSESSMENTS	0	0	0	0	0		
	TOTAL CHARGES FOR SERVICES	704,759	748,376	814,060	714,000	756,840	-7.0%	6.0%
MISCELLANEOUS								
36211	INTEREST ON INVESTMENTS	47,028	29,239	30,000	20,000	20,000	-33.3%	0.0%
36213	LOAN INTEREST	0	0	0	0	0		
36214	CHANGE IN FAIR VALUE OF I	10,453	(5,391)	0	0	0		
36400	MISCELLANEOUS	0	6,900	0	0	0		
36500	GAIN ON SALE OF CAPITAL ASSETS	15,000	0	0	11,270	0	-33.3%	-100.0%
	TOTAL MISCELLANEOUS	72,481	30,747	30,000	31,270	20,000	-33.3%	-36.0%
	TOTAL REVENUES	777,240	779,124	844,060	745,270	776,840	-8.0%	4.2%
OTHER FINANCING SOURCES								
25315	CONTRIBUTED CAPITAL	0	0	0	0	0		
39200	TRANSFERS	0	0	0	0	0		
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0		
	TOTAL REVENUES & OTHER FINANCING SOURCES	777,240	779,124	844,060	745,270	776,840	-8.0%	4.2%
EXPENSES:								
COMPENSATION								
60100	REGULAR SALARIES	59,753	63,309	72,300	71,000	74,250	2.7%	4.6%
60520	PART-TIME EMPLOYEES	0	0	2,750	2,200	2,860	4.0%	30.0%
64011	FICA CONTRIBUTIONS	4,065	4,475	5,300	5,200	5,400	1.9%	3.8%
64012	FICA CONTRIBUTIONS	4,117	4,356	5,750	5,650	5,910	2.8%	4.6%
64031	HOSPITALIZATION	11,604	14,377	17,500	15,954	18,000	2.9%	12.8%
64032	DENTAL	702	1,093	1,050	991	1,075	2.4%	8.5%
64033	LONG-TERM DISABILITY	61	119	150	120	125	-16.7%	4.2%
64034	LIFE INSURANCE	107	171	160	138	160	0.0%	15.9%
	TOTAL COMPENSATION	80,409	87,900	104,960	101,253	107,780	2.7%	6.4%
MATERIALS & SUPPLIES								
70100	SANITARY SEWER SUPPLIES	1,787	131	600	400	600	0.0%	50.0%
70120	TOOLS	0	298	200	545	300	50.0%	-45.0%
74000	MOTOR FUEL & LUBRICANTS	0	1,412	800	600	800	0.0%	33.3%
	TOTAL MATERIALS & SUPPLIES	1,787	1,841	1,600	1,545	1,700	6.3%	10.0%
OTHER SERVICES & CHARGES								
80100	ENGINEERING	755	2,004	2,000	1,000	2,000	0.0%	100.0%
80310	AUDIT	1,238	1,100	1,200	535	600	-50.0%	12.1%
85011	TELEPHONE - LANDLINE	475	663	700	707	700	0.0%	-1.0%
85015	CELL PHONE	1,449	788	700	657	700	0.0%	9.9%
85020	ELECTRIC	267	306	300	313	325	8.3%	3.8%
85060	METRO SEWER CHARGES	450,520	513,724	475,000	470,887	390,225	-17.8%	-17.1%

STORM DRAINAGE (602)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL			ESTIMATED 2011	BUDGET 2012	COMPARE 2011 BUDGET TO ESTIMATED 2010	
		2009	2010	2011			BUDGET TO ESTIMATED 2010	BUDGET TO ESTIMATED 2010
	REVENUES:							
	INTERGOVERNMENTAL REVENUE							
33430	STATE AID	0	0	0	0	0		
	TOTAL INTERGOVERNMENTAL	0	0	0	0	0		
	CHARGES FOR SERVICES							
31480	STORM SEWER CHARGES	122,034	120,655	125,814	124,800	135,497	7.7%	8.6%
34181	STORM SEWER PENALTIES	0	0	0	0	0		
	TOTAL CHARGES FOR SERVICES	122,034	120,655	125,814	124,800	135,497	7.7%	8.6%
	MISCELLANEOUS							
36211	INTEREST ON INVESTMENTS	8,306	3,700	3,000	2,800	1,400	-53.3%	-50.0%
36213	CHANGE IN FAIR VALUE OF I	1,274	(780)	0	0	0		
36400	MISCELLANEOUS	0	0	0	0	0		
	TOTAL MISCELLANEOUS	9,580	2,920	3,000	2,800	1,400	-53.3%	-50.0%
	TOTAL REVENUES	131,614	123,576	128,814	127,600	136,897	6.3%	7.3%
	OTHER FINANCING SOURCES							
39200	TRANSFERS	0	18,898	0	0	0		
	TOTAL OTHER FINANCING SOURCES	0	18,898	0	0	0		
	TOTAL REVENUES & OTHER FINANCING SOURCES	131,614	142,474	128,814	127,600	136,897	6.3%	7.3%
	EXPENDITURES:							
	COMPENSATION							
60100	REGULAR SALARIES	42,727	43,414	44,000	43,225	44,700	1.6%	3.4%
60520	PART-TIME/SEASONAL EMPLOYEES	154	996	2,750	2,400	2,860	4.0%	19.2%
64011	PERA CONTRIBUTIONS	2,904	3,064	3,300	3,200	3,255	-1.4%	1.7%
64012	FICA CONTRIBUTIONS	2,970	3,103	3,600	3,500	3,650	1.4%	4.3%
64031	HOSPITALIZATION	9,035	8,619	10,800	9,575	10,900	0.9%	13.8%
64032	DENTAL	546	655	650	600	660	1.5%	10.0%
64033	LONG-TERM DISABILITY	40	69	100	50	55	-45.0%	10.0%
64034	LIFE INSURANCE	68	92	120	72	80	-33.3%	11.1%
	TOTAL COMPENSATION	58,444	60,012	65,320	62,622	66,160	1.3%	5.6%
	MATERIALS & SUPPLIES							
70200	STORM SUPPLIES	139	139	300	200	300	0.0%	50.0%
74000	MOTOR FUEL & LUBRICANTS	989	2,507	3,500	2,000	3,000	-14.3%	50.0%
	TOTAL MATERIALS & SUPPLIES	1,128	2,646	3,800	2,200	3,300	-13.2%	50.0%
	OTHER SERVICES & CHARGES							
80100	ENGINEERING SERVICES	0	0	2,000	0	2,000	0.0%	12.1%
80310	AUDIT	619	550	600	535	600	0.0%	0.0%
81900	OTHER PROFESSIONAL SERVICES	0	0	0	0	0		
81910	RAIN BARREL WORKSHOP	250	1,750	0	1,200	1,200		0.0%
83020	STREET SWEEPING - CONTRACTED	50	0	0	0	0		
83025	SWEEPER PARTS/SUPPLIES	1,050	322	3,000	650	3,000	0.0%	364.5%
83030	SWEEPER EXPS SHARED WITH LITTLE CANADA	0	0	0	11,000	5,000		-54.5%
84000	STREET SWEEPINGS	0	1,102	1,500	2,000	3,000	100.0%	50.0%
85015	CELL PHONE	469	220	300	270	300	0.0%	11.1%
86010	MILEAGE	0	64	40	40	40	0.0%	0.0%
86110	MEMBERSHIPS	0	0	30	30	30	0.0%	0.0%

87000	REPAIR EQUIPMENT/CATCH BASIN	0	542	5,000	5,000	5,000	0.0%	0.0%
87150	CATH. BASIN CLEANING/JETTING OF SYSTEM	0	0	35,000	35,000	10,000	-71.4%	-71.4%
87350	DREDGE CURTIES POND & COMIM PARK POND	0	0	0	0	0		
87600	DEPRECIATION	29,059	37,399	35,000	38,000	40,000	14.3%	5.3%
88000	INSURANCE & BONDS	2,000	2,100	2,400	2,500	2,500	4.2%	0.0%
88500	BILLING FEES	648	702	800	800	800	0.0%	0.0%
88600	MISCELLANEOUS FEES	470	400	300	300	300	0.0%	0.0%
88700	LIFT STATION REPAIR	15,095	2,600	0	0	0		
	TOTAL OTHER SERVICES & CHARGES	49,709	47,751	85,970	97,325	73,770	-14.2%	-24.2%
	CAPITAL OUTLAY							
	OTHER IMPROVEMENTS	0	0	0	0	0		
92000	COMO DRAINAGE POND	0	0	0	0	0		
92000	NE NORTHOME DRAINAGE PROJECT	0	0	0	0	0		
92000	WATERSHED 2010 PROJECT	0	73,731	0	0	0		
92000	NW QUADRANT IMPROVEMENTS	0	0	0	0	0		
92100	MAPLE GROVE POND IMPROVEMENT	0	0	0	0	0		
92300	CATCH BASIN AND CURB	0	4,460	0	0	0		
	TOTAL CAPITAL OUTLAY	0	78,191	0	0	0		
	TOTAL EXPENDITURES	109,280	188,600	155,090	162,147	143,230	-7.6%	-11.7%
	OTHER FINANCING USES							
97000	TRANSFEIS	142,000	0	0	0	0		
	TOTAL OTHER FINANCING USES	142,000	0	0	0	0		
	TOTAL EXPENDITURES & OTHER FINANCING USES	251,280	188,600	155,090	162,147	143,230	-7.6%	-11.7%
	NET ASSETS - JANUARY 1	1,284,983	1,165,317	1,119,190	1,092,914	1,058,367	-5.4%	-3.2%
	NET INCOME (LOSS)	(119,666)	(46,126)	(26,276)	(34,347)	(6,333)	-75.9%	-81.7%
	NET ASSETS - DEC 31	1,165,317	1,119,190	1,092,914	1,058,367	1,052,034	-3.7%	-0.6%

ESTIMATED

**STATEMENT OF CASH FLOWS
SANITARY SEWER FUND
For Year Ending December 31**

	Actual Year Ending 31-Dec 2007	Actual Year Ending 31-Dec 2008	Actual Year Ending 31-Dec 2009	Actual Year Ending 31-Dec 2010	Estimated Year Ending 31-Dec 2011	no increase Estimated Year Ending 31-Dec 2012	1 4% increase Estimated Year Ending 31-Dec 2012	2 6% increase Estimated Year Ending 31-Dec 2012	4 12% increase Estimated Year Ending 31-Dec 2012
CASH FLOWS - OPERATING ACTIVITIES:									
Receipts from Customers and Users	590,309	648,535	747,091	727,405	714,000	714,000	742,500	799,000	
Receipts from SACS charged to users									
Payments to Suppliers	(468,915)	(495,323)	(534,079)	(606,954)	(552,129)	(403,600)	(403,600)	(403,000)	
Payments to Employees	(60,091)	(68,667)	(76,043)	(66,205)	(101,253)	(107,900)	(107,700)	(107,700)	
Miscellaneous Revenue				6,000	11,270				
Net Cash Flows - Operating Activities	53,303	84,545	134,072	41,057	71,089	122,620	151,100	208,300	
CASH FLOWS - CAPITAL AND RELATED FINANCING ACTIVITIES:									
Capital Purchases	0	0	(16,249)	(16,439)					
Transfer to Storm Drain for 2006 Drainage Project	0	(65,000)	(16,249)	(77,400)	(71,917)	(126,075)	(126,075)	(126,075)	
Transfer to General Fund				(93,036)	(71,917)	(126,075)	(126,075)	(126,075)	
Investment Income	60,843	80,914	67,359	29,035	20,000	20,000	20,000	20,000	
Net Increase (decrease) in Cash and Cash Equivalents	134,143	79,559	105,179	(23,734)	19,072	16,545	45,105	102,225	
Cash and Cash Equivalents - January 1	1,445,246	1,579,309	1,659,840	1,644,127	1,620,303	1,640,305	1,640,305	1,640,305	
Cash and Cash Equivalents - December 31	1,579,389	1,659,840	1,765,019	1,620,393	1,639,375	1,656,850	1,685,470	1,742,530	

ESTIMATED

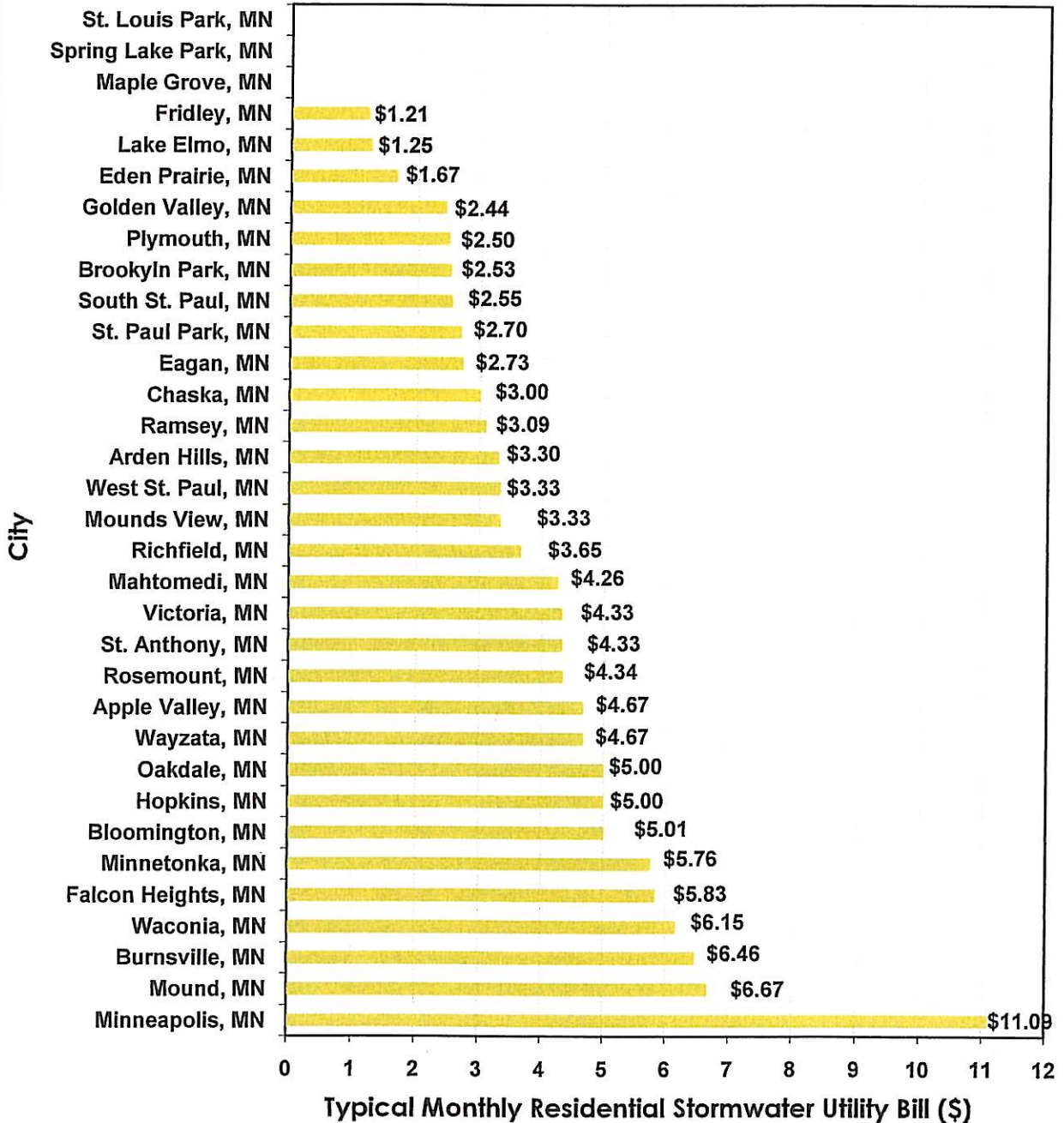
STATEMENT OF CASH FLOWS STORM DRAINAGE FUND For Year Ending December 31

	Actual Year Ending 31-Dec 2007	Actual Year Ending 31-Dec 2008	Actual Year Ending 31-Dec 2009	Actual Year Ending 31-Dec 2010	Estimated Year Ending 31-Dec 2011	Estimated Year Ending 31-Dec 2012	1	2	3	4	5
CASH FLOWS - OPERATING ACTIVITIES:											
Receipts from Customers and Users	9,750/qr	15,750/qr	16,750/qr	16,750/qr	17,500/qr	No Change 17,500/qr	4,29% 18,250/qr \$0.75	8,57% 19,000/qr \$1.50	12,86% 19,750/qr \$2.25	17,14% 20,500/qr \$3.00	
Payment to Suppliers	69,268	110,960	120,419	120,570	124,800	124,800	130,148	135,497	140,848	146,191	
Payments to Employees	(76,012)	(29,009)	(7,547)	(30,453)	(99,525)	(77,070)	(77,070)	(77,070)	(77,070)	(77,070)	
Net Cash Flows - Operating Activities	(55,441)	(56,196)	(57,424)	(59,068)	(66,160)	(66,160)	(66,160)	(66,160)	(66,160)	(66,160)	
	(62,185)	25,755	55,448	31,049	(37,347)	(18,430)	(13,082)	(7,733)	(2,384)	2,961	
CASH FLOWS - NONCAPITAL FINANCING ACTIVITIES:											
Transfer to Other Funds	(4,000)	0	0	0	0	0	0	0	0	0	
Transfer from Other Funds	18,898										
CASH FLOWS - CAPITAL AND RELATED FINANCING ACTIVITIES:											
Capital Purchases	(141,830)	0	(60,469)	(19,366)	0	0	0	0	0	0	
Watershed District 2009 project:				(73,731)							
Catch Basin Repairs											
Transfer to Infrastructure			(142,000)		0	0	0	0	0	0	
Transfer to Parking Lot/Rain Garden			(202,469)	(93,097)	0	0	0	0	0	0	
Transfer from Sanitary Sewer Fund											
CASH FLOWS - INVESTING ACTIVITIES:											
Investment Income	23,344	12,354	12,570	3,468	2,800	1,400	1,400	1,400	1,400	1,400	
CASH FLOWS - CAPITAL AND RELATED FINANCING ACTIVITIES: (2006 Project):											
Net Increase (decrease) in Cash and Cash Equivalents	(184,671)	38,109	(134,451)	(39,682)	(34,547)	(17,030)	(11,682)	(6,333)	(984)	4,361	
Cash and Cash Equivalents - January 1	505,773	321,102	359,211	224,760	185,078	150,531	150,531	150,531	150,531	150,531	
Cash and Cash Equivalents - December 31	321,102	359,211	224,760	185,078	150,531	133,501	138,849	144,198	149,547	154,892	

STORMWATER SYSTEMS BY METRO/STATE

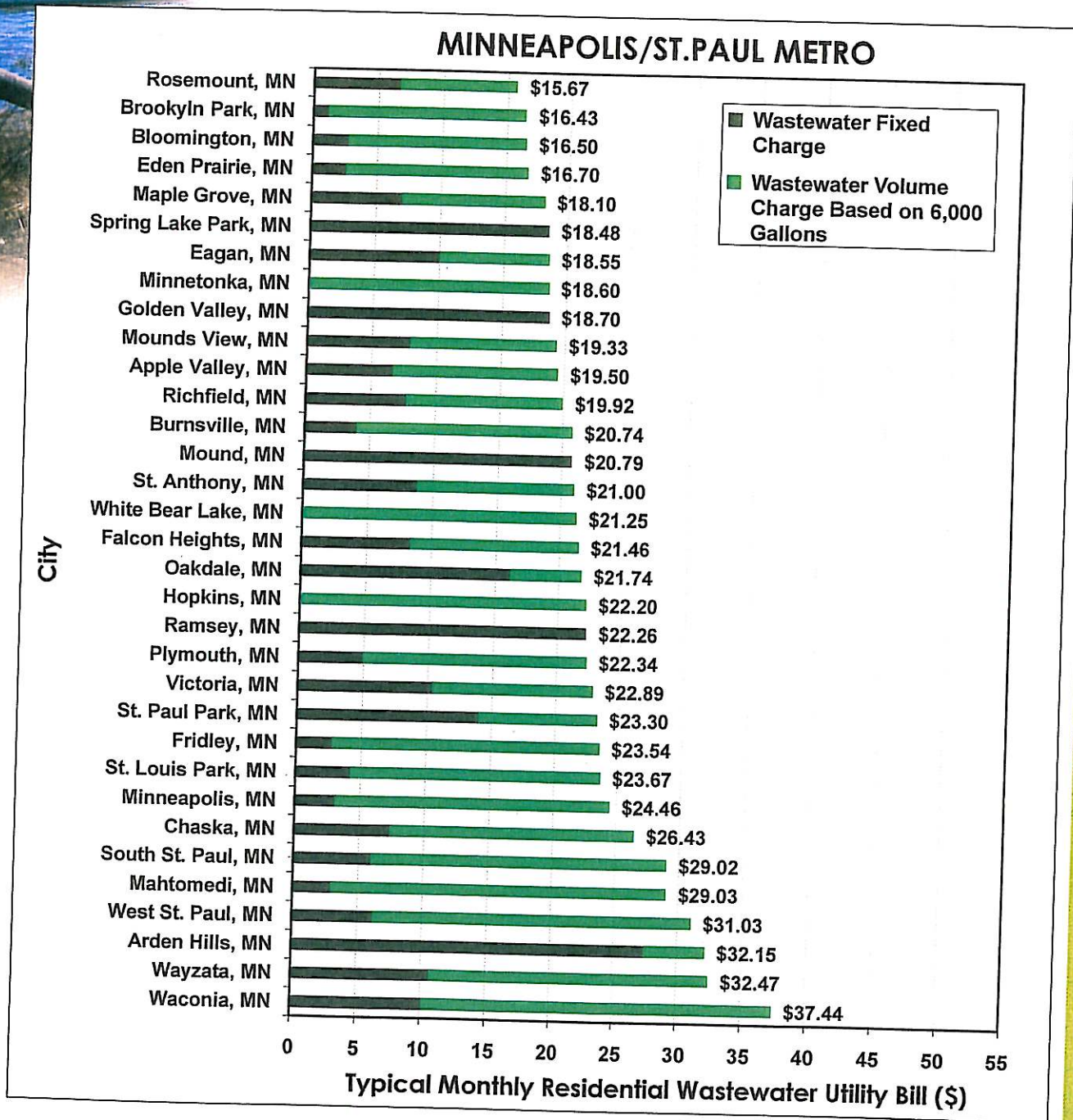
The following graphs depict typical monthly residential stormwater utility bills for those municipalities who responded to the survey separated by Minneapolis/St. Paul Metro Area and State.

MINNEAPOLIS/ST. PAUL METRO



WASTEWATER SYSTEMS BY METRO/STATE

The following graphs depict typical monthly residential wastewater utility bills for those municipalities who responded to the survey separated by Minneapolis/St. Paul Metro Area and State. The bills are based on 6,000 gallons per month.



TOTAL UTILITY RATES BY METRO/STATE



The following graphs depict combined typical monthly residential water, wastewater, and stormwater utility bills for those municipalities who responded to the survey separated by Minneapolis/St. Paul Metro Area and State.

