

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
March 14, 2012

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
 LONG ____ MERCER-TAYLOR ____
 FISCHER ____
- C. PRESENTATIONS:
 - 1. St. Anthony Police Department Annual Report
- D. APPROVAL OF MINUTES: February 8, 2012
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 2/28/2012: \$229,902.19
Payroll through 2/29/2012: \$31,491.71
 - 2. City License Renewal
 - 3. Approval of City Hall Roof Replacement bid
 - 4. Acceptance of Source Comics and Games Donation
 - 5. Sanitary Sewer Cleaning Program
 - 6. Reestablishment of City's Precinct Boundaries
- G: POLICY ITEMS:
 - 1. Tobacco Ordinance Amendment
 - 2. Coal Tar Sealant Ordinance
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
February 8, 2012

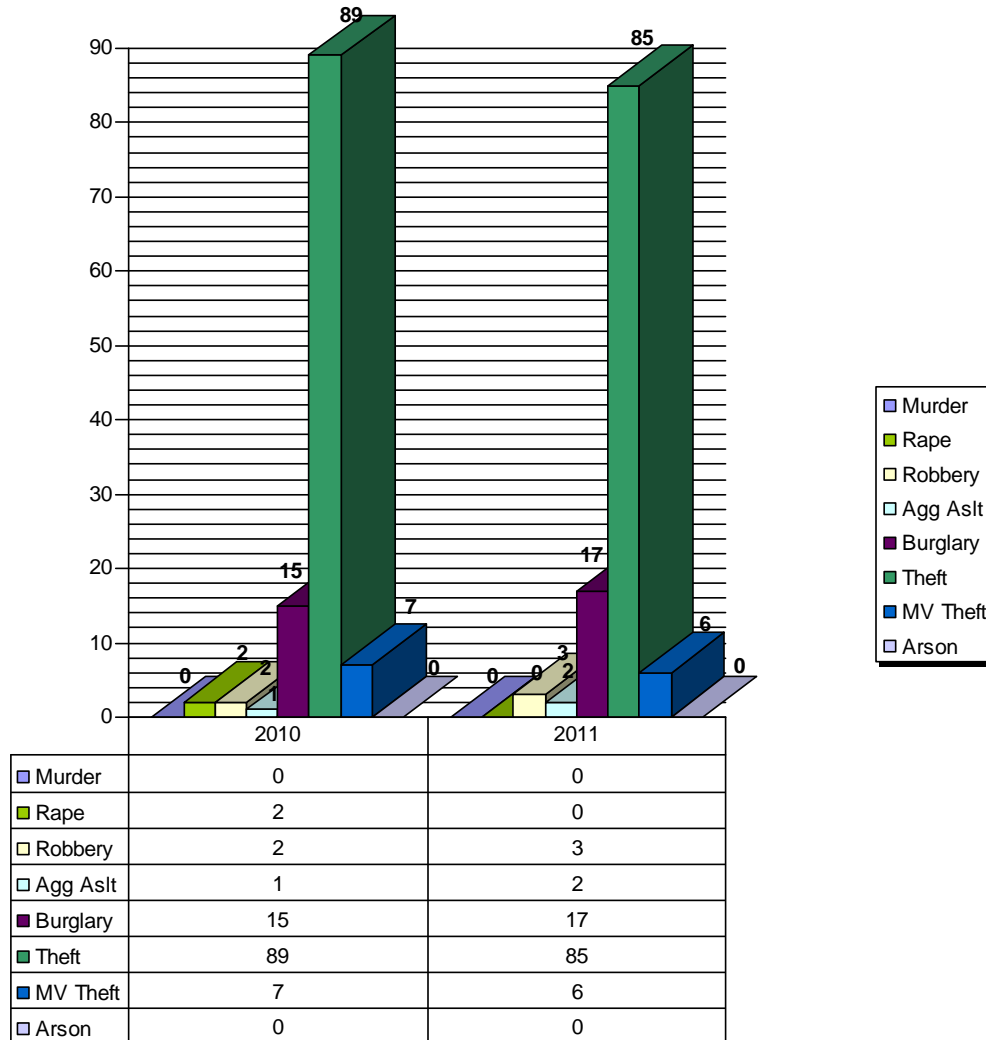
- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM _X_ HARRIS _X_ GOSLINE _ab_
LONG _X_ MERCER-TAYLOR _X_
FISCHER _X_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: January 25, 2012 Approved
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Motion Chuck Long Approval 4-0
 - 1. General Disbursements through 2/1/2012: \$40,876.29
Payroll through 1/31/2012: \$14,337.24
 - 2. City License Renewal
 - 3. Approval of Subordination Agreements (3) Associated With Falcon Heights Town Square-Senior Apartments LLC
 - 4. Public Works Equipment Purchases
 - 5. Authorization for the City of Falcon Heights to submit a grant application to the DNR for a "2010 to 2014 Community Forest Bonding Grant."
- G. POLICY ITEMS:
 - 1.
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 7:20pm

St. Anthony Police Department

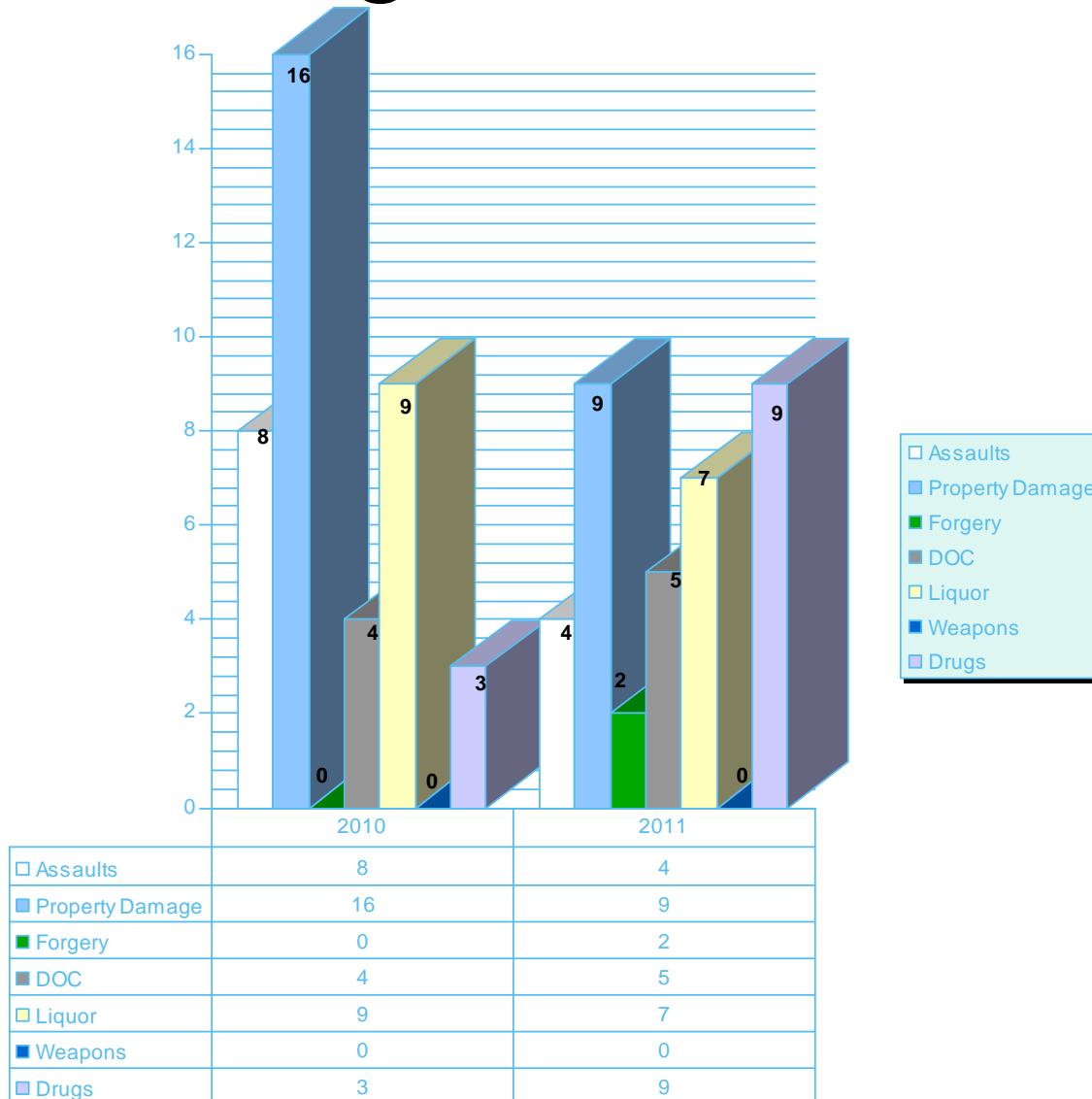
Falcon Heights 2011 Annual Report



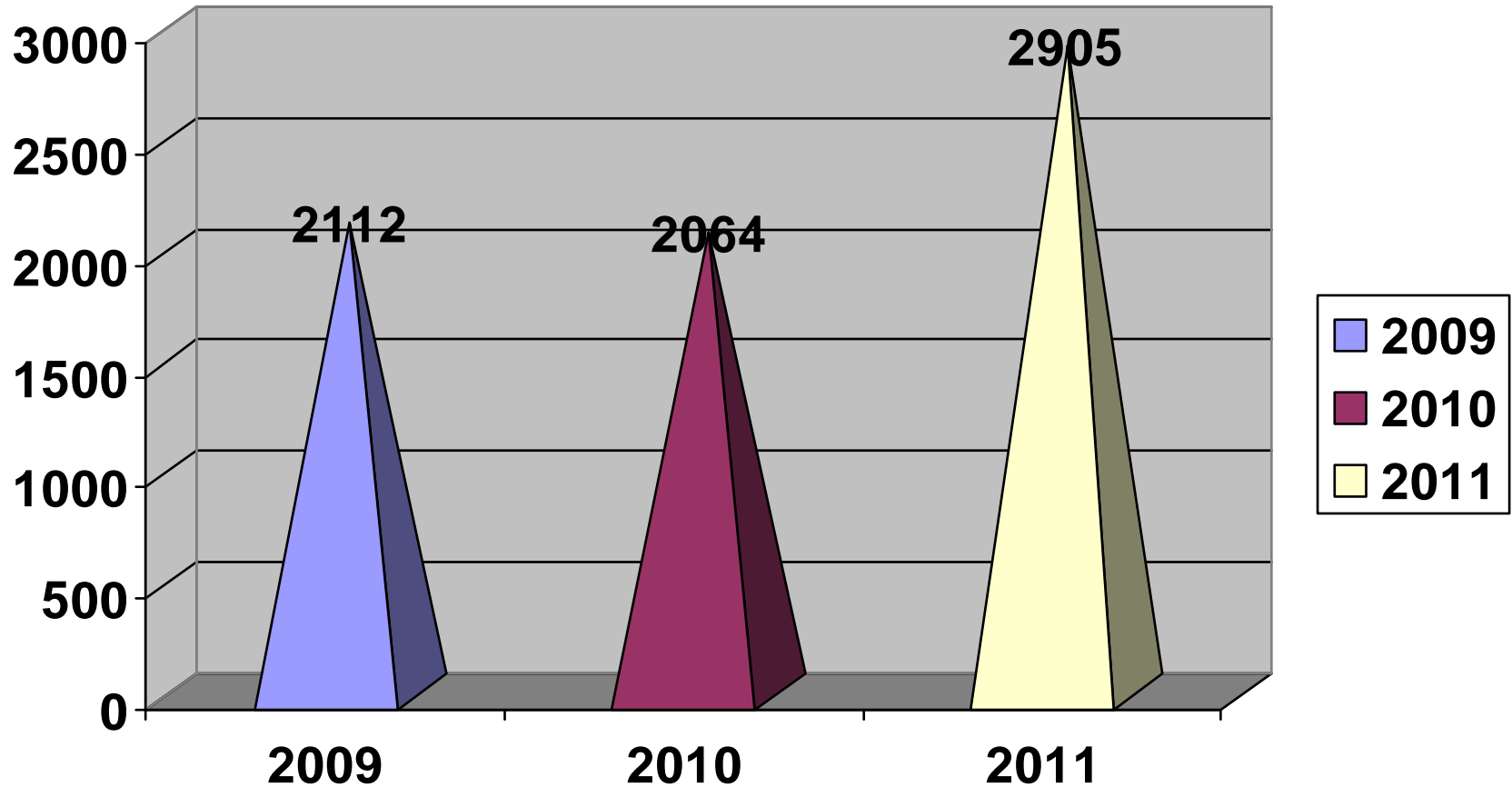
Falcon Heights Part I Crimes



Falcon Heights Part II Crimes



Other Calls/Incidents of Interest



**NOTE: The large increase in calls for service is due to our new computer systems which generates service calls for citations as well.*

Patrol Review



- 1,647 citations issued for moving violation
- 243 citations issued for non-moving violations
- 638 arrests
- 2 Officers received Certificate of Appreciation from Ramsey County Safe & Sober for extraordinary efforts

Investigation Review

- Total Criminal Cases 194
- Total Cases Cleared 98
- Total Cases Cleared by Arrest 70
- Total Cases Cleared by Other 28

- **CLEARANCE RATE 50%**

Education Summary

- The Police Department completed 1432.5 hours of training (excluding SWAT and WMD); Training included:
 - Active Shooter
 - New ECitation System
 - EMS
 - Taser
 - Use of Force
 - Investigation Protocols
 - Leadership Training
 - Data Master (Breath Testing)

Police Reserves

- 12 Reserve Officers at Year End
- 2475 Donated Hours
 - 510 of these were for community events
- Revamped Field Training



Crime Prevention

- Minnesota Night to Unite – attended 9 block parties
- Visit/checks to after school activities
- Pinewood Derby



Crime Prevention

- Special Olympics Law Enforcement Torch Run
- “Shop with a Cop”



St. Anthony Police Department

Falcon
Heights
2011
Annual
Report





The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 2/28/2012: \$229,902.19 Payroll through 2/29/2012: \$31,491.71
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 00660 FEB 9TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00800	ALLIED WASTE SERVICES					
I-0923-001902146		WASTE REMOVAL	311.98			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	311.98
		=== VENDOR TOTALS ===	311.98			

=====						
01-00255	AMERICAN OFFICE PRODUCTS					
I-123559		SIGNATURE STAMPS	81.80			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		SIGNATURE STAMPS		101 4112-70100-000	SUPPLIES	81.80
I-123714		BUSINESS CARDS	40.71			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		BUSINESS CARDS		101 4112-70100-000	SUPPLIES	40.71
		=== VENDOR TOTALS ===	122.51			

=====						
01-05454	CARTRIDGE CARE					
I-C5908		HP 2200 PRINTER REPAIR	123.39			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		HP 2200 PRINTER REPAIR		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	123.39
		=== VENDOR TOTALS ===	123.39			

=====						
01-03110	CENTURY LINK					
I-201202073299		LAND LINE TELEPHONES	112.90			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		AUTO DIALER LIFT STATION		601 4601-85011-000	TELEPHONE - LANDLINE	58.76
		ELECT		101 4141-85011-000	TELEPHONE - LANDLINE	54.14
		=== VENDOR TOTALS ===	112.90			

=====						
01-06290	CITY OF ROSEVILLE					
I-215717		FEB/12 IT SVCS	1,266.50			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		FEB/12 IT SVCS		101 4116-85070-000	TECHNICAL SUPPORT	1,266.50
I-215754		FEB/12 PHONE SVCS	354.09			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		FEB/12 PHONE SVCS		101 4116-85010-000	TELEPHONE	354.09
		=== VENDOR TOTALS ===	1,620.59			

PACKET: 00660 FEB 9TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03527	DELEGARD TOOL COMPANY					
I-660033		MISC SHOP TOOLS	157.62			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		MISC SHOP TOOLS		101 4131-70110-000	SUPPLIES	157.62
=== VENDOR TOTALS ===			157.62			
=====						
01-04005	ECONOMIC DEVELOPMENT ASSOCIATI					
I-201202073293		MEMBERSHIP	250.00			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		MEMBERSHIP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	250.00
=== VENDOR TOTALS ===			250.00			
=====						
01-05115	GOPHER STATE ONE CALL					
I-32880		LOCATES	48.15			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		LOCATES		601 4601-88030-000	LOCATES	48.15
=== VENDOR TOTALS ===			48.15			
=====						
01-07187	KRISTIN GRANGAARD					
I-201202073297		CERT TNG COORDINATOR SALARY	1,235.00			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: Y		
		CERT TNG COORDINATOR SALARY		201 20200-000	ACCOUNTS PAYABLE	1,235.00
=== VENDOR TOTALS ===			1,235.00			
=====						
01-07276	HUGHES & COSTELLO					
I-201202073292		JAN/12 PROSECUTIONS	2,508.80			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		JAN/12 PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,508.80
=== VENDOR TOTALS ===			2,508.80			
=====						
01-04700	MN STREET SUPERNTNT ASSOC					
I-201202073291		MEMBERSHIP	50.00			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		MEMBERSHIP		101 4132-86100-000	CONFERENCES/EDUCATION/AS	50.00
=== VENDOR TOTALS ===			50.00			

PACKET: 00660 FEB 9TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-06024 ON SITE SANITATION

I-A 447292		PORTABLE TOILET CURTISS PK	59.85			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		PORTABLE TOILET CURTISS PK		601 4601-85080-000	PORTABLE TOILET PARKS	59.85

I-A 447325		PORTABALE TOILET COMM PK	59.85			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		PORTABALE TOILET COMM PK		601 4601-85080-000	PORTABLE TOILET PARKS	59.85

=== VENDOR TOTALS === 119.70

01-06053 OREILLY AUTO PARTS

I-201202073295		SHOP SUPPLIES & ABSORBENT	44.88			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		SHOP CLEANING SUPPLIES		101 4131-70110-000	SUPPLIES	12.81
		ABSORBENT		101 4124-70100-000	SUPPLIES	32.07

=== VENDOR TOTALS === 44.88

01-06059 APRIL OSS

I-201202073300		YOGA INSTRUCTOR	415.60			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	415.60

=== VENDOR TOTALS === 415.60

01-06185 RAMSEY COUNTY

I-EMCOM 1669		FLEET RADIO SUPPORT	56.16			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		FLEET RADIO SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	56.16

I-RISK 1477		FEB/12 INS	1,067.08			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		FEB/12 INS		101 4112-89000-000	MISCELLANEOUS	1,067.08

=== VENDOR TOTALS === 1,123.24

01-06999 RAMSEY CTY FIRE CHIEFS ASSOCIA

I-201202073294		MEMBERSHIP 2012	60.00			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		MEMBERSHIP 2012		101 4124-86110-000	MEMBERSHIPS	60.00

=== VENDOR TOTALS === 60.00

PACKET: 00660 FEB 9TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07228	CITY OF ST ANTHONY					

I-2790		FEB/12 POLICE SVCS	49,672.42			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		FEB/12 POLICE SVCS		101 4122-81000-000	POLICE SERVICES	49,672.42
=== VENDOR TOTALS ===			49,672.42			
=====						
01-05374	TENNIS SANITATION LLC					

I-667003		JAN/12 RECYCLING	5,769.00			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		JAN/12 RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
=== VENDOR TOTALS ===			5,769.00			
=====						
01-05870	XCEL ENERGY					

I-201202073298		ELECTRICITY	35.16			
2/07/2012	APBNK	DUE: 2/07/2012 DISC: 2/07/2012		1099: N		
		ELECT - PROTECTIVE LIGHTS		101 4141-85020-000	ELECTRIC/GAS	27.52
		ELECT - PROTECTIVE LIGHTS		101 4121-85020-000	ELECTRIC	7.64

I-201202083301		ELECT AND GAS	1,801.15			
2/08/2012	APBNK	DUE: 2/08/2012 DISC: 2/08/2012		1099: N		
		ELECT		601 4601-85020-000	ELECTRIC	26.38
		ELECT		101 4141-85020-000	ELECTRIC/GAS	26.01
		ELECT		101 4141-85020-000	ELECTRIC/GAS	34.00
		ELECT		101 4141-85020-000	ELECTRIC/GAS	48.92
		GAS		101 4141-85030-000	NATURAL GAS	26.72
		GAS		101 4131-85030-000	NATURAL GAS	1,040.71
		ELECT		101 4131-85020-000	ELECTRIC	492.25
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	10.01
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	9.92
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	34.86
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	15.64
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	35.73
=== VENDOR TOTALS ===			1,836.31			
=== PACKET TOTALS ===			65,582.09			

PACKET: 00663 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00250		AMERIPRIDE SERVICES				
I-1001083521		LINEN SVC	39.14			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		LINEN SVC		101 4124-82011-000	LINEN CLEANING	39.14
		=== VENDOR TOTALS ===	39.14			
=====						
01-03001		CAMPBELL KNOTSON				
I-201202163312		JAN LEGAL SVC	591.65			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		JAN LEGAL SVC		101 4114-80200-000	LEGAL FEES	591.65
		=== VENDOR TOTALS ===	591.65			
=====						
01-05454		CARTRIDGE CARE				
I-27859		HP 2420 REPAIR	123.39			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		HP 2420 REPAIR		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	123.39
		=== VENDOR TOTALS ===	123.39			
=====						
01-03110		CENTURY LINK				
I-201202163305		LANDLINE SVC	58.66			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		LANDLINE SVC - JAN		101 4141-85011-000	TELEPHONE - LANDLINE	58.66
		=== VENDOR TOTALS ===	58.66			
=====						
01-03122		CITY OF ST PAUL				
I-201202163306		HOYT AVE ST LIGHT ELECT	329.46			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		HOYT AVE ST LIGHT ELECT		209 4209-85020-000	STREET LIGHTING POWER	329.46
		=== VENDOR TOTALS ===	329.46			
=====						
01-03527		DELEGARD TOOL COMPANY				
I-662557		GENISYS DIAGNOSTIC ENGINE TOO	1,550.22			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		GENISYS DIAGNOSTIC ENGINE TOOL		424 4424-91000-000	MACHINERY & EQUIPMENT	1,458.60
		AIR COMPRESSOR ACCESSORIES		424 4424-91000-000	MACHINERY & EQUIPMENT	91.62
		=== VENDOR TOTALS ===	1,550.22			

PACKET: 00663 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-03300 DISCOUNT STEEL, INC

I-1752425		ANGLE IRON	133.65			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		ANGLE IRON		101 4131-70110-000	SUPPLIES	133.65

I-1752438		SWIVEL CASTERS	43.54			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		SWIVEL CASTERS		101 4131-70110-000	SUPPLIES	43.54

=== VENDOR TOTALS === 177.19

01 04000 EHLERS AND ASSOCIATES

I-344205		DEVELOPER AGREEMENT DOC REVIE	97.50			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		DEVELOPER AGREEMENT DOC REVIEW		414 4414-81900-000	OTHER PROFESSIONAL SERVI	97.50

=== VENDOR TOTALS === 97.50

01-05058 JOSH JORDAN

301202163309		TKD INSTRUCTION	810.40			
16/2012	APBNK	MANUAL CK# 078863 2/09/2012		1099: Y		
		TKD INSTRUCTION		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	810.40

=== VENDOR TOTALS === 810.40

01-05536 LINN BUILDING MAINTENANCE

I-21753		FEB CLEANING	180.62			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		FEB CLEANING		101 4131-87010-000	CITY HALL MAINTENANCE	180.62

=== VENDOR TOTALS === 180.62

01-05440 LOFFLER COMPANIES, INC

I-1362183		FEB TO MAY COPIER MAINTENANCE	465.58			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		FEB TO MAY COPIER MAINTENANCE		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	465.58

=== VENDOR TOTALS === 465.58

PACKET: 00663 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05582	MENARDS					
I-201202163313		BATHROOM SUPPLIES/ UTILITY BO	77.92			
2/16/2012	APBNK	MANUAL CK# 078878 2/16/2012		1099: N		
		BATHROOM SUPPLIES		101 4131-70110-000	SUPPLIES	12.24
		BATHROOM SUPPLIES		101 4124-70100-000	SUPPLIES	65.68
		=== VENDOR TOTALS ===	77.92			
=====						
01-05585	METROPOLITAN AREA MANAGEMENT A					
I-201202163307		REAL ESTATE CONFERENCE	20.00			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		REAL ESTATE CONFERENCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	20.00
		=== VENDOR TOTALS ===	20.00			
=====						
01-07249	MN POLLUTION CONTROL AGENCY					
I-201202163308		WASTEWATER CERT RENEWAL	23.00			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		WASTEWATER CERT RENEWAL		601 4601-86100-000	TRAINING	23.00
		=== VENDOR TOTALS ===	23.00			
=====						
01-05273	MN PUBLIC EMPLOYEES INSURANCE					
I-201202163310		MAR INS	8,195.72			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		MAR INS		101 4112-89000-000	MISCELLANEOUS	8,195.72
		=== VENDOR TOTALS ===	8,195.72			
=====						
01-05825	MUNICIPAL CODE CORPORATION					
I-214435		ANNUAL INTERNET CODE FEE	550.00			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		ANNUAL INTERNET CODE FEE		101 4116-85060-000	WEB SITE	550.00
		=== VENDOR TOTALS ===	550.00			
=====						
01-05973	NORTH SUBURBAN ACCESS CORPORAT					
I-201202163303		4TH QTR PROGRAMMING	270.00			
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N		
		4TH QTR PROGRAMMING		101 20200-000	ACCOUNTS PAYABLE	270.00
		=== VENDOR TOTALS ===	270.00			

PACKET: 00663 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-06065		OXYGEN SERVICE COMPANY					
I-03186988		OXYGEN REFILL	62.76				
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N			
		OXYGEN REFILL		101 4124-70100-000	SUPPLIES		62.76
		=== VENDOR TOTALS ===	62.76				
=====							
01-06301		SAMS CLUB DISCOVER CARD					
I-201202163311		CELL PHONES/CONF EXP/OSHA TNG	434.81				
2/16/2012	APBNK	MANUAL CK# 078879 2/16/2012		1099: N			
		2 CELL PHONES - PUBLIC WORKS		401 4401-90100-000	FURNITURE & EQUIPMENT		308.98
		EHLERS CONFERENCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS		40.00
		UNDERDESK KEYBOARD		101 4131-70110-000	SUPPLIES		49.27
		OSHA TNG - SAFE ASSURE		101 4132-70120-000	SUPPLIES		36.56
		=== VENDOR TOTALS ===	434.81				
=====							
01-06525		SUBURBAN ACE HARDWARE					
I-201202163304		RAZOR BLADES	4.26				
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N			
		RAZOR BLADES		101 4132-70120-000	SUPPLIES		4.26
		=== VENDOR TOTALS ===	4.26				
=====							
01-07068		VIKING INDUSTRIAL CENTER					
I-290188		RECALIBRATE/REPAIR GAS MONITO	337.03				
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N			
		RECALIBRATE/REPAIR GAS MONITOR		101 4124-87029-000	REPAIR OTHER EQUIPMENT		337.03
		=== VENDOR TOTALS ===	337.03				
=====							
01-05870		XCEL ENERGY					
I-201202163314		ELECT AND GAS	4,966.23				
2/16/2012	APBNK	DUE: 2/16/2012 DISC: 2/16/2012		1099: N			
		ELECT ENERGY AUDIT		101 4131-85020-000	ELECTRIC		200.00
		GAS ENERGY AUDIT		101 4131-85030-000	NATURAL GAS		200.00
		ELECT		101 4131-85020-000	ELECTRIC		1,040.71
		GAS		101 4131-85030-000	NATURAL GAS		492.25
		ELECT		101 4141-85020-000	ELECTRIC/GAS		255.77
		GAS		101 4141-85030-000	NATURAL GAS		499.01
		ELECT		209 4209-85020-000	STREET LIGHTING POWER		171.78
		ELECT		209 4209-85020-000	STREET LIGHTING POWER		2,106.71
		=== VENDOR TOTALS ===	4,966.23				
		=== PACKET TOTALS ===	19,365.54				
				Federal withholdings		5,145.21	
				State Withholdings		889.40	
				PERA		2,691.90	
				ICMA		1,225.00	

TOTAL: 29,317.05

PACKET: 00666 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00211	ASSOC. GOVT ACCOUNTANTS					
I-31041		AGA MEMBERSHIP	95.00			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		AGA MEMBERSHIP		101 4113-86110-000	MEMBERSHIPS	95.00
		=== VENDOR TOTALS ===	95.00			
=====						
01-00222	ALLEGRA PRINT & IMAGING					
I-129596		SELF-INKING STAMPS	55.71			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		SELF-INKING STAMPS		101 4112-70100-000	SUPPLIES	55.71
		=== VENDOR TOTALS ===	55.71			
=====						
01-00255	AMERICAN OFFICE PRODUCTS					
I-124185I		COPY PAPER/MISC SUPPLIES	104.62			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		PENCIL LEAD/BULLETIN BOARD		101 4112-70100-000	SUPPLIES	18.94
		COPY PAPER		101 4112-70100-000	SUPPLIES	85.68
		=== VENDOR TOTALS ===	104.62			
=====						
01-00250	AMERIPRIDE SERVICES					
I-1601096293		LINEN SVC	39.14			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		LINEN SVC		101 4124-82011-000	LINEN CLEANING	39.14
		=== VENDOR TOTALS ===	39.14			
=====						
01-05422	BP					
I-201202283317		FUEL	640.06			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	451.58
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	188.48
		=== VENDOR TOTALS ===	640.06			
=====						
01-03123	CINTAS CORPORATION #470					
I-470782668		BATHROOM/SHOP SUPPLIES	99.14			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		BATHROOM/SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	49.57
		BATHROOM/SHOP SUPPLIES		101 4141-70100-000	SUPPLIES	49.57
		=== VENDOR TOTALS ===	99.14			

PACKET: 00666 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03527	DELEGARD TOOL COMPANY					
I-664807		AIR COMPRESSOR DESSICANTG DRI	190.80			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		AIR COMPRESSOR DESSICANTG DRIE		424 4424-91000-000	MACHINERY & EQUIPMENT	190.80
I-667381		VARIOUS PLIERS/TOOLS	84.83			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		VARIOUS PLIARS/TOOLS		101 4131-70110-000	SUPPLIES	84.83
		=== VENDOR TOTALS ===	275.63			
=====						
01-04084	FIRE EQUIPMENT SPECIALTIES					
I-7439		SURVIVOR LED FLASHLIGHTS	407.32			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		SURVIVOR LED FLASHLIGHTS		402 4402-91000-000	MACHINERY & EQUIPMENT	407.32
		=== VENDOR TOTALS ===	407.32			
=====						
01-04062	FIRE MARSHALS ASSOC OF MN					
I-201202283319		MEMBERSHIP 2012	35.00			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		MEMBERSHIP 2012		101 4117-86110-000	MEMBERSHIPS	35.00
		=== VENDOR TOTALS ===	35.00			
=====						
01-04092	FISCHER, BART J					
I-201202283322		REIMB PERSONAL CELL PHONE USE	51.60			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		REIMB PERSONAL CELL PHONE USE		101 4131-85015-000	CELL PHONE	25.60
		REIMB PERSONAL CELL PHONE USE		601 4601-85015-000	CELL PHONE	26.00
		=== VENDOR TOTALS ===	51.60			
=====						
01-03421	GENERAL REPAIR SERVICE					
I-44550		S.S. LIFT STATION REPAIR	2,865.75			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		S.S. LIFT STATION REPAIR		601 4601-87000-000	REPAIR EQUIPMENT	2,865.75
		=== VENDOR TOTALS ===	2,865.75			

PACKET: 00666 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05058	JOSH JORDAN					
I-201202283316		TAE KWON DO INSTRUCTOR	512.80			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: Y		
		TAE KWON DO INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	512.80
		=== VENDOR TOTALS ===	512.80			
=====						
01-05665	METROPOLITAN COUNCIL					
I-981234		MAR 12 S.S.	32,518.75			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		MAR 12 S.S.		601 4601-85060-000	METRO SEWER CHARGES	32,518.75
		=== VENDOR TOTALS ===	32,518.75			
=====						
01-05796	MN DEPT OF LABOR & INDUSTRY					
I-13531123015		4TH QTR BLDG SURCHARGES	989.45			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		4TH QTR BLDG SURCHARGES		101 20801-000	DUE TO OTHER GOVERNMENTS	989.45
		=== VENDOR TOTALS ===	989.45			
=====						
01-07231	MN FIRE SVC CERT. BOARD					
I-201202283323		CERTIFICATION FEES	120.00			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		CERTIFICATION FEES		101 4124-86020-000	TRAINING	120.00
		=== VENDOR TOTALS ===	120.00			
=====						
01-05843	MN NCPERS LIFE INSURANCE					
I-201202283320		MAR 12 LIFE INSURANCE	32.00			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		MAR 12 LIFE INSURANCE		101 21709-000	OTHER PAYABLE	31.20
		MAR 12 LIFE INSURANCE		206 21709-000	OTHER PAYABLE	0.80
		=== VENDOR TOTALS ===	32.00			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-610189225-104		JAN CELL PHONES	143.48			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		JAN CELL PHONES		101 4121-85015-000	CELL PHONE	70.40
		JAN CELL PHONES		101 4131-85015-000	CELL PHONE	12.11
		JAN CELL PHONES		101 4141-85015-000	CELL PHONE	31.57
		JAN CELL PHONES		101 4132-85015-000	CELL PHONE	7.29
		JAN CELL PHONES		601 4601-85015-000	CELL PHONE	22.11
		=== VENDOR TOTALS ===	143.48			

PACKET: 00666 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05978	NORTH SUBURBAN COMMUNICATIONS					
I-12-445		CITY CABLE SVCS	12,095.69			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		CITY CABLE SVCS		101 4116-85050-000	CABLE TV	12,095.69
		=== VENDOR TOTALS ===	12,095.69			
=====						
01-05983	NORTHERN TOOL AND EQUIPMENT					
I-201202283318		CHAIR RACK PARTS FOR PKS	175.53			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		CHAIR RACK PARTS FOR PKS		101 4141-70100-000	SUPPLIES	175.53
		=== VENDOR TOTALS ===	175.53			
=====						
01-05367	QUILL CORPORATION					
I-16047		CORK BOARD/OFFICE SUPPLIES	38.71			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		CORK BOARD/OFFICE SUPPLIES		101 4112-70100-000	SUPPLIES	38.71
		=== VENDOR TOTALS ===	38.71			
=====						
01-06185	RAMSEY COUNTY					
I-EMCOM 001724		FEB RADIO FLEET SUPPORT	56.16			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		FEB RADIO FLEET SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	56.16
		=== VENDOR TOTALS ===	56.16			
=====						
01-06190	RAMSEY COUNTY - HAZARDOUS WAST					
I-PHEH 031704		ANNUAL HAZARDOUS WASTE LICENS	77.25			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		ANNUAL HAZARDOUS WASTE LICENSE		101 4131-89000-000	MISCELLANEOUS	77.25
		=== VENDOR TOTALS ===	77.25			
=====						
01-06202	ROOF SPEC INC					
I-70826		ROOF DESIGN SVCS CITY HALL	3,000.00			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		ROOF DESIGN SVCS CITY HALL		403 4403-91600-000	ROOF REPAIR	3,000.00
		=== VENDOR TOTALS ===	3,000.00			

PACKET: 00666 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07218	SAFE ASSURE CONSULTANTS					
I-454		2012 OSHA SAFETY TNG	1,125.00			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		2012 OSHA SAFETY TNG		101 4131-86100-000	CONFERENCES/EDUCATION/AS	281.00
		2012 OSHA SAFETY TNG		601 4601-86100-000	TRAINING	844.00
		=== VENDOR TOTALS ===	1,125.00			
=====						
01-07228	CITY OF ST ANTHONY					
I-2797		MAR/12 POLICE SVCS	49,672.42			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		MAR/12 POLICE SVCS		101 4122-81000-000	POLICE SERVICES	49,672.42
		=== VENDOR TOTALS ===	49,672.42			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201202283321		JAN WATER/SEWER	273.01			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		JAN WATER/SEWER		101 4141-85040-000	WATER	139.82
		JAN WATER/SEWER		101 4141-85070-000	SEWER	95.76
		JAN WATER/SEWER		101 4131-85040-000	WATER	16.45
		JAN WATER/SEWER		101 4131-85070-000	SEWER	20.98
		=== VENDOR TOTALS ===	273.01			
=====						
01-07199	SWANK MOTION PICTURES INC					
I-RG 1006739		MOVIE RENTAL IN PARK MOVIE	397.43			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		MOVIE RENTAL IN PARK MOVIE		101 4116-89010-000	SPECIAL EVENTS	397.43
		=== VENDOR TOTALS ===	397.43			
=====						
01-05870	XCEL ENERGY					
I-409045149		ELECT	20.55			
2/28/2012	APBNK	DUE: 2/28/2012 DISC: 2/28/2012		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	10.38
		ELECT		101 4141-85020-000	ELECTRIC/GAS	10.17
		=== VENDOR TOTALS ===	20.55			
		=== PACKET TOTALS ===	105,917.20			
		Fed Withholdings	4,832.47	PERA	2,684.08	
		St Withholdings	826.26	ICMA	1,325.00	
		TOTAL:	115,585.01			

PACKET: 00668 MAR 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00160		ACROSS THE STREET PRODUCTIONS				
I-12-0583		ON LINE FIRE TNG PROGRAMS	2,310.00			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		ON LINE FIRE TNG PROGRAMS		101 4124-86020-000	TRAINING	2,310.00
		=== VENDOR TOTALS ===	2,310.00			
=====						
01-00975		BOYER TRUCKS INC				
I 1012472		EXHAUST REPAIRS/CLAMP	35.57			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		EXHAUST REPAIRS/CLAMP		101 4132-87000-000	REPAIR EQUIPMENT	35.57
I-178728		TURBOCHARGER REPAIRS DUMP TRK	305.67			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		TURBOCHARGER REPAIRS DUMP TRK		101 4132-87000-000	REPAIR EQUIPMENT	305.67
		=== VENDOR TOTALS ===	341.24			
=====						
01-03110		CENTURY LINK				
I-201203083332		LANDLINE	113.50			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		LANDLINE AUTO DIALER		601 4601-85011-000	TELEPHONE - LANDLINE	59.06
		LANDLINE CURTISS PARK		101 4141-85011-000	TELEPHONE - LANDLINE	54.44
		=== VENDOR TOTALS ===	113.50			
=====						
01-03123		CINTAS CORPORATION #470				
I-470789414		SHOP TOWELS/TOILET PAPER	83.50			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		SHOP TOWELS/TOILET PAPER		101 4131-70110-000	SUPPLIES	83.50
		=== VENDOR TOTALS ===	83.50			
=====						
01-06290		CITY OF ROSEVILLE				
I-215836		MAR/12 IT SUPPORT	1,266.50			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		MAR/12 IT SUPPORT		101 4116-85070-000	TECHNICAL SUPPORT	1,266.50
I-215871		MAR/12 TELEPHONE	354.09			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		MAR/12 TELEPHONE		101 4116-85010-000	TELEPHONE	354.09
		=== VENDOR TOTALS ===	1,620.59			

PACKET: 00668 MAR 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-03122	CITY OF ST PAUL						
1-122170		FUEL	30.87				
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N			
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS		30.87
		=== VENDOR TOTALS ===	30.87				
=====							
01-03527	DELEGARD TOOL COMPANY						
1-662555		AIR COMPRESSOR FOR SHOP	2,132.86				
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N			
		AIR COMPRESSOR FOR SHOP		424 4424-91000-000	MACHINERY & EQUIPMENT		2,132.86
		=== VENDOR TOTALS ===	2,132.86				
=====							
01-04092	FISCHER, BART J						
1-201203083331		REIMB; MEETING EXPS/PARKING/MI	136.04				
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N			
		COUNCIL WORKSHOP FOOD		101 4111-70100-000	SUPPLIES		19.65
		PARKING EXP AND MILEAGE		101 4112-86010-000	MILEAGE & PARKING		67.05
		MEETING EXP: POLICE CHIEF&LAUDE		101 4112-86100-000	CONFERENCES/EDUCATION/AS		49.34
		=== VENDOR TOTALS ===	136.04				
=====							
01-05372	GENERATOR SPECIALTY COMPANY, I						
1-20909		DUMP TRK STARTER/CABLE REPAIR	532.96				
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N			
		DUMP TRK STARTER/CABLE REPAIRS		101 4132-87000-000	REPAIR EQUIPMENT		532.96
		=== VENDOR TOTALS ===	532.96				
=====							
01-05115	GOPHER STATE ONE CALL						
1-33917		LOCATES	30.65				
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N			
		LOCATES		601 4601-88030-000	LOCATES		30.65
		=== VENDOR TOTALS ===	30.65				
=====							
01-05169	ROCHELLE HAWTHORNE						
1-201203083334		REIMB: FIRE TNG SCHOOL MANKAT	109.89				
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N			
		REIMB: FIRE TNG SCHOOL MANKATO		101 4124-86020-000	TRAINING		109.89
		=== VENDOR TOTALS ===	109.89				

PACKET: 00668 MAR 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

INSE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05242		HEAT MIZER GLASS INC				
I-201203083325		TEMPERED GLASS WINDOW REPLACE	721.25			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		TEMPERED GLASS WINDOW REPLACEM		101 4141-87120-000	FACILITIES & GROUND MAIN	721.25
=== VENDOR TOTALS ===			721.25			
=====						
01 05153		HOME DEPOT CRC/GECF				
I-201203083329		DOORSTOPS/PAINT/TAPE/LOCK/CEM	362.42			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		DOORSTOPS AND SPRAYPAINT		101 4141-70100-000	SUPPLIES	155.00
		PLUMBING SUPPLIES/PVC CEMENT		101 4131-70110-000	SUPPLIES	111.88
		SPRAY PAINT/HOSE NOZZLE/BRUSH		101 4131-70110-000	SUPPLIES	77.85
		LOCK FOR COMM PK CABINET		201 4201-70100-000	SUPPLIES	17.69
=== VENDOR TOTALS ===			362.42			
=====						
01-05364		RACHEL MILLER				
I-201203083326		REIMB: FIRE TNG SCHOOL MANKAT	148.82			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		REIMB: FIRE TNG SCHOOL MANKATO		101 4124-86020-000	TRAINING	148.82
=== VENDOR TOTALS ===			148.82			
=====						
01-06024		ON SITE SANITATION				
I-A 448802		PORTABLE TOILET COMM PK	59.85			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		PORTABLE TOILET COMM PK		601 4601-85080-000	PORTABLE TOILET PARKS	59.85
I-A 448835		PORTABLE TOILET CURTISS PK	59.85			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		PORTABLE TOILET CURTISS PK		601 4601-85080-000	PORTABLE TOILET PARKS	59.85
=== VENDOR TOTALS ===			119.70			
=====						
01-06065		OXYGEN SERVICE COMPANY				
I-03189234		BREATHING AIR	58.72			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		BREATHING AIR		101 4124-70100-000	SUPPLIES	58.72
=== VENDOR TOTALS ===			58.72			

PACKET: 00668 MAR 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06115	TIMOTHY PITTMAN					
I-201203083330		MILEAGE	35.52			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		MILEAGE		101 4132-86101-000	MILEAGE	35.52
=== VENDOR TOTALS ===			35.52			
=====						
01-06184	RAMSEY COUNTY - 911 DISPATCH					
I-EMCOM 1709		FEB/12 911 DISPATCH	2,155.92			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		FEB/12 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES	2,155.92
=== VENDOR TOTALS ===			2,155.92			
=====						
01-05107	ROTARY CLUB OF ROSEVILLE					
I-201203083333		MEMBERSHIP & MEETING EXPS	376.00			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		MEMBERSHIP & MEETING EXPS		101 4112-86100-000	CONFERENCES/EDUCATION/AS	376.00
=== VENDOR TOTALS ===			376.00			
=====						
01-05899	SMITH, BENJAMIN					
I-201203083327		REIMB; FIRE TNG SCHOOL MANKAT	248.97			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		REIMB; FIRE TNG SCHOOL MANKATO		101 4124-86020-000	TRAINING	248.97
=== VENDOR TOTALS ===			248.97			
=====						
01-05284	BRYAN SULLIVAN					
I-201203083328		REIMB; FIRE TNG SCHOOL MANKAT	322.95			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		REIMB; FIRE TNG SCHOOL MANKATO		101 4124-86020-000	TRAINING	322.95
=== VENDOR TOTALS ===			322.95			
=====						
01-05374	TENNIS SANITATION LLC					
I 682354		FEB/12 RECYCLING	5,769.00			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		FEB/12 RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
=== VENDOR TOTALS ===			5,769.00			

PACKET: 00668 MAR 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05870	XCEL ENERGY					
I-201203083324		ELECT & GAS	1,656.67			
3/08/2012	APBNK	DUE: 3/08/2012 DISC: 3/08/2012		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	224.19
		GAS		101 4141-85030-000	NATURAL GAS	360.78
		ELECT		101 4131-85020-000	ELECTRIC	757.12
		ELECT		101 4121-85020-000	ELECTRIC	8.02
		ELECT		101 4141-85020-000	ELECTRIC/GAS	30.13
		GAS		101 4141-85030-000	NATURAL GAS	27.83
		ELECT		101 4141-85020-000	ELECTRIC/GAS	26.72
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	15.04
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	44.59
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	10.17
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	41.33
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	43.34
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	27.10
		ELECT		601 4601-85020-000	ELECTRIC	30.14
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	10.17
		=== VENDOR TOTALS ===	1,656.67			
		=== PACKET TOTALS ===	19,418.04			

EMP #	NAME	AMOUNT
01-0013	PETER C LINDSTROM	317.84
01-0016	PAMELA M HARRIS	283.05
01-0019	KEITH P GOSLINE	283.05
01-1004	BART J FISCHER	2,408.86
01-1010	MICHELLE C TESSER	1,471.15
01-1012	JESSICA A ANDERSON	476.70
01-1136	ROLAND O OLSON	1,687.87
01-2154	MAUREEN A ANDERSON	71.47
01-1038	DEBORAH K JONES	1,674.53
01-0086	RICHARD H HINRICHS	254.79
01-0095	MICHAEL J POESCHL	100.96
01-0105	ANTON M FEHRENBACH	98.29
01-1030	TIMOTHY J PITTMAN	1,815.12
01-1033	DAVE TRETSVEN	1,477.37
01-1143	COLIN B CALLAHAN	1,066.27
01-2195	COREY A SANDERS	78.67

TOTAL PRINTED: 16 13,565.99

2-27-2012 9:08 AM PAYROLL CHECK REGISTER PAGE: 1
PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 2/27/2012

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	2/27/2012	280.60	078899
0016	LONG, CHARLES E	R	2/27/2012	283.05	078900
1137	DIEGNAU, PAUL	R	2/27/2012	136.89	078901
0034	KURHAJETZ, CLEMENT	R	2/27/2012	367.30	078902
0097	GAFFNEY, PATRICK	R	2/27/2012	100.96	078903
0172	ARCAND, MICHAEL W	R	2/27/2012	274.44	078904
0175	RITCHIE, BRIAN D	R	2/27/2012	30.20	078905
0193	RITCHIE, MACKENZIE A	R	2/27/2012	54.72	078906
0196	MCGRORY, NICHOLAS J	R	2/27/2012	82.09	078907

2-27-2012 9:08 AM PAYROLL CHECK REGISTER PAGE: 2
PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 2/27/2012

*** REGISTER TOTALS ***

REGULAR CHECKS:	9	1,610.25
DIRECT DEPOSIT REGULAR CHECKS:	16	13,565.99
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	25	15,176.24

*** NO ERRORS FOUND ***

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1137	DIEGNAU, PAUL	R	2/13/2012	260.03	078864
0034	KURHAJETZ, CLEMENT	R	2/13/2012	250.67	078865
0040	ANDERSON, KEVIN	R	2/13/2012	80.33	078866
0097	GAFFNEY, PATRICK	R	2/13/2012	240.20	078867
0104	VANN, VINCENT A	R	2/13/2012	21.47	078868
0119	WICK, JEFFREY M	R	2/13/2012	98.62	078869
0120	HAWTHORNE, ROCHELLE L	R	2/13/2012	91.99	078870
0123	SULLIVAN, BRYAN R	R	2/13/2012	178.50	078871
0125	MILLER, RACHEL L	R	2/13/2012	107.32	078872
0126	SMITH, BENJAMIN J	R	2/13/2012	161.26	078873
0127	PONTRELLI, MITCHELL E	R	2/13/2012	179.24	078874
0128	ROSENBERG, NICHOLAS M	R	2/13/2012	116.97	078875
0172	ARCAND, MICHAEL W	R	2/13/2012	991.79	078876
0194	SHANNON, ERIC S	R	2/13/2012	54.72	078877

***** DIRECT DEPOSIT LIST ***** PAY PERIOD ENDING 2/13/2012
 DIRECT DEPOSIT EFFECTIVE DATE 2/13/2012

EMP #	NAME	AMOUNT
01-1004	BART J FISCHER	2,408.86
01-1010	MICHELLE C TESSER	1,471.15
01-1012	JESSICA A ANDERSON	516.75
01-1136	ROLAND O OLSON	1,755.82
01-2154	MAUREEN A ANDERSON	157.23
01-1038	DEBORAH K JONES	1,674.53
01-0085	DANIEL S JOHNSON-POWERS	144.18
01-0086	RICHARD H HINRICHS	202.81
01-0087	MICHAEL A MCKAY	138.39
01-0095	MICHAEL J POESCHL	165.03
01-0101	DALE E HUFF	26.64
01-0105	ANTON M FEHRENBACH	150.27
01-0106	SCOTT A TESCH	146.35
01-0124	MICHAEL D KRUSE	165.59
01-1030	TIMOTHY J PITTMAN	1,815.12
01-1033	DAVE TRETSVEN	1,477.37
01-1143	COLIN B CALLAHAN	1,066.27

TOTAL PRINTED: 17 13,482.36

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	2,833.11
DIRECT DEPOSIT REGULAR CHECKS:	17	13,482.36
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	31	16,315.47



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Consent F2
Attachment	
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	City License Applications
Description	<p>The following individuals have applied for a <u>Municipal License</u> for 2012. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Butler Vacuum 2. Essential Sessions Studios LLC 3. James Kernik, DDS 4. Premier Health 5. Hamline Hoyt Service 6. Videfi Corp DBA Curves <p>The following individuals have applied for a <u>Tree Trimming License</u> for 2012. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. A-1 Walsh 2. Premium Tree Protection <p>The following individuals have applied for a <u>Mechanical License</u> for 2012. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. West Air Inc 2. Affordable Comfort Mechanical DBA Apollo Heating 3. Adam's On-Time Plumbing & Water Heaters, LLC 4. K.B. Service Co. 5. Joel Smith Heating & Air Conditioning Inc. <p>The following individuals have applied for a <u>General Contractor's License</u> for 2012. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Chan's Consulting, LLC
Budget Impact	

Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2012 City License Applications



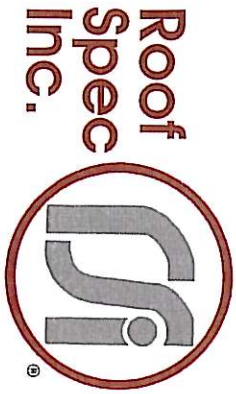
Families, Fields and Fair

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Consent F3
Attachment	Contractors bids and publication
Submitted By	Tim Pittman, Director of Parks/Public Works and Roland Olson, Finance Director

Item	Approval of City Hall Roof Replacement bid Budget Amendment and Transfer of Funds to fund roof repair												
Description	<p>The city hall roof was installed in 1982, since that time there have been several repairs to the roof. The roof is not in good shape and it only makes sense to replace it before moving a head with the solar panel project. Staff and council have discussed the issue and agreed to contract Roof Spec Inc. to design and advertise for roofing contractors to bid on the removal and replacement of a new roof on the city hall, fire department and public works department. An advertisement was published in the local paper, eight (8) contractors came to the pre-bid meeting that was held on February 20, 2012. Sealed bids were due on February 24, 2012 by 2:00 pm. Six (6) bids were received and came in as follows:</p> <table style="width: 100%; margin-left: 20px;"> <tr> <td>Central Roofing</td> <td style="text-align: right;">\$149,460.00</td> </tr> <tr> <td>Commercial Roofing</td> <td style="text-align: right;">\$154,500.00</td> </tr> <tr> <td>McPhillips Bros. Roofing</td> <td style="text-align: right;">\$159,670.00</td> </tr> <tr> <td>Palmer West Const.</td> <td style="text-align: right;">\$162,900.00</td> </tr> <tr> <td>Peterson Bros.</td> <td style="text-align: right;">\$174,900.00</td> </tr> <tr> <td>John A. Dalsin & Son</td> <td style="text-align: right;">\$177,826.00</td> </tr> </table> <p>Roof Spec Inc. reviewed the bid with Mr. Steve Johnson of Central Roofing on February 27, 2012. Roof Spec Inc. confirmed bid numbers and recommends that Central Roofing be awarded the contract.</p> <p>When the 2012 budget was being prepared in 2011, a budget <u>estimate</u> of the roof repair cost was obtained based on the going rate at that time from the roof contractor currently conducting ongoing <u>repairs</u> to the city hall roof. This <u>estimate</u> was based off of replacing the existing roof system, which is old and outdated. The new bids reflect an improved roofing system. The original estimate of \$130,000 was used to prepare the budget. The original amount of \$130,000 was to be transferred from the Infrastructure Fund (419) to the Parks and Public Works Capital Fund (403) to fund this repair. The bid(s) received were \$20,000 over the original <u>estimated</u> cost of \$130,000 due to the current going rate as well as the budgeted number being an estimate of final bid costs. Staff recommends a budget amendment increase of \$20,000 to the original budgeted transfer amount from the</p>	Central Roofing	\$149,460.00	Commercial Roofing	\$154,500.00	McPhillips Bros. Roofing	\$159,670.00	Palmer West Const.	\$162,900.00	Peterson Bros.	\$174,900.00	John A. Dalsin & Son	\$177,826.00
Central Roofing	\$149,460.00												
Commercial Roofing	\$154,500.00												
McPhillips Bros. Roofing	\$159,670.00												
Palmer West Const.	\$162,900.00												
Peterson Bros.	\$174,900.00												
John A. Dalsin & Son	\$177,826.00												

	<p>Infrastructure Fund (419) to the Parks and Public Works Capital Fund (403) to fund this increase.</p> <p>The specific accounts affected are as follows:</p> <ul style="list-style-type: none"> • Infrastructure fund (419) 419-4419-97000 increase \$20,000, new budget amount would be \$150,000. • Parks and Public Works Capital (403) 403-000-39200 increase \$20,000, new budget amount would be \$150,000. <p>In summary, the transfer amount from the Infrastructure Fund (419) to the Parks and Public Works Capital Fund (403) would then be a total of \$150,000 instead of the originally budgeted amount of \$130,000.</p>
Budget Impact	<p>Money has been allocated in the 5 year CIP for the 2012 budget in the amount of \$130,000. Budget amendment and transfer would increase this amount to \$150,000.</p>
Attachment(s)	<p>Bids and publication in local paper.</p>
Action(s) Requested	<p>Staff recommends that the Falcon Heights City Council approve a contract with Central Roofing in the amount of \$149,460.00.</p> <p>Staff recommends amending the budget and transfer amount for the transfer from the Infrastructure Fund (419) to the Parks and Public Works Capital Fund (403) by an increase of \$20,000. The total budget transfer would then total \$150,000.</p>



2400 Prior Avenue North
 St. Paul, MN 55113
 (651) 639-0644
 (651) 639-1828 (fax)
 800-494-4085
 www.roofspec.com

BID TABULATION

Falcon Heights City Hall

RSI Project #11-8284-02

Contractor	Base Bid	Unit Pricing			Bid Bond
		Replace Concrete Deck (\$/sq.ft.)	Replace Metal Deck (\$/sq.ft.)	Replace Insulation (\$/sq.ft.)	
Palmer West Construction	\$162,900.00	\$25.00	\$7.00	\$3.50	Yes
Commercial Roofing	\$154,500.00	\$39.00	\$8.50	\$2.00	Yes
Peterson Bros.	\$174,900.00	\$48.00	\$8.50	\$4.00	Yes
John A. Dalsin & Son	\$177,826.00	\$9.50	\$5.50	\$1.53	Yes
Central Roofing	\$149,460.00	\$20.00	\$7.50	\$1.65	Yes
McPhillips Bros. Roofing	\$159,670.00	\$100.00	\$7.50	\$3.50	Yes

LEGAL NOTICE OF BID

Notice is given that the City of Falcon Heights, 2077 West Larpenteur Avenue, Falcon Heights, Minnesota 55113 will be receiving sealed bids as follows:

Re-roofing Falcon Heights City Hall.

A Pre-Bid Conference will be conducted on February 17, 2012, at 2:00 P.M. at Falcon Heights City Hall, 2077 West Larpenteur Avenue, Falcon Heights, Minnesota 55113. Bidding contractors are to report to the Office. Attendance is mandatory. All bids will be due no later than 2:00 P.M. February 24, 2012, at Falcon Heights City Hall 2077 West Larpenteur Avenue, Falcon Heights, Minnesota 55113, to the attention of Mr. Bart Fischer, where they will be opened and read publicly aloud. The envelope containing the bid must be clearly marked.

The City of Falcon Heights reserves the right to accept or reject any and all bids, or to waive any formalities in the bidding.

Specifications will be available at the office of the Consultant.

Any questions must be addressed to the City's Consultant, Terry Thone of Roof Spec, Inc., 2400 Prior Avenue North, St. Paul, Minnesota 55113 (651-639-0644). All questions must be in writing and answers to any questions will be sent to each prospective bidder.

The bids, once delivered to the District, must remain effective from the date submitted for 30 days unless the District permits the bidder to withdraw the bid.

(Roseville Review: Jan. 31, Feb. 7, 2012)

FEB 24 2012



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Consent F4
Attachment	
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Acceptance of Source Comics and Games Donation
Description	Last year, the city held its first Movie in the Park event. This was a four year goal of the Parks Commission. This event was funded solely by Source Comics and Games. Again this year, the Source has provided a \$500.00 donation to cover the licensing expense of the movie and rental of the movie equipment. The Movie in the Park event is scheduled for Friday, June 15 th at Community Park starting at dusk. New this year, the event will also allow residents/non-residents to camp at our Community Park on Friday, June 15 th . Reservations for camping will be required. The movie shown will be the PG animated movie The Muppets.
Budget Impact	None
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the \$500.00 donation for the Movie in the Park event.



Families, Fields and Fair

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Consent F5
Attachment	Contractors' quotes
Submitted By	Tim Pittman, Director of Public Works and Parks

Item Description	Sanitary Sewer Cleaning Program								
Background	<p>The City of Falcon Heights started a sanitary sewer cleaning / televising program in 2007. This is a rotating program every 3 years. Half of the sanitary sewer system was cleaned in 2008, the other half in 2009 followed by cleaning and televising the complete system in 2010. This year is the second half of the second rotation to be cleaned. This program has minimized, if not eliminated sewer backups that can be costly to the City of Falcon Heights. This program is also recommended by our liability insurer's, The League of Minnesota Cities Insurance Trust. Quotes were received for the 2012 cleaning program by the following companies.</p> <table> <tr> <td>American Environmental LLC</td> <td>\$11,212.48</td> </tr> <tr> <td>Visu-Sewer Inc.</td> <td>\$18,485.44</td> </tr> <tr> <td>Midwest Trenchless Technologies Inc.</td> <td>\$11,818.56</td> </tr> <tr> <td>Infratech Inc.</td> <td>\$19,394.56</td> </tr> </table>	American Environmental LLC	\$11,212.48	Visu-Sewer Inc.	\$18,485.44	Midwest Trenchless Technologies Inc.	\$11,818.56	Infratech Inc.	\$19,394.56
American Environmental LLC	\$11,212.48								
Visu-Sewer Inc.	\$18,485.44								
Midwest Trenchless Technologies Inc.	\$11,818.56								
Infratech Inc.	\$19,394.56								
Budget Impact	Monies have been allocated in the Sanitary Sewer Fund (601) for 2012 in the amount of \$18,000.00.								
Attachment(s)	Four quotes from companies.								
Action(s) Requested	Staff recommends that the City of Falcon Heights City Council approve the agreement with American Environmental, LLC for the amount of \$11,212.48.								

Visu-Sewer Clean & Seal, Inc.

7905 Beech St N. E.
Fridley, MN 55432
763-252-0004

Proposal

To: Tim Pittman
City of Falcon Heights
2077 Larpenteur Ave. W
Falcon Heights, MN 55113
651-792-7618 fax 651-792-7610

From: Ron Fenney
Visu-Sewer Clean & Seal, Inc.

Bid Date: Feb. 23, 2012 12 noon

Project: 2012 Sanitary Sewer Cleaning Proposal

Visu-Sewer will provide the personnel & equipment to perform the required cleaning of the estimated 30,304 L.F. of 8" to 15" sanitary sewers at a cost of:

Sewer Cleaning \$ 0.61 per L.F.

Price will include an indexed booklet of all lines cleaned.

Should you have any questions or would like to schedule please contact our office.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.



Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

Please sign and return to sender

QUOTATION

May 3, 2011

Mr. Tim Pittman, Director of Public Works and Parks
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113

**Project: 2012 Sanitary Sewer Maintenance
Jet / Vac Cleaning Service
Falcon Heights, Minnesota**

Mr. Pittman,

First let me thank you for this opportunity to provide you with this maintenance quotation. Pursuant to your request, Infratech is pleased to offer the following quotation for the aforementioned project.

As I understand the work being quoted, the aforementioned project involves sanitary sewer mainlines composed of 8", 10", 12" & 15" diameters. This quotation is being based on an estimated quantity of 30,304 linear feet.

Infratech proposes to mobilize one time and provide labor, material, skill, experience and equipment to perform the aforementioned services for the following remuneration:

Hourly Rate of \$225 per hour

or

\$0.64 per linear foot

The city will be billed the lesser of these two rates

If this quotation meets your needs regarding the above referenced project, please provide an authorizing signature and return the entire proposal to Infratech. A signed copy of this agreement will be returned to you prior to execution of a work order.

Thank you for choosing Infratech.

Respectfully,



Joe Rubbelke
Project Manager

MIDWEST TRENCHLESS
TECHNOLOGIES INC.

2/15/2012

Job Proposal - Estimate

Prepared for:

City of Falcon Heights

Attn: Tim Pittman
2077 W. Larpenter Ave.
Falcon Heights, MN 55113
651-792-7618

Work Description -

1. Cleaning 30,304' of varying pipe sizes from 8" to 15".

Total Bid Price = \$11,818.56

Pricing is based upon the city providing necessary access to manholes and water supplies as close as possible to the project areas. Disposal of all debris is the contractor's responsibility as well as any required traffic control.

February 21, 2012

American

3086 Walden Drive Chaska, MN 55318
952-479-7351 Phone 952-479-7353 Fax

Environmental LLC

Project Bid



Prepared for:

City of Falcon Heights

Public Works

ATTN: Tim Pittman

Phone: 651-792-7618

Description of Work

Clean 8" - 15" sanitary sewer within the city limits.

\$.37 per foot

American Environmental, LLC

952-479-7351 Phone

952-479-7353 Fax



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Consent F6
Attachment	Resolution 12-04
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Reestablishing the Precinct Boundaries
Description	Every ten years after the release of census information and legislative districts have been redrawn, cities are required by Minn. Stat. § 204B.14, subd 3 to reexamine their precinct boundaries and polling locations no later than 19 weeks before the 2012 state primary. Cities are required to pass a resolution to change the election precinct boundaries and/or change election polling location or cities have the option to reestablish the existing precinct boundaries. Since the population in Falcon Heights has decreased city staff feels that the existing precinct boundaries and polling locations will be sufficient for the next ten years.
Budget Impact	None
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the reestablishment of the precinct boundaries and maintain the polling locations.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

March 14, 2012

No. 12-04

**A RESOLUTION TO REESTABLISH PRECINCT BOUNDARIES
CITY OF FALCON HEIGHTS**

WHEREAS, new legislative district boundaries were established on February 21, 2012;
and,

WHEREAS, Minn. Stat. § 204B.14, subd 3 requires each city to reestablish its precinct
boundaries no later than 19 weeks before the 2012 state primary; and,

WHEREAS, the changes in the legislative district boundaries will not require any
adjustments to the existing precinct boundaries.

THEREFORE BE IT RESOLVED, the City Council of the City of Falcon Heights
hereby reestablishes the current precinct boundaries, effective on August 14, 2012; and,

BE IT FURTHER RESOLVED, that the city clerk be instructed to send notice of this
act to the Ramsey County Elections Office and the Minnesota secretary of state; and,

BE IT FURTHER RESOLVED, that the city clerk be instructed to post a notice of this
act.

Moved by:

Approved by: _____
Peter Lindstrom, Mayor
March 14, 2012

LINDSTROM _____ In Favor
GOSLINE
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____
Bart Fischer
City Administrator
March 14, 2012



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Policy G1
Attachment	Draft Tobacco Ordinance Amendment 12-01 Hookah Fact Sheet New Product Fact Sheet
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Tobacco Ordinance Amendment
Description	Ramsey Tobacco Coalition recently contacted the city about updating our tobacco ordinance. The coalition asked that we specifically look at adopting new tobacco product definition and prohibit sampling of tobacco products. Other cities that have recently adopted the new provisions are: St. Anthony, White Bear Township, Mounds View, St. Cloud, Golden Valley, Hopkins, Roseville and Little Canada. Staff has drafted the new ordinance language which is attached.
Budget Impact	None
Attachment(s)	Draft Tobacco Ordinance Amendment 12-01 Hookah Fact Sheet New Product Fact Sheet
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the amended Tobacco Ordinance 12-01.

ORDINANCE NO. 12-01

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING THE FALCON HEIGHTS CITY CODE
CONCERNING TOBACCO**

THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

SECTION 1: Section 14-292 of the Falcon Heights City Code is amended to provide:

Purpose and Intent: Because the City recognizes that many persons under the age of 18 years purchase or otherwise obtain, possess and use tobacco, tobacco products, tobacco-related devices, and nicotine or lobelia delivery devices, and the sales, possession, and use are violations of both state and federal laws; and because studies, which the City hereby accepts and adopts, have shown that most smokers begin smoking before they have reached the age of 18 years and that those persons who reach the age of 18 years without having started smoking are significantly less likely to begin smoking; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this ordinance shall be intended to regulate the sale, possession and use of tobacco, tobacco products, tobacco-related devices, and nicotine or lobelia delivery devices for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, tobacco-related devices, and nicotine or lobelia delivery devices, and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in M.S. § 144.391, as it may be amended from time to time.

SECTION 2: Section 14-293 of the Falcon Heights City Code is amended to provide:

Definitions: Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

- (1) **Compliance Checks.** The system the City uses to investigate and ensure that those authorized to sell tobacco, tobacco products, tobacco-related devices, and nicotine or lobelia delivery devices are following and complying with the requirements of this ordinance. Compliance checks shall involve the use of

- minors as authorized by this ordinance. Compliance checks shall also mean the use of minors who attempt to purchase tobacco, tobacco products, tobacco-related devices, or nicotine or lobelia delivery devices for educational, research and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state or local laws and regulations relating to tobacco, tobacco products, tobacco-related devices, and nicotine or lobelia delivery devices.
- (2) Individually Packaged. The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this definition shall not be considered individually packaged.
 - (3) Indoor Area. All space between a floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent.
 - (4) Loosies. The common term used to refer to a single or individually packaged cigarette or any other tobacco product that has been removed from its packaging and sold individually. The term “loosies” does not include individual cigars with a retail price, before any sales taxes, of more than \$2.00 per cigar.
 - (5) Minor. Any natural person who has not yet reached the age of 18 years.
 - (6) Moveable Place of Business. Any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.
 - (7) Nicotine or Lobelia Delivery Devices. Any product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not tobacco as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction, or for other medical purposes, and is being marketed and sold solely for that approved purpose.
 - (8) Retail Establishment. Any place of business where tobacco, tobacco products, tobacco-related devices, or nicotine or lobelia delivery devices are available for sale to the general public. The phrase shall include but not be limited to grocery stores, convenience stores, restaurants, and drug stores.

- (9) Sale. Any transfer of goods for money, trade, barter or other consideration.
- (10) Self-Service Merchandising. Open displays of tobacco, tobacco products, tobacco-related devices, or nicotine or lobelia delivery devices in any manner where any person shall have access to the tobacco, tobacco products, tobacco-related devices, or nicotine or lobelia delivery devices, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, tobacco-related device, or nicotine or lobelia delivery device between the customer and the licensee or employee. Self-service sales are interpreted as being any sale where there is not an actual physical exchange of the product between the clerk and the customer.
- (11) Smoking. Inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product. Smoking also includes carrying a lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation.
- (12) Tobacco or Tobacco Products. Tobacco and tobacco products includes cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.
- (13) Tobacco-Related Devices. Tobacco-related devices include any tobacco product as well as a pipe, rolling papers, ashtray, or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing or smoking of tobacco or tobacco products.
- (14) Vending Machine. Any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products or tobacco-related devices upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product or tobacco-related device.

SECTION 3: Section 14-294 of the Falcon Heights City Code is amended to provide:

Sec. 14-294. License.

- (1) License required. No person shall sell or offer to sell any tobacco, tobacco products, tobacco-related device, or nicotine or lobelia delivery device without first having obtained a license to do so from the City.
- (2) Application. An application for a license to sell tobacco, tobacco products, tobacco-related devices, or nicotine or lobelia delivery devices shall be made on a form provided by the City. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the City deems necessary. Upon receipt of a completed application, the City Administrator shall forward the application to the City Council for action at its next regularly scheduled City Council meeting. If the City Administrator shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.
- (3) Action. The City Council may either approve or deny the license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the license, the City Administrator shall issue the license to the applicant. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision.
- (4) Term. The license is effective from January 1st to December 31st of each year.
- (5) Revocation or suspension. Any license issued under this section may be revoked or suspended as provided in Section 14-297.
- (6) Transfers. All licenses issued under this Chapter shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the City Council.
- (7) Moveable place of business. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this section.
- (8) Display. All licenses shall be posted and displayed in plain view of the general public on the licensed premise.
- (9) Renewals. The renewal of a license issued under this section shall be handled in the same manner as the original application.

- (10) Issuance as a privilege and not a right. The issuance of a license issued under this section shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.
- (11) Smoking. Smoking shall not be permitted and no person shall smoke within the indoor area of any retail establishment with a tobacco license. Smoking for the purposes of sampling tobacco and tobacco related products is prohibited.

SECTION 4 Section 14-295 of the Falcon Heights City Code is amended to provide:

Sec. 14-295. License Restrictions.

It shall be a violation of this Chapter for any person to sell or offer to sell any tobacco, tobacco product, tobacco-related device, or nicotine or lobelia delivery device:

- (1) To any person under the age of 18 years.
- (2) By means of any type of vending machine.
- (3) By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premise in order to receive the tobacco, tobacco product, tobacco-related device, or nicotine or lobelia delivery device and whereby there is not a physical exchange of the tobacco, tobacco product, tobacco-related device, or nicotine or lobelia delivery device between the licensee, or the licensee's employee, and the customer.
- (4) By means of loosies as defined in Section 14-293.
- (5) Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products.
- (6) By any other means, to any other person, in any other manner or form prohibited by federal, state or other local law, ordinance provision, or other regulation.

SECTION 5. Effective Date: This ordinance shall take effect from and after its passage.

ADOPTED this _____ day of _____, 2012, by the City Council of
Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Bart Fischer, City Administrator/Clerk

How does hookah smoking compare to cigarette smoking?

Hookah smokers inhale as much smoke from a typical hookah session as a cigarette smoker would inhale from **100-200 cigarettes**.

- Typical cigarette: 500-600 mL of inhaled smoke
- Typical hookah session: 90,000 mL of inhaled smoke

In a hookah, charcoal or wood cinders are used to burn the tobacco. This method adds health risks as burning charcoal and wood cinders release CO and heavy metals. To make matters worse, many hookah lounges in the U.S. use “quick lighting” charcoal which releases more CO than traditional charcoal.

How do hookah “lounges” work?

Hookah is usually smoked in a social setting. Hookah lounges or bars are run much like a café. Customers sit down and order a flavor of hookah tobacco from a menu. The hookah pipe is then prepared and “served” to the customers, who smoke the hookah on site. A typical hookah session lasts between 30-90 minutes.



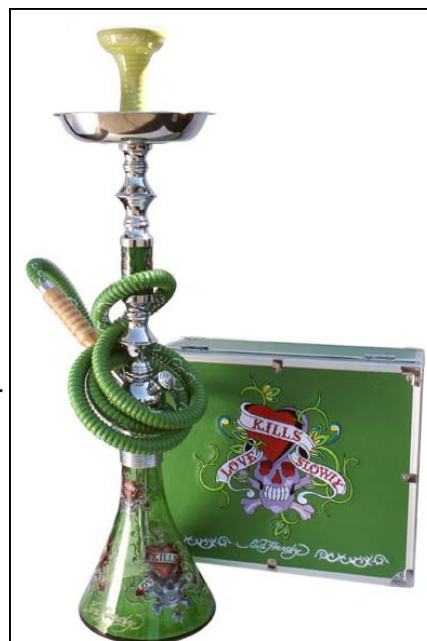
Hookah tobacco is burned using charcoal or wood embers. This method of burning releases CO and heavy metals.

Does hookah pose a fire risk?

Hookah tobacco is heated using red hot coals or embers. These coals are often kept in an open indoor fire pit, which is a fire hazard.

Is hookah smoking prohibited indoors?

The Minnesota Clean Indoor Air Act (MCIAA) prohibits smoking in almost all indoor spaces. However, the MCIAA has an exemption for sampling of tobacco in tobacco shops. Hookah lounges are exploiting this loophole in the MCIAA by claiming the tobacco shop exemption. Local communities can choose to prohibit all sampling of tobacco. An ordinance prohibiting all sampling of tobacco would prohibit any tobacco shop or hookah lounge from allowing any smoking of tobacco on premises.



Popular tattoo artist and t-shirt designer Ed Hardy now manufactures hookah pipes and hookah accessories (shisha tobacco and coals)— a sure sign that hookah smoking is growing in popularity with the young adult/college student population. The hookah pictured above is an Ed Hardy design.

Sources:

1. American Lung Association.
2. World Health Organization.
3. Centers for Disease Control and Prevention.
4. Cobb, L, et al. *Am J Health Behavior* 2010;34(3):275-285

New Tobacco Products

Camel Dissolvable Tobacco Products

RJ Reynolds began test-marketing dissolvable tobacco products in early 2009. These products dissolve when placed in the mouth, releasing nicotine. Users do not need to spit when using this product. Three varieties of dissolvable tobacco will eventually be available nationwide:

- Camel Orbs
 - Two styles: Fresh and Mild
 - 15 orbs per package
 - Lasts about 10 to 15 minutes; 1 milligram of nicotine each
- Camel Sticks
 - One style: Mellow
 - 10 sticks per package
 - Lasts about 20-30 minutes; 3.1 milligrams of nicotine each
- Camel Strips
 - One style: Fresh
 - 20 strips per package
 - Lasts about 2-3 minutes; 0.6 milligrams of nicotine each

The average smoker takes in 1 milligram of nicotine per cigarette. So, the sticks pack quite a dose of nicotine. Currently, these products are being test-marketed. It is unclear when these products will hit Minnesota.

Camel Snus

Camel Snus is a smokeless, spitless tobacco product. Small pouches filled with tobacco are placed between the gum and lip where nicotine can be absorbed.

Market-testing on Snus began in select cities in April, 2006. Market-testing in Minneapolis and St. Paul began in May, 2008. Snus was released Nationwide in 2009.

Snus is currently sold in 15 pouch tins (see picture). Each pouch delivers 2.4 milligrams of nicotine. Snus is available in the following flavors: Frost, Mellow, Robust, and Winterchill.

RJ Reynolds markets Snus as “Pleasure for Whenever”— suggesting that the product can be discreetly used where other tobacco products can't.



Camel Dissolvable Tobacco Products

Source:

[http://tobaccoproducts.org/index.php/Camel Sticks, Camel Orbs and Camel Strips](http://tobaccoproducts.org/index.php/Camel_Sticks,_Camel_Orbs_and_Camel_Strips) <9/30/09>



Snus is currently available in only two flavors: Frost and Mellow. Pictured are Snus tins and the tobacco pouches found inside.

Source: [http://tobaccoproducts.org/index.php/Camel Snus#_note-0](http://tobaccoproducts.org/index.php/Camel_Snus#_note-0) <9/30/09>

Camel Crush

Camel Crush is a “customizable” cigarette. There is a small blue bead in the filter that a smoker can squeeze to release menthol flavoring into the cigarette. In this way, smokers can switch from a regular cigarette to a menthol cigarette with the simple squeeze of the filter.

Menthol cigarettes are most popular with youth and African Americans.

Source:

http://www.tobaccoproducts.org/index.php/Camel_Crush

<9/30/09>



Camel Crush Package

Up close view of menthol bead found in Camel Crush filters



Little Filtered Cigars

These little “cigars” are really just cheap cigarettes. They look and feel like cigarettes with one exception, they have a small amount of tobacco in the rolling paper. They are, therefore, able to be called cigars and can avoid cigarette taxes. As a result, these products are extremely cheap (\$1.59-\$2.50 per pack) compared to approximately \$6 per pack for cigarettes. These products are likely appealing to youth and low-income as these groups are price sensitive.



Remington Filter Cigars in Full Flavor



Remington ad found at a St. Paul, MN store in July, 2009. Notice the similarity to the famous Obama promotional poster.

E-Cigarettes

E-cigarettes are electronic nicotine delivery devices. These devices do not contain any tobacco. Users inhale a nicotine infused vapor. Not much is known about the health impact of these devices. A number of companies manufacture e-cigarettes.

As of 2010, Minnesota law prohibits the sale of e-cigarettes to minors.



E-cigarette user exhaling nicotine vapor.





The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 14, 2012
Agenda Item	Policy G2
Attachment	Draft Ordinance 12-02 Coal Based Publication
Submitted By	Deborah Jones, Staff Liaison to the Environment Commission

Item	Coal Tar Sealant Ordinance
Description	<p>The Falcon Heights Environment Commission recommends adoption of an ordinance regulating products for the sealing of driveways within the City of Falcon Heights, in order to protect, restore, and preserve the quality of its water.</p> <p>The United States Geological Service has recognized coal tar based pavement sealants as a significant source of polycyclic aromatic hydrocarbon (PAH) contamination in urban areas. According to the U.S. Environmental Protection Agency (2009), PAHs are of environmental concern because several are toxic, carcinogenic, mutagenic, and/or teratogenic (causing birth defects) to aquatic life, and seven are probable human carcinogens. PAHs are introduced into the environment when sealant is worn off paved surfaces by rain, friction from tires, foot traffic - anything that causes wear to the surface.</p> <p>Although coal-tar based sealants are no longer widely found in stores, they are still available, often marketed door-to-door by driveway contractors, according to the City of Roseville's staff report, May, 2011.</p> <p>Asphalt-based sealants are derived from petroleum and are not known to pose the risk of PAH contamination.</p> <p>The draft presented here is based on a model ordinance from the League of Minnesota Cities. Other local communities, including White Bear Lake, Maplewood and Roseville, have adopted similar ordinances. This ordinance is consistent with the objectives of the City of Falcon Heights Water Resource Management Plan.</p>
Budget Impact	None
Attachment(s)	<ul style="list-style-type: none"> • Draft Ordinance 12-02 regulating products for the sealing of driveway. • "Coal-Tar-Based Pavement Sealcoat, Polycyclic Aromatic Hydrocarbons (PAHs), and Environmental Health," a publication of the U.S. Geological Survey
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve Ordinance 12-02.

ORDINANCE NO. 12-02

CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

**AN ORDINANCE AMENDING THE FALCON HEIGHTS CITY CODE
REGULATING THE USE OF COAL TAR-BASED SEALER PRODUCTS**

THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

Section 1. Chapter 22 of the Falcon Heights City Code is amended by adding Article IV to read:

Article IV - REGULATION OF COAL TAR-BASED SEALER PRODUCTS

22-55 PURPOSE. The City of Falcon Heights understands that lakes, rivers, streams and other bodies of water are natural assets which enhance the environmental, recreational, cultural and economic resources and contribute to the general health and welfare of the community. The use of sealers on asphalt driveways is a common practice. However, scientific studies on the use of driveway sealers have demonstrated a relationship between stormwater runoff and certain health and environmental concerns. The purpose of this code section is to regulate the use of sealer products within the City of Falcon Heights, in order to protect, restore, and preserve the quality of its waters.

22-56 DEFINITIONS. For the purpose of this code section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

ASPHALT-BASED SEALER. A petroleum-based sealer material that is commonly used on driveways, parking lots, and other surfaces and which does not contain coal tar.

COAL TAR. A byproduct of the process used to refine coal.

COAL TAR-BASED SEALER. A sealer material containing coal tar and is for use on an asphalt or concrete surface, including a driveway or parking area.

MPCA. The Minnesota Pollution Control Agency.

PAHs. Polycyclic Aromatic Hydrocarbons. A group of organic chemicals formed during the incomplete burning of coal, oil, gas, or other organic substances. Present in coal tar and believed harmful to humans, fish, and other aquatic life.

UNDILUTED COAL TAR-BASED SEALER. A sealer material containing coal tar that has not been mixed with asphalt and which is commonly used on driveways, parking lots and other surfaces.

22-57 USE OF COAL TAR-BASED SEALER PROHIBITED.

A. No person shall apply any coal tar-based sealer to any driveway, parking lot, or other surface within the City.

B. No person shall contract with any commercial sealer product applicator, residential or commercial developer, or any other person for the application of any coal tar-based sealer to any driveway, parking lot, or other surface within the City.

C. No commercial sealer product applicator, residential or commercial developer, or other similar individual or organization shall direct any employee, independent contractor, volunteer, or other person to apply any coal tar-based sealer to any driveway, parking lot, or other surface within the City. A person who owns property on which a coal tar-based sealer is used is presumed to have used a coal tar-based sealer in violation of this section.

22-58 ASPHALT-BASED SEALCOAT PRODUCTS. The provisions of this code section shall only apply to use of coal tar-based sealer in the City and shall not affect the use of asphalt-based sealer products within the City.

22-59 EXEMPTION. Upon the express written approval from both the City and the MPCA, a person conducting bona fide research on the effects of undiluted coal tar-based sealer products or PAHs on the environment shall be exempt from the prohibitions provided in Section 3.

Section 2. This ordinance is effective immediately upon its passage and publication.

ADOPTED this _____ day of _____, 2012, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Bart Fischer, City Administrator/Clerk

Coal-Tar-Based Pavement Sealcoat, Polycyclic Aromatic Hydrocarbons (PAHs), and Environmental Health

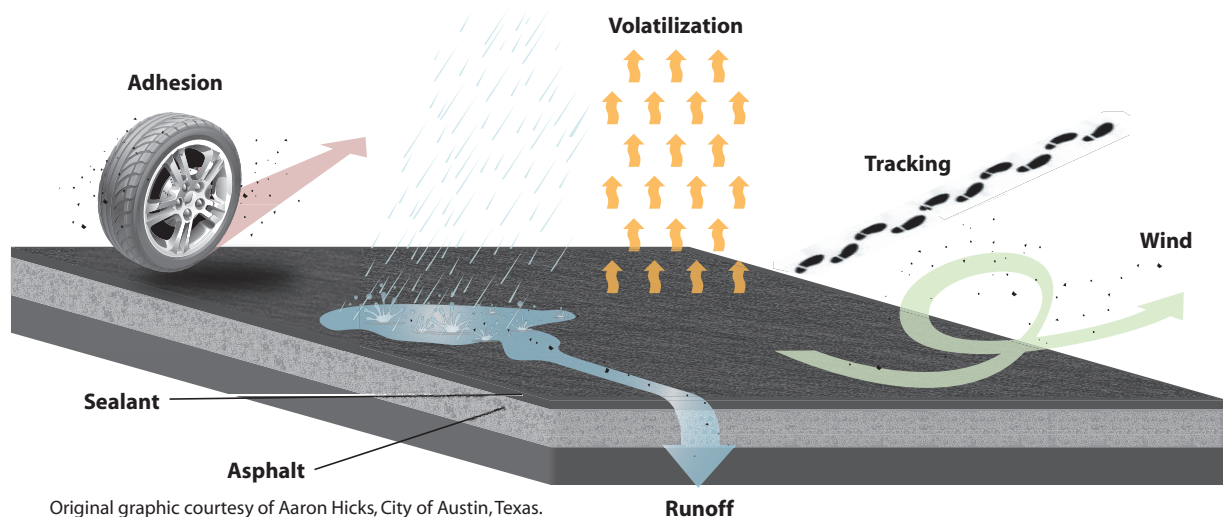
Studies by the U.S. Geological Survey (USGS) have identified coal-tar-based sealcoat—the black, viscous liquid sprayed or painted on asphalt pavement such as parking lots—as a major source of polycyclic aromatic hydrocarbon (PAH) contamination in urban areas for large parts of the Nation. Several PAHs are suspected human carcinogens and are toxic to aquatic life.



Sealcoat is the black, viscous liquid sprayed or painted on the asphalt pavement of many parking lots, driveways, and playgrounds.

Key Findings

- Dust from pavement with coal-tar-based sealcoat has greatly elevated PAH concentrations compared to dust from unsealed pavement.
- Coal-tar-based sealcoat is the largest source of PAH contamination to 40 urban lakes studied, accounting for one-half of all PAH inputs.
- Coal-tar-based sealcoat use is the primary cause of upward trends in PAHs, since the 1960s, in urban lake sediment.
- Residences adjacent to parking lots with coal-tar-based sealcoat have PAH concentrations in house dust that are 25 times higher than those in house dust in residences adjacent to parking lots without coal-tar-based sealcoat.
- PAHs move from a sealcoated surface into our environment by many mechanisms: storm runoff, adhesion to tires, wind, foot traffic, and volatilization.



What are Sealcoat, PAHs, and Coal Tar?

Pavement sealcoat (also called sealant) is a black liquid that is sprayed or painted on some asphalt pavement. It is marketed as protecting and beautifying the underlying pavement, and is used commercially and by homeowners across the Nation. It is applied to parking lots associated with commercial businesses, apartment and condominium complexes, churches, schools, and business parks, to residential driveways, and even to some playgrounds. Most sealcoat products have a coal-tar-pitch or asphalt (oil) base. Coal-tar-based sealcoat is commonly used in the central, southern, and eastern United States, and asphalt-based sealcoat is commonly used in the western United States.

PAHs are a group of chemical compounds that form whenever anything with a carbon base is burned, from wood and gasoline to cigarettes and meat. PAHs also are in objects and materials, such as automobile tires and coal tar, the production of which involves the heating of carbon-based materials. PAHs are of environmental concern because several are toxic, carcinogenic, mutagenic, and/or teratogenic (causing birth defects) to aquatic life, and seven are probable human carcinogens (U.S. Environmental Protection Agency, 2009).

Coal tar is a byproduct of the coking of coal for the steel industry and coal-tar pitch is the residue remaining after the distillation of coal tar. Coal-tar pitch is 50 percent or more PAHs by weight and is known to cause cancer in humans (International Agency for Research on Cancer, 1980). Coal-tar-based sealcoat products typically are 20 to 35 percent coal-tar pitch. Product analyses indicate that coal-tar-based sealcoat products contain about 1,000 times more PAHs than sealcoat products with an asphalt base (City of Austin, 2005).

How does Sealcoat get from Driveways and Parking Lots into Streams and Lakes, Homes, and the Air?

Friction from vehicle tires abrades pavement sealcoat into small particles. These particles are washed off pavement by rain and carried down storm drains and into streams. Other sealcoat particles adhere to vehicle tires and are transported to other surfaces, blown offsite by wind, or tracked indoors on the soles of shoes. Some of the PAHs in sealcoat volatilize (evaporate), which is why sealed parking lots and driveways frequently give off a “mothball” smell. Sealcoat wear is visible in high traffic areas within a few months after application, and sealcoat manufacturers recommend reapplication every 2 to 4 years.



Runoff from sealcoated pavement (black surface) enters storm drains that lead to local streams. Drain grate (inset) is marked “DUMP NO WASTE” and “DRAINS TO WATERWAYS.”

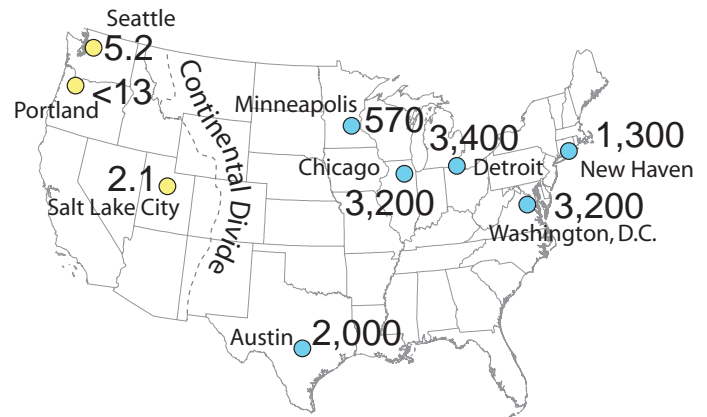


Gray asphalt pavement shows through where sealcoat has worn off the driveway of an apartment complex.

The East-West Divide

Regional Product Use Translates to Large Differences in PAH Concentrations

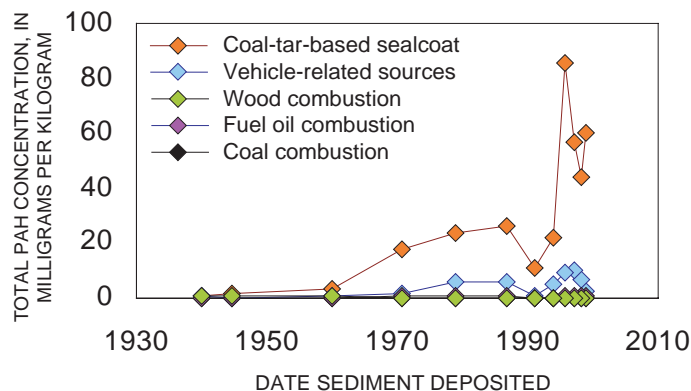
Does product type really matter? PAH concentrations in the coal-tar-based sealcoat product are about 1,000 times higher than in the asphalt-based product (more than 50,000 milligrams per kilogram [mg/kg] in coal-tar-based products and 50 mg/kg in asphalt-based products [City of Austin, 2005]). Anecdotal reports, such as Web sites, blogs, and comments by industry representatives, indicate that the coal-tar-based product is used predominantly east of the Continental Divide and the asphalt-based product is used predominantly west of the Continental Divide. During 2007–08, the USGS swept dust from sealcoated and unsealcoated parking lots in nine cities across the United States and analyzed the dust for PAHs. For six cities in the central and eastern United States, the median PAH concentration in dust from sealcoated parking lots was 2,200 mg/kg, about 1,000 times higher than in dust from sealcoated parking lots in the western United States, where the median concentration was 2.1 mg/kg. Although both product types are available nationally, these results confirm the regional difference in use patterns (Van Metre and others, 2009).



Concentrations of PAHs in dust swept from sealed parking lots in central and eastern U.S. cities, where coal-tar-based-sealcoat use dominates, were about 1,000 times higher than in western U.S. cities, where asphalt-based-sealcoat use dominates. Concentrations shown on the map are the sum of 12 PAHs, in milligrams per kilogram (Van Metre and others, 2009).



“Fingerprinting” Shows that Coal-Tar Sealant is the Largest Source of PAHs to Urban Lakes



Coal-tar-based sealcoat (orange symbol) is the largest contributor to increasing concentrations of PAHs in Lake Killarney, Orlando, Florida, as determined by chemical fingerprinting. Similar patterns were seen in lakes across the central and eastern United States (Van Metre and Mahler, 2010).

PAHs are increasing in urban lakes across the United States. To better understand why this might be happening, USGS scientists collected sediment cores from 40 lakes in cities from Anchorage, Alaska, to Orlando, Florida, analyzed the cores for PAHs, and determined the contribution of PAHs from many different sources by using a chemical mass-balance model. The model is based on differences in the chemical “fingerprint” of PAHs from each source. Coal-tar-based sealcoat accounted for one-half of all PAHs in the lakes, on average, while vehicle-related sources accounted for about one-fourth. Lakes with a large contribution of PAHs from sealcoat tended to have high PAH concentrations; in many cases, at levels that can be harmful to aquatic life. Analysis of historical trends in PAH sources to 8 of the 40 lakes indicates that sealcoat use is the primary cause of increases in PAH concentrations since the 1960s. Identifying where PAHs are coming from is essential for developing environmental management strategies (Van Metre and Mahler, 2010).

From Outside to Inside

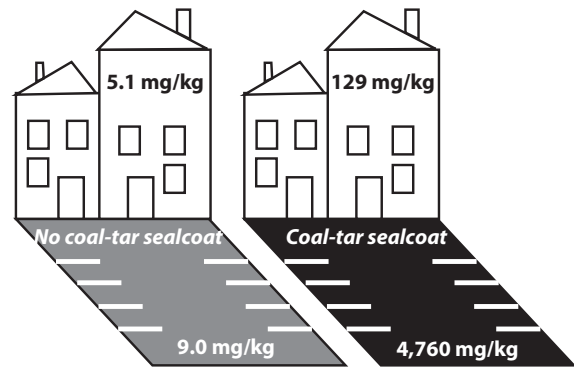
Coal-Tar Pavement Sealant Linked to PAHs in House Dust

House dust is an important source for human exposure to many contaminants, including PAHs. This is particularly true for small children, who spend time on the floor and put their hands and objects into their mouths. In 2008, the USGS measured PAHs in house dust from 23 ground-floor apartments and in dust from the apartment parking lots. Apartments with parking lots with coal-tar-based sealcoat had PAH concentrations in house dust that were 25 times higher, on average, than concentrations in house dust from apartments with parking lots with other surface types (concrete, unsealed asphalt, and asphalt-based sealcoat). PAH concentrations in the dust from the parking lots with coal-tar-based sealcoat were 530 times higher, on average, than concentrations on the parking lots with other surface types.



Photograph obtained from Jupiter Images.

What about other sources of PAHs? Although tobacco smoking, candle and incense burning, and barbecue and fireplace use have been suggested to affect PAH concentrations in house dust, this study found no relation between any of these, or the many other factors considered, and PAH concentrations in the house dust. The presence or absence of coal-tar-based sealcoat on the apartment complex parking lot was strongly correlated with PAH concentrations in house dust; the only other variable that was related to PAH concentrations in house dust was urban land-use intensity (the percentage of land near the apartment dedicated to multifamily residential, commercial, office, warehouse, or streets) (Mahler and others, 2010).



Apartments with coal-tar-based sealcoat on the parking lot had much higher concentrations of PAHs, both in indoor dust and in parking lot dust, than apartments with an unsealed asphalt or concrete parking lot or with a parking lot with asphalt-based sealcoat. Concentrations shown are for the sum of the 16 U.S. Environmental Protection Agency priority pollutant PAHs (Mahler and others, 2010), in milligrams per kilogram (mg/kg).

There are no U.S. health-based guidelines for chronic exposure to PAHs in house dust. The only existing guideline is for a single PAH—benzo[*a*]pyrene—issued by the German Federal Environment Agency Indoor Air Hygiene Commission (Hansen and Volland, 1998). The guideline advises minimizing exposure to concentrations of benzo[*a*]pyrene greater than 10 mg/kg in dust to avoid adverse health effects. That guideline was exceeded for 4 of the 11 apartments with coal-tar-sealcoated parking lots and for 1 of the 12 apartments with a parking lot with a different surface type. Also of concern is exposure to the sealcoated pavement surfaces themselves through play activities. Dust on some of the sealcoated parking lots had a concentration of benzo[*a*]pyrene that was more than 50 times higher than the German guideline.



Photograph courtesy of CLEARCorps, Durham, North Carolina.

Our Environment and Us

What are the Concerns?

Some PAHs are toxic to mammals (including humans), birds, fish, amphibians (such as frogs and salamanders), and plants. The aquatic invertebrates—insects and other small creatures that live in streams and lakes—are particularly susceptible to PAH contamination, especially those that live in the mud where PAHs tend to accumulate. These invertebrates are an important part of the food chain and are often monitored as indicators of stream quality (analogous to the “canary in the coal mine” concept). Possible adverse effects of PAHs on aquatic invertebrates include inhibited reproduction, delayed emergence, sediment avoidance, and mortality. Possible adverse effects on fish include fin erosion, liver abnormalities, cataracts, and immune system impairments. The Probable Effect Concentration (PEC) of 22.8 mg/kg of total PAHs (MacDonald and others, 2000)—a widely used sediment quality guideline that is the concentration in bed sediment expected to have harmful effects on bottom-dwelling biota—is exceeded in one-third of the central and eastern U.S. urban lakes where PAH sources were studied.



When turned over, red spotted newts that had been exposed to sediment contaminated with coal-tar-based sealcoat had difficulty righting themselves (Bommarito and others, 2010b). Poor reflexes could result in decreased survival. Photograph by Megan Gibbons, Birmingham-Southern College.

Scientific studies have shown a relation between coal-tar-based pavement sealcoat and harmful effects on aquatic life.

- Aquatic communities downstream from storm-water runoff from sealcoated parking lots were impaired (Scoggins and others, 2007).
- Salamanders and newts exposed to sediment contaminated with coal-tar-based sealcoat had stunted growth, difficulty swimming or righting themselves, and liver problems (Bommarito and others, 2010a, b).
- Frogs exposed to sediment contaminated with coal-tar-based sealcoat died, had stunted growth, or developed more slowly than usual (Bryer and others, 2006).



Tumors in brown bullhead catfish from the Anacostia River, Washington, D.C., are believed to be related to elevated PAH concentrations (Pinkney and others, 2009). Photograph by A.E. Pinkney.

Human health risk from environmental contaminants usually is evaluated in terms of exposure pathways. For example, people could potentially be exposed to PAHs in sealcoat through ingestion of abraded particles from driveways, parking lots, or play grounds, or through skin contact with the abraded particles, either directly or by touching toys or other objects that have been in contact with the pavement. Inhalation of wind-blown particles and of fumes that volatilize from sealed parking lots are other possible pathways. PAHs in streams and lakes rarely pose a human health risk from contact recreation or drinking water because of their tendency to attach to sediment rather than to dissolve in water.



Skin contact is one way humans can be exposed to PAHs. Parking lots and driveways with coal-tar-based sealcoat have concentrations of PAHs hundreds to thousands of times higher than those with asphalt-based sealcoat or no sealcoat. Photograph obtained from Corbis Images, Inc.

FAQ

Q) *What is coal tar?*

A) Coal tar is a thick, black or brown liquid that is a byproduct of the carbonization of coal for the steel industry or the gasification of coal to make coal gas.

Q) *What is the difference between crude coal tar, coal-tar pitch, and “refined” coal tar?*

A) Coal-tar pitch is the residue that remains after various light oils are distilled from crude coal tar for commercial use. The coal-tar pitch is then separated (refined) into 12 different viscosities, RT-1 (the most fluid) through RT-12 (the most viscous). RT-12 is the viscosity used in coal-tar-based pavement sealcoat.

Q) *How can I tell if a product contains coal tar?*

A) To determine if the product has a coal-tar base, look for the Chemical Abstracts Service (CAS) number 65996-93-2 on the product Material Safety Data Sheet (MSDS). The words “coal tar,” “refined coal tar,” “refined tar,” “refined coal-tar pitch,” or other similar terms may be listed on the MSDS or on the product container.

Q) *Is sealcoat used on roads?*

A) Use on roads is extremely rare. Occasionally a private property, such as a housing development, will choose to have the roads sealcoated.

Q) *Is use of coal-tar-based sealant regulated?*

A) Several jurisdictions, including the City of Austin, Texas, the City of Washington, D.C., Dane County, Wisconsin, and several suburbs of Minneapolis, Minnesota, have banned use of coal-tar-based sealcoat. Similar bans are under consideration in other jurisdictions.

For more information on USGS research on PAHs and coal-tar-based sealcoat go to <http://tx.usgs.gov/coring/allthingssealcoat.html>.

Publishing support provided by
Lafayette Publishing Service Center

References

- Bommarito, T., Sparling, D.W., and Halbrook, R.S., 2010a, Toxicity of coal-tar pavement sealants and ultraviolet radiation to *Ambystoma Maculatum*: *Ecotoxicology*, v. 19, no. 6, p. 1,147–1,156.
- Bommarito, T., Sparling, D.W., and Halbrook, R.S., 2010b, Toxicity of coal-tar and asphalt sealants to eastern newts, *Notophthalmus viridescens*: *Chemosphere*, v. 81, no. 2, p. 187–193.
- Bryer, P.J., Elliott, J.N., and Willingham, E.J., 2006, The effects of coal tar based pavement sealer on amphibian development and metamorphosis: *Ecotoxicology*, v. 15, no. 3, p. 241–247.
- City of Austin, 2005, PAHs in Austin, Texas, sediments and coal-tar based pavement sealants: Watershed Protection Department, 55 p., accessed September 14, 2010, at http://www.ci.austin.tx.us/watershed/downloads/coaltar_draft_pah_study.pdf.
- Hansen, D., and Volland, G., 1998, Study about the contamination of PAH in rooms with tar parquetry adhesive: *Otto-Graf Journal*, v. 9, p. 48–60.
- International Agency for Research on Cancer, 1980, Coal tars and coal tar pitches: accessed September 14, 2010, at <http://ntp.niehs.nih.gov/ntp/roc/eleventh/profiles/s048coal.pdf>.
- MacDonald, D.D., Ingersoll, C.G., and Berger, T.A., 2000, Development and evaluation of consensus-based sediment quality guidelines for freshwater ecosystems: *Archives of Environmental Contamination and Toxicology*, v. 39, p. 20–31.
- Mahler, B.J., Van Metre, P.C., Wilson, J.T., Musgrove, M., Burbank, T.L., Ennis, T.E., and Bashara, T.J., 2010, Coal-tar-based parking lot sealcoat—An unrecognized source of PAH to settled house dust: *Environmental Science and Technology*, v. 44, p. 894–900.
- Pinkney, A.E., Harshbarger, J.C., and Rutter, M.A., 2009, Tumors in brown bullheads in the Chesapeake Bay watershed—Analysis of survey data from 1992 through 2006: *Journal of Aquatic Animal Health*, v. 21, p. 71–81.
- Scoggins, M., McClintock, N., Gosselink, L., and Bryer, P., 2007, Occurrence of polycyclic aromatic hydrocarbons below coal-tar-sealed parking lots and effects on stream benthic macroinvertebrate communities: *Journal of the North American Benthological Society*, v. 26, no. 4, p. 694–707.
- U.S. Environmental Protection Agency, 2009, Integrated Risk Information System (IRIS): accessed September 14, 2010, at <http://cfpub.epa.gov/ncea/iris/index.cfm>.
- Van Metre, P.C., and Mahler, B.J., 2010, Contribution of PAHs from coal-tar pavement sealcoat and other sources to 40 U.S. lakes: *Science of the Total Environment*, v. 409, p. 334–344.
- Van Metre, P.C., Mahler, B.J., and Wilson, J.T., 2009, PAHs underfoot—Contaminated dust from coal-tar sealcoated pavement is widespread in the United States: *Environmental Science and Technology*, v. 43, no. 1, p. 20–25.

Any use of trade, product, or firm names is for descriptive purposes only and does not imply endorsement by the U.S. Government.

—B.J. Mahler and P.C. Van Metre