

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
March 27, 2013

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
 LONG ____ MERCER-TAYLOR ____
 FISCHER ____
- C. PRESENTATIONS:
 - 1. Bell Museum Update and Resolution of Support
 - 2. Neal Kwong Citizenship Award- Recipient Katie Mercer Taylor
- D. APPROVAL OF MINUTES: February 27, 2013
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 3/19/2013: \$211,699.34
Payroll through 3/15/2013: \$29,395.82
 - 2. Approval of City Licenses
 - 3. Appointment of Matt Anderson to Human Rights Commission
 - 4. Appointment of Kathryn Hartman to Environment Commission
 - 5. Appointment of Jay Colond to Human Rights Commission
 - 6. Appointment of Patricia Holmes to Environment Commission
 - 7. Appointment of Diane Ross to Human Rights Commission
 - 8. Sanitary Sewer Cleaning Program
- G. POLICY ITEMS:
 - 1. Special Event Ordinance
 - 2. National Service Recognition Day
- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
February 27, 2013

- A. CALL TO ORDER: 7:00PM
- B. ROLL CALL: LINDSTROM X HARRIS X GOSLINE AB
LONG X MERCER-TAYLOR X
FISCHER X
- C. PRESENTATIONS:
1. St. Anthony Police Department Annual Report – Police Chief John Ohl
Police Chief John Ohl and Captain Dominic Cotroneo presented the annual 2012 Police Report and fielded questions from Council.

2. Report of Curtiss Field Study – Capitol Region Watershed District Representatives Mark Doneax, Bob Fossum and Shirley Reider presented information on the Curtiss Field Pond study as well as partnering on the 2013 road projects. The Watershed District Representatives presented an award to Falcon Heights for its partnership on the Arlington/Pascal Project.
- D. APPROVAL OF MINUTES: February 13, 2013 APPROVED
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Pam Harris Moved, Approved 4-0
1. General Disbursements through 2/21/2013: \$114,969.39
Payroll through 2/15/2013: \$15,689.54
2. Approval of City License
3. Accepting Plans and Specifications and Ordering Advertisement for Bids for the 2013 Pavement Management Project
4. Approval of a Billing and Collection Services Agreement with the Board of Water Commissioners of the City of St. Paul
- G. POLICY ITEMS:
- H. INFORMATION/ ANNOUNCEMENTS:
Council Member Pam Harris
Presented an update on the 2/26/13 Planning Commission meeting
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 8:35pm



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Presentations, C1
Attachment	Bell Museum Fact Sheet Bell Museum Presentation Handouts Draft-Resolution 13-05
Submitted By	City Administrator Bart Fischer

Item	Bell Museum Update/Presentation and Resolution of Support
Description	<p>Recently, the City was approached by representatives of the Bell Museum in regard to the possible moving of the Bell Museum to the southwest corner of Larpenteur and Cleveland in the City of Falcon Heights. This same proposal was included a few years ago in 2 separate bonding bills which were subsequently vetoed by the Governor. State Representative Alice Hausman has once again introduced this proposal in this legislative session's bonding bill and there is a good possibility it will pass.</p> <p>Representatives of the Bell Museum will be present at the Council meeting to provide an update and presentation on this development. Also, they are looking for the City Council to pass a resolution of support for this project.</p>
Budget Impact	N/A
Attachment(s)	Bell Museum Fact Sheet Bell Museum Presentation Handouts Draft-Resolution 13-05
Action(s) Requested	Approval of Resolution 13-05, supporting the development of a new facility for the Bell Museum at the southwest corner of Larpenteur and Snelling in Falcon Heights.

Minnesota's Natural History Museum



Minnesota's Natural History Museum: **Current Condition and Needs**

At Minnesota's state natural history museum, staff strive to inspire and prepare our 21st century workforce in the STEM disciplines (science, technology, engineering and math). Our efforts to serve students, educators and families are often frustrated by antiquated, inflexible facilities.

Since the Legislature last voted to support a new facility in 2009, conditions at the Bell Museum of Natural History have continued to deteriorate. Irreplaceable state assets valued at more than \$20 million are endangered by plumbing, electrical and HVAC systems from the 1930s that frequently break down. Basement flooding, corroded plumbing, rodent infestations, recurring mold problems and wide temperature and humidity swings are a daily fact of life at the museum. While the building isn't damaged beyond repair, a more welcoming, modern museum and planetarium would better serve our K12 students and excite them to pursue STEM careers.

Project Cost for Phase 1: \$47.5 million to construct a new museum and 120-seat planetarium

Project Cost for Phase 2: \$4.3 million for outdoor Minnesota science and nature observatory



EVOLVING BELL MUSEUM + PLANETARIUM

In 2011 the Minnesota Planetarium Society transferred its programs and assets to the Bell Museum, creating an integrated organization with even greater potential to address Minnesota's STEM education needs.

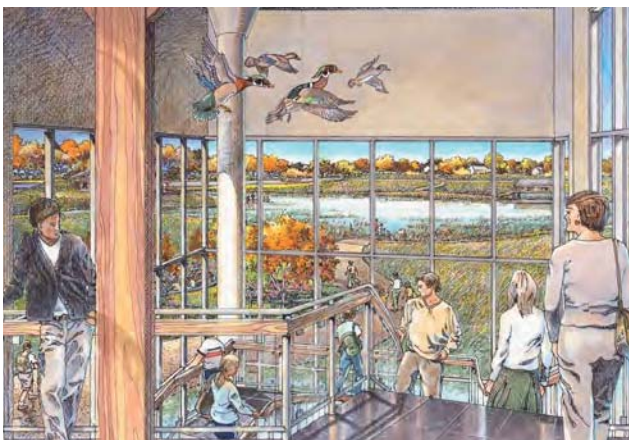
The museum's evolving vision is that creativity and scientific literacy will flourish as people are inspired to ask about our place in the Universe. As a result, people will be moved to act and become teachers, researchers and community leaders in environmental issues.

Minnesota's Natural History Museum



THE BELL MUSEUM IS:

- Minnesota's official natural history museum, chartered by the State Legislature in 1872, and steward of over 4 million biological specimens.
- the official repository for Minnesota's biological heritage, providing essential services to the Minnesota DNR and PCA.
- reaching more than one million people a year with educational programs and events, delivered through many means including touring exhibits and film.
- a unique STEM educator that uses inquiry-based and innovative strategies to reach tens of thousands of K-12 students, as well as thousands of students from University of MN, MNSCU and other institutions of higher learning.
- a developer of educational content for Minnesota's emerging statewide network of planetariums.
- a provider of environmental science curricula and educator training to more than half the school districts in Minnesota.



A NEW BELL MUSEUM WILL:

- better address Minnesota's achievement gap in STEM education.
- inspire the next generation of STEM workers needed by Minnesota businesses.
- expand UM environmental, biological and astrophysical information and education for schools and families.
- create the flagship planetarium in Minnesota.
- increase its statewide reach by investing the increased revenues generated by a new facility to expand educational programs—both in classrooms and virtually.



Minnesota's Natural History Museum and Planetarium Capital Investment Project

Purpose – Strengthen K12 STEM education, esp. in environmental sciences



As Minnesota's state natural history museum, our mission is to discover, document and understand nature and promote informed stewardship of our world.

J.F. Bell Museum of Natural History

Cradle of Innovation for Science & Culture

The Bell Museum is THE Public Science Destination at the U of M



Minneapolis
5th graders
learning from
University
students

1940 Museum building with Jaques Dioramas opens at the current location, funded by James Ford Bell, founder General Mills.

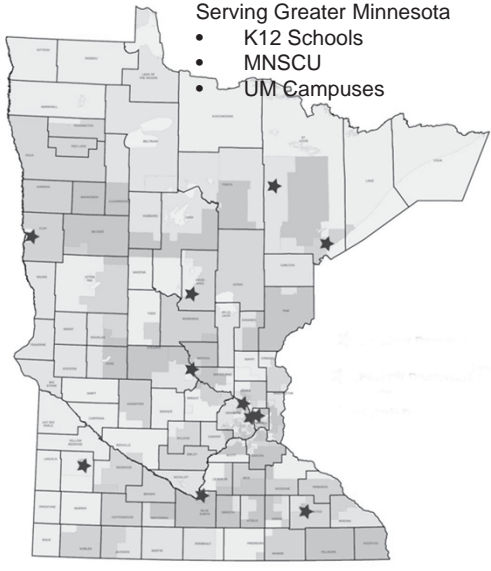
1964 Addition to museum to provide flexible, temporary exhibit space;



1968 Touch & See room opens – first in the nation



Sept. 2011 Expanding Potential for preK-12 STEM Education
Minneapolis Planetarium Society transfers ExploraDome technology, planetarium programming & MPS-Bell Boards merge



Expanding Potential for preK-12 STEM Education
Summer 2012 – converted classroom provides onsite access



Exploradome Theater in Bell Room 3 ("mini-planetarium")

Expanding Potential– *limited by inflexible facility*



Why is expanding our potential critical?

- Contribute to closing the achievement gap in STEM & Literacy standards
- Support 21st century workforce development
- Provide educational access for MN families
- Provide public access to University research



Museums are a critical part of the 95% solution to improve science literacy

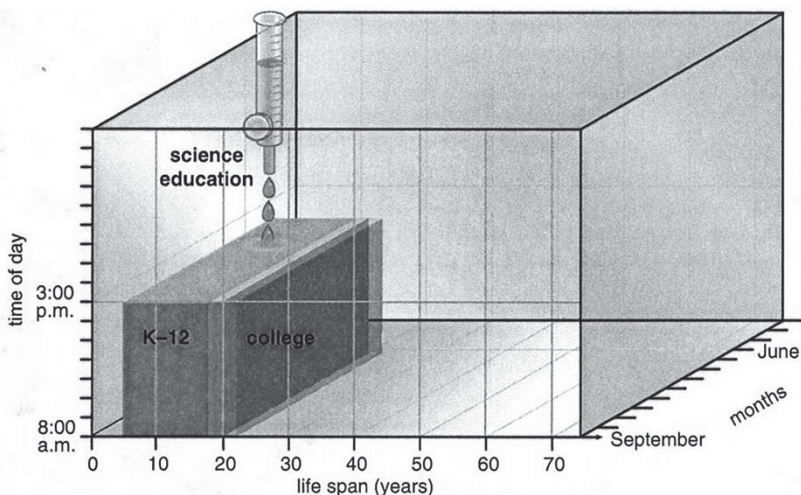


Figure 2. On average, only about 5 percent of an American's lifetime is spent in the classroom, and only a small fraction of that is dedicated to science instruction. Emerging data suggest that the best way to increase the public understanding of science is to reach people during the other 95 percent of their life. Falk & Dierking. 2010. Sigma XI, Am. Scientist: 98

Project Synopsis:

An historic opportunity to integrate a state-of-the-art

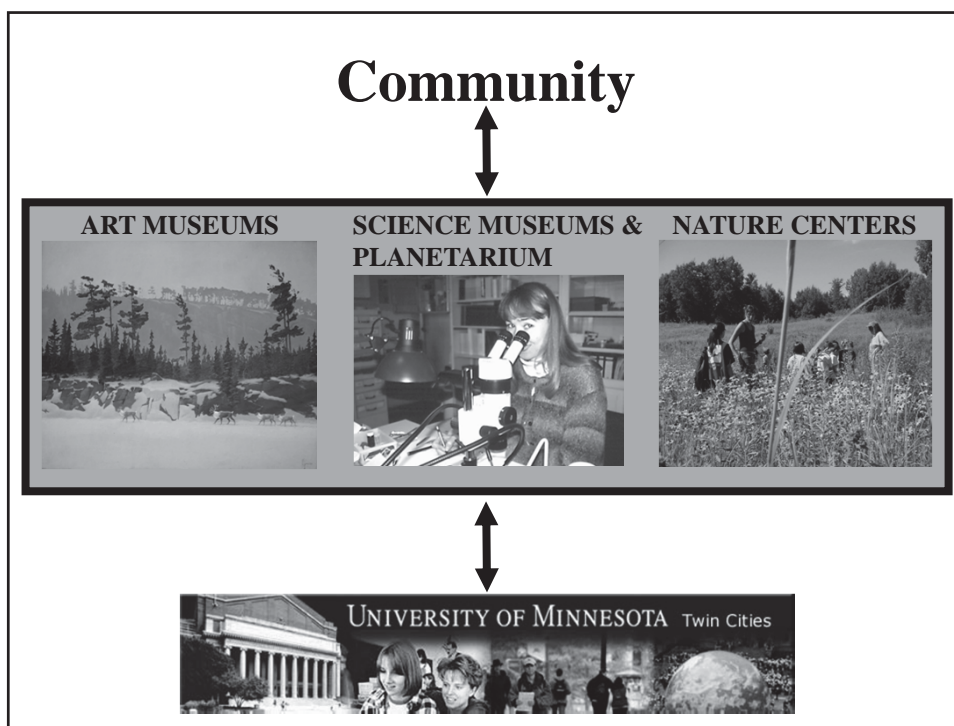
- *Planetarium*
- *State's natural history museum*

to bring a higher level of STEM education to Minnesota.

Proposed location:

As science and cultural gateway to St. Paul
"Green" Campus





Minnesota's Natural History Museum and Planetarium Capital Investment Project

A Win for Minnesota Citizens



**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

March 27, 2013

No. 13-05

**Resolution Supporting the Development of the Bell Museum and Planetarium in the City of
Falcon Heights**

WHEREAS, The Comprehensive Plan for Falcon Heights 2030 identifies construction of a new Bell Museum and Planetarium as a priority for community development; and

WHEREAS, The Bell Museum and Planetarium project's mix of physical and open space matches Falcon Heights' goal of maintaining open space while slowly increasing density; and

WHEREAS, The addition of a year-around cultural attraction will strengthen the Falcon Heights business community; and

WHEREAS, The Bell Museum and Planetarium project could create partnerships with Falcon Heights area educational and historical organizations; and

WHEREAS, The addition of a Bell Museum and Planetarium project could increase mass transit service along the Larpenteur Avenue corridor; and

WHEREAS, The Bell Museum and Planetarium would serve as a portal for University of Minnesota research, thereby increasing local opportunities to improve the scientific, technological, engineering and mathematical literacy of Falcon Heights residents.

NOW, THEREFORE BE IT RESOLVED, That the City Council of the City of Falcon Heights lends its support for the development of a new facility for the Bell Museum and Planetarium at the Southwest corner of Larpenteur Avenue and Cleveland Avenue in the City of Falcon Heights.

Moved by:

Approved by: _____

Peter Lindstrom, Mayor
March 27, 2013

LINDSTROM _____ In Favor

GOSLINE

HARRIS _____ Against

LONG

MERCER-TAYLOR

Attested by: _____

Bart Fischer
City Administrator
March 27, 2013

C2

"I will love life more than anybody I will ever know."
Neal Kwong, 1998

Neal Kwong Youth Citizenship Award Nomination Form

Please nominate a person between the ages of 12 and 19 who either lives in Falcon Heights or has volunteered within Falcon Heights. Attach extra pages if required.

Name of Nominee _____Katie Mercer-Taylor

Address _____2231 Folwell Avenue

Phone Number _____651-646-2925_____ Age
_____18_____

Your Name _____Chuck Long

Your Phone _____651-917-7178_____ Your E-Mail Address
_____charleselong@comcast.net_____

Your Relationship to the Nominee _____City Council
Member_____

How has the nominee demonstrated outstanding leadership, volunteerism, or citizenship?

See attached

Is there anything you would like us to know about the nominee that will help us understand why you are nominating him or her (e.g. personal qualities, challenges, or interests)?

See attached

You can e-mail this information to mail@falconheights.org; fax it to 651 792-7610; or mail to: Falcon Heights City Hall, Attn: Neal Kwong Award, 2077 W. Larpenteur Avenue, Falcon Heights, MN 55113.

February 11, 2013

Falcon Heights City Hall
Attn: Neal Kwong Award
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

VIA HAND DELIVERY

**RE: *Neal Kwong Youth Citizenship Award
Nomination of Katie Mercer-Taylor***

To Whom It May Concern:

It is with great pleasure that I nominate Katie Mercer-Taylor to receive the 12th annual Neal Kwong Citizenship Award. Through her commitments to this City, her school and the surrounding community, she has demonstrated the leadership, volunteerism and citizenship meriting this recognition.

Katie has been the youth commissioner to the City's Human Rights Commission for the past two years. During that time she has contributed significantly to the development and implementation of the City's "Spring Together" event – a community-wide event designed to celebrate Somali culture. She has also helped form a group with the youth representatives from other cities' human rights commissions as a vehicle to promote greater communication and cooperation between the various commissions.

As a senior at Roseville Area High School, Katie demonstrates leadership both in and out of the classroom. She is an outstanding student with an excellent academic record. She is a varsity soccer player. She is an active member of the Gay/Straight Alliance – a student group working to create a safe and welcoming school community for all students regardless of sexual orientation or gender identity.

In furtherance of her commitment to equal rights for the LGBT community, Katie spent countless hours last year working to oppose the proposed Constitutional amendment that would limit the freedom to marry. She made telephone calls, engaged in conversations and organized a very successful house party fund raiser.

Katie is also dedicated to environmental issues. She is a co-founder of GEEK – Green Education Experiences for Kids, a nationwide network that empowers young leaders to improve their communities through environmental education. This has led to the formation of an environmental club at Roseville Area Middle School. Students from the high school lead the meetings and club projects that reach out to the rest of the school.

These are but a few of Katie's many accomplishments that made her a deserving recipient of this year's Neal Kwong Youth Citizenship Award. The late Senator Paul Wellstone once said, "The future will belong to those who have passion and are willing to work hard to make our country better." With the leadership, volunteerism and citizenship of Katie Mercer-Taylor, the future is very bright indeed.

Respectfully submitted,



Chuck Long
1717 Albert Street North
Falcon Heights, MN 55113
charleselong@comcast.net

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

The City That Soars!

Item	General Disbursements and Payroll
Description	General Disbursements through 3/19 /2013: \$211,699.34 Payroll through 3/15/2013: \$29,395.82
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00250	56		ADVANCED MINNESOTA				
I-72566	3/07/2013	APBNK	FIRE TNG 3 FIRE FIGHTERS DUE: 3/07/2013 DISC: 3/07/2013 FIRE TNG 3 FIRE FIGHTERS	165.00	1099: N 101 4124-86020-000	TRAINING	165.00
=== VENDOR TOTALS ===				165.00			
01-00250	AMERIPRIDE SERVICES						
I-1002390303	3/07/2013	APBNK	LINEN SVCS DUE: 3/07/2013 DISC: 3/07/2013 LINEN SVCS	41.08	1099: N 101 4124-82011-000	LINEN CLEANING	41.08
=== VENDOR TOTALS ===				41.08			
01-06290	CITY OF ROSEVILLE						
I-217230	3/07/2013	APBNK	MAR IT DUE: 3/07/2013 DISC: 3/07/2013 MAR IT	1,717.67	1099: N 101 4116-85070-000	TECHNICAL SUPPORT	1,717.67
I-217276	3/07/2013	APBNK	MAR PHONE DUE: 3/07/2013 DISC: 3/07/2013 MAR PHONE	354.09	1099: N 101 4116-85010-000	TELEPHONE	354.09
=== VENDOR TOTALS ===				2,071.76			
01-03539	DAKOTA ELECTRIC ASSOCIATION						
I-13807004	3/07/2013	APBNK	MAR SOLAR PYMT DUE: 3/07/2013 DISC: 3/07/2013 MAR SOLAR PYMT	530.00	1099: N 101 4131-85025-000	SOLAR ELECTRIC	530.00
=== VENDOR TOTALS ===				530.00			
1-03527	DELEGARD TOOL COMPANY						
I-762927	3/07/2013	APBNK	ROTARY TOOL KIT/FLASHLIGHT DUE: 3/07/2013 DISC: 3/07/2013 ROTARY TOOL KIT/FLASHLIGHT	76.17	1099: N 101 4131-70110-000	SUPPLIES	76.17
=== VENDOR TOTALS ===				76.17			

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05115	34		FIRE EQUIPMENT SPECIALTIES				
I-7836	3/07/2013	APBNK	BUNKER GEAR DUE: 3/07/2013 DISC: 3/07/2013 BUNKER GEAR	2,066.50	1099: N 402 4402-91000-000	MACHINERY & EQUIPMENT	2,066.50
			=== VENDOR TOTALS ===	2,066.50			
01-05115			GOPHER STATE ONE CALL				
I-64316	3/07/2013	APBNK	LOCATES DUE: 3/07/2013 DISC: 3/07/2013 LOCATES	17.40	1099: N 601 4601-88030-000	LOCATES	17.40
			=== VENDOR TOTALS ===	17.40			
01-05166			GRAINGER, W. W., INC.				
I-9072330419	3/07/2013	APBNK	SHOPVAC FILTERS DUE: 3/07/2013 DISC: 3/07/2013 SHOPVAC FILTERS	24.48	1099: N 101 4131-70110-000	SUPPLIES	24.48
			=== VENDOR TOTALS ===	24.48			
01-05243			HINRICHS,RICH				
I-201303073911	3/07/2013	APBNK	MANKATO FIRE SCHOOL DUE: 3/07/2013 DISC: 3/07/2013 MANKATO FIRE SCHOOL	417.37	1099: N 101 4124-86020-000	TRAINING	417.37
			=== VENDOR TOTALS ===	417.37			
01-05153			HOME DEPOT CRC/GECF				
I-1303073917	3/07/2013	APBNK	OFFICE REMODELING SUPPLIES DUE: 3/07/2013 DISC: 3/07/2013 OFFICE REMODELING SUPPLIES	1,328.03	1099: N 403 4403-91000-000	MACHINERY & EQUIPMENT	1,328.03
			=== VENDOR TOTALS ===	1,328.03			
01-05054			DEBORAH JONES				
I-201303073909	3/07/2013	APBNK	MILEAGE/PARKING DUE: 3/07/2013 DISC: 3/07/2013 MILEAGE/PARKING	65.97	1099: N 101 4117-86010-000	MILEAGE	65.97
			=== VENDOR TOTALS ===	65.97			

-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-71	71	JOSEPH, TINA					
I-201303073921	3/07/2013	APBNK	REFUND REC SPORTS DUE: 3/07/2013 DISC: 3/07/2013 REFUND REC SPORTS	20.00	1099: N 201 34340-000	NON-RESIDENT FEE	20.00
=== VENDOR TOTALS ===				20.00			
01-07272	LILLIE SUBURBAN NEWSPAPER						
I-201303073916	3/07/2013	APBNK	SUMMARY BUDGET&EVENTS LEGALS DUE: 3/07/2013 DISC: 3/07/2013 SUMMARY BUDGET LEGAL SPECIAL EVENTS LEGAL	103.13	1099: N 101 4111-70410-000 101 4111-70410-000	LEGAL NOTICES LEGAL NOTICES	81.25 21.88
=== VENDOR TOTALS ===				103.13			
01-05670	METRO PRODUCTS INC						
I-40436	3/07/2013	APBNK	WASHERS/BATTERIES/ FUSES DUE: 3/07/2013 DISC: 3/07/2013 WASHERS/BATTERIES/ FUSES	118.29	1099: N 101 4131-70110-000	SUPPLIES	118.29
=== VENDOR TOTALS ===				118.29			
01-07231	MN FIRE SVC CERT. BOARD						
I-201303073915	3/07/2013	APBNK	5 FIRE CERTIFICATIONS DUE: 3/07/2013 DISC: 3/07/2013 5 FIRE CERTIFICATIONS	80.00	1099: N 101 4124-86020-000	TRAINING	80.00
=== VENDOR TOTALS ===				80.00			
01-43	MN NCPERS LIFE INSURANCE						
I-201303073918	3/07/2013	APBNK	MAR LIFE INS DUE: 3/07/2013 DISC: 3/07/2013 MAR LIFE INS	96.00	1099: N 101 21709-000	OTHER PAYABLE	96.00
=== VENDOR TOTALS ===				96.00			
01-05792	MRPA						
I-201303073912	3/07/2013	APBNK	GOLF WORKSHOP - CHELSEA DUE: 3/07/2013 DISC: 3/07/2013 GOLF WORKSHOP - CHELSEA	49.00	1099: N 201 4201-86100-000	CONFERENCES/EDUCATION	49.00
=== VENDOR TOTALS ===				49.00			

PACKET: 00802 mar 8th payabales
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
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I-201303073908		MILEAGE - JAN & FEB		16.16				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		MILEAGE - JAN & FEB			101 4113-86010-000	MILEAGE		16.16
		=== VENDOR TOTALS ===		16.16				
01-06139		PETERSEN, CHELSEA						
I-201303073922		MILEAGE/CONF REGISTRATION		60.43				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		MILEAGE			201 4201-86010-000	MILEAGE		45.43
		CONFERENCE REGISTRATION			201 4201-86100-000	CONFERENCES/EDUCATION		15.00
		=== VENDOR TOTALS ===		60.43				
01-06185		RAMSEY COUNTY						
I-EMCOM 2404		FLEET RADIO SUPPORT FEB		56.16				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		FLEET RADIO SUPPORT FEB			101 4124-86800-000	RADIO MESB/FLEET SUPPORT		56.16
I-RISK 1576		MAR DENTAL/LIFE/DISABILITY		1,061.24				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		MAR DENTAL/LIFE/DISABILITY			101 4112-89000-000	MISCELLANEOUS		1,061.24
		=== VENDOR TOTALS ===		1,117.40				
01-06184		RAMSEY COUNTY - 911 DISPATCH						
I-EMCOM 2389		FEB 911 DISPATCH		2,348.23				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		FEB 911 DISPATCH			101 4122-81200-000	911 DISPATCH FEES		2,348.23
		=== VENDOR TOTALS ===		2,348.23				
01-07228		CITY OF ST ANTHONY						
I-2967		MAR POLICE SVCS		50,169.16				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		MAR POLICE SVCS			101 4122-81000-000	POLICE SERVICES		50,169.16
		=== VENDOR TOTALS ===		50,169.16				

PACKET: 00802 mar 8th payabales
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-05284	35	ST PAUL REGIONAL WATER SERVICE						
I-201303073914		H2O AND SS		328.13				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		H2O			101 4141-85040-000	WATER		155.12
		SS			101 4141-85070-000	SEWER		105.62
		H2O			101 4131-85040-000	WATER		42.75
		SS			101 4131-85070-000	SEWER		24.64
=== VENDOR TOTALS ===				328.13				
=====								
01-05284	BRYAN SULLIVAN							
I-201303073913		MAKATO FIRE SCHOOL/MAPBOOK EX		200.83				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		MANKATO FIRE SCHOOL			101 4124-86020-000	TRAINING		176.30
		MAPBOOK: BINDING/LAMINATING			101 4124-70100-000	SUPPLIES		24.53
=== VENDOR TOTALS ===				200.83				
=====								
01-07199	SWANK MOTION PICTURES INC							
I-RG1081291		MOVIE IN PARK RENTAL		343.87				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		MOVIE IN PARK RENTAL			101 4116-89010-000	SPECIAL EVENTS		343.87
=== VENDOR TOTALS ===				343.87				
=====								
01-05374	TENNIS SANITATION LLC							
I-881542		FEB RECYCLING		5,769.00				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		FEB RECYCLING			206 4206-82030-000	RECYCLING CONTRACTS		5,769.00
=== VENDOR TOTALS ===				5,769.00				
=====								
01-05870	XCEL ENERGY							
I-201303073920		ELECTRIC AND GAS		1,964.58				
3/07/2013	APBNK	DUE: 3/07/2013 DISC: 3/07/2013			1099: N			
		ELECTRIC			101 4141-85020-000	ELECTRIC/GAS		11.65
		ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER		12.23
		ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER		46.66
		ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER		45.08
		ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER		11.19
		gas			101 4131-85030-000	NATURAL GAS		1,008.03
		ELECTRIC			101 4121-85020-000	ELECTRIC		8.88
		ELECTRIC			101 4141-85020-000	ELECTRIC/GAS		28.49
		ELECTRIC			101 4141-85020-000	ELECTRIC/GAS		424.65
		GAS			101 4141-85030-000	NATURAL GAS		335.72
		ELECTRIC			101 4141-85020-000	ELECTRIC/GAS		32.00
=== VENDOR TOTALS ===				1,964.58				
=== PACKET TOTALS ===				69,587.97				
				5350.31	fed withholdings			
				832.79	st withholdings			
				2725.49	PERA			
				1500.00	ICMA			
				<u>80,023.56</u>				

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01 3		CENTRAL ROOFING					
I-201303053906		FINAL PYMT - ROOF		14,946.00			
3/05/2013	APBNK	DUE: 3/05/2013 DISC: 3/05/2013			1099: N		
		FINAL PYMT - ROOF			403 20600-000	CONTRACTS PAYABLE	14,946.00
		=== VENDOR TOTALS ===		14,946.00			
01-00911		CITY OF NEW BRIGHTON					
I-201303053907		HAZMAT EXPS 2ND & 4TH QTR		544.51			
3/05/2013	APBNK	DUE: 3/05/2013 DISC: 3/05/2013			1099: N		
		HAZMAT EXPS 2ND QTR			101 20200-000	ACCOUNTS PAYABLE	544.51
		=== VENDOR TOTALS ===		544.51			
		=== PACKET TOTALS ===		15,490.51			

PACKET: 00805 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-00800	ALLIED WASTE SERVICES						
I-0923-002170702	3/18/2013	APBNK	MAR WASTE REMOVAL DUE: 3/18/2013 DISC: 3/18/2013 MAR WASTE REMOVAL	358.40	1099: N 101 4131-82010-000	WASTE REMOVAL	358.40
=== VENDOR TOTALS ===				358.40			
=====							
01-00250	AMERIPRIDE SERVICES						
I-1002402900	3/18/2013	APBNK	LINEN CLEANING DUE: 3/18/2013 DISC: 3/18/2013 LINEN CLEANING	45.85	1099: N 101 4124-82011-000	LINEN CLEANING	45.85
=== VENDOR TOTALS ===				45.85			
=====							
01-03007	C&H DISTRIBUTORS, LLC						
I-11121350	3/18/2013	APBNK	2 CORDLESS LASER LIGHTS DUE: 3/18/2013 DISC: 3/18/2013 2 CORDLESS LASER LIGHTS	80.33	1099: N 101 4124-70100-000	SUPPLIES	80.33
=== VENDOR TOTALS ===				80.33			
=====							
01-03089	CASH						
I-201303183926	3/18/2013	APBNK	MANILLA FOLDERS AND FUEL MANUAL CK# 080390 3/12/2013 MANILLA FOLDERS FUEL FUEL FUEL	174.04	1099: N 101 4112-70100-000 101 4132-74000-000 101 4132-74000-000 101 4132-74000-000	SUPPLIES MOTOR FUEL & LUBRICANTS MOTOR FUEL & LUBRICANTS MOTOR FUEL & LUBRICANTS	21.95 50.70 53.04 48.35
=== VENDOR TOTALS ===				174.04			
=====							
01-00937	CITY OF ROSEVILLE						
I-217285	3/18/2013	APBNK	FAIRVIEW PATH EXPENSES MANUAL CK# 080389 3/08/2013 FAIRVIEW PATH ENGINEER EXPS FAIRVIEW PATH PROJECT EXPS	24,912.51	1099: N 419 20200-000 419 20200-000	ACCOUNTS PAYABLE ACCOUNTS PAYABLE	13,675.13 11,237.38
=== VENDOR TOTALS ===				24,912.51			

PACKET: 00805 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-06290	CITY OF ROSEVILLE					

I-201303183927		GENERAL, PMP, CURTISS EXPS	8,960.01			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		GENERAL ENGINEERING SVCS		101 4133-80100-000	ENGINEERING SERVICES	380.38
		PVMT MGMT FEES		419 4419-83010-000	PAVEMENT MANAGEMENT	8,337.19
		CURTISS FIELD ENGIN. FEES		602 4602-80100-000	ENGINEERING	242.44
=== VENDOR TOTALS ===			8,960.01			

01-03122 CITY OF ST PAUL

I-126487		MAR. FUEL CHARGES	123.80			
3/18/2013	AFBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		MAR. FUEL CHARGES		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	123.80
=== VENDOR TOTALS ===			123.80			

01-04027 EMERGENCY APPARATUS MAINT

I-66484		SEALED BEAM LAMP	150.37			
3/18/2013	AFBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		SEALED BEAM LAMP		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	150.37
=== VENDOR TOTALS ===			150.37			

01-04092 FISCHER, BART J

I-201303183933		MILEAGE REIMBURSEMENT	55.77			
3/18/2013	AFBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		MILEAGE REIMBURSEMENT		101 4112-86010-000	MILEAGE & PARKING	55.77
=== VENDOR TOTALS ===			55.77			

01-05063 PATRICK GAFFNEY

I-201303183930		MILEAGE REIMBURSEMENT	107.35			
3/18/2013	AFBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		MILEAGE REIMBURSEMENT		101 4124-86010-000	MILEAGE	107.35
=== VENDOR TOTALS ===			107.35			

01-05058 JOSH JORDAN

I-201303183934		T-K-D INSTRUCTOR FEE	1,887.20			
3/18/2013	AFBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: Y		
		T-K-D INSTRUCTOR FEE		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	1,887.20
=== VENDOR TOTALS ===			1,887.20			

PACKET: 00805 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05665	METROPOLITAN COUNCIL					
I-1011556		APRIL S.S. CHARGES	41,379.76			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		APRIL S.S. CHARGES		601 4601-85060-000	METRO SEWER CHARGES	41,379.76
		=== VENDOR TOTALS ===	41,379.76			
=====						
01-05743	MN DEPT OF AGRICULTURE					
I-201303183924		'13 TREE CARE REGISTRY RENEWA	32.50			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		'13 TREE CARE REGISTRY RENEWAL		101 4134-70110-000	SUPPLIES	32.50
		=== VENDOR TOTALS ===	32.50			
=====						
01-05825	MUNICIPAL CODE CORPORATION					
I-226249		ANNUAL INTERNET CODE FEE	700.00			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		ANNUAL INTERNET CODE FEE		101 4116-85060-000	WEB SITE	700.00
		=== VENDOR TOTALS ===	700.00			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I--096		CELL PHONE - FIRE DEPT	90.61			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		CELL PHONE - FIRE DEPT		101 4124-85015-000	CELL PHONE	90.61
		=== VENDOR TOTALS ===	90.61			
=====						
0	024	ON SITE SANITATION				
I-A-488084		PORTABLE TOILET RENTAL - COMM	59.85			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		PORTABLE TOILET RENTAL - COMM		601 4601-85080-000	PORTABLE TOILET PARKS	59.85
I-A-488117		PORT TOILET RENTAL - CURTISS	59.85			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		PORT TOILET RENTAL - CURTISS		601 4601-85080-000	PORTABLE TOILET PARKS	59.85
		=== VENDOR TOTALS ===	119.70			

PACKET: 00805 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06053		OREILLY AUTO PARTS				
I-201303183928		ABSORBENT & LIGHT BULBS	73.92			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		ABSORBENT & LIGHT BULBS		101 4124-70100-000	SUPPLIES	73.92
		=== VENDOR TOTALS ===	73.92			
=====						
01-06065		OXYGEN SERVICE COMPANY				
I-201303183929		BREATHING OXYGEN	64.79			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		BREATHING OXYGEN		101 4124-70100-000	SUPPLIES	64.79
		=== VENDOR TOTALS ===	64.79			
=====						
01-06115		TIMOTHY PITTMAN				
I-201303183931		MILEAGE REIMBURSEMENT	72.32			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		MILEAGE REIMBURSEMENT		101 4141-86101-000	MILEAGE	72.32
		=== VENDOR TOTALS ===	72.32			
=====						
01-06485		SENSIBLE OFFICE SOLUTIONS				
I-1632-001		PAPER AND CD CASES	21.94			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		PAPER AND CD CASES		101 4112-70100-000	SUPPLIES	10.17
		COPY PAPER		101 4112-70100-000	SUPPLIES	11.77
		=== VENDOR TOTALS ===	21.94			
=====						
03		MICHELLE TESSER				
I-201303183932		MILEAGE REIMBURSEMENT	75.71			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		MILEAGE REIMBURSEMENT		101 4112-86010-000	MILEAGE & PARKING	75.71
		=== VENDOR TOTALS ===	75.71			
=====						
01-06581		TRI-STATE BOBCAT INC				
I-S15301		BOBCAT SNOWBLOWER	4,365.84			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		BOBCAT SNOWBLOWER		424 4424-91000-000	MACHINERY & EQUIPMENT	4,365.84
		=== VENDOR TOTALS ===	4,365.84			

PACKET: 00805 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00880	US BANK HSA	CUSTODIAN FOR BART				
I-201303183925	MAR HSA	FLEX PAYABLE	416.67			
3/18/2013	APBNK	DUE: 3/18/2013 DISC: 3/18/2013		1099: N		
		MAR HSA FLEX PAYABLE		101 21714-000	HSA FLEX PAYAB LE	366.67
		MAR HSA FLEX PAYABLE		206 21714-000	HSA FLEX PAYABLE	20.83
		MAR HSA FLEX PAYABLE		601 21714-000	HSA FLEX PAYABLE	16.67
		MAR HSA FLEX PAYABLE		602 21714-000	HSA FLEX PAYABALE	12.50
		=== VENDOR TOTALS ===	416.67			
		=== PACKET TOTALS ===	84,269.39			
		fed withholdings	5173.99			
		st withholdings	812.57			
		PERA	2765.13			
		ICMA	1500.00			
			<u>94,521.08</u>			

PACKET: 00807 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
01-01045		BREDAHL PLUMBING INC					
I-S348982		TESTS ON SPRINKLER SYSTEM		325.00			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013			1099: N		
		TESTS ON SPRINKLER SYSTEM			101 4141-87120-000	FACILITIES & GROUND MAIN	325.00
		=== VENDOR TOTALS ===		325.00			
01-03001		CAMPBELL KNUTSON					
I-185		FEB LEGAL FEES		767.00			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013			1099: Y		
		FEB LEGAL FEES			101 4114-80200-000	LEGAL FEES	767.00
		=== VENDOR TOTALS ===		767.00			
01-06290		CITY OF ROSEVILLE					
I-0217130		APR IT SERVICES		451.17			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013			1099: N		
		APR IT SERVICES			101 4116-85070-000	TECHNICAL SUPPORT	451.17
		=== VENDOR TOTALS ===		451.17			
01-04027		EMERGENCY APPARATUS MAINT					
I-66594		CHK TRK 755 TIRES/TRANSMISSIO		127.98			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013			1099: N		
		CHK TRK 755 TIRES/TRANSMISSION			101 4124-87029-000	REPAIR OTHER EQUIPMENT	127.98
		=== VENDOR TOTALS ===		127.98			
01-01183		FIRE ENGINEERING					
I-201303193937		SUBSCRIPTION RENEWAL		93.00			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013			1099: N		
		SUBSCRIPTION RENEWAL			101 4124-86120-000	SUBSCRIPTIONS	93.00
		=== VENDOR TOTALS ===		93.00			
01-05404		KURHAJETZ, CLEM					
I-201303193938		CLEANER, COFFEE, WINDEX		58.00			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013			1099: N		
		CLEANER, COFFEE, WINDEX			101 4124-70100-000	SUPPLIES	58.00
		=== VENDOR TOTALS ===		58.00			

3/19/2013 1:39 PM
 PACKET: 00807 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-05582		MENARDS					
I-201303193935	3/19/2013	APBNK	PLANK RED OAK AND STAIN DUE: 3/19/2013 DISC: 3/19/2013	294.81	1099: N		
			PLANK RED OAK 8'		101 4131-70110-000	SUPPLIES	172.16
			PLANK RED OAK 6'		101 4131-70110-000	SUPPLIES	43.04
			POLY SATTIN STAIN/OAK		101 4131-70110-000	SUPPLIES	45.83
			POLY SATIN STAIN		101 4131-70110-000	SUPPLIES	33.78
			=== VENDOR TOTALS ===	294.81			
=====							
01-05585		METROPOLITAN AREA MANAGEMENT A					
I-1191	3/19/2013	APBNK	MARCH MEETING - MICHELLE DUE: 3/19/2013 DISC: 3/19/2013	20.00	1099: N		
			MARCH MEETING - MICHELLE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	20.00
			=== VENDOR TOTALS ===	20.00			
=====							
01-05273		MN PUBLIC EMPLOYEES INSURANCE					
I-201303193940	3/19/2013	APBNK	APRIL HEALTH INSURANCE DUE: 3/19/2013 DISC: 3/19/2013	8,148.10	1099: N		
			APRIL HEALTH INSURANCE		101 4112-89000-000	MISCELLANEOUS	8,148.10
			=== VENDOR TOTALS ===	8,148.10			
=====							
01-06189		RAMSEY CTY PUBLIC WORKS					
I-PUBW-012559	3/19/2013	APBNK	JAN SNOW PLOW SERVICES DUE: 3/19/2013 DISC: 3/19/2013	2,489.03	1099: N		
			JAN SNOW PLOW SERVICES		101 4132-83030-000	SNOW REMOVAL	2,489.03
UBW-012560	3/19/2013	APBNK	FEB SNOW PLOW SERVICES DUE: 3/19/2013 DISC: 3/19/2013	4,867.91	1099: N		
			FEB SNOW PLOW SERVICES		101 4132-83030-000	SNOW REMOVAL	4,867.91
			=== VENDOR TOTALS ===	7,356.94			
=====							
01-06301		SAMS CLUB DISCOVER CARD					
I-201303193936	3/19/2013	APBNK	FUEL DUE: 3/19/2013 DISC: 3/19/2013	699.41	1099: N		
			FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	699.41
			=== VENDOR TOTALS ===	699.41			

PACKET: 00807 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-00878 US BANCORP

I-201303193939		PARKING FOR MEETING	8.00			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013		1099: N		
		PARKING FOR MEETING		101 4112-86010-000	MILEAGE & PARKING	8.00
=== VENDOR TOTALS ===			8.00			

01-05870 XCEL ENERGY

I-201303193941		ELECTRIC AND GAS BILL	3,233.36			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013		1099: N		
		ELECTRIC BILL		101 4131-85020-000	ELECTRIC	650.99
		ELECTRIC BILL		101 4131-85020-000	ELECTRIC	47.53
		ELECTRIC BILL		101 4141-85020-000	ELECTRIC/GAS	96.79
		GAS BILL		101 4141-85030-000	NATURAL GAS	26.72
		ELECTRIC BILL		209 4209-85020-000	STREET LIGHTING POWER	64.66
		ELECTRIC BILL		209 4209-85020-000	STREET LIGHTING POWER	18.63
		ELECTRIC BILL		209 4209-85020-000	STREET LIGHTING POWER	2,328.04
=== VENDOR TOTALS ===			3,233.36			

01-07205 ZEP SALES & SERVICE

I-9000162910		PAPER TOWELS	81.42			
3/19/2013	APBNK	DUE: 3/19/2013 DISC: 3/19/2013		1099: N		
		PAPER TOWELS		101 4131-70110-000	SUPPLIES	81.42
=== VENDOR TOTALS ===			81.42			
=== PACKET TOTALS ===			21,664.19			

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	2/26/2013	274.93	080350
001	LONG, CHARLES E	R	2/26/2013	277.05	080351
11	STANCZYK, JACOB	R	2/26/2013	256.81	080352
003	KURHAJETZ, CLEMENT	R	2/26/2013	366.92	080353
0097	GAFFNEY, PATRICK	R	2/26/2013	101.58	080354
2172	ARCAND, MICHAEL W	R	2/26/2013	114.29	080355
2204	ANDREWS, TURNER J	R	2/26/2013	133.42	080356
2205	ECKERT, MICHELE S	R	2/26/2013	137.90	080357
2161	SAVAGE, JACK A	R	2/26/2013	28.63	080358
2201	SAVAGE, MADELYN R	R	2/26/2013	29.56	080359

DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 2/28/2013
 DIRECT DEPOSIT EFFECTIVE DATE 2/26/2013

EMP #	NAME	AMOUNT
01-0013	PETER C LINDSTROM	310.01
01-0016	PAMELA M HARRIS	277.05
01-0019	KEITH P GOSLINE	277.05
01-1004	BART J FISCHER	2,404.43
01-1010	MICHELLE C TESSER	1,474.36
01-1014	CHELSEA PETERSON	450.39
01-1136	ROLAND O OLSON	1,655.11
01-2154	MAUREEN A ANDERSON	158.98
01-1038	DEBORAH K JONES	1,662.22
01-0086	RICHARD H HINRICHS	254.92
01-0095	MICHAEL J POESCHL	101.58
01-0105	ANTON M FEHRENBACH	98.77
01-1030	TIMOTHY J PITTMAN	1,641.41
01-1033	DAVE TRETSVEN	1,454.96
01-1143	COLIN B CALLAHAN	1,048.20

TOTAL PRINTED: 15 13,269.44

*** REGISTER TOTALS ***

REGULAR CHECKS:	10	1,721.09
DIRECT DEPOSIT REGULAR CHECKS:	15	13,269.44
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	25	14,990.53

*** NO ERRORS FOUND ***

** END OF REPORT **

EMP #	NAME	AMOUNT
0004	BART J FISCHER	2,404.43
0010	MICHELLE C TESSER	1,474.36
01-1014	CHELSEA PETERSEN	660.91
01-1136	ROLAND O OLSON	1,655.11
01-1038	DEBORAH K JONES	1,662.22
01-0085	DANIEL S JOHNSON-POWERS	77.49
01-0086	RICHARD H HINRICHS	150.51
01-0087	MICHAEL A MCKAY	74.46
01-0095	MICHAEL J POESCHL	43.68
01-0105	ANTON M FEHRENBACH	42.49
01-0106	SCOTT A TESCH	79.42
01-0123	BRYAN R SULLIVAN	127.04
01-0124	MICHAEL D KRUSE	116.23
01-1030	TIMOTHY J PITTMAN	1,641.41
01-1033	DAVE TRETSVEN	1,454.96
01-1143	COLIN B CALLAHAN	1,048.20

TOTAL PRINTED: 16 12,712.92

3-13-2013 9:16 AM PAYROLL CHECK REGISTER PAGE: 1
 PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 3/13/2013

MP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
138	STANCZYK, JACOB	R	3/13/2013	106.66	080391
03	KURHAJETZ, CLEMENT	R	3/13/2013	134.32	080392
4	ANDERSON, KEVIN	R	3/13/2013	90.73	080393
0	GAFFNEY, PATRICK	R	3/13/2013	165.00	080394
104	VANN, VINCENT A	R	3/13/2013	26.60	080395
119	WICK, JEFFREY M	R	3/13/2013	74.46	080396
126	SMITH, BENJAMIN J	R	3/13/2013	74.46	080397
127	PONTRELLI, MITCHELL E	R	3/13/2013	42.49	080398
172	ARCAND, MICHAEL W	R	3/13/2013	445.88	080399
175	RITCHIE, BRIAN D	R	3/13/2013	118.20	080400
193	RITCHIE, MACKENZIE A	R	3/13/2013	146.73	080401
204	ANDREWS, TURNER J	R	3/13/2013	85.68	080402
200	POLYDOROFF, ALEXANDER L	R	3/13/2013	181.16	080403

3-13-2013 9:16 AM PAYROLL CHECK REGISTER PAGE: 2
 PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 3/13/2013

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	1,692.37
DIRECT DEPOSIT REGULAR CHECKS:	16	12,712.92
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	29	14,405.29

*** NO ERRORS FOUND ***

** END OF REPORT **



March 2013 Statement 02/09/2013 - 03/11/2013

Page 2 of 3

CITY OF FALCON HEIGHT (CPN 001055690)

Cardmember Service 1-866-485-4545



Important Messages

IMPORTANT INFORMATION ABOUT YOUR ACCOUNT: Effective May 13, 2013, U.S. Bank National Association ND will merge with U.S. Bank National Association. Please note the following changes that will apply to your Cardmember Agreement. All references in your Cardmember Agreement to "U.S. Bank National Association ND" are replaced with "U.S. Bank National Association".

The "Ownership of this Account; Governing Law" and "Arbitration Provision" sections of your Agreement are revised to replace references to "North Dakota" with "Ohio". The "Changes to Your Account" section is replaced with the following: Account and Agreement terms are not guaranteed for any period of time; we may change the terms of your Agreement, including APRs and fees, in accordance with applicable law and the terms of

your Agreement. Your transactional experience with us may also cause a change, including an increase in the margin that is added to the Index, an increase in fees, or a decrease in the Credit Limit. Factors considered in determining the increased rate or Credit Limit decrease may include your general credit profile; existence, seriousness and timing of the defaults under any agreement that you have with us; and other indications of the

Account usage and performance. We will give you notice of any such change in the manner required by Ohio and federal law. Any Agreement changes to APRs and fees will apply to all new and outstanding Account balances you owe under your Account as of the effective date indicated in the notice or otherwise permitted by applicable law, unless the notice provides you with the right to opt out, and you do opt out, before the effective date.

Transactions		FISCHER,BART J			Credit Limit \$12000	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
02/25	02/23	7346	DEPOT CENTER PARKING MINNEAPOLIS MN	\$8.00	<i>Parking for MENA Center</i>	
				\$8.00		

Transactions		BILLING ACCOUNT ACTIVITY				
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Payments and Other Credits						
02/19	02/17	0239	PAYMENT THANK YOU	\$217.83CR		
				\$217.83CR		

2013 Totals Year-to-Date	
Total Fees Charged in 2013	\$0.00
Total Interest Charged in 2013	\$0.00



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Approval of City Licenses
Description	<p>The following individuals have applied for a <u>Mechanical License</u> for 2013. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. TJK Plumbing Inc. 2. R Plumbing Co. 3. Central Heating & Cooling LLC 4. Forced Air Inc. dba Wenzel Heating & Air Conditioning 5. The Fireplace Guys 6. Larson Plumbing & Heating 7. Glowing Hearth & Home 8. Heat Pro Heating and Air Conditioning, LLC <p>The following individuals have applied for a <u>Municipal Business License</u> for 2013. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Curves 2. Peterson Dental 3. BieGrand Enterprises Inc., dba Hermes Floral 4. James Kernik, D.D.S 5. Young Spa 6. Blomberg Pharmacy 7. Awad Eye Care, LLC 8. Essential Sessions Studios LLC
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2013 City License Applications.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Consent F3
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Matt Anderson be appointed to the Falcon Heights Human Rights Commission.
Budget Impact	N/A
Attachment(s)	Matt Anderson's application.
Action(s) Requested	Approval of the above appointment.

-----Original Message-----

From: Please Do Not Click Reply [<mailto:support@govoffice.com>]

Sent: Tuesday, February 19, 2013 10:59 AM

To: Bart Fischer

Subject: City Commission Application (form) has been filled out on your site.

Your Site has received new information through a form.

Form: City Commission Application

Site URL: www.falconheights.org

Date: 2/19/2013

Name: Matt Anderson

Street Address: 1720 Larpenteur Ave W

City, State, Zip Code: Falcon Heights MN 55113

Phone Number:

Additional Phone Number:

Email: How Long at Above Address?: 8 months In Which Capacity

Would You Like to Serve?: I would like to serve with the Human Rights Commission.

What is the Reason You Would Like to Serve?: I grew up in the Como Area, a couple miles away from Falcon Heights. I love this area. This neighborhood has given so much to me, I would like to give back. My wife and I moved into an apartment in Falcon Heights. I would like to get involved with the community I have become a part of.

List Prior (Previous) Public Service: Volunteer attendant at Biddeford-Saco, Maine Train Station and Community Center.

Other Relevant Background (Other Comments): I am a law student at Hamline University. I have also worked with Saint Paul Youth Lacrosse Association as a coach for the past few years.

Do Not Click Reply - This e-mail has been generated from a super form.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Consent F4
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Kathryn Hartman be appointed to the Falcon Heights Environment Commission.
Budget Impact	N/A
Attachment(s)	Kathryn Hartman's application.
Action(s) Requested	Approval of the above appointment.

> From: Please Do Not Click Reply [<mailto:support@govoffice.com>]
> Sent: Tuesday, March 05, 2013 5:55 PM
> To: Bart Fischer
> Subject: City Commission Application (form) has been filled out on your site.
>
> Your Site has received new information through a form.
> Form: City Commission Application
> Site URL: www.falconheights.org
> -----
> Date: 3/4/2013
> Name: Kathryn Hartman
> Street Address: 1830 Larpenteur Ave W. #101 City, State, Zip Code: Falcon Heights MN 55113
Phone Number: Additional Phone Number:
> Email:
> How Long at Above Address?: 3 years
> In Which Capacity Would You Like to Serve?: Environment Commission What is the Reason You Would Like to Serve?: Involvement with Community Garden. Concern for environmental issues.
> List Prior (Previous) Public Service: Board Member, West Bank Community Development Corporation, 1991-1992 Board Member, Cedar Riverside Community School, 1992-1997 Other Relevant Background (Other Comments): Volunteer, Hampden Park Coop
>
>
> Do Not Click Reply - This e-mail has been generated from a super form.
>



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Consent F5
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Jay Colond to be appointed to the Falcon Heights Human Rights Commission.
Budget Impact	N/A
Attachment(s)	Jay Colond's application.
Action(s) Requested	Approval of the above appointment.

**CITY OF FALCON HEIGHTS
COMMISSION APPLICATION**

DATE: 3/8/13

NAME: Jay Colond

ADDRESS: 1953 Summer ST, Falcon Hts, MN 55113

PHONE: (H) _____ (W) _____

EMAIL ADDRESS: _____

HOW LONG AT ABOVE ADDRESS? 9 years

IN WHAT CAPACITY DO YOU WISH TO SERVE? Human rights commission

REASON YOU WISH TO SERVE ON ABOVE: _____

I want to contribute to making Falcon Heights a more
inclusive community. I believe firmly in making sure diverse
voices are heard in city leadership.

PRIOR PUBLIC (OR RELATED) SERVICE: _____

OTHER RELEVANT BACKGROUND (OR COMMENTS): _____

Served on the diversity and inclusiveness task force at a
prior employer.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Consent F6
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Patricia Holmes to be appointed to the Falcon Heights Environment Commission.
Budget Impact	N/A
Attachment(s)	Patricia Holmes' application.
Action(s) Requested	Approval of the above appointment.

-----Original Message-----

From: Please Do Not Click Reply [<mailto:support@govoffice.com>]

Sent: Wednesday, March 06, 2013 1:45 PM

To: Bart Fischer

Subject: City Commission Application (form) has been filled out on your site.

Your Site has received new information through a form.

Form: City Commission Application

Site URL: www.falconheights.org

Date: 3/6/2013

Name: Patricia L. Holmes

Street Address: 1635 Garden Av

City, State, Zip Code: Falcon Heights 55113

Phone Number: Additional Phone Number:

Email:

How Long at Above Address?: 12+ years

In Which Capacity Would You Like to Serve?: Environment Commission What is the Reason You Would

Like to Serve?: I have a long-standing interest in environmental protection and prior work experience supporting the water quality program at the Metropolitan Council.

List Prior (Previous) Public Service: See prior work experience in previous question.

Other Relevant Background (Other Comments): Have been active in Environment Minnesota and the Sierra Club.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	Consent F7
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Diane Ross be appointed to the Falcon Heights Human Rights Commission.
Budget Impact	N/A
Attachment(s)	Diane Ross's application.
Action(s) Requested	Approval of the above appointment.

-----Original Message-----

From: Please Do Not Click Reply [<mailto:support@govoffice.com>]

Sent: Wednesday, March 20, 2013 8:02 AM

To: Bart Fischer

Subject: City Commission Application (form) has been filled out on your site.

Your Site has received new information through a form.

Form: City Commission Application

Site URL: www.falconheights.org

Date: March 20 2013

Name: Diane Ross

Street Address: 1825 Simpson St.

City, State, Zip Code: Falcon Heights MN 55113

Phone Number: Additional Phone Number:

Email:

How Long at Above Address?: 14 years

In Which Capacity Would You Like to Serve?: Human Rights Commission
What is the Reason You Would Like to Serve?: I support diversity, love my community, I live near our one public elementary school and would like to support it
List Prior (Previous) Public Service: environment commission six years; 12 years as volunteer creative writing teacher adult ESL Fairview Community (Roseville adult ed)
Other Relevant Background (Other Comments):

Do Not Click Reply - This e-mail has been generated from a super form.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	F8
Attachment	N/A
Submitted By	Tim Pittman, Director of Public Works

Item	Sanitary Sewer Cleaning Program								
Description	<p>The City of Falcon Heights started a sanitary sewer cleaning / televising program in 2007. This is a rotating program. Every 3 years the complete system is cleaned and televised. This program has minimized if not eliminated sewer backups that can be costly to the City of Falcon Heights. This program is also recommended by our liability insurer, The League of Minnesota Cities Insurance Trust. Quotes were received for the 2013 cleaning program by the following companies.</p> <table> <tr> <td>American Environmental LLC.</td> <td>\$ 47,999.00</td> </tr> <tr> <td>Visu-Sewer Inc.</td> <td>\$ 66,036.48</td> </tr> <tr> <td>Midwest Trenchless Technologies Inc.</td> <td>\$ 48,151.60</td> </tr> <tr> <td>Infratech Inc.</td> <td>\$ 76,354.68</td> </tr> </table>	American Environmental LLC.	\$ 47,999.00	Visu-Sewer Inc.	\$ 66,036.48	Midwest Trenchless Technologies Inc.	\$ 48,151.60	Infratech Inc.	\$ 76,354.68
American Environmental LLC.	\$ 47,999.00								
Visu-Sewer Inc.	\$ 66,036.48								
Midwest Trenchless Technologies Inc.	\$ 48,151.60								
Infratech Inc.	\$ 76,354.68								
Budget Impact	Money has been allocated in the Sanitary Sewer Fund (601) for 2013 in the amount of \$ 50,000.00								
Attachment(s)	N/A								
Action(s) Requested	Staff recommends that the City of Falcon Heights City Council approve an agreement with American Environmental LLC for the 2013 Sanitary Sewer Cleaning Program.								



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	G1, Policy
Attachments	Draft-Ordinance 13-01 Special Events
Submitted By	Deborah Jones, Director of Zoning and Planning

Description	Ordinance 13-01 is proposed amending the Falcon Heights zoning code to provide for certain special events by permit.
Background	<p>In 2012, local business owners approached the City to hold occasional special outdoor events that are not allowed under existing city code. These events would be an extension of their usual operations into parking lot space, with or without a tent. At the request of the City Council, the Planning Commission undertook a study of special event ordinances in other cities and constructed a special event ordinance adapted to the needs and circumstances of Falcon Heights.</p> <p>The proposed ordinance adds to Chapter 113, the Zoning Code, a new Article VI, Division 4, providing for special events by permit (fees to be determined by the City Council) and setting standards for the orderly, compatible and safe use of private property for outdoor public events. Events with attendance less than 150 would be exempted from the permit requirement. The ordinance would not allow special events during the State Fair and one week before and after.</p> <p>A public hearing was held on February 26. There was no comment from the public. Following the hearing, the Planning Commission voted unanimously to recommend adoption of the proposed ordinance.</p> <p>Staff recommends imposing a permit fee of \$25.00.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Draft Ordinance 13-01 amending Chapter 113 of the City Code
Action(s) Requested	<ul style="list-style-type: none"> Approve adoption of the Ordinance 13-01. Approve the addition to the Fee Schedule of a \$25.00 special event permit fee.

ORDINANCE NO. 13-01

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 113 OF THE
CITY CODE CONCERNING SPECIAL EVENTS**

THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

SECTION 1. Section 113-3 of the Falcon Heights City Code is amended by adding the following definitions:

APPLICANT means any individual, partnership, corporation, association, society or group seeking and/or receiving a special event permit from the City.

OUTDOOR means activity conducted outside of a permanent structure or building.

PERSON means any person, association, partnership, firm, business trust, corporation or company.

SPECIAL EVENT means any temporary, outdoor privately-sponsored event open to the general public and held on privately owned property except:

- (1) Any permanent place of worship, stadium, athletic field, arena, theatre, auditorium;
- (2) Any event conducted on the campus of the University of Minnesota or the grounds of the Minnesota State Fair;
- (3) Special events or activities sponsored by the City;
- (4) Family gatherings, including family reunions, graduation parties, baptisms, confirmations, weddings, wedding receptions, funerals and funeral processions;
- (5) Garage sales and residential boutique sales as regulated in Section 113-174;
- (6) Block parties and neighborhood meetings;
- (7) Any event attended by fewer than 150 persons at one time which does not require any Special Services and does not involve the sale of alcohol;

- (8) Any event that is otherwise regulated by the City through the use of another regulatory manner, such as an interim use permit or conditional use permit; and
- (9) The use of traditional public forums as alternative channels of communication by the public, provided that such use is for the free exercise of constitutionally protected activities and does not disrupt or interfere with traffic on public streets or the use of public places by other members of the public.

SPECIAL SERVICES means the exclusive allocation of City resources, including, but not limited to, city personnel, equipment, rights-of-way, property or facilities for use in conjunction with a specific event or activity, as requested by the host or sponsor of the event, or as requested by or on behalf of any person attending the event, or deemed necessary by City staff in order to maintain public safety. Special Services shall include, but not be limited to, any of the following: street closures; requiring police officers to stop or reroute traffic; special police protection; stationing emergency vehicles at or in the immediate vicinity of the event; exclusive use of City streets as a staging area or for event parking; additional street cleaning and garbage removal services; special signage, such as temporary no parking signs; the use of any City building, equipment or other property for any purpose other than the normal daily operations of the City; or the City otherwise providing exclusive services.

SECTION 2. Chapter 113 of the Falcon Heights City Code is amended by adding Article VI, Division 4 to provide as follows:

DIVISION 4 SPECIAL EVENTS

113-400 PURPOSE AND INTENT.

The purpose of this Division is to promote the orderly, compatible and safe use of property for special events and to assure adequate provision of parking, traffic, sanitary facilities, utilities, peace and tranquility of residential neighborhoods and safety services.

113-401 PERMIT REQUIRED.

No person on or after the effective date of this Division shall conduct or allow to be conducted any special event as defined in this Division without first obtaining a special event permit. No special event may be scheduled during the Minnesota State Fair or for one week prior and one week following the Minnesota State Fair.

113-402 PERMIT STANDARDS.

The following standards shall apply to all special events:

- (1) Maximum Number of People. The permittee shall not sell tickets to nor permit attendance at the permit location of more than the maximum number of people stated in the special event permit.
- (2) Sound Equipment. Sound producing equipment, including but not limited to public address systems, radios, phonographs, musical instruments and other recording devices, shall not be operated on the premises of the special event so as to be unreasonably loud or be a nuisance or disturbance to the peace and tranquility of the citizens of Falcon Heights
- (3) Sanitary Facilities. In accordance with Minnesota State Board of Health regulations and standards, adequate sanitary facilities must be provided which are sufficient to accommodate the projected number of person expected to attend the event.
- (4) Security. The permittee shall employ at his or her own expense such security personnel as are necessary and sufficient to provide for the adequate security and protection of the maximum number of persons in attendance at the special event and for the preservation of order and protection of property in and around the event site. No permit shall be issued unless the City's Police Chief is satisfied that such necessary and sufficient security personnel will be provided by the permittee for the duration of the event.
- (5) Food Service. If food service is available on the premises, it shall be offered only by a holder of a retail food handler's license issued by Ramsey County Health Department.
- (6) Fire Protection. The permittee shall, at his or her own expense, take adequate steps to insure fire protection as determined by the City Fire Chief.
- (7) Duration of Special Event. Special events are allowed only on the days and hours specified on the permit. Special events must end by 9:00 p.m. and may not commence before 7 a.m. All structures, equipment, displays and refuse must be removed within twenty-four (24) hours of the end time and date specified on the permit. Setting up for the event may commence not more than twenty-four (24) hours before the time and date specified on the permit. No set up or removal activities shall occur between 11:00 p.m. and 7:00 a.m. An event may not exceed two (2) consecutive calendar days and not more than one (1) special event is allowed on a property at a time. There shall be no more than three (3) special events per calendar year per property. However, each tenant in a multi-tenant building shall be permitted one (1) special event per year. Multi-tenant buildings with less than five (5) lease-spaces shall be considered as a single property for purposes of this provision.

- (8) Cleanup Plan. The special event applicant is responsible for clean up. Any clean up required by the City may be charged to the applicant. Any City service that requires overtime will be at the expense of the applicant.
- (9) Accessory Use. The special event must be accessory to or promoting the established permitted or conditional use of the site.
- (10) Structures. Tents, stands, and other similar temporary structures may be used, provided they are clearly identified on the submitted plan and provided that it is determined by the City Administrator that they will not impair the parking capacity, emergency access, or the safe and efficient movement of pedestrian and vehicular traffic on or off the site.
- (11) Parking. The submitted plan shall clearly demonstrate that adequate off-street parking for the proposed event can and will be provided for the duration of the event. Determination of compliance with this requirement shall be made by the City Administrator, who shall consider the nature of the event and the applicable parking requirements of Article VI, Division 2 of this Chapter. Consideration shall be given to the parking needs and requirements of other occupants in the case of multi-tenant buildings. Parking on public right-of-way and streets is prohibited; except that parking on local streets may be allowed on Saturday and Sunday only, provided that the petitioner arranges for traffic control by authorized enforcement officers, as approved in writing by the Police Chief, at the petitioner's expense. If off-street parking on private property not owned by the applicant is to be used for the event, written approval from that property's owner must be submitted with the permit application.
- (12) Signage. Signage related to the special event shall be in compliance with the temporary sign standards of Article VII of this Chapter and shall be allowed for the duration of the event. The City Administrator may authorize special signage for purposes of traffic direction and control; the erection and removal of such signage shall be the responsibility of the applicant.
- (13) Display of Permit. The approved permit shall be displayed on the premises for the duration of the event.
- (14) Waiver. The City Administrator may grant a waiver from any of the requirements of this Division in any particular case where the applicant can show that strict compliance with this Division would cause exceptional and undue hardship by reason of the nature of the special event or by reason of the fact that the circumstances make the requirement of this Division unnecessary. Such waiver must be granted without detriment to the public health, safety or welfare and without impairing the intent and purpose of these regulations.
- (15) Insurance. Before the issuance of a permit, the permittee shall obtain public liability insurance and property damage insurance with limits determined by the

City Administrator. Such insurance shall remain in full force and effect in the specified amounts for the duration of the permit. Evidence of insurance shall include an endorsement to the effect that the insurance company will notify the City Clerk in writing at least ten (10) days before the expiration or cancellation of the insurance.

- (16) Miscellaneous. Prior to the issuance of a permit, the City Administrator may impose any other conditions reasonably calculated to protect the health, safety and welfare of persons attendant or of the citizens of the City of Falcon Heights.

113-403 APPLICATION PROCEDURES.

A written application for a special event permit shall be filed on forms provided by the City with the City Clerk not less than thirty (30) days before the date proposed for holding the special event. The written application shall be signed by the person, persons, or parties conducting the event and shall be accompanied by the fee payable hereunder. Upon submission of an application for a special event permit, City Staff will review the request and advise the applicant of the need for additional information, if any.

113-404 FEES.

The fee for a special event license shall be as established by the City Council.

113-405 GRANTING A PERMIT.

Permits may be issued by the City Administrator if the Administrator determines the requirements of this Division have been met. If the City Administrator determines the activity does not meet these criteria, such application shall be denied.

113-406 DENIAL OF PERMIT.

If the City Administrator denies the permit, the permit applicant may appeal the decision to the City Council by filing a notice of appeal with the City Clerk within ten (10) days.

113-407 TRANSFERABILITY.

No permit granted under this Division shall be transferred to any other person or place without consent of the City Administrator, upon written application made therefore.

113-408 ENFORCEMENT AND PENALTIES.

- (a) The Police Department and other such officers, employees, or agents as the City Council or City Administrator may designate, shall enforce the provisions of this Division.

(b) The holding of a special event in violation of any provision of this Division shall be deemed a public nuisance and may be abated as such.

(c) Any person violating any provision of this Division is guilty of a misdemeanor and upon conviction shall be subject to the penalties set forth in Minnesota Statutes.

113-409 REVOCATION OF PERMIT.

The permit for a special event may be revoked by the City Administrator for failure to comply with the provisions of this Division and conditions of the permit. The revocation may be appealed to the City Council by filing a written notice of appeal within ten (10) days of the revocation with the City Clerk.

ADOPTED this _____ day of _____, 2013, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Bart Fischer, City Administrator/Clerk



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 27, 2013
Agenda Item	G2, Policy
Title	National Service Recognition Day
Submitted By	Mayor Peter Lindstrom

Item	Resolution proclaiming National Service Day
Description	I recommend April 9, 2013 be recognized as National Service Day to promote and celebrate volunteerism in the City of Falcon Heights.
Budget Impact	N/A
Attachment(s)	Proposed resolution 13-04
Action(s) Requested	Approval of the resolution

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

March 27, 2013

No. 13-04

Resolution Proclaiming National Service Day

WHEREAS, Participants take part in service organizations and activities that support local government and community members through volunteerism; and

WHEREAS, Volunteerism builds community morale while assisting local government in a cost-effective way; and

WHEREAS, 38% of Minnesotans volunteer, making them 4th among the 50 states; and

WHEREAS, 171.8 billion hours and \$3.7 billion were contributed to volunteerism in Minnesota in 2011; and

WHEREAS, Mayors across the country will thank those who serve and recognize the impact made by those who serve on the first-ever Mayors Day of Recognition for National Service.

NOW, THEREFORE BE IT RESOLVED, that the Falcon Heights City Council does hereby proclaim April 9, 2013 as NATIONAL SERVICE DAY in appreciation of the services provided by volunteers throughout the City of Falcon Heights.

Moved by:

Approved by: _____
Peter Lindstrom, Mayor
March 27, 2013

LINDSTROM _____ In Favor
GOSLINE
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____
Bart Fischer
City Administrator
March 27, 2013