

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
June 26, 2013

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
 LONG ____ MERCER-TAYLOR ____
 FISCHER ____
- C. PRESENTATIONS:
 - 1. Annual MS4 Presentation- Tim Pittman, Director of Parks and Public Works
- D. APPROVAL OF MINUTES: June 12, 2013
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 6/18/2013: \$56,793.99
Payroll through 6/13/2013: \$19,685.31
 - 2. Approval of City Licenses
 - 3. Approve Out of State Travel for the Mayor not to exceed \$350
- G: POLICY ITEMS:
 - 1. Approve Contract Agreement for Police Services with the City of St. Anthony for Calendar Year 2014
 - 2. Approval of Sale of \$450,000 General Obligations Improvement Bonds, Series 2013A
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
June 12, 2013

- A. CALL TO ORDER: 7:03PM
- B. ROLL CALL: LINDSTROM _X_ HARRIS _X_ GOSLINE _X_
LONG _X_ MERCER-TAYLOR _AB_
FISCHER _X_ KNUTSON _X_ TESSER _X_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: May 22, 2013 APPROVED
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Pam Harris Moved, Approval 4-0
1. General Disbursements through 6/6/2013: \$166,748.35
Payroll through 5/31/2013: \$15,635.82
2. Approval of City Licenses
3. Bulky Waste Recycling Project
4. Call for Public Hearing on Hiawatha Conduit Bond Finance Deal
5. Performance Measurement Resolution
6. CRWD Agreement/ 2013 Improvements
7. Approve Payment #1 to T.A. Schifsky & Sons, Inc. for the 2013 Pavement Management Project
- G. POLICY ITEMS: Pam Harris Moved, Approval 4-0
1. Approve Amending of Lawful Gambling Ordinance
Michelle Tesser and Roger Knutson presented the staff report and answered various questions from the City Council
- H. INFORMATION/ ANNOUNCEMENTS:
Council Member Chuck Long
Provided an update on Park & Rec programs
Announced Movie and Camping in the Park event June 21st

Mayor Peter Lindstrom
Provided an update on a Snelling Ave Bus Rapid Transit Committee he attended
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 7:25PM



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	June 26, 2013
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 6/18/2013: \$56,793.99 Payroll through 6/13/2013: \$19,685.31
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

6/18/2013 2:12 PM
 PACKET: 00841 JUNE 20TH PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-00160	ACROSS THE STREET PRODUCTIONS						
I-12-1339	6/18/2013	APBNK	FIRE FIGHTING TNG DUE: 6/18/2013 DISC: 6/18/2013 FF ONLINE TRAINING	385.00	1099: N 101 4124-86020-000	TRAINING	385.00
=== VENDOR TOTALS ===				385.00			
=====							
01-00153	ADVANCED COATING SYSTEMS						
I-2070052	6/17/2013	APBNK	GRAFFITI REMOVAL DUE: 6/17/2013 DISC: 6/17/2013 GRAFFITI REMOVAL	300.00	1099: N 101 4141-87120-000	FACILITIES & GROUND MAIN	300.00
=== VENDOR TOTALS ===				300.00			
=====							
01-00250	AMERIPRIDE SERVICES						
I-1002490351	6/17/2013	APBNK	LINEN CLEANING DUE: 6/17/2013 DISC: 6/17/2013 LINEN CLEANING	45.85	1099: N 101 4124-82011-000	LINEN CLEANING	45.85
=== VENDOR TOTALS ===				45.85			
=====							
01-00283	ANDERSON, KEVIN						
I-201306174086	6/17/2013	APBNK	HAZMAT TRAINING DUE: 6/17/2013 DISC: 6/17/2013 HAZMAT TRAINING MILEAGE TRAINING	162.88	1099: N 101 4124-86020-000 101 4124-86010-000	TRAINING MILEAGE	50.00 112.88
=== VENDOR TOTALS ===				162.88			
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110	CENTURY LINK						
I-201306174095	6/17/2013	APBNK	LANDLINE COMMUNITY PARK DUE: 6/17/2013 DISC: 6/17/2013 LANDLINE	59.06	1099: N 101 4141-85011-000	TELEPHONE - LANDLINE	59.06
=== VENDOR TOTALS ===				59.06			
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01-06290	CITY OF ROSEVILLE						
I-0217535	6/18/2013	APBNK	CITY OF ROSEVILLE DUE: 6/18/2013 DISC: 6/18/2013 PMP ENGINEERING SERV ENGINEERING HERMES REDEVELOP ENGINEERING HERMES REDEVELOP PMP NEWSLETTER	5,877.40	1099: N 419 4419-92055-000 208 4208-81900-000 101 4133-80100-000 419 4419-92055-000	CRAWFORD/ALLEY/ARONA MIL OTHER PROFESSIONAL SERVI ENGINEERING SERVICES CRAWFORD/ALLEY/ARONA MIL	4,389.65 442.20 855.75 189.80
=== VENDOR TOTALS ===				5,877.40			

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-04027			EMERGENCY APPARATUS MAINT				
I-67962	6/18/2013	APBNK	757-MASTER CYLINDER REPAIR DUE: 6/18/2013 DISC: 6/18/2013 757-MASTER CYLINDER REPAIR	667.12	1099: N 101 4124-87029-000	REPAIR OTHER EQUIPMENT	667.12
			=== VENDOR TOTALS ===	667.12			
=====							
01-04062			FIRE MARSHALS ASSOC OF MN				
I-201306174091	6/17/2013	APBNK	MEMBESHIP RENEWAL DUE: 6/17/2013 DISC: 6/17/2013 MEMBESHIP RENEWAL	35.00	1099: N 101 4124-86110-000	MEMBERSHIPS	35.00
			=== VENDOR TOTALS ===	35.00			
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01-05171			FRA DOR INC				
I-1353141	6/17/2013	APBNK	BLACK DIRT DUE: 6/17/2013 DISC: 6/17/2013 BLACK DIRT	20.84	1099: N 101 4132-87010-000	BOULEVARD MAINTENANCE	20.84
			=== VENDOR TOTALS ===	20.84			
=====							
01-05119			GFOA				
I-201306174094	6/17/2013	APBNK	GFOA REGISTRATION DUE: 6/17/2013 DISC: 6/17/2013 GFOA REGISTRATION	160.00	1099: N 101 4113-86100-000	CONFERENCES/EDUCATION/AS	160.00
			=== VENDOR TOTALS ===	160.00			
=====							
154			HEWLETT PACKARD				
I-52906758	6/17/2013	APBNK	HP LASERJET PRINTER DUE: 6/17/2013 DISC: 6/17/2013 HP LASERJET PRINTER	266.74	1099: N 101 4112-70100-000	SUPPLIES	266.74
			=== VENDOR TOTALS ===	266.74			
=====							
01-05243			HINRICHS,RICH				
I-201306184098	6/18/2013	APBNK	HAY BALES FOR FIRE TNG DUE: 6/18/2013 DISC: 6/18/2013 HAY BALES FOR FIRE TNG	15.00	1099: N 101 4124-86020-000	TRAINING	15.00
			=== VENDOR TOTALS ===	15.00			

PACKET: 00841 JUNE 20TH PAYABLES
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-----ID-----				GROSS	P.O. #			
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION		
=====								
01-05235	JAN-PRO CLEANING SYSTEMS							
I-34972		CLEAINING SERVICES	219.61					
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N				
		CLEAINING SERVICES		101 4131-87010-000	CITY HALL MAINTENANCE	219.61		
		=== VENDOR TOTALS ===	219.61					
=====								
01-05039	LAURA BLINCOW							
I-201306174090		REFUND	47.00					
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N				
		REFUND		201 34340-000	NON-RESIDENT FEE	47.00		
		=== VENDOR TOTALS ===	47.00					
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01-05646	M-R SIGN COMPANY INC							
I-176762		STREET SIGNS	695.49					
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N				
		STREET SIGNS		101 4132-75100-000	STREET SIGNS	695.49		
		=== VENDOR TOTALS ===	695.49					
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01-05582	MENARDS							
I-201306174093		CEDAR FOR PARK BENCH	68.83					
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N				
		CEDAR FOR PARK BENCH		101 4141-70100-000	SUPPLIES	68.83		
		=== VENDOR TOTALS ===	68.83					
=====								
01-024	ON SITE SANITATION							
I-A-497502		COMMUNITY PARK PORTABLE TOILE	16.03					
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N				
		COMMUNITY PARK PORTABLE TOILET		601 4601-85080-000	PORTABLE TOILET PARKS	16.03		
		=== VENDOR TOTALS ===	16.03					
=====								
01-06185	RAMSEY COUNTY							
I-PRRVA 000197		2ND QTR ELECTION CHARGES	4,062.50					
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N				
		2ND QTR ELECTION CHARGES		101 4115-80300-000	ELECTION CONTRACT	4,062.50		
I-PRRVA-169		ANNUAL VOTING MACHINE EXPENSE	852.27					
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N				
		ANNUAL PMT FOR VOTING		101 4115-70100-000	SUPPLIES	852.27		
		=== VENDOR TOTALS ===	4,914.77					

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ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-06483			SENTRY SYSTEMS, INC.				

I-675729	6/18/2013	APBNK	MONITORING SERVICE FOR 3RD QT DUE: 6/18/2013 DISC: 6/18/2013 MONITORING SERVICE FOR 3RD QTR	101.23	1099: N 101 4131-87100-000	PANIC BUTTON SECURITY	101.23
=== VENDOR TOTALS ===				101.23			

01-06525			SUBURBAN ACE HARDWARE				
I-201306174088	6/17/2013	APBNK	MOWER BLADES MANUAL CK# 080769 6/14/2013 MOWER BLADES	44.95	1099: N 101 4141-70100-000	SUPPLIES	44.95
=== VENDOR TOTALS ===				44.95			

01-05170			TOM LYNCH ELECTRIC LLC				
I-201306174089	6/17/2013	APBNK	STREET LIGHT REPAIR DUE: 6/17/2013 DISC: 6/17/2013 LIGHT SERVICES FIRE HALL AIR COMPRESSOR	1,980.00	1099: N 209 4209-87120-000 402 4402-91000-000	REPAIR & MAINTENANCE MACHINERY & EQUIPMENT	1,030.00 950.00
=== VENDOR TOTALS ===				1,980.00			

01-06930			U.S. POSTMASTER				
I-201306174092	6/17/2013	APBNK	15 ROLLS OF STAMPS DUE: 6/17/2013 DISC: 6/17/2013 15 REELS OF STAMPS	690.00	1099: N 101 4112-70500-000	POSTAGE	690.00
=== VENDOR TOTALS ===				690.00			

378			US BANCORP				
I-201306184097	6/18/2013	APBNK	SENSIBLE LAND USE CONFERENCE DUE: 6/18/2013 DISC: 6/18/2013 SENSIBLE LAND USE CONFERENCE IICMA CONFERENCE WORK SHOP FOOD	1,162.02	1099: N 101 4112-86100-000 101 4112-86100-000 101 4111-70100-000	CONFERENCES/EDUCATION/AS CONFERENCES/EDUCATION/AS SUPPLIES	38.00 1,078.58 45.44
=== VENDOR TOTALS ===				1,162.02			

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-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05870	XCEL ENERGY					

I-201306174096		ELECT	567.26			
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	11.55
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.91
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	543.80
		=== VENDOR TOTALS ===	567.26			
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01-07205	ZEP SALES & SERVICE					

I-9000335319		PAPER TOWELS	192.83			
6/17/2013	APBNK	DUE: 6/17/2013 DISC: 6/17/2013		1099: N		
		PAPER TOWELS		101 4131-70110-000	SUPPLIES	192.83
		=== VENDOR TOTALS ===	192.83			
		=== PACKET TOTALS ===	18,694.91			

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-05083		ALEX AIR APPARATUS INC				
I-201306104064		SALES TAX	672.69			
6/10/2013	APBNK	MANUAL CK# 080709 6/06/2013		1099: N		
		SALES TAX		402 4402-91700-000	FEMA FIRE EQUIP GRANT	672.69
=== VENDOR TOTALS ===			672.69			
=====						
01-05083		MICHAEL ARCAND				
I-201306104062		MEMBERSHIP RENEWAL	35.00			
6/10/2013	APBNK	DUE: 6/10/2013 DISC: 6/10/2013		1099: N		
		MEMBERSHIP RENEWAL		101 4124-86110-000	MEMBERSHIPS	35.00
=== VENDOR TOTALS ===			35.00			
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01-00199		ASSOCIATION RECYCLING MANAGERS				
I-201306134084		WORKSHOP REGISTRATION	30.00			
6/12/2013	APBNK	MANUAL CK# 080710 6/11/2013		1099: N		
		WORKSHOP REGISTRATION		206 4206-86100-000	CONFERENCES/EDUCATION/AS	30.00
=== VENDOR TOTALS ===			30.00			
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01-00105		AV FOR YOU				
I-10716		MOVIE IN THE PARK	623.88			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		MOVIE IN THE PARK		101 4116-89010-000	SPECIAL EVENTS	623.88
=== VENDOR TOTALS ===			623.88			
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01-01045		BREDAHL PLUMBING INC				
.0852		RPZ VALVETESTS LARPENTUER ST	798.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		RPZ VALVE TEST LARPENTUER ST		101 4132-87010-000	BOULEVARD MAINTENANCE	798.00
=== VENDOR TOTALS ===			798.00			
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01-03001		CAMPBELL KNUTSON				
I-201306134081		MAY LEGALS	4,537.50			
6/13/2013	APBNK	DUE: 6/13/2013 DISC: 6/13/2013		1099: Y		
		MAY LEGALS		101 4114-80200-000	LEGAL FEES	2,467.50
		MAY LEGALS URBAN FARM		208 4208-81900-000	OTHER PROFESSIONAL SERVI	2,070.00
=== VENDOR TOTALS ===			4,537.50			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03110		CENTURY COLLEGE				
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I-201306124072		APPARATUS FIREFIGHTER TNG	960.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		APPARATUS FIREFIGHTER TNG		101 4124-86020-000	TRAINING	960.00
		=== VENDOR TOTALS ===	960.00			
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01-03110		CENTURY LINK				
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I-201306124070		LIFT STATION	114.02			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		LIFT STATION		601 4601-85011-000	TELEPHONE - LANDLINE	59.18
		CURTIS PARK		101 4141-85011-000	TELEPHONE - LANDLINE	54.84
		=== VENDOR TOTALS ===	114.02			
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01-03123		CINTAS CORPORATION #470				
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I-470240991		TOWELS SUPPLIES	279.20			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		TOWELS SUPPLIES		101 4141-70100-000	SUPPLIES	100.09
		TOWELS SUPPLIES		101 4131-70110-000	SUPPLIES	179.11
		=== VENDOR TOTALS ===	279.20			
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01-00937		CITY OF ROSEVILLE				
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I-0217473		IT SERVICE	2,071.76			
6/10/2013	APBNK	DUE: 6/10/2013 DISC: 6/10/2013		1099: N		
		IT SERVICE		101 4116-85070-000	TECHNICAL SUPPORT	1,717.67
		PHONE BILL		101 4116-85010-000	TELEPHONE	354.09
		=== VENDOR TOTALS ===	2,071.76			
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01-03122		CITY OF ST PAUL				
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I-201306124076		ASPHALT PICK UP	72.31			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		ASPHALT PICK UP		101 4132-75000-000	BITUMINOUS PATCHING	72.31
		=== VENDOR TOTALS ===	72.31			

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-03527		CUB FOODS				
I-201306104063		FOOD SUPPLIES COOKING CLASS	33.60			
6/10/2013	APBNK	DUE: 6/10/2013 DISC: 6/10/2013		1099: N		
		FOOD SUPPLIES COOKING CLASS		201 4201-70300-000	RECREATION SUPPLIES	33.60
=== VENDOR TOTALS ===			33.60			
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01-03527		DELEGARD TOOL COMPANY				
I-802697		HD ANGLE SANDER	202.72			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		HD ANGLE SANDER		101 4131-70110-000	SUPPLIES	202.72
=== VENDOR TOTALS ===			202.72			
=====						
01-04092		FISCHER, BART J				
I-201306124078		MAY/JUNE CELL PHONE REIMB	80.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		MAY/JUNE CELL PHONE REIMB		101 4131-85015-000	CELL PHONE	40.00
		MAY/JUNE CELL PHONE REIMB		601 4601-85015-000	CELL PHONE	40.00
=== VENDOR TOTALS ===			80.00			
=====						
01-05166		GRAINGER, W. W., INC.				
I-9153039277-1		LEATHER GLOVES	8.70			
6/10/2013	APBNK	DUE: 6/10/2013 DISC: 6/10/2013		1099: N		
		LEATHER GLOVES		101 4132-77000-000	CLOTHING	8.70
=== VENDOR TOTALS ===			8.70			
=====						
01-05166		JACKSON, JULES				
I-201306124079		REC SPORTS REFUND	5.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		REC SPORTS REFUND		201 34340-000	NON-RESIDENT FEE	5.00
=== VENDOR TOTALS ===			5.00			
=====						
01-04570		JOSEPH, KATRINA E.				
I-201306124071		MAY PROSECUTIONS	2,500.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: Y		
		MAY PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
=== VENDOR TOTALS ===			2,500.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05510	3	LAURA CHANDLER				
I-201306124074		MILEAGE REIM REC	20.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		MILEAGE REIM REC		201 4201-86010-000	MILEAGE	20.00
		=== VENDOR TOTALS ===	20.00			
=====						
01-05510		LEAGUE OF MN CITIES				
I-201306104065		ICMA CONFERENCE EXP	50.00			
6/10/2013	APBNK	DUE: 6/10/2013 DISC: 6/10/2013		1099: N		
		ICMA CONFERENCE EXP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-05440		LOFFLER COMPANIES, INC				
I-1306989		COPIER SYSTEM RENTAL	237.91			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		COPIER SYSTEM RENTAL		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	237.91
		=== VENDOR TOTALS ===	237.91			
=====						
01-05355		MEDTOX LABORATORIES, INC				
I-052013702011		DRUG SCREENING	64.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		DRUG SCREENING		101 4112-89000-000	MISCELLANEOUS	64.00
		=== VENDOR TOTALS ===	64.00			
=====						
01-05672		MN EQUIPMENT SOLUTIONS				
651		DETHATCHER	725.68			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		DETHATCHER		101 4141-70100-000	SUPPLIES	725.68
		=== VENDOR TOTALS ===	725.68			
=====						
01-05273		MN PUBLIC EMPLOYEES INSURANCE				
I-201306134082		JULY HEALTH INSURANCE	8,148.10			
6/13/2013	APBNK	DUE: 6/13/2013 DISC: 6/13/2013		1099: N		
		JULY HEALTH INSURANCE		101 4112-89000-000	MISCELLANEOUS	8,148.10
		=== VENDOR TOTALS ===	8,148.10			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05545		MN RECREATION PARK ASSOC				
=====						
I-7770		LEADERSHIP WORKSHOP	225.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		LEADER SHIP WORKSHOP		201 4201-86100-000	CONFERENCES/EDUCATION	225.00
		=== VENDOR TOTALS ===	225.00			
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01-05545		NOVA MARTIN-RODGERS				
=====						
I-201306124075		REFUND REC SPORTS	42.00			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		REFUND REC SPORTS		201 34340-000	NON-RESIDENT FEE	42.00
		=== VENDOR TOTALS ===	42.00			
=====						
01-06065		OXYGEN SERVICE COMPANY				
=====						
I-3229073		BREATHING AIR	77.71			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		BREATHING AIR		101 4124-70100-000	SUPPLIES	77.71
		=== VENDOR TOTALS ===	77.71			
=====						
01-06139		PETERSEN, CHELSEA				
=====						
I-201306124073		MILEAGE REIM	39.78			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		MILEAGE REIM		101 4112-86010-000	MILEAGE & PARKING	39.78
		=== VENDOR TOTALS ===	39.78			
=====						
01-06180		RAJU RAVALI				
=====						
I-201306124077		REFUND FACILITY RENTAL	21.43			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		REFUND FACILITY RENTAL		101 34101-000	CITY FACILITY RENTAL	21.43
		=== VENDOR TOTALS ===	21.43			
=====						
01-06301		SAMS CLUB DISCOVER CARD				
=====						
I-201306124067		OSHA TRAINING	39.46			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		OSHA TRAINING		101 4132-89000-000	MISCELLANEOUS	39.46
		=== VENDOR TOTALS ===	39.46			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	STEVE WILSON					
I-201306134083		REFUND FACILITY RENT	82.12			
6/13/2013	APBNK	DUE: 6/13/2013 DISC: 6/13/2013		1099: N		
		REFUND FACILITY RENT		101 34101-000	CITY FACILITY RENTAL	82.12
=== VENDOR TOTALS ===			82.12			
01-00880	US BANK HSA CUSTODIAN FOR BART					
I-201306124069		HSA DEDUCTION	416.67			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		HSA DEDUCTION		101 21714-000	HSA FLEX PAYAB LE	416.67
=== VENDOR TOTALS ===			416.67			
01-05870	XCEL ENERGY					
I-201306124068		ELECTRIC	2,674.69			
6/12/2013	APBNK	DUE: 6/12/2013 DISC: 6/12/2013		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	72.04
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	12.79
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.68
		ELECT		209 4209-87120-000	REPAIR & MAINTENANCE	2,280.91
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	297.27
=== VENDOR TOTALS ===			2,674.69			
=== PACKET TOTALS ===			25,888.93			

federal with	6822.93
st with	1080.65
Pera	3107.49
Icma	1200.00

total 38,099.08



Important Messages

IMPORTANT INFORMATION ABOUT YOUR ACCOUNT: Effective May 13, 2013, U.S. Bank National Association ND will merge with U.S. Bank National Association. Please note the following changes that will apply to your Cardmember Agreement. All references in your Cardmember Agreement to "U.S. Bank National Association ND" are replaced with "U.S. Bank National Association".

The "Ownership of this Account; Governing Law" and "Arbitration Provision" sections of your Agreement are revised to replace references to "North Dakota" with "Ohio". The "Changes to Your Account" section is replaced with the following: Account and Agreement terms are not guaranteed for any period of time; we may change the terms of your Agreement, including APRs and fees, in accordance with applicable law and the terms of

your Agreement. Your transactional experience with us may also cause a change, including an increase in the margin that is added to the Index, an increase in fees, or a decrease in the Credit Limit. Factors considered in determining the increased rate or Credit Limit decrease may include your general credit profile; existence, seriousness and timing of the defaults under any agreement that you have with us; and other indications of the

Account usage and performance. We will give you notice of any such change in the manner required by Ohio and federal law. Any Agreement changes to APRs and fees will apply to all new and outstanding Account balances you owe under your Account as of the effective date indicated in the notice or otherwise permitted by applicable law, unless the notice provides you with the right to opt out, and you do opt out, before the effective date.

Transactions FISCHER,BART J Credit Limit \$12000

Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes transactions for SENSIBLE LAND USE COAL, ICMA INTERNET, SPIRIT AI4870089328924 MIRAMAR FL, and JIMMY JOHN'S # 305 - M 651-6471999 MN. Total amount: \$1,162.02.

Transactions BILLING ACCOUNT ACTIVITY

Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes transaction: PAYMENT THANK YOU \$751.41 CR.

2013 Totals Year-to-Date
Total Fees Charged in 2013 \$0.00
Total Interest Charged in 2013 \$0.00

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0034	KURHAJETZ, CLEMENT	R	6/13/2013	206.39	080711
0034	ANDERSON, KEVIN	R	6/13/2013	171.67	080712
0034	AFFNEY, PATRICK	R	6/13/2013	178.69	080713
0104	VANN, VINCENT A	R	6/13/2013	138.59	080714
0119	WICK, JEFFREY M	R	6/13/2013	125.29	080715
0125	MILLER, RACHEL L	R	6/13/2013	50.43	080716
0126	SMITH, BENJAMIN J	R	6/13/2013	113.90	080717
0127	PONTRELLI, MITCHELL E	R	6/13/2013	127.31	080718
0128	ROSENBERG, NICHOLAS M	R	6/13/2013	61.15	080719
2172	ARCAND, MICHAEL W	R	6/13/2013	384.52	080720
1149	PERKINS, JONATHON R	R	6/13/2013	859.79	080721
1151	POLIS, MATTHEW P	R	6/13/2013	967.09	080722
2164	MILLER, ALLISON	R	6/13/2013	106.67	080723
2186	DAVITT, ALLISON N	R	6/13/2013	811.34	080724
2199	PELLEGRINI, DAVID L	R	6/13/2013	70.65	080725
2201	SAVAGE, MADELYN R	R	6/13/2013	66.50	080726
2206	HULL, ABBY N	R	6/13/2013	106.47	080727
2207	REINHART, ELIZABETH A	R	6/13/2013	84.92	080728
2208	JACKSON, ETHAN J	R	6/13/2013	106.47	080729
2209	DAHL, LAURA J	R	6/13/2013	109.55	080730
2210	WESTERMEYER, BENJAMIN J	R	6/13/2013	106.47	080731
2211	SHELLER, RYAN M	R	6/13/2013	78.96	080732
2212	CHAMBERS-OZASKY, ALEX R	R	6/13/2013	106.47	080733
2213	HUNT, NATALIE L	R	6/13/2013	135.35	080734
2214	PIERCE, KHADIJAH M	R	6/13/2013	106.47	080735
2215	PIEPER, JACKIE L	R	6/13/2013	60.95	080736
2216	MINTZ, DREW R	R	6/13/2013	135.35	080737
2217	MIELKE, ISAAC J	R	6/13/2013	62.79	080738

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 6/15/2013
 DIRECT DEPOSIT EFFECTIVE DATE 6/13/2013

EMP #	NAME	AMOUNT
01-1004	BART J FISCHER	2,404.43
01-1010	MICHELLE C TESSER	1,474.36
01-1014	CHELSEA PETERSEN	770.27
01-1136	ROLAND O OLSON	1,892.94
01-1150	JOHN R ONEILL	545.02
01-1038	DEBORAH K JONES	1,662.22
01-0085	DANIEL S JOHNSON-POWERS	134.62
01-0086	RICHARD H HINRICHS	151.90
01-0087	MICHAEL A MCKAY	119.93
01-0095	MICHAEL J POESCHL	114.57
01-0105	ANTON M FEHRENBACH	120.85
01-0106	SCOTT A TESCH	114.57
01-0123	BRYAN R SULLIVAN	136.09
01-0124	MICHAEL D KRUSE	91.87
01-1030	TIMOTHY J PITTMAN	1,602.43
01-1033	DAVE TRETSEVEN	1,454.96
01-1143	COLIN B CALLAHAN	1,048.20
01-2197	LAURA A CHANDLER	205.88

TOTAL PRINTED: 18 14,045.11

*** REGISTER TOTALS ***

REGULAR CHECKS:	28	5,640.20
DIRECT DEPOSIT REGULAR CHECKS:	18	14,045.11
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	46	19,685.31



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	June 26, 2013
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Approval of City Licenses
Description	<p>The following individuals have applied for a <u>Mechanical License</u> for 2013. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Perfection Heating & Air 2. Ridler Heating and Cooling dba Uptown Heating and Cooling
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2013 City License Applications.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	June 26, 2013
Agenda Item	Consent F3
Attachment	N/A
Submitted By	Bart Fischer, City Administrator Peter Lindstrom, Mayor

Item	Approve Out of State Travel for the Mayor not to exceed \$350
Description	<p>Recently, Mayor Peter Lindstrom was asked to speak on a panel at the International Law Weekend-Midwest Conference regarding Local Efforts on Climate Change. The panel/conference will be conducted at Washington University in St. Louis. The conference organizers have funds to pay for most of the travel and conference expenses, save some dollars for a flight. The State Auditor recommends that any out of state travel expenses by a local elected official be approved by the City Council.</p> <p>The Mayor is asking for approval of out of state travel expenses to the above conference not to exceed \$350.</p>
Budget Impact	Annually, the City budgets for continuing education/conference travel expenses and \$350 is well within that portion of the budget.
Attachment	N/A
Action(s) Requested	Approve out of state travel expenses for the Mayor to attend the ILW-Midwest Conference not to exceed \$350.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	June 26, 2013
Agenda Item	Policy G1
Attachment	Contract Agreement for Police Services-2014
Submitted By	Bart Fischer, City Administrator

Item	Approve Contract Agreement for Police Services with the City of St. Anthony for calendar year 2014
Description	<p>The present Police Services Contract with the City of St. Anthony will expire at the end of 2013. As part of the agreement, both cities attempt to have the next contract in place by mid-summer of the previous year for budget planning purposes.</p> <p>From a Falcon Heights Staff perspective, it has been a pleasure working with the St. Anthony City Staff on negotiations for this contract. It is staff's opinion that the attached agreement with St. Anthony for Police Services is fair and equitable. The major differences from the last contract are:</p> <ul style="list-style-type: none"> -A 2.5% increase over the past 2 year contract due to an increase of costs to St. Anthony of 2% in wages, 13.3% in health insurance costs and an increase in budgeted fuel costs from \$3.00/gallon to \$3.75/gallon. -A desire by both parties to enter into a 1 year contract vs. a 2 year contract as this will better align future negotiations with St. Anthony's timeline for union negotiations with PD staff. <p>It is staff's recommendation that Council approve the Contract Agreement for Police Services for 2014 with the City of St. Anthony.</p>
Budget Impact	The proposed 1 year contract would include a 2.5% increase over the past year's contract. This increase will be budgeted for in the 2014 Budget.
Attachment	Contract Agreement for Police Services-2014
Action(s) Requested	Approve the Contract Agreement for Police Services for 2014 with the City of St. Anthony and authorize the City Administrator to execute any related documents.

CONTRACT AGREEMENT
FOR POLICE SERVICES

This Agreement is made and entered into as of _____, 2013 between the CITY OF ST. ANTHONY, a municipal corporation under the laws of the State of Minnesota ("St. Anthony") and the CITY OF FALCON HEIGHTS, a municipal corporation under the laws of the State of Minnesota ("Falcon Heights"). The services to be performed under this Agreement will commence January 1, 2014.

I. PURPOSE

St. Anthony and Falcon Heights have the power within their respective cities to provide for the prevention of crime and for police protection. Under Minnesota Statutes, Section 471.59, the cities may, by agreement, provide for the exercise of the police power by one city on behalf of the other city.

This Agreement sets forth the terms and conditions under which St. Anthony will provide police services for Falcon Heights. St. Anthony will have full authority and responsibility to provide services in accordance with all enabling legislation under the laws of the State of Minnesota and the ordinances of Falcon Heights. St. Anthony will provide feedback to the Falcon Heights City Administrator and City Council on a regular and timely basis, and will actively support the creation of a Joint Advisory Committee pursuant to Section IX of this Agreement, whose members come from both cities, and whose purpose is to review, monitor, and ensure a successful relationship between the two cities under this Agreement.

II. INTERPRETATION

This Agreement is entered following the approval by the Falcon Heights and St. Anthony City Councils. To the extent that any of the provisions of this Agreement are inconsistent with the provisions of the Proposal, the provisions of this Agreement will control. If any provision of this Agreement is ambiguous, the parties agree that the Proposal may be looked to as evidence of the parties' intent.

III. SERVICES

St. Anthony will provide Falcon Heights with 24 hour police service, and will physically place a certified officer within the boundaries of Falcon Heights 24 hours each day, except in those instances when the officer makes an arrest and transports a prisoner, during mutual aid situations, when providing a backup for another officer, or when called away for a court appearance, booking or similar police matter. Subject to these exceptions and in normal circumstances, St. Anthony will provide 24-hour police protection and police presence each day within the City of Falcon Heights. In those instances stated above when an officer is not physically present in Falcon Heights, St. Anthony will respond to emergency police calls with other officers.

IV. LEVEL OF SERVICES

During the term of this Agreement, St. Anthony will provide to Falcon Heights the same police service extended to persons and property within St. Anthony, which will include, but not be limited to, the following:

- A. Patrol services, with random patrolling of all residential, business and public property areas during all shifts;
- B. Police presence within the boundaries of Falcon Heights 24 hours each day, subject only to the exceptions noted above;

- C. Animal control services as provided within the City of St. Anthony by the animal control service employed by St. Anthony;
 - D. Dispatching services are to be paid directly by the municipality served by Ramsey County Dispatch;
 - E. Enforcement of all ordinances of Falcon Heights which are intended to be enforced by police officers, with special attention being given to parking, winter and nuisance ordinances;
 - F. Ticketing for traffic violations will be done routinely during normal shifts;
 - G. Crime prevention programs that encourage community involvement and investment in the City of Falcon Heights; in appropriate cases, referrals will be made to the Northwest Youth and Family Services Youth Diversion Program;
 - H. Criminal investigations;
 - I. Reports on police services and activities, including weekly, monthly and annual police reports;
 - J. Responses to medical emergencies, fires and other emergencies; responses shall include, where appropriate, securing the scene for fire/rescue personnel, accompanying fire/rescue personnel to the hospital upon request of such personnel, and providing follow-up information to fire/rescue personnel upon request of such personnel;
 - K. Officers will be available at Falcon Heights City Hall to answer questions from, and provide information regarding police activities to Falcon Heights residents, business owners and staff on an as-needed basis;
 - L. License inspections, background investigations and license enforcement services as called for under applicable state law or city ordinances;
 - M. Review and comment, upon request, of proposed Falcon Heights ordinances affecting police services or enforcement;
 - N. Follow-up on reported crimes with the person(s) who reported the crime, including routine notification by telephone or mail as to the status of the investigation; and
 - O. Special event traffic patrol services.
- V. PAYMENT FOR SERVICES

This Agreement will be effective January 1, 2014 and will continue until December 31, 2014. In consideration of the services to be provided under this Agreement, Falcon Heights will pay St. Anthony an annual fee of \$617,081 for the year 2014, for the police service under this Agreement.

VI. METHOD OF PAYMENT

St. Anthony will bill Falcon Heights monthly for 1/12 of the annual fee, and Falcon Heights will promptly remit payments to St. Anthony within 30 days after receiving each billing from St. Anthony.

VII. LIABILITY

St. Anthony will be responsible for all liability incurred as a result of the actions of its employees, volunteers and agents under this Agreement, and will hold Falcon Heights, its officers and employees harmless for any liability resulting from actions of a St. Anthony employee, volunteer or agent and shall defend Falcon Heights, its officers and employees, against any claim for damages arising out of St. Anthony's performance or failure to perform its obligation under ~~of~~ this Agreement. St. Anthony will bear the expense to defend itself and Lauderdale in the event of a claim, action or liability including attorney's fees and any deductible amount if the matter is covered by St. Anthony's insurer.

VIII. ADMINISTRATIVE RESPONSIBILITY

The law enforcement and police services rendered to Falcon Heights will be under the sole direction of St. Anthony. The standards of performance, the hiring and discipline of officers assigned, and other matters relating to regulations and policies related to police employment, services and activities, will be within the exclusive control of St. Anthony. The parties hereto expressly affirm the importance of work force diversity and St. Anthony agrees to use reasonable efforts, within applicable departmental budgetary limits, to recruit qualified female and minority police officers.

IX. JOINT ADVISORY COMMITTEE

Both cities will appoint members to a Joint Advisory Committee. The committee will meet at least once a year to ensure that this Agreement and the services performed pursuant to this Agreement are meeting the expectations of both cities. Any recommendations of the committee will be strictly advisory.

X. COMMUNICATIONS, EQUIPMENT AND SUPPLIES

St. Anthony will furnish all communication equipment and any necessary supplies required to perform the services, which are to be rendered under this Agreement.

XI. COOPERATION AND ASSISTANCE AGREEMENTS

Falcon Heights will be included in all Cooperative Agreements entered into by the St. Anthony Police Department with other police services units.

XII. HEADQUARTERS

Headquarters for services rendered to Falcon Heights under this Agreement will be located at offices owned or leased by St. Anthony. The citizens of Falcon Heights may notify headquarters or Ramsey County radio dispatch for police services requested either in person or by some other means of communication. St. Anthony officers may take routine telephone calls and complete routine reports for Falcon Heights at the Falcon Heights City Hall, and Falcon Heights will have facilities available to the officers at Falcon Heights City Hall for this purpose. The facilities will include a desk, telephone, fax and copier.

XIII. EMPLOYEES OF ST. ANTHONY

Officers assigned to duty in Falcon Heights will at all times be employees of St. Anthony. All obligations with regard to workers compensation, PERA, withholding tax, insurance and similar personnel and employment matters will be the obligation of St. Anthony. Falcon Heights will not be required to furnish any fringe benefits or assume any other liability of employment to any officer assigned to duty within Falcon Heights.

XIV. ENFORCEMENT POLICIES

Enforcement policies of St. Anthony will prevail as the enforcement policies within Falcon Heights. A written statement of the current enforcement policies of St. Anthony will be provided in writing to Falcon Heights.

XV. ENFORCEMENT OF ORDINANCES OF THE CITY OF FALCON HEIGHTS

St. Anthony officers assigned to duty within Falcon Heights will enforce Falcon Heights' ordinances to the extent appropriate for enforcement by police officers.

XVI. OFFICERS OF FALCON HEIGHTS

The officer's assigned duty within Falcon Heights will be provided with authority to enforce the laws of the City of Falcon Heights by proper action to be taken by the Falcon Heights City Council, and while performing services under this Agreement will be considered police officers of Falcon Heights. The Chief of Police of St. Anthony will furnish to the Falcon Heights City Administrator the names of all St. Anthony police officers assigned to Falcon Heights, and all such officers will be appointed officers of the City of Falcon Heights.

XVII. OFFENSES

All offenses within Falcon Heights charged by police officers under this Agreement will be charged in accordance with Falcon Heights' ordinances when possible; otherwise, the charge will be made in accordance with the laws of the State of Minnesota or the laws of the United States of America.

XVIII. COMMUNICATIONS

St. Anthony agrees to provide the Falcon Heights Administrator with weekly, monthly and annual police reports, in a format as is mutually agreed to by the St. Anthony Police Chief and the Falcon Heights City Administrator.

The St. Anthony Police Chief will regularly communicate with the Falcon Heights City Administrator in order to ensure that Falcon Heights is knowledgeable about any police activity in the City, and at the request of the Administrator the Police Chief will make presentations to the Falcon Heights City Council.

XIX. PROSECUTION AND REVENUES

Falcon Heights will pay all costs of prosecution for all offenses charged within its boundaries or under its ordinances. LEAA funds and confiscated drug funds will be retained by St. Anthony. Fine revenues will be paid to Falcon Heights. P.O.S.T. training funds will be used for officer training.

XX. CONTINUATION OF AGREEMENT

This Agreement will be effective January 1, 2014 and will continue until terminated as described in Paragraph XXI below. In consideration for services provided under this Agreement, St. Anthony and Falcon Heights shall establish the fee for police services for the time period after December 31, 2014 by June 15, 2014.

XXI. TERMINATION OF AGREEMENT

Either St. Anthony or Falcon Heights may terminate the Agreement by submitting a written notification to

terminate to the City Administrator of Falcon Heights and the City Manager of St. Anthony by June 15, 2014. Termination of this Agreement shall be effective on December 31st at 11:59 p.m. of the year that either Falcon Heights or St. Anthony terminates the Agreement.

XXII. REVIEW OF AGREEMENT

From time to time the terms and conditions of this Agreement shall be reviewed and revised, as St. Anthony and Falcon Heights deem necessary.

XXIII. ASSIGNMENT

The rights and obligations of the parties under this Agreement will not be assigned, and St. Anthony will not subcontract for any services to be furnished to Falcon Heights (except as otherwise provided in this Agreement), without the prior written consent of the other party.

The parties hereto have executed this Agreement as of the date first above stated.

CITY OF FALCON HEIGHTS

CITY OF ST. ANTHONY

By: _____
Mayor

By: _____
Mayor

By: _____
City Administrator

By: _____
City Manager

Date: _____

Date: _____



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	June 26, 2013
Agenda Item	Policy G2
Attachment	Ehlers and Associates Presale Report
Submitted By	Bart Fischer, City Administrator Roland Olson, Finance Director

Item	Approval of Sale of \$450,000 General Obligations Improvement Bonds, Series 2013A
Description	To provide sufficient financing for the 2013 street project, the City needs to bond. The city has contacted Ehlers and Associates to prepare a presale report for the \$450,000 General Obligation Improvement Bonds, Series 2013A. This report is attached. Staff recommends approval of the resolution providing for the sale of these bonds and recommends retaining Ehlers and Associates Inc. of Roseville as its independent financial advisor for the Bonds and recommends Ehlers be authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).
Budget Impact	The attached Ehlers report shows the budget to levy impact.
Attachment(s)	Ehlers and Associates Pre-Sale Report for \$450,000 General Obligation Improvement Bonds, Series 2013A.
Action(s) Requested	Staff recommends approval of the Resolution Providing for the Sale of \$450,000 General Obligation Improvement Bonds, Series 2013A and recommends the City retain Ehlers and Associates Inc. in Roseville as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

June 26, 2013

No. 13-15

**RESOLUTION PROVIDING FOR THE SALE OF
\$450,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2013A**

WHEREAS, the City Council of the City of Falcon Heights, Minnesota, has heretofore determined that it is necessary and expedient to issue the City's \$450,000 General Obligation Improvement Bonds (the "Bonds"), to finance the 2013 Pavement Management Project in the City; and

WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on July 24, 2013, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

BE IT FURTHER RESOLVED The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof: and the following voted against the same:

Adopted by the City Council of Falcon Heights, Minnesota, this 26th day of June, 2013.

Moved by:

Approved by: _____

Peter Lindstrom, Mayor
June 26, 2013

LINDSTROM _____ In Favor
GOSLINE
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____

Bart Fischer
City Administrator
June 26, 2013

June 26, 2013

Pre-Sale Report for

\$450,000 General Obligation Improvement
Bonds, Series 2013A

City of Falcon Heights, Minnesota



Prepared and Presented by:

Shelly Eldridge, CIPFA
Financial Advisor

And

Nick Anhut
Financial Specialist

Executive Summary of Proposed Debt

Proposed Issue:	\$450,000 General Obligation Improvement Bonds, Series 2013A
Authority:	The Bonds are being issued pursuant to Minnesota Statutes, Chapter 429 and 475. Because the City is assessing at least 20% of the project costs, the Bonds can be a general obligation without a referendum and will not count against the City's debt limit.
Purposes/Funding Sources:	The proposed issue includes financing for the 2013 Pavement Management Project. Debt service will be paid from a combination of assessments and tax levy. Assessments will be levied for collection from 2014 to 2020 at a rate of 2% over the rate of the Bonds. Using current market estimates, the average annual levy requirement net of assessments is \$25,500.
Term/Call Feature	<p>The Bonds are being issued for a seven year term. Principal on the Bonds will be due on February 1 in the years 2015 through 2021. Interest is payable every six months beginning February 1, 2014.</p> <p>Approximately \$4,220 of capitalized interest is included in the Bonds to make the first interest payment.</p> <p>Due to the short term, and in order to achieve the lowest interest rates possible, the Bonds are being offered without option of prior redemption.</p>
Bank Qualification	Because the City is issuing less than \$10,000,000 in the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.
Rating:	We recommend selling this issue non-rated as the cost of the rating would not be expected to be offset by the potential lower interest rates resulting from obtaining a rating. For a larger bond issue, or a longer term bond issue, a rating might broaden the market for the Bonds and result in an overall reduction in interest costs.
Method of Sale/Placement:	<p>In order to obtain the lowest interest cost to the City, we will solicit competitive bids for purchase of the Bonds from local banks in your area and regional underwriters.</p> <p>We have included an allowance for discount bidding equal to 1.5% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of its compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.</p>



<p>Review of Existing Debt:</p>	<p>We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.</p>
<p>Continuing Disclosure:</p>	<p>Because the amount of the Bonds to be issued is less than \$1,000,000, this issue could be exempt from the Continuing Disclosure requirements of the Securities and Exchange Commission (SEC). However, some underwriters require limited disclosure as one of the parameters for bidding, we recommend that the City provide for the limited disclosure by agreeing to provide its Audited Financial Statements annually as well as providing notices of the occurrence of certain "material events" to the Municipal Securities Rulemaking Board (the "MSRB"). The City will now be obligated to provide such reports, and may do this on their own or contract with Ehlers to prepare and file the reports.</p>
<p>Arbitrage Monitoring:</p>	<p>Because the Bonds are tax-exempt securities/tax credit securities, the Issuer must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Nonarbitrage Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you. We also recommend that you establish written procedures regarding compliance with IRS rules.</p>
<p>Risk Factors:</p>	<p>Special Assessments: We have assumed 25% pre-paid special assessments and assessments levied for collection starting in 2014. If the City receives a significantly higher amount of pre-paid assessments or does not levy the assessments as projected, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.</p>



Proposed Debt Issuance Schedule

Pre-Sale Review by Council:	June 26, 2013
Distribute Official Statement:	Week of July 8 th
City Council Meeting to Award Sale of the Bonds:	July 24, 2013
Estimated Closing Date:	On or about August 21, 2013

Attachments

- Sources and Uses of Funds
- Proposed Debt Service Schedule
- Resolution Authorizing Ehlers to Proceed With Bond Sale

Ehlers Contacts:

Financial Advisors:	Shelly Eldridge Nick Anhut	(651) 697-8504 (651) 697-8507
Disclosure Coordinator:	Pia Troy	(651) 697-8556
Bond Sale Coordinator:	Alicia Baldwin	(651) 697-8523
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the Councilmembers at their home address or e-mailed for review prior to the sale date.



City of Falcon Heights, Minnesota

\$450,000 General Obligation Bonds, Series 2013

Current Market BQ Non Rated rates plus 25bps

Streets Only

Sources & Uses

Dated 08/15/2013 | Delivered 08/15/2013

Sources Of Funds

Par Amount of Bonds	\$450,000.00
Prepaid Assessments (25%)	94,578.50
Watershed Revenues	142,000.00
MSA Revenues	150,000.00
TIF Revenues	400,000.00
Total Sources	\$1,236,578.50

Uses Of Funds

Total Underwriter's Discount (1.500%)	6,750.00
Costs of Issuance	15,000.00
Deposit to Capitalized Interest (CIF) Fund	4,220.32
Assessment Projects	378,314.00
City Levy Projects	135,881.00
CRWD Watershed	142,000.00
MSA	150,000.00
TIF	400,000.00
Rounding Amount	4,413.18
Total Uses	\$1,236,578.50



City of Falcon Heights, Minnesota

\$450,000 General Obligation Bonds, Series 2013

Current Market BQ Non Rated rates plus 25bps

Streets Only

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/ (Surplus)
02/01/2014	-	-	4,220.32	4,220.32	(4,220.32)	-	-	-	-
02/01/2015	60,000.00	1.050%	9,152.50	69,152.50	-	69,152.50	72,610.13	48,414.98	24,195.15
02/01/2016	60,000.00	1.400%	8,522.50	68,522.50	-	68,522.50	71,948.63	48,414.98	23,533.65
02/01/2017	65,000.00	1.750%	7,682.50	72,682.50	-	72,682.50	76,316.63	48,414.98	27,901.65
02/01/2018	65,000.00	2.050%	6,545.00	71,545.00	-	71,545.00	75,122.25	48,414.98	26,707.27
02/01/2019	65,000.00	2.350%	5,212.50	70,212.50	-	70,212.50	73,723.13	48,414.98	25,308.15
02/01/2020	65,000.00	2.600%	3,685.00	68,685.00	-	68,685.00	72,119.25	48,414.98	23,704.27
02/01/2021	70,000.00	2.850%	1,995.00	71,995.00	-	71,995.00	75,594.75	48,414.98	27,179.77
Total	\$450,000.00	-	\$47,015.32	\$497,015.32	(4,220.32)	\$492,795.00	\$517,434.75	\$338,904.86	\$178,529.89

Significant Dates

Dated	8/15/2013
First Coupon Date	2/01/2014

Yield Statistics

Bond Year Dollars	\$2,047.50
Average Life	4.550 Years
Average Coupon	2.2962305%
Net Interest Cost (NIC)	2.6259009%
True Interest Cost (TIC)	2.6405143%
Bond Yield for Arbitrage Purposes	2.2861434%
All Inclusive Cost (AIC)	3.4545271%

City of Falcon Heights, Minnesota

\$283,736 General Obligation Bonds, Series 2013

Street Assessments - Non Rated

2% over Bond TIC - Equal P&I

Assessments

Date	Principal	Coupon	Interest	Total P+I
12/31/2014	35,221.28	4.650%	13,193.70	48,414.98
12/31/2015	36,859.07	4.650%	11,555.91	48,414.98
12/31/2016	38,573.02	4.650%	9,841.96	48,414.98
12/31/2017	40,366.66	4.650%	8,048.32	48,414.98
12/31/2018	42,243.71	4.650%	6,171.27	48,414.98
12/31/2019	44,208.04	4.650%	4,206.94	48,414.98
12/31/2020	46,263.72	4.650%	2,151.26	48,414.98
Total	\$283,735.50	-	\$55,169.36	\$338,904.86

Significant Dates

Filing Date	1/01/2014
First Payment Date	12/31/2014