

Falcon Heights City Council Workshop

**City Hall
2077 W Larpenteur Ave.
6:30 p.m.**

AGENDA

Tuesday, July 2, 2013

PLEASE NOTE DATE CHANGE

- 1) Discussion of Special Revenue and Debt Service Fund Budgets**
- 2) Discussion on State Fair Parking by Commercial Entities in the City**

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 2, 2013
Agenda Item	Workshop 1
Attachment	DRAFT 2014 Debt Service & Special Revenue Fund Budgets.
Submitted By	Bart Fischer, City Administrator

Item	Draft 2014 Debt Service and Special Revenue Budgets
Description	<p>Enclosed are the proposed 2014 budgets for the Debt Service and Special Revenue Funds.</p> <p>Fund 306 and 317 are the City's Debt Service Funds. Fund 306 is the General Obligation Equipment Certificates 2010A and Fund 317 is the 2013 G.O. Improvement Bonds. The only costs incurred in Fund 317 are for capitalized interest costs in 2014 as annual principal and interest on the bonds will not be due until 2015.</p> <p>Special Revenue: The City maintains funds for purposes so described by their titles.</p> <p style="padding-left: 40px;">Fund 201 Parks Programs Fund 203 Community Garden Fund 204 Water Fund Fund 205 Emerald Ash Borer Grant Fund 206 Recycling Fund 208 Community Development Fund 209 Street Lighting</p> <p>There are few changes to these funds anticipated for 2014. These funds will be discussed at the workshop and final approval of the 2014 Budget will be later this year.</p>
Budget Impact	Dependent on eventual adoption of 2014 Budget
Attachment(s)	DRAFT 2014 Debt Service and Special Revenue Fund Budgets.

Action(s) Requested	No action required, but guidance on how to proceed will be beneficial as staff continues to refine the 2014 Budget.
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G.O. EQUIPMENT CERTIFICATES, SERIES 2010A (306)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014	BUDGET TO BUDGET	BUDGET TO ESTIMATE
	REVENUES:							
	FINES & FORFEITS							
30111	DEBT LEVY PROPERTY TAX	72,298	71,377	71,500	75,705	71,300	0%	-6%
	TOTAL FINES & FORFEITS	72,298	71,377	71,500	75,705	71,300	0%	-6%
	MISCELLANEOUS							
36211	INTEREST ON INVESTMENTS	(551)	(321)	300	0	0	-100%	#DIV/0!
	TOTAL MISCELLANEOUS	(551)	(321)	300	0	0	-100%	#DIV/0!
306	TOTAL REVENUES	71,748	71,056	71,800	75,705	71,300	-1%	-6%
	OTHER FINANCING SOURCES							
39200	TRANSFERS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL REVENUES & OTHER FINANCING SOURCES	71,747	71,056	71,800	75,705	71,300	-1%	-6%
	EXPENDITURES:							
	OTHER SERVICES & CHARGES							
80310	AUDIT	535	615	650	626	640	-2%	2%
	TOTAL OTHER SERVICES & CHARGES	535	615	650	626	640	-2%	2%
	DEBT SERVICE							
94000	BOND PRINCIPAL	65,000	65,000	65,000	65,000	70,000	8%	8%
94500	BOND INTEREST	4,810	3,416	2,550	2,550	1,400	-45%	-45%
94900	BOND FEES	1,000	0	2,000	2,000	2,000	0%	0%
	TOTAL DEBT SERVICE	70,810	68,416	69,550	69,550	73,400	6%	6%
-306	TOTAL EXPENDITURES	71,345	69,031	70,200	70,176	74,040	5%	6%
	FUND BALANCE - JANUARY 1	402	402	2,427	2,427	7,956	228%	228%
	CHANGE IN FUND BALANCE	0	2,025	1,600	5,529	(2,740)	-271%	-150%
	FUND BALANCE - DECEMBER 31	402	2,427	4,027	7,956	5,216	30%	-34%

2013 G. O. IMPROVEMENT BONDS SERIES 2013A (317)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014	
	REVENUES:						
	PROPERTY TAXES						
30111	DEBT LEVY PROPERTY TAX	0	0	0	0	0	#DIV/0!
	TOTAL PROPERTY TAX LEVY	0	0	0	0	0	#DIV/0!
	FINES & FORFEITS						
36100	SPECIAL ASSESSMENTS	0	0	0	0	0	#DIV/0!
	TOTAL FINES & FORFEITS	0	0	0	0	0	#DIV/0!
	MISCELLANEOUS						
36211	INTEREST ON INVESTMENTS	0	0	0	0	0	#DIV/0!
36213	CHANGE IN FAIR VALUE OF INVESTMENTS	0	0	0	0	0	#DIV/0!
39130	BOND PROCEEDS	0	0	0	9,000	0	#DIV/0!
	TOTAL MISCELLANEOUS	0	0	0	9,000	0	-100%
317	TOTAL REVENUES	0	0	0	9,000	0	-100%
	OTHER FINANCING SOURCES						
39200	TRANSFERS	0	0	0	0	0	#DIV/0!
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	#DIV/0!
	TOTAL REVENUES & OTHER FINANCING SOURCES	0	0	0	9,000	0	-100%
	EXPENDITURES:						
	OTHER SERVICES & CHARGES						
80310	AUDIT & OTHER CHARGES	0	0	0	0	0	#DIV/0!
	TOTAL OTHER SERVICES & CHARGES	0	0	0	0	0	#DIV/0!
	DEBT SERVICE						
94000	BOND PRINCIPAL	0	0	0	0	0	#DIV/0!
94500	BOND INTEREST	0	0	0	0	8,400	#DIV/0!
94900	BOND FEES	0	0	0	0	0	#DIV/0!
	TOTAL DEBT SERVICE	0	0	0	0	8,400	#DIV/0!
-317	TOTAL EXPENDITURES	0	0	0	0	8,400	#DIV/0!
	FUND BALANCE - JANUARY 1	0	0	0	0	9,000	#DIV/0!
	CHANGE IN FUND BALANCE	0	0	0	9,000	(8,400)	#DIV/0!
	FUND BALANCE - DECEMBER 31	0	0	0	9,000	600	#DIV/0!

PARK PROGRAMS (201)

BUDGET TO BUDGET TO ESTIMATE

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014
	REVENUES:					
	CHARGES FOR SERVICES					
34310	RECREATION FEES	10,073	13,710	11,000	12,000	14,000
34340	NON-RESIDENT FEES	22,629	21,283	19,000	22,000	23,500
34350	5K RUN	250	0	0	0	0
	TOTAL CHARGES FOR SERVICES	32,952	34,993	30,000	34,000	37,500
	MISCELLANEOUS					
36211	INTEREST ON INVESTMENTS	224	192	100	60	70
36213	CHANGE IN FAIR VALUE OF INVESTMENTS	(21)	44	0	0	0
36232	CONTRIBUTIONS - SCHOLARSHIP	300	300	300	300	1,000
36233	CONTRIBUTIONS - FRIENDS OF REC SPORT PROG	0	0	0	0	0
34350	CONTRIBUTION - 5 K RUN	0	0	0	0	0
	TOTAL MISCELLANEOUS	504	536	400	360	1,070
201	TOTAL REVENUES	33,456	35,529	30,400	34,360	38,570
	OTHER FINANCING SOURCES					
39200	TRANSFERS	21,000	22,000	22,000	22,000	22,000
	TOTAL OTHER FINANCING SOURCES	21,000	22,000	22,000	22,000	22,000
	TOTAL REVENUES & OTHER FINANCING SOURCES	54,456	57,529	52,400	56,360	60,570
	EXPENDITURES:					
	COMPENSATION					
60100	REGULAR SALARIES	9,514	13,186	14,100	13,000	16,093
60520	PART-TIME EMPLOYEES	6,587	399	0	0	0
60530	SEASONAL EMPLOYEES	18,255	18,648	16,000	16,000	16,425
64011	PERA CONTRIBUTIONS	757	1,348	1,050	1,350	1,345
64012	FICA CONTRIBUTIONS	2,634	2,409	2,760	2,230	2,675
64031	HOSPITALIZATION	1,824	1,967	2,600	2,070	2,280
64032	DENTAL	133	133	200	135	145
64033	LONG-TERM DISABILITY	18	28	25	28	29
64034	LIFE INSURANCE	30	34	35	37	38
	TOTAL COMPENSATION	39,752	38,152	36,770	34,850	39,030
	MATERIALS & SUPPLIES					
70100	SUPPLIES	1,382	3,006	1,500	1,500	1,700
70440	PRINT & PUBLISHING & ADVERTISING	567	1,186	3,100	2,000	3,100
73000	RECREATION EQUIPMENT	882	281	1,200	1,000	1,200
	TOTAL MATERIALS & SUPPLIES	2,831	4,472	5,800	4,500	6,000
	OTHER SERVICES & CHARGES					
80310	AUDIT	535	615	650	626	640
86010	MILEAGE	0	51	0	100	130
86100	CONFERENCES / EDUCATION/ BACKGROUND CKS	65	358	100	432	700
87500	RENTAL OF EQUIP/ FACILITIES OPEN GYM	168	0	0	0	0
87700	INSTRUCTOR - SPECIALTY	4,835	11,195	3-2 8,000	12,000	13,000

BUDGET TO BUDGET TO ESTIMATE

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014
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REVENUES:

CHARGES FOR SERVICES

RECREATION FEES

NON-RESIDENT FEES

5K RUN

TOTAL CHARGES FOR SERVICES

MISCELLANEOUS

INTEREST ON INVESTMENTS

CHANGE IN FAIR VALUE OF INVESTMENTS

CONTRIBUTIONS - SCHOLARSHIP

CONTRIBUTIONS - FRIENDS OF REC SPORT PROG

CONTRIBUTION - 5 K RUN

TOTAL MISCELLANEOUS

TOTAL REVENUES

OTHER FINANCING SOURCES

TRANSFERS

TOTAL OTHER FINANCING SOURCES

TOTAL REVENUES & OTHER FINANCING SOURCES

OTHER FINANCING SOURCES

EXPENDITURES:

COMPENSATION

REGULAR SALARIES

PART-TIME EMPLOYEES

SEASONAL EMPLOYEES

PERA CONTRIBUTIONS

FICA CONTRIBUTIONS

HOSPITALIZATION

DENTAL

LONG-TERM DISABILITY

LIFE INSURANCE

TOTAL COMPENSATION

MATERIALS & SUPPLIES

SUPPLIES

PRINT & PUBLISHING & ADVERTISING

RECREATION EQUIPMENT

TOTAL MATERIALS & SUPPLIES

OTHER SERVICES & CHARGES

AUDIT

MILEAGE

CONFERENCES / EDUCATION/ BACKGROUND CKS

RENTAL OF EQUIP/ FACILITIES OPEN GYM

INSTRUCTOR - SPECIALTY

BUDGET TO BUDGET TO ESTIMATE

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014
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REVENUES:

CHARGES FOR SERVICES

RECREATION FEES

NON-RESIDENT FEES

5K RUN

TOTAL CHARGES FOR SERVICES

MISCELLANEOUS

INTEREST ON INVESTMENTS

CHANGE IN FAIR VALUE OF INVESTMENTS

CONTRIBUTIONS - SCHOLARSHIP

CONTRIBUTIONS - FRIENDS OF REC SPORT PROG

CONTRIBUTION - 5 K RUN

TOTAL MISCELLANEOUS

TOTAL REVENUES

OTHER FINANCING SOURCES

TRANSFERS

TOTAL OTHER FINANCING SOURCES

TOTAL REVENUES & OTHER FINANCING SOURCES

OTHER FINANCING SOURCES

EXPENDITURES:

COMPENSATION

REGULAR SALARIES

PART-TIME EMPLOYEES

SEASONAL EMPLOYEES

PERA CONTRIBUTIONS

FICA CONTRIBUTIONS

HOSPITALIZATION

DENTAL

LONG-TERM DISABILITY

LIFE INSURANCE

TOTAL COMPENSATION

MATERIALS & SUPPLIES

SUPPLIES

PRINT & PUBLISHING & ADVERTISING

RECREATION EQUIPMENT

TOTAL MATERIALS & SUPPLIES

OTHER SERVICES & CHARGES

AUDIT

MILEAGE

CONFERENCES / EDUCATION/ BACKGROUND CKS

RENTAL OF EQUIP/ FACILITIES OPEN GYM

BUDGET TO BUDGET TO ESTIMATE

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014
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REVENUES:

CHARGES FOR SERVICES

RECREATION FEES

NON-RESIDENT FEES

5K RUN

TOTAL CHARGES FOR SERVICES

MISCELLANEOUS

INTEREST ON INVESTMENTS

CHANGE IN FAIR VALUE OF INVESTMENTS

CONTRIBUTIONS - SCHOLARSHIP

CONTRIBUTIONS - FRIENDS OF REC SPORT PROG

CONTRIBUTION - 5 K RUN

TOTAL MISCELLANEOUS

TOTAL REVENUES

OTHER FINANCING SOURCES

TRANSFERS

TOTAL OTHER FINANCING SOURCES

TOTAL REVENUES & OTHER FINANCING SOURCES

OTHER FINANCING SOURCES

EXPENDITURES:

COMPENSATION

REGULAR SALARIES

PART-TIME EMPLOYEES

SEASONAL EMPLOYEES

PERA CONTRIBUTIONS

FICA CONTRIBUTIONS

HOSPITALIZATION

DENTAL

LONG-TERM DISABILITY

LIFE INSURANCE

TOTAL COMPENSATION

MATERIALS & SUPPLIES

SUPPLIES

PRINT & PUBLISHING & ADVERTISING

RECREATION EQUIPMENT

TOTAL MATERIALS & SUPPLIES

OTHER SERVICES & CHARGES

AUDIT

MILEAGE

CONFERENCES / EDUCATION/ BACKGROUND CKS

RENTAL OF EQUIP/ FACILITIES OPEN GYM

88000	INSURANCE & BONDS	0	0	0	0	0	0	#DIV/0!	#DIV/0!
88500	PAYPAL EXPENSES	926	56	800	800	800	800	0.0%	0.0%
88600	RECREATION - SCHOLARSHIP	0	0	0	0	0	0	#DIV/0!	#DIV/0!
89000	MISCELLANEOUS	186	454	280	380	200	200	-28.6%	-47.4%
	TOTAL OTHER SERVICES & CHARGES	6,715	12,729	9,830	14,338	15,470	15,470	57.4%	7.9%
-201	TOTAL EXPENDITURES	49,298	55,353	52,400	53,688	60,500	60,500	15.5%	12.7%
	FUND BALANCE - JANUARY 1	5,183	10,340	12,516	12,516	15,188	15,188	21.3%	21.3%
	CHANGE IN FUND BALANCE	5,157	2,176	0	2,672	70	70	#DIV/0!	-97.4%
	FUND BALANCE - DECEMBER 31	10,340	12,516	12,516	15,188	15,258	15,258	21.9%	0.5%

COMMUNITY GARDEN (203)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014	
	REVENUES:						
	CHARGES FOR SERVICES						
34500	COMMUNITY GARDEN PLOT FEE	750	725	750	725	725	0.0%
	TOTAL CHARGES FOR SERVICES	750	725	750	725	725	-3.3%
	MISCELLANEOUS						
36211	INTEREST ON INVESTMENTS	28	20	20	20	20	0.0%
36213	CHANGE IN FAIR VALUE OF INVESTMENTS	(6)	9	0	0	0	#DIV/0!
36300	DONATION - COMMUNITY GARDEN	0	0	0	500	0	#DIV/0!
36400	MISCELLANEOUS	0	0	0	0	0	#DIV/0!
	TOTAL MISCELLANEOUS	22	29	20	520	20	0.0%
203	TOTAL REVENUES	772	754	770	1,245	745	-3.2%
	OTHER FINANCING SOURCES						
39200	TRANSFERS	0	0	0	0	0	#DIV/0!
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	#DIV/0!
	TOTAL REVENUES & OTHER FINANCING SOURCES	772	754	770	1,245	745	-3.2%
	EXPENDITURES:						
	MATERIALS & SUPPLIES						
70100	SUPPLIES	37	873	900	700	1,000	42.9%
	TOTAL MATERIALS & SUPPLIES	37	873	900	700	1,000	42.9%
	OTHER SERVICES & CHARGES						
80310	AUDIT	0	0	0	0	0	#DIV/0!
81900	OTHER PROFESSIONAL SERVICES	0	0	0	0	0	#DIV/0!
89000	MISCELLANEOUS	55	0	100	0	0	-100.0%
	TOTAL OTHER SERVICES & CHARGES	55	0	100	0	0	-100.0%
-203	TOTAL EXPENDITURES	92	873	1,000	700	1,000	0.0%
	FUND BALANCE - JANUARY 1	2,345	3,025	2,906	2,906	3,451	18.8%
	CHANGE IN FUND BALANCE	680	(119)	(230)	545	(255)	10.9%
	FUND BALANCE - DECEMBER 31	3,025	2,906	2,676	3,451	3,196	19.4%

WATER (204)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014		
	REVENUES:						0.0%	0.0%
	INTERGOVERNMENTAL							
33611	ST PAUL WATER UTILITY	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL INTERGOVERNMENTAL	0	0	0	0	0	#DIV/0!	#DIV/0!
	CHARGES FOR SERVICES							
34180	WATER CHARGES	20,246	23,835	17,200	20,000	20,000	16.3%	0.0%
	TOTAL CHARGES FOR SERVICES	20,246	23,835	17,200	20,000	20,000	16.3%	0.0%
	MISCELLANEOUS							
36211	INTEREST ON INVESTMENTS	554	434	400	360	400	0.0%	11.1%
36213	CHANGE IN FAIR VALUE OF INVESTMENTS	(118)	256	0	0	0	#DIV/0!	#DIV/0!
	TOTAL MISCELLANEOUS	436	690	400	360	400	0.0%	11.1%
204	TOTAL REVENUES	20,681	24,525	17,600	20,360	20,400	15.9%	0.2%
	EXPENDITURES:							
	COMPENSATION							
60100	REGULAR SALARIES	5,369	5,422	5,600	5,600	5,650	0.9%	0.9%
64011	PERA CONTRIBUTIONS	389	393	425	400	415	-2.4%	3.8%
64012	FICA CONTRIBUTIONS	372	373	450	450	465	3.3%	3.3%
64031	HOSPITALIZATION	1,449	1,564	1,800	1,650	1,825	1.4%	10.6%
64032	DENTAL	89	89	100	90	95	-5.0%	5.6%
64033	LONG-TERM DISABILITY	5	6	15	10	10	-33.3%	0.0%
64034	LIFE INSURANCE	9	11	20	12	12	-40.0%	0.0%
	TOTAL COMPENSATION	7,682	7,858	8,410	8,212	8,472	0.7%	3.2%
	OTHER SERVICES & CHARGES							
80310	AUDIT	535	615	650	626	640	-1.5%	2.2%
86100	CONFERENCE & EDUCATION	0	0	200	50	200	0.0%	300.0%
87090	REPAIR EQUIPMENT	0	0	1,000	0	1,000	0.0%	#DIV/0!
87120	REPAIRS & MAINTENANCE	0	0	0	0	0	#DIV/0!	#DIV/0!
88500	BILLING FEES	163	163	170	285	285	67.6%	0.0%
89000	MISCELLANEOUS	0	0	100	0	100	0.0%	#DIV/0!
89070	HYDRANT MARKERS	559	0	500	0	500	0.0%	#DIV/0!
	TOTAL OTHER SERVICES & CHARGES	1,257	777	2,620	961	2,725	4.0%	183.6%
	CAPITAL OUTLAY							
94700	INFRASTRUCTURE IMPROVEMENTS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	#DIV/0!	#DIV/0!
	OTHER FINANCING USES							
97000	TRANSFERS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL OTHER FINANCING USES	0	0	0	0	0	#DIV/0!	#DIV/0!
-204	TOTAL EXPENDITURES	8,939	8,636	3-2 11,030	9,173	11,197	1.5%	22.1%

FUND BALANCE - JANUARY 1	50,678	62,420	78,309	78,309	89,496	14.3%
CHANGE IN FUND BALANCE	11,742	15,889	6,570	11,187	9,203	-17.7%
FUND BALANCE - DECEMBER 31	62,420	78,309	84,879	89,496	98,699	16.3%

EMERALD ASH BORER GRANT (205)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014	#VALUE!	#VALUE!
	REVENUES:						0.0%	0.0%
	INTERGOVERNMENTAL							
33610	MN DEPT OF AGRICULTURE	19,715	0	65,000	28,000	37,000	-43.1%	32.1%
	TOTAL INTERGOVERNMENTAL	19,715	0	65,000	28,000	37,000	-43.1%	32.1%
	MISCELLANEOUS							
36211	INTEREST ON INVESTMENTS	44	0	0	0	0	#DIV/0!	#DIV/0!
36213	CHANGE IN FAIR VALUE OF INVESTMENTS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL MISCELLANEOUS	44	0	0	0	0	#DIV/0!	#DIV/0!
205	TOTAL REVENUES	19,759	0	65,000	28,000	37,000	-43.1%	32.1%
	OTHER FINANCING SOURCES							
39200	TRANSFERS	0	0	125,650	50,000	15,000	-88.1%	-70.0%
	TOTAL OTHER FINANCING SOURCES	0	0	125,650	50,000	15,000	-88.1%	-70.0%
	TOTAL REVENUES & OTHER FINANCING SOURCES	19,759	0	190,650	78,000	52,000	-72.7%	-33.3%
	EXPENDITURES:							
60100	SALARY	3,906	0	0	1,500	1,500	#DIV/0!	0.0%
64012	FICA EXPENSES	299	0	0	115	115	#DIV/0!	0.0%
	TOTAL CERT EXPENSES	4,205	0	0	1,615	1,615	#DIV/0!	0.0%
	MATERIAL & SUPPLIES							
70500	POSTAGE	26	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL MATERIAL & SUPPLIES	26	0	0	0	0	#DIV/0!	#DIV/0!
	OTHER SERVICES & CHARGES							
80310	AUDIT	535	0	0	626	640	#DIV/0!	2.2%
80330	FORESTRY CONSULTING	2,022	0	5,000	3,000	2,000	-60.0%	-33.3%
85000	TREE REMOVALS	8,931	0	91,000	10,000	81,000	-11.0%	710.0%
85100	STUMP GRINDING	1,247	0	8,000	1,000	7,000	-12.5%	600.0%
86000	TREE REPLANTING	12,958	0	21,150	11,700	9,804	-53.6%	-16.2%
	TOTAL OTHER SVCS & CHARGES	25,693	0	125,150	26,326	100,444	-19.7%	281.5%
	CAPITAL							
92000	OTHER IMPROVEMENTS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL CAPITAL	0	0	0	0	0	#DIV/0!	#DIV/0!
-205	TOTAL EXPENDITURES	29,925	0	125,150	27,941	102,059	-18.5%	265.3%
	FUND BALANCE - JANUARY 1	10,166	0	0	0	50,059	55621111.1%	55621111.1%
	CHANGE IN FUND BALANCE	(10,166)	0	65,500	50,059	(50,059)	-176.4%	-200.0%
	FUND BALANCE - DECEMBER 31	0	0	65,500	50,059	0	-100.0%	-100.0%

RECYCLING (206)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014		
	REVENUES:						0.0%	0.0%
	INTERGOVERNMENTAL							
33610	COUNTY GRANT - RECYCLING	11,849	11,040	10,991	10,991	11,000	0.1%	0.1%
33611	COUNTY GRANT - BULKY ITEM RECYCLING	0	0	0	100,000	0		
	TOTAL INTERGOVERNMENTAL	11,849	11,040	10,991	110,991	11,000	0.1%	-90.1%
	CHARGES FOR SERVICES							
34180	SOLID WASTE FEE	59,682	70,017	73,120	73,000	73,000	-0.2%	0.0%
34181	SOLID WASTE PENALTY	0	0	0	0	0	#DIV/0!	#DIV/0!
34182	SALE OF RECYCLING/COMPOST BINS	0	0	0	0	0	#DIV/0!	#DIV/0!
34183	COMPOST BINS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL CHARGES FOR SERVICES	59,682	70,017	73,120	73,000	73,000	-0.2%	0.0%
	MISCELLANEOUS							
36211	INTEREST ON INVESTMENTS	804	481	500	300	325	-35.0%	8.3%
36213	CHANGE IN FAIR VALUE OF INVESTMENTS	(154)	231	0	0	0	#DIV/0!	#DIV/0!
	TOTAL MISCELLANEOUS	650	712	500	300	325	-35.0%	8.3%
206	TOTAL REVENUES	72,181	81,768	84,611	184,291	84,325	-0.3%	-54.2%
	EXPENDITURES:							
	COMPENSATION							
60100	REGULAR SALARIES	8,241	7,141	7,700	7,400	7,650	-0.6%	3.4%
64011	PERA CONTRIBUTIONS	537	517	575	520	550	-4.3%	5.8%
64012	FICA CONTRIBUTIONS	617	522	600	570	590	-1.7%	3.5%
64031	HOSPITALIZATION	11	723	900	810	900	0.0%	11.1%
64032	DENTAL	0	41	50	45	50	0.0%	11.1%
64033	LONG-TERM DISABILITY	16	15	20	19	20	0.0%	5.3%
64034	LIFE INSURANCE	24	24	25	25	25	0.0%	0.0%
	TOTAL COMPENSATION	9,445	8,983	9,870	9,389	9,785	-0.9%	4.2%
	MATERIALS & SUPPLIES							
70100	SUPPLIES	0	0	500	100	300	-40.0%	200.0%
70420	NEWSLETTERS	274	116	400	300	400	0.0%	33.3%
70500	POSTAGE	9	48	100	50	100	0.0%	100.0%
	TOTAL MATERIALS & SUPPLIES	283	165	1,000	450	800	-20.0%	77.8%
	OTHER SERVICES & CHARGES							
80310	AUDIT	535	615	650	626	640	-1.5%	2.2%
82030	RECYCLING CONTRACT	69,228	69,228	70,000	70,000	70,000	0.0%	0.0%
82040	BULKY ITEM RECYCLING	0	0	0	100,000	0	#DIV/0!	-100.0%
86100	CONFERENCES/EDUCATION/ASSOCIATIONS	0	0	0	30	50	#DIV/0!	66.7%
88000	INSURANCE & BONDS	0	0	0	0	0	#DIV/0!	#DIV/0!
88500	BILLING FEES	155	155	180	270	270	50.0%	0.0%
89000	MISCELLANEOUS	30	1,594	0	0	200	#DIV/0!	#DIV/0!
89010	CLEAN-UP DAY & MULCH ACTIVITIES	1,017	2,046	3,000	3,000	3,000	0.0%	0.0%
	TOTAL OTHER SERVICES & CHARGES	70,965	73,637	3-2 73,830	173,926	74,160	0.4%	-57.4%

TOTAL EXPENDITURES

80,693 82,785 84,700 183,765 84,745

0.1% -53.9%

FUND BALANCE - JANUARY 1
CHANGE IN FUND BALANCE

89,798 81,286 80,269 80,269 80,795
(8,512) (1,016) (89) 526 (470)

0.7% 0.7%
371.9% -179.8%

FUND BALANCE - DECEMBER 31

81,286 80,269 80,180 80,795 80,375

0.2% -0.5%

COMMUNITY/ECONOMIC DEVELOPMENT (208)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014	#VALUE!	#VALUE!
	REVENUES:							
	MISCELLANEOUS							
36211	INTEREST ON INVESTMENTS	81	60	50	45	45	0.0%	0.0%
36213	CHANGE IN FAIR VALUE OF INVESTMENTS	(17)	34	0	0	0	#DIV/0!	#DIV/0!
36220	RENTS & ROYALTIES	1,155	1,716	1,155	1,716	1,716	48.6%	0.0%
36400	MISCELLANEOUS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL MISCELLANEOUS	1,219	1,810	1,205	1,761	1,761	46.1%	0.0%
208	TOTAL REVENUES	1,219	1,810	1,205	1,761	1,761	46.1%	0.0%
	OTHER FINANCING SOURCES							
39200	TRANSFERS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL REVENUES & OTHER FINANCING SOURCES	1,219	1,810	1,205	1,761	1,761	46.1%	0.0%
	EXPENDITURES:							
	OTHER SERVICES & CHARGES							
80310	AUDIT	535	615	650	626	640	-1.5%	2.2%
81900	OTHER PROFESSIONAL SERVICES	0	0	6,000	6,000	4,000	-33.3%	-33.3%
89000	MISCELLANEOUS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL OTHER SERVICES & CHARGES	535	615	6,650	6,626	4,640	-30.2%	-30.0%
-208	TOTAL EXPENDITURES	535	615	6,650	6,626	4,640	-30.2%	-30.0%
	FUND BALANCE - JANUARY 1							
	CHANGE IN FUND BALANCE	7,986	8,670	9,865	9,865	5,000	-49.3%	-49.3%
	FUND BALANCE - DECEMBER 31	684	1,195	(5,445)	(4,865)	(2,879)	-47.1%	-40.8%
		8,670	9,865	4,420	5,000	2,121	-52.0%	-57.6%

STREET LIGHTING (209)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2011	ACTUAL 2012	BUDGET 2013	ESTIMATED 2013	BUDGET 2014		
	REVENUES:						0.0%	0.0%
	CHARGES FOR SERVICES							
34180	ELECTRIC CHARGES	41,709	41,700	40,000	41,700	41,700	4.3%	0.0%
	TOTAL CHARGES FOR SERVICES	41,709	41,700	40,000	41,700	41,700	4.3%	0.0%
	MISCELLANEOUS							
36213	CHANGES IN FAIR VALUE OF INTEREST	0	3	0	0	0	0.0%	0.0%
36211	INTEREST ON INVESTMENTS	40	79	40	40	40	0.0%	0.0%
	TOTAL MISCELLANEOUS	40	82	40	40	40	0.0%	0.0%
	OTHER FINANCING SOURCES							
39200	TRANSFERS	0	0	0	0	0	#DIV/0!	#DIV/0!
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	#DIV/0!	#DIV/0!
209	TOTAL REVENUES	41,750	41,782	40,040	41,740	41,740	4.2%	0.0%
	EXPENDITURES:							
	MATERIALS AND SUPPLIES							
70100	SUPPLIES	0	34	2,000	130	1,000	-50.0%	669.2%
70180	LED LIGHT SUPPLIES	0	20,126	3,500	0	0	-100.0%	#DIV/0!
	TOTAL MATERIAL & SUPPLIES	0	20,161	5,500	130	1,000	-81.8%	669.2%
	OTHER SERVICES & CHARGES							
80310	AUDIT	535	615	650	626	640	-1.5%	2.2%
85020	STREET LIGHTING POWER	27,648	30,315	30,000	27,500	27,500	-8.3%	0.0%
87120	REPAIR & MAINTENANCE	1,965	919	3,000	3,500	3,500	16.7%	0.0%
88500	BILLING FEES	691	742	725	740	740	2.1%	0.0%
89000	MISCELLANEOUS	0	0	400	0	400	0.0%	#DIV/0!
	TOTAL OTHER SERVICES & CHARGES	30,839	32,591	34,775	32,366	32,780	-5.7%	1.3%
-209	TOTAL EXPENDITURES	30,839	52,751	40,275	32,496	33,780	-16.1%	4.0%
	FUND BALANCE - JANUARY 1	5,609	16,519	5,550	5,550	14,794	166.6%	166.6%
	CHANGE IN FUND BALANCE	10,910	(10,970)	(235)	9,244	7,960	-3487.2%	-13.9%
	FUND BALANCE - DECEMBER 31	16,519	5,550	5,315	14,794	22,754	328.1%	53.8%



The City That Soars!

Council Workshop Staff Report

Meeting Date	July 2, 2013
Agenda Item	Workshop 2
Attachment	Guidelines During the Minnesota State Fair from the Administrative/Policy Manual
Submitted By	Bart Fischer, City Administrator

Item	Discussion on State Fair Parking by Commercial Entities
Description	<p>Earlier this year, a question was raised as to why the City does not allow residents to park cars on their property during the MN State Fair but certain commercial entities are allowed to sell parking during this same time.</p> <p>Staff & Council desire to have a conversation as to the pros and cons of allowing commercial entities the ability to sell parking during the State Fair and what options the City has in this regard.</p>
Budget Impact	N/A
Attachment(s)	Guidelines During the Minnesota State Fair from the Administrative/Policy Manual
Action(s) Requested	Discussion

E. GUIDELINES DURING THE MINNESOTA STATE FAIR

1. Purpose. To provide guidelines to explain in a practical, understandable way how the city codes and parking procedures are handled during the Minnesota State Fair. The guidelines are intended to simply re-state some sections of the city code that frequently come up during the State Fair. The guidelines are not intended to cover all codes and policies as they apply during the State Fair.
2. Applicability of codes. All city codes and ordinances are applicable during the Minnesota State Fair (attachment 1 identifies applicable codes).
3. Residential districts. No commercial activity is permitted in residential districts other than that permitted in the zoning code. Residential districts include both single family and multi-family dwellings. To clarify this, this includes:
 - a. No parking on front lawns.
 - b. No identifiable sales of parking or of State Fair parking permits.
(License plates in driveways will not be checked for a local registration.
However, the advertising of parking spaces for sale will be prohibited.)
 - c. No outside sales except garage sales as permitted in the zoning code and kids' "kool-aid" stands.
4. Commercial districts.
 - a. Businesses are permitted to sell parking spaces during the State Fair on paved surfaces designed for off-street parking. There shall be no parking on boulevards or rights of way.
 - b. Advertising for parking sales must be on ground signs or hand-held signs. It cannot be posted on trees, poles nor in residential neighborhoods.
 - c. No outside sales of merchandise that is not part of the adjacent business.
 - d. No inflated balloons that are mounted above the ground or go above the roof of a structure or are located in the right-of-way.
5. State Fair posted "no parking" and "permit parking only" areas:
 - a. The city shall post streets that may be heavily impacted from State Fair parking with no parking or permit parking only signs to eliminate hazards to public safety by protecting access by public safety vehicles. These streets and postings are included in attachment 2.
 - b. The State Fair parking postings are enforced from the first day of the State Fair, not from the first day that they are posted.

6. Parking permits and parking bags.

- a. Residents of multi-family dwellings along the street sections posted for State Fair permit parking are eligible for State Fair residential permit parking during the State Fair.
- b. State Fair parking permits will be issued to residents in these multi-family dwellings upon request at city hall by the resident and registration of their vehicle's license number at city hall. The vehicle's license number will be posted on the State Fair parking permit. (If necessary, staff will arrange for evening or Saturday hours for residents' registration for State Fair parking permits to make it as easy as possible.)
- c. Regular temporary parking permits will be available for residents upon a special request for unique occasions such as family reunions, weddings, or pre-scheduled events. Temporary parking permits will not be available for residents who wish to park on the street for a non-unique occasion or who wish to have friends or family park on the street for a non-unique event. Emergency situations shall be accommodated.
- d. "Parking bags" will not be available for covering parking signs during the State Fair.

Blocking of streets. The city will not issue wooden barricades to block streets for block parties or other events during the State Fair.