

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

AGENDA  
January 22, 2014

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM \_\_\_\_ HARRIS \_\_\_\_ GOSLINE \_\_\_\_  
LONG \_\_\_\_ MERCER-TAYLOR \_\_\_\_  
  
STAFF PRESENT: FISCHER \_\_\_\_
- C. PRESENTATIONS:
  - 1. Annual Report and Approval of 2014 Participation Amount for NYFS - Jerry Hrnotka  
-Motion to Approve the Recommended 2014 Participation Amount of \$8,710.00.
- D. APPROVAL OF MINUTES: January 8, 2014
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
  - 1. General Disbursements through 1/17/2014: \$867,207.36  
Payroll through 1/13/2014: \$14,649.31
  - 2. Approval of City Licenses
  - 3. Recreation Agreement with the City of Lauderdale
  - 4. Resolution of Support for CityLabs Application
- G. POLICY ITEMS:
  - 1. Approve Amended Tobacco Ordinance
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:



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**Presentation to the  
City of Falcon Heights  
January, 2014**

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**“Someone's sitting  
in the shade today,  
because someone planted a tree  
a long time ago”  
Warren Buffet**

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**About NYFS**

- Primary Population: 5-21 year olds
- 4,500 youth, families, individuals
- \$3.6 million annual budget
- Three program areas
  - Mental Health
  - Youth Development
  - Day Treatment

**[www.nyfs.org](http://www.nyfs.org)**

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*Transforming lives today, creating a better tomorrow*

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## NYFS Programs

- Mental Health**
  - Youth in context
  - Schools, homes, clinic
- Youth Development**
  - Academics, employment, life skills, citizenship
  - Diversion, Out of School, Senior Chore
- Day Treatment**
  - Milieu therapy
  - Evolving model

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## What your support buys

- Services for residents are assured
- Benefits**
  - Educational attainment
  - Effective workforce
  - Citizenship
- Reduced costs to public
- Leverage outside resources

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## 2012-2013 Service Summary

Contracted Services	#	2012	#	2013 <small>as of 9/2013</small>
Counseling	6	\$6,000	3	\$1,950
Diversion	2	\$750	NA	NA
Senior Chore (seniors/youth)	8/3	\$13,200	2/3	\$2,200
<b>Cost of Contracted</b>	<b>19</b>	<b>\$10,140</b>	<b>8</b>	<b>\$4,150</b>
<b>City Contract</b>		<b>\$8,471</b>		<b>\$8,615</b>

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## Current Trends

- Increased MH issues
- Achievement Gap
- Ripple effect of recession
- Revisiting models
- Aging population

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## NYFS Response

Increased MH issues

- New Day treatment programs

Achievement Gap

- “opportunity” focus

Ripple effect of recession

- Merger

Revisiting models

- Retool Diversion

Aging population

- Expand Senior Chore

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## NYFS Partnerships

- **Communities**  
Arden Hills, Birchwood Village, Falcon Heights, Hugo, Little Canada, Mahtomedi, Mounds View, New Brighton, North Oaks, Roseville, Shoreview, St. Anthony, Vadnais Heights, White Bear Lake, White Bear Township
- **School Districts**  
Centennial, Columbia Heights, Inver Grove Heights, Mahtomedi, Mounds View, North St. Paul/Maplewood/Oakdale, Roseville Area, St. Anthony/New Brighton, Spring Lake Park, White Bear Lake Area
- **Collaborations**  
Minnesota Youth Intervention Program Association, North Suburban Gavel Club, Ramsey County Children’s Mental Health Collaborative, Roseville Rotary, Shoreview/Arden Hills Rotary, St. Anthony-New Brighton Family Service Collaborative, Suburban Ramsey Family Collaborative, Twin Cities North Chamber of Commerce
- **Faith Community**
- **Businesses**

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**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

MINUTES  
January 8, 2014

- A. CALL TO ORDER: 7:00PM
- B. ROLL CALL: LINDSTROM \_X\_ HARRIS \_X\_ GOSLINE \_X\_  
LONG \_X\_ MERCER-TAYLOR \_X\_
- STAFF PRESENT: FISCHER \_X\_
- C. PRESENTATIONS:  
1. Oaths of Office by Council Members-Elect Harris and Gosline  
Mayor Lindstrom administered the Oath of Office to Council Members Harris and Gosline.
- D. APPROVAL OF MINUTES: December 11, 2013 APPROVED
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Pam Harris Moved, Approval 5-0  
1. General Disbursements through 1/2/2014: \$166,842.42  
Payroll through 12/31/2013: \$30,413.93  
2. Approval of City Licenses  
3. Designating Official Depositories for 2014  
4. Review Elected Official Out-of-State Travel Policy  
5. Review and Adopt Council Standing Rules  
6. Council/City Commission Liaison Assignments  
7. Appoint Acting Mayor  
8. Mileage Reimbursement Rate for 2014  
9. 2014 Fee Schedule  
10. Appointment of LeKetta Troupe to Parks & Recreation Commission  
11. Payment #5 to T.A. Schifsky & Sons, Inc. for the 2013 Pavement Management Project
- G: POLICY ITEMS:  
1. Amend Tobacco Ordinance  
Council Member Long made a motion to table the ordinance for further discussion.  
The motion was approved 5-0.
- H. INFORMATION/ANNOUNCEMENTS:  
Council Member Chuck Long  
-Announced upcoming Winterfest event on January 26<sup>th</sup> from 1-4PM at Community Park.

-Announced a survey on the Falcon Heights website for the upcoming park study.

Mayor Peter Lindstrom

-Announced he has been invited to make a presentation at 1666 Coffman in March.

-Announced the upcoming Neighborhood Commission meeting.

City Administrator Bart Fischer

-Updated Council on the Hermes site redevelopment.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 7:34PM



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 22, 2014
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

*The City That Soars!*

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	<p>General Disbursements through 1/17/2014: \$867,207.36                      Payroll through 1/13/2014: \$14,649.31</p> <p>Please note that the General Disbursements include a \$737,935.00 wire payment for the new ladder fire truck. This payment had been previously approved at the December 11, 2013 City Council meeting, along with the contract for the purchase of the fire truck from Peirce Manufacturing.</p>
<b>Budget Impact</b>	
<b>Attachment(s)</b>	General Disbursements and Payroll
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

1/09/2014 11:58 AM  
 PACKET: 00970 JANUARY 3 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----			GROSS	P.O. #			
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-00800		ALLIED WASTE SERVICES					
I-923-002397233		JAN: WASTE REMOVAL	406.36				
1/08/2014	APBNK	DUE: 1/08/2014 DISC: 1/08/2014		1099: N			
		JAN: WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL		406.36
		=== VENDOR TOTALS ===	406.36				
=====							
01-00250		AMERIPRIDE SERVICES					
I-1002660731		LINEN CLEANING	45.85				
1/07/2014	APBNK	DUE: 1/07/2014 DISC: 1/07/2014		1099: N			
		LINEN CLEANING		101 20200-000	ACCOUNTS PAYABLE		45.85
		=== VENDOR TOTALS ===	45.85				
=====							
01-03123		CINTAS CORPORATION #470					
I-470330734.1		TOWELS/TP/SUPPLIES	87.16				
1/07/2014	APBNK	DUE: 1/07/2014 DISC: 1/07/2014		1099: N			
		TOWELS/TP/SUPPLIES		101 4131-70110-000	SUPPLIES		87.16
		=== VENDOR TOTALS ===	87.16				
=====							
01-03117		CITY OF LITTLE CANADA					
I-201401034525		OCT-DEC BLDG INSP FEES	17,273.70				
1/03/2014	APBNK	DUE: 1/03/2014 DISC: 1/03/2014		1099: N			
		OCT-DEC BLDG INSP FEES		101 20200-000	ACCOUNTS PAYABLE		17,273.70
		=== VENDOR TOTALS ===	17,273.70				
=====							
352		SHAILA CUNNINGHAM					
I-201401034520		YOGA INSTRUCTOR	500.00				
1/03/2014	APBNK	DUE: 1/03/2014 DISC: 1/03/2014		1099: Y			
		YOGA INSTRUCTOR		201 20200-000	ACCOUNTS PAYABLE		500.00
		=== VENDOR TOTALS ===	500.00				
=====							
01-03539		DAKOTA ELECTRIC ASSOCIATION					
I-1480700014		JAN: SOLAR ELECTRIC	530.00				
1/08/2014	APBNK	DUE: 1/08/2014 DISC: 1/08/2014		1099: N			
		JAN: SOLAR ELECTRIC		101 4131-85025-000	SOLAR ELECTRIC		530.00
		=== VENDOR TOTALS ===	530.00				

PACKET: 00970 JANUARY 3 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-04000	EHLERS AND ASSOCIATES						
I-201401034523	1/03/2014	APBNK	BART - FINANCE SEMINAR DUE: 1/03/2014 DISC: 1/03/2014 BART - FINANCE SEMINAR	270.00	1099: N 101 4112-86100-000	CONFERENCES/EDUCATION/AS	270.00
=== VENDOR TOTALS ===				270.00			
=====							
01-05290	GOODIN COMPANY						
I-2024365	1/07/2014	APBNK	GOODIN COMPANY DUE: 1/07/2014 DISC: 1/07/2014 GOODIN COMPANY	56.11	1099: N 101 20200-000	ACCOUNTS PAYABLE	56.11
=== VENDOR TOTALS ===				56.11			
=====							
01-05115	GOPHER STATE ONE CALL						
I-86231	1/07/2014	APBNK	DEC: LOCATES DUE: 1/07/2014 DISC: 1/07/2014 DEC: LOCATES	32.80	1099: N 601 20200-000	ACCOUNTS PAYABLE	32.80
=== VENDOR TOTALS ===				32.80			
=====							
01-05166	GRAINGER, W. W., INC.						
I-9329728886	1/08/2014	APBNK	FORCED AIR HEATER MOTOR DUE: 1/08/2014 DISC: 1/08/2014 FORCED AIR HEATER MOTOR	144.71	1099: N 101 4131-70110-000	SUPPLIES	144.71
=== VENDOR TOTALS ===				144.71			
=====							
243	HINRICHS, RICH						
I-201401084527	1/08/2014	APBNK	STATION SUPPLIES/ EQUIPMENT DUE: 1/08/2014 DISC: 1/08/2014 STATION SUPPLIES/ EQUIPMENT STATION SUPPLIES/ EQUIPMENT	330.60	1099: N 101 4124-70100-000 101 4124-70100-000	SUPPLIES SUPPLIES	240.66 89.94
=== VENDOR TOTALS ===				330.60			
=====							
01-05235	JAN-PRO CLEANING SYSTEMS						
I-39002	1/03/2014	APBNK	JAN: CLEANING SERVICES DUE: 1/03/2014 DISC: 1/03/2014 JAN: CLEANING SERVICES	205.00	1099: N 101 4131-87010-000	CITY HALL MAINTENANCE	205.00
=== VENDOR TOTALS ===				205.00			

PACKET: 00970 JANUARY 3 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION	
=====								
01-05058	JOSH	JORDAN						
I-201401034519	1/03/2014	APBNK	TKD INSTRUCTOR	1,601.60	1099: Y			
			DUE: 1/03/2014 DISC: 1/03/2014		201 20200-000	ACCOUNTS PAYABLE	1,601.60	
			TKD INSTRUCTOR					
			=== VENDOR TOTALS ===	1,601.60				
=====								
01-05665	METROPOLITAN	COUNCIL						
I-1029308	1/07/2014	APBNK	FEB: SS SERVICES	36,640.08	1099: N			
			DUE: 1/07/2014 DISC: 1/07/2014		501 4601-85060-000	METRO SEWER CHARGES	36,640.08	
			FEB: SS SERVICES					
			=== VENDOR TOTALS ===	36,640.08				
=====								
01-05742	MINNESOTA	CONWAY						
I-81660	1/07/2014	APBNK	FIRE EXTINGUISHER RECHARGE	527.65	1099: N			
			DUE: 1/07/2014 DISC: 1/07/2014		101 20200-000	ACCOUNTS PAYABLE	527.65	
			FIRE EXTINGUISHER RECHARGE					
			=== VENDOR TOTALS ===	527.65				
=====								
01-06059	APRIL	OSS						
I-201401034521	1/03/2014	APBNK	YOGA INSTRUCTOR FEE	146.40	1099: Y			
			DUE: 1/03/2014 DISC: 1/03/2014		201 20200-000	ACCOUNTS PAYABLE	146.40	
			YOGA INSTRUCTOR FEE					
			=== VENDOR TOTALS ===	146.40				
=====								
098	PATRICK	HAGEN						
I-201401094532	1/09/2014	APBNK	STORM DAMAGE CLEAN UP	800.00	1099: N			
			DUE: 1/09/2014 DISC: 1/09/2014		419 20200-000	ACCOUNTS PAYABLE	800.00	
			STORM DAMAGE CLEAN UP					
			=== VENDOR TOTALS ===	800.00				
=====								
01-06185	RAMSEY	COUNTY						
I-RISK-001637	1/07/2014	APBNK	JAN: DENTAL LIFE DISABILITY	997.30	1099: N			
			DUE: 1/07/2014 DISC: 1/07/2014		101 4112-89000-000	MISCELLANEOUS	997.30	
			JAN: DENTAL LIFE DISABILITY					
			=== VENDOR TOTALS ===	997.30				

PACKET: 00970 JANUARY 3 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00935	ST PAUL	REGIONAL WATER SERVICE				
=====						
I-201401084528		AUTOMATIC FIRE SUPPLY CHARGE	213.26			
1/08/2014	APBNK	DUE: 1/08/2014 DISC: 1/08/2014		1099: N		
		AUTOMATIC FIRE SUPPLY CHARGE		101 4131-85040-000	WATER	106.63
		AUTOMATIC FIRE SUPPLY CHARGE		101 4141-85040-000	WATER	106.63
		=== VENDOR TOTALS ===	213.26			
=====						
01-06546	STAPLES					
=====						
I-8028124284		OFFICE SUPPLIES	241.27			
1/03/2014	APBNK	DUE: 1/03/2014 DISC: 1/03/2014		1099: N		
		OFFICE SUPPLIES		101 20200-000	ACCOUNTS PAYABLE	241.27
		=== VENDOR TOTALS ===	241.27			
=====						
01-06625	T.A. SCHIFSKY & SONS, INC					
=====						
I-201401084531		PAY EST#5 STORM/STREET PROJ	19,788.67			
1/08/2014	APBNK	DUE: 1/08/2014 DISC: 1/08/2014		1099: N		
		PAY EST#5 STORM/STREET PROJ		412 20200-000	ACCOUNTS PAYABLE	19,788.67
		=== VENDOR TOTALS ===	19,788.67			
=====						
01-05374	TENNIS SANITATION LLC					
=====						
I-1109268		DEC: RECYCLE	5,769.00			
1/03/2014	APBNK	DUE: 1/03/2014 DISC: 1/03/2014		1099: N		
		DEC: RECYCLE		206 20200-000	ACCOUNTS PAYABLE	5,769.00
		=== VENDOR TOTALS ===	5,769.00			
=====						
624	TWOMBLY, AMY					
=====						
I-201401034522		BOOT CAMP INSTRUCTOR	133.20			
1/03/2014	APBNK	DUE: 1/03/2014 DISC: 1/03/2014		1099: N		
		BOOT CAMP INSTRUCTOR		201 20200-000	ACCOUNTS PAYABLE	133.20
		=== VENDOR TOTALS ===	133.20			
=====						
01-07898	WSB					
=====						
I-2		PARK IMPROVEMENT STUDY	3,874.00			
1/07/2014	APBNK	DUE: 1/07/2014 DISC: 1/07/2014		1099: N		
		PARK IMPROVEMENT STUDY		403 20200-000	ACCOUNTS PAYABLE	3,874.00
		=== VENDOR TOTALS ===	3,874.00			

PACKET: 00970 JANUARY 3 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05870	XCEL ENERGY					
I-201401034524		ELECT FEES	1,537.44			
1/03/2014	APBNK	DUE: 1/03/2014 DISC: 1/03/2014		1099: N		
		COFFMAN ICE RINK		101 20200-000	ACCOUNTS PAYABLE	8.67
		CITY HALL ELECTRIC		101 20200-000	ACCOUNTS PAYABLE	1,528.77
I-201401084529		ELECT FEES	1,959.58			
1/08/2014	APBNK	DUE: 1/08/2014 DISC: 1/08/2014		1099: N		
		ELECT FEES		101 20200-000	ACCOUNTS PAYABLE	848.50
		ELECT FEES		601 20200-000	ACCOUNTS PAYABLE	13.06
		ELECT FEES		209 20200-000	ACCOUNTS PAYABLE	1,098.02
		=== VENDOR TOTALS ===	3,497.02			
		=== PACKET TOTALS ===	94,111.74			

1/17/2014 8:29 AM  
 PACKET: 00975 JAN 13 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----			GROSS	P.O. #			
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-00250	AMERIPRIDE SERVICES						
I-1002673058		LINEN CLEANING	45.85				
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N			
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING		45.85
		=== VENDOR TOTALS ===	45.85				
=====							
01-03025	COLIN CALLAHAN						
I-201401134535		FLEX PAYMENT	5,000.00				
1/13/2014	APBNK	MANUAL CK# 082251 1/13/2014		1099: N			
		FLEX PAYMENT		101 21711-000	DEPENDENT CARE FLEX PAYA		2,500.00
		FLEX PAYMENT		601 21711-000	DEPENDENT CARE FLEX PAYA		1,750.00
		FLEX PAYMENT		602 21711-000	DEPENDENT CARE FLEX PAYA		750.00
		=== VENDOR TOTALS ===	5,000.00				
=====							
01-03001	CAMPBELL KNOTSON						
I-201401134538		DEC: LEGAL SERVICES	2,196.00				
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: Y			
		DEC: LEGAL SERVICES		101 20200-000	ACCOUNTS PAYABLE		2,196.00
		=== VENDOR TOTALS ===	2,196.00				
=====							
01-03110	CENTURY LINK						
I-201401134544		LANDLINE FEES	115.31				
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N			
		LANDLINE: CURT FIELD		101 4141-85011-000	TELEPHONE - LANDLINE		55.43
		LANDLINE: AUTO DIALER		601 4601-85011-000	TELEPHONE - LANDLINE		59.88
		=== VENDOR TOTALS ===	115.31				
=====							
01-06290	CITY OF ROSEVILLE						
I-201401134543		JAN: PHONE CHARGES	306.00				
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N			
		JAN: PHONE CHARGES		101 4116-85070-000	TECHNICAL SUPPORT		306.00
I-21823		JAN: IT SERVICES	1,331.67				
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N			
		JAN: IT SERVICES		101 4116-85070-000	TECHNICAL SUPPORT		1,331.67
		=== VENDOR TOTALS ===	1,637.67				

PACKET: 00975 JAN 13 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03122	CITY OF ST PAUL					
I-130524		POSTAGE FOR NEWSLETTER	2,368.44			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		POSTAGE/NEWSLETTER FEES		201 20200-000	ACCOUNTS PAYABLE	1,184.22
		POSTAGE/NEWSLETTER FEES		206 20200-000	ACCOUNTS PAYABLE	235.53
		POSTAGE/NEWSLETTER FEES		101 20200-000	ACCOUNTS PAYABLE	948.69
		=== VENDOR TOTALS ===	2,368.44			
=====						
01-03120	CITY OF WHITE BEAR					
I-9165		2014 GIS FEES	535.82			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		2014 GIS FEES		101 4117-80500-000	GIS SUPPORT	535.82
		=== VENDOR TOTALS ===	535.82			
=====						
01-05243	HINRICHS, RICH					
I-201401134537		STATION SUPPLIES/ EQUIPMENT	98.64			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		STATION SUPPLIES/ EQUIPMENT		101 4124-70100-000	SUPPLIES	39.78
		STATION SUPPLIES/ EQUIPMENT		101 4124-70100-000	SUPPLIES	58.86
		=== VENDOR TOTALS ===	98.64			
=====						
01-04570	JOSEPH, KATRINA E.					
I-201401134541		DEC: PROSECUTIONS	2,500.00			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: Y		
		DEC: PROSECUTIONS		101 20200-000	ACCOUNTS PAYABLE	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
=====						
01-05440	LOFFLER COMPANIES, INC					
I-14704808		COPIER USAGE CHARGES	407.34			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		COPIER USAGE CHARGES		101 20200-000	ACCOUNTS PAYABLE	407.34
		=== VENDOR TOTALS ===	407.34			



PACKET: 00975 JAN 13 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05273	MN	PUBLIC EMPLOYEES INSURANCE				

I-201401134536		FEB: HEALTH INS	6,482.30			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		FEB: HEALTH INS		101 4112-89000-000	MISCELLANEOUS	6,482.30
=== VENDOR TOTALS ===			6,482.30			

01-05825 MUNICIPAL CODE CORPORATION

I-00237817		CITY CODE CHARGES	2,217.96			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		CITY CODE CHARGES		101 20200-000	ACCOUNTS PAYABLE	2,217.96
=== VENDOR TOTALS ===			2,217.96			

01-06525 SUBURBAN ACE HARDWARE

I-201401134542		SHOP SUPPLIES	19.27			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		SHOP SUPPLIES		101 20200-000	ACCOUNTS PAYABLE	19.27
=== VENDOR TOTALS ===			19.27			

01-00878 US BANCORP

I-201401174545		SENSIBLE LAND USE COALITION	75.00			
1/17/2014	APBNK	DUE: 1/17/2014 DISC: 1/17/2014		1099: N		
		SENSIBLE LAND USE COALITION		208 4208-89000-000	MISCELLANEOUS	75.00
=== VENDOR TOTALS ===			75.00			

370 XCEL ENERGY

I-201401134539		ELECT	42.86			
1/13/2014	APBNK	DUE: 1/13/2014 DISC: 1/13/2014		1099: N		
		ELECT		101 20200-000	ACCOUNTS PAYABLE	42.86
=== VENDOR TOTALS ===			42.86			

=== PACKET TOTALS === 23,742.46

federal withholdings 5492.18  
 st withholdings 1859.13  
 Pera 2841.85  
 IMCA 2225.00

FIRE TRK WIRE PYMT: 737,935.00 (previously approved council meeting December 11,2014 with contract)

Total; 773,095.62

EMP #	NAME	AMOUNT
0004	BART J FISCHER	2,427.24
0010	MICHELLE C TESSER	1,500.17
01-1014	CHELSEA PETERSEN	787.66
01-1136	ROLAND O OLSON	1,301.45
01-1150	JOHN R ONEILL	674.65
01-1038	DEBORAH K JONES	1,699.07
01-0085	DANIEL S JOHNSON-POWERS	79.32
01-0086	RICHARD H HINRICHS	114.12
01-0087	MICHAEL A MCKAY	70.74
01-0095	MICHAEL J POESCHL	81.48
01-0105	ANTON M FEHRENBACH	43.38
01-0106	SCOTT A TESCH	152.22
01-0123	BRYAN R SULLIVAN	76.41
01-0124	MICHAEL D KRUSE	96.01
01-1030	TIMOTHY J PITTMAN	1,626.31
01-1033	DAVE TRETSVEN	1,485.38
01-1143	COLIN B CALLAHAN	1,073.05

TOTAL PRINTED: 17 13,288.66

1-13-2014 2:53 PM PAYROLL CHECK REGISTER  
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
PAYROLL DATE: 1/13/2014

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0034	KURHAJETZ, CLEMENT	R	1/13/2014	77.63	082232
0000	ANDERSON, KEVIN	R	1/13/2014	70.74	082233
0000	GAFFNEY, PATRICK	R	1/13/2014	103.17	082234
0119	WICK, JEFFREY M	R	1/13/2014	54.52	082235
0125	MILLER, RACHEL L	R	1/13/2014	16.22	082236
0126	SMITH, BENJAMIN J	R	1/13/2014	81.69	082237
0127	PONTRELLI, MITCHELL E	R	1/13/2014	96.01	082238
0128	ROSENBERG, NICHOLAS M	R	1/13/2014	76.02	082239
0130	RABEK, PAUL A	R	1/13/2014	81.48	082240
0131	THOMAS, DAVID M	R	1/13/2014	43.38	082241
0172	ARCAND, MICHAEL W	R	1/13/2014	255.95	082242
0175	RITCHIE, BRIAN D	R	1/13/2014	34.29	082243
0193	RITCHIE, MACKENZIE A	R	1/13/2014	36.19	082244
0204	ANDREWS, TURNER J	R	1/13/2014	168.39	082245
0205	ECKERT, MICHELE S	R	1/13/2014	68.34	082246
0209	DAHL, LAURA J	R	1/13/2014	80.52	082247
0218	ANDERSON, THOMAS J	R	1/13/2014	5.37	082248
0219	HINRICHS, ALEX J	R	1/13/2014	5.37	082249
0220	GARBE, TRISTON J	R	1/13/2014	5.37	082250

1-13-2014 2:53 PM PAYROLL CHECK REGISTER  
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2  
PAYROLL DATE: 1/13/2014

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	19	1,360.65
DIRECT DEPOSIT REGULAR CHECKS:	17	13,288.66
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	36	14,649.31

\*\*\* NO ERRORS FOUND \*\*\*



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 22, 2014
<b>Agenda Item</b>	Consent F2
<b>Attachment</b>	N/A
<b>Submitted By</b>	Michelle Tesser, Assistant to the City Administrator

<b>Item</b>	Approval of City Licenses
<b>Description</b>	<p>The following individuals have applied for a <u>Mechanical License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Kath HVAC</li> <li>2. Mitchell Heating, LLC</li> <li>3. Centerpoint Energy Minnesota Gas</li> <li>4. Ben Franklin Plumbing</li> <li>5. South-Town Refrigeration</li> </ol> <p>The following individuals have applied for a <u>Municipal Business License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Peterson Dental</li> <li>2. Twin Cities Laboratories</li> <li>3. James Kernik, DDS</li> <li>4. Central Pediatrics, PA</li> <li>5. Essential Sessions Studios, LLC</li> <li>6. Hermes Floral</li> <li>7. Martinizing Cleaners</li> <li>8. Curves</li> </ol> <p>The following individuals have applied for a <u>Tree Trimming/Treating/Removal License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Morgan's Tree Service</li> <li>2. Branch and Bough Tree Service and Landscape Care</li> <li>3. Vineland Tree Care</li> </ol> <p>The following individuals have applied for a <u>Refuse/Recycle License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Gene's Disposal Service, Inc</li> </ol> <p>The following individuals have applied for a <u>Therapeutic Massage License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Ruth S. Atherly</li> </ol>

	<p>The following individuals have applied for a <u>Restaurant License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"><li>1. Coffee Grounds</li><li>2. Chateau Fromage Enterprises DBA The Coffee Grounds</li><li>3. Jimmy John's</li></ol>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the 2014 City License Applications.



***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 22, 2014
<b>Agenda Item</b>	Consent F3
<b>Attachment</b>	Recreation Agreement with the City of Lauderdale
<b>Submitted By</b>	Michelle Tesser, Assistant to the City Administrator

<b>Item</b>	Recreation Agreement with the City of Lauderdale
<b>Description</b>	The City of Lauderdale does not offer recreation programs to their residents. In 2009, Lauderdale asked Falcon Heights Parks and Recreation to offer programs to their residents at a residential rate. In return, Lauderdale provides facility and park space for Falcon Heights Parks and Recreation programs. At the end of each year, Falcon Heights invoices Lauderdale the difference in resident rate and non-residential rate for each registrant. The agreement is updated annually.
<b>Budget Impact</b>	With more sites available for programming, registration revenue in the recreation budget increases.
<b>Attachment(s)</b>	Recreation Services Agreement for the City of Falcon Heights and City of Lauderdale.
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council adopt the Recreation Agreement with the City of Lauderdale.

**City of Falcon Heights  
City of Lauderdale**

**Recreation Agreement**

THIS AGREEMENT is effective January 1, 2014, through December 31, 2014, by and between the City of Lauderdale, 1891 Walnut Street ~ Lauderdale, MN 55113, and the City of Falcon Heights, 2077 W. Larpenteur Ave ~ Falcon Heights, Minnesota 55113. Falcon Heights agrees to provide recreation programs within the City of Lauderdale. Lauderdale agrees to provide facility space for the programs.

The Cities of Lauderdale and Falcon Heights agree to the following obligations:

**1. Falcon Heights agrees to:**

- Provide recreation programs and experiences to Lauderdale residents for the same fee as paid by Falcon Heights' residents. Lauderdale will reimburse Falcon Heights the difference between the resident and non-resident rate for recreation programs and experiences held at Falcon Heights' facilities. Lauderdale will not reimburse Falcon Heights if the programs are held at Lauderdale facilities.
- Coordinate registration, supervision, and program curriculum appropriate for the recreation program.
- The recreation programs held at Lauderdale City Hall will include, but not be limited to, Tae Kwon Do, Boot Camp, and Yoga.
- Provide program staff, program supplies and equipment, and program maintenance support for the agreed upon recreation program.

**2. Lauderdale agrees to:**

- Provide program space at Lauderdale City Hall and at Lauderdale Community Park. The City of Lauderdale agrees to provide regular facility and park maintenance such as sweeping the floor and supplying tables requested by Falcon Heights.
- Provide facilities access and keys to Falcon Heights Park and Recreation Staff.

***Liability***

Falcon Heights shall defend and indemnify Lauderdale and its employees, officers, volunteers and agents for any claims against Lauderdale arising from Falcon Heights's performance or failure to perform its duties under this Agreement.

Lauderdale shall defend and indemnify Falcon Heights and its employees, officers, volunteers and agents for any claims against Falcon Heights arising from Lauderdale's performance or failure to perform its duties under this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and the other party, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for the parties may not be added together to determine the maximum amount of liability for any party.

Employees of Falcon Heights and Lauderdale shall remain employees of their respective cities regardless of where services are provided under this Agreement. Each party shall be responsible for injuries to or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing services pursuant to this Agreement. Each party waives the right to sue the other party for any workers' compensation benefits paid to its own employees or their dependants, even if the injuries were caused wholly or partially by the negligence of the other party.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

**City of Falcon Heights**

**City of Lauderdale**

\_\_\_\_\_  
Mayor Peter Lindstrom

\_\_\_\_\_  
Mayor Jeffrey Dains

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
City Administrator  
Bart Fischer

\_\_\_\_\_  
City Administrator  
Heather Butkowski

Date: \_\_\_\_\_

Date: \_\_\_\_\_







**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 22, 2014
<b>Agenda Item</b>	Consent F4
<b>Attachment</b>	Resolution 14-03
<b>Submitted By</b>	Michelle Tesser, Assistant to the City Administrator

<b>Item</b>	Resolution of Support for CityLabs Application
<b>Description</b>	<p>The Cities of Falcon Heights, Lauderdale and St. Anthony have a unique opportunity to partner with an organization named CityLabs on various sustainability related projects.</p> <p>CityLabs is a faculty-driven, yearlong partnership between the Associated Colleges of the Twin Cities (ACTC) (Augsburg College, Hamline University, Macalester College, St. Catherine University, and University of St. Thomas) and one partner city (or group of cities) in the Twin Cities metropolitan region. During the academic year, experienced faculty and staff take on projects proposed by the city partners, and integrate them into existing courses. This year-long, in-depth collaboration enables the partners to advance their sustainability initiatives through student-focused academic experiences.</p> <p>There is an application process for the CityLab partnership and a resolution of support is being asked for from each City. Staff recommends adoption of this resolution of support</p>
<b>Budget Impact</b>	There may be some minimal costs and in-kind contributions associated with each project.
<b>Attachment(s)</b>	Resolution 14-03
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council adopt Resolution 14-03, supporting an application by the Cities of Falcon Heights, Lauderdale and St. Anthony for the CityLabs Program in 2014.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

January 22, 2014

No. 14-03

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**A RESOLUTION SUPPORTING APPLICATIONS TO THE ASSOCIATED  
COLLEGES OF THE TWIN CITIES (ACTC) FOR THE CITYLABS PROGRAM**

**WHEREAS**, the City of Falcon Heights supports the grant application made to the Associated Colleges of the Twin Cities (ACTC) for the CityLabs Program for a year long partnership between the five institutions that comprise ACTC (Augsburg College, Hamline University, Macalester College, St. Catherine University, and University of St. Thomas) and the partner cities of Falcon Heights, St. Anthony Village, and Lauderdale.

**NOW, THEREFORE BE IS RESOLVED** that if the cities of Falcon Heights, St. Anthony Village, and Lauderdale are awarded a grant by the ACTC, then the cities agree to accept the grant award, and may enter into an agreement with the ACTC for the above referenced project.

**ADOPTED** this 22<sup>nd</sup> day of January 2014, by the City Council of Falcon Heights, Minnesota.

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Moved by:

LINDSTROM         In Favor  
GOSLINE  
HARRIS             Against  
LONG  
MERCER-TAYLOR

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor  
January 22, 2014

Attested by: \_\_\_\_\_

Bart Fischer  
Administrator  
January 22, 2014



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 22, 2014
<b>Agenda Item</b>	Policy G1
<b>Attachment</b>	Amended Tobacco Ordinance
<b>Submitted By</b>	Michelle Tesser, Assistant to the City Administrator

<b>Item</b>	Approve Amended Tobacco Ordinance
<b>Description</b>	<p>The amendments to the Tobacco Ordinance was tabled at the last January 8, 2014 Council meeting. The two below items:</p> <ul style="list-style-type: none"> <li>• Prohibit the proximity to youth oriented facilities (1,000 feet);</li> <li>• Prohibit the distance from other retail sales of tobacco products (2,000 feet);</li> </ul> <p>have been removed and will be discussed at a future council workshop.</p> <p>This ordinance presented today revises the following:</p> <ol style="list-style-type: none"> <li>1. Amends definition language from nicotine and lobelia delivery devises to electronic delivery devices. and;</li> <li>2. The council also discussed adding strict language prohibiting the seller of tobacco and electronic delivery devices to be at least 18 years of age or older.</li> </ol>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	Amended Tobacco Ordinance
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the amended tobacco ordinance.

ORDINANCE NO. 14-01

**CITY OF FALCON HEIGHTS  
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING THE FALCON HEIGHTS CITY CODE  
CONCERNING TOBACCO**

THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

**SECTION 1:** Chapter 14 Article IX of the Falcon Heights City Code is amended by deleting “Nicotine or lobelia delivery device” and inserting in its place “Electronic delivery device.”

**SECTION 2:** Section 14-293 of the Falcon Heights City Code is amended by deleting the definition “Nicotine or lobelia delivery device” and adding the following definition to provide:

Electronic Delivery Devices. Electronic Delivery Device shall mean any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product, whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes and is being marketed and sold solely for that approved purpose.

**SECTION 3:** Section 14-294 of the Falcon Heights City Code is amended by adding the following subsection:

Sec. 14-294. License.

- L. Sale by minors. It shall be unlawful for any business licensed under this ordinance to allow any person under the age of eighteen (18) years to sell, offer for sale, or attempt to sell tobacco, tobacco products, tobacco-related devices, or electronic delivery devices.

**SECTION 4.** Effective Date: This ordinance shall take effect from and after its passage.

**ADOPTED** this 22<sup>nd</sup> day of January, 2014, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: \_\_\_\_\_  
Peter Lindstrom, Mayor

ATTEST:

\_\_\_\_\_  
Bart Fischer, City Administrator/Clerk