

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
April 23, 2014
7:00PM

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
LONG ____ MERCER-TAYLOR ____
- STAFF PRESENT: FISCHER ____
- C. PRESENTATIONS:
1. Fire Department Annual Report -Chief Clem Kurhajetz
2. St. Paul Area Chamber of Commerce Update - Jonathan Weinhagen
- D. APPROVAL OF MINUTES: April 9, 2014
- E. PUBLIC HEARINGS:
1.
- F. CONSENT AGENDA:
1. General Disbursements through 4/18/2014: \$86,185.71
Payroll through 4/15/2014: \$16,030.96
2. Approval of City Licenses
3. Award Bids for the 2014 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project
4. Resolution of Support for the Ramsey County TCAAP Project
5. Sanitary Sewer Cleaning Program
6. Resolution of Support for a Public Entity Innovation Recycling Grant
7. Resolution Proclaiming Police Week
8. City Hall Summer Hours
- G: POLICY ITEMS:
1.
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

Falcon Heights

Families, Fields and Fair



2013 ANNUAL REPORT



INTRODUCTION

FIRE CHIEF KURHAJETZ'S WELCOME:

I WOULD LIKE TO TAKE A MOMENT TO THANK THE FIREFIGHTERS AND THEIR FAMILIES FOR THEIR TIME AND DEDICATION TO PROVIDING EMERGENCY SERVICES THROUGHOUT THE PAST YEAR.

THE MEMBERS OF THE FALCON HEIGHTS FIRE DEPARTMENT RESPONDED TO NINETY-FOUR (94) CALLS FOR SERVICE IN 2013, WHICH IS A 37% DECREASE IN THE NUMBER OF CALLS FOR SERVICE FOR 2012.

AS WE LOOK TO 2014, WE WILL CONTINUE TO PROVIDE THE BEST IN EMERGENCY SERVICES TO THE RESIDENTS, BUSINESSES, AND VISITORS OF BOTH THE CITY OF FALCON HEIGHTS AND THE CITY OF LAUDERDALE.

SINCERELY;

CLEM KURHAJETZ

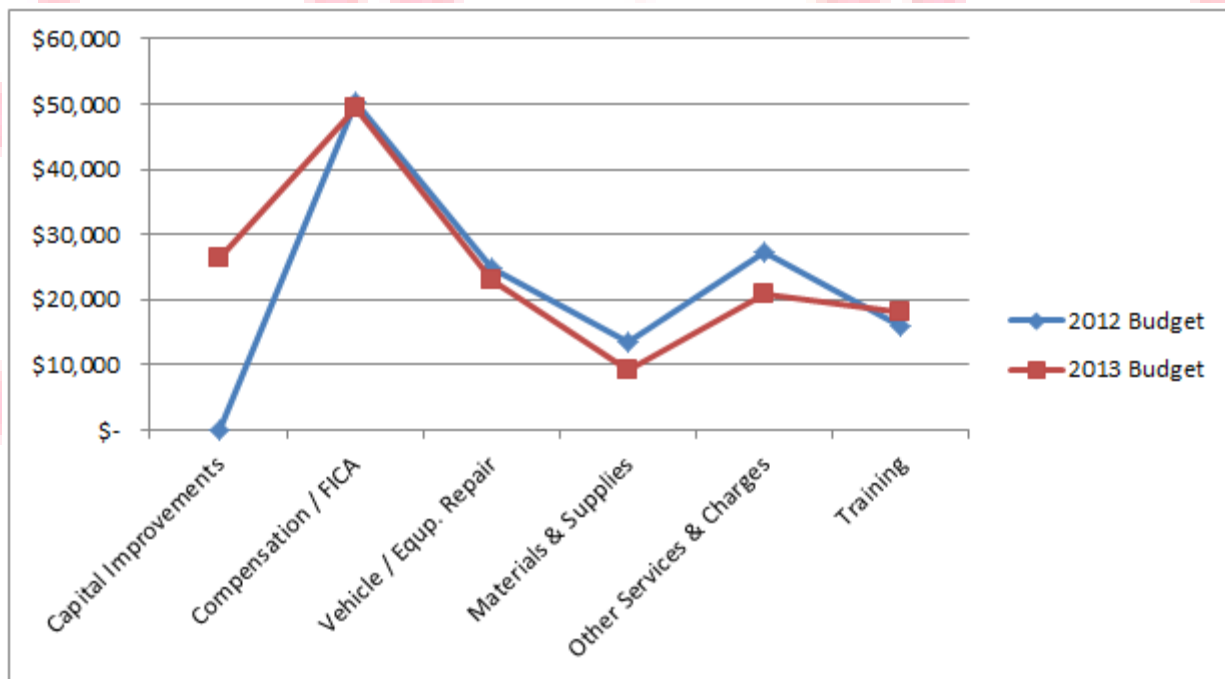
C. KURHAJETZ, FIRE CHIEF





FIRE DEPARTMENT BUDGET

2012 Budget			2013 Budget		
Capital Improvements	\$	-	Capital Improvements	\$	26,500
Compensation / FICA	\$	50,188	Compensation / FICA	\$	49,305
Vehicle / Equip. Repair	\$	24,742	Vehicle / Equip. Repair	\$	23,000
Materials & Supplies	\$	13,387	Materials & Supplies	\$	9,100
Other Services & Charges	\$	27,300	Other Services & Charges	\$	20,855
Training	\$	15,905	Training	\$	18,000

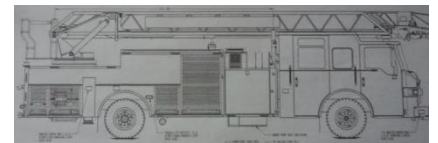


- 2012 ACTUAL BUDGET AMOUNT WAS \$ 126,316.00 WITH A DEFICIT OF 4.12%.
- 2013 ACTUAL BUDGET AMOUNT WAS \$ 120,260.00 WITH A SURPLUS OF 21.09%.



ACCOMPLISHMENTS

- **AWARDED A FEMA GRANT FOR EQUIPMENT.**
 - THIS GRANT WAS USED TO PURCHASE HIGH-PRESSURE SCBA PACKS AND MASKS TO REPLACE OUR AGING EQUIPMENT AND TO ALLOW US TO WORK MORE EFFICIENTLY ON FIRE SCENES, AND WITH OTHER MUTUAL-AID DEPARTMENTS. WE WERE ALSO ABLE TO PURCHASE SPARE BOTTLES AND SIX (6) ADDITIONAL SCBA PACKS FOR USE DURING TRAINING EXERCISES. WITH THE NEW HIGH-PRESSURE SCBA BOTTLES, THERE WAS ALSO A NEED FOR A MORE EFFICIENT MANNER OF FILLING THE BOTTLES AND THE FEMA GRANT ALLOWED US TO PURCHASE A NEW BOTTLE FILLING STATION.
- **ALL FIRE DEPARTMENT OFFICERS AND SOME FIREFIGHTERS SUCCESSFULLY COMPLETED A 50 HOUR BLUE CARD FIRE COMMAND TRAINING PROGRAM.**
 - THIS PROGRAM IS STATE OF THE ART TRAINING AND CERTIFICATION WHICH TEACHES FIRE PERSONNEL HOW TO STANDARDIZE LOCAL INCIDENT OPERATIONS AND INCIDENT COMMAND.
- **HIRED TWO (2) NEW FIREFIGHTERS.**
 - AS WE MOVE INTO 2014 THESE PROBATIONARY FIREFIGHTERS GO TO SCHOOL TO GET THEIR FIREFIGHTER I, FIREFIGHTER II, AND MEDICAL TRAINING. THE TRAINING WILL CONTINUE UNTIL THEY REACH FIREFIGHTER STATUS. THESE FIREFIGHTERS PUT IN A LOT OF EXTRA WORK IN ADDITION TO CALLS AND WEEKLY TRAINING DRILLS. CREDIT ALSO GOES TO THEIR ASSIGNED FTO (FIELD TRAINING OFFICERS) WHO HELP THEM THROUGH THESE NEW OBSTACLES AND CHALLENGES.
- **PURCHASED AND INSTALLED A COMMERCIAL WASHING MACHINE FOR CLEANING TURNOUT GEAR.**
 - THE NEED TO CLEAN OUR TURNOUT GEAR IS ESSENTIAL WITH THE CONTAMINATES WE ENCOUNTER DURING FIRE SUPPRESSION. THE ACQUISITION OF THE COMMERCIAL WASHING MACHINE ALLOWS MEMBERS TO WASH THEIR TURNOUT GEAR WITH APPROVED DETERGENTS AND IN A MORE EFFICIENT MANNER THAN OUR PREVIOUS OPTIONS.
- **FINALIZED SPECIFICATIONS ON NEW APPARATUS TO REPLACE TELE-SQUIRT 757.**
- **UPDATED TRAINING TECHNOLOGY TO PROVIDE MORE MODERN TRAINING ENVIRONMENT FOR PERSONNEL.**



Falcon Heights

Families, Fields and Fair



NOTABLE EVENTS



ICE CREAM SOCIAL



NIGHT TO UNITE



LAUDERDALE DAY IN THE PARK



TOUCH-A-TRUCK OPEN HOUSE



JULY 4TH NEIGHBORHOOD PARADE



BLOCK CLUB PARTIES

AND OTHER EVENTS:

COMMUNITY OUTREACH, FALCON HEIGHTS ELEMENTARY SCHOOL PARADE, STATION TOURS...

PHOTOS: © CTV NORTH SUBURBAN, © SCOTT TESCH



SUMMARY OF CALLS FOR SERVICE

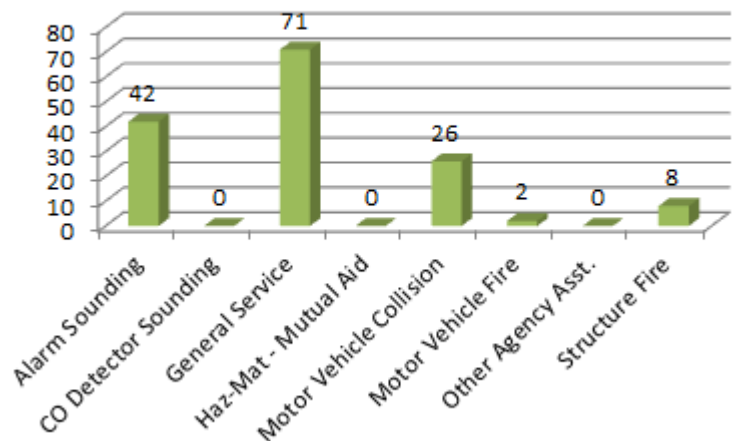
2012 Calls for Service

Alarm Sounding	42
CO Detector Sounding	0
General Service	71
Haz-Mat - Mutual Aid	0
Motor Vehicle Collision	26
Motor Vehicle Fire	2
Other Agency Asst.	0
Structure Fire	8

Call Totals By City

Lauderdale	55
Falcon Heights	90
Other	4
Total	149

2012 Calls for Service



- 2012 STATS HAD LIMITED CALL CLASSIFICATIONS
- AVERAGE RESPONSE TIME WAS 6 MINUTES 11 SECONDS FOR THE FIRST ARRIVING UNIT.

2013 Calls for Service

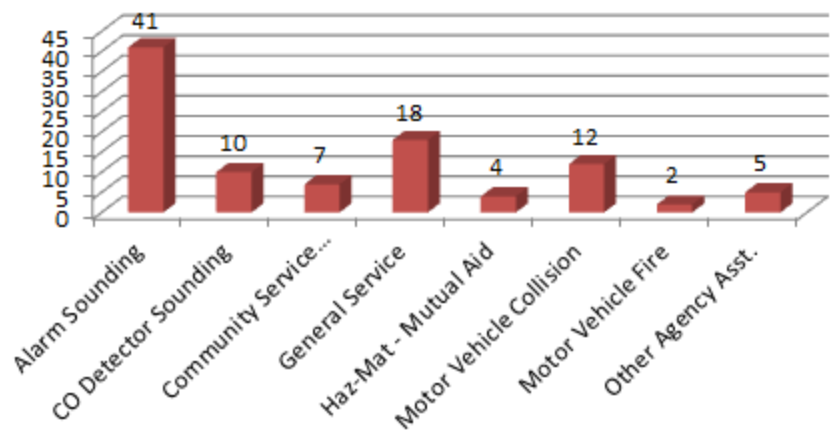
Alarm Sounding	41
CO Detector Sounding	10
Community Service Event	7
General Service	18
Haz-Mat - Mutual Aid	4
Motor Vehicle Collision	12
Motor Vehicle Fire	2
Other Agency Asst.	5
Severe Weather Standby	2
Structure Fire	0

Calls Total By City

Lauderdale	30
Falcon Heights	58
Other	6
Total:	94

2013 Calls for Service

includes events with no run numbers



- 2013 STATS WITH MORE DETAILED CALL CLASSIFICATIONS
- AVERAGE RESPONSE TIME WAS 5 MINUTES 26 SECONDS FOR THE FIRST ARRIVING UNIT.

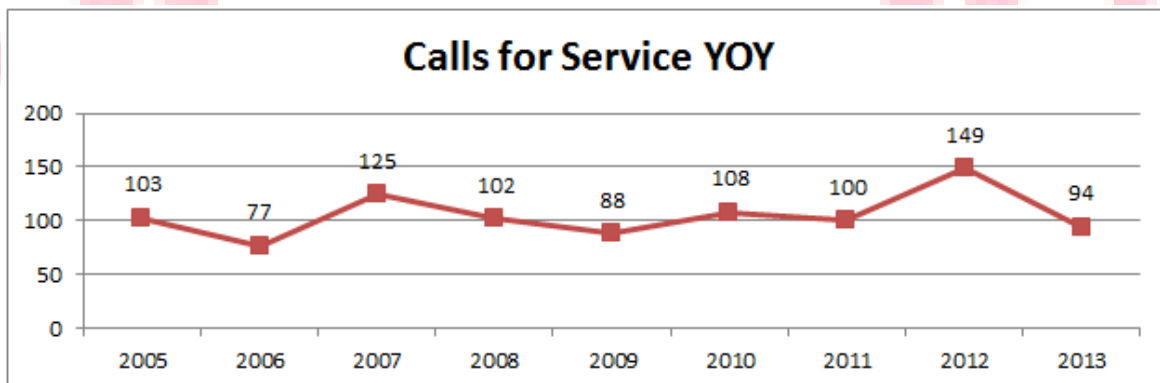


SUMMARY OF CALLS FOR SERVICE

2012	Times							Totals	Cumulative Total	Percentage of Total Calls
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
Month										
January	2	1	4	0	4	5	0	16	16	11%
February	0	0	1	3	0	0	0	4	20	3%
March	1	2	1	1	2	0	1	8	28	5%
April	3	1	1	0	0	2	1	8	36	5%
May	2	2	1	1	2	0	3	11	47	7%
June	3	1	2	1	2	4	1	14	61	9%
July	5	1	2	3	3	1	3	18	79	12%
August	3	2	0	1	4	7	2	19	98	13%
September	1	3	1	3	1	2	4	15	113	10%
October	2	1	3	1	1	2	3	13	126	9%
November	1	2	2	4	0	4	1	14	140	9%
December	0	1	2	0	2	3	1	9	149	6%
Sum Total:	23	17	20	18	21	30	20	149	149	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Total	Percentage of Total Calls

2013	Times							Totals	Cumulative Total	Percentage of Total Calls
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
Month										
January	0	1	0	1	1	3	0	6	6	6%
February	1	2	0	1	0	1	2	7	13	7%
March	1	4	0	0	2	1	1	9	22	10%
April	1	0	0	2	3	3	3	12	34	13%
May	1	0	2	2	7	0	1	13	47	14%
June	0	0	1	0	2	2	4	9	56	10%
July	0	3	1	3	0	0	1	8	64	9%
August	2	0	0	1	2	2	1	8	72	9%
September	1	0	0	2	2	0	1	6	78	6%
October	0	0	3	0	0	1	0	4	82	4%
November	0	2	0	0	0	0	2	4	86	4%
December	1	3	1	0	2	1	0	8	94	9%
Sum Total:	8	15	8	12	21	14	16	94	94	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Total	Percentage of Total Calls

- IN 2012, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS FRIDAY WITH 20% (30 OF 149) OF THE RECORDED CALLS AND THE MONTH OF AUGUST WAS THE BUSIEST MONTH WITH 13% (19 OF 149) OF THE RECORDED CALLS.
- IN 2013, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS THURSDAY WITH 22% (21 OF 94) OF THE RECORDED CALLS AND THE MONTH OF MAY WAS THE BUSIEST MONTH WITH 14% (13 OF 94) OF THE RECORDED CALLS.





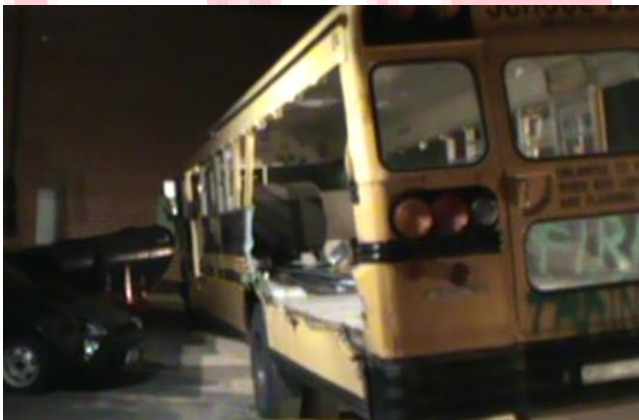
TRAINING EXERCISES



VEHICLE FIRES



AIR MANAGEMENT



VEHICLE EXTRICATIONS



LIVE BURN SIMULATORS



TRAINING EXERCISES

VEHICLE FIRES

VEHICLE FIRES ARE MORE PREVALENT THAN STRUCTURE FIRES; WE TRAIN TO ATTACK THESE FIRES IN A DIFFERENT MANNER THAN WE WOULD A STRUCTURE FIRE UNLESS THE VEHICLE IS PARKED IN A GARAGE, ALTHOUGH THE DANGERS WITH VEHICLE FIRES ARE STILL SIGNIFICANT, THUS VEHICLE FIRE TRAINING IS ESSENTIAL.

REPORTED VEHICLE FIRES IN THE UNITED STATES AVERAGED 325,100 ANNUALLY FROM 1999-2003, ACCORDING TO THE NFPA STATISTICS, THESE FIRES WERE THE DIRECT CAUSE OF AN AVERAGE 440 CIVILIAN DEATHS, 1,500 CIVILIAN INJURIES AND \$1.2 BILLION IN DIRECT PROPERTY DAMAGE. IT GOES TO SHOW WE SHOULD NEVER BE COMPLACENT WHEN IT COMES TO FIGHTING THESE FIRES, THUS THE NEED TO TRAIN FOR HANDLING SUCH CALLS FOR SERVICE TO INSURE FIRE OPERATION SAFETY OF OUR PERSONNEL.

AIR MANAGEMENT

THE NEW HIGH-PRESSURE SCBA PACKS PROVIDE OUR PERSONNEL A LONGER WORKING TIME WHILE ON AIR. HAVING PERIODIC TRAINING EXERCISES FOR INDIVIDUALS TO UNDERSTAND THEIR OWN AIR MANAGEMENT CAPIBILITIES IS CRUCIAL TO THE SAFETY OF ALL PERSONNEL ON THE FIRE DEPARTMENT. UNDER THE EXTREME CONDITIONS ENCOUNTERED AND THE PHYSICAL EXCERTION WHICH HAPPENS ON A FIRE SCENE, A PERSON'S BODY REQUIRES MORE OXYGEN WHICH IN TURN MEANS LESS WORKING TIME CAPACITY OF THE SCBA PACKS.

VEHICLE EXTRICATIONS

VEHICLE EXTRICATION TRAINING PROVIDES ALL THE CRITICAL KNOWLEDGE AND SKILLS NECESSARY FOR FIREFIGHTERS TO PERFORM IN THESE ENVIRONMENTS AND TO FULLY UNDERSTAND ALL ASPECTS OF VEHICLE EXTRICATION, INCLUDING COMMERCIAL VEHICLES, AND RESCUES INVOLVING HYBRIDS AND ALL-ELECTRIC VEHICLES.

LIVE BURN SIMULATORS

SIMULATORS ALLOW FOR REAL-LIFE STRUCTURE FIRE SCENARIOS WITH THE LEAST AMOUNT OF COST AND HAZARDS INVOLVED WITH FULL SCALE LIVE-BURN EXERCISES. ALTHOUGH NO TWO FIRES ARE ALIKE, THE SIMULATORS STILL PROVIDE THE BASIC GROSS MOTOR SKILLS TRAINING NEEDED TO TACKLE ANY STRUCTURE FIRE THAT MAY OCCUR.



TRAINING EXERCISES

AVERAGE HOURS OF TRAINING PER YEAR

THE MEMBERS OF THE FALCON HEIGHTS FIRE DEPARTMENT TRAIN ON AVERAGE 1444 HOURS PER YEAR, THESE TRAINING EXERCISES INCLUDE BUT NOT LIMITED TO MEDICAL TRAINING DRILLS, STATE FIRE SCHOOL EVENTS, IN-HOUSE EVENTS, PHYSICAL AGILITY TESTS, VEHICLE FIRES, VEHICLE EXTRICATIONS, AIR MANagements EVENTS, SEARCH AND RESCUE EXERCISES, AND HAZARDOUS MATERIALS TRAINING EVENTS.

TRAINING IS AN ESSENTIAL PART OF THE FIRE SERVICE, BECAUSE NO TWO (2) INCIDENTS ARE THE SAME, WE MUST TRAIN AS OFTEN AS POSSIBLE TO KEEP OUR SKILLS SHARP, TO TEST OUR ABILITIES, TO HAVE THE OPPORTUNITY TO USE THE EQUIPMENT AVAILABLE, AND LEARN AS MUCH AS POSSIBLE ABOUT THE EVER-CHANGING ENVIRONMENT AS IT RELATES TO THE FIRE SERVICE.

HONING OUR SKILLS HAS AND WILL CONTINUE TO A VITAL PART OF THE SERVICE WE PROVIDE TO THE VISITORS AND CITIZENS OF FALCON HEIGHTS AND LAUDERDALE NOT TO MENTION OUR OWN FIRE DEPARTMENT MEMBERS.



FIRE MARSHAL'S REPORT

IN 2013, THE FIRE MARSHAL'S OFFICE CONDUCTED THIRTY EIGHT (38) RESIDENTIAL RENTAL PROPERTY INSPECTIONS IN THE CITY OF FALCON HEIGHTS AND ALSO TWENTY ONE (21) COMMON AREA APARTMENT INSPECTIONS, TWO (2) COMMERCIAL PROPERTY INSPECTIONS WERE PERFORMED IN THE CITY OF LAUDERDALE.

THE HOME FIRE AUDIT PROGRAM SET UP BY MAYOR LINDSTROM GENERATED ABOUT EIGHTEEN (18) CALLS FOR HOME FIRE AUDITS IN WHICH APPROXIMATELY TWELVE (12) WERE PERFORMED.

WITH HELP FROM FALCON HEIGHTS FIRE DEPARTMENT PERSONNEL, SIX (6) FIRE SAFETY PRESENTATIONS WERE PERFORMED FOR VARIOUS COMMUNITY GROUPS.

GOING FORWARD INTO THE YEAR OF 2014 WITH THE HELP OF FALCON HEIGHTS' CITY ADMINISTRATOR, BART FISCHER, AND ADMINISTRATIVE ASSISTANT, CHELSEA PETERSEN, SCHEDULING ISSUES ARE BEING RESOLVED FOR COMMERCIAL INSPECTION, RESIDENTIAL INSPECTION AND THE HOME FIRE AUDIT PROGRAM CONFLICTS.

CURRENTLY, OUR OFFICE IS WORKING WITH THE EMERGENCY TASK FORCE FOR THE MULTI-RESIDENT PROPERTY LOCATED AT 1666 COFFMAN TO INFORM THE RESIDENTS WHAT TO DO IN CASE OF EMERGENCIES. WITH THE HELP OF THE CITY OF FALCON HEIGHTS, AND THE FALCON HEIGHTS FIRE DEPARTMENT RELIEF ASSOCIATION, REFRIGERATOR MAGNETS (EXAMPLE PICTURED) WERE PROVIDED TO ALL RESIDENTS. THESE REFRIGERATOR MAGNETS CONTAIN INSTRUCTIONS AND PROCEDURES TO FOLLOW IN THE EVENT OF AN EMERGENCY AT THEIR RESIDENCY.

EMERGENCY GUIDELINES

FIRE IN YOUR UNIT
Leave and immediately call 911.
Close door behind you
and go to the nearest stairwell.
Stay out of lobby.

FIRE ELSEWHERE
Call 911.
Stay in your Unit with door closed.
Stop smoke coming under your door
with wet towel.
Await instructions from Fire Dept.

TORNADO WARNING SIREN
Stay away from windows.
Go to windowless area or basement garage.
Listen to weather radio or public radio.

OTHER EMERGENCIES
Call 911.

SINCERELY;

MIKE ARCAND

MIKE ARCAND, FIRE MARSHAL



2014 DEPARTMENTAL GOALS

- **IMPROVE VISIBILITY OF THE FIRE DEPARTMENT AND PERSONNEL TO THE CITIZENS AND VISITORS TO THE CITY OF FALCON HEIGHTS. AT SEVERAL COMMUNITY SERVICE EVENTS WHICH FIRE DEPARTMENT PERSONNEL ATTEND, THE COMMON QUESTION ASKED IS “WHERE IS THE FIRE STATION LOCATED?” THERE ARE ONLY TWO (2) SIGNS WHICH INDICATE THE FIRE DEPARTMENT IS LOCATED ON LARPEN TEUR AVE. AND THEY ARE TRAFFIC SIGNS WHICH ARE EASILY MISSED BY CITIZENS AND VISITORS OF FALCON HEIGHTS.**
- **FORMATION OF A COMMITTEE TO TACKLE THE LONG-RANGE PLANNING REQUIREMENTS OF THE FIRE DEPARTMENT IN ORDER TO CONTINUE MEETING THE NEEDS OF OUR CHANGING SERVICE AREA. UPDATE STANDARD OPERATING PROCEDURE POLICIES AND GUIDELINES WHERE NECESSARY, AND REVIEW THE EXISTING NEW HIRE TRAINING HANDBOOK.**
- **WORK WITH CITY OFFICIALS TO DEVELOP A PLAN FOR FACILITY IMPROVEMENTS AND TIMELY MAINTENANCE OF THE EXISTING FACILITY.**
- **CONTINUE TO DEVELOP AND IMPLEMENT PROFICIENCY TRAINING FOR FIRE DEPARTMENT PERSONNEL.**
- **WORK WITH FIRE DEPARTMENT COMMAND STAFF TO DEVELOP PROGRAM FOR THE RECRUITMENT OF NEW FIRE PERSONNEL AND THE RETENTION OF EXISTING PERSONNEL.**
- **WORK WITH CITY STAFF OF FALCON HEIGHTS AND LAUDERDALE TO COMPLETE INSTALLATION OF HIGH-VISIBILITY HYDRANT MARKER FLAGS ON ALL REMAINING FIRE HYDRANTS IN OUR SERVICE AREA.**



CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
April 9, 2014

- A. CALL TO ORDER: 7:00PM
- B. ROLL CALL: LINDSTROM HARRIS GOSLINE
LONG MERCER-TAYLOR

STAFF PRESENT: FISCHER
- C. PRESENTATIONS:
1. St. Anthony Police Department Annual Report – Police Chief John Ohl
-Chief Ohl provided the attached annual report and answered questions from Council.
- D. APPROVAL OF MINUTES: March 26, 2014 APPROVED
- E. PUBLIC HEARINGS: Chuck Long Moved, Approval 5-0
1. Mounds Park Academy Project Conduit Financing Bonds
-City Administrator Bart Fischer presented the staff report to Council.
-Jeff Suzik, Head of School of Mounds Park Academy, provided an update to Council.
-Public Hearing Opened: 7:53pm – no one came forward to speak
-Public Hearing Closed: 7:55pm
- F. CONSENT AGENDA: Beth Mercer-Taylor Moved, Approval 5-0
1. General Disbursements through 4/4/2014: \$100,419.57
Payroll through 3/31/2014: \$16,041.99
2. Approval of City Licenses
3. Addition of a Chicken Permit Fee to the City’s Schedule of Fees for 2014
- G. POLICY ITEMS: Pam Harris Moved, Approval 4-1 (Gosline Opposed)
1. Joint Powers/Cooperative Construction Agreement for Curtiss Field
-City Administrator Bart Fischer presented the staff report to Council.
-Bob Fossum, Capitol Region Watershed District, answered questions from Council.
- H. INFORMATION/ ANNOUNCEMENTS:
Council Member Beth Mercer-Taylor
-Announced she will be attending an event in Roseville where she will share information on Falcon Heights’ solar efforts.
-Announced the upcoming Environment Commission meeting Monday, April 14th.

Council Member Chuck Long

- Announced that summer recreation registration is still open.
- Gave an update on a recent meeting he had with Falcon Heights Elementary Principal Beth Behnke.

Council Member Keith Gosline

- Announced the upcoming NYFS Leadership Luncheon at Midland Hills on May 7th.


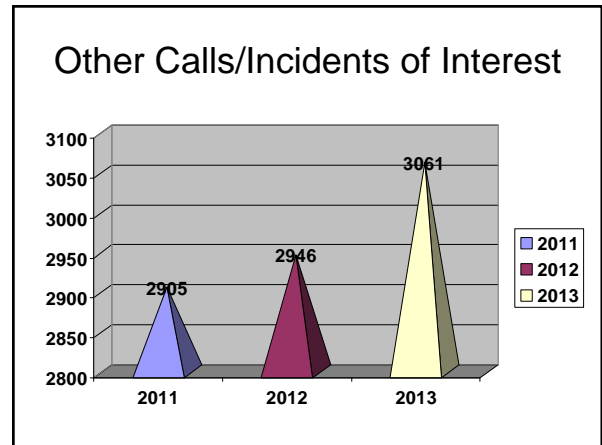
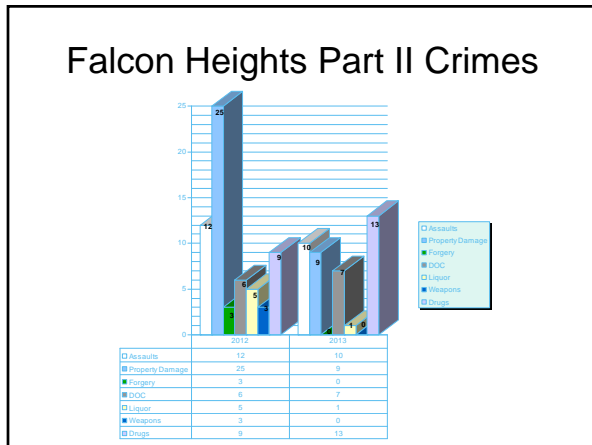
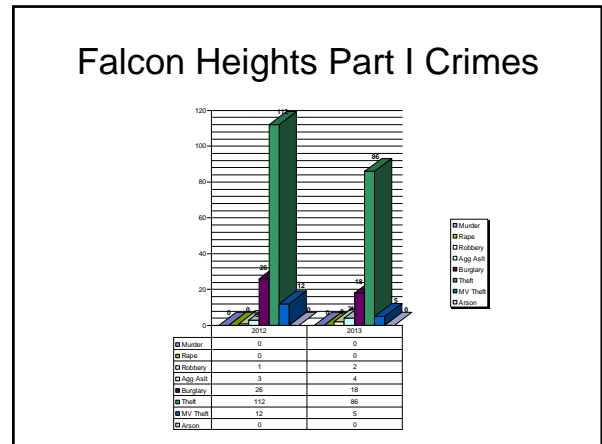
Mayor Peter Lindstrom

- Recognized the Boy Scout in the audience for obtaining his merit badge.
- Announced the Annual Neighborhood Liaison meeting on Monday, April 21st at 7pm.
- Recognized the Bob Lamb family and offered condolences on the loss of Bob, a former Council Member.


I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:36pm

St. Anthony Police Department 2013 Falcon Heights Annual Report

Patrol Review



- 1608 citations issued for moving violation
- 336 citations issued for non-moving violations
- 649 arrests
- Added one additional sergeant and accomplished 24 hour patrol supervision

Investigation Review

- Total Criminal Cases 215
- Total Cases Cleared 109
- Total Cases Cleared by Arrest 94
- Total Cases Cleared by Other 15
- **CLEARANCE RATE 50%**

Education Summary

- The Police Department completed 1375 hours of training (excluding SWAT and WMD); Training included:
 - Some training and classes were conducted on-line saving time and travel
 - Risk Management
 - All officers Datamaster for DWI Arrests
 - Search and Seizure
 - Use of Force
 - Stress Influences
 - Risk Management and Leadership

Police Reserves

- 6 Reserve Officers left (3 were hired as licensed officers by other agencies.)
- Hired 4 new Reserve Officers
- 3635 Donated Hours
- High Hours
 - Lazenberry with 694 hours



Crime Prevention

- MN Night to Unite – attended 8 block parties
- Participated in the Memorial Guard as part of Law Enforcement Memorial Day
- 3rd Summer Survival School
- Attended many school and community events



Crime Prevention

- Cops vs Kids Basketball
- Citizen's Academy
- Special Olympics Law Enforcement Torch Run
- "Shop with a Cop"



St. Anthony Police Department

2013

Falcon Heights

Annual

Report

Questions?





The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 4/18/2014: \$86,185.71 Payroll through 4/15/2014: \$16,030.96
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

4/10/2014 11:56 AM
 PACKET: 01011 APRIL 10TH PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-00096	1666	COFFMAN ASSOCIATION					
I-201404104675	4/10/2014	APBNK	REFRIGERATOR SAFETY MAGNETS	150.00			
			DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
			REFRIGERATOR SAFETY MAGNETS		101 4124-70100-000	SUPPLIES	150.00
			=== VENDOR TOTALS ===	150.00			
=====							
01-00229	ALL WAYS DRAINS LTD						
I-45369	4/10/2014	APBNK	FROZEN PIPE REPAIRS	365.00			
			DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
			FROZEN PIPE REPAIRS		101 4141-87120-000	FACILITIES & GROUND MAIN	365.00
			=== VENDOR TOTALS ===	365.00			
=====							
01-05289	BLOOMINGTON EMBROIDERY						
I-34295	4/10/2014	APBNK	FIRE CLOTHING LABELLING	1,372.86			
			DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
			FIRE CLOTHING LABELLING		101 4124-77000-000	CLOTHING	1,372.86
			=== VENDOR TOTALS ===	1,372.86			
=====							
01-03001	CAMPBELL KNUTSON						
I-201404104680	4/10/2014	APBNK	MAR LEGAL SVCS	924.60			
			DUE: 4/10/2014 DISC: 4/10/2014		1099: Y		
			MAR LEGAL SVCS		101 4114-80200-000	LEGAL FEES	924.60
			=== VENDOR TOTALS ===	924.60			
=====							
110	CENTURY LINK						
I-201404104679	4/10/2014	APBNK	LANDLINECURTISS AND AUTO DIAL	115.45			
			DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
			LAND LINE CURTISS PK		101 4141-85011-000	TELEPHONE - LANDLINE	55.55
			AUTOP DIALER LIPT SATION		601 4601-85011-000	TELEPHONE - LANDLINE	59.90
			=== VENDOR TOTALS ===	115.45			
=====							
01-03123	CINTAS CORPORATION #470						
I-470390338	4/10/2014	APBNK	TOWELS AND TOILET PAPER	139.19			
			DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
			TOWELS AND TOILET PAPER		101 4131-70110-000	SUPPLIES	139.19
			=== VENDOR TOTALS ===	139.19			

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-04092	FISCHER, BART J					
I-201404104674		MAR/APR CELLPHONE REIMB	80.00			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		MAR/APR CELLPHONE REIMB		101 4131-85015-000	CELL PHONE	40.00
		MAR/APR CELLPHONE REIMB		601 4601-85015-000	CELL PHONE	40.00
		=== VENDOR TOTALS ===	80.00			
=====						
01-05063	PATRICK GAFFNEY					
I-201404104677		FIRE SCHOOL TNG REIMB-ROCHEST	100.80			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		FIRE SCHOOL TNG REIMB-ROCHESTR		101 4124-86020-000	TRAINING	100.80
		=== VENDOR TOTALS ===	100.80			
=====						
01-05143	HEIMAN FIRE EQUIPMENT					
I-0821378-IN		BATTERY BULLARD CAMERA	141.70			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		BATTERY BULLARD CAMERA		101 4124-87029-000	REPAIR OTHER EQUIPMENT	141.70
		=== VENDOR TOTALS ===	141.70			
=====						
01-07272	LILLIE SUBURBAN NEWSPAPER					
I-201404104678		LEGAL AFB SEWER RELINING	57.38			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		LEGAL AFB SEWER RELINING		101 4111-70410-000	LEGAL NOTICES	57.38
		=== VENDOR TOTALS ===	57.38			
=====						
01-0670	METRO PRODUCTS INC					
I-98433		SHOP SUPPLIES (ALK BATTERIES)	332.50			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		SHOP SUPPLIES (ALK BATTERIES)		101 4132-70120-000	SUPPLIES	332.50
		=== VENDOR TOTALS ===	332.50			
=====						
01-05665	METROPOLITAN COUNCIL					
I-0001031798		MAY: SS SERVICES	36,640.08			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		MAY: SS SERVICES		601 4601-85060-000	METRO SEWER CHARGES	36,640.08
		=== VENDOR TOTALS ===	36,640.08			

PACKET: 01011 APRIL 10TH PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-05973			NORTH SUBURBAN ACCESS CORPORAT				

I-14-569	4/10/2014	APBNK	1ST QTR VIDEO STREAMING DUE: 4/10/2014 DISC: 4/10/2014 1ST QTR VIDEO STREAMING	280.91	1099: N 101 4116-85050-000	CABLE TV	280.91
=== VENDOR TOTALS ===				280.91			

01-06024 ON SITE SANITATION

I-A-532021	4/10/2014	APBNK	PORABLE TOILET COMM PK DUE: 4/10/2014 DISC: 4/10/2014 PORABLE TOILET COMM PK	56.00	1099: N 601 4601-85080-000	PORTABLE TOILET PARKS	56.00
I-A532050	4/10/2014	APBNK	CURTISS PORTABLE TOILET DUE: 4/10/2014 DISC: 4/10/2014 CURTISS PORTABLE TOILET	56.00	1099: N 601 4601-85080-000	PORTABLE TOILET PARKS	56.00
=== VENDOR TOTALS ===				112.00			

01-06053 OREILLY AUTO PARTS

I-201404104681	4/10/2014	APBNK	SHOP SUPPLIES: (PLUG SOCKETS) DUE: 4/10/2014 DISC: 4/10/2014 SHOP SUPPLIES: (PLUG SOCKETS)	60.23	1099: N 101 4132-70120-000	SUPPLIES	60.23
=== VENDOR TOTALS ===				60.23			

01-06185 RAMSEY COUNTY

I-RISK - 1653	4/10/2014	APBNK	APR DENTAL/LIFE/DISABILITY IN DUE: 4/10/2014 DISC: 4/10/2014 APR DENTAL/LIFE/DISABILITY INS	997.30	1099: N 101 4112-89000-000	MISCELLANEOUS	997.30
=== VENDOR TOTALS ===				997.30			

01-06349 ROSENBERG, NICHOLAS

I-201404104676	4/10/2014	APBNK	FIRE SCHOOL TNG REIMB-ROCHEST DUE: 4/10/2014 DISC: 4/10/2014 FIRE SCHOOL TNG REIMB-ROCHESTR	663.06	1099: N 101 4124-86020-000	TRAINING	663.06
=== VENDOR TOTALS ===				663.06			

PACKET: 01011 APRIL 10TH PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05374		TENNIS SANITATION LLC				
I-1154050		MAR RECYCLING	5,769.00			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		MAR RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
=== VENDOR TOTALS ===			5,769.00			
=====						
01-00880		US BANK HSA CUSTODIAN FOR BART				
I-201404104673		APR HSA DEDUCTION	545.84			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		APR HSA DEDUCTION		101 21714-000	HSA FLEX PAYAB LE	480.30
		APR HSA DEDUCTION		206 21714-000	HSA FLEX PAYABLE	27.29
		APR HSA DEDUCTION		601 21714-000	HSA FLEX PAYABLE	21.83
		APR HSA DEDUCTION		602 21714-000	HSA FLEX PAYABALE	16.42
=== VENDOR TOTALS ===			545.84			
=====						
01-05870		XCEL ENERGY				
I-201404104682		ELECT	4,931.96			
4/10/2014	APBNK	DUE: 4/10/2014 DISC: 4/10/2014		1099: N		
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	46.47
		ELECT		101 4141-85020-000	ELECTRIC/GAS	261.86
		ELECT		101 4131-85030-000	NATURAL GAS	1,121.27
		ELECT		101 4131-85020-000	ELECTRIC	500.75
		ELECT		101 4141-85020-000	ELECTRIC/GAS	51.77
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	2,193.47
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	15.93
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	47.77
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	47.73
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.60
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	26.26
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.66
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	44.79
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	45.30
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	27.14
		ELECT		101 4141-85030-000	NATURAL GAS	453.19
		ELECT		101 4131-85030-000	NATURAL GAS	25.00
=== VENDOR TOTALS ===			4,931.96			
=== PACKET TOTALS ===			53,779.86			

** T O T A L S **

INVOICE TOTALS 53,779.86
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 53,779.86

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET AVAILABLE	ANNUAL BUDGET	BUDGET OVER AVAILABLE
2014		101-20200-000	ACCOUNTS PAYABLE	8,575.22-*				
		101-21714-000	HSA FLEX PAYAB LE	480.30				
		101-4111-70410-000	LEGAL NOTICES	57.38	1,200	933.36		
		101-4112-89000-000	MISCELLANEOUS	997.30	2,000	28,682.99-	Y	
		101-4114-80200-000	LEGAL FEES	924.60	11,000	8,817.90		
		101-4116-85050-000	CABLE TV	280.91	14,200	1,138.48		
		101-4124-70100-000	SUPPLIES	150.00	5,400	2,402.31		
		101-4124-77000-000	CLOTHING	1,372.86	2,500	541.24		
		101-4124-86020-000	TRAINING	763.86	18,000	15,476.38		
		101-4124-87029-000	REPAIR OTHER EQUIPMENT	141.70	18,000	15,360.41		
		101-4131-70110-000	SUPPLIES	139.19	7,100	2,968.65		
		101-4131-85015-000	CELL PHONE	40.00	400	285.20		
		101-4131-85020-000	ELECTRIC	500.75	6,000	3,052.59		
		101-4131-85030-000	NATURAL GAS	1,146.27	7,000	2,481.62		
		101-4132-70120-000	SUPPLIES	392.73	4,600	3,078.05		
		101-4141-85011-000	TELEPHONE - LANDLINE	55.55	500	98.71		
		101-4141-85020-000	ELECTRIC/GAS	313.63	7,000	4,533.97		
		101-4141-85030-000	NATURAL GAS	453.19	2,500	2,046.81		
		101-4141-87120-000	FACILITIES & GROUND MAIN	365.00	7,000	6,635.00		
		206-20200-000	ACCOUNTS PAYABLE	5,796.29-*				
		206-21714-000	HSA FLEX PAYABLE	27.29				
		206-4206-82030-000	RECYCLING CONTRACTS	5,769.00	70,000	52,693.00		
		209-20200-000	ACCOUNTS PAYABLE	2,518.12-*				
		209-4209-85020-000	STREET LIGHTING POWER	2,518.12	27,500	19,929.45		
		601-20200-000	ACCOUNTS PAYABLE	36,873.81-*				
		601-21714-000	HSA FLEX PAYABLE	21.83				
		601-4601-85011-000	TELEPHONE - LANDLINE	59.90	750	531.79		
		601-4601-85015-000	CELL PHONE	40.00	283	168.20		
		601-4601-85060-000	METRO SEWER CHARGES	36,640.08	439,681	293,120.68		
		601-4601-85080-000	PORTABLE TOILET PARKS	112.00	1,800	1,352.00		
		602-20200-000	ACCOUNTS PAYABLE	16.42-*				

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00250	AMERIPRIDE SERVICES					
I-1002748130		LINEN CLEANING	49.02			
4/14/2014	APBNK	DUE: 4/14/2014 DISC: 4/14/2014		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	49.02
		=== VENDOR TOTALS ===	49.02			
=====						
01-00974	BOLTON AND MENK					
I-0165357		LAND SURVEYOR	1,810.00			
4/18/2014	APBNK	DUE: 4/18/2014 DISC: 4/18/2014		1099: N		
		LAND SURVEYOR		601 4601-87230-000	CONTROL PANLE (LIFT STAT	1,810.00
		=== VENDOR TOTALS ===	1,810.00			
=====						
01-03110	CENTURY LINK					
I-201404184695		LANDLINE: COMM PARK	59.77			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		LANDLINE: COMM PARK		101 4141-85011-000	TELEPHONE - LANDLINE	59.77
		=== VENDOR TOTALS ===	59.77			
=====						
01-03123	CINTAS CORPORATION #470					
I-470396935		TOWELS AND TOILET PAPER	87.78			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		TOWELS AND TOILET PAPER		101 4131-70110-000	SUPPLIES	87.78
		=== VENDOR TOTALS ===	87.78			
=====						
01-03117	CITY OF LITTLE CANADA					
I-201404174686		2013 SWEEPER COSTS	1,080.20			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		2013 SWEEPER COSTS		602 4602-83030-000	SHARED SWEEPER EXP/LITTL	1,080.20
		=== VENDOR TOTALS ===	1,080.20			
=====						
01-00911	CITY OF NEW BRIGHTON					
I-201404184696		1ST QTR HAZMAT SERVICES	653.29			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		1ST QTR HAZMAT SERVICES		101 4124-87025-000	HAZMAT EQUIPMENT MAINT	653.29
		=== VENDOR TOTALS ===	653.29			

PACKET: 01016 APRIL 14 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06290	CITY OF ROSEVILLE					
I-218608		MARCH: ENGINEERING	3,641.57			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		MARCH: STREET PROJECT		419 4419-92055-000	CRAWFORD/ALLEY/ARONA MIL	194.05
		MARCH: CURTIS POND		602 4602-80100-000	ENGINEERING	426.91
		MARCH: SEWER LINING		601 4601-92400-000	GROVE RELINING ST PROJEC	2,012.53
		MARCH: GENERAL ENGINEERING		101 4133-80100-000	ENGINEERING SERVICES	1,008.08
		=== VENDOR TOTALS ===	3,641.57			
=====						
01-05352	SHAILA CUNNINGHAM					
I-201404174691		YOGA INSTRUCTOR	630.40			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	630.40
		=== VENDOR TOTALS ===	630.40			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9412221492		WET/DRY VACUUM	191.70			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		WET/DRY VACUUM		101 4131-70110-000	SUPPLIES	191.70
I-9412319916		H-VAC MOTOR/ VACUUM ACCSSORY	125.02			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		H-VAC MOTOR		101 4131-70110-000	SUPPLIES	94.54
		WET/DRY VACUUM ACCSRY KIT		101 4124-70100-000	SUPPLIES	30.48
I-9412319924		INDUSTRIAL NOZZLE	39.68			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		INDUSTRIAL NOZZLE		101 4131-70110-000	SUPPLIES	39.68
		=== VENDOR TOTALS ===	356.40			
=====						
01-05058	JOSH JORDAN					
I-201404174692		TKD INSTRUCTOR	666.40			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: Y		
		TKD INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	666.40
		=== VENDOR TOTALS ===	666.40			

PACKET: 01016 APRIL 14 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05440	LOFFLER COMPANIES, INC					
I-15148233		APRIL: COPIER CHARGES	374.86			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		APRIL: COPIER CHARGES		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	374.86
		=== VENDOR TOTALS ===	374.86			
=====						
01-05582	MENARDS					
I-201404174685		KITCHEN REMODELING/SUPPLIES	2,478.44			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		CABINETS FOR KITCHEN		401 4401-90100-000	FURNITURE & EQUIPMENT	2,260.81
		WINDOW PANELS CONF ROOM		401 4401-90100-000	FURNITURE & EQUIPMENT	141.87
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	75.76
		=== VENDOR TOTALS ===	2,478.44			
=====						
01-05731	MN DEPARTMENT OF LABOR INDUSTR					
I-19647123		1ST QTR PERMIT SURCHARGES	145.29			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		1ST QTR PERMIT SURCHARGES		101 20801-000	DUE TO OTHER GOVERNMENTS	145.29
		=== VENDOR TOTALS ===	145.29			
=====						
01-05273	MN PUBLIC EMPLOYEES INSURANCE					
I-201404144684		MAY HEALTH INSURANCE	6,482.30			
4/14/2014	APBNK	DUE: 4/14/2014 DISC: 4/14/2014		1099: N		
		MAY HEALTH INSURANCE		101 4112-89000-000	MISCELLANEOUS	6,482.30
		=== VENDOR TOTALS ===	6,482.30			
=====						
01-06059	APRIL OSS					
I-201404174689		APRIL OSS	55.20			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: Y		
		APRIL OSS		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	55.20
		=== VENDOR TOTALS ===	55.20			
=====						
01-06185	RAMSEY COUNTY					
I-PRRLG - 001160		OVER LAPPING DEBT SCHEDULE	95.00			
4/14/2014	APBNK	DUE: 4/14/2014 DISC: 4/14/2014		1099: N		
		OVER LAPPING DEBT SCHEDULE		101 4113-89000-000	MISCELLANEOUS	30.00
		OVER LAPPING DEBT SCHEDULE		101 4113-89000-000	MISCELLANEOUS	65.00
		=== VENDOR TOTALS ===	95.00			

PACKET: 01016 APRIL 14 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-06301	SAMS CLUB	DISCOVER CARD				

I-201404174688		DISHWASHER FOR KITCHEN	636.93			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		DISHWASHER FOR KITCHEN		401 4401-90100-000	FURNITURE & EQUIPMENT	636.93
=== VENDOR TOTALS ===			636.93			

01-06525 SUBURBAN ACE HARDWARE

I-201404174687		PARK/SHOP/FF/KITCHEN SUPPLIES	186.38			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		COMM PARK LOCKERS		101 4141-87120-000	FACILITIES & GROUND MAIN	18.32
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	6.25
		WALL SCRAPER (KITCHEN REMODEL)		101 4131-89000-000	MISCELLANEOUS	16.98
		DOOR STOP		101 4131-89000-000	MISCELLANEOUS	12.58
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	65.27
		SHOP SUPPLIES		101 4124-70100-000	SUPPLIES	14.97
		COMM PARK LOCKERS		101 4141-87120-000	FACILITIES & GROUND MAIN	51.97
=== VENDOR TOTALS ===			186.38			

01-00878 US BANCORP

I-201404174690		MCMA EXPENSES / FLOWERS	779.30			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		MCMA CONFERENCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	225.00
		MCMA (LODGEING AND FOOD)		101 4112-86100-000	CONFERENCES/EDUCATION/AS	494.36
		FLOWERS-FUNERAL PAST COUNCIL M		101 4112-89000-000	MISCELLANEOUS	59.94
=== VENDOR TOTALS ===			779.30			

01-05870 XCEL ENERGY

I-201404184693		ELECT	23.43			
4/18/2014	APBNK	DUE: 4/18/2014 DISC: 4/18/2014		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	11.83
		ELECT		101 4141-85020-000	ELECTRIC/GAS	11.60
=== VENDOR TOTALS ===			23.43			

01-07205 ZEP SALES & SERVICE

I-90008792		TRAHS BAGS	71.10			
4/17/2014	APBNK	DUE: 4/17/2014 DISC: 4/17/2014		1099: N		
		TRAHS BAGS		101 4131-70110-000	SUPPLIES	71.10
=== VENDOR TOTALS ===			71.10			
=== PACKET TOTALS ===			20,363.06			

FEDERAL WITHHOLDINGS	5765.51
STATE WITHHOLDINGS	887.09
PERA	3065.19
ICMA	2325.00

TOTAL: 32405,85

EMP #	NAME	AMOUNT
01-0004	BART J FISCHER	2,502.13
01-1010	MICHELLE C TESSER	1,500.17
01-1014	CHELSEA PETERSEN	948.14
01-1136	ROLAND O OLSON	1,426.45
01-1150	JOHN R ONEILL	378.18
01-1038	DEBORAH K JONES	1,621.12
01-0085	DANIEL S JOHNSON-POWERS	44.72
01-0086	RICHARD H HINRICHS	296.89
01-0087	MICHAEL A MCKAY	130.53
01-0095	MICHAEL J POESCHL	102.97
01-0105	ANTON M FEHRENBACH	123.22
01-0106	SCOTT A TESCH	124.86
01-0123	BRYAN R SULLIVAN	219.23
01-0124	MICHAEL D KRUSE	59.59
01-1030	TIMOTHY J PITTMAN	1,626.31
01-1033	DAVE TRETSEVEN	1,485.38
01-1143	COLIN B CALLAHAN	1,073.05
01-1149	JONATHON R PERKINS	788.63
01-2221	JANELLE E CROSSFIELD	164.67

TOTAL PRINTED: 19 14,616.24

4-11-2014 10:33 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 4/11/2014

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0034	KURHAJETZ, CLEMENT	R	4/11/2014	170.24	082572
	ANDERSON, KEVIN	R	4/11/2014	95.86	082573
	GAFFNEY, PATRICK	R	4/11/2014	124.86	082574
0104	VANN, VINCENT A	R	4/11/2014	92.43	082575
0119	WICK, JEFFREY M	R	4/11/2014	76.20	082576
0126	SMITH, BENJAMIN J	R	4/11/2014	91.46	082577
0126	ROSENBERG, NICHOLAS M	R	4/11/2014	132.35	082578
0130	RABEK, PAUL A	R	4/11/2014	76.61	082579
0131	THOMAS, DAVID M	R	4/11/2014	76.61	082580
0172	ARCAND, MICHAEL W	R	4/11/2014	273.66	082581
0164	MILLER, ALLISON	R	4/11/2014	204.44	082582

4-11-2014 10:33 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 4/11/2014

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	1,414.72
DIRECT DEPOSIT REGULAR CHECKS:	19	14,616.24
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	30	16,030.96

*** NO ERRORS FOUND ***

** END OF REPORT **



April 2014 Statement 03/11/2014 - 04/09/2014

Page 2 of 2

CITY OF FALCON HEIGHT (CPN 001055690)

Cardmember Service 1-866-485-4545



Important Messages

Introducing U.S. Bank Business Edge, the new suite of small business credit cards designed for business owners like you. Continue to use your current card with the same great benefits including the support of a dedicated team of U.S. Bank Small Business Specialists. Once your current card expires, we'll send you a new card reflecting the new Edge brand. To learn more visit USBankEdge.com.

Transactions FISCHER,BART J Credit Limit \$15000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
04/02	04/01	4619	ACT*GTS Educational Ev 877-551-5560 CA	\$225.00	<i>mema Conf.</i>
04/03	04/01	1984	GRAND VIEW LODGE & TEN NISSWA MN	\$494.36	<i>mema Conf.</i>
04/03	04/01	8991	TLF HERMES FLORAL AND ST. PAUL MN	\$59.94	<i>Bob Lamb Funeral</i>
				\$779.30	

2014 Totals Year-to-Date	
Total Fees Charged in 2014	\$0.00
Total Interest Charged in 2014	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	9.99%	
**PURCHASES	\$779.30	\$0.00	YES	\$0.00	9.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%	

Contact Us

Phone

Voice: 1-866-485-4545
TDD: 1-888-352-6455
Fax: 1-866-807-9053

Questions

Cardmember Service
P.O. Box 6353
 Fargo, ND 58125-6353



Mail payment coupon with a check

U.S. Bank
P.O. Box 790408
St. Louis, MO 63179-0408



Online

usbank.com



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Chelsea Petersen, Administrative Coordinator

Item	Approval of City Licenses
Description	<p>The following individual has applied for a <u>Mechanical License</u> for 2014. Staff has received the necessary documents for licensure.</p> <p style="margin-left: 40px;">1. KB Service Co</p> <p>The following individual has applied for a <u>Tree Trimming/Treating/Removal License</u> for 2014. Staff has received the necessary documents for licensure.</p> <p style="margin-left: 40px;">1. Upper Cut Tree Services</p>
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2014 City License Applications.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F3
Attachment	Resolution 14-08
Submitted By	Kristine Giga, Civil Engineer

Item	Award Bids for the 2014 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project														
Description	<p>The majority of the city’s sanitary sewer mains were constructed in the late 1950’s and early 1960’s, utilizing clay tile pipe. Over time the joints have failed, allowing root intrusion. The pipe material is also susceptible to cracking and construction damage. Several segments throughout the City have been lined to rehabilitate the sewer mains and extend the life of our sanitary sewers by 50 years or more. Lining technology essentially installs a new resin pipe inside the old clay tile sewer main without digging up city streets, which results in minimal disruption to residents during construction. The liner pipe is inserted into the main through existing manholes and cured in place with a heat process. Each segment is typically completed in one working day. Service line connections are reopened using a robotic cutter and remote cameras. During the process, existing flows are bypassed using pumps. This technology also prevents infiltration of groundwater into the system.</p> <p>The 2014 Sanitary Sewer Main Lining Project includes lining for approximately 4,449 lineal feet (0.84 miles) in the University Grove neighborhood. Some of the segments in this neighborhood have already been lined, or are PVC pipe and do not need to be lined. The work is being completed prior to street improvements, which are part of the City’s 5-year Capital Improvement Plan. The following six bids were opened on April 11, 2014:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">CONTRACTOR</th> <th style="text-align: left;">BID</th> </tr> </thead> <tbody> <tr> <td>Insituform Technologies USA, LLC</td> <td style="text-align: right;">\$134,037.00</td> </tr> <tr> <td>Visu-Sewer, Inc.</td> <td style="text-align: right;">\$134,539.20</td> </tr> <tr> <td>Lametti & Sons, Inc.</td> <td style="text-align: right;">\$154,690.00</td> </tr> <tr> <td>Veit & Company, Inc.</td> <td style="text-align: right;">\$166,394.00</td> </tr> <tr> <td>SAK Construction, LLC</td> <td style="text-align: right;">\$184,117.45</td> </tr> <tr> <td>Michels Corporation</td> <td style="text-align: right;">\$189,322.00</td> </tr> </tbody> </table>	CONTRACTOR	BID	Insituform Technologies USA, LLC	\$134,037.00	Visu-Sewer, Inc.	\$134,539.20	Lametti & Sons, Inc.	\$154,690.00	Veit & Company, Inc.	\$166,394.00	SAK Construction, LLC	\$184,117.45	Michels Corporation	\$189,322.00
CONTRACTOR	BID														
Insituform Technologies USA, LLC	\$134,037.00														
Visu-Sewer, Inc.	\$134,539.20														
Lametti & Sons, Inc.	\$154,690.00														
Veit & Company, Inc.	\$166,394.00														
SAK Construction, LLC	\$184,117.45														
Michels Corporation	\$189,322.00														
Budget Impact	The low bid submitted by Insituform Technologies USA, LLC, is significantly less than the \$300,000 budgeted for the project. The project will be paid for using Sanitary Sewer Enterprise Funds, as discussed by the City Council during the 2014 budget process.														
Attachment	Resolution 14-08														

Action(s) Requested	Approve Resolution Awarding Bid for the 2014 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project to Insituform Technologies USA, LLC, of Chesterfield, Missouri, in the amount of \$134,037.
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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

April 23, 2014

No. 14-08

**RESOLUTION AWARDING BID FOR
2014 CURED IN PLACE PIPE (CIPP) SANITARY SEWER LINING PROJECT**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Friday, April 11, 2014, at 11:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

CONTRACTOR	BID
Insituform Technologies USA, LLC	\$134,037.00
Visu-Sewer, Inc.	\$134,539.20
Lametti & Sons, Inc.	\$154,690.00
Veit & Company, Inc.	\$166,394.00
SAK Construction, LLC	\$184,117.45
Michels Corporation	\$189,322.00

WHEREAS, it appears that Insituform Technologies USA, LLC of Chesterfield, Missouri, is the lowest responsible bidder at the tabulated price of \$134,037.00, and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract and sign all related documents with Insituform Technologies USA, LLC of Chesterfield, Missouri for \$134,037.00 in the name of the City of Falcon Heights for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

Moved by:

Approved by: _____
Peter Lindstrom
Mayor
April 23, 2014

LINDSTROM _____ In Favor
GOSLIN
HARRIS _____ Against
LONG
MERCER-TAYLER

Attested by: _____
Bart Fischer
City Administrator
April 23, 2014



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F4
Attachment	Resolution 14-09
Submitted By	Bart Fischer, City Administrator

Item	Resolution of Support for the Ramsey County TCAAP Project
Description	<p>At the April 2, 2014, City Council Workshop, Deputy Ramsey County Manager Heather Worthington provided an update and information relating to the County's TCAAP Project in Arden Hills. As the economic benefits of the project, including quality jobs and tax base, will extend throughout the region, Ramsey County has requested a resolution of support for the project from each city in the County. The resolution not only signifies support of the project, but also encourages legislative and state leaders to help fund the needed infrastructure improvements in the area.</p> <p>Staff recommends adoption of the resolution.</p>
Budget Impact	N/A
Attachment(s)	Resolution 14-09
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt Resolution 14-09 supporting the Ramsey County TCAAP Project and urging legislative and state leaders to support Ramsey County's request for financial assistance to complete needed infrastructure improvements in the area.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

April 23, 2014

No. 14-09

**RESOLUTION OF SUPPORT FOR RAMSEY COUNTY'S REQUEST FOR TCAAP
ROAD IMPROVEMENTS AT 35W/HIGHWAY 96 AND 35W/COUNTY ROAD H**

WHEREAS, 430 acres of the Twin Cities Army Ammunition Plant (TCAAP) site have been purchased by Ramsey County from the United States Government for pollution remediation and redevelopment ; and

WHEREAS, The City of Arden Hills has partnered with Ramsey County to best determine future land uses that will serve residents of the City and region well into the future, and

WHEREAS, Redevelopment of this site will build new tax base, create living wage jobs, and meet regional housing goals; and

WHEREAS, To assure the development of this site in a timely manner, \$35 million is needed from State funds for improvements to the interchanges at I-35W/CSAH 96, I-35/County Road H and a new intersection at Highway 96 and interior spine road on the TCAAP site, and

WHEREAS, the bridge at 35W/Hwy. 96, and the Interchange/Bridge at 35W and County Road H are slated for maintenance in the 2015 and 2016 MnDOT capital improvement plan, and

WHEREAS, These improvements will benefit the cities of Arden Hills, Moundsview, Shoreview, New Brighton as well as large and small employers in the burgeoning "medical alley" corridor in the vicinity of 35W and 694, and

WHEREAS, the 694/35W Corridor already supports more than 37,000 jobs, making it a major economic engine for the East Metro, and

WHEREAS, these improvements will benefit commuters throughout the region,
Now Therefore, Be it

RESOLVED, The City of Falcon Heights supports these important roadway improvements and urges our legislative and state leaders to support Ramsey County's request for \$35 million for the important capacity and safety improvements to these two interchanges.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor
April 23, 2014

LINDSTROM _____ In Favor
GOSLINE
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____

Bart Fischer
City Administrator
April 23, 2014



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F5
Attachment	American Environmental Project Bid
Submitted By	Tim Pittman, Director of Public Works

Item	Sanitary Sewer Cleaning Program
Description	<p>The City of Falcon Heights started a sanitary sewer cleaning/televising program in 2007. This is a rotating program. Every 3 years the complete system is cleaned and televised. Half of the City is cleaned in year 1, the other half of the City is cleaned in year 2 and the entire system is cleaned and televised in year 3. This program has minimized, if not eliminated, sewer backups that can be costly to the City of Falcon Heights. This program is also recommended by our liability insurer, The League of Minnesota Cities Insurance Trust.</p> <p>In the past, the City has bid/approved these services only on an annual basis. However, American Environmental Services has submitted a bid to conduct all 3 years (1 rotation) of the services for the City. American Environmental has continually been the lowest bidder and has completed these services the past _ years for the City. Because of this, they know our system and have the necessary software in place to complete these services in a timely and cost effective manner.</p> <p>It is staff's recommendation to approve the project bid from American Environmental for the 3 year cycle of cleaning and televising the sanitary sewer system.</p>
Budget Impact	<p>The City has in the past and will continue to budget (Sanitary Sewer Fund 601) in the future for the 3 year cycle of cleaning and televising the sewer.</p> <p>-2014: \$15,000 in the 2014 Budget for cleaning ½ of the system. -2015: \$15,000 for cleaning ½ of the system. -2016: \$50,000 for cleaning and televising the whole system.</p>
Attachment(s)	American Environmental Project Bid

Action(s) Requested	Staff recommends that the City of Falcon Heights City Council approve a three year agreement with American Environmental LLC for the ongoing Sanitary Sewer Cleaning Program.
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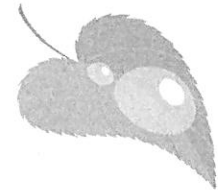
March 28, 2014

American

3086 Walden Drive Chaska, MN 55318
952-479-7351 Phone 952-479-7353 Fax

Environmental LLC

Project Bid



Prepared for:

Tim Pitman

Public Works Dept.

City of Falcon Height, MN

Description of Work

Cleaning half of the town's sanitary sewers for 2014.

Price per LF: \$.40

Cleaning half of the town's sanitary sewers for 2015.

Price per LF: \$.45

Cleaning and Televising the whole towns sanitary sewers for 2016.

Price per LF: \$.97

March 28, 2014

Acceptance of Bid:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **DUE UPON COMPLETION.**

Notice of Lien Rights:

Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company has not been paid for the contributions.

Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or materials for the improvement and who gave you timely notice.

Signer/Owner: _____ . Date: _____ .



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F6
Title	Resolution supporting staff application for a Public Entity Innovation Recycling Grant
Submitted By	Deborah Jones, Zoning & Planning Director

Description	City staff, working with the City of Lauderdale, seek the Council's support in applying for a second Public Entity Innovation Grant from Ramsey County for the purpose of increasing recycling and resource recovery
Background	<p>Last year, Falcon Heights partnered with the City of Lauderdale to conduct a pilot study of the feasibility of setting up a collection and recycling program for bulky waste items such as mattresses, furniture, appliances and garden equipment. The 2013 pilot program was funded by a Public Entity Innovation Grant for Recycling from Ramsey County and was conducted with the consulting and technical assistance of Foth Infrastructure and Environment, LLC. Pick-up and recycling was carried out by Tennis Sanitation. 229 Falcon Heights households participated in the program, or about 18.8% of eligible households. The program ran smoothly and costs were significantly under budget. Response from participants, sought in surveys before and after pick-up, was overwhelmingly positive. The full report has been made available to the Council and published on the City's website.</p> <p>Because multi-family buildings presented many additional complications and unknowns, staff made the decision to simplify the 2013 project by limiting the pilot program to single family homes, duplexes and townhomes, with the hope of conducting a separate study of the bulky waste disposal needs and issues for apartment buildings. Falcon Heights and Lauderdale staff propose to apply for a new grant of up to \$100,000 to fund a Phase II collaborative study focused on multi-family residences. The project will have two components. First, the Cities will work again with Foth to survey property owners and apartment residents to answer some of the unknowns from 2013. Second, based on the information collected by the consultant, staff will plan a limited pilot bulky waste recycling program for multi-family residents to be conducted in September.</p>
Budget Impact	None
Attachment(s)	<ul style="list-style-type: none"> • Resolution 14-10 in support of the grant application • Draft letter of intent to Ramsey County from the Cities of Falcon Heights and Lauderdale
Action(s) Requested	<ul style="list-style-type: none"> • Approve Resolution 14-10

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

April 23, 2014

No. 14-10

**RESOLUTION IN SUPPORT OF THE CITY OF FALCON HEIGHTS APPLYING FOR A
PUBLIC ENTITY INNOVATION GRANT FROM RAMSEY COUNTY TO SUPPORT
RECYCLING IN PARTNERSHIP WITH THE CITY OF LAUDERDALE**

WHEREAS, both the City of Falcon Heights and City of Lauderdale staff have identified recycling and disposal of large, bulky objects to be an unmet need for many residents and property owners in both cities; and

WHEREAS, annual clean-up events in both cities cannot serve residents who need to dispose of bulky items at other times of the year or who have no means of transporting items to the event, including apartment residents who move in or out at the beginning of any month; and

WHEREAS, the City Council has determined that additional opportunities to recycle this waste would be beneficial to the residents of Falcon Heights and Lauderdale; and

WHEREAS, multi-family building residents were not included in last year's successful grant funded pilot project collecting bulky waste from single family homes in the two cities;

NOW, therefore, be it resolved by the City Council of the City of Falcon Heights, Minnesota;

The Mayor and City Council support the application for a Public Entity Innovation Grant from Ramsey County to fund a study of the bulky waste recycling needs and opportunities particular to multi-family buildings, residents and property owners.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor
April 23, 2014

LINDSTROM ___ In Favor
GOSLINE
HARRIS ___ Against
LONG
MERCER-TAYLOR

Attested by: _____

Bart Fischer
Administrator
April 23, 2014

Draft Letter of Intent to Ramsey County

Rae Eden Frank
Health Educator, Community Involvement Unit
Saint Paul-Ramsey County Public Health
Environmental Health
2785 White Bear Avenue North, Suite 350
Maplewood, Minn. 55109

Dear Ms. Frank:

This letter is notification of intent by the City of Falcon Heights and the City of Lauderdale to apply for a Public Entity Innovation Grant of up to \$100,000 to address recycling and resource recovery. The two cities will work in partnership on the proposed project.

Last year Lauderdale and Falcon Heights collaborated on a Public Entity Innovation Grant-funded project to create and run a pilot program for curbside collection and recycling of bulky waste. The pilot program received a very favorable response and succeeded in diverting over 15 tons of material to be recycled. The final report was submitted in early 2014.

Not all of the issues originally identified by the two cities in applying for the 2013 grant were addressed by the project. Multi-family residents were not included in the pilot because multi-family buildings presented so many additional questions. The decision was made to simplify the project by including only single family homes and, if possible, approach the multi-family questions in a separate study.

The Cities of Falcon Heights and Lauderdale now propose to initiate a study of the bulky waste issues and needs specific to multi-family buildings, looking for some insight on the following questions and others:

- How do residents and landlords manage bulky waste now?
- What kinds of items do residents and property owners need to get rid of? Are these materials recyclable?
- How much of the need is concentrated at specific times of year, for example the beginning of September or end of May when students are moving? Both cities house a significant population of college students.

To design an effective pilot bulky waste collection program serving multi-family residents, the Cities need some of the answers in advance. Therefore, we propose to engage a consultant to help us survey building owners and residents to build a better idea of the shape of the problem, and, if possible, use the results of the survey to design a limited pilot that could be carried out at the end of the summer of 2014.

Sincerely,

Deborah Jones
Zoning and Planning Director
City of Falcon Heights
2077 Larpentour Avenue West
Falcon Heights, MN 55113

Jim Bownik
Assistant City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F7
Attachment	Resolution 14-11
Submitted By	Bart Fischer, City Administrator

Item	Resolution Proclaiming Police Week
Description	To recognize National Police Week 2014 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy communities throughout the area are proclaiming police week.
Budget Impact	None
Attachment(s)	Resolution 14-11
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the attached Resolution Proclaiming Police Week, Resolution 14-11.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

April 23, 2014

No. 14-11

**RESOLUTION PROCLAIMING POLICE WEEK
CITY OF FALCON HEIGHTS**

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the St. Anthony Police Department also serving the City of Falcon Heights;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, 286 names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 100 officers killed in 2013 and 186 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 26th Annual Candlelight Vigil, on the evening of May 13, 2014;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the **MINNESOTA LAW ENFORCEMENT MEMORIAL ASSOCIATION'S** Annual Candlelight Vigil, on the evening of May 15, 2014;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families;

THEREFORE, BE IT RESOLVED that the Falcon Heights City Council formally designates May 11-17, 2014, as POLICE WEEK in the City of Falcon Heights, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor
April 23, 2014

LINDSTROM _____ In Favor
GOSLINE
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____

Bart Fischer
City Administrator
April 23, 2014



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 23, 2014
Agenda Item	Consent F8
Attachment	N/A
Submitted By	Bart Fischer, City Administrator

Item	City Hall Summer Hours				
Description	<p>For the past several years, the City has implemented a modified schedule during summer months.</p> <p>During the summer months, especially on Fridays, the amount of walk-in and phone call requests for service drops off dramatically. Many cities use this as an opportunity to employ alternative hours of operation, commonly known as “summer hours”.</p> <p>Currently, normal hours of operation are Monday - Friday, 8:00 a.m. - 4:30 p.m. Staff is proposing that the City of Falcon Heights use the following schedule between Memorial Day and Labor Day:</p> <table style="margin-left: 20px; border: none;"> <tr> <td style="padding-right: 20px;">Monday - Thursday</td> <td>7:30 am - 5:00 pm</td> </tr> <tr> <td>Friday</td> <td>7:30 am - noon</td> </tr> </table> <p>This would allow for City Hall to still be open the same number of hours per week (42.5) and for employees to still work the same number of total hours (40, with one ½ hour break each day). It would also allow City Hall customers the ability to come in a ½ hour earlier and later in the day to conduct business.</p> <p>We will publicize this through our normal methods (email, website, flyers, newsletters, newspapers, and social media). We would also insert a notice on all permit applications so that contractors and/or residents do not come to city hall on Friday afternoon hoping to pick up permits for their weekend projects. Notice will also be given to those who rent facilities that building keys will need to be picked up before noon on Friday.</p>	Monday - Thursday	7:30 am - 5:00 pm	Friday	7:30 am - noon
Monday - Thursday	7:30 am - 5:00 pm				
Friday	7:30 am - noon				
Budget Impact	N/A				
Attachment(s)	None				

Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the summer hours schedule explained above from Memorial Day to Labor Day.
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