

Falcon Heights City Council Workshop

**City Hall
2077 W Larpenteur Ave.
6:30 p.m.**

AGENDA Wednesday November 5, 2014

- 1) Discussion on the Draft-2015 Enterprise Budgets**
- 2) Presentation by Consultant Candace Amberg & Discussion on the Parks Master Plan (attachments, no staff report)**
- 3) Discussion on Council Commission & Organizational Assignments (attachment, no staff report)**

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	November 5, 2014
Agenda Item	Workshop 1
Attachment	2015 Draft Enterprise Fund Budgets
Submitted By	Bart Fischer, City Administrator

Item	Discussion on 2015 Draft Enterprise Fund Budgets.
Description	<p>Each year the City looks at and adopts budgets relating to the City’s Enterprise Funds. Key points of the 2015 Draft Enterprise Fund Budgets include:</p> <p><u>Sanitary Sewer</u> There is another major area of expense for the Sanitary Sewer Fund in 2015. The proposed sewer lining project along the Snelling Service Drives and west to Fry Street areas. This is estimated to cost \$277,000.</p> <p>At the October 1, 2014, Council Workshop, Council directed staff to include an approximately \$100,000 transfer from the Sanitary Sewer Fund to support the general operating levy for 2015. This will be provided as part of the 2015 Budget at the December 10, 2014, Budget Hearing.</p> <p><u>Storm Sewer</u> The City continues to see increased state and federal mandates in regards to storm sewer operations. These mandates often cannot be planned for as they are presented in a short time frame. The Capitol Region Watershed has partnered with the City on the Curtiss Field Flood Mitigation Project in 2014. The projected City costs for the Curtiss Field project were \$200,000. In addition, the attached document showing storm water related projects since 2007, shows that on average, the City has paid out of the storm sewer fund \$60,712 annually toward projects in the past 8 years. Additionally, \$284,512 was spent on storm water related portions of the 2013 Street Improvement Projects. These are expenses above the operational costs of the storm sewer system.</p>
Budget Impact	Dependent on eventual adoption by the City Council at the Budget Hearing on December 10, 2014.
Attachment(s)	2015 Draft Enterprise Fund Budgets

Action(s) Requested	No formal action is requested, but staff will incorporate any comments into the final budgets which will be approved at the December 10, 2014, City Council meeting.
--------------------------------	--

SANITARY SEWER (601)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2012	ACTUAL 2013	BUDGET 2014	ESTIMATED 2014	BUDGET 2015
REVENUES:						
CHARGES FOR SERVICES						
34180	SANITARY SEWER CHARGES	788,549	807,031	770,000	750,000	750,000
34181	SANITARY SEWER PENALTIES	0	0	0	0	0
34183	OTHER CHARGES	0	0	0	0	0
34192	SAC CHARGES	0	0	15,000	14,910	15,000
36100	SPECIAL ASSESSMENTS	0	0	0	0	0
	TOTAL CHARGES FOR SERVICES	788,549	807,031	785,000	764,910	765,000
MISCELLANEOUS						
36211	INTEREST ON INVESTMENTS	11,868	11,266	18,000	13,000	13,000
36213	LOAN INTEREST	0	0	0	0	0
36214	CHANGE IN FAIR VALUE OF I	7,214	(8,879)	0	0	0
36400	MISCELLANEOUS	0	0	0	0	0
36500	GAIN ON SALE OF CAPITAL ASSETS	0	0	0	0	0
	TOTAL MISCELLANEOUS	19,082	2,388	18,000	13,000	13,000
601	TOTAL REVENUES	807,632	809,418	803,000	777,910	778,000
OTHER FINANCING SOURCES						
25315	CONTRIBUTED CAPITAL	0	0	0	0	0
39200	TRANSFERS	0	0	0	0	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL REVENUES & OTHER FINANCING SOURCES	807,632	809,418	803,000	777,910	778,000
EXPENSES:						
COMPENSATION						
60100	REGULAR SALARIES	75,029	77,869	77,600	78,000	80,000
60520	PART-TIME EMPLOYEES	215	3,236	7,000	5,000	7,000
64011	PERA CONTRIBUTIONS	5,846	5,746	6,150	5,650	6,000
64012	FICA CONTRIBUTIONS	5,148	5,569	6,700	6,500	6,650
64031	HOSPITALIZATION	17,785	18,752	16,200	14,000	17,500
64032	DENTAL	1,022	1,025	1,085	950	1,000
64033	LONG-TERM DISABILITY	96	114	100	150	160
64034	LIFE INSURANCE	179	181	160	190	200
	TOTAL COMPENSATION	105,319	112,491	114,995	110,440	118,510
MATERIALS & SUPPLIES						
70100	SANITARY SEWER SUPPLIES	0	79	1,000	600	1,000
70120	TOOLS	86	0	600	500	600
74000	MOTOR FUEL & LUBRICANTS	638	939	900	900	1,000
	TOTAL MATERIALS & SUPPLIES	724	1,018	2,500	2,000	2,600
OTHER SERVICES & CHARGES						
80100	ENGINEERING	904	0	2,000	2,000	2,000
80310	AUDIT	1,229	1,878	1,920	1,280	1,360
85011	TELEPHONE - LANDLINE	591	714	750	700	750
85015	CELL PHONE	521	450	283	400	400
85020	ELECTRIC	287	156	350	240	240
85060	METRO SEWER CHARGES	390,225	496,557	439,681	439,681	430,007
85070	SAC CHARGES	0	0	15,000	14,910	15,000
85080	PORTABLE TOILET - PARKS	1,790	1,717	1,800	1,820	1,900
86030	CONFERENCES & SCHOOLS	300	0	500	600	600
86100	TRAINING	890	944	1,800	1,000	1,800
86101	MILEAGE	0	0	50	0	50
87000	REPAIR EQUIPMENT	3,436	358	4,000	1,825	4,000
87090	REPAIR EQUIP - STUB	0	0	0	0	0
87099	MANHOLE COVER REPAIRS	0	0	600	0	600
87100	TELEVISION & COMMERCIAL JETTING	11,388	48,686	15,000	13,900	15,000
87200	SEWER LINE REPAIRS	18,233	0	3,000	0	3,000
87250	DAMAGE CLAIMS	0	0	0	0	0
87300	ROOT TREATMENT	0	2,960	4,000	0	0
87400	SANITARY 2013 STREET PROJECT	0	4,433	0	0	0
87600	DEPRECIATION	7,619	7,619	8,000	9,000	12,000
88000	INSURANCE & BONDS	3,500	5,938	10,000	7,500	7,500
88030	ONE CALL CONCEPTS-LOCATES	1,871	1,799	1,200	1,700	2,000
88500	BILLING FEE-UTILITIES	16,281	16,553	18,000	17,000	18,000
89000	MISCELLANEOUS	0	626	400	100	400
	TOTAL OTHER SERVICES & CHARGES	459,065	591,388	528,334	513,656	516,607
CAPITAL OUTLAY						
91000	MACHINERY & EQUIPMENT	0	0	0	0	0
92000	SANITARY INFRASTRUCTURE	0	0	0	0	0
92400	GROVE RELINING SANITARY SEWER PROJECT	0	0	300,000	160,000	0
92500	SNELLING SVC DRIVES RELINING TO WEST OF FRY	0	0	0	0	277,000
	TOTAL CAPITAL OUTLAY	0	0	300,000	160,000	277,000
-601	TOTAL EXPENDITURES	565,108	704,897	945,829	786,096	914,717

		<i>OTHER FINANCING USES</i>				
97000	TRANSFERS	56,075	80,000	0	50,000	100,000
	<i>TOTAL OTHER FINANCING USES</i>	<u>56,075</u>	<u>80,000</u>	<u>0</u>	<u>50,000</u>	<u>100,000</u>
		<i>TOTAL EXPENDITURES & OTHER FINANCING USES</i>				
		<u>621,183</u>	<u>784,897</u>	<u>945,829</u>	<u>836,096</u>	<u>1,014,717</u>
	NET POSITION - JANUARY 1	2,153,366	2,339,815	2,364,336	2,364,336	2,306,150
	NET INCOME (LOSS)	<u>186,449</u>	<u>24,521</u>	<u>(142,829)</u>	<u>(58,186)</u>	<u>(236,717)</u>
	NET POSITION - DECEMBER 31	<u>2,339,815</u>	<u>2,364,336</u>	<u>2,221,507</u>	<u>2,306,150</u>	<u>2,069,433</u>

STORM DRAINAGE (602)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2012	ACTUAL 2013	BUDGET 2014	ESTIMATED 2014	BUDGET 2015
REVENUES:						
<i>INTERGOVERNMENTAL REVENUE</i>						
33410	OTHER GRANTS	0	0	0	0	0
33430	STATE AID	0	0	0	0	0
	TOTAL INTERGOVERNMENTAL	0	0	0	0	0
<i>CHARGES FOR SERVICES</i>						
34180	STORM SEWER CHARGES	141,630	156,632	156,000	156,000	156,000
34181	STORM SEWER PENALTIES	0	0	0	0	0
	TOTAL CHARGES FOR SERVICES	141,630	156,632	156,000	156,000	156,000
<i>MISCELLANEOUS</i>						
36211	INTEREST ON INVESTMENTS	2,591	1,534	1,000	1,000	600
36213	CHANGE IN FAIR VALUE OF I	0	(1,305)	0	0	0
36400	MISCELLANEOUS	0	0	0	0	0
	TOTAL MISCELLANEOUS	2,591	230	1,000	1,000	600
602	TOTAL REVENUES	144,221	156,861	157,000	157,000	156,600
<i>OTHER FINANCING SOURCES</i>						
39200	TRANSFERS	0	0	0	0	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL REVENUES & OTHER FINANCING SOURCES	144,221	156,861	157,000	157,000	156,600
EXPENDITURES:						
<i>COMPENSATION</i>						
60100	REGULAR SALARIES	45,015	46,918	46,550	46,700	48,000
60520	PART-TIME/SEASONAL EMPLOYEES	4,268	4,100	2,950	2,800	3,000
64011	PERA CONTRIBUTIONS	3,485	3,545	3,400	3,400	3,600
64012	FICA CONTRIBUTIONS	3,415	3,530	3,800	3,790	3,950
64031	HOSPITALIZATION	10,760	11,328	9,500	7,600	10,300
64032	DENTAL	614	617	655	550	670
64033	LONG-TERM DISABILITY	45	60	60	88	90
64034	LIFE INSURANCE	86	87	85	107	110
	TOTAL COMPENSATION	67,689	70,184	67,000	65,035	69,720
<i>MATERIALS & SUPPLIES</i>						
70200	STORM SUPPLIES	41	0	500	300	400
74000	MOTOR FUEL & LUBRICANTS	2,204	776	2,000	1,100	2,000
	TOTAL MATERIALS & SUPPLIES	2,245	776	2,500	1,400	2,400
<i>OTHER SERVICES & CHARGES</i>						
80100	ENGINEERING SERVICES	816	1,854	5,000	2,500	5,000
80310	AUDIT	1,229	626	640	640	680
81900	OTHER PROFESSIONAL SERVICES	0	3,143	0	310	0
81910	RAIN BARREL WORKSHOP	0	0	0	0	0
83020	STREET SWEEPING	0	2,571	0	0	0
83025	SWEEPER PARTS/SUPPLIES	515	1,178	3,000	3,000	3,000
83030	SWEEPER EXPS SHARED WITH LITTLE CANADA	1,330	1,910	3,000	2,000	3,000
84000	STREET SWEEPINGS	1,325	611	3,000	1,200	2,000
85015	CELL PHONE	15	125	138	140	150
86010	MILEAGE	0	36	40	30	40
86110	MEMBERSHIPS	0	515	500	0	500
87000	REPAIR EQUIPMENT/CATCH BASIN	1,700	0	3,000	250	3,000
87150	CATH BASIN CLEANING/JETTING OF SYSTEM	10,080	10,000	10,000	0	5,000
87600	DEPRECIATION	38,206	38,206	44,000	44,000	44,000
88000	INSURANCE & BONDS	2,500	2,000	2,500	2,000	2,500
88500	BILLING FEES	805	523	600	700	700
88600	MISCELLANEOUS FEES & MS4 PERMIT	543	0	300	100	100
88700	LIFT STATION REPAIR (GOTFREID PIT)	7,367	2,405	0	0	3,000
	TOTAL OTHER SERVICES & CHARGES	66,431	65,703	75,718	56,870	72,670
<i>CAPITAL OUTLAY</i>						
91000	CAPITAL EQUIPMENT	3,400	0	0	0	0
92010	OTHER IMPROVEMENTS	0	0	0	0	0
92100	CURTIS POND DRAINAGE PROJECT	0	0	200,000	200,000	0
92300	CATCH BASIN AND CURB	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	3,400	0	200,000	200,000	0
-602	TOTAL EXPENDITURES	139,765	136,663	345,218	323,305	144,790
<i>OTHER FINANCING USES</i>						
97000	TRANSFERS	0	0	0	0	0
	TOTAL OTHER FINANCING USES	0	0	0	0	0
	TOTAL EXPENDITURES & OTHER FINANCING USES	139,765	136,663	345,218	323,305	144,790
	NET POSITION - JANUARY 1	1,110,306	1,114,762	1,134,960	1,134,960	968,655

NET INCOME (LOSS)	4,456	20,198	(188,218)	(160,305)	11,810
NET POSITION - DEC 31	1,114,762	1,134,960	946,742	968,655	980,465

STORM - CAPITAL AND RELATED FINANCING ACTIVITIES:

2007	(141,830)	Downstream Lake Como storm water project, city's share of Capital Region Watershed's project
2008	-	No projects
2009	(60,469) (142,000)	Sweeper, city's share of joint sweeper with Little Canada Transfer out of storm water to special fund set up to do pervious payment parking lot/rain garden
2010	18,898 (19,366)	Transfer back of unused funds for pervious pavement parking lot/rain garden Capital items of Catch basin improvements
2011	(58,957)	Gottfried's Pit downstream storm water project, city's share
2012	(3,400)	Catch basin construction
2013	0	Storm improvements were paid through TIF and Infrastructure for 2013 (\$284,512)
2014	(200,000)	Curtis Field pond improvements cost share with Watershed District
<hr/>		
AVG =	(60,712)	\$ 60,712 IS THE AVERAGE AMOUNT OF REVENUE NEEDED IN THE FUTURE ABOVE THE OPERATIONAL COSTS TO BE ABLE TO FUND FUTURE IMPROVEMENTS WITHOUT BANKRUPTING THIS FUND

IF THE STORMWATER FUND PAID FOR THE 2013 STREET STORMWATER IMPROVEMENTS OF \$284,512 THEN:

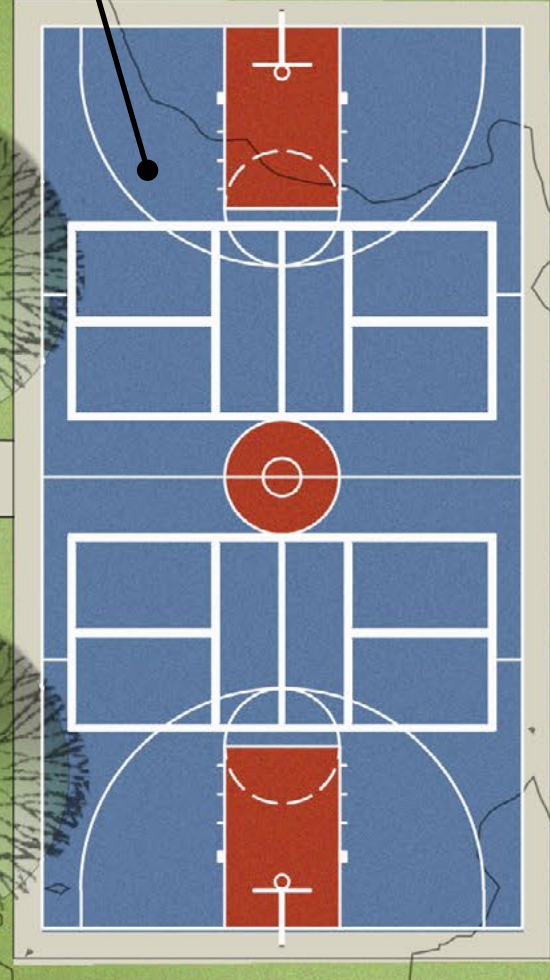
AVG =	89,164	\$ 89,164 IS THE AVERAGE AMOUNT OF REVENUE NEEDED IN THE FUTURE ABOVE THE OPERATIONAL COSTS TO BE ABLE TO FUND FUTURE IMPROVEMENTS WITHOUT BANKRUPTING THIS FUND
-------	--------	--



GROVE PARK



Fitness Station



**Backstops w/
Ornamentation**

**Fitness
Stations**

Sports Court
Basketball Court
Pickleball Court

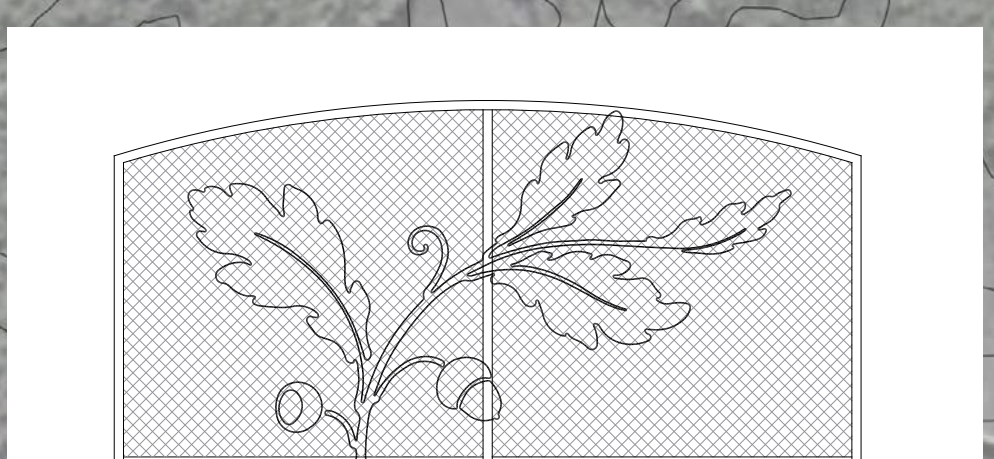
Informal Open Green Space

Picnic Shelter
10 to 20 People
Handicap Accessible

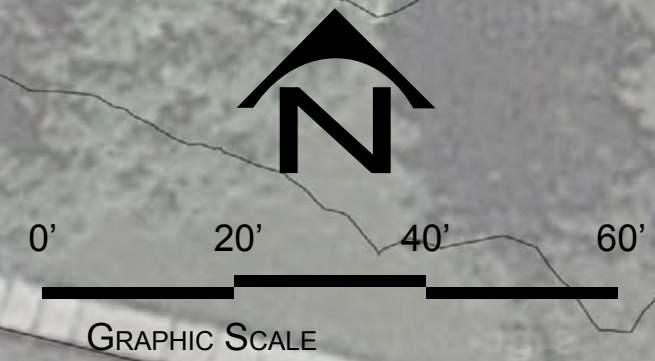
Children's Play Area
Equipment for all ages
Wood chips or rubber surface
Trellis for shade

Trail Access
Paved Trail Connection to U of M St. Paul Campus

INTERPRETIVE DESIGN:
Woods/Plants
Changes in Climates/Shifts
Importance for Shade, Habitat, and Oxygen



**Backstop w/
Ornamentation**



CURTISS FIELD



Interpretive Sign

Idaho Avenue

Multi-Purpose Rink/Court
Basketball Court
Adjustable Height Backboards
120' x 60'

Snelling Avenue North

Free Skating Area

Main Park Building
Restrooms
Warming House
Trellis for shade

Interpretive Sign

Privacy Fence

Parking
6 Spaces

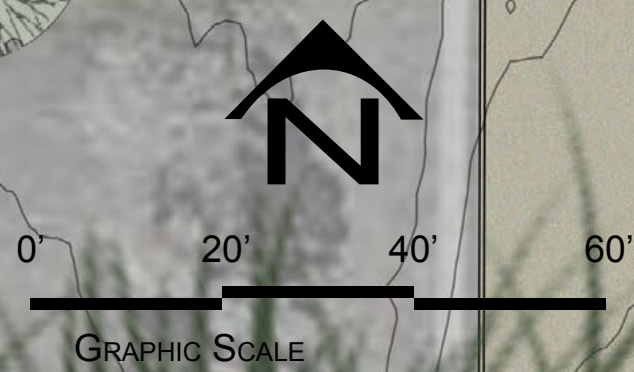
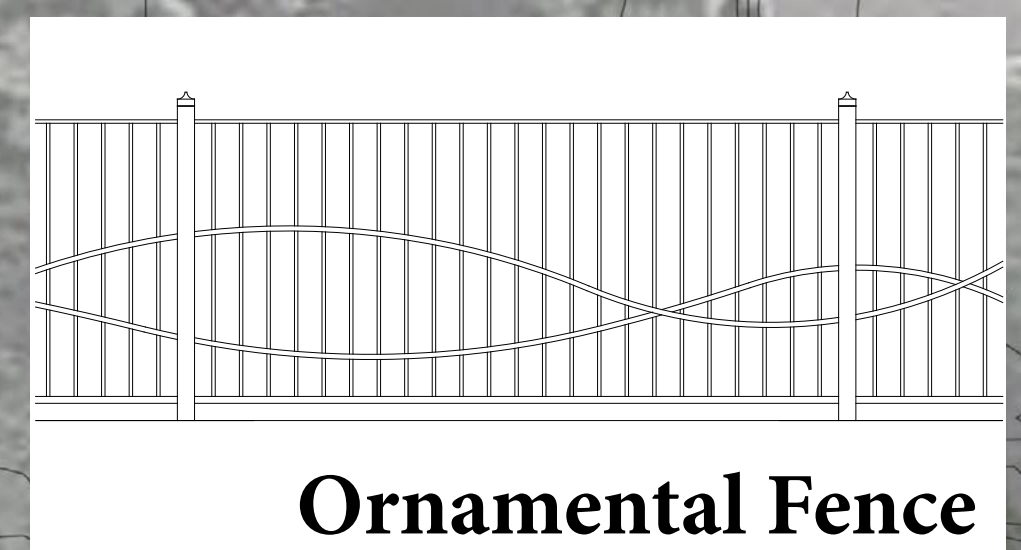
Fire Lane

Iowa Avenue

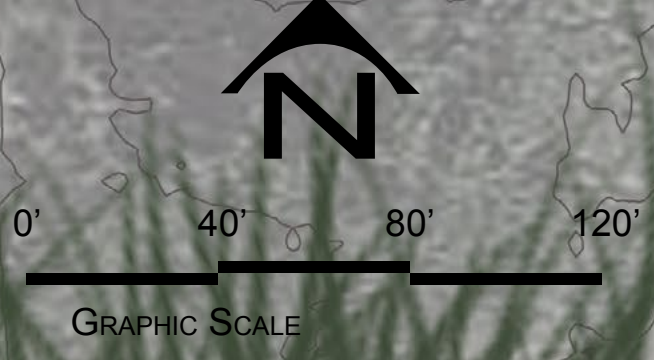
Pond Overlook

Children's Play Area
Equipment for all ages
Wood chips or rubber surface
Shade Structures

INTERPRETIVE DESIGN:
Stormwater
Water Routes from built environment to wetlands, rivers & oceans



COMMUNITY PARK



INTERPRETIVE DESIGN:
Fields and Farming
Bees, Butterflies and related pollination



FALCON HEIGHTS ELEMENTARY



Athletic Fields
Soccer field (330' x 195')
Tee-Ball Fields

Ruggles Avenue

Turf Track Route

Garden Avenue



0' 40' 80' 120'
GRAPHIC SCALE



INFRASTRUCTURE ENGINEERING PLANNING CONSTRUCTION

Falcon Heights
Park Master Plan



Falcon Heights Park Improvement Project

Estimate of Probable Costs (October 30,2014)

* Estimate Assumptions and Exclusions:

The estimates shown are at a master plan level only do not account for any unforeseen site conditions, soil corrections, hazardous material, or utility work related to sanitary and water until further information can be gathered for design considerations. The estimates are based on having a contractor complete the work and do not take into consideration any donated materials, labor or grant supplemented items.

Curtiss Field Park:

Base Park Improvements:

New Park Building (includes removal of existing)	\$355,000.00
Earthwork, Mobilization & Erosion Control:	\$50,000.00
Removals:	\$15,000.00
Parking Lot Modifications:	\$26,000.00
Concrete Walks & Fire Lane	\$64,000.00
Playground Area (not equipment):	\$45,000.00
Playground Equipment:	\$70,000.00
Concrete Multi-Purpose Rink:	\$90,000.00
Site Amenities (benches, tables, signs, etc.):	\$22,000.00
Ornamental Fence & Piers:	\$32,000.00
Privacy Fence:	\$15,000.00
Electrical Modifications:	\$15,000.00
Restoration:	\$4,000.00
Landscape Enhancements:	\$12,000.00
Subtotal:	\$815,000.00
Design & Contingency (20%):	\$163,000.00
*Total:	\$978,000.00

Alternate Park Improvements:

Deck Overlook:	\$25,000.00
Chainlink Fence Enhancements:	\$10,000.00
Playground Shade Sails:	\$25,000.00
Subtotal:	\$60,000.00
Design & Contingency (20%):	\$12,000.00
*Total:	\$72,000.00

Grove Park:

Base Park Improvements:

Earthwork, Mobilization & Erosion Control:	\$25,000.00
Removals/Demolition:	\$10,000.00
Asphalt Park Trails:	\$16,000.00
Ornamental Backstop Fencing:	\$30,000.00
Playground Area (not equipment):	\$40,000.00
Playground Equipment (new & relocated):	\$50,000.00
Park Open Air Shelter:	\$35,000.00
Concrete Pavement:	\$30,000.00
Basketball/Pickleball Court:	\$30,000.00
Site Amenities (benches, tables, signs, etc.):	\$9,000.00
Fitness Stations:	\$20,000.00
Restoration:	\$6,000.00
Landscape Enhancements:	\$8,000.00
Subtotal:	\$309,000.00
Design & Contingency (20%):	\$61,800.00
*Total:	\$370,800.00

Falcon Heights Elementary:

Base Park Improvements:

Earthwork, Mobilization & Erosion Control:	\$25,000.00
Removals/Demolition:	\$10,000.00
Ballfields (backstop, players benches, agg-lime):	\$50,000.00
Restoration:	\$14,000.00
Landscape Enhancements:	\$3,000.00
Subtotal:	\$102,000.00
Design & Contingency (20%):	\$20,400.00
*Total:	\$122,400.00

Community Park:

Base Park Improvements:

Earthwork, Mobilization & Erosion Control:	\$100,000.00
Removals:	\$60,000.00
Parking Lot:	\$165,000.00
Park Asphalt Trails:	\$84,000.00
Concrete Pavement & Stairs:	\$70,000.00
Playground Area (not equipment):	\$55,000.00
Playground Equipment:	\$100,000.00
Park Open Air Shelters (1 new & 1 relocated):	\$45,000.00
Community Garden:	\$32,000.00
Electrical (parking lot & shelters):	\$45,000.00
Ballfield (backstop, players benches, new agg-lime):	\$25,000.00
Site Amenities (benches, tables, signs, etc.):	\$30,000.00
Ornamental Fence & Piers:	\$100,000.00
Rain Garden:	\$20,000.00
Restoration:	\$40,000.00
Landscape Enhancements:	\$25,000.00
Subtotal:	\$996,000.00
Design & Contingency (20%):	\$199,200.00
*Total:	\$1,195,200.00

Alternate Park Improvements:

New Park Building Budget (includes removal of existing):	\$1,100,000.00
Playground Shade Sails:	\$25,000.00
Irrigation:	\$25,000.00
Concrete Multi-Purpose Rink & Lighting:	\$240,000.00
New Fitness Stations:	\$25,000.00
Stabilized Aggregate Nature Trails:	\$75,000.00
Additional Park Open Air Shelter:	\$35,000.00
Nature Play Elements Budget:	\$40,000.00
Subtotal:	\$1,565,000.00
Design & Contingency (20%):	\$313,000.00
*Total:	\$1,878,000.00

COUNCIL COMMISSION & ORGANIZATIONAL ASSIGNMENTS

Peter: Neighborhood Commission

Pam: Planning Commission

Beth: Environment Commission

Chuck: -Parks Commission

-Human Rights Commission

Joe: In need of assignment.

Open Positions Needing to be filled

-Northeast Youth and Family Services Board Position

-Cable Commission Position (Possibly in the future, not immediate)