

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
February 11, 2015

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ BROWN THUNDER ____
LONG ____ MERCER-TAYLOR ____

STAFF PRESENT: FISCHER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: January 28, 2014
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 2/4/2015: \$146,261.26
Payroll through 1/28/2015: \$14,070.13
 - 2. Approval of City Licenses
- G: POLICY ITEMS:
 - 1. Ordinance Creating the Community Engagement Commission
 - 2. Council - City Commission Liaison Assignments
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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City Hall
2077 West Larpenteur Avenue

MINUTES
January 28, 2015

- A. CALL TO ORDER: 7:00PM
- B. ROLL CALL: LINDSTROM __X__ HARRIS __X__ BROWN THUNDER __X__
LONG __AB__ MERCER-TAYLOR __X__
- STAFF PRESENT: FISCHER __X__
- C. PRESENTATIONS:
1. Jerry Hrmotka - NYFS Presentation
Jerry Hrmotka, Executive Director of NYFS provided his annual report to the Council and answered questions.
- D. APPROVAL OF MINUTES: January 14, 2014 APPROVED
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Joe Brown Thunder Moved, Approved 3-0
Abstained - Pam Harris
1. General Disbursements through 1/20/2015: \$80,552.65
Payroll through 1/15/2015: \$12,990.51
2. Approval of City Licenses
3. 2015 - 2016 Forester Contract
4. Approval of 2015-2016 Tree Trimming and Removal Contractor
5. Approval of 2015 EAB Program - Tree Replacement Contract
- G: POLICY ITEMS:
1. Approval of Feasibility Report for 2015 PMP (This item was moved from Consent to Policy at the request of Mayor Lindstrom)
- City Administrator Bart Fischer provided the staff report and answered questions from Council.
- Kyle Rogen (?), the moderator from Falcon Heights Church (UCC) asked questions of Council and staff regarding the 2015 Street Project.
- Beth Mercer-Taylor Moved, Approved 4-0
- H. INFORMATION/ ANNOUNCEMENTS:
Council Member Mercer-Taylor:

- Provided an update on the recent Neighborhood Commission Annual meeting

Council Member Harris:

- Provided an update on the recent Planning Commission meeting

Council Member Brown Thunder:

- Announced that the Grove Park rink is available for use.

Mayor Lindstrom:

- Provided an update on the annual Winterfest, thanked staff for their hard work.
- Provided an update on the Neighborhood Commission Annual meeting.
- Provided an update on the Human Rights Commission meeting.
- Provided an update on the recent Campus Community Advisory Committee meeting.
- Provided information on a possible visit by the new Met Council Chair to the community. More information will be forth coming.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 7:59PM



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	February 11, 2015
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 2/4/2015: \$146,261.26 Payroll through 1/28/2015: \$14,070.13
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00250		AMERIPRIDE SERVICES				
I-1003020100		LINEN CLEANING	37.09			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	37.09
		=== VENDOR TOTALS ===	37.09			
01-03123		CINTAS CORPORATION #470				
I-470529720		MAT CLEANING SVC	45.24			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		MAT CLEANING SVC		101 4131-87010-000	CITY HALL MAINTENANCE	45.24
		=== VENDOR TOTALS ===	45.24			
01-03300		DISCOUNT STEEL, INC				
I-1064240		STEEL FOR MOWER LIFT	98.96			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		STEEL FOR MOWER LIFT		101 4141-70100-000	SUPPLIES	98.96
		=== VENDOR TOTALS ===	98.96			
01-04092		FISCHER, BART J				
I-201502045172		JAN MILEAGE	24.96			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		JAN MILEAGE		101 4112-86010-000	MILEAGE & PARKING	24.96
		=== VENDOR TOTALS ===	24.96			
01-05121		GFOA				
I-201502045166		GFOA CONF REGISTRATION	580.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		GFOA CONF REGISTRATION		101 4113-86100-000	CONFERENCES/EDUCATION/AS	580.00
		=== VENDOR TOTALS ===	580.00			
01-05704		GOLDSTAR ELEC. INC				
I-2963		LIFT STATION REPAIR PANEL EXP	4,210.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		LIFT STATION REPAIR PANEL EXPS		601 4601-87230-000	CONTROL PANLE (LIFT STAT	4,210.00
		=== VENDOR TOTALS ===	4,210.00			

PACKET: 01164 FEB 5TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-05115		GOPHER STATE ONE CALL				
I-13228		LOCATES`	33.45			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		LOCATES`		601 4601-88030-000	LOCATES	33.45
=== VENDOR TOTALS ===			33.45			
=====						
01-05153		HOME DEPOT CRC/GEFC				
I-201502045168		CEILING TILES/FLOORING/SUPPLI	296.05			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		CELING TILES FOR LOBBY		101 4131-70110-000	SUPPLIES	213.60
		KITCHEN FLOORING AND SUBPPLIES		101 4131-70110-000	SUPPLIES	82.45
=== VENDOR TOTALS ===			296.05			
=====						
01-03255		KEEPRS, INC.				
I-262997		FIRE FIGHTER BADGES	151.98			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		FIRE FIGHTER BADGES		101 4124-70100-000	SUPPLIES	151.98
=== VENDOR TOTALS ===			151.98			
=====						
01-05450		LEAGUE MN CITIES INS TRST				
I-48705		2015 LIABILITY/PROPERTY INS	38,167.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		GENERAL LIABILITY INS		101 4112-88000-000	INSURANCE & BONDS	4,726.00
		GENERAL LIABILITY		101 4131-88000-000	INSURANCE & BONDS	3,025.00
		GENERAL LIABILITY		101 4132-88000-000	INSURANCE & BONDS	3,024.00
		GENERAL LIABILITY		602 4602-88000-000	INSURANCE & BONDS	1,000.00
		GENERAL LIABILITY		601 4601-88000-000	INSURANCE & BONDS	4,356.00
		EMPLOYEE BOND		101 4112-88000-000	INSURANCE & BONDS	435.00
		EQUIPMENT BREAKDOWN		101 4124-88000-000	INSURANCE & BONDS	337.00
		EQUIPMENT BREAKDOWN		101 4132-88000-000	INSURANCE & BONDS	336.00
		VEHICLE LIAB & PHY DAMAGE		101 4124-88000-000	INSURANCE & BONDS	5,948.00
		VEHICLE LIAB & PHY DAMAGE		101 4132-88000-000	INSURANCE & BONDS	931.00
		PARKS PROPERTY		101 4141-88000-000	INSURANCE & BONDS	5,660.00
		PARKS PLAYGROND & EQUIP		101 4141-88000-000	INSURANCE & BONDS	1,848.00
		PROPERTY FIRE HALL		101 4124-88000-000	INSURANCE & BONDS	535.00
		PROPERTY CITY HALL		101 4112-88000-000	INSURANCE & BONDS	2,078.00
		PROPERTY CITY WIDE		101 4112-88000-000	INSURANCE & BONDS	2,078.00
		MOBILE PROPERTY		101 4132-88000-000	INSURANCE & BONDS	1,816.00
		LIFT STATION		601 4601-88000-000	INSURANCE & BONDS	34.00
=== VENDOR TOTALS ===			42,167.00			
=====						
I-48732		EXCESS LIABILITY INS	4,000.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		EXCESS LIABILITY INS		101 4112-88000-000	INSURANCE & BONDS	4,000.00
=== VENDOR TOTALS ===			42,167.00			

PACKET: 01164 FEB 5TH PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07272	LILLIE	SUBURBAN NEWSPAPER				
I-201502045174		LEGALS/SEWER PROJECT& BUDGET	219.90			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		LEGAL: SEWER LINING PROJECT		101 4111-70410-000	LEGAL NOTICES	68.85
		LEGAL: SUMMARY BUDGET		101 4111-70410-000	LEGAL NOTICES	151.05
		=== VENDOR TOTALS ===	219.90			
=====						
01-05760	MINNESOTA	GFOA				
I-201502045173		2015 MN GFOA MEMBERSHIP	60.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		2015 MN GFOA MEMBERSHIP		101 4113-86100-000	CONFERENCES/EDUCATION/AS	60.00
		=== VENDOR TOTALS ===	60.00			
=====						
01-07249	MN POLLUTION	CONTROL AGENCY				
I-201502045170		WASTE WATER CERTIFICIATION TT	23.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		WASTE WATER CERTIFICATION TIM		601 4601-86030-000	CONFERENCES & SCHOOLS	23.00
		=== VENDOR TOTALS ===	23.00			
=====						
01-07263	NEXTEL	COMMUNICATIONS, INC				
I-201502045171		CELL PHONES FIRE TRKS	64.03			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		CELL PHONES FIRE TRKS		101 4124-85015-000	CELL PHONE	64.03
		=== VENDOR TOTALS ===	64.03			
=====						
01-05997	NORTHERN	SANITARY SUPPLY CO				
I-172955		FLOOR CLEANING SUPPLIES	310.17			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		FLOOR CLEANING SUPPLIES		101 4124-70100-000	SUPPLIES	155.00
		FLOOR CLEANING SUPPLIES		101 4131-70110-000	SUPPLIES	155.17
		=== VENDOR TOTALS ===	310.17			
=====						
01-05531	OFFICETEAM					
I-42215484		FRONT OFFICE RECEPTIONIST	689.04			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		FRONT OFFICE RECEPTIONIST		101 4112-60520-000	PART-TIME EMPLOYEES	689.04
		=== VENDOR TOTALS ===	689.04			

PACKET: 01164 FEB 5TH PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----
POST DATE BANK CODE -----DESCRIPTION----- GROSS DISCOUNT P.O. # G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION
=====

01-06024 ON SITE SANITATION
I-575673 HAND SANITIZER 6.79
2/04/2015 APBNK DUE: 2/04/2015 DISC: 2/04/2015 1099: N
HAND SANITIZER 601 4601-85080-000 PORTABLE TOILET PARKS 6.79
=== VENDOR TOTALS === 6.79

01-06053 OREILLY AUTO PARTS
I-201502045169 MOTOR OIL/FILTERS/TRANSMISSIO 265.29
2/04/2015 APBNK DUE: 2/04/2015 DISC: 2/04/2015 1099: N
MOTOR OIL/FILTERS/TRANSMISSION 101 4132-70120-000 SUPPLIES 265.29
=== VENDOR TOTALS === 265.29

01-06185 RAMSEY COUNTY
I-EMCOM 3828 RADIO FLEET SUPPORT 81.12
2/04/2015 APBNK DUE: 2/04/2015 DISC: 2/04/2015 1099: N
RADIO FLEET SUPPORT 101 4124-86800-000 RADIO MESB/FLEET SUPPORT 81.12
I-RISK 1704 FEB DENTAL/LIFE/DISABILITY IN 935.38
2/04/2015 APBNK DUE: 2/04/2015 DISC: 2/04/2015 1099: N
FEB DENTAL/LIFE/DISABILITY INS 101 4112-89000-000 MISCELLANEOUS 935.38
=== VENDOR TOTALS === 1,016.50

01-06184 RAMSEY COUNTY - 911 DISPATCH
I-EMCOM 3874 JAN 911 DISPATCH 480.09
2/04/2015 APBNK DUE: 2/04/2015 DISC: 2/04/2015 1099: N
JAN 911 DISPATCH 101 4122-81200-000 911 DISPATCH FEES 480.09
I-EMCOM 3889 JAN 911 DISPATCH 2,473.65
2/04/2015 APBNK DUE: 2/04/2015 DISC: 2/04/2015 1099: N
JAN 911 DISPATCH 101 4122-81200-000 911 DISPATCH FEES 2,473.65
=== VENDOR TOTALS === 2,953.74

01-06303 REPUBLIC SERVICES
I-923-002693597 FEB WASTE REMOVAL 459.58
2/04/2015 APBNK DUE: 2/04/2015 DISC: 2/04/2015 1099: N
FEB WASTE REMOVAL 101 4131-82010-000 WASTE REMOVAL 459.58
=== VENDOR TOTALS === 459.58

PACKET: 01164 FEB 5TH PAYABLES
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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07218		SAFE ASSURE CONSULTANTS				
I-830		2015 OSHA TNG	1,258.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		2015 OSHA TNG		101 4131-86100-000	CONFERENCES/EDUCATION/AS	314.00
		2015 OSHA TNG		601 4601-86100-000	TRAINING	944.00
		=== VENDOR TOTALS ===	1,258.00			
=====						
01-07228		CITY OF ST ANTHONY				
I-3223		FEB POLICE SVCS	52,865.50			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		FEB POLICE SVCS		101 4122-81000-000	POLICE SERVICES	52,865.50
		=== VENDOR TOTALS ===	52,865.50			
=====						
01-05374		TENNIS SANITATION LLC				
I-1320892		JAN RECYCLING	5,769.00			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		JAN RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
		=== VENDOR TOTALS ===	5,769.00			
=====						
01-05870		XCEL ENERGY				
I-201502045167		ELECT AND GAS	1,454.77			
2/04/2015	APBNK	DUE: 2/04/2015 DISC: 2/04/2015		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	27.08
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	52.80
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	42.68
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.59
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	45.50
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.59
		GAS		101 4131-85030-000	NATURAL GAS	1,263.53
		=== VENDOR TOTALS ===	1,454.77			
		=== PACKET TOTALS ===	115,060.04			

PACKET: 01162 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-05422	BP						
I-201501295163		MOTOR FUEL	100.10				
1/29/2015	APBNK	DUE: 1/29/2015 DISC: 1/29/2015		1099: N			
		MOTOR FUEL		101 20200-000	ACCOUNTS PAYABLE	56.03	
		MOTOR FUEL		101 20200-000	ACCOUNTS PAYABLE	44.07	
=====							
I-201501295165		FUEL AND FILING FEE	433.35				
1/29/2015	APBNK	DUE: 1/29/2015 DISC: 1/29/2015		1099: N			
		FUEL AND FILING FEE		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	433.35	
		=== VENDOR TOTALS ===	533.45				
=====							
01-03123	CINTAS CORPORATION #470						
I-470526393		SHOP TOWELS/MATS/SOAP	106.86				
1/29/2015	APBNK	DUE: 1/29/2015 DISC: 1/29/2015		1099: N			
		SHOP TOWELS/MATS/SOAP		101 4131-70110-000	SUPPLIES	106.86	
		=== VENDOR TOTALS ===	106.86				
=====							
01-05045	GRUBER'S POWER EQUIPMENT						
I-139575		JD SNOWBLOWER SHOES	110.90				
1/29/2015	APBNK	DUE: 1/29/2015 DISC: 1/29/2015		1099: N			
		JD SNOWBLOWER SHOES		101 4141-70100-000	SUPPLIES	110.90	
		=== VENDOR TOTALS ===	110.90				
=====							
01-05509	LEAGUE OF MN CITIES						
212453		NEWLY ELECTED OFFICIAL	315.00				
1/29/2015	APBNK	DUE: 1/29/2015 DISC: 1/29/2015		1099: N			
		NEWLY ELECTED OFFICIAL		101 4111-86100-000	CONFERENCES/EDUCATION/TR	315.00	
		=== VENDOR TOTALS ===	315.00				
=====							
01-06581	TRI-STATE BOBCAT INC						
I-A12059		CUTTING EDGE & BRACKET	388.11				
1/29/2015	APBNK	DUE: 1/29/2015 DISC: 1/29/2015		1099: N			
		CUTTING EDGE & BRACKET		101 4132-87000-000	REPAIR EQUIPMENT	388.11	
		=== VENDOR TOTALS ===	388.11				

PACKET: 01162 Regular Payables
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DUE TO/FROM ACCOUNTS SUPPRESSED

ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-05870	XCEL ENERGY					
1-555440092		ELECTRIC	38.92			
1/29/2015	APBNK	DUE: 1/29/2015 DISC: 1/29/2015		1099: N		
		FIRE SIREN		101 4121-85020-000	ELECTRIC	8.06
		AUTO PROTECTIVE LIGHT		601 4601-85020-000	ELECTRIC	21.21
		AUTO PROTECTIVE LIGHT		601 4601-85020-000	ELECTRIC	9.65
		=== VENDOR TOTALS ===	38.92			
		=== PACKET TOTALS ===	1,493.24			
		fed withholdings	5365.76			
		st withholdings	804.61			
		Pera	2524.88			
		Icma	1900.00			
			<u>12,088.49</u>			

PACKET: 01159 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05072		BRANCH AND BOUGH TREE SERVICE				
=====						
I-8024		FORESTRY CONSULTING	1,575.00			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		FORESTRY CONSULTING		101 4134-80330-000	FORESTRY CONSULTANT	1,575.00
=== VENDOR TOTALS ===			1,575.00			
=====						
01-01049		BUREAU CRIMINAL APPREHEN.				
=====						
I-201501275161		2 BACKGROUND CHECKS	30.00			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		2 BACKGROUND CHECKS		101 4124-89000-000	MISCELLANEOUS	30.00
=== VENDOR TOTALS ===			30.00			
=====						
01-03089		CASH				
=====						
I-201501275152		WINTERFEST SUPPLIES	90.01			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		WINTERFEST SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	90.01
=== VENDOR TOTALS ===			90.01			
=====						
01-04094		FOTH INFRASTRUCTURE AND ENVIOR				
=====						
I-42244		BULKY WASTE COLLECTION	9,445.40			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		BULKY WASTE COLLECTION		206 20200-000	ACCOUNTS PAYABLE	9,445.40
=== VENDOR TOTALS ===			9,445.40			
=====						
0143		HEIMAN FIRE EQUIPMENT				
=====						
I-0830383-IN		BULLARD ECLIPSE BATTERY	75.51			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		BULLARD ECLIPSE BATTERY		101 20200-000	ACCOUNTS PAYABLE	75.51
=== VENDOR TOTALS ===			75.51			
=====						
01-05154		HEWLETT PACKARD				
=====						
I-55387669		NEW COMPUTER	911.86			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		NEW COMPUTER		401 4401-90100-000	FURNITURE & EQUIPMENT	911.86
=== VENDOR TOTALS ===			911.86			

PACKET: 01159 Regular Payables
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SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03255		KEEPRS, INC.				
I-267109		FIRE UNIFORMS	169.99			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		FIRE UNIFORMS		101 4124-77000-000	CLOTHING	169.99
		=== VENDOR TOTALS ===	169.99			
=====						
01-05555		MEDICS TRAINING				
I-9732		EMT/EMR TRAINING	550.00			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		EMT/EMR TRAINING		101 4124-86020-000	TRAINING	550.00
		=== VENDOR TOTALS ===	550.00			
=====						
01-07231		MN FIRE SVC CERT. BOARD				
I-3079		FIRE CERTIFICATION EXAM	100.00			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		FIRE CERTIFICATION EXAM		101 4124-86020-000	TRAINING	100.00
		=== VENDOR TOTALS ===	100.00			
=====						
01-05843		MN NCPERS LIFE INSURANCE				
I-201501275160		FEB PERA LIFE INSURANCE	80.00			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		FEB PERA LIFE INSURANCE		101 21709-000	OTHER PAYABLE	45.44
		FEB PERA LIFE INSURANCE		201 21709-000	OTHER PAYABLE	4.00
		FEB PERA LIFE INSURANCE		601 21709-000	OTHER PAYABLE	20.32
		FEB PERA LIFE INSURANCE		602 21709-000	OTHER PAYABLE	10.24
		=== VENDOR TOTALS ===	80.00			
=====						
01-05531		OFFICETEAM				
I-42166033		STAFFING	874.34			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		STAFFING		101 4112-60520-000	PART-TIME EMPLOYEES	874.34
		=== VENDOR TOTALS ===	874.34			

PACKET: 01159 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05367	QUILL CORPORATION					
I-9522407		OFFICE SUPPLIES	70.41			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		OFFICE SUPPLIES		101 4112-70100-000	SUPPLIES	35.42
		PRINTER		101 4124-70100-000	SUPPLIES	34.99
=====						
I-9528822		OFFICE SUPPLIES	6.99			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		OFFICE SUPPLIES		101 4112-70100-000	SUPPLIES	6.99
		=== VENDOR TOTALS ===	77.40			
=====						
01-06185	RAMSEY COUNTY					
I-PUBW-014244		DECEMBER SNOWPLOWING & SALT	1,861.36			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		DECEMBER SNOWPLOWING & SALT		101 20200-000	ACCOUNTS PAYABLE	1,861.36
=====						
I-PUBW-014247		OPERATING LARP LIFT STATION	2,033.82			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		OPERATING LARP LIFT STATION		602 20200-000	ACCOUNTS PAYABLE	2,033.82
		=== VENDOR TOTALS ===	3,895.18			
=====						
01-05534	RAMSEY COUNTY FIRE CHIEFS ASSO					
I-201501275154		2015 MEMBERSHIP DUES	60.00			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		2015 MEMBERSHIP DUES		101 4124-86110-000	MEMBERSHIPS	60.00
		=== VENDOR TOTALS ===	60.00			
=====						
01-06544	TIM SANDVIK					
I-201501275156		APMP MEETING AND MILEAGE	21.90			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		APMP MEETING AND MILEAGE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	21.90
		=== VENDOR TOTALS ===	21.90			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201501275159		WATER / SS CHARGES	463.14			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		WATER: CITY HALL		101 20200-000	ACCOUNTS PAYABLE	48.81
		WATER: PARKS		101 20200-000	ACCOUNTS PAYABLE	238.70
		SS: CITY HALL		601 20200-000	ACCOUNTS PAYABLE	19.00
		SS: PARKS		601 20200-000	ACCOUNTS PAYABLE	156.63
		=== VENDOR TOTALS ===	463.14			

PACKET: 01159 Regular Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-07898	WSB					
1-5.		2014 GENERAL PLANNING SERVICE	693.00			
1/27/2015	APBNK	DUE: 1/27/2015 DISC: 1/27/2015		1099: N		
		2014 GENERAL PLANNING SERVICES		101 20200-000	ACCOUNTS PAYABLE	693.00
		=== VENDOR TOTALS ===	693.00			
		=== PACKET TOTALS ===	19,112.73			

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 1/28/2015
DIRECT DEPOSIT EFFECTIVE DATE 1/28/2015

#	NAME	AMOUNT
01-0013	PETER C LINDSTROM	316.50
01-0016	PAMELA M HARRIS	277.05
01-1004	BART J FISCHER	2,598.83
01-1017	TIMOTHY J SANDVIK	1,399.83
01-1136	ROLAND O OLSON	1,699.68
01-1156	ERICA L HEBL	507.44
01-2154	MAUREEN A ANDERSON	132.65
01-0086	RICHARD H HINRICHS	825.00
01-0095	MICHAEL J POESCHL	115.44
01-0105	ANTON M FEHRENBACH	322.71
01-0123	BRYAN R SULLIVAN	110.96
01-0124	MICHAEL D KRUSE	110.96
01-1030	TIMOTHY J PITTMAN	1,620.79
01-1033	DAVE TRETSEVEN	1,415.73
01-1143	COLIN B CALLAHAN	1,439.27

TOTAL PRINTED: 15 12,892.84

1-28-2015 8:23 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 1/28/2015

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
	MERCER-TAYLOR, ELIZABETH	R	1/28/2015	277.05	083687
	LONG, CHARLES E	R	1/28/2015	277.05	083688
0020	BROWN THUNDER, JOSEPH C	R	1/28/2015	277.05	083689
0034	KURHAJETAZ, CLEMENT	R	1/28/2015	86.58	083690
0097	GAFFNEY, PATRICK	R	1/28/2015	115.44	083691
2172	ARCAND, MICHAEL W	R	1/28/2015	144.12	083692

1-28-2015 8:23 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 1/28/2015

*** REGISTER TOTALS ***

REGULAR CHECKS:	6	1,177.29
DIRECT DEPOSIT REGULAR CHECKS:	15	12,892.84
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	21	14,070.13

*** NO ERRORS FOUND ***

** END OF REPORT **

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	February 11, 2015
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Tim Sandvik, Deputy Clerk

Item	Approval of City Licenses
Description	<p>The following individuals have applied for a <u>Municipal Business License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> Hermes Floral Blomberg Pharmacy BM4 Fitness LLC dba Snap Fitness <p>The following individual has applied for a <u>Tree Trimming/Treating/Removal Contractor's License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> A1 Walsh Inc. <p>The following individuals have applied for a <u>Refuse/Recycler's License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> Republic Services dba Allied Waste Services of the Twin Cities Waste Management of Minnesota, Inc <p>The following individuals have applied for a <u>Home Occupation License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> Therapy for Children, Adults and Families, Inc. Cyberwares Inc <p>The following individuals have applied for a <u>Restaurant License, On Sale Wine, and On Sale 3.2 License</u> for 2015. Staff has received necessary documents for licensure.</p> <ol style="list-style-type: none"> Chateau Formage, LLC
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2015 City License Applications.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	February 11, 2015
Agenda Item	Policy G1
Attachment	Ordinance No. 15-01
Submitted By	Bart Fischer, City Administrator

Item	An Ordinance creating the Community Engagement Commission
Description	<p>Over the past few months, Councilmembers have been in discussion about taking the strong efforts of both the Human Rights Commission (HRC) and the Neighborhood Commission (NC) and combining them into the formation of a new commission-the Community Engagement Commission. The Mayor has had a conversation with both the HRC and NC where this combination of commissions was well received.</p> <p>The attached ordinance was drafted by the City Attorney and it creates the Community Engagement Commission as well as caps the number of commissioners on each City commission at 7 members.</p> <p>Staff recommends approval of the attached ordinance.</p>
Budget Impact	N/A
Attachment(s)	Ordinance No. 15-01
Action(s) Requested	Approval of Ordinance No. 15-01, creating the Community Engagement Commission by combining the Human Rights and Neighborhood Commissions and establishing the number of commissioners on each City commission to no more than seven members.

ORDINANCE NO. 15-01
CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

AMENDING CHAPTER 2
OF THE FALCON HEIGHTS CITY CODE
CONCERNING BOARDS AND COMMISSIONS

THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

SECTION 1. Chapter 2, Article VI, Sec. 2-114 of the Falcon Heights City Code is amended to read as follows:

Sec. 2-114. City Commissions.

The city council has established the following commissions:

- (1) Planning commission.
- (2) Park and recreation commission.
- (3) Environment commission.
- (4) Community engagement commission.

SECTION 2. Chapter 2, Article VI, Sec. 2-115, subsection (a)(2) of the Falcon Heights City Code is amended to read as follows:

The city commissions shall consist of not more than seven members. The majority of members shall be residents of the city, unless otherwise designated in the administrative manual.

SECTION 3. Chapter 2, Article VI, Sec. 2-116 of the Falcon Heights City Code is deleted.

SECTION 4. Chapter 2, Article VI, Sec. 2-119 of the Falcon Heights City Code is amended to read as follows:

2-119 Community Engagement Commission

The community engagement commission shall serve in an advisory capacity to the city council regarding the effective, meaningful and equal involvement of Falcon Heights residents in their community. The commission will identify opportunities to collaborate with community, educational, business and social services groups and organizations; identify ways to improve the city's public participation, identify under-represented groups, remove any barriers, and engage and promote increased participation for all residents, businesses, community and neighborhood organizations; review and recommend ways to improve the city's communications efforts so as to facilitate effective two-way communication between the city and all residents, businesses, community and neighborhood organizations; review and recommend ways to help improve

resident emergency preparedness and crime prevention programs. The commission shall review complaints of alleged human rights violations occurring within the city and secure equal opportunity for all residents of the city regarding public services, public accommodations, housing, employment and education.

SECTION 5. EFFECTIVE DATE: This ordinance shall take effect from and after its passage.

ADOPTED this _____ day of _____, 20__, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Bart Fisher, City Administrator/Clerk

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	February 11, 2015
Agenda Item	Policy G2
Attachment	N/A
Submitted By	Peter Lindstrom, Mayor

Item	Council/City Commission Liaison Assignments
Description	<p>Councilmembers are each assigned to serve as a liaison between City Council and various commissions each year. Assignments for 2015 are as follows:</p> <ul style="list-style-type: none"> • Planning Commission - Pam Harris • Parks and Recreation Commission - Chuck Long • Environment Commission - Beth Mercer-Taylor • Community Engagement Commission - Peter Lindstrom • Northeast Youth and Family Services - Joe Brown Thunder • Ramsey County League of Local Governments - Beth Mercer-Taylor • U of MN Campus Area Coordinating Committee and Stadium Area Advisory Group - Peter Lindstrom (and the City Administrator)
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	I recommend approval of the above assignments.