

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
May 13, 2015

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ BROWN THUNDER ____
LONG ____ MERCER-TAYLOR ____

STAFF PRESENT: Thongvanh____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES:
 - 1. April 22, 2015 City Council Meeting
 - 2. May 6, 2015 City Council Workshop Session
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through: 5/7/2015: \$172,194.40
Payroll through: 4/30/15: \$14,871.38
 - 2. Approval of City Licenses
 - 3. Certificate of Appreciation for support of Tax Prep Program
 - 4. Change to City Hall 'Summer Hours'
- G: POLICY ITEMS:
 - 1. Amend and Restate JPA with Property Assessed Clean Energy Program or 'PACE of MN'
 - 2. Considering Bids for the 2015 Pavement Management Project
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

REQUEST FOR COUNCIL ACTION

Meeting Date	May 13, 2015
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

The City That Soars!

Item	General Disbursements and Payroll
Description	General Disbursements through: 5/7/2015: \$172,194.40 Payroll through: 4/30/15: \$14,871.38
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 01209 MAY 6 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----			DISTRIBUTION
=====								
01-00222		ALLEGRA PRINT & IMAGING						
I-144054		STAMPS		79.00				
5/07/2015	APBNK	DUE: 5/07/2015 DISC: 5/07/2015			1099: N			
		STAMPS			101 4112-70100-000	SUPPLIES		79.00
		=== VENDOR TOTALS ===		79.00				
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01-00250		AMERIPRIDE SERVICES						
I-1003111738		LINEN CLEANING		37.09				
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N			
		LINEN CLEANING			101 4124-82011-000	LINEN CLEANING		37.09
		=== VENDOR TOTALS ===		37.09				
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01-05563		BRENTESON COMPANIES, INC						
I-2085		CONCRETE REMOVAL - CURTISS		10,000.00				
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N			
		CONCRETE REMOVAL - CURTISS			403 4403-92000-000	PARK DEDICATION IMPROVEM		10,000.00
		=== VENDOR TOTALS ===		10,000.00				
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01-03123		CINTAS CORPORATION #470						
I-470572711		SHOP MATS/TOWELS/SOAP		246.59				
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N			
		SHOP MATS/TOWELS/SOAP			101 4131-70110-000	SUPPLIES		246.59
I-470575984		MAT SVC		45.24				
5/07/2015	APBNK	DUE: 5/07/2015 DISC: 5/07/2015			1099: N			
		MAT SVC			101 4131-70110-000	SUPPLIES		45.24
		=== VENDOR TOTALS ===		291.83				
=====								
01-03117		CITY OF LITTLE CANADA						
I-201505065295		2014 SHARED SWEEPER COSTS		1,340.25				
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N			
		2014 SHARED SWEEPER COSTS			602 4602-83030-000	SHARED SWEEPER EXP/LITTL		1,340.25
		=== VENDOR TOTALS ===		1,340.25				

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-03290 CITY OF ROSEVILLE

I-220171		ENGINEERING	4,214.09			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		SEWER LINING PROJECT		601 4601-92500-000	SNELLING SVC DRIVES RELI	24.99
		2015 PMP STREET PROJECT		419 4419-92095-000	2015 STREET PROJECTS	2,263.75
		NON RELATED PROJECT		101 4133-80100-000	ENGINEERING SERVICES	1,807.30
		CURTISS DRAINAGE IMPOVEMENTS		602 4602-80100-000	ENGINEERING	118.05

I-220178		MAY IT SVCS	1,286.83			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		MAY IT SVCS		101 4116-85070-000	TECHNICAL SUPPORT	1,286.83

I-220209		MAY PHONE SVCS	295.88			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		MAY PHONE SVCS		101 4116-85010-000	TELEPHONE	295.88

=== VENDOR TOTALS === 5,796.80

01-03539 DAKOTA ELECTRIC ASSOCIATION

I-1480700030		MAY SOLAR ELECTRIC	530.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		MAY SOLAR ELECTRIC		101 4131-85025-000	SOLAR ELECTRIC	530.00

=== VENDOR TOTALS === 530.00

01-05115 GOPHER STATE ONE CALL

I-135174		APRIL LOCATES	140.65			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		APRIL LOCATES		601 4601-88030-000	LOCATES	140.65

=== VENDOR TOTALS === 140.65

01-05561 HEALTHEAST VEHICLE SERVICES

I-22166		EMERGENCY LIGHTING AND SIREN	1,560.66			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		EMERGENCY LIGHTING AND SIREN		402 4402-91000-000	MACHINERY & EQUIPMENT	1,560.66

=== VENDOR TOTALS === 1,560.66

PACKET: 01209 MAY 6 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05235	JAN-PRO	CLEANING SYSTEMS				
=====						
I-48290		MAY CLEANING SERVICES	205.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		MAY CLEANING SERVICES		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
		=== VENDOR TOTALS ===	205.00			
=====						
01-04570	JOSEPH, KATRINA E.					
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I-40		APRIL PROSECUTIONS	2,500.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: Y		
		APRIL PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
=====						
01-05513	LEE, MI-SOOK					
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I-201505065296		REGISTRATION REFUND	50.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		REGISTRATION REFUND		201 34310-000	RECREATION FEES	50.00
		=== VENDOR TOTALS ===	50.00			
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01-05665	METROPOLITAN COUNCIL					
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I-25147		JUNE SS	35,833.92			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		JUNE SS		601 4601-85060-000	METRO SEWER CHARGES	35,833.92
		=== VENDOR TOTALS ===	35,833.92			
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01-05672	MN EQUIPMENT SOLUTIONS					
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I-P31787		JD BROOM BEARING	53.79			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		JD BROOM BEARING		101 4132-70120-000	SUPPLIES	53.79
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I-P73451		JD BROOM HUB	55.08			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		JD BROOM HUB		101 4132-70120-000	SUPPLIES	55.08
		=== VENDOR TOTALS ===	108.87			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-098	KATHLEEN MOBLEY						
I-201505065292		SHELTER REFUND		83.13			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N		
		SHELTER REFUND			101 34101-000	CITY FACILITY RENTAL	83.13
=== VENDOR TOTALS ===				83.13			
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01-06024	ON SITE SANITATION						
I-10142		PORTABLE TOILET- COMM PARK		75.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N		
		PORTABLE TOILET- COMM PARK			601 4601-85080-000	PORTABLE TOILET PARKS	75.00
=== VENDOR TOTALS ===				75.00			
=====							
01-06053	OREILLY AUTO PARTS						
I-3243-433223		BATTERY		24.99			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N		
		BATTERY			101 4132-70120-000	SUPPLIES	24.99
=== VENDOR TOTALS ===				24.99			
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01-06061	OVERHEAD DOOR CO						
I-89294		OVERHEAD DOOR BEARING		29.90			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N		
		OVERHEAD DOOR BEARING			101 4132-87000-000	REPAIR EQUIPMENT	29.90
=== VENDOR TOTALS ===				29.90			
=====							
01-06115	TIMOTHY PITTMAN						
I-201505075298		MILEAGE REIMB		110.40			
5/07/2015	APBNK	DUE: 5/07/2015 DISC: 5/07/2015			1099: N		
		MILEAGE REIMB			101 4132-86101-000	MILEAGE	110.40
=== VENDOR TOTALS ===				110.40			
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01-06185	RAMSEY COUNTY						
I-RISK-1720		MAY DENTAL/LIFE/DISAB INS		818.20			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015			1099: N		
		MAY DENTAL/LIFE/DISAB INS			101 4112-89000-000	MISCELLANEOUS	818.20
=== VENDOR TOTALS ===				818.20			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0228		CITY OF ST ANTHONY				
I-3250		MAY POLICE SERVICES	52,865.50			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		MAY POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	52,865.50
		=== VENDOR TOTALS ===	52,865.50			
01-00935		ST PAUL REGIONAL WATER SERVICE				
I-201505065297		HYDRANT INSPECTION/PERMIT FEE	278.99			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		HYDRANT INSPECTION/PERMIT FEES		204 4204-87120-000	REPAIRS & MAINTENANCE	278.99
		=== VENDOR TOTALS ===	278.99			
01-05374		TENNIS SANITATION LLC				
I-1376214		APRIL RECYCLING	5,769.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		APRIL RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
		=== VENDOR TOTALS ===	5,769.00			
01-06628		SACK THONGVANH				
I-201505065293		BUSINESS LUNCH MAYOR/COUNCIL	93.91			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		BUSINESS LUNCH MAYOR/COUNCIL		101 4112-89000-000	MISCELLANEOUS	93.91
		=== VENDOR TOTALS ===	93.91			
01-07898		WSB				
I-03		MARCH GENERAL PLANNING SVCS	2,217.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		MARCH GENERAL PLANNING SVCS		208 4208-81900-000	OTHER PROFESSIONAL SERVI	2,217.00
I-06		PARKS MASTER PLANNING	212.00			
5/06/2015	APBNK	DUE: 5/06/2015 DISC: 5/06/2015		1099: N		
		PARKS MASTER PLANNING		403 4403-92000-000	PARK DEDICATION IMPROVEM	212.00
		=== VENDOR TOTALS ===	2,429.00			

PACKET: 01209 MAY 6 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
050870	XCEL ENERGY					
I-201505065294		877.64				
5/06/2015	APBNK		1099: N			
			101 4141-85020-000	ELECTRIC/GAS		26.01
			209 4209-85020-000	STREET LIGHTING POWER		43.13
			209 4209-85020-000	STREET LIGHTING POWER		41.33
			209 4209-85020-000	STREET LIGHTING POWER		11.59
			209 4209-85020-000	STREET LIGHTING POWER		44.50
			209 4209-85020-000	STREET LIGHTING POWER		45.08
			209 4209-85020-000	STREET LIGHTING POWER		44.69
			101 4141-85020-000	ELECTRIC/GAS		268.25
			101 4131-85030-000	NATURAL GAS		231.50
			101 4141-85030-000	NATURAL GAS		109.97
			209 4209-85020-000	STREET LIGHTING POWER		11.59
		877.64				
		121,929.73				

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0422	BP					
I-201504305287		FUEL	515.03			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	339.82
		FUEL		602 4602-74000-000	FUEL & LUBRICANTS	175.21
		=== VENDOR TOTALS ===	515.03			
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01-05563		BRENTESON COMPANIES, INC				
I-2084		CURTISS FIELD BLDG DEMOLITION	17,062.00			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		CURTISS FIELD BLDG DEMOLITION		403 4403-92000-000	PARK DEDICATION IMPROVEM	17,062.00
		=== VENDOR TOTALS ===	17,062.00			
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01-03181		CITY OF NEW BRIGHTON				
I-201504305282		1ST QTR HAZMAT EXPENSES	549.29			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		1ST QTR HAZMAT EXPENSES		101 4124-87025-000	HAZMAT EQUIPMENT MAINT	549.29
		=== VENDOR TOTALS ===	549.29			
=====						
01-05352		SHAILA CUNNINGHAM				
I-201504305283		YOGA INSTRUCTOR	321.20			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	321.20
		=== VENDOR TOTALS ===	321.20			
=====						
00		EHLERS AND ASSOCIATES				
I-67284		TIF REPORT	1,680.00			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		TIF REPORT		414 4414-81900-000	OTHER PROFESSIONAL SERVI	1,680.00
		=== VENDOR TOTALS ===	1,680.00			
=====						
01-05243		HINRICHS,RICH				
I-201504305284		SUPPLIES AND TRAINING FEES	316.56			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		DRILL/STATION SUPPLIES		101 4124-70100-000	SUPPLIES	91.56
		MN BOARD OF FF TRAINING FEE		101 4124-86020-000	TRAINING	225.00
		=== VENDOR TOTALS ===	316.56			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-06024	843	MN NCPERS LIFE INSURANCE				
I-201504305288		APRIL LIFE INSURANCE	80.00			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		APRIL LIFE INSURANCE		101 21709-000	OTHER PAYABLE	80.00
=== VENDOR TOTALS ===			80.00			
01-06024		ON SITE SANITATION				
I-6560		PORTABLE TOILET - COMM PARK	75.00			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		PORTABLE TOILET - COMM PARK		601 4601-85080-000	PORTABLE TOILET PARKS	75.00
=== VENDOR TOTALS ===			75.00			
01-06185		RAMSEY COUNTY				
I-EMCOM-4085		APRIL FLEET SUPPORT	81.12			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		APRIL FLEET SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	81.12
=== VENDOR TOTALS ===			81.12			
01-06184		RAMSEY COUNTY - 911 DISPATCH				
I-EMCOM-4055		APRIL CAD SERVICES	480.09			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		APRIL CAD SERVICES		101 4122-81200-000	911 DISPATCH FEES	480.09
I-EMCOM-4070		APRIL 911 DISPATCH	2,473.65			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		APRIL 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES	2,473.65
=== VENDOR TOTALS ===			2,953.74			
01-06303		REPUBLIC SERVICES				
I-0923-002762192		MAY WASTE REMOVAL	449.18			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		MAY WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	449.18
=== VENDOR TOTALS ===			449.18			

PACKET: 01207 ACCOUNTS PAYABLE 2015
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0766		RIVERLAND COMMUNITY COLLEGE				

I-2006SFS-28		FIRE OFFICER TRAINING	120.00			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		FIRE OFFICER TRAINING		101 4124-86020-000	TRAINING	120.00
=== VENDOR TOTALS ===			120.00			
=====						
01-06544		TIM SANDVIK				

I-201504305291		MEETING FEES / MILEAGE	62.43			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		APMP MEETING FEES		101 4112-86100-000	CONFERENCES/EDUCATION/AS	15.00
		MILEAGE - MEETINGS/PACKET POST		101 4112-86010-000	MILEAGE & PARKING	47.43
=== VENDOR TOTALS ===			62.43			
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01-00935		ST PAUL REGIONAL WATER SERVICE				

I-201504305289		WATER AND SANITARY SEWER FEES	108.62			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		CITY HALL WATER		101 4131-85040-000	WATER	54.55
		CITY HALL SS		101 4131-85070-000	SEWER	22.76
		COMM PARK WATER		101 4141-85040-000	WATER	21.73
		COMM PARK SS		101 4141-85070-000	SEWER	9.58
=== VENDOR TOTALS ===			108.62			
=====						
01-06581		TRI-STATE BOBCAT INC				

I-201504305286		CUTTING EDGE, NUTS, AND BOLTS	226.00			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		CUTTING EDGE, NUTS, AND BOLTS		101 4132-70120-000	SUPPLIES	226.00
=== VENDOR TOTALS ===			226.00			
=====						
01-05870		XCEL ENERGY				

I-201504305290		ELECTRIC	37.26			
4/30/2015	APBNK	DUE: 4/30/2015 DISC: 4/30/2015		1099: N		
		ELECTRIC		101 4121-85020-000	ELECTRIC	8.27
		ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	28.99
=== VENDOR TOTALS ===			37.26			
=== PACKET TOTALS ===			24,637.43			

fed withholdings 5,718.60
 state withholdings 874.33
 Pera 2,723.63
 Icma 2,350.00

total: 36,303.99

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0250		AMERIPRIDE SERVICES				
=====						
I-1003098679		LINEN CLEANING	37.09			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	37.09
=== VENDOR TOTALS ===			37.09			
=====						
01-03089		CASH				
=====						
I-201504235276		SUPPLIES AND POSTAGE	62.70			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		FLASH DRIVE AND FOLDERS		101 4112-70100-000	SUPPLIES	18.18
		STAMPS		101 4112-70500-000	POSTAGE	8.00
		EMPLOYEE PERSONNEL FOLDERS		101 4112-70100-000	SUPPLIES	33.31
		O-RINGS		101 4131-70110-000	SUPPLIES	3.21
=== VENDOR TOTALS ===			62.70			
=====						
01-03110		CENTURY LINK				
=====						
I-201504235271		LANDLINE - PARKS	60.20			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		LANDLINE - PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	60.20
=== VENDOR TOTALS ===			60.20			
=====						
01-03123		CINTAS CORPORATION #470				
=====						
I-470566143		SHOP MATS/TOWELS/SOAP	106.86			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		SHOP MATS/TOWELS/SOAP		101 4131-70110-000	SUPPLIES	106.86
=====						
I-70569443		SHOP MATS	45.24			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		SHOP MATS		101 4131-70110-000	SUPPLIES	45.24
=== VENDOR TOTALS ===			152.10			
=====						
01-03527		DELEGARD TOOL COMPANY				
=====						
I-997449		NOZZLES FOR SAND BLAST CABNIT	19.73			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		NOZZLES FOR SAND BLAST CABNIT		101 4131-70110-000	SUPPLIES	19.73
=== VENDOR TOTALS ===			19.73			

PACKET: 01204 ACCOUNTS PAYABLE 2015
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-1027		EMERGENCY APPARATUS MAINT				
I-79510		752 - PUMP TESTS	503.08			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		752 - PUMP TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	503.08
I-79511		753 - PUMP TESTS	503.08			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		753 - PUMP TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	503.08
I-79514		757 - PUMP TESTS	677.35			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		757 - PUMP TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	677.35
		=== VENDOR TOTALS ===	1,683.51			
=====						
01-05221		INSITUFORM TECHNOLOGIES USA IN				
I-PAY EST #2		SS LINING PROJECT: PYMT #2	10,736.45			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		SS LINING PROJECT: PYMT #2		601 20600-000	CONTRACT PAYABLE	10,736.45
		=== VENDOR TOTALS ===	10,736.45			
=====						
01-05052		JOHNSON-POWERS,DAN				
I-201504235274		INSTRUCTION FOR FF1/11	62.50			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		INSTRUCTION FOR FF1/11		101 4124-86020-000	TRAINING	62.50
		=== VENDOR TOTALS ===	62.50			
=====						
01-10272		LILLIE SUBURBAN NEWSPAPER				
I-201504235275		STREET IMPROVEMENT NOTICE	93.15			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		STREET IMPROVEMENT NOTICE		101 4111-70410-000	LEGAL NOTICES	93.15
		=== VENDOR TOTALS ===	93.15			
=====						
01-05731		MN DEPARTMENT OF LABOR INDUSTR				
I-22355123015		1ST QTR PERMIT SURCHARGES	377.99			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		1ST QTR PERMIT SURCHARGES		101 20801-000	DUE TO OTHER GOVERNMENTS	377.99
		=== VENDOR TOTALS ===	377.99			

PACKET: 01204 ACCOUNTS PAYABLE 2015
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0030	OLSON,ROLAND					
I-1541		FLEX PAYMENTS	162.11			
4/24/2015	APBNK	DUE: 4/24/2015 DISC: 4/24/2015		1099: N		
		FLEX PAYMENTS		101 21712-000	MEDICAL FLEX SAVINGS PAY	162.11
=====						
I-201504245280		MILEAGE	46.57			
4/24/2015	APBNK	DUE: 4/24/2015 DISC: 4/24/2015		1099: N		
		MILEAGE		101 4113-86010-000	MILEAGE	46.57
=== VENDOR TOTALS ===			208.68			
=====						
01-06185	RAMSEY COUNTY					
I-PRRLG-1348		CAFR - MAJOR TAX PYRS/DEBT SC	95.00			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		CAFR - MAJOR TAX PYRS/DEBT SCH		101 4113-89000-000	MISCELLANEOUS	95.00
=== VENDOR TOTALS ===			95.00			
=====						
01-05534	RAMSEY COUNTY FIRE CHIEFS ASSO					
I-201504235273		FIRE CHIEF ASSOCIATION BANQUE	128.00			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		FIRE CHIEF ASSOCIATION BANQUET		101 4124-86110-000	MEMBERSHIPS	128.00
=== VENDOR TOTALS ===			128.00			
=====						
01-06931	U.S. POSTMASTER					
I-201504245278		BULK MAIL POSTAGE	220.00			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		BULK MAIL POSTAGE		101 4112-70500-000	POSTAGE	220.00
=== VENDOR TOTALS ===			220.00			
=====						
01-05870	XCEL ENERGY					
I-201504235272		ELECTRIC	23.58			
4/23/2015	APBNK	DUE: 4/23/2015 DISC: 4/23/2015		1099: N		
		ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	23.58
=== VENDOR TOTALS ===			23.58			
=== PACKET TOTALS ===			13,960.68			

P #	NAME	AMOUNT
01-0013	PETER C LINDSTROM	316.50
01-0016	PAMELA M HARRIS	277.05
01-1017	TIMOTHY J SANDVIK	1,399.83
01-1019	KATHLEEN N THRASHER	1,065.56
01-1136	ROLAND O OLSON	1,507.76
01-1155	RILEY D HOLMSETH	219.53
01-1156	ERICA L HEBL	305.76
01-2154	MAUREEN A ANDERSON	58.95
01-1018	PAUL A MORETTO	1,623.83
01-0086	RICHARD H HINRICHS	825.00
01-0095	MICHAEL J POESCHL	115.44
01-0105	ANTON M FEHRENBACH	322.71
01-0123	BRYAN R SULLIVAN	110.96
01-0124	MICHAEL D KRUSE	110.96
01-1030	TIMOTHY J PITTMAN	1,629.00
01-1033	DAVE TRETSVEN	1,415.73
01-1143	COLIN B CALLAHAN	1,439.27

TOTAL PRINTED: 17 12,743.84

4-28-2015 9:03 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 4/28/2015

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0018	MERCER-TAYLOR, ELIZABETH	R	4/28/2015	277.05	083994
0018	LONG, CHARLES E	R	4/28/2015	277.05	083995
0030	BROWN THUNDER, JOSEPH C	R	4/28/2015	277.05	083996
0005	THONGVANH, SACK	R	4/28/2015	1,054.90	083997
0034	KURHAJETZ, CLEMENT	R	4/28/2015	86.58	083998
0057	GAFFNEY, PATRICK	R	4/28/2015	115.44	083999
0092	ARCAND, MICHAEL W	R	4/28/2015	39.47	084000

4-28-2015 9:03 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 4/28/2015

*** REGISTER TOTALS ***

REGULAR CHECKS:	7	2,127.54
DIRECT DEPOSIT REGULAR CHECKS:	17	12,743.84
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	24	14,871.38

*** NO ERRORS FOUND ***

** END OF REPORT **



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 13, 2015
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Tim Sandvik, Deputy Clerk

Item	Approval of City Licenses
Description	<p>The following individual has applied for a <u>Tree Trimming/Treating/Removal Contractor's License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Branch and Baugh Tree Service and Landscape Care
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2015 City License Application.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 13, 2015
Agenda Item	Consent F3
Attachment	Certificate of Appreciation
Submitted By	Sack Thongvanh, City Administrator

Item	Certification of Appreciation for support of the Volunteer Tax Preparation Program
Description	<p>The City provides the use of the Council Chamber to be used as a volunteer tax preparation site.</p> <p>As of April 15, all the Minnesota's volunteer sites combined filed 145,465 M1 and 1040 returns, over 4,000 more than any prior year.</p>
Budget Impact	N/A
Attachment(s)	Certificate of Appreciation from the MN Department of Revenue
Action(s) Requested	N/A

MINNESOTA • REVENUE

April 28, 2015

Falcon Heights City Hall
2077 Larpenteur Ave W
Falcon Heights, MN 55113

Falcon Heights City Hall,

Congratulations on a successful and productive filing season!

With the Affordable Care Act and the introduction of the new refundable Reading Credit, this filing season was no easy task. We thank you for your patience, understanding, and commitment to helping Minnesota taxpayers receive free quality tax preparation.

The volunteer program has had a more productive year than ever. As of April 15, all of Minnesota's volunteer sites combined filed 145,465 M1 and 1040 returns, over 4,000 more than any prior year. As a result, over \$87 million went back to our communities and the taxpayers who need it the most.

The volunteer tax preparation program does a tremendous amount of good for our communities. The program could not have achieved the success it had this year without all the hard work and dedication shown by the volunteers at your site. From all of us at Minnesota Revenue, we've included a certificate recognizing the wonderful work your site did this year.

On behalf of Minnesota Revenue, we would like to thank you again for your exceptional performance and devotion to the volunteer tax preparation program. We look forward to working with you next year.

Sincerely,



Kerrin Lee
Volunteer Coordinator
Outreach and Education



Andrea Weyer
Supervisor
Outreach, Policy, and Communication

2015

MINNESOTA • REVENUE

Certificate of Appreciation

In recognition of your outstanding contributions and generosity to the community as a volunteer tax preparation site, the Minnesota Department of Revenue presents

Talcom Heights City Hall

with this certificate of appreciation on April 28, 2015.



Cynthia Bauerly
Commissioner of Revenue



Terri Steenblock
Assistant Commissioner of Individual Taxes



Ryan Church
Deputy Commissioner of Revenue



Cori Calhoun
Director of Income Tax and Withholding Division





The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 13, 2015
Agenda Item	Consent F4
Attachment	N/A
Submitted By	Sack Thongvanh

Item	City Hall Summer Hours				
Description	<p>For the past several years, the City has implemented a modified schedule during summer months.</p> <p>During the summer months, especially on Fridays, the amount of walk-in and phone call requests for service drops off dramatically. Many cities use this as an opportunity to employ alternative hours of operation, commonly known as “summer hours”.</p> <p>Currently, normal hours of operation are Monday - Friday, 8:00 a.m. - 4:30 p.m. Staff is proposing that the City of Falcon Heights use the following schedule between Memorial Day and Labor Day:</p> <table style="margin-left: 20px; border: none;"> <tr> <td style="padding-right: 20px;">Monday - Thursday</td> <td>7:30 am - 5:00 pm</td> </tr> <tr> <td>Friday</td> <td>7:30 am - noon</td> </tr> </table> <p>This would allow for City Hall to still be open the same number of hours per week (42.5) and for employees to still work the same number of total hours (40, with one ½ hour break each day). It would also allow City Hall customers the ability to come in a ½ hour earlier and later in the day to conduct business.</p> <p>We will publicize this through our normal methods (email, website, flyers, newsletters, newspapers, and social media). We would also insert a notice on all permit applications so that contractors and/or residents do not come to city hall on Friday afternoon hoping to pick up permits for their weekend projects. Notice will also be given to those who rent facilities that building keys will need to be picked up before noon on Friday.</p>	Monday - Thursday	7:30 am - 5:00 pm	Friday	7:30 am - noon
Monday - Thursday	7:30 am - 5:00 pm				
Friday	7:30 am - noon				
Budget Impact	N/A				
Attachment(s)	None				

Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the summer hours schedule explained above from Memorial Day to Labor Day.
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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 13, 2015
Agenda Item	Policy G1
Attachment	Resolution 15-09
Submitted By	Sack Thongvanh, City Administrator

Item	Amended and Restated Joint Power Agreement-Property Assessed Clean Energy Program ("PACE of MN")
Description	The Saint Paul Port Authority is seeking to amend the Joint Power Agreement that was entered with the City on June 18, 2014. The two main changes include description of funding sources and clarify when joint power agreements are terminated.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Resolution • Amended Joint Power Agreement
Action(s) Requested	Staff recommends approval of resolution and authorizing the Mayor and City Administrator to sign all necessary documents.



March 11, 2015

Mr. Bart Fischer
City Administrator
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113

RE: Property Assessed Clean Energy Program ("PACE OF MN").
Amended and Restated Joint Powers Agreement.

Dear Mr. Fischer:

The City of Falcon Heights and the Saint Paul Port Authority entered into a Joint Powers Agreement, dated June 18, 2014, in connection with the PACE program. The Port Authority is seeking to amend this agreement to ensure that the JPA accurately reflects the PACE program it has developed.

Enclosed is an Amended and Restated Joint Powers Agreement. Under the revised JPA, the fundamental terms and conditions of the JPA remain in full force and effect. Paragraph 10 of the current JPA permits amendments as long as the amendment does not "impair the rights" of any holders of debt. This amendment does not impair any such rights.

Rather, the reason for the amendment is that the current joint powers agreement does not aptly describe the funding sources that may finance the project, since these sources have changed. At this juncture, the Port Authority has and will finance some of these Projects, the Center for Energy and Environment has agreed to finance some of these Projects, and the Port Authority perceives that other lending institutions may also participate. Accordingly, paragraph 5 of the Joint Power Agreement, as amended, provides:

Either the Port Authority or a lending institution (the "Lender") will use its own financial resources to finance the Improvements (the "Loan"), or a taxable special assessment revenue bond(s) (the "Bond(s)") issued by the Port Authority in favor of the Lender will be used to finance the improvements. Regardless of the financing mechanism, the Lender will advance funds under the Program Documents to be paid from levied special assessments.

Similarly, Paragraphs 6, 7, and 8 have been amended, adding the phrase "Loan(s) or Bond(s)".

Mr. Bart Fischer
March 11, 2015
Page

Likewise, paragraph 9 was premised on revenue bonds financing the PACE of MN program. Thus, the wording in paragraph 9 was not clear about when the joint powers agreement terminated. Therefore, paragraph 9 of the Joint Powers Agreement, as amended, provides:

Unless otherwise provided by concurrent action of the Port Authority and the City, this Agreement will terminate upon a 30-day's advanced written termination notice to the other Joint Powers Agreement partner or upon the retirement or defeasance of all Loan(s) or Bond(s), whichever is later; and notwithstanding any other provisions, this Agreement may not be terminated in advance of such retirement or defeasance.

If you have any questions regarding the revised Joint Powers Agreement, please contact me. If not, please have both copies signed on behalf of the City and return them to me for signature. Once fully executed, an original will be returned to you for your records.

We are extremely pleased with the growing success of the PACE OF MN program. PACE of MN has already drawn positive national attention. We are confident that PACE of MN is, and will grow as, a positive, dynamic economic development tool.

I look forward to further utilizing PACE of MN to foster economic development in your City. As always, please feel free to discuss this particular amendment or any aspect of the PACE program with me at any time.

Sincerely,



Peter M. Klein
Vice President – Finance

PMK:ca

Encl.

**Port Authority of the City of Saint Paul
Property Assessed Clean Energy Program
(PACE OF MN)
JOINT POWERS AGREEMENT**

Saint Paul Port Authority
850 Lawson Commons
380 St. Peter Street
Saint Paul, MN 55102
(651) 224-5686
(651) 223-5198 (fax)
www.sppa.com

Revised 01/07/2015

AMENDED AND RESTATED JOINT POWERS AGREEMENT

This Agreement, made and entered into as of the ____ day of _____, 2015, by and between the Port Authority of the City of Saint Paul (the “Port Authority”), a body corporate and politic, and the City of Falcon Heights, Minnesota, a municipal corporation (the “City”), provides as follows:

WHEREAS, the Port Authority has been engaged in governmental programs for providing financing in the City of Saint Paul and in other areas of the State of Minnesota (the “State”) by making loans evidenced by various financing leases and loan agreements, and in the process of operating these programs the Port Authority has developed a high degree of financial expertise and strength; and

WHEREAS, Minnesota Statutes, Sections 216C.435 and 216C.436 and Chapter 429 and 471.59 (collectively the “Act”) authorize the City to provide for the financing of the acquisition and construction or installation of energy efficiency and conservation improvements (the “Cost Effective Energy Improvements” as defined in the Act or “Improvements”) on Qualifying Real Properties” as defined in the Act (the “Properties” or “Property”) located within the boundaries of the City through the use of special assessments; and

WHEREAS, the Act authorizes the City to designate a local government unit other than the City to implement the program under the Act on behalf of the City; and

WHEREAS, the City has one or more projects within the boundaries of the City that have Improvements in need of financing, and has adopted its Resolution No. 14-14 (a copy of which is attached hereto as Exhibit A) to designate the Port Authority to implement and administer a program on behalf of the City to finance such Improvements; and

WHEREAS, the Port Authority has created a program under the Act known as the Property Assessed Clean Energy Program (“PACE OF MN”) for purposes of implementing and administering the activities described in the Act, and the Port Authority is willing to implement and administer that program on behalf of the City as requested herein; and

WHEREAS, the City has expressed a desire to make energy improvement financing programs of the kind managed by the Port Authority available for improvements of eligible properties within its boundaries, including but not limited to the Energy Savings Partnership, Trillion BTU and PACE OF MN, and a joint powers agreement is required between the City and the Port Authority for PACE OF MN; and

WHEREAS, the Improvements will serve citizens of the City of Saint Paul and the City of Falcon Heights, as well as Ramsey County and the State of Minnesota.

NOW THEREFORE, in consideration of the mutual covenants herein made, the parties to this Agreement hereby agree as follows:

1. The Port Authority will exercise the powers of the Act on behalf of the City to provide financing for Improvements located within the boundaries of the City. Except as otherwise provided in this Joint Powers Agreement, the Port Authority shall be solely responsible for the implementation and administration of PACE OF MN and the financing of the Improvements.

2. In connection with its implementation and administration of PACE OF MN, and its financing of the Improvements located within the boundaries of the City, it is anticipated that the Port Authority will enter into various agreements with persons wishing to obtain financing for Improvements located within the boundaries of the City as well as with sources of financing for such Improvements (collectively the “Program Documents”).

3. The Port Authority may and is permitted to charge fees for its implementation and administration of PACE OF MN, which fee will be described in, and payable under, the Program Documents.

4. The Port Authority will have the sole duty and responsibility to comply with or enforce covenants and agreements contained in the Program Documents. This power specifically includes the responsibility for monitoring and enforcing compliance with the provisions of the Program Documents.

5. Either the Port Authority or a lending institution (the “Lender”) will use its own financial resources to finance the Improvements (the “Loan”), or a taxable special assessment revenue bond(s) (the “Bond(s)”) issued by the Port Authority in favor of the Lender will be used to finance the improvements. Regardless of the financing mechanism, the Lender will advance funds under the Program Documents to be paid from levied special assessments.

6. The Loan(s) or Bond(s) must be a special/limited obligation of the Port Authority, payable solely from special assessments levied by the City as provided herein. The Loan(s) or Bond(s) and interest thereon must neither constitute nor give rise to a general indebtedness or pecuniary liability, or a general or moral obligation, or a pledge or loan of credit of the Port Authority, the City, the City of Saint Paul or the State of Minnesota, within the meaning of any constitutional or statutory provision. To that end, the Port Authority hereby agrees to indemnify and hold harmless the City from and against any claims or losses arising out of the failure of the Port Authority to provide for the payment of principal of, and the interest or any premium on the Loan(s) or Bond(s), from special assessment payments actually paid to the Port Authority by the City. This indemnity must not, however, be construed to relate to any claims or losses which might arise by virtue of the exercise, by the City, of its governmental powers in connection with the Project, or by virtue of the failure of the City to levy and collect special assessments with respect to the Improvements or promptly remit such special assessment payments to the Port Authority as provided in the Program Documents.

7. As and for its contribution to the financing of the Improvements, and as provided in the Act, the City must impose and collect special assessments necessary to pay debt service on that portion of the Loan(s) or Bond(s) attributable to the Improvements located within the boundaries of the City. Evidence that the City has imposed such special assessments is a

precondition to the Port Authority's obligation to provide financing to any Improvements located within the boundaries of the City in accordance with the following process:

A. The Port shall provide to City an application from an Applicant under the Program which includes the following documentation:

1) A copy of the Application containing the legal name of the Applicant, its legal status, its legal address, a description of the Project, the cost of the Improvements, the total amount to be assessed against the Property and the address, legal description and tax identification code for the Property upon which the Improvements are to be constructed or installed.

2) A statement from the Port that the proposed Project as described in the Application qualifies under the requirements of the Act and the Port Authority.

3) A fully-executed copy of the Applicant's Petition and Assessment Agreement suitable for evidencing, and recording if necessary, Applicant's agreement to be assessed for the amount of the Improvements.

B. Upon receipt of the documentation described in Subparagraph A above, City agrees that it will levy an assessment against the Property for the amount to be assessed as set forth in Section 7.A. above.

C. Evidence that the City has imposed such special assessments is a precondition to the Port Authority's obligation to provide financing to any Improvements located within the boundaries of the City.

D. In the event that, after the City levies an assessment against the Property for the costs of the Improvements and related costs as provided for in Subparagraph B above, the Port does not fund the cost of the Improvements as contemplated by this Agreement, the Port shall promptly notify City that it has not and will not fund the costs of the Improvements under the Program and City shall thereafter inform the County Auditor to remove the subject assessment from the Property.

8. Once the City has imposed special assessments to finance Improvements located within the boundaries of the City, the City must collect and transfer all collections of the assessments received by it upon receipt to the Port Authority for application to the payment of the applicable Loan(s) or Bond(s). The City will take all actions permitted by law for the recovery of the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, Subd. 4. The City acknowledges that the Lender is a third-party beneficiary of the City's covenants herein with respect to the imposition and transfer of special assessments described herein.

9. Unless otherwise provided by concurrent action of the Port Authority and the City, this Agreement will terminate upon a 30-day's advanced written termination notice to the other Joint Powers Agreement partner or upon the retirement or defeasance of all Loan(s) or

Bond(s), whichever is later; and notwithstanding any other provisions, this Agreement may not be terminated in advance of such retirement or defeasance.

10. This Agreement may be amended by the Port Authority and the City, at any time, by an instrument executed by both of them. The Port Authority or the City may not amend this Agreement, however, if the effect of the amendment would impair the rights of the holder of the Loan(s) or Bond(s), unless the holder has consented to the amendment.

11. This Agreement may be executed in any number of counterparts, each of which when taken together will constitute a single agreement.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the Port Authority and the City have caused this Agreement to be executed on their behalf, by their duly authorized officers, as of the day and year first above written.

PORT AUTHORITY OF THE
CITY OF SAINT PAUL

By: _____
Its: President

By: _____
Its: Chief Financial Officer

CITY OF FALCON HEIGHTS, MINNESOTA

By: _____
Its: _____

By: _____
Its: _____

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

March 26, 2013

No. 14-14

**RESOLUTION DESIGNATING THE PORT AUTHORITY
TO IMPLEMENT AND ADMINISTER A PROJECT
ASSESSED CLEAN ENERGY IMPROVEMENT
FINANCING ON BEHALF OF THE CITY, AND
PROVIDING FOR THE IMPOSITION OF SPECIAL
ASSESSMENTS AS NEEDED IN CONNECTION WITH
THAT PROGRAM**

BE IT RESOLVED by the City Council of the City of Falcon Heights (the "City"), as follows:

1. The Port Authority of the City of Saint Paul (the "**Port Authority**") has established the Property Assessed Clean Energy Program ("**PACE OF MN**") to finance the acquisition and construction or installation of energy efficiency and conservation improvements (the "**Improvements**"), on properties located throughout the State of Minnesota through the use of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 (the "**Act**").
2. The City has received and approved one or more applications and petitions for Special Assessments from owners of property located in the City desiring to participate in and receive financing pursuant to the Act.
3. In order to finance the Improvements, the City hereby determines that it is beneficial to participate in PACE OF MN, and to designate the Port Authority as the implementor and administrator of that program on behalf of the City for purposes of financing Improvements located within the City.
4. The City understands that the Port Authority will issue its PACE OF MN special assessment revenue bond(s) to finance the Improvements, and that the sole security for the bond(s) will be special assessments imposed by the other cities participating in PACE OF MN.
5. To facilitate and encourage the financing of Improvements located within the City, the City covenants to levy assessments for said Improvements on the property so benefitted, in accordance with the Application and Petition for Special Assessments received from the owner(s) of the Property and approved by the Port Authority. The

interest rate on the Special Assessments shall be the interest rate on the Bond(s), plus _____%.

6. After imposition of the special assessments, the City shall collect such assessments and remit them to the Port Authority for use in the repayment of the Bond(s). The City will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, Subd. 4.

7. The Mayor and City Clerk are authorized to execute on behalf of the City, any documents, certificates or agreements necessary to implement the program authorized by this resolution.

Moved by: Long

Approved by: Peter Lindstrom
Peter Lindstrom, Mayor
July 23, 2014

LINDSTROM 5 In Favor
GOSLINE
HARRIS 0 Against
LONG
MERCER-TAYLOR

Attested by: Bart Fischer
Bart Fischer
City Administrator
July 23, 2014

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 13, 2015

No. 15-09

Resolution Authorizing the Execution of an Amended and Restated Joint Power Agreement with Property Assessed Clean Energy Program (PACE of MN)

WHEREAS, the City of Falcon Heights and the Saint Paul Port Authority entered into a Joint Powers Agreement, dated June 18, 2014 in connection with the PACE Program; and

WHEREAS, the Port Authority is seeking to amend this agreement to ensure that the Joint Power Agreement accurately reflects the PACE Program; and

WHEREAS, under the revised Joint Power Agreement, the fundamental terms and conditions of the Joint Power Agreement remains in full force and effect; and

WHEREAS, the Saint Paul Port Authority would like to amend the current Joint Power Agreement as long as the amendments do not “impair the rights” of any holders of debt; and

WHEREAS, the two modifications will address funding sources as outlined by the amended agreement and amended language describing the termination of said amended agreement as shown and described as Exhibit A.

NOW THEREFORE BE RESOLVED, the City Council of the City of Falcon Heights, Minnesota hereby approves the amended and restated Joint Power Agreement with Property Assessed Energy Program (“PACE OF MN”).

Adopted by the City Council of Falcon Heights, Minnesota this day of May 13th, 2015.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____

Sack Thongvanh
City Administrator



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 13, 2015
Agenda Item	Policy G2
Attachment	Resolution
Submitted By	Kristine Giga, Civil Engineer

Item	Considering Bids for the 2015 Pavement Management Project														
Description	<p>On March 11, 2015, the City Council approved the plans and specifications for the 2015 Pavement Management Project (PMP) and ordered advertisement for bids. The following streets and alleys are a part of the 2015 PMP.</p> <ul style="list-style-type: none"> • East Snelling Avenue Service Drive, from Roselawn Avenue to Crawford Avenue • West Snelling Avenue Service Drive, from Roselawn Avenue to Larpenteur Avenue (BP gas station) • Garden Avenue, from Snelling Avenue to Hamline Avenue <p>Roselawn Avenue, from Snelling Avenue to Fairview Avenue (shared street with Roseville) is also part of the overall 2015 PMP. However, since this is a shared street with Roseville, this portion of the project was incorporated into Roseville’s contract and will not be a part of this contract. Park Construction Company will be completing the work on Roselawn Avenue.</p> <p>Bids were solicited during March and April. The bids were opened on Wednesday, April 22, 2013. Six qualified bids were received for this year’s pavement project.</p> <p>For the 2015 Pavement Management Project, the apparent low bid is Valley Paving, of Shakopee, Minnesota. The following is a summary of the bids received for this project:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">CONTRACTOR</th> <th style="text-align: left;">BID</th> </tr> </thead> <tbody> <tr> <td>Valley Paving</td> <td>\$ 602,193.55</td> </tr> <tr> <td>North Valley, Inc.</td> <td>\$ 647,856.25</td> </tr> <tr> <td>Bituminous Roadways, Inc.</td> <td>\$ 671,707.49</td> </tr> <tr> <td>T. A. Schifsky & Sons, Inc.</td> <td>\$ 677,258.80</td> </tr> <tr> <td>Hardrives, Inc.</td> <td>\$ 692,711.77</td> </tr> <tr> <td>Park Construction Co.</td> <td>\$ 721,259.73</td> </tr> </tbody> </table> <p>Based on the recent discussion of sidewalks on Garden Avenue at City Council workshops, staff is presenting three options on how to proceed.</p>	CONTRACTOR	BID	Valley Paving	\$ 602,193.55	North Valley, Inc.	\$ 647,856.25	Bituminous Roadways, Inc.	\$ 671,707.49	T. A. Schifsky & Sons, Inc.	\$ 677,258.80	Hardrives, Inc.	\$ 692,711.77	Park Construction Co.	\$ 721,259.73
CONTRACTOR	BID														
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	<p>Option 1: Proceed with the project as currently bid, and award the contract. The current design does not include a sidewalk on Garden Avenue, but does include changes to the lane and parking configuration to allow for a walking/bicycling lane on-street. If Council moves forward with this option, a resolution needs to be adopted to award the bid. Based on past practice, the City Council has awarded the contract to the lowest responsible bidder, which in this case is Valley Paving.</p> <p>Option 2: Reject bids, reevaluate the construction of a sidewalk on Garden Avenue and re-bid the entire project in 2016 (or later). If Council moves forward with this option, a resolution needs to be adopted to reject all of the bids. Staff would then take further direction from the City Council on how to proceed with the project, in particular as it relates to a sidewalk on Garden Avenue.</p> <p>Option 3: Reject bids, delay the improvements on Garden Avenue and re-bid the Snelling Avenue Service Drives to still be completed in 2015. If Council moves forward with this option, a resolution needs to be adopted to reject all of the bids, and a resolution needs to be adopted to authorize re-bidding for the revised project scope. Once new bids are received, these would be presented to the City Council for consideration of award.</p>
<p>Budget Impact</p>	<p>The low bid submitted by Valley Paving, \$602,193.55, is 0.3% higher than the Engineer’s construction estimate of \$600,558.00. (construction costs only)</p> <p>This project has the following financial implications for the city and property owners along the streets being considered for maintenance:</p> <ul style="list-style-type: none"> • Assessments levied in accordance with the City’s assessment policy. • Use of Municipal State Aid (MSA) and street infrastructure funds to pay the City’s portion of the project. • Expenditure of utility fund dollars to pay for repairs needed to the existing utility system. <p>If the project is delayed , the general maintenance cost for the roads will continue. Staff has estimated the annual maintenance cost of Snelling Ave-Service Road to be \$1,747.</p>
<p>Attachment(s)</p>	<p>Resolutions</p>
<p>Action(s) Requested</p>	<p>Consider bids for the 2015 Pavement Management Project, and adopt resolution(s) based on option selected.</p>

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 13, 2015

No. 15-xx

RESOLUTION AWARDING BID FOR THE 2015 PAVEMENT MANAGEMENT PROJECT

WHEREAS, pursuant to advertisement for bids for the improvement of the 2015 Pavement Management Project, the proposed improvement of the following streets:

- East Snelling Service Drive, from Roselawn Avenue to Crawford Avenue
- West Snelling Service Drive, from Roselawn Avenue to BP gas station
- Garden Avenue, from Snelling Avenue to Hamline Avenue

WHEREAS, bids were received on Wednesday, April 22, 2013, at 11:00 a.m., opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

CONTRACTOR	BID
Valley Paving	\$ 602,193.55
North Valley, Inc.	\$ 647,856.25
Bituminous Roadways, Inc.	\$ 671,707.49
T. A. Schifsky & Sons, Inc.	\$ 677,258.80
Hardrives, Inc.	\$ 692,711.77
Park Construction Co.	\$ 721,259.73

WHEREAS, it appears that Valley Paving of Shakopee, Minnesota, is the lowest responsible bidder at the tabulated price of \$602,193.55, and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Valley Paving of Shakopee, Minnesota, for \$602,193.55 in the name of the City of Falcon Heights for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

Moved by:

Approved by: _____

Peter Lindstrom, Mayor
May 13, 2015

LINDSTROM _____ In Favor
BROWN THUNDER _____
HARRIS _____ Against
LONG _____
MERCER-TAYLOR _____

Attested by: _____

Sack Thongvanh, City Administrator
May 13, 2015

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 13, 2015

No. 15-xx

RESOLUTION REJECTING BIDS FOR THE 2015 PAVEMENT MANAGEMENT PROJECT

WHEREAS, pursuant to advertisement for bids for the improvement of the 2015 Pavement Management Project, the proposed improvement of the following streets:

- East Snelling Service Drive, from Roselawn Avenue to Crawford Avenue
- West Snelling Service Drive, from Roselawn Avenue to BP gas station
- Garden Avenue, from Snelling Avenue to Hamline Avenue

WHEREAS, bids were received on Wednesday, April 22, 2013, at 11:00 a.m., opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

CONTRACTOR	BID
Valley Paving	\$ 602,193.55
North Valley, Inc.	\$ 647,856.25
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T. A. Schifsky & Sons, Inc.	\$ 677,258.80
Hardrives, Inc.	\$ 692,711.77
Park Construction Co.	\$ 721,259.73

WHEREAS, it appears that Valley Paving of Shakopee, Minnesota, is the lowest responsible bidder at the tabulated price of \$602,193.55; and

WHEREAS, the City Council desires to re-evaluate the scope of the project; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. That the bids solicited for the 2015 Pavement Management Project are rejected.
-

Moved by:

Approved by: _____
Peter Lindstrom, Mayor
May 13, 2015

LINDSTROM _____ In Favor
BROWN THUNDER _____
HARRIS _____ Against
LONG _____
MERCER-TAYLOR _____

Attested by: _____
Sack Thongvanh, City Administrator
May 13, 2015

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 13, 2015

No. 15-xx

RESOLUTION APPROVING PLANS AND SPECIFICATIONA AND AUTHORIZING
ADVERTISEMENT FOR BIDS FOR THE 2015 PAVEMENT MANAGEMENT PROJECT

WHEREAS, pursuant to resolution of the City Council adopted February 25, 2015, the City of Roseville Engineering Department has prepared plans and specifications for the improvement of the following streets:

- East Snelling Service Drive, from Roselawn Avenue to Crawford Avenue
- West Snelling Service Drive, from Roselawn Avenue to BP gas station

and has presented such plans and specifications to the City Council for approval;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. Such plans and specifications, a copy of which is attached hereto, and made a part hereof, are hereby approved.

2. The City Administrator shall prepare and cause to be inserted in the *Roseville Review*, the official newspaper, and on *QuestCDN* an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published as required by law, shall specify the work to be done, shall state the date and time that the bids will be received by the City Administrator and City Engineer at which time they will be publicly opened in Falcon Heights City Hall by the City Engineer, will then be tabulated, and will subsequently be considered by the Council. No bids will be considered unless sealed and filed with the Administrator and accompanied by a cash deposit, certified check or bid bond payable to the City of Falcon Heights for ten percent (10%) of the amount of such bid.

Moved by:

Approved by: _____

Peter Lindstrom, Mayor
May 13, 2015

LINDSTROM _____
BROWN THUNDER _____

In Favor

Attested by: _____

Sack Thongvanh, City Administrator

HARRIS _____ Against
LONG
MERCER-TAYLOR

May 13, 2015