

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**

October 14, 2015 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM \_\_\_ HARRIS \_\_\_ BROWN THUNDER \_\_\_  
LONG \_\_\_ MERCER-TAYLOR \_\_\_  
  
STAFF PRESENT: THONGVANH\_\_\_
- C. PRESENTATIONS:
  - 1. U of MN Students - Sustainability Fair and Capstone Projects
  - 2. Resiliency Report- Great Plains Institute
- D. APPROVAL OF MINUTES:
  - 1. September 23rd, 2015 City Council Regular Meeting Minutes
- E. CONSENT AGENDA:
  - 1. General Disbursements through: 10/07/15 \$195,079.69  
Payroll through: 9/30/15 \$16,565.75
  - 2. Score Grant
  - 3. Appoint Ben Reichelt to the Park Commission
  - 4. Appoint Mark Miazga to the Environment Commission
  - 5. Authorizing Final Payment on 15-08 2015 Falcon Heights Sewer Lining CIPP Project
  - 6. Resolution Ordering Assessment Hearing for the 2015 Pavement Management Project
- F. PUBLIC HEARINGS:
  - 1. 2015 Pavement Management Project Assessment Hearing
- G. POLICY ITEMS:
  - 1. RFP Recycling - Request Staff Authorization to Negotiate Contract
  - 2. Sidewalk Maintenance Policy
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

|                     |   |
|---------------------|---|
| <b>Meeting Date</b> | October 14, 2015                                |
| <b>Agenda Item</b>  | Presentation C2                                 |
| <b>Attachment</b>   | Resiliency Report                               |
| <b>Submitted By</b> | Paul Moretto, Community Development Coordinator |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | Resiliency Report-Great Plains Institute   |
| <b>Description</b>         | The City of Falcon Heights, in partnership with the Great Plains Institute, has performed a Resiliency Study on the City of Falcon Heights to ascertain the ability, inability, and/or improvements of city facilities to withstand climate related events.  |
| <b>Background</b>          | <p>The City of Falcon Heights received an Environmental Assistance Time Sensitive Grant from the Minnesota Pollution Control Agency to conduct an assessment to identify climate resilience efforts, assess vulnerabilities, identify and plan actions for greater resilience, and to implement specific resilience measures.</p> <p>The City of Falcon Heights was awarded an EA Time Sensitive Grant in the amount of \$3,000 with a match from the City in the amount of \$1,000. These funds enabled the City to contract with the Great Plains Institute to perform the interviews, analysis, and produce findings for the study.</p> <p>Abby Finis, with the Great Plains Institute, along with Paul Moretto, Community Development Coordinator, conducted research, created custom maps, interviewed stakeholders, and performed other tasks critical to the project.</p> <p>The results of this study is a resilience analysis document that will be of great value to the City's long-range planning as we look to update our Comprehensive Plan.</p> <p>The next steps in the resiliency planning process would be to see how current planning and policies respond to the critiques found in the proposed document. Policy changes can then be proposed that address weaknesses in current planning and policies.</p> |
| <b>Budget Impact</b>       | N/A  |
| <b>Attachments(s)</b>      | <ul style="list-style-type: none"> <li>• Resiliency Report</li> </ul>  |
| <b>Action(s) Requested</b> | Motion to accept the Resiliency Report presented by Abby Finis of the Great Plains Institute   |

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# Planning for Resilience



October 7, 2015  
Growing Sustainable Communities  
Dubuque, Iowa



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INSTITUTE**

Better Energy. Better World.

Abby Finis  
[afinis@gpisd.net](mailto:afinis@gpisd.net)  
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Transforming the way we produce, distribute, and consume energy to be both economically and environmentally sustainable.



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# Sustainable Communities

Transforming the world through local action

1. Grow Solar Partnership
2. GreenStep Cities
3. Metro Clean Energy Resource Team (CERT)
4. Sustainability and Resiliency Planning & Technical Assistance

Grow Solar

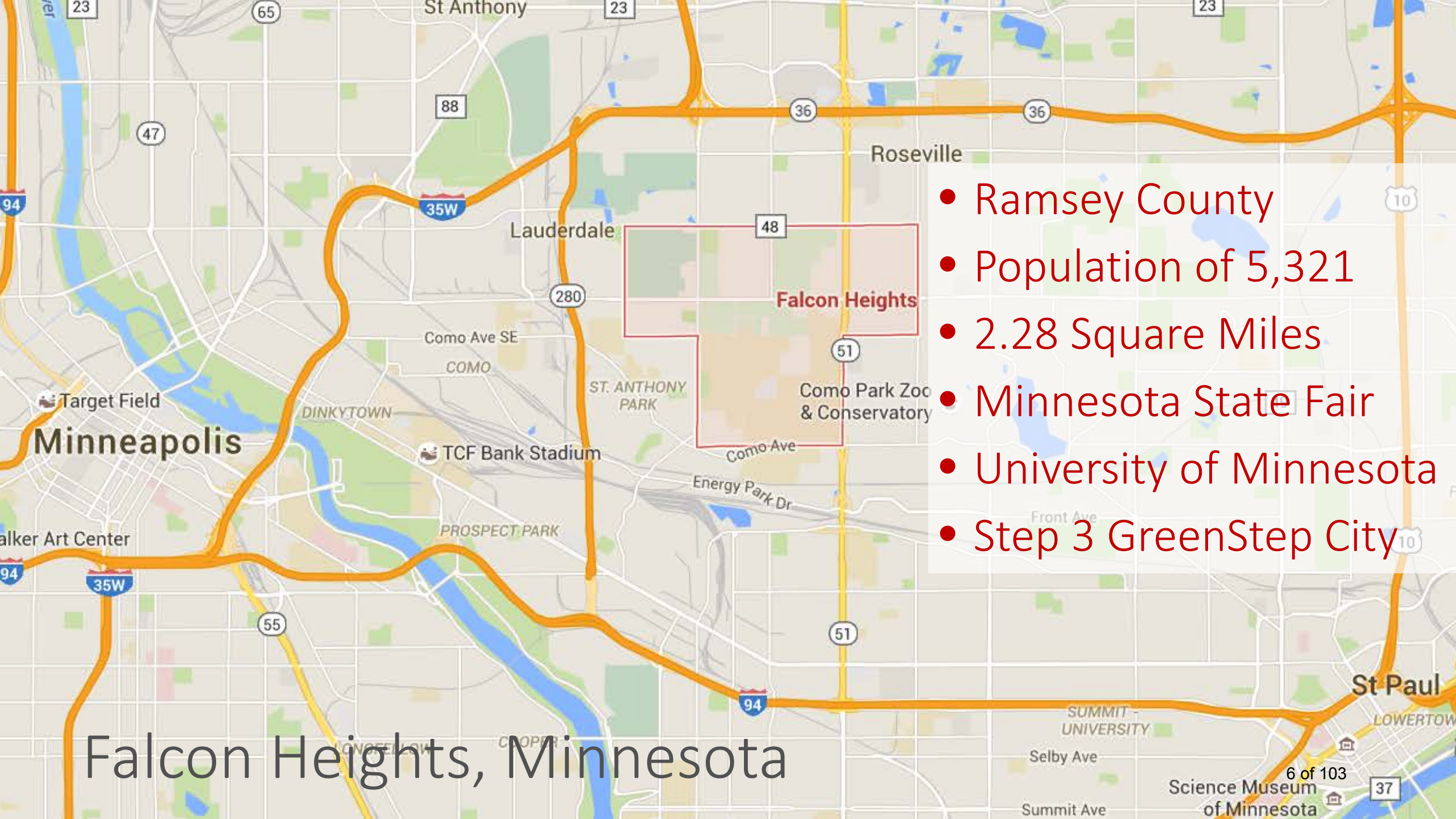


Minnesota  
**GreenStep Cities**



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- Ramsey County
- Population of 5,321
- 2.28 Square Miles
- Minnesota State Fair
- University of Minnesota
- Step 3 GreenStep City

# Falcon Heights, Minnesota



# Project Scope

1. Identify vulnerabilities in city services and operations
2. Determine capacity of different functions to absorb disruption and adapt to new circumstances (i.e., resiliency)
3. Incorporate recommendations into comprehensive plan to enhance resilience in city operations



# Project Process



Why?

# Climate Risks

Prolonged  
Heatwaves

Prolonged  
Cold Spells

Diminished Air  
Quality

More Extreme  
Weather  
Events

Increased  
Ecological  
Changes

# Falcon Heights Resilience

Rain Gardens

Shared  
Services

Solar Energy

Porous Pavers

Green Space

Community  
Gardens

Bike  
Infrastructure

CERT

Responsible  
Budget

GreenStep  
Cities

Energy  
Efficiency

Tree Planting

Pollinator  
Habitat

Walking  
Routes

Complete  
Streets

Housing  
Density

# Resilience Framework

*The capacity for a system to survive, adapt, and flourish in the face of turbulent change.*

Leadership &  
Strategy

Healthy  
Communities

Infrastructure  
&  
Environment

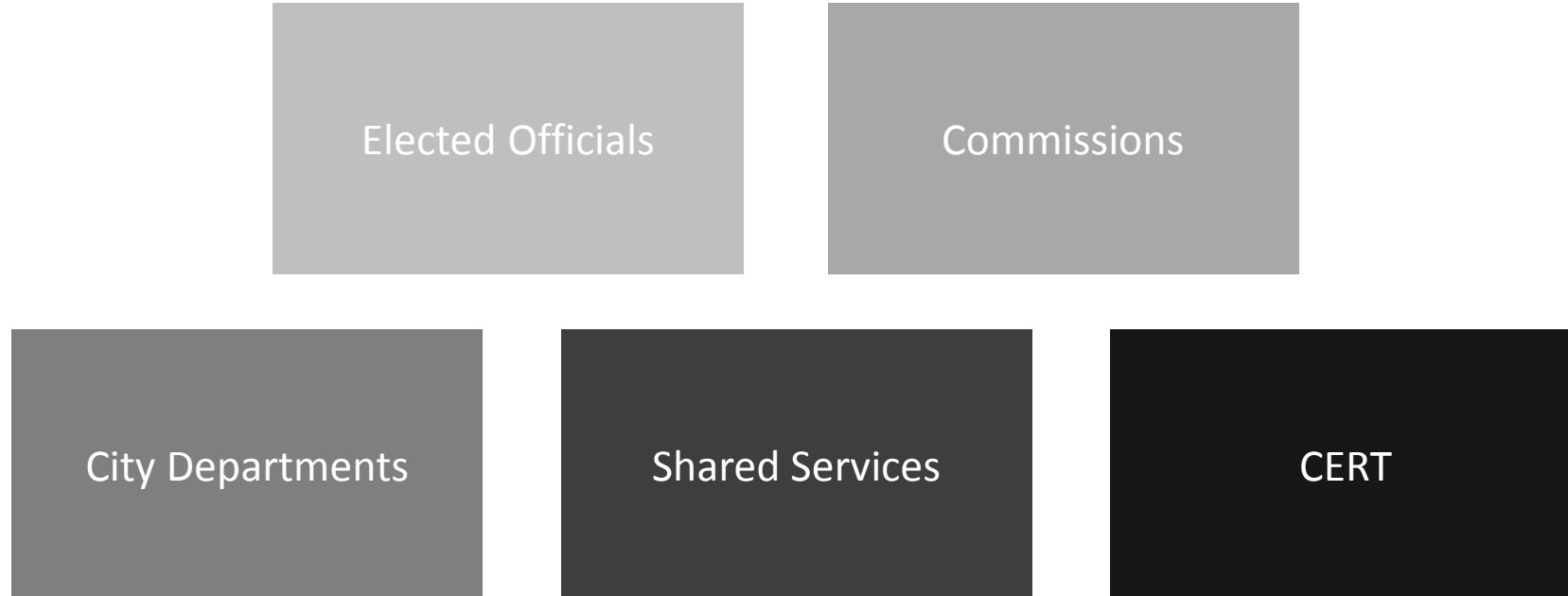
Economy &  
Society

# Leadership & Strategy

# Leadership and Strategy

Strong leadership to guide an integrated planning process.

Effective management and thoughtful strategies to address climate-related vulnerabilities by enhancing resilience across city operations and services.





# Leadership and Strategy

## Strengths

- Leadership from council and mayor
- Staff already implements best practices
- Shared services help reduce costs and maximize resources
- Existing networks (CERT)
- Participation in GreenStep Cities
- Comprehensive plan includes resilience best practices

## Vulnerabilities

- Limited communication with residents
- Waning support for CERTs (or similar group)
- Leadership changes – resilience is not an explicit goal in comprehensive plan

## Opportunities

- Explicit integration of resilience policies and strategies in city policy documents
- Codify support for CERT (or similar group)
- Work with other government entities to enhance resilience in shared services

# Economy & Society

# Economy and Society

Resilient communities maintain robust economic systems and strong social networks, to prepare for and rebound from abrupt or severe changes.

- Provide stability for their residents in terms of economic and social prosperity, and in the services delivered by the city.
- Maintain a diverse local economy while strategically using city resources to limit impact of economic volatility, regional recession, or changing politics.

## Climate Impacts:

- Extreme heat
- Extreme cold
- Severe weather
- Diminished air quality
- Ecological changes

# Economy and Society

## Strengths

- Strong city budget
- Shared services help keep expenditures low
- Managed great recession

## Vulnerabilities

- Fluctuation in Local Government Aid funds
- Increased costs of maintenance of infrastructure (e.g. more frequent road repair, urban forest, street sweeping)
- Economic recession

## Opportunities

- Strategic budget planning
- Lower cost alternatives for city services:
  - Use of renewable energy
  - Energy efficiency
  - Natural systems that require lower capital costs
  - Fewer hard surfaces

# Healthy Communities

# Healthy Communities

Fostering healthy communities through better food choices, complete streets, and strengthen the health of a population and reduce the impact of climate related events that are especially detrimental to vulnerable residents.

- Meet the basic needs of people, especially in times of crisis
- Support the livelihood of residents with physical and social networks
- Enable a healthy community through active living

## Climate Impacts:

- Extreme heat
- Extreme cold
- Severe weather
- Diminished air quality
- Ecological changes

# Healthy Communities

## Strengths

- Multiple parks that offer recreation opportunities for residents that encourage healthy and active lifestyles, reducing the number of people with illnesses that can be impacted by changes in the climate.
- The city promotes alternative transportation modes including biking, which supports active living (bike lanes).
- The City has a policy for active living in its Comprehensive Plan:
  - **General Land Use Policies: #5.** On transit routes, where appropriate, allow the redevelopment of multi-family and commercial properties for mixed use or higher density housing, incorporating best practices for conserving green space and promoting active living.
- Geographically small and relatively dense, allowing emergency responders and others to more easily reach out and assist residents in need during dangerous events like extreme heat, poor air quality days , or destructive storms

# Healthy Communities

## Vulnerabilities

Vulnerable populations include:

- The elderly
- Physically disabled residents
- Low-income residents, particularly those with limited or no access to air conditioning
- Those with illnesses that depend on medical equipment (power outages)
- People who are sensitive to air quality or extreme heat (respiratory illnesses, allergies, etc.)
- Residents whose first language is something other than English may not understand alerts that are sent out in one language and therefore may be at risk.



# Healthy Communities

## Opportunities

- Identify public buildings with air conditioning that can be used by residents who don't have it
- Continue to expand network of non-motorized transit, developing walking and bicycling paths
- Develop robust communication systems to alert residents of dangers
- Consider opportunities to encourage the reduction of emissions through education, incentives, events, land use planning

# Infrastructure & Environment

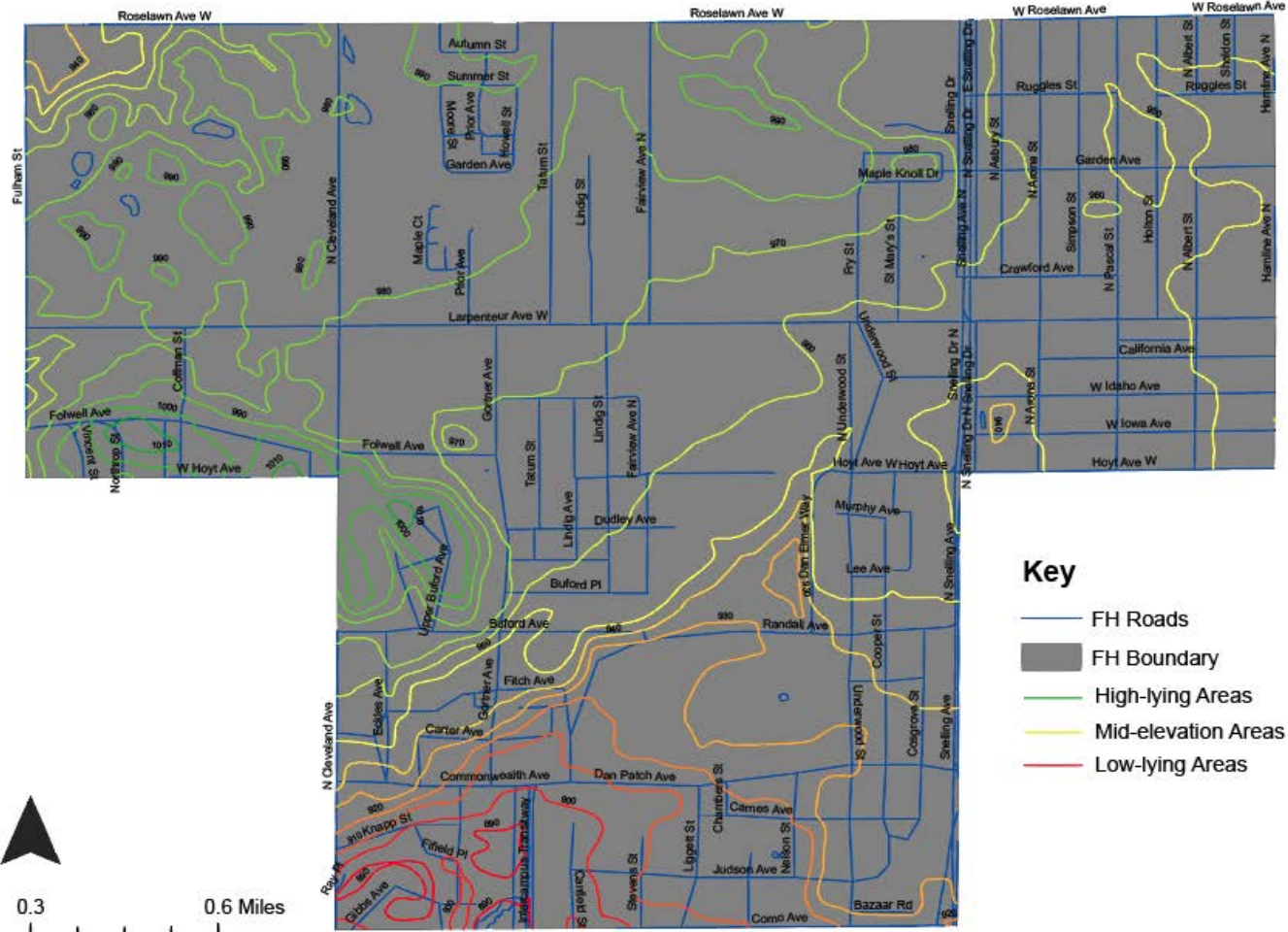
# Environment and Infrastructure

Increased precipitation, more intense heatwaves, longer cold spells, and more extreme weather events, will stress existing systems and test the limitations of city infrastructure.



Env

### Falcon Heights Contour Map (10')



- Impacts:**
- xtreme heat
  - xtreme cold
  - evere weather – Heavy
  - ain
  - iminished air quality
  - ecological changes

**Key**

- FH Roads
- FH Boundary
- High-lying Areas
- Mid-elevation Areas
- Low-lying Areas

Continuation with Capitol Region Watershed District

# Environment and Infrastructure

## Strengths

- The Met Council has a goal of reducing its fossil-fuel energy 50% by 2020 below a 2006 baseline
- Near-perfect compliance with federal and state clean water discharge standards
- City instituted a procedure to minimize inflow and infiltration
- The sewer lines are currently being updated

## Vulnerabilities

- Inflow and infiltration, causing basement backups and taking up capacity in sewers and wastewater treatment plants
- Susceptibility factors include: age, condition, pipe material, construction, soils, water table elevation

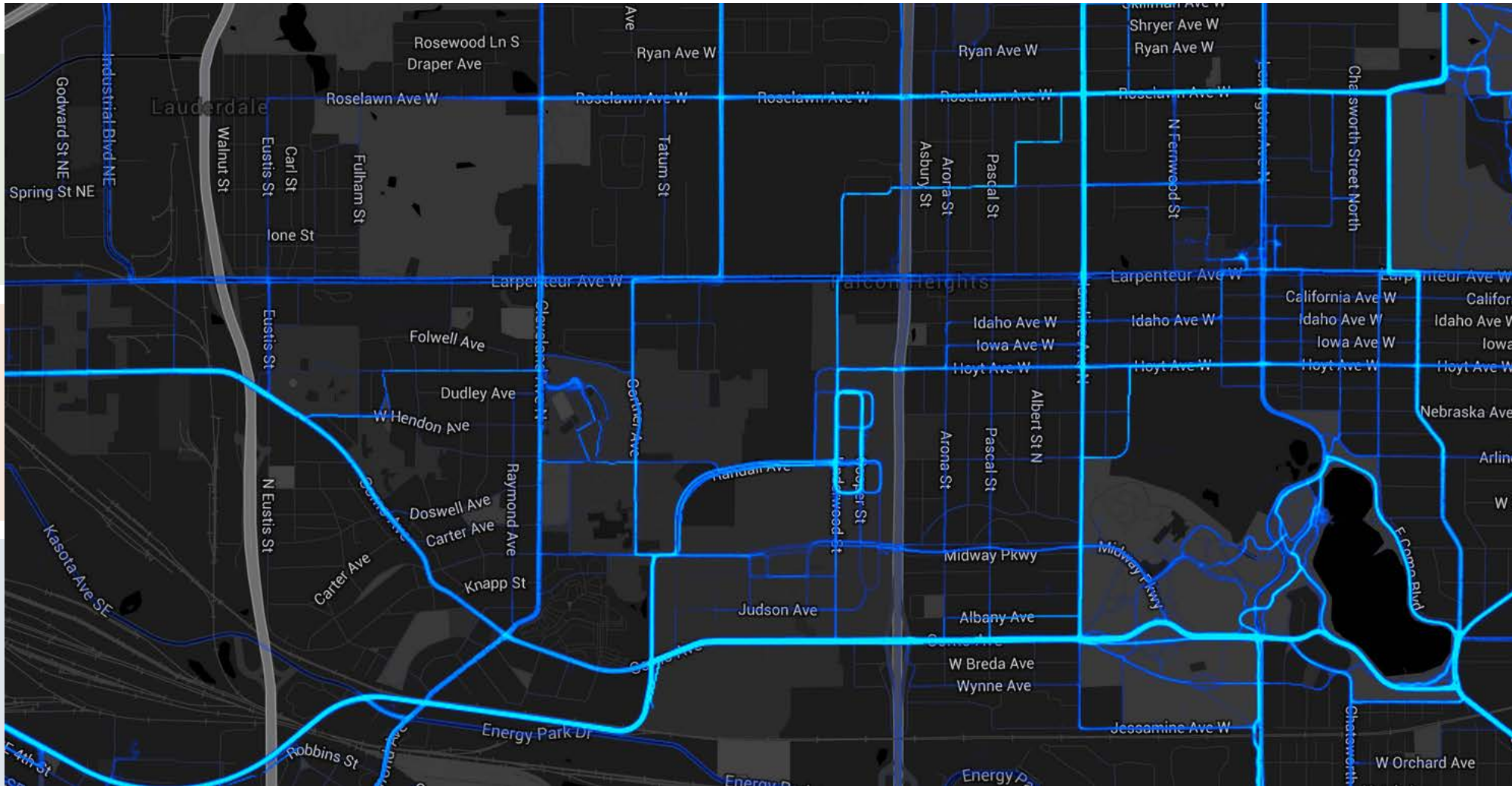
## Opportunities

- Determine energy consumption of lift stations, identify opportunities to offset energy use.
- Continue to monitor city sanitary sewer pipes for open joints, broken or cracked pipe
- Mitigate stormwater runoff

## Climate Impacts:

- Extreme heat
- Extreme cold
- **Severe weather – Heavy rain**
- Diminished air quality
- Ecological changes

# Environment and Infrastructure



Effects:  
Heat  
Cold  
Weather  
Air quality  
Climate changes

Streets

# Environment and Infrastructure

## Strengths

- Xcel Energy provides reliable energy
- Generation is getting cleaner
- Solar energy ordinance
- Solar panels on City Hall

## Vulnerabilities

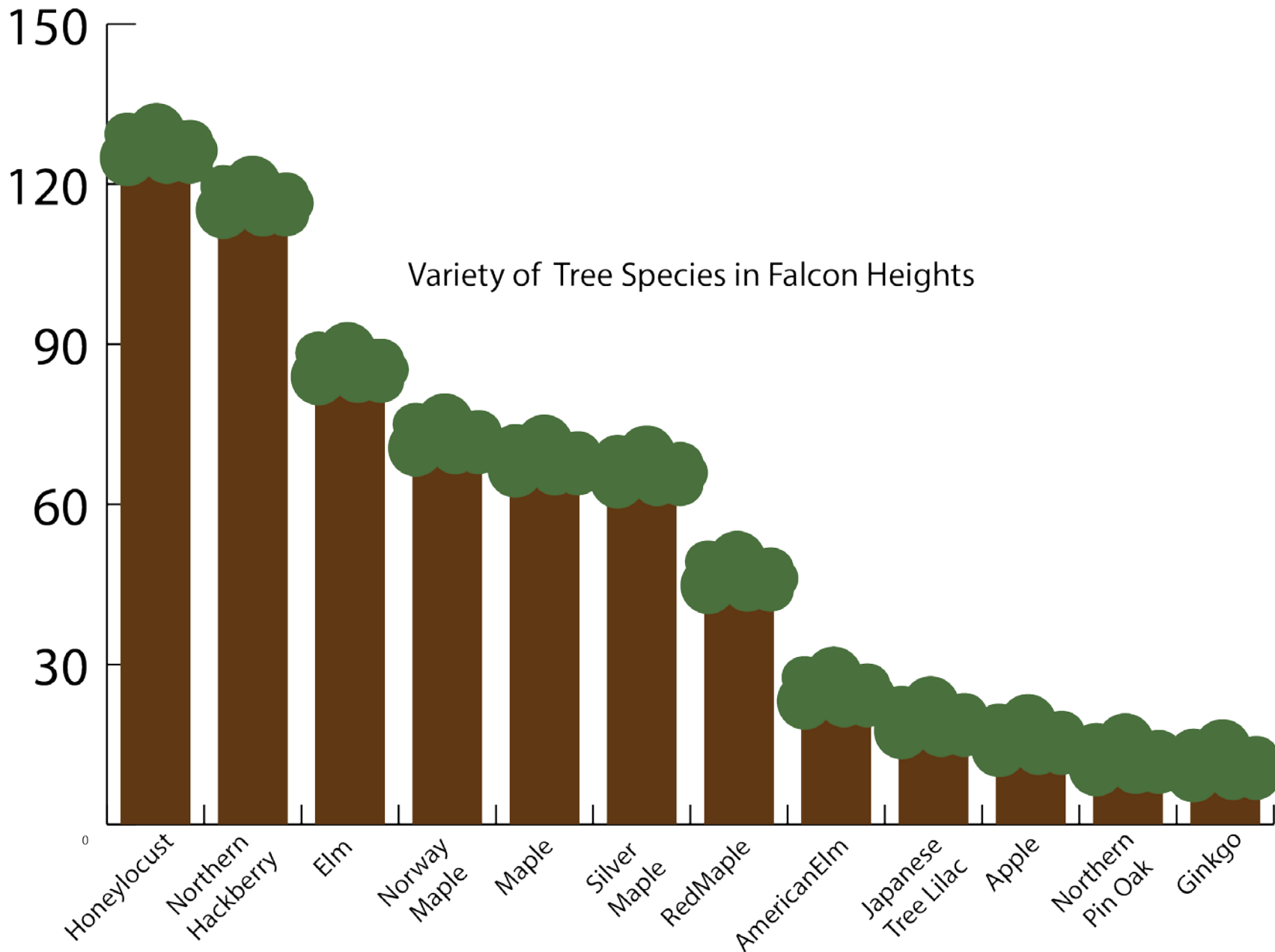
- Storms can knock out power (critical facilities)
- High consumption during extreme heat can cause a power outage
- Infrastructure is aging and inefficient

## Opportunities

- Solar resource analysis
- Resilient grid – back-up power supply, renewable integration, demand management, energy efficiency, advanced grid infrastructure
- Resident education

## Climate Impacts:

- Extreme heat
- Extreme cold
- Severe weather
- Diminished air quality
- Ecological changes



Climate Impacts:

- Extreme heat
- Extreme cold
- Severe weather
- Diminished air quality
- Ecological changes



# Comprehensive Planning

Existing Conditions

Desired Conditions

Strategies



# Comprehensive Planning

## Existing Conditions

**LM:** Inventory and describe existing standards, codes, guidelines, and tools that can be modified to enhance resilience.

**ES:** Assess diversity of local economic base and its ability to withstand volatility.

**HC:** Identify vulnerable populations within the city that may be disproportionately impacted by various extreme events.

**EI:** Assess limitations of and opportunities to transform infrastructure, buildings, and natural systems to be able to resume functionality after extreme events.

# Comprehensive Planning

## Desired Conditions

**LM:** Set a goal to establish Falcon Heights as a leader in resilience planning.

**ES:** Maintain a healthy reserve budget to respond to and pay for unexpected events (e.g. franchise agreement).

**HC:** Reduce vehicle miles traveled and become a more walkable and bikeable community.

**EI:** Increase diversity of tree species and maximize tree canopy coverage over hard surfaces.

# Comprehensive Planning



## Strategies

**LM:** Develop processes for city departments to incorporate resilience actions into everyday actions.

**ES:** Align budget goals with resilience goals.

**HC:** Develop assistance and outreach programs to support vulnerable populations within the community.

**EI:** Create a resilience checklist that ensures all city projects consider resilience before they begin.

# Thank you!

*It is impossible to know when a community's moment of truth will come, but procrastination clearly isn't a viable option.*

-James Schwab, AICP

Abby Finis  
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**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
September 23, 2015 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 pm
- B. ROLL CALL: LINDSTROM   X   HARRIS   X   BROWN THUNDER   X    
LONG    MERCER-TAYLOR   X
- STAFF PRESENT: THONGVANH   X
- C. PRESENTATIONS:
1. Ramsey County Sheriff Matt Bostrom
    - Coffee with a Cop is on October 7<sup>th</sup> from 2-4pm at Caribou off 694 and Rice.
    - Two 90 minute Community Drug Forums are taking place:
      - October 8<sup>th</sup>, 7 pm at North St. Paul High School
      - October 29<sup>th</sup>, 7pm at Mounds View High School
    - The Explorers Program starts on Sept. 24<sup>th</sup>, 6:30 pm for ages 14-21 in Little Canada. Participants can explore different aspects of what it means to be in public safety.
    - Prescription drug drop off is still happening during business hours at the Law Enforcement Center St. Paul or the Ramsey County Patrol Station. As of July they had already taken in 6,000 lbs.
    - Phone menu options have allowed for a wide variety of services to be offered to friends or family of someone in custody: checking to see if someone is in custody, setting up an appointment to communicate by video, and having the opportunity to send an email.
    - October is Ramsey County Sheriff's foundation fundraising month. Ramsey County Fairgrounds hosts a production with the Freight Farm on Friday and Saturday evenings in October. Proceeds support youth activities and safety equipment.
    - Ramsey County Sheriff's Office initiatives:
      - Project Life Safer matches devices to vulnerable children and adults who are at risk of elopement.
      - Everbridge is an automated community notification system that people can opt into for the latest information.
    - Ramsey County Sheriff's Office is reviewing their options for body cameras, and currently testing some products. There are some concerns about the way the state data practice laws are written. All video associated with an officers work is currently classified as public data and this could potentially re-victimize victims.
- D. APPROVAL OF MINUTES:
1. September 2nd, 2015 City Council Work Session Meeting Minutes Approved
  2. September 9th, 2015 City Council Meeting Minutes Approved

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 9/17/15 \$108,002.68  
Payroll through: 9/15/15 \$16,259.43
2. Appoint Marc Bellemare to the Planning Commission
3. Administration Coordinator (Katie Thrasher) 6 Month Employee Step Adjustment
4. Community Development Coordinator (Paul Moretto) 6 Month Employee Step Adjustment

Council Member Harris Moved, Approved 4-0

G: POLICY ITEMS:

1. Adopt Preliminary Levy
- City Administrator Sack Thongvanh reviewed key points of what affects the levy:
    - There were no levy limits imposed in 2016.
    - The amount for local government aid was increased by \$9,309.
    - Our fiscal disparity distribution dollars for 2016 decreased by \$18,441.
    - The overall general fund expenditures are proposed to increase by 2.46%.
      - Public Safety (police, fire and dispatch) account for 1.0%
      - All other departments account for an increase of 1.46%
    - The preliminary levy is \$1,173,447.
    - The levy increase equates to about a \$45 increase for a medium value home.
  - Staff recommends that the council sets the budget hearing meeting for December 9, 2015 at 7pm.
  - Council Member Harris stated that the increase prevents the city from having to transfer money out of its other funds, and the levy allows the city to protect those funds for projected expenses. Mayor Lindstrom added that the projected expenses are commitments that have already been made, such as the purchase of the new firetruck.
  - Council Member Mercer-Taylor thanked City Administrator Sack Thongvanh for discussing the "Value of Government" and the idea of transparency and what it actually cost to run government. Compared to other cities, even with the proposed increase for 2016, we are still one of the lowest relating to tax levy.
  - Mayor Lindstrom stated more transparent because in the past we were shifting dollars from our reserves to pay for things so we were not show the true cost of government.

Council Member Mercer- Taylor Moved, Approved 4-0

2. City's Organization Chart

- City Administrator Sack Thongvanh addresses the updates that need to be made to the City Organization Chart:
  - The combination of the Human Rights and Neighborhood Commission as the Community Engagement Commission
  - The Deputy Clerk/Recreation Supervisor is overseeing the Park Programs
  - Public Works supervises Public Works staff
  - Forester Inspections and Administrative Staff will be supervised by the City Administrator
  - The addition of the Police Department



H. INFORMATION/ ANNOUNCEMENTS:

Council Member Mercer-Taylor

- Environment Commission is continuing to consider work on the climate change adaptation pilot project with the USDA Northern Forest Station on campus, and looking into what that would mean with the work that the city is doing. The Environment Commission wants to streamline their approaches. The Environment Commission is interested in lowering the city's waste footprint. They are aspiring to launch a low waste event for the next Ice Cream Social.

Council Member Harris

- On Saturday she attended an event sponsored by the Roseville Human Rights Commission, The City of Roseville, and Ramsey County Libraries. It was a presentation and a workshop put on by the Institute for Civility in Government. Harris had the opportunity to meet the new Superintendent of Schools. The information was applicable to a lot of settings, and very interesting.
- Council Member Harris also serves on the Land Use Advisory Commission of the Metropolitan Council. They are preparing to help communities to work on their 30 year plan. They also are starting to think about how community development fits into this plan.
- Eagan has undertaken a broadband initiative, which has allowed them to bring industry in that would otherwise not be there. This would be an interesting topic to look into.
- Saturday is the Neighborhood Clean Up at the State Fair Grounds.

Council Member Brown Thunder

- He encourages those interested in public safety to check out the Ramsey County Explorer Program. October 3<sup>rd</sup> from 11am-2pm is the Fire Department Chili Cook Off/Open House.

Mayor Lindstrom

- Community Engagement Commission met on Monday. This year there were 29 block parties, an increase from last year's 22. Commissioner Dick Carlson recruited 17 musicians to play at the block parties. It was a huge success! The Human Rights Day is December 10<sup>th</sup>, and the Commission will be hosting a movie and discussion.
- Chief Ohl reported that City Hall was utilized as one of the command centers during the Black Lives Matter Protest the first Saturday of the State Fair. Dan Johnson Powers, the Fire Department, and the Police Department were all valuable assets.
- He also had breakfast with the new Superintendent for Roseville, Dr. Aldo Sicoli, along with Mayor Dan Roe from Roseville. Dr. Aldo Sicoli has a laser focus on equity issues and social justice issues. It seems like he's going to be a great addition.

City Administrator Sack Thongvanh

- The website is being updated. The archived website has discontinued, so there may be some dead links. Staff is looking at other city websites to see how we can improve our website to be more user-friendly.

- The University of Minnesota students, along with Three Rivers District, Lauderdale, and St. Anthony will be hosting a sustainability fair on November 19<sup>th</sup>. In the next month, the students of that class will be presenting to most of the city's commissions. They plan to discuss bike infrastructure in Falcon Heights and promotion of the Bus Rapid Transit.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:04 pm

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Peter Lindstrom, Mayor

Dated this 23<sup>rd</sup> day of September, 2015

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Sack Thongvanh, City Administrator



*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |                                   |
|---------------------|-----------------------------------|
| <b>Meeting Date</b> | October 14, 2015                  |
| <b>Agenda Item</b>  | Consent E1                        |
| <b>Attachment</b>   | General Disbursements and Payroll |
| <b>Submitted By</b> | Roland Olson, Finance Director    |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | General Disbursements and Payroll  |
| <b>Description</b>         | General Disbursements through: 10/07/15: \$195,079,69<br>Payroll through: 9/30/15: \$16,565.75   |
| <b>Budget Impact</b>       |  |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>• General Disbursements and Payroll</li> </ul>            |
| <b>Action(s) Requested</b> | Staff recommends that the Falcon Heights City Council approve general disbursements and payroll. |

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| -----ID-----   |                             |                                  | GROSS    | P.O. #             |                          |              |
|----------------|-----------------------------|----------------------------------|----------|--------------------|--------------------------|--------------|
| BT DATE        | BANK CODE                   | -----DESCRIPTION-----            | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| =====          |                             |                                  |          |                    |                          |              |
| 01-00270       | ANCOM                       | COMMUNICATIONS                   |          |                    |                          |              |
| I-55733        |                             | RADIO BATTERIES                  | 220.00   |                    |                          |              |
| 10/06/2015     | APBNK                       | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                |                             | RADIO BATTERIES                  |          | 101 4124-70100-000 | SUPPLIES                 | 220.00       |
|                |                             | === VENDOR TOTALS ===            | 220.00   |                    |                          |              |
| =====          |                             |                                  |          |                    |                          |              |
| 01-00892       | BEARCOM                     |                                  |          |                    |                          |              |
| I-4421140      |                             | PAGER REPAIR                     | 208.00   |                    |                          |              |
| 10/06/2015     | APBNK                       | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                |                             | PAGER REPAIR                     |          | 101 4124-87092-000 | REPAIR RADIOS            | 208.00       |
| I-4421175      |                             | PAGER REPAIR - 2ND PAGER         | 180.00   |                    |                          |              |
| 10/06/2015     | APBNK                       | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                |                             | PAGER REPAIR - 2ND PAGER         |          | 101 4124-87092-000 | REPAIR RADIOS            | 180.00       |
|                |                             | === VENDOR TOTALS ===            | 388.00   |                    |                          |              |
| =====          |                             |                                  |          |                    |                          |              |
| 01-03122       | CITY OF ST PAUL             |                                  |          |                    |                          |              |
| I-IN-00011643  |                             | NEWSLETTER AND POSTAGE           | 2,785.40 |                    |                          |              |
| 10/06/2015     | APBNK                       | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                |                             | NEWSLETTER                       |          | 101 4116-70420-000 | NEWSLETTERS/INFORMATION  | 1,552.00     |
|                |                             | NEWSLETTER                       |          | 206 4206-70420-000 | NEWSLETTER               | 153.80       |
|                |                             | NEWSLETTER                       |          | 201 4201-70440-000 | PRINT & PUBLISHING       | 153.80       |
|                |                             | POSTAGE                          |          | 101 4116-70500-000 | POSTAGE                  | 771.50       |
|                |                             | POSTAGE                          |          | 206 4206-70500-000 | POSTAGE                  | 77.15        |
|                |                             | POSTAGE                          |          | 201 4201-70440-000 | PRINT & PUBLISHING       | 77.15        |
|                |                             | === VENDOR TOTALS ===            | 2,785.40 |                    |                          |              |
| =====          |                             |                                  |          |                    |                          |              |
| 01-0039        | DAKOTA ELECTRIC ASSOCIATION |                                  |          |                    |                          |              |
| I-1480700035   |                             | OCT SOLAR ELECT                  | 530.00   |                    |                          |              |
| 10/06/2015     | APBNK                       | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                |                             | OCT SOLAR ELECT                  |          | 101 4131-85025-000 | SOLAR ELECTRIC           | 530.00       |
|                |                             | === VENDOR TOTALS ===            | 530.00   |                    |                          |              |
| =====          |                             |                                  |          |                    |                          |              |
| 01-05118       | GOVERNMENT TRAINING SERV.   |                                  |          |                    |                          |              |
| I-201510065530 |                             | 2015 LAND USE WORKSHOP           | 110.00   |                    |                          |              |
| 10/06/2015     | APBNK                       | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                |                             | 2015 LAND USE WORKSHOP           |          | 101 4117-86100-000 | CONFERENCES/EDUCATION/AS | 110.00       |
|                |                             | === VENDOR TOTALS ===            | 110.00   |                    |                          |              |

10/07/2015 9:22 AM  
 PACKET: 01282 OCT 7 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

| -----ID-----   |           |                                  | GROSS     | P.O. #             |                          |              |
|----------------|-----------|----------------------------------|-----------|--------------------|--------------------------|--------------|
| T DATE         | BANK CODE | -----DESCRIPTION-----            | DISCOUNT  | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| 01-05166       |           | GRAINGER, W. W., INC.            |           |                    |                          |              |
| I-9854425718   |           | EAR PLUGS 3 BOXES                | 92.16     |                    |                          |              |
| 10/06/2015     | APBNK     | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: N            |                          |              |
|                |           | EAR PLUGS 3 BOXES                |           | 101 4132-70120-000 | SUPPLIES                 | 92.16        |
|                |           | === VENDOR TOTALS ===            | 92.16     |                    |                          |              |
| 01-05243       |           | HINRICHS,RICH                    |           |                    |                          |              |
| I-201510065531 |           | FIRE DEPT OPEN HOUSE SUPPLIES    | 204.27    |                    |                          |              |
| 10/06/2015     | APBNK     | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: N            |                          |              |
|                |           | FIRE DEPT OPEN HOUSE SUPPLIES    |           | 101 4116-89010-000 | SPECIAL EVENTS           | 204.27       |
|                |           | === VENDOR TOTALS ===            | 204.27    |                    |                          |              |
| 01-05221       |           | INSITUFORM TECHNOLOGIES USA IN   |           |                    |                          |              |
| I-EST # 2      |           | FINAL PAY ESTIMATE # 2           | 10,835.69 |                    |                          |              |
| 10/06/2015     | APBNK     | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: N            |                          |              |
|                |           | FINAL PAY ESTIMATE # 2           |           | 601 4601-92500-000 | SNELLING SVC DRIVES RELI | 10,835.69    |
|                |           | === VENDOR TOTALS ===            | 10,835.69 |                    |                          |              |
| 01-05235       |           | JAN-PRO CLEANING SYSTEMS         |           |                    |                          |              |
| I-51538        |           | OCT CLEANING SVC                 | 205.00    |                    |                          |              |
| 10/06/2015     | APBNK     | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: N            |                          |              |
|                |           | OCT CLEANING SVC                 |           | 101 4131-87010-000 | CITY HALL MAINTENANCE    | 205.00       |
|                |           | === VENDOR TOTALS ===            | 205.00    |                    |                          |              |
| 01-070         |           | JOSEPH, KATRINA E.               |           |                    |                          |              |
| I-201510065533 |           | SEPT PROSECUTIONS                | 2,500.00  |                    |                          |              |
| 10/06/2015     | APBNK     | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: Y            |                          |              |
|                |           | SEPT PROSECUTIONS                |           | 101 4123-80200-000 | LEGAL FEES               | 2,500.00     |
|                |           | === VENDOR TOTALS ===            | 2,500.00  |                    |                          |              |
| 01-07263       |           | NEXTEL COMMUNICATIONS,INC        |           |                    |                          |              |
| I-201510065532 |           | CELL PHONE                       | 62.54     |                    |                          |              |
| 10/06/2015     | APBNK     | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: N            |                          |              |
|                |           | CELL PHONE                       |           | 101 4124-85015-000 | CELL PHONE               | 62.54        |
|                |           | === VENDOR TOTALS ===            | 62.54     |                    |                          |              |

PACKET: 01282 OCT 7 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID-----     |                       |                                  | GROSS    | P.O. #             |                          |              |
|------------------|-----------------------|----------------------------------|----------|--------------------|--------------------------|--------------|
| -----            | -----                 | -----                            | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| 01-1185          | RAMSEY COUNTY         |                                  |          |                    |                          |              |
| I-EMCOM 4562     |                       | FLEET RADIO SUPPORT              | 81.12    |                    |                          |              |
| 10/06/2015       | APBNK                 | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                  |                       | FLEET RADIO SUPPORT              |          | 101 4124-86800-000 | RADIO MESB/FLEET SUPPORT | 81.12        |
| I-RISK 1746      |                       | OCT DENTAL/DISABILITY/LIFE IN    | 786.48   |                    |                          |              |
| 10/06/2015       | APBNK                 | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                  |                       | OCT DENTAL/DISABILITY/LIFE INS   |          | 101 4112-89000-000 | MISCELLANEOUS            | 786.48       |
|                  |                       | === VENDOR TOTALS ===            | 867.60   |                    |                          |              |
| 01-06303         | REPUBLIC SERVICES     |                                  |          |                    |                          |              |
| I-0923-002861853 |                       | OCT WASTE REMOVAL                | 435.36   |                    |                          |              |
| 10/06/2015       | APBNK                 | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                  |                       | OCT WASTE REMOVAL                |          | 101 4131-82010-000 | WASTE REMOVAL            | 435.36       |
|                  |                       | === VENDOR TOTALS ===            | 435.36   |                    |                          |              |
| 01-06449         | SAVATREE/SAVALAWN     |                                  |          |                    |                          |              |
| I-3705141        |                       | TREE TRIMMING AND REMOVALS       | 2,782.00 |                    |                          |              |
| 10/06/2015       | APBNK                 | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                  |                       | TREE TRIMMING                    |          | 419 4419-84000-000 | TREE TRIMMING            | 1,282.00     |
|                  |                       | TREE REOVALS                     |          | 419 4419-85000-000 | TREE REMOVAL             | 1,500.00     |
|                  |                       | === VENDOR TOTALS ===            | 2,782.00 |                    |                          |              |
| 01-05374         | TENNIS SANITATION LLC |                                  |          |                    |                          |              |
| I-1478568        |                       | SEPT RECYCLING                   | 5,769.00 |                    |                          |              |
| 10/06/2015       | APBNK                 | DUE: 10/06/2015 DISC: 10/06/2015 |          | 1099: N            |                          |              |
|                  |                       | SEPT RECYCLING                   |          | 206 4206-82030-000 | RECYCLING CONTRACTS      | 5,769.00     |
|                  |                       | === VENDOR TOTALS ===            | 5,769.00 |                    |                          |              |
| 01-06628         | SACK THONGVANH        |                                  |          |                    |                          |              |
| I-201510075535   |                       | MILEAGE REIMB                    | 139.04   |                    |                          |              |
| 10/07/2015       | APBNK                 | DUE: 10/07/2015 DISC: 10/07/2015 |          | 1099: N            |                          |              |
|                  |                       | MILEAGE REIMB                    |          | 101 4112-86010-000 | MILEAGE & PARKING        | 139.04       |
|                  |                       | === VENDOR TOTALS ===            | 139.04   |                    |                          |              |

| -----ID-----   |                          |                                  | GROSS     | P.O. #             |                        |              |
|----------------|--------------------------|----------------------------------|-----------|--------------------|------------------------|--------------|
| -----          | -----                    | -----DESCRIPTION-----            | DISCOUNT  | G/L ACCOUNT        | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-00595       | TWIN CITIES INFLATABLES  |                                  |           |                    |                        |              |
| I-201510065529 | FD OPEN HOUSE INFLATABLE |                                  | 300.00    |                    |                        |              |
| 10/06/2015     | APBNK                    | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: N            |                        |              |
|                | FD OPEN HOUSE INFLATABLE |                                  |           | 101 4116-89010-000 | SPECIAL EVENTS         | 300.00       |
|                | === VENDOR TOTALS ===    |                                  | 300.00    |                    |                        |              |
| 01-05870       | XCEL ENERGY              |                                  |           |                    |                        |              |
| I-201510065534 | ELECT AND GAS            |                                  | 1,195.86  |                    |                        |              |
| 10/06/2015     | APBNK                    | DUE: 10/06/2015 DISC: 10/06/2015 |           | 1099: N            |                        |              |
|                | ELECT                    |                                  |           | 101 4141-85020-000 | ELECTRIC/GAS           | 308.48       |
|                | GAS                      |                                  |           | 101 4141-85030-000 | NATURAL GAS            | 28.99        |
|                | ELECT                    |                                  |           | 101 4131-85020-000 | ELECTRIC               | 493.92       |
|                | GAS                      |                                  |           | 101 4131-85030-000 | NATURAL GAS            | 66.46        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 53.15        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 49.28        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 11.59        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 26.05        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 49.55        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 47.43        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 11.59        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 37.78        |
|                | ELECT                    |                                  |           | 209 4209-85020-000 | STREET LIGHTING POWER  | 11.59        |
|                | === VENDOR TOTALS ===    |                                  | 1,195.86  |                    |                        |              |
|                | === PACKET TOTALS ===    |                                  | 29,421.92 |                    |                        |              |



PACKET: 01280 OCTOBER 2ND PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- |           |   |          | GROSS                         | P.O. #                   |              |  |
|--------------|-----------|---|----------|-------------------------------|--------------------------|--------------|--|
| DT DATE      | BANK CODE | -----DESCRIPTION-----   | DISCOUNT | G/L ACCOUNT                   | -----ACCOUNT NAME-----   | DISTRIBUTION |  |
| 01-0250      |           | AMERIPRIDE SERVICES   |          |                               |                          |              |  |
| I-103255590  |           | LINEN CLEANING  | 39.03    |                               |                          |              |  |
| 10/02/2015   | APBNK     | DUE: 10/02/2015 DISC: 10/02/2015<br>LINEN CLEANING              |          | 1099: N<br>101 4124-82011-000 | LINEN CLEANING           | 39.03        |  |
|              |           | === VENDOR TOTALS ===   | 39.03    |                               |                          |              |  |
| 01-03204     |           | CENTRAL WOOD PRODUCTS   |          |                               |                          |              |  |
| I-67212      |           | GROVE PARK PLAYGROUND MULCH                                     | 71.25    |                               |                          |              |  |
| 10/01/2015   | APBNK     | DUE: 10/01/2015 DISC: 10/01/2015<br>GROVE PARK PLAYGROUND MULCH |          | 1099: N<br>101 4141-87120-000 | FACILITIES & GROUND MAIN | 71.25        |  |
| I-67213      |           | GROVE PARK PLAYGROUND MULCH                                     | 71.25    |                               |                          |              |  |
| 10/02/2015   | APBNK     | DUE: 10/02/2015 DISC: 10/02/2015<br>GROVE PARK PLAYGROUND MULCH |          | 1099: N<br>101 4141-87120-000 | FACILITIES & GROUND MAIN | 71.25        |  |
| I-67214      |           | GROVE PARK PLAYGROUND MULCH                                     | 71.25    |                               |                          |              |  |
| 10/02/2015   | APBNK     | DUE: 10/02/2015 DISC: 10/02/2015<br>GROVE PARK PLAYGROUND MULCH |          | 1099: N<br>101 4141-87120-000 | FACILITIES & GROUND MAIN | 71.25        |  |
|              |           | === VENDOR TOTALS ===   | 213.75   |                               |                          |              |  |
| 01-03123     |           | CINTAS CORPORATION #470   |          |                               |                          |              |  |
| I-470642292  |           | SHOP TOWELS AND MAT SVC   | 132.25   |                               |                          |              |  |
| 10/02/2015   | APBNK     | DUE: 10/02/2015 DISC: 10/02/2015<br>SHOP TOWELS AND MAT SVC     |          | 1099: N<br>101 4132-70120-000 | SUPPLIES                 | 132.25       |  |
|              |           | === VENDOR TOTALS ===   | 132.25   |                               |                          |              |  |
| 01-0090      |           | CITY OF ROSEVILLE   |          |                               |                          |              |  |
| I-220658     |           | OCTOBER IT SUPPORT  | 1,286.83 |                               |                          |              |  |
| 10/01/2015   | APBNK     | DUE: 10/01/2015 DISC: 10/01/2015<br>OCTOBER IT SUPPORT          |          | 1099: N<br>101 4116-85070-000 | TECHNICAL SUPPORT        | 1,286.83     |  |
| I-220691     |           | OCTOBER PHONE SERVICES  | 295.88   |                               |                          |              |  |
| 10/01/2015   | APBNK     | DUE: 10/01/2015 DISC: 10/01/2015<br>OCTOBER PHONE SERVICES      |          | 1099: N<br>101 4116-85010-000 | TELEPHONE                | 295.88       |  |
|              |           | === VENDOR TOTALS ===   | 1,582.71 |                               |                          |              |  |

PACKET: 01280 OCTOBER 2ND PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID-----   |                      |                                  | GROSS     | P.O. #             |                          |              |
|----------------|----------------------|----------------------------------|-----------|--------------------|--------------------------|--------------|
| T DATE         | BANK CODE            | -----DESCRIPTION-----            | DISCOUNT  | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| =====          |                      |                                  |           |                    |                          |              |
| 01-01061       | FALCON HEIGHTS       | FIRE RELIEF                      |           |                    |                          |              |
| I-201510025527 |                      | ST FIRE AID PASS THROUGH         | 60,634.77 |                    |                          |              |
| 10/02/2015     | APBNK                | DUE: 10/02/2015 DISC: 10/02/2015 |           | 1099: N            |                          |              |
|                |                      | ST FIRE AID PASS THROUGH         |           | 101 4125-64040-000 | FIRE RELIEF AID          | 60,634.77    |
|                |                      | === VENDOR TOTALS ===            | 60,634.77 |                    |                          |              |
| =====          |                      |                                  |           |                    |                          |              |
| 01-05646       | M-R SIGN COMPANY INC |                                  |           |                    |                          |              |
| I-188011       |                      | 15 STREEET PARKING SIGNS         | 283.55    |                    |                          |              |
| 10/02/2015     | APBNK                | DUE: 10/02/2015 DISC: 10/02/2015 |           | 1099: N            |                          |              |
|                |                      | 15 STREEET PARKING SIGNS         |           | 101 4132-75100-000 | STREET SIGNS             | 283.55       |
| I-188012       |                      | 10 STREET PARKING SIGNS          | 179.30    |                    |                          |              |
| 10/02/2015     | APBNK                | DUE: 10/02/2015 DISC: 10/02/2015 |           | 1099: N            |                          |              |
|                |                      | 10 STREET PARKING SIGNS          |           | 101 4132-75100-000 | STREET SIGNS             | 179.30       |
|                |                      | === VENDOR TOTALS ===            | 462.85    |                    |                          |              |
| =====          |                      |                                  |           |                    |                          |              |
| 01-05665       | METROPOLITAN COUNCIL |                                  |           |                    |                          |              |
| I-1048708      |                      | NOV S.S.                         | 35,833.92 |                    |                          |              |
| 10/02/2015     | APBNK                | DUE: 10/02/2015 DISC: 10/02/2015 |           | 1099: N            |                          |              |
|                |                      | NOV S.S.                         |           | 601 4601-85060-000 | METRO SEWER CHARGES      | 35,833.92    |
|                |                      | === VENDOR TOTALS ===            | 35,833.92 |                    |                          |              |
| =====          |                      |                                  |           |                    |                          |              |
| 01-05323       | NRPA                 |                                  |           |                    |                          |              |
| I-201510025526 |                      | MEMBERSHIP TIM SANDVIK           | 99.00     |                    |                          |              |
| 10/02/2015     | APBNK                | DUE: 10/02/2015 DISC: 10/02/2015 |           | 1099: N            |                          |              |
|                |                      | MEMBERSHIP TIM SANDVIK           |           | 101 4141-86110-000 | MEMBERSHIPS              | 99.00        |
|                |                      | === VENDOR TOTALS ===            | 99.00     |                    |                          |              |
| =====          |                      |                                  |           |                    |                          |              |
| 01-06030       | OLSON,ROLAND         |                                  |           |                    |                          |              |
| I-201510025528 |                      | FLEX PYMT                        | 138.75    |                    |                          |              |
| 10/02/2015     | APBNK                | DUE: 10/02/2015 DISC: 10/02/2015 |           | 1099: N            |                          |              |
|                |                      | FLEX PYMT                        |           | 101 21712-000      | MEDICAL FLEX SAVINGS PAY | 122.10       |
|                |                      | FLEX PYMT                        |           | 601 21712-000      | MEDICAL FLEX SAVINGS PAY | 13.88        |
|                |                      | FLEX PYMT                        |           | 602 21712-000      | MEDICAL FLEX SAVINGS PAY | 2.77         |
|                |                      | === VENDOR TOTALS ===            | 138.75    |                    |                          |              |

PACKET: 01280 OCTOBER 2ND PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- |           |                       | GROSS    | P.O. #      |                        |              |
|--------------|-----------|-----------------------|----------|-------------|------------------------|--------------|
| DATE         | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-00115     |           | TIMOTHY PITTMAN       |          |             |                        |              |

|                       |       |                                  |       |                    |         |       |
|-----------------------|-------|----------------------------------|-------|--------------------|---------|-------|
| I-201510025525        |       | MILEAGE REIMB                    | 73.60 |                    |         |       |
| 10/02/2015            | APBNK | DUE: 10/02/2015 DISC: 10/02/2015 |       | 1099: N            |         |       |
|                       |       | MILEAGE REIMB                    |       | 101 4141-86101-000 | MILEAGE | 73.60 |
| === VENDOR TOTALS === |       |                                  | 73.60 |                    |         |       |

01-06184 RAMSEY COUNTY - 911 DISPATCH

|                       |       |                                  |          |                    |                   |          |
|-----------------------|-------|----------------------------------|----------|--------------------|-------------------|----------|
| I-EMCOM 4603          |       | SEPTEMBER 911 DISPATCH           | 2,473.65 |                    |                   |          |
| 10/01/2015            | APBNK | DUE: 10/01/2015 DISC: 10/01/2015 |          | 1099: N            |                   |          |
|                       |       | SEPTEMBER 911 DISPATCH           |          | 101 4122-81200-000 | 911 DISPATCH FEES | 2,473.65 |
| I-EMCOM 4618          |       | SEPTEMBER CAD SERVICES           | 480.09   |                    |                   |          |
| 10/01/2015            | APBNK | DUE: 10/01/2015 DISC: 10/01/2015 |          | 1099: N            |                   |          |
|                       |       | SEPTEMBER CAD SERVICES           |          | 101 4122-81200-000 | 911 DISPATCH FEES | 480.09   |
| === VENDOR TOTALS === |       |                                  | 2,953.74 |                    |                   |          |

01-07228 CITY OF ST ANTHONY

|                       |       |                                  |           |                    |                 |           |
|-----------------------|-------|----------------------------------|-----------|--------------------|-----------------|-----------|
| I-3306                |       | OCT POLICE SVCS                  | 37,865.50 |                    |                 |           |
| 10/01/2015            | APBNK | DUE: 10/01/2015 DISC: 10/01/2015 |           | 1099: N            |                 |           |
|                       |       | OCT POLICE SVCS                  |           | 101 4122-81000-000 | POLICE SERVICES | 37,865.50 |
| === VENDOR TOTALS === |       |                                  | 37,865.50 |                    |                 |           |

01-00935 ST PAUL REGIONAL WATER SERVICE

|                       |       |                                  |       |                    |       |       |
|-----------------------|-------|----------------------------------|-------|--------------------|-------|-------|
| I-201510015523        |       | CURTISS FIELD WATER & SS         | 81.03 |                    |       |       |
| 10/01/2015            | APBNK | DUE: 10/01/2015 DISC: 10/01/2015 |       | 1099: N            |       |       |
|                       |       | CURTISS FIELD WATER              |       | 101 4141-85040-000 | WATER | 71.50 |
|                       |       | CURTISS FIELD SS                 |       | 101 4141-85070-000 | SEWER | 9.53  |
| === VENDOR TOTALS === |       |                                  | 81.03 |                    |       |       |

01-06930 U.S. POSTMASTER

|                       |       |                                  |            |                    |         |        |
|-----------------------|-------|----------------------------------|------------|--------------------|---------|--------|
| I-201510025524        |       | 15 ROLLS OF STAMPS               | 980.00     |                    |         |        |
| 10/01/2015            | APBNK | DUE: 10/01/2015 DISC: 10/01/2015 |            | 1099: N            |         |        |
|                       |       | 15 ROLLS OF STAMPS               |            | 101 4112-70500-000 | POSTAGE | 980.00 |
| === VENDOR TOTALS === |       |                                  | 980.00     |                    |         |        |
| === PACKET TOTALS === |       |                                  | 141,090.90 |                    |         |        |

Fed withholdings 6403.75  
 St Withholdings 1023.86  
 Pera 2978.61  
 Icma 1,800.00

153,297.12

| -----ID-----   |           |                                | GROSS    | P.O. #             |                          |  |              |
|----------------|-----------|--------------------------------|----------|--------------------|--------------------------|--|--------------|
| POST DATE      | BANK CODE | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   |  | DISTRIBUTION |
| 01-270         |           | ANCOM COMMUNICATIONS           |          |                    |                          |  |              |
| I-25267        |           | PAGER BATTERIES                | 242.00   |                    |                          |  |              |
| 9/25/2015      | APBNK     | DUE: 9/25/2015 DISC: 9/25/2015 |          | 1099: N            |                          |  |              |
|                |           | PAGER BATTERIES                |          | 101 4124-70100-000 | SUPPLIES                 |  | 242.00       |
|                |           | === VENDOR TOTALS ===          | 242.00   |                    |                          |  |              |
| 01-05422       | BP        |                                |          |                    |                          |  |              |
| I-201509285520 |           | FUEL                           | 666.56   |                    |                          |  |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |  |              |
|                |           | FUEL                           |          | 101 4124-74000-000 | MOTOR FUEL & LUBRICANTS  |  | 260.89       |
|                |           | FUEL                           |          | 101 4132-74000-000 | MOTOR FUEL & LUBRICANTS  |  | 405.67       |
|                |           | === VENDOR TOTALS ===          | 666.56   |                    |                          |  |              |
| 01-03204       |           | CENTRAL WOOD PRODUCTS          |          |                    |                          |  |              |
| I-67030        |           | GROVE PARK PLAYGROUND MULCH    | 71.25    |                    |                          |  |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |  |              |
|                |           | GROVE PARK PLAYGROUND MULCH    |          | 101 4141-87120-000 | FACILITIES & GROUND MAIN |  | 71.25        |
| I-67031        |           | GROVE PARK PLAYGROUND MULCH    | 71.25    |                    |                          |  |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |  |              |
|                |           | GROVE PARK PLAYGROUND MULCH    |          | 101 4141-87120-000 | FACILITIES & GROUND MAIN |  | 71.25        |
| I-67062        |           | GROVE PARK PLAYGROUND MULCH    | 71.25    |                    |                          |  |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |  |              |
|                |           | GROVE PARK PLAYGROUND MULCH    |          | 101 4141-87120-000 | FACILITIES & GROUND MAIN |  | 71.25        |
|                |           | === VENDOR TOTALS ===          | 213.75   |                    |                          |  |              |
| 01-22          |           | CITY OF ST PAUL                |          |                    |                          |  |              |
| I-IN11749      |           | STREET LIGHT SERVICES          | 321.90   |                    |                          |  |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |  |              |
|                |           | STREET LIGHT SERVICES          |          | 209 4209-85020-000 | STREET LIGHTING POWER    |  | 321.90       |
|                |           | === VENDOR TOTALS ===          | 321.90   |                    |                          |  |              |
| 01-05153       |           | HOME DEPOT CRC/GECF            |          |                    |                          |  |              |
| I-9025061      |           | CITY HALL, SHOP,PARKS SUPPLIE  | 384.49   |                    |                          |  |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |  |              |
|                |           | CURTISS PARK SUPPLIES          |          | 101 4141-70100-000 | SUPPLIES                 |  | 120.98       |
|                |           | CITY HALL, SHOP SUPPLIES       |          | 101 4131-70110-000 | SUPPLIES                 |  | 256.76       |
|                |           | STREETS SUPPLIES               |          | 101 4132-70120-000 | SUPPLIES                 |  | 6.75         |
|                |           | === VENDOR TOTALS ===          | 384.49   |                    |                          |  |              |

| -----ID-----   |           |                                | GROSS    | P.O. #             |                        |              |
|----------------|-----------|--------------------------------|----------|--------------------|------------------------|--------------|
| POST DATE      | BANK CODE | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME----- | DISTRIBUTION |
| 0.             | 693       | MIDWEST ASPHALT CORPORATION    |          |                    |                        |              |
| I-132370MB     |           | CONCRETE FOOTING CURTISS FIEL  | 31.80    |                    |                        |              |
| 9/25/2015      | APBNK     | DUE: 9/25/2015 DISC: 9/25/2015 |          | 1099: N            |                        |              |
|                |           | CONCRETE FOOTING CURTISS FIELD |          | 101 4141-70100-000 | SUPPLIES               | 31.80        |
|                |           | === VENDOR TOTALS ===          | 31.80    |                    |                        |              |
| 01-05252       |           | MN DEPARTMENT OF TRANSPORTATIO |          |                    |                        |              |
| I-P4944        |           | BITUMINOUS PLANT INSPECTION    | 328.99   |                    |                        |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                        |              |
|                |           | BITUMINOUS PLANT INSPECTION    |          | 101 4132-75000-000 | BITUMINOUS PATCHING    | 328.99       |
|                |           | === VENDOR TOTALS ===          | 328.99   |                    |                        |              |
| 01-05843       |           | MN NCPERS LIFE INSURANCE       |          |                    |                        |              |
| I-201509285521 |           | OCTOBER LIFE INSURANCE         | 80.00    |                    |                        |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                        |              |
|                |           | OCTOBER LIFE INSURANCE         |          | 101 21709-000      | OTHER PAYABLE          | 45.44        |
|                |           | OCTOBER LIFE INSURANCE         |          | 201 21709-000      | OTHER PAYABLE          | 4.00         |
|                |           | OCTOBER LIFE INSURANCE         |          | 601 21709-000      | OTHER PAYABLE          | 20.32        |
|                |           | OCTOBER LIFE INSURANCE         |          | 602 21709-000      | OTHER PAYABLE          | 10.24        |
|                |           | === VENDOR TOTALS ===          | 80.00    |                    |                        |              |
| 01-07263       |           | NEXTEL COMMUNICATIONS, INC     |          |                    |                        |              |
| I-201509255515 |           | CELL PHONES                    | 114.45   |                    |                        |              |
| 9/25/2015      | APBNK     | DUE: 9/25/2015 DISC: 9/25/2015 |          | 1099: N            |                        |              |
|                |           | CELL PHONES                    |          | 101 4121-85015-000 | CELL PHONE             | 22.76        |
|                |           | CELL PHONES                    |          | 101 4131-85015-000 | CELL PHONE             | 11.60        |
|                |           | CELL PHONES                    |          | 101 4141-85015-000 | CELL PHONE             | 11.60        |
|                |           | CELL PHONES                    |          | 101 4132-85015-000 | CELL PHONE             | 11.60        |
|                |           | CELL PHONES                    |          | 601 4601-85015-000 | CELL PHONE             | 45.00        |
|                |           | CELL PHONES                    |          | 602 4602-85015-000 | CELL PHONES            | 11.89        |
|                |           | === VENDOR TOTALS ===          | 114.45   |                    |                        |              |
| 01-06027       |           | OLSEN FIRE INSPECTION, INC.    |          |                    |                        |              |
| I-6842         |           | ANNUAL SPRINKLER TEST          | 275.00   |                    |                        |              |
| 9/28/2015      | APBNK     | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                        |              |
|                |           | ANNUAL SPRINKLER TEST          |          | 101 4131-87010-000 | CITY HALL MAINTENANCE  | 275.00       |
|                |           | === VENDOR TOTALS ===          | 275.00   |                    |                        |              |

PACKET: 01277 SEPTEMBER 28 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID-----   |                                |                                | GROSS    | P.O. #             |                          |              |
|----------------|--------------------------------|--------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE      | BANK CODE                      | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| =====          |                                |                                |          |                    |                          |              |
| 01-030         | OLSON,ROLAND                   |                                |          |                    |                          |              |
| I-201509285518 |                                | MILEAGE MN GFOA                | 238.63   |                    |                          |              |
| 9/28/2015      | APBNK                          | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |              |
|                |                                | MILEAGE MN GFOA                |          | 101 4113-86100-000 | CONFERENCES/EDUCATION/AS | 238.63       |
|                |                                | === VENDOR TOTALS ===          | 238.63   |                    |                          |              |
| =====          |                                |                                |          |                    |                          |              |
| 01-06115       | TIMOTHY PITTMAN                |                                |          |                    |                          |              |
| I-201509285516 |                                | FLEX PAYMENT                   | 29.34    |                    |                          |              |
| 9/28/2015      | APBNK                          | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |              |
|                |                                | FLEX PAYMENT                   |          | 101 21712-000      | MEDICAL FLEX SAVINGS PAY | 11.74        |
|                |                                | FLEX PAYMENT                   |          | 601 21712-000      | MEDICAL FLEX SAVINGS PAY | 10.27        |
|                |                                | FLEX PAYMENT                   |          | 602 21712-000      | MEDICAL FLEX SAVINGS PAY | 7.33         |
|                |                                | === VENDOR TOTALS ===          | 29.34    |                    |                          |              |
| =====          |                                |                                |          |                    |                          |              |
| 01-05624       | RABEK, PAUL                    |                                |          |                    |                          |              |
| I-201509285519 |                                | REISSUE LOST CHECKS            | 139.22   |                    |                          |              |
| 9/28/2015      | APBNK                          | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |              |
|                |                                | REISSUE LOST CHECK 82682       |          | 101 4124-61510-000 | DRILL COMPENSATION       | 31.93        |
|                |                                | REISSUE LOST CHECK 83400       |          | 101 4124-61510-000 | DRILL COMPENSATION       | 57.15        |
|                |                                | REISSUE LOST CHECK 83639       |          | 101 4124-61510-000 | DRILL COMPENSATION       | 50.14        |
|                |                                | === VENDOR TOTALS ===          | 139.22   |                    |                          |              |
| =====          |                                |                                |          |                    |                          |              |
| 01-00935       | ST PAUL REGIONAL WATER SERVICE |                                |          |                    |                          |              |
| I-201509285522 |                                | WATER AND SS                   | 467.28   |                    |                          |              |
| 9/28/2015      | APBNK                          | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |              |
|                |                                | WATER CITY HALL                |          | 101 4131-85040-000 | WATER                    | 262.14       |
|                |                                | SS CITY HALL                   |          | 101 4131-85070-000 | SEWER                    | 122.57       |
|                |                                | WATER PARKS                    |          | 101 4141-85040-000 | WATER                    | 55.33        |
|                |                                | WATER PARKS                    |          | 101 4141-85070-000 | SEWER                    | 27.24        |
|                |                                | === VENDOR TOTALS ===          | 467.28   |                    |                          |              |
| =====          |                                |                                |          |                    |                          |              |
| 01-06546       | STAPLES                        |                                |          |                    |                          |              |
| I-9728876933   |                                | OFFICE SUPPLIES                | 36.45    |                    |                          |              |
| 9/28/2015      | APBNK                          | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                          |              |
|                |                                | OFFICE SUPPLIES                |          | 101 4112-70100-000 | SUPPLIES                 | 36.45        |
|                |                                | === VENDOR TOTALS ===          | 36.45    |                    |                          |              |

PACKET: 01277 SEPTEMBER 28 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- |             |                                | GROSS    | P.O. #             |                        |              |
|--------------|-------------|--------------------------------|----------|--------------------|------------------------|--------------|
| POST DATE    | BANK CODE   | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01 0870      | XCEL ENERGY |                                |          |                    |                        |              |
| I-472665123  |             | CURTISS FIELD, FIRE & CIVIL DE | 36.87    |                    |                        |              |
| 9/28/2015    | APBNK       | DUE: 9/28/2015 DISC: 9/28/2015 |          | 1099: N            |                        |              |
|              |             | ELECT CURTISS FIELD            |          | 101 4141-85020-000 | ELECTRIC/GAS           | 28.60        |
|              |             | FIRE & CIVIL DEFENSE SIREN     |          | 101 4121-85020-000 | ELECTRIC               | 8.27         |
|              |             | === VENDOR TOTALS ===          | 36.87    |                    |                        |              |
|              |             | === PACKET TOTALS ===          | 3,606.73 |                    |                        |              |

PACKET: 01274 SEPT 21 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID-----   |                         |                                | GROSS    | P.O. #             |                        |              |
|----------------|-------------------------|--------------------------------|----------|--------------------|------------------------|--------------|
| POST DATE      | BANK CODE               | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-012         | ABDINASIR ADEN          |                                |          |                    |                        |              |
| I-201509215511 |                         | REFUND SOCCER CANCELLATION     | 30.00    |                    |                        |              |
| 9/21/2015      | APBNK                   | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                        |              |
|                |                         | REFUND REISSUE LOST CK         |          | 201 34310-000      | RECREATION FEES        | 30.00        |
|                |                         | === VENDOR TOTALS ===          | 30.00    |                    |                        |              |
| 01-00250       | AMERIPRIDE SERVICES     |                                |          |                    |                        |              |
| I-1003242545   |                         | LINEN CLEANING                 | 36.35    |                    |                        |              |
| 9/21/2015      | APBNK                   | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                        |              |
|                |                         | LINEN CLEANING                 |          | 101 4124-82011-000 | LINEN CLEANING         | 36.35        |
|                |                         | === VENDOR TOTALS ===          | 36.35    |                    |                        |              |
| 01-03110       | CENTURY LINK            |                                |          |                    |                        |              |
| I-201509215512 |                         | LANDLINES- PARKS               | 60.81    |                    |                        |              |
| 9/21/2015      | APBNK                   | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                        |              |
|                |                         | LANDLINES- PARKS               |          | 101 4141-85011-000 | TELEPHONE - LANDLINE   | 60.81        |
|                |                         | === VENDOR TOTALS ===          | 60.81    |                    |                        |              |
| 01-03108       | CERTIFIED LABORATORIES  |                                |          |                    |                        |              |
| I-2042480      |                         | LIQUID SALT FOR SIDEWALKS      | 459.77   |                    |                        |              |
| 9/21/2015      | APBNK                   | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                        |              |
|                |                         | LIQUID SALT FOR SIDEWALKS      |          | 101 4131-70110-000 | SUPPLIES               | 459.77       |
|                |                         | === VENDOR TOTALS ===          | 459.77   |                    |                        |              |
| 01-05614       | NEHA CHANDRA            |                                |          |                    |                        |              |
| I-201509215513 |                         | REISSUE CK 84544 SOCCER REFUN  | 36.00    |                    |                        |              |
| 9/21/2015      | APBNK                   | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                        |              |
|                |                         | REISSUE CK 84544 SOCCER REFUND |          | 201 34340-000      | NON-RESIDENT FEE       | 36.00        |
|                |                         | === VENDOR TOTALS ===          | 36.00    |                    |                        |              |
| 01-03123       | CINTAS CORPORATION #470 |                                |          |                    |                        |              |
| I-470635988    |                         | TOWELS/TP/SUPPLIES             | 170.00   |                    |                        |              |
| 9/21/2015      | APBNK                   | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                        |              |
|                |                         | TOWELS/TP/SUPPLIES             |          | 101 4131-70110-000 | SUPPLIES               | 170.00       |
|                |                         | === VENDOR TOTALS ===          | 170.00   |                    |                        |              |



PACKET: 01274 SEPT 21 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID-----   |           |                                | GROSS    | P.O. #             |                          |              |
|----------------|-----------|--------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE      | BANK CODE | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| 0. 9/21/2015   | APBANK    | CITY OF ROSEVILLE              |          |                    |                          |              |
| I-0220634      |           | ENGINEERING SERVICES           | 7,389.04 |                    |                          |              |
| 9/21/2015      | APBANK    | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                          |              |
|                |           | 2013 ENGINEERING SERVICES      |          | 419 4419-92030-000 | 2013 STREET/ALLEY PROJEC | 69.39        |
|                |           | 2015 ENGINEERING SERVICES      |          | 419 4419-92057-000 | 2015 SNELLING DRIVE/ GAR | 3,816.47     |
|                |           | GENERAL ENGINEERING SERVICES   |          | 101 4133-80100-000 | ENGINEERING SERVICES     | 3,503.18     |
|                |           | === VENDOR TOTALS ===          | 7,389.04 |                    |                          |              |
| 01-03530       |           | DATA FLOW                      |          |                    |                          |              |
| I-19418        |           | W-2s and 1099's                | 63.50    |                    |                          |              |
| 9/21/2015      | APBANK    | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                          |              |
|                |           | W-2s and 1099's                |          | 101 4113-70100-000 | SUPPLIES                 | 63.50        |
|                |           | === VENDOR TOTALS ===          | 63.50    |                    |                          |              |
| 01-06024       |           | ON SITE SANITATION             |          |                    |                          |              |
| I-101577       |           | COMMUNITY PARK TOILETS         | 75.00    |                    |                          |              |
| 9/21/2015      | APBANK    | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                          |              |
|                |           | COMMUNITY PARK TOILETS         |          | 601 4601-85080-000 | PORTABLE TOILET PARKS    | 75.00        |
|                |           | === VENDOR TOTALS ===          | 75.00    |                    |                          |              |
| 01-06185       |           | RAMSEY COUNTY                  |          |                    |                          |              |
| I-PRRLG 001462 |           | 2015 ACCUVOTE SYSTEM PAYMENT   | 426.90   |                    |                          |              |
| 9/21/2015      | APBANK    | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                          |              |
|                |           | 2015 ACCUVOTE SYSTEM PAYMENT   |          | 101 4115-80350-000 | ACCUVOTE VOTING SERVICE  | 426.90       |
|                |           | === VENDOR TOTALS ===          | 426.90   |                    |                          |              |
| 0. 9/21/2015   | APBANK    | SUBURBAN ACE HARDWARE          |          |                    |                          |              |
| I-102444       |           | ACID MURATIC                   | 6.55     |                    |                          |              |
| 9/21/2015      | APBANK    | DUE: 9/21/2015 DISC: 9/21/2015 |          | 1099: N            |                          |              |
|                |           | ACID MURATIC                   |          | 101 4131-70110-000 | SUPPLIES                 | 6.55         |
|                |           | === VENDOR TOTALS ===          | 6.55     |                    |                          |              |
|                |           | === PACKET TOTALS ===          | 8,753.92 |                    |                          |              |

| EMP NO | EMPLOYEE NAME            | TYPE | CHECK DATE | CHECK AMOUNT | CHECK NO. |
|--------|--------------------------|------|------------|--------------|-----------|
| 001    | MERCER-TAYLOR, ELIZABETH | R    | 9/22/2015  | 277.05       | 086880    |
| 002    | LONG, CHARLES E          | R    | 9/22/2015  | 277.05       | 086881    |
| 002    | BROWN THUNDER, JOSEPH C  | R    | 9/22/2015  | 277.05       | 086882    |
| 0034   | KURHAJETZ, CLEMENT       | R    | 9/22/2015  | 100.44       | 086883    |
| 0097   | GAFFNEY, PATRICK         | R    | 9/22/2015  | 115.44       | 086884    |
| 2172   | ARCAND, MICHAEL W        | R    | 9/22/2015  | 66.06        | 086885    |

\*\*\*\* DIRECT DEPOSIT LIST \*\*\*\* PAY PERIOD ENDING 9/30/2015  
 DIRECT DEPOSIT EFFECTIVE DATE 9/22/2015

| EMP #             | NAME                | AMOUNT    |
|-------------------|---------------------|-----------|
| 013               | PETER C LINDSTROM   | 316.50    |
| 1-0016            | PAMELA M HARRIS     | 277.05    |
| 1-1005            | SACK THONGVANH      | 2,644.44  |
| 1-1017            | TIMOTHY J SANDVIK   | 1,459.79  |
| 1-1019            | KATHLEEN N THRASHER | 882.91    |
| 1-1136            | ROLAND O OLSON      | 1,677.63  |
| 1-1159            | SARA E ASCHENBECK   | 370.07    |
| 1-2154            | MAUREEN A ANDERSON  | 132.65    |
| 1-1018            | PAUL A MORETTO      | 1,623.83  |
| 1-0086            | RICHARD H HINRICHS  | 825.00    |
| 1-0095            | MICHAEL J POESCHL   | 115.44    |
| 1-0105            | ANTON M FEHRENBACH  | 322.71    |
| 1-0123            | BRYAN R SULLIVAN    | 110.96    |
| 1-0124            | MICHAEL D KRUSE     | 110.96    |
| 1-1030            | TIMOTHY J PITTMAN   | 1,620.79  |
| 1-1033            | DAVE TRETSEVEN      | 1,415.73  |
| 1-1143            | COLIN B CALLAHAN    | 1,439.27  |
| 1-2230            | ROBERT J CHANDLER   | 92.93     |
| TOTAL PRINTED: 18 |                     | 15,438.66 |

\*\*\* REGISTER TOTALS \*\*\*

|                                |    |           |
|--------------------------------|----|-----------|
| REGULAR CHECKS:                | 6  | 1,127.09  |
| DIRECT DEPOSIT REGULAR CHECKS: | 18 | 15,438.66 |
| MANUAL CHECKS:                 |    |           |
| PRINTED MANUAL CHECKS:         |    |           |
| DIRECT DEPOSIT MANUAL CHECKS:  |    |           |
| VOIDED CHECKS:                 |    |           |
| NON CHECKS:                    |    |           |
| TOTAL CHECKS:                  | 24 | 16,565.75 |

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*



*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |   |
|---------------------|---|
| <b>Meeting Date</b> | October 14, 2015                                |
| <b>Agenda Item</b>  | Consent E2                                      |
| <b>Attachment</b>   | Resolution                                      |
| <b>Submitted By</b> | Paul Moretto, Community Development Coordinator |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | SCORE Grant  |
| <b>Description</b>         | <p>The City of Falcon Heights has a long standing history of working with Ramsey County to increase participation in City Wide Recycling Services. The SCORE Grant helps the City to perform these services and to increase the participation rate through education, events, and a diversity of the activities. The results of these actives contribute to our high participation rate and will continue to do so into the future.</p> <p>Our estimated allocation for 2016 from Ramsey County is \$13,109.</p> |
| <b>Budget Impact</b>       | No Changes   |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>• SCORE Contract</li> <li>• Resolution 15-31 SCORE Grant</li> </ul>   |
| <b>Action(s) Requested</b> | Staff request approval of Resolution 15-31 SCORE Grant to apply for the grant. The grant is in the amount of \$13,109.   |

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-31

-----

**RESOLUTION AUTHORIZING THE MAYOR AND STAFF TO SIGN THE 2016  
RAMSEY COUNTY SCORE GRANT, AND ENTER INTO AN AGREEMENT  
WITH RAMSEY COUNTY FOR FUNDING**

**WHEREAS**, the City of Falcon Heights has a recycling program, which serves the residents of the City; and

**WHEREAS**, the City utilizes the SCORE Grant funding to offset costs of that program each year; and

**WHEREAS**, the City Council has determined that participation in this program is beneficial to the residents of Falcon Heights.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota direct staff apply for the SCORE grant funding to offset costs of the program.

**ADOPTED** by the Falcon Heights City Council this 14th day of October, 2015.

Moved by:

Approved by: \_\_\_\_\_

Charles Long  
Mayor Pro Tem

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |                                    |
|---------------------|------------------------------------|
| <b>Meeting Date</b> | October 14, 2015                   |
| <b>Agenda Item</b>  | Consent E3 & E4                    |
| <b>Attachment</b>   | Applications & Resolutions         |
| <b>Submitted By</b> | Sack Thongvanh, City Administrator |

|                            |   |
|----------------------------|---|
| <b>Item</b>                | Commission Appointment  |
| <b>Description</b>         | City Staff has interviewed and recommended Ben Reichelt to Mayor Lindstrom for final recommendation for the Park and Recreation Commission and Mark Miazga to the Environment Commission.                                   |
| <b>Budget Impact</b>       | N/A   |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>• Resolution 15-32 Appointment of Ben Reichelt to the Park and Recreation Commission</li> <li>• Resolution 15-33 Appointment of Mark Miazga to the Environment Commission</li> </ul> |
| <b>Action(s) Requested</b> | Staff would recommend approval of Resolution 15-32 Appointment of Ben Reichelt to the Park & Recreation Commission and Resolution 15-33 Appointment of Marc Miazga to the Environment Commission.                           |

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**Ben Reichelt-Park Commission Applicant**

Ben Reichelt  
1759 Lindig St.  
Falcon Heights, MN 55113

612-716-0932

**How Long at Above Address?**

-21 months

**In Which Capacity Would You Like to Serve?**

-Parks and Recreation Commission

**What is the Reason You Would Like to Serve?**

-We moved to Falcon Heights from St. Paul almost two years ago. We have two children, (soon to be three), and plan on living here indefinitely. I have always been interested in local government and want to participate and help shape the direction of the city. My family is frequent users of the park system, so it is a natural fit for contributing.

**List Prior (Previous) Public Service**

I have no prior public service.

**Other Relevant Background (Other Comments)**

-I grew up in Lakeville and worked summers for the parks department for several years. Lakeville is well known for their extensive and well managed parks system and I would bring an appreciation for a comprehensive park plan that serves all the residents of Falcon Heights.

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-32

-----  
**RESOLUTION APPOINTING BEN REICHELT TO THE FALCON HEIGHTS PARK AND  
RECREATION COMMISSION**

**WHEREAS**, the Park and Recreation Commission shall serve in an advisory capacity to the City Council on all policy matters relating to public parks, facilities and recreation programs; and

**WHEREAS**, City Staff and the Mayor has interviewed Ben Reichelt and recommends appointment to the Falcon Heights Park and Recreation Commission.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.

-----  
Moved by:

Approved by: \_\_\_\_\_  
Charles Long  
Mayor Pro Tem

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_  
Sack Thongvanh  
City Administrator

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## **Mark Miazga-Environment Commission Applicant**

Ben Reichelt  
1759 Lindig St.  
Falcon Heights, MN 55113

612-716-0932

### **How Long at Above Address?**

-Two weeks

### **In Which Capacity Would You Like to Serve?**

-Environment Commission

### **What is the Reason You Would Like to Serve?**

-I have always been committed to being involved in my community and have looked forward to bringing my talents and skills to Falcon Height

### **List Prior (Previous) Public Service**

- 2010-2014: Mayoral Appointee to City of Saint Paul Capital Investment Board where we reviewed proposals for spending bonding money and made recommendations to the City Council.
- 2001-2013: Ramsey County Head Election Judge
- 1998-2002: Volunteer legal service with Southern Minnesota Regional Legal Services
- 2013-2014: Volunteer work and state legislative advocacy on the school lunch bill with Mazon and a collaboration of faith-based and non-profit groups in the Twin Cities Metropolitan area.
- 2010-2014: Volunteer on various foods drives benefiting Neighborhood House.

### **Other Relevant Background (Other Comments)**

Over the last 15 years I have worked as a Project Manager primarily on public and environmental health projects with the University of Minnesota and Wilder Research. Of the four commissions in Falcon Heights I think this is the one that my background and skills would most benefit and which most interests me. I have also worked on studies at the University of Minnesota and as a consultant that involved local public policy research regarding health-related issues.

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-33

-----  
**RESOLUTION APPOINTING MARC MIAZGA TO THE FALCON HEIGHTS ENVIRONMENT  
COMMISSION**

**WHEREAS**, the Environment Commission serves in an advisory capacity to the City Council on all policy matters relating to energy use, air quality, recreation and aesthetic appreciation, green infrastructure, water, solid waste, and environmental education;

**WHEREAS**, City Staff and the Mayor has interviewed Marc Miazga and recommends appointment to the Falcon Heights Environment Commission.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.

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Moved by:

Approved by: \_\_\_\_\_

Charles Long  
Mayor Pro Tem

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

|                     |                                 |
|---------------------|---------------------------------|
| <b>Meeting Date</b> | October 14, 2015                |
| <b>Agenda Item</b>  | Consent E5                      |
| <b>Attachment</b>   | Resolution                      |
| <b>Submitted By</b> | Jesse Freihammer, City Engineer |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | Request for approval of final payment on Falcon Heights Sanitary Sewer Lining with funds to come from the Sanitary Sewer Fund.   |
| <b>Description</b>         | The contractor Insituform has completed all work on the sanitary sewer lining project. All submittals have been received. The project was completed slightly under the approved contract amount since there were minimal changes. There are no outstanding issues and staff is recommending approving final payment and closing out the project. |
| <b>Budget Impact</b>       | This contract for this project approved on February 25, 2015 at a price of \$163,528.20. The final payment is \$10,835.69. The final project cost was \$163,255.30. Funding is from the sanitary sewer fund.   |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>• Resolution 15-34 Authorizing Final Payment on 15-08 - 2015 Falcon Heights Sewer Lining CIPP Project</li> </ul>  |
| <b>Action(s) Requested</b> | Approve Resolution 15-34 Authorizing Final Payment on 15-08 - 2015 Falcon Heights Sewer Lining CIPP Project.   |

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-34

-----  
**RESOLUTION AUTHORIZING FINAL PAYMENT ON 15-08 - 2015 FALCON  
HEIGHTS SEWER LINING CIPP PROJECT**

**WHEREAS**, pursuant to a written contract signed with the City on February 25, 2015, Insituform, of Chesterfield, Missouri, has satisfactorily completed the improvements associated with the 2015 Falcon Heights Sewer Lining CIPP contract.

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Falcon Heights, Minnesota:

1. That the work completed under said contract is hereby accepted and approved; and
2. That the City Administrator is hereby directed to issue a proper order for the final payment of such contract, taking the contractor's receipt in full; and
3. **BE IT FURTHER RESOLVED:** That the one year warranty period as specified in the contract shall commence on October 14, 2015.

Moved by:

Approved by: \_\_\_\_\_

Charles Long  
Mayor Pro Tem

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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## REQUEST FOR COUNCIL ACTION

|                     |                                 |
|---------------------|---------------------------------|
| <b>Meeting Date</b> | October 14, 2015                |
| <b>Agenda Item</b>  | Public Hearing                  |
| <b>Attachment</b>   | Resolution(2)                   |
| <b>Submitted By</b> | Jesse Freihammer, City Engineer |

***The City That Soars!***

|                      |   |
|----------------------|---|
| <b>Item</b>          | Declare costs to be assessed, order preparation of proposed assessment and call for assessment hearing on the 2015 Pavement Management Project  |
| <b>Description</b>   | <p>Per city assessment policy and state statute, the City holds public hearings to consider assessments for street improvement projects. This year’s assessment proceeding is for the 2015 Pavement Management Project, which included improvements to the following streets:</p> <ul style="list-style-type: none"> <li>• Roselawn Avenue, Fairview Ave – Snelling Ave</li> <li>• East Snelling Service Drive, Roselawn Ave – Crawford Ave</li> <li>• West Snelling Service Drive, Roselawn Ave – Larpenteur Ave</li> </ul> <p>The first step in the assessment process is consideration of a resolution declaring costs to be assessed and ordering preparation of assessment rolls. The next step is for the City Council to adopt a resolution setting a hearing date for the assessments. It is recommended that the assessment hearing be held at the regularly scheduled council meeting on October 14, 2015.</p> <p>It is the City’s policy to assess a portion of street improvement costs. The City follows the requirements of Chapter 429 of state statute for the assessment process. Once the assessment roll is adopted, the City allows for a 30-day pre-payment period. Following the pre-payment period, assessment rolls are certified to Ramsey County for collection. The City will have the rolls certified by mid- November in order to allow the County enough time to add the assessments to property taxes.</p> |
| <b>Budget Impact</b> | <p>Below is a Project Financing Summary detailing the projected actual project costs for this improvement. This project is being financed using the following funding sources:</p> <ul style="list-style-type: none"> <li>• Assessments levied in accordance with the City’s assessment policy.</li> <li>• Use of Municipal State Aid (MSA) and city funds to pay the City’s portion of the project.</li> </ul> <p>The proposed assessment roll has been prepared in accordance with the City’s assessment policy and as outlined in the project feasibility report. The proposed assessment roll is attached.</p> <p>The following table shows the project costs and funding breakdown for the project:</p>  |

|                                | Construction & Engineering | Assessments   | MSA          | City         |
|--------------------------------|----------------------------|---------------|--------------|--------------|
| <b>Snelling Service Drives</b> | \$ 255,590.87              | \$ 45,566.80  | \$ 50,000.00 | \$160,024.07 |
| <b>Roselawn Avenue Totals</b>  | \$ 269,219.25              | \$ 129,765.53 | \$ 50,000.00 | \$ 89,453.72 |
| <b>Total</b>                   | \$ 524,810.12              | \$ 175,332.33 | \$100,000.00 | \$249,477.79 |

*\*Assessments for Roselawn Avenue includes payment from University of Minnesota.*

A portion of the costs for the project will be assessed. The following table compares the estimated assessment rates from the feasibility report to the assessment rates calculated based on the project costs. Project costs include construction costs and engineering costs.

| Per foot assessment rate                             | Feasibility Report | Mailed notice |
|--|--------------------|---------------|
| <b>Street Improvements - Snelling Service Drives</b> |                    |               |
| Commercial/multi-unit                                | \$ 22.51           | \$ 16.86      |
| Residential  | \$ 15.01           | \$ 11.24      |
| <b>Roselawn Street</b>                               |                    |               |
| Commercial   | \$ 49.48           | \$ 40.05      |
| Residential  | \$ 32.98           | \$ 26.70      |

The recommended interest rate for the 2015 PMP is 4.10%

The property owners can either pay the assessments in part or in full for 30 days following the adoption of the assessment roll or have them added to their property taxes over a 7-year period with an interest rate of 4.10%. The first installment of the assessment would be due in Spring 2016.

|                            |  |
|----------------------------|--|
| <b>Attachment</b>          | <ul style="list-style-type: none"> <li>Resolution 15-35 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for 2015 Pavement Management Project</li> <li>Resolution 15-36 Ordering Assessment Hearing for 2015 Pavement Management Project</li> </ul> |
| <b>Action(s) Requested</b> | Approve Resolution declaring costs to be assessed, order preparation of proposed assessment and calling for assessment hearing.  |

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-35

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**RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING  
PREPARATION OF PROPOSED ASSESSMENT FOR  
2015 PAVEMENT MANAGEMENT PROJECT**

WHEREAS, a contract has been let for the 2015 Pavement Management Program, the improvement of the following streets:

- Roselawn Avenue, Fairview Ave – Snelling Ave
- East Snelling Service Drive, Roselawn Ave – Crawford Ave
- West Snelling Service Drive, Roselawn Ave – Larpenteur Ave

And the contract price for such improvement is \$368,004.22 and the expenses incurred in the making of such improvement amount to \$57,327.23 so that the total cost of the improvement will be \$425,331.45.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. The portion of the cost of such improvements to be paid by the City is hereby declared to be \$249,999.04 and the portion of the cost to be assessed against benefited property owners is declared to be \$175,332.41.
2. The City Administrator, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvements against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
3. The City Administrator shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of Falcon Heights, Minnesota, this 14th day of October, 2015.

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Moved by:

Approved by: \_\_\_\_\_

Charles Long  
Mayor Pro Tem

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator



**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-36

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**RESOLUTION ORDERING ASSESSMENT HEARING FOR  
2015 PAVEMENT MANAGEMENT PROJECT**

WHEREAS, by a resolution passed by the Council on October 14, 2015, the City Administrator was directed to prepare a proposed assessment of the cost for the 2015 Pavement Management Program, the improvements of the following streets by the installation of paving, concrete curb and gutter, drainage, and necessary appurtenances:

- Roselawn Avenue, Fairview Ave – Snelling Ave
- East Snelling Service Drive, Roselawn Ave – Crawford Ave
- West Snelling Service Drive, Roselawn Ave – Larpenteur Ave

WHEREAS, the City Administrator has notified the Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. A hearing shall be held on the 14th day of October, 2015 in the City Hall at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Falcon Heights via the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council of Falcon Heights, Minnesota, this 14<sup>th</sup> day of October 14, 2015.

Moved by:

Approved by: \_\_\_\_\_  
Charles Long  
Mayor Pro Tem

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_  
Sack Thongvanh  
City Administrator

## REQUEST FOR COUNCIL ACTION

***The City That Soars!***

|                     |   |
|---------------------|---|
| <b>Meeting Date</b> | October 14, 2015                        |
| <b>Agenda Item</b>  | Public Hearing F1                       |
| <b>Attachment</b>   | Resolution,<br>Proposed Assessment Roll |
| <b>Submitted By</b> | Jesse Freihammer, City Engineer         |

|                    |   |
|--------------------|---|
| <b>Item</b>        | 2015 Pavement Management Project assessment hearing. Approve resolution adopting and confirming assessment rolls for the 2015 Pavement Management Project.  |
| <b>Description</b> | <p>On September 9, 2015, the City Council set a date to hold a public hearing for the purpose of establishing special assessments for the 2015 Pavement Management Project, which included improvements to the following streets:</p> <ul style="list-style-type: none"> <li>• Roselawn Avenue, Fairview Ave – Snelling Ave</li> <li>• East Snelling Service Drive, Roselawn Ave – Crawford Ave</li> <li>• West Snelling Service Drive, Roselawn Ave – Larpenteur Ave</li> </ul> <p>At the assessment hearing, staff will go through a brief presentation that will include a description of the project, project financing, and a discussion of typical assessments for properties benefiting from these improvements. Staff will summarize the City assessment policy and how it has been applied to this project.</p> <p>If questions come up regarding specific assessments or if amendments to the assessment rolls are necessary, the hearing can be continued to the next Council meeting. This will enable staff time to investigate concerns brought up during the Public Hearing and make recommendations to the City Council.</p> <p>Once the final assessment roll is adopted, the City allows for a 30-day pre-payment period. Following the pre-payment period, assessment rolls are certified to Ramsey County for collection. The City will have the rolls certified by mid- November in order to allow the County enough time to add the assessments to property taxes.</p> <p>This Snelling Service Drives project was substantially completed at the end of September. This project has been completed in accordance with the plans and specifications. The Roselawn project is not completed to date but will be by October 23.</p> <p>It is suggested that if property owners have individual concerns about the quality of construction as part of the project or specific information about project deficiencies, these should be referred to the City Engineer. Typically, these kinds of complaints relate to quality of finished construction and are covered under the one-year contract warranty period. Correction of these types of problems should not delay the adoption of assessment rolls.</p> |

**Budget Impact**

The final assessment roll has been prepared in accordance with Falcon Heights' assessment policy and as outlined in the project feasibility report. The project is now complete with the exception of the pavement on Roselawn. The assessable costs are based on actual project costs, and the projected cost for the outstanding items.

Below is a Project Financing Summary detailing the projected actual project costs for this improvement. This project is being financed using the following funding sources:

- Assessments levied in accordance with the City's assessment policy.
- Use of Municipal State Aid (MSA) and city funds to pay the City's portion of the project.

The final assessment roll has been prepared in accordance with the City's assessment policy and as outlined in the project feasibility report. The proposed assessment roll is attached and will be presented in detail at the assessment hearing for this project.

The following table shows the project costs and funding breakdown for the project:

|                                | Construction & Engineering | Assessments   | MSA          | City         |
|--------------------------------|----------------------------|---------------|--------------|--------------|
| <b>Snelling Service Drives</b> | \$ 255,590.87              | \$ 45,566.80  | \$ 50,000.00 | \$160,024.07 |
| <b>Roselawn Avenue Totals</b>  | \$ 269,219.25              | \$ 129,765.53 | \$ 50,000.00 | \$ 89,453.72 |
| <b>Total</b>                   | \$ 524,810.12              | \$ 175,332.33 | \$100,000.00 | \$249,477.79 |

*\*Assessments for Roselawn Avenue includes payment from University of Minnesota.*

A portion of the costs for the project will be assessed. The following table compares the estimated assessment rates from the feasibility report to the assessment rates calculated based on the project costs. Project costs include construction costs and engineering costs.

| Per foot assessment rate                             | Feasibility Report | Mailed notice |
|--|--------------------|---------------|
| <b>Street Improvements - Snelling Service Drives</b> |                    |               |
| Commercial/multi-unit                                | \$ 22.51           | \$ 16.86      |
| Residential  | \$ 15.01           | \$ 11.24      |
| <b>Roselawn Street</b>                               |                    |               |
| Commercial   | \$ 49.48           | \$ 40.05      |
| Residential  | \$ 32.98           | \$ 26.70      |

The property owners can either pay the assessments in part or in full for 30 days following

|                            |  |
|----------------------------|--|
|                            | the adoption of the assessment roll or have them added to their property taxes over a 7-year period with an interest rate of 4.10%. The first installment of the assessment would be due in Spring 2016.   |
| <b>Attachment</b>          | <ul style="list-style-type: none"> <li>• Resolution 15-37 Adopting &amp; Confirming Assessments for 2015 Pavement Management Project</li> <li>• Proposed Assessment Rolls <ul style="list-style-type: none"> <li>○ Exhibit A - Roselawn Ave</li> <li>○ Exhibit B - Snelling Ave Service Roads</li> </ul> </li> </ul> |
| <b>Action(s) Requested</b> | Following the assessment hearing, motion to approve Resolution 15-37 Adopting & Confirming Assessments for 2015 Pavement Management Project.   |

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-37

-----  
**A RESOLUTION ADOPTING AND CONFIRMING ASSESSMENTS FOR  
2015 PAVEMENT MANAGEMENT PROJECT**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the 2015 Pavement Management Project, the improvement of the following streets by the installation of paving, concrete curb and gutter, drainage, and necessary appurtenances:

- Roselawn Avenue, Fairview Ave – Snelling Ave
- East Snelling Service Drive, Roselawn Ave – Crawford Ave
- West Snelling Service Drive, Roselawn Ave – Larpenteur Ave

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. Such proposed assessment, a copy of which is attached hereto as “Exhibit A” and “Exhibit B and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual principal installments extending over a period of seven (7) years, the first of the installments to be payable on or before the first Monday in January 2016, and shall bear interest at the rate of 4.10 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2015. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole amount or a partial amount of the assessment on such property, with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

**ADOPTED** by the Falcon Heights City Council this 14<sup>th</sup> day of October, 2015.

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Moved by:

Approved by: \_\_\_\_\_  
Charles Long  
Mayor Pro Tem

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_  
Sack Thongvanh  
City Administrator



## Exhibit A

|                                  |                            |    |           |
|----------------------------------|----------------------------|----|-----------|
| 2015 Pavement Management Project | Commercial/Multi Unit Rate | \$ | 40.05 /LF |
| Falcon Heights                   | Residential Rate           | \$ | 26.70 /LF |
| Proposed Assessment Roll         |                            |    |           |
| Street Improvements              |                            |    |           |

| ParcelID                | PrimaryTaxName1         | PrimaryTaxName2 | TaxAddress          | TaxCityStateZIP              | SiteAddress         | Assessable Footage | Per foot assessment | Proposed Assessment |
|-------------------------|-------------------------|-----------------|---------------------|------------------------------|---------------------|--------------------|---------------------|---------------------|
| <b>ROSELAWN-RECLAIM</b> |                         |                 |                     |                              |                     |                    |                     |                     |
| 162923410001            | Bryan K Olson           | Linda E Smith   | 1592 Roselawn Ave W | Falcon Heights MN 55113-5719 | 1592 Roselawn Ave W | 176.00             | \$ 26.70            | \$ 4,698.83         |
| 162923410012            | University Of Minnesota |                 |                     |                              | 0 Unassigned        | 574.51             |                     | \$ -                |
| 162923430001            | University Of Minnesota |                 |                     |                              | 0 Unassigned        | 1426.00            |                     | \$ 125,066.70       |
| 162923430003            | University Of Minnesota |                 |                     |                              | 0 Unassigned        | 315.54             |                     | \$ -                |
|                         |                         |                 |                     |                              |                     | 2492.05            |                     | \$ 129,765.53       |

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## Exhibit B

2015 Pavement Management Project  
 Falcon Heights  
 Proposed Assessment Roll  
 Street Improvements

Commercial/Multi Unit Rate     \$                   16.86  
 Residential Rate                   \$                   11.24

| SNELLING SERVICE DRIVES-MILL & OVERLAY |                             |                          |                                |                              |                     |                    |                     |                        |
|--|-----------------------------|--------------------------|--------------------------------|------------------------------|---------------------|--------------------|---------------------|------------------------|
| ParcelID                               | PrimaryTaxName1             | PrimaryTaxName2          | TaxAddress                     | TaxCityStateZIP              | SiteAddress         | Assessable Footage | Per foot assessment | Preliminary Assessment |
| 152923320044                           | John B Paulsen              |                          | 1870 Snelling Dr               | Falcon Heights MN 55113-5730 | 1870 Snelling Ave N | 148.53             | \$ 11.24            | \$ 1,669.26            |
| 152923320045                           | Kimoanh Thi Nguyen          |                          | 1880 Snelling Dr               | Roseville MN 55113-5730      | 1880 Snelling Ave N | 148.53             | \$ 11.24            | \$ 1,669.26            |
| 152923320046                           | Mitch Erickson              | Ramona Erickson          | 3382 Lake Johanna Blvd         | Arden Hills MN 55112-7942    | 1900 Snelling Ave N | 148.54             | \$ 11.24            | \$ 1,669.38            |
| 152923320047                           | Patricia E Hansen           |                          | 1910 Snelling Dr               | St Paul MN 55113-5730        | 1910 Snelling Ave N | 148.54             | \$ 11.24            | \$ 1,669.38            |
| 152923320054                           | Loretta J Nelson            |                          | 1810 Snelling Dr               | Falcon Heights MN 55113-5728 | 1810 Snelling Ave N | 121.19             | \$ 11.24            | \$ 1,362.00            |
| 152923320055                           | Amanda Montang              |                          | 1826 Snelling Dr               | Roseville MN 55113-5728      | 1826 Snelling Ave N | 119.00             | \$ 11.24            | \$ 1,337.39            |
| 152923320056                           | Danielle Stephenson         |                          | 1840 Snelling Ave N            | Falcon Heights MN 55113-5728 | 1840 Snelling Ave N | 119.00             | \$ 11.24            | \$ 1,337.39            |
| 152923320057                           | John E Webster              | Beulah J Webster         | 1850 Snelling Dr               | St Paul MN 55113-5728        | 1850 Snelling Ave N | 119.00             | \$ 11.24            | \$ 1,337.39            |
| 152923320058                           | Elizabeth D Watkins         | Eric T Watkins           | 1860 Snelling Ave              | Roseville MN 55113-5728      | 1860 Snelling Ave N | 119.00             | \$ 11.24            | \$ 1,337.39            |
| 152923330090                           | Coralie A Wilson            |                          | 1800 Snelling Dr               | Falcon Heights MN 55113-5734 | 1800 Snelling Ave N | 117.94             | \$ 11.24            | \$ 1,325.48            |
| 152923330099                           | Kathleen S Clemons          |                          | 1720 Snelling Dr               | Falcon Heights MN 55113-5734 | 1720 Snelling Ave N | 115.00             | \$ 11.24            | \$ 1,292.44            |
| 152923330100                           | Antoine Q Tran              |                          | 1730 Snelling Dr               | Falcon Heights MN 55113-5734 | 1730 Snelling Ave N | 115.00             | \$ 11.24            | \$ 1,292.44            |
| 152923330101                           | Asi Ramsey County Inc       |                          | 2550 University Ave W Unit 330 | St Paul MN 55114-1052        | 1746 Snelling Ave N | 115.00             | \$ 11.24            | \$ 1,292.44            |
| 152923330102                           | Sandra J Mathe              |                          | 1760 Snelling Dr               | Falcon Heights MN 55113-5734 | 1760 Snelling Ave N | 115.00             | \$ 11.24            | \$ 1,292.44            |
| 152923330103                           | Gregory M Shepard           |                          | 1770 Snelling Dr               | Falcon Heights MN 55113-5734 | 1770 Snelling Ave N | 115.00             | \$ 11.24            | \$ 1,292.44            |
| 152923330104                           | Glen O Olson                | Mary K Olson             | 1780 Snelling Dr               | Roseville MN 55113-5734      | 1780 Snelling Ave N | 115.00             | \$ 11.24            | \$ 1,292.44            |
| 162923410002                           | Nash C Person               | Molly A Malone           | 1911 Snelling Ave              | Falcon Heights MN 55113-5756 | 1911 Snelling Ave N | 54.00              | \$ 11.24            | \$ 606.88              |
| 162923410003                           | Janet M Deppe               |                          | Po Box 376                     | Victoria MN 55386-0376       | 1907 Snelling Ave N | 60.00              | \$ 11.24            | \$ 674.31              |
| 162923410004                           | Patrick A Gaffney           | Janine M Gaffney         | 1905 Snelling Ave N            | Falcon Heights MN 55113-5756 | 1905 Snelling Ave N | 90.00              | \$ 11.24            | \$ 1,011.47            |
| 162923410007                           | Scott G Wilson              | Julie B Ebbesen          | 1889 Snelling Ave N            | Falcon Heights MN 55113-5756 | 1889 Snelling Ave N | 60.00              | \$ 11.24            | \$ 674.31              |
| 162923410008                           | Marlene E Vernon            |                          | 1885 Snelling Ave N            | Falcon Heights MN 55113-5756 | 1885 Snelling Ave N | 60.00              | \$ 11.24            | \$ 674.31              |
| 162923410009                           | John T Garvey               |                          | 1875 Snelling Ave N            | Roseville MN 55113-5756      | 1875 Snelling Ave N | 120.00             | \$ 11.24            | \$ 1,348.63            |
| 162923410010                           | Pamela M Harris             |                          | 1865 Snelling Ave N            | Falcon Heights MN 55113-5727 | 1865 Snelling Ave N | 120.00             | \$ 11.24            | \$ 1,348.63            |
| 162923410029                           | James S Ballentine          | Marva C Ballentine       | 1893 Snelling Ave N            | Falcon Heights MN 55113-5756 | 1893 Snelling Ave N | 90.00              | \$ 11.24            | \$ 1,011.47            |
| 162923410040                           | Scott Duce                  | Melissa Duce             | 1859 Snelling Ave N            | Roseville MN 55113-5727      | 1859 Snelling Ave N | 175.47             | \$ 11.24            | \$ 1,972.03            |
| 162923410043                           | Joan M Yue Trustee          | Alexander Ky Yue Trustee | 1673 Questwood Dr              | Roseville MN 55113-5600      | 1673 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410044                           | Roberta J Hunt              |                          | 1665 Questwood Dr              | Falcon Heights MN 55113-5600 | 1665 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410045                           | A William Sands             | Susan J Sands            | 1657 Questwood Dr              | Roseville MN 55113-5600      | 1657 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410046                           | Howard V Oconnel            | Andrew J Oconnell Tr     | 1649 Questwood Dr              | Roseville MN 55113-5600      | 1649 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410047                           | Marvin E Bauer              |                          | 1641 Questwood Dr              | Falcon Heights MN 55113-5600 | 1641 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410048                           | Margaret M Langeslay        |                          | 1633 Questwood Dr              | Roseville MN 55113-5600      | 1633 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410049                           | Flom Family Trust           |                          | 1625 Questwood Dr              | Roseville MN 55113-5600      | 1625 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410050                           | Dean A Junkans              | Tammie L Junkans         | 1617 Questwood Dr              | Falcon Heights MN 55113-5600 | 1617 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410051                           | Audrey J Peters Trustee     | William J Peters Trustee | 1609 Questwood Dr              | Falcon Heights MN 55113-5600 | 1609 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923410052                           | Shirley L Baugher           |                          | 1601 Questwood Dr              | Falcon Heights MN 55113-5600 | 1601 Questwood Dr   | 8.058              | \$ 16.86            | \$ 135.84              |
| 162923440059                           | Francis W Crowley           |                          | 1769 Snelling Ave N            | Falcon Heights MN 55113-5725 | 1775 Snelling Ave N | 96.80              | \$ 11.24            | \$ 1,087.89            |
| 162923440060                           | Francis W Crowley           |                          | 1769 Snelling Ave N            | St Paul MN 55113-5725        | 1769 Snelling Ave N | 96.80              | \$ 11.24            | \$ 1,087.89            |
| 162923440061                           | Marc M Herregraven          |                          | 1757 Snelling Ave N            | Falcon Heights MN 55113-5725 | 1757 Snelling Ave N | 96.80              | \$ 11.24            | \$ 1,087.89            |
| 162923440062                           | Kent T Crowley              | Laura K Crowley          | 1747 Snelling Ave N            | Falcon Heights MN 55113-5725 | 1747 Snelling Ave N | 96.80              | \$ 11.24            | \$ 1,087.89            |
| 162923440063                           | Francis W Crowley           |                          | 1769 Snelling Ave N            | St Paul MN 55113-5725        | 1735 Snelling Ave N | 96.80              | \$ 11.24            | \$ 1,087.89            |
| 162923440064                           | Francis W Crowley           |                          | 1769 Snelling Ave N            | Falcon Heights MN 55113-5725 | 1729 Snelling Ave N | 96.80              | \$ 11.24            | \$ 1,087.89            |
| 162923440067                           | Croix Oil Company           |                          | Po Box 15                      | Stillwater MN 55082-0015     | 1691 Snelling Ave N | 59.00              | \$ 16.86            | \$ 994.61              |
| 162923440073                           | Warner Properties Of Mn Llp | Co James F Warner        | 2011 Upper St Dennis Rd        | St Paul MN 55116-1186        | 1701 Snelling Ave N | 290.40             | \$ 16.86            | \$ 4,895.52            |

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |  |
|---------------------|--|
| <b>Meeting Date</b> | October 14, 2015   |
| <b>Agenda Item</b>  | Policy G1  |
| <b>Attachment</b>   | Resolution, Price Sheet, and Environment Commission Recommendation |
| <b>Submitted By</b> | Paul Moretto, Community Development Coordinator                    |

| <b>Item</b>          | Recycling Services RFP – Request Staff Authorization to Negotiate Contract   |         |         |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |
|----------------------|--|---------|---------|---------|------|------|------|--|---------|---------|---------|--------|--------|--------|--------|----------|--------|--------|--------|------------------|--------|--------|--------|
| <b>Description</b>   | The City of Falcon Heights has performed a competitive RFP process for recycling services and through this process the most competitive recycling hauler   |         |         |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |
| <b>Background</b>    | <p>The City of Falcon Heights is a single hauler recycling city which provides its residents with weekly (Friday) service. This service is single stream with a variety of recyclables collected. Our current contract with Tennis Recycling LLC began on January 1<sup>st</sup>, 2010 and was scheduled to terminate December 31<sup>st</sup>, 2013. A contract option for an extension through 2015 was exercised. A final termination date is December 31<sup>st</sup>, 2015.</p> <p>Through the RFP process three (3) haulers submitted responses: Waste Management, Republic, and Tennis Sanitation. All provided competitive applications with the greatest determining factor being price.</p> <p>The Environmental Commission met on August 17<sup>th</sup> to review the proposals. After considerable debate, they decided to recommend their preference to the City Council based on environmental, economic, and educational aspects of the proposals. Their recommendation as a Commission was the proposal from Tennis Sanitation.</p> <p>SFU- Single Family Unit<br/>MFU - Multi Family Unit</p> <table border="1"> <thead> <tr> <th>Company</th> <th>2016</th> <th>2017</th> <th>2018</th> </tr> </thead> <tbody> <tr> <td></td> <td>SFU/MFU</td> <td>SFU/MFU</td> <td>SFU/MFU</td> </tr> <tr> <td>Tennis</td> <td>\$3.00</td> <td>\$3.00</td> <td>\$3.00</td> </tr> <tr> <td>Republic</td> <td>\$5.05</td> <td>\$5.20</td> <td>\$5.38</td> </tr> <tr> <td>Waste Management</td> <td>\$4.81</td> <td>\$4.93</td> <td>\$5.05</td> </tr> </tbody> </table> |         |         | Company | 2016 | 2017 | 2018 |  | SFU/MFU | SFU/MFU | SFU/MFU | Tennis | \$3.00 | \$3.00 | \$3.00 | Republic | \$5.05 | \$5.20 | \$5.38 | Waste Management | \$4.81 | \$4.93 | \$5.05 |
| Company              | 2016   | 2017    | 2018    |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |
|                      | SFU/MFU  | SFU/MFU | SFU/MFU |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |
| Tennis               | \$3.00   | \$3.00  | \$3.00  |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |
| Republic             | \$5.05   | \$5.20  | \$5.38  |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |
| Waste Management     | \$4.81   | \$4.93  | \$5.05  |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |
| <b>Budget Impact</b> | No Changes   |         |         |         |      |      |      |  |         |         |         |        |        |        |        |          |        |        |        |                  |        |        |        |

|                            |  |
|----------------------------|--|
| <b>Attachments(s)</b>      | <ul style="list-style-type: none"><li>• Environment Commission Ranking Sheet</li><li>• Price Worksheets</li><li>• Resolution 2015-38 Recycling Services RFP Negotiations</li></ul> |
| <b>Action(s) Requested</b> | The Council is being asked to authorize the Mayor and Administrator to sign necessary documents and about Resolution 2015-38 Recycling Services RFP Negotiations.                  |

**Staff/Environment Commission Rankings\***

| <b>Criteria</b>  | <b>Maximum</b> | <b>Republic/<br/>Hauler<br/>Owned</b> | <b>Republic/<br/>City Owned</b> | <b>Waste<br/>MGMT/<br/>Hauler<br/>Owned</b> | <b>Waste<br/>MGMT/ City<br/>Owned</b> | <b>Tennis/<br/>Hauler<br/>Owned</b> | <b>Tennis/ City<br/>Owned</b> |  |
|--|----------------|---------------------------------------|---------------------------------|---|---------------------------------------|-------------------------------------|-------------------------------|--|
| <p>Economics</p> <ul style="list-style-type: none"> <li>The proposed price of the recycling Collection service (e.g., fee per household per month for both SFD and MFD units).</li> </ul>  | 50             | 30                                    | 37                              | 32  | 34                                    | 50                                  | 50                            |  |
| <p>Environmental</p> <ul style="list-style-type: none"> <li>Environmental Sustainability Initiatives as outlined in Section 3.03 of the RFP.</li> <li>Highest and best use of glass and other items, as outlined in Section 3.19.</li> <li>Proposer's plan to minimize the amount of residuals from the Processing of the City's recyclable materials, Section 3.22</li> <li>Innovations proposed to increase recycling participation, tonnages and materials collected, including adding additional materials to the City's list of standard materials to be recycled.</li> <li>Current efforts and future plans to reduce greenhouse gas emissions (from Collection operations, Processing operations, transporting materials to Market, etc.) as well as any environmentally sustainable initiatives that are currently a part of the proposer's business operations or are planned for the future</li> </ul> | 35             | 25                                    | 25                              | 31  | 31                                    | 34                                  | 34                            |  |
| <p>Education</p> <ul style="list-style-type: none"> <li>Proposed public education tools and services offered beyond RFP requirements (e.g., recycling information printed in other languages, recycling education materials targeted for a specific neighborhood or targeting a specific material type, etc.).</li> <li>Proposed public education tools that the Contractor could provide in cooperation and coordination with MFD building owners (e.g., posters, signage, etc.).</li> </ul>  | 15             | 15                                    | 15                              | 15  | 15                                    | 9.25                                | 9.25                          |  |
| <b>Total</b>   | <b>100</b>     | <b>70</b>                             | <b>77</b>                       | <b>78</b>                                   | <b>80</b>                             | <b>93.25</b>                        | <b>93.25</b>                  |  |

\*Based on average of all submitted Forms

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# Attachment D Price Worksheet

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## Instructions for City of Falcon Heights RFP Price Worksheet

Vendors may use the attached forms or use their own in similar formats. However, the contents in Attachment D's price worksheets must be included if alternative formats are submitted.

### City of Falcon Heights Recycling Collection Price Worksheet

Proposer (Company Name): Republic Services

**2016** Price per month for City-Owned Carts \$4.00 per RDU/month

\$4.00 per MUD/month

**2017** Price per month for City-Owned Carts \$4.12 per RDU/month

\$4.12 per MUD/month

**2018** Price per month for City-Owned Carts \$4.25 per RDU/month

\$4.25 per MUD/month

**2016** Price per month for Contractor-Owned Carts \$5.05 per RDU/month

\$5.05 per MUD/month

**2017** Price per month for Contractor-Owned Carts \$5.20 per RDU/month

\$5.20 per MUD/month

**2018** Price per month for Contractor-Owned Carts \$5.38 per RDU/month

\$5.38 per MUD/month

Price for optional 8-yard recycling dumpster \$79.00 per container/month

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# Attachment D Price Worksheet

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## Instructions for City of Falcon Heights RFP Price Worksheet

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### City of Falcon Heights Recycling Collection Price Worksheet

Proposer (Company Name): Tennis Sanitation, LLC.

**2016** Price per month for City-Owned Carts \$ 3.00 per RDU/month

\$ 3.00 per MUD/month

**2017** Price per month for City-Owned Carts \$ 3.00 per RDU/month

\$ 3.00 per MUD/month

**2018** Price per month for City-Owned Carts \$ 3.00 per RDU/month

\$ 3.00 per MUD/month

**2016** Price per month for Contractor-Owned Carts \$ 3.00 per RDU/month

\$ 3.00 per MUD/month

**2017** Price per month for Contractor-Owned Carts \$ 3.00 per RDU/month

\$ 3.00 per MUD/month

**2018** Price per month for Contractor-Owned Carts \$ 3.00 per RDU/month

\$ 3.00 per MUD/month

Price for optional 8-yard recycling dumpster \$ 15.00 per container\*

\*Based on schedule pick-up per month

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**Attachment D  
Price Worksheet**

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**Instructions for City of Falcon Heights RFP Price Worksheet**

Vendors may use the attached forms or use their own in similar formats. However, the contents in Attachment D’s price worksheets must be included if alternative formats are submitted.

**City of Falcon Heights  
Recycling Collection Price Worksheet**

Proposer (Company Name): Waste Management of Minnesota, Inc.

**2016** Price per month for City-Owned Carts \$4.38 per RDU/month

\$4.38 per MUD/month

**2017** Price per month for City-Owned Carts \$4.49 per RDU/month

\$4.49 per MUD/month

**2018** Price per month for City-Owned Carts \$4.60 per RDU/month

\$4.60 per MUD/month

**2016** Price per month for Contractor-Owned Carts \$4.81 per RDU/month

\$4.81 per MUD/month

**2017** Price per month for Contractor-Owned Carts \$4.93 per RDU/month

\$4.93 per MUD/month

**2018** Price per month for Contractor-Owned Carts \$5.05 per RDU/month

\$5.05 per MUD/month

Price for optional 8-yard recycling dumpster \$69.00 per container/Weekly

Price for optional 8-yard recycling dumpster \$45.00 per container /  
(every other week service)

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

October 14, 2015

No. 15-38

-----  
**RESOLUTION AUTHORIZING STAFF TO BEGIN NEGOTIATIONS WITH TENNIS  
SANITATION FOR RECYCLING COLLECTION SERVICES FOR THE CITY OF  
FALCON HEIGHTS**

WHEREAS, the City of Falcon Heights desires to continue single hauler recycling collection services, which serves the residents of the City; and

WHEREAS, the City has distributed an RFP for City-Wide Recycling and received three (3) submissions of high quality (Tennis Sanitation, Republic Services, and Waste Management); and

WHEREAS, the Environmental Commission recommends, as the highest ranked submission, TENNIS SANITATION as the City's recycling hauler for the years 2016, 2017, and 2018;

NOW, therefore, be it resolved by the City Council of the City of Falcon Heights, Minnesota;

The City is authorized to enter negotiations with TENNIS SANITATION for recycling collection for the City of Falcon Heights.

**ADOPTED** by the Falcon Heights City Council this 14th day of October, 2015.

Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

|                     |                                    |
|---------------------|------------------------------------|
| <b>Meeting Date</b> | October 14, 2015                   |
| <b>Agenda Item</b>  | Policy G2                          |
| <b>Attachment</b>   |                                    |
| <b>Submitted By</b> | Sack Thongvanh, City Administrator |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | Larpenteur Ave Sidewalk Maintenance  |
| <b>Description</b>         | <p>The City has provided snow removal services on Larpenteur Ave which has not been consistent within city limits and City Code.</p> <p>Per City Code, it is a nuisance upon premises if snow and ice are not removed from public sidewalks 24 hours after a storm has ended.</p> <p>In case of failure to remove snow and ice from sidewalks as provided in subsection <a href="#">22-47(c)</a> (1) after notification and within the time prescribed, the administrator or clerk may order city employees or a contracted party to abate the nuisance. The responsible person shall be billed for the costs. If the bill is unpaid, the cost shall be certified to the county auditor as a special assessment against the property for collection in accordance with Minn. Stats. § 429.101.</p> |
| <b>Budget Impact</b>       | Reduce operational cost for snow maintenance   |
| <b>Attachment(s)</b>       | None   |
| <b>Action(s) Requested</b> | Staff is looking for direction from the Council to enforce current code of requiring home owners, businesses, and property owners on Larpenteur Ave from Fulham Street to Hamline Ave N to remove snow and ice from sidewalks. Staff would request a motion to authorize staff to send out notice letters to all property owners of the proposed changes and notify the property owners of their responsibility of snow and ice removal.   |