

**CITY OF FALCON HEIGHTS**  
Special Meeting  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**

July 8, 2016 at 12:30 P.M.

- A. CALL TO ORDER: 12:34 pm
  
- B. ROLL CALL: LINDSTROM  HARRIS  BROWN THUNDER   
FISCHER  GUSTAFSON   
  
STAFF PRESENT: THONGVANH  KNUTSON
  
- C. PRESENTATIONS:
  
- D. APPROVAL OF MINUTES:
  
- E. PUBLIC HEARINGS:
  
- F. CONSENT AGENDA:
  
- G. POLICY ITEMS:
  - 1. Addressing the Purchasing Authority of the City Administrator  
Administrator Thongvanh stated that his request is to increase his purchasing authority in the event of an emergency from \$5,000 to \$50,000. This increase of \$50,000 total would be in place if a quick decision had to be made to move forward. This limit would be per purchase. The council proposes an end date to the purchasing authority for the end of the year. If needed, this could be extended.

Council Member Harris Moves, Approved 5-0
  
  - 2. Considering Public Affairs Consultation  
Mayor Lindstrom is making the recommendation that we look into a Public Affairs Consultant. This is uncharted waters for the City, and the City needs assistance to help with guidance and responses to the public. One of the suggestions on the table is to have representation from Blois Olson with Fluence Media. He has worked nationally for more than 2 decades. His philosophy is transparency and tenacity in transparency. He's represented many clients (i.e. school districts, police departments, etc.) and has significant crisis experience. Of the five to six national/international stories he's consulted on, he has played a role as an adviser. He believes there are several pieces of the puzzle, and he has the personal and professional capacity to work with a city of this size.

Council Member Harris stated that we need to make certain that the city continues to function and provide the resources and services that we have been offering. Our role is very narrow, and we need to stick to our role. We are one piece of the puzzle. Administrator Thongvanh stated that the consultant would be in an advisory capacity to the city. The approval is for Administrator Thongvanh to determine and hire a public affairs consultant.

Council Member Fischer Moved, Approved 5-0

- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNEMENT: 1:02 pm



Peter Lindstrom, Mayor

Dated this 8<sup>th</sup> day of July, 2016



Sack Thongvanh, City Administrator