

**Falcon Heights- Community Engagement Commission**

**May 15, 2017**

**7:00 pm**

**Agenda**

1. Call to Order
2. Approval of April 17, 2017 Minutes
3. Event Details
4. Meeting Schedule and Adjourn

## Falcon Heights- Community Engagement Commission

April 17, 2017

7:00 pm

### Minutes

1. Call to Order 7:03pm Clem Motions, Georgiana Seconds
2. Approval of March 20, 2017 Minutes Georgiana Motions, Clem Seconds
3. CERTs Presentation

Mark Hove, a Falcon Heights resident and CERT, presented on some introductory information about CERTs. CERT, Citizens Emergency Response Team, started in 2003. It's intentions are to equip citizens for emergencies and if willing, to utilize that training to help neighbors. CERTs work with the Fire and Police Departments to help support the community when they are short on staff during emergencies. They assist in what ways they can until a professional can take over. In regards to numbers, they try to keep the amount of trained CERTs equally spread out in different quadrants. Ideally, they would have one CERT per block.

4. CEC Brochure Review

Will review more at the next meeting.

5. Spring Event Planning

Event details: Saturday, May 20, 2017 from 11am-2pm at Curtiss Field

- Potluck- dishes to share
- City will provide beverages, cookies, popcorn/popcorn maker
- Contact Lions about tents- look into tent with flaps for movie
- Check with P&R about which movie is licensed and check with them about kids activities to host
- Have a raffle for a pair of Twins tickets. On the raffle card, include a checkbox to let us know if they are interested in information about CERTs, Liaisons, etc.
- Obtain trash bins from Ramsey County
- Commissioner will look into having the Curtiss Field time lapse playing at the event, and asking if a rep from CRWS would be interested in being available/present
- Look into contacting a community member about translating the flyer/news about the event. Consider contracting Sherman about the demographics of residents living in their apartment complexes. The manager at 1550 and 1530 is interim.
- Include "weather permitting, check website for updates" on flyer

Commission will do outreach and designate volunteers to reach out to different apartments. Staff/Commissioner will draft an email for outreach to apartment managers. Staff will create a flyer for the event to be distributed by mail, e-news, website, Facebook, and Twitter. Staff will send information to Kris for CERTs and Neighborhood Liaisons. The next Commission meeting may focus on outreach to Neighborhood Liaisons through phone calls.

Goal of Event: Focus on bridging the gap between residents in apartments and other residents, and between quadrants/different neighborhoods

6. Updates and Announcements
7. Meeting Schedule and Adjourn

Next meeting on May 15<sup>th</sup> at 7pm. Adjourn at 8:08pm

Clem Motions, Georgiana Seconds