

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue  
**AGENDA**  
October 10, 2018 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM   X   LEEHY   X   HARRIS   X    
                  MIAZGA   X   GUSTAFSON   X
- STAFF PRESENT: THONGVANH   X

C. PRESENTATIONS:

Mayor Lindstrom

Amend the Agenda and add Sue Majerus from CTV under the Presentation section. Sue Majerus requested a meeting with the Council and would like to provide updates.

Sue Majerus (CTV)

CTV has an app, and people can download it to their smartphones. The app shows videos of CTV new programs, City Meetings, County Meetings, sports (Roseville Area High School), and live videos. The month of September, we had 114.75 hours of programming, and that involves Falcon Heights meetings on TV, Ramsey County Board, and sports events. Executive Director Dana Healy's communication plan is to bring in more visibility and fit with Falcon Heights communication plan.

Council Member Leehy Moved, Approved 5-0

D. APPROVAL OF MINUTES:

City Administrator Thongvanh

Administrative Coordinator, Amanda Lor was not able to complete September 26 meeting minutes. Due to short staff and Friday's event, I wanted her to focus more on the event. We will approve those minutes in the next meeting.

No Action Taken

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 10/03/18 \$159,815.53  
Payroll through: 9/30/18 \$18,565.77
2. Appointment of Ned Mohan to the Falcon Heights Environment Commission
3. Appointment of Ryan Carlson to the Falcon Heights Park and Recreation Commission

Council Member Gustafson Moved, Approve 5-0

G. POLICY ITEMS:

1. Variance Application - 1411 Larpenteur Ave

City Administrator Thongvanh

On Wednesday, October 3, 2018, the Planning Commission held a special meeting to consider a request for a variance from the City of Falcon Heights Zoning Code. The request is to exceed the six foot maximum fence height limit by two feet to allow for the construction of an eight foot tall fence.

The location of the tall fence is at 1411 Larpenteur Ave West. Staff finds that the variance request is in harmony with the purpose and intent of the zoning chapter as stated in Section 113-1. Staff also finds that the variance requested is consistent with the Comprehensive Plan and that it will not impair or diminish property values or improvements in the area.

Pictures and application can be found at the city website under the Agenda.

Carl Richardson (1411 Larpenteur Ave W)

Carl and his family lived on California Ave before moving to Minneapolis. They had marvelous memories of living in Falcon Heights and are happy to be back. Carl and his wife Sherry wanted to build a fence to create a backyard and have neighbor get-togethers. Carl and Sherry created Salsa Thursday, and everyone is welcome to join. It is an excellent opportunity to get to know new people and neighbors.

Council Member Miazga Moved, Approved 5-0

H. INFORMATION/ANNOUNCEMENTS

Council Member Miazga

- Planning Commission met on October 3rd, 2018 for the variance request
- Comprehensive Plan is 70-80% in the review process. There might be another public hearing at 1550 Larpenteur Ave.

- Community Survey is now closed and City Administrator Thongvanh will total all the responses and create a report.

#### Council Member Leehy

- October 17 and 18, City Hall Parking lot will have its first food truck event from 7am - 7pm. On Monday and Tuesday, volunteers, city staff, and council members will be out on Snelling and Larpenteur to pass out a short survey to commuters who are passing through our city. We call it Survey On the Spot (S.O.S), and if you take the short survey, you will get a coupon. The coupon will let you have one free item from any food truck of your choice.
- Cultivating a Caring Community on Friday, October 5 was very successful. I would like to thank everyone who attended, keynote speakers and those who responded to the emails. It was a recap of the Taskforce information and recommendations from 2016 and 2017 to collectively recharge and move forward. Also at the event, we passed out handouts that had three topics and guests can choose up to two. Those trainings will be held next year in the springtime.
- Also a reminder that City staff and Council will be going through trainings, which are part of the Taskforce recommendations that was passed by the City Council in December 2016.

#### Council Member Harris

- Enjoyed the Cultivating a Caring Community event and was able to participate in group discussions. The event was very educational and wished Falcon Heights had those resources during the Philando Castile shooting. It would have helped the city a lot with implementations.

#### Council Member Gustafson

- Community Engagement Commission meeting is October 15, 2018, 7 pm at City Hall.
- Ramsey County Fright Farm open last week and will be open for the entire month of October. It will be open every Friday, Saturday, and Sunday.

#### City Administrator Thongvanh

- Survey On the Spot will be passed out on the sidewalk of Larpenteur and Snelling. We will have posters out so that people will know about it. The main purpose is to receive feedback from individuals that pass through or visit our community. You will have the ability to take the survey and receive a coupon for one free item (vendor's choice). Food trucks will be located at City Hall on October 17 and 18th from 7:00 am to 7:00 pm.
- The basketball court will be delayed until spring 2019. Due to the weather and rain, the ground is too soft to start building it. In addition, winter is approaching, and the Public Works crew will not have enough time to build it.
- TIES Building is in the process of executing a purchasing agreement.

- The Assistant to the City Administrator job posting is available online and the deadline is October 26th, at 4:30 pm
- Cultivating a Caring Community event was a great turn out. We passed out a small handout with possible training for 2019 and guests can pick two topics.
- The Henderson Senior living complex project wants to start construction in December and finish it next December. It will be a one-year construction project. However, Council still needs to approve the final PUD in order to apply for building permits. Paul Moretto (previous Community Development Coordinator) recommended City Administrator to have a 5% variance in the project. This means the City Administrator has the authority to approve the plan without bringing it to the City Council. The purpose of the 5% variance is so there will not be any delays in the project.
- Fall is here and winter is approaching quickly. Public Works will be out sweeping next week. This year will be different because we will notify residents two days before Public Works sweep their area. We will post it on social media and weekly newsletters, which will help residents move their vehicles out of their way.
- Public Works will try to get do one more mow before winter comes. This will help get our parks prepped. Summer equipment will be stored at the State Fair, and we will start prepping our winter equipment.

#### Mayor Lindstrom

- Environment Commission met on Monday, October 8, 2018. We spent the whole time on the Comprehensive Plan. It was very aspirational and resilient. We are looking at sustainability that will help the city in the long term.

#### I. COMMUNITY FORUM:

##### Katie Kohn (1929 Summer Street)

- Great job on Friday's event. Community Engagement, S.O.S and the trainings that was mentioned at Friday's event, will that come out of the line item for inclusion now or what does it look like?
- Wants to know where the city is in term with evaluation, assessment, and analysis.

##### City Administrator Thongvanh

- S.O.S and the event on October 5, did come out of the St. Paul Foundation Grant. The 2019 trainings will come from the line item from the budget item of \$30,000.

##### Council Member Miazga

- Advised Katie Kohn to contact him about evaluation, assessment, and analysis.

#### J. ADJOURNMENT: 7:53 PM

  
Peter Lindstrom, Mayor

Dated this 10 day of October, 2018

  
Sack Thongvanh, City Administrator