

**City of Falcon Heights  
Parks & Recreation Commission**

**AGENDA**

**City Hall**

**Monday, December 4, 2017**

**6:30 p.m.**

\_\_\_ Shawn Hubert – Commission Chair  
\_\_\_ Mary Hannon Jacobson  
\_\_\_ Walt Dunlap  
\_\_\_ Ron Eischen  
\_\_\_ Ben Reichelt  
\_\_\_ Olivia Demerath  
\_\_\_ Council Member Gustafson  
\_\_\_ Staff Tim Pittman  
\_\_\_ Staff Tim Sandvik

1. Call to Order
2. Approval of September 11, 2017 Minutes
3. Curtiss Field Signage
4. Piano in the Park – “Play Your Part”
5. Rec On the Go
6. Events – 2018
7. 2018 Schedule – February - Goal Session – Report to Council
8. Additional Updates
9. Other Business
10. Adjourn

# MEETING MINUTES

Monday, September 11, 2017

6:30 p.m.

City Hall, 2077 W. Larpenteur Ave.

City of Falcon Heights  
Parks & Recreation Commission

## 1. Call to Order

Meeting called to order at 6:30pm.

	Attendance	X=present; AB=absent
x	Gordon Strom	
x	Tim Sandvik	Staff
AB	Tim Pittman	Staff
x	Randy Gustafson	Council Liaison
AB	Mary Hannon Jacobson	Co-Secretary
x	Ron Eischen	Co-Secretary
x	Shawn Hubert	Chairperson
	Dave Thomas	
x	Ben Reichelt	
x	Walt Dunlap	
x	Olivia Demerath	

## 2. Approval of April 10, 2017 meeting minutes

The meeting minutes were reviewed and approved.

## 3. Introduced new member

We welcomed, Olivia Demerath Roseville High School student, interested in government.

Welcome Olivia.

## 4. Updates on Summer 2017 – Tim Sandvik

- Parks Programming
  - Yearly \$22k transfer from general fund to parks commission.
  - Yearly goal is to remain revenue neutral

- Rentals – Facility/Field
  - Increased usage over the last 2 years.
  - Building rental feedback, more positive this year, only 1 deposit was kept. There was much less cleanup and maintenance required than in 2016.
- Events
  - Spring Together – canceled due to weather
  - Ice Cream Social – a success
    - Ice cream options were limited however there were no charges for ice cream or the games.
  - Annual 5K is this coming weekend.
  - No Winterfest this year due to date conflict with the Super Bowl.
- Infrastructure updates
  - 24 tons of gravel were put on the path in the Community Park.
  - New sidewalk at Curtis Field
    - Favorable feedback
    - Status of planting trees in Curtis Park, awaiting potential other changes to Curtis.
- Upcoming Opportunities
  - Possibly smaller activities (Rec on the Go), activities across parks.
    - To Increase park usage
    - To Increase inclusion

## **5. Task Force Recommendations – Parks and Recreation Commission Opportunities**

- Recommendations were vague.
- CDC will be meeting to set priorities.
- Inclusion of kids with disabilities on park equipment.
- Multi-use of park.
- Partnership with school district (Falcon Heights Elementary).
- Address the sources of exclusion.
- Gear programming toward minority population.
- Possible a survey to gauge interest.

## **6. Grant Submission – Interpretive Signage**

- Interpretative signage going into Curtis field
- Working on panel design before the December meeting.
- Tim is looking for input on the panel layout.

## **7. Grand Submission – Piano in the Park**

- Would be located at Community Park
- Planning to have an artist at the December mtg to collect ideas for the piano design.

## **8. Additional Updates , Meeting Schedule**

Upcoming Commission term renewals:

- Ben and Shawn in October and Gordon in December.
- Need Shawn and Ben feedback for Commission renewal.

## **9. Other Business**

- Increased expenditures due to increased police costs.

## **10. Adjourn**

7:59 motion made and seconded.