

CITY OF FALCON HEIGHTS

Regular Meeting of the Falcon Heights - Community Engagement Commission
City Hall
2077 West Larpenteur Avenue

AGENDA

June 17 at 7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL:

Reider ___ May ___ Kohn ___ Johnson ___
Larrabee ___ King ___ Stegman ___

COUNCIL LIAISON

Gustafson ___

STAFF PRESENT:

Lor ___

C. Approval of Minutes:

- March 25 Minutes

D. DISCUSSION

1. Recap: Spring Together
2. Neighborhood Block Parties and Liaisons
3. Commissioners Choice of Events From The Proposed List

E. INFORMATION/ ANNOUNCEMENTS

- a. July 6, 2019 - Inclusion Speakers #2 Valerie Castile, John Thompson, Hawa Samatar, City Hall 6:30pm

F. ADJOURNMENT:

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AGENDA

March 25 at 7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL:

Reider_X__ May_X__ Kohn_X__ Johnson_X__
Larrabee_X__ King_X__ Stegman_X__

COUNCIL LIAISON

Gustafson_X__

STAFF PRESENT:

Lor_X__

C. Approval of Minutes:
January 28, 2019

- A spelling error on page 2.

King 1st Moved
Larrabee 2nd Moved
Approved 7-0

D. DISCUSSION

1. Spring Together

- Flyer #1 received majority of the vote and Staff will edit the address and create an event on Facebook.
- Will discuss activities in April's meeting.
- CEC Table/Informational - Staff will get the table runner and cloth. CEC voted for 36" runner and moved the "(CEC)" to a new line and center. Staff will provide a picture in the next meeting.

2. Neighborhood Liaisons

- Dena sent emails to liaisons and staff mailed letters to liaisons that do not have an email address.
- Twelve responded yes, 18 answered no and 53 did not respond. Staff will follow up next week.
- Rick met Kris and was told that there are liaisons at 1550 Larpenteur and CTC. The Fry apartment does not have any liaisons.
- Apartment residents move in and out of the city, and it will be hard to track it down. Should we ask the caretaker/manager on site to be a liaison?
- How to recruit more? Put it on E-news with a small summary and bullet points.
- The city needs to have a quarterly event for liaisons.
- Create a neighborhood event tab on city website - this will help create community connection and conversations.

- Rick, Julie, and Katie will work together on neighborhood liaison introduction for E-news.

3. Neighborhood Watch Program

- Neighborhood Liaison/Block Captain/Watch all focus on community building.
- CEC would like the roles to be separate and have clear goals.
- The budget impact will be \$75 per signs, and total estimate amount will be \$2,500. Falcon Heights will have 32 signs.
- CEC moved to support the neighborhood watch program as an aspect of engagement and not just the signs.

4. Youth Programs

- City Administrator wants youth programs to revolve around “Cultivating a Caring Community” and would like CEC to brainstorm ideas.
- Examples: mural, Rec on the Go, and summer programs. The city would like to bring reading time at City Hall green space, kickball tournament at ICS, sports equipment shed at Curtiss field
- CEC want to see more winter events, door knocking with youth, and art programs.

E. INFORMATION/ ANNOUNCEMENTS

- On Friday, the city sent out the weekly newsletter with March 27's agenda packet. Councilmember Gustafson will be appointed as mayor.

F. ADJOURNMENT: 8:45PM

Kohn 1st Moved
King 2nd Moved
Approved 7-0

Shirley Reider, Commission Chair

Dated this 25th day of March, 2019

Amanda Lor, Staff Liaison



The City That Soars!

ITEM FOR DISCUSSION

Meeting Date	June 17, 2019
Agenda Item	Discussion D1
Attachment	NA
Submitted By	Amanda Lor - Staff

Item	Recap: Spring Together
Description	Spring Together was held on Saturday, June 8, at Curtiss Field. It was a great turn out event and had about 50 people who attended it.
Budget Impact	NA
Attachment(s)	NA
Action(s) Requested	Discussion of potential and improvement ideas for next year.



The City That Soars!

ITEM FOR DISCUSSION

Meeting Date	June 17, 2019
Agenda Item	Discussion D2
Attachment	NA
Submitted By	Amanda Lor - Staff

Item	Neighborhood Block Parties and Liaisons
Description	<p>Neighborhood Block Parties - Night to Unite is on Tuesday, August 6. Registration is open on city website and Ramsey County Sheriff's Office. The deadline for Ramsey County Sheriff's Office is Friday, July 19.</p> <p>Neighborhood Liaisons -</p> <p>As of May 14, 2019, the city has 16 active neighborhood liaisons, 41 who confirmed no and 31 have not responded. The 16 active neighborhood liaisons live on Albert (1), Arona (2), California (1), Folwell (1), Garden (1), Hollywood (1), Idaho (3), Iowa (1), Larpenteur (1), Moore (1), Northrop (1), and Simpson (1).</p>
Budget Impact	NA
Attachment(s)	<ul style="list-style-type: none"> • Ramsey County Sheriff's Office Form • City Website Block party Form • Neighborhood Liaison Recruitment Flyer
Action(s) Requested	Promote the two programs



Ramsey County Sheriff's Office

Public Safety Services Division – Crime Prevention

1411 Paul Kirkwold Drive • Arden Hills, Minnesota 55112

Phone: 651-266-7339 • Fax: 651-266-7337

www.ramseycountysheriff.us



Memorandum

Date: May 1, 2019
To: Neighborhood Watch Captains and Night to Unite Coordinators
From: Crime Prevention Services
Subject: **Night to Unite 2019**

The Ramsey County Sheriff's Office, in collaboration with the Minnesota Crime Prevention Association and AAA of Minnesota / Iowa, is once again sponsoring Night to Unite.

On Tuesday August 6, 2019, from 5:00 pm – 9:00 pm, neighbors in Arden Hills, Falcon Heights, Little Canada, North Oaks, Shoreview, Vadnais Heights, and White Bear Township will be joining communities across Minnesota to promote neighborhood spirit and police-community partnerships in pursuit of more safe communities. During Night to Unite, registered neighborhood gatherings will be visited by community officials, fire departments, and Sheriff's Office representatives.

Night to Unite is designed to:

- Heighten awareness of crime and drug prevention
- Generate support and participation in crime prevention and community policing programs
- Strengthen neighborhood spirits and public safety-community partnerships
- Let criminals know that we are committed to keeping our neighborhoods safe

Please invite neighbors to gather and celebrate community spirit. A successful event happens with involved neighbors communicating and planning the night's event. Start today by talking with neighbors and visiting the Sheriff's Office website (www.ramseycountysheriff.us) for planning tools and resources.

To get started:

- Register your event with the Sheriff's Office, chose your option:
 - Online: <https://www.surveymonkey.com/r/NTU2019>
 - Paper form that is attached to this memo
- Party planning ideas; Neighborhood event flyer / invitation (options with and without School Supply Drive notice) are available on the Sheriff's website at: <http://tinyurl.com/j997lhh>

Register your neighborhood by Friday, July 19, 2019



Ramsey County Sheriff's Office

Night to Unite Event Registration Form

Tuesday, August 6, 2019



Registration Instructions

There are four ways to register your Night to Unite event:

1. **Online.** Visit the Sheriff's Office website (www.ramseycountysheriff.us) and navigate to the Night to Unite Registration link (<https://www.surveymonkey.com/r/NTU2019>).
2. **Email.** Complete and email this form to crimeprevention@co.ramsey.mn.us.
3. **Fax.** Complete and fax this form to 651-266-7337.
4. **U.S. Mail.** Complete and mail this form to:
Ramsey County Sheriff's Office
Crime Prevention Services
1411 Paul Kirkwold Drive
Arden Hills, Minnesota 55112

Event Host

First Name: _____ Last Name: _____

Telephone: _____ Alt. Telephone: _____

Street Address: _____ City: _____ Zip: _____

Email: _____

Block Captain's Name: _____

Event Address (if Different from Above)

Street Address: _____ City: _____ Zip: _____

Event Details

_____ : Start Time

_____ : End Time

_____ Homes participating (estimate)

_____ Children participating (estimate)

School Supply Drive

Is your neighborhood participating in the School Supply Drive?

_____ Yes _____ No

If yes, please check one:

_____ Drop off supplies at the Sheriff's Patrol Station
(1411 Paul Kirkwold Drive, Arden Hills)

_____ Have supplies picked up during Night to Unite

Comments

Register by Friday, July 19, 2019



City of Falcon Heights
Night to Unite
Block Party Registration
Tuesday, August 6, 2019

Name: _____

Address: _____

Phone Number: _____

Alternative Phone Number: _____

Date of Block Party: _____

Time of Block Party: _____

Projected Number of Attendees: _____

Barricades are needed at the corners of:

A visit is requested from:

_____ Police Department (If you want to request the Police Department, you must also register at RCSO: <https://bit.ly/24bTm80>)

_____ Fire Department

_____ City Council Representative

Play Kit Requested (\$25 refundable deposit required):

_____ Yes

_____ No

Comments/Concerns:



FALCON HEIGHTS

NEIGHBORHOOD LIAISONS

Why do we have Neighborhood Liaisons?

We want to connect residents of Falcon Heights' neighborhoods with each other with the city through the Community Engagement Commission (CEC). Liaisons do this by building relationships to more effectively cultivate a caring, supportive, and inclusive community.

What do Liaisons Do?

- **Welcome new residents.**
- **Promote neighborhood gatherings, block parties, or other activities that work for your neighborhood.**
- **Be a connector and communicator between the neighborhood and City Council through the CEC.**

Want to Know More?

Read the Neighborhood Liaison Packet ONLINE!
falconheights.org > Resources for Residents >
Neighborhood Liaisons

If you are interested in being a
Neighborhood Liaison, please **SIGN UP!**





The City That Soars!

ITEM FOR DISCUSSION

Meeting Date	June 17, 2019
Agenda Item	Discussion D3
Attachment	NA
Submitted By	Amanda Lor - Staff

Item	Commissioners Choice of Events From The Proposed List
Description	<p>Events are a way to bring the community together. There are a couple of events held each year for the City of Falcon Heights.</p> <ul style="list-style-type: none"> - Spring Together - Ice Cream Social/Hot Dog with a Deputy - Fire Department Open House/Chili cook-off - Night to Unite - Cultivating a Caring Community speaker events - City Wide Garage Sale - Winterfest (last held in 2015) - 5K Run (last held in 2014) <p>Hosting different events or more events can spark interest for community member involvement.</p> <p>In the May meeting, Staff provided a document of potential city events for commissioners to review. It was suggested that every commissioner will review the list before the June meeting and choose 1-3 events that they think we should consider. The commissioners would come prepared to present their pick with their reasons for the choice to the meeting.</p>
Budget Impact	NA
Attachment(s)	<ul style="list-style-type: none"> • Potential City Events
Action(s) Requested	Discussion of potential events and Commissioners will present their top 3 events

Potential City Events

Youth/Community

Cultivating a Caring Community

1. Informational event with City Administrator, council and mayor
 - a. Work with schools to create initiative and present it at CC meetings
 - b. Do a talk at schools about city codes, ordinances and the process
2. Lunch with students at schools
3. Elementary students pen pal with seniors (meet and activities during school year)
4. Food festival of nations
5. Reading/lunch time with City Administrator, council and mayor at schools (elementary)
6. Student group project – create a sample policy and present it at CC meetings (middle/high school)
7. Food truck
8. Sport tournaments
9. Residents submit art piece. City can do an art gallery in the chambers
10. Words of encourage stone paint at Curtiss field or green space
11. Parents night out
12. Coffee with a cop
13. Coffee with city councils and mayor
14. Hot chocolate with seniors (bingo and board games)
15. Senior santa dress up (santa in the park)
16. Fall Harvest (gardeners share their produce, food trucks, pumpkin carving contest, costume contest, sos survey)
17. Crafting with seniors
18. Ornament painting
19. Curtiss field ice skating event (with vendors) ex. Holidazzle
20. Open mic
21. Youth door knocking with commissioners
22. Peace Poles



23. Recycle Art at schools



24. Sewing blankets/making toys for pets and donating them to animal shelters

25. kids write inspiration words/quotes around the park with chalk

26. Mural at community park