

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
October 26, 2016 at 7:00 P.M.

- A. CALL TO ORDER:

- B. ROLL CALL: LINDSTROM ___ HARRIS ___ BROWN THUNDER ___
FISCHER ___ GUSTAFSON ___

STAFF PRESENT: THONGVANH___

- C. PRESENTATIONS:

- D. APPROVAL OF MINUTES:
 - 1. October 12, 2016 Special City Council Meeting Minutes

- E. PUBLIC HEARINGS:

- F. CONSENT AGENDA:
 - 1. General Disbursements through: 10/19/16 \$77,560.00
Payroll through: 10/15/16 \$20,715.91
 - 2. Statutory Tort Liability Limits Coverage for 2017

- G: POLICY ITEMS:
 - 1. CommonBond Communities – LCA-TOD Pre-development Grant

- H. INFORMATION/ANNOUNCEMENTS:
 - 1. Police Report

- I. COMMUNITY FORUM:

- J. ADJOURNMENT:

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CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES

October 12, 2016 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 pm
- B. ROLL CALL: LINDSTROM X HARRIS X BROWN THUNDER X
FISCHER X GUSTAFSON X

STAFF PRESENT: THONGVANH X
FREIHAMMER X

C. PRESENTATIONS:

1. Aldo Sicoli –Superintendent of Roseville Area Schools

Roseville Area Schools is having their long-range facilities planning. It's been over 20 years since a district-wide comprehensive upgrade for facilities, and most of the facilities were built in the 50s and 60s. They have hired architects to come up with a planning process. There are three criteria committees that determine the needs of the facilities: physical, educational, and community/out of school activities. They will complete their work in November and then there will be a community meeting on November 29th for public input. Then there will be an options committee. They will come up with just a few options that would meet the needs. There will be another community meeting, and eventually a recommendation will go to the school board in the spring.

They have an initiative called Partners for the Future. This is an opportunity to volunteer to work with students in three ways: read to elementary students, mentor students in the after school program, and work with businesses to provide opportunities like job shadowing. They have been working with R.T. Rybak which will be the keynote speaker on November 15th at the TIES building. The Roseville Rotary group has also been contacted for their involvement.

2. Common Bond Communities –Affordable Housing Proposal

Amanda Novak, Associate Vice President of Development with Common Bond Communities, and Diana Dyste, Project Manager with Common Bond Communities, presented on the Affordable Housing Proposal. Common Bond was first introduced to Falcon Heights in the Spring of 2013 while partnering with the Pohlada Family Foundation when they constructed the Good Acre. A portion of the site was set aside for Affordable Housing. Unfortunately, it was not awarded funding at that time from the Minnesota Housing Finance Agency. They feel at this time that there is a possibility of a project being financed on that site. There are a number of aspects that would be hinged on that success: population served and funding received from the city or greater metropolitan area. The next application round is June 2017. To assess

the financial feasibility, there is a need to obtain outside funding. They can request funding through the Metropolitan Council because Falcon Heights falls within the boundaries of a bus rapid transit system. They are looking for the city's support as they city would be the actual applicant when submitting for funding to the Metropolitan Council. The City would act as the administrator for those funds. This application is due by October 31st.

City Administrator states the administrative obligations will depend on the amount granted. This is merely an introduction, and if the Council wants to move forward staff will do more research on this by the last Council meeting in October.

The most that can be awarded is \$100,000 for the pre-development application.

Council Member Gustafson stated there is a 20% match needed of the city that is mentioned in the application. Would the city need to contribute?

They believe they could partner with Ramsey County to work out some agreement for a 20% matching amount.

City Administrator stated any amount that is funded above \$500,000 would require a separate audit.

The major way the state has shifted their funding requirements is that they are prioritizing bus rapid transit. They believe that Ramsey County has more of a possibility of participating than in the past. They also have the time to identify the additional funds. The state is prioritizing locations that have access to high-performing schools. They would have a letter of intent to purchase the property from the Pohlad Foundation upon the award of the state's funding. The Good Acre is a nonprofit but they do pay taxes. As a residential property, they would still be paying real estate taxes. It would be at a rate of .75% rather than 1.2%.

3. Comprehensive Surface Water Management Plan

Ryan Johnson, City of Roseville Environmental Specialist, stated that the steps you take now do impact water bodies down the drainage ways. This plan is put in place so we meet MS4 requirements and protect water throughout the state. The reason for the update is that after 2 years of a watershed district updating their plan, the cities have up to two years to complete their update. The new rule is to have the plan update coincide with the city comprehensive plan timeline. The last update was in 2008. It was a useful plan, but there have been updates with technology to take into consideration with the new plan. A new piece to be mindful of is chloride: how it's treated and how it's managed. Roseville updated their 2013 plan with a consultant, Short Eliot Hendrickson (SEH). If the Council approves of it, they would have their consultant, SEH, incorporate the Falcon Heights components into the Roseville plan.

As they are doing their plan, SEH will attend the meetings, pull all the documents, administer public surveys to gain public input, and make the Falcon Heights plan updates as well. The cost to the city would be \$14,000. SEH wants to understand the current plan and get a lot of public involvement. They would work on policies and approvals from the watershed districts. They'll look at updating goals: what do we want to see in the next ten years. SEH will provide progress reports throughout the process. The goal is to have everything adopted by May 2017.

Motion for approval for cost share in utilizing SEH

- D. APPROVAL OF MINUTES:
1. September 21, 2016 Special City Council Meeting Minutes Approved
 2. September 28, 2016 City Council Meeting Minutes Approved

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 10/05/16 \$140,962.01
Payroll through: 9/30/16 \$18,407.72
2. Approval of City License(s)
3. City Administrator (Sack Thongvanh) 18 Month Step Adjustment
4. Vacate Easement for 1728 Lindig Street
5. Vacate Easement for 1725 Fairview Avenue

Council Member Gustafson Moved, Approved 5-0

G: POLICY ITEMS:

1. Accepting Feasibility Report and Calling for Public Hearing for 2017 PMP
Jesse Freihammer, City Engineer, presented a summary of the Feasibility Report. The streets that are targeted are in the Grove. They will be reclaiming the streets and replacing damaged and broken curbs. They will be updating curb ramps so they are ADA compliant. They will also replace the trail between Hoyt and Folwell. The total cost is \$750,000. The pathway on Roselawn from Cleveland to Fairview will be reclaimed. The total cost for that is \$81,000. They will also look at drainage improvements, and the total cost would be \$57,500. St. Paul Water will be replacing the water main and upgrading from 6" pipe to 8" pipe. The estimated total cost of the project is \$1,234,040. The city will utilize funds from state infrastructure, municipal state aid, storm sewer, and assessments. There will be a public hearing for assessments in December, 2016 and a final assessment hearing in October, 2017.

Council Member Harris Moved, Approved 5-0

H. INFORMATION/ANNOUNCEMENTS:

Council Member Fischer:

No updates

Council Member Harris:

No updates

Council Member Brown Thunder:

NYFS had their fundraiser, "Taste of Minnesota", on October 6. It was a good night of networking and great food.

Council Member Gustafson:

No updates

City Administrator Thongvanh:

- Tomorrow night is the Falcon Heights Fall Fete at Community Park from 5-7pm.

- Today is the deadline for the Task Force and Work Group applications. The city has received over 30 applications. I am currently working on contacting facilitators.

Mayor Lindstrom:

No updates

I. COMMUNITY FORUM:

Rashad:

He believes there is a lack of action in terminating the SAPD contract.

Council Member Harris:

She believes there is action being taken and a task force is being formed.

Mayor Lindstrom:

He would be upset if he felt the community he lived in wasn't taking action. He believes the Council is taking strong, thoughtful, and deliberative action.

Speaker 1:

There is corrective action and preventative action. When there's an issue, you start with the corrective action then you move on to the preventative action to make sure it doesn't happen again. We have not seen the Council take corrective action when the men who committed a crime are still policing the streets.

Mayor Lindstrom:

They are not our employees, so we cannot choose to fire individuals.

Council Member Fischer:

There are two components. The BCA turned over their investigation to Ramsey County and that's their part. We are also in year two of a five-year contract. We have the option to terminate the contract for 2018 by July of next year.

Speaker 1:

The Council Members can motion to end the contract. Multiple residents have requested the Council end the contract. Do you feel you have done your due diligence as a Council? There has not been a motion. The Council should represent the citizens. The reason he is here is because someone that looks like him lost his life. He wants to fight for justice, and people feel defeated. Do you think a task force will change this defeated feeling for many?

Mayor Lindstrom:

There were 30 people that applied to be on the task force. The number one task is to build trust because it's been frayed.

Speaker 2:

Minneapolis Police Department has the same thing, the Restorative Justice Act. She doesn't feel as though this works because she was arrested for obstructing justice when this wasn't what she did. The police officer tried to build trust in that moment before their mediation. A few weeks later that same police officer asked for her license and registration for jay walking in Minneapolis. Nothing came from having a conversation with the Deputy Chief. What happens when an officer lies on a police report? What happens when an officer pulls a gun? Speaking from opinion, the Council will never know what it's like to be a black man or woman who is

stopped by a police officer. Who are the police serving? If she got into an accident or altercation, she would be afraid to call the police because her life could be at stake. What is this task force really going to do differently? Who is going to be a part of this task force? When frustrations build for too long, people get mad.

Speaker 3:

He is honored and thankful that there is dialogue tonight. He has called the police numerous times and nothing has happened. His family has not received equal protection under the law. He served under the governor's task force and committees in St. Paul. They have assisted in taking preventative action, but it hasn't really prevented anything. He doesn't have any faith or confidence in any more task forces. These do not instill trust. You build trust when there is justice through corrective action. Why didn't the officers administer first aid? Have you inquired about that? Have you inquired about whether or not they have first aid kits?

Council Member Gustafson:

The first aid kits are carried in the police squad cars. The officers are trained in first aid, first responder. Officers from the Roseville Police Department provided first aid upon arrival.

Speaker 3:

As a retired Firefighter and EMT, you can't allow someone to bleed for that long. You don't need a task force to deal with that. That should be more than enough to end the contract.

Council Member Fischer:

He apologizes for the way that this country has treated Black people for many years. If we fire the police today, we are sitting on a million-dollar liability because we do not have a backup police department. We also do not have all the pieces of information since we haven't viewed what the BCA has. He doesn't believe firing the police today is the right thing to do. That may be different with more information. He can't make a motion to end the contract with St. Anthony Police Department because he doesn't support it.

Speaker 3:

What are you going to do about the lack of first aid? What corrective action will be taken?

Council Member Gustafson:

Corrective action will be taken once the Council knows what needs to be corrected. We don't have the facts right now on what happened.

Speaker 3:

He is not asking the Council to make a judgement right now. He wants to know what the Council will do about what they do know. That is not what is in dispute.

Mayor Lindstrom:

It is a valid concern that you are bringing up. If procedures for providing first aid were not followed, there should be ramifications for that.

Council Member Gustafson:

What we do need to know are the timelines and when first aid happened.

Mayor Lindstrom:

He would hope that the supervisors would review all the policies in place on first aid. If these were not followed, there should be consequences.

Speaker 3:

He is proud of the young folks and how they have restrained themselves despite their anger and frustrations. He hopes the next time they come to the Council, that they will have some answers about providing first aid.

Tyrone Tarrell- President of the African American Leadership Council- 270 N. Kent St. St. Paul:
It's disheartening to come here every Wednesday and to see the same type of conduct. A task force is a cop out for you. The Council wants other people to make the decisions. Don't pass the buck to the BCA and John Choi. St. Anthony is corrupt: denying a Muslim their mosque and denying a black church within the city. A task force will give a decision in June of 2017. John Choi is waiting until the case gets cold. There's a thing called the police officers bill of right. It means you can shoot someone, particularly a Black person, and get away with it as long as they say they felt threatened. Give St. Paul, Falcon Heights, and America a victory. He doesn't care what the task force says. The residents stood up strong in this town, but they have a weak Council and a weak Mayor.

Paula Mielke- 1868 Arona St:

For several weeks now, the St. Anthony Police Department has made data available for traffic stops, broken taillights, data by race, and data by residents and race. Has this data been made available to the Council? Why not?

Mayor Lindstrom:

He has seen racial data on arrests and citations. He has not seen racial data on stops. On October 1st SAPD announced that they would be doing new data collection: additional racial data.

Paula Mielke- 1868 Arona St:

There is data from January 2011 and even some up until June 2016. Why haven't you asked for it, and why hasn't it been shared with the Council? We have asked that police reports be included in a City Council packet each month and those reports be widely accessible to residents.

Mayor Lindstrom:

He did ask and this was the response, "What demographic data does SAPD collect on stops, searches, and seizures?" The response was, "No demographic data is collected on stops unless they result in enforcement action including citation and/or arrest. Subsequent searches and/or seizures would be articulated in an officer's incident/arrest report. We do not employ a check the box report form. We do not currently have a standing policy to document all stops resulting in a verbal warning. Documentation of verbal warnings are at the discretion of the officer. In most cases, demographic data that is collected includes full name, date of birth, address, race (according to NCIC codes), sex, hair color, eye color, height, and weight. Most of this data is public, some like date of birth is private data."

Another question was, "what demographic data does SAPD collect on frisks, summons, and arrests?" The answer was, "please see the answer from before. A frisk would be noted similarly to searches and seizures. Summons would be issued to an offender to appear in court." The third question asked was, "Does SAPD collect data on traffic warnings?" Additionally, the

answer was, “please see the answer from before. We do not currently have a standing policy to document all stops resulting in verbal warnings. Documenting verbal warnings are at the discretion of the officer. Race (according to NCIC codes), sex, hair color, eye color, height, and weight may or may not be collected. In some cases, only the nature of the stop and a brief narrative are completed to document the activity as these actions are not reported to the federal, state, or county for any purpose.”

Paula Mielke- 1868 Arona St:

That sounds like it’s their policy, but couldn’t you make it your policy? We would like that data and have it on the Council Agenda once a month.

City Administrator Thongvanh:

Currently SAPD does not collect data on every single stop. SAPD has will make that change in their policy. They will be including racial data on every one of their stops. There are logistics that they need to work out in terms of IT and their program, but they are looking to implement that as soon as possible.

Paula Mielke- 1868 Arona St:

Have there been any changes in the training with SAPD? St. Anthony Police applied to be part of the Collaborative Reform Initiative with the Department of Justice, and she heard that through the media, not the city. It was also brought up in August that we would like to see Police Chief Mangseth at a Council meeting.

Mayor Lindstrom:

The Council can ask if they have altered any training.

City Administrator Thongvanh:

They have implemented an anti-bias training that every city employee (whether Council, fire, police, or administrative) will be attending. Falcon Heights staff and City Council Members will also attend the anti-bias training provided by the City of St. Anthony.

Mr. Kaleit:

He has attended several meetings but only to observe. When racism and bigotry continue to stick out, someone has to address it. No one is asking you to make a judgement, just an observation. He noticed that Mr. Fischer made a statement that he wouldn’t make a motion. He feels that Mr. Brown Thunder has an obligation to say something for his people. When you see the injustice being done, you have to say something. He believes that Mr. Brown Thunder has experienced racism, and he has not been engaging with the audience. Someone who is law enforcement should be able to answer questions in terms of someone being shot and how they should act when they’re on the scene. The Council should not push this onto someone else. The Council has an opportunity to make a difference.

Cindy Laszewski- 1713 St. Mary’s St:

She would rather we didn’t need a task force. They take time and there are a lot of judgements to sort through. She doesn’t feel the Council has stepped up enough. She doesn’t see the Council seeking the information. It seems like the task force is the only hope, and she doesn’t feel like there is the drive or the energy from the Council. These are the kinds of things that the Council has been elected to deal with. You don’t want to keep pushing it off that things get out of hand. The people involved have been respectful, but you can only push people so far.

Chuck Laszewski- 1713 St. Mary's St:

The Falcon Heights "We Can Do Better" group wrote a letter in July signed by a dozen residents asking that the Police Chief be present to answer questions. There are still a lot of questions that haven't been asked or answered. The response he got was that it was too complicated, which made him very upset. Tonight alone there were other contracted employees that presented and the Council was able to ask questions. The Council isn't even able to answer some basic questions. He saw the video and the officer did not administer first aid. Let's ask the Police Chief. Writing him questions doesn't do any good because you cannot have a discussion. Let's ask the questions so we can make some decisions.

Tom Baldwin- 1716 Albert St:

He's waiting for the Council to take action. If the task force is the only action you have taken, you have condoned seven more months of people of color being afraid to drive in our city and seven more months of selective abuse on our streets. You've had evidence for three months and you have sat mute. That leads us to assume that you don't believe the stories shared, you don't care, or that you condone it. In the 1970s when he moved in there was talk of Job Corp filling the vacant Bethel University building. There were flyers distributed in the neighborhood saying that a Job Corp would result in "colored people fornicating in your front yard". The Council sat mute while these flyers were being distributed. During that time, residents of Falcon Heights called the police to report the nefarious activities of people of color (i.e. walking down the sidewalk). He finds this incredibly disappointing that the Council has sat mute through these stories. What does it take to issue a statement to citizens of "we regret the experience you have had in our city and we promise to do better"?

Let them know you've heard them. Also, get the St. Anthony Police Chief to dialogue with people at a Council meeting. Have him explain what public good it does to make sure there isn't a broken taillight. SAPD's style of policing is quickly losing favor. What is the purpose of that style of policing? Thirdly, he has mixed emotions about training. How are SAPD officers evaluated? Are positive public engagements given as much weight in an officer's evaluation? What's the platform for promotion?

Mayor Lindstrom:

They can ask the question about evaluation. The experiences he has heard have bothered him deeply. The broken windows system of policing is very much on trial. Where can we learn from others who are doing it better? If the task force has recommendations at the very first meeting, that will be addressed. The Council is not waiting to implement everything in May.

Speaker 1:

He doesn't care about the Council's feelings. This is what they're elected to do. Would the Council like him to give a presentation on the data? You could make a motion

Mayor Lindstrom:

You're welcome to come up to the podium at any Council meeting during community forum.

Tom Baldwin- 1716 Albert St:

They cannot make a motion on anything that is not on the printed agenda. It has to be posted for 72 hours. Is there anything going on with the Police Department on the testament that has already been heard about mistreatments?

City Administrator Thongvanh:

Every week he has been updating the Council on what has been happening in the city. Administrator Thongvanh received a phone call from someone who said that they were pulled over for a broken taillight and given a warning. They claimed it was harassment. Administrator stated that driving is a privilege, and making sure that your vehicle is compliance with State Statute. Even though a broken taillight may seem like a small infraction, but what would happen if that same person was driving down the highway and gets rear ended and causes an accident that may result in injuries? A warning should not be perceived as harassment, but as a reminder that something needs to be correct for the safety of the driver and others on the road.

He can't say he understands what a young African American man goes through and they can't say they've understood what he's experienced. Same thing with the Council Members. He is thankful that he lives in a country where there are opportunities to speak to elected officials in a community forum.

He is listening, and the Council is listening. The people present at the meeting has to understand that the Council also has to take into consideration all the emails and phone calls that they have received from residents that have opposite viewpoints. The Council has to consider all the information, including all the facts that they may not have. St. Anthony is looking into ways to do change or modify policing differently and corrective actions as well.

The Council isn't planning to wait until May 1st to implement recommendations that can be easily implemented.

Tom Baldwin- 1716 Albert St:

He agrees, but we cannot stop trying to be better. We need to make policing better. His other suggestion is that the Council gets a monthly review/report of police activity in the city and summary of the types of stops and action.

Speaker 1:

If you can talk about racism but not do anything about it, you're complicit in systematic racism. He wasn't addressing any of the Council or staff directly, he's addressing the system that's supposed to give us all these freedoms.

Mr. Kaleit:

People aren't asking the Council to rush to judgement, but he hopes that the Council doesn't just look at the end results of that stop. He hopes that the Council looks at everything that lead up to that shooting. Many of the stops that we have seen on the news were a result of racial bias policing. When are you going to make a decision? After John Choi releases his decision? After a trial, if there is one?

Mayor Lindstrom:

We are looking at the big picture in regards to racial bias.

Mr. Kaleit:

Are you looking into this specific shooting?

Mayor Lindstrom:

The task force will not be specifically looking into this shooting. The Council is looking at overall policing in the city.

Mr. Kaleit:

Who will make the decision on the contract?

Mayor Lindstrom:

What happens to the contract will be up to the Council. The Council will look at the recommendation that the Task Force makes, and they will pass those recommendations onto SAPD to have a conversation about whether or not those values match and if they will be implemented. The latest that the decision about the contract will be made is July of 2017.

Mr. Kaleit:

You're trying to transform SAPD to fit your model.

Council Member Gustafson:

Is it that you're not hearing that we're taking action leading directly to the outcome that you'd like to see happen rather than to see the Council take action to determine what the decision should be? This is what the Council is attempting to do by forming this Task Force. We cannot simply disregard the contract. We need to have officers working in the city. We cannot just give up the police contract and hope that one of the departments nearby will come to help when we need it. In order to contract with a new police department, the Council would need to make a request for proposal and determine what we want that proposal to include. In order to make a complete proposal, the Council needs to determine what those values are that we're looking for. In order to do that we've set in place the process to make that happen. This process doesn't happen overnight or even in two weeks. The Council is working toward having officers that do not have racial bias, and if they have implicit bias to work through that and learn from one another. He apologizes that this process can't happen quickly, and he apologizes for what has happened throughout the years. We are working to be better. Once facts come before the Council they will deem what actions are appropriate.

Mr. Kaleit:

Will the Council be making the decisions after Mr. Choi makes his decision?

Council Member Fischer:

In order for him to make a decision on the contract he needs to know a minimum of three things: the distance of the gap from where we are to where we want to be, if SAPD is willing to bridge that gap, and he needs to know if there is a better law enforcement service available to the city.

Mr. Kaleit:

You're not going to hold St. Anthony accountable?

Council Member Gustafson:

The Council is going to follow the process that they can and will do so.

Speaker 2:

She apologizes for raising her voice, and she wants to be able to convey her point. She can understand not knowing the facts of the whole situation. A fact that she does know, when it comes to white individuals the law has no problem apprehending them without killing them.

The fact is that this man was killed because of a traffic stop. He didn't kill anybody. When Council Member Gustafson brings up needing facts, the fact of the matter is that Philando is dead and he could have still been alive. She understands that the Council can't fix history. They're not asking the Council to fix centuries. They're not comparing struggles, but they are walking the same line. Even though you're not black, you're not them either.

Rachel Nickles- Former Falcon Heights resident, current St. Paul resident:

What she's hearing is confusing. Can somebody choose to make a motion in the next meetings? Can Chief Mangseth attend an upcoming meeting? It's hard to hear that the Council needs nine elected people on a task force to tell them what the audience has been saying this whole time. Where's the difference? Paula's whole family has put together reports with the information that you seem to not have. Are you waiting for the BCA? Those facts don't represent what Falcon Heights wants from their officers.

J. ADJOURNMENT: 9:52 pm

Peter Lindstrom, Mayor

Dated this 12th day of October, 2016

Sack Thongvanh, City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

| | |
|---------------------|-----------------------------------|
| Meeting Date | October 26, 2016 |
| Agenda Item | Consent F1 |
| Attachment | General Disbursements and Payroll |
| Submitted By | Roland Olson, Finance Director |

| | |
|----------------------------|--|
| Item | General Disbursements and Payroll |
| Description | General Disbursements through: 10/19/16: \$77,560.00 Payroll through: 10/15/16: \$20,715.91 |
| Budget Impact | The general disbursements and payroll are consistent with the budget. |
| Attachment(s) | · General Disbursements and Payroll |
| Action(s) Requested | Staff recommends that the Falcon Heights City Council approve general disbursements and payroll. |

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PACKET: 01469 OCTOBER 19 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-----------|----------------------------------|-----------|--------------------|------------------------|--------------|
| INVT DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-03460 | CDW | GOVERNMENT | | | | |
| I-FBP5065 | | COMPUTER MONITOR | 181.00 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | COMPUTER MONITOR | | 401 4401-90100-000 | FURNITURE & EQUIPMENT | 181.00 |
| | | === VENDOR TOTALS === | 181.00 | | | |
| ===== | | | | | | |
| 01-03110 | CENTURY | LINK | | | | |
| I-201610196019 | | LANDLINES- PARKS, LIFT STATIO | 126.61 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | LANDLINE- LIFT STATION DIALER | | 601 4601-85011-000 | TELEPHONE - LANDLINE | 64.99 |
| | | LANDLINES - PARKS | | 101 4141-85011-000 | TELEPHONE - LANDLINE | 61.62 |
| | | === VENDOR TOTALS === | 126.61 | | | |
| ===== | | | | | | |
| 01-03123 | CINTAS | CORPORATION #470 | | | | |
| I-470823569 | | BLACK MATS, SERVICE CHARGE | 62.81 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | BLACK MATS, SERVICE CHARGE | | 101 4131-70110-000 | SUPPLIES | 62.81 |
| | | === VENDOR TOTALS === | 62.81 | | | |
| ===== | | | | | | |
| 01-06290 | CITY OF | ROSEVILLE | | | | |
| I-0221993 | | ENGINEERING SERVICES | 8,033.50 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | GENERAL ENGINEERING SERVICE | | 101 4133-80100-000 | ENGINEERING SERVICES | 384.57 |
| | | ENGINEERING 2017 STREET PROJ | | 419 4419-92059-000 | 2017 STREET PROJECT | 7,648.93 |
| | | 222000 | 1,831.25 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | OCTOBER IT | | 101 4116-85070-000 | TECHNICAL SUPPORT | 1,831.25 |
| | | I-0222034 | 281.12 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | OCTOBER TELEPHONE | | 101 4116-85010-000 | TELEPHONE | 281.12 |
| | | === VENDOR TOTALS === | 10,145.87 | | | |
| ===== | | | | | | |
| 01-05166 | GRAINGER, | W. W., INC. | | | | |
| I-9250494920 | | SUPPLIES - MERCURY VAPOR LAMP | 26.34 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | SUPPLIES - MERCURY VAPOR LAMP | | 101 4131-70110-000 | SUPPLIES | 26.34 |
| | | === VENDOR TOTALS === | 26.34 | | | |

PACKET: 01469 OCTOBER 19 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-------------------------|----------------------------------|-----------|--------------------|------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-0564 | MED-COMPASS | | | | | |
| I-30084 | | SCBA MEDICAL EXAMS, FIT TESTS | 1,500.00 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | SCBA MEDICAL EXAMS, FIT TESTS | | 101 4124-86200-000 | MEDICAL EXAMINATIONS | 1,500.00 |
| | | === VENDOR TOTALS === | 1,500.00 | | | |
| 01-06141 | SHI INTERNATIONAL GROUP | | | | | |
| I-B05562621 | | 2016 WINDOWS PLATFORM | 332.00 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | 2016 WINDOWS PLATFORM | | 101 4112-70100-000 | SUPPLIES | 332.00 |
| | | === VENDOR TOTALS === | 332.00 | | | |
| 01-06525 | SUBURBAN ACE HARDWARE | | | | | |
| I-201610196020 | | FASTENERS, POWER EQUIP PARTS | 223.06 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | FASTENERS, POWER EQUIP PARTS | | 101 4131-70110-000 | SUPPLIES | 179.40 |
| | | FIRE DEPT SUPPLIES | | 101 4124-70100-000 | SUPPLIES | 43.66 |
| | | === VENDOR TOTALS === | 223.06 | | | |
| 01-05870 | XCEL ENERGY | | | | | |
| I-201610196018 | | GAZEBO, SNELLING & HOYT SIGN | 23.86 | | | |
| 10/19/2016 | APBNK | DUE: 10/19/2016 DISC: 10/19/2016 | | 1099: N | | |
| | | CURTISS FIELD GAZEBO | | 101 4141-85020-000 | ELECTRIC/GAS | 12.11 |
| | | SNELLING & HOYT SIGN AREA | | 209 4209-85020-000 | STREET LIGHTING POWER | 11.75 |
| | | === VENDOR TOTALS === | 23.86 | | | |
| | | === PACKET TOTALS === | 12,621.55 | | | |

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-----------|----------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-01/20 | | ACTION HEATING & AC | | | | |
| I-m16-78 | | REFUND MECHANICAL PERMIT | 86.00 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | REFUND MECHANICAL PERMIT | | 101 32220-000 | MECHANICAL PERMITS | 85.00 |
| | | REFUND MECHANICAL PERMIT | | 101 20801-000 | DUE TO OTHER GOVERNMENTS | 1.00 |
| | | === VENDOR TOTALS === | 86.00 | | | |
| 01-00250 | | AMERIPRIDE SERVICES | | | | |
| I-1003604204 | | LINEN CLEANING | 41.27 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | LINEN CLEANING | | 101 4124-82011-000 | LINEN CLEANING | 41.27 |
| | | === VENDOR TOTALS === | 41.27 | | | |
| 01-05460 | | CDW GOVERNMENT | | | | |
| I-FLZ1079 | | EXTERNAL DVD DRIVE | 66.82 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | EXTERNAL DVD DRIVE | | 401 4401-90100-000 | FURNITURE & EQUIPMENT | 66.82 |
| I-FNF1073 | | COMPUTER | 1,238.00 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | COMPUTER | | 401 4401-90100-000 | FURNITURE & EQUIPMENT | 1,238.00 |
| I-fnd3589 | | COMPUTER- FIRE DEPARTMENT | 2,698.85 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | COMPUTER- FIRE DEPARTMENT | | 402 4402-91000-000 | MACHINERY & EQUIPMENT | 2,698.85 |
| | | === VENDOR TOTALS === | 4,003.67 | | | |
| 01-00023 | | CINTAS CORPORATION #470 | | | | |
| I-470820255 | | SHOP TOWELS, CLEANER, MATS | 262.49 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | SHOP TOWELS, CLEANER, MATS | | 101 4131-70110-000 | SUPPLIES | 262.49 |
| | | === VENDOR TOTALS === | 262.49 | | | |
| 01-05119 | | GFOA | | | | |
| I-201610176017 | | GFOA ANNUAL CONFERENCE | 420.00 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | GFOA ANNUAL CONFERENCE | | 101 4113-86100-000 | CONFERENCES/EDUCATION/AS | 420.00 |
| | | === VENDOR TOTALS === | 420.00 | | | |

PACKET: 01467 OCTOBER 17 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|---------|----------------------------------|----------|--------------------|--------------------------|--------------|
| ----- | ST DATE | BANK CODE | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-0509 | | LEAGUE OF MN CITIES | | | | |
| I-244758 | | LMC MEETING- SACK | 45.00 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | LMC MEETING- SACK | | 101 4112-86100-000 | CONFERENCES/EDUCATION/AS | 45.00 |
| | | === VENDOR TOTALS === | 45.00 | | | |
| 01-05440 | | LOFFLER COMPANIES, INC | | | | |
| I-19504658 | | OCTOBER COPIER CHARGES | 366.69 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | OCTOBER COPIER CHARGES | | 101 4112-87000-000 | REPAIR OFFICE EQUIPMENT | 366.69 |
| | | === VENDOR TOTALS === | 366.69 | | | |
| 01-05582 | | MENARDS | | | | |
| I-201610176014 | | Shop and Parks Supplies | 129.03 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | CONFERENCE ROOM BLINDS | | 101 4131-70110-000 | SUPPLIES | 47.29 |
| | | SUPPLIES: CAULK GUN, BLADES | | 101 4131-70110-000 | SUPPLIES | 28.75 |
| | | PARKS SUPPLIES | | 101 4141-70100-000 | SUPPLIES | 52.99 |
| | | === VENDOR TOTALS === | 129.03 | | | |
| 01-05731 | | MN DEPARTMENT OF LABOR INDUSTR | | | | |
| I-201610176016 | | 3RD QTR PERMIT SURCHARGES | 453.61 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | 3RD QTR PERMIT SURCHARGES | | 101 20801-000 | DUE TO OTHER GOVERNMENTS | 453.61 |
| | | === VENDOR TOTALS === | 453.61 | | | |
| 01-05973 | | NORTH SUBURBAN ACCESS CORPORAT | | | | |
| I-16-112 | | 3RD QTR WEB STREAMING | 617.10 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | 3RD QTR WEB STREAMING | | 101 4116-85050-000 | CABLE TV | 617.10 |
| | | === VENDOR TOTALS === | 617.10 | | | |
| 01-06024 | | ON SITE SANITATION | | | | |
| I-329761 | | COMM PARK TOILETS | 75.00 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | COMM PARK TOILETS | | 601 4601-85080-000 | PORTABLE TOILET PARKS | 75.00 |
| | | === VENDOR TOTALS === | 75.00 | | | |

PACKET: 01467 OCTOBER 17 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-------------------------|----------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-0185 | RAMSEY COUNTY | | | | | |
| I-EMCOM005484 | | SEPT FLEET SUPPORT | 81.12 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | SEPT FLEET SUPPORT | | 101 4124-86800-000 | RADIO MESB/FLEET SUPPORT | 81.12 |
| | | === VENDOR TOTALS === | 81.12 | | | |
| ===== | | | | | | |
| 01-06141 | SHI INTERNATIONAL GROUP | | | | | |
| I-B05562615 | | 2016 Windows Platform | 243.00 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | 2016 Windows Platform | | 101 4112-70100-000 | SUPPLIES | 243.00 |
| | | === VENDOR TOTALS === | 243.00 | | | |
| ===== | | | | | | |
| 01-06628 | SACK THONGVANH | | | | | |
| I-201610176015 | | SEPT-OCT CELL PHONE REIMB | 120.00 | | | |
| 10/17/2016 | APBNK | DUE: 10/17/2016 DISC: 10/17/2016 | | 1099: N | | |
| | | SEPT-OCT CELL PHONE REIMB | | 101 4131-85015-000 | CELL PHONE | 60.00 |
| | | SEPT-OCT CELL PHONE REIMB | | 601 4601-85015-000 | CELL PHONE | 60.00 |
| | | === VENDOR TOTALS === | 120.00 | | | |
| | | === PACKET TOTALS === | 6,943.98 | | | |

PACKET: 01464 OCTOBER 12 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-----------|----------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-289 | | BLOOMINGTON EMBROIDERY | | | | |
| I-38378 | | FIRE FIGHTING UNIFORMS | 1,490.00 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: N | | |
| | | FIRE FIGHTING UNIFORMS | | 402 4402-91000-000 | MACHINERY & EQUIPMENT | 1,490.00 |
| | | === VENDOR TOTALS === | 1,490.00 | | | |
| ===== | | | | | | |
| 01-05718 | | GOODPOINT TECHNOLOGY, INC | | | | |
| I-3660 | | PCI PAVEMENT CONDITION SURVEY | 875.00 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: N | | |
| | | PCI PAVEMENT CONDITION SURVEY | | 419 4419-83010-000 | PAVEMENT MANAGEMENT | 875.00 |
| | | === VENDOR TOTALS === | 875.00 | | | |
| ===== | | | | | | |
| 01-05719 | | J & D BUILDERS | | | | |
| I-201610126009 | | REFUND BUILDING PERMIT B16-36 | 618.75 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: N | | |
| | | REFUND BUILDING PERMIT B16-36 | | 101 32210-000 | BUILDING PERMITS | 368.75 |
| | | REFUND SURCHARGE | | 101 20801-000 | DUE TO OTHER GOVERNMENTS | 11.00 |
| | | REFUND PLAN CHECK FEE | | 101 34120-000 | PLAN CHECK FEES | 239.00 |
| | | === VENDOR TOTALS === | 618.75 | | | |
| ===== | | | | | | |
| 01-04570 | | JOSEPH, KATRINA E. | | | | |
| I-0057 | | SEPTEMBER PROSECUTIONS | 2,500.00 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: Y | | |
| | | SEPTEMBER PROSECUTIONS | | 101 4123-80200-000 | LEGAL FEES | 2,500.00 |
| | | === VENDOR TOTALS === | 2,500.00 | | | |
| ===== | | | | | | |
| 01-5273 | | MN PUBLIC EMPLOYEES INSURANCE | | | | |
| I-514629 | | NOVEMBER HEALTH INSURANCE | 4,638.12 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: N | | |
| | | NOVEMBER HEALTH INSURANCE | | 101 4112-89000-000 | MISCELLANEOUS | 4,638.12 |
| | | === VENDOR TOTALS === | 4,638.12 | | | |
| ===== | | | | | | |
| 01-05949 | | NFPA INTERNATIONAL | | | | |
| I-201610126010 | | MEMBERSHIP RENEWAL | 175.00 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: N | | |
| | | MEMBERSHIP RENEWAL | | 101 4124-86110-000 | MEMBERSHIPS | 175.00 |
| | | === VENDOR TOTALS === | 175.00 | | | |

PACKET: 01464 OCTOBER 12 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-----------|----------------------------------|-----------|--------------------|------------------------|--------------|
| ST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-0301 | | SAMS CLUB MC/SYNCB | | | | |
| I-201610126012 | | SAFETY GEAR, KITCHEN SUPPLIES | 88.98 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: N | | |
| | | ROAD ID SAFETY GEAR | | 101 4132-77000-000 | CLOTHING | 7.29 |
| | | FIRST AID SUPPLIES | | 101 4131-70110-000 | SUPPLIES | 10.48 |
| | | KITCHEN SUPPLIES | | 101 4131-70110-000 | SUPPLIES | 71.21 |
| | | === VENDOR TOTALS === | 88.98 | | | |
| 01-05870 | | XCEL ENERGY | | | | |
| I-201610126011 | | CITY HALL ELECT, STREET LIGHT | 2,785.64 | | | |
| 10/12/2016 | APBNK | DUE: 10/12/2016 DISC: 10/12/2016 | | 1099: N | | |
| | | CITY HALL ELECT | | 101 4131-85020-000 | ELECTRIC | 588.27 |
| | | STREET LIGHTING ELECT | | 209 4209-85020-000 | STREET LIGHTING POWER | 11.75 |
| | | STREET LIGHTING ELECT | | 209 4209-85020-000 | STREET LIGHTING POWER | 2,129.01 |
| | | STREET LIGHTING ELECT | | 209 4209-85020-000 | STREET LIGHTING POWER | 56.61 |
| | | === VENDOR TOTALS === | 2,785.64 | | | |
| | | === PACKET TOTALS === | 13,171.49 | | | |

PACKET: 01462 OCTOBER 6 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| ID | POST DATE | BANK CODE | DESCRIPTION | GROSS DISCOUNT | P.O. # G/L ACCOUNT | ACCOUNT NAME | DISTRIBUTION |
|----------------|------------|-----------|---|----------------|-------------------------------|---------------------|--------------|
| ===== | | | | | | | |
| 01-1123 | | | CINTAS CORPORATION #470 | | | | |
| I-470803807 | 10/06/2016 | APBNK | BLACK MATS, SERVICE CHARGE DUE: 10/06/2016 DISC: 10/06/2016 BLACK MATS, SERVICE CHARGE | 62.81 | 1099: N 101 4131-70110-000 | SUPPLIES | 62.81 |
| I-470816968 | 10/06/2016 | APBNK | BLACK MATS, SERVICE CHARGE DUE: 10/06/2016 DISC: 10/06/2016 BLACK MATS, SERVICE CHARGE | 62.81 | 1099: N 101 4131-70110-000 | SUPPLIES | 62.81 |
| | | | === VENDOR TOTALS === | 125.62 | | | |
| ===== | | | | | | | |
| 01-03582 | | | DUNK N JUMP | | | | |
| I-201610066008 | 10/06/2016 | APBNK | JUMP HOUSE OCTOBER CELEBRATIO DUE: 10/06/2016 DISC: 10/06/2016 JUMP HOUSE OCTOBER CELEBRATION | 160.00 | 1099: N 101 4116-89010-000 | SPECIAL EVENTS | 160.00 |
| | | | === VENDOR TOTALS === | 160.00 | | | |
| ===== | | | | | | | |
| 01-05665 | | | METROPOLITAN COUNCIL | | | | |
| I-1060016 | 10/06/2016 | APBNK | NOVEMBER SANITARY SEWER DUE: 10/06/2016 DISC: 10/06/2016 NOVEMBER SANITARY SEWER | 40,550.39 | 1099: N 601 4601-85060-000 | METRO SEWER CHARGES | 40,550.39 |
| | | | === VENDOR TOTALS === | 40,550.39 | | | |
| ===== | | | | | | | |
| 01-06185 | | | RAMSEY COUNTY | | | | |
| I-RISK 1808 | 10/06/2016 | APBNK | OCT DENTAL/DISABILITY/LIFE IN DUE: 10/06/2016 DISC: 10/06/2016 OCT DENTAL/DISABILITY/LIFE INS | 976.61 | 1099: N 101 4112-89000-000 | MISCELLANEOUS | 976.61 |
| | | | === VENDOR TOTALS === | 976.61 | | | |
| ===== | | | | | | | |
| 01-06184 | | | RAMSEY COUNTY - 911 DISPATCH | | | | |
| I-EMCOM 005525 | 10/06/2016 | APBNK | SEPTEMBER 911 DISPATCH DUE: 10/06/2016 DISC: 10/06/2016 SEPTEMBER 911 DISPATCH | 2,499.43 | 1099: N 101 4122-81200-000 | 911 DISPATCH FEES | 2,499.43 |
| I-EMCOM 005540 | 10/06/2016 | APBNK | SEPTEMBER CAD SERVICES DUE: 10/06/2016 DISC: 10/06/2016 SEPTEMBER CAD SERVICES | 510.15 | 1099: N 101 4122-81200-000 | 911 DISPATCH FEES | 510.15 |
| | | | === VENDOR TOTALS === | 3,009.58 | | | |
| | | | === PACKET TOTALS === | 44,822.20 | | | |

| EMP # | NAME | AMOUNT |
|---------|-------------------------|----------|
| 1005 | SACK THONGVANH | 2,817.34 |
| 01-1017 | TIMOTHY J SANDVIK | 1,557.80 |
| 01-1019 | KATHLEEN N THRASHER | 1,254.32 |
| 01-1136 | ROLAND O OLSON | 2,015.16 |
| 01-1159 | SARA E ASCHENBECK | 334.71 |
| 01-1018 | PAUL A MORETTO | 1,928.64 |
| 01-0085 | DANIEL S JOHNSON-POWERS | 406.88 |
| 01-0086 | RICHARD H HINRICHS | 848.53 |
| 01-0087 | MICHAEL A MCKAY | 138.21 |
| 01-0095 | MICHAEL J POESCHL | 1,212.28 |
| 01-0105 | ANTON M FEHRENBACH | 600.86 |
| 01-0106 | SCOTT A TESCH | 238.64 |
| 01-0123 | BRYAN R SULLIVAN | 534.83 |
| 01-0124 | MICHAEL D KRUSE | 144.06 |
| 01-0132 | ANDREW K TEMME | 126.09 |
| 01-0135 | MORGAN B MCCANN | 221.95 |
| 01-0136 | SCHLIZ S SAWYERS | 193.89 |
| 01-1030 | TIMOTHY J PITTMAN | 2,276.67 |
| 01-1033 | DAVE TRETSEVEN | 1,452.17 |
| 01-1143 | COLIN B CALLAHAN | 1,666.17 |

TOTAL PRINTED: 20 19,969.20

10-12-2016 11:18 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 10/12/2016

| EMP NO | EMPLOYEE NAME | TYPE | CHECK DATE | CHECK AMOUNT | CHECK NO. |
|--------|-----------------------|------|------------|--------------|-----------|
| 0040 | ANDERSON, KEVIN | R | 10/12/2016 | 17.54 | 085338 |
| 0 | GAFFNEY, PATRICK | R | 10/12/2016 | 203.63 | 085339 |
| 0 | WICK, JEFFREY M | R | 10/12/2016 | 29.16 | 085340 |
| 0126 | SMITH, BENJAMIN J | R | 10/12/2016 | 127.25 | 085341 |
| 0134 | MCCREADY, IAN H | R | 10/12/2016 | 75.88 | 085342 |
| 0137 | WATTENHOFER, DANIEL J | R | 10/12/2016 | 111.66 | 085343 |
| 2172 | ARCAND, MICHAEL W | R | 10/12/2016 | 145.58 | 085344 |
| 2242 | OLSEN, REBECCA S | R | 10/12/2016 | 36.01 | 085345 |

10-12-2016 11:18 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 10/12/2016

*** REGISTER TOTALS ***

| | | |
|--------------------------------|----|-----------|
| REGULAR CHECKS: | 8 | 746.71 |
| DIRECT DEPOSIT REGULAR CHECKS: | 20 | 19,969.20 |
| MANUAL CHECKS: | | |
| PRINTED MANUAL CHECKS: | | |
| DIRECT DEPOSIT MANUAL CHECKS: | | |
| VOIDED CHECKS: | | |
| NON CHECKS: | | |
| TOTAL CHECKS: | 28 | 20,715.91 |

*** NO ERRORS FOUND ***

** END OF REPORT **

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The City That Soars!

REQUEST FOR COUNCIL ACTION

| | |
|---------------------|--------------------------------|
| Meeting Date | October 26, 2016 |
| Agenda Item | Consent F2 |
| Attachment | Waiver Form |
| Submitted By | Roland Olson, Finance Director |

| | |
|----------------------------|---|
| Item | Statutory Tort Limits Liability Coverage for City in 2017 |
| Description | <p>Effective January 1, 2017, the statutory tort limits for the City of Falcon Heights under our insurance policy with the League of Minnesota Cities Insurance Trust will continue to be \$1,500,000. An individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which statutory tort limits apply would be limited to \$1,500,000.</p> <p>The League of Minnesota Cities Insurance Trust is requesting that cities determine if they wish to waive the statutory tort limits for 2017. Under certain circumstances the LMCIT, which represents the city in these claims, may negotiate above the legal liability limit if necessary because some claims like employment are exempt from the cap. The general council from the LMCIT states that cities make different choices depending upon their circumstances. However, they perceived that maintaining the limit was prudent in many cases. The city has had no claims for settlements for several years. Since 2000, the city council has voted <u>not to waive</u> the statutory tort limits.</p> |
| Budget Impact | NA |
| Attachment(s) | Liability Coverage Waiver Form from the League of Minnesota Insurance Trust (LMCIT) |
| Action(s) Requested | Staff recommends that the city council approve a motion <u>not to waive</u> the city's statutory tort limits for 2017 and authorize the City Administrator to execute all documents. |

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LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- o *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- o *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- o *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting _____

Signature _____

Position _____

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The City That Soars!

REQUEST FOR COUNCIL ACTION

| | |
|---------------------|------------------------------------|
| Meeting Date | October 26, 2016 |
| Agenda Item | Policy G1 |
| Attachment | Resolution |
| Submitted By | Sack Thongvanh, City Administrator |

| | |
|----------------------------|--|
| Item | CommonBond Communities – LCA-TOD Predevelopment Grant |
| Description | <p>The City received a request from CommonBond Communities to submit an application for the Metropolitan Council’s Livable Communities Pre-Development Grant. The purpose of TOD grants is to promote moderate to high density development projects located within walking distance of major transit stop that typically include a mix of uses such as housing, jobs, restaurants, shops, and entertainment.</p> <p>CommonBond Communities cannot not submit an application. Eligible applicants are:</p> <ol style="list-style-type: none"> 1. Municipality 2. Metropolitan County 3. Housing and Redevelopment Authority, Economic Development Authority, Community Development Authority or Port Authority <p>The second round for applications are due by November 1, 2016.</p> |
| Budget Impact | <ul style="list-style-type: none"> · The grant requires a 25% match to the project. |
| Attachment(s) | <ul style="list-style-type: none"> · Resolution 16-35 Identifying the Need for Livable Communities Transit Oriented Development Funding and Authorizing Application for Grant Funds · Grant Application Materials · Ordinance 13-02 Amending Chapter 113 of the Falcon Heights City Code, The Zoning Ordinance, Rezoning Property to Planned Unit Development (PUD) |
| Action(s) Requested | To move forward with the application, the City Council would have to approve the attached resolution and authorize the City Administrator and Mayor to execute all related documents. |

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LCA-TOD PRE-DEVELOPMENT, ZONING IMPLEMENTATION, AND SITE INVESTIGATION GUIDE

2016 LIVABLE COMMUNITIES TRANSIT-ORIENTED DEVELOPMENT GRANTS



The Council's mission is to foster efficient and economic growth for a prosperous metropolitan region.

Metropolitan Council Members

| | | | |
|--------------------|------------|------------------|-------------|
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The Metropolitan Council is the regional planning organization for the seven-county Twin Cities area. The Council operates the regional bus and rail system, collects and treats wastewater, coordinates regional water resources, plans and helps fund regional parks, and administers federal funds that provide housing opportunities for low- and moderate-income individuals and families. The 17-member Council board is appointed by and serves at the pleasure of the governor. This publication printed on recycled paper.

On request, this publication will be made available in alternative formats to people with disabilities. Call Metropolitan Council information at 651-602-1140 or TTY 651-291-0904.

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Section 1: General Information about LCA-TOD Pre-development, Zoning Implementation, and Site Investigation Grants

Purpose of Livable Communities Grants

The Metropolitan Livable Communities Act¹ (LCA) created both the TBRA and LCDA to promote the purposes of the Act and the outcomes of Thrive MSP 2040:

1. Develop land uses in centers linked to the local and Regional transportation systems;
2. Efficiently connect housing, jobs, retail centers and civic uses;
3. Develop a range of housing densities, types and costs; and
4. Conserve, protect and enhance natural resources by means of development that is sensitive to the environment.

Purpose of TOD Grants

The LCA Transit Oriented Development grants are extensions of the regular TBRA and LCDA grant programs. The Council's TOD grants promote moderate to high density development projects located within walking distance of a major transit stop that typically include a mix of uses such as housing, jobs, restaurants, shops, and entertainment.

Types of TOD Grants

1. **LCDA-TOD Development** – these grants are intended for applicants that are ready to begin a development or redevelopment project and the land and/or infrastructure necessary to support it. This grant category includes site acquisition and site preparation.
2. **TBRA-TOD Cleanup** – these grants are intended for applicants that have recently completed their cleanup site investigation and are seeking public funding to assist with the cost of implementing a cleanup plan and/or beginning redevelopment. TBRA-TOD Cleanup grants are only eligible when applied for in conjunction with a LCDA-TOD Development grant.
3. **LCDA-TOD Pre-development**– these grants are intended for applicants that are defining their TOD project through such activities as design workshops, architectural work to generate site plans, financial analyses, market studies, appraisals, project-specific stormwater management plans, soil testing, and environmental, fiscal, traffic, or gentrification impact analyses in support of an identified Future Development Project.
4. **TBRA-TOD Site Investigation** – Investigation grants are intended for applicants that have a redevelopment site with suspected or perceived contamination and are seeking public funding to determine the scope and severity of the contamination and to develop a cleanup plan as part of the pre-development planning for a specific redevelopment project.
5. **LCDA-TOD Zoning Implementation** – these grants are intended for applicants that have plans for transit stops or station areas and need to develop zoning or other local controls, such as form-based codes to implement those plans. No development project is required for applications for this category of funding.

¹ Minnesota Statutes section 473.25

Section 2: Eligible Applicants, Qualifying Sites, and Eligible Uses

Who is eligible to apply for a TOD grant?

By state statute, applicants must be a local governmental unit, which may be a:

1. Municipality (a statutory or home rule charter city or township) currently participating in the Metropolitan Livable Communities Housing Incentives Program
2. Metropolitan county
3. Housing and Redevelopment Authority, Economic Development Authority, Community Development Authority or Port Authority

Projects proposed by categories (2) and (3) must be located in participating municipalities with an eligible TOD Area.

Developers cannot apply and cannot be the grantee. However, developers are encouraged to partner with eligible applicants to submit applications.

What is a Metropolitan Council designated “Eligible TOD Area?”

The LCA-TOD program leverages the Region’s public investment in its transit infrastructure by focusing on proposals that are located within Council designated “TOD Areas” described as within:

- A ½-mile radius of an existing station on the following transit lines:
 - Blue and Green Light Rail Lines
 - Red and A Line Bus Rapid Transit Lines
 - Northstar Commuter Rail Line
- A ½-mile radius of stations in design on the Green Line Extension (excluding deferred stations) and the Orange Bus Rapid Transit Line
- A ½-mile radius of a bus stop or station on high-frequency express routes. High-frequency express service is defined as bus service on or outside the I494/694 freeways providing six or more trips during at least one of the peak morning hours between 6:00 AM and 9:00 AM and every 10 minutes during the peak morning hour
- Any spot within ¼-mile along high frequency local bus lines, defined as those routes providing service at least every 15 minutes and running between 6:00 AM to 7 PM on week days and between 9:00 AM and 6:00 PM on Saturdays.

Section 3: Eligible and Ineligible Uses of Grant Funds

TOD Pre-

| Eligible Uses | Ineligible Uses |
|---|---|
| <p><i>Eligible uses to which future development project criteria (see Definition of Terms section) applies:</i></p> <ul style="list-style-type: none"> • Architectural work to generate site plans or development staging plans for an identified parcel or multiple contiguous parcels; • Design workshops for development alternatives; • Financial analysis to determine the feasibility of one or many development scenarios for an identified parcel or multiple parcels, leading to the development of a pro-forma, provided that the development scenario/s meet the Future Project Threshold Criteria below; • Market study to determine the demand for the proposed development project; • Appraisals; • Project-specific stormwater management plans; • Soil testing to determine feasible land uses for site (not environmental testing); and • Environmental, fiscal, traffic, or gentrification impact analysis needed to advance project through city and/or community planning process. <p><i>Eligible uses to which future development project criteria DOES NOT apply:</i></p> <ul style="list-style-type: none"> • Creation of TOD implementation zoning ordinances | <ul style="list-style-type: none"> • Station area plans; • Station area analysis of alternatives for market mix, land use mix, economic feasibility, or for air, water, or energy uses; and • Strategies for land banking and acquisition. |

Development and Zoning

TOD Site Investigation

| Eligible Costs | Ineligible Costs |
|--|--|
| <ul style="list-style-type: none"> • Creating or updating environmental investigation documents including * <ul style="list-style-type: none"> ○Phase I environmental site assessment ○Phase II environmental site assessment work plans ○Phase II environmental site assessment ○Hazardous building materials assessment ○Development of a Response Action Plan ○Abatement plans ○Asbestos emissions control plans (ECP) ➤ Limited demolition (as necessary to assess contamination ONLY) ➤ Environmental oversight | <ul style="list-style-type: none"> ➤ “Soft costs” such as: <ul style="list-style-type: none"> ○ Administrative overhead, ○ Travel expenses, ○ Legal fees, ○ Bonds, ○ Insurance, ○ Permits, ○ Licenses or authorization fees, ○ Costs associated with preparing grant proposals or applications or bids, ○ Applicant’s project coordination costs, operating expenses, planning costs, and prorated lease and salary costs. ➤ Cleanup or abatement costs ➤ Construction costs (e.g., geotechnical or structural assessments) ➤ Costs for environmental assessments outside of the redevelopment site (as identified in the application) |

Environmental site investigation funding for costs already incurred

TBRA-TOD grants funds may also be used for recently-incurred environmental site investigation costs related to contaminated site cleanup.

- The investigation work must be done no more than 180 days prior to July 1, 2016.
- *Eligible uses of funds include:*
 - Conducting Phase I and Phase II environmental site investigations and preparation of RAPs developed in conjunction with the PCA for hazardous waste; or Development Response Action Plans (DRAPs) developed in conjunction with the PCA for petroleum; or
 - Preparing asbestos abatement plans that meet Asbestos Hazard Emergency; or
 - Response Act and Minnesota Department of Health (MDH) standards; or
 - Preparing lead-based paint abatement plans that meet MDH standards and the Toxic Substances Control Act.
- The costs for the investigation work will only be reimbursed if the TBRA-TOD applicant’s overall TOD project is recommended for funding.

See Appendix 7 for a full list of all eligible LCA-TOD uses

Section 4: 2016 Schedule, Grant Requirements and Terms

2016 Schedule

In 2016, the Council will offer two competitive rounds of Pre-Development, Site Investigation, and Zoning Implementation funding:

| Application Type | Month | Activity |
|-----------------------------|--------------------------------|---|
| LCDA-TOD Pre-Development | March 24 | Notice of funding availability |
| | June 6 | Round 1 applications due |
| | July 18 <i>(tentative)</i> | Community Development Committee recommends grant awards |
| | August 10 <i>(tentative)</i> | Metropolitan Council awards Round 1 grants |
| | September 2 <i>(tentative)</i> | Notice of funding availability |
| | November 1 <i>(tentative)</i> | Round 2 applications due |
| | November 21 <i>(tentative)</i> | Community Development Committee recommends grant awards |
| | December 14 <i>(tentative)</i> | Metropolitan Council awards Round 2 grants |

2016 Grant Terms and Match Requirements

| | LCDA-TOD Pre-Development And TBRA-TOD Site Investigation | LCDA- TOD Zoning Implementation |
|-------------------------------|--|------------------------------------|
| Local match | 25% | 25% |
| Grant terms | 2 years | 2 years |
| Term extensions | Not available | Not available |
| Award limits | \$100,000 per round, per city \$50,000 cap on request – Site Investigation | \$100,000 per round, per city |
| Number of applications | No more than 3, combined | |

Section 5: Completing the LCA-TOD Pre-Development Application

Accessing the Application

The Council has a web-based management system for grant application, evaluation, and payment requests. WebGrants is entirely online and will cover nearly all phases of grants management across every Council grant program. The 2016 LCDA Pre-Development and Zoning Implementation application is only available through the WebGrants system. To begin the application process, visit <https://metrocouncilgrants.org/index.do>

If you are new to WebGrants, read the WebGrants User Guide first. The guide is available online at <http://www.metrocouncil.org/METC/files/48/48307f04-f1b7-4269-868c-76b87a4d3258.pdf>

Each application requires a resolution of support from the City in which the TOD Project is located. Two resolutions are attached to the funding opportunity in WebGrants: one for applicants submitting only one TOD grant application in this round of funding and another for applicants submitting multiple applications. Applications for combined LCDA TOD and TBRA TOD funding count as one application. Applicants submitting more than one application must rank their applications according to their own priorities. Applications from counties, economic development authority or port authority for projects in an eligible community require a resolution of support from the county or authority. Resolutions are due within 30 days after submittal of the completed application in WebGrants. Resolutions can be uploaded through the “Attachments” application form within WebGrants.

For assistance with questions regarding application interpretation or assistance, contact:

Erin Heelan at (651) 602-1633 or erin.heelan@metc.state.mn.us

Section 6: Evaluation Process for TOD grants

Ranking Criteria for LCA TOD Pre-Development, Site Investigation, and Zoning Implementation Proposals

The evaluation process for pre-development and site investigation proposals will be conducted by a staff evaluation team. Pre-development and site investigation proposals will be scored on the degree to which the proposed activities will enhance the potential for a **future** development or redevelopment project to exemplify the goals of the LCA-TOD program.

LCDA-TOD Pre-Development, TOD Zoning Implementation and TBRA-TOD Site Investigation Threshold Criteria

Transit-Oriented Development Design Features in the TOD Area

| | | |
|---|------|------|
| <ul style="list-style-type: none"> • The development project must be comply with an approved station area plan or small area plan that demonstrates the following TOD design features: • Minimal building setbacks. • Short blocks with pedestrian connections adjacent to the buildings. • Optimal pedestrian convenience between station and other connecting transit. • A range of housing densities, types and costs. • Connections between housing, retail, employment centers and recreational uses • Cycling and walking conveniences. • Current and future employment opportunities within the TOD Area and within the connecting transit corridor/corridors. • Conservation, protection, and enhancement of natural resources. • Residential and commercial parking is limited, shared between uses, located to the rear of buildings, and/or is structured. | Pass | Fail |
|---|------|------|

Housing and Economic Diversity Considerations within the TOD Area

| | | |
|--|------|------|
| City has adopted a policy/plan/guideline or other official local control to: | | |
| Address both the preservation of existing subsidized and naturally occurring affordable housing units in the TOD Area and <ul style="list-style-type: none"> • The addition of affordable housing units in the TOD Area. or <ul style="list-style-type: none"> • The addition of higher-value housing in lower-income areas to achieve a mix of housing affordability. | Pass | Fail |
| Address how the applicant will proactively and intentionally address gentrification. | Pass | Fail |

| Evaluation Criteria for LCDA-TOD Pre-Development and TBRA-TOD Site Investigation with an Identified Future Development Project | Possible Points |
|---|------------------------|
|---|------------------------|

Applications will be evaluated on the degree to which the proposed activities will enhance the potential for an associated development or redevelopment project to:

| | |
|--|-----------|
| Transit Accessibility, Walkability, and Ridership | |
| <ul style="list-style-type: none"> Provide the opportunity for residents and/or employees in the TOD Area to live or work there without relying on an automobile to meet daily needs by using transit or walking; to reduce automobile ownership, vehicular traffic, and associated parking requirements that would otherwise be necessary to support a similar level of more traditional development. Provide ridership impact. | 15 |
| Housing | |
| <ul style="list-style-type: none"> Produce affordable and/or life-cycle housing. Assist the city in meeting its affordable and life-cycle housing goals. The proposal's ability to create or preserve a mix of housing affordability within the station area. | 15 |
| Jobs | |
| Create or preserve employment opportunities. | 15 |
| TOD Design | |
| <ul style="list-style-type: none"> Potential for TOD design features to be included in final design/project implementation. Intensify future use of the site. | 15 |
| Partnerships and Readiness | |
| <ul style="list-style-type: none"> The potential for meaningful and appropriate public engagement in carrying out the activities funded by a TOD Pre-Development grant. Financial commitment for the pre-development and/or site investigation activities. Political commitment for the future development or redevelopment project. The extent to which the proposed project is ready and able to use the grant, if awarded, within the 24-month grant term. (Higher points will be given for more advanced projects on the pre-development continuum.) | 10 |
| TOD Model/Demonstration Value | |
| <ul style="list-style-type: none"> The project's demonstration value and potential to provide area-wide benefits. The ability of the proposed pre-development activities to evolve into a future development or redevelopment project that could be a model of TOD. | 15 |
| Catalyst | |
| <ul style="list-style-type: none"> The extent to which TOD funding-requested element will be a catalyst to implement the project of which it is a part. The extent to which the proposed development project will catalyze additional development and private investment to future project phases and/or to the immediate area. | 5 |
| Total | 90 |

**Applications must score at least 54 of the total 90 available points
(Continued on next page)**

| Evaluation Criteria for LCDA-TOD Pre-Development and TBRA-TOD Site | Possible Points |
|---|------------------------|
|---|------------------------|

Investigation with an Identified Future Development Project

Housing Performance Score

The applicant's Housing Performance Score will be converted from a 100 point scale to a 10 point scale. If a proposed project includes new affordable housing or if a significant amount of affordable housing is already located within the project site/area, the proposal will be held harmless by assigning the higher of the community's actual performance score or the average performance scores from all proposals being evaluated.

10

Overall Total

100

| | |
|--|------------|
| Overall Total | 100 |
| Applications | |
| to intensify land use, the project includes new affordable housing or if a significant feature is to reduce automobile ownership, vehicular traffic, and associated parking and maintenance costs. The project also demonstrates the project area and the proposal will be able to meet the requirements that would otherwise be necessary to support a similar level of more advanced projects on the predevelopment continuum. | 10 |
| • Provide ridership impact. | 15 |
| • The extent to which the proposed project is ready and able to use the TOD grant, if awarded, within the 24-month grant term. (Higher points will be given for more advanced projects on the predevelopment continuum.) | |

Key considerations for a successful LCDA TOD Pre-Development or Zoning Implementation application

- Not every good future development or redevelopment project or zoning implementation consideration is a good subject for a LCA TOD Pre-Development or Zoning Implementation grant. To qualify for funds and score competitively, the application must make it clear **how the project will address statutory and Thrive LCA goals**, which are:
 - interrelating development or redevelopment and transit;
 - interrelating affordable housing and employment growth areas;
 - intensifying land use that leads to more compact development or redevelopment;
 - involving development or redeveloping that mixes incomes of residents in housing, including introducing or reintroducing higher value housing in lower income areas to achieve a mix of housing opportunities; and/or
 - encouraging public infrastructure investments which connect urban neighborhoods and suburban communities, attract private sector development investment in commercial and residential properties adjacent to the public improvement, and provide project area residents with expanded opportunities for private sector employment.
- The application is designed to focus on a specific future development or redevelopment project that exemplifies LCA goals. As the program name implies, the future development or redevelopment project needs to pursue an end result that can be demonstrated or replicated elsewhere in the region. Examples include: Will the project utilize an innovative collaboration? Is it sited in a unique way? Is there some element of the project's funding, implementation or design that hasn't been done locally? Can some quality, element, or portion of this project serve as an example elsewhere in the region? Fully address the appropriate questions within the application to claim the benefit of these elements.
- When filling out the grant application, is it important to distinguish between the future development project and its constituent grant-funded activities. The future development project is the development or redevelopment work that through its design and execution will deliver benefits such as housing, connections, and/or jobs to the region. The activities for which grant funds are requested are conducted **in support of** the overall project and must be completed during the grant term.

Note that unless otherwise instructed, your answers should pertain **only** to the project that will be catalyzed by the Pre-Development project.

- For important TOD specific criteria for projects seeking LCA-TOD funding and each of the demonstration categories please refer to the Handbook for Transit –Oriented Development Grants:<http://metro council.org/Communities/Services/Livable-Communities-Grants/Transit-Oriented-Development.aspx>

5. Livable Communities staff will review submittals to ensure all required elements have been received. Incomplete applications may be disqualified.

Section 8: Reporting Requirements

Grantees are required to submit periodic progress reports. The detail supplied with payment requests comprises the bulk of the progress reports, which are augmented with semi-annual reports. A final progress report is required with the last payment request. When a grant is closed, the grantee's chief financial officer is required to certify to the appropriate expenditure of grant funds.

Grantees that have not fully implemented the required threshold criteria must also report regularly on their progress towards doing so.

Recipients of LCDA-TOD Pre-Development grants must supply a copy of the final work product funded by the grant award.

Section 9: Appendices

Appendix 1: Using Make-a-Map

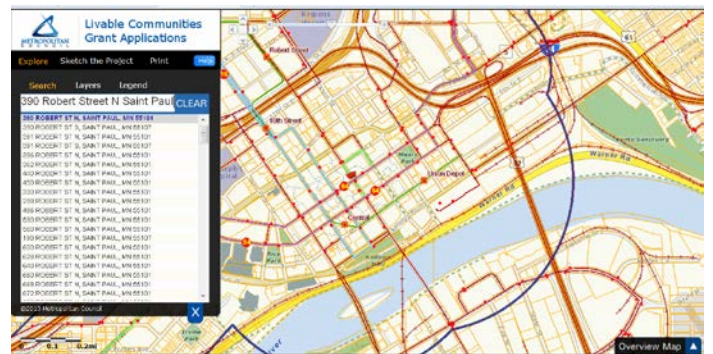
Livable Communities is excited to announce the release of an updated Make-a-Map tool, which has been customized for LCA Grants. To access Make-a-Map, follow this link:

<http://giswebsite.metc.state.mn.us/publicmaps/lca>

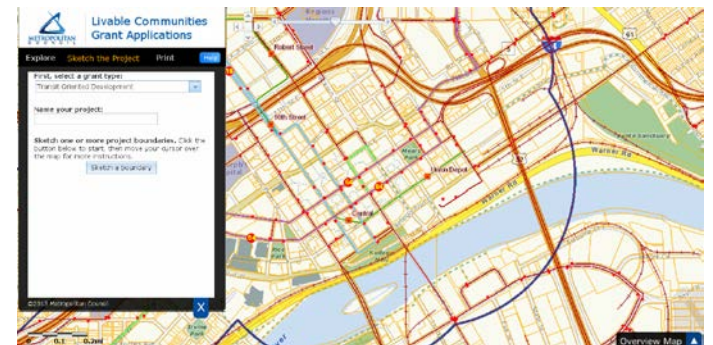
How Create the Required Maps for LCDA and LCA-TOD

NOTE: the required 40-scale site plan for LCA-TOD design workshops will need to be generated by the applicant outside of the Make-a-Map application.

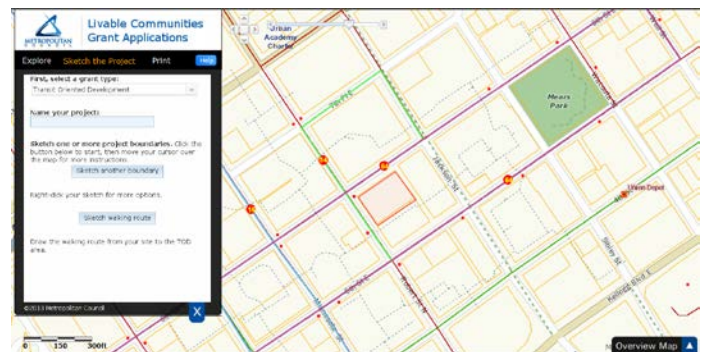
1. Enter an address or landmark in the search bar to navigate to your project area.



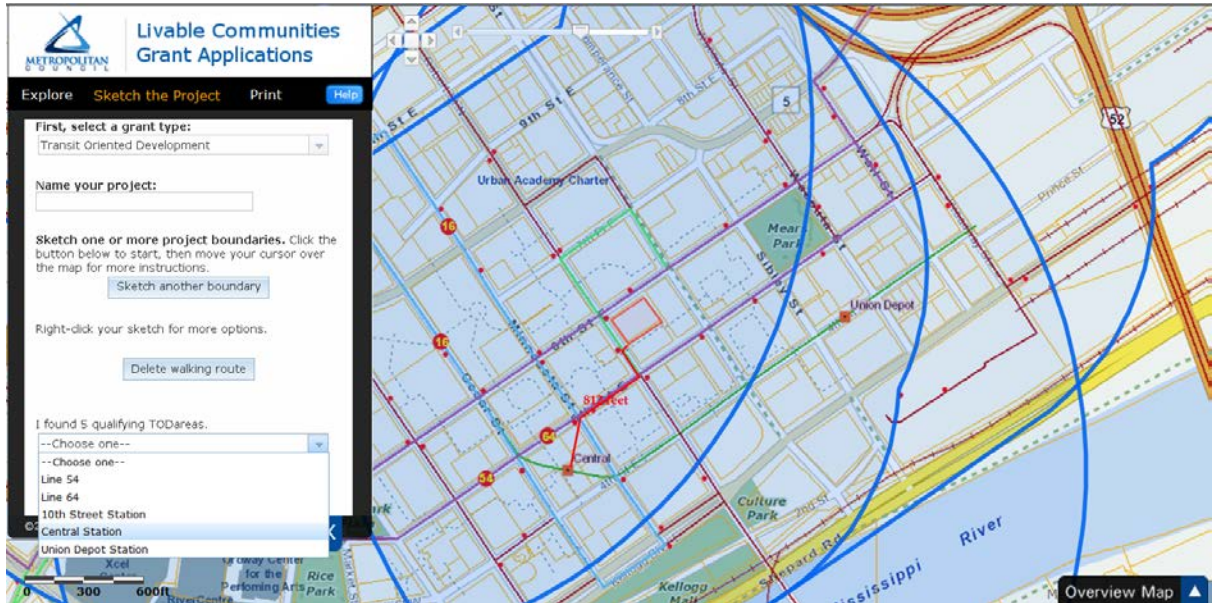
2. Click “Sketch the Project” and select the appropriate grant category, either Livable Communities Demonstration Account or Transit Oriented Development. Provide a name for your project.



3. You may use the zoom and pan buttons to navigate to your project site. Click “Sketch a Boundary” and, using the crosshair as a guide, draw the project boundary. A gray polygon with a red outline will begin to appear. Once you have finished outlining the boundary, double click to close the polygon. If there are multiple, non-contiguous parcels that are part of your Project, you have the option of sketching another boundary.



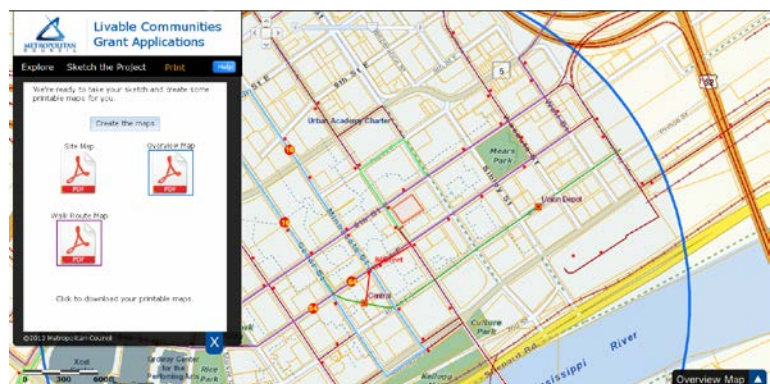
- Click “Sketch walking route” and draw the most direct walking route between the project site and the TOD station. Only draw the walking route along publically-accessible (privately or publically-owned) paths, plazas, or other pedestrian areas. Do not draw the route across parking lots.
- Double click to terminate the walking route. A linear distance is automatically calculated, and depending on the number of stations available within ½-mile of the project, several station areas may appear. Click the drop-down menu and select the Named TOD-Eligible Station for your project.



- Select “Print” and “Create the maps.” The system will generate two maps for LCDA and three maps for LCA-TOD. Please be patient – depending on your connection, it can take up to one minute to generate the maps.

- Click each PDF to download them separately.

If you have any questions about using Make-a-Map, consult the Make-a-Map help section or contact LCA staff.



Appendix 2: Submittal instructions and required attachments

Applications and all attachments must be submitted by 5pm on Monday, June 6th (Round 1) or Monday, October 31st (Round 2). No late submittals will be accepted. Convert all attachments to PDF. There is no file size limit for attachments in WebGrants. Access WebGrants online at: <https://metro councilgrants.org/index.do>

For assistance with questions regarding application interpretation or assistance, contact:

Erin Heelan
(651) 602-1633
erin.heelan@metc.state.mn.us

TOD-Required Attachments (LCDA-TOD Pre-Development)

The following attachments are required for LCDA-TOD Pre-development, in compressed PDF format:

- Parcel Map (from Make-a-Map)
- Aerial view (from Make-a-Map)
- Overview map (from Make-a-Map)
- Walk route map (from Make-a-Map)
- Site Plan

The Site Plan must:

- Show the Project site in detail and how it relates to the Named TOD Area showing the location of all requested elements and all proposed TOD Project construction. Note: any references to TOD Project elements within the narrative must be illustrated on the site plan. For example, if a trailhead is mentioned in the narrative, the trailhead must be shown on the site plan. If rain gardens are being requested as a grant-funded activity, the location of each rain garden must be shown on the site plan.
- Include the following basic elements: scale bar, north arrow, and a title block listing the name of the project.
- Include the following naming convention: "Site plan – [TOD Project name]" and present it in PDF.
- Resolution of Local Support
NOTE: See Appendix X for projects involving a city only; See Appendix X for an application submitted by a county – a joint county-city resolution is required. The appropriate resolution may be submitted with the application or within 30 days after the application due date.
Name the resolution "Resolution – [TOD Project name]" for a single application and "Resolution – City of XXXXX" if you are submitting more than one application.
- Elevation.
Name the PDF file "Elevation – [TOD Project name]."
- If completed, a station area/small area plan, adopted by the City.
Name the Excel file "Sources & Uses – [TOD Project name]."

Other Attachments

- Up to 5 additional, one-page renderings (perspectives, sections, diagrams, photos, etc.)

When all sections have been completed, review your application for accuracy and click "submit." You will not be allowed to make any changes once the application has been submitted to the Council.

Appendix 3: Applicant Resources

Transit-Oriented Development

U.S. Department of Housing and Urban Development

http://www.hud.gov/offices/cpd/about/conplan/pdf/Fostering_Equitable_and_Sustainable_TOD.pdf

Urban Land Institute: Ten Principles for Successful Development Around Transit,

[www.uli.org/ResearchAndPublications/Reports/~media/Documents/ResearchAndPublications/Reports/ Ten Principles/TP_DevTransit.ashx](http://www.uli.org/ResearchAndPublications/Reports/~media/Documents/ResearchAndPublications/Reports/TenPrinciples/TP_DevTransit.ashx)

Reconnecting America, Center for Transit-Oriented Development,

www.reconnectingamerica.org/public/reports

“What Does Density Look Like?”

http://www.minneapolismn.gov/www/groups/public/@cped/documents/webcontent/convert_266012.pdf

Saint Paul Transit-Oriented Development Guidebook for the Central Corridor

<http://www.stpaul.gov/DocumentCenter/Home/View/19527>

Transit Corridors

Regional Transportation: <http://www.metrocouncil.org/transportation/transportation.htm>

METRO Green Line: <http://www.metrocouncil.org/Transportation/Projects/Current-Projects/Central-Corridor.aspx>

METRO Blue Line: <http://www.metrotransit.org/metro-blue-line>

METRO Red Line: <http://www.metrotransit.org/metro-red-line>

Northstar Commuter Rail: <http://www.metrotransit.org/northstar>

METRO Green Line Extension: <http://www.metrocouncil.org/Transportation/Projects/Current-Projects/Southwest-LRT.aspx>

METRO Blue Line Extension: <http://www.metrocouncil.org/Transportation/Projects/Future-Projects/Bottineau-Transitway.aspx>

A Line Arterial BRT: <http://www.metrotransit.org/snelling-BRT>

Active Living and Complete Streets

Active Living Hennepin Communities: www.hennepin.us/activeliving

Active Design Guidelines: <http://www1.nyc.gov/site/ddc/about/active-design.page>

Minnesota Complete Streets Coalition: www.mncompletestreets.org/

Soil Vapor Mitigation

[Risk-Based Guidance for the Vapor Intrusion Pathway: http://www.pca.state.mn.us/index.php/view-document.html?gid=3162](http://www.pca.state.mn.us/index.php/view-document.html?gid=3162)

Appendix 4: Required Resolution from Applicants with a Single Application

RESOLUTION NO. ____

CITY OF _____, MINNESOTA

RESOLUTION IDENTIFYING THE NEED FOR LIVABLE COMMUNITIES TRANSIT ORIENTED DEVELOPMENT FUNDING AND AUTHORIZING AN APPLICATION FOR GRANT FUNDS

WHEREAS the City of _____ is a participant in the Metropolitan Livable Communities Act (“LCA”) Local Housing Incentives Program for 2016 as determined by the Metropolitan Council, and is therefore eligible to apply for LCA Livable Communities Demonstration Account and Tax Base Revitalization Account Transit Oriented Development (collectively, “TOD”) funds; and

WHEREAS the City has identified a proposed project within the City that meets TOD purposes and criteria and is consistent with and promotes the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council’s adopted metropolitan development guide; and

WHEREAS the City has the institutional, managerial and financial capability to adequately manage an LCA-TOD grant ;

and

WHEREAS the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS the City acknowledges TOD grants are intended to fund projects or project components that can serve as models, examples or prototypes for TOD development or redevelopment elsewhere in the Region, and therefore represents that the proposed project or key components of the proposed project can be replicated in other metropolitan-area communities; and

WHEREAS only a limited amount of grant funding is available through the Metropolitan Council’s Livable Communities TOD initiative during each funding cycle and the Metropolitan Council has determined it is appropriate to allocate those scarce grant funds only to eligible projects that would not occur without the availability of TOD grant funding.

NOW THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the governing body of the City:

1. Finds that it is in the best interests of the City’s development goals and priorities for the proposed TOD Project to occur at this particular site and at this particular time.
2. Finds that the TOD Project component(s) for which Livable Communities TOD funding is sought:
 - (a) will not occur solely through private or other public investment within the reasonably foreseeable future; and
 - (b) will occur within the term of the grant award (two years for Pre-Development grants, and three years for Development grants, one year for Cleanup Site Investigation grants and three years for Cleanup grants) only if Livable Communities TOD funding is made available for this project at this time.
3. Authorizes its _____ to submit on behalf of the City an application for Metropolitan Council Livable Communities TOD grant funds for the TOD Project component(s) identified in the application, and to execute such agreements as may be necessary to implement the TOD Project on behalf of the City.

Adopted this __ day of _____, 2016.

Mayor

Clerk

Appendix 5: Required Resolution for Applicants with Multiple Applications

RESOLUTION NO. _____

CITY OF _____, MINNESOTA

RESOLUTION IDENTIFYING THE NEED FOR LIVABLE COMMUNITIES
TRANSIT ORIENTED DEVELOPMENT FUNDING AND AUTHORIZING
APPLICATIONS FOR GRANT FUNDS

WHEREAS the City of _____ is a participant in the Metropolitan Livable Communities Act (“LCA”) Local Housing Incentives Program for 2016 as determined by the Metropolitan Council, and is therefore eligible to apply for LCA Livable Communities Demonstration Account and Tax Base Revitalization Account Transit Oriented Development (collectively, “TOD”) funds; and

WHEREAS the City has identified proposed projects within the City that meet TOD purposes and criteria and are consistent with and promote the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council’s adopted metropolitan development guide; and

WHEREAS the City has the institutional, managerial and financial capability to adequately manage an LCA-TOD grant; and

WHEREAS the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS the City acknowledges Livable Communities TOD grants are intended to fund projects or project components that can serve as models, examples or prototypes for TOD development or redevelopment elsewhere in the Region, and therefore represents that the proposed projects or key components of the proposed projects can be replicated in other metropolitan-area communities; and

WHEREAS only a limited amount of grant funding is available through the Metropolitan Council’s Livable Communities TOD initiative during each funding cycle and the Metropolitan Council has determined it is appropriate to allocate those scarce grant funds only to eligible projects that would not occur without the availability of TOD grant funding; and

WHEREAS cities may submit grant applications for up to three TOD Demonstration Account projects and up to six TOD Tax Base Revitalization Account during each funding cycle, but, using the city’s own internal ranking processes, must rank their projects by priority so the Metropolitan Council may consider those priority rankings as it reviews applications and makes grant awards.

NOW THEREFORE BE IT RESOLVED that, after appropriate examination and consideration, the governing body of the City:

1. Finds that it is in the best interests of the City’s development goals and priorities for the proposed projects to occur at the sites indicated in the grant applications at this particular time.
2. Finds that the TOD Project components for which Livable Communities TOD funding is sought:
 - (a) will not occur solely through private or other public investment within the reasonably foreseeable future; and
 - (b) will occur within the term of the grant award (two years for Pre-Development grants, and three years for Development grants, one year for Cleanup Site Investigation grants and three years for Cleanup grants) only if Livable Communities TOD funding is made available for these projects at this time.

3. Ranks the TOD Project funding applications, according to the City's own internal priorities, in the following order: (List grant applications here; the total number of Development (including combined Development and Cleanup) and Pre- Development grant applications from the City cannot exceed three. Funding requests for both TBRA and LCDA grant funds listed in the same application will be counted as one application for purposes of the limit of numbers of applications.)

| Priority | LCA_TOD Project Names | Grant amount requested |
|----------|-----------------------|------------------------|
| 1 | | |
| 2 | | |
| 3 | | |

4. Authorizes its _____ to submit on behalf of the City applications for Metropolitan Council Livable Communities TOD grant funds for the TOD Project components identified in the applications, and to execute such agreements as may be necessary to implement the projects on behalf of the City.

Adopted this ___ day of _____, 2016.

Mayor

Clerk

Appendix 6: Sample Resolution for County/EDA/Port Authority Applicants

RESOLUTION NO. _____

COUNTY OF _____, MINNESOTA

RESOLUTION IDENTIFYING THE NEED FOR LIVABLE COMMUNITIES DEMONSTRATION ACCOUNT FUNDING AND AUTHORIZING APPLICATIONS FOR GRANT FUNDS

WHEREAS the County/EDA/Port Authority of _____ is eligible to apply for Livable Communities Demonstration Account funds on behalf of cities participating in the Livable Communities Act's Housing Incentives Program for 2016 as determined by the Metropolitan Council; and

WHEREAS the County/EDA/Port Authority has identified proposed projects within the City of _____ that meet the Demonstration Account's purposes and criteria and are consistent with and promote the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council's adopted metropolitan development guide; and

WHEREAS the County/EDA/Port Authority has the institutional, managerial and financial capability to ensure adequate project administration; and

WHEREAS the County/EDA/Port Authority certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS the County/EDA/Port Authority agrees to act as legal sponsor for the projects contained in the grant applications submitted on _____, 2016;

WHEREAS the County/EDA/Port Authority acknowledges Livable Communities Demonstration Account grants are intended to fund projects or project components that can serve as models, examples or prototypes for development or redevelopment projects elsewhere in the region, and therefore represents that the proposed projects or key components of the proposed projects can be replicated in other metropolitan-area communities; and

WHEREAS only a limited amount of grant funding is available through the Metropolitan Council's Livable Communities Demonstration Account during each funding cycle and the Metropolitan Council has determined it is appropriate to allocate those scarce grant funds only to eligible projects that would not occur without the availability of Demonstration Account grant funding.

THEREFORE, the County/EDA/Port Authority of _____ authorizes its' Executive Director to submit an application for Metropolitan Council Livable Communities Demonstration Account grant funds for the project components identified in the application, and to execute such agreements as may be necessary to implement the projects on behalf of the City of _____, where the project is located.

Adopted this ___ day of _____, 2016.

Executive Director

Appendix 6a: Required Resolution for Counties, EDAs, or Port Authorities

RESOLUTION NO. _____

CITY OF _____, MINNESOTA

RESOLUTION IDENTIFYING SUPPORT OF AN APPLICATION FOR A LIVABLE COMMUNITIES DEMONSTRATION ACCOUNT (LCDA) GRANT SUBMITTED ON BEHALF OF A COUNTY, EDA OR PORT AUTHORITY.

As a participant in the Metropolitan Council's Livable Communities Local Housing Incentives Account program, the city of _____ (name of city or township) supports the application, and any resulting funding award, for the _____ (project name) being submitted by the _____ (name of eligible county/EDA/Port Authority).

Adopted this ____ day of _____, 2016.

Appendix 7: LCA-TOD Eligible Items-Quick Reference Guide

| LCA-TOD Grant Program | LCA TOD Pre-Development | | | LCA TOD Development and Cleanup | |
|---|--------------------------|--------------------------------|-----------------------------|---------------------------------|----------------------|
| | LCDA-TOD Pre-Development | LCDA-TOD Zoning Implementation | TBRA-TOD Site Investigation | TBRA-TOD Cleanup | LCDA-TOD Development |
| Architectural work to generate site plans or development staging plans | X | | | | |
| Design workshops for development alternatives | X | | | | |
| Financial analysis of development scenarios | X | | | | |
| Market study | X | | | | |
| Appraisal | X | | | | |
| Project-specific stormwater management plans | X | | | | |
| Soil testing to determine feasible soil correction and/or structural limits for site (not environmental testing) | | | X | | |
| Environmental, fiscal, traffic, or gentrification impact analysis | X | | | | |
| Creation of TOD zoning ordinances | | X | | | |
| Land acquisition after the date of award | | | | | X |
| Land acquisition up to 12 months prior to application due date (see Application Guide) | | | | | X |
| Holding costs | | | | | X |
| Geotechnical work | | | | | X |
| Conducting Phase I & Phase II environmental site assessments | | | X | X | |
| Preparation of RAPs or DRAPs | | | X | X | |
| Preparation of asbestos abatement plans that meet AHERA standards | | | X | X | |
| Preparation of lead-based paint abatement plans | | | X | X | |
| Lead-based paint removal or stabilization | | | | X | |
| Asbestos and/or lead-based paint abatement or encapsulation | | | | X | |
| Demolition and removal of obsolete structures (TBRA: contaminated areas only, as necessary to access contamination ONLY; LCDA: non-contaminated areas only) | | | X | X | X |
| Grading and soil correction (TBRA: contaminated areas only; LCDA: non-contaminated areas) | | | | X | X |
| Excavation, transportation, disposal fees for removal of contaminated soil, backfill and grading of clean soil | | | | X | |
| Soil vapor mitigation | | | | X | |
| Costs to document environmental monitoring systems or successful implementation of a RAP (e.g., technical writing) | | | X | X | |
| New or realigned streets, including lighting and signage; sidewalks and benches | | | | | X |
| Public-use or shared-use parking structures | | | | | X |
| Extensions/modifications of local public sewer, water or telecommunication lines | | | | | X |
| Public connecting elements, including sidewalks and trails that connect to transit and other surrounding public places | | | | | X |
| Site-integrated transit shelters, permanent bike racks, or bridges | | | | | X |
| Stormwater management improvements | | | | | X |
| Placemaking functional elements | | | | | X |
| Design and engineering for LCDA Development TOD eligible items | | | | | X |
| Energy efficiency installations such as photovoltaic solar panels, geothermal pumps, wind turbines, or fuel cells | | | | | X |
| Project coordination | | | | | X |

Appendix 8: Definition of terms

This grant category uses some terms that are specific to the category and may have other meanings elsewhere. For the purposes of the application and evaluation of LCA-TOD Pre-Development and Zoning Implementation grant category, the following definitions apply:

- ***Transit Oriented Development (TOD)*** refers to residential and commercial centers designed to maximize access by transit and non-motorized transportation, and with other features to encourage transit ridership. A TOD neighborhood has a center with a rail or bus station, surrounded by relatively high-density development, with progressively lower-density spreading outwards.
- The ***Future Development Project*** is the development or redevelopment project that provides the deliverables upon which the grant application is scored. The grant-funded activities do not comprise the project. All applicants seeking funding from the LCDA-TOD Pre-Development and TBRA-TOD Site Investigation categories must be able to confirm that the proposal:
 - will be located on specific, identified parcel(s)
 - has an identified development program of uses (housing units, retail, office, institutional, etc.).
 - includes a developer or development team that will lead the project
 - is within a LCA TOD-eligible area
- The ***Grant-Funded Activities*** are components of the TOD Project described in the application for which funding is awarded (i.e., street construction, site acquisition, lead-based paint abatement or the acquisition of a site for a future development delivering these same benefits).
- ***Affordable Housing*** is ownership or rental housing affordable to households earning 80% or less of Area Median Income (AMI). All Livable Communities Act affordable housing grant applications that include affordable housing must have a minimum 15-year affordability term, and a mechanism to ensure affordability for that term, to be considered as affordable.
- A ***Living Wage*** is 130% of the poverty guideline for a family of four within the 48 contiguous states established annually by the U. S. Department of Health and Human Services. The living wage threshold for 2016 is \$31,590.
- ***Areas of Concentrated Poverty*** are those in which 20% or more of the residents are living in poverty
- ***Equitable Development*** creates healthy vibrant communities of opportunity where low income people, people of color, new immigrants and people with disabilities participate in and benefit from systems decisions, and activities that shape their neighborhoods.

Appendix 9: TOD Project Requirements

All of the following are required to comprise an eligible TOD Project Pre-Development Applications:

- The applicant must be able to identify a future development project, as defined in the “Definition of Terms” section.
 - The TOD future development project must involve new development, rehabilitation, redevelopment or infill development addressing the program goals or the acquisition or preparation of a site for future development addressing those same goals. TOD projects involving rehabilitation are eligible if they have other components that address one or more of the program goals.
 - The TOD future development project must be located within a Council-identified TOD area, Regional park land is ineligible.
 - Grant-funded activities for LCDA–TOD Pre-Development and Zoning Implementation projects must be *completed* by December 31, 2017.
 - The LCDA TOD Pre-Development or Zoning Implementation project, and their future development project must be consistent or be made consistent with the local comprehensive plan that has been reviewed by the Council as well as being consistent with any area, neighborhood, corridor or other local plan adopted by the municipality in which the TOD project is located.
 - The future development project must be in compliance with an approved station area plan or small area plan that will be in place within one year of completion of preliminary engineering for the station’s transit line, that demonstrates the following TOD design features.*
 - minimal building setbacks,
 - short blocks with pedestrian connections adjacent to the buildings,
 - optimal pedestrian convenience between Station and other connecting transit,
 - a range of housing densities, types and costs,
 - connections between housing, retail, employment centers and recreational uses,
 - cycling and walking conveniences,
 - current and future employment opportunities within the TOD Area and within the connecting transit corridor/corridors,
 - conservation, protection, and enhancement of natural resources, and
 - residential and commercial parking is limited, shared between uses, located to the rear of buildings, and/or is structured.
- *This threshold criterion DOES NOT apply to Pre-Development requests involving the creation of TOD implementation zoning ordinances.*
- If housing is planned, the TOD future development project must help achieve one or more of the affordable and lifecycle housing goals adopted by the applicant city (or the city in which the TOD project is located if the applicant is a county or county development authority) under the Local Housing Incentives program of the Livable Communities Act.

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metro council.org

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

October 26, 2016

No. 16-35

**A RESOLUTION IDENTIFYING THE NEED FOR LIVABLE
COMMUNITIES TRANSIT ORIENTED DEVELOPMENT FUNDING AND
AUTHORIZING APPLICATIONS FOR GRANT FUNDS**

WHEREAS, the City of Falcon Heights is a participant in the Metropolitan Livable Communities Act (“LCA”) Local Housing Incentives Program for 2016 as determined by the Metropolitan Council, and is therefore eligible to apply for LCA Livable Communities Demonstration Account and Tax Base Revitalization Account Transit Oriented Development (collectively, “TOD”) funds; and

WHEREAS, the City has identified proposed projects within the City that meet TOD purposes and criteria and are consistent with and promote the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council’s adopted metropolitan development guide; and

WHEREAS, the City has the institutional, managerial and financial capability to adequately manage an LCA-TOD grant; and

WHEREAS, the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS, the City acknowledges Livable Communities TOD grants are intended to fund projects or project components that can serve as models, examples or prototypes for TOD development or redevelopment elsewhere in the Region, and therefore represents that the proposed projects or key components of the proposed projects can be replicated in other metropolitan-area communities; and

WHEREAS only a limited amount of grant funding is available through the Metropolitan Council’s Livable Communities TOD initiative during each funding cycle and the Metropolitan Council has determined it is appropriate to allocate those scarce grant funds only to eligible projects that would not occur without the availability of TOD grant funding; and

WHEREAS cities may submit grant applications for up to three TOD Demonstration Account projects and up to six TOD Tax Base Revitalization Account during each funding cycle, but, using the city’s own internal ranking processes, must rank their projects by priority so the Metropolitan Council may consider those priority rankings as it reviews applications and makes grant awards.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. Finds that it is in the best interests of the City’s development goals and priorities for the proposed projects to occur at the sites indicated in the grant applications at this particular time.
2. Finds that the TOD Project components for which Livable Communities TOD funding is sought:
 - (a) will not occur solely through private or other public investment within the reasonably foreseeable future; and
 - (b) will occur within the term of the grant award (two years for Pre-Development grants, and three years for Development grants, one year for Cleanup Site Investigation grants and three years for Cleanup grants) only if Livable Communities TOD funding is made available for these projects at this time.
3. Ranks the TOD Project funding applications, according to the City’s own internal priorities, in the following order: (List grant applications here; the total number of Development (including combined Development and Cleanup) and Pre- Development grant applications from the City cannot exceed three. Funding requests for both TBRA and LCDA grant funds listed in the same application will be counted as one application for purposes of the limit of numbers of applications.)

| Priority | LCA_TOD Project Names | Grant amount requested |
|----------|------------------------|------------------------|
| 1 | CommonBond Communities | \$100,000 |
| 2 | | |
| 3 | | |

4. Authorizes CommonBond Communities to submit on behalf of the City applications for Metropolitan Council Livable Communities TOD grant funds for the TOD Project components identified in the applications.

5. Authorize the City Administrator and Mayor to execute all necessary agreements as necessary to implement the projects.

ADOPTED by the Falcon Heights City Council this 26th day of October, 2016.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER _____
HARRIS _____ Against
FISCHER _____
GUSTAFSON _____

Attested by: _____

Sack Thongvanh
City Administrator

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ORDINANCE NO. 13-02

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 113 OF THE
FALCON HEIGHTS CITY CODE, THE ZONING ORDINANCE,
REZONING PROPERTY TO PLANNED UNIT DEVELOPMENT**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

SECTION 1. Section 113-3 of the Falcon Heights City Code is amended by adding the following definitions:

Affordable apartment building means that at least 50% of the units are reserved for persons whose income is no more than 60% of the median, an additional 20% of the units are reserved for persons whose income is no more than 110% of the median and at least 10% of the units are reserved for persons whose income is no more than 150% of the median for the Twin Cities metropolitan area.

Urban Farm means the production, distribution and sale of food, excluding the production of poultry, livestock and bees.

SECTION 2. Chapter 113 of the Falcon Heights City Code is amended by adding Section 113-209 to provide as follows.

113-209 URBAN FARM PLANNED UNIT DEVELOPMENT DISTRICT

- (a) **LEGAL DESCRIPTION.** The legal description of this PUD is lots 1 and 2, block 1, Urban Farm Project Addition.
- (b) **PURPOSE.** The purpose of the Urban Farm PUD District is to provide for the mixed uses of an urban farm and an affordable apartment building.
- (c) **SCOPE.** The provisions of this Section apply to the Urban Farm Planned Unit Development.
- (d) **PERMITTED USES.** The following uses are permitted subject to the Development Plan for the PUD, Section 113-209(f), and the standards and requirements of the R-5M zoning district, except as modified herein:
 - (1) On lot 1, block 1 an urban farm. At least 29 paved parking spaces and space for 6 future parking spaces must be maintained next to the main building adjacent to Larpenteur Ave. The urban farm may have up to:

1,200 square feet of enclosed retail space;
2,000 square feet of office space;
2,000 square feet of training and classroom space;
7,000 square feet of 2nd floor rooftop garden;
14,000 square feet of warehouse, cooler and distribution space;
3,000 square feet of shipping and receiving space; and
12,500 square feet of indoor garden or aquaponics production.

- (2) On lot 2, block 1 a 47 unit affordable apartment building with at least 77 parking spaces. At least 40 of the required parking spaces must be below grade and integrated into the apartment building;
- (3) On lots 1 and 2, block 1 Essential services.

(e) **PERMITTED ACCESSORY USES.**

- (1) On lots 1 and 2, block 1 the accessory uses in the R-5M zoning district;
- (2) On lot 1, block 1 seasonal hoop houses for growing vegetables.

(f) **DEVELOPMENT PLAN.** The PUD must be maintained in accordance with the following development plan which is on file with the City and which is incorporated herein by reference.

- (1) Urban Farm Project Addition Plat;
- (2) Topographic Survey prepared by Jacobson Engineers & Surveyors dated April 15, 2013;
- (3) The following plans dated April 15, 2013 and May 15, 2013 prepared by LHB for Lot1, Block 1:

Architectural Site Plan,
Site Plan,
Grading and Utility Plan,
Landscape Schematic,
Site Perspectives,
Basement/Garage Plan, First Floor Plan, Second Floor Plan;

- (4) The following plans dated May 15, 2013 prepared by LHB for Lot 2, Block 1:


Architectural Site Plan,
Site Plan,
Grading and Utility Plan,
Landscape Schematic,
Site Perspectives,
First Floor Plan, Second Floor Plan;

SECTION 3. The zoning map of the City of Falcon Heights shall not be republished to show the aforesaid rezoning, but the City shall appropriately mark the zoning map on file in the City for the purpose of indicating the rezoning hereinabove provided for in this Ordinance, and all of the notations, references and other information shown thereon are hereby incorporated by reference and made a part of this Ordinance.

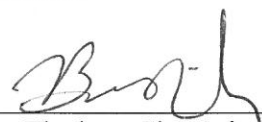
SECTION 4. This ordinance shall be effective immediately following Metropolitan Council authorization to amend the City's Comprehensive plan to allow urban farming in the Mixed Use Residential District and the recording of the final plat of Urban Farm Project Addition with the Ramsey County Recorder.

ADOPTED this 22nd day of May, 2013, by the City Council of the City of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: 
Peter Lindstrom, Mayor

ATTEST:


Bart Fischer, City Administrator/City Clerk

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FALCON HEIGHTS WEEKLY - OCTOBER 10, 2016 TO OCTOBER 16, 2016

| ICR | Title | Common Place Name | Block | House | St Name | Cross St Name | Reported Date | Summary Contains |
|----------|-----------------|-------------------|-------|-------|------------------|------------------|---------------|--|
| 16008623 | Traffic Arrest | | 0 | | Larpenteur Ave W | Gortner Ave | 10/10/2016 | 24 year old male arrested and cited for operating an uninsured vehicle, no proof of insurance on demand, and expired registration. |
| 16008624 | Verbal Warning | | 0 | | Larpenteur Ave W | Snelling Ave N | 10/10/2016 | Verbal Warning - expired tabs |
| 16008643 | Written Warning | | 0 | | Snelling Ave N | Como Ave W | 10/10/2016 | Lights-Tail Lights Required |
| 16008645 | Traffic Arrest | | 0 | | Larpenteur Ave W | Snelling Ave N | 10/10/2016 | 28 year old male arrested and cited for driving after suspension. |
| 16008649 | Written Warning | | 0 | | Snelling Ave N | Hoyt Ave W | 10/11/2016 | Lights-Tail Lights Required |
| 16008650 | Citation | | 0 | | Larpenteur Ave W | Holton St N | 10/11/2016 | Speed-Exceed Posted Limit |
| 16008651 | Citation | | 0 | | Snelling Ave N | Larpenteur Ave W | 10/11/2016 | Display Expired Registration |
| 16008654 | Written Warning | | 2200 | | Roselawn Ave W | | 10/11/2016 | Speed-Exceed Posted Limit |
| 16008656 | Traffic Arrest | | 0 | | Larpenteur Ave W | Snelling Ave N | 10/11/2016 | 28 year old male arrested and cited for violation of an instructional permit and expired driver's license. |
| 16008657 | Written Warning | | 0 | | Arona St | Iowa Ave W | 10/11/2016 | Expired temporary MV permit (21 day) Permits are valid only for the vehicle for which it was issued |
| 16008659 | Citation | | 0 | | Larpenteur Ave W | Cleveland Ave N | 10/11/2016 | Failure to Yield at Intersection |
| 16008664 | Citation | | 0 | | Larpenteur Ave W | Snelling Ave N | 10/11/2016 | Expired Reg |

| | | | | | | | |
|----------|-------------------|--|------|------------------|------------------|------------|--|
| 16008666 | Written Warning | | 0 | Cleveland Ave N | Larpenteur Ave W | 10/11/2016 | Brakes to be in working order |
| 16008667 | Written Warning | | 2100 | Larpenteur Ave W | | 10/11/2016 | Expired Reg |
| 16008669 | Domestic Assault | | 1800 | Moore St | | 10/11/2016 | A59 year old male wished to file an assault report from 2014. He reported that, at that time, he was physically assaulted by his wife. The suspect was identified as a 55 year old female. The victim was advised that the statute of limitations had expired and there would be no further police action. |
| 16008674 | Traffic Arrest | | 0 | Cleveland Ave N | Larpenteur Ave W | 10/11/2016 | 35 year old male arrested and cited fordriving after cancellation. |
| 16008697 | Citation | | 0 | Snelling Ave N | Garden Ave | 10/12/2016 | Display Expired Registration |
| 16008714 | Parking Complaint | | 1300 | GARDEN AV | | 10/13/2016 | Parking Complaint - monitor new no parking signs. |
| 16008731 | Citation | | 0 | Cleveland Ave N | Larpenteur Ave W | 10/13/2016 | Expired Reg |
| 16008733 | Parking Complaint | | 1300 | Garden Ave | | 10/13/2016 | Parking Complaint -set up traffic cones for new parking signs |
| 16008736 | Citation | | 0 | Larpenteur Ave W | Coffman St | 10/13/2016 | Speed-Exceed Posted Limit |
| 16008738 | Citation | | 0 | Larpenteur Ave W | Arona St | 10/13/2016 | Display Expired Registration |
| 16008740 | Traffic Arrest | | 0 | Hamline Ave N | Hoyt | 10/13/2016 | 48 year old male arrested for gross misdemeanor driving after cancelation. The driver was released and advised he would be charged, via formal complaint, for the above violation. |

| | | | | | | | | |
|----------|--------------------------|---------------------------|------|------|------------------|----------------|------------|--|
| 16008772 | Traffic Arrest | | 0 | | Como Ave W | Snelling Ave N | 10/14/2016 | 26 year old male arrested and cited for driving after revocation, no insurance and no proof of insurance. |
| 16008775 | Verbal Warning | Falcon Heights Elementary | 0 | 1393 | Garden Ave W | | 10/14/2016 | Parking-FH Parking where posted |
| 16008781 | Traffic Arrest | | 0 | | Snelling Ave N | Garden Ave | 10/14/2016 | 31 year old male arrested and cited for driving after revocation and no proof of insurance. |
| 16008782 | Verbal Warning | | 0 | | Larpenteur Ave W | Fry St | 10/14/2016 | Headlights-Use Required |
| 16008794 | Verbal Warning | | 1800 | | Fairview Ave | | 10/15/2016 | Speed-Exceed Posted Limit Crossing over Centerline |
| 16008795 | Recovered Stolen Vehicle | | 1700 | | Lindig St | | 10/15/2016 | Officers observed a vehicle with a registration violations. When the squad turned, the suspect vehicle appeared to evade the officer. A short time later, the suspect was observed walking away from the parked vehicle. Routine checks on the vehicle came back as a stolen vehicle out of Wright County. The vehicle was impounded and items inside were inventoried. The driver, a 29 year old male, was booked at the Ramsey County Jail for felony motor vehicle theft. |
| 16008808 | Parking Complaint | | 1500 | | CALIFORNIA AV W | | 10/15/2016 | Parking Complaint - caller said vehicles parked for two weeks in same location. One driver moved car immediately, other vehicle chalked. |
| 16008824 | Citation | | 0 | | Snelling Ave N | Garden Ave | 10/16/2016 | Display Expired Registration |