

Falcon Heights City Council Workshop

**City Hall
2077 W Larpenteur Ave.
6:30 p.m.**

AGENDA Wednesday, October 7, 2015

- 1) MnDOT Sidewalk Proposal for Snelling Ave (East Side-Curtiss Field)**
 - Snow Maintenance for Larpenteur Ave**
- 2) Discussion on the Draft-2016 Enterprise Budgets**

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

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The City That Soars!

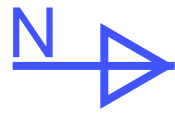
REQUEST FOR COUNCIL ACTION

Meeting Date	October 7, 2015
Agenda Item	Workshop 1
Attachment	Site Map
Submitted By	Sack Thongvanh, City Administrator

Item	MnDOT Sidewalk Proposal for Snelling Ave (East side-Curtiss Field)
Description	<p>MnDot would like to propose sidewalks as part of the upcoming TH51/Snelling Project. MnDOT identified a potential new sidewalk on the east side of TH51 from Hoyt Ave to approximate 300 feet south of Larpenteur Ave.</p> <p>Once the sidewalk is constructed, MNDOT was wondering if the City would maintain the new sidewalk.</p> <p>There are a number of options on the site plan which I will explain the options at the meeting.</p> <p><u>Snow Maintenance for Larpenteur Ave</u> I would like to discuss the future maintenance for Larpenteur Ave.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Site Map
Action(s) Requested	No formal action is requested, but staff will incorporate any comments and provide direction to MnDOT.

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APPROXIMATE LOCATION
A LINE BRT STOP
CONST. UNDER
SP6215-100 (TH51)
SP6216-134 (TH51)



AADT 35000 HCADT 1100

DESIGN
SPEED
45

EXIST.
POSTED
SPEED
45

W. HOYT AVE.

SNELLING DR.

W. SNELLING DR.

TIES

PRELIMINARY CONS

LARPENTEUR AVE.

CITY OF FALCON HEIGHTS

PRELIMINARY CONSTRUCTION LIMITS

Right of Way Line

Connect to existing sidewalk

Add crosswalk.
Utilize existing sidewalk

E. SNELLING DR.

IDAHO AVE.

FALCON HEIGHTS
TOWN SQUARE
APARTMENTS

LARPENTEUR AVE.

REVISIONS ON THIS PROJECT

ND
T/CONSTRUCT
WIDENING

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	October 7, 2015
Agenda Item	Workshop 2
Attachment	2016 Draft Enterprise Fund Budgets
Submitted By	Sack Thongvanh, City Administrator

Item	Discussion on 2016 Draft Enterprise Fund Budgets.
Description	<p>Each year the City looks at and adopts budgets relating to the City’s Enterprise Funds. Key points of the 2016 Draft Enterprise Fund Budgets include:</p> <p><u>Sanitary Sewer</u> There no major capital improvements planned for the Sanitary Sewer Fund in 2016. However, it will be the third year of the program of televising and jetting the entire sanitary sewer system. This is estimated to be \$50,000.</p> <p><u>Storm Sewer</u> The City continues to see increased state and federal mandates in regards to storm sewer operations. These mandates often cannot be planned for as they are presented in a short time frame. The Capitol Region Watershed has partnered with the City on the Curtiss Field Flood Mitigation Project in 2014. The projected City costs for the Curtiss Field project was \$200,000 and will be paid during 2015. The 2015 Roselawn project is estimated to cost \$25,000.</p> <p>Future street projects for the city include significant storm water project costs. A discussion needs to be taken in how these costs are to be paid.</p> <p>In addition, the attached document showing storm water related projects since 2007, shows that on average, the City has paid out of the storm sewer fund \$70,115 annually toward projects in the past 9 years above and beyond the operational costs of the fund.</p>
Budget Impact	Dependent on eventual adoption by the City Council at the Budget Hearing on December 9, 2015
Attachment(s)	2016 Draft Enterprise Fund Budgets

Action(s) Requested	No formal action is requested, but staff will incorporate any comments into the final budgets which will be approved at the December 9, 2015 City Council meeting.
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SANITARY SEWER (601)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2015	ESTIMATED 2015	BUDGET 2016	BUDGET TO BUDGET TO BUDGET	BUDGET TO ESTIMATED
REVENUES:								
<i>CHARGES FOR SERVICES</i>								
34180	SANITARY SEWER CHARGES	807,031	765,934	750,000	760,000	760,000	1%	0%
34181	SANITARY SEWER PENALTIES	0	0	0	0	0	#DIV/0!	#DIV/0!
34183	OTHER CHARGES	0	0	0	0	0	#DIV/0!	#DIV/0!
34192	SAC CHARGES	0	14,910	15,000	2,485	5,000	-67%	101%
36100	SPECIAL ASSESSMENTS	0	0	0	0	0	#DIV/0!	#DIV/0!
	<i>TOTAL CHARGES FOR SERVICES</i>	<u>807,031</u>	<u>780,844</u>	<u>765,000</u>	<u>762,485</u>	<u>765,000</u>	0%	0%
<i>MISCELLANEOUS</i>								
36211	INTEREST ON INVESTMENTS	11,266	11,608	13,000	12,000	12,000	-8%	0%
36213	LOAN INTEREST	0	0	0	0	0	#DIV/0!	#DIV/0!
36214	CHANGE IN FAIR VALUE OF I	(8,879)	8,060	0	0	0	#DIV/0!	#DIV/0!
36400	MISCELLANEOUS	0	0	0	0	0	#DIV/0!	#DIV/0!
36500	GAIN ON SALE OF CAPITAL ASSETS	0	0	0	0	0	#DIV/0!	#DIV/0!
	<i>TOTAL MISCELLANEOUS</i>	<u>2,388</u>	<u>19,668</u>	<u>13,000</u>	<u>12,000</u>	<u>12,000</u>	-8%	0%
601	<i>TOTAL REVENUES</i>	<u>809,418</u>	<u>800,512</u>	<u>778,000</u>	<u>774,485</u>	<u>777,000</u>	0%	0%
<i>OTHER FINANCING SOURCES</i>								
25315	CONTRIBUTED CAPITAL	0	0	0	0	0	#DIV/0!	#DIV/0!
39200	TRANSFERS	0	0	0	0	0	#DIV/0!	#DIV/0!
	<i>TOTAL OTHER FINANCING SOURCES</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	#DIV/0!
	<i>TOTAL REVENUES & OTHER FINANCING SOURCES</i>	<u>809,418</u>	<u>800,512</u>	<u>778,000</u>	<u>774,485</u>	<u>777,000</u>	0%	0%
EXPENSES:								
<i>COMPENSATION</i>								
60100	REGULAR SALARIES	77,869	80,562	90,000	85,400	96,000	7%	12%
60520	PART-TIME EMPLOYEES	3,236	1,478	7,000	2,500	5,000	-29%	100%
64011	PERA CONTRIBUTIONS	5,746	5,829	6,750	6,400	7,180	6%	12%
64012	FICA CONTRIBUTIONS	5,569	5,844	6,900	6,725	7,880	14%	17%
64031	HOSPITALIZATION	18,752	16,215	17,500	18,000	18,150	4%	1%
64032	DENTAL	1,025	1,095	1,000	950	1,050	5%	11%
64033	LONG-TERM DISABILITY	114	187	160	170	170	6%	0%
64034	LIFE INSURANCE	181	248	200	210	210	5%	0%
	<i>TOTAL COMPENSATION</i>	<u>112,491</u>	<u>111,457</u>	<u>129,510</u>	<u>120,355</u>	<u>135,640</u>	5%	13%
<i>MATERIALS & SUPPLIES</i>								
70100	SANITARY SEWER SUPPLIES	79	635	1,000	500	1,000	0%	100%
70120	TOOLS	0	0	600	0	300	-50%	#DIV/0!
74000	MOTOR FUEL & LUBRICANTS	939	870	1,000	800	1,000	0%	25%
	<i>TOTAL MATERIALS & SUPPLIES</i>	<u>1,018</u>	<u>1,505</u>	<u>2,600</u>	<u>1,300</u>	<u>2,300</u>	-12%	77%
<i>OTHER SERVICES & CHARGES</i>								
80100	ENGINEERING	0	1,351	2,000	0	2,000	0%	#DIV/0!
80310	AUDIT	1,878	640	1,360	1,305	1,400	3%	7%
85011	TELEPHONE - LANDLINE	714	701	750	720	750	0%	4%
85015	CELL PHONE	450	623	400	500	500	25%	0%
85020	ELECTRIC	156	176	240	200	200	-17%	0%
85060	METRO SEWER CHARGES	496,557	439,857	430,007	430,007	486,605	13%	13%

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85070	SAC CHARGES	0	14,910	15,000	2,485	5,000	-67%	101%
85080	PORTABLE TOILET - PARKS	1,717	1,754	1,900	2,200	2,200	16%	0%
86030	CONFERENCES & SCHOOLS	0	600	600	23	600	0%	2509%
86100	TRAINING	944	967	1,800	1,010	1,800	0%	78%
86101	MILEAGE	0	0	50	0	50	0%	#DIV/0!
87000	REPAIR EQUIPMENT	358	1,823	4,000	750	4,000	0%	433%
87090	REPAIR EQUIP - STUB	0	0	0	62	0	#DIV/0!	-100%
87099	MANHOLE COVER REPAIRS	0	0	600	0	600	0%	#DIV/0!
87100	TELEVISIONS & COMMERCIAL JETTING	48,686	13,812	15,000	14,087	55,000	267%	290%
87200	SEWER LINE REPAIRS	0	0	3,000	6,868	3,000	0%	-56%
87230	CONTROL PANEL (LIFT STATION)	0	2,654	0	4,210	2,000	#DIV/0!	-52%
87300	ROOT TREATMENT	2,960	0	0	0	3,000	#DIV/0!	#DIV/0!
87400	SANITARY 2013 STREET PROJECT	4,433	0	0	0	0	#DIV/0!	#DIV/0!
87600	DEPRECIATION	7,619	8,084	12,000	12,000	12,000	0%	0%
88000	INSURANCE & BONDS	5,938	7,478	7,500	7,000	8,000	7%	14%
88030	ONE CALL CONCEPTS-LOCATES	1,799	1,578	2,000	1,800	2,000	0%	11%
88500	BILLING FEE-UTILITIES	16,553	16,090	18,000	17,000	18,000	0%	6%
89000	MISCELLANEOUS	626	15	400	415	400	0%	-4%
	<i>TOTAL OTHER SERVICES & CHARGES</i>	<u>591,388</u>	<u>513,112</u>	<u>516,607</u>	<u>502,642</u>	<u>609,105</u>	18%	21%
	<i>CAPITAL OUTLAY</i>							
91000	MACHINERY & EQUIPMENT	0	0	0	0	0	#DIV/0!	#DIV/0!
92000	SANITARY INFRASTRUCTURE	0	0	0	50,000	0	#DIV/0!	-100%
92400	GROVE RELINING SANITARY SEWER PROJECT	0	3,378	0	0	0	#DIV/0!	#DIV/0!
92500	2015 SNELLING SVC DRIVES RELINING TO WEST OF FRY	0	0	277,000	163,500	0		
	<i>TOTAL CAPITAL OUTLAY</i>	<u>0</u>	<u>3,378</u>	<u>277,000</u>	<u>213,500</u>	<u>0</u>	-100%	-100%
-601	<i>TOTAL EXPENDITURES</i>	<u>704,897</u>	<u>629,452</u>	<u>925,717</u>	<u>837,797</u>	<u>747,045</u>	-19%	-11%
	<i>OTHER FINANCING USES</i>							
97000	TRANSFERS	80,000	140,000	0	0	0	#DIV/0!	#DIV/0!
	<i>TOTAL OTHER FINANCING USES</i>	<u>80,000</u>	<u>140,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	#DIV/0!
	<i>TOTAL EXPENDITURES & OTHER FINANCING USES</i>	<u>784,897</u>	<u>769,452</u>	<u>925,717</u>	<u>837,797</u>	<u>747,045</u>	-19%	-11%
	NET POSITION - JANUARY 1	2,339,815	2,364,336	2,395,396	2,395,396	2,332,084	-3%	-3%
	NET INCOME (LOSS)	<u>24,521</u>	<u>31,060</u>	<u>(147,717)</u>	<u>(63,312)</u>	<u>29,955</u>	-120%	-147%
	NET POSITION - DECEMBER 31	<u>2,364,336</u>	<u>2,395,396</u>	<u>2,247,679</u>	<u>2,332,084</u>	<u>2,362,039</u>	5%	1%

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STORM DRAINAGE (602)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2015	ESTIMATED 2015	BUDGET 2016	BUDGET TO BUDGET TO BUDGET	BUDGET TO BUDGET TO BUDGET	BUDGET TO BUDGET TO BUDGET
REVENUES:									
<i>INTERGOVERNMENTAL REVENUE</i>									
33410	OTHER GRANTS	0	0	0	0	0			
33430	STATE AID	0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
	<i>TOTAL INTERNGOVERNMENTAL</i>	0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
<i>CHARGES FOR SERVICES</i>									
34180	STORM SEWER CHARGES	156,632	155,116	156,000	155,000	155,000		-1%	0%
34181	STORM SEWER PENALTIES	0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
	<i>TOTAL CHARGES FOR SERVICES</i>	156,632	155,116	156,000	155,000	155,000		-1%	0%
<i>MISCELLANEOUS</i>									
36211	INTEREST ON INVESTMENTS	1,534	1,921	600	1,100	1,000		67%	-9%
36213	CHANGE IN FAIR VALUE OF I	(1,305)	1,498	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
36400	MISCELLANEOUS	0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
	<i>TOTAL MISCELLANEOUS</i>	230	3,419	600	1,100	1,000		67%	-9%
602	<i>TOTAL REVENUES</i>	156,861	158,536	156,600	156,100	156,000		0%	0%
<i>OTHER FINANCING SOURCES</i>									
39700	CONTRIBUTED CAPITAL	0	307,106	0	0	0			
39200	TRANSFERS	0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
	<i>TOTAL OTHER FINANCING SOURCES</i>	0	307,106	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
	<i>TOTAL REVENUES & OTHER FINANCING SOURCES</i>	156,861	465,642	156,600	156,100	156,000		0%	0%
EXPENDITURES:									
<i>COMPENSATION</i>									
60100	REGULAR SALARIES	46,918	47,728	48,000	48,800	49,100		2%	1%
60520	PART-TIME/SEASONAL EMPLOYEES	4,100	0	3,000	1,000	3,000		0%	200%
64011	PERA CONTRIBUTIONS	3,545	3,452	3,600	3,635	3,700		3%	2%
64012	FICA CONTRIBUTIONS	3,530	3,420	3,950	3,810	4,000		1%	5%
64031	HOSPITALIZATION	11,328	9,492	10,300	9,000	10,500		2%	17%
64032	DENTAL	617	681	670	680	650		-3%	-4%
64033	LONG-TERM DISABILITY	60	103	90	115	115		28%	0%
64034	LIFE INSURANCE	87	137	110	130	130		18%	0%
	<i>TOTAL COMPENSATION</i>	70,184	65,013	69,720	67,170	71,195		2%	6%
<i>MATERIALS & SUPPLIES</i>									
70200	STORM SUPPLIES	0	231	400	200	400		0%	100%
74000	MOTOR FUEL & LUBRICANTS	776	364	2,000	900	2,000		0%	122%
	<i>TOTAL MATERIALS & SUPPLIES</i>	776	595	2,400	1,100	2,400		0%	118%
<i>OTHER SERVICES & CHARGES</i>									
80100	ENGINEERING SERVICES	1,854	2,656	5,000	1,000	3,000		-40%	200%
80310	AUDIT	626	640	680	650	680		0%	5%
81900	OTHER PROFESSIONAL SERVICES	3,143	308	0	0	300	#DIV/0!	#DIV/0!	#DIV/0!
83020	STREET SWEEPING	2,571	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
83025	SWEEPER PARTS/SUPPLIES	1,178	2,505	3,000	2,400	3,000		0%	25%
83030	SWEEPER EXPS SHARED WITH LITTLE CANADA	1,910	1,080	3,000	1,340	3,000		0%	124%
84000	STREET SWEEPINGS	611	1,250	2,000	2,000	2,000		0%	0%
85015	CELL PHONE	125	116	150	120	150		0%	25%
86010	MILEAGE	36	0	40	40	40		0%	0%

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86110	MEMBERSHIPS	515	0	500	515	500	0%	-3%
87000	REPAIR EQUIPMENT/CATCH BASIN	0	250	3,000	955	2,000	-33%	109%
87150	CATH BASIN CLEANING/JETTING OF SYSTEM	10,000	0	5,000	0	5,000	0%	#DIV/0!
87600	DEPRECIATION	38,206	37,245	44,000	40,000	40,000	-9%	0%
88000	INSURANCE & BONDS	2,000	2,000	2,500	2,000	2,500	0%	25%
88500	BILLING FEES	523	488	700	680	700	0%	3%
88600	MISCELLANEOUS FEES & MS4 PERMIT	0	20	100	42	50	-50%	19%
88700	LIFT STATION REPAIR (GOTFREID PIT)	2,405	2,034	3,000	0	2,500	-17%	#DIV/0!
	<i>TOTAL OTHER SERVICES & CHARGES</i>	<u>65,703</u>	<u>50,592</u>	<u>72,670</u>	<u>51,742</u>	<u>65,420</u>	<u>-10%</u>	<u>26%</u>
	<i>CAPITAL OUTLAY</i>							
91000	CAPITAL EQUIPMENT	0	0	0	0	0	#DIV/0!	#DIV/0!
92010	OTHER IMPROVEMENTS	0	0	0	0	0	#DIV/0!	#DIV/0!
92050	2015 ROSELAWN	0	0	0	25,000	0		
92100	CURTIS POND DRAINAGE PROJECT	0	0	0	200,000	0	#DIV/0!	-100%
92300	CATCH BASIN AND CURB	0	0	0	0	0	#DIV/0!	#DIV/0!
	<i>TOTAL CAPITAL OUTLAY</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>225,000</u>	<u>0</u>	<u>#DIV/0!</u>	<u>-100%</u>
-602	<i>TOTAL EXPENDITURES</i>	<u>136,663</u>	<u>116,200</u>	<u>144,790</u>	<u>345,012</u>	<u>139,015</u>	<u>-4%</u>	<u>-60%</u>
	<i>OTHER FINANCING USES</i>							
97000	TRANSFERS	0	0	0	0	0	#DIV/0!	#DIV/0!
	<i>TOTAL OTHER FINANCING USES</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
	<i>TOTAL EXPENDITURES & OTHER FINANCING USES</i>	<u>136,663</u>	<u>116,200</u>	<u>144,790</u>	<u>345,012</u>	<u>139,015</u>	<u>-4%</u>	<u>-60%</u>
	NET POSITION - JANUARY 1	1,114,762	1,134,960	1,484,402	1,484,402	1,295,490	-13%	-13%
	NET INCOME (LOSS)	20,198	349,442	11,810	(188,912)	16,985	44%	-109%
	NET POSITION - DEC 31	<u>1,134,960</u>	<u>1,484,402</u>	<u>1,496,212</u>	<u>1,295,490</u>	<u>1,312,475</u>	<u>-12%</u>	<u>1%</u>

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STORM - CAPITAL PROJECTS PAID OUT OF THE STORMWATER FUND:

(EXPENSES ABOVE AND BEYOND THE OPERATIONAL COSTS OF THE FUND)

2007	(141,830)	Downstream Lake Como storm water project, city's share of Capital Region Watershed's project
2008	-	No projects
2009	(60,469) (122,011)	Sweeper, city's share of joint sweeper with Little Canada City parking lot and rain garden
2010	(19,366)	Catch basin improvements
2011	(58,957)	Gottfried's Pit downstream storm water project, city's share
2012	(3,400)	Catch basin improvements
2013	0	Storm improvements were paid through TIF and Infrastructure for 2013 (\$284,512)
2014	0	Curtis Field pond improvements (cost share with CRWD -to be paid in 2015)
2015	(200,000) (25,000)	Curtis Field pond improvements cost share with Watershed District Roselawn Storm water improvements
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TOTAL"	(631,033)	Total project costs for the last 9 years above and beyond the operational costs of the fund
	(70,115)	\$70,115 is the average amount of revenue needed in the future above the operational costs to be able to fund future improvements without bankrupting this fund.