

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
March 22, 2017 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ___ HARRIS ___ BROWN THUNDER ___
FISCHER ___ GUSTAFSON ___
- STAFF PRESENT: THONGVANH___
- C. PRESENTATIONS:
1. Como Park Falcon Heights Living-At-Home Block Nurse Program
- D. APPROVAL OF MINUTES:
1. March 8, 2017 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 3/16/17 \$79,721.71
Payroll through: 3/15/17 \$18,697.56
2. MN Association of Volunteer Administration "Building Inclusive Civic Community Engagement" Grant Application
3. Appointment of Katie Kohn to the Community Engagement Commission
4. Appointment of Stacey Tidball to the Community Engagement Commission
5. Increase for Administrative Coordinator Katie Thrasher
- G: POLICY ITEMS:
1. Accept Bid for 2017 Pavement Management Project
2. Agreement with American Engineering and Testing for 2017 Pavement Management Project
- H. INFORMATION/ANNOUNCEMENTS:
1. Weekly Police Reports – Can Now Be Found At:
http://www.falconheights.org/index.asp?SEC=75B3E8BB-785B-4048-B543-995BAE0716A5&Type=B_BASIC
- I. COMMUNITY FORUM:
1. Panel of Experts for March 30th from 6pm t 8pm
2. Sweeping next week weather permit
- J. ADJOURNMENT:
3. Audit Presentation in May
4. Police Chief Annual Report for April 12th

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MINUTES
March 8, 2017 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 pm
- B. ROLL CALL: LINDSTROM X HARRIS X BROWN THUNDER X
FISCHER X GUSTAFSON X

STAFF PRESENT: THONGVANH X
FREIHAMMER X
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES:
 - 1. February 22, 2017 City Council Meeting Minutes Approved
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through: 2/28/17 \$102,301.58
Payroll through: 2/28/17 \$19,143.88
 - 2. Fire Department Grant-Urban Area Security Initiative

Council Member Harris Moved, Approved 5-0

- G: POLICY ITEMS:
 - 1. ADA Transition Plan for Facilities within the Public Right-of-Way
Jesse Freihammer, City Engineer, presented that this is a document of how the city would deal with ADA issues in the public right-of-way. This applies to curb ramps if updates are happening. When a street project is done, at that time curb ramps will be updated as well. Curb ramps would also be updated if there was a special request submitted. He would request Council to authorize the creation of this plan. This likely will be a requirement in two to three years for eligibility for federal funding. Municipal State Aid would likely follow suit in requiring it.

City Administrator Thongvanh stated that the city has roads in its jurisdiction that require Municipal State Aid. The city is fortunate to have been deemed a certified state aid community. This means the city has the ability to use state aid funding for non-state aid roads. That is why the city is able to use these funds to offset costs for a pavement management project.

Council Member Gustafson Moved, Approved 5-0

H. INFORMATION/ANNOUNCEMENTS:

Council Member Fischer:

The Community Engagement Commission met last week. Next week he and Council Member Harris will be attending the Tri-City Work Group.

Council Member Harris:

The Tri-City Work Group will have their third meeting next week and it will be at Falcon Heights City Hall.

Council Member Brown Thunder:

NYFS Leadership Luncheon is happening on May 3 at 11:30am-1pm.

Council Member Gustafson:

- The second Community Conversation happened on Thursday, March 2. Thanks to Falcon Heights United Church for providing the space. Nearly 100 people came together for this session. The Community Conversation information can be found on the front page of the city website. During the course of the next two Task Force meetings, they will be working to put together a draft document of specific actions and recommendations to be made to the Council. These draft recommendations will be the focus of the third Community Conversation on Monday, April 3 from 6:30-8:30pm at Falcon Heights United Church. The Task Force is hoping to have childcare available for that meeting. People are welcome to attend and observe the Task Force meetings first hand. The next two meetings are on Tuesday, March 14 and Tuesday, March 21 from 7:15-9:30pm at City Hall. He acknowledges those who want to see immediate action and those who are helping the community work towards action with a longer-term solution.
- The Parks and Recreation Commission is waiting for the decisions on the two grant applications that were submitted: history signage at Curtiss and pianos in the park. The summer programming guide is being distributed this week with the newsletter, and program registration will open on Tuesday, March 21 online and in person. The Ice Cream Social will be held on Thursday, July 20. Additionally, the Parks Commission is looking to co-host an event with the Community Engagement Commission sometime in May or June. They are working on the details for that event. The next Parks meeting will be Monday, April 10.

City Administrator Thongvanh:

- In regards to the Community Engagement Commission applicants, there were four total applicants and two openings. Recommendations have been passed to Mayor Lindstrom. After those two seats are filled, all Commissions will be full.
- Summer program jobs will be posted in the near future.
- On Monday, March 13, MnDot and Ramsey County will be hosting an open house for the Hwy 51/Snelling Avenue project from 5-7pm.

Mayor Lindstrom:

He would like to thank everyone who has shown up for the two Community Conversations so far. He looks forward to the next three. The same goes to those who have shown up for the Task Force meetings.

I. COMMUNITY FORUM:

Sarah Chambers- 2170 Folwell Ave:

She wanted to follow up on two of the policing issues in the community. When should they be expecting to see the police reports from the St. Anthony Police included in the Council Packets?

City Administrator Thongvanh:

Right now, the website page is under construction, but he is looking to make all of those reports accessible online in the upcoming week.

Sarah Chambers- 2170 Folwell Ave:

Will this be an agenda item periodically for the Council?

Mayor Lindstrom:

For the sake of transparency, he wants to make those reports available online to provide a better format than having them in a Council packet.

Sarah Chambers- 2170 Folwell Ave:

In terms of the Task Force Community Conversations, it seems that the status quo is not what is emerging as the consensus opinion. She would encourage the Council to not wait to start the process of ending the contract and beginning to review presentations from Police Departments in order to provide ample time to decide what the city wants in these services.

J. ADJOURNMENT: 7:19 pm

Peter Lindstrom, Mayor

Dated this 8th day of March, 2017

Sack Thongvanh, City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 22, 2017
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 3/16/17 \$79,721.71 Payroll through: 3/15/17 \$18,697.56
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	· General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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01-0250	AMERIPRIDE	SERVICES				
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I-108042400.1		LINEN CLEANING	41.27			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	41.27
=== VENDOR TOTALS ===			41.27			
=====						
01-03110	CENTURY LINK					
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I-201703076175		LANDLINES LIFT STA AUTO DIAL	68.08			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		LANDLINES LIFT STA AUTO DIAL		601 4601-85011-000	TELEPHONE - LANDLINE	68.08
=== VENDOR TOTALS ===			68.08			
=====						
01-03123	CINTAS CORPORATION #470					
=====						
I-470139939		BLACK MAT SVC/TOILELT PAPER/	246.00			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		BLACK MAT SVC/TOILELT PAPER/ S		101 4131-70110-000	SUPPLIES	246.00
=== VENDOR TOTALS ===			246.00			
=====						
01-06290	CITY OF ROSEVILLE					
=====						
I-222507		JAN IT	1,831.25			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		JAN IT		101 4116-85070-000	TECHNICAL SUPPORT	1,831.25
=====						
I-222542		JAN TELEPHONE	356.26			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		JAN TELEPHONE		101 4116-85010-000	TELEPHONE	356.26
=====						
I-222576		FEB IT	1,831.25			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		FEB IT		101 4116-85070-000	TECHNICAL SUPPORT	1,831.25
=====						
I-222611		FEB TELEPHONE	356.26			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		FEB TELEPHONE		101 4116-85010-000	TELEPHONE	356.26
=== VENDOR TOTALS ===			4,375.02			

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01-0122	CITY OF ST PAUL						
I-201703076174		NEWSLETTER/POSTAGE	2,683.42				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		NEWSLETTER/POSTAGE		101 20200-000	ACCOUNTS PAYABLE		1,972.92
		NEWSLETTER/POSTAGE		201 20200-000	ACCOUNTS PAYABLE		199.19
		NEWSLETTER/POSTAGE		206 20200-000	ACCOUNTS PAYABLE		199.19
		STREET LIGHTS		209 20200-000	ACCOUNTS PAYABLE		312.12
		=== VENDOR TOTALS ===	2,683.42				
01-05175	CONTINENTAL RESEARCH CORPORATI						
I-446563-CRX-1		DEODORIZERS	209.00				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		DEODORIZERS		101 4132-70120-000	SUPPLIES		104.50
		DEODORIZERS		101 4124-70100-000	SUPPLIES		104.50
		=== VENDOR TOTALS ===	209.00				
01-05115	GOPHER STATE ONE CALL						
I-7020360		FEB LOCATES	22.95				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		FEB LOCATES		601 4601-88030-000	LOCATES		22.95
		=== VENDOR TOTALS ===	22.95				
01-05153	HOME DEPOT CRC/GECF						
I-201703076168		SAW/PAINT/BRUSHES/SURGE PROTE	779.21				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		12 " SLIDE SAW/ SURGE PROTECTO		101 4131-70110-000	SUPPLIES		446.59
		PAINT. AND BRUSHES		101 4131-70110-000	SUPPLIES		195.86
		PAINT. AND BRUSHES		101 4124-70100-000	SUPPLIES		136.76
		=== VENDOR TOTALS ===	779.21				
01-05235	JAN-PRO CLEANING SYSTEMS						
I-64008		MARCH CLEAING SVC	205.00				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		MARCH CLEAING SVC		101 4131-87010-000	CITY HALL MAINTENANCE		205.00
		=== VENDOR TOTALS ===	205.00				

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01-05437	L72	LILLIE SUBURBAN NEWSPAPER				
I-201703076170		LEGALS; BID FOR PMP/SUMMARY BG	261.78			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		LEGALS; BID FOR PMP/SUMMARY BGT		101 4111-70410-000	LEGAL NOTICES	261.78
		=== VENDOR TOTALS ===	261.78			
01-05437		MAHON, JACKIE				
I-201703076172		REC SPORTS REFUND	55.00			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		REC SPORTS REFUND		201 34310-000	RECREATION FEES	55.00
		=== VENDOR TOTALS ===	55.00			
01-05665		METROPOLITAN COUNCIL				
I-1065104		APRIL SS	42,449.17			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		APRIL SS		601 4601-85060-000	METRO SEWER CHARGES	42,449.17
		=== VENDOR TOTALS ===	42,449.17			
01-05262		MIDWEST TRAINING ASSOCIATES LL				
I-17-11-0302		ROPE RESCUE 1 & 2 TNG	1,600.00			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		ROPE RESCUE 1 & 2 TNG		101 4124-86020-000	TRAINING	1,600.00
		=== VENDOR TOTALS ===	1,600.00			
01-05672		MN EQUIPMENT SOLUTIONS				
E07811		NEW BROOM FOR JD MOWER	5,175.00			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		NEW BROOM FOR JD MOWER		403 4403-91000-000	MACHINERY & EQUIPMENT	5,175.00
		=== VENDOR TOTALS ===	5,175.00			
01-06030		OLSON,ROLAND				
I-201703076166		MILEAGE REIMB	22.26			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N		
		MILEAGE REIMB		101 4113-86010-000	MILEAGE	22.26
		=== VENDOR TOTALS ===	22.26			

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
0 J24		ON SITE SANITATION					
I-380607		COMM PARK TOILET		18.75			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		COMM PARK TOILET			601 4601-85080-000	PORTABLE TOILET PARKS	18.75
I-380608		CURTISS PARK TOILET		75.00			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		CURTISS PARK TOILET			601 4601-85080-000	PORTABLE TOILET PARKS	75.00
=== VENDOR TOTALS ===				93.75			
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01-06053	OREILLY AUTO PARTS						
I-201703076167		BLOW GUN		26.99			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		BLOW GUN			101 4132-70120-000	SUPPLIES	26.99
=== VENDOR TOTALS ===				26.99			
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01-05530	OSI ENVIRONMENTAL						
I-2063739		OIL DISPOSAL		150.00			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		OIL DISPOSAL			101 4132-85030-000	Oil disposal	150.00
=== VENDOR TOTALS ===				150.00			
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01-06185	RAMSEY COUNTY						
I-EMCOM 005874		FEB RADIO FLEET SUPPORT		81.12			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		FEB RADIO FLEET SUPPORT			101 4124-86800-000	RADIO MESB/FLEET SUPPORT	81.12
RISK 001838		MARCH DENTAL/LIFE/DISABILITY		969.48			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		MARCH DENTAL/LIFE/DISABILITY I			101 4112-89000-000	MISCELLANEOUS	969.48
=== VENDOR TOTALS ===				1,050.60			
=====							
01-06184	RAMSEY COUNTY - 911 DISPATCH						
I-EMCOM 5915		RAMSEY COUNTY - 911 DISPATCH		2,609.24			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		RAMSEY COUNTY - 911 DISPATCH			101 4122-81200-000	911 DISPATCH FEES	2,609.24
I-EMCOM 5930		FEB CAD SVCS		519.00			
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017			1099: N		
		FEB CAD SVCS			101 4122-81200-000	911 DISPATCH FEES	519.00
=== VENDOR TOTALS ===				3,128.24			

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01-190		RAMSEY COUNTY - HAZARDOUS WAST					
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I-PHEH 043660		ANNUAL HAZARDOUS WASTE LICENS	90.00				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		ANNUAL HAZARDOUS WASTE LICENSE		101 4131-89000-000	MISCELLANEOUS		90.00
		=== VENDOR TOTALS ===	90.00				
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01-06305		ROSEVILLE SCHOOLS FACILITIES					
=====							
I-1617-2167		GYM RENT FOR INCLUSION/POLICIN	105.00				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		GYM RENT FOR INCLUSION/POLICING		101 4116-89010-000	SPECIAL EVENTS		105.00
		=== VENDOR TOTALS ===	105.00				
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01-06628		SACK THONGVANH					
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I-201703076165		MILEAGE REIMB	12.73				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING		12.73
		=== VENDOR TOTALS ===	12.73				
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01-05870		XCEL ENERGY					
=====							
I-201703076171		STREET LIGHTS AND CH GAS	783.99				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER		53.21
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER		11.75
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER		11.75
		STREET LIGHTING		101 4141-85020-000	ELECTRIC/GAS		40.81
		GAS		101 4131-85030-000	NATURAL GAS		666.47
		=== VENDOR TOTALS ===	783.99				
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01-07205		ZEP SALES & SERVICE					
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I-9002692072		CLEANERS/ FLOOR SOAP	806.00				
3/07/2017	APBNK	DUE: 3/07/2017 DISC: 3/07/2017		1099: N			
		CLEANERS/ FLOOR SOAP		101 4131-70110-000	SUPPLIES		431.00
		FLOOR SOAP		101 4124-70100-000	SUPPLIES		375.00
		=== VENDOR TOTALS ===	806.00				
		=== PACKET TOTALS ===	64,440.46				

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01-00892		ALLIED MEDICAL TRAINING				
I-306		EMT TRAINING - SAWYERS	1,375.00			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		EMT TRAINING - SAWYERS		101 4124-86020-000	TRAINING	1,375.00
		=== VENDOR TOTALS ===	1,375.00			
01-00892		BEARCOM				
I-4567161		PAGERS/ RADIO REPAIRS	223.50			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		PAGERS/ RADIO REPAIRS		101 4124-87092-000	REPAIR RADIOS	223.50
		=== VENDOR TOTALS ===	223.50			
01-03123		CINTAS CORPORATION #470				
I-470143352		BLACK MAT SVC	62.81			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		BLACK MAT SVC		101 4131-70110-000	SUPPLIES	62.81
I-470146722		SHIP TOWELS/CLEAING SUPPLIES.	145.08			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		SHOP TOWE;LS/CLEAING SUPPLIES		101 4131-70110-000	SUPPLIES	145.08
		=== VENDOR TOTALS ===	207.89			
01-03539		DAKOTA ELECTRIC ASSOCIATION				
I-1780700052		MARCH SOLAR ELECTRIC	530.00			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		MARCH SOLAR ELECTRIC		101 4131-85025-000	SOLAR ELECTRIC	530.00
		=== VENDOR TOTALS ===	530.00			
01-05290		GOODIN COMPANY				
I-220613600		LAUNDRY TUB FOR SHOP RESTROOM	80.57			
3/16/2017	APBNK	DUE: 3/16/2017 DISC: 3/16/2017		1099: N		
		LAUNDRY TUB FOR SHOP RESTROOM		101 4131-70110-000	SUPPLIES	80.57
		=== VENDOR TOTALS ===	80.57			

PACKET: 01530 Mar 16th payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
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01-043	HINRICHS,RICH					
I-201703156178		BATTERIES/EMT REGISTRY/KEYS	267.01			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		BATTERIES		101 4124-70100-000	SUPPLIES	113.80
		EMT REGISTRY - HINDRICHS/FEHRE		101 4124-86200-000	MEDICAL EXAMINATIONS	30.00
		SUPPLIES		101 4124-86020-000	TRAINING	50.56
		KEYS FOR KEY BOXES		101 4124-70100-000	SUPPLIES	72.65
		=== VENDOR TOTALS ===	267.01			
01-04570	JOSEPH, KATRINA E.					
I-201703156181		FEBRUARY PROSECUTIONS	2,500.00			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: Y		
		FEBRUARY PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
01-05387	KEYSTONE AUTOMOTIVE					
I-M2197971		BATHROOM PROJECT PAINT	104.85			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		BATHROOM PROJECT PAINT		101 4131-70110-000	SUPPLIES	104.85
		=== VENDOR TOTALS ===	104.85			
01-05582	MENARDS					
I-201703156180		SMOKE ALARM/PAINT SUPPLIES	249.69			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		SMOKE ALARM/PAINT SUPPLIES		101 4131-70110-000	SUPPLIES	249.69
		=== VENDOR TOTALS ===	249.69			
01-07263	NEXTEL COMMUNICATIONS, INC					
I-201703156177		CELL PHONES FIRE TRKS	60.91			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		CELL PHONES FIRE TRKS		101 4124-85015-000	CELL PHONE	60.91
		=== VENDOR TOTALS ===	60.91			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-06301	376	OFFICE DEPOT				
I-909324552001		INDEX CARDS	20.67			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		INDEX CARDS		101 4112-70100-000	SUPPLIES	20.67
I-909324761001		CLIPS/ BINDERS/ PENS	36.85			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		CLIPS/ BINDERS/ PENS		101 4112-70100-000	SUPPLIES	36.85
=== VENDOR TOTALS ===			57.52			
=====						
01-06301	SAMS CLUB MC/SYNCB					
I-201703156179		BATHROOM SUPPLIES/ MS4 PERMIT	254.22			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		SHOP BATHROOM SUPPLIES		101 4131-70110-000	SUPPLIES	86.77
		MS4 PERMIT MEEETING EXP		602 4602-88600-000	MCSC AND MS4 PERMIT FEE	32.80
		CLOROX WIPES/ KITCHEN SUPPLIES		101 4131-70110-000	SUPPLIES	41.98
		TASK FORCE MEETINGS FOOD/WATER		101 4116-89010-000	SPECIAL EVENTS	92.67
=== VENDOR TOTALS ===			254.22			
=====						
01-05374	TENNIS SANITATION LLC					
I-1796755		MARCH RECYCLING	5,769.00			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		MARCH RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
I-1796756		MARCH WASTE REMOVAL	66.50			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		MARCH WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	66.50
=== VENDOR TOTALS ===			5,835.50			
=====						
01-05870	XCEL ENERGY					
I-201703156182		ELECT AND GAS	3,534.59			
3/15/2017	APBNK	DUE: 3/15/2017 DISC: 3/15/2017		1099: N		
		ELECT		101 4131-85020-000	ELECTRIC	569.15
		COMM PK ELECT		101 4141-85020-000	ELECTRIC/GAS	259.63
		COMM PK GAS		101 4141-85030-000	NATURAL GAS	256.07
		CURTISS ELECT		101 4141-85020-000	ELECTRIC/GAS	104.50
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	52.63
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	46.00
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	43.70
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	16.19
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	26.43
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	42.10
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	2,118.19
=== VENDOR TOTALS ===			3,534.59			
=== PACKET TOTALS ===			15,281.25			

EMP #	NAME	AMOUNT
1005	SACK THONGVANH	2,946.71
01-1017	TIMOTHY J SANDVIK	1,591.39
01-1019	KATHLEEN N THRASHER	1,216.64
01-1136	ROLAND O OLSON	2,104.33
01-1159	SARA E ASCHENBECK	55.41
01-1018	PAUL A MORETTO	1,870.45
01-0085	DANIEL S JOHNSON-POWERS	122.45
01-0086	RICHARD H HINRICHS	539.92
01-0087	MICHAEL A MCKAY	48.13
01-0095	MICHAEL J POESCHL	782.27
01-0105	ANTON M FEHRENBACH	438.56
01-0106	SCOTT A TESCH	168.66
01-0123	BRYAN R SULLIVAN	110.73
01-0124	MICHAEL D KRUSE	142.43
01-0132	ANDREW K TEMME	112.49
01-0135	MORGAN B MCCANN	124.91
01-0136	SCHLIZ S SAWYERS	114.73
01-0138	GRANT W HEITMAN	99.45
01-1030	TIMOTHY J PITTMAN	2,206.16
01-1033	DAVE TRETSEVEN	1,509.60
01-1143	COLIN B CALLAHAN	1,640.15

TOTAL PRINTED: 21 17,945.57

3-10-2017 10:04 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 3/10/2017

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0040	ANDERSON, KEVIN	R	3/10/2017	157.51	085793
	GAFFNEY, PATRICK	R	3/10/2017	87.22	085794
	WICK, JEFFREY M	R	3/10/2017	112.50	085795
0126	SMITH, BENJAMIN J	R	3/10/2017	72.07	085796
0134	MCCREADY, IAN H	R	3/10/2017	102.21	085797
0137	WATTENHOFER, DANIEL J	R	3/10/2017	77.93	085798
2172	ARCAND, MICHAEL W	R	3/10/2017	142.55	085799

3-10-2017 10:04 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 3/10/2017

*** REGISTER TOTALS ***

REGULAR CHECKS:	7	751.99
DIRECT DEPOSIT REGULAR CHECKS:	21	17,945.57
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	28	18,697.56

*** NO ERRORS FOUND ***

** END OF REPORT **

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 22, 2017
Agenda Item	Consent F2
Attachment	Grant Application to Minnesota Association for Volunteer Administration
Submitted By	Katie Thrasher – Administrative Coordinator

Description	Minnesota Association for Volunteer Administration “Building Inclusive Civic Community Engagement” Grant Application
Background	<p>The City of Falcon Heights regularly explores grant funding opportunities to enhance outreach and civic engagement. The Community Engagement Commission and Parks and Recreation Commission seek to conduct community outreach and engagement by co-hosting an event. This event would seek to increase inclusive, civic community engagement and volunteerism. The grant application is through the Minnesota Association for Volunteer Administration (MAVA).</p> <p>MAVA was awarded a St. Paul Foundation grant to convene conversations with stakeholders interested in building new strategies to engage diverse populations in local government volunteer programs and initiatives. In turn, MAVA will capture and share what is learned, develop a curriculum, and train cities and counties throughout the state to grow inclusive, civic community involvement. Cities and counties must be located in Dakota, Ramsey or Washington County to be eligible.</p> <p>If grant funding is secured, Falcon Heights would proceed with planning a community outreach event in spring/summer of 2017 with the intent of convening residents, elected officials, current volunteers, and city staff. This event would also seek to improve inclusiveness in civic engagement by providing resources to attendees and informing attendees of volunteer opportunities.</p>
Budget Impact	<p>The total grant award is \$2,500. Staff time would need to be utilized, but may be budgeted in the grant, to:</p> <ul style="list-style-type: none"> · Participate in three phone meetings with other cohort sites · Submit at least three documents to be used in the MAVA inclusive volunteer program · Contribute to or attend a community training event on inclusive civic volunteerism in fall of 2017 · Submit a brief grant end report · Do a brief pre and post assessment of volunteer engagement
Attachment(s)	<ul style="list-style-type: none"> · Grant Application

Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the Minnesota Association for Volunteer Administration Grant Application, accept the grant if awarded and authorize the Mayor and City Administrator to sign all related documents.
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Request for Proposals from East Metro Cities and Counties and Culturally Specific Organizations

Small Grants for Building Inclusive Civic Community Engagement

The Minnesota Association for Volunteer Administration (MAVA) is excited to issue a Request for Proposal for East Metro cities, counties or culturally specific organizations to propose innovative projects that will increase engagement from diverse and immigrant communities in local government volunteer initiatives or programs.

Staff from selected entities will make up a cohort group to share challenges, opportunities and successes between May and November of 2017. This initiative is funded by a grant from the St. Paul Foundation.

Eligibility

- Cities and counties must be located in Dakota, Ramsey or Washington County.
- Culturally specific organizations must have a service geography that includes the East Metro area of the Twin Cities, but office location may be outside this area.

Benefits of Participating

- Receive a \$2,500 grant.
- Gain peer support from other cities/counties/organizations working to increase inclusive civic community engagement and volunteerism.
- Have opportunity for up to two staff to attend the MAVA *Volunteer Impact Leadership Training Series* or other workshops MAVA offers during the grant period at no cost.
- Receive up to four hours of MAVA consulting time for your volunteer program.
- Contribute to developing new and innovative strategies for engagement of diverse and immigrant volunteers by city and county governments.
- Gain visibility for your city/county/organization for innovations in inclusive engagement of volunteers.

Timeline

- RFP released: March 1, 2017
- **Proposal due: Friday March 31st at 4 pm**
- Notification of awards: April 17th, 2017
- Grants starts: May 1, 2017
- Grants wrap up: November 3, 2017
- Grant reports due: November 30, 2017

Initiative Description

The Minnesota Association for Volunteer Administration (MAVA) was awarded a St. Paul Foundation grant to convene conversations with partners, cities, volunteer managers, culturally-specific organizations, volunteers, and citizens interested in building new strategies to engage a diverse population in local government volunteer programs and initiatives. MAVA will capture and share what's learned, develop a curriculum, and train cities and counties throughout the state to grow inclusive civic community involvement.

The goal of offering these grants is to provide an incentive to move forward in building culturally-inclusive civic community engagement programs, and document lessons learned to share with cities, counties and nonprofit organizations throughout the state. Both local governments and culturally-specific nonprofit organizations or programs are welcome to apply. Lessons learned from the grant recipients will be shared with staff, elected officials and diverse organizations throughout the state. The aim of the \$2,500 grants is to encourage new attempts at creative solutions in attracting and engaging more diverse civic volunteers. The grants are not intended to fully fund a new volunteer program or initiative, but rather to assist with taking tangible steps toward inclusive civic engagement.

Examples of activities that might take place through this initiative include, but are not limited to, the following:

- Planning and implementing a community event that brings together immigrant or diverse communities and representatives from the city or county.
- Determining an issue in which the city/county and a diverse community's interests meet and organizing a collaboration around this issue. (For example, culturally inclusive youth sport leagues or building relationships with local police.)
- A media or community campaign to build understanding of the concept of volunteerism, particularly within immigrant communities that may not be familiar with the idea.
- Training for staff in areas such as cultural competency or best practices in volunteer management.
- Language translation services – either professional or via stipend for student/intern or community member – to make materials and/or events more accessible.
- T-shirts or other giveaways to make volunteerism more visible in immigrant and diverse communities.
- Internal assessment of organizational readiness for working with diverse populations.

Staff from selected cities/counties/organizations will work independently and will have the opportunity to share experiences, present ideas, share progress and resources and gain support with fellow cohort members. Grant recipients will be asked to document the process used to develop inclusive civic engagement, i.e., what worked and what did not work. MAVVA is looking for insight into what it takes to build an inclusive civic volunteer program that is successful. Grant recipients will be asked to share at least three working documents from their initiative that staff from other programs might find useful.

The cities and organizations accepted will be expected to:

- Submit a brief work plan for inclusive civic community involvement by May 19, 2017. (An update on the work plan submitted in the proposal).
- Participate in three phone meetings with other cohort sites to share progress and learn from each other.
- Submit at least three documents used in the inclusive volunteer program with permission for MAVVA to share those with others by November 3, 2017 (or earlier).
- Contribute to and/or attend a community training event on inclusive civic volunteerism on a TBD date in the fall of 2017.
- Submit a brief grant end report by November 30, 2017. This report would include progress on the work plan, lessons learned during grant period, and results of a brief survey given to a small group of volunteers involved in your work.
- Do a brief pre and post assessment of volunteer engagement.

Application Process

Submit by **March 31, 2017 at 4pm:**

- a. Complete a two to three page proposal addressing the questions listed on Page 4 of this document.
- b. At least one letter of support from appropriate city, county or organizational leadership to work together on grant activities.

The preferred form of submission is to combine the two documents into one pdf that is e-mailed to ljoyslin@mavanetwork.org. We may request additional documents and/or may conduct phone interviews with finalists.

Address questions to Lisa Joyslin, MAVA Project Manager, at ljoyslin@mavanetwork.org. More information is available at: www.mavanetwork.org/cities

Criteria for selection

1. The proposal is submitted by either 1. A city or county in Ramsey, Dakota or Washington County, Minnesota or 2. A culturally-specific organization that serves Ramsey, Dakota and/or Washington Counties in Minnesota.
2. Proposal submission has support from appropriate city, county or organizational leadership to work together on grant activities.
3. Alignment of the proposal with the RFP goal of building capacity for increased community engagement from diverse and immigrant communities in local government programs.
4. The potential of the proposal to provide resources and lessons learned that would be useful for other Minnesota cities, counties and nonprofit organizations.
5. The potential for success of your proposal.
6. Clear work plan that fits with RFP, is well thought-out and realistic.
7. Clear, realistic budget that fits with RFP.
8. Agreement to participate in trainings, sharing sessions with other cohort sites and to share documents and lessons learned with MAVA.

About the Minnesota Association for Volunteer Administration

The Minnesota Association for Volunteer Administration (MAVA) was founded as a 501(c)3 in 2001. MAVA is an alliance of individuals and networks dedicated to providing support and resources to those who lead volunteers. MAVA (www.mavanetwork.org) unites administrators of structured volunteer programs and informal volunteer initiatives, as well as those who have an interest in promoting volunteerism across the state. MAVA members represent all sectors of society including faith communities, health care, social service, education, government, grassroots organizations and more.

Proposal - Please briefly address the following questions in two to three pages

Date:

City/County/Organization:

Address:

Contact person for proposal:

E-mail address:

Phone:

Name and job title of person who would be leader of grant:

Does your city/county/organization currently involve volunteers? Volunteers include any unpaid community members who work on behalf of your city/county/organization, whether they would self-identify as a “volunteer” or simply as a “friend” or “supporter” of the cause.

If yes, briefly describe how volunteers are involved:

- a. Number of active volunteers in 2016:
- b. Roles volunteers are involved in:
- c. Departments that regularly engage volunteers (if applicable):
- d. Briefly, what successes and challenges has the organization had in engaging volunteers?
- e. Do you have dedicated staff time for the volunteer program?

Please describe why you are interested in being part of this project and why it would be beneficial to the city/county/organization to participate.

Indicate your work plan for the proposal in the format of:

- **Goal(s) - One or more goals you aim to accomplish in the next year to build capacity for inclusive civic volunteerism**
- **Activities - Specific activities to accomplish the goal**
- **Outcomes - Measureable outcomes you will accomplish**

What is your long term aim for building an inclusive civic community engagement program and how does that relate to city/county/organizational goals?

What tangible document do you expect to be able to offer to MAVA to assist others?

Please indicate specific documents you will develop to share, or currently have to share, such as an inclusive volunteer policy/statement, event plans or fliers, training handouts, sample media materials, etc.

What are your plans to sustain inclusive civic community engagement after the grant period?

What is your budget for the \$2,500 grant? *Please indicate the line item expenditures for the grant.*

The funding can be used for staff time or other expenses necessary for your plans for volunteer engagement.

Do you agree to:

Participate in 3 sharing phone calls (1 to 1.5 hrs. in length): yes no

Share at least 3 documents: yes no

Do pre and post assessment of volunteer engagement: yes no

Is letter of support from appropriate leadership attached? yes no

Name of person filling out the proposal:



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 22, 2107
Agenda Item	Consent F3
Attachment	Resolution & Application
Submitted By	Sack Thongvanh, City Administrator

Item	Appointment of Katie Kohn to the Community Engagement Commission
Description	City Staff and Commission Chair interviewed four candidates for two open positions for the Community Engagement Commission. Ms. Kohn was forwarded to Mayor Lindstrom for final recommendation to the City Council.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> · Resolution 17-10 Appointment of Katie Kohn to the Community Engagement Commission · Candidate's Application
Action(s) Requested	Staff would recommend approval of attached resolution appointing Katie Kohn to the Community Engagement Commission.

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Date: February 16, 2017

Name: Katie Kohn

Street Address: 1929 Summer St

City, State, Zip Code: Falcon Heights MN 55113

How Long at Above Address?:

4 years

In Which Capacity Would You Like to Serve?:

I would like to serve in the capacity of Resident Volunteer on the Community Engagement Commission.

What is the Reason You Would Like to Serve?:

There are a few reasons for which I would like to serve on this Commission. First, I am a relatively new homeowner in Falcon Heights. It is important to me to contribute to the growth and vitality of the city and deepen my connections with other residents.

I have also been civically engaged within the City of Minneapolis throughout my career in a non-profit setting. I would now like to harness this experience and impact the community in which I live.

List Prior (Previous) Public Service: I have not formally engaged in other public service opportunities.

Other Relevant Background (Other Comments):

I have worked in a community based non profit organization for over 10 years.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

March 22, 2017

No. 17-10

**RESOLUTION APPOINTING KATIE KOHN TO THE COMMUNITY ENGAGEMENT
COMMISSION**

WHEREAS, the City Council consolidated the Human Rights Commission with the Neighborhood Commission to establish the Community Engagement Commission in 2015;

WHEREAS, The community engagement commission shall serve in an advisory capacity to the city council regarding the effective, meaningful and equal involvement of Falcon Heights residents in their community. The commission will identify opportunities to collaborate with community, educational, business and social services groups and organizations; identify ways to improve the city’s public participation, identify under-represented groups, remove any barriers, and engage and promote increased participation for all residents, businesses, community and neighborhood organizations; review and recommend ways to improve the city’s communications efforts so as to facilitate effective two-way communication between the city and all residents, businesses, community and neighborhood organizations; review and recommend ways to help improve resident emergency preparedness and crime prevention programs.

The commission shall review complaints of alleged human rights violations occurring within the city and secure equal opportunity for all residents of the city regarding public services, public accommodations, housing, employment and education.

WHEREAS, City Staff, Commission Chair and the Mayor has interviewed Katie Kohn and recommends appointment to the Falcon Heights Community Engagement Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER _____
HARRIS _____ Against
GUSTAFSON _____
FISCHER _____

Attested by: _____

Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 22, 2107
Agenda Item	Consent F4
Attachment	Resolution & Application
Submitted By	Sack Thongvanh, City Administrator

Item	Appointment of Stacey Tidball to the Community Engagement Commission
Description	City Staff and Commission Chair interviewed four candidates for two open positions for the Community Engagement Commission. Ms. Tidball was forwarded to Mayor Lindstrom for final recommendation to the City Council.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> · Resolution 17-11 Appointment of Stacey Tidball to the Community Engagement Commission · Candidate's Application
Action(s) Requested	Staff would recommend approval of attached resolution appointing Stacey Tidball to the Community Engagement Commission.

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Date: January 21, 2017

Name: Stacey Tidball

Street Address: 1791 Holton St.

City, State, Zip Code: Falcon Heights MN 55113

How Long at Above Address?:

2.5 years

In Which Capacity Would You Like to Serve?:

Community Engagement Commission or Planning Commission What is the Reason You Would Like to Serve?: I am interested in becoming more involved in my local government and community. I feel like I have valuable skills that I can offer.

List Prior (Previous) Public Service:

Volunteer commitments through church and Falcon Heights Elementary school. I have worked in non-profit and higher education most of my career.

Other Relevant Background (Other Comments):

I am a lawyer by background and work for the University of Minnesota on policy and legal compliance. I am an engaged citizen and hope to serve. Thank you in advance.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

March 22, 2017

No. 17-11

**RESOLUTION APPOINTING STACEY TIDBALL TO THE COMMUNITY ENGAGEMENT
COMMISSION**

WHEREAS, the City Council consolidated the Human Rights Commission with the Neighborhood Commission to establish the Community Engagement Commission in 2015;

WHEREAS, The community engagement commission shall serve in an advisory capacity to the city council regarding the effective, meaningful and equal involvement of Falcon Heights residents in their community. The commission will identify opportunities to collaborate with community, educational, business and social services groups and organizations; identify ways to improve the city’s public participation, identify under-represented groups, remove any barriers, and engage and promote increased participation for all residents, businesses, community and neighborhood organizations; review and recommend ways to improve the city’s communications efforts so as to facilitate effective two-way communication between the city and all residents, businesses, community and neighborhood organizations; review and recommend ways to help improve resident emergency preparedness and crime prevention programs.

The commission shall review complaints of alleged human rights violations occurring within the city and secure equal opportunity for all residents of the city regarding public services, public accommodations, housing, employment and education.

WHEREAS, City Staff, Commission Chair and the Mayor has interviewed Stacey Tidball and recommends appointment to the Falcon Heights Community Engagement Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER _____
HARRIS _____ Against
GUSTAFSON _____
FISCHER _____

Attested by: _____

Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 22, 2107
Agenda Item	Consent F5
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Increase for Administrative Coordinator Katie Thrasher
Description	<p>I propose an increase to Administrative Coordinator Katie Thrasher from \$42,607 to \$47,607. The Personnel Committee that consists of Mayor Peter Lindstrom, Council Member Harris and City Administrator Sack Thongvanh has review the proposed increase.</p> <p>Ms. Thrasher’s job description, qualifications, and a review of similar positions through the review of the League of MN Salary Survey. Base on this analysis, warranted an increase. The increase is supported by the Personnel Committee.</p>
Budget Impact	
Attachment(s)	
Action(s) Requested	The Personnel Committee would recommend approval of the proposed increase for Administrative Coordinator Katie Thrasher from \$42,607 to \$47,607 effective March 22, 2017.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 22, 2017
Agenda Item	Policy G1
Attachments	Resolution, Bid Tab
Submitted By	Jesse Freihammer, City Engineer

Item	Award Bids for the 2017 Pavement Management Project																																																
Description	<p>On January 11, 2017, the City Council approved the plans and specifications for the 2017 Pavement Management Project (PMP) and ordered advertisement for bids. The following streets are a part of the revised 2017 PMP.</p> <ul style="list-style-type: none"> ◦ Folwell Ave, from Fulham St to Hoyt Ave ◦ Vincent St, from Hoyt Ave to Folwell Ave ◦ Northrup Ave, from Hoyt Ave to Folwell Ave ◦ Burton St, from Hoyt Ave to Folwell Ave ◦ Coffman St, From Hoyt Ave to Larpenteur Ave <p>Bids were solicited in January and February. The bids were opened on Thursday, March 2, 2017. Six (6) qualified bids were received for this year's pavement project. The following is a summary of the bids received for this project:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 20%;">Contractor</th> <th style="width: 15%;">Base Bid</th> <th style="width: 15%;">Alternate 1</th> <th style="width: 15%;">Alternate 2</th> <th style="width: 15%;">Base Bid + Alt. 1</th> <th style="width: 20%;">Base Bid + Alt. 2</th> </tr> </thead> <tbody> <tr> <td>Valley Paving, Inc.</td> <td style="text-align: right;">\$ 1,371,442.76</td> <td style="text-align: right;">\$ 43,373.63</td> <td style="text-align: right;">\$ 53,757.99</td> <td style="text-align: right;">\$ 1,414,816.39</td> <td style="text-align: right;">\$ 1,425,200.75</td> </tr> <tr> <td>Hardrives, Inc.</td> <td style="text-align: right;">\$ 1,435,272.18</td> <td style="text-align: right;">\$ 44,535.67</td> <td style="text-align: right;">\$ 55,344.04</td> <td style="text-align: right;">\$ 1,479,807.85</td> <td style="text-align: right;">\$ 1,490,616.22</td> </tr> <tr> <td>T. A. Schifky & Sons, Inc.</td> <td style="text-align: right;">\$ 1,478,643.22</td> <td style="text-align: right;">\$ 42,400.28</td> <td style="text-align: right;">\$ 53,186.88</td> <td style="text-align: right;">\$ 1,521,043.50</td> <td style="text-align: right;">\$ 1,531,830.10</td> </tr> <tr> <td>Northdale Construction Co.</td> <td style="text-align: right;">\$ 1,521,985.14</td> <td style="text-align: right;">\$ 32,064.57</td> <td style="text-align: right;">\$ 47,778.80</td> <td style="text-align: right;">\$ 1,554,049.71</td> <td style="text-align: right;">\$ 1,569,763.94</td> </tr> <tr> <td>Park Construction Co.</td> <td style="text-align: right;">\$ 1,621,647.78</td> <td style="text-align: right;">\$ 33,013.10</td> <td style="text-align: right;">\$ 49,314.00</td> <td style="text-align: right;">\$ 1,654,660.88</td> <td style="text-align: right;">\$ 1,670,961.78</td> </tr> <tr> <td>C.S. McCrossan Construction, Inc.</td> <td style="text-align: right;">\$ 1,871,072.50</td> <td style="text-align: right;">\$ 46,381.00</td> <td style="text-align: right;">\$ 50,015.00</td> <td style="text-align: right;">\$ 1,917,453.50</td> <td style="text-align: right;">\$ 1,921,087.50</td> </tr> <tr> <td style="text-align: center;"><i>Engineers Estimate</i></td> <td style="text-align: right;">\$ 1,694,974.00</td> <td style="text-align: right;">\$ 38,607.50</td> <td style="text-align: right;">\$ 39,980.00</td> <td style="text-align: right;">\$ 1,733,581.50</td> <td style="text-align: right;">\$ 1,734,954.00</td> </tr> </tbody> </table> <p>Two alternates were bid on the project. The first alternate was to open cut the storm sewer pipe between 2121 Folwell and 2129 Folwell. The second alternate was to directional bore a new pipe in lieu open cutting the pipe. The first alternate is the better overall storm sewer solution as it replaces the existing pipe and has the best storm sewer flow. The second alternate would have less impact to the two property</p>	Contractor	Base Bid	Alternate 1	Alternate 2	Base Bid + Alt. 1	Base Bid + Alt. 2	Valley Paving, Inc.	\$ 1,371,442.76	\$ 43,373.63	\$ 53,757.99	\$ 1,414,816.39	\$ 1,425,200.75	Hardrives, Inc.	\$ 1,435,272.18	\$ 44,535.67	\$ 55,344.04	\$ 1,479,807.85	\$ 1,490,616.22	T. A. Schifky & Sons, Inc.	\$ 1,478,643.22	\$ 42,400.28	\$ 53,186.88	\$ 1,521,043.50	\$ 1,531,830.10	Northdale Construction Co.	\$ 1,521,985.14	\$ 32,064.57	\$ 47,778.80	\$ 1,554,049.71	\$ 1,569,763.94	Park Construction Co.	\$ 1,621,647.78	\$ 33,013.10	\$ 49,314.00	\$ 1,654,660.88	\$ 1,670,961.78	C.S. McCrossan Construction, Inc.	\$ 1,871,072.50	\$ 46,381.00	\$ 50,015.00	\$ 1,917,453.50	\$ 1,921,087.50	<i>Engineers Estimate</i>	\$ 1,694,974.00	\$ 38,607.50	\$ 39,980.00	\$ 1,733,581.50	\$ 1,734,954.00
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owners as an existing fence in the easement could be saved and so could one tree. An existing pipe in this easement would still be in use and would likely need future rehab using pipe lining.

Both alternates would meet the City’s needs. Since Valley Paving, Inc. is the low bidder for both alternates Council could choose to award either bid.

Based on the lowest alternate being Alternate 1, staff is recommending Alternate 1 be awarded.

For the 2017 Pavement Management Project, the lowest responsible bidder at the tabulated price for Base Bid plus Alternate 1 requirements per the City Specifications is Valley Paving, Inc., of Shakopee, Minnesota. Staff has reviewed the bid results and recommends the contract be awarded to the lowest responsible bidder, Valley Paving, Inc., for the Base Bid plus Alternate 1.

Budget Impact

The low Base Bid plus Alternate 1 submitted by Valley Paving, Inc., \$1,414,816.39 was 18.4% lower than the Engineer’s construction estimate of \$1,733,581.50. (construction costs only)

This project has the following financial implications for the city and property owners along the streets being considered for construction:

- Assessments levied in accordance with the City’s assessment policy.
- Use of Municipal State Aid (MSA) and street infrastructure funds to pay the City’s portion of the project.
- Expenditure of utility fund dollars to pay for repairs needed to the existing utility system.

The following tables shows the estimated project costs based on the low bid and proposed funding breakdown for the project.

Estimated Project Costs Based on Low Bid (Base + Alternate1)			
	Construction (Bid Total)	Engineering (13.5%)	Project Cost = Construction +Engineering
Street	\$ 611,321.95	\$ 82,528.46	\$ 693,850.41
Pathway	\$ 109,235.23	\$ 14,746.76	\$ 123,981.99
Storm Sewer	\$ 149,028.76	\$ 20,118.88	\$ 169,147.64
Sanitary Sewer	\$ 32,339.80	\$ 4,365.87	\$ 36,705.67
Watermain	\$ 512,890.65	\$ 69,240.24	\$ 582,130.89
Total	\$ 1,414,816.39	\$ 191,000.21	\$ 1,605,816.60

Saint Paul Regional Water Services would pay for the watermain costs, which are estimated to be \$582,130.89 including engineering and testing. Overall City of Falcon Heights Cost on the project is estimated to be \$1,023,685.71.

Estimated Project Funding (Streets & Pathways) Based on Low Bid (Base + Alternate1)				
	Project Cost	MSA	Street	Assessment
Street	\$ 693,850.41	\$ 200,000.00	\$ 199,383.85	\$ 291,409.95
Pathway	\$ 123,981.99	\$ -	\$ 123,981.99	\$ -
Storm Sewer	\$ 169,147.64	\$ -	\$ -	\$ -
Sanitary Sewer	\$ 36,705.67	\$ -	\$ -	\$ -
Watermain	\$ 582,130.89	\$ -	\$ -	\$ -
Total	\$ 1,605,816.60	\$ 200,000.00	\$ 323,365.84	\$ 291,409.95

Estimated Project Funding (Utilities) Based on Low Bid (Base + Alternate1)				
	Project Cost	Storm Sewer	Sanitary Sewer	Water (SPRWS)
Street	\$ 693,850.41	\$ -	\$ -	\$ -
Pathway	\$ 123,981.99	\$ -	\$ -	\$ -
Storm Sewer	\$ 169,147.64	\$ 169,147.64	\$ -	\$ -
Sanitary Sewer	\$ 36,705.67	\$ -	\$ 36,705.67	\$ -
Watermain	\$ 582,130.89	\$ -	\$ -	\$ 582,130.89
Total	\$ 1,605,816.60	\$ 169,147.64	\$ 36,705.67	\$ 582,130.89

A portion of the costs for the project are proposed to be assessed. The following table compares the estimated assessment rates from the feasibility report to the assessment rates calculated based on the low bid, with engineering costs estimated at 15%. The final assessment rate will be calculated based on actual engineering costs. The University of Minnesota, per state statute, is not subject to assessments. However, they have agreed to make a voluntary payment in lieu of assessment in the amount of \$70,373.10 for the improvements on the project adjacent to University of Minnesota property.

Per foot assessment rate	Feasibility Report	Low Bid
Commercial/Multi-Unit	\$ 42.00	\$ 42.00
Residential	\$ 28.00	\$ 28.00

This project is proposed to be completed by August 19, 2017 before the State Fair begins. Final assessment amounts would be determined following an assessment hearing in the Fall of 2017 and a review of the project costs and proposed assessments by the City Council. The property owners can either pay the assessments in part or in full in October 2017 or have them added to their property taxes with an interest rate to be set by the City Council. The first installment of the assessment would be due in Spring 2018.

Attachment(s)

Resolution, Bid Tab

Action(s) Requested	Award bid for the 2017 Pavement Management Project to Valley Paving, Inc., of Shakopee, Minnesota, in the amount of \$1,414,816.39 for the Base Bid plus Alternate 1.
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Roseville
Project Bid Abstract


Project Name: 2017 Falcon Heights PMP Contract No.: 17-07
 Client: City of Roseville Project No.: SAP 124-050-011
 Bid Opening: 03/02/2017 2:00 PM Owner: Falcon Heights

Project: SAP 124-050-011 - 2017 Falcon Heights PMP				Engineers Estimate		Valley Paving Inc		Hardrives, Inc.		T.A. Schifsky & Sons, Inc.		Northdale Construction Co, Inc.		Park Construction Co.		C.S. McCrossan Construction, Inc.		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
ALTERNATE 1																		
84	2104.501	REMOVE SEWER PIPE (STORM)	LF	179	\$7.50	\$1,342.50	\$20.76	\$3,716.04	\$21.41	\$3,832.39	\$20.60	\$3,687.40	\$12.07	\$2,160.53	\$12.50	\$2,237.50	\$14.00	\$2,506.00
85	2501.515	"24" RC PIPE APRON"	EACH	1	\$1,500.00	\$1,500.00	\$3,337.81	\$3,337.81	\$3,442.46	\$3,442.46	\$3,312.48	\$3,312.48	\$1,191.23	\$1,191.23	\$1,230.00	\$1,230.00	\$810.00	\$810.00
86	2503.511	"24" RC PIPE SEWER CLASS V (SPECIAL)	LF	179	\$125.00	\$22,375.00	\$139.08	\$24,895.32	\$143.44	\$25,675.76	\$138.02	\$24,705.58	\$83.95	\$15,027.05	\$86.60	\$15,501.40	\$140.00	\$25,060.00
87	2506.502	CONSTRUCT MANHOLE TYPE C	LF	7	\$370.00	\$2,590.00	\$562.53	\$3,937.71	\$580.17	\$4,061.19	\$558.26	\$3,907.82	\$426.04	\$2,982.28	\$439.00	\$3,073.00	\$365.00	\$2,555.00
88	2506.516	MANHOLE CASTING R-3067-V	EACH	1	\$700.00	\$700.00	\$882.15	\$882.15	\$1,074.47	\$1,074.47	\$625.00	\$625.00	\$1,073.48	\$1,073.48	\$1,110.00	\$1,110.00	\$1,070.00	\$1,070.00
89	2511.501	RANDOM RIPRAP CLASS III - GRANITE	CY	60	\$160.00	\$9,600.00	\$93.41	\$5,604.60	\$96.34	\$5,780.40	\$92.70	\$5,562.00	\$150.00	\$9,000.00	\$155.00	\$9,300.00	\$210.00	\$12,600.00
90	2571.502	"DECIDUOUS TREE 2.5" CAL B&B"	TREE	1	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$669.00	\$669.00	\$600.00	\$600.00	\$630.00	\$630.00	\$562.00	\$562.00	\$1,780.00	\$1,780.00
Total ALTERNATE 1:						\$38,607.50		\$43,373.63		\$44,535.67		\$42,400.28		\$32,064.57		\$33,013.90		\$46,381.00
ALTERNATE 2																		
91	2501.515	"18" GS PIPE APRON"	EACH	1	\$700.00	\$700.00	\$1,953.29	\$1,953.29	\$2,014.53	\$2,014.53	\$1,938.46	\$1,938.46	\$615.50	\$615.50	\$635.00	\$635.00	\$855.00	\$855.00
96	2501.515	"18" RC PIPE APRON"	EACH	1	\$1,200.00	\$1,200.00	\$415.15	\$415.15	\$428.17	\$428.17	\$412.00	\$412.00	\$573.53	\$573.53	\$592.00	\$592.00	\$765.00	\$765.00
92	2503.511	"24" RC PIPE SEWER CLASS V"	LF	4	\$65.00	\$260.00	\$133.89	\$535.56	\$138.09	\$552.36	\$132.87	\$531.48	\$97.95	\$391.80	\$101.00	\$404.00	\$52.50	\$210.00
93	2503.603	"18" HDPE PIPE SEWER-DIRECTIONAL DRILLED"	LF	179	\$180.00	\$32,220.00	\$230.41	\$41,243.39	\$237.63	\$42,535.77	\$228.66	\$40,930.14	\$227.70	\$40,758.30	\$235.00	\$42,065.00	\$240.00	\$42,960.00
94	2506.502	CONSTRUCT MANHOLE TYPE B	LF	14	\$300.00	\$4,200.00	\$560.45	\$7,846.30	\$578.03	\$8,092.42	\$556.20	\$7,786.80	\$276.16	\$3,866.24	\$285.00	\$3,990.00	\$275.00	\$3,850.00
95	2506.516	MANHOLE CASTING R-3067-V	EACH	2	\$700.00	\$1,400.00	\$882.15	\$1,764.30	\$1,074.48	\$2,148.96	\$1,000.00	\$2,000.00	\$1,073.48	\$2,146.96	\$1,110.00	\$2,220.00	\$1,070.00	\$2,140.00
Total ALTERNATE 2:						\$39,980.00		\$53,757.99		\$55,772.21		\$53,598.88		\$48,352.33		\$49,906.00		\$50,780.00
Base Bid																		
1	2021.501	MOBILIZATION	LS	1	\$65,000.00	\$65,000.00	\$50,742.00	\$50,742.00	\$54,789.00	\$54,789.00	\$85,000.00	\$85,000.00	\$114,407.50	\$114,407.50	\$65,000.00	\$65,000.00	\$98,555.00	\$98,555.00
2	2101.502	CLEARING	TREE	1	\$600.00	\$600.00	\$1,027.50	\$1,027.50	\$535.21	\$535.21	\$500.00	\$500.00	\$787.50	\$787.50	\$613.00	\$613.00	\$1,100.00	\$1,100.00
3	2101.507	GRUBBING	TREE	1	\$500.00	\$500.00	\$1,027.50	\$1,027.50	\$535.21	\$535.21	\$500.00	\$500.00	\$262.50	\$262.50	\$511.00	\$511.00	\$1,100.00	\$1,100.00
4	2104.501	REMOVE SEWER PIPE (STORM)	LF	251	\$5.00	\$1,255.00	\$8.30	\$2,083.30	\$8.56	\$2,148.56	\$8.24	\$2,068.24	\$10.00	\$2,510.00	\$10.30	\$2,585.30	\$14.00	\$3,514.00
5	2104.501	REMOVE CURB AND GUTTER	LF	7430	\$4.50	\$33,435.00	\$7.87	\$58,474.10	\$3.13	\$23,255.90	\$4.50	\$33,435.00	\$4.00	\$29,720.00	\$8.23	\$61,148.90	\$2.90	\$21,547.00
6	2104.505	REMOVE CONCRETE WALK	SY	966	\$6.50	\$6,279.00	\$9.45	\$9,128.70	\$6.69	\$6,462.54	\$6.00	\$5,796.00	\$6.00	\$5,796.00	\$14.79	\$14,287.14	\$15.00	\$14,490.00
7	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	615	\$7.50	\$4,612.50	\$9.00	\$5,535.00	\$13.41	\$8,247.15	\$6.00	\$3,690.00	\$6.00	\$3,690.00	\$10.52	\$6,469.80	\$13.50	\$8,302.50
8	2104.505	REMOVE BITUMINOUS PAVEMENT	SY	1980	\$4.00	\$7,920.00	\$6.28	\$12,434.40	\$4.61	\$9,127.80	\$3.00	\$5,940.00	\$6.00	\$11,880.00	\$4.39	\$8,692.20	\$5.60	\$11,088.00
9	2104.509	REMOVE PIPE APRON	EACH	1	\$300.00	\$300.00	\$259.47	\$259.47	\$267.80	\$267.80	\$257.50	\$257.50	\$250.00	\$250.00	\$258.00	\$258.00	\$200.00	\$200.00
10	2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	8	\$500.00	\$4,000.00	\$415.15	\$3,321.20	\$428.17	\$3,425.36	\$412.00	\$3,296.00	\$450.31	\$3,602.48	\$464.00	\$3,712.00	\$330.00	\$2,640.00
11	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	1690	\$5.50	\$9,295.00	\$3.50	\$5,915.00	\$2.72	\$4,596.80	\$4.00	\$6,760.00	\$4.73	\$7,993.70	\$4.05	\$6,844.50	\$7.10	\$11,999.00
12	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	735	\$5.00	\$3,675.00	\$3.00	\$2,205.00	\$1.88	\$1,381.80	\$4.00	\$2,940.00	\$1.94	\$1,425.90	\$2.20	\$1,617.00	\$3.10	\$2,278.50
13	2104.523	SALVAGE CASTING	EACH	3	\$220.00	\$660.00	\$204.98	\$614.94	\$148.46	\$445.38	\$125.00	\$375.00	\$150.00	\$450.00	\$155.00	\$465.00	\$160.00	\$480.00
14	2105.501	COMMON EXCAVATION	CY	100	\$25.00	\$2,500.00	\$27.65	\$2,765.00	\$26.11	\$2,611.00	\$30.00	\$3,000.00	\$50.00	\$5,000.00	\$34.55	\$3,455.00	\$17.50	\$1,750.00
15	2105.507	SUBGRADE EXCAVATION	CY	100	\$30.00	\$3,000.00	\$21.28	\$2,128.00	\$29.68	\$2,968.00	\$30.00	\$3,000.00	\$50.00	\$5,000.00	\$34.55	\$3,455.00	\$26.00	\$2,600.00
16	2105.522	SELECT GRANULAR BORROW (LV)	CY	100	\$25.00	\$2,500.00	\$25.26	\$2,526.00	\$29.73	\$2,973.00	\$30.00	\$3,000.00	\$30.78	\$3,078.00	\$37.50	\$3,750.00	\$57.50	\$5,750.00
17	2112.501	AGGREGATE GRADING AND COMPACTION	STA	74	\$250.00	\$18,500.00	\$161.12	\$11,922.88	\$322.93	\$23,896.82	\$250.00	\$18,500.00	\$275.05	\$20,353.70	\$135.68	\$10,040.32	\$145.00	\$10,730.00
18	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HR	50	\$130.00	\$6,500.00	\$114.61	\$5,730.50	\$140.05	\$7,002.50	\$125.00	\$6,250.00	\$150.00	\$7,500.00	\$123.00	\$6,150.00	\$150.00	\$7,500.00
19	2130.501	WATER	MGAL	20	\$350.00	\$7,000.00	\$25.00	\$500.00	\$29.18	\$583.60	\$250.00	\$5,000.00	\$50.00	\$1,000.00	\$28.20	\$564.00	\$36.50	\$730.00
20	2211.503	AGGREGATE BASE (CV) CLASS 5	CY	100	\$30.00	\$3,000.00	\$19.30	\$1,930.00	\$20.96	\$2,096.00	\$35.00	\$3,500.00	\$35.63	\$3,563.00	\$25.28	\$2,528.00	\$35.00	\$3,500.00
21	2215.501	FULL DEPTH RECLAMATION	SY	15750	\$1.15	\$18,112.50	\$1.02	\$16,065.00	\$8.04	\$126,630.00	\$1.50	\$23,625.00	\$1.58	\$24,885.00	\$1.02	\$16,065.00	\$0.95	\$14,962.50
22	2231.501	BITUMINOUS PATCHING MIXTURE	TON	50	\$150.00	\$7,500.00	\$175.00	\$8,750.00	\$135.58	\$6,779.00	\$150.00	\$7,500.00	\$183.75	\$9,187.50	\$141.17	\$7,058.50	\$125.00	\$6,250.00
23	2331.603	SAW AND SEAL CONTROL JOINT IN BITUMINOUS PAVEMENT	LF	3690	\$3.00	\$11,070.00	\$3.93	\$14,501.70	\$4.09	\$15,092.10	\$2.50	\$9,225.00	\$4.01	\$14,796.90	\$3.90	\$14,391.00	\$4.20	\$15,498.00
24	2331.607	HAUL BITUMINOUS PAVEMENT RECLAMATION (LV)	CY	1910	\$13.00	\$24,830.00	\$12.69	\$24,237.90	\$8.79	\$16,788.90	\$9.00	\$17,190.00	\$8.00	\$15,280.00	\$8.51	\$16,254.10	\$14.50	\$27,695.00
25	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1260	\$4.00	\$5,040.00	\$1.98	\$2,494.80	\$1.57	\$1,978.20	\$1.00	\$1,260.00	\$2.08	\$2,620.80	\$2.49	\$3,137.40	\$4.10	\$5,166.00
26	2360.501	TYPE SPWEA240B WEARING COURSE MIX PATHWAY	TON	430	\$65.00	\$28,050.00	\$68.01	\$29,244.30	\$69.74	\$29,988.20	\$75.00	\$32,250.00	\$71.41	\$30,706.30	\$76.70	\$32,981.00	\$61.50	\$26,445.00
27	2360.501	TYPE SPWEA330C WEARING COURSE MIX	TON	2500	\$65.00	\$162,500.00	\$25.90	\$64,750.00	\$60.51	\$151,275.00	\$60.00	\$150,000.00	\$27.20	\$68,000.00	\$66.58	\$166,400.00	\$61.00	\$152,500.00
28	2360.501	TYPE SPWEA330C WEARING COURSE MIX (2018)	TON	1500	\$70.00	\$105,000.00	\$89.00	\$133,500.00	\$64.75	\$97,125.00	\$63.00	\$94,500.00	\$93.45	\$140,175.00	\$69.54	\$104,310.00	\$67.50	\$101,250.00
29	2451.609	GRANULAR BACKFILL	TON	7130	\$25.00	\$178,250.00	\$10.14	\$72,298.20	\$3.28	\$23,386.40	\$17.00	\$121,210.00	\$9.92	\$70,729.60	\$23.20	\$165,416.00	\$19.50	\$139,035.00
30	2503.511	"12" RC PIPE SEWER CLASS V"	LF	33	\$40.00	\$1,320.00	\$38.40	\$1,267.20	\$39.61	\$1,307.13	\$38.11	\$1,257.63	\$39.20	\$1,293.60	\$40.40	\$1,333.20	\$49.00	\$1,617.00
31	2503.511	"18" RC PIPE SEWER CLASS V"	LF	54	\$50.00	\$2,700.00	\$47.74	\$2,577.96	\$49.24	\$2,658.96	\$47.38	\$2,558.52	\$42.75	\$2,308.50	\$44.10	\$2,381.40	\$52.00	\$2,808.00
32	2503.511	"24" RC PIPE SEWER CLASS V"	LF	191	\$65.00	\$12,415.00	\$76.80	\$14,668.80	\$79.21	\$15,129.11	\$76.22	\$14,558.02	\$55.61	\$10,621.51	\$57.40	\$10,963.40	\$52.50	\$10,027.50
33	2503.602	SANITARY SEWER SERVICE REPAIR	EACH	49	\$65.00	\$3,200.00	\$90.30	\$4,424.70	\$93.13	\$4,563.37	\$86.21	\$4,290.89	\$56.98	\$2,792.02	\$57.50	\$2,817.50	\$1,020.00	\$49,980.00
34	2503.602	CONNECT TO EXISTING STRUCTURE	EACH	5	\$1,700.00	\$8,500.00	\$596.78	\$2,983.90	\$615.49	\$3,077.45	\$592.25	\$2,961.25	\$1,750.00	\$8,750.00	\$1,810.00	\$9,050.00	\$1,570.00	\$5,600.00

35	2503.602	INSPECTION HOLE	EACH	12	\$900.00	\$10,800.00	\$882.20	\$10,586.40	\$909.86	\$10,918.32	\$875.50	\$10,506.00	\$1,750.00	\$21,000.00	\$1,810.00	\$21,720.00	\$3,250.00	\$39,000.00
36	2504.602	REPAIR SERVICE CURB STOP BOX	EACH	20	\$400.00	\$8,000.00	\$103.79	\$2,075.80	\$107.04	\$2,140.80	\$103.00	\$2,060.00	\$470.93	\$9,418.60	\$486.00	\$9,720.00	\$675.00	\$13,500.00
37	2504.602	ADJUST SERVICE CURB STOP BOX	EACH	6	\$200.00	\$1,200.00	\$51.89	\$311.34	\$295.15	\$1,770.90	\$51.50	\$309.00	\$264.50	\$1,587.00	\$273.00	\$1,638.00	\$360.00	\$2,160.00
38	2504.602	REPAIR VALVE BOX	EACH	7	\$700.00	\$4,900.00	\$238.71	\$1,670.97	\$246.20	\$1,723.40	\$236.90	\$1,658.30	\$607.50	\$4,252.50	\$627.00	\$4,389.00	\$790.00	\$5,530.00
39	2504.602	ADJUST VALVE BOX	EACH	24	\$600.00	\$14,400.00	\$387.78	\$9,306.72	\$348.88	\$8,373.12	\$325.00	\$7,800.00	\$353.75	\$8,490.00	\$365.00	\$8,760.00	\$435.00	\$10,440.00
40	2504.602	REPLACE VALVE BOX	EACH	2	\$800.00	\$1,600.00	\$624.80	\$1,249.60	\$644.39	\$1,288.78	\$620.06	\$1,240.12	\$889.20	\$1,778.40	\$917.00	\$1,834.00	\$1,690.00	\$3,380.00
41	2504.602	WATER UTILITY HOLE	EACH	5	\$1,800.00	\$9,000.00	\$2,387.12	\$11,935.60	\$2,461.96	\$12,309.80	\$2,369.00	\$11,845.00	\$1,400.00	\$7,000.00	\$1,440.00	\$7,200.00	\$6,130.00	\$30,650.00
42	2504.602	EXCAVATION FOR WATER MAIN OFFSET OR REPLACEMENT	EACH	2	\$6,000.00	\$12,000.00	\$2,594.70	\$5,189.40	\$2,676.05	\$5,352.10	\$2,575.00	\$5,150.00	\$2,333.33	\$4,666.66	\$2,410.00	\$4,820.00	\$5,490.00	\$10,980.00
43	2504.602	HYDRANT INSTALLATION	EACH	8	\$8,000.00	\$64,000.00	\$5,789.29	\$46,314.32	\$5,970.79	\$47,766.32	\$5,745.34	\$45,962.72	\$4,096.51	\$32,772.08	\$4,230.00	\$33,840.00	\$5,010.00	\$40,080.00
44	2504.602	"8" GATE VALVE AND BOX"	EACH	4	\$2,500.00	\$10,000.00	\$1,359.53	\$5,438.12	\$1,402.25	\$5,609.00	\$1,349.30	\$5,397.20	\$1,263.69	\$5,054.76	\$1,300.00	\$5,200.00	\$1,380.00	\$5,520.00
45	2504.602	"8" GATE VALVE AND BOX"	EACH	15	\$3,000.00	\$45,000.00	\$1,932.53	\$28,987.95	\$1,993.12	\$29,896.80	\$1,917.86	\$28,767.90	\$1,775.34	\$26,630.10	\$1,830.00	\$27,450.00	\$1,830.00	\$27,450.00
46	2504.603	6" DI WATER MAIN REPLACEMENT	L F	60	\$45.00	\$2,700.00	\$51.89	\$3,113.40	\$53.52	\$3,211.20	\$51.50	\$3,090.00	\$42.40	\$2,544.00	\$43.70	\$2,622.00	\$53.00	\$3,180.00
47	2504.603	8" DI WATER MAIN REPLACEMENT	L F	2840	\$70.00	\$198,800.00	\$60.20	\$170,968.00	\$62.08	\$176,307.20	\$59.74	\$169,661.60	\$39.89	\$113,287.60	\$41.20	\$117,008.00	\$110.00	\$312,400.00
48	2504.603	WATER SYSTEM REMOVALS	L F	568	\$55.00	\$31,240.00	\$10.38	\$5,895.84	\$10.70	\$6,077.60	\$10.30	\$5,850.40	\$12.00	\$6,816.00	\$12.40	\$7,043.20	\$32.50	\$18,460.00
49	2504.603	1" CP WATER SERVICE REPLACEMENT	L F	89	\$120.00	\$10,680.00	\$46.70	\$4,156.30	\$48.17	\$4,287.13	\$149.35	\$13,292.15	\$437.72	\$38,957.08	\$452.00	\$40,228.00	\$63.50	\$5,651.50
50	2504.603	2" CP WATER SERVICE REPLACEMENT	L F	24	\$150.00	\$3,600.00	\$58.12	\$1,394.88	\$59.94	\$1,438.56	\$78.28	\$1,878.72	\$472.27	\$1,334.48	\$487.00	\$1,688.00	\$83.50	\$2,004.00
51	2504.603	2" CP WATER SERVICE REPLACEMENT - PIPE WORK ONLY	L F	195	\$80.00	\$15,600.00	\$64.35	\$12,548.25	\$66.37	\$12,942.15	\$63.86	\$12,452.70	\$139.82	\$27,264.90	\$144.00	\$28,080.00	\$71.00	\$13,845.00
52	2504.604	"2" INSULATION"	S Y	56	\$40.00	\$2,240.00	\$19.72	\$1,104.32	\$20.34	\$1,139.04	\$19.57	\$1,095.92	\$28.53	\$1,597.68	\$29.40	\$1,646.40	\$20.00	\$1,120.00
53	2504.604	"4" POLYSTYRENE INSULATION"	S Y	70	\$60.00	\$4,200.00	\$34.25	\$2,397.50	\$35.32	\$2,472.40	\$33.99	\$2,379.30	\$42.09	\$2,946.30	\$43.40	\$3,038.00	\$35.50	\$2,485.00
54	2504.608	DUCTILE AND GREY IRON FITTINGS	LB	1465	\$15.00	\$21,975.00	\$2.08	\$3,047.20	\$2.14	\$3,135.10	\$2.06	\$3,017.90	\$4.52	\$6,621.80	\$4.65	\$6,812.25	\$7.00	\$10,255.00
55	2506.502	CONSTRUCT CATCH BASIN TYPE B	L F	17	\$280.00	\$4,760.00	\$451.48	\$7,675.16	\$465.63	\$7,915.71	\$448.05	\$7,616.85	\$427.42	\$7,266.14	\$441.00	\$7,497.00	\$260.00	\$4,420.00
56	2506.502	CONSTRUCT CATCH BASIN TYPE A	L F	3	\$250.00	\$750.00	\$365.33	\$1,095.99	\$376.79	\$1,130.37	\$362.56	\$1,087.68	\$401.06	\$1,203.18	\$414.00	\$1,242.00	\$245.00	\$735.00
57	2506.502	CONSTRUCT MANHOLE TYPE B OVER EXISTING PIPE	L F	5	\$320.00	\$1,600.00	\$532.43	\$2,662.15	\$549.12	\$2,745.60	\$528.39	\$2,641.95	\$433.34	\$1,203.18	\$447.00	\$2,235.00	\$360.00	\$1,800.00
58	2506.502	CONSTRUCT MANHOLE TYPE C	L F	10	\$370.00	\$3,700.00	\$518.94	\$5,189.40	\$535.21	\$5,352.10	\$515.00	\$5,150.00	\$540.80	\$5,408.00	\$558.00	\$5,580.00	\$530.00	\$5,300.00
59	2506.502	CONSTRUCT MANHOLE TYPE B	L F	10	\$300.00	\$3,000.00	\$236.64	\$2,366.40	\$244.06	\$2,440.60	\$234.84	\$2,348.40	\$333.30	\$3,333.00	\$344.00	\$3,440.00	\$220.00	\$2,200.00
60	2506.516	MANHOLE CASTING R-1733	EACH	21	\$800.00	\$16,800.00	\$331.47	\$6,960.87	\$907.75	\$19,062.75	\$950.00	\$19,950.00	\$935.88	\$19,653.48	\$965.00	\$20,265.00	\$895.00	\$18,795.00
61	2506.516	MANHOLE CASTING R-3067-V	EACH	6	\$700.00	\$4,200.00	\$488.48	\$2,930.88	\$880.09	\$5,280.54	\$950.00	\$5,700.00	\$1,073.48	\$6,440.88	\$1,110.00	\$6,660.00	\$1,060.00	\$6,360.00
62	2506.521	FURNISH AND INSTALL CASTING ASSEMBLY FOR DRIVEWAY	EACH	6	\$800.00	\$4,800.00	\$127.94	\$767.64	\$254.89	\$1,529.34	\$200.00	\$1,200.00	\$516.63	\$3,099.78	\$965.00	\$5,790.00	\$390.00	\$2,340.00
63	2506.522	ADJUST CATCH BASIN FRAME AND RING	EA	11	\$500.00	\$5,500.00	\$590.41	\$6,494.51	\$315.96	\$3,475.56	\$600.00	\$6,600.00	\$677.88	\$7,456.68	\$699.00	\$7,689.00	\$625.00	\$6,875.00
64	2506.522	ADJUST MANHOLE FRAME & RING	EACH	39	\$730.00	\$28,470.00	\$961.04	\$37,480.56	\$744.07	\$29,018.73	\$650.00	\$25,350.00	\$978.13	\$38,147.07	\$1,010.00	\$39,390.00	\$590.00	\$23,010.00
65	2506.603	REHABILITATE MANHOLE OR CATCH BASIN (INTERIOR)	EACH	9	\$350.00	\$3,150.00	\$181.83	\$1,634.67	\$187.32	\$1,685.88	\$180.25	\$1,622.25	\$1,806.45	\$16,258.05	\$1,860.00	\$16,740.00	\$2,290.00	\$20,810.00
66	2511.501	RANDOM RIPRAP CLASS III - GRANITE	C Y	60	\$160.00	\$9,600.00	\$98.60	\$5,916.00	\$101.69	\$6,101.40	\$97.85	\$5,871.00	\$150.00	\$9,000.00	\$155.00	\$9,300.00	\$195.00	\$11,700.00
67	2521.501	"4" CONCRETE WALK"	S F	9430	\$6.00	\$56,580.00	\$4.62	\$43,566.60	\$4.50	\$42,435.00	\$4.33	\$40,831.90	\$5.57	\$52,525.10	\$4.45	\$41,963.50	\$5.60	\$52,808.00
68	2521.501	"6" CONCRETE WALK"	S F	2985	\$7.00	\$20,895.00	\$7.96	\$23,760.60	\$8.24	\$24,598.40	\$7.93	\$23,671.05	\$10.77	\$32,148.45	\$8.05	\$24,029.25	\$9.30	\$27,760.50
69	2531.501	CONCRETE CURB AND GUTTER DESIGN B618	L F	4680	\$20.00	\$93,600.00	\$22.07	\$103,287.60	\$20.69	\$96,829.20	\$19.42	\$90,885.60	\$22.79	\$106,657.20	\$22.40	\$104,832.00	\$26.50	\$124,020.00
70	2531.501	CONCRETE CURB AND GUTTER DESIGN B618 (MACHINE LAID)	L F	2750	\$15.00	\$41,250.00	\$17.39	\$47,822.50	\$18.55	\$51,012.50	\$17.36	\$47,740.00	\$14.18	\$38,995.00	\$18.70	\$51,425.00	\$21.00	\$57,750.00
71	2531.507	"6" CONCRETE DRIVEWAY PAVEMENT"	S Y	615	\$65.00	\$39,975.00	\$50.25	\$30,903.75	\$52.02	\$31,992.30	\$50.06	\$30,786.90	\$62.45	\$38,406.75	\$51.50	\$31,672.50	\$58.50	\$35,977.50
72	2531.604	"8" CONCRETE VALLEY GUTTER"	S Y	90	\$65.00	\$5,850.00	\$74.83	\$6,734.70	\$71.45	\$6,430.50	\$68.75	\$6,187.50	\$107.29	\$9,656.10	\$68.20	\$6,138.00	\$89.00	\$8,010.00

Line No.	Item	Units	Quantity	Engineers Estimate		Valley Paving Inc		Hardrives, Inc.		T.A. Schifsky & Sons, Inc.		Northdale Construction Co, Inc.		Park Construction Co.		C.S. McCrossan Construction, Inc.		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price
73	2531.618	TRUNCATED RADIUS DOMES	S F	184	\$55.00	\$10,120.00	\$51.89	\$9,547.76	\$62.08	\$11,422.72	\$59.74	\$10,992.16	\$53.50	\$9,844.00	\$59.20	\$10,892.80	\$57.50	\$10,580.00
74	2531.618	TRUNCATED DOMES	S F	120	\$50.00	\$6,000.00	\$51.89	\$6,226.80	\$62.08	\$7,449.60	\$59.74	\$7,168.80	\$43.00	\$5,160.00	\$59.20	\$7,104.00	\$57.50	\$6,900.00
75	2563.601	TRAFFIC CONTROL	LS	1	\$15,000.00	\$15,000.00	\$43,745.23	\$43,745.23	\$5,780.26	\$5,780.26	\$25,000.00	\$25,000.00	\$5,250.00	\$5,250.00	\$5,110.00	\$5,110.00	\$5,540.00	\$5,540.00
76	2573.502	SILT FENCE, TYPE HI	L F	200	\$4.00	\$800.00	\$3.09	\$618.00	\$3.16	\$632.00	\$1.00	\$200.00	\$4.99	\$998.00	\$3.00	\$600.00	\$3.30	\$660.00
77	2573.530	STORM DRAIN INLET PROTECTION	EACH	32	\$125.00	\$4,000.00	\$85.76	\$2,744.32	\$112.04	\$3,585.28	\$100.00	\$3,200.00	\$250.00	\$8,000.00	\$117.56	\$3,761.92	\$375.00	\$12,000.00
78	2573.533	SEDIMENT CONTROL LOG TYPE COMPOST	L F	1200	\$5.50	\$6,600.00	\$2.61	\$3,132.00	\$2.67	\$3,204.00	\$3.50	\$4,200.00	\$4.46	\$5,352.00	\$2.55	\$3,060.00	\$2.80	\$3,360.00
79	2573.550	EROSION CONTROL SUPERVISOR	LS	1	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$2,600.00	\$2,600.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$2,480.00	\$2,480.00	\$10,500.00	\$10,500.00
80	2574.525	BOULEVARD TOPSOIL BORROW	C Y	610	\$30.00	\$18,300.00	\$38.88	\$23,716.80	\$39.95	\$24,369.50	\$30.90	\$18,849.00	\$34.91	\$21,295.10	\$56.43	\$34,422.30	\$33.00	\$20,130.00
81	2575.505	SODDING TYPE SALT TOLERANT	S Y	7060	\$6.00	\$42,360.00	\$6.03	\$42,571.80	\$6.15	\$43,419.00	\$9.27	\$65,446.20	\$9.71	\$68,552.60	\$5.85	\$41,301.00	\$8.50	\$60,010.00
82	2575.604	HYDROSEED	SY	500	\$4.00	\$2,000.00	\$2.31	\$1,155.00	\$2.35	\$1,175.00	\$5.15	\$2,575.00	\$5.36	\$2,680.00	\$2.25	\$1,125.00	\$2.40	\$1,200.00
83	2582.502	"4" SOLID LINE EPOXY"	L F	330	\$2.00	\$660.00	\$1.54	\$508.20	\$2.68	\$884.40	\$5.00	\$1,650.00	\$1.58	\$521.40	\$1.55	\$511.50	\$6.60	\$2,178.00
Total Base Bid:						\$1,694,974.00		\$1,371,442.75		\$1,434,844.01		\$1,478,231.22		\$1,521,411.61		\$1,621,055.78		\$1,870,307.50
Total ALTERNATE 1:						\$38,607.50		\$43,373.63		\$44,535.67		\$42,400.28		\$32,064.57		\$33,013.90		\$46,381.00
Total ALTERNATE 2:						\$39,980.00		\$53,757.99		\$55,772.21		\$53,598.88		\$48,352.33		\$49,906.00		\$50,780.00
Total Base Bid:						\$1,694,974.00		\$1,371,442.75		\$1,434,844.01		\$1,478,231.22		\$1,521,411.61		\$1,621,055.78		\$1,870,307.50
Totals for Project SAP 124-050-011						\$1,773,561.50		\$1,468,574.37		\$1,535,151.89		\$1,574,230.38		\$1,601,828.51		\$1,703,975.68		\$1,967,468.50
% of Estimate for Project SAP 124-050-011								-17.20%		-13.44%		-11.24%		-9.68%		-3.92%		10.93%

I hereby certify that this is an exact reproduction of bids received.

Certified By:  License No. 47272
Date: 3/2/17

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

March 22, 2017

No. 17-12

RESOLUTION AWARDING BID FOR THE 2017 PAVEMENT MANAGEMENT PROJECT

WHEREAS, pursuant to advertisement for bids for the improvement of the 2017 Pavement Management Project, the proposed improvement of the following streets:

- Folwell Ave, from Fulham St to Hoyt Ave
- Vincent St, from Hoyt Ave to Folwell Ave
- Northrup Ave, from Hoyt Ave to Folwell Ave
- Burton St, from Hoyt Ave to Folwell Ave
- Coffman St, From Hoyt Ave to Larpenteur Ave

WHEREAS, bids were received on Thursday, March 2, 2017, at 2:00 p.m., opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

Contractor	Base Bid	Alternate 1	Alternate 2	Base Bid + Alt. 1	Base Bid + Alt. 2
Valley Paving, Inc.	\$ 1,371,442.76	\$ 43,373.63	\$ 53,757.99	<u>\$ 1,414,816.39</u>	\$ 1,425,200.75
Hardrives, Inc.	\$ 1,435,272.18	\$ 44,535.67	\$ 55,344.04	\$ 1,479,807.85	\$ 1,490,616.22
T. A. Schifky & Sons, Inc.	\$ 1,478,643.22	\$ 42,400.28	\$ 53,186.88	\$ 1,521,043.50	\$ 1,531,830.10
Northdale Construction Co., Inc.	\$ 1,521,985.14	\$ 32,064.57	\$ 47,778.80	\$ 1,554,049.71	\$ 1,569,763.94
Park Construction Co.	\$ 1,621,647.78	\$ 33,013.10	\$ 49,314.00	\$ 1,654,660.88	\$ 1,670,961.78
C.S. McCrossan Construction, Inc.	\$ 1,871,072.50	\$ 46,381.00	\$ 50,015.00	\$ 1,917,453.50	\$ 1,921,087.50
<i>Engineers Estimate</i>	\$ 1,694,974.00	\$ 38,607.50	\$ 39,980.00	\$ 1,733,581.50	\$ 1,734,954.00

WHEREAS, it appears that Valley Paving Inc., of Shakopee, Minnesota, is the lowest responsible bidder at the tabulated price for Base Bid plus Alternate 1 of **\$1,414,816.39**, and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Valley Paving Inc., of Shakopee, Minnesota, for \$1,414,816.39 in the name of the City of Falcon Heights for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER
HARRIS _____ Against
GUSTAFSON
FISCHER

Attested by: _____

Sack Thongvanh
City Administrator



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 22, 2017
Agenda Item	Policy G2
Attachments	AET Agreement
Submitted By	Jesse Freihammer, City Engineer

Item	Approve Entering into an Agreement with American Engineering and Testing for the 2017 Pavement Management Project
Description	<p>As part of the 2017 Pavement Management Project, engineering services for testing of materials and compaction testing are required. This is required since Municipal State Aid Funds are being used and is good practice to make sure the contractor is meeting the specifications of the project.</p> <p>The City of Falcon Heights has used American Engineering and Testing (AET) in the past in they are familiar with the City's needs. They have prepared an estimate for testing services based on the scope of the project and the requirements made by State Aid.</p>
Budget Impact	The Agreement is a time and materials agreement based on the amount of testing needed. Based on the project scope the estimated testing costs will be approximately \$16,403. Approximately one-third of this cost is testing needed for the watermain installation. Per the City's agreement with Saint Paul Regional Water Services (SPRWS), the City can pass these costs onto SPRWS. City costs would likely be between \$10,000 and \$11,000. These costs are included in the overall project estimate.
Attachment(s)	<ul style="list-style-type: none"> · Agreement
Action(s) Requested	Approve Entering into an Agreement with American Engineering and Testing for the 2017 Pavement Management Project.

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CONSULTANTS
• ENVIRONMENTAL
• GEOTECHNICAL
• MATERIALS
• FORENSICS

March 7, 2017

City of Roseville
Engineering Department
2660 Civic Center Drive
Roseville, MN 55113

Attn: Mr. Jesse Freihammer

RE: Proposal for Construction and Materials Testing
Falcon Heights 2017 PMP
SAP 124-050-011
City of Roseville Project 17-07
Falcon Heights, Minnesota
AET Proposal No. 20-15315

Dear Mr. Freihammer:

Thank you for the opportunity to provide a proposal to perform testing services on the referenced project. American Engineering Testing, Inc., (AET) is pleased to provide this proposal which presents our anticipated scope of services, our unit rates, and an estimated total cost to perform these services.

Project Information

We understand the City of Roseville will be performing a reconstruction project of Coffman Street, Folwell Avenue, Vincent Street, Northrup Avenue, Burton Street, and a section of pathway along Roselawn Avenue. We have reviewed the plans and specifications for the project. We understand the project will include the following:

- Full depth reclamation
- Installation of watermain and storm sewer
- Grading of existing gravel surface and placement of aggregate base
- Construction of new bituminous roadway.
- Construction of new concrete curb & gutter
- Construction of new concrete sidewalks and driveway aprons



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Project Approach

During the construction improvements, AET will provide experienced, Mn/DOT certified Engineering Technicians to perform sampling and material testing services in accordance to the 2016 Mn/DOT Schedule of Materials Control. For this project, Mr. Doug Trangsrud will be AET's Project Manager. He can be reached at (612) 790-7940 (cell).

Based on our review of the available plans and our experience on similar projects, our anticipated scope of services is outlined below. These services will be provided on a part-time, will-call basis coordinated through authorized City of Roseville personnel.

Soils Sampling and Testing

Our estimate of the sampling and testing to be performed on the grading and base items is based on the requirements of Mn/DOT's "Specified Density Method" and in accordance with Mn/DOT Schedule of Materials Control. AET will perform Mn/DOT laboratory sieve analysis testing as well as in-place density and moisture testing on the following materials:

- Reclaimed material (salvaged aggregate base and bituminous)
- Utility trench backfill.
- Subgrade Preparation

The Mn/DOT Dynamic Cone Penetrometer will be used to verify density on the granular sections, including the full depth reclamation, and the aggregate base sections of the project following the Mn/DOT Penetration Index procedures in accordance with the Mn/DOT Schedule of Materials Control.

During the full depth reclamation we plan to visit the site once per day to obtain samples of the reclaimed material and perform depth checks on a part-time basis.

During grading operations AET's Engineering Technicians will have nuclear density gauges on site for use when requested. During accelerated grading operations and the backfilling of deeper utility trenches the use of the nuclear density gauge in the field in conjunction with the required sand cone tests can provide immediate results in the field for the inspector and contractor to have a greater level of confidence when continuing with grading or backfilling while waiting for the laboratory portion of the sand cone test to be completed. The test results of the nuclear density gauge should not be considered for use as acceptance testing and the contractor should be made aware that if they continue grading and backfilling operations prior to the results of the sand cone testing, the contractor is proceeding at their own risk.

Bituminous Pavement Sampling and Testing

As bituminous paving is being completed, a certified Engineering Technician will obtain companion samples, provided by the contractor, during each day of paving. Samples will be tested in our laboratory for MnDOT Gyrotory Mix Properties as follows:

- Gyrotory density, Rice specific gravity and VMA.
- Asphalt extraction and aggregate gradation.

After the completion of the paving, we will obtain companion core samples, provided by the contractor, for laboratory testing. This testing will include the following:

- The thickness of each layer of the core sample.
- The density of each layer of the core sample.
- Determination of the percent of Gmm (percent of maximum specific gravity) for density of each layer of the core sample.

AET will run the Mn/DOT program to determine random core locations of bituminous based on tonnage (lot sizes) and pavement placement patterns. AET will use the random core locations and mark the locations the next day after paving for the contractor to core. AET assumes the tonnage and pavement placement patterns will be provided to us by the City of Roseville.

Concrete Testing

During the placement of structural concrete, concrete curb and gutter, driveways, and sidewalk, AET will perform field testing consisting of slump, air content and temperature of the plastic concrete, followed by casting of cylinders for compression testing. The Mn/DOT Schedule of Materials Control requires three compressive strength test cylinders to be tested at an age of 28 days. AET recommends five (5) compressive strength cylinders be cast per every 100 cubic yards of each type of concrete placed each day then retrieved the following day for testing in our laboratory. These cylinders will be tested at the following ages, one at 7 days, three at 28 days, and the last cylinder be held in reserve for future testing if the 28 day strength requirement is not met in the 28 day period.

We assume that the City of Roseville will be responsible to prepare the weekly concrete reports for the project.

Concrete Plant Inspection

This proposal does not incorporate the time and cost to perform concrete plant inspections. These services will be provided at your request.

Bituminous Plant Inspection

This proposal does not incorporate the time and cost to perform bituminous plant inspections. These services will be provided at your request.

City of Roseville
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Estimated Fees

Our services will be provided on a unit cost basis according to the unit rates provided in the attached Fee Schedule. Our invoices will be determined by multiplying the number of personnel hours or tests by their respective unit rates.

We have estimated a “minimum required estimate” which estimates the tests needed to satisfy the requirements as defined in the Mn/DOT Schedule of Material Control. The “likely needed estimate” is the cost that we anticipate will be required to complete the previously described testing services, based on our experience and assumed scheduling of the project. Therefore, we propose a budget cost estimate using the “likely needed” estimate of **\$16,403.00** for the scope of services outlined in this proposal. We refer you to the attached Materials Testing Estimate as reference to how we arrived at this estimated cost for the roadway. We caution that this is only an estimated cost.

Often, variations in the overall cost of the services occur due to reasons beyond our control, such as weather delays, changes in the contractor’s schedule, unforeseen conditions or retesting. These variations will affect the actual invoice totals, either increasing or decreasing our total costs for the project from those estimated in this proposal. If more time or tests are required, additional fees may be needed to complete the project testing services. If less time or tests are needed, a cost savings will be realized.

Terms and Conditions

All AET Services are provided subject to the Terms and Conditions set forth in the enclosed Service Agreement—Terms and Conditions, which, upon acceptance of this proposal, are binding upon you as the Client requesting Services, and your successors, assignees, joint venturers and third-party beneficiaries. Please be advised that additional insured status is granted upon acceptance of the proposal.

Acceptance

We are submitting this proposal for acceptance. When it is accepted, we ask that a copy be signed by an authorized representative of the party responsible for payment for these services, and that this copy be returned to us as authorization to proceed.

We have enclosed with this proposal a copy of the “Service Agreement.” The terms contained in the “Service Agreement” are incorporated herein and are an integral part of this contract for professional engineering services.

Acceptance of this proposal by the authorized signature, verbal authorization to proceed, or issuance of a purchase order, indicates that you understand and accept the terms and conditions contained in this proposal, including the “Services Agreement”.

City of Roseville
March 7, 2017
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General Remarks

If you have any questions regarding this proposal, or if we can be of further assistance, please call me at (651) 999-1774 or Doug Trangsrud at (612) 790-7940.

Sincerely,

American Engineering Testing, Inc.



Bradley Hillesheim
Staff Engineer
bhillesheim@amengtest.com
(651) 999-1774



Doug Trangsrud
Vice President/Principal Engineer
dtrangsrud@amengtest.com
(612) 790-7940

Attachments:

Fee Schedule Tabulation
Service Agreement

PROPOSAL ACCEPTED BY:

Signature: _____

Printed Name: _____

Company: _____

Date: _____



Materials Testing Estimate for 2017 Pavement Management Project, Falcon Heights - 2016 SMC

Vincent St (SAP 124-050-011); Folwell Ave (SAP 124-050-012); Northrup Ave (SAP 124-050-013); Burton St (SAP 124-050-014); Coffman St (SAP 124-050-015)

Material	Units	Qty.	Trips	Hrs	Contractor Testing Freq.	# of Tests		Cost per test (\$)	Cost (\$)	
						Minimum	Likely		Minimum	Likely
Common Excavation (Suitable Grading)	CU YD	100	16	24	Moisture Density 1 per soil type (Proctor)	2	5	125.00	250.00	625.00
					Relative Moisture 1 split sample per project	1	1	15.00	15.00	15.00
					Specified Density Testing (Sand Cone) 1/4,000 CU YD	1	2	55.00	55.00	110.00
	LF	457			Specified Density Testing (Sand Cone) 1/250 LF 2' Lifts	8	10	55.00	440.00	550.00
	LF	2,900			Specified Density Testing (Sand Cone) 1/500 LF - Longitud	6	8	55.00	330.00	440.00
					Nuclear Density Gauge Testing (Upon Request)	0	0	15.00	0.00	0.00
Grading Material - Select Granular	CU YD	100	4	4	Gradation 1/40,000 CU YD	2	3	90.00	180.00	270.00
Grading Material - Granular Backfill	CU YD	3,962			Relative Moisture 1 split sample per project	2	2	15.00	30.00	30.00
					DCP 1/2,000 CU YD	3	6	50.00	150.00	300.00
					Nuclear Density Gauge Testing (Upon Request)	0	0	15.00	0.00	0.00
Aggregate Base - Class V	CU YD	100	2	2	Gradation (4 per lot)	1	1	100.00	100.00	100.00
					Percent Crushed (2 per Source Virgin Materials)	2	2	165.00	330.00	330.00
					DCP 1/500 CU YD	1	1	50.00	50.00	50.00
					Aggregate Quality Test (2 per source Virgin Materials)	0	0	555.00	0.00	0.00
					Percent Asphalt Content (2 per source Recycled)	2	2	170.00	340.00	340.00
					Relative Moisture 1 split sample per project	1	1	15.00	15.00	15.00
Full Depth Reclamation	SQ YD	15,750	5	10	Gradation 1/day, assumes 3 days	3	3	100.00	300.00	300.00
					DCP 1/3,000 SY	6	8	50.00	300.00	400.00
					Relative Moisture 1 split sample per project	1	1	15.00	15.00	15.00
					Depth Check 1/day, included in hourly rate				0.00	0.00
					Test Rolling, included in hourly rate				0.00	0.00
Bituminous Testing - SP WE/NW	Total Tons	4,430	6	6	Mn/Dot Gyrotory Mix Properties (1 test/day/mix type)	5	6	515.00	2575.00	3090.00
					Companion Core Density (estimate 1/600 ton)	8	16	42.00	336.00	672.00
Concrete	CU YD	725*			Cylinder Molds (3 Cyl. per 300 CU YD)	9	50	3.00	27.00	150.00
	*Estimated		10	18	Testing of Plastic Concrete (1 set of 3 cys/ 300 CU YD) - Included in hourly rate					
					Testing of hardened Concrete Cylinders	9	50	22.00	198.00	1100.00
Topsoil Borrow	CU YD	610	1	1	Topsoil Borrow Testing (1/1000 CU YD)	1	1	350.00	350.00	350.00
44								Subtotal =		6,036.00
65										8,902.00

¹ Test numbers include sand gradations for Fine Filter Aggregate and Granular Bedding

² Testing rates given but likely not needed as product is small quantities

Time and Mileage	Unit	Rate (\$)	Minimum Quantity	Likely Quantity	Minimum Cost	Likely Cost
Mileage	Mile	0.75	352	400	264.00	300.00
Technician Time	Hr	83.00	65	75	5,395.00	6,225.00
Project Management	Hr	122.00	5	8	610.00	976.00
Subtotal =					6,269.00	7,501.00

	Minimum	Likely
Total Cost Estimate =	12,305.00	16,403.00

Estimate prepared by : Bradley Hillesheim

SECTION 1 - RESPONSIBILITIES

1.1 – This Service Agreement – Terms and Conditions (“terms and conditions”) is applicable to all Services provided by American Engineering Testing, Inc. (AET). As used herein “Services” refer to the scope of Services described in the proposal submitted by AET to Client. The proposal, these terms and conditions and any appendices attached hereto shall comprise the Agreement between AET and Client for Services described in the proposal and are binding upon the Client, its successors, assignees, joint ventures and third-party beneficiaries. AET requests written acceptance of the Agreement, but the following actions shall also constitute Client’s acceptance of the Agreement: 1) issuing an authorizing purchase order for any of the Services, 2) authorizing AET’s presence on site, or 3) written or electronic notification for AET to proceed with any of the Services.

1.2 - Prior to AET performing Services, Client will provide AET with all information that may affect the cost, progress, safety and performance of the Services. This includes, but is not limited to, information on proposed and existing construction, all pertinent sections of contracts between Client and property owner, site safety plans or other documents which may control or affect AET's Services. If new information becomes available or changes are made during AET's Services, Client will provide such information to AET in a timely manner. Earthwork and construction activities are done to support a particular structure (type, size, and shape) or facility at a specific location and elevation. If the type of structure or facility (structural type, size, shape, location, elevation, etc.) changes, the earthwork or construction activities completed may no longer provide suitable structural support or be capable of supporting the intended construction. Additional earthwork or redesign of all or a part of the structure or facility may be needed. Failure of Client to timely notify AET of changes to the project including, but not limited to, location, elevation, loading, or configuration of the structure or improvement will constitute a release of any liability of AET. Client will provide a representative for timely answers to project-related questions by AET.

1.3 - AET observes and tests earthwork and other construction operations and materials, and may provide opinions, conclusions and recommendations regarding the same. However, AET’s Services do not relieve the contractors of their contractual responsibility to perform their work in accordance with approved plans, specifications and building code requirements.

1.4 - AET personnel do not have authority to accept, reject, direct or otherwise approve the work of the contractor. AET cannot stop work or waive or alter the requirements of the project documents. Any authority given to AET by Client must be in writing prior to the start of Services.

1.5 - AET does not perform construction management, general contracting or surveying services and our involvement with the project does not constitute any assumption of those responsibilities.

1.6 - Services performed by AET often include sampling at specific locations. Client acknowledges the limitations inherent in sampling. Variations in conditions occur between and beyond sampled/tested locations. The passage of time, natural occurrences and direct or indirect human activities at the site or distant from it may alter the actual conditions. Client assumes all risks associated with such variations.

1.7 - AET is not responsible for interpretations or modifications of AET's recommendations by other persons.

1.8 - Should change in conditions be alleged, Client agrees to notify AET before evidence of alleged change is no longer accessible for evaluation.

1.9 - Test borings and/or cone penetration test soundings to a proper depth below foundation grade and the base of suitable bearing soils are recommended for projects where supporting soils will be subjected to increased loads to explore the deeper unseen soil and ground water conditions. Judgments made by AET personnel regarding the suitability of materials and ground water conditions below the bottom of an excavation are limited if sufficiently deep test borings/soundings are not provided by the Client prior to our observations and judgments. AET’s opinions, conclusions and recommendations are qualified to that extent.

1.10 – Pricing in the proposal assumes use of these terms and conditions. AET reserves the right to amend pricing if Client requests modifications to the Agreement or use of Client’s alternate contract format. Any contract amendments made after Client has authorized the Services shall be applicable only to Services performed after the effective date of such amendment. The proposal and these terms and conditions, including terms of payment, shall apply to all Services performed prior to the effective date of such amendment.

1.11 – The AET proposal accompanying these terms and conditions is valid for sixty (60) days after the proposal issuance date to the Client. Any attempt to authorize Services after the expiration date is subject to AET’s right to revise the proposal as necessary.

SECTION 2 - WILL CALL SERVICES

2.1 - If AET’s Services are performed on a will-call basis at the direction of the Client or its authorized representatives, Client acknowledges the inherent limitations associated with performing engineering judgments and testing Services on a will-call basis, including without limitation, the inability to completely evaluate, document or judge work and conditions not directly observed or tested by AET. AET’s opinions, conclusions, and recommendations are qualified to the extent of those limitations.

2.2 - Density tests of fill soils represent conditions only at the locations and elevations tested and do not necessarily represent conditions laterally or below. AET can only provide judgments regarding the engineered fill system to adequately support the design construction loadings by monitoring the filling process on a continuous basis for consistency of soil type, moisture content, lift thickness, and compaction effort.

2.3 – AET requires a minimum of 24 hours notice of the need for Services. AET will not be liable for claims, damages, or delays related to failure of Client to provide adequate advance notice to AET.

SECTION 3 - SITE ACCESS, UNDERGROUND FACILITIES AND CONSTRUCTION STAKING

3.1 - Client will furnish AET safe and legal site access.

3.2 - AET is not responsible for locating underground facilities on construction sites. Client shall ensure that underground facilities have been previously located and cleared. AET will not be responsible for any damages to underground facilities not located or incorrectly identified. An underground facility is an underground line, fixture, system, and its appurtenances used to produce, store, convey, transmit, or distribute communications, data, power, heat, gas, oil, petroleum products, water including storm water, steam, sewage, and similar substances.

3.3 - The location and elevation of a proposed structure or facility is staked (with offsets) and controlled by surveying or GPS equipment by others. AET's measurements are made in relation to that information. The reliability of any opinions, conclusions, and recommendations based on those measurements is strictly dependent on the accuracy of the staking or GPS information provided by others.

3.4 - During construction, observations and testing Services are based on the positioning of the formwork by the contractor or its subcontractor. AET will not be responsible for any errors or damages resulting from improper location or positioning of the formwork.

SECTION 4 - SAFETY

4.1 - Client shall inform AET of any known or suspected hazardous materials or unsafe conditions at the site. Client or its authorized representative(s) is responsible for the safety of the jobsite. If, during the course of AET's Services, such materials or conditions are discovered, AET reserves the right to take measures to protect AET personnel and equipment or to immediately terminate Services. Client shall be responsible for payment of such additional protection costs.

4.2 - AET shall only be responsible for safety of AET employees at the site; the safety of all others shall be Client's or other persons' responsibility.

SECTION 5 - SAMPLES

5.1 - Client shall inform AET of any known or suspected hazardous materials prior to submittal to AET. All samples obtained by or submitted to AET remain the property of the Client during and after the Services. Any known or suspected hazardous material samples will be returned to the Client at AET's discretion.

5.2 - Non-hazardous samples will be held for thirty (30) days and then discarded unless, within thirty (30) days of the report date, the Client requests in writing that AET store or ship the samples. Storage and shipping costs shall be borne solely by Client.

SECTION 6 - PROJECT RECORDS

The original project records prepared by AET will remain the property of AET. AET shall retain these original records for a minimum of three years following submission of the report, during which period the project records can be made available to Client at AET's office at reasonable times.

SECTION 7 - STANDARD OF CARE

AET performs its Services consistent with the level of care and skill normally performed by other firms in the profession at the time of this service and in this geographic area, under similar budgetary constraints.

SECTION 8 - INSURANCE

AET maintains insurance with coverage and limits shown below. AET will furnish certificates of insurance to Client upon request.

8.1 – AET maintains the following insurance coverage and limits of liability:

Workers' Compensation	Statutory Limits
Employer's Liability	\$100,000 each accident \$500,000 disease policy limit \$100,000 disease each employee
Commercial General Liability	\$1,000,000 each occurrence \$1,000,000 aggregate
Automobile Liability	\$1,000,000 each accident
Professional Liability Insurance	\$1,000,000 per claim \$1,000,000 aggregate

8.2 - Commercial General Liability insurance will include coverage for Products/Completed Operations extending one (1) year after final acceptance of the Project by Owner, Property Damage including Completed Operations, Personal Injury, and Contractual Liability insurance applicable to AET's indemnity obligations under this Agreement.

8.3 - Automobile Liability insurance shall include coverage for all owned, hired and non-owned automobiles.

8.4 - Professional Liability Insurance is written on a claims-made basis and coverage will be maintained for one (1) year after final acceptance of the Project by Owner. Renewal policies during this period shall maintain the same retroactive date.

8.5 - To the extent permitted by applicable state law, and only upon Client's signing of the proposal and return of the same to AET, Client and Owner shall be named an "additional insured" on AET's Commercial General Liability Policy (Form CG D4 14 04 08, which includes blanket coverage for Products/Completed Operations and on a Primary and Non-Contributory basis) and Automobile Liability Policy. Client and Owner shall be extended "waiver of subrogation" status for applicable coverages. Any other endorsement, coverage or policy requirement shall result in additional charges.

8.6 - AET will maintain in effect all insurance coverage required by this Agreement at its sole expense, provided such insurance is reasonably available, with insurance carriers licensed to do business in the state in which the project is located and having a current A.M. Best rating of no less than A minus (A-). Such insurance shall provide for thirty (30) days prior written notice to Client for notice of cancellation or material limitations for the policy or ten (10) days' notice for non-payment of premium.

8.7 - AET reserves the right to charge Client for AET's costs for additional coverage requirements unknown on the date of the proposal, e.g., coverage limits or policy modification including waiver of subrogation, additional insured endorsements and other project specific requirements.

SECTION 9 - DELAYS

If delays to AET's Services are caused by Client or Owner, work of others, strikes, natural causes, weather, or other items beyond AET's control, a reasonable time extension for performance of Services shall be granted, and AET shall receive an equitable fee adjustment.

SECTION 10 - PAYMENT, INTEREST AND BREACH

10.1 - Invoices are due net thirty (30) days. Client will inform AET of invoice questions or disagreements within fifteen (15) days of invoice date; unless so informed, invoices are deemed correct.

10.2 – Client agrees to pay interest on unpaid invoice balances at a rate of one and a half percent (1.5%) per month, or the maximum allowed by law, whichever is less, beginning thirty (30) days after invoice date.

10.3 – Invoices remaining unpaid for sixty (60) days shall constitute a material breach of this Agreement, permitting AET, in its sole discretion and without limiting any other legal or equitable remedies for such breach, to terminate performance of this Agreement and be relieved of any associated duties to the Client or other persons. Further, AET may withhold from Client data and reports in AET's possession. If Client fails to cure such breach, all reports associated with the unpaid invoices shall immediately upon demand be returned to AET and Client may neither use nor rely upon such reports or the Services.

10.4 - Client will pay all AET expenses and attorney fees relating to collection of past due invoices.

SECTION 11 - MEDIATION

11.1 - Except for enforcement of AET's rights to payment for Services rendered or to assert and/or enforce its lien rights, including without limitation assertion and enforcement of mechanic's lien rights and foreclosure of the same, Client and AET agree that any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party; provided however that if either party fails to respond to a request for mediation within sixty (60) days, the party requesting mediation may without further notice, proceed to arbitration or the institution of legal or equitable proceedings.

11.2 - Mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association. Request for mediation shall be in writing and the parties shall share the mediator's fee and any filing fees equally. The mediator shall be acceptable to both parties and shall have experience in commercial construction matters.

SECTION 12 - LITIGATION REIMBURSEMENT

Except for matters relating to non-payment of fees, which is governed by Section 10.4 hereof, payment of attorney's fees and costs associated with lawsuits or arbitration of disputes between AET and Client, which are dismissed or are judged substantially in either party's favor, shall be paid by the non-prevailing party. Applicable costs include, but are not limited to, attorney and expert witness fees, court costs, and AET costs.

SECTION 13 - MUTUAL INDEMNIFICATION

13.1 - Subject to the limitations contained in Sections 14 and 15, AET agrees to indemnify Client from and against damages and costs to the extent caused by AET's intentional acts or negligent performance of the Services.

13.2 - Client agrees to indemnify AET from and against damages and costs to the extent caused by the intentional acts or negligence of the Client, Owner, Client's contractors and subcontractors or other third parties.

13.3 - If Client has an indemnity agreement with other persons or entities relating to the project for which AET's Services are performed, the Client shall include AET as a beneficiary.

13.4 - AET's indemnification to the Client, including any indemnity required or implied by law, is limited solely to losses or damages caused by its failure to meet the standard of care and only to the extent of its negligence or intentional acts.

SECTION 14- WAIVER OF CONSEQUENTIAL DAMAGES

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES INCURRED EVEN IF THE POSSIBILITY OF SUCH DAMAGES WAS FORESEEABLE. CONSEQUENTIAL DAMAGES INCLUDE, BUT ARE NOT LIMITED TO LOSS OF USE AND LOSS OF INCOME OR PROFIT.

SECTION 15 - LIMITATION OF LIABILITY

Client agrees to limit AET's liability to Client resulting from AET's negligent acts, errors or omissions, such that **the total liability of AET shall not exceed \$20,000.**

SECTION 16 – UNIONIZATION

AET reserves the right to negotiate an appropriate fee increase or to terminate its contract on three (3) days written notice to Client without incurring penalties or costs from Client, Owner and their successors, assignees, joint-venturers, contractors and subcontractors, or any other parties involved with the project for claims, liabilities, damages or consequential damages, directly or indirectly related to AET being required to provide unionized personnel on the project. Reservation of this right on the part of AET represents neither approval nor disapproval of unions in general or the use of collective bargaining agreements.

SECTION 17 - POSTING OF NOTICES ON EMPLOYEE RIGHTS

Effective June 21, 2010, prime contracts with a value of \$100,000 or more and signed by federal contractors on projects with any agency of the United States government must comply with 29 CFR Part 471, which requires physical posting of a notice to employees of their rights under Federal labor laws. The required notice may be found at *29 Code of Federal Regulations Part 471, Appendix A to Subpart A*. The regulation also has a "flow-down" requirement for subcontractors under the prime agreement for subcontracts with a value of \$10,000 or more. AET requires strict compliance of its subcontractors working on federal contracts subject to this regulation. The regulation has specific requirements for location of posting and language(s) for the poster.

SECTION 18 - TERMINATION

After 7 days written notice, either party may elect to terminate work for justifiable reasons. In this event, the Client shall pay AET for all Services performed, including demobilization and reporting costs to complete the file.

SECTION 19 - SEVERABILITY

Any provisions of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, Client and AET will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the intent of the original provision.

SECTION 20 - GOVERNING LAW

This Agreement shall be construed in accordance with the Laws of the State of Minnesota without regard to its conflicts of law provisions.

SECTION 21 - ENTIRE AGREEMENT

This Agreement, including these terms and conditions and attached proposal and appendices, is the entire agreement between AET and Client. Regardless of method of acceptance of this Agreement by the Client, this Agreement supersedes any previous written or oral agreements, including purchase/work orders or other Client agreements submitted to AET after the start of our Services. Any modifications to this Agreement must be mutually acceptable to both parties and accepted in writing. No considerations will be given to revisions to AET's terms and conditions or alternate contract format submitted by the Client as a condition for payment of AET's accrued Services.