

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**

April 25, 2018 at 7:00 P.M.

- A. CALL TO ORDER:
  
- B. ROLL CALL: LINDSTROM \_\_\_ LEEHY\_\_\_ BROWN THUNDER \_\_\_  
MIAZGA \_\_\_ GUSTAFSON\_\_\_  
  
STAFF PRESENT: THONGVANH\_\_\_
  
- C. PRESENTATIONS:
  
- D. APPROVAL OF MINUTES:
  - 1. April 11, 2018 City Council Meeting Minutes
  
- E. PUBLIC HEARINGS:
  
- F. CONSENT AGENDA:
  - 1. General Disbursements through: 4/18/18 \$141,893.01  
Payroll through: 4/15/18 \$19,511.37
  - 2. Approval of City Licenses
  - 3. 2019 Volunteer Fire Assistance Grants
  - 4. Proclamation to Recognize National Police Week 2018
  
- G: POLICY ITEMS:
  - 1. Approve the Replacement of Pedestrian Signal on Garden Ave and Hamline Ave
  - 2. 2017 PMP Supplemental Agreement
  
- H. INFORMATION/ANNOUNCEMENTS
  
- I. COMMUNITY FORUM:
  
- J. ADJOURNMENT:

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**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
April 11, 2018 at 7:00 P.M.

A. CALL TO ORDER: 7:00 pm

1. Mayor Lindstrom made a Motion that the agenda be amended by two items: 1) A presentation by Zane Johnson Eagle Scout Project Request, and 2) add a Right-of-Way Small Wireless Public Hearing.

Council Member Leehy Moved, Approved 3-0

B. ROLL CALL: LINDSTROM X LEEHY X BROWN THUNDER \_\_\_\_  
MIAZGA X GUSTAFSON \_\_\_\_

STAFF PRESENT: THONGVANH X

C. PRESENTATIONS:

1. Zane Johnson gave a presentation on an Eagle Scout Project he has been planning along with Mayor Lindstrom for the last six months with the City of Falcon Heights as the beneficiary. His project is to build a “pollinator friendly rain garden” on the zero lot off Lindig Avenue. Zane said he has spoken too many in the neighborhood, and they were excited to have the project there, and volunteered to donate tools and work on the day of the project. The project will start in early summer, and the work force will be composed of Boy Scouts, families, friends and anyone else that wants to participate. The project will take only one or two days to complete. It will take a small amount of upkeep for the first few weeks which will be done by Zane Johnson, and then will mainly be self-sufficient. The garden will only contain non-neonicotinoid free plants. Budget for this project is minimal and Zane Johnson is handling all the cost.

Mayor Lindstrom thanked Zane for his presentation and for upholding his Mayor Pollination Pledge. The property where the garden will be on Lindig street is city owned property, maybe the size of a residential lot, and buried on that lot are some public infrastructure, so it is not a great spot to build a home, nor a park, but it is a perfect place for the garden.

D. APPROVAL OF MINUTES:

1. March 28, 2018 City Council Meeting Minutes

Approved 3-0

E. PUBLIC HEARINGS:

1. Administrative Citations.

City Administrator Thongvanh spoke about the Administrative Citation Ordinance. Before 2009, both the Offices of the State Auditor’s Office and the Minnesota Attorney General’s office had taken the position that local government did not have the authority to issue fines for traffic offences. Then in 2009, the Legislature clarified enacted MN Statute, Section 1.66.999. This Statute provided authority to local government to implement an

Administrative Citation Program. In order to do that, the city must pass a resolution that authorizes the police use of Administrative Citations. The difference with these citations is the Administrative Citation is \$60 versus the State Citation at \$120-150, and would not go against the person's permanent record or insurance. In addition, the city would provide a neutral third party for hearings and rulings on challenges to the Administrative Citation. It also bars police officers from issuing Administrative Citations in violation of this law.

Police Officers may issue an Administrative Citation, traffic citation, to a vehicle operator who violates the speed limit by less than 10 miles per hours, fails to obey a stop sign, and operates a vehicle with a cracked windshield or other equipment violations. City official are not required to issue an Administrative Citation under the law. The process is strictly optional, and the reason why the city is moving in this direction is that we now receive our police services through Ramsey County. We are also part of the six other contracted city groups. If an Administrative Citation is not paid, police in that jurisdiction is authorized to issue a State ticket.

In front of you is Ordinance 18-02 amending Chapter 30, Administrative Citations and also attached is Resolution 18-11 authorizing the use of Administrative Citations. Staff recommends the Ordinance and attached Resolution. The floor was then open for discussion.

Chuck Laszewski of 1713 St. Mary St asked if the city had done financial calculations on this, and what this will cost the city.

Mayor Lindstrom stated that City did have a workshop about Administration Citations a few months ago. Mayor Lindstrom said "When I initially heard about this, I was concerned that this might be viewed as a revenue raiser for the city, so I wanted to make clear that was not the case. So, the answer to your question is 'no', I have not done the calculation on whether we get more money or lose money."

City Administrator Thongvanh stated the City's portion of a State traffic ticket, of say \$120-130, would be about \$20-30 per ticket, and part of that has to be spent in law enforcement. Therefore, in general fund allocations to the city is less than what we would receive from a State ticket. It would be a wash. However, the benefit is it does not go on a person's driving record, and it does not increase their insurance. The purpose of a ticket, whether state or city is to be a deterrent for the behavior, but the Administrative Citation would not be as harsh a penalty. The majority of the cost for a State citation goes to the court system.

Chuck Laszewski stated, since the "Falcon Heights Can Do Better" organization came up with this suggestion back in September 2016, that he would be hard pressed to be against it. In fact, he said, he was very much in favor of it, and was glad we were doing it. Chuck said, "As I recall the numbers, we came up with at the time, this would cost the city about \$15,000. However, at the time, we did not have an administrative ticket process, so it will probably cost the city a lot less."

Mayor Lindstrom recognized three students from the University of Minnesota who were attending the Council meeting.

There were no further comments, and the Public Hearing was closed.

Ordinance 18-02

Council Member Leehy Moved, Approved 3-0

Resolution 18-11, Section 1.66.999

Council Member Leehy Moved, Approved 3-0

## 2. Right-of-Way Small Wireless Facilities

This was before the Council on March 28<sup>th</sup> Agenda as well, however, the hearing date was not properly published in the paper, so it is now back on the Agenda tonight.

State law gives “telecommunications right of way users” the right to install facilities in the public right of way and use the public right of way for delivery of their services. This right is subject to local governmental authority to manage the right of way by permitting. Local governments affirmatively elect to manage the right of way by adopting a right of way ordinance. Under the right of way ordinance, use of the right of way may be conditioned or denied if necessary to protect the public health, safety, or welfare.

In 2017, the state legislature amended the state statutes that authorize local government units (“LGU”) to regulate the right of way. The amendments permit wireless providers to deploy “small wireless facilities” and “wireless support structures” in the right of way. A “small wireless facility” is statutorily defined as an antenna that is located inside an enclosure that is no more than six cubic feet in volume with all other associated wireless equipment being no more than 28 cubic feet in volume. A “wireless support structure” is statutorily defined as a new or existing structure (i.e. pole) in the public right of way designed to support or capable of supporting small wireless facilities, as reasonably determined by a LGU.

The new law requires LGU’s to approve or deny small wireless facility permit applications within 90 days. The failure to timely act on a permit application results in the permit being “automatically issued.” Denial of a permit application must be in writing and state the basis for denial.

Under the new law LGU’s are entitled to recover right of way management costs from wireless providers that use the right of way through permit fees.

In pushing for these amendments to state law, one of the wireless industry’s goals was to require that poles or similar structures owned by the LGU in the right of way (light poles, for example) be made available for attachment of small wireless facilities. The new law expressly allows the LGU to determine whether a particular pole or other structure in the right of way was designated to support proposed wireless equipment or is capable of doing so. An LGU may deny a wireless provider access to a particular facility based on this determination or other public health, safety, or welfare concerns.

The new law allows LGUs to impose rent of up to \$150 annually plus \$25 for maintenance for each site. Additional fees may be imposed if the wireless provider uses LGU-purchased electricity rather than separately metering its facility.

What you have in front of you is Ordinance 18-01, amending Chapter 42, Article 2, and Right-of-Way Small Wireless Facilities. Staff recommends approval of the Ordinance. The floor was then open for discussion.

Council Member Miagza I think there is a need for local government to keep control over what we can keep control over. There were many bills at the state legislature this

year, probably close to 20 that would prevent local governments from doing things local governments traditionally do.

John Robertson Smith of 1454 Roselawn Avenue, thanked the Council for trying to maintain some local level control. He stated that where he lived there was a large Quest box on the property. It is on the right-of-way, however, he said it is an eye sore, so he was sympathetic to this issue, and wanted to thank the Council for taking this up and doing what we can.

Mayor Lindstrom stated, since there are no further comments, he would close the Public Hearing.

Council Member Miazga Moved, Approved 3-0

F. CONSENT AGENDA:

1. General Disbursements through: 4/05/18 \$85,264.23  
Payroll through: 3/31/18 \$19,390.61
2. Ramsey County Emergency and Homeland Security 2018 Grant Project Request for Investment Application
3. Project ChildSafe – Acceptance of a donation of 100 Gun Locks  
Mayor Lindstrom spoke about these gun locks, which were provided free of charge to police departments and cities across the nation. Falcon Heights applied through the Sheriff's Department. The Sheriff department received 500 gun locks of which Falcon Heights received 100. In the upcoming days, Falcon Heights' residents can come to City Hall and request one of these gun locks, no questions asked. The Intent here is to insure that we have the safest homes as we possibly can.

Council Member Leehy spoke about prior years, where Falcon Heights had gun locks available to the public. She stated that it went very smoothly.

Council Member Miazga spoke about where these gun locks had come from is funded by the gun manufactures.

Council Member Miazga, Approved 3-0

G: POLICY ITEMS:

1. 1454 Roselawn Ave. Variance Application

City Administrator Thongvanh

Request for a variance from the City of Falcon Heights Zoning Code. Request to decrease front yard setback requirement to 20 feet for the demolition and reconstruction of an accessory, detached garage.

1454 Roselawn Avenue West, Falcon Heights, 55113, PIN 152923310046, is located on the northeast corner of the intersection of Roselawn Avenue and Pascal Street North. The legal description is Ex S 75 Ft The W 24 4/10 Ft Of Lot 2 And Ex S 75 Ft Lot 3; Blk 1 Lot 2 of Block 1 of the Barthel Villas Addition. The parcel is zoned R-1 Residential.

The neighborhood predates most of the present City Code, and the existing primary and accessory structures, which has been in place since in one form or another since 1910, is considered a legally nonconforming use, "grandfathered" at the time the 1993 city code was adopted and later updated.

The applicant wishes to demolish the existing garage and replace it on the same footprint as the current garage. The garage and principle structure is located 20 feet from the front yard setback; the required setback is 30 feet. Therefore, the applicant seeks a setback variance of 10 feet in order to build the ten foot addition.

Notice of a public hearing on this matter was published in the Roseville Review on March 14, 2018. On March 14th, notice was mailed to the owners of all properties within 500 feet as required by statute.

On March 27<sup>th</sup>, 2018, the Planning Commission convened a hearing on the issue. None spoke in opposition. The Planning Commission voted 4-0 to recommend approval of the application for a variance.

**In reference to Section 113-62 Variances, staff finds the following:**

**a. That the variance would be in harmony with the general purposes and intent of Chapter 113.**

Staff finds that the variance requested is in harmony with the purpose and intent of the zoning chapter as stated in Section 113-1.

**b. That the variance would be consistent with the comprehensive plan.**

Staff finds that the variance requested is consistent with the comprehensive plan and that it will not impair or diminish property values or improvements in the area.

**c. That there are practical difficulties in complying with this chapter.**

Staff finds that there are practical difficulties in complying with the letter of Section 113-174 R-1 Residential Districts. 1454 Roselawn Ave is unique because the subdivision occurred after the construction of the home and the history of the subdivision and the age of the house provides for a unique circumstance. This house was built in 1910, whereas the Barthel Villa subdivision was established in the late 1940's early 1950's. The lot was divided in a way that was appropriate for the development pattern at that time. The current code was not in place at that time. The current code does not provide adequate flexibility for the type of development that is standard on other lots in the city.

It would be difficult to address the rebuilding of the garage without violating the city code by placing the structure somewhere else on the property. The historical impervious service to the rear of the property, that has been stated to be extremely difficult to remove, would be difficult or impossible to build on. Additionally, if the garage were to be placed legally setback from the required front yard it would cause the garage to then be placed in the required rear yard. This places the garage closer the rear neighbor and would create a conflict were none exists now.

If the garage were to be placed on other parts of the property, it would create an increase in impervious surface as the driveway would need to be extended. This would create a new variance issue as the property would be over the impervious surface requirement. The replacement of the garage at the historical location is the best alternative to all other possible actions.

**d. That the granting of the variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety.**

Staff finds that the variance will not impair an adequate supply of light and air to adjacent properties, will have no effect on traffic on the public street and will not increase the danger of fire or endanger the public safety.

**e. That the requested variance is the minimum action required to eliminate the practical difficulties.**

Replacing the garage on the original footprint is the minimum action required to eliminate the practical difficulty. All other options would create another need for a variance.

**f. The provisions regarding earth-sheltered construction and temporary use stated in Section 113-62(e)(6) do not apply to this variance.**

Council Member Leehy Moved, Approved 3-0

2. 1354 California Avenue Court Order Resolution  
City Administrator Thongvanh

Over the last three years, the property at 1354 California Avenue has been deteriorating. The current property owner, as we know it, is not inhabiting the residence. The City received a number of calls regarding code violations, which included, but are not limited to, tall grasses, noxious weeds and snow removal. Attached, are two letters from our building official outlining building code violations, and one letter from our City Fire Marshal outlining fire code violations.

The budget impact all depends on the process that will be used for abatement for this property. The City is allowed to assess the property for abatement and legal costs associated for abatement on this property. Attached you will find Resolution 18-13 wherein the correction or removal of hazardous condition or razing or removal of the building. Also, in this packet, are letters that the City Administrator drafted and sent to the property owner, which have been either sent back or not delivered. In addition to all the letters mentioned above, this packet also includes the final abatement notice from the City Administrator.

City Attorney, David Kendall of Campbell Knutson stated that City Administrator was correct about the status of the property at 1354 California Ave. According to the neighbors and City staff, it has been vacant for several years. The City has previously gone out and abated weeds overgrowing the yard, and it has now reached the point that the buildings themselves have started to deteriorate as well. On July 17, the City staff went out and inspected the exterior of the buildings, and in October of 2017 the Fire Marshall and the Building Inspector, inspected the interior of the property. They found numerous fire code violations in the interior. City staff sent out letters and reports detailing their findings, but there was no response from the property owner. Staff sent out a final notice, dated February 27, to the property owners, once again asking them to address the many problems, but there was no response. The City now has the option to proceed with legal action under Minnesota Statutes Chapter 463. Even after pursuing legal action, the City still has the right to



work with the property owner, should they make contact and express a willingness to work with the City on the issues.

The City would be seeking to clean up the house and yard, but demolish the garage, as there is an expert opinion that the building is structurally unsound. The first action would be to get an administrative search warrant, and schedule a hearing with the Court. Attorney Kendall said this hearing had been scheduled for Monday, April 16, 2018. The property owner was sent a notice of this hearing.

It was noted by Council Member Leehy that this has been a long-term problem, which the city has been dealing with for many years, before the City had to get involved with legal action for the safety and well-being of the neighborhood.

City Administrator Thongvanh

Staff recommends approval of the attached resolution authorizing the City's legal counsel, Campbell, Knutson, to draft and serve an order to correct and remove the hazardous conditions in and around the subject building. Council would also authorize the City Administrator to execute all necessary documents.

Council Member Miazga Moved, Approved 3-0

3. East Metro Public Safety Training Facility Use Agreement

City Administrator Thongvanh

The Falcon Heights Fire Department is required, once a year, to have all members participate in live fire training, per the National Fire Protection Agency. Falcon Heights Fire Department has used the same St. Paul training facility for the past 30 years, however recently it was condemned. The only other training facility available to do this is the East Metro Training Center in Maplewood. However, they do require Falcon Heights Fire Department and the City show proof of additional insurance, which is the standard for the fire service. The NFPA, National Fire Protection Agency, has strict standards that the Fire Department has to follow for live fire training. Staff recommended approval of the East Metro Public Safety Training Center Use Agreement before the Council and to authorize the City to execute all necessary documents.

City Council Member Leehy Moved, Approved 3-0

4. Resolution Supporting Local Decision-Making Authority

City Administrator Thongvanh

The League of Minnesota Cities has encouraged cities to pass a resolution supporting local decision making. Nearly a hundred cities have passed this resolution in light of the bill, which continues to move through the legislation process this year, and would preempt city authority. Proposed Legislations in 2017 and 2018, for example, would have the effect of constraining local law enforcement authority, restricting the City's ability to set local ordinances, allow certain business untethered access to right-of-way, which has been shown with the Ordinance we adopted tonight, and restricting the City's ability to use or allow fee structures. Also, reducing local government needs based on factors with no relation to the statutory LGA formula. Also, restricting a city's ability to study a light rail transit project. Budget impact is undetermined.

Attachments were on hand supporting Resolution 18-14, Local Decision-Making Authority: The League of Minnesota Fact Sheet, and a list of the cities supporting local control to the Resolution. Staff recommends approval of attached resolution.

Council Member Miazga stated that he first heard of this at the League of Minnesota Cities Forum a couple weeks ago. In the past year, there has been a big move in many legislatures around the country to try to kill local legislation when certain industries don't like it. Therefore, it does not typically reflect the will of the people when that happens. Therefore, we want to continue to listen to those folks in our neighborhood, as that is the spirit of local decision-making.

Council Member Miazga Moved, Approved 3-0

#### H. INFORMATION/ANNOUNCEMENTS

##### Council Member Miazga

Comprehensive planning continues with the Planning Commission. Reminder of the upcoming Sustainability Actions Fair, April 28, from 10:00 am – 2:00 pm in the Community Park and of Dr. Marla Spivak's talk about the 'Bee and Pollinator (new) Research Lab's mission, research activities and discoveries being made there.' Dr. Spivak's talk takes place on April 23 at 7:00 pm at City Hall.

##### Council Member Leehy

The Park and Rec Commission is working a long side the Community Engagement Commission, to host the 'Spring Together' gathering in Curtiss Park, which will be a potluck neighborhood event on May 12 from 11:00 am – 2:00 pm.

Still waiting to receive the piano for our 'Piano in the Park', which will be at Community Park. This should be taking place in late May, early June, so come and "play your part". Community announcements will be forthcoming.

##### Mayor Lindstrom

The Environment Commission met and voted on having the city participate in a bulk purchasing program for solar panels for our resident, which will come before the Council soon.

##### City Administrator Thongvanh

April 10<sup>th</sup>, Mayor Gustafson and Council Members Miazga and Gustafson participated in the first Ramsey County Mini Academy for Elected Officials, on how to handle critical incidents. There was a very good turn-out. Mayor Gustafson and City Administrator Thongvanh were able to view the Mobile Emergency Unit, which can be deployed for such critical incidents.

Interviews were completed for the Administration Coordinator position. Three qualified candidates were identified.

Ketterling Foundation – Council Members Gustafson and Leehy as well as two representatives from the community will be participating in the second "Shared Learning Experience" - May 20 – May 22.

An update was given regarding the complaints this past winter about the signal crossing lighting at Hamline and Garden, right by the school. There have been some issues with

the lighting itself, but also the solar panel on that pole does not provide enough power to the signal. Replacement with the shared cost between the City of Roseville and the City of Falcon Heights is being considered. This will be brought to a City Council meeting, but will have to wait until the frost is out of the ground. The light will be powered by solar energy, but it will be an LED light this time, which will provide more illumination. The City always look for ways to cut cost, and not have such a burden on the residents, they will be purchasing the materials through vendors, but Roseville and Falcon Heights Public Works have agreed to install this. It will be a savings of about \$3,000.

I. COMMUNITY FORUM:

Students from U of MN from the Department of Civil Environmental and Geo Engineering at the University of Minnesota. He stated they were all currently in a Project Management Course, and as part of the final project for this course, they had been tasked with focusing on a city in the metro area, and specifically looking at any infrastructure projects that are going on this calendar year. The Mayor thought that was a good idea for Sack Thongvanh (City Administrator) to stay after the meeting and talk with these students.

J. ADJOURNMENT: 8:14 P.M.

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Peter Lindstrom, Mayor

Dated this 11<sup>th</sup> day of April, 2018

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Sack Thongvanh, City Administrator

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 25, 2018
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	General Disbursements through: 4/18/18 \$141,893.01 Payroll through: 4/15/18 \$19,511.37
<b>Budget Impact</b>	The general disbursements and payroll are consistent with the budget.
<b>Attachment(s)</b>	· General Disbursements and Payroll
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 01738 APRIL 10 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

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=== VENDOR TOTALS ===				500.00			
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01-00250 AMERIPRIDE SERVICES							
I-1004082765	4/10/2018	APBNK	LINEN CLEANING DUE: 4/10/2018 DISC: 4/10/2018 LINEN CLEANING	47.63	1099: N 101 4124-82011-000	LINEN CLEANING	47.63
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=====							
01-03025 COLIN CALLAHAN							
I-201804106620	4/10/2018	APBNK	REIMB: WORK BOOTS DUE: 4/10/2018 DISC: 4/10/2018 REIMB: WORK BOOTS	182.74	1099: N 101 4141-70100-000	SUPPLIES	182.74
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=====							
01-03110 CENTURY LINK							
I-201804106621	4/10/2018	APBNK	LANDLINES - LIFT STATION AUTO DUE: 4/10/2018 DISC: 4/10/2018 LANDLINES - LIFT STATION AUTO	65.69	1099: N 601 4601-85011-000	TELEPHONE - LANDLINE	65.69
=== VENDOR TOTALS ===				65.69			
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01-03123 CINTAS CORPORATION #470							
4004886115	4/10/2018	APBNK	BLACK MATS DUE: 4/10/2018 DISC: 4/10/2018 BLACK MATS	72.01	1099: N 101 4131-70110-000	SUPPLIES	72.01
I-4005043027	4/10/2018	APBNK	SHOP TOWELS, CLEANING SUPPLIE DUE: 4/10/2018 DISC: 4/10/2018 SHOP TOWELS, CLEANING SUPPLIES	164.81	1099: N 101 4131-70110-000	SUPPLIES	164.81
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PACKET: 01738 APRIL 10 PAYABLES  
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 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

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I-IN00028013	4/10/2018	APBPK	ASPHALT MIX DUE: 4/10/2018 DISC: 4/10/2018 ASPHALT MIX	130.82	1099: N 101 4132-75000-000	BITUMINOUS PATCHING	130.82
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01-03539	DAKOTA ELECTRIC ASSOCIATION						
I-1880700065	4/10/2018	APBPK	MARCH AND APRIL SOLAR ELECTRI DUE: 4/10/2018 DISC: 4/10/2018 MARCH AND APRIL SOLAR ELECTRIC	1,060.00	1099: N 101 4131-85025-000	SOLAR ELECTRIC	1,060.00
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01-05119	GFOA						
I-201804106622	4/10/2018	APBPK	GFOA MEMBERSHIP DUE: 4/10/2018 DISC: 4/10/2018 GFOA MEMBERSHIP	170.00	1099: N 101 4113-86100-000	CONFERENCES/EDUCATION/AS	170.00
=== VENDOR TOTALS ===				170.00			
01-05115	GOPHER STATE ONE CALL						
I-201804106623	4/10/2018	APBPK	ANNUAL USER FEE DUE: 4/10/2018 DISC: 4/10/2018 ANNUAL USER FEE	50.00	1099: N 601 4601-88030-000	LOCATES	50.00
=== VENDOR TOTALS ===				50.00			
01-05166	GRAINGER, W. W., INC.						
I-18741659602	4/10/2018	APBPK	LEATHER GLOVES DUE: 4/10/2018 DISC: 4/10/2018 LEATHER GLOVES	103.20	1099: N 101 4141-70100-000	SUPPLIES	103.20
=== VENDOR TOTALS ===				103.20			
01-05820	HACKETT, AMY						
I-201804106624	4/10/2018	APBPK	RESIDENT REC REFUND DUE: 4/10/2018 DISC: 4/10/2018 RESIDENT REC REFUND	49.00	1099: N 201 34310-000	RECREATION FEES	49.00
=== VENDOR TOTALS ===				49.00			



PACKET: 01738 APRIL 10 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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I-201804106625		STATION SUPPLIES	40.35			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		STATION SUPPLIES		101 4124-70100-000	SUPPLIES	40.35
=== VENDOR TOTALS ===			40.35			
01-05052	JOHNSON-POWERS, DAN					
I-201804106626		HAZMAT TRAINING INSTRUCTOR	225.00			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		HAZMAT TRAINING INSTRUCTOR		101 4124-86020-000	TRAINING	225.00
=== VENDOR TOTALS ===			225.00			
01-05450	LEAGUE MN CITIES INS TRST					
I-201804106628		ADD'L WORKMANS COMP PREMIUM	3,944.00			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		ADD'L WORKMANS COMP PREMIUM		101 4112-88000-000	INSURANCE & BONDS	3,516.89
		ADD'L WORKMANS COMP PREMIUM		601 4601-88000-000	INSURANCE & BONDS	318.86
		ADD'L WORKMANS COMP PREMIUM		602 4602-88000-000	INSURANCE & BONDS	108.25
=== VENDOR TOTALS ===			3,944.00			
01-05509	LEAGUE OF MN CITIES					
I-201804106627		STORMWATER COALITION 2018	515.00			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		STORMWATER COALITION 2018		602 4602-86110-000	MEMBERSHIPS	515.00
=== VENDOR TOTALS ===			515.00			
01-05273	MN PUBLIC EMPLOYEES INSURANCE					
I-697545		MAY HEALTH INSURANCE	8,405.22			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		MAY HEALTH INSURANCE		101 4112-89000-000	MISCELLANEOUS	8,405.22
=== VENDOR TOTALS ===			8,405.22			
01-05978	NORTH SUBURBAN COMMUNICATIONS					
I-2018-502		2018 CITY CONTRIBUTION TO NSC	11,186.90			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		2018 CITY CONTRIBUTION TO NSCC		101 4116-85050-000	CABLE TV	11,186.90
=== VENDOR TOTALS ===			11,186.90			

PACKET: 01738 APRIL 10 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
531	OFFICETEAM					
I-50597432		BILLED RATE FOR JANET	1,160.40			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		BILLED RATE FOR JANET		101 4112-80340-000	ADMINISTRATIVE SUPPORT	1,160.40
		=== VENDOR TOTALS ===	1,160.40			
01-06053	OREILLY AUTO PARTS					
I-201804106629		STREETS SUPPLIES	26.97			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		STREETS SUPPLIES		101 4132-70120-000	SUPPLIES	26.97
		=== VENDOR TOTALS ===	26.97			
01-06115	TIMOTHY PITTMAN					
I-201804106630		MILEAGE REIMB	69.76			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		MILEAGE REIMB		101 4141-86101-000	MILEAGE	69.76
		=== VENDOR TOTALS ===	69.76			
01-06184	RAMSEY COUNTY - POLICE AND 911					
I-SHRFL001690		APRIL POLICE SERVICES	82,692.72			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		APRIL POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	82,692.72
		=== VENDOR TOTALS ===	82,692.72			
01-05811	SENSIT TECHNOLOGIES LLC					
02553238IN		HAZMAT MAINTENANCE	239.68			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		HAZMAT MAINTENANCE		101 4124-87025-000	HAZMAT EQUIPMENT MAINT	239.68
		=== VENDOR TOTALS ===	239.68			
01-05292	SOUTH CENTRAL COLLEGE					
I-201804106631		TRAINING - SAWYERS AND MCCANN	300.00			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018		1099: N		
		TRAINING - SAWYERS AND MCCANN		101 4124-86020-000	TRAINING	300.00
		=== VENDOR TOTALS ===	300.00			

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
0 590		TRUCK UTILITIES MFG CO.					
I-335471		LENS, AMBER 500 SERIES		78.12			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		LENS, AMBER 500 SERIES			101 4132-70120-000	SUPPLIES	78.12
=== VENDOR TOTALS ===				78.12			
01-05870		XCEL ENERGY					
I-586374569		ST LIGHTING ELECTRIC		11.31			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER	11.31
I-586401665		ST LIGHTING ELECTRIC		11.31			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER	11.31
I-586407494		ST LIGHTING ELECTRIC		43.41			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER	43.41
I-586407625		COMM PARK ELECTRIC AND GAS		536.93			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		COMM PARK ELECTRIC			101 4141-85020-000	ELECTRIC/GAS	341.36
		COMM PARK GAS			101 4141-85030-000	NATURAL GAS	195.57
I-586413694		CITY HALL GAS		596.93			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		CITY HALL GAS			101 4131-85030-000	NATURAL GAS	596.93
I-586511142		ST LIGHTING ELECTRIC		44.84			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER	44.84
I-586554034		ST LIGHTING ELECTRIC		46.85			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER	46.85
I-586580066		CITY HALL ELECTRIC		569.73			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		CITY HALL ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER	569.73
I-586581816		ST LIGHTING ELECT		2,228.73			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		ST LIGHTING ELECT			209 4209-85020-000	STREET LIGHTING POWER	2,228.73
I-586584959		ST LIGHTING ELECTRIC		13.66			
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N		
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER	13.66

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
0 370	XCEL ENERGY	( ** CONTINUED ** )						
I-586666758		CURTISS FIELD GAZEBO		20.79				
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N			
		CURTISS FIELD GAZEBO			101 4141-85020-000	ELECTRIC/GAS		20.79
I-586741641		ST LIGHTING ELECTRIC		53.61				
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N			
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER		53.61
I-586751577		COFFMAN ICE RINK AND AUTO PRO		25.81				
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N			
		COFFMAN ICE RINK LIGHTS			101 4141-85020-000	ELECTRIC/GAS		11.31
		AUTO PROTECTIVE LIGHT			101 4141-85020-000	ELECTRIC/GAS		14.50
I-586842784		ST LIGHTING ELECTRIC		42.92				
4/10/2018	APBNK	DUE: 4/10/2018 DISC: 4/10/2018			1099: N			
		ST LIGHTING ELECTRIC			209 4209-85020-000	STREET LIGHTING POWER		42.92
		=== VENDOR TOTALS ===		4,246.83				
		=== PACKET TOTALS ===		115,726.85				

PACKET: 01743 APRIL 13 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
-----	-----	-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0026	BEVERLY, SHELIA MAE					
I-201804136634	PARK RENTAL REFUND		160.70			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
	PARK RENTAL REFUND			101 34101-000	CITY FACILITY RENTAL	150.00
	PARK RENTAL REFUND			101 20802-000	SALES TAX PAYABLE	10.70
	=== VENDOR TOTALS ===		160.70			
01-03001	CAMPBELL KNUTSON					
I-201804136635	MARCH LEGALS		2,562.32			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: Y		
	MARCH LEGALS			101 4114-80200-000	LEGAL FEES	1,418.00
	MARCH LEGALS 1354 CALIFORNIA			101 4114-80200-000	LEGAL FEES	1,144.32
	=== VENDOR TOTALS ===		2,562.32			
01-03123	CINTAS CORPORATION #470					
I-47030979	GLASS CLEANER AND BLACK MATS		116.93			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
	GLASS CLEANER AND BLACK MATS			101 4131-70110-000	SUPPLIES	116.93
	=== VENDOR TOTALS ===		116.93			
01-06290	CITY OF ROSEVILLE					
I-224422	LASERFICHE CLIENT LICENSE TIM		973.92			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
	LASERFICHE CLIENT LICENSE TIM			101 4116-85080-000	LASERFICHE MAINTENANCE	973.92
	=== VENDOR TOTALS ===		973.92			
01-0027	EMERGENCY APPARATUS MAINT					
I-99162	REPAIR 757 DISCHARGE VALVE		446.04			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
	REPAIR 757 DISCHARGE VALVE			101 4124-87029-000	REPAIR OTHER EQUIPMENT	446.04
I-99163	REPAIR 752 GAUGES		176.25			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
	REPAIR 752 GAUGES			101 4124-87029-000	REPAIR OTHER EQUIPMENT	176.25
I-99164	REPAIR 753 GAUGES		176.25			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
	REPAIR 753 GAUGES			101 4124-87029-000	REPAIR OTHER EQUIPMENT	176.25
	=== VENDOR TOTALS ===		798.54			

-----ID-----			GROSS	P.O. #		
DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0570	JOSEPH, KATRINA E.					
I-75		MARCH PROSECUTIONS	2,500.00			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: Y		
		MARCH PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
=== VENDOR TOTALS ===			2,500.00			
=====						
01-05823	KIM, EUNHEON					
I-201804136636		RESIDENT REFUND	75.00			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
		RESIDENT REFUND		201 34310-000	RECREATION FEES	75.00
=== VENDOR TOTALS ===			75.00			
=====						
01-05509	LEAGUE OF MN CITIES					
I-271141		LMC CONFERENCE - LINDSTROM	400.00			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
		LMC CONFERENCE - LINDSTROM		101 4111-86100-000	CONFERENCES/EDUCATION/TR	400.00
=== VENDOR TOTALS ===			400.00			
=====						
01-07231	MN FIRE SVC CERT. BOARD					
I-5430		ANTON F CERTIFICATION EXAM	115.00			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
		ANTON F CERTIFICATION EXAM		101 4124-86020-000	TRAINING	115.00
=== VENDOR TOTALS ===			115.00			
=====						
01-0085	RAMSEY COUNTY					
I-PRRRV000822		CAFR REPORTS	95.00			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
		CAFR REPORTS		101 4113-70100-000	SUPPLIES	95.00
=== VENDOR TOTALS ===			95.00			
=====						
01-06301	SAMS CLUB MC/SYNCB					
I-201804136637		SUPPLIES	1,613.85			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
		TV FOR SACK OFFICE AND COUNCIL		101 4131-70110-000	SUPPLIES	1,063.84
		CITY HALL SUPPLIES		101 4131-70110-000	SUPPLIES	150.66
		COUNCIL RETREAT FOOD		101 4111-70100-000	SUPPLIES	38.91
		COUNCIL RETREAT JIMMY JOHNS		101 4111-70100-000	SUPPLIES	97.92
		CITY OF FALCON HEIGHTS APPAREL		101 4112-70100-000	SUPPLIES	134.69
		OOFFICE DEPOT SUPPLIES		101 4131-70110-000	SUPPLIES	127.83
=== VENDOR TOTALS ===			1,613.85			

PACKET: 01743 APRIL 13 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0935		ST PAUL REGIONAL WATER SERVICE				
I-201804136638		CITY HALL WATER AND SS	125.03			
4/13/2018	APBNK	DUE: 4/13/2018 DISC: 4/13/2018		1099: N		
		CITY HALLW ATER		101 4131-85040-000	WATER	92.18
		CITY HALLW ATER		101 4131-85070-000	SEWER	32.85
		=== VENDOR TOTALS ===	125.03			
		=== PACKET TOTALS ===	9,536.29			

PACKET: 01745 APRIL 18, PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-050		AMERIPRIDE SERVICES				
-----						
I-1004108811		LINEN CLEANING	47.63			
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	47.63
		=== VENDOR TOTALS ===	47.63			
=====						
01-05380		BERGANKDV				
-----						
I-991916		2017 INTERIM AUDIT BILLING	12,500.00			
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N		
		2017 INTERIM AUDIT BILLING		101 4113-80310-000	AUDIT	12,500.00
		=== VENDOR TOTALS ===	12,500.00			
=====						
01-03110		CENTURY LINK				
-----						
I-201804186640		LAND LINES - PARKS	61.97			
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N		
		LAND LINES - PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	61.97
		=== VENDOR TOTALS ===	61.97			
=====						
01-05201		ICMA MEMBERSHIP RENEWALS				
-----						
I-201804186641		ICMA MEMBERSHIP RENEWALS	880.00			
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N		
		ICMA MEMBERSHIP RENEWALS		101 4112-86100-000	CONFERENCES/EDUCATION/AS	880.00
		=== VENDOR TOTALS ===	880.00			
=====						
01-05225		LEGACY ATHLETIC				
-----						
I-18022692		FD HATS	353.68			
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N		
		FD HATS		101 4124-77000-000	CLOTHING	353.68
		=== VENDOR TOTALS ===	353.68			
=====						
01-05440		LOFFLER COMPANIES, INC				
-----						
I-22448013		APRIL COPIER CHRGS	340.61			
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N		
		APRIL COPIER CHRGS		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	340.61
		=== VENDOR TOTALS ===	340.61			



-----ID-----			GROSS	P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-0082		MENARDS					
I-201804186639		LOW VOLTAGE MOUNT/SUPPLIES	135.77				
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N			
		LOW VOLTAGE MOUNT BRACKET		101 4141-70100-000	SUPPLIES		8.57
		FIRE DEPT SUPPLIES		101 4124-70100-000	SUPPLIES		127.20
		=== VENDOR TOTALS ===	135.77				
01-04875		MOBILE MINI, INC.					
I-9003806209		CURTISS PARK WARMING HOUSE	200.00				
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N			
		CURTISS PARK WARMING HOUSE		101 4141-87130-000	MINI WARMING HOUSE		200.00
		=== VENDOR TOTALS ===	200.00				
01-05973		NORTH SUBURBAN ACCESS CORPORAT					
I-17-178		1ST QTR WEB STREAMING	648.03				
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N			
		1ST QTR WEB STREAMING		101 4116-85050-000	CABLE TV		648.03
		=== VENDOR TOTALS ===	648.03				
01-05531		OFFICETEAM					
I-50645679		BILLED RATE FOR JANET	928.32				
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N			
		BILLED RATE FOR JANET		101 4112-80340-000	ADMINISTRATIVE SUPPORT		928.32
		=== VENDOR TOTALS ===	928.32				
01-0007		OLSEN FIRE INSPECTION, INC.					
I-17269		FIRE SPRINKLER INSPECTION PKS	255.00				
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N			
		FIRE SPRINKLER INSPECTION PKS		101 4141-87120-000	FACILITIES & GROUND MAIN		255.00
I-17270		FIRE INSPECTIONS CITY HALL	255.00				
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N			
		FIRE SPRINKLER INSPECTION		101 4131-87010-000	CITY HALL MAINTENANCE		255.00
		=== VENDOR TOTALS ===	510.00				

4/18/2018 2:54 PM  
 PACKET: 01745 APRIL 18, PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	0	XCEL ENERGY				
<hr/>						
I-201804186642		ELECT FOR GAZEBO AND ST LIGHT	23.86			
4/18/2018	APBNK	DUE: 4/18/2018 DISC: 4/18/2018		1099: N		
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	11.31
		GAZEBO LIGHTING		101 4141-85020-000	ELECTRIC/GAS	12.55
		=== VENDOR TOTALS ===	23.86			
		=== PACKET TOTALS ===	16,629.87			

EMP #	NAME	AMOUNT
005	SACK THONGVANH	3,198.63
01-1017	TIMOTHY J SANDVIK	1,736.07
01-1136	ROLAND O OLSON	2,380.23
01-2246	BRANDON C NELSON	333.95
01-1018	PAUL A MORETTO	2,023.87
01-0040	KEVIN ANDERSON	179.84
01-0085	DANIEL S JOHNSON-POWERS	91.71
01-0086	RICHARD H HINRICHS	625.58
01-0087	MICHAEL A MCKAY	56.97
01-0095	MICHAEL J POESCHL	1,211.57
01-0097	PATRICK GAFFNEY	88.52
01-0105	ANTON M FEHRENBACH	584.45
01-0106	SCOTT A TESCH	532.92
01-0119	JEFFREY M WICK	56.97
01-0123	BRYAN R SULLIVAN	351.54
01-0124	MICHAEL D KRUSE	94.41
01-0126	BENJAMIN J SMITH	56.97
01-0132	ANDREW K TEMME	69.53
01-0135	MORGAN B MCCANN	112.31
01-0136	SCHLIZ S SAWYERS	50.55
01-0137	DANIEL J WATTENHOFER	88.52
01-0138	GRANT W HEITMAN	82.10
01-0139	WILLIAM M RAVEN	62.11
01-2172	MICHAEL W ARCAND	113.66
01-1030	TIMOTHY J PITTMAN	2,062.95
033	DAVE TRETSVEN	1,626.64
143	COLIN B CALLAHAN	1,638.80

TOTAL PRINTED: 27 19,511.37

4-11-2018 8:50 AM PAYROLL CHECK REGISTER  
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
PAYROLL DATE: 4/11/2018

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	27	19,511.37
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	27	19,511.37

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 25, 2018
<b>Agenda Item</b>	Consent F2
<b>Attachment</b>	N/A
<b>Submitted By</b>	Tim Sandvik, Deputy Clerk

<b>Item</b>	Approval of City Licenses
<b>Description</b>	The following individuals have applied for a <u>Municipal Business License</u> for 2018. Staff has received the necessary documents for licensure. 1. Banana Buybacks, LLC
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the 2018 City License Applications.

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 25, 2018
<b>Agenda Item</b>	Consent F3
<b>Attachment</b>	N/A
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	2019 Volunteer Fire Assistance Grants
<b>Description</b>	<p>I received a request from the Fire Chief to apply for the 2019 Volunteer Assistance Grants through the Minnesota Department of Natural Resources. The grant program is a cost-share program. The cost share is a 50:50 match up to request of \$5,000. The match required from cities and communities would be \$2,500.</p> <p>The program provides financial and technical assistance to Minnesota fire departments in cities and communities with a population under 10,000. The primary objectives of the program are saving lives and protecting property in rural areas.</p> <p>In 2018, the Fire Department submitted an application and did receive funding.</p>
<b>Budget Impact</b>	This will have a \$2,500 impact on the budget.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>· Grant Informational lecture</li> </ul>
<b>Action(s) Requested</b>	Staff recommends authorizing the Fire Department to apply for the grant and the City Administrator to execute all necessary documents for the application.

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March 15, 2018

## 2019 Volunteer Fire Assistance Grants

Enclosed is the 2019 Volunteer Fire Assistance (VFA) grant application project proposal form. The grant application deadline is June 1, 2018. The end of this grant period will be June of 2019.

**General Information:** The Volunteer Fire Assistance Grant program is a cost-share program. It provides financial and technical assistance to Minnesota fire departments in cities or communities with a population under 10,000. The primary objectives of the program are saving lives and protecting property in rural areas.

**Level of Assistance:** Approximately 170 to 250 grants up to \$5,000 are awarded in Minnesota annually. The grants are made on a 50:50 match basis. As an example, if your application is for \$2,000.00, a \$1,000.00 reimbursement would be the maximum match awarded. Rural fire departments must use the grant money for fire protection and comply with existing State and County rural fire protection plans.

**Priorities:** Priority is given to fire departments that have the greatest need and participate in a Community Wildfire Protection Plan (CWPP), or a county all hazard mitigation plan. Additional considerations include the type of project, fire runs and number of previous years funded. Fire departments will not receive funding if MFIRS (MN Fire Incident Reporting System) reports are not filed with the State Fire Marshal's office each year.

### EXAMPLES of acceptable projects:

- Establishing a new fire department or re-organizing a non-active fire department.
- Converting Federal Property vehicles to fire control rigs.
- Communications equipment – pagers or radios must be compatible with the counties' 911 system.
- Rural water cistern system.
- Personal Protective Equipment (PPE), both wildland and structural.
- Water movement apparatus (hose, nozzles, pumps, slip in units, foam units, etc.)

### Grants are NOT allowed for:

- Repair or construction of buildings.
- Urban water systems including wells.
- Land acquisition.
- Routine maintenance, such as tires, batteries, radios batteries, tune-ups.
- Emergency medical supplies, ambulance equipment, water rescue items, etc.
- Purchase of vehicles, UTV's or ATV's or trailers.
- Thermal imaging cameras
- Sirens
- Used equipment.

Notification of grant awards should be made in late July or early August of 2018; however, the amounts of grants awarded will depend on the availability of state and federal funds. If awarded a grant, Fire departments will be sent a grant agreement contract indicating the amount of matching funds they will receive. Any purchases made before the begin date indicated on the Grant Contract, will not be accepted. Fire departments not awarded a grant will also be mailed a notification.

Please visit our website for more details on the different programs that the Department of Natural Resources offers.

Rural fire department assistance - Grants - Assistance: Minnesota DNR

Sincerely,

Tim Oland  
Rural Fire Department Coordinator  
218-322-2688  
[Tim.Oland@State.MN.US](mailto:Tim.Oland@State.MN.US)

Shelly Serich  
Fire Programs Specialist  
218-322-2692  
[Shelly.Serich@State.MN.US](mailto:Shelly.Serich@State.MN.US)

Attachments: Application Form



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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 25, 2018
<b>Agenda Item</b>	Consent F4
<b>Attachment</b>	N/A
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	Proclamation for Ramsey County Police Week 2018
<b>Description</b>	<p>The Proclamation is to recognize approximately 900,000 law enforcement officers serving in the communities across the United States. Nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries.</p> <p>Since the first recorded death in 1791, almost 21,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including FOUR members of the Ramsey County Sheriff's Office. The names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and</p> <p>In 2017, 129 officers were killed in the line of duty and their names will be added to the National Law Enforcement Officers Memorial this spring. The service and sacrifice of all officers killed in the line of duty nationwide will be honored during the National Law Enforcement Officers Memorial Fund's 30<sup>th</sup> Annual Candlelight Vigil, on the evening of May 13, 2018; and</p> <p>The service and sacrifice of all officers killed in the line of duty in Minnesota will be honored during the Minnesota Law Enforcement Memorial Association's Annual Candlelight Vigil, on the evening of May 15, 2018. The Candlelight Vigil is part of National Police Week, which takes place this year from May 13-19, 2018.</p> <p>May 15, 2018 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families. The service and sacrifice of Ramsey County Suburban Law Enforcement officers killed in the line of duty will be honored during the Suburban Ramsey County Law Enforcement Memorial Ceremony, on May 17, 2018.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>Resolution 18-15 Proclamation of Ramsey County Police Week 2018</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend approval of resolution and proclaim May 13-19, 2018 as Police Week for the City of Falcon Heights.

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

April 25, 2018

No. 18-15

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# *Proclamation*

RESOLUTION RECOGNIZING NATIONAL POLICE WEEK 2018 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Ramsey County Sheriff's Office; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries; and

WHEREAS, since the first recorded death in 1791, almost 21,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including FOUR members of the Ramsey County Sheriff's Office; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, in 2017, 129 officers were killed in the line of duty and their names will be added to the National Law Enforcement Officers Memorial this spring; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty nationwide will be honored during the National Law Enforcement Officers Memorial Fund's 30<sup>th</sup> Annual Candlelight Vigil, on the evening of May 13, 2018; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty in Minnesota will be honored during the Minnesota Law Enforcement Memorial Association's Annual Candlelight Vigil, on the evening of May 15, 2018; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year from May 13-19, 2018; and

WHEREAS, May 15, 2018 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families; and

WHEREAS, the service and sacrifice of Ramsey County Suburban Law Enforcement officers killed in the line of duty will be honored during the Suburban Ramsey County Law Enforcement Memorial Ceremony, on May 17, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF** Falcon Heights, Minnesota formally designates May 13-19, 2018 as Police Week in The City of Falcon Heights, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

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Moved by:

Approved by: \_\_\_\_\_

Randy Gustafson  
Mayor Pro-Tem

LINDSTROM            \_\_\_\_\_    In Favor  
GUSTAFSON  
BROWN THUNDER    \_\_\_\_\_    Against  
LEEHY  
MIAZGA

Attested by: \_\_\_\_\_


Sack Thongvanh  
City Administrator



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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 25, 2018
<b>Agenda Item</b>	Policy G1
<b>Attachment</b>	N/A
<b>Submitted By</b>	Jesse Freihammer, City Engineer

<b>Item</b>	Approve the Replacement of Pedestrian Signal at Garden Ave & Hamline Ave
<b>Description</b>	 <p>The City of Roseville and the City of Falcon Heights jointly own a pedestrian flasher for the crosswalk across Hamline Avenue at Garden Avenue. The existing pedestrian flasher was installed in 2008 with the approximate \$6,000 cost split between the Cities. The existing flasher is solar powered and the flasher is activated via a push button on either side of Hamline Avenue. When the button is pushed both lights should flash for a period of time indicating to drivers they should stop for pedestrians.</p> <p>The existing pedestrian flasher has had numerous issues since its installation. The latest issue this year the pedestrian flashers not activating or only one pedestrian flasher activating. Over the last few months Roseville public works staff has tried to fix the flasher numerous times. The batteries have been replaced on multiple occasions, trees have been trimmed backed and electrical cables have been replaced. Roseville staff ultimately has determined the two flasher are not communicating and the circuit board needs to be replaced for the system. Since the cost of this part is half the cost of the system, and the system has performed marginally in the past, the entire pedestrian system is proposed to be replaced with a more standard pedestrian flashing system.</p> <p>Staff requested quotes for the signal replacement. One quote was provided by TAPCO for a Rectangular Rapid Flashing Beacon (RRFB). This RRFB would be solar powered and have pedestrian activated buttons on each side. The quote for the RRFB equipment is \$11,645.28.</p>

	<p>Staff recommends using the RRFB signal instead of a traditional flashing beacon, which is in current use. Research has shown that this type of pedestrian flasher is much more effective at getting vehicles to stop for pedestrians than traditional flashing beacons.</p> <p>If approved the City of Roseville would procure the equipment and split the costs with Falcon Heights. Installation of the equipment would be done by both cities.</p>
<b>Budget Impact</b>	<p>The cost of the signal replacement will be split with the City of Roseville. Falcon Heights cost for the equipment will be \$5,822.64.</p> <p>City staff between the two cities will install the signal. There will be some minor costs for the install related to installing concrete bases for the new signals.</p> <p>Funding for the equipment will be paid using the light fund or Minnesota State Aid Funding.</p>
<b>Attachment</b>	N/A
<b>Action(s) Requested</b>	Motion approving the replacement of Pedestrian Signal at Garden & Hamline with a RRFB in the amount of \$5,822.64 and authorize the City Administrator to execute all necessary documents.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	April 25, 2018
<b>Agenda Item</b>	Policy G2
<b>Attachment</b>	Supplemental Agreements 1 and 2
<b>Submitted By</b>	Jesse Freihammer, City Engineer

<b>Item</b>	Approve 2017 PMP Supplemental Agreement
<b>Description</b>	<p>During the 2017, Pavement Management Project construction various conditions changed or additional work was required in order to complete the project. When these things come up a Supplemental Agreement is generated to summarize the work. Below is a brief description of the two supplemental agreements included in the 2017 Pavement Management Project:</p> <p>Supplemental Agreement #1: Due to utility conflicts, catch basin modifications and clearing and grubbing were needed to the storm sewer work along trail connecting Hoyt Ave to Folwell. Cost of the changes is \$5,170 which would be funded using storm sewer funds.</p> <p>Supplemental Agreement #2: Based on residents request, installation of shredded hardwood mulch in lieu of sod for residents. Installation of B624 curb that needed to be replaced on Roselawn Avenue adjacent to the trail. The contract did not have a bid item for either of these two items. The cost of the change order is \$12,089.00.</p>
<b>Budget Impact</b>	All of the Supplemental Agreements will be funded through each fund that corresponds with the work included in that Supplemental Agreement. The total amount for Supplemental Agreements 1 and 2 is \$17,259.00. Of the total amount, \$5,170.00 will be charged to the Storm Sewer Fund, \$9,999.00 will be charged to the Pathway Fund, and \$2,090.00 will be charged to Street Fund.
<b>Attachment</b>	· Supplemental Agreements 1 and 2
<b>Action(s) Requested</b>	Staff recommends approving Supplemental Agreements 1 and 2 for the 2017 Pavement Management Project and authorize the City Administrator to execute all necessary documents.

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STATE AID FOR LOCAL TRANSPORTATION  
SUPPLEMENTAL AGREEMENT

City/County of Falcon Heights

Supplemental Agreement No. 1

FEDERAL PROJECT NO.	STATE PROJECT NO. SAP 124-050-011	LOCAL PROJECT NO. 17-07	CONTRACT NO. 17-07
CONTRACTOR NAME AND ADDRESS Valley Paving Inc 8800 13th Ave E Shakopee, MN 55379		LOCATION OF WORK	
		TOTAL SUPPLEMENTAL AGREEMENT AMOUNT \$5,170.00	

This Contract is between the Local Government Entity and Contractor as follows:  
WILL BE PAID WITH 100% LOCAL FUNDS

WHEREAS: This Contract provides for, among other things, modifications to new storm sewer catch basins and the clearing and grubbing of brush and small trees.

WHEREAS: The Contractor has provided the City with unit prices to do this work.

WHEREAS: Costs incurred for this additional work shall be paid for with local funds only.

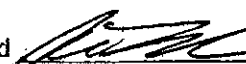

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AND UNDERSTOOD THAT:

1. The Contractor will complete this work.
2. Payment for this work listed above will be by contract unit prices.
3. Contract time is unchanged.
4. This Supplemental Agreement covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Supplemental Agreement. If the contractor incurs unknown and unanticipated additional work that affects costs or impacts the critical path, the Contractor reserves the right to request an adjustment to the Contract amount or Contract time in accordance with MnDOT 1402.

**COST BREAKDOWN**

Item No.	Item	Unit	Unit Price	Quantity	Amount
<b>Funding Category No. 007</b>					
2101.511	CLEARING AND GRUBBING	LS	\$1,650.00	1	\$1,650.00
2506.502	CATCH BASIN MODIFICATION	EACH	\$880.00	4	\$3,520.00
<b>Funding Category No. 007 Total:</b>					<b>\$5,170.00</b>
<b>Supplemental Agreement No. 1 Total:</b>					<b>\$5,170.00</b>

\* Funding category is required for federal projects.

Approved By Project Engineer: Jesse Freihammer	Approved By Contractor: Valley Paving Inc
Signed: 	Signed: 
Date: _____ Phone: (651) 792-7042	Date: <u>6/16/17</u> Phone: (952) 445-8615

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This project is eligible for: \_\_\_\_\_ Federal Funding \_\_\_\_\_ State Aid Funding   X   Local funds  
District State Aid Engineer: James R. [Signature] Date: 6/19/2017

For

STATE AID FOR LOCAL TRANSPORTATION  
SUPPLEMENTAL AGREEMENT

City/County of Falcon Heights

Supplemental Agreement No. 2

FEDERAL PROJECT NO.	STATE PROJECT NO. SAP 124-050-011	LOCAL PROJECT NO. 17-07	CONTRACT NO. 17-07
CONTRACTOR NAME AND ADDRESS Valley Paving Inc 8800 13th Ave E Shakopee, MN 55379		LOCATION OF WORK	
		TOTAL SUPPLEMENTAL AGREEMENT AMOUNT \$12,089.00	

This Contract is between the Local Government Entity and Contractor as follows:  
WHEREAS: This contract provides for, among other things, the addition of B624 Concrete Curb and Gutter.

WHEREAS: This contract provides for, among other things, the addition of Shredded Hardwood Mulch.

WHEREAS: The Contractor has provided the City with unit prices to do this work.



NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AND UNDERSTOOD THAT:

1. The Contractor will complete this work.
2. Payment for this work listed above will be by contract unit prices.
3. Contract time is unchanged.
4. This Supplemental Agreement covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Supplemental Agreement. If the contractor incurs unknown and unanticipated additional work that affects costs or impacts the critical path, the Contractor reserves the right to request an adjustment to the Contract amount or Contract time in accordance with MnDOT 1402.

**COST BREAKDOWN**

Item No.	Item	Unit	Unit Price	Quantity	Amount
2531.501	CONCRETE CURB AND GUTTER DESIGN B624	LF	\$33.33	300	\$9,999.00
2575.513	SHREDDED HARDWOOD MULCH	CY	\$41.80	50	\$2,090.00
<b>Supplemental Agreement No. 2 Total:</b>					<b>\$12,089.00</b>

\* Funding category is required for federal projects.

Approved By Project Engineer: Jesse Frelhammer	Approved By Contractor: Valley Paving Inc
Signed: 	Signed: 
Date: _____ Phone: (651) 792-7042	Date: <u>5/14/19</u> Phone: (952) 445-8615

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This project is eligible for:  Federal Funding  State Aid Funding  Local funds

District State Aid Engineer: James M. Deery Date: 9/6/2017