

CITY OF FALCON HEIGHTS
NOTICE OF SPECIAL MEETING AND WORKSHOP

Notice is hereby given that the Falcon Heights City Council will hold a Special Meeting and Budget Workshop starting at 5:00 p.m. on September 19, 2018 in the City Hall Chambers, 2077 W. Larpenteur Ave, Falcon Heights, Minnesota, 55113. The intent of the Special Meeting is to conduct interviews to fill the vacancy on the City Council left by Council Member Joe Brown Thunder. Following the Special City Council Meeting, the Council will hold a Workshop to discuss the Council Vacancy Position and the 2019 Proposed Budget and Levy. The City Council will appoint to fill the Council Vacancy at the September 26th Regular Council Meeting at 7:00 PM. City Hall Chambers, 2077 W. Larpenteur Ave, Falcon Heights, Minnesota, 55113.

Finalist for the Council Vacancy Position

1. Nicholas Olson
2. Hawa Samatar
3. Pamela Harris
4. Kay Andrews

If you have any questions regarding the meeting: you can attend, call City Hall at 651-792-7600, write to Sack Thongvanh at 2077 Larpenteur Ave West. Falcon Heights, MN 55113 or by email at sack.thongvanh@falconheights.org.

By Order of the City Council

Sack Thongvanh
City Administrator

Posted: September 10, 2018

Amended: September 13, 2018

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CITY OF FALCON HEIGHTS
Special Meeting of the City Council
City Hall
2077 West Larpenteur Avenue
AGENDA
September 19, 2018 at 5:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: LINDSTROM ___ LEEHY___ N/A ___
MIAZGA ___ GUSTAFSON___

STAFF PRESENT: THONGVANH___

C. COUNCIL VACANCY INTERVIEWS

1. Pamela Harris – 5:00 p.m.
2. Hawa Samatar – 6:00 p.m.
3. Nicholas Olson – 6:30 p.m.
4. Kay Andrews – 7:00 p.m.

CI. INFORMATION/ANNOUNCEMENTS

1. Workshop Following September 19 Special City Council Meeting
 - a. Council Vacancy Discussion
 - b. City Levy and Budget Updates

CII. ADJOURNMENT:

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CITY OF FALCON HEIGHTS
Workshop of the City Council
City Hall
2077 West Larpenteur Avenue
AGENDA
September 19, 2018 following Special Meeting

A. CALL TO ORDER:

B. ROLL CALL: LINDSTROM ___ LEEHY___ N/A ___
 MIAZGA ___ GUSTAFSON___

STAFF PRESENT: THONGVANH___

C. POLICY ITEMS:

1. Council Vacancy Discussion
2. City Levy and Budget Updates

J. INFORMATION/ANNOUNCEMENTS

K. ADJOURNMENT:

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FALCON HEIGHTS 2018 COUNCIL VACANCY APPLICATIONS

September 19th, 2018

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Pamela Harris

How long have you been a resident of Falcon Heights?: 27 years

Educational Background: BA in French, minor in Portuguese - U of M -1970 JD - Hamline University School of Law - 1978 MLIS - St. Catherine University - 2014

- **Previous community service (including specific to Falcon Heights or otherwise):** 12 years FH City Council member
- 8 years FH Council liaison to the Planning Commission
- 3 years FH Council Personnel Committee member
- 6 years on the FH Human Rights Commission, 4 as the Council liaison
- 2 years as the FH Council liaison to the Parks and Recreation Commission
- 2 years as the FH representative on the Ramsey County League of Local Governments
- Member of the League of Cities demographics task force
- 2.5 years member of the Metropolitan Council Land Use Advisory Committee
- 2009 strategic planning chair for Student Achievement - Roseville School District
- 2016 Facilities committee member - Roseville School District
- Member of the Board of the Friends of Ramsey County Libraries
- 12 years service on the Board of Serve Minnesota (AmeriCorps)
- 6 years Board member of Chrysalis, a Center for Women
- 6 years Board member of Courage Center
- 8 years as a volunteer trainer for the MN Department of Human Rights
- 5 years member of Roseville Rotary

Memberships, accomplishments, distinctions: President-elect of Beta Phi Mu (librarian honor society)

Any other relevant experience:

- Participation in hiring three FH City Administrators
- Participation in drafting existing FH Comprehensive Plan
- 40 years practicing employment law, representing employers

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Hawa Samatar

How long have you been a resident of Falcon Heights?

9 years

Educational Background:

M.U.R.P. (Master's in Urban and Regional Planning) M.S.W (Master of Social Work) B.S.W. (Bachelor of Social Work) L.G.S.W (Licensed Graduate S.W.) A.C.B.S.W.

Previous community service (including specific to Falcon Heights or otherwise):

- Planning Commissioner-Falcon Heights City.
- Community Volunteer - Falcon Heights Apartments - Volunteer - Falcon Heights - Children's Soccer Team at Curtis Field.Assisted in the Coordination/Formation of the Soccer Team.
- Volunteer - Falcon Heights Night out.
- Volunteer- Tenants organizer at Falcon Heights Apartments.
- Previous: Regional Economic Development Planner.
- City Planner.
- Program Coordinator.
- County Public Health Social Worker.
- Children Mental Health Social Worker.
- Victim Witness Advocate.
- Hospital Care Coordinator.
- Mental Health Practitioner.

Memberships, accomplishments, distinctions:

- Planning Commissioner-Falcon Heights.
- Organizer Children activities - Falcon Heights.
- USIS Department Scholarship Recipient.

Any other relevant experience:

- Community Organizer
- Urban Planner
- Community advocate on Social and Economic issues
- Mental Health Practitioner

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Kay Andrews

How long have you been a resident of Falcon Heights?: 26 years

Educational Background: I have a bachelor's degree from Macalester College in sociology. That was followed by a Master of Divinity from McCormick Seminary which resulted in my being the first woman ordained in the Presbyterian Church in Minnesota. I later took additional graduate course work which enabled me to become a Licensed Independent Social Worker and a Licensed Marriage and Family Therapist.

Previous community service (including specific to Falcon Heights or otherwise): Having lived in Falcon Heights for 26 years, my involvement with community service has been extensive. In the mid-1990s, I served on the Falcon Heights Planning Commission. I later served on the Human Rights Commission. Most recently, I served on the Falcon Heights Inclusion and Policing Task force following the death of Philando Castile.

I appreciated each of these opportunities and hope I had ideas and perspectives that were useful for the City of Falcon Heights.

My other community service would fall into two categories: the first being through my work as the President/CEO of Northeast Youth and Family Services (NYFS), and secondly, my involvement with other community services not directly related to Falcon Heights.

NYFS is a nonprofit agency that served primarily 10 suburbs in northwest Ramsey county, including Falcon Heights. I was hired initially as a family therapist when the agency was founded in 1976, and then became the President in 1987. The governance of the agency was through a joint powers board with representatives from each of the 10 cities. I regularly prepared and presented current reports about the work of the agency which demonstrated that the funding provided through the cities was being used effectively. I also did similar presentations to the Ramsey County Board, local school boards, and police departments.

The staff consisted of four people at the agency's beginning. When I became director there were eight staff and a budget of \$400,000. At my retirement in 2009 the staff numbered about 60 and the budget was \$4,000,000. Obviously during that time there were many opportunities to work collaboratively with other local, county and state organizations. The goal of NYFS was to provide mental health and social services to the residents of the 10 cities. An underlying philosophy was to only provide services that no one else was providing, or to work collaboratively with other agencies to ensure that services were accessible. Over time our programming changed and grew in response to current needs, and when a need no longer existed, programs were discontinued.

I have also served on several boards. These include the Suburban Ramsey Family Collaborative and the Minnesota Youth Intervention Program Association, both of which I served as chair. I served on the board of Vision Loss Resources in Minneapolis. I have been involved in a variety of political campaigns

for local and national races. I strongly believe that citizen involvement is critical to having a strong, healthy government.

Memberships, accomplishments, distinctions:: In 1968 I was named the Outstanding Young Woman in Minnesota, and also received the WCCO Good Neighbor Award. In 1974 I received the Rose and Jay Phillips Award for Outstanding Handicapped Employee. In 2009 the City of Roseville named February 4th as Kay Andrews Day in recognition of my work at NYFS.

Any other relevant experience:: As a child I developed a very rare form of cancer of the retina which resulted in my being totally blind since the age of 10. Fortunately, my parents encouraged me to try anything that interested me. Thus my lack of vision became a complication or hassle rather than a barrier.

If chosen to serve on the Council I would consider it an honor and an additional opportunity to bring together many of my work and life experiences in helping to guide Falcon Heights into the future.

Nicholas Olson

How long have you been a resident of Falcon Heights? 3.5 years

Educational Background: Master of Science Civil Engineering (University of Minnesota)

Bachelor of Civil Engineering (University of Minnesota)

Previous community service (including specific to Falcon Heights or otherwise): Secretary of Environmental Commission (Falcon Heights, since 2015)

Future City Competition Mentor-ship

Memberships, accomplishments, distinctions: Licensed Professional Engineer

Member of Minnesota Government Engineers Council Any other relevant experience: Project Manager and Principal Water Resources Engineer for State of Minnesota (MnDOT).

Worked with MPCA on design standards and ordinances for stormwater best management practices.

See resume for more details

NICHOLAS OLSON

Professional Profile

Currently registered professional engineer with the State of Minnesota (AELSLAGID) with more than three years of post-registration engineering experience as a water resources professional specializing in stormwater treatment research and design, hydrology, hydraulics, and permitting for highway design.

Highlights

- ✓ Experienced user of MicroStation, GeoPak Drainage, Corridor Modeling (3-D design), ArcGIS, HydroCAD, P8, MIDS Calculator, HY8, CulvertMaster, FlowMaster, and XP-SWMM software.
- ✓ Certification in Design of Stormwater Pollution Prevention Plans (SWPPP)
- ✓ Knowledgeable in applying Federal (ACOE, FHWA), State (MnDOT, MPCA, WCA, DNR), and Metro WRE design standards, regulations and permitting rules.
- ✓ Conducted research projects related to urban hydrology, stormwater treatment best management practices, and water quality issues

Experience

Principal Engineer

August 2011 to Present

State of Minnesota, Department of Transportation - Roseville, MN

At MnDOT, I am responsible for leading and directing the preliminary and final design of multiple water resources engineering projects for large, complex transportation facilities. I prepare hydraulic and hydrologic models of stormwater conveyance and treatment systems, cost estimates, final design plans, special provisions, and assist with construction and maintenance issues. I routinely work with internal and external stakeholders to provide technical support on plats, permits, and conveyance requests to ensure they address complicated environment issues, meet MnDOT drainage permits rules, and other regulatory permit requirements. As a project manager I administer contracts with consultants, review consultant prepared construction plans, and manage the scope, quality, and schedule of these contracts. Major projects I have worked on include:

Project Name	State Project #	Project Cost	Delivery Method
I-35W Stormwater Storage Facility	2782-347	>\$20 Million	CMGC
I-35W MnPASS	6284-172	>\$200 Million	DB
I-35W Downtown to Crosstown	2782-327	\$240 Million	DBB
I-94 St. Paul to Maplewood	6283-175, -234	\$52 Million	DBB
I-494 General Purpose Lane	2785-330	\$90 Million	DBB

Additionally, I have worked with other MnDOT and State Offices to learn construction inspection and engineering, bridge hydraulics, and stormwater policy and technical assistance. On a mobility assignment at the Minnesota Pollution Control Agency I collaborated with Counties, Cities, State Agencies, and Watersheds on an endeavor called Minimal Impact Design Standards (MIDS). The MIDS project led to the creation of a stormwater credit calculator, ordinance packages, and updates to the MPCA's stormwater manual to meet the State's anti-degradation rules for water bodies.

Recently, I have led a water resources design squad as a Principal Engineer. I manage the workload and schedules of an Engineering Specialist, Senior Engineer, and a Graduate Engineer. I provided timely feedback of their work and performance to ensure that designs met MnDOT Metro Water Resources standards. I act professionally to resolve conflict.

Secretary
City Environmental Commission – Falcon Heights, MN

August 2015 to Present

Currently, I volunteer in my community as one of the Environmental Commission members for the City of Falcon Heights. Our group consists of the mayor, City staff liaisons, and residents. The Commission meets regularly to learn about new environmental initiatives, address city concerns, prepare grants, and make recommendation to the City Council. We have reviewed recycling RFP contracts, urban forestry resiliency studies, water quality issues, and held a public meeting on community solar gardens

Project Engineer
Wenck Associates, Inc - Maple Plain, MN

August 2010 to April 2011

At a private consulting firm, I provided technical support to clients on water resources issues and designs. I analyzed water quality and hydrologic data, conducted field monitoring, and built water quality, hydrologic and hydraulic models. I met deadlines, communicated clearly and professionally, and maintained a high level of attention to detail.

Specifically, I worked on TMDL Studies for the Vadnais Area WMO, prepared the annual water quality monitoring report for the Clearwater River Watershed District, and conducted field monitoring to evaluate the efficiency of BMPs for both a watershed district and a city.

Graduate Research Assistant
St. Anthony Falls Laboratory - Minneapolis, MN

July 2008 to September 2010

My graduate research assessed the effectiveness of tillage and compost amendments to improve soil infiltration rates in compact urban soils, and to reduce stormwater runoff rates in turf areas. This research was done in collaboration with the Three Rivers Park District, and with a grant from the Center for Urban and Regional Affairs.

I developed testing procedures for a modified infiltration measurement device, trained and managed undergraduate student researchers, and completed advance coursework. I presented complex engineering and scientific problems and concepts to research funders at technical advisory meetings, at water resources conferences, conservation district meetings, and at a university seminar.

Education

Master of Science, Civil Engineering
University of Minnesota

2010

Olson, N. (2010). Quantifying the Effectiveness of Soil Remediation Techniques in Compact Urban Soils. M.S.Thesis. University of Minnesota. <http://purl.umn.edu/103214>.

Certificate in Stream Restoration Science and Engineering
University of Minnesota

2010

Bachelor of Civil Engineering
University of Minnesota

2008