

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
March 27, 2019 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: Vacant Seat \_\_\_ LEEHY\_\_\_ HARRIS\_\_\_  
                  MIAZGA \_\_\_ GUSTAFSON\_\_\_
- STAFF PRESENT: THONGVANH\_\_\_
- C. PRESENTATION
1. Appointment of Council Member Randy Gustafson to Mayor and Oath of Office
  2. NYFS Annual Report – Jerry Hromatka
- D. APPROVAL OF MINUTES:
1. March 13, 2019 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 3/20/19 \$173,448.97  
Payroll through: 3/15/19 \$19,377.07
  2. Approval of City License(s)
  3. Council Appointments as Liaison for City Commissions
  4. University of Minnesota Good Neighbor Fund
- G: POLICY ITEMS:
1. 2018 Ramsey County Multi-Hazard Mitigation Plan
  2. Resolution of Support for Grant Application for Redevelopment at 1667 Snelling Ave  
(Formally TIES Building)
  3. City Council Vacancy
- H. INFORMATION/ANNOUNCEMENTS:
1. April 3, 2019 City Council Workshop Rescheduled for April 10, 2019 after the  
Regular City Council Meeting
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |                                    |
|---------------------|------------------------------------|
| <b>Meeting Date</b> | March 27, 2019                     |
| <b>Agenda Item</b>  | Presentation C1                    |
| <b>Attachment</b>   | Oath of Office                     |
| <b>Submitted By</b> | Sack Thongvanh, City Administrator |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | Appointment of Randall C. Gustafson to the Vacant Mayor Seat and Oath of Office Ceremony   |
| <b>Description</b>         | Mayor Peter Lindstrom accepted an appointment by Governor Tim Walz to represent District 10 on the MetCouncil Board.   |
| <b>Budget Impact</b>       | N/A  |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>· Resolution 19-12 Appointment of Randall C. Gustafson as Mayor and Declaring a Vacancy on the City Council</li> <li>· Oath of Office – Randall C. Gustafson</li> </ul> |
| <b>Action(s) Requested</b> | Motion appointing Randall C. Gustafson to the vacant Mayor seat, administer the Oath of Office and declaring a vacancy on the City Council.  |

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**Oath of Office**

“I, Randall Gustafson, do solemnly affirm to support the Constitution of the United States, the Constitution of the State of Minnesota, and to discharge faithfully the duties of the office of Mayor of the City of Falcon Heights, Minnesota, to the best of my judgement and ability, and this I do under the penalties of perjury.”

\_\_\_\_\_  
Randall Gustafson, Council Member

ATTEST: \_\_\_\_\_  
Sack Thongvanh, City Administrator

March 27, 2019

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

March 27, 2019

No. 19-12

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**RESOLUTION APPOINTMENT OF RANDALL C. GUSTAFSON AS MAYOR AND  
DECLARING A VACANCY ON THE CITY COUNCIL**

**WHEREAS**, Mayor Peter C. Lindstrom tendered his resignation from the Falcon Heights City Council effective March 6, 2019;

**WHEREAS**, as City Council appoints Randall C. Gustafson to the vacancy left after the resignation of Mayor Peter Lindstrom;

**WHEREAS**, Randall C. Gustafson took his Oath of Office as a Falcon Heights City Council Member on January 13, 2016;

**WHEREAS**, approximately nine months remain of the regular four year term.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota as follows:

1. Appoint Randall C. Gustafson to the position of Mayor, and
2. Declare a vacancy exists on the Falcon Heights City Council.

Moved by:

Approved by: \_\_\_\_\_

Melanie Leehy  
Mayor Pro-Tem

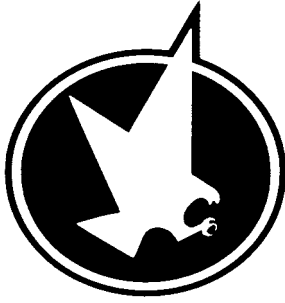
Vacant \_\_\_\_\_ In Favor  
HARRIS  
GUSTAFSON \_\_\_\_\_ Against  
LEEHY  
MIAZGA

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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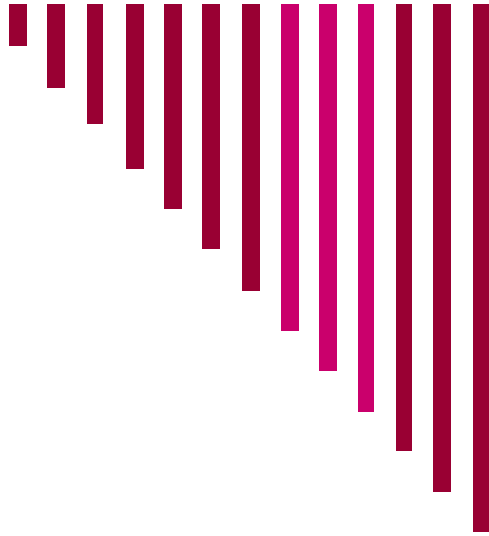
*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

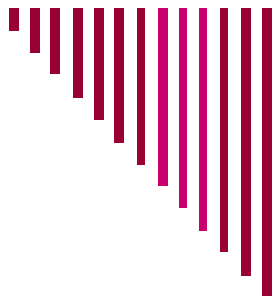
|                     |                                    |
|---------------------|------------------------------------|
| <b>Meeting Date</b> | March 27, 2019                     |
| <b>Agenda Item</b>  | Presentation C2                    |
| <b>Attachment</b>   | Powerpoint Presentation            |
| <b>Submitted By</b> | Sack Thongvanh, City Administrator |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | NYFS Annual Report   |
| <b>Description</b>         | <p>Northeast Youth and Family Services was create in 1976 with sixteen municipalities and six school partnerships. Services provided by NYFS included, but not limited to Mental Health Counseling, Juvenile Diversion, Day Treatment – NETS, Senior Chore, Youth Employment and Youth Development.</p> <p>President and CEO Jerry Hromatka will make a presentation and will be available for questions or comments after the presentation.</p> |
| <b>Budget Impact</b>       | Allocated in the 2019 Budget.  |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>· PowerPoint Presentation Slides</li> </ul>   |
| <b>Action(s) Requested</b> | N/A  |

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Presentation to the  
City of Falcon Heights  
March 2019



“We are products of our past,  
but we don’t have to  
be prisoners of it”

Rick Warren



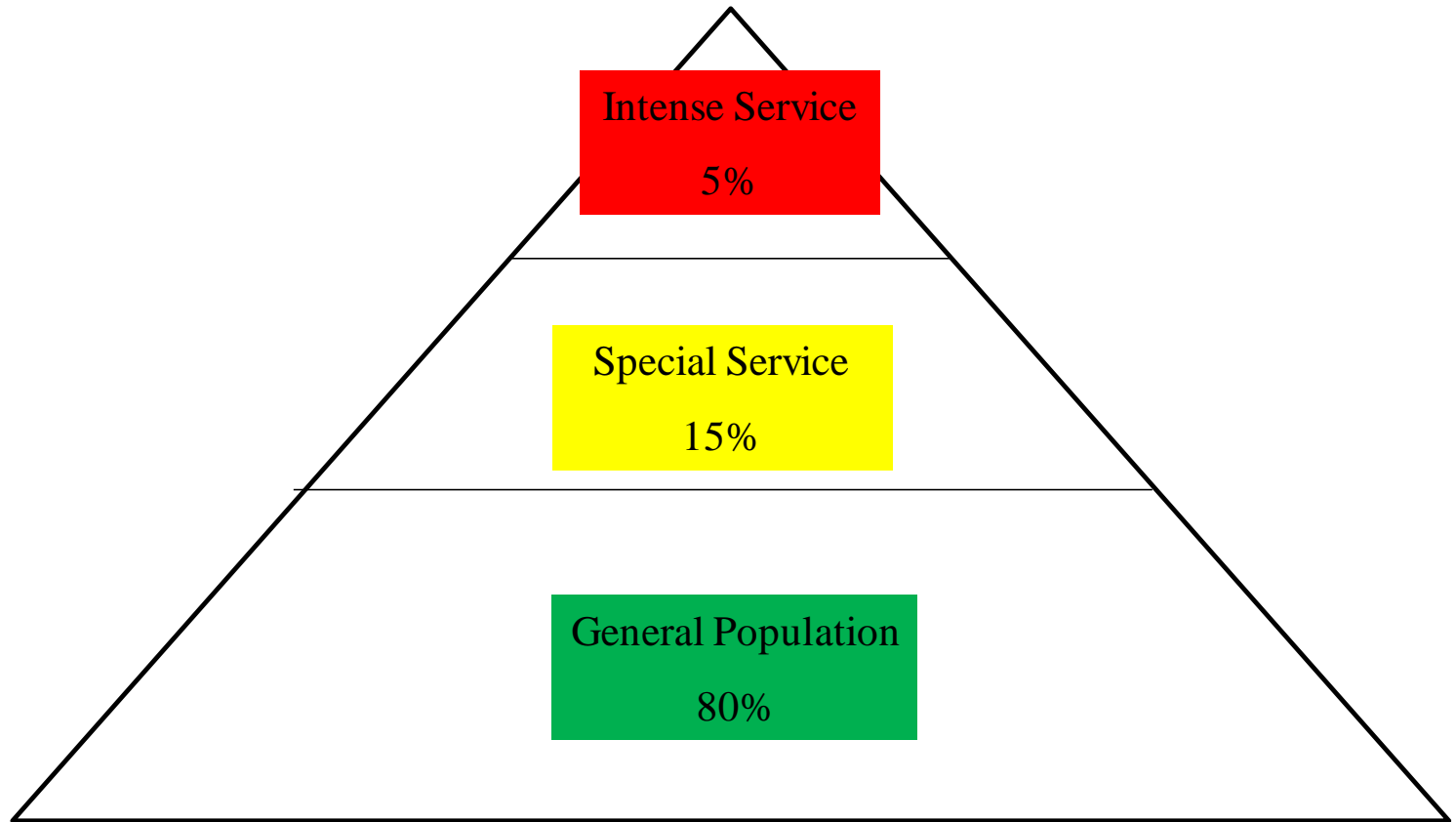
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# About NYFS

- Primary Population: 5-21 year olds
- 4,000 youth, adults, families
- \$3.3 million annual budget
- Three program areas
  - Mental Health
  - Day Treatment
  - Community Services

[www.nyfs.org](http://www.nyfs.org)

# Three Tier Services





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# NYFS Programs

## Mental Health

- solution oriented
- school based, clinic based, in-home

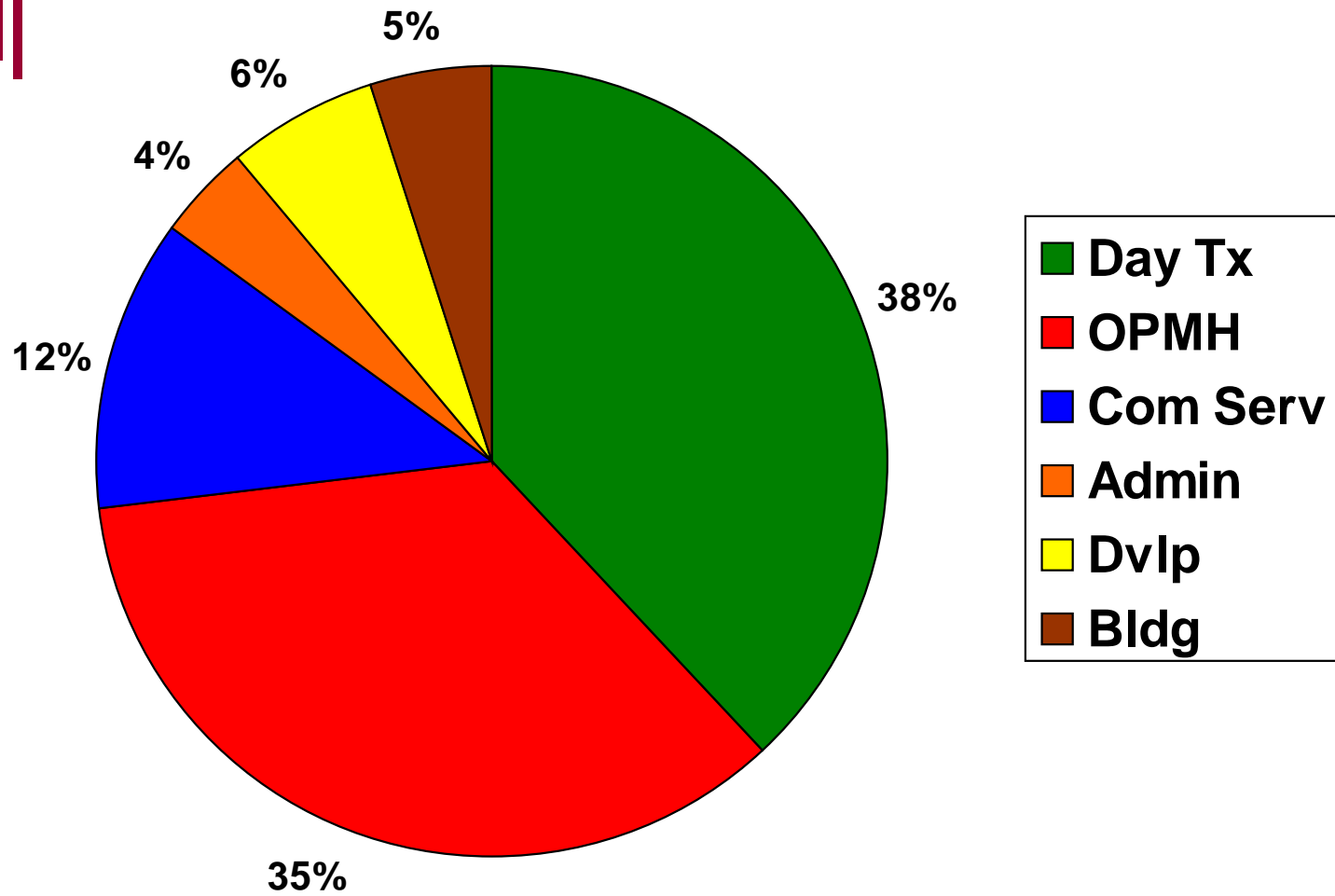
## Community Services

- academics, employment, life skills, citizenship
- Diversion, Out of School, Senior Chore

## Day Treatment

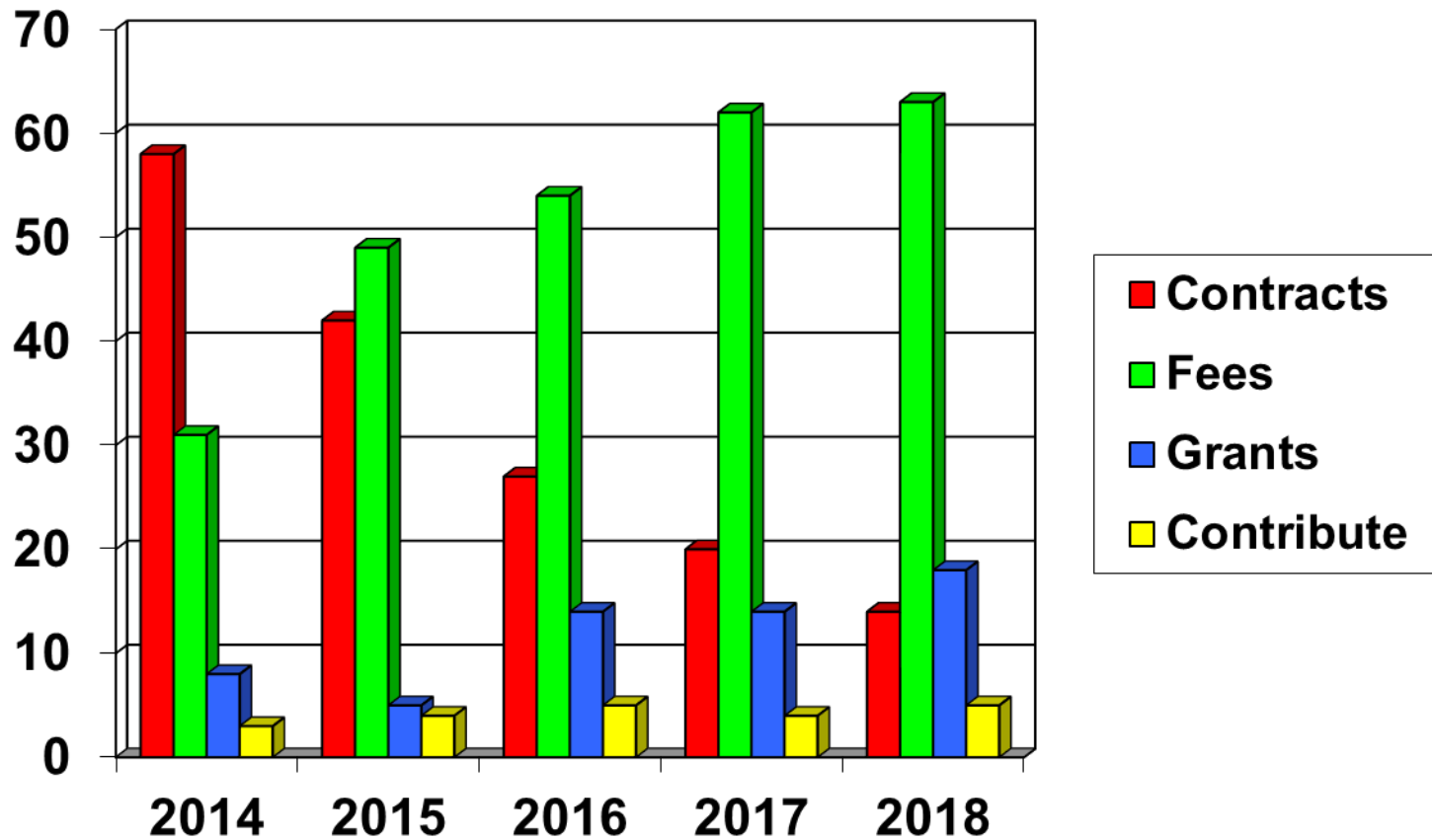
- therapy and academics
- NETS, REACH

# NYFS Budget: \$3,382,029





# NYFS Revenue Sources



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# What your support buys

- Services for residents are assured
- Benefits
  - Educational attainment
  - Effective workforce
  - Citizenship
- Reduced costs to public
- Leverage outside resources



# 2017-2018 Service Summary

| Contracted Services          | #         | 2017            | #         | 2018<br>As of 9/2018 |
|------------------------------|-----------|-----------------|-----------|----------------------|
| Counseling                   | 1         | \$450           | 5         | \$3,387              |
| Diversion                    | 3         | \$1,237         | 2         | \$620                |
| Senior Chore (seniors/youth) | 2         | \$120           | 4         | \$1,308              |
| <b>Cost of Contracted</b>    | <b>6</b>  | <b>\$1,807</b>  | <b>11</b> | <b>\$5,315</b>       |
| <b>Non Contracted</b>        | <b>12</b> | <b>\$12,790</b> | <b>3</b>  | <b>\$63,406</b>      |
| <b>City Contract</b>         |           | <b>\$9,017</b>  |           | <b>\$9,399</b>       |



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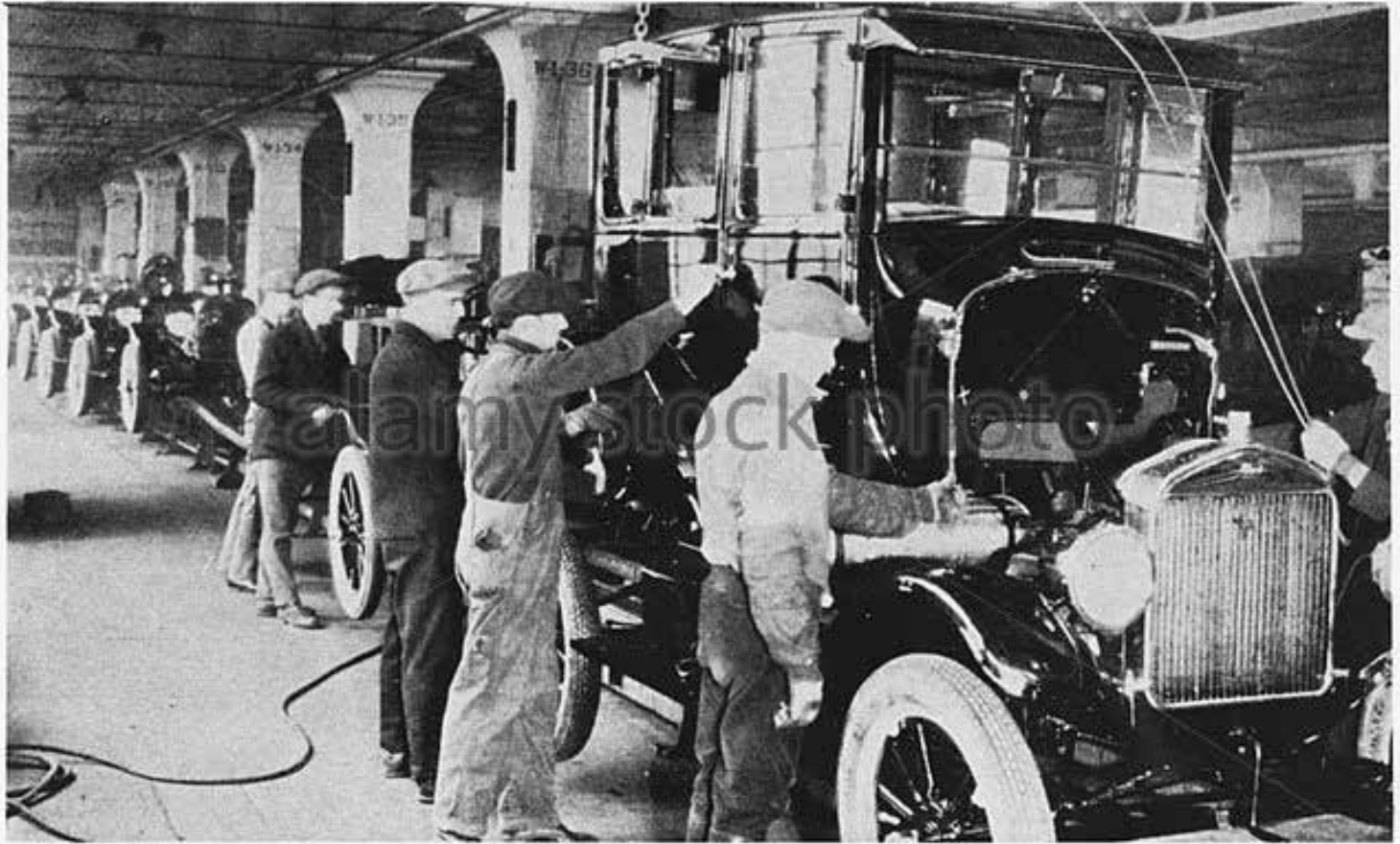
# Current Community Trends

- Cultural shifts
  - Mindfulness
  - Connectedness
- Industry
  - Workforce
  - 21<sup>st</sup> Century Skills

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# Preparing our Youth for Work



[www.alamy.com](http://www.alamy.com) - D89KB6

# Preparing our Youth for Work



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# 21<sup>st</sup> Century Skills

- Content Knowledge and Current Themes
- SEL and Career Skills
- Learning and Innovation
- Information, Media and Technology skills



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# NYFS Partnerships

- **Communities**

Arden Hills, Birchwood Village, Falcon Heights, Hugo, Little Canada, Mahtomedi, Mounds View, New Brighton, North Oaks, Roseville, Shoreview, St. Anthony, Vadnais Heights, White Bear Lake, White Bear Township

- **School Districts**

Mahtomedi, Mounds View, North St. Paul/Maplewood, Roseville Area, St. Anthony/New Brighton, White Bear Lake Area

- **Collaborations**

Minnesota Youth Intervention Program Association, North Suburban Gavel Club, Ramsey County Children's Mental Health Collaborative, Roseville Rotary, Shoreview/Arden Hills Rotary, St. Anthony-New Brighton Family Service Collaborative, Suburban Ramsey Family Collaborative, Twin Cities North Chamber of Commerce, Vadnais Heights Economic Development Council, White Bear Chamber

- **Faith Community**

- **Businesses**



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# Future Events

Leadership Lunch

May 1, 2019

Taste of Northeast

October 10, 2019

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**CITY OF FALCON HEIGHTS**  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 West Larpenteur Avenue**  
**AGENDA**  
**March 13, 2019 at 7:00 P.M.**

A. CALL TO ORDER:

B. ROLL CALL: LEEHY\_X\_\_ HARRIS\_X\_\_ MIAZGA\_X\_\_ GUSTAFSON\_X\_\_

STAFF PRESENT: THONGVANH\_X\_\_

Mayo Pro-Tem Leehy

Request a motion to accept the agenda

Council Member Harris Moved, Approved 4-0

C. PRESENTATION

1. Accept the Resignation of Mayor Peter Lindstrom

Mayor  
Mayo Pro-Tem Leehy

On March 6, Mayor Peter Lindstrom submitted a letter of resignation. Mayor Peter Lindstrom was appointed to the City Council on Jan 5, 2000, and he took an oath of office as a mayor on Jan 9, 2008. Governor Tim Walz accepted Peter Lindstrom to the Metropolitan Council, and that is his reason for his resignation. We are very proud of this opportunity, and he has already begun his work there.

Peter Lindstrom (1505 Idaho Ave)

My first council meeting was in 2000, and my first motion was to amend the 1991 Comprehensive Plan for the MetCouncil. Over the years, we accomplished many things to improve our little city. I want to thank all the City Administrators I worked with over the years, Susan Hoyt, Heather Worthington, Justin Miller, Bart Fischer, and Sack Thongvanh. I also want to thank all the council members that I served with Hustad, Kuettel, Talbot, Lamb, Harris, Long, Mercer-Taylor, Gosline, Brown Thunder, Fischer, Gustafson, Leehy, and Miazga. I especially want to thank Sue Gehrz who mentored me for several years.

I want to thank my wife Nicole, my children Zach and Ethan and my supporters. I also want to thank the residents who invited me to their homes, churches, and businesses, called, texted or emailed me, and especially those who came to the podium throughout my years here to speak about issues. I am proud of the work that we accomplished together. It has been an honor and privilege to serve as mayor of this great city.

Council Members and City Administrator thanked Peter for his service, leadership, recommendations, and for helping the city accomplish many things.

2. Cleveland Ave Reconstruction Project

Jenna Fabish, (Ramsey County Project Engineer) and William Klingbeil, (Project Engineer – Kimley-Horn)

The agencies involved on the Cleveland Ave Reconstruction are City of Falcon Heights, City of St. Paul, Ramsey County, and the University of Minnesota. The project area will be from Como Ave to Larpenteur Ave , and it will replace aging infrastructure, improve storm water management, enhance pedestrian accessibility, and provide a safe space for cyclists along Cleveland Ave. The project will begin in spring 2020, and there will be an open house and pop-up events for the public. There are four alternatives to the reconstruction that we are exploring, A) On-Street Bike Lanes with Parking, B) On-Street Bike Lanes with No Parking, C) Off-Street Trail with Parking and D) Off-Street Trail with No Parking.

Council Member Miazga is excited about the Cleveland Avenue project. He stated that last summer he heard some complaints from residents in 1666 Coffman about the condition of the sidewalk, and with alternatives A through D, is it safe to assume they will it be updated? Mr. Klingbeil stated that most of the corridor will be updated. Mayor Pro-Tem Leehy noted that current and former students and faculty would be happy to hear about the lighting, as it will increase their safety and walkability. Council Member Harris is glad to see it is being reconstructed in spring 2020 because the street can be dangerous.

3. 2018 Community Survey

City Administrator Thongvanh and Council Member Miazga

City Council and City Administrator designed a survey that covers various topics to create a baseline for us to understand our residents, planning, and decision-making. We surveyed everyone in the community through mailing and online. We mailed 2,254 surveys and received 439 response (258 paper and 181 online). We hope to do the survey every two years to see if the efforts we put forth in response to the first survey are working. One of the most significant pieces that helped us was demographics, specifically the ages in the household, home ownership or rental status, age range, ethnicity, gender identification, education, and income. We received a number of responses regarding inclusivity in Falcon Heights, and those are focused on housing, more outreach to youth, renters and lower-income communities, more public events and improve communication and/or advertise city and neighborhood events. The PowerPoint presentation will be available on our website, and the final report will be available by April 5th.

D. APPROVAL OF MINUTES:

1. February 13, 2019 City Council Meeting Minutes
2. February 27, 2019 City Council Meeting Minutes

Approved 4-0

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 3/06/19 \$24,015.57  
Payroll through: 2/28/19 \$17,763.05
2. Designated Signor for City Funds by Mayor Pro Tem

Council Member Miazga Moved, Approved 4-0

G. POLICY ITEMS:

1. Consider City Code Amendment Regarding Fences

City Administrator Thongvanh

Minnesota Statutes exempt fences under seven feet in height from requiring a building permit. The Planning Commission held a public hearing on February 26 to consider the recommended changes and received no opposition to the changes, which included:

1. A zoning permit as the proper permit required for fences.
2. Adding language related to the type of materials allowed for fences.
3. Clarifies setback from right of way as well as 30-foot visibility triangle for corner lots.
4. Allows up to six inches of additional height for fence posts.

The city received some complaints from residents where they cannot see around the tall fences when attempting to make a turn from alley because they can injure pedestrians.

Council Member Harris

I attended the Planning Commission meeting, and I agree that the City Codes need some changes and this is one of them. I appreciate staff researching this issue and ensure safety in our community. I move to approve Ordinance 19-02 Amending Section 113-242 of the City Code.

Council Member Harris Moved, Approved 4-0

**2. Discuss Options for Open Mayoral Seat**

City Administrator Thongvanh

I would like the City Council to review options for the open mayoral seat. The first option is to have the city council appoint a council member to be mayor; however, it will create a vacancy on the council, and we would then take in applications and nominate a candidate from the community. The second option is to hold a Special Election, which means financial commitments from the city. I spoke to City Attorney and Ramsey County Elections office, and both stated that Falcon Heights would have to adopt an ordinance to hold a Special Election. In addition, the next cycle will be during the primary election in August that would allow a Special Election, but the city will have to pay the cost of it. The estimated cost will be \$10,000, and the person will serve six months to complete Mayor Peter Lindstrom's term. The third option is not to appoint anyone and serve as a body of four councilmembers.

Bryan Olson (1592 Roselawn)

In the past, we dealt with a Mayor Pro-tem and can do it again. It would be better if the council serve as a body of four and wait for January 1<sup>st</sup>, when we have a newly elected mayor.

Mayor Pro-Tem Leehy

We will appoint someone from the council as mayor, and it will create a vacancy in the council. We will have applications for the open seat and reach out to them. The process can only move forward if Council Member Gustafson is willing to step forward as mayor and submit his resignation in our next meeting on March 27. At that point, we will accept his resignation and declare his seat open and will receive the Oath of Office as mayor for the rest of the year.

City Administrator Thongvanh clarified that the application process means appointing someone for the vacancy or go with Bryan Olson's statement and not appoint anyone and serve as a body of four if it is an option. The City Attorney will need to be consulted.

No motion was made, and the city council will discuss more in the next meeting on Wednesday, March 27.

No Motion

H. INFORMATION/ANNOUNCEMENTS:

Council Member Miazga

- I will be attending the Poverty Simulation on behalf of the city at Ramsey County library on behalf of the Community Action Partnership.
- I am still working on putting together a proposal to be included in the bonding bill with the state for Community Park.
- Encourage residents to check their storm sewers on their street to avoid flooding in the coming weeks.

Council Member Gustafson

- Next Monday, Ron Rabinovitz will be here on March 18, 7pm at City Hall. He will be sharing his story and how it relates to cultivating a ~~creating~~ caring community.
- Community Engagement Commission will meet on Monday, March 25, 7pm at City Hall.
- Last night, I attended the Fire Department training. We had many good discussions and conversations and moved forward following the termination of the Fire Chief. I am confident with our dedicated firefighters, and we will deliver excellent public safety services for the citizens of Falcon Heights and Lauderdale.

Mayor Pro-Tem Leehy

- The Cleveland Reconstruction open house is tomorrow from 4:30 – 6:00 pm at Falcon Heights City Hall.

- On Saturday, we reached out to the Public Works department to attend to the storm drains. We also reached out to Ramsey County and ~~had~~ them attend the county streets. In the past, we did do an “Adopt a Storm Drain,” and we typically do it in the fall when there are leaves but not during the spring. However, with all the snow melting we encourage residents to adopt their storm drain. This is similar to “Adopt a Fire Hydrant” and keep it cleared for firefighters.
- We communicated with the Assistant Fire Chief and Captains and believe our Fire Department would deliver excellent service and move forward.
- In terms of the media release, we do not release data privacy unless the law requires it. We want to apologize to our community as a whole and the gentleman’s name that was mentioned in articles. We are working hard to improve communications with each department for the public.

City Administrator Thongvanh

- City Council Retreat is Saturday, March 16 from 8:30am - 12:30pm at City Hall. The agenda is on the city website, and we will discuss priorities and financial impact on the community.
- The infrastructure at Falcon Woods is deteriorating and will have a full reconstruction in terms of streets. The city will also be upgrading the lighting on Snelling Avenue because it is getting old and needs to be replaced. The city and Minnesota State Fair will contribute payment on the lightings for Snelling Ave, Dan Patch, and Hoyt Ave. The budget impact is \$120,000.
- I want to thank everyone for helping to clear out the catch basins. The Public Works crew has been out the past few days and tried to clear all catch basins. If you see a problem or issues, please give City Hall a call.
- Last night’s meeting with Mayor Pro-Tem Leehy, Council Member Gustafson, ~~Fire Chief, and Captains was very productive.~~ ~~Department~~ ~~and the Fire~~ We would like to have this type of communication with the department. The Assistant Fire Chief and Captains provided recommendations to Council members and me in terms of moving forward.

I. COMMUNITY FORUM:

Dan Johnson Powers, Falcon Heights Firefighter

I am here to speak about Fire Chief Rich Hinrichs’ termination. I felt it was not fair. As I reflect on what Rich has done as a mentor, colleague, and as a close friend, he taught me about love and commitment. In 2016, after the shooting incident, Rich attended every meetings and event. He had a plan to help the city council and get everyone out of the situation. He also helped Council Member Pam Harris when the meeting got heated.

Ben Smith, Falcon Heights Firefighter

Private information was released to the media and we did not know. I thought closed meeting means private and stays within the council and never be released. You lost my trust as you let confidential data out to the media. I am very concerned about my reputation. I want to know who released the information out to the press, was it city council or city staff? It should have never been brought up. Names should have been taken off to protect the person. That incident did not reflect anything of the Fire Department, should not have been brought out to the city council, and should have stayed in-house.

Corrine Sullivan (1802 Eustis, Lauderdale, MN)

I want to address some concerns. After firing Fire Chief Rich Hinrichs, in several papers and media outlets, it was said that service would not be disrupted while the city works to find an interim chief. The past two years, the fire response was 5 minutes and 6 seconds, yet on Saturday, March 2<sup>nd</sup> there was a fire call for burning smell and the response time was 22 minutes. This was after the firing of Fire Chief Rich Hinrichs, and I wonder what that is going to do for your response time, as you do not have an active chief leading the fire calls. The square footage for Falcon Heights is 2.3 miles and Lauderdale is close to 3 miles, so it takes 22 minutes to get 3 miles? That is a concern for me and a horrible response time. Fire doubles in size every minute. I take fire safety seriously. It is not good for the community and jeopardizes the safety of our citizens. As I look at the agenda tonight, there is not an announcement about an interim Fire Chief. Is it not a concern for you because it is a concern for me.

Mayor Pro-Tem Leehy addressed that they did meet with the Fire Department and a leadership team has been put in place. ~~When we place an interim Fire Chief,~~ <sup>In the Interim time</sup> we will communicate it very clear to the public. We do not have a timeframe, but for now, it is working as a team.

TJ Goodmanson (1832 Carl St , Lauderdale, MN)

I am here for the Fire Department issue. I am very concerned about the decision. When the decision was made, did every one of you think of the effect this was going to have? The media effect on the 22 minutes fire response. Is that worth the death of a family member or homes? Firefighters are blue collar and sometimes can get heated and talk differently. I am not saying that it is right, but it is not worth putting a city in jeopardy. The City of Lauderdale is using Falcon Heights Fire Department, and our safety will be jeopardized because of your decision. I know a lot of firefighters, and Rich's background and experiences exceed far more than anybody I met through firefighting. Rich brought the community back together with open houses, and this topic should be revisited among city council. There was no input from either community before this decision was made and this is huge. People's lives are on the line. I think you need to take this into better considerations.

Mayor Pro-Tem Leehy clarified that there was no loss of life and no homes were burnt out during the 22 minutes fire response incident. Looking at statistics, the Fire Chief had the highest percentage of being the first one there but not over 50%. Twenty-two minutes is not our expectation of our highly skilled firefighters that we have in Falcon Heights. They might not have the same set of skills as the former Fire Chief; nonetheless, he was not the first one there all the time, and we did not have the 22 minutes. Therefore, we need to consider this as well.

City Administrator Thongvanh addressed that we are doing a disservice not only to the city but also the Fire Department. My professor once told me that if you think you are the organization, then you need to move on. We need to be professional and respectful regardless if you are a blue or white collar. It is not just Falcon Heights but across the world that professionalism and respect are essential. We are all the same. Everybody is important here, and we need to have respect for one another. This is what I demand as a City Administrator and what the city council demands for city employees. I am hoping this is the demand the residents of Falcon Heights and Lauderdale want.



As we move forward, I have a lot of confidence in our Fire Department and every department that I operate for the city council. It was not an easy decision for all of us. We weigh many factors that you raised tonight, and at the end of the day, I have a lot of respect for the Fire Department and their ability to still provide the same level of service. Also, one person contributed to the 22 minutes call response. You need to look at other factors. Rich and Assistant Fire Chief take many vacations, and it was never like that, so there are other factors that played in to that, and we are trying to work on. I think we have a good leadership group with the three captains and Assistant Fire Chief and we can achieve those goals as we move forward.

Bryan Olson (1592 Roselawn Ave, Falcon Heights, MN)

I want to address about the sidewalk snow plowing along Roselawn Ave. I was told by city staff that back when the city council took the streets from Ramsey County and Roselawn, Hoyt and Hamline were the three streets in question. I was told that the city council was forced to do it and cannot reject it. I reviewed city council meeting minutes from April 28, 2004, and that was not the case. The mayor at that time asked what would happen to Roselawn if Falcon Heights refused to take it back and the City Engineer said it would stay under county jurisdictions. The meeting minutes from April 28, 2004, it stated that it was an option for the city to take the streets or not and that it was not forced on them by the county. It was a 3-2 vote, and I always question why that was a wise move of the council at that time.

City council communication is poor. I feel like they did not want to talk to me and were busy talking to each other. I want to talk about the Community Survey, and while the City Administrator is preparing his final report, he needs to include the original questions and answers. The trash hauler is a big issue right now, and it is very important in how to ask the correct question to get the right answers. This is a hot issue in St. Paul. Recently, Shoreview sent out a survey and received an overwhelming response. They send out a survey every 2-3 years, and the reaction was always negative and not interested in having single hauler in the city.

Michelle Goodmanson (1832 Carl St, Lauderdale, MN)

No one is claiming that Rich is the organization of the Fire Department. We are concerned because he led the Fire Department so well. He was the face of the Fire Department, and he engaged with the community such as at Open Houses, Lauderdale Ice Rink event and brought the whole Fire Department. He went above and beyond. Whom are we going to see? Whom are we going to trust? Whom are we going to trust to answer calls? We had seen him for years.

Daryle Goodmanson (1803 Malvern St, Lauderdale, MN)

I have known Rich for a very long time. He is a determined person and gets the job done in every field, even though he is in the fire field. Rich is very professional and gets the job done no matter what he has to do or go. He is very respectful. It is tough for me to believe that he was not professional or respectful and I disagreed with that. I am disappointed with the decision.

J. ADJOURNMENT: 9:21 PM

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |                                   |
|---------------------|-----------------------------------|
| <b>Meeting Date</b> | March 27, 2019                    |
| <b>Agenda Item</b>  | Consent F1                        |
| <b>Attachment</b>   | General Disbursements and Payroll |
| <b>Submitted By</b> | Roland Olson, Finance Director    |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | General Disbursements and Payroll  |
| <b>Description</b>         | General Disbursements through: 3/20/19 \$173,448.97<br>Payroll through: 3/15/19 \$19,377.07      |
| <b>Budget Impact</b>       | The general disbursements and payroll are consistent with the budget.                            |
| <b>Attachment(s)</b>       | · General Disbursements and Payroll  |
| <b>Action(s) Requested</b> | Staff recommends that the Falcon Heights City Council approve general disbursements and payroll. |

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| -----ID-----                      |           |                                | GROSS    | P.O. #             |                          |  |              |
|-----------------------------------|-----------|--------------------------------|----------|--------------------|--------------------------|--|--------------|
| POST DATE                         | BANK CODE | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   |  | DISTRIBUTION |
| 01-0000 AID ELECTRIC CORPORATION  |           |                                |          |                    |                          |  |              |
| I-57826                           |           | SOLAR PANELS REPAIR            | 239.00   |                    |                          |  |              |
| 3/20/2019                         | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |          | 1099: N            |                          |  |              |
|                                   |           | SOLAR PANELS REPAIR            |          | 101 4131-87010-000 | CITY HALL MAINTENANCE    |  | 239.00       |
| === VENDOR TOTALS ===             |           |                                | 239.00   |                    |                          |  |              |
| 01-00255 AMERICAN OFFICE PRODUCTS |           |                                |          |                    |                          |  |              |
| I-5380                            |           | BUSINESS CARDS AND ENVELOPES   | 396.00   |                    |                          |  |              |
| 3/20/2019                         | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |          | 1099: N            |                          |  |              |
|                                   |           | BUSINESS CARDS AND ENVELOPES   |          | 101 4112-70100-000 | SUPPLIES                 |  | 396.00       |
| === VENDOR TOTALS ===             |           |                                | 396.00   |                    |                          |  |              |
| 01-03001 CAMPBELL KNUTSON         |           |                                |          |                    |                          |  |              |
| I-201903207078                    |           | FEB GENERAL LEGALS             | 2,424.75 |                    |                          |  |              |
| 3/20/2019                         | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |          | 1099: Y            |                          |  |              |
|                                   |           | FEB GENERAL LEGALS             |          | 101 4114-80200-000 | LEGAL FEES               |  | 2,424.75     |
| === VENDOR TOTALS ===             |           |                                | 2,424.75 |                    |                          |  |              |
| 01-03103 CANON FINANCIAL SERVICES |           |                                |          |                    |                          |  |              |
| I-19883789                        |           | COPIER CONTRACT CHARGE MARCH   | 122.39   |                    |                          |  |              |
| 3/20/2019                         | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |          | 1099: N            |                          |  |              |
|                                   |           | COPIER CONTRACT CHARGE MARCH   |          | 101 4131-87010-000 | CITY HALL MAINTENANCE    |  | 122.39       |
| === VENDOR TOTALS ===             |           |                                | 122.39   |                    |                          |  |              |
| 01-00090 CITY OF ROSEVILLE        |           |                                |          |                    |                          |  |              |
| I-25623                           |           | FEB PHONE SERVICES             | 340.00   |                    |                          |  |              |
| 3/20/2019                         | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |          | 1099: N            |                          |  |              |
|                                   |           | FEB PHONE SERVICES             |          | 101 4116-85010-000 | TELEPHONE                |  | 340.00       |
| I-225658                          |           | FEB IT SERVICES                | 2,510.00 |                    |                          |  |              |
| 3/20/2019                         | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |          | 1099: N            |                          |  |              |
|                                   |           | FEB IT SERVICES                |          | 101 4116-85070-000 | TECHNICAL SUPPORT        |  | 1,380.50     |
|                                   |           | FEB IT SERVICES                |          | 101 4124-85070-000 | NETWORK/TECH SUPPORT(I-N |  | 903.60       |
|                                   |           | FEB IT SERVICES                |          | 101 4132-85070-000 | NETWORK/TECH SUPPORT(I-N |  | 225.90       |
| I-225704                          |           | ANNUAL IT LASERFICHE SERVICES  | 1,469.00 |                    |                          |  |              |
| 3/20/2019                         | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |          | 1099: N            |                          |  |              |
|                                   |           | ANNUAL IT LASERFICHE SERVICES  |          | 101 4116-85070-000 | TECHNICAL SUPPORT        |  | 807.95       |
|                                   |           | ANNUAL IT LASERFICHE SERVICES  |          | 101 4124-85070-000 | NETWORK/TECH SUPPORT(I-N |  | 528.84       |
|                                   |           | ANNUAL IT LASERFICHE SERVICES  |          | 101 4132-85070-000 | NETWORK/TECH SUPPORT(I-N |  | 132.21       |
| === VENDOR TOTALS ===             |           |                                | 4,319.00 |                    |                          |  |              |

| POST DATE                               | BANK CODE | DESCRIPTION                    | GROSS DISCOUNT | P.O. # G/L ACCOUNT | ACCOUNT NAME             | DISTRIBUTION |
|---|-----------|--------------------------------|----------------|--------------------|--------------------------|--------------|
| 01-027 EMERGENCY APPARATUS MAINT        |           |                                |                |                    |                          |              |
| I-104585                                |           | NEW BRACKETS, HORN TRUMPET     | 538.38         |                    |                          |              |
| 3/20/2019                               | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |                | 1099: N            |                          |              |
|   |           | NEW BRACKETS, HORN TRUMPET     |                | 101 4124-87029-000 | REPAIR OTHER EQUIPMENT   | 538.38       |
| === VENDOR TOTALS ===                   |           |                                | 538.38         |                    |                          |              |
| 01-05115 GOPHER STATE ONE CALL          |           |                                |                |                    |                          |              |
| I-9020373                               |           | FEB LOCATES                    | 17.55          |                    |                          |              |
| 3/20/2019                               | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |                | 1099: N            |                          |              |
|   |           | FEB LOCATES                    |                | 601 4601-88030-000 | LOCATES                  | 17.55        |
| === VENDOR TOTALS ===                   |           |                                | 17.55          |                    |                          |              |
| 01-05440 LOFFLER COMPANIES, INC         |           |                                |                |                    |                          |              |
| I-3050719                               |           | FEB COPIER CHARGE              | 30.69          |                    |                          |              |
| 3/20/2019                               | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |                | 1099: N            |                          |              |
|   |           | FEB COPIER CHARGE              |                | 101 4112-87000-000 | REPAIR OFFICE EQUIPMENT  | 30.69        |
| === VENDOR TOTALS ===                   |           |                                | 30.69          |                    |                          |              |
| 01-05582 MENARDS                        |           |                                |                |                    |                          |              |
| I-201903207074                          |           | CITY HALL& FD SUPPLIES         | 404.72         |                    |                          |              |
| 3/20/2019                               | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |                | 1099: N            |                          |              |
|   |           | SHOVEL, FASTENER, HAMMER ETC   |                | 101 4124-70100-000 | SUPPLIES                 | 185.78       |
|   |           | CASTER WHEELS                  |                | 101 4141-70100-000 | SUPPLIES                 | 99.94        |
|   |           | KEYPAD FLEXLOCK                |                | 101 4131-70110-000 | SUPPLIES                 | 119.00       |
| === VENDOR TOTALS ===                   |           |                                | 404.72         |                    |                          |              |
| 01-065 METROPOLITAN COUNCIL             |           |                                |                |                    |                          |              |
| I-1093101                               |           | APRIL SS                       | 41,362.51      |                    |                          |              |
| 3/20/2019                               | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |                | 1099: N            |                          |              |
|   |           | APRIL SS                       |                | 601 4601-85060-000 | METRO SEWER CHARGES      | 41,362.51    |
| === VENDOR TOTALS ===                   |           |                                | 41,362.51      |                    |                          |              |
| 01-05585 METROPOLITAN AREA MANAGEMENT A |           |                                |                |                    |                          |              |
| I-243                                   |           | FEB 28 LUNCHEON                | 25.00          |                    |                          |              |
| 3/20/2019                               | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |                | 1099: N            |                          |              |
|   |           | FEB 28 LUNCHEON                |                | 101 4112-86100-000 | CONFERENCES/EDUCATION/AS | 25.00        |

| -----ID-----   |           |   | GROSS    | P.O. #             |                          |              |
|----------------|-----------|---|----------|--------------------|--------------------------|--------------|
| POST DATE      | BANK CODE | -----DESCRIPTION-----                             | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| 01-0035        |           | METROPOLITAN AREA MANAGEMENT A( ** CONTINUED ** ) |          |                    |                          |              |
| I-244          |           | 2019 MEMBERSHIP DUES                              | 45.00    |                    |                          |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019                    |          | 1099: N            |                          |              |
|                |           | 2019 MEMBERSHIP DUES                              |          | 101 4112-86100-000 | CONFERENCES/EDUCATION/AS | 45.00        |
|                |           | === VENDOR TOTALS ===                             | 70.00    |                    |                          |              |
| 01-04875       |           | MOBILE MINI, INC.                                 |          |                    |                          |              |
| I-9005899180   |           | OPEN BAY OFFICE RENT2/25-3/24                     | 350.00   |                    |                          |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019                    |          | 1099: N            |                          |              |
|                |           | OPEN BAY OFFICE RENT2/25-3/24                     |          | 101 4141-87120-000 | FACILITIES & GROUND MAIN | 350.00       |
|                |           | === VENDOR TOTALS ===                             | 350.00   |                    |                          |              |
| 01-06030       |           | OLSON,ROLAND                                      |          |                    |                          |              |
| I-201903207079 |           | FLEX PAYMENT                                      | 167.43   |                    |                          |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019                    |          | 1099: N            |                          |              |
|                |           | FLEX PAYMENT                                      |          | 101 21712-000      | MEDICAL FLEX SAVINGS PAY | 138.97       |
|                |           | FLEX PAYMENT                                      |          | 601 21712-000      | MEDICAL FLEX SAVINGS PAY | 25.11        |
|                |           | FLEX PAYMENT                                      |          | 602 21712-000      | MEDICAL FLEX SAVINGS PAY | 3.35         |
|                |           | === VENDOR TOTALS ===                             | 167.43   |                    |                          |              |
| 01-06053       |           | OREILLY AUTO PARTS                                |          |                    |                          |              |
| I-201903207076 |           | OIL FILTER, CAP WRENCH, FLADE                     | 58.93    |                    |                          |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019                    |          | 1099: N            |                          |              |
|                |           | OIL FILTER, CAP WRENCH, FLADE                     |          | 101 4132-70120-000 | SUPPLIES                 | 58.93        |
|                |           | === VENDOR TOTALS ===                             | 58.93    |                    |                          |              |
| 01-0015        |           | TIMOTHY PITTMAN                                   |          |                    |                          |              |
| I-201903207081 |           | MILEAGE REIMBURSEMENT                             | 148.48   |                    |                          |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019                    |          | 1099: N            |                          |              |
|                |           | MILEAGE REIMBURSEMENT                             |          | 101 4132-86101-000 | MILEAGE                  | 148.48       |
|                |           | === VENDOR TOTALS ===                             | 148.48   |                    |                          |              |
| 01-07218       |           | SAFE ASSURE CONSULTANTS                           |          |                    |                          |              |
| I-1530         |           | 2019 OSHA TRAINING                                | 1,388.40 |                    |                          |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019                    |          | 1099: N            |                          |              |
|                |           | 2019 OSHA TRAINING                                |          | 101 4132-86100-000 | CONFERENCES/EDUCATION/AS | 694.20       |
|                |           | 2019 OSHA TRAINING                                |          | 601 4601-86100-000 | TRAINING                 | 694.20       |
|                |           | === VENDOR TOTALS ===                             | 1,388.40 |                    |                          |              |

| -----ID-----   |           |                                | GROSS     | P.O. #             |                        |  |              |
|----------------|-----------|--------------------------------|-----------|--------------------|------------------------|--|--------------|
| POST DATE      | BANK CODE | -----DESCRIPTION-----          | DISCOUNT  | G/L ACCOUNT        | -----ACCOUNT NAME----- |  | DISTRIBUTION |
| 01-0003        |           | SENTRY SYSTEMS, INC.           |           |                    |                        |  |              |
| I-747058       |           | COMMERCIAL MONITORING SERVICE  | 94.50     |                    |                        |  |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |           | 1099: N            |                        |  |              |
|                |           | COMMERCIAL MONITORING SERVICES |           | 101 4131-87100-000 | PANIC BUTTON SECURITY  |  | 94.50        |
|                |           | === VENDOR TOTALS ===          | 94.50     |                    |                        |  |              |
| 01-00935       |           | ST PAUL REGIONAL WATER SERVICE |           |                    |                        |  |              |
| I-201903207077 |           | COMMUNITY PARK CITY HALL WATE  | 736.69    |                    |                        |  |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |           | 1099: N            |                        |  |              |
|                |           | COMMUNITY PARK WATER           |           | 101 4141-85040-000 | WATER                  |  | 403.96       |
|                |           | COMMUNITY PARK SS              |           | 101 4141-85070-000 | SEWER                  |  | 238.46       |
|                |           | WATER CITY HALL                |           | 101 4131-85040-000 | WATER                  |  | 74.03        |
|                |           | SS CITY HALL                   |           | 101 4131-85070-000 | SEWER                  |  | 20.24        |
|                |           | === VENDOR TOTALS ===          | 736.69    |                    |                        |  |              |
| 01-06525       |           | SUBURBAN ACE HARDWARE          |           |                    |                        |  |              |
| I-114341       |           | BUMP KEY-KEY MASTER            | 9.31      |                    |                        |  |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |           | 1099: N            |                        |  |              |
|                |           | BUMP KEY-KEY MASTER            |           | 101 4131-70110-000 | SUPPLIES               |  | 9.31         |
|                |           | === VENDOR TOTALS ===          | 9.31      |                    |                        |  |              |
| 01-06628       |           | SACK THONGVANH                 |           |                    |                        |  |              |
| I-201903207075 |           | MANPLOW SNOW PUSHER            | 107.84    |                    |                        |  |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |           | 1099: N            |                        |  |              |
|                |           | MANPLOW SNOW PUSHER            |           | 101 4132-83030-000 | SNOW REMOVAL           |  | 107.84       |
|                |           | === VENDOR TOTALS ===          | 107.84    |                    |                        |  |              |
| 01-05870       |           | XCEL ENERGY                    |           |                    |                        |  |              |
| I-201903207080 |           | ST LIGHTING ELECT; AUTO PRO L  | 92.26     |                    |                        |  |              |
| 3/20/2019      | APBNK     | DUE: 3/20/2019 DISC: 3/20/2019 |           | 1099: N            |                        |  |              |
|                |           | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 17.33        |
|                |           | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 11.62        |
|                |           | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 63.30        |
|                |           | AUTO PROTECTIVE LIGHT          |           | 101 4141-85020-000 | ELECTRIC/GAS           |  | 0.01         |
|                |           | === VENDOR TOTALS ===          | 92.26     |                    |                        |  |              |
|                |           | === PACKET TOTALS ===          | 53,078.83 |                    |                        |  |              |



| ID            | DATE      | BANK CODE | DESCRIPTION                    | GROSS DISCOUNT | P.O. # G/L ACCOUNT | ACCOUNT NAME     | DISTRIBUTION |
|---------------|-----------|-----------|--------------------------------|----------------|--------------------|------------------|--------------|
| =====         |           |           |                                |                |                    |                  |              |
| 01-00073      |           |           | NORTH SUBURBAN ACCESS CORPORAT |                |                    |                  |              |
| -----         |           |           |                                |                |                    |                  |              |
| I-2019-022    | 3/14/2019 | APBNK     | CITY COUNCIL CHAMBER HD UPGRA  | 13,109.43      |                    |                  |              |
|               |           |           | DUE: 3/14/2019 DISC: 3/14/2019 |                | 1099: N            |                  |              |
|               |           |           | PROJECT MGMT                   |                | 401 20200-000      | ACCOUNTS PAYABLE | 10,000.00    |
|               |           |           | CUSTOMER COMPUTER&SUPPLIES     |                | 401 20200-000      | ACCOUNTS PAYABLE | 3,109.43     |
|               |           |           | === VENDOR TOTALS ===          | 13,109.43      |                    |                  |              |
| =====         |           |           |                                |                |                    |                  |              |
| 01-06184      |           |           | RAMSEY COUNTY - POLICE AND 911 |                |                    |                  |              |
| -----         |           |           |                                |                |                    |                  |              |
| I-SHRFL001745 | 3/15/2019 | APBNK     | DEC POLICE SERVICES            | 82,692.72      |                    |                  |              |
|               |           |           | DUE: 3/15/2019 DISC: 3/15/2019 |                | 1099: N            |                  |              |
|               |           |           | DEC POLICE SERVICES            |                | 101 20200-000      | ACCOUNTS PAYABLE | 82,692.72    |
|               |           |           | === VENDOR TOTALS ===          | 82,692.72      |                    |                  |              |
|               |           |           | === PACKET TOTALS ===          | 95,802.15      |                    |                  |              |

| -----ID-----        |           |                                | GROSS    | P.O. #             |                        |              |
|---------------------|-----------|--------------------------------|----------|--------------------|------------------------|--------------|
| -----               | DATE      | BANK CODE                      | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-0010             |           | CENTURY LINK                   |          |                    |                        |              |
| I-201903147072      | 3/14/2019 | APBNK                          | 62.16    | 1099: N            |                        |              |
|                     |           | LANDLINES-MARCH7-APRIL 6       |          | 101 4141-85011-000 | TELEPHONE - LANDLINE   | 62.16        |
|                     |           | DUE: 3/14/2019 DISC: 3/14/2019 |          |                    |                        |              |
|                     |           | LANDLINES-MARCH7-APRIL 6       |          |                    |                        |              |
| I-201903147073      | 3/14/2019 | APBNK                          | 56.20    | 1099: N            |                        |              |
|                     |           | LANDLINES-MARCH SS             |          | 601 4601-85011-000 | TELEPHONE - LANDLINE   | 56.20        |
|                     |           | DUE: 3/14/2019 DISC: 3/14/2019 |          |                    |                        |              |
|                     |           | LANDLINES-MARCH SS             |          |                    |                        |              |
|                     |           | === VENDOR TOTALS ===          | 118.36   |                    |                        |              |
| 01-06290            |           | CITY OF ROSEVILLE              |          |                    |                        |              |
| I-0225698           | 3/14/2019 | APBNK                          | 1,789.61 | 1099: N            |                        |              |
|                     |           | ENGINEERING SS                 |          | 101 4133-80100-000 | ENGINEERING SERVICES   | 438.08       |
|                     |           | DUE: 3/14/2019 DISC: 3/14/2019 |          | 601 4601-92000-000 | OTHER IMPROVEMENTS     | 1,351.53     |
|                     |           | GENERAL ENGINEERING            |          |                    |                        |              |
|                     |           | SANITARY SEWER LINING PROJECT  |          |                    |                        |              |
|                     |           | === VENDOR TOTALS ===          | 1,789.61 |                    |                        |              |
| 01-05175            |           | CONTINENTAL RESEARCH CORPORATI |          |                    |                        |              |
| I-475160-CRC-1      | 3/14/2019 | APBNK                          | 516.00   | 1099: N            |                        |              |
|                     |           | SOIL STERILANT WEED KILLER     |          | 101 4141-70100-000 | SUPLIES                | 516.00       |
|                     |           | DUE: 3/14/2019 DISC: 3/14/2019 |          |                    |                        |              |
|                     |           | SOIL STERILANT WEED KILLER     |          |                    |                        |              |
|                     |           | === VENDOR TOTALS ===          | 516.00   |                    |                        |              |
| 01-04000            |           | EHLERS AND ASSOCIATES          |          |                    |                        |              |
| I-79650             | 3/14/2019 | APBNK                          | 1,195.00 | 1099: N            |                        |              |
|                     |           | ARBITRAGE REPT SERV2013B BOND  |          | 311 4311-94900-000 | BOND FEES              | 1,195.00     |
|                     |           | DUE: 3/14/2019 DISC: 3/14/2019 |          |                    |                        |              |
|                     |           | ARBITRAGE REPT SERV2013B BOND  |          |                    |                        |              |
|                     |           | === VENDOR TOTALS ===          | 1,195.00 |                    |                        |              |
| 01-04061            |           | FALCON HEIGHTS FIRE RELIEF     |          |                    |                        |              |
| I-21623A26205002B00 | 3/14/2019 | APBNK                          | 2,000.00 | 1099: N            |                        |              |
|                     |           | FIRE RELIEF PYMT               |          | 101 4125-64040-000 | FIRE RELIEF AID        | 2,000.00     |
|                     |           | DUE: 3/14/2019 DISC: 3/14/2019 |          |                    |                        |              |
|                     |           | FIRE RELIEF PYMT               |          |                    |                        |              |
|                     |           | === VENDOR TOTALS ===          | 2,000.00 |                    |                        |              |

| -----ID-----   |                               |                                | GROSS    | P.O. #             |                          |              |
|----------------|-------------------------------|--------------------------------|----------|--------------------|--------------------------|--------------|
| INVT DATE      | BANK CODE                     | -----DESCRIPTION-----          | DISCOUNT | G/L ACCOUNT        | -----ACCOUNT NAME-----   | DISTRIBUTION |
| =====          |                               |                                |          |                    |                          |              |
| 01-0073        | MN PUBLIC EMPLOYEES INSURANCE |                                |          |                    |                          |              |
| I-833576       |                               | APRIL HEALTH INSURANCE         | 8,667.00 |                    |                          |              |
| 3/14/2019      | APBNK                         | DUE: 3/14/2019 DISC: 3/14/2019 |          | 1099: N            |                          |              |
|                |                               | APRIL HEALTH INSURANCE         |          | 101 4112-89000-000 | MISCELLANEOUS            | 8,667.00     |
|                |                               | === VENDOR TOTALS ===          | 8,667.00 |                    |                          |              |
| =====          |                               |                                |          |                    |                          |              |
| 01-04875       | MOBILE MINI, INC.             |                                |          |                    |                          |              |
| I-9005965738   |                               | FACILITIES MAINT-REPLACE DOOR  | 403.00   |                    |                          |              |
| 3/14/2019      | APBNK                         | DUE: 3/14/2019 DISC: 3/14/2019 |          | 1099: N            |                          |              |
|                |                               | FACILITIES MAINT-REPLACE DOOR  |          | 101 4141-87120-000 | FACILITIES & GROUND MAIN | 403.00       |
|                |                               | === VENDOR TOTALS ===          | 403.00   |                    |                          |              |
| =====          |                               |                                |          |                    |                          |              |
| 01-05676       | OFFICE DEPOT                  |                                |          |                    |                          |              |
| I-281257722001 |                               | KITCHEN SUPPLIES               | 183.54   |                    |                          |              |
| 3/14/2019      | APBNK                         | DUE: 3/14/2019 DISC: 3/14/2019 |          | 1099: N            |                          |              |
|                |                               | KITCHEN SUPPLIES               |          | 101 4131-70110-000 | SUPPLIES                 | 183.54       |
| I-281290301001 |                               | KITKAT, HERSHEY CHOCOLATE      | 81.78    |                    |                          |              |
| 3/15/2019      | APBNK                         | DUE: 3/15/2019 DISC: 3/15/2019 |          | 1099: N            |                          |              |
|                |                               | KITKAT, HERSHEY CHOCOLATE      |          | 101 4131-70110-000 | SUPPLIES                 | 81.78        |
| I-281877218001 |                               | TAGS, KEY SANITARY PAD         | 74.76    |                    |                          |              |
| 3/15/2019      | APBNK                         | DUE: 3/15/2019 DISC: 3/15/2019 |          | 1099: N            |                          |              |
|                |                               | TAGS, KEY SANITARY PAD         |          | 101 4131-70110-000 | SUPPLIES                 | 74.76        |
| I-284617842001 |                               | MOISTENER, ENVELOPES           | 33.41    |                    |                          |              |
| 3/15/2019      | APBNK                         | DUE: 3/15/2019 DISC: 3/15/2019 |          | 1099: N            |                          |              |
|                |                               | MOISTENER, ENVELOPES           |          | 101 4131-70110-000 | SUPPLIES                 | 33.41        |
| I-284618054001 |                               | PAPER                          | 18.89    |                    |                          |              |
| 3/15/2019      | APBNK                         | DUE: 3/15/2019 DISC: 3/15/2019 |          | 1099: N            |                          |              |
|                |                               | PAPER                          |          | 101 4131-70110-000 | SUPPLIES                 | 18.89        |
|                |                               | === VENDOR TOTALS ===          | 392.38   |                    |                          |              |
| =====          |                               |                                |          |                    |                          |              |
| 01-06185       | RAMSEY COUNTY                 |                                |          |                    |                          |              |
| I-PRRRV001013  |                               | 1ST QUARTER ELECTION CONTR 19  | 4,475.00 |                    |                          |              |
| 3/14/2019      | APBNK                         | DUE: 3/14/2019 DISC: 3/14/2019 |          | 1099: N            |                          |              |
|                |                               | 1ST QUARTER ELECTION CONTR 19  |          | 101 4115-80300-000 | ELECTION CONTRACT        | 4,475.00     |
|                |                               | === VENDOR TOTALS ===          | 4,475.00 |                    |                          |              |

PACKET: 01928 PAYABLES MARCH 15  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID-----   |                    |                                | GROSS     | P.O. #             |                        |  |              |
|----------------|--------------------|--------------------------------|-----------|--------------------|------------------------|--|--------------|
| DATE           | BANK CODE          | -----DESCRIPTION-----          | DISCOUNT  | G/L ACCOUNT        | -----ACCOUNT NAME----- |  | DISTRIBUTION |
| -----          |                    |                                |           |                    |                        |  |              |
| 01-001         | SAMS CLUB MC/SYNCE |                                |           |                    |                        |  |              |
| -----          |                    |                                |           |                    |                        |  |              |
| I-201903147070 |                    | KITCHEN SUPPLY&VOICE RECORDER  | 232.19    |                    |                        |  |              |
| 3/14/2019      | APBNK              | DUE: 3/14/2019 DISC: 3/14/2019 |           | 1099: N            |                        |  |              |
|                |                    | SUPPLIES;TOWELS,MUSTARD, ETC   |           | 101 4131-70110-000 | SUPPLIES               |  | 146.70       |
|                |                    | VOICE RECORDER                 |           | 101 4112-70100-000 | SUPPLIES               |  | 85.49        |
|                |                    | === VENDOR TOTALS ===          | 232.19    |                    |                        |  |              |
| -----          |                    |                                |           |                    |                        |  |              |
| 01-05870       | XCEL ENERGY        |                                |           |                    |                        |  |              |
| -----          |                    |                                |           |                    |                        |  |              |
| I-201903147071 |                    | XCEL ENERGY                    | 4,779.45  |                    |                        |  |              |
| 3/14/2019      | APBNK              | DUE: 3/14/2019 DISC: 3/14/2019 |           | 1099: N            |                        |  |              |
|                |                    | EMERGENCY PREPARENESS          |           | 101 4121-85020-000 | ELECTRIC               |  | 1.23         |
|                |                    | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 25.55        |
|                |                    | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 24.25        |
|                |                    | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 29.42        |
|                |                    | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 14.82        |
|                |                    | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 19.56        |
|                |                    | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 2,098.72     |
|                |                    | STREET LIGHTING ELECT          |           | 209 4209-85020-000 | STREET LIGHTING POWER  |  | 55.09        |
|                |                    | AUTO PROTECTIVE LIGHT          |           | 101 4141-85020-000 | ELECTRIC/GAS           |  | 551.63       |
|                |                    | CITY HALL GAS                  |           | 101 4131-85030-000 | NATURAL GAS            |  | 1,149.33     |
|                |                    | CITY HALL ELECT                |           | 101 4131-85020-000 | ELECTRIC               |  | 564.24       |
|                |                    | AUTO PROTECTIVE LIGHT          |           | 101 4141-85020-000 | ELECTRIC/GAS           |  | 245.61       |
|                |                    | === VENDOR TOTALS ===          | 4,779.45  |                    |                        |  |              |
|                |                    | === PACKET TOTALS ===          | 24,567.99 |                    |                        |  |              |

| EMP #   | NAME                    | AMOUNT   |
|---------|-------------------------|----------|
| 0 005   | SACK THONGVANH          | 3,279.26 |
| 01-1020 | AMANDA P LOR            | 1,365.53 |
| 01-1022 | NALISHA NANDKUMAR       | 1,289.60 |
| 01-1136 | ROLAND O OLSON          | 2,577.17 |
| 01-1021 | JUSTIN M MARKON         | 1,512.55 |
| 01-0040 | KEVIN ANDERSON          | 148.34   |
| 01-0085 | DANIEL S JOHNSON-POWERS | 165.74   |
| 01-0086 | RICHARD H HINRICHS      | 468.54   |
| 01-0087 | MICHAEL A MCKAY         | 185.26   |
| 01-0095 | MICHAEL J POESCHL       | 577.41   |
| 01-0097 | PATRICK GAFFNEY         | 253.54   |
| 01-0105 | ANTON M FEHRENBACH      | 428.57   |
| 01-0106 | SCOTT A TESCH           | 97.52    |
| 01-0123 | BRYAN R SULLIVAN        | 84.57    |
| 01-0124 | MICHAEL D KRUSE         | 139.87   |
| 01-0126 | BENJAMIN J SMITH        | 81.40    |
| 01-0132 | ANDREW K TEMME          | 77.97    |
| 01-0135 | MORGAN B MCCANN         | 161.46   |
| 01-0136 | SCHLIZ S SAWYERS        | 65.02    |
| 01-0137 | DANIEL J WATTENHOFER    | 155.95   |
| 01-0138 | GRANT W HEITMAN         | 175.85   |
| 01-0139 | WILLIAM M RAVEN         | 190.88   |
| 01-2172 | MICHAEL W ARCAND        | 152.75   |
| 01-1030 | TIMOTHY J PITTMAN       | 2,091.29 |
| 01-1033 | DAVE TRETSEVEN          | 1,678.83 |
| 0 143   | COLIN B CALLAHAN        | 1,669.24 |

TOTAL PRINTED: 26 19,074.11

3-11-2019 12:21 PM PAYROLL CHECK REGISTER PAGE: 1  
 PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 3/11/2019

| EMP NO | EMPLOYEE NAME | TYPE | CHECK DATE | CHECK AMOUNT | CHECK NO. |
|--------|---------------|------|------------|--------------|-----------|
| 1161   | JINZE, LI     | R    | 3/11/2019  | 302.96       | 088395    |

3-11-2019 12:21 PM PAYROLL CHECK REGISTER PAGE: 2  
 PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 3/11/2019

\*\*\* REGISTER TOTALS \*\*\*

|                                |    |           |
|--------------------------------|----|-----------|
| REGULAR CHECKS:                | 1  | 302.96    |
| DIRECT DEPOSIT REGULAR CHECKS: | 26 | 19,074.11 |
| MANUAL CHECKS:                 |    |           |
| PRINTED MANUAL CHECKS:         |    |           |
| DIRECT DEPOSIT MANUAL CHECKS:  |    |           |
| VOIDED CHECKS:                 |    |           |
| NON CHECKS:                    |    |           |
| TOTAL CHECKS:                  | 27 | 19,377.07 |

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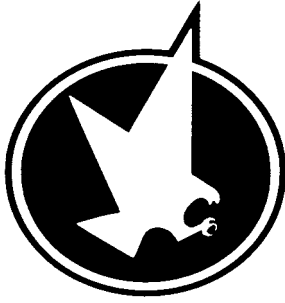
## REQUEST FOR COUNCIL ACTION

|                     |  |
|---------------------|--|
| <b>Meeting Date</b> | March 27, 2019                         |
| <b>Agenda Item</b>  | Consent F2                             |
| <b>Attachment</b>   | N/A                                    |
| <b>Submitted By</b> | Amanda Lor, Administrative Coordinator |

|                            |   |
|----------------------------|---|
| <b>Item</b>                | Approval of City License(s)   |
| <b>Description</b>         | <p>The following individuals have applied for a <u>Massage License</u> for 2019. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>Olive Retreat and Spa, Ruth Atherly (Need Background Check)</li> </ol> <p>The following individuals have applied for a <u>General Contractor License</u> for 2019. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>MasTec North America, Inc.</li> </ol> |
| <b>Budget Impact</b>       | N/A   |
| <b>Attachment(s)</b>       | N/A   |
| <b>Action(s) Requested</b> | Staff recommends that the Falcon Heights City Council approve the 2019 City License Applications contingent on background checks as required by each permit.  |

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## REQUEST FOR COUNCIL ACTION

|                     |                              |
|---------------------|------------------------------|
| <b>Meeting Date</b> | March 27, 2019               |
| <b>Agenda Item</b>  | Consent F3                   |
| <b>Attachment</b>   | N/A                          |
| <b>Submitted By</b> | Melanie Leehy, Mayor Pro Tem |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | Council/City Commission Liaison Assignments  |
| <b>Description</b>         | <p>Councilmembers are each assigned to serve as a liaison between City Council and various commissions each year. An open seat for a liaison for the Environment Commission as created as the result of the resignation of Mayor Peter Lindstrom.</p> <p>Assignments for 2019 are as follows:</p> <ul style="list-style-type: none"> <li>· Environment Commission – Mark Miazga</li> </ul> |
| <b>Budget Impact</b>       | N/A  |
| <b>Attachment(s)</b>       | N/A  |
| <b>Action(s) Requested</b> | I recommend approval of the above assignment.  |

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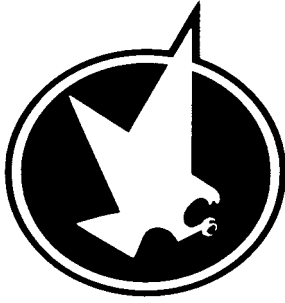
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## REQUEST FOR COUNCIL ACTION

|                     |   |
|---------------------|---|
| <b>Meeting Date</b> | March 27, 2019                                    |
| <b>Agenda Item</b>  | Consent F4  |
| <b>Attachment</b>   | N/A   |
| <b>Submitted By</b> | Justin Markon – Community Development Coordinator |

|                            |   |
|----------------------------|---|
| <b>Description</b>         | Grant Application for University of Minnesota Good Neighbor Fund  |
| <b>Background</b>          | <p>The City of Falcon Heights regularly explores grant funding opportunities to enhance operations throughout the city. An annual opportunity is the Good Neighbor Fund through the University of Minnesota. The City has received funding through this application before, most recently in 2017 for the Piano in the Park.</p> <p>This application will focus on continuing our Cultivating a Caring Community efforts. To that extent, the 2019 grant application will request funds to complete the following projects: 1) building a storage shed for sports equipment at Curtiss Field, 2) story time with Falcon Heights elementary students and area seniors, and 3) Rec on the Go.</p> |
| <b>Budget Impact</b>       | The total grant application amount is approximately \$7,000. If we are successful in our application, the grant funding would be available for projects ending June 30, 2020.   |
| <b>Attachment(s)</b>       | · N/A   |
| <b>Action(s) Requested</b> | Staff recommends approval of submittal for the 2019 Good Neighbor Fund grant application.   |

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## REQUEST FOR COUNCIL ACTION

|                     |                                    |
|---------------------|------------------------------------|
| <b>Meeting Date</b> | March 27, 2019                     |
| <b>Agenda Item</b>  | Policy G1                          |
| <b>Attachment</b>   | N/A                                |
| <b>Submitted By</b> | Sack Thongvanh, City Administrator |

|                    |  |
|--------------------|--|
| <b>Item</b>        | 2018 Ramsey County Multi-Hazard Mitigation Plan  |
| <b>Description</b> | <p>Hazard mitigation is defined as any sustained action to reduce or eliminate long-term risk to human life and property from hazards. The Federal Emergency Management Agency (FEMA) has made reducing hazards one of its primary goals; hazard mitigation planning and the subsequent implementation of resulting projects, measures and policies is a primary mechanism in achieving FEMA’s goal. Between 1960 and 2014, natural hazards cost the U.S. an annual average loss of \$15.6 billion (Hazards &amp; Vulnerability Research Institute, 2015).</p> <p>Hazard mitigation planning and preparedness will be the most effective instrument to diminish losses by reducing the impact of disasters upon people and property. Although mitigation efforts will not eliminate all disasters, each county shall endeavor to be as prepared as possible for a disaster.</p> <p>The Multi-Hazard Mitigation Plan (MHMP) is a requirement of the Federal Disaster Mitigation Act of 2000 (DMA 2000). The development of a local government plan is required to maintain eligibility for federal hazard mitigation grant funding programs. For communities to be eligible for future mitigation funds, they must adopt an MHMP. This plan update has been prepared as a result of Pre-Disaster Mitigation (PDM) Grant Program funds. These funds are disbursed by the Federal Emergency Management Agency (FEMA) through Minnesota Homeland Security and Emergency Management (HSEM).</p> <p>Researchers at the National Institute of Building Sciences looked at the results of 23 years of federally funded mitigation grants provided by the Federal Emergency Management Agency (FEMA), U.S. Economic Development Administration (EDA) and U.S. Department of Housing and Urban Development (HUD) and found mitigation funding can save the nation \$6 in future disaster costs, for every \$1 spent on hazard mitigation (National Institute of Building Sciences, 2017). Ramsey County is vulnerable to a variety of potential natural disasters, which threaten the loss of life and property in the county. Hazards such as tornadoes, flooding, wildfires, blizzards, straight-line winds, ice storms and droughts have the potential for inflicting vast economic loss and personal hardship. In 2013, Minnesota had some of the highest weather-related disaster claims in the country (MN</p> |

|                            |  |
|----------------------------|--|
|                            | <p>Environmental Quality Board, 2014).</p> <p>This Multi-Hazard Mitigation Plan represents the efforts of Ramsey County and its local governments to fulfill the responsibility for hazard mitigation planning. The intent of the plan is to reduce the actual threat of specific hazards by limiting the impact of damages and losses.</p> <p>The plan is too large to attach to the Council Packet. Below is a link to the plan: <a href="#">2018 Ramsey County Multi-Hazard Mitigation Plan</a></p> |
| <b>Budget Impact</b>       | N/A  |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>· <a href="#">2018 Ramsey County Multi-Hazard Mitigation Plan</a></li> <li>· Falcon Heights Mitigation Actions</li> <li>· Resolution 19-12 Adopting the Ramsey County Multi-Hazard Mitigation Plan</li> </ul>   |
| <b>Action(s) Requested</b> | <p>Staff would recommend approval Mitigation Actions Identified for Implementation on Table G-2 and the attached resolution adopting the Ramsey County Multi-Hazard Mitigation Plan.</p>   |

Table G - 2. Mitigation Actions Identified for Implementation by the City of Falcon Heights (2018-2022) (From Ramsey County Master Mitigation Action Chart)

| # | Hazard      | Mitigation Strategy                        | City of Falcon Heights Mitigation Action  | Status  | Priority Ranking | Time-frame | Jurisdictions  | Responsibility   | County/City Comments on Planning Mechanisms for Implementation  | Possible Funding          |
|---|-------------|--|---|---------|------------------|------------|--|--|---|---------------------------|
| 1 | All-Hazards | Mitigation Preparedness & Response Support | Continue to ensure that all Ramsey County residents are aware of and sign-up for the County's Everbridge Emergency Notification System. | Ongoing | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | Ramsey County Emergency Management & Homeland Security (RCEMHS) & Municipal Emergency Management Agencies (EMAs) | <p>This is a new effort of Ramsey County EMHS being rolled out in 2018. A link for the Everbridge for community sign up is provided on the Ramsey County EMHS website, and reminders are also posted using the Ramsey County EMHS Facebook Page. In addition to Everbridge, the County has IPAWS capabilities for targeted and countywide emergency notifications.</p> <p>All city jurisdictions within the County are encouraged to promote sign up for the Everbridge system using their means of public outreach (websites, social media, local media).</p> <p><i>City Comment: In addition to access to the County's Everbridge system, the City has an email listserve system that residents can sign up for to get notifications on projects or for an emergency.</i></p> | County, municipal funding |

| # | Hazard      | Mitigation Strategy          | City of Falcon Heights Mitigation Action   | Status  | Priority Ranking | Time-frame | Jurisdictions  | Responsibility  | County/City Comments on Planning Mechanisms for Implementation   | Possible Funding          |
|---|-------------|------------------------------|--|---------|------------------|------------|--|---|--|---------------------------|
| 4 | All-Hazards | Local Planning & Regulations | Update County/City Comprehensive Plans and Zoning Ordinances to include mitigation considerations that help to reduce risk from natural hazards. Utilize data of past hazard events and future climate projections to help inform updates. | Ongoing | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | RCEMHS in coordination with Ramsey County Community and Economic Development and local municipal administrators, Planning & Zoning Committees | Ramsey County has a “2030 Comprehensive Plan” prepared to meet the requirements of the Metropolitan Land Planning Act and the Metropolitan Council’s 2030 Regional Development Framework. Ramsey County will encourage municipalities to update their local Comprehensive Plans to include considerations for mitigation in land use planning to reduce future risk to due to natural hazards (i.e., flooding).<br><br><i>City Comment: The City is currently working on a new Comprehensive Plan to be submitted to the MetCouncil.</i>   | County funding            |
| 6 | All-Hazards | Local Planning & Regulations | Continue to update Emergency Operation Plans and COOP/COG plans to ensure that they adequately detail the needed steps to respond to all-hazards and ensure continuity of key government functions in the event of a disaster.             | Ongoing | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake                      | RCEMHS & Municipal EMAs   | Ramsey County EMHS maintains an Emergency Operations Plan (EOP) and the Ramsey County Continuity of Operations (COOP)/Continuity of Government (COG) plans as guides for emergency and/or recovery operations. These plans are intended to assist key county/city officials and emergency organizations to carry out their responsibilities for the protection of life and property under a wide range of emergency conditions.<br><br><i>City Comment: In the last year due to the killing of Philando Castile, the City has had to create procedures to address order of command and how things are approved. The City is also currently working to develop an Evacuation Plan. The City has a Community Emergency Response Team (CERT).</i> | County, municipal funding |



| #  | Hazard                        | Mitigation Strategy            | City of Falcon Heights Mitigation Action  | Status  | Priority Ranking | Time-frame | Jurisdictions   | Responsibility          | County/City Comments on Planning Mechanisms for Implementation   | Possible Funding          |
|----|-------------------------------|--------------------------------|---|---------|------------------|------------|---|-------------------------|--|---------------------------|
| 9  | All-Hazards                   | Education & Awareness Programs | Continue to promote education & awareness on all-hazards and emergency preparedness for schools, individuals, families, and businesses.                   | Ongoing | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | RCEMHS & Municipal EMAs | Information is distributed to the public via RCEMHS Facebook/ Twitter and subscription based programs (GovDelivery) on a regular basis. Additional information is provided during the NWS severe weather awareness weeks in spring and winter. RCEMHS also has a YouTube Channel where "Get Ready Gopher" educational videos on preparedness and severe weather training are posted. These are promoted to the schools as well as the larger public for viewing. Cities are encouraged to share information through their own existing channels (i.e., websites, social media, and local media). | County, municipal funding |
| 15 | Severe Winter & Summer Storms | Education & Awareness Programs | Continue to promote the use of NOAA weather radios by residents, schools, businesses, and facilities that house persons with functional and access needs. | Ongoing | Moderate         | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | RCEMHS & Municipal EMAs | Ramsey County EMHS regularly promotes the use of NOAA weather radios by critical facilities and the public to receive information broadcast from the National Weather Service. NOAA weather radios are recommended as an important way to receive emergency weather alerts from the NWS. Local city Emergency Managers are encouraged to ensure the placement of NOAA radios in key facilities within their communities.   | County, municipal funding |

| #  | Hazard                        | Mitigation Strategy                   | City of Falcon Heights Mitigation Action   | Status | Priority Ranking | Time-frame | Jurisdictions  | Responsibility  | County/City Comments on Planning Mechanisms for Implementation  | Possible Funding   |
|----|-------------------------------|---------------------------------------|--|--------|------------------|------------|--|---|---|--|
| 16 | Severe Winter & Summer Storms | Structure and Infrastructure Projects | Work with municipal electrical cooperative and power companies to reduce overhead exposure of power lines that are vulnerable to damage from severe winter/summer storms (i.e., high winds, ice, and heavy snow). Replace overhead power lines with underground lines in areas with high-risk exposure (i.e. high tree concentration areas). | New    | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | RC Public Works, Municipal Public Works in cooperation the appropriate utility company. | <p>RC EMHS County and all cities will work as needed with their appropriate utility providers as needed to evaluate areas of concern. Service providers for Ramsey County include:</p> <ul style="list-style-type: none"> <li>• Xcel Energy</li> <li>• Connexus Energy</li> <li>• North Saint Paul Utility Department</li> </ul> <p>Areas of concern will be evaluated to see where putting lines underground may be feasible and make sense.</p> | Coop / Electric Company funding, Possible FEMA HMA grant for Infrastructure Retrofit |



| #  | Hazard                        | Mitigation Strategy                        | City of Falcon Heights Mitigation Action  | Status | Priority Ranking | Time-frame | Jurisdictions  | Responsibility                                  | County/City Comments on Planning Mechanisms for Implementation  | Possible Funding          |
|----|-------------------------------|--|---|--------|------------------|------------|--|---|---|---------------------------|
| 17 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Identify critical facilities or infrastructure that do not have generator backup power in the event of a major power outage resulting from severe winter or summer storms. (Examples of critical facilities include Police/ Fire departments, EOC's, health care facilities, water & sewer treatment facilities, and other facilities deemed as critical, i.e. public schools and sheltering facilities). | New    | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | RCEMHS, RC Property Management & Municipal EMAs | <p>The Ramsey County Law Enforcement Center (jail, admin.), Emergency Communications Center, Medical Examiner's Office, Public Works Facility (maintenance areas, admin and primary EOC backup power), and Nursing Home have generator backup power.</p> <p><b>Ramsey County's current priorities for generator backup power include:</b></p> <ul style="list-style-type: none"> <li>• Plato Building</li> <li>• Public Health and Emergency Management's Department Operations Center (DOC's)</li> <li>• Rec Centers and libraries that serve as cooling centers</li> <li>• Facilities designated for Mass Care Sheltering</li> <li>• Traffic Signal Systems</li> </ul> <p>Ramsey County and municipalities continue to assess what critical facilities need backup power. Working to mitigate against power outages also helps to mitigate other hazards.</p> | County, municipal funding |

| #  | Hazard                        | Mitigation Strategy                        | City of Falcon Heights Mitigation Action  | Status  | Priority Ranking | Time-frame | Jurisdictions  | Responsibility                                  | County/City Comments on Planning Mechanisms for Implementation   | Possible Funding  |
|----|-------------------------------|--|---|---------|------------------|------------|--|---|--|---|
| 18 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Purchase and install generator hook-ups and encourage local generator purchases for identified critical facilities that should have backup power.   | New     | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | RCEMHS, RC Property Management & Municipal EMAs | Ramsey County, local municipal governments, and schools will evaluate feasibility to purchase and install generators for key facilities, and will do so as funding allows.   | County, municipal funding, Possible FEMA HMA grant for Generators |
| 19 | Severe Winter Weather         | Mitigation Preparedness & Response Support | Continue to provide for public safety on roads through anti-icing (application of brine solution before an event), snow removal, salting and sanding to minimize the impacts of snow/ice accumulations on roadways. | Ongoing | Moderate         | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake                      | RC Public Works & Municipal Public Works        | Ramsey County and its municipalities complete the snow removal from all county and municipal roads. MNDOT will remove the snow from Interstate and State Highways as well as disperse salt/sand as needed. Municipalities have snow emergency plans and ordinances in place. | County, municipal funding   |

| #  | Hazard               | Mitigation Strategy                   | City of Falcon Heights Mitigation Action   | Status | Priority Ranking | Time-frame | Jurisdictions  | Responsibility  | County/City Comments on Planning Mechanisms for Implementation   | Possible Funding  |
|----|----------------------|---------------------------------------|--|--------|------------------|------------|--|---|--|---|
| 22 | Severe Summer Storms | Structure and Infrastructure Projects | Identify community areas, parks, and facilities (i.e., schools, government buildings, manufactured home parks) that are vulnerable to tornadoes and evaluate for potential construction or retrofit of safe rooms or storm shelters. | New    | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | RCEMHS, RC Parks & Rec, Municipal parks & rec, and EMAs | RCEMHS and RC Parks & Rec will work to identify priority areas for evaluation for safe room construction or retrofit. Municipal EMAs will also work to evaluate areas of need for storm shelters or safe rooms, such as for local parks or manufactured home parks.  | County, municipal funding   |
| 23 | Severe Summer Storms | Structure and Infrastructure Projects | Implement construction or retrofit projects for safe rooms or storm shelters in identified vulnerable locations.   | New    | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | RCEMHS, RC Parks & Rec, Municipal parks & rec, and EMAs | Ramsey County EMHS will seek to work with municipalities and schools to build community safe rooms where needed. Outreach should be conducted to the schools to make sure they are aware of a possible inclusion of a community safe room to their facility when they are planning. Any community safe room projects that the County is involved in will be part of the Ramsey County Emergency Management program. FEMA grant funding may be sought to support an eligible safe room project. | County, municipal funding, Possible FEMA HMA grant for Safe Rooms |

| #  | Hazard   | Mitigation Strategy  | City of Falcon Heights Mitigation Action   | Status | Priority Ranking | Time-frame | Jurisdictions  | Responsibility  | County/City Comments on Planning Mechanisms for Implementation  | Possible Funding  |
|----|----------|--|--|--------|------------------|------------|--|---|---|---|
| 30 | Flooding | Local Planning & Regulations / Structure & Infrastructure Projects | Enhance stormwater management plans and ordinances that require improvement of stormwater management systems, including for areas of new development and installation of infrastructure capable of handling a ten to twenty-year rain event. Identify and address where stormwater run-off capacity improvement projects are needed. | New    | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake, White Bear Township | RC Public Works and municipal Planning/Public Works depts. in coordination with local watershed organizations | <p>Ramsey County and local cities maintain stormwater management plans and work to identify, prioritize, and address highest risk areas. Mitigation examples may include to construct, retrofit, or maintain drainage systems to include sewage and water retention and detention systems. Outside funding to support stormwater improvement projects may be available through avenues such as the MN DNR Flood Hazard Mitigation Grants, MPCA, and FEMA HMA funding for flood reduction projects.</p> <p><i>City Comment: Storm sewer improvements were completed with Capitol Region Watershed for Curtiss Field to address flooding issues by installing a smart pond with underground storage tanks. The City is also current working with Capitol Region Watershed to install an additional Rain Garden to capture and treat water runoff from impervious surfaces at City Hall. The City is also working to complete our Surface Water Management Plan.</i></p> | County/City funding, SWCD, and Possible MPCA/PFA grant funding. Possible FEMA HMA grant for Localized Flood Reduction Projects or Infrastructure Retrofit |

| #  | Hazard   | Mitigation Strategy  | City of Falcon Heights Mitigation Action   | Status | Priority Ranking | Time-frame | Jurisdictions   | Responsibility   | County/City Comments on Planning Mechanisms for Implementation  | Possible Funding   |
|----|----------|--|--|--------|------------------|------------|---|--|---|--|
| 32 | Flooding | Education & Awareness Programs / Structure & Infrastructure Projects | Provide information & technical assistance to property owners to help mitigate against localized flooding during high-rain events (i.e., landscaping / green infrastructure applications).   | New    | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | RC Public Works, RC Conservation District, and municipal planning/public works           | This is an ongoing effort of Ramsey County in conjunction with local jurisdictions that have experienced flooding due to high rain events.  | County/City Funding, Possible FEMA HMA grant for Property Acquisition & Structure Demolition or Relocation   |
| 33 | Flooding | Local Planning & Regulations   | Identify residential, commercial, government facilities, and/or critical infrastructure properties that may experience damage from future flooding and work to implement appropriate mitigation measures (including buy-out for property acquisition & structure demolition or relocation). Areas of focus may include previously unidentified flooding locations. | New    | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | RCEMHS, RC Public Works, RC Property Management, RC Conservation District, municipal EMA | In 2015, Ramsey County removed seven buildings, including critical infrastructure, from the Mississippi River floodplain. A permanent retaining wall along the bluff was completed in November 2017. Ramsey County remains owners of these properties and will work with the new developers and Saint Paul Emergency Management to provide technical assistance and support on flood protection systems and measures in the future.<br><br>Ramsey County and its municipalities will continue to evaluate properties that may be at risk of flooding and work with property owners to identify mitigation measures to reduce or eliminate future damages. | County, municipal funding, DNR Flood Mitigation Grant, US Army Corps of Engineers (USACE), Possible FEMA HMA grant for Property Acquisition & Structure Demolition or Relocation |

| #  | Hazard   | Mitigation Strategy                 | City of Falcon Heights Mitigation Action   | Status     | Priority Ranking | Time-frame | Jurisdictions   | Responsibility  | County/City Comments on Planning Mechanisms for Implementation   | Possible Funding   |
|----|----------|-------------------------------------|--|------------|------------------|------------|---|---|--|--|
| 37 | Flooding | Local Planning & Regulations        | Participate in the National Flood Insurance Program (NFIP) and enforce local floodplain ordinances to ensure that new construction is built above regulatory flood protection elevation. | Ongoing    | Moderate         | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake             | RCEMHS, Municipal EMAs local city planning depts.               | Ramsey County promotes and all municipalities participate in the NFIP (except the City of North Oaks). Each city develops and enforces local floodplain ordinances.  | County, municipal funding  |
| 38 | Flooding | Structure & Infrastructure Projects | Identify, prioritize, and implement localized flood reduction measures to improve drainage systems and reduce over-the-road flooding to County or municipal roads.                       | <b>New</b> | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | RC Public Works, City Public Works, MnDOT, Watershed Districts, | Ramsey County Public Works and local city Public Works work to identify and address localized flood risk reduction projects.<br><br><i>City Comment: The City has a Pavement Management Plan for road infrastructure improvement projects that include culvert and drainage improvements to reduce over-the-road repetitive flooding in low areas. We have a City Engineer (contracted through the City of Roseville) and a Public Works Director that address road maintenance issues for flooding.</i> | County/City Budgets, MnDOT, Possible MN DNR Flood Hazard Grants or FEMA HMA grant for Localized Flood Reduction Projects / Infrastructure Retrofit |



| #  | Hazard   | Mitigation Strategy          | City of Falcon Heights Mitigation Action  | Status  | Priority Ranking | Time-frame | Jurisdictions   | Responsibility           | County/City Comments on Planning Mechanisms for Implementation  | Possible Funding                   |
|----|----------|------------------------------|---|---------|------------------|------------|---|--------------------------|---|------------------------------------|
| 42 | Wildfire | Local Planning & Regulations | Continue to ensure the strong coordination between local fire departments to provide fire protection. | Ongoing | High             | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | Municipal fire districts | There are 12 fire departments located in Ramsey County. All the municipal fire departments have mutual aid agreements with each contiguous department that borders their respective fire district, including those in adjoining counties. Written mutual aid agreements are on file with each city. | Local fire department funding      |
| 43 | Wildfire | Local Planning & Regulations | Continue to enforce burning permits/restrictions.   | Ongoing | Moderate         | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | Municipal fire districts | Burn permits are regulated by the fire departments in Ramsey County. An actual permit may or may not be required, however, each jurisdiction has rules/regulations available to all residents online.   | Municipal or fire district funding |

| #  | Hazard  | Mitigation Strategy            | City of Falcon Heights Mitigation Action   | Status  | Priority Ranking | Time-frame | Jurisdictions   | Responsibility  | County/City Comments on Planning Mechanisms for Implementation  | Possible Funding          |
|----|---------|--------------------------------|--|---------|------------------|------------|---|---|---|---------------------------|
| 47 | Drought | Education & Awareness Programs | Promote water conservation measures to residents during periods of drought, and enforce water conservation ordinances when needed. | Ongoing | Moderate         | 2018-2022  | Ramsey County, Arden Hills, <b>Falcon Heights</b> , Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, Shoreview, Vadnais Heights, White Bear Lake | RCEMHS, RC Conservation District & Local City planning depts. | Promoting water conservation during periods of drought is a standing effort of the County and local governments. The State of MN has a stateside drought response plan prepared by the MN DNR that the County may reference for guidance. | County, municipal funding |

DRAFT

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

March 27, 2019

No. 19-12

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**RESOLUTION ADOPTING THE RAMSEY COUNTY MULTI-HAZARD MITIGATION PLAN**

**WHEREAS**, the City of Falcon Heights has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

**WHEREAS**, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

**WHEREAS**, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

**WHEREAS**, the Ramsey County Multi-Hazard Mitigation Plan includes a risk assessment including past hazards, hazards that threaten Ramsey County, an estimate of structures at risk, a general description of land uses and development trends; and

**WHEREAS**, the Ramsey County Multi-Hazard Mitigation Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

**WHEREAS**, the Ramsey County Multi-Hazard Mitigation Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Ramsey County will maintain public participation and coordination; and

**WHEREAS**, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

**WHEREAS**, the Ramsey County Multi-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

**WHEREAS**, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

**NOW THEREFORE BE IT RESOLVED** that the City of Falcon Heights supports the hazard mitigation planning effort and wishes to adopt the Ramsey County Multi-Hazard Mitigation Plan.

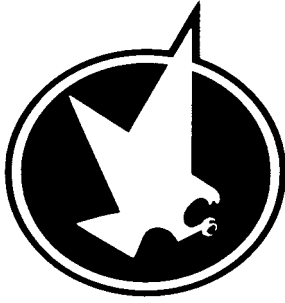
This Resolution was declared duly passed, adopted and signed by Mayor Randall Gustafson and attested by City Administrator Sack Thongvanh this 27<sup>th</sup> day of March, 2019.

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Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

Vacant Seat            \_\_\_\_\_    In Favor  
HARRIS  
GUSTAFSON            \_\_\_\_\_    Against  
LEEHY  
MIAZGA

Attested by: \_\_\_\_\_  
Sack Thongvanh  
City Administrator



*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |  |
|---------------------|--|
| <b>Meeting Date</b> | March 27, 2019                                   |
| <b>Agenda Item</b>  | Policy G2  |
| <b>Attachment</b>   | Resolution                                       |
| <b>Submitted By</b> | Justin Markon, Community Development Coordinator |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | Resolution of Support Authorizing Grant Application For Redevelopment at 1667 Snelling Ave (Formally TIES Building)  |
| <b>Description</b>         | <p>The building at 1667 Snelling Ave (formally TIES/Sourcewell) is in the final phases of being sold. The new owner, Buhl Investors, is making plans for how to redevelop the property, which will include rehabilitation and clean-up on the site. The building was built in the 1940s and is in need of asbestos mitigation and other maintenance that was deferred over many years.</p> <p>In order to recover some of these clean-up costs, Buhl Investors and Braun Intertec plan to submit a grant application for the Metropolitan Council's Tax Base Revitalization Account. If awarded, the City would be the grantee and agree to be legal sponsor to properly administer the funds. A separate agreement between the City and Buhl Investors would be needed if the grant is awarded.</p> <p>Staff believe this grant would be very helpful in the revitalization and redevelopment efforts at this site.</p> |
| <b>Budget Impact</b>       | N/A  |
| <b>Attachment(s)</b>       | <ul style="list-style-type: none"> <li>Resolution 19-13 Authorizing Grant Application for the Metropolitan Council's Tax Base Revitalization Account for Office Redevelopment Building at 1667 Snelling Ave (Formally TIES Building)</li> </ul>  |
| <b>Action(s) Requested</b> | Staff recommend approving the resolution authorizing the grant application for Metropolitan Council's Tax Base Revitalization Account.   |

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

**March 27, 2019**

**NO. 19-13**

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**A RESOLUTION AUTHORIZING GRANT APPLICATION FOR METROPOLITAN  
COUNCIL'S TAX BASE REVITALIZATION ACCOUNT FOR OFFICE  
REDEVELOPMENT BUILDING AT 1667 SNELLING AVENUE**

**WHEREAS**, the City of Falcon Heights is a participant in the Livable Communities Act's Local Housing Incentives Account Program for 2019 as determined by the Metropolitan Council, and is therefore eligible to make an application to apply for funds under the Tax Base Revitalization Account; and

**WHEREAS**, the City of Falcon Heights has identified a contamination clean-up project within the City that meets the Tax Base Revitalization Account's purposes and criteria and is consistent with and promotes the purposes of the Metropolitan Livable Communities Act and the Policies of the Metropolitan Council's adopted metropolitan development guide; and

**WHEREAS**, the City has the institutional, managerial and financial capability to ensure adequate project and grant administration; and

**WHEREAS**, the City certifies that it will comply with all applicable laws and regulations as stated in the contract grant agreements; and

**WHEREAS**, the City finds that the required contamination cleanup will not occur through private or other public investment within the reasonably foreseeable future without Tax Base Revitalization Account grant funding; and

**WHEREAS**, the City represents that it has undertaken reasonable and good faith efforts to procure funding for the activities for which Livable Communities Act Tax Base Revitalization Account funding is sought but was not able to find or secure from other sources funding that is necessary for cleanup completion and states that this representation is based on the following reasons and supporting facts:

- A portion of the site was formerly used as a filling station and recognized environmental concerns have been identified that require environmental remediation and stabilization in order to attract office employers
- Portions of the site are currently vacant or were occupied by tax-exempt entities, making little contribution to the tax base and renovation will create new business opportunities to meet the needs of the marketplace

- Portions of the site were constructed in 1946 and 1956 with asbestos containing material, thus requiring environmental remediation in order to attract employers that will provide permanent living wage jobs for the region
- The location of the project can take advantage of existing infrastructure investments, as well as transit connections via Metro Transit routes #30, #61 and A

**NOW THEREFORE BE IT RESOLVED THAT**, the Falcon Heights City Council authorizes Buhl GTA, LLC and Braun Intertec to submit an application for Metropolitan Council Tax Base Revitalization Account grant funds and, if the City is awarded a Tax Base Revitalization Account grant for the office restoration project, the City will be the grantee and agrees to act as legal sponsor to administer and be responsible for grant funds expended for the project contained in the Tax Base Revitalization grant application submitted on May 1, 2019.

Adopted by the Falcon Heights City Council this 27<sup>th</sup> day of March, 2019.

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Moved by:

Approved by: \_\_\_\_\_

Randall C. Gustafson  
Mayor

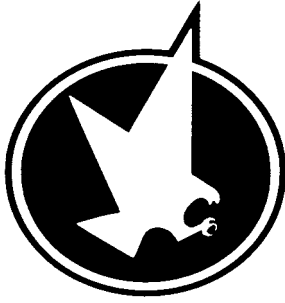
Vacant Seat  
GUSTAFSON  
HARRIS  
LEEHY  
MIAZGA

\_\_\_\_\_ In Favor  
\_\_\_\_\_ Against

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator





*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

|                     |                                    |
|---------------------|------------------------------------|
| <b>Meeting Date</b> | March 27, 2019                     |
| <b>Agenda Item</b>  | Policy G3                          |
| <b>Attachment</b>   | N/A                                |
| <b>Submitted By</b> | Sack Thongvanh, City Administrator |

|                            |  |
|----------------------------|--|
| <b>Item</b>                | City Council Vacancy   |
| <b>Description</b>         | <p>On March 6, 2019, Mayor Peter Lindstrom submitted his letter of resignation from the City Council. During the March 10<sup>th</sup> Regular City Council meeting, the Council accepted his “Letter of Resignation” and declared a vacancy on the Falcon Heights City Council. Mn Statute states that the City Council “Shall” appoint, but it does specify the period of time that the City Council has to fill the vacant seat. The Council does have to appointment before the end of the term which is December 30<sup>th</sup>, 2019.</p> <p>The Council has a number of options to discuss. Options listed below:</p> <p>Option #1: Take Applications and Interview</p> <p>Option #2: Hold a Special Election<br/>This option will be more complex because the City would have to adopt an ordinance allowing for a special election. Special elections can only be held during designation dates and times (August and November) allowed by Ramsey County. This is outside to scope of the contract we have with Ramsey County to provide election services. The cost to the City for this option is \$10,000.</p> <p>Option #3: Appointment<br/>The City Council has the ability to appoint a person for the vacancy. The Council does have the option to appoint after the November election when a candidate has been decided by the voters.</p> |
| <b>Budget Impact</b>       | N/A  |
| <b>Attachment(s)</b>       | N/A  |
| <b>Action(s) Requested</b> | Staff would recommend Option #1 or #3 because they would be the most financially feasible.   |