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Meeting Date	October 9, 2019
Agenda Item	Presentation C1
Attachment	Resolution and Nomination Form
Submitted By	Amanda Lor, Administrative Coordinator

Item	Neal Kwong Youth Citizen Award - Nathan Behrens
Description	<p>The Neal Kwong Youth Citizenship Award was established September 2000 in memory of Neal Kwong. Neal Kwong, a youth leader and Eagle Scout, died suddenly early in August while at Boy Scout camp. Neal was an active coach, volunteer, and great young citizen. In his memory, we wish to establish the Neal Kwong Youth Citizenship Award to recognize outstanding youth leaders, volunteers, and citizens in their work here in Falcon Heights.</p> <p>We recommend that the award be granted annually to one person between the age of 12 and 21, who displays outstanding leadership, volunteerism, or citizenship while making contributions to the Falcon Heights community. The recipient would be recognized by the City Council, receive acknowledgement on a plaque at City Hall, and be highlighted in the city newsletter. These youth could be recommended through the schools, a nomination process, or by individual citizens of Falcon Heights.</p> <p>Mr. Gary Kwong would recommend awarding the Neal Kwong Citizenship Award to Nathan Behrens.</p> <p>Nathan is 17 years old and a junior at Roseville Area High School. Nathan has been active in Boy Scouts of America from grades 1-11. He has also volunteered in a variety of capacities, including, but not limited to, assisting with Sunday School at Gloria Dei Lutheran Church, and assisting with programming and community service projects for Roseville Parks and Recreation and Gibbs Farm Historical Museum.</p>
Budget Impact	No significant impact on the adopted 2019 budget.
Attachment(s)	<ul style="list-style-type: none"> • Resolution 19-34 Awarding the Neal Kwong Youth Citizen Award to Nathan Behrens • Nomination Form and Recommendation Letter

Action(s) Requested	Motion to approve the attached resolution and award the Neal Kwong Youth Citizen Award to Nathan Behrens.
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"I will love life more than anybody I will ever know."

Neal Kwong, 1998

Neal Kwong Youth Citizenship Award Nomination Form

Please nominate a person between the ages of 12 and 19 who either lives in Falcon Heights or has volunteered within Falcon Heights. Nominators are encouraged to attach extra pages if required.

Name of Nominee Nathan Behrens

Address 1403 Hoyt Avenue West; Falcon Heights, MN
55108

Phone Number (651) 646-5724 Age 17

Your Name Jill and Phil Behrens

Your Phone ^{Home:} (651) 646-5724 Your E-Mail Address pbjhome7@gmail.com

Cell: (612) 801-5676
Your Relationship to the Nominee Parents

How has the nominee demonstrated outstanding leadership, volunteerism, or citizenship?

** please see attached activities resume*

Is there anything you would like us to know about the nominee that will help us understand why you are nominating him or her (e.g. personal qualities, challenges, or interests)?

** please see attached nomination letter*

Nominations are due by **Tuesday, April 30, 2019.**

You can e-mail this information to mail@falconheights.org, fax it to 651-792-7610 or mail it to us at:

Falcon Heights City Hall; Attn: Neal Kwong Award; 2077 W. Larpenteur Avenue; Falcon Heights, MN 55113.

Thank you so much!

April 15, 2019

Dear Kwong Family,

Thank you for the opportunity to nominate our son, Nathan Behrens, for the Neal Kwong Youth Citizenship Award. We are moved by the story of your dedicated son, sorry for your immense loss, and inspired by the award's meaningful honor of Neal's memory and example of volunteerism.

It is a privilege and a joy to write a letter of recommendation for Nathan. Always, he has shown a genuine heart for service and deep commitment to citizenship in his life. This is most represented in his Boy Scout Eagle Rank. Since he was a young Cub Scout, he set his sights on achieving Eagle, and worked steadfastly toward that goal for the past eleven years. In his choices, relationships, and dreams for his future, Nathan demonstrates that his core values parallel those of the Scout Oath and Law. We are grateful for his sincere and generous contributions to our family and our community, both in action and in spirit.

Nathan has a clear sense of responsibility, direction, and purpose. Consistently making intentional decisions about how to use his time, he engages in a multitude of healthy activities, and fully commits to each of them. He strives to find balance between school academics, church involvement, music ensembles, and athletic teams, in addition to his scouting program. Volunteer service is of primary importance to him, and he appreciates helping others in an abundance and variety of ways. Additionally, he has demonstrated leadership and teamwork in each of these areas. Nathan is determined to complete tasks in a careful, quality way. His organization, diligence, and self-discipline are representations of his independence and incredible work ethic.

At the same time, Nathan is devoted to his family and friends, and seeks opportunities to spend meaningful time together. He has a kind, considerate, and sensitive heart. His enjoyment in reaching out extends to his circle of loved ones and those in need in the broader community. He takes initiative to help our home and the earth. He cares about communication, cooperation, social justice, and having a positive impact on others.

Thoughtful and reflective, Nathan also has a deep reverence for God and the natural world.

NATHAN BEHRENS

1403 West Hoyt Avenue, Falcon Heights, MN ~ 651.646.5724

Student Profile ~ Class of 2020

Roseville Area High School, Roseville, MN

COLLEGE SEARCH GOAL:

Private, liberal arts, Lutheran college of academic excellence; student population of approximately 2,000 - 3,000 students; vibrant residential community; opportunities for international study and travel; small town setting in the Midwest or Rocky Mt. West

AREAS OF ACADEMIC INTEREST:

Science, Technology, Engineering, Math; Environmental Studies; Psychology; Music

TRANSCRIPT INFORMATION:

Current GPA: 4.0 Unweighted; **Class Rank:** 1/550

Dual Honors Class Rank: Currently top 1%, exceeded number of required AP classes

ACT Test Score: September 2018 = 32

Advanced Placement Classes

9th Grade: Pre-AP/Honors English, Pre-AP Advanced Algebra

10th Grade: Pre-AP/Honors English, Pre-AP Pre-Calculus, Pre-AP Biology

11th Grade: AP Psychology, AP Statistics

[12th Grade: AP Physics, AP Calculus]

Language Classes, Summer Study Camps, Global Travel

Spanish I, II, III (Parkview Center School and Roseville Area High School)

Concordia Language Villages, Bemidji, MN: Spanish and German Camps
(Grades 6-8)

Educational Cultural Immersion Experience, Explorica Organization: Costa Rica and Nicaragua (Summer 2017)

HONORS AND AWARDS:

Boy Scouts of America Eagle Scout Rank Award (January 2019)

National Honor Society (Inducted Fall 2018)

Academic Letter Award/A Honor Roll (Grades 9-11)

Orchestra Letter Awards (Spring 2017, 2018)

American String Teachers National Convention, National Orchestra Festival:

RAHS Symphony selected to perform in national competition (March 2019)

Suzuki Association of Minnesota Graduation Concert: Selected to perform as Upper Level soloist in annual Minnesota Suzuki Graduation Recital (March 2019)

Suburban East Conference Music Festival: Selected to perform with orchestra in annual Grand Finale Honors Concert (February 2019)

Regional Orchestra Ensemble Contests: Superior ratings for small and large group performances (Spring 2017, Spring 2018)

CHURCH MEMBERSHIP:

Gloria Dei Lutheran Church, St. Paul, MN (Active member, completed four-year Confirmation program in April 2018)

EXTRA-CURRICULAR ACTIVITIES:

Music

Cello, Grades Kindergarten-11 (Private lessons, classical Suzuki Method)
Minnesota Youth Symphonies (Symphony, Grade 11; Repertory, Grades 9-10;
Philharmonic, Grades 7-8; String, Grades 5-6)

Roseville Area High School Orchestras (Symphony, Grade 10-11; Concert,
Grade 9)

RAHS Extra-Curricular Ensembles (Chamber Strings Ensemble, Grade 11;
Cadenza Chamber Quartet, Grade 10; Fiddle Pops, Grades 9-10)

RAHS Symphony Orchestra national tours to Albuquerque, NM (Grade 11) and
Chicago, IL (Grade 10)

Various summer music camps, Grades 7-11 (MacPhail String Chamber and
Orchestra Camp, MYS Baroque Chamber Music Camp, RAHS Orchestra Camp)

Nachito Herrera: Afro-Latin Renaissance Celebration, Ordway Music Theater
(Cello performance with ensemble, December 2018)

Black Violin, Ordway Music Theater (Cello performances with ensemble,
November 2017, April 2019)

Boy Scouts of America: Roseville Troop #9297

Member, Grades 1-11

Leadership, service, merit badge classes and skills, community-building events

School-year camping, summer camps, National High Adventure trips (Apostle
Islands, WI - sea kayaking; Rocky Mountains, CO - Fourteener summit hiking, rock
climbing, mountain biking, white water rafting)

Athletics

RAHS Cross-Country team member, Grades 9-11

North Suburban Soccer Association League team member, Grades 1-9

Recreational road and mountain biking; Nordic and alpine skiing

National Honor Society: Roseville Area High School

Member, Grade 11

Selected for achieving and maintaining Pillars of Scholarship, Service,
Leadership, and Character

Annual summer travel with family (U.S.A., Canada, Ireland)

Camping and hiking; numerous historical sites and metropolitan areas;
35 American states, 3 Canadian provinces, 16 Irish counties, 20+ National Parks

LEADERSHIP AND VOLUNTEER SERVICE:

Gloria Dei Lutheran Church

Sunday School teacher assistant, Grades 7-11

Vacation Bible School small group guide, Summer Grades 7-11

Worship service acolyte and lector, Grades 7-11

Worship service musician (choir and cello), Grades 6-11

Various community service and social justice outreach projects, Grades 7-11
(Including Project Home, Dorothy Day Center- Loaves and Fishes, Highland Backpack Food Shelf, Sandwich Project, Feed My Starving Children, Arc Thrift Store)

Boy Scouts of America: Roseville Troop #9297

Leadership roles: Assistant Senior Patrol Leader, ASP - Court of Honor Coordinator, Troop Scribe, Patrol Leader, Assistant Patrol Leader, Quartermaster

Eagle Service Project leadership: Researched, designed, coordinated, constructed, and installed with recruited volunteers an elaborate 21-square-foot goose house at Gibbs Farm Historical Museum, Falcon Heights, MN

Various community service projects: Camp improvements and repairs; fellow scout Eagle Service Projects; assistance with Cub Scout, nature center, and community events; environmental preservation/conservation efforts

Minnesota Youth Symphonies and Roseville Area High School Orchestras

Principal cellist

MYS Repertory Orchestra, Grade 10; Philharmonic Orchestra, Grade 8;
String Orchestra, Grade 6

RAHS Symphony, Grades 10-11

Roseville Parks and Recreation: Leaders in Training Program

Participant and volunteer, Summer Grades 9-11

Classes in leadership and team-building skills

Assistant leader and coach for summer youth recreation programs -
Summer Spectacular Day Camp; Sports of All Sorts; Little Kickers, Dribblers, Sluggers
Community service projects

Roseville Area Schools: Summer Elementary Orchestra Camp

Assistant, Summer Grades 10-11

Coach music students in small group lessons and large group rehearsals, lead sectional rehearsals, set-up and take-down performance areas

Roseville Area High School

Cello tutor for orchestra students, Grades 10-11

Teacher Assistant for Orchestra, Spring Grade 11

Coach chamber music ensembles, assist music library organization

Assistant to teachers

Post-term materials and lab organization, classroom cleaning, Grade 11

Usher for music ensemble concerts, Grade 11

Gibbs Farm Historical Museum

Volunteer, Grades 10-11

Seasonal care of orchard, gardens, grounds; holiday event assistance

Parkview Center School

President, Student Leadership Team, Grade 8

Vice President, Student Leadership Team, Grade 7

Mentor for new students, Grades 7-8

WORK EXPERIENCE:

Customer service and food preparation, State Fair Dairy Building/Masterson
Staffing Solutions, Summer Grade 11

Babysitting, Grades 7-11

Neighborhood assistance (lawn mowing, shoveling, pet care), Grades 7-11

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

October 9, 2019

No. 19-34

**RESOLUTION AWARDING THE NEAL KWONG YOUTH CITIZENSHIP AWARD TO
NATHAN BEHRENS**

WHEREAS, the Neal Kwong Citizenship Award was established in September 2000 in memory of Neal Kwong who passed away suddenly at a Boy Scout Camp; and

WHEREAS, the award will be granted annually to one person between the age of 12 and 21, who displays outstanding leadership, volunteerism, or citizenship while making contributions to the Falcon Heights; and

WHEREAS, the recipient would be recognized by the City Council, receive acknowledgement on a plaque at city hall, and be highlighted in the city newsletter; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota award Nathan Behrens the Neal Kwong Youth Citizenship Award.

Moved by:

Approved by: _____

Randy Gustafson
Mayor

VACANT
GUSTAFSON
HARRIS
LEEHY
MIAZGA

_____ In Favor
_____ Against

Attested by: _____

Sack Thongvanh
City Administrator

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CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
September 25, 2019 at 7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: Vacant ___ LEEHY_X_ HARRIS_X_
MIAZGA_X_ GUSTAFSON_X_

STAFF PRESENT: THONGVANH_X_

C. PRESENTATION

Mayor Gustafson

I would like to amend tonight's agenda. We have a presentation from the University of Minnesota President Joan T.A. Gabel.

1. University of Minnesota President Joan T.A. Gabel - Introduction

Joan T.A. Gabel

We love being your neighbor and resident in Falcon Heights. I spent the last few weeks doing thematic engagement at the university where it highlighted food, engagement, and community service. On behalf of the entire community, we appreciate how the U of M and Falcon Heights work together in safety, infrastructure, and creating a positive impact on the community and students. Thank you for having me here, and I look forward to working together.

D. APPROVAL OF MINUTES:

1. September 11, 2019 City Council Meeting Minutes

Councilmember Leehy asked about a fire term and City Administrator Thongvanh clarified it.

Approved 4-0

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 9/18/19 \$64,459.74
Payroll through: 9/15/19 \$20,780.91
2. Website Redesign Proposal
3. Designation of Polling Places for 2020 Elections

Council Member Leehy

We are excited to have the city's new website redesign. It will come from the Inclusion Fund, because we see this as a value for inclusivity in our city, make it is ADA compliant, and easier navigation for our residents and guests.

Councilmember Harris stated that it would be easier to read and find city events and resources.

Council Member Leehy 1st Moved
Council Member Miazga 2nd Moved
Approved 4-0

G: POLICY ITEMS:

1. Adoption and Certification of the 2020 Proposed Preliminary Levy

City Administrator Thongvanh

Each year the city is required to adopt a premiere levy by the end of September. The final adoption will be in December. The City Council must set a maximum levy, and it cannot go above the limit. They can reduce it but cannot increase the levy limit for the city. In terms of Local Government Aid (LGA) that the city receives from the state, the percentage of the budget revenue was over 50%. The increase from 2019 to 2020 was \$75,732, which shows a good year for the city. The LGA will increase from \$603,532 to \$679,264 in 2020.

Fiscal Disparities is based on the needs of the community. From 2017 - 2018, the city had a 24% increase, then another 24% increase in 2019. The distribution dollars for 2020 increased by \$85,091 over the 2019 level. My goal is to reduce the levy to single digits and right now, we are sitting at a 7.9% increase this year.

In 2019, the median value homes had a tax allotment from the city of \$1,003, and the proposal for 2020 is \$1,068. It is a \$65 increase, which means a \$5.42 per month increase. The budget hearing is scheduled for Wednesday, December 11th, 2019, at 7pm at Falcon Heights City Hall.

Council Member Miazga

There is an error on page 31. It states 2018 when it should be 2020.

City Administrator Thongvanh will correct before the city council signs the resolution.

Council Member Harris Moved, Approved 4-0

H. INFORMATION/ANNOUNCEMENTS:

Council Member Miazga

- NYFS "A Taste of Northeast" event is on Thursday, October 10, at 5:30 pm.
- I have been serving on the Improving Service Delivery Committee for the League of Minnesota Cities. We are ready to make our recommendations, and they should be delivered in November.

Council Member Leehy

- Falcon Heights Youth Commissioners have openings in Parks and Recreation, Community Engagement, and Environment Commission. It is open to Falcon Heights high school students.
- Parks and Recreation Commission meeting is on Monday, October 7 at 6:30pm. We will meet at the Community Park Building on Roselawn Avenue and Cleveland Avenue.
- Falcon Heights Fire Department Open House is on Saturday, October 5. They will have fire demos, activities and more. I encourage everyone to attend the event.

Council Member Harris

- Planning Commission met on Tuesday, and we had a presentation from the Environment Commission about native landscaping and changes to some ordinances.
- The Planning Commission discussed having a vacant property ordinance where you can register a vacant house if you own one. We asked the city staff to do more research on it. We will follow up at the next meeting.

Mayor Gustafson

- Community Engagement Commission met last week and are still in the process of finding a theme for Human Rights Day. The next meeting is on Monday, October 21 at 7pm.
- November 18, is the third Cultivating a Caring Community event. The theme is Gray Area Thinking by Elli Krug. The event starts at 6pm-8:30pm. I encourage everyone to attend the event.
- Wednesday, October 2, is National Coffee with a Cop day. Ramsey County Sheriff's Office will host the event at Caribou Coffee, 3673 Lexington Avenue North, Arden Hills
- Falcon Heights Fire Department Open House is on Saturday, October 5. All are welcome to attend. It will be a fun event.

City Administrator Thongvanh

- Strategic Planning is on December 6th and 7th, from 9am-3:30pm.
- The Basketball Court is delayed again due to the rain. We hope to have it installed this fall.
- We cannot apply for the Minnesota DNR grant for the Community Park building because we do not own the land that host our Community Park. Nalisha will continue to look at other grant options for the park.
- Larpenteur street construction should be finishing soon. We sent a request to the county for an end date and have not heard back.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:01 P.M.

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Meeting Date	October 9, 2019
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 10/02/19 \$70,029.97 Payroll through: 9/30/19 \$18,242.55
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 02024 OCT 2 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
BT DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-00087 AMANDA LOR

I-201910027306		PHONE AND MILEAGE REIMB	47.03		
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N	
		REIMB MILEAGE		101 4112-86010-000	MILEAGE & PARKING 27.03
		PHONE REIMB		101 4116-85010-000	TELEPHONE 20.00
=== VENDOR TOTALS ===			47.03		

01-00250 AMERIPRIDE SERVICES

I-1004587040		TOWEL LAUNDRY SVCS	59.30		
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N	
		TOWEL LAUNDRY SVCS		101 4124-82011-000	LINEN CLEANING 59.30
=== VENDOR TOTALS ===			59.30		

01-00875 BHE COMMUNITY SOLAR, LLC

I-9909403		AUG CITY HALL SOLAR	1,319.56		
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N	
		AUG CITY HALL SOLAR		101 4131-85025-000	SOLAR ELECTRIC 1,319.56
=== VENDOR TOTALS ===			1,319.56		

01-03117 CITY OF LITTLE CANADA

I-201910027309		3RD QTR MILEAGE	142.10		
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N	
		3RD QTR MILEAGE		101 4117-81210-000	BUILDING INSPECTORS 142.10
=== VENDOR TOTALS ===			142.10		

01-03122 CITY OF ST PAUL

I-IN 36966		ASPHALT MIX 11	261.76		
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N	
		ASPHALT MIX 11		101 4132-75000-000	BITUMINOUS PATCHING 261.76
I-IN00035895		ASPHALT MIX 11	458.08		
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N	
		ASPHALT MIX 11		101 4132-75000-000	BITUMINOUS PATCHING 458.08
=== VENDOR TOTALS ===			719.84		

PACKET: 02024 OCT 2 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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LT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05115	GOPHER STATE ONE CALL					
I-9090383		LOCATES	93.15			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		LOCATES		601 4601-88030-000	LOCATES	93.15
		=== VENDOR TOTALS ===	93.15			
=====						
01-05235	JAN-PRO CLEANING SYSTEMS					
I-88210		OCT REGULAR JANITORIAL SVC	205.00			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		OCT REGULAR JANITORIAL SVC		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
		=== VENDOR TOTALS ===	205.00			
=====						
01-05418	JUSTIN MARKON					
I-201910027307		MILEAGE AND PHONE REIMB	57.70			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		MILEAGE REIMB		101 4117-86010-000	MILEAGE	37.70
		PHONE REIMB		101 4117-85015-000	CELL PHONE	20.00
		=== VENDOR TOTALS ===	57.70			
=====						
01-05263	MID CITY SERVICES- INDUSTRIAL					
I-119124		FLOOR MAT SVC	41.32			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		FLOOR MAT SVC		101 4131-70110-000	SUPPLIES	41.32
		=== VENDOR TOTALS ===	41.32			
=====						
01-05825	MUNICIPAL CODE CORPORATION					
I-00333485		UPDATING CODE ONLINE	1,535.38			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		UPDATING CODE ONLINE		101 4114-80210-000	ZONING CODE UPDATE	1,535.38
		=== VENDOR TOTALS ===	1,535.38			
=====						
01-05427	NANDKUMAR, NALISHA					
I-201910027305		MILEAGE REIMB AND PHONE	52.48			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		PHONE REIMB		101 4116-85010-000	TELEPHONE	20.00
		MILEAGE REIMB		101 4116-86010-000	MILEAGE	32.48
		=== VENDOR TOTALS ===	52.48			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-07263	NEXTEL COMMUNICATIONS, INC					
I-610189225-195		AUG 15 TO WEPT 14	101.91			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		AUG 15 TO WEPT 14		101 4131-85015-000	CELL PHONE	101.91
=====						
I-9838790885		AUG 15 TO SEPT 14	60.30			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		AUG 15 TO SEPT 14		101 4124-85015-000	CELL PHONE	60.30
		=== VENDOR TOTALS ===	162.21			
=====						
01-05367	QUILL CORPORATION					
I-1255918		card stock and toner	79.95			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		card stock and toner		101 4112-70100-000	SUPPLIES	79.95
		=== VENDOR TOTALS ===	79.95			
=====						
01-06184	RAMSEY COUNTY - POLICE AND 911					
I-EMCOM007905		AUG DISPATCH	2,530.14CR			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		AUG DISPATCH		101 4122-81200-000	911 DISPATCH FEES	2,530.14CR
=====						
I-EMCOM 007922		AUG CAD	518.59			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: Y		
		AUG CAD		101 4122-81200-000	911 DISPATCH FEES	518.59
=====						
I-EMCOM007938		RADIO FLEET SUPPORT	84.24			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		RADIO FLEET SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	84.24
		=== VENDOR TOTALS ===	1,927.31CR			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201910027308		H2O AND SS	172.27			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		H2O		101 4141-85040-000	WATER	49.02
		SS		101 4141-85070-000	SEWER	27.15
		H2O		101 4131-85040-000	WATER	71.44
		SS		101 4131-85070-000	SEWER	24.66
		=== VENDOR TOTALS ===	172.27			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05374		TENNIS SANITATION LLC				

I-2482248		AUG RECYCLING	6,249.75			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		AUG RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	6,249.75

I-2482249		TENNIS SANITATION LLC	66.50			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		TENNIS SANITATION LLC		101 4131-87010-000	CITY HALL MAINTENANCE	66.50
=====						
=== VENDOR TOTALS ===			6,316.25			
=====						
01-07205		ZEP SALES & SERVICE				

I-9004608221		CLEANERS	139.49			
10/02/2019	APBNK	DUE: 10/02/2019 DISC: 10/02/2019		1099: N		
		CLEANERS		101 4141-70100-000	SUPPLIES	139.49
=====						
=== VENDOR TOTALS ===			139.49			
=== PACKET TOTALS ===			11,142.03			

PACKET: 02022 SEPT 30 PAYABL;ES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-00139 ANDREWS, KAY

I-201909307299		CULTIVATING CARING COMMUNITY	200.00			
9/30/2019	APBNK	DUE: 9/30/2019 DISC: 9/30/2019		1099: N		
		CULTIVATING CARING COMMUNITY		210 4210-86105-000	INCLUSION TNG EXERCISES	200.00
=== VENDOR TOTALS ===			200.00			

01-05422 BP

I-201909307303		FUEL	897.83			
9/30/2019	APBNK	DUE: 9/30/2019 DISC: 9/30/2019		1099: N		
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	845.83
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	52.00
=== VENDOR TOTALS ===			897.83			

01-04061 FALCON HEIGHTS FIRE RELIEF

I-201909307301		RELIEF PAYMENT	57,442.50			
9/30/2019	APBNK	DUE: 9/30/2019 DISC: 9/30/2019		1099: N		
		FIRE AID RELIEF PYMT		101 4125-64040-000	FIRE RELIEF AID	46,644.31
		FIRE AID SUPPLEMENTAL		101 4125-64040-000	FIRE RELIEF AID	10,798.19
=== VENDOR TOTALS ===			57,442.50			

01-05153 HOME DEPOT CRC/GECF

I-201909307302		MOUSE TRAPS/ PAINT	98.61			
9/30/2019	APBNK	DUE: 9/30/2019 DISC: 9/30/2019		1099: N		
		MOUSE TRAPS/ PAINT		101 4131-70110-000	SUPPLIES	98.61
=== VENDOR TOTALS ===			98.61			

01-05843 MN NCPERS LIFE INSURANCE

I-201909307304		SEPT LIFE INS	48.00			
9/30/2019	APBNK	DUE: 9/30/2019 DISC: 9/30/2019		1099: N		
		SEPT LIFE INS		101 21709-000	OTHER PAYABLE	24.64
		SEPT LIFE INS		204 21709-000	OTHER PAYABLE	1.60
		SEPT LIFE INS		601 21709-000	OTHER PAYABLE	15.52
		SEPT LIFE INS		602 21709-000	OTHER PAYABLE	6.24
=== VENDOR TOTALS ===			48.00			

PACKET: 02022 SEPT 30 PAYABL;ES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-06579 THOMPSON, JOHN

I-201909307300		CULTIVATING CARING COMMUNITY	200.00			
9/30/2019	APBNK	DUE: 9/30/2019 DISC: 9/30/2019		1099: N		
		CULTIVATING CARING COMMUNITY		210 4210-86105-000	INCLUSION TNG EXERCISES	200.00
=== VENDOR TOTALS ===			200.00			
=== PACKET TOTALS ===			58,886.94			

EMP #	NAME	AMOUNT
01016	PAMELA M HARRIS	277.05
010022	RANDALL C GUSTAFSON	393.07
01-0023	MELANIE M LEEHY	262.05
01-0024	MARK J MIAZGA	262.05
01-1005	SACK THONGVANH	3,492.06
01-1020	AMANDA P LOR	1,360.28
01-1022	NALISHA NANDKUMAR	1,402.69
01-1136	ROLAND O OLSON	2,649.53
01-1021	JUSTIN M MARKON	1,581.55
01-0095	MICHAEL J POESCHL	385.89
01-0097	PATRICK GAFFNEY	128.61
01-0105	ANTON M FEHRENBACH	358.44
01-0123	BRYAN R SULLIVAN	92.35
01-0124	MICHAEL D KRUSE	126.51
01-1030	TIMOTHY J PITTMAN	2,094.07
01-1033	DAVE TRETSEVEN	1,681.32
01-1143	COLIN B CALLAHAN	1,695.03

TOTAL PRINTED: 17 18,242.55

9-24-2019 8:35 AM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 9/24/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	17	18,242.55
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	17	18,242.55

*** NO ERRORS FOUND ***

** END OF REPORT **

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Meeting Date	October 9, 2019
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Assistant to the City Administrator Nalisha Nandkumar 6 Month Employee Step Adjustment
Description	Nalisha was appointed by the City Council on February 13 th 2019 with a start date of March 4, 2019. Nalisha has completed her first 6 months with the City. It is the practice of the City to reward after the 6 month probationary period with up to a 5% step increase in their base salary.
Budget Impact	There are available funds for this step adjustment.
Attachment(s)	N/A
Action(s) Requested	I recommend that the Falcon Heights City Council approve a 5% step adjustment for Nalisha Nandkumar effective September 4, 2019.

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Meeting Date	October 9, 2019
Agenda Item	Consent F3
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Designation of Official Newspaper
Description	<p>State statute requires that a city designate a legal newspaper of general circulation in the city. This newspaper is used when the city is required to publish legal notification regarding public hearings, elections and city financial matters. The Roseville Review has been the official newspaper for many years, but it has ceased publication.</p> <p>Staff recommends that the City designate the Pioneer Press as the official newspaper for the remainder of 2019.</p>
Budget Impact	Funds have been allocated in the 2019 Budget for any costs associated with public notices.
Attachment(s)	N/A
Action(s) Requested	Designate the Pioneer Press as the City's official newspaper for 2019.

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Meeting Date	October 9, 2019
Agenda Item	Consent F4
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Accept FEMA 2018 Assistance Fire Grant
Description	<p>In 2018, the City submitted an application for the FEMA Assistance to Firefighters Grants in the amount of \$111,000. The request included Personal Protective Equipment (helmets, boots, hoods, coats and pants) for \$63,000 and Modify Facilities (Source Capture Exhaust Systems) for \$48,000.</p> <p>The City was denied the request for Personal Protective Equipment, but awarded funds for the Source Capture Exhaust Systems. The grant is a 95/5 match.</p>
Budget Impact	The budget impact of accepting the grant is \$2,285.72
Attachment(s)	N/A
Action(s) Requested	Motion to accept the FEMA 2018 Assistance to Firefighters Grant and authorized the City Administrator or his designee to execute all necessary documents.

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Meeting Date	October 9, 2019
Agenda Item	Consent F5
Attachment	N/A
Submitted By	Justin Markon, Community Development Coordinator

Item	Approval of Charitable/Lawful Gambling License Application - Girls on the Run Twin Cities
Description	Girls on the Run Twin Cities is hosting an event at the University of Minnesota St. Paul Student Center on Thursday, October 24. It will be a LUNAFEST film screening, and they will also hold a raffle. The Minnesota Gambling Control Board requires 501(c)(3) non-profits to obtain approval from the city where a gambling premise is located.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Charitable/Lawful Gambling License Application
Action(s) Requested	Staff recommend approving the charitable/lawful gambling license application.



CITY OF FALCON HEIGHTS

2077 W Larpenteur Ave
Falcon Heights MN 55113
Phone 651-792-7600. Fax 651-792-7610

www.falconheights.org

FOR OFFICE USE
License Number:
Approval Date:
Amount Paid:
Receipt:

Charitable/Lawful Gambling License Application (Exemption)

No Permit Fee

Name of Organization: Girls on the Run Twin Cities

Business Phone: 612.314.5954 Email: Cassie.Maresh@girlsontherun.org

Main Contact Name: Mary Uran

Organization Address: 3433 Broadway St. NE, Suite 430, Mpls, MN 55413

Name of Gambling Manager: Cassie Maresh

Gambling Manager's Address: 3433 Broadway St. NE, Suite 430, Mpls 55413

Gambling Manager's Phone: 612.314.5954 Email: Cassie.Maresh@girlsontherun.org

Location of Gambling Site: University of MN St. Paul Student Center Theater

Dates and hours of Gambling: Thursday, October 24, 2019 6-8:30 pm

ITEMS REQUIRED FOR LICENSURE:

- Completed application form
- A copy of the organization's non profit status
- A copy of the organizations' charitable gambling Exemption Permit (MN Gambling Board forms)
- ~~A copy of the bond or certificate of insurance that meets the requirements of MN Statutes~~

I swear to report monthly to the organization's membership and Falcon Heights City Council the gross receipts, expenses and profits from gambling, and the distribution of profits itemized. Compliance with this requirement applies to the permit application and ongoing business. I understand that the City Council requires ten percent of the net profits derived from the organization's lawful gambling to be designated upon a lawful purpose. I understand that the City Council shall require an annual financial audit of any organization that conducts lawful gambling in the city as set forth in City Code Sec. 30-4. And that the City Council will require a tax of three percent monthly per gross receipts. If the gambling manager changes during the license year I shall report such changes in writing within seven days to the City Clerk.

I swear that I understand the above statement provided and shall follow the City Code Sec. 30-4. I swear that the application is completed to the true and best of my knowledge and belief.

Cassie Maresh
Signature

10/31/19
Date

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
 Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Girls on the Run Twin Cities Previous Gambling Permit Number: _____
 Minnesota Tax ID Number, if any: 45-2845928 Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: 3433 Broadway St. NE, Suite 430
 City: Minneapolis State: MN Zip: 55413 County: Hennepin
 Name of Chief Executive Officer (CEO): Mary Uran
 CEO Daytime Phone: 202-631-2840 CEO Email: mary.uran@girlsontherun.org
(permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): cassie.maresh@girlsontherun.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): University of MN - St. Paul Student Center
 Physical Address (do not use P.O. box): 2017 Buford Ave
 Check one:
 City: St. Paul Zip: 55108 County: Ramsey
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Thursday, October 24, 2019

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises located within city limits

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL
for a gambling premises located in a township

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

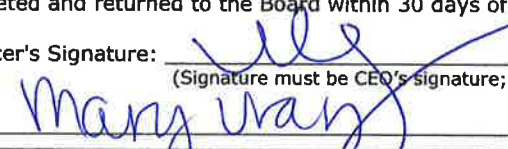
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 9/4/19

(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

SEP 28 2011

GIRLS ON THE RUN TWIN CITIES INC
4954 XERXES AVE S STE 209
MINNEAPOLIS, MN 55410

Employer Identification Number:

DLN:

Contact Person:

DALE T SCHABER

ID# 31175

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

509(a)(2)

Form 990 Required:

Yes

Effective Date of Exemption:

July 27, 2011

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)