

**Falcon Heights City Council Workshop**  
**City Hall**  
**2077 W Larpenteur Ave**  
**6:30 P.M.**

**MINUTES**

**Wednesday, December 6, 2017**

ROLL CALL: LINDSTROM  HARRIS  BROWN THUNDER   
FISCHER  GUSTAFSON

STAFF PRESENT: THONGVANH  OLSON

Call to order: 6:32 pm

All present

1. Parking Regulations- Falcon Woods Howell St N

Howell residents submitted a petition with 75% support for permitted parking and are requesting that Council waive the fee of the sign installation. The Council is considering multiple options: free permits and make all of Falcon Woods permit parking, have Howell come back with support of Summer and Prior in order to waive the fee, send out a notice saying that Council is reconsidering having permitted parking for everyone and making the permits free, send out a survey asking for feedback on making it permitted with free permits for residents. The Council will move forward with sending out a survey. Parking sign installation could not be done until the spring and the ground thaws.

2. Media Room Equipment Assessment and Replacement

Preliminary design estimate is \$61,593.22-\$70,000. Staff is looking into software for hearing assistance.

3. Proposed 2018 Levy and Budget- Capital

Some of the capital fund costs need to be moved over to the general fund. Public safety, for example, has regular hose/adapter replacements that should be in the general fund. Additionally, our contract renewal with Lauderdale is based off of market value to determine the cost increase. Many of the capital funds will be in the red by next year. The Council will need to make a determination next year about these funds and how to replenish them.

4. Xcel Franchise Fee Updates

The franchise agreement would be in lieu of Right of Way (ROW) permit fees, not in addition to those fees. The city would be giving up the ROW permit revenues. Additionally, part of the total revenue from the franchise fees will be money that the city is already paying in on their decorative

lighting. The City Attorney is making Council aware of what they're getting into with the franchise fee contract. It is unlikely that Xcel will negotiate any of these terms. If Council is okay with the terms, there will be a public hearing set for the first meeting in January.

5. City Code Chapter 54- Vegetation Updates

There are updates to the language to give authority to the City Administrator to make final decisions on treating, removing, and replacing trees. There are also updates to remove outdated language and update the language required by the DNR for the final reimbursement of the EAB grant. To move this forward, a public hearing will be brought before the Council.

6. Donation- LED Light Bulbs

This was brought to the Environment Commission by CERTs. These bulk-purchased bulbs have been offered as a donation by a Commission member to be distributed at city events by the city or at City Hall. This proposal includes a memorandum of understanding to state that the LED bulbs will be placed in a high usage area. The Environment Commission will specifically engage apartment managers to get them involved in the program to receive donations.

Adjourn: 8:20 pm

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Peter Lindstrom, Mayor

Dated this 6<sup>th</sup> day of December, 2017

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Sack Thongvanh, City Administrator