

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
January 8, 2020 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: WEHYEE ___ LEEHY___ ___
 MIAZGA ___ GUSTAFSON___
- STAFF PRESENT: THONGVANH___
- C. PRESENTATION
1. Oath of Office for Yakasah Wehyee to City Council Member
 2. Oath of Office for Kay Andrews to City Council Member
 3. Oath of Office for Randy Gustafson to Mayor
 4. Strategic Planning Report - huelife
- D. APPROVAL OF MINUTES:
1. December 11, 2019 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 12/31/19 \$518,952.24
 Payroll through: 12/31/19 \$37,233.95
 2. Approval of City License(s)
 3. Designation of Official Depositories for 2020
 4. 2020 Proposed City Fee Schedule
 5. Review Elected Official Out-of-State Travel Policy
 6. Review and Adopt Council Standing Rules
 7. Council Appointment as Liaison for City Commissions
 8. Appoint Acting Mayor
 9. Commission Member Reappointments
 10. Mile Reimbursement Rate for 2020
 11. Resignation of Jeff Guertin from the Falcon Heights Fire Department
 12. Approve Cooperative Service with Northeast Youth and Family Services
- G: POLICY ITEMS:
1. Adopt the 2040 Comprehensive Plan
- H. INFORMATION/ ANNOUNCEMENTS:

I. COMMUNITY FORUM:

Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

J. ADJOURNMENT:



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Presentation C1-C3
Attachment	Oath of Office
Submitted By	Sack Thongvanh, City Administrator

Item	Oath of Office
Description	<p>The oath of office is required before any elected official exercise any of their powers. The three elected are as follow:</p> <p>Yakasah Wehyee - Council Member Kay Andrews - Council Member Randy Gustafson - Mayor</p> <p>“I, (name), do solemnly affirm to support the Constitution of the United States, the Constitution of the State of Minnesota, and to discharge faithfully the duties of the office of (Mayor/ Council Member) of the office of Falcon Height, Minnesota, to the best of my judgement and ability, and this I do under the penalties of perjury.”</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Oath of Office
Action(s) Requested	N/A

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CITY OF
FALCON HEIGHTS

2077 W. Larpentour Avenue
Falcon Heights, MN 55113-5594

email: mail@falconheights.org
website: www.falconheights.org

The City That Soars!

Phone - (651) 792-7600
Fax - (651) 792-7610

Oath of Office

“I, Yakasah Wehyee, do solemnly affirm to support the Constitution of the United States, the Constitution of the State of Minnesota, and to discharge faithfully the duties of the office of City Council Member of the City of Falcon Heights, Minnesota, to the best of my judgement and ability, and this I do under the penalties of perjury.”

Yakasah Wehyee, Council Member

ATTEST: _____
Sack Thongvanh, City Administrator

January 8th, 2020

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Phone - (651) 792-7600
Fax - (651) 792-7610

Oath of Office

“I, Kay Andrews, do solemnly affirm to support the Constitution of the United States, the Constitution of the State of Minnesota, and to discharge faithfully the duties of the office of City Council Member of the City of Falcon Heights, Minnesota, to the best of my judgement and ability, and this I do under the penalties of perjury.”

Kay Andrews, Council Member

ATTEST: _____
Sack Thongvanh, City Administrator

January 8th, 2020

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Oath of Office

“I, Randy Gustafson, do solemnly affirm to support the Constitution of the United States, the Constitution of the State of Minnesota, and to discharge faithfully the duties of the office of Mayor of the City of Falcon Heights, Minnesota, to the best of my judgement and ability, and this I do under the penalties of perjury.”

Randy Gustafson, Mayor

ATTEST: _____
Sack Thongvanh, City Administrator

January 8th, 2020

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City of Falcon Heights STRATEGIC PLAN 2019

MINNESOTA STATE FAIR



SUMMARY OF STRATEGIC OBJECTIVES

The City of Falcon Heights has identified eight visionary outcome areas looking ahead to 2025. These visionary outcomes are expanded into five strategic directions, 22 2-year success markers and one-year priorities.



CITY OF FALCON HEIGHTS VISION FOR 2025



Falcon Heights is a Multi-modal, accessible city with aesthetic



Falcon Heights' Residents are informed, engaged and connected through multifaceted, accessible and interactive communication



Falcon Heights has a welcoming and inclusive environment



Falcon Heights has City and resident led dynamic community engagement activities that engender community participation



Falcon Heights has community led service initiatives



Falcon Heights safety needs are met in a trustworthy and transparent fashion for all



Falcon Heights is engaged with local business and organizations



Falcon Heights has spaces/buildings to facilitate gathering of our community (within and beyond borders)



STRATEGIC DIRECTION ONE

Leveraging Community Involvement

There is strong desire in the City to be in unison with the public as to the direction and community feel of the City and to engage with businesses more.

GOALS

- INTEGRATE BUSINESS WITHIN OUR COMMUNITY
- REASSESS AND REDIRECT OUR COMMISSION ACTIVITIES
- EMPOWER RESIDENTS
- IMPLEMENT CEC STRATEGIC PLAN AND INTEGRATE WITH LARGER PLAN



First Year Priorities

1. Initiate Empowerment campaign (Quarter 2)
2. Complete CEC plan (Quarter 1)
3. Develop Strategic Plan for each commission (Quarter 3)
4. Develop business engagement plan (Quarter 4)

2-Year Success

1. Dedicated business ambassadors
2. Each commission plan has integrated into our communication plan
3. Community survey shows and increase in engagement
4. Number of resident initiated projects
5. Increase in the percentage of public participation in activities
6. Increased volunteerism by _____%
7. Empowerment campaign launched



STRATEGIC DIRECTION TWO



Showcasing our City

It is hoped that Falcon Heights will be known as a beautiful city with a unique feel that goes beyond the University and State Fair

Goals

- BEAUTIFY STREET SCAPES
- CREATE “UNIQUE TO FALCON HEIGHTS” FESTIVAL/EVENT
- IMPROVE FACILITIES



First Year Priorities

1. Develop a streetscape plan (Quarter 3)
2. Decide on City logo and implement (Quarter 2)
3. Analyze potential for expanding existing annual events to annual festival (Quarter 4)
4. Decide Lauderdale fire contract (Quarter 2)

2-Year Success

1. Decide on festival idea
2. Implement streetscape plan
3. LOMC (LOC) League of City Membership
4. Strengthen relationship with Roseville



STRATEGIC DIRECTION THREE



Creating Common Spaces

The City desires to have places where the community can gather in large and small numbers to engage, recreate, and have a sense of community. Hanging in the air is the passage of the bonding bill that has the park elements.

Goals

- IDENTIFY SPACES FOR COMMUNITY USE
- FIX COMMUNITY PARK



First Year Priorities

2-Year Success

1. Yes/No on state bonding money (Quarter 1)
2. Finalize construction plans for City park (Quarter 4)
 - 2.1. If no bonding then gain consensus on alternative solutions (Quarter 4)
1. Yes/no on alternative locations (Quarter 4)

1. Ground breaking Spring 2022 on City Park enhancement and new building
2. Ground breaking 2023 on no-bonding/no-building option



STRATEGIC DIRECTION FOUR

Enhancing Public Safety



Keeping the City and public informed on incidents that are occurring in the community as well as tips on how to reduce crime, and engage with the police and neighbors to improve safety and community.

Goals

- **ENHANCE PUBLIC SAFETY THROUGH INTERACTIVE AND PRO-ACTIVE POLICING**

First Year Priorities

2-Year Success

1. Reports received on police activity *every quarter*
2. Risk identification activity in contract (Quarter 1)
3. Plan from Sheriff to conduct risk assessment (Quarter 2)
4. Learning sessions from police (Quarter 3)

1. Sheriff is conducting risk identification
2. Report from sheriff on policing activities
3. Learning topics are regular police activity



Falcon Heights



Weekly Newsletter

2077 Larpentour Avenue West, Falcon Heights, Minnesota 55113 | 651-792-6000 | <https://www.falconheights.org/>

Falcon Heights Recognized for Environmental Sustainability Efforts

GreenStep City recognized for work to conserve resources & reduce waste

Monday, July 1, 2019, Falcon Heights, MN – The City of Falcon Heights received an award for being a GreenStep City.



STRATEGIC DIRECTION FIVE

Improving Communication

The City sees the need to have two-way communication with the residents. Often times the efforts to reach people are missing people who have busy lives or using different media types to get their information.



Goals

- IMPROVE DIRECT, INDIRECT AND 2-WAY COMMUNICAITON WITH THE CITY

First Year Priorities

1. Launching new website (Quarter 1)
2. First town hall meetings (Quarter 2)
3. Establish communication roadmap/systems (Quarter 3)
4. Create short videos (Sit down with each elected official (Quarter 2)

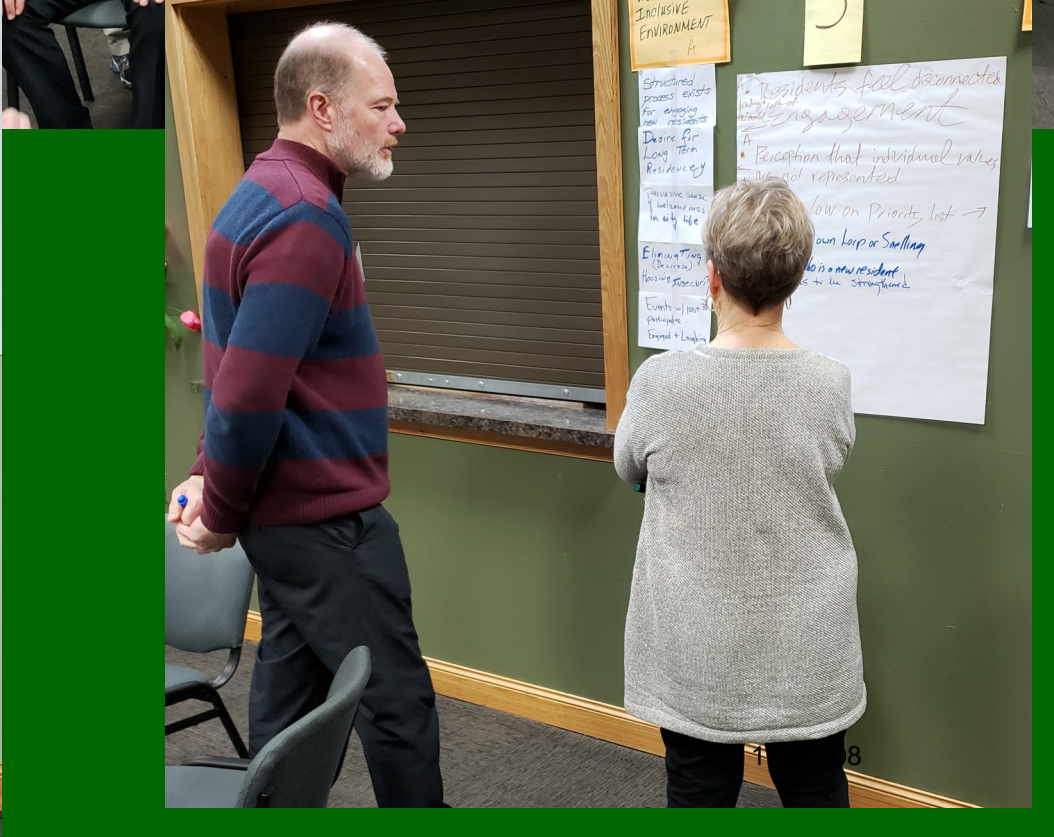
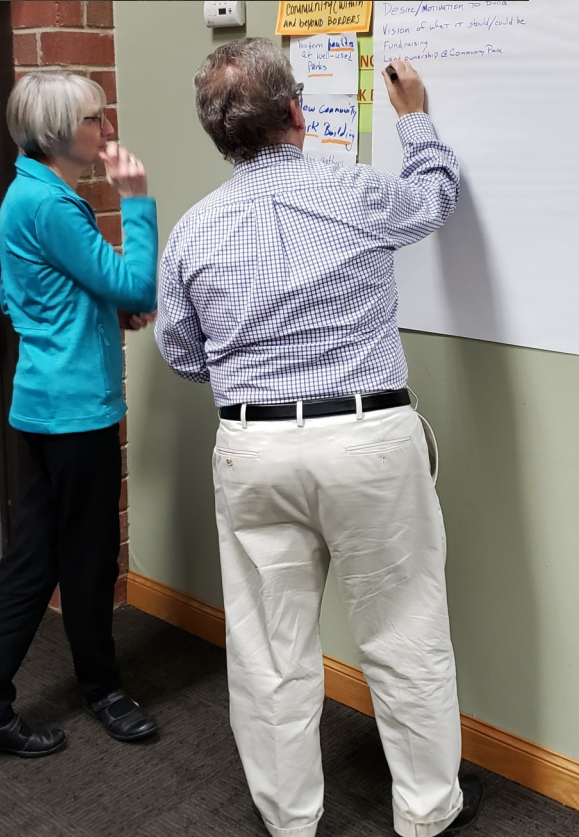
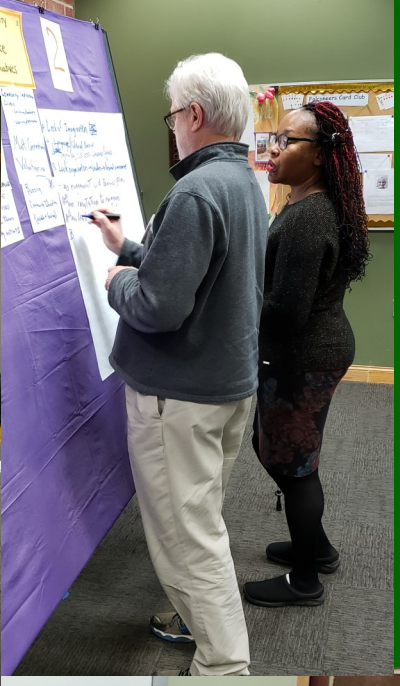
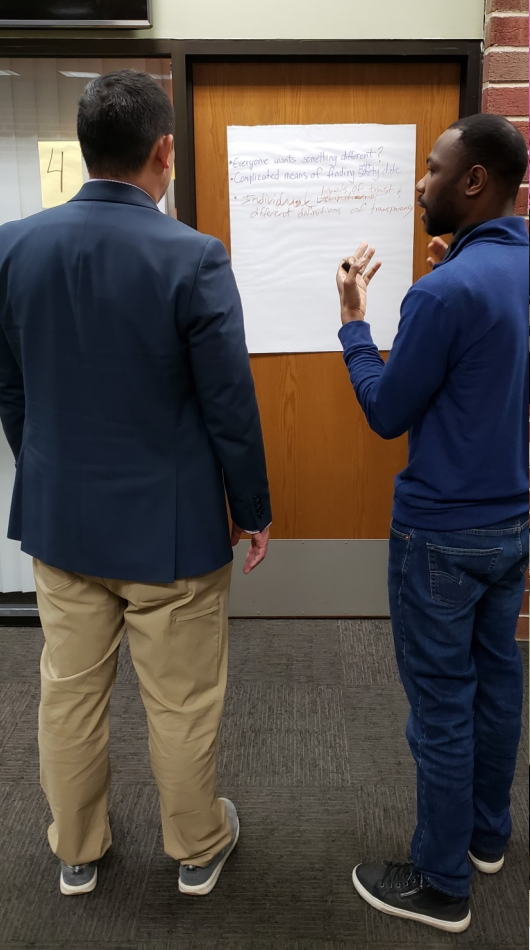
2-Year Success

1. Interactive website
2. Increased subscriptions to e-news
3. Roadmap to systems established
4. Regular town hall meetings held
5. Clear engagement plan is developed
6. Launched monthly neighborhood newsletter

First Year Priorities 2020

Strategy	Jan-Mar	Apr-Jun	Jul-Sep	Oct- Dec
Leveraging Community Involvement	Complete CEC plan	Initiate Empowerment campaign	Develop Strategic Plan for each commission	Develop business engagement plan
Showcasing our City		Decide on City logo and implement Decide Lauderdale fire contract	Develop a streetscape plan	Analyze potential for expanding existing annual events to annual festival
Creating Common Spaces	Yes/No on state bonding money			Finalize construction plans for City park If no bonding then gain consensus on alternative solutions Yes/no on alternative locations
Enhancing Public Safety	Reports received on police activity Risk identification activity in contract	Reports received on police activity Plan from Sheriff to conduct risk assessment	Reports received on police activity Learning sessions from police	Reports received on police activity
Improving Communication	Launching new website	First town hall meetings	Establish communication roadmap/systems	Create short videos (Sit down with each elected official)

WHAT NEEDS TO HAPPEN IN 5 YEARS FOR FALCON HEIGHTS TO BE CITY THAT SOARS?





Retreat Participants:

- Mayor: Randy Gustafson
- Council Members: Yakasah Wemyee, Pamela Harris, Mark Miazga
- Environmental Commission: James Wassenberg
- Community Engagement Commission: Shirley Reider
- Planning Commission: John Larkin
- Facilitation Team: Dr. Richard Fursman and Irina Fursman CTF

We want you involved and heard!

“Please let us know if you would like to get more involved with the City, more informed, or both. We are happy to hear from you and to partner to make Falcon Height the City that Soars!” Come to our meetings, We look forward to hearing from you!”

Falcon Heights City Council

Ways to keep informed:



<https://www.falconheights.org/>

Call: 651-792-7600

Visit: 2077 Larpenteur Avenue West

City of Falcon Heights, Minnesota 55113-5594

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
December 11, 2019 at 7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: Vacant ___ LEEHY_X_ HARRIS_X_
MIAZGA_X_ GUSTAFSON_X_

STAFF PRESENT: THONGVANH_X_

C. PRESENTATION

1. Appointment of Yakasah Wehyee to the Vacant City Council Seat and Oath of Office Ceremony

City Administrator Thongvanh

On March 6, 2019, Mayor Peter Lindstrom submitted a letter of resignation due to his appointment by Governor Tim Walz to the Metropolitan Council. On March 27th, 2019, the City Council voted to appoint Council Member Randy Gustafson as the Mayor to complete Peter Lindstrom's term. In addition, the City Council decided to delay the appointment of the open seat until after the November 2019 election and appoint the candidate that received the most votes. Yakasah Wehyee received the most votes and will be appointed today.

Council Member Harris Moved, Approved 4-0

D. APPROVAL OF MINUTES:

1. November 13, 2019 City Council Meeting Minutes

Approved 5-0

E. PUBLIC HEARINGS:

1. 2020 Truth in Taxation and Budget Presentation

City Administrator Thongvanh

City Administrator Thongvanh presented the factors that go into the taxes: Changes in the tax levy (or spending decision) made by the city, county, school, or special taxing authority, changes in the market value or your property, legislative changes, and new taxes approved by referendum are applied to market value (not tax capacity).

Taxable market value is what is used to calculate each property's taxes. The median value home in Falcon Heights is \$281,100 for 2019 and increased to \$303,450 for 2020. It is an 8% change. The 2020 property tax allocation goes towards county (37.4%), school district (36.3%), the City (24.3%), and the special district (2.0%). The Ramsey County Tax Rates in 2019 was 37.27% and the proposed tax rate for 2020 is 36.457%. There is a decrease of 1% tax rate.

Overall levy has increased by \$1,263,186 since 2004 with a \$329,150 increase for 2018, a \$395,529 increase for 2019, and a \$156,606 increase for 2020. The increase was due to the increase in police service costs and increases to the debt levy portion for street projects. In addition, there has not been any transfer from Reserve to General Fund since 2014. However, in 2017 there was a \$150,000.00 transfer to lower the debt levy for 2018. Since 2014 to 2017, the average city portion tax increase on a median value home was \$22 per year. However, for 2018, the increase on a median value home was \$177, for 2019 the increase was \$198, and the increase for 2020 is \$67; primarily due to increased costs of police services and debt service levy increase due to street projects.

The Property Tax Impacts for 2020 is \$1,070 and it is a \$67 increase from 2019's taxes. In addition, the 2020, proposed budget the Police Service budget increased by \$15,327. The renewal rate estimated for health insurance through PEIP is 4.2%. The TIES building (Buhl Investors) will be turned to an apartment complex and will bring in more revenue to the city in terms of building permit fees. There will be no transfer of Reserve for General Operating Budget. The LGA receipts from the State of MN increased \$75,732. The Fiscal Disparities increased \$85,091. Overall, general fund expenditures and revenues are \$2,857,675, or 7.1%, higher than the 2019 operating budget.

Rice' Davis (California Ave)

What percentage of people take advantage of the senior citizen tax deferral program and the disabled veteran program?

City Administrator Thongvanh unfortunately does not have the report in front of him and residents can obtain the percentage numbers at Ramsey County.

Council Member Leehy Moved, Approved 5-0

F. CONSENT AGENDA:

1. General Disbursements through: 12/04/19 \$206,634.23
Payroll through 11/30/19 \$38,560.11
2. Approval of City License(s)
3. Appointment of Prosecuting Attorney
4. Appointment of City Attorney
5. Appointment of City Engineer
6. Appointment of City Auditor
7. Designation of Official Newspaper
8. 2020 Cost of Living Adjustment (COLA)
9. Statutory Tort Limits Liability Coverage for the City in 2020
10. Appointment of Jim Bykowski to the Board of Water Commissioners for Saint Paul Regional Water Services
11. Close Fund 427 GO Street Improvement Capital Fund to Debt Service Fund 316 GO

- Improvement Bonds Series 2017A
12. Approve DEED Grant Resolution
13. Budget Amendment(s)
14. Donation for Human Rights Day

Council Member Harris Moved, Approved 5-0

G: POLICY ITEMS:

1. Approve Quote for Sanitary Sewer Main Repair

Jesse Freihammer, City Engineer

The City of Falcon Heights will be doing a project in conjunction with City of Roseville next year. This process involves essentially installing a new resin pipe inside the original clay tile sewer main without digging up City streets, which results in minimal disruption to residents during construction. The city's budget for 2020 sanitary sewer lining project is \$200,000; therefore, we decided to go with M&B Services. The proposed cost of the repair will be \$17,485.00, and sewer lining bids came in at \$169,000, for a total of \$186,485. The location of the sewer repairs is on Larpenteur Ave and West of Snelling Ave. The project is anticipated to be completed before the Minnesota State Fair.

Council Member Miazga Moved, Approved 5-0

2. MnDOT Lighting for Snelling and Roselawn

Jesse Freihammer, City Engineer

The Minnesota Department of Transportation has been working on the design for the replacement of signal systems and associated work at the intersection of Snelling Avenue (TH 51) and Roselawn Avenue. The project is set to accept bids next spring for construction next year. The project will replace the existing signal. The signal system will be upgraded with Accessible Pedestrian Signals (APS) and updated curb ramps. The signal will be updated to include flashing yellow arrows for the east - west legs of the intersection.

According to the Agreement, the City of Falcon Heights is responsible for 25% of the cost of the signal at Roselawn Avenue. The cost split is determined by the amount of signal legs in the intersection. Falcon Heights will be responsible for the ongoing electrical costs and lighting costs on the Roselawn signal system. The overall energy costs should be lower as all of the new signal indications as well as all new lighting will use LED technology.

The total estimated cost to the City, including an 8% add on for contract administration and inspection costs for the City elements, is \$95,487.67. City staff recommends using Municipal State Aid funds to cover this cost, which we are allowed to spend on Trunk Highway projects.

City Administrator Thongvanh

Resolution attached is 19-47 not 19-37.

Council Member Harris

What is the purpose of the flashing yellow arrow and what should be done by them?

Jesse Freihammer has stated the flashing yellow arrow replaces the left turn yield on a green light during certain hours of the day. The flashing yellow arrow will prevent cars from turning during peak hours but during off-peak hours the green light will replace the flashing yellow arrow which enables flexibility for turning.

Council Member Weyhee

How long will it take to complete the project?

Jesse Freihammer stated MnDOT plans to bid this project in February. Ordering the steel for the traffic signals is backlogged as there is only one manufacturer. The project will take 6-8 weeks to complete which will include the curb work associated with upgrading the sidewalk and pedestrian ramps to ADA compliance. Installation of signals will happen quickly. MnDOT does not plan to have any detours. The project will be similar to the project that occurred earlier at Hoyt Ave.

Council Member Harris Moved, Approved 5-0

3. Professional Service Agreement for Fire Service Administrative Direction and Command Services from the City of Roseville

City Administrator Thongvanh

The City of Falcon Heights has explored and pursued different service models to continue to provide fire services for our City and the City of Lauderdale. With the termination of our Fire Chief, the City pursued internal and external candidates without success. All of the individuals that were interested in becoming our Interim Fire Chief reluctantly declined at a later date. During this process we also had individual meetings with each Firefighter and the common theme from almost all the Firefighters was the need to have a Fire Chief. We also received feedback to explore contract services with the City of St. Paul and Roseville.

After multiple discussions with the Roseville Fire Department, it was very clear that Roseville wanted to assist the City of Falcon Heights maintain the current local paid on call department model. The hope for the next year is to have Roseville Fire help with the day to day operations, while at the same time assist the City to find its next Fire Chief.

Roseville will also conduct an Audit of the Department that will include, but not limited to training (which will now be conducted by Roseville Fire), leadership structure, right people in the right place, meetings & trainings, dispatch work, internal communications, reports & report writing, uniform, gear, helmets assessments, annual performance checks & inspections, annual medical examinations, SOP/SOG, personnel assessments, officer development and inspections.

Budget impact has been allocated in the 2020 budget. Staff recommends approving the Professional Service Agreement for Administrative Direction and Command Services for Fire

Service from the City of Roseville and eliminate the position of Assistant Fire Chief and Training Officer as a result would terminate the employment of Anton Fehrenbach and Bryan Sullivan effective December 11, 2019.

Council Member Harris

Is this a contract where Roseville comes in and acts as the Chief Administrator other than Sack, audits are not the only thing they will do, correct?

City Administrator Thongvanh

City Administrator Thongvanh responded by stating that there are a number of things that will be provided such as Roseville acting as the Fire Chief and Assistant Fire Chief to the department and will also provide incident command services to the City. They will also respond to calls during the gap hours during the day in reference to the incident that occurred on HWY 280 during the State Fair.

Mayor Gustafson

The intent and hope for the direction is to be able to make a sustainable local community based paid on-call fire department model. We found this summer that we didn't have the training in place to take charge to provide leadership to the department. There has not been succession planning in the past and part of this is to make sure that we can have a fire department that can meet the needs of the city and an effective community based model. That is our intent. This will be the best approach for the long term survival of our fire department.

City Administrator Thongvanh

This will bring needs of the Fire Department in terms of Capital needs. Past expenditures have been brought into question on what was the priority of the department. One example, under Sack's allocation has been on detoxification unit under \$5,000. In turn the need for helmets was brought up and this should have been prioritized over detoxification unit. The term of the agreement will be December 11, 2019 until December 11, 2020.

Council Member Weyhee

With respect to the compensation for the services can there be further detail on how the figure was determined?

City Administrator Thongvanh responds by stating the City of Roseville looked at our call volume (over 100) and our administrative services that would be proficient enough for the operation of our department which came to about \$80 an hour (500 hours). Heavy coverage initially and coverage will be minimized as the departments get use to one another.

Bryan Sullivan (former firefighter)

Why did he receive letter about eliminating his position (letter states he is a training officer)? Where in the contract does it state there is the need to eliminate positions? How does this fix daytime response?

Mayor Gustafson

The two positions have been eliminated for the betterment of the department. City of Roseville will be filling the roles that were eliminated. These eliminations were not a response of discipline.

Denny Larson (Hamline Ave)

Why don't we have a backup instead of getting rid of our fire department?

City Administrator Thongvanh

Roseville will provide administrative services and we will continue to operate the way we are. Mutual aid cities will provide services. Closest unit response will be dispatched first depending on location of incident.

Rice' Davis (California Ave)

How many fire stations does Roseville have?

Who does Lauderdale use? Are they part of the restructuring?

Will Roseville Fire Dept. reconsider the changes after their audit has been completed?

Mayor Gustafson

Roseville has consolidated their fire stations to their one new facility. Fire protection services have been provided to Lauderdale for a number of years. Lauderdale is included under the agreement with Roseville.

City Administrator Thongvanh

Roseville might provide a recommendation but it is up to the Council for a final determination.

Mayor Gustafson Moved, Approved 5-0

H. INFORMATION/ANNOUNCEMENTS:

Council Member Miazga

- Northeast Youth and Family services have an Executive Committee meeting on December 12. They are planning a strategic planning and need a new board member that works in the area.
- Environment commission met Monday night. Kay Andrews will be the liaison in 2020.

Council Member Wehyee

Council Member Leehy

Council Member Harris

Mayor Gustafson

- Community Engagement will hold a meeting on Monday. Human Rights Day was cancelled but may be rescheduled.
- Sheriff's office is offering a citizen's academy Wednesdays in January and February for 8 weeks. The academy will provide an in depth view of what goes on in the Sheriff's office.

City Administrator Thongvanh

- Contracted with Huelife for Strategic Planning.
- Snow shoveling has been good this year.

I. COMMUNITY FORUM:

Esha Seth- (1231 Ray Pl)

- Native Landscaping from Environment commission is available online for community feedback.
- Ramsey County is considering food scrap collection from homes and is conducting a survey.

Rice' Davis (California Ave)

- Positive feedback on snow plowing and street sweeping.

Chuck Long (1717 Albert St)

- Shared letter with Council about working with Pam Harris.

Denny Larson (Hamline Ave)

- Homestead credit is taking a long time.

J. ADJOURNMENT: 8:15 P.M.

Randy Gustafson, Mayor

Dated this 11th day of December, 2019

Sack Thongvanh, City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 12/31/19 \$518,952.24 Payroll through: 12/31/19 \$37,233.95
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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-----ID-----			GROSS	P.O. #		
DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0027		EMERGENCY APPARATUS MAINT				
I-108081		755 VEHICLE SAFETY INSPECTION	410.78			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		755 VEHICLE SAFETY INSPECTION		101 4124-87029-000	REPAIR OTHER EQUIPMENT	410.78
I-108082		757 AERIAL SAFETY INSPECTION	3,525.98			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		757 AERIAL SAFETY INSPECTION		101 4124-87029-000	REPAIR OTHER EQUIPMENT	3,525.98
I-108083		752 VEHICLE SAFETY INSPECTION	1,020.92			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		752 VEHICLE SAFETY INSPECTION		101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,020.92
I-108084		753 VEHICLE SAFETY INSPECTION	1,045.05			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		753 VEHICLE SAFETY INSPECTION		101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,045.05
		=== VENDOR TOTALS ===	6,002.73			

01-04099 F.I.R.E.

I-4276		TRAINING: INCIDENT COMMAND	550.00			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		TRAINING: INCIDENT COMMAND		101 4124-86020-000	TRAINING	550.00
		=== VENDOR TOTALS ===	550.00			

01-05058 JOSH JORDAN

I-201912097378		TAE KWON DO INSTRUCT OCT-DEC	594.40			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: Y		
		TAE KWON DO INSTRUCT OCT-DEC		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	594.40
		=== VENDOR TOTALS ===	594.40			

01-05665 METROPOLITAN COUNCIL

I-1104527		PREPAID JAN 2020 WASTE WATER	51,341.49			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		PREPAID JAN 2020 WASTE WATER		601 15500-000	PREPAID EXPENSE	51,341.49
		=== VENDOR TOTALS ===	51,341.49			

PACKET: 02054 PAYABLES DEC 9
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05870		MID CITY SERVICES- INDUSTRIAL				
I-110174		FLOOR MATS	41.07			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		FLOOR MATS		101 4131-70110-000	SUPPLIES	41.07
		=== VENDOR TOTALS ===	41.07			
01-05870		XCEL ENERGY				
I-663467714		STREET LIGHTING ELECT	13.99			
12/09/2019	APBNK	DUE: 12/09/2019 DISC: 12/09/2019		1099: N		
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	13.99
		=== VENDOR TOTALS ===	13.99			
		=== PACKET TOTALS ===	58,543.68			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01	70	ANCOM COMMUNICATIONS				
=====						
I-92314		SCREEN REPAIR VEHICLE 752	184.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		SCREEN REPAIR VEHICLE 752		101 4124-87092-000	REPAIR RADIOS	184.00
		=== VENDOR TOTALS ===	184.00			
=====						
01-03001		CAMPBELL KNUTSON				
=====						
I-264		OCT GENERAL LEGALS	2,980.50			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: Y		
		OCT GENERAL LEGALS		101 4114-80200-000	LEGAL FEES	2,980.50
=====						
I-265		NOV GENERAL LEGALS	609.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: Y		
		NOV GENERAL LEGALS		101 4114-80200-000	LEGAL FEES	609.00
		=== VENDOR TOTALS ===	3,589.50			
=====						
01-03110		CENTURY LINK				
=====						
I-201912137380		LANDLINES SERVICES	69.41			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		MONTHLY SERVICE DEC 01-DEC 31		601 4601-85011-000	TELEPHONE - LANDLINE	69.34
		LANDLINES NOV 07-DEC 06		101 4141-85011-000	TELEPHONE - LANDLINE	0.07
		=== VENDOR TOTALS ===	69.41			
=====						
01-03108		CERTIFIED LABORATORIES				
=====						
I-3751123		FROST AWAY AEROSOL, X-ICE	395.96			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		FROST AWAY AEROSOL, X-ICE		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	395.96
		=== VENDOR TOTALS ===	395.96			
=====						
01-06290		CITY OF ROSEVILLE				
=====						
I-227359		IT PHONE SERVICES DEC	340.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		IT PHONE SERVICES DEC		101 4116-85010-000	TELEPHONE	340.00
=====						
I-227394		IT SUPPORT SERVICES DEC	2,510.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		IT SUPPORT SERVICES DEC		101 4116-85070-000	TECHNICAL SUPPORT	2,510.00
		=== VENDOR TOTALS ===	2,850.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-03527	D.R.S.					
I-IN16405		ANNUAL PW RANDOM DRUG TEST	150.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		ANNUAL PW RANDOM DRUG TEST		101 4132-89000-000	MISCELLANEOUS	150.00
=== VENDOR TOTALS ===			150.00			
01-03527	DELEGARD TOOL COMPANY					
I-170092		WI-FI BORESCOPE	44.69			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		WI-FI BORESCOPE		101 4131-70110-000	SUPPLIES	44.69
=== VENDOR TOTALS ===			44.69			
01-05166	GRAINGER, W. W., INC.					
I-9371471179		EYE WASH SALINE CONCENTRATE	75.62			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		EYE WASH SALINE CONCENTRATE		101 4131-70110-000	SUPPLIES	75.62
=== VENDOR TOTALS ===			75.62			
01-05319	H&L MESABI					
I-104195		DUMP PLOW TRUCK REPAIR	1,338.13			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		DUMP PLOW TRUCK REPAIR		101 4132-87000-000	REPAIR EQUIPMENT	1,338.13
=== VENDOR TOTALS ===			1,338.13			
01-05450	LEAGUE MN CITIES INS TRST					
I-172		WORKERS COMP CLAIM - TIM	207.50			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		WORKERS COMP CLAIM - TIM		101 4192-89000-000	MISCELLANEOUS	207.50
=== VENDOR TOTALS ===			207.50			
01-05509	LEAGUE OF MN CITIES					
I-298378		LMC MEMBERSHIP 2019-2020	5,948.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		LMC MEMBERSHIP 2019-2020		101 4111-86140-000	COMMISSIONS/MEMBERSHIPS/	5,948.00
=== VENDOR TOTALS ===			5,948.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	0	LOFFLER COMPANIES, INC				
I-3286466		NOV COPIER OVERAGE CHARGE	60.71			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		NOV COPIER OVERAGE CHARGE		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	60.71
		=== VENDOR TOTALS ===	60.71			
01-05564		MED-COMPASS				
I-36846		QUANT FIT TEST, MEDICAL EXAM	120.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		QUANT FIT TEST, MEDICAL EXAM		101 4124-86200-000	MEDICAL EXAMINATIONS	120.00
		=== VENDOR TOTALS ===	120.00			
01-05273		MN PUBLIC EMPLOYEES INSURANCE				
I-913223		JAN PREPAID HEALTH INS 2020	10,842.98			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		JAN PREPAID HEALTH INS 2020		101 15500-000	PREPAID EXPENDITURES	10,842.98
		=== VENDOR TOTALS ===	10,842.98			
01-05825		MUNICIPAL CODE CORPORATION				
I-00337265		ADMIN SUPPORT FEE	275.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		ADMIN SUPPORT FEE		101 4114-80210-000	ZONING CODE UPDATE	275.00
		=== VENDOR TOTALS ===	275.00			
01-07263		NEXTEL COMMUNICATIONS, INC				
2968921-177		CELL PHONE OCT 27-NOV 26	17.54			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		CELL PHONE OCT 27-NOV 26		101 4124-85015-000	CELL PHONE	17.54
		=== VENDOR TOTALS ===	17.54			
01-06030		OLSON,ROLAND				
I-1596		FLEX PAYMENT	38.00			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		FLEX PAYMENT		101 21712-000	MEDICAL FLEX SAVINGS PAY	31.54
		FLEX PAYMENT		601 21712-000	MEDICAL FLEX SAVINGS PAY	5.70
		FLEX PAYMENT		602 21712-000	MEDICAL FLEX SAVINGS PAY	0.76
		=== VENDOR TOTALS ===	38.00			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-06053		ON SITE SANITATION					
I-854222		HAND SANITIZERS & STD RESTROO	75.00				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		HAND SANITIZERS & STD RESTROOM		601 4601-85080-000	PORTABLE TOILET PARKS		75.00
I-854223		HNAD SANITIZER & ADA RESTROOM	160.00				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		HNAD SANITIZER & ADA RESTROOM		601 4601-85080-000	PORTABLE TOILET PARKS		160.00
=== VENDOR TOTALS ===			235.00				
01-06053		OREILLY AUTO PARTS					
I-3243-222931		OIL FILTER	39.36				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		OIL FILTER		101 4132-70120-000	SUPPLIES		39.36
I-3243-223737		#12 DRUMP TRUCK REPAIR	38.97				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		#12 DRUMP TRUCK REPAIR		101 4132-70120-000	SUPPLIES		38.97
=== VENDOR TOTALS ===			78.33				
01-06112		PIONEER PRESS					
I-1019572540		S LEGAL S FULL RUN ADS	13.33				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		S LEGAL S FULL RUN ADS		101 4112-89000-000	MISCELLANEOUS		13.33
=== VENDOR TOTALS ===			13.33				
01-06185		RAMSEY COUNTY					
SK-002021		INSURANCE/HR ADMIN FEE	987.33				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		INSURANCE/HR ADMIN FEE		101 4112-89000-000	MISCELLANEOUS		987.33
=== VENDOR TOTALS ===			987.33				
01-06184		RAMSEY COUNTY - POLICE AND 911					
I-EMCOM-007742		MAY 911 DISPATCH	2,530.14				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		MAY 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES		2,530.14
I-EMCOM-008037		OCT RADIO FLEET SUPPORT	84.24				
12/13/2019	APBANK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N			
		OCT RADIO FLEET SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT		84.24

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-04		RAMSEY COUNTY - POLICE AND 911(** CONTINUED **)				
I-EMCOM-008069		OCT 911 DISPATCH	2,530.14			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		OCT 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES	2,530.14
I-EMCOM-008086		OCT CAD	518.59			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		OCT CAD		101 4122-81200-000	911 DISPATCH FEES	518.59
		=== VENDOR TOTALS ===	5,663.11			
01-05374		TENNIS SANITATION LLC				
I-2510078		NOV RECYCLING SWMT & CEC	134.50			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		NOV RECYCLING SWMT & CEC		101 4131-87010-000	CITY HALL MAINTENANCE	134.50
I-2526680		NOV RECYCLING	6,249.75			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		NOV RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	6,249.75
		=== VENDOR TOTALS ===	6,384.25			
01-05737		VERIZON WIRELESS				
I-9843021418		CELL PHONE	80.02			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		CELL PHONE		101 4124-85015-000	CELL PHONE	80.02
		=== VENDOR TOTALS ===	80.02			
01-05870		XCEL ENERGY				
I-63610188		STREET LIGHTING ELECT	11.18			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.18
I-663632700		STREET LIGHTING ELECT	17.42			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	17.42
I-663819281		STREET LIGHTING ELECT	1,773.05			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	1,773.05
I-663820478		COFFMAN ICE RINK LIGHTS	23.92			
12/13/2019	APBNK	DUE: 12/13/2019 DISC: 12/13/2019		1099: N		
		COFFMAN ICE RINK LIGHTS		101 4141-85020-000	ELECTRIC/GAS	23.92
		=== VENDOR TOTALS ===	1,825.57			
		=== PACKET TOTALS ===	41,473.98			

ID- DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-05589	CASH					
I-201912177382		SUPPLIES & POSTAGE	41.46			
12/17/2019	APBNK	DUE: 12/17/2019 DISC: 12/17/2019		1099: N		
		POINSETTAS & WALL PLATE		101 4131-70110-000	SUPPLIES	9.46
		POSTAGE		101 4112-70500-000	POSTAGE	2.00
		BACKGROUND CKS: RINK ATTENDANT		101 4141-89000-000	MISCELLANEOUS	30.00
		=== VENDOR TOTALS ===	41.46			
=====						
01-05582	MENARDS					
I-305931719054086		SUPPLIES	369.78			
12/17/2019	APBNK	DUE: 12/17/2019 DISC: 12/17/2019		1099: N		
		CAUTION TAPE		101 4124-70100-000	SUPPLIES	15.78
		DISHWASHER		101 4131-70110-000	SUPPLIES	326.99
		LIGHTNING USB		101 4131-70110-000	SUPPLIES	27.01
		=== VENDOR TOTALS ===	369.78			
=====						
01-06301	SAMS CLUB MC/SYNCE					
I-201912177383		SUPPLIES, EVENTS & SIGNS	1,464.21			
12/17/2019	APBNK	DUE: 12/17/2019 DISC: 12/17/2019		1099: N		
		NEWSPAPER PIONEER PRESS		101 4116-70100-000	SUPPLIES	16.00
		FACEBOOK CULTIVATING EVENT		210 4210-70420-000	NEWSLETTER/COMMUNICATION	169.36
		BESTBUY TVS		101 4131-70110-000	SUPPLIES	483.17
		SUPPLIES: PIRTEK		101 4124-70100-000	SUPPLIES	123.45
		STRATEGIC PLANNING MEETING		101 4116-89010-000	SPECIAL EVENTS	69.26
		FOOD FOR ELECTION JUDGES		101 4115-70100-000	SUPPLIES	45.09
		SIGN STAND		101 4132-70120-000	SUPPLIES	149.10
		NAME TAGS		101 4112-70100-000	SUPPLIES	33.87
		FLEET FARM CLOTHING		101 4132-70120-000	SUPPLIES	354.96
		MEETING SUPPLIES		101 4112-86100-000	CONFERENCES/EDUCATION/AS	19.95
		=== VENDOR TOTALS ===	1,464.21			
		=== PACKET TOTALS ===	1,875.45			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01		CANON FINANCIAL SERVICES				
=====						
I-20892914		COPIER CONTRACT CHARGE DEC	122.39			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		COPIER CONTRACT CHARGE DEC		101 4131-87010-000	CITY HALL MAINTENANCE	122.39
		=== VENDOR TOTALS ===	122.39			
=====						
01-03089		CASH				
=====						
I-201912207384		LICENSE TABS FOR TRUCKS	115.50			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		LICENSE TABS FOR TRUCKS		101 4132-87000-000	REPAIR EQUIPMENT	115.50
		=== VENDOR TOTALS ===	115.50			
=====						
01-03110		CENTURY LINK				
=====						
I-201912207385		LANDLINES NOV 7 - DEC 6	63.90			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		LANDLINES NOV 7 - DEC 6		101 4141-85011-000	TELEPHONE - LANDLINE	63.90
		=== VENDOR TOTALS ===	63.90			
=====						
01-06290		CITY OF ROSEVILLE				
=====						
I-227630		NOV ENGINEERING SERVICES	188.96			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		NOV ENGINEERING SERVICES		101 4133-80100-000	ENGINEERING SERVICES	188.96
		=== VENDOR TOTALS ===	188.96			
=====						
01-04027		EMERGENCY APPARATUS MAINT				
=====						
9570		ENGINE 753 MAINTENANCE	288.90			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		ENGINE 753 MAINTENANCE		101 4124-87029-000	REPAIR OTHER EQUIPMENT	288.90
		=== VENDOR TOTALS ===	288.90			
=====						
01-07174		FALCON HEIGHTS LIMITED PARTNER				
=====						
I-201912207386		2ND HALF PAY-AS-GO	65,791.00			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		2ND HALF PAY-AS-GO		414 4414-93000-000	DEBT PAY AS YOU GO PYMT	65,791.00
		=== VENDOR TOTALS ===	65,791.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01		JAN-PRO CLEANING SYSTEMS				
I-88999		REGULAR JANITORIAL SERVICE	61.25			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		REGULAR JANITORIAL SERVICE		101 4124-82010-000	CLEANING & WASTE REMOVAL	61.25
		=== VENDOR TOTALS ===	61.25			
01-04570		JOSEPH, KATRINA E.				
I-0095		NOV PROSECUTIONS	2,500.00			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: Y		
		NOV PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
01-05263		MID CITY SERVICES- INDUSTRIAL				
I-116018		FLOOR MATS	41.07			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		FLOOR MATS		101 4131-70110-000	SUPPLIES	41.07
		=== VENDOR TOTALS ===	41.07			
01-05973		NORTH SUBURBAN ACCESS CORPORAT				
I-2019-231		ERBSTREAMING & CABLE CASTING	345.10			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		WEBSTREAMING NOV		101 4116-85060-000	WEB SITE	165.56
		PRODUCTION SVCS/CABLE CASTING		101 4116-85050-000	CABLE TV	179.54
		=== VENDOR TOTALS ===	345.10			
01	2	PIONEER PRESS				
I-1119572540		LEGALS	13.33			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		FALCON HEIGHTS LEGALS		101 4112-89000-000	MISCELLANEOUS	13.33
		=== VENDOR TOTALS ===	13.33			
01-06184		RAMSEY COUNTY - POLICE AND 911				
I-EMCOM-008102		NOV RADIO FLEET SUPPORT	84.24			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		NOV RADIO FLEET SUPPORT		101 4124-86800-000	RADIO MESH/FLEET SUPPORT	84.24
I-EMCOM-008134		NOV 911 DISPATCH	2,530.14			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		NOV 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES	2,530.14

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-06186	1	RAMSEY COUNTY - POLICE AND 911 (** CONTINUED **)				
I-EMCOM-008151		NOV CAD	518.59			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		NOV CAD		101 4122-81200-000	911 DISPATCH FEES	518.59
		=== VENDOR TOTALS ===	3,132.97			
01-06186		RAMSEY COUNTY SHERRIFF;S OFFIC				
I-SHRFL-001841		LAW ENFORCEMENT SVCS NOV	96,322.76			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		LAW ENFORCEMENT SVCS NOV		101 4122-81000-000	POLICE SERVICES	96,322.76
		=== VENDOR TOTALS ===	96,322.76			
01-07173		TOWNSQUARE SENIOR LLC				
I-201912207387		2ND HALF PAY-AS-GO	41,782.00			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		2ND HALF PAY-AS-GO		414 4414-93000-000	DEBT PAY AS YOU GO PYMT	41,782.00
		=== VENDOR TOTALS ===	41,782.00			
01-05784		UPPER CUT TREE SERVICES				
I-4614		REMOVAL & STUB GRINDING TREES	4,150.00			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		REMOVAL & STUB GRINDING TREES		419 4419-85000-000	TREE REMOVAL	4,150.00
		=== VENDOR TOTALS ===	4,150.00			
01-05870		XCEL ENERGY				
I-3762314		STREET LIGHTING ELECT	30.52			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	30.52
I-664785689		LIGHTING & GAZ	28.30			
12/20/2019	APBNK	DUE: 12/20/2019 DISC: 12/20/2019		1099: N		
		CURTISS FIELD GAZEBO		101 4141-85020-000	ELECTRIC/GAS	14.34
		SBELLING & HOYT SIGN LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	13.96
		=== VENDOR TOTALS ===	58.82			
		=== PACKET TOTALS ===	214,977.95			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05086	2	CITY OF ST PAUL				
=====						
I-IN38635		ASPHALT MIX-4A	67.65			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019		1099: N		
		ASPHALT MIX-4A		101 4132-75000-000	BITUMINOUS PATCHING	67.65
		=== VENDOR TOTALS ===	67.65			
=====						
01-05086		JENNIFER GIMPL				
=====						
I-201912237388		REISSUE CKS- REFUND REC SPORT	115.00			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019		1099: N		
		REISSUE CK 87613		201 34310-000	RECREATION FEES	55.00
		REISSUE CK 87663		201 34310-000	RECREATION FEES	60.00
		=== VENDOR TOTALS ===	115.00			
=====						
01-05781		JONES, ANTONIO				
=====						
I-201912237390		REISSUE CK 86315 - REFUND	160.70			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019		1099: N		
		REISSUE CK 86315 - REFUND		101 34101-000	CITY FACILITY RENTAL	150.00
		REISSUE CK 86315 - REFUND		101 20802-000	SALES TAX PAYABLE	10.70
		=== VENDOR TOTALS ===	160.70			
=====						
01-05415		MAJOR MECHANICAL				
=====						
I-201912237389		REISSUE CK 87539 - REFUND	31.00			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019		1099: N		
		REISSUE CK 87539 - REFUND		101 32220-000	MECHANICAL PERMITS	31.00
		=== VENDOR TOTALS ===	31.00			
=====						
01-05415		OFFICE DEPOT				
=====						
I-410915296001		METAL SIGN	53.97			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019		1099: N		
		METAL SIGN		101 4112-70100-000	SUPPLIES	53.97
		=== VENDOR TOTALS ===	53.97			
=====						
01-06184		RAMSEY COUNTY - POLICE AND 911				
=====						
I-SHRFL 001841		NOV LAW ENFORCEMENT SERVICE	96,322.76			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019		1099: N		
		NOV LAW ENFORCEMENT SERVICE		101 4122-81000-000	POLICE SERVICES	96,322.76
		=== VENDOR TOTALS ===	96,322.76			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	2	SUMMIT COMPANIES				
I-1462343		FIRE EXTINGUISHER INSPECTION	686.00			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019		1099: N		
		FIRE EXTINGUISHER INSPECTION		101 4124-87029-000	REPAIR OTHER EQUIPMENT	343.00
		FIRE EXTINGUISHER INSPECTION		101 4131-87010-000	CITY HALL MAINTENANCE	343.00
		=== VENDOR TOTALS ===	686.00			
		=== PACKET TOTALS ===	97,437.08			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-03089	CASH	ALLEGRA PRINT & IMAGING				
I-201912277394		CAFR REPORT COVERS	69.00			
12/27/2019	APBNK	DUE: 12/27/2019 DISC: 12/27/2019		1099: N		
		CAFR REPORT COVERS		101 4113-70100-000	SUPPLIES	69.00
=== VENDOR TOTALS ===			69.00			
01-03421	GENERAL REPAIR SERVICE					
I-201912277393		TIRE DISPOSAL, CERTIFIED MAIL	42.85			
12/27/2019	APBNK	DUE: 12/27/2019 DISC: 12/27/2019		1099: N		
		TIRE DISPOSAL		101 4132-87000-000	REPAIR EQUIPMENT	36.00
		CERTIFIED MAIL		101 4112-70100-000	SUPPLIES	6.85
=== VENDOR TOTALS ===			42.85			
01-05170	TOM LYNCH ELECTRIC LLC					
I-201912277392		PARKS LIGHTING REPAIRS	2,705.00			
12/27/2019	APBNK	DUE: 12/27/2019 DISC: 12/27/2019		1099: N		
		LIGHT REPAIR - COMM PARK BLDGS		101 4141-87120-000	FACILITIES & GROUND MAIN	2,375.00
		ELECTTRICAL IMPROVE - CURTIS		101 4141-86105-000	TEMPORARY WARMING HOUSE	330.00
=== VENDOR TOTALS ===			2,705.00			
=== PACKET TOTALS ===			3,404.35			

12/23/2019 2:27 PM
 PACKET: 02065 PAYABLES DEC 23
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01 15		COLIN CALLAHAN					
I-1597		FLEX PAYMENT		4,791.59			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019			1099: N		
		FLEX PAYMENT			101 21711-000	DEPENDENT CARE FLEX PAYA	1,964.55
		FLEX PAYMENT			601 21711-000	DEPENDENT CARE FLEX PAYA	2,252.05
		FLEX PAYMENT			602 21711-000	DEPENDENT CARE FLEX PAYA	574.99
		=== VENDOR TOTALS ===		4,791.59			
01-06030		OLSON,ROLAND					
I-1598		FLEX PAYMENT		363.58			
12/23/2019	APBNK	DUE: 12/23/2019 DISC: 12/23/2019			1099: N		
		FLEX PAYMENT			101 21712-000	MEDICAL FLEX SAVINGS PAY	301.77
		FLEX PAYMENT			601 21712-000	MEDICAL FLEX SAVINGS PAY	54.54
		FLEX PAYMENT			602 21712-000	MEDICAL FLEX SAVINGS PAY	7.27
		=== VENDOR TOTALS ===		363.58			
		=== PACKET TOTALS ===		5,155.17			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	2	BP				
I-201912317395		FUEL	1,288.84			
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N		
		STREET SWEEPING FUEL		602 4602-74000-000	FUEL & LUBRICANTS	448.82
		TRUCKS FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	683.21
		FIRE DEPT FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	156.81
		=== VENDOR TOTALS ===	1,288.84			
01-05153		HOME DEPOT CRC/GECF				
I-201912317396		EXTENSION CORD, CARRRIAGE BOL	103.12			
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N		
		EXTENSION CORD, CARRRIAGE BOLT		101 4131-70110-000	SUPPLIES	103.12
		=== VENDOR TOTALS ===	103.12			
01-05418		JUSTIN MARKON				
I-201912317397		MILEAGE, CELL PHONE REIMB	85.27			
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N		
		MILEAGE REIMB DEC		101 4117-86010-000	MILEAGE	5.80
		CELL PHONE REIMB DEC		101 4117-85015-000	CELL PHONE	20.00
		OFFICE SUPPLIES		101 4117-70100-000	SUPPLIES	28.97
		USPS PACKAGE		101 4112-89000-000	MISCELLANEOUS	30.50
		=== VENDOR TOTALS ===	85.27			
01-05670		METRO PRODUCTS INC				
I-148522		FLATWASHER, FLASHLIGHT	88.76			
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N		
		FLATWASHER, FLASHLIGHT		101 4131-70110-000	SUPPLIES	88.76
		=== VENDOR TOTALS ===	88.76			
01-05427		NANDKUMAR, NALISHA				
I-201912317398		MILEAGE, CELL PHONE REIMB DEC	64.66			
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N		
		CELL PHONE REIMB		101 4116-85010-000	TELEPHONE	20.00
		MILEAGE REIMB DEC		101 4112-70100-000	SUPPLIES	44.66
		=== VENDOR TOTALS ===	64.66			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-06030		NEXTEL COMMUNICATIONS, INC					
I-610189225-198		NOV 15 TO DEC 14	101.83				
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N			
		NOV 15 TO DEC 14		101 4131-85015-000	CELL PHONE		101.83
		=== VENDOR TOTALS ===	101.83				
01-06030		OLSON,ROLAND					
I-201912317399		MILEAGE REIMB NOV TO DEC	38.51				
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N			
		MILEAGE REIMB NOV TO DEC		101 4113-86010-000	MILEAGE		38.51
		=== VENDOR TOTALS ===	38.51				
01-06185		RAMSEY COUNTY					
I-PRRRV-1274		TNT NOTICE REIMB	314.27				
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N			
		TNT NOTICE REIMB		101 4116-70420-000	NEWSLETTERS/INFORMATION		314.27
		=== VENDOR TOTALS ===	314.27				
01-06184		RAMSEY COUNTY - POLICE AND 911					
I-SHRFL-1850		DEC LAW ENFORCEMENT SERVICES	96,322.76				
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N			
		DEC LAW ENFORCEMENT SERVICES		101 4122-81000-000	POLICE SERVICES		96,322.76
		=== VENDOR TOTALS ===	96,322.76				
01-00935		ST PAUL REGIONAL WATER SERVICE					
I-1912317400		WATER	147.84				
12/31/2019	APBNK	DUE: 12/31/2019 DISC: 12/31/2019		1099: N			
		COMMUNITY PARK WATER		101 4141-85040-000	WATER		32.33
		COMMUNITY PARK SANITARY SEWER		101 4141-85070-000	SEWER		11.33
		CITY HALL WATER		101 4131-85040-000	WATER		77.26
		CITY HALL SANITARY SEWER		101 4131-85070-000	SEWER		26.92
		=== VENDOR TOTALS ===	147.84				

-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01	B					SACK THONGVANH
<hr/>						
I-201912317401		106.54				
12/31/2019	APBNK		1099: N			
			101 4132-83030-000	SNOW REMOVAL		106.54
		=== VENDOR TOTALS ===				106.54
<hr/>						
01-05870						XCEL ENERGY
<hr/>						
I-663535990		826.53				
12/31/2019	APBNK		1099: N			
			101 4141-85020-000	ELECTRIC/GAS		211.95
			101 4131-85020-000	ELECTRIC		132.17
			101 4131-85030-000	NATURAL GAS		482.41
		=== VENDOR TOTALS ===				826.53
		=== PACKET TOTALS ===				99,488.93

EMP #	NAME	AMOUNT
005	SACK THONGVANH	3,492.06
01-1020	AMANDA P LOR	1,360.28
01-1022	NALISHA NANDKUMAR	1,457.70
01-1136	ROLAND O OLSON	2,649.53
01-1021	JUSTIN M MARKON	1,457.62
01-0040	KEVIN ANDERSON	65.02
01-0085	DANIEL S JOHNSON-POWERS	42.06
01-0087	MICHAEL A MCKAY	84.57
01-0095	MICHAEL J POESCHL	1,070.23
01-0097	PATRICK GAFFNEY	515.56
01-0105	ANTON M FEHRENBACH	359.74
01-0106	SCOTT A TESCH	317.19
01-0123	BRYAN R SULLIVAN	90.91
01-0124	MICHAEL D KRUSE	252.54
01-0126	BENJAMIN J SMITH	77.97
01-0132	ANDREW K TEMME	52.06
01-0135	MORGAN B MCCANN	77.97
01-0137	DANIEL J WATTENHOFER	210.35
01-0138	GRANT W HEITMAN	84.57
01-0139	WILLIAM M RAVEN	168.14
01-2172	MICHAEL W ARCAND	117.08
01-1030	TIMOTHY J PITTMAN	2,094.07
01-1033	DAVE TRETSVEN	1,681.32
01-1143	COLIN B CALLAHAN	1,690.10

TOTAL PRINTED: 24 19,468.64

12-11-2019 7:21 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 12/11/2019

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1	ZHOU, ZHINING	R	12/11/2019	127.15	089141

12-11-2019 7:21 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 12/11/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	1	127.15
DIRECT DEPOSIT REGULAR CHECKS:	24	19,468.64
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	25	19,595.79

EMP #	NAME	AMOUNT
01-016	PAMELA M HARRIS	277.05
01-0022	RANDALL C GUSTAFSON	393.07
01-0023	MELANIE M LEEHY	262.05
01-0024	MARK J MIAZGA	262.05
01-0025	YAKASAH WEHYEE	262.05
01-1005	SACK THONGVANH	3,492.06
01-1020	AMANDA P LOR	1,352.12
01-1022	NALISHA NANDKUMAR	1,449.78
01-1136	ROLAND O OLSON	2,500.98
01-1021	JUSTIN M MARKON	1,452.62
01-0095	MICHAEL J POESCHL	367.52
01-0097	PATRICK GAFFNEY	128.61
01-0124	MICHAEL D KRUSE	126.51
01-1030	TIMOTHY J PITTMAN	2,094.07
01-1033	DAVE TRETSEVEN	1,681.32
01-1143	COLIN B CALLAHAN	918.50

TOTAL PRINTED: 16 17,020.36

12-26-2019 12:05 PM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 12/26/2019

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
11	ZHOU, ZHINING	R	12/26/2019	617.80	089195

12-26-2019 12:05 PM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 12/26/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	1	617.80
DIRECT DEPOSIT REGULAR CHECKS:	16	17,020.36
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	17	17,638.16

*** NO ERRORS FOUND ***

** END OF REPORT **



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Amanda Lor, Administrative Coordinator

Item	Approval of City License(s)
Description	<p>The following individuals have applied for a <u>Tree Trimmers License</u> for 2020. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Vineland Tree Service 2. Hugo's Tree Care, Inc. 3. Northeast Tree, Inc. 4. Rainbow Tree Care <p>The following individuals have applied for a <u>Home Occupation License</u> for 2020. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. David Wasson Graphic Design
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the City License Applications contingent on background checks as required by each permit.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F3
Attachment	Resolution
Submitted By	Roland Olson, Finance Director

Item	Designate Official Depositories for 2020
Description	All investments are made according to State law and the City's Investment Policy. The City Administrator and/or Finance Director are authorized to deposit general and other funds therein and make investments and transfers for funds for the City of Falcon Heights. Collateral is furnished by the financial institutions as required by law.
Budget Impact	
Attachment(s)	<ul style="list-style-type: none"> Resolution 2020-01 Designating the Official Depositories for the City of Falcon Heights
Action(s) Requested	Staff recommends approve of attached resolution for the official depositories for 2020.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

January 8, 2020

No. 20-01

**A RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES FOR THE
CITY OF FALCON HEIGHTS**

BE IT HEREBY RESOLVED, by the city council of the City of Falcon Heights that the following financial institutions be designated as depositories for funds of the City of Falcon Heights:

US Bank System, LMC 4M Fund (checking account)
US Bank National Association
Wells Fargo Advisors
Minnesota Municipal Money Market Fund (4M and 4M Plus Funds)
PMA Securities Inc, PMA Financial Network Inc (4M and 4M
Plus Investment Pools)

BE IT FURTHER RESOLVED that the City Administrator and/or Finance Director is authorized to deposit general and other funds therein and make investments and transfers of funds in accordance with the City's Investment Policy for the City of Falcon Heights with Council approval. Collateral shall be furnished by the financial institutions as required by law.

Moved by:

Approved by: _____

Randall Gustafson
Mayor

GUSTAFSON
LEEHY
MIAZGA
WEHYEE
ANDREWS

_____ In Favor
_____ Against

Attested by: _____

Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F4
Attachment	Fee Schedule and Resolution
Submitted By	Sack Thongvanh, City Administrator

Item	2020 Proposed City Fee Schedule
Description	Each year the City Council is required to approve a fee schedule that identifies the various fees charged by the City. Staff reviews these fees each year to ensure that the costs charged cover the City's expenses and so they are competitive with other cities of comparable size.
Budget Impact	These fees will be incorporated in the 2020 budget.
Attachment(s)	<ul style="list-style-type: none"> • 2020 Proposed Fee Schedule • Resolution 20-02 Adopting the 2020 City Fee Schedule
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the attached resolution and fee schedule.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

January 8, 2020

No. 20-02

A RESOLUTION APPROVING THE 2020 CITY FEE SCHEDULE

WHEREAS, City Staff reviews the fee schedule to make sure that the fee reflects staff cost and that the fee is competitive;

WHEREAS, the recommended changes are reflected on the attached 2020 Proposed City Fee Schedule labeled as "Exhibit A".

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota approves the 2020 Fee Schedule as attached as "Exhibit A".

Moved by:

Approved by: _____
Randall Gustafson
Mayor

GUSTAFSON _____ In Favor
LEEHY
MIAZGA _____ Against
WEHYEE
ANDREWS

Attested by: _____
Sack Thongvanh
City Administrator

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CITY OF FALCON HEIGHTS

Proposed 2020 Fee Schedule

Exhibit A

A. LICENSES

1.	Business Licenses	
	<u>Item</u>	<u>Fee</u>
	Bus Benches (Courtesy)	\$ 50.00 per bench
	Filling Stations	
	Less than 15 hours	\$ 100.00
	15-20 hours	\$ 400.00
	20 hours or more	\$ 500.00
	General <u>Municipal</u> Business	\$ 50.00
	10,000 sq. ft. or less	<u>\$ 100.00</u>
	10,001 sq. ft. or more	<u>\$ 200.00</u>
	Pool Halls	\$ 800.00
	Precious Metal Dealer	
	Investigation fee/general	\$ 1,500.00
	Investigation fee/MN only	\$ 500.00
	License fee	\$ 2,000.00
	Restaurants	
	Lunchroom	\$ 50.00
	Less than 15 hours	\$ 100.00
	15-20 hours	\$ 400.00
	20 hours or more	\$ 500.00
	Therapeutic Massage License	
	Investigation fee	\$ 350.00
	License fee	\$ 100.00
2.	Liquor Licenses	
	<u>Item</u>	<u>Fee</u>
	Bottle Club	\$ 300.00
	Liquor, Off-Sale	\$ 310.00
	Liquor, On-Sale	\$ 4,000.00
	Liquor, Special Event	\$ 25.00
	Liquor, Sunday	\$ 200.00
	Malt Beverage, Off-Sale	\$ 150.00
	Malt Beverage, On-Sale	\$ 500.00
	Malt Beverage, On-Sale (with wine license)	\$ 1.00
	Wine License	\$ 2,000.00
	Temporary Liquor License	\$ 50.00
	Background Checks (per license)	\$ 500.00
3.	Other Licenses	
	<u>Item</u>	<u>Fee</u>
	Amusement machines (per machine)	\$ 30.00
	Cigarette sales	\$ 250.00
	Contractor licenses	\$ 35.00
	Itinerant salespersons & <u>Peddlers and</u> solicitors	
	(For profit only)	\$ 25.00
	(Charitable)	Free, <u>but license still required</u>
	Pool tables (per table)	\$ 30.00

Refuse Haulers	\$ 100.00
<u>Low-Density Rental License</u>	\$ 50.00/per unit
<u>High-Density Multifamily Rental License</u>	
5-19 units per building	\$ 150.00
20-49 units per building	\$ 200.00
50-99 units per building	\$ 250.00
100+ units per building	\$ 300.00
Re-inspection (due to initial failure)	\$ 50.00/ per unit

B. PERMITS

1. Building permit fees:

Total Valuation	
\$1.00 - \$500.00	\$25.00
\$501.00 - \$2,000.00	\$25.00 for first \$500, \$3.25/each additional \$100, to and including \$2000
\$2,001.00 - \$25,000	\$73.75 for first \$2000, \$14.75/each additional \$1000, to and including \$25,000
\$25,001.00 - \$50,000	\$413.00 for first \$25,000, \$10.75/each additional \$1000, to and including \$50,000
\$50,001.00 - \$100,000.00	\$681.75 for first \$50,000, \$7.50/each additional \$1000, to and including \$100,000.00
\$100,001.00 - \$500,000.00	\$1,056.75 for first \$100,000, \$6.00/each additional \$1000, to and including \$500,000
\$500,001.00 - \$1,000,000.00	\$3,456.75 for first \$500,000, \$5.00/each additional \$1,000, to and including \$1,000,000
\$1,000,001 and up	\$5,956.75 for first \$1,000,000, \$4.00/each additional \$1,000

Other Inspections and Fees:

1. Inspections outside of normal business hours \$47.00 per hour¹ (minimum charge – two hours)
2. Re-inspection fees assessed under provisions of Section 305.8 \$47.00 per hour¹
3. Inspections for which no fee is specifically indicated \$47.00 per hour¹ (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans \$47.00 per hour¹ (minimum charge – one-half hour)
5. For use of outside consultants for plan checking and inspections, or both actual costs²

¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

²Actual costs include administrative and overhead costs.

**Building Permits are subject to the State Surcharge*

2. Relocation of structure or building: \$ 150.00
3. Demolition or removal of structure: \$ 1.25/1,000 cubic ft.; minimum \$ 50.00

4. Mechanical permit fees
a. Residential Work

Base Fee \$ 30.00

State Surcharge \$1.00

Gas Piping

~~\$10.00 \$500 valuation or less (repair or installation)~~
~~\$ 6.00 Each additional \$500 cost of repair or installation~~

~~Gas or oil fired furnaces or boilers~~
~~\$25.00 First 100,000 BTU input or less.~~
~~\$ 5.00 Each additional 100,000 input or fraction thereof.~~

Furnace/Boiler (warm air or hot water heating system)

~~\$ 60.00 New~~
~~\$ 30.00 Replacement~~
~~\$ 20.00 Unit heaters~~

Warm air or hot water heating system

~~\$30.00 First 100,000 BTU input for construction, installation, alteration, or replacement of each warm air furnace duct work or hot water system per unit.~~
~~\$ 6.00 Each additional 100,000 BTU input or fraction thereof.~~

~~\$20.00 First 100,000 BTU input per unit on unit heaters~~
~~\$ 5.00 Each additional 100,000 BTU input or fraction thereof.~~

Air conditioning and refrigeration

~~\$ 40.00 New~~
~~\$ 25.00 Replacement~~
~~\$30.00 First 5 tons (60,000 BTU) of air conditioning per unit or of cooling for duct work for air conditioning.~~
~~\$ 6.00 Each ton (12,000 BTU) or fraction thereof over first 5 tons for duct work or air conditioning.~~

Other Items

~~\$ 25.00 Gas line/piping~~
~~\$ 30.00 Duct work~~
\$ 35.00 Wood burning furnace per unit
\$ 35.00 Swimming pool heater per unit
\$ 25.00 Air exchanger with duct work per unit
\$ 25.00 Gas or oil space heater per unit
\$ 25.00 Gas direct vent heater per unit
\$ 25.00 Gas fireplace log or heater per unit
\$ 25.00 Gas hot water heater for domestic hot water (only if replacing gas line)

b. Commercial Work

Gas piping, refrigeration, chilled water, pneumatic control, ventilation, exhaust, hot water, steam, and warm air heating systems.

This fee shall be \$50 plus 1-1/4 percent (1.25%) of the total valuation of the work. Value of the work must include the cost of installation, alteration, addition, and repairs, including fans, hoods, HVAC units and heat transfer units, and all labor and materials necessary for installation. In addition, it shall include all material and equipment supplied by other sources when those materials are normally supplied by the contractor.

5. Plumbing Permit Fees.
 \$ 30.00 base fee plus \$ 7.00 per fixture installed, \$ 1.00 state surcharge

6. Right of Way Permit Fees

<u>Item</u>	<u>Fee</u>
Registration fee	\$ 25.00
Hole	\$ 150.00
Trench	\$ 150.00 + \$ 40.00 per 100 lineal feet or portion thereof
Boring	\$ 150.00 + \$ 40.00 per 100 lineal feet or portion thereof
Obstruction	\$ 50.00 + \$ 0.06 per lineal foot
<u>Small Cell Wireless</u>	
Permit fee	\$ 100.00
Rent on City structure	\$ 150.00 per year
Maintenance for colocation	\$ 25.00 per year
Monthly electrical services	
Radio node less than 100 watts	\$ 73.00 per month
Radio node over 100 watts	\$ 182.00 per month

7. Sewer Connection or Repair \$ 50.00

8. Water Connection

<u>Meter Size</u>	<u>Fee</u>
3/4"	\$ 62.00
1"	\$ 115.00
1-1/2"	\$ 265.00
2"	\$ 470.00
3"	\$ 1,080.00

9. Street Opening Fee \$ 25.00 (plus cost of permit)

10. Zoning Permit

<u>Item</u>	<u>Fee</u>
Fence	\$ 40.00
Temporary Sign	\$ 30.00
Permanent Sign (each)	\$ 50.00
Residential driveway	\$ 40.00
Commercial driveway	Subject to Building Permit Fees

11. ~~Dumpster~~ Mobile Storage Structure/Dumpster Permit

<u>Item</u>	<u>Fee</u>
<u>On private property</u>	
14 days	\$ 10.00
30 days	\$ 20.00
<u>On public street</u>	
72 hours	\$ 10.00
	\$ 20.00 (30 days)
	\$ 10.00 (14 days)
(Dumpster pPermits can may be renewed once in a 90 calendar-day period)	

12. Chicken Permit (first time and subsequent applications) \$ 50.00

C. PLANNING FEES*

<u>Item</u>	<u>Fee</u>
Comprehensive Plan Amendment	\$ 500.00

Conditional Use Permit	\$ 500.00
Design Review	
(when required by code)	\$ 50.00
Lot Split (one lot into two)	\$ 500.00
Planned Unit Development	\$ 500.00
Rezoning/Zoning Amendment	\$ 500.00
Subdivision (>1 new lot)	\$ 500.00 + \$ 100.00/lot created
Variance	\$ 500.00

*Fee plus actual cost billed by contractors or city consultant fees.

D. FACILITY RENTAL FEES

Private use of public facilities is permitted on a space available basis. Reservations and damage deposits are required for private use of the following community facilities. Discounted rates are available for weekly bookings:

Park and Facility Rental Fees

Venue:	Amenities included in rental	Half Day 9am-3pm 4pm-10pm	Full Day 9am-10pm
Community Park Building and Upper Picnic Area 2050 Roselawn Ave. (corner of Roselawn and Cleveland) <u>Capacity:</u> <u>150 Standing</u> <u>75 Seating</u>	Park Building Full Kitchen (stove, oven, frig/freezer, sink, microwave) Tables and Chairs Inside Bathrooms 2 BBQ Grills 9 Outdoor picnic tables Parking lot (50) and off street parking	Not Available	\$150 + Tax
East Picnic Area (near playground)	2 Picnic Tables Trash receptacles Portable bathroom Parking lot (50) and off street parking	\$20.00 + Tax	\$35.00 + Tax
Lower Picnic Area (Southwest corner of park)	2 Picnic Tables 1 BBQ Grill Trash receptacles Portable bathroom Parking lot (50) and off street parking	\$20.00 + Tax	\$35.00 + Tax
Curtiss Field Building and Picnic Shelter 1551 W. Iowa Ave.	Park building Inside Bathro Playground Basketball hoop and half court 2 picnic tables Portable bathroom Parking lot (10) and off street parking	Not Available	Not Available
Rentals: Play Kit	Play kit variety of balls, frisbees, and other play equipment	\$15.00 <u>\$20.00</u> <u>(deposit) + Tax</u> <u>(Deposit)</u>	
Set Up/Tear Down		\$25.00	

- * For park building rentals there is a \$200-400 damage deposit (or as determined by the City Administrator) required that needs to be made in a separate form than the payment. Deposit will be refunded upon return of the key and inspection of the park building.
- * Nonprofit organizations must provide a copy of a Tax Exempt form (MN Dept. of Rev, IRS, W9 or MN Dept. of Taxation)
- * Key pick up is two days prior to scheduled event and can be picked up at City Hall Monday –Friday 8:00am-4:30pm, (Summer hours: 7:30am- 5:00pm Monday-Thursday, Friday 7:30am-noon Memorial Day- Labor Day)
- * Keys can be dropped off at the key box located on the city hall building (near the front doors) or during City Hall office hours.
- * Park building rental permits will be issued when completed form and payment is received. Holding reservations without payment is not accepted.
- * If you plan on bringing any equipment (i.e. inflatable devices, dunk tanks etc.) into the park you must disclose this to a city employee during the reservation process. The city may require documentation such as: a hold harmless agreement or certificate of insurance naming the city has an additional insured.

City Hall Rental Fees

City Hall	Capacity	Rates (3 hours) Hours must fall within half/full hours	Half Day 9am-3pm 4pm-10pm	Full Day 8am-10pm
Council Chambers Full Room (includes kitchen facility)	150 75- Seated	\$115.00	\$175.00	\$250.00
Council Chambers Front Half	75 30 Seated	\$50.00	\$100.00	\$150.00
Council Chambers Back Half	75 30 Seated	\$50.00	\$100.00	\$150.00
Kitchen Facility	10 6 Seated	\$25.00	\$50.00	\$50.00
Conference Room	8 maximum	\$30.00	\$60.00	\$100.00
Set Up Fee - excludes governmental entities		\$25.00		

* For city hall rentals there is a \$200 damage deposit required that needs to be made in a separate form than the payment. Deposit will be refunded upon return of the key and inspection of the park building.

* Key pick up is two days prior to scheduled event and can be picked up at City Hall Monday –Friday 8:00am-4:30pm, (Summer hours: 7:30am- 5:00pm Monday-Thursday, Friday 7:30am-noon Memorial Day-Labor Day)

* Keys can be dropped off at the key box located on the city hall building (near the front doors) or during City Hall office hours.

* Building rental permits will be issued when payment is received. Holding reservations without payment is not accepted.

* CITY HALL CANNOT BE RENTED FOR PRIVATE SOCIAL GATHERINGS.

Field/Court/Rink Rental Fees

You may rent Community Park's soccer field, tennis courts or basketball courts and Curtiss Field's ice rink (seasonal). Discounted rates are available for weekly bookings.

Renters	Fee (3 hr block time)	Seasonal Fee (3 hr block time) April-October Consecutive times in one week	Additional Hours
Resident	\$20 + tax	-	\$10 + tax
Non Resident	\$30 + tax	-	\$10 + tax
Youth Organizations ages 2-18 (must be open to serving residents of Falcon Heights)	\$20 + tax	2 day: \$35 3 day: \$50 4 days: \$65 5 days or more : \$80 <u>6-7 days: \$100</u>	\$10 + tax
Adult Organizations	\$30 + tax	2 day: \$40 3 day: \$55 4 days: \$70 5 days or more : \$85 <u>6-7 days: \$105</u>	\$10 + tax
Striping a soccer field	At City Cost	case by case basis	

Fees apply only for games and practices. Tournaments or special events/services are subject to additional fees.

Field rental permits will be issued when payment and application are-is received.

Disclaimer:

All short term rentals (1-5 times) entitle the customer to use of the field as is: anything additional will be the customer's responsibility (i.e. striping the field or providing bases.) Special request of services will be dealt with on a case by case basis and may include extra fees. All requests should be discussed with the Parks and Recreation Department at 651-792-7617.

E. FACILITY USE BY PUBLIC SERVICE ORGANIZATIONS

1. Public facilities are available for use on a reservation basis.
2. The following shall be allowed use of public facilities but set up/tear down fees apply:
 - a. Specifically listed local organizations:
 - League of Women Voters
 - Senior Citizen Groups (Falconeers, Roseville Area Seniors)
 - Ramsey County League of Local Governments
 - League of Minnesota Cities/ Association of Metropolitan Municipalities
 - Watershed management organizations
 - Scouts, Brownie Troops, 4-H, Campfire
 - Neighborhood Groups (e.g. Grove Association, Maple Knoll Courtyard Homeowner's Association)
 - 55 Alive Mature Driving Class
 - Cable Commission
 - Developers when presenting to neighbors
 - Legislators for informational (non-campaign) meetings, except after the filing date and before the November election of a legislative election year unless requested by a majority of the city council
 - Northwest Youth and Family Service
 - Lauderdale and Falcon Heights Lions Club
 - Roseville Rotary Club
 - Party Precinct caucuses, legislated district conventions and county conventions under the requirements of MN State Statute 202A.192
 - AARP Tax Services
 - Hobby groups or clubs that meet the following criteria:
 - Falcon Heights based (A minimum of 25% of on-going members or participants are Falcon Heights residents).
 - Non-profit
 - Open membership
 - Founded on a hobby
 - Actively reaches out to include people of different ages, especially youth, to encourage intergenerational exchanges of information
 - Encourages a community service and/or benefit component
 - Falcon Heights neighborhood or community groups whose activities are open to all and for the sole purpose of developing, fostering and strengthening neighborhood and community well-being.
 - b. Any organization that meets the above guidelines yet uses a facility more than twice a year shall be charged \$100 per year.
 - c. The organization or group cannot be a private, business, political, or religious organization.
 - d. Any organization denied free use under this policy as defined in this section may appeal to the city council.

F. MISCELLANEOUS FEES.

<u>Item</u>	<u>Fee</u>
Agendas (City Council or Planning Commissions) ¹	\$ 15.00/year
City Council Minutes ¹	\$ 35.00/year
Planning Commission Minutes ¹	\$ 20.00/year
New Resident Handbook	\$ 10.00 printing fee
Single copies	\$ 0.25 + tax/page for first 100 pages
Assessment search	\$ 20.00
Maps	\$ 6.50
Open burning permit	\$ 25.00
(no charge for recreational fires)	
Returned Check Fee	\$ 25.00
Credit card convenience fee (PayPal) ^{*2}	3.1% + \$0.30

¹ The charges apply only when hard copies are mailed. These documents can be viewed free of charge on the website or at City Hall.

² [Park program fees are exempt from the credit card convenience fee.](#)

G. FALSE ALARM FEES

1. Fire False Alarms (at an address or property within one calendar year)

- \$ 175.00 for second false alarm
- \$ 300 for third false alarm
- \$ 400 for fourth false alarm
- \$ 500 for fifth and subsequent false alarm

2. Security False Alarms (at an address or property within one calendar year)

- \$ 60.00 for second false alarm
- \$ 100 for third false alarm
- \$ 200 for fourth false alarm
- \$ 300 for fifth false alarm
- \$ 400 for sixth false alarm
- \$ 500 for seventh and subsequent false alarm

3. Penalties and Assessment

Penalties for late payment and assessment of unpaid fees are the same as stipulated for unpaid utility fees in the city code.

H. VEHICLE EMERGENCY RESPONSE

The fee for emergency personnel response to accidents is \$350.00/vehicle.

I. PARKING FEES

<u>Item</u>	<u>Fee</u>
Application fee to designate "residential area" permit parking	\$ 200.00
Annual residential area parking permits	
First two vehicles	\$ 15.00/vehicle
Third and subsequent vehicles	\$ 25.00/vehicle
Lost permit replacement	\$ 5.00
Temporary parking permit (up to 3 weeks)	\$ 3.00/vehicle
Temporary parking permit for 5 or more vehicles for a one-time/ one-day event	\$ 25.00/event
Mobile Storage Structure (up to 72 hours)	\$ 10.00

J. SANITARY SEWER

The sanitary sewer fee for residential units is ~~\$34.00~~\$34.75 per quarter plus ~~\$.0222673~~\$.0227572 per cubic foot of water usage during the months of November – January. For apartment units, the rate will be ~~\$34.00~~\$34.75/unit/quarter plus ~~\$.0222673~~\$.0227572 per cubic foot of water used in November. For residential units, this will serve as the maximum fee for other quarters throughout the year, but the actual amount billed may be lower depending on water usage. For commercial units, the fee is ~~\$.0222673~~\$.0227572 per cubic foot of water usage during each month.

~~*Park Program Fees are exempt~~

K. STORM DRAINAGE

The fee for storm drainage is ~~\$24.50~~\$25.25 per quarter for residential units and ~~\$226.30~~\$233.09 per acre for commercial and apartment units.

L. HYDRANT WATER

The fee for hydrant water is 6% surcharge of the water bill.

M. RECYCLING

The recycling charge is \$10.50 per quarter for residential units.

N. STREET LIGHTING

The street lighting fee is \$6.00 per quarter for residential units and \$0.02 per lineal foot frontage for commercial properties monthly.

O. FEES FOR UNSPECIFIED REQUESTS

A private party or public institution (hereinafter applicant) making a request to the City for approval of a project or for public assistance must cover the City's consultants' costs associated with reviewing the request. Prior to having the request considered by the City, the applicant must deposit an escrow fee in an amount that is estimated to cover the City's consultants' costs as determined by the City Administrator. If the City's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The City shall use the applicant's fees to cover the City's actual consultants' costs in reviewing the request regardless of the City's action on the applicant's request. If the applicant's escrow fees exceed the City's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.

P. SNOW AND ICE REMOVAL

\$100/Hour with a minimum of \$100

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F5
Attachment	Elected Official Out-of-State Travel Policy
Submitted By	Sack Thongvanh, City Administrator

Item	Review of Elected Official Out-of-State Travel Policy
Description	In 2005, the Minnesota State Legislature passed a requirement that cities adopt a policy that regulates out-of-state travel by elected officials. The Falcon Heights City Council adopted the attached policy on November 9, 2005. One provision of the statute is that the policy be reviewed annually by the City council.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Elected Official Out-of-State Travel policy
Action(s) Requested	Staff recommends that the Falcon Heights City Council affirm the attached City of Falcon Heights Elected Official Out-of-State Travel policy adopted November 9, 2005.

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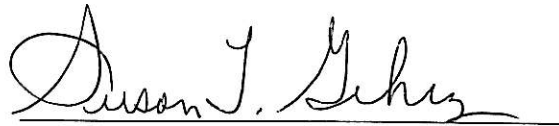
City of Falcon Heights ELECTED OFFICIAL OUT-OF-STATE TRAVEL POLICY

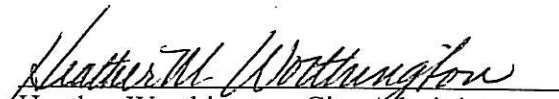
Purpose: The City of Falcon Heights recognizes that its elected official may at times receive value from traveling out of the state for workshops, conferences, events and other assignments. This policy sets forth the conditions under which out-of-state travel will be reimbursed by the City.

General Guidelines:

1. The event, workshop, conference or assignment must be approved in advance by the City Council at an open meeting and must include an estimate of the cost of the travel, and the use of a resolution detailing what exactly is being approved.
2. No reimbursements will be made for attendance at events sponsored by or affiliated with political parties.
3. The city may make payments in advance for airfare, lodging and registration if specifically approved by the council. Otherwise all payments will be made as reimbursements to the elected official.
4. The City will reimburse for transportation, lodging, meals, registration, and incidental costs using the same procedures, limitations and guidelines outlined in the city's Travel Policy.

Adopted November 9, 2005


Susan L. Gehrz, Mayor


Heather Worthington, City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F6
Attachment	City Council Standing Rules
Submitted By	Sack Thongvanh, City Administrator

Item	Review and Adopt Council Standing Rules
Description	<p>Each year at the first Council meeting, the City Council reviews the operating procedures it intends to use, and decides if changes are warranted.</p> <p>Staff has no recommendations for changes in the standing rules at this time</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • City Council Standing Rules
Action(s) Requested	Staff would recommend adopting the Council Standing Rules for 2020.

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Amended January 11, 2006

B. CITY COUNCIL STANDING RULES

INTRODUCTION

In the belief that the best decisions are made by the best informed decision makers and that the public decision process is best served when the public has every opportunity to present views, the following rules are established to govern regular and special council meetings, as well as formal public hearings. There are several goals behind these rules.

1. In general, free and open discussion by all interested parties should be an essential part of the decision making process.
2. The council process should have as little procedural overhead as possible.
3. Time is better spent on substantial matters rather than proforma matters.

MEMBERSHIP

The formal council membership consists of the four council members and the mayor. All five have one vote each and all five can introduce motions. For purposes of leading the meeting, the mayor, or in the absence of the mayor, the acting mayor will be considered the chairperson.

RULES

Agenda

1. To be considered, an item must be on the agenda and the agenda must be distributed to all of the council members and any other persons having responsibility for an item at least three working days prior to the meeting. An agenda can be modified with addenda by a majority vote, but this should be used only for minor items or items with extreme time constraints.
2. An item can be moved from the consent agenda to the action agenda at the request of any council member.
3. Since there will be an audience and cable TV viewers not familiar with each item, the chair will give a brief explanation of each item as it is addressed.

Agenda (continued)

4. The order of items on the agenda need not be followed absolutely. The chair may adjust the order in the interest of:
 - a. Filling in time before a scheduled item, i.e. a public hearing.
 - b. Grouping several items to best make use of consultant time.
 - c. Accommodating individuals who have attended the meeting specifically to provide input on an item.

Process – Regular and Special Council Meetings

1. For these proceedings, the council will use the “open discussion” procedure. That is, discussion is open to any member before or after a motion is made. This privilege is also extended to the city administrator, city clerk and any of the consultants who may have an interest in or can contribute to the item at hand.
2. At the discretion of the chair, this privilege is also extended to those members of the audience who wish to provide input. The chair may also rule out of order any input felt to be redundant, superfluous, or irrelevant.
3. The chair can make liberal use of the “unanimous consent” procedure. That is, items that in the judgment of the chair are likely to be unanimously approved, can be introduced for approval with the statement “If there are no objections . . . stands approved (or denied).” If any council member has an objection, the item reverts to the standard motion procedure. This “unanimous consent” procedure cannot be used for items requiring formal votes, i.e. resolutions, or for approval of the consent agenda.
4. The standard motion procedure is changed to not require a second. A motion need only to be considered. This also applies to amendments.
5. To eliminate confusion, only one amendment will be considered at a time and that amendment must be germane to the motion. An amendment cannot itself be amended. If a change to an amendment is deemed appropriate, the amendment should be withdrawn and reintroduced accordingly.
6. The general mode of voting will be by acclamation, but with enough clarity that the individual votes can be recorded in the minutes. If in doubt, the city clerk can request a clarification.

Process – Regular and Special Council Meetings (continued)

7. The meeting will be recorded and the recording will be retained for three months following approval of the minutes for that meeting. The standard retention can be extended if, in the judgment of the mayor, city administrator, city clerk or any council member, such action is warranted. Council workshop sessions are open to the public but will not be recorded.
8. If the council action is the result of a resident request and that request is denied in whole or in part, reasons of fact supporting the denial will be made part of the public record.
9. No council meeting will extend beyond 10:30 PM except by unanimous vote. This rule is not subject to the modification or suspension provisions of the Standing Rules.

Process – Public Hearings

Since a public hearing is a more formal procedure and often requires certain procedures and actions to be legal, the meeting rules are changed accordingly.

1. The primary aim of a public hearing is to take input from the public. To accomplish this in the most effective manner, the chair will introduce the hearing with an explanation of the issues. This explanation will be given by the chair or a person designated by the chair. The use of explanatory visual aids is encouraged.
2. Following the explanation, input from the public will be taken. Prior to accepting input, though, the chair will state the areas where input will be appropriate, the maximum time to be allotted to any individual presenter, and any other procedural rules deemed appropriate to guarantee that all concerned parties have a fair and adequate opportunity to be heard.
3. All individuals wishing to speak must identify themselves, their address, and speak into a recording microphone. Individuals not wishing to speak in public may provide a written statement. The council may take up to 15 minutes to review written statements presented at the meeting. If the council decides to not act on the issue at the public hearing meeting, it may, by majority vote, extend the time where written input will be taken to a day no later than one week before the next meeting where a deciding vote is planned.
4. All speakers are expected to be businesslike, to the point and courteous. Anyone not abiding by these rules will be considered out of order.
5. The council will refrain from initiating a discussion during the public input phase of the hearing except to clarify points brought up. These “points of information” requests should be held to a minimum.

6. Once the public testimony phase is complete, the chair will announce the public hearing to be closed and the council will revert back to its open discussion mode of operation. From this point on, public input will only be appropriate when solicited by the council.
7. It shall be the intent of the council to vote on the issue at the same meeting as the public hearing and as close in time to the public hearing as possible. Should it be necessary to defer voting until a later date, that procedure will be clearly explained to the audience.
8. No public hearing will extend beyond 10 PM.
9. If the motion contains conditions, as may occur in conditional use or variance requests, those conditions will be conveyed in writing to the requestor.
10. If the public hearing is the result of a resident request and that request is denied in whole or in part, reasons of fact supporting the denial will be made part of the public record.
11. If the public hearing is to set an assessment rate, the assessment formula(s) under discussion cannot be altered. This implies that the council has fully discussed any formulas prior to the hearing and that the appropriate legal, fiscal and engineering consultants have passed on formula(s) viability, legality and feasibility.
12. If the hearing is to set an assessment, it cannot be scheduled later than the first meeting in September. This is to allow time to correct any errors prior to the time needed to certify the rolls to the county.

ADOPTION/MODIFICATION/SUSPENSION

These rules, with the exception of the mandatory 10:30 PM adjournment, can be adopted, modified or suspended in whole or in part by a $\frac{3}{4}$ vote of the council. If suspended, they are automatically reinstated at the next meeting. Should they be suspended or a situation occurs that is not covered by the standing rules, Sikkink's Seven Motion System (attached) will apply.

ANNUAL REVIEW

These rules will be reviewed annually at the first meeting in January.

INTERPRETATION

The chair will interpret the rules. However, the chair's interpretation can be appealed by any council member and can be overruled by a majority vote.

Attachment

SIKKINK'S SEVEN MOTION SYSTEM

General Rules for a Simplified System of Parliamentary Procedure

1. The purpose of this decision making system is to allow efficient decision making that represents a majority position. Any motion, request, discussion or proposal, which seems to have as its purpose unreasonable delay, manipulation, or the goal of serving individual ends rather than group ends, can be ruled out of order by the chair. Such a ruling by the chair will be subject to the motion called appeal.
2. Free and open discussions are valued in this decision making system. For that reason, most motions are discussable and the motion to restrict discussion requires a 2/3 vote in order to pass. In recognizing persons for discussion, the chair first recognizes the person who made the motion, next recognizes other persons and always recognizes a person who has not spoken over a person who has already participated in the discussion. As far as possible, the chair should try to alternately recognize persons representing different viewpoints.
3. In examining the chart on the following page, you will note that five of the seven motions are amendable. However, only one amendment at a time may be considered. As soon as that amendment is passed or defeated, another amendment may be proposed.
4. The number in front of the motion listed indicates the rank of each motion. Thus, #1 – General motions are lowest in rank, and #7 – Restrict Debate motions are highest in rank. Two rules apply:
 - (1) You usually cannot consider two motions of the same rank at the same time, and
 - (2) If a motion of one rank is being considered, a motion of the same rank or lower rank is usually out of order, but a motion of higher rank is in order.

While these rules generally apply, the chair may allow some flexibility in certain circumstances. These situations almost always occur with motions #5, 6 and 7. For example, if #7 - "Restrict Discussion" is being discussed and a member wants a secret ballot vote on the matter, Request, while lower in rank, could be used to accomplish this purpose. The chair is allowed to make all decisions on exceptions, but all such decisions are subject to appeal.

SIKKINK'S SEVEN MOTION SYSTEM TABLE

<u>Motion</u>	<u>Purpose</u>	<u>Applies To What Situations</u>	<u>Needs Recognition</u>	<u>Needs Second</u>	<u>Can be Discussed</u>	<u>Amendable</u>	<u>Vote Required</u>
1. Restrict Discussion	To stop or limit discussion	All discussable motions	Yes	Yes	Yes	Yes	2/3
2. Appeal	To let the group vote on a chair's decision	To decision of the chairperson	No	Yes	Yes	No	Majority
3. Request	Not a motion but a way to question, challenge, or seek help	Any appropriate situation	No	No	No	No	Chair decides subject to appeal
4. Postpone	To delay action on any general motion to a future time	General motions	Yes	Yes	Yes	Yes	Majority
5. Refer	To have a general motion studied by a committee	General motions	Yes	Yes	Yes	Yes	Majority
6. Meeting Termination	To recess during a meeting or to end a meeting	Made to recess or adjourn	Yes	Yes	Yes	Yes	Majority
7. General	To bring up business for majority decisions by the group	For doing business	Yes	Yes	Yes	Yes	Majority



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F7
Attachment	N/A
Submitted By	Randy Gustafson, Mayor

Item	Council/City Commission Liaison Assignments
Description	<p>Councilmembers are each assigned to serve as a liaison between City Council and various commissions each year. Assignments for 2020 are as follows:</p> <ul style="list-style-type: none"> • Planning Commission - Randy Gustafson • Community Engagement Commission - Yakasah Wehyee • Parks and Recreation Commission -Melanie Leehy • Environment Commission - Kay Andrews • Northeast Youth and Family Services - Mark Miazga • North Suburban Cable Commission - Susan Majerus
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	I recommend approval of the above assignments.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F8
Attachment	N/A
Submitted By	Randy Gustafson, Mayor

Item	Appointment of Acting Mayor
Description	<p>Periodically, the Mayor’s absence requires that official duties (such as signing official documents, running City Council meetings, etc.) need to be conducted in a timely manner. Past practice has been to rotate this position among the various City Council Members. The 2019 Acting Mayor was Council Member Melanie Leehy.</p> <p>The Mayor still retains the right to name other Council Members as Acting Mayor when planned absences are anticipated, but the formal designation of an Acting Mayor allows for continuity of operations in the case of an emergency or unplanned absence.</p>
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Motion to approve Council Member Council Member Mark Miazga as the 2020 Acting Mayor.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F9
Attachment	N/A
Submitted By	Randy Gustafson, Mayor

Item	2020 Commission Appointments
Description	<p>Each year the City Council appoints residents to serve on various city commissions. Below are my recommendations for residents to serve three year terms (2020-2022), as directed by the City Code:</p> <p>Marty McCleery (Environment Commission) Matthew Kotelnicki (Planning Commission) Katie Kohn (Community Engagement Commission) Georgiana May (Community Engagement Commission)</p> <p>Tom Williams (Planning Commission) has completed two terms, but staff would like to allow him to continue serving until a replacement is found, as allowed in city code. The Planning Commission has two vacancies currently.</p>
Budget Impact	N/A
Attachment(s)	
Action(s) Requested	Motion to approve the reappointment of the following Commissioners to their second three year terms to their respective commissions.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F10
Attachment	N/A
Submitted By	Roland Olson, Finance Director

Item	Mileage reimbursement rate for 2020
Description	The business mileage reimbursement rate allowed by the IRS is 57.5 cents per mile effective January 1, 2020. This is a half cent per mile decrease in the mileage rate allowed by the IRS in 2019.
Budget Impact	The mileage reimbursement rate is 57.5 cent per mile effective January 1, 2020.
Attachment(s)	N/A
Action(s) Requested	Staff recommends allowing the IRS approved reimbursement mileage rate of 57.5 cents per mile when employees use their personal vehicles for city business for 2020.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F11
Attachment	Resolution
Submitted By	Sack Thongvanh, City Administrator

Item	Accepting the Resignation of Jeff Guertin from the Falcon Heights Volunteer Fire Department
Description	We received a notice that Jeff Guertin is resigning because he could not fulfill his obligation as a Firefighter and cannot seem to make it to the trainings or calls.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Resolution 20-03 Accepting the Resignation of Jeff Guertin from the Falcon Heights Volunteer Fire Department
Action(s) Requested	Staff would recommend approve of attached resolution to accept the resignation of Jeff Guertin from the Falcon Heights Volunteer Fire Department

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

January 8, 2020

No. 20-03

**RESOLUTION ACCEPTING THE RESIGNATION OF JEFF GUERTIN FROM THE FALCON
HEIGHTS VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the City has a Volunteer Fire Department; and

WHEREAS, Jeff Guertin was appointed to the Falcon Heights Volunteer Fire Department on September 11, 2019 and has submitted a letter of resignation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the "Letter of Resignation" is accepted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____
Randall Gustafson
Mayor

GUSTAFSON _____ In Favor
LEEHY
MIAZGA _____ Against
WEHYEE
ANDREWS

Attested by: _____
Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Consent F12
Attachment	2020 NYFS Cooperative Service Agreement and Contribution History
Submitted By	Sack Thongvanh, City Administrator

Item	2020 NYFS Cooperative Service Agreement
Description	<p>For many years now, the City of Falcon Heights has been a partner with Northeast Youth and Family Services (NYFS). Some of the services they provide include senior chore services and diversion programs for youth in various law enforcement cases. Each year the City allocates money in the general fund to help pay for these services.</p> <p>Attached is the 2020 Agreement that NYFS is asking all of their partner cities to approve.</p>
Budget Impact	2020 Contribution of \$10,039 which is accounted for in the 2020 Budget. This is a 6.8% percent increase from 2019's contribution of \$10,038.
Attachment(s)	<ul style="list-style-type: none"> • Contribution History • 2020 NYFS Cooperative Service Agreement
Action(s) Requested	Staff recommends Council approval of the 2020 NYFS Agreement and authorization of the Mayor and City Administrator to sign all necessary documents.

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December 19, 2019

Sack Thongvanh
City Administrator
City of Falcon Heights
2077 Larpenteur Avenue
Falcon Heights, MN 55113

Dear Sack,

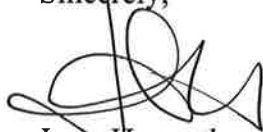
Enclosed is the 2020 partnership agreement with Northeast Youth & Family Services. I have also included the addendum referenced in section III-B Services Provided and Exhibit A referenced in section III-D-2 Funding.

Please sign and return a fully executed copy of the agreement to me. You can either send a hard copy through the mail or a pdf electronically. Either way we need a copy in our files for our audit.

We appreciate our partnership with you and look forward to another year of working in concert to serve the residents of our community. I will reach out to you in early January about setting up our annual presentation to the council.

If you have any questions or need more information, please don't hesitate to contact me.

Sincerely,



Jerry Hromatka
President & CEO

AGREEMENT

I. PARTIES

This agreement is made and entered into by and between the City of Falcon Heights Minnesota ("City") and Northeast Youth and Family Services ("NYFS").

II. RECITALS

- A. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northern suburbs of Ramsey County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 622, 623, 624, 282 and 832.
- B. Through this Agreement the City intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.
- C. This Agreement shall be used as the formal agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the City and NYFS.

III. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

- A. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.
- B. Services Provided. NYFS shall provide the City and its residents with youth and family programs set forth in the Addendum attached hereto.
- C. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:
 - 1. Report regarding proposed changes in services and programs to the City; and

2. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

D. Funding

1. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.
2. The City shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation using the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U). Such adjustment shall not exceed plus or minus 3% in any year. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.
3. Any new City joining into this agreement will pay a base amount annually to NYFS that is on par with the amount paid by current participating municipalities.
4. Amounts payable by the City shall be paid to NYFS on or before January 30th of each year, or at a date mutually agreed upon by both parties, to cover the City's share for that year.

E. Board of Directors. This agreement is contingent upon the City having the right to a seat on the Board of Directors. The Board of Directors shall be limited to not more than 30 Board members.

F. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the following:

1. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.
2. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.

3. On or before November 30, of any year NYFS shall submit a written report to the City including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, 30 days from the end of each calendar quarter, NYFS shall submit a written report to the participating municipality.
 4. Periodically advising the City of services available through NYFS to the City's residents;
 5. Establishing a sliding scale for services available through NYFS to the City's residents and periodically advising the City of such fees;
 6. Providing other reasonable information requested by the City;
 7. Purchasing a policy of liability insurance in the amount of at least \$1,500,000.00, naming the City as an additional insured and providing a copy of the insurance certificate evidencing such policy to the City;
 8. Provide the City with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;
 9. NYFS shall defend and indemnify the City from any and all claims or causes of actions brought against the City of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,
 10. Without the written approval of the City, NYFS will not enter into any agreement with any other city which differs from the terms and conditions of this Agreement.
- G. Term. The term of this agreement will be through December 31, 2020. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, NYFS will continue to provide services to the City if a successor agreement has not been executed prior to the end of the term.
- H. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

1. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,
2. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

1. Consider the request and by a majority vote deny it.
2. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.
3. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

CITY OF FALCON HEIGHTS

By: _____
Elected Official

Its: _____
Clerk/Manager

Dated: _____

NORTHEAST YOUTH & FAMILY SERVICES

By:  _____
President/CEO

Its:  _____
Chair of the Board of Directors

Dated: 12/19/2019

12/2019

Northeast Youth & Family Services
 City Participation Figures

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	2.1% increase CPI-U 6-14	.04% increase CPI-U 6-15	1.0% increase CPI-U 6/15	1.4% increase CPI-U 6/15	2.8% increase CPI-U 6/15	6.8% increase CPI-U 6/15
Falcon Heights	8,892	8,927	9,017	9,143	9,399	10,038

Northeast Youth & Family Services

NYFS services fall into three categories: mental health services and youth development services and community case management services. By providing services in these areas within one agency, we can provide a continuum of care. This has proven beneficial because although mental health, youth development and community case management services have similar goals, their distinctions also complement each other.

Contracted Services

Mental Health Services:

- *Mental Health Counseling* – licensed mental health staff provide therapy for the emotional health of children, teens and adults.

Youth Development Services:

- *Youth Diversion* – a coordinated range of services for youth who have committed minor offenses (e.g. shoplifting, chemical/alcohol use, vandalism) to help them focus on positive behavior and prevent recidivism.
- *Senior Chore Program* – youth and other adults complete seasonal and household tasks to help seniors remain independent.

Non Contracted Services

Mental Health Services:

- *Northeast Educational & Therapeutic Services (NETS)* – provides therapy and academic support for youth in grades 6-12 with severe mental illnesses who can not function in traditional school environments.

Community Case Management Services:

- *Community Case Management* – helps households access and utilize resources to reduce stress.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	January 8, 2020
Agenda Item	Policy G1
Attachment	Link to Comprehensive Plan, Resolution
Submitted By	Justin Markon, Community Development Coordinator

Item	Adopt 2040 Comprehensive Plan
Description	<p>The Comprehensive Plan is the city’s guiding document for land use, housing, transportation, and infrastructure. The 2040 Comprehensive Plan will guide our city of the next twenty years. Following two years of work by the Planning Commission, Environment Commission, and City Council, the Plan is ready to be adopted.</p> <p>The City Council authorized submittal of the Plan to the Metropolitan Council in January 2019. Since the original submittal, there have been a few changes, notably to the definitions of the mixed-use category and revisions to population forecasts due to the Hendrickson and Amber Union projects. The Metropolitan Council authorized that the Plan be placed into effect at their November 13, 2019 meeting.</p> <p>Due to the length of the Plan, it is available for online viewing on the city’s website.</p> <p>Staff are grateful for our partners at WSB, the City of Roseville, and the Metropolitan Council for their assistance on the Comprehensive Plan.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Resolution 20-04 Adopting the 2040 Falcon Heights Comprehensive Plan
Action(s) Requested	Staff recommend adopting the 2040 Falcon Heights Comprehensive Plan.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

January 8, 2020

No. 20-04

**A RESOLUTION ADOPTING THE 2040 FALCON HEIGHTS COMPREHENSIVE PLAN
UPDATE, A COMPILATION OF POLICY STATEMENTS, GOALS, STANDARDS, AND
MAPS FOR GUIDING THE OVERALL DEVELOPMENT AND REDEVELOPMENT OF
THE LOCAL GOVERNMENTAL UNIT**

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, the Falcon Heights City Council authorized the review and update of its Comprehensive Plan; and

WHEREAS, the proposed Falcon Heights 2040 Comprehensive Plan is a planning tool intended to guide the future growth and development of the City of Falcon Heights in a manner that conforms with metropolitan system plans and complies with the Metropolitan Land Planning Act and other applicable planning statutes; and

WHEREAS, the proposed Falcon Heights 2040 Comprehensive Plan reflect a community planning process conducted in the years 2018 and 2019 involving elected officials, appointed officials, city staff, community organizations, the public at large, developers, and other stakeholders; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed 2040 Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on July 6, 2018 and the statutory six-month review and comment period has elapsed; and

WHEREAS, the Planning Commission has considered the proposed 2040 Comprehensive Plan and all public comments, and thereafter submitted its recommendations to the City Council and

WHEREAS, the City Council approved Resolution 2019-06 authorizing the proposed 2040 Comprehensive Plan to be submitted to the Metropolitan Council for review; and

WHEREAS, at its regular meeting on November 13, 2019 the Metropolitan Council completed its review of the proposed 2040 Comprehensive Plan and found that the Plan meets the requirements of the Metropolitan Land Planning Act; conforms to the metropolitan system plans for transportation (including aviation), water resources, and parks; is consistent with *Thrive MSP 2040*; and is compatible with the plans of adjacent jurisdictions and affected special districts and school districts; and

WHEREAS, the 2040 proposed Comprehensive Plan includes all revisions made during the review process and responds to additional advisory comments that are part of the Metropolitan Council’s actions authorizing the City Council to place its proposed 2040 Comprehensive Plan into effect.

NOW THEREFORE, BE IT RESOLVED BY THE FALCON HEIGHTS CITY COUNCIL, MINNESOTA, that the Falcon Heights 2040 Comprehensive Plan is adopted and is effective as of the date of this resolution.

BE IT FURTHER RESOLVED that, pursuant to sections 473.864 and 473.865 of the Metropolitan Land Planning Act, the City Council will: (1) review its fiscal devices and official controls; (2) if necessary, amend its fiscal devices and official controls to ensure they do not conflict with the 2040 Comprehensive Plan or permit activity in conflict with metropolitan system plans; and (3) submit amendments to fiscal devices or official controls to the Metropolitan Council for “information purposes.”

The motion of the adoption of the foregoing resolution was duly made by Member _____. Upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

ADOPTED BY THE CITY OF FALCON HEIGHTS CITY COUNCIL THIS 8TH DAY OF JANUARY 2020.

Moved by:

Approved by: _____

Randall Gustafson
Mayor

GUSTAFSON ___ In Favor
LEEHY
MIAZGA ___ Against
WEHYEE
ANDREWS

Attested by: _____

Sack Thongvanh
City Administrator