

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue
AGENDA
February 26, 2020 at 7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: ANDREWS_X_ GUSTAFSON_X_ LEEHY_X_
MIAZGA_X_ WEHYEE_X_

STAFF PRESENT: THONGVANH_X_

C. PRESENTATION

1. Environment Commission Annual Report, Jim Wassenberg, Environment Commission Chair

Jim Wassenberg, Environment Commission Chair

Jim reviewed the Environment Commission recent and future activities, which includes:

- Drafting of Native Landscaping code modifications (recently adopted)
- Continue to host the Sustainability Fair. In 2020, the commission will collaborate with St Anthony Citizens for Sustainability and Resilient Roseville
- Food Scraps Collection Site (recently approved and is located at City Hall parking lot)
- Community Communication through EC Corner on the Weekly E-newsletter
- Home energy audit promotion
- Investigate future projects for Planned Urban Development, Beekeeping, EV charging station, Greening of Schools
- Continued outreach to other Twin Cities Environmental Commissions and Groups

D. APPROVAL OF MINUTES:
N/A

E. PUBLIC HEARINGS:

1. Ordinance Amendment to Chapter 46 of the City Code

City Administrator Thongvanh

The proposed ordinance changes were introduced at the November 2019 City Council Workshop meeting. City Staff presented the proposed ordinance again at the January 2020, and February 2020 City Council Workshops. The changes include clarifications on vehicles that may park where and for how long. In addition, we will also change the parking fine to \$50. The next change is on the snow removal period and provides clarity on how snow events are handled when it comes to parking.

Mayor Gustafson received a letter from a concerned citizen regarding the 72-hour versus the 48-hour period when the snowfalls. City Administrator clarified that it is the amount of time allowed between

from start to finish. The 72 hours were in place when the city contracted with the Ramsey County for snowplow and now with two owned trucks, Public Works plows the street. We are getting done quicker and allowing 48 hours to plow the streets is reasonable.

Mayor Gustafson received another letter from a concerned citizen who lives in the Northome neighborhood regarding the 48 hours on a vehicle parked on our streets. Mr. Gustafson stated that Falcon Heights always had the 48 hours restriction. The proposed ordinance is to clarify what a passenger vehicle is versus a truck/bus/recreational vehicle.

Jim Wassenberg, Environment Commission Chair

I would like to thank Public Works for their hard work and dedication to plow our streets. I want to make a comment that I appreciate the changes to the ordinance that will allow the city to maintain the roads.

Council Member Leehy

I want to point out on the fee schedule item for Solicitors, Peddlers, and Transient Merchants. If you received a door-knock from a solicitor and who does not have a city license, please direct them to the city hall and notify the city staff. The company must submit a Solicitors, Peddlers, and Transient Merchants license for each individual. The City Administrator must approve the application and the license is not transferable.

Council Member Wehyee

Asked City Administrator on how the fee schedule is determined. City Administrator Thongvanh stated that every year he brings the fee schedule to the city council workshops to review if there need to be any changes. If the fee schedule does not have any changes then it will be an overview. If there is a significant change to the fee schedule such as the false alarm, then we do request staff to research surrounding cities to make sure it is comparable and will go through multiple meetings.

Council Member Andrews

I appreciate raising the parking fee to \$50. It will help during fair time and prevent parking issues.

Council Member Miazga, Approved 5-0

F. CONSENT AGENDA:

1. General Disbursements through: 2/18/20 \$82,879.31
Payroll through: 2/15/20 \$18,632.59
2. Appoint Pedro De Filippo Vannucci to the Environment Commission
3. Resignation of Rick King from the Community Engagement Commission

Pedro De Filippo Vannucci

I am thankful for accepting me to the youth Environment Commission. I am excited to volunteer for Falcon Heights and help build a sustainable and environmental city.

Mr. Wassenberg added that the Pioneer Press wrote an article about Falcon Heights appointing its first youth commissioner after launching the program last year.

G: POLICY ITEMS:

1. Amendment to Administrative Manual Regarding Guidelines for Snow and Ice Control

City Administrator Thongvanh

The City Council requested that staff look into a snow removal policy outside of the formal City Code. City staff found a snow and ice policy in the existing Administrative Manual; however, it is unknown when the policy was last revised. With no revised date, the city decided to update the Administrative Manual, which includes the language noting that the City performs its plowing of local streets as well as updated information on pathway plowing, and specific information related to property damage, parking restrictions, and responsibilities of property owners. The current and proposed policy borrows language from existing policies in Roseville and Arden Hills. Staff believes these changes will provide an important communication tool to residents during winter months.

A reminder about the manual. It gives staff guidance on how to approach different situations and scenarios. In addition, it also helps our residents understand the process of how we handle each situation and scenario.

Council Member Leehy

I appreciate how staff is combing through and getting the policies, ordinances, and manual updated. I request I would like to make it have a revision stamp in order to help future revisions.

Council Member Wehyee, Approved 5-0

H. INFORMATION/ ANNOUNCEMENTS:

Council Member Andrews

- The State of Minnesota is part of the Super Tuesday for the Primary Election for the Presidential Election. It is on Tuesday, March 3, from 7AM-8PM. I encourage everybody to go vote.

Council Member Miazga

- Regarding the Primary Election, residents can vote at two polling places. If you live West of Snelling Ave, you will vote at City Hall. If you live East of Snelling Ave, you will vote at Falcon Heights United Church of Christ. Last night, I attended the caucus and was grateful to see many community members of the event.
- The Falcon Heights bonding bill is still pending. I sent letters to all the senate bonding committee members.
- NYFS is getting closer to hiring a new president and director. They are down to five applicants.

- I am very grateful that we live in a state where the state Health Department is well funded by the governor and educated. The governor is well in touch with the Centers for Disease Control and Prevention (CDC), and Health Department daily to be informed about the coronavirus. We live in a good state.

Council Member Leehy

- Parks and Recreation Commission meeting is on Monday, March 2. The city commission meetings are open to the public and can provide public inputs.

Council Member Wehyee

- I have been communicating with the University of Minnesota and Commonwealth Terrace Cooperative (CTC) boards and am requesting representatives to do a formal presentation at the city hall. The presentations will help residents be aware of the proposals on the potential renovation and redevelopment at CTC.
- The Community Engagement Commission (CEC) meeting was on Monday, February 24.
 - Updates:
 - We have the honor of having Sue Gerhz, who was the former mayor of the city. She spoke about the history of our commission and provided updates on the Peace Garden. They are looking for volunteers for the groundbreaking on July 7. More information will be provided in the next few months and get community members to involve volunteering opportunities.
 - Continue to review the strategic planning report and create a CEC plan in the 1st quarter. We expect to accomplish the plan soon. The commission will also present the plan to the City Council in April. In addition, we also brainstormed on how to get more community involvement and increase participation from residents and the city council.
 - Continue to update the New Resident packet and Neighborhood Liaison handbook
 - Spring Together is on Saturday, June 6 from 11am-2pm.
 - Breakfast with City Council is on Saturday, March 21 from 10am-noon.
 - There are two openings and if you are interested in joining the commission, please apply.
- I received an email from a resident stating that the city has improved on communications to the community. I was happy to hear about it because our main goal is to improve our communications with the residents.

Mayor Gustafson

- Breakfast with City Council is on Saturday, March 21, from 10am-noon. All are welcome to attend.
- On Friday, March 24, the League of Women Voters Roseville Area is hosting How Are Our Cities Addressing Environmental Issues? event at Roseville Library Community room at 6:30pm. I will be one of the panelists.
- Wednesday, March 4, is Coffee/Eggroll with a Cop at Eggroll Queen Café. The event starts at 11:30am.

- The annual Scouting Day host by Sheriff's Office is on Saturday, February 29. If you are in a scout troop or know anyone who is, please attend the event.


City Administrator Thongvanh

- The Spring Newsletter will be out in mid-March.
- The 2020 Census is coming up and residents will be getting notifications on how to complete the form online and in-person. City staff will also put the information in the weekly newsletter.
- The warming house is closed for the season due to the warm weather. This year we had more people at the ice rink.
- City staff is starting to work on Spring Together, Baseball Clinic workshop, Ice Cream Social, and summer programs.
- Summer position applications are now open. City Staff attended the Roseville School District job fair to promote the positions.
- A reason why we do not have the February 12, meeting minutes is that all the staff was working on data requests. Originally, it was just me but due to the huge amount of requests, I had all my staff assist me. They did a great job in helping and we were able to complete it.
- Fire Department Updates:
 - Increase communications on social media and weekly newsletter.
 - Received positive feedback from the firefighters regarding communications, training sessions, organization, and connecting with the community and cities.
 - Audits: researching different helmets because the current ones are outdated and need replacements. In addition, provide equipment that the department needs.
 - The City of Roseville Fire Department has been helping us create a description for Assistant Fire Chief, Fire Chief, captains, and firefighters. The city never had this before so it is a great step in terms of making sure we have a professional department.

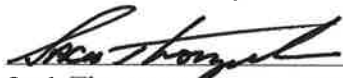
I. COMMUNITY FORUM:

Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

J. ADJOURNMENT:


Randy Gustafson, Mayor

Dated this 26th day of February, 2020


Sack Thongvanh, City Administrator