

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue
AGENDA
March 11, 2020 at 7:00 P.M

A. CALL TO ORDER:

B. ROLL CALL: ANDREWS_X_ GUSTAFSON_X_ LEEHY_AB_
 MIAZGA_X_ WEHYEE_X_

STAFF PRESENT: THONGVANH_X_

C. PRESENTATION

1. Coronavirus (COVID-19) Update

Dan Johnson-Powers, Assistant Emergency Manager for Allina Health and Falcon Heights Fire Department

City Administrator Thongvanh and I attended a Coronavirus meeting today. I will be providing updates on what health care is doing and what the public can do. I am representing myself and am not an official spokesperson.

On the healthcare side, there are a lot of emails to stay up to date and tremendous coordination across the metro clinics, long-term care facilities, hospitals, etc. In addition, they are creating plans on how to tackle the new virus similar to H1N1 and other widespread viruses. We are also encouraging everyone to use the nurse advice line instead of coming to the hospital.

In terms of the city, we were advised today that there is a class being offered in April on Continuity of Operations. We are blessed to have a Ramsey County emergency management group that contracts with a company that provides an online tool to help cities develop Continuity of Operations planning. The planning assists the city when the city hall is unavailable and can relocate and use surrounding cities' council chambers for meetings. In addition, the plan also assists the city when council members are sick and do not have enough to attend a meeting to establish a quorum. There are many different options in the Continuity of Operations planning.

There are many fears in the public. In order to ease the stress, we need to look at factual information from the CDC, Minnesota Department of Health, and Ramsey County websites to stay up to date. The City of Falcon Heights has long preached about personal and family preparedness and held courses or have CERT teams educate residents on emergency preparedness.

2. Park Commission Annual Report

Walt Dunlap, Chair of Parks and Recreation Commission

Walk reviewed the Parks and Recreation Commission recent and future activities, which include:

- Planning for summer programming: the city is currently hiring for seasonal workers
- The Garden in a Box program
- Target Soccer Grant
- Ice Cream Social and Hotdog with a Deputy 2019
- Ice Cream Social 2020: Ramsey County Sheriff's Office is discontinuing Hotdog with a Deputy and will use the funds for different programs and projects
- The Good Neighbor Grant -Story Time, Shed, Rec on the GO
- Twins Youth Baseball Clinic 2020 Curtiss Field basketball court

3. Pavement Management Program

Jesse Freihammer, City Engineer

This is an overview only. City Administrator Thongvanh and City Council will discuss more details at next week's workshop on how we determine street projects.

The Pavement Management Project (PMP) helps the city rate the road, sanitary, storm, water utilities, curbs, and sidewalks and replace the damages. It also helps the city to meet ADA compliance. In 2015, we did mill and overlays and in 2017, we did mill and reclamation work in the University Grove neighborhood to smooth the roads and control the cracks.

The city rates the roads every four years by collecting data from road inspections and maintenance staff input. We will review the data and give the road segment a rating between 0-10. The goal is to maintain a citywide average PCI rating of 75 or above. In addition, mill and overlay is recommended for any street section that falls below a PCI rating of 66 and reclamation or reconstruction for any street section that falls below a PCI rating of 35. Falcon Heights' current rating is 72 because the city has not done a project in four years; however, if there is a project, the number will go up.

D. APPROVAL OF MINUTES:

1. February 12, 2020 City Council Meeting Minutes

Approved 4-0

2. February 26, 2020 City Council Meeting Minutes

Approved 4-0

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 3/03/20 \$253,331.50
Payroll through: 2/29/20 \$19,450.80

Council Member Miazga, Approved 4-0

G: POLICY ITEMS:

1. Fire Department -FEMA Grant Quotes

City Administrator Thongvanh

The RCA item title is incorrect, and it should be Fire FEMA Grant.

The city applied for the FEMA Assistance to Firefighters Grants for \$111,000 in 2018. The request included Personal Protective Equipment (helmets, boots, hoods, coats, and pants) for \$63,000 and Modify Facilities (Source Capture Exhaust Systems) for \$48,000. Unfortunately, the city was denied for the Personal Protective Equipment but awarded funds for the Source Capture Exhaust Systems. The grant is a 95/5 match.

The city requested quotes from TNC Industries, Inc. and Tom Lynch to install the Source Capture Exhaust System. The FEMA grant will cover \$45,714.28 of the project cost and the city will cover the \$2,285.72, for a total approved budget of \$48,000. In addition, the city will cover additional costs that surpass the approved budget of \$48,000.

Staff recommends approving the quote from TNC Industries, Inc. for installation of the Plymovent system and authorizes the City Administrator to authorize additional work as necessary, not to exceed \$10,000.

Council Member Andrews, Approved 4-0

2. Community Park Building - Structural Evaluation and Recommendations

City Administrator Thongvanh

Every year, the city does visual inspections and repairs of the Community Park Building. During the 2019 visual inspections and repairs, city staff noticed multiple issues that needed further investigations if the city wants to continue to open the facility. Bolton & Menk was recommended by our City Engineer. The budget impact is \$5,500, which includes a one-day field investigation, evaluation of the structural impacts, and a rehabilitation recommendation letter report outlining potential repair and rehabilitation methods and expected design life of those repairs or rehabilitations.

The Community Park is valuable to the community by hosting family reunions, birthdays, and city events and summer programs. It is the center point for everyone. The inspector will review the building and will determine the integrity of the building. If the building is safe to use, the city will make an announcement and open the park reservations.

Council Member Wehyee Moved, Approved 4-0

H. INFORMATION/ANNOUNCEMENTS:

Council Member Andrews

- The Environment Commission met on Monday and discussed the bee ordinance. The ordinance will be at the City Council workshop.

Council Member Miazga

- NYFS is nearing its end in finding a president and new director. We should hear an announcement in the next 3-5 weeks. The Leadership Luncheon is on May 6, from 11:30am-1pm at the Midland Hills Country Club. All are welcome to attend.

Council Member Wehyee

- The Community Engagement Commission (CEC) does not meet this month and is using it as a work month. We are close to completing the CEC work plan, and it will be presented at the April 22 City Council meeting. I would like to thank staff liaison Amanda Lor and Kim Johnson (CEC Chair) for putting it together.
- On Thursday, March 12, Barbara Barany from the League of Women Voters Roseville and an active community member, city staff Justin Markon, and I met the CTC board members. We discussed the 2020 census and created a participation plan. We need to make sure every resident is counted.
- The University of Minnesota made a decision to cancel their classes due to COVID-19 up to May 11.

Mayor Gustafson

- Due to the COVID-19, Breakfast with the City Council event will be discussed at next week's workshop if the council still wants to host the event.
- The Environmental forum hosted by the League of Women Voters Roseville is on March 24, at Ramsey County Library in Roseville. Please visit their website for cancellation announcements.
- Coffee with a Cop/Eggroll with a Deputy was a successful event. The eggrolls were delicious, and we bought complimentary food and coffee for the guests.

City Administrator Thongvanh


- The printed newsletter will be mailed out in the next two weeks. Each year, the newsletter continues to improve on communications and design layout.
- On April 15, Mayor Gustafson and I will meet with the City of Roseville Fire Department and will discuss audits. They will also present it at our City Council meeting.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:55 P.M.


Randy Gustafson, Mayor

Dated this 11th day of March, 2020


Sack Thongvanh, City Administrator