

**CITY OF FALCON HEIGHTS**  
City Council Workshop  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
August 19, 2020  
6:30 P.M.

A. CALL TO ORDER:

B. ROLL CALL: ANDREWS X GUSTAFSON X LEEHY X  
MIAZGA X WEHYEE X

STAFF PRESENT: THONGVANH X OLSON X NANDKUMAR X

C. PRESENTATIONS:

D. POLICY ITEMS:

1. Council Process and Procedures

- LMC Executive Director Dave Unmacht will walked through some exercises to help answer the following four questions for City Council members; role in the city, city's reputation, what the council wants to achieve, and working together.
- Council should look into operating guidelines that work best for them. The guidelines will assist with business being done effectively.
- Unmacht provided some articles about the qualities of governing and successful city staff. Qualities of an effective governing body include; clear staff expectations, agree to disagree, personal responsibility, stay connected to residents, and be human.
- Qualities of a successful city staff; understand politics, tell the truth, communicate in a timely manner, remain fair and impartial, and be open to change.

2. Proposed 2021 Budget - General Fund (order switched)

- Discussion and review of the General Fund.
- \$489 lost in Fiscal Disparities. In the past any increases in Fiscal Disparities or Local Government Aid would be added to the capital fund.
- Revenue for city hall rental and Lauderdale fire services will decrease in 2021 due to not renting out city buildings and the City of Lauderdale ending their contract.
- \$1.3 million revenue (2020) compared to \$1.2 million revenue (2021).
- The City has been working on not being dependent on Local Government Aid (LGA) due to the fact that LGA has been cut in the past. Funds to the capital fund have increased \$29,000 from 2020 to 2021.
- Franchise fees - Comcast, other franchise fees are in the capital outlay fund.
- Cooperative Services paid to NYSF.
- Transfers to capital - money from revenues (Fiscal Disparities, LGA).

- Election contract with Ramsey County – pays for election judges, supplies, etc.
  - Roseville IT will become a separate entity. Expenditures for IT services will increase a small amount. The agreement will have to come back to City Council for approval.
  - Slight increase for police services (COLA).
  - Decrease in 911 dispatch because another community joined the agreement.
  - Increase in Fire Department funds – assuming new PT chief and administrative staff. Contract with Roseville ends in December. Council will make a decision on the next steps.
  - Tree trimming services moved from capital fund.
  - Anticipating having recreation sports in 2021. \$26,000 transferred.
  - Contingency fund is used on a rainy day. Unemployment claims against the City are pulled from here.
  - 7.8% levy – increase of \$64 annually to a median value home (City's portion only)
3. CARES Act Funding
- Could use the funds for public safety, grants for small businesses, PPE, technology, rental assistance, etc.
  - Staff will provide ideas to the Council at a future meeting.

E. INFORMATION/ANNOUNCEMENTS:

F. ADJOURNMENT:

  
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Randall C. Gustafson, Mayor

Dated this 19th day of August, 2020

  
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Sack Thongvanh, City Administrator