

**CITY OF FALCON HEIGHTS**  
Special Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
December 21, 2015 at 6:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM \_\_\_ HARRIS \_\_\_ BROWN THUNDER \_\_\_  
LONG \_\_\_ MERCER-TAYLOR \_\_\_  
  
STAFF PRESENT: THONGVANH\_\_\_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES:
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
- G. POLICY ITEMS:
  - 1. Adopt Levy and 2016 Budget
  - 2. Approve Summary Publication of CenturyLink Franchise Ordinance
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 21, 2015
<b>Agenda Item</b>	Policy G1
<b>Attachment</b>	Resolutions(s)
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	Adoption of Tax Levy and 2016 Budget																																	
<b>Description</b>	<p>Each year the City Council is required to adopt a budget and tax levy to fund City operations. This action must be completed before the end of the year, and the adopted levy is then provided to Ramsey County so they can produce property tax statements for each parcel in the County. On September 23rd, the City Council adopted a preliminary levy and established December 9th as the date at which the public would be given an opportunity to address the Council about the proposed budget and tax levy.</p> <p>Before the Council, are a proposed property tax levy of \$1,173,447 and a General Fund Budget of \$1,923,292. The levy and budget with a comparison to previous years is detailed below:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 25%;"></th> <th style="width: 20%;">2014 Levy</th> <th style="width: 20%;">2015 Levy</th> <th style="width: 20%;">Proposed 2016 Levy</th> <th style="width: 15%;">% Increase (Decrease)/ 2014 to 2015</th> </tr> </thead> <tbody> <tr> <td>Ad Valorem</td> <td style="text-align: right;">\$944,570</td> <td style="text-align: right;">\$1,014,116</td> <td style="text-align: right;">\$1,046,183</td> <td style="text-align: right;">3.2%</td> </tr> <tr> <td>Debt Service</td> <td style="text-align: right;">\$139,280</td> <td style="text-align: right;">\$69,734</td> <td style="text-align: right;">\$127,264</td> <td style="text-align: right;">82.5%</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,083,850</b></td> <td style="text-align: right;"><b>\$1,083,850</b></td> <td style="text-align: right;"><b>\$1,173,447</b></td> <td style="text-align: right;"><b>8.3%</b></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 25%;"></th> <th style="width: 20%;">2014 General Fund Budget</th> <th style="width: 20%;">2015 General Fund Budget</th> <th style="width: 20%;">Proposed 2016 General Fund Budget</th> <th style="width: 15%;">% Increase 2015 to 2016</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: right;">\$1,779,118</td> <td style="text-align: right;">\$1,877,165</td> <td style="text-align: right;">\$1,923,292</td> <td style="text-align: right;">2.5%</td> </tr> </tbody> </table> <p>The impact of this proposed levy on a median valued home, which in 2016 is assessed at \$247,700 (-1.5% decrease over 2015), is estimated to result in an increase of \$45, in the City portion of the homeowner's taxes.</p>					2014 Levy	2015 Levy	Proposed 2016 Levy	% Increase (Decrease)/ 2014 to 2015	Ad Valorem	\$944,570	\$1,014,116	\$1,046,183	3.2%	Debt Service	\$139,280	\$69,734	\$127,264	82.5%	<b>Total</b>	<b>\$1,083,850</b>	<b>\$1,083,850</b>	<b>\$1,173,447</b>	<b>8.3%</b>		2014 General Fund Budget	2015 General Fund Budget	Proposed 2016 General Fund Budget	% Increase 2015 to 2016		\$1,779,118	\$1,877,165	\$1,923,292	2.5%
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	A full presentation with more details will be presented at the City Council meeting and will be available on the City's website. In addition, attached to this report is the budget cover letter which goes into more detail about specific budget line items, factors influencing the proposed budget, and historical information.
<b>Budget Impact</b>	This budget preserves the core functions of the City's current operations.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Resolutions 15-45 Approving 2016 Tax Levy</li> <li>• Resolution 15-46 Approving 2016 City Budget</li> </ul> <p>Due to the size and cost of printing the 2016 Budget, the document is available on the City's website: <a href="http://www.falconheights.org">www.falconheights.org</a> and at City Hall.</p>
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council hold a public hearing and receive comment. Once the hearing is closed, staff recommends that the City Council adopt attached resolution regarding the 2016 Tax Levy and regarding the 2016 City of Falcon Heights Budget.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 21, 2015

No. 15-45

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**RESOLUTION ADOPTING THE 2015 TAX LEVY, COLLECTIBLE IN 2016, FOR  
THE CITY OF FALCON HEIGHTS, COUNTY OF RAMSEY, STATE OF  
MINNESOTA**

BE IT RESOLVED by the Mayor and City Council of the City of Falcon Heights, County of Ramsey, State of Minnesota, that the following sums of money be levied for the current year 2015, collectible in 2016, upon the taxable property in the City of Falcon Heights, for the following purposes:

	<b>CERTIFIED LEVY</b>
<b>GENERAL FUND</b>	<b>\$1,046,183</b>
<b>DEBT SERVICE</b> (G.O. Improvement, Series 2013A)	<b>\$27,150</b>
<b>DEBT SERVICE</b> (G.O. Fire Truck Bond, Series 2013B)	<b>\$100,114</b>
<b>TOTAL LEVY</b>	<b>\$1,173,447</b>

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to transmit a certified copy of this Resolution to the County Auditor and should extend the tax levy in the amount of \$1,173,447 to be collected for the year 2016.

Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 21, 2015

No. 15-46

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**RESOLUTION ADOPTING THE 2016 BUDGET**

BE IT RESOLVED by the City Council of the City of Falcon Heights that the General Fund Operating Budget for the year 2016 in the amount of \$1,923,292 and other Fund Budgets as listed are adopted.

Park Program Fund (201)	\$55,442
Community Garden (203)	\$1,000
Water Fund (204)	\$11,810
Emerald Ash Borer	\$680
Recycling Fund (206)	\$88,442
Community Development Fund (208)	\$15,780
Street Light Utility (209)	\$36,620
GO Improvement Cert. Series 2013A (311)	\$71,025
GO Equipment Cert. Series 2013B (312)	\$94,268
General Capital Improvements (401)	\$13,180
Public Safety Capital (402)	\$34,180
Parks Recreation/Public Facilities Capital (403)	\$54,180
TIF District #1-3 (414)	\$248,680
Infrastructure Capital (419)	\$46,180

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Moved by:

Approved by: \_\_\_\_\_  
Peter Lindstrom  
Mayor

LINDSTROM        \_\_\_\_\_    In Favor  
BROWN THUNDER  
HARRIS            \_\_\_\_\_    Against  
LONG  
MERCER-TAYLOR

Attested by: \_\_\_\_\_  
Sack Thongvanh  
City Administrator

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 21, 2015
<b>Agenda Item</b>	Policy G2
<b>Attachment</b>	Resolution
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	Approve Summary Publication of CenturyLink Franchise Ordinance
<b>Description</b>	
<b>Budget Impact</b>	Reduce publication cost.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>Resolutions 15-48 Approve Summary Publication of CenturyLink Franchise Ordinance</li> </ul>
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the attached resolution authorization to publish the CenturyLink Franchise Ordinance by summary.

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 21, 2015

No. 15-48

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**A RESOLUTION APPROVING SUMMARY PUBLICATION FOR ORDINANCE**

WHEREAS, the City Council of the City of Falcon Heights has adopted the above referenced ordinance; and

WHEREAS, Minnesota Statutes, section 412.191, subdivision 4 allows publication by title and summary in the case of lengthy ordinances or those containing maps or charts; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent of Ordinance 2015-04.

NOW, THEREFORE, BE IT RESOLVED that: the following summary of Ordinance 2015-04 shall be published in the official paper in lieu of the entire ordinance.

**SUMMARY PUBLICATION**

**An Ordinance Approving CenturyLink Franchise Agreement**

AN ORDINANCE GRANTING A FRANCHISE TO QWEST BROADBAND SERVICES, INC., D/B/A CENTURYLINK, TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE COMMUNICATIONS SYSTEM IN THE CITY OF **FALCON HEIGHTS**; SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM AND THE PUBLIC RIGHTS-OF-WAY IN CONJUNCTION WITH THE CITY'S RIGHT-OF-WAY ORDINANCE, IF ANY, AND PRESCRIBING PENALTIES FOR THE VIOLATION OF THE PROVISIONS HEREIN;

The City Council of the City of **FALCON HEIGHTS** ordains:

**STATEMENT OF INTENT AND PURPOSE**

Qwest Broadband Services, Inc., d/b/a CenturyLink ("Grantee"), applied for a cable franchise to serve the City. The City adopted separate findings related to the application and the decision to grant a cable franchise to Grantee, which shall be incorporated herewith by reference. The City intends, by the adoption of this Franchise, to bring about competition in the delivery of cable services in the City.

Adoption of this Franchise is, in the judgment of the Council, in the best interests of the City and its residents.

The specific terms and conditions of the Franchise Ordinance, Sections 1 to 14, and Exhibits are available for review at City Hall, **2077 W. Larpenteur Ave, Falcon Heights, MN 55113.**

Adopted this 21<sup>st</sup> day of December, 2015.

Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
LONG \_\_\_\_\_  
MERCER-TAYLOR \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator