

ADDENDA TO CONSENT AGENDA FOR APRIL 11, 1990

- E-1(a) Disbursement - Approval of Check No. 23854 in the amount of \$3,296.43 issued for payment of building permit for Community Park building project.
- E-11 Awarding the bid for a trailer mount sewer jetter for Public Works Department.
- E-12 Awarding the bid for purchase of a 1990 3/4 Ton Pick-Up Truck for Public Works Department.

CITY COUNCIL MEETING/WORKSHOP

CITY OF FALCON HEIGHTS

AGENDA

APRIL 11, 1990

- A. CALL TO ORDER: 7:00 P.M.
- B. ROLL CALL: CIERNIA _____ BALDWIN _____ GEHRZ _____ JACOBS _____
WALLIN _____ WIESSNER _____ CHENOWETH _____
ATTORNEY _____ ENGINEER _____
- C. APPROVAL OF MINUTES OF MARCH 28, 1990
- D. PUBLIC HEARINGS: NONE
- E. CONSENT AGENDA
1. Disbursements
 - a. Disbursements through 4/11/90, \$24,261.17
 - b. Payroll, 3/16/90-3/31/90, \$9,959.27
 2. Cancellation of Check #23262
 3. Appointment of Rick Talbot as Alternate to Cable Commission
 4. Proposed Resolution R-90-16 Proclaiming April 22nd Earth Day 1990
 5. Spring Clean Up 1990, Establish Fees and Authorize Contracts for Dumpster and Appliance Pick-Up.
 6. Appointment of 3 part-time, temporary Public Works employees
 7. 1990 Ramsey County Recycling Grant Agreement
 8. Awarding of Contract for Spring Streetsweeping
 9. Licenses
 10. Schedule Council Workshop

ACTION: _____

COUNCIL WORKSHOP IMMEDIATELY FOLLOWING MEETING

Consent X

Agenda Item: E-11

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

BID AWARD FOR A TRAILER MOUNT SEWER JETTER FOR
PUBLIC WORKS DEPARTMENT

SUBMITTED BY:

Vince Wright

REVIEWED BY:

Jan Wiessner
Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Bids were received from three firms. (See list of bids attached). We are recommending that the bid be awarded to the low bidder, Flexible Pipe Tool Co., at a price of \$18,986.00. The equipment meets the specifications.

ACTION REQUESTED: Approve bid award to Flexible Pipe Tool Co. for \$18,986.00.



4/4/90
10:30 A.M.

SEWER JETTER

	<u>Bid</u>
<u>Flexible Pipe Tool Co.</u>	\$ 18,986.00 - 60 day delivery
<u>MacQueen Equipment, Inc.</u>	21,379.00 - 45 day delivery
<u>ABM Equipment & Supply, Inc.</u>	26,880.00 - 45 day delivery

Consent X

Agenda Item: E-12

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

BID AWARD FOR A 1990 3/4 TON PICK-UP TRUCK FOR
PUBLIC WORKS DEPARTMENT

SUBMITTED BY:

Vince Wright

REVIEWED BY:


Jan Wiessner
S. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Six bids were received for the new Public Works pick-up, and we recommend that the bid be awarded to the low bidder, Boyer Ford, at a price of \$13,561.00. The vehicle meets specifications. A list of the bidders is attached.

ACTION REQUESTED:

Approve bid award to Boyer Ford for \$13,561.00 which includes a \$1,400 trade in on the City's 1980 Public Works truck.



4/4/90
10:00 A.M.

PICK-UP TRUCK

	<u>Net Bid</u>	<u>Trade</u>	<u>Gross Bid</u>
Boyer Ford	\$13,561.00	\$1,400.00	\$14,961.00
Rosedale Chevrolet	13,873.16 + 36.40 hitch <u>13,909.56</u>	1,200.00	15,073.16
Midway Chevrolet	14,688.00 (from factory) 14,538.00 (off lot with rebate)	700.00	15,388.00 15,238.00
Southview Chevrolet	14,574.00	500.00	15,074.00
Tousley Ford	15,076.00 (off lot) 15,826.00 (from factory)	800.00	15,876.00 16,626.00
White Bear Dodge	15,098.00 15,000.00	1,000.00	16,098.00 16,000.00

MINUTES
REGULAR CITY COUNCIL MEETING
MARCH 28, 1990

Baldwin convened the meeting at 7:00 P. M.

OATH OF OFFICE, SAM JACOBS, 1489 W. HOYT

Baldwin administered the Oath of Office to Sam Jacobs who was appointed to complete the Council term vacated by the resignation of Pat Bush.

ALL MEMBERS PRESENT

Baldwin, Ciernia, Gehrz, Jacobs and Wallin. Also present were Gedde, Wiessner and Chenoweth.

ADDENDUM TO CONSENT AGENDA

Council added a license application from TC Styles & Company, 1662 N. Snelling, to Item E(7) of the Consent Agenda.

MINUTES OF MARCH 14, 1990 APPROVED

The Minutes of March 14, 1990 were approved by unanimous consent.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda Items by unanimous consent:

1. Disbursements:
 - a. Disbursements through 3/28/90, \$83,226.66
 - b. Payroll 3/1/90-3/15/90, \$10,539.64
2. Cancellation of Check #23221, issued 1/24/90 to Ramsey County Conciliation Court in the Amount of \$16.00
3. Commission Resignations/Appointments:
 - a. Resignation of Jan Gibson Talbot from Human Rights Commission
 - b. Appointment of Jan Gibson Talbot to Planning Commission
 - c. Appointment of Steve Schugel to Park & Recreation Commission
4. Commission Minutes:
 - a. Solid Waste Commission Minutes of 3/1/90
 - b. Human Rights Commission Minutes of 3/15/90
 - c. Parks and Recreation Commission Minutes of 3/12/90
5. Refund of \$7,000 Preliminary Development Agreement Fee to Professional Ventures, Inc.
6. Resolution R-90-14 Authorizing Investment in the 4M Fund
7. Licenses

AMENDMENT TO UNIVERSITY LEASE NO. U-117 FOR CITY USE OF COMMUNITY PARK PROPERTY

Council unanimously approved the amendment which extends the

current lease for use of the Community Park property through December 31, 2008.

TERMINATION OF UNIVERSITY LEASE NO. U-127 FOR CITY USE OF "GARDEN PARK" LAND

Council approved by unanimous consent, termination of the lease for City use of park land at the end of Fry Street. This property was never developed or put to any use by the City.

APPROVAL OF CONSTRUCTION OF NEW COMMUNITY PARK BUILDING

Parks and Recreation Director, Carol Kriegler, reviewed the planning process followed over the past 18 months. Tom Dunwell, Buetow and Associates, described the proposed design and the items considered in designing a building appropriate for the site. Dunwell then walked through the alternates making recommendations on deletion or inclusion of each item and the rationale behind the decision. He informed Council that bids were received from 16 firms and recommended awarding the bid for construction of the park building to the low bidder, Jefferson Construction, at a price of \$290,463. Council briefly discussed estimated future costs such as additional landscaping, picnic tables, etc., Ciernia moved that the bid be awarded to Jefferson Construction as recommended by Buetow and Associates and the Parks and Recreation Commission, with funding from the Park Capital Improvement Fund. Motion carried unanimously.

PRESENTATION REGARDING RAMSEY COUNTY CHARTER COMMISSION

Judy Grant, Charter Coordinator, and Ann Copeland, Charter Commission Member, provided a slide presentation explaining the purpose of the Commission. During the ensuing discussion, Baldwin expressed concern that the Initiative and Referendum provision would cause loss of control by local governments, especially small cities. Ms. Copeland presented a proposed resolution supporting the efforts of the Commission and requested that Council adopt the same. Council concurred that they did not feel comfortable with some aspects of the resolution and opted to delay approval. Baldwin explained the matter will be presented to the Ramsey County League of Local Governments Board of Directors for recommendations on items in the resolution, and the resulting information would be made available for the next Council meeting.

ANNUAL UPDATE ON STATUS OF TAX INCREMENT PROJECTS

Fiscal Consultant Steve Apfelbacher presented his report dated March 22, 1990 (a copy of which is on file in the City Office) and reviewed the history of the City's four TIF Districts and the status of each district.

ACQUISITION OF TAX FORFEITED LAND (ONE FOOT STRIP ON LINDIG ST.)

Baldwin explained that a one foot strip of City right-of-way was

not deeded to the City at the time the lot at 1788 Lindig was developed, but had been transferred to the former owner of the lot. That person choose not to pay the taxes on the one foot strip and it became tax forfeited land, which the City has the opportunity to acquire by payment of \$139.65 to Ramsey County. This amount includes a nominal appraised value of \$100 plus all applicable fees. Following a brief discussion, Gehrz moved adoption of Resolution R-90-15 which carried unanimously.

RESOLUTUION R-90-15

A RESOLUTION APPROVING CLASSIFICATION AND REQUESTING
ACQUISITION OF TAX FORFEITED LAND

APPROVAL OF ETHICS POLICY FOR FALCON HEIGHTS PUBLIC OFFICIALS

Following a brief discussion, Council, by unanimous consent, adopted the proposed Ethics Policy.

RESTRICTION OF TOBACCO SALES DISCUSSED

Gedde explained that the law is unclear on whether or not tobacco sales can be prohibited by City ordinance, and was of the opinion that such prohibition could result in litigation.

Gehrz informed Council that the Human Rights Commission had discussed the City's smoking policy, cigarette sales, and smoker's rights. The Commission indicated a willingness to work further on the issue of preventing sale and use of cigarettes by minors. Wallin recommended that an Attorney General's opinion be obtained on whether or not the City could prohibit the sale of tobacco products in the City. Baldwin stated that the matter will be discussed at the next meeting of the Mayors' Commission on Drugs and suggested that any request for an Attorney General's opinion be delayed until after that meeting. Baldwin will report back to Council at the next regular meeting.

SCHEDULING OF CITY COUNCIL MEETINGS/WORKSHOPS

Wiessner presented a proposed schedule of Workshop and Council Meetings through the month of May and suggested items for discussion at the Workshops. Council concurred with the plan.

PLANNING REPORT ON LAND USE CONTROLS IN UNIVERSITY GROVE

Council noted the Planning Report and accompanying materials relating to the University of Minnesota's proposal to change the land tenure of the Grove Neighborhood from entirely leasehold to a mix of leasehold and individual ownership.

ADJOURNMENT

The meeting was adjourned at 10:01 P. M.

Tom Baldwin, Mayor

ATTEST:

Shirley Chenoweth, City Clerk

Consent X

Agenda Item: E-1

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

DISBURSEMENTS

SUBMITTED BY:

Tom Kelly

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) General Disbursements through 4/11/90, \$24,261.17
- (b) Payroll, 3/16/90-3/31/90, \$9,959.27

ACTION REQUESTED:

Approval



GENERAL DISBURSEMENTS

CHECK NO	ISSUED TO	REASON	AMOUNT
23801	ICMA Retirement Trust	Retirement fund	\$1,132.38
23802	PERA	" "	915.87
23803	United Way	Pledges	67.00
23804	Comm. of Revenue	State withholding	802.80
23805	North Star State Bank	Federal withholding	4,720.56
23806	SW Technical College	State Fire School	765.00
23807	Cub Foods	Donuts for Bunnyfest	48.50
23808	Professional Ventures	Refund of TIF application	7,000.00
23809	AT&T	April maintenance	49.00
23810	American Linen Supply	Linen cleaning	51.38
23811	American Nat'l Bank	Bond fees	504.25
23812	Blomberg Pharmacy	Photo finishing & films	8.63
23813	BFI	April rubbish removal	105.34
23814	Susan Colten	Non-resident fees	8.00
23815	Colonial	Add'l insurance	48.00
23816	C&G Office Products	Office supplies	46.69
23817	D.C. Hey Company	Annual Service Contract-Fax	210.00
23818	Emergency Medical Products	Monitoring Electrodes	43.18
23819	Graceland Graphics	110 No Parking signs	588.50
23820	Greg Hutchins	Non resident fee	16.00
23821	Intermediate District #287	EMT Class	385.00
23822	Insty-Prints	Various printing jobs	1,180.64
23823	Gen'l Communications	Repair of J. Morgan radio	190.64
23824	Cynthia Kodada	Non-resident fee	4.00
23825	Tom Kelly	Coffee for City and mileage	53.12
23826	Dick Larson	Extra hours, Bldg. Inspector	525.00
23827	League of MN Cities	Nat'l League conference, Handbook	115.00
23828	MN State Fire Dept. Assoc.	1990 Annual Dues	90.00
23829	M-75 Bldg. Maintenance	March cleaning of City Hall	195.00
23830	MN City Mgmt. Assoc.	1990 Annual Dues	40.00
23831	MN Benefit Assoc.	Additional insurance	5.85
23832	Metropolitan Senior Fed.	1990 Dues for Falconeers	50.00
23833	MN Mayor Assoc.	1990 Annual Dues	10.00
23834	Linda McLoon	Non resident fee	8.00
23835	Fire Command	1 year subscription	17.00
23836	NSP	Street lights, electricity	2,006.74

GENERAL DISBURSEMENTS, Page 2

CHECK NO.	ISSUED TO	REASON	AMOUNT
23837	Oswald Fire Hose	Hose	\$74.00
23838	Oxygen Service Company	Oxygen in Cascade System	13.50
23839	PERA	Add'l life insurance	9.00
23840	Roseville Area Schools	Fee for Fitness Challenge	8.00
23841	Ramsey County	Post card mailings plus postage	23.18
23842	SuperCycle	March recycling	1,579.27
23843	Bd. of Water Commissioners	March Water Bill	26.08
23844	Daniel Schleichert	Non-resident fee	4.00
23845	SuperAmerica	Fuel	122.67
23846	Toll Company	10 gas cylinders	37.39
23847	T.A. Schifsky & Sons	2.97 Ton - Winter Mix	68.31
23848	T.R.F. Supply	Towels	52.00
23849	S. Chenoweth	Photos for Tree City	15.05
23850	Director of Taxation & Rec.	City Right-of-Way	139.65
23851	Ramsey County	Conciliation Court	64.00
23852	Anoka County	Conciliation Court	18.00
		TOTAL:	\$24,261.17

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Pay Description	Check Amount	Check Date	Status
018264			0			0.00	30-Mar-90	VOID
018265			0			0.00	30-Mar-90	VOID
018266	000000002	Wiessner, Janet R.	6	01	semi-monthly	1,158.73	30-Mar-90	Outstanding
018267	000000004	Kriegler, Carol J.	6	01	semi-monthly	398.81	30-Mar-90	Outstanding
018268	000000011	Chenoweth, Shirley G.	6	01	semi-monthly	754.70	30-Mar-90	Outstanding
018269	000000020	Iverson, Terry D.	6	01	semi-monthly	803.76	30-Mar-90	Outstanding
018270	000000027	Morgan, Jay M.	6	01	semi-monthly	685.44	30-Mar-90	Outstanding
018271	000000035	Zimmerman, Katherine	6	01	semi-monthly	433.78	30-Mar-90	Outstanding
018272	000000038	Wright, Vincent D.	6	01	semi-monthly	768.16	30-Mar-90	Outstanding
018273	000000055	Fitzgerald, Scott T.	6	01	semi-monthly	61.13	30-Mar-90	Outstanding
018274	000000063	Phillips, Patricia A.	6	01	semi-monthly	617.18	30-Mar-90	Outstanding
018275	000000065	Kelly, Thomas R.	6	01	semi-monthly	822.54	30-Mar-90	Outstanding
018276	000000070	Sell, Matthew W.	6	01	semi-monthly	41.39	30-Mar-90	Outstanding
018277	000000073	Butala, Joe	6	01	semi-monthly	137.04	30-Mar-90	Outstanding
018278	000000075	PICKA, GEORGE	6	01	semi-monthly	273.60	30-Mar-90	Outstanding
018279	000000079	Hoyt Taff, Susan L.	6	01	semi-monthly	520.62	30-Mar-90	Outstanding
018280	000000083	Onnen, David	6	01	semi-monthly	93.13	30-Mar-90	Outstanding
018281	000000088	Pieske, Marvin M.	6	01	semi-monthly	223.25	30-Mar-90	Outstanding
018282	000000001	Baldwin, Thomas W.	3	03	monthly 2	346.31	30-Mar-90	Outstanding
018283	000000003	Baumann, Nicholas B.	3	03	monthly 2	20.71	30-Mar-90	Outstanding
018284	000000005	Berndt, Ross	3	03	monthly 2	41.50	30-Mar-90	Outstanding
018285	000000008	Brown, Raymond F.	3	03	monthly 2	63.00	30-Mar-90	Outstanding
018286	000000012	Ciernia, Paul C.	3	03	monthly 2	250.00	30-Mar-90	Outstanding
018287	000000018	Holmgren, John M. Sr.	3	03	monthly 2	135.00	30-Mar-90	Outstanding
018288	000000021	Kurhajetz, Clement M.	3	03	monthly 2	53.00	30-Mar-90	Outstanding
018289	000000024	Lindig, Leo	3	03	monthly 2	303.34	30-Mar-90	Outstanding
018290	000000033	Schauffert, Craig F.	3	03	monthly 2	135.00	30-Mar-90	Outstanding
018291	000000034	Smida, Gail	3	03	monthly 2	63.00	30-Mar-90	Outstanding
018292	000000037	Wallin, Gerald E.	3	03	monthly 2	200.00	30-Mar-90	Outstanding
018293	000000039	Morgan, Jay	3	03	monthly 2	41.50	30-Mar-90	Outstanding
018294	000000082	Gehrz, Susan L.	3	03	monthly 2	213.65	30-Mar-90	Outstanding
018295	000000089	Jacobs, Sam L.	3	03	monthly 2	300.00	30-Mar-90	Outstanding

Grand Total

9,959.27

Consent X

Agenda Item: E-2

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

CANCELLATION OF CHECK #23262

SUBMITTED BY:

Tom Kelly

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Check #23262, issued 2/15/90 to MNDOT in the amount of \$45,425.67 was returned by MNDOT because it was not for the full amount requested.

ACTION REQUESTED:

Approval

JK

Consent X

Agenda Item: E-3

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

APPOINTMENT OF RICK TALBOT AS ALTERNATE TO
CABLE COMMISSION

SUBMITTED BY:

Tom Baldwin

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

This appointment was discussed at the March 28th Council meeting and is on the agenda for official approval.

ACTION REQUESTED:

Approval.

CITY OF FALCON HEIGHTS
C O U N C I L R E S O L U T I O N

Date April 11, 1990

WHEREAS, almost twenty years ago, more than twenty million Americans joined together on Earth Day in a demonstration of concern for the environment, and their collective action resulted in the passage of sweeping new laws to protect our air, water, and land;

WHEREAS, in the nineteen years since the first Earth Day, despite environmental improvements, the environmental health of the planet is increasingly endangered, threatened by Global Climate Change, Ozone Depletion, Growing World Population, Tropical Deforestation, Ocean Pollution, Toxic Wastes, Desertification, and Nuclear Waste requiring action by all sectors of society;

WHEREAS, Earth Day 1990 is a national and international call to action for all citizens to join in a global effort to save the planet;

WHEREAS, Earth Day 1990 activities and events will educate all citizens on the importance of acting in an environmentally sensitive fashion by recycling, conserving energy and water, using efficient transportation, and adopting more ecologically sound lifestyles;

WHEREAS, Earth Day 1990 will educate all citizens on the importance of buying and using those products least harmful to the environment;

WHEREAS, Earth Day 1990 will educate all citizens on the importance of doing business with companies that are environmentally sensitive and responsible;

WHEREAS, Earth Day 1990 will educate all citizens on the importance of voting for those candidates who demonstrate an abiding concern for the environment;

NOW, THEREFORE, BE IT RESOLVED that Falcon Heights designate and proclaim April 22, 1990 as Earth Day 1990, and that that day shall be set aside for public activities promoting preservation of the global environment and launching the "Decade of the Environment".

Moved by _____

Approved by _____

Mayor

April 11, 1990

Date

YEAS Nays

BALDWIN

CIERNIA

_____ in Favor

GEHRZ

WALLIN

_____ Against

JACOBS

Attested by _____

City Clerk

April 11, 1990

Date

Adopted by Council April 11, 1990

We are proposing increased fees as it is anticipated the cost of dumpster service and brush removal will substantially increase. Dumpster costs in 1988 were \$2,956.48 and increased to \$4,203.96 in 1989. The types of items collected in the dumpsters must be landfilled which creates a greater cost to haulers.

Disposal of tires and appliances (both are recycled) is a known cost as we are charged a set fee per item. We have traditionally charged above the quoted amounts to help subsidize other costs.

Following are the 1989 Expenditures and Revenues and Estimated 1990 Expenditures:

	<u>Actual 1989</u>	<u>Projected 1990</u>
1989 Revenue	\$1,152.00	\$ 3,550.00*
1989 Expenditures:		
Dumpsters	4,203.96	5,550.00
Tires	80.00	100.00
Appliances	150.00	200.00
Brush Removal	920.00	1,250.00
Salaries	<u>769.51</u>	<u>900.00</u>
TOTAL	6,123.47	7,950.00
 Budget Subsidy	 4,971.00	 4,400.00

* In order to stay within the 1990 budgeted subsidy of \$4,400, it is expected that \$3,550 would have to be collected in fees. (A 208% increase.)

Following are the proposed 1990 fees and the 1989 fees for comparison. The increased 1990 fees are being recommended to help defray the anticipated shortage.

The revenue depends upon the number of participants. Even with these increases, it is possible that additional subsidy (approximately \$1,000) would be required. This year we are planning to keep track of the number of people using the service so better projections will be possible for next year. We are not proposing fees high enough to totally cover increased costs as the City Council has previously been inclined to subsidize this service.

<u>F.H. Fees, 1989</u>		<u>Proposed 1990 Fees</u>	
Appliances	\$7.00	Appliances	\$12.00 (will be recycled)
Car Load	3.00	Car Load	8.00
Van Load	6.00	Pick-up, Van or	
Pick-Up Load	6.00	Trailer	15.00
Trailer Load	6.00	Tires	6.00 (will be recycled)
Car Tires	3.00	Tires on Rims add	2.00
Truck Tires	5.00		

We are also recommending that the facility be made available to neighboring communities with a \$10.00 non-resident fee.

ARDEN HILLS 1990

Car \$6.00
Pickup 14.00
Station Wagon 8.00

Mattress. \$4.50
Chair. 3.00
Box Springs 4.50
Couch 4.50

MOUNDSVIEW 1989

Car or equivalent load size . . . \$7.00
Pick-up or trailer 12.00
Car or pick-up with trailer . . . 17.00
Tires 3.00
Appliances 7.00

- (a) Contract with Browning Ferris Industries for dumpster service.
- (b) Contract with J.R.'s Appliance Disposal, Inc. for appliance removal and recycling.

Consent X

Agenda Item: E-6

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

<u>ITEM DESCRIPTION:</u>	APPOINTMENT OF 3 PART-TIME, TEMPORARY PUBLIC WORKS EMPLOYEES
<u>SUBMITTED BY:</u>	Vince Wright
<u>REVIEWED BY:</u>	
<u>EXPLANATION/SUMMARY (attach additional sheets as necessary):</u>	<p>I recommend the hiring of the following part-time temporary Public Works employees at a salary of \$6.00 per hour:</p> <p>Jenni Olson Marvin Pieski George Picka</p>
<u>ACTION REQUESTED:</u>	

Consent X

Agenda Item: E-7

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

1990 RAMSEY COUNTY RECYCLING GRANT AGREEMENT

SUBMITTED BY:

Zack Hansen, Manager of Ramsey County Solid Waste Division

REVIEWED BY:

Solid Waste Commission
Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Commission reviewed and discussed the Agreement at the April 5th meeting and unanimously recommended approval.

Attachments:

- (a) A comparison of grant funding to City budget
- (b) Grant Agreement

ACTION REQUESTED:

Jpc

AGREEMENT BETWEEN
RAMSEY COUNTY AND Falcon Heights
FOR A RECYCLING GRANT

This Agreement is made this _____ day of _____, 1990, between Ramsey County through the Public Health Department (hereinafter "County") and _____ (hereinafter "City").

WITNESSETH:

WHEREAS, the County has established policies and plans supporting curbside recycling as part of an overall waste abatement program, and

WHEREAS, the City supports curbside recycling and desires that it be available to residents of the City, and

WHEREAS, the County has collected funds through its solid waste/recycling service charge and from the State of Minnesota specifically for curbside recycling, and

WHEREAS, the City has requested funds from the County to support the City's curbside recycling program,

NOW THEREFORE, the County and City mutually agree as follows in consideration of the mutual promises and covenants contained herein:

1. OBLIGATIONS

a. Reimbursement

- 1) The City shall provide a curbside recycling program and shall incur expenses for reimbursement by the County according to the Budget shown in Attachment A. The City shall not request reimbursement for expenses or that portion of expenses which have been or will be reimbursed by other parties, agencies or programs. The City may request reimbursement on a monthly, quarterly or semi-annual basis, depending on the schedule the City chooses. The City shall submit proper documentation for reimbursement which shall include photocopies of the contractor's bill(s) and bills for public education expenses, a completed County claim form, and monthly tonnages for the period.
- 2) The County shall reimburse the City for up to 75% of program costs described in Attachment A, following receipt of adequately documented requests for reimbursement from the City. The remaining 25% of the

program costs shall be reimbursed by the County only upon receipt from the City of the completed semi-annual reports by the dates indicated, as required by Subdivision 1.d. herein.

b. Unmarketable Materials

- 1) The County and City recognize that due to market conditions there may be times when recyclable material cannot be delivered to a market. The County and City further recognize that it may be necessary to deliver recyclable materials to a resource recovery facility or landfill in order to sustain the curbside recycling program.
- 2) The City may authorize its contractor to deliver recyclable material to a resource recovery facility or landfill only after the City has received permission from the Public Health Department to do so. In order to receive permission to authorize delivery of materials to a resource recovery facility or landfill the City must demonstrate to the County that the materials cannot be delivered to a market.
- 3) If any recyclable material is processed at a resource recovery facility or landfilled, the County shall reimburse the City provided that proper documentation is submitted. Proper documentation shall include:
 - o a completed County claim form;
 - o invoices from the facility used for resource recovery or landfilling which show the weight and type of material delivered, the date of delivery and the amount charged for the delivery; and
 - o documentation showing that the contractor hired by the City has made efforts to secure long-term markets for the recyclable materials being landfilled or processed at a resource recovery facility and has made efforts to avoid future landfilling or processing at a resource recovery facility.

c. Public Education

Any public education materials produced by the City or its subcontractor(s) shall credit the County and the Metropolitan Council as funding sources for the recycling program.

d. Reports

The City shall submit two to the County. The first report shall be submitted to the County no later than 4:30 P.M. on Friday, July 13, 1990 and the second report shall be submitted no later than 4:30 P.M. on Friday, February 15, 1991. The report due July 15, 1990 shall include program information for January 1, through June 30, 1990. The second report will include information for July 1, through December 31, 1990. The semi-annual reports shall be submitted on forms provided by the County; these forms are included as Attachment B to this Agreement. The City shall submit complete reports by the dates described herein in order to receive full reimbursement for expenses.

e. Financial Report

The City shall submit an audited financial report to the Ramsey County Budget and Accounting Office. The report shall show how funds received from Ramsey County were disbursed. The report shall be submitted after the annual audit which included the funds received from Ramsey County for this recycling grant.

2. TERM

The term of this Agreement shall be from January 1, 1990 to December 31, 1990 the date of signatures notwithstanding.

3. CANCELLATION

Either party may cancel this Agreement at any time upon thirty (30) days written notice to the other party. In the event of termination, the City shall be entitled to reimbursement for those expenses incurred up to the termination date provided the expenses have been incurred according to the budget shown in Attachment A.

4. DEFAULT

Any of the following shall constitute default on the part of the City:

- a. The failure of the City to use funds in a manner consistent with this contract and Attachment A.
- b. The failure of the City or their (sub)contractor(s) to use their best efforts to ensure the maximum collection and marketing of recyclable materials from the area served.
- c. The failure of the City to provide information satisfactory to the County as required in 1.a, 1.b, 1.d, and 1.e above.

5. GENERAL CONDITIONS

- a. All services and duties performed by the City pursuant to this Agreement shall be performed to the satisfaction of the County and in accordance with all applicable federal, state, and local laws, ordinances, rules and regulations as a condition of payment. The City agrees that it will comply with all federal, state, and local statutes and ordinances relating to nondiscrimination.
- b. The City shall at all times be an independent contractor and shall not be the employee of the County for any purpose. The County shall not be responsible for the payment of any taxes, either federal or state, on behalf of the City, nor shall the County be responsible for any fringe benefits. No Civil Service or other rights of employment will be acquired by virtue of City's services.
- c. The City and County mutually agree to defend, hold harmless, and indemnify the other party, its officials, agents, and employees, from any liability, loss or damage they may suffer as a result of demands, claims, judgments, or costs arising out of or caused by the indemnifying party's negligence in the performance of their respective obligations under the provisions of this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limits of or exceptions to liability set by law.
- d. All data collected, created, received, maintained or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Governmental Data Practices Act, Minn. Stat. Ch. 13 (1984), any other applicable state statute, or any state rules adopted to implement the act, as well as federal regulations on data privacy. The City agrees to abide by these statutes, rules and regulations.
- e. All books, records, documents and accounting procedures and practices of the City relative to this Agreement are subject to examination by the County and the State Auditor, as appropriate, in accordance with the provisions of Minn. Stat. 16B.06, Subd. 4 (1984).
- f. Any amendments to this Agreement shall be in writing and signed by both parties.

IN WITNESS THEREOF, the parties have subscribed their names as of the date first above written.

RAMSEY COUNTY

BY _____
Chair, Ramsey County Board

BY _____
Mayor

Approved:

Approved to Form:

BY _____
Chief Clerk

BY _____
City Attorney

Approved to Form:

Approved to Form:

BY _____
Assistant County Attorney

BY _____
Clerk

Insurance Approved:

BY _____
Risk Manager

Funds are available,
code: _____

BY _____
Budget and Accounting

Recommended:

BY _____
Director, Public Health

f:regra90

ATTACHMENT A

1990 BUDGET

FOR THE CITY OF Falcon Heights

1) Program Description

- a. Recycling Contractor Supercycle
- b. Number of Households serviced 1,176 single thru 3 plex
- c. Frequency of collection twice monthly
- d. Number of Multi-family buildings serviced (4-plex and above or define) 25
- e. Number of Multi-family units serviced 1,201
- f. Frequency of collection 1 multi-family building is served weekly, other twice monthly (curbside)
- g. Materials collected (list materials and preparation instructions)

Newsprint, glass, aluminum and bi-metal food and beverage containers, corrugated cardboard.

For Comparison -

2) Budget Description

	<u>Amount</u>	<i>City Budget</i>
a. Collection Cost		
Single family households	\$ 20,250	}
\$67.50/T 25 TPM		
Multi-family units	5,000	25,020
1 building flat fee \$174.60/M others 67.50/T 43 TPY		
b. Public Education activities (list activities)	4,500	3,870
c. Administration Cost	3,840	9,562
d. Other Expenses (explain)		<i>includes personnel time</i>
TOTAL	33,590	38,452

ATTACHMENT B
MUNICIPAL RECYCLING PROGRAM
SEMI-ANNUAL REPORT TO RAMSEY COUNTY

Municipal Recycling programs funded by Ramsey County are required to submit semi-annual reports in order to receive full reimbursement. This form may be used to provide the required information. Please send the completed form to the Ramsey County Solid Waste Division, 1910 West County Road B, Room 208, Roseville, Minnesota 55113.

Municipality or Reporting Area: _____

Report Period: (Circle one)

January 1 - June 30, 1990
July 1 - December 31, 1990

RECYCLING SERVICE

Frequency of Service (circle one) monthly, twice/month, biweekly, weekly

Recycling contractor's name: _____

Recycling contractor's address: _____

Recycling contractor's contact person: _____

Number of single-family households and duplexes served: _____

Number of multi-units in area: _____

Number of multi-unit buildings in area: _____

Number of multi-unit buildings participating: _____

Changes which occurred in the program during reporting period:

(Check those that apply)

expansion in area or number of households served

collection contractors or methods

types of materials collected

frequency of service

Please briefly explain any checked boxes: _____

Describe public education activities during this period (attach examples if available).

Are Containers used? Yes _____ No _____

How are they provided?

Multi-unit containers: Yes _____ No _____

If yes, briefly describe program for container in multi-unit buildings.

RECYCLING PROGRAM COSTS

<u>ITEM</u>	<u>TOTAL</u> <u>AMOUNT</u>	<u>Source</u>		
		<u>RAMSEY COUNTY</u>	<u>OTHER</u>	<u>OTHER</u>
a) Collection Costs	\$ _____	\$ _____	\$ _____	\$ _____
b) Administration	\$ _____	\$ _____	\$ _____	\$ _____
c) Public Education	\$ _____	\$ _____	\$ _____	\$ _____
d) Unmarketable Materials	\$ _____	\$ _____	\$ _____	\$ _____
e) Other: _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
Total Expenses	\$ _____	\$ _____	\$ _____	\$ _____

TYPES OF RECYCLABLES COLLECTED - TOTAL FOR REPORTING PERIOD-
SINGLE FAMILY AND MULTI-UNIT TONNAGE.

List the tonnage for each type of material and give a description of the method used to determine tonnage (if not actual weight describe estimating method). List market(s)

<u>Material</u>	<u>Tons</u>		<u>Method</u>	<u>Markets</u>
	Single Family & Duplex	Multi-Unit		
Glass				
Aluminum				
Ferrous (iron)				
Newsprint				
Corrugated				
Plastic				
Household goods				
Bi-metal cans				
Tin cans				
Other _____				

TOTAL TONS RECYCLED				

RECYCLABLES COLLECTED INFORMATION SINGLE FAMILY & DUPLEX TONNAGE

TOTALS BY MONTH

Month	Tons	Stops	Comments
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL	_____	_____	_____

DROP-OFF INFORMATION - TOTALS BY MONTH

Drop-Off Name _____ Location _____

Managed by _____

Month	Tons
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Drop-Off Name _____ Location _____

Managed by _____

Month	Tons
_____	_____
_____	_____

FOR ADDITIONAL DROP-OFFS PLEASE USE SEPARATE PAGE

UNMARKETABLE MATERIALS PROCESSED OR LANDFILLED - TOTAL FOR REPORTING PERIOD

<u>Material Type</u>	<u>Tonnage</u>	<u>Facility Used</u>	<u>Cost</u>	<u>Dates</u>

CONTRACTOR'S LONG-TERM MARKETING EFFORTS

Document efforts contractor has made to assure markets for materials collected but unsuccessfully marketed.

Efforts undertaken to explore long-term funding, briefly explain and attach documentation.

OPTIONAL SOLID WASTE SYSTEM INFORMATION FOR REPORTING PERIOD

For cities with organized collection the following information should be available from haulers under contract to your city.

Total residential waste from your area tipped at R/WCRRF _____
TONS

Total yard waste* separately collected from your area _____
TONS CU YDS
Please circle one

*Yard Waste refers to grass clippings, leaves, soft-bodied green plants.

Signature of person preparing this report:

Date report completed: _____

f:semiannu

Consent X

Agenda Item: E-9

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

LICENSES

SUBMITTED BY:

Katherine J. Zimmerman

REVIEWED BY:


Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached list.

ACTION REQUESTED:

Approval.



CITY COUNCIL AGENDA

CONSENT AGENDA
April 11, 1990

Business

Tang Soo Do Karate Junction #524

Mechanical Contractor

Hedman Plumbing and Heating co. #525

General Contractor

*Kent W. Jefferson Construction, Inc. #526

Tree Trimmers

Northern Arborists #416

Cigarette (over the counter)

*J's Liquors #527

*NEW

Consent X

Agenda Item: E-10

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 4/11/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

SCHEDULE COUNCIL WORKSHOP

SUBMITTED BY:

Jan Wiessner

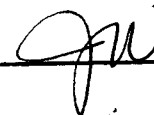
REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

At the last Council meeting, a workshop schedule was discussed but a Saturday workshop was not scheduled to discuss Strategic Planning. The intent would be to review the last few years' efforts and discuss the next steps.

ACTION REQUESTED:

Schedule Workshop for Saturday, April 21st, from 8:00 a.m.-10:30 a.m.

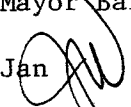




CITY OF
FALCON HEIGHTS

2077 W. LARPENTEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

April 6, 1990

TO: Mayor Baldwin and Council Members
FROM: Jan 
RE: Change in Workshop Agenda for April 11, 1990

This afternoon I learned that the City of Roseville is considering hiring Decision Resources to do another community survey in a few months. In talking to Steve Sarkozy, we thought there might be some merits to considering a cooperative effort. Both cities could have input into the content and the data could be analyzed separately and together.

I've invited Bill Morris of Decision Resources to come to our workshop Wednesday night to give an overview of their services. It appears that there would be some cost savings to doing a study for the two cities.



7:15 Decision Resources

FALCON HEIGHTS CITY COUNCIL

WORKSHOP AGENDA

APRIL 11, 1990
(Immediately following Council Meeting)

Discussion Items:

8:00

1. Brief presentation about Fire Department Services - Fire Chief Leo Lindig (10-15 minutes) and Discussion.
2. Review of Fire Dept. Relief Association By-Laws (previously approved by City Council 9/23/81 and amended 12/19/85).
3. Review of Fire Department Rules and Regulations (approved by Fire Dept. 12/29/87).
- Delete 4. Emergency Plan (Note: A staff committee has been meeting to discuss and a revised draft is being prepared; however, it will not be available for review by April 11th workshop).
5. Continue review of City Code Revisions.
 - A. Ch. 4 - Sewer System and Gas and Electric Service
 - B. Ch. 6 - Liquor
 - C. Ch. 7 - Traffic and Motor Vehicles

} SC
has
original
copies (4-12-90)

NOTE: Since Emergency Plan discussion has been delayed, Terry Iverson has requested that the discussion about Fire Marshal services also be delayed.

April 6, 1990

LIQUOR LICENSES ISSUED FOR 1990

Liquor and Sunday Liquor (on sale)

Ciatti's Restaurant

Wine (on sale)

Chinatown Restaurant

Retail Liquor (off sale)

J's Liquors

Bottleclub

Falcon Lanes

Non-intoxicating Malt Liquor (on sale)

Falcon Lanes

Pizza Hut

Chinatown Restaurant

Non-intoxicating Malt Liquor (off sale)

Tom Thumb

Amoco