

CITY OF FALCON HEIGHTS

AGENDA

MARCH 8, 1989

A. CALL TO ORDER 7:00 P.M.

B. ROLL CALL: BALDWIN _____ P. CHENOWETH _____ WALLIN _____ BUSH _____
CIERNIA _____ WIESSNER _____ S. CHENOWETH _____
ATTORNEY _____ ENGINEER _____

C. APPROVAL OF MINUTES OF FEBRUARY 22, 1989

ACTION: _____

D. PUBLIC HEARINGS: NONE

E. CONSENT AGENDA:

1. Disbursements
 - a. General Disbursements through 3/8/89 - \$28,662.33
 - b. Payroll, 2/16/89 - 2/28/89, \$9,589.61
 - c. Statement from Jensen, Hicken, et al through 1/31/89, \$3,200.75
 - d. Statement from Dahlgren, Shardlow, Uban through 1/31/89, \$1,220.75
2. Cancellation of Check Nos. 22822, 22824, 22883 and 22893
3. Human Rights Minutes of 2/16/89
4. Proposed Resolution requesting Metropolitan Council HRA to Implement a Revolving Loan Program within Falcon Heights
5. 1989 Basic Life Support Agreement
6. Resolution supporting Roseville's "Minnesota Oval" Project
7. MVET Resolution
8. Licenses
9. Appointments/Reappointments to Solid Waste Commission

ACTION: _____

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Presentation by Scott Williams, NW Suburban Youth Services

ACTION: _____

2. Lions Club Donation to Ambulance Fund

ACTION: _____

3. 1988 Planning Project Summary

ACTION: _____

*D. Black
won't be here
til 8:45 - T. Molloy
won't be here.*

4. EVP System Installation at Hamline and Larpenteur

ACTION: _____

5. Hamline Avenue Construction Project (Larpenteur to Co. Rd. B)

ACTION: _____

Withdraw

6. Bullseye Shopping Center Parking Variance Request

ACTION: _____

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____

ADDENDUM TO CONSENT AGENDA

March 8, 1989

- E-10 Travel Advance for Mayor Baldwin (Disbursements)
- E-11 Planning Commission Minutes of March 6, 1989
- E-12 Appointment of Joseph L. Martinez to the Rescue Department

MINUTES
REGULAR PLANNING COMMISSION MEETING
MARCH 6, 1989

Vice-Chair Finegan called the meeting to order at 7:35 P.M.

Finegan, Barry, Carroll, Boche, Grittner, Duncan, Nestingen and Daykin. Also present was Council Liaison Wallin.

Black

Boche moved, seconded by Daykin, approval of the February 6, 1989 Minutes as corrected. (Page 3, Paragraph 2, first sentence be reworded to read: Boche moved, seconded by Carroll, that corner lots' side yard setbacks shall be at least 20 percent of the lot width." Also on Page 3, Paragraph 4, sentences) reading as follows should be struck from the Minutes: Barry moved, seconded by Carroll, that a maximum percentage of 35 percent may be used for lot coverage of the rear 20 percent of the lot for accessory structures. Motion carried unanimously.) Motion carried unanimously.

Pauline C. Kruger, Property Manager, Towle Real Estate, reviewed her March 2, 1989 letter (copy of which is on file in the office of the Administrator) indicating that the use of the shopping center has changed and as a result a change is needed in the parking complement. Her letter is requesting a change from the present 5.5 parking spaces per 1000 square feet to 5 parking spaces per 1000 square feet of retail space.

Questions arose regarding how a parking plan could be developed for a change in tenant use, how the square footage of the shopping center is determined, exactly what the variance request is and hours of operation for use of allotted parking for tenant mix.

Dave Koske, Barton-Aschman Associates, Inc., reviewed his parking study, indicated when the study was taken, advised when peak occupancy occurs and informed that the study did not include evening hours. He then reviewed numbers that were taken before this meeting. Mr. Koske was of the opinion that the Bullseye Plaza Shopping Center has adequate parking for full retail occupancy. He recommended the adoption of the variance for 5 parking spaces per 1000 square feet of retail space.

Daykin and Nestigen were of the opinion that in order for the study to better reflect the actual parking needs, more weekdays needed to be studied including a Saturday, which would then give a more thorough overview of the present parking situation.

Planner Tim Malloy shared his concerns: (1) the drawing used to determine parking spaces for the Bullseye Sport's Restaurant is not the same one he was provided, (2) parking budget has to work all year long--it cannot be based on certain month's needs, (3) questioned where certain parking spaces were located--are the spaces referred to by the Bullseye Shopping Center (33 spaces) all located on the shopping center property or are part of them located on Embers property, (4) parking count peaks are different for each month--some numbers

MINUTES
REGULAR PLANNING COMMISSION MEETING
MARCH 6, 1989
PAGE 2

may need to be factored up--February was not a good month to be doing a parking survey, (5) parking allotment needs to be applied to the use in the basement, and (6) due to hours of operation of tenants, shared parking may not work.

A short five minute recess was taken at 9:10 P.M.

Henry Kristal, Embers Restaurant, advised that he cannot have the shopping center smother his business, the golf-o-mats are generating a large amount of parking traffic, a restaurant the size Mr. Hunt is proposing will not monetarily work in the square footage, the shared parking arrangement won't be continued if it invades on his business, and he is willing to work with the City and Mr. Hunt to make the shopping center a viable operation.

Boche moved, seconded by Nestingen that the variance for parking be set at 5 parking spaces per 1000 square feet with the understanding that this approval does not apply in any way to the approval of a restaurant on the west end of the shopping center. This would have to be addressed as a second issue. After a lengthy discussion on exactly what affect this motion would have on the shopping center, the motion was withdrawn.

Boche then moved, seconded by Barry, to lay the item over and call a special meeting (March 20, 1989 at 7:30 P.M.) if all information has been provided including a recommendation from the City Administrator and a thoroughly defined variance request being presented. Motion carried unanimously.

Carroll moved, seconded by Daykin, scheduling a public hearing on April 3, 1989, at 7:35 P.M. for the following proposed amendments to the City Code: (a) Section 9-17.02 - relating to subdivision procedures, (2) Section 9-4.01, Subd. 4 - lot area, height, lot width, and yard requirements in residential districts, (3) Section 9-2.04, Subd. 1(c) - accessory buildings and structures. Motion carried unanimously.

The City Parking Policy issue was deferred.

Carroll moved, seconded by Nestingen, adjournment at 10:00 P.M. Motion carried unanimously.

Submitted by:

Katherine J. Zimmerman

Approved: _____

Edgar Finegan, Secretary

MINUTES
REGULAR CITY COUNCIL MEETING
FEBRUARY 22, 1989

Baldwin convened the meeting at 7:00 P.M.

ALL MEMBERS PRESENT

Bush, P. Chenoweth, Ciernia, Wallin and Baldwin. Also present were Wiessner and S. Chenoweth.

MINUTES OF FEBRUARY 8, 1989 APPROVED

Council approved the Minutes of February 8, 1989 as corrected.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda

1. Disbursements:
 - a. General Disbursements through 2/22/89, \$531,073.98
 - b. Payroll 2/1/89 - 2/15/89, \$9,656.40
 - c. Maier Stewart Statement through 1/28/89, \$857.10
 - d. Dahlgren, Shardlow & Uban Statement through 1/31/89, \$2,626.50
2. Cancel Check #22769
3. Appointment of Jean Suppes to Park & Recreation Commission, 3 Year Term to Expire 12/31/91
4. Ramsey County Sheriff's Report
5. Licenses

FORESTER'S REPORT FOR 1988 - CITY TO APPLY FOR "TREE CITY" STATUS

Linda Treeful, City Forester, reviewed her report dated January 27, 1989 which addressed the 1988 tree sanitation program and recommended therapeutic trimming for elm disease control in 1989. She also explained the "Tree City U.S.A." program in which the City hopes to participate this year and requested Council consider appointing a Tree Board as required for participation in the program. Following a brief discussion, Council accepted the Forester's Report and designated the City Council as the Tree Board.

NW SUBURBAN YOUTH SERVICES PRESENTATION DEFERRED TO 3/8/89

Item F(2) Presentation by Scott Williams, Northwest Suburban Youth Services, was deferred to the March 8, 1989 meeting at the request of Mr. Williams.

TAX INCREMENT FINANCING PROJECT UPDATE

Fiscal Consultant, Steve Apfelbacher, presented his report dated January 22, 1989 (a copy of which is on file in the Clerk's office) updating the financial status of the TIF projects. Council and Apfelbacher discussed at length the impact of new tax laws on TIF funding such as disallowing homestead credits in TIF districts containing homestead properties.

LIGHT RAIL TRANSIT PRESENTATION BY COUNTY COMMISSIONER JOHN FINLEY

Commissioner Finley gave an informative presentation on goals and possible sites for light rail transit in Ramsey County after which he replied to inquiries from Councilmembers.

CITY TO CONSIDER PROPOSAL FROM HEINRICH LOOS TO DEED ONE FOOT STRIP OF LAND AT END OF LINDIG STREET TO CITY

Baldwin presented background information on the one foot strip of city right-of-way which was retained by the property owner at the time the property on the the west side of the north end of Lindig St. was subdivided. He explained that the present owner of the northernmost property, Heinrich Loos, is selling the property and has made two proposals to the city, (1) that the city purchase the strip of land from him for \$3,500 or (2) that he deed the strip to the city with the stipulation that the city would not issue a building permit for development of the lot on the east side until he has been reimbursed for a portion of the water and sewer cost. Following a discussion, Wallin moved acceptance of a deed of ownership based on the conditions specified in item No. 2 providing staff can work out a suitable enabling mechanism at no cost to the city. Motion carried unanimously.

RAMSEY COUNTY PUBLIC WORKS CAPITAL IMPROVEMENT PLAN UPDATE

Council briefly discussed the public works update and the accompanying letter from City Engineer Maurer dated February 17, 1989.

FINAL DRAFT OF PROPOSED CHARITABLE GAMBLING ORDINANCE REVIEWED

Council reviewed the proposed ordinance after which Wallin moved adoption of Ordinance O-89-6 providing for regulation of charitable gambling. Motion carried unanimously.

ORDINANCE O-89-6

AN ORDINANCE AMENDING PART 15, SECTION 15.01
OF THE CODE OF THE CITY OF FALCON HEIGHTS
RELATING TO CHARITABLE GAMBLING

PERSONNEL COMPENSATION SYSTEM ADOPTED

After Wiessner's presentation of the proposed compensation plan and discussion by the Council, Council approved the plan as presented with the deletion of the longevity bonus section. It was agreed that the \$1,750 designated for this purpose be added to the \$5,000 stipulated for merit increases. Wallin then moved approval of the proposed individual salary adjustments totalling \$6,500 for the remainder of 1989. Motion carried unanimously.

MINUTES
FEBRUARY 22, 1989
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ADJOURNMENT

The meeting was adjourned at 9:53 P.M.

Tom Baldwin, Mayor

ATTEST:

Shirley Chenoweth, City Clerk

Consent X

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Disbursements

SUBMITTED BY:

Tom Kelly

REVIEWED BY:

S. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) General Disbursements 2/22/89 - 3/8/89, \$28,662.33
- (b) Payroll - 2/16/89 - 2/28/89, \$9,589.61
- (c) Statement from Jensen, Hicken, Gedde, Soucie
Legal services for January, 1989, \$3,200.75
- (d) Statement from Dahlgren, Shardlow and Uban
Professional services for January, 1989, \$1,220.75

ACTION REQUESTED:

Approval

Tom Kelly

GENERAL DISBURSEMENTS

| CHECK NO. | ISSUED TO | REASON | AMOUNT |
|-----------|--------------------------------|---|----------|
| 22001 | Commissioner of Revenue | State Withholding taxes | \$598.62 |
| 22002 | ICMA Retirement Trust | Retirement fund | 760.84 |
| 22003 | Colonial Life & Accident Ins. | Accident Insurance | 48.00 |
| 22004 | United Way | Annual meeting Luncheon and payroll deduction | 27.50 |
| 22005 | PERA | Retirement fund | 1,499.27 |
| 22006 | PERA | Retirement fund | 9.00 |
| 22007 | North Star State Bank | Federal withholding, FICA | 3,781.99 |
| 22008 | Minnesota Benefit Assoc. | Insurance payme ^{nt} | 5.85 |
| 22009 | Able Hose & Rubber | Nozzle | 41.67 |
| 22010 | AT&T | Long distance call | 2.12 |
| 22011 | Blomberg Pharmacy | Film developed | 2.19 |
| 22012 | Browning-Ferris Ind. | March services | 105.96 |
| 22013 | Collins Electrical | New street light, etc. | 214.12 |
| 22014 | Service America Corporation | Meal ticket for T.Iverson at NETC | 65.00 |
| 22015 | Fuller Radio Sales & Service | Batteries and Pagers | 194.60 |
| 22016 | Gov't Finance Officers Assoc. | '88 GAAFR (Book) | 79.95 |
| 22017 | In-towne Industries | 1st Qtr. Newsletter | 206.00 |
| 22018 | Terry Iverson | February mileage | 42.00 |
| 22019 | Jensen, Hicken, Gedde & Soucie | Jan. '89 Services | 3,200.75 |
| 22020 | ICMA | Ethics Book | 98.75 |
| 22021 | Erik Lovdahl | Delivery of Newsletter | 100.00 |
| 22022 | Assoc. of Metro Municipalities | Breakfast Mtg. | 15.00 |
| 22023 | Metro. Area Managers Assoc. | Lunch | 10.50 |
| 22024 | Maintenance Engineering | Repair | 335.21 |
| 22025 | Metropolitan Council | Publication | 4.50 |
| 22026 | Dick Larson | March fees + extra hours for Jan., Feb. | 590.00 |
| 22027 | Midwest Business Products | Supplies | 92.91 |
| 22028 | N&P | Elec., gas, street lights | 3,127.34 |
| 22029 | LMCIT | Workers Comp | 182.00 |
| 22030 | Rothschild, Bell & Walseth | Bond for Accountant | 400.00 |
| 22031 | Ramsey Clinic | Pulmonary testing, BLS medical direction | 632.72 |
| 22032 | Road Rescue Inc. | Lamps and Crimper | 50.69 |
| 22033 | John Roeller | Non-resident reimbursement | 12.00 |
| 22034 | Ramsey County | Jan. Plowing | 1,845.22 |
| 22035 | Toll Company | Breathing Air for Fire Dept. | 55.56 |
| 22036 | U.S. West | Phones | 48.87 |
| 22037 | Minn. Mutual Life Ins. | Insurance | 2,955.58 |
| 22038 | Dahlgren, Shardlow & Uban | Jan. Legal fees | 1,220.75 |
| 22039 | Richard Colemlier | '89 Dues | 50.00 |

GENERAL DISBURSEMENTS

| CHECK NO. | ISSUED TO | REASON | AMOUNT |
|-----------|----------------------|-----------------------------|-----------------|
| 22040 | John Holmgren | Regional conference | \$215.20 |
| 22041 | Har Mar Lock & Key | Re-keying City Hall | 2,050.00 |
| 22042 | Gray Auto Electric | Repair of Deere tractor | 84.10 |
| 22043 | Kathleen Janke | Feb. cleaning of Fire Dept. | 80.00 |
| 22044 | North Suburban Cable | Contribution | <u>3,517.50</u> |
| | | TOTAL: | 28,662.33 |

| Emp. No. | Employee Name | Pay Period | Pay | | Check # | Date | Status |
|----------|---------------------------------|------------|-------|--------------|----------|-----------|----------------|
| | | | Gross | Net | | | |
| 017266 | | | 0 | | | 0.00 | 28-Feb-89 VOID |
| 017267 | | | 0 | | | 0.00 | 28-Feb-89 VOID |
| 017268 | | | 0 | | | 0.00 | 28-Feb-89 VOID |
| 017265 | 000000012 Klassek, Janet R. | 4 | 01 | semi-monthly | 1,155.50 | 28-Feb-89 | Outstanding |
| 017270 | 000000014 Wiegler, Carol J. | 4 | 01 | semi-monthly | 320.80 | 28-Feb-89 | Outstanding |
| 017271 | 000000015 Eberoweth, Shirley S. | 4 | 01 | semi-monthly | 700.10 | 28-Feb-89 | Outstanding |
| 017272 | 000000016 Iverson, Terry D. | 4 | 01 | semi-monthly | 801.28 | 28-Feb-89 | Outstanding |
| 017273 | 000000017 Morgan, Jay M. | 4 | 01 | semi-monthly | 658.24 | 28-Feb-89 | Outstanding |
| 017274 | 000000018 Zimmerman, Katemire | 4 | 01 | semi-monthly | 288.52 | 28-Feb-89 | Outstanding |
| 017275 | 000000019 Wright, Vincent D. | 4 | 01 | semi-monthly | 887.02 | 28-Feb-89 | Outstanding |
| 017276 | 000000020 Kubes, Jon E. | 4 | 01 | semi-monthly | 345.39 | 28-Feb-89 | Outstanding |
| 017277 | 000000021 Tretsven, Dave R. | 4 | 01 | semi-monthly | 182.55 | 28-Feb-89 | Outstanding |
| 017278 | 000000022 Butala, Michael E. | 4 | 01 | semi-monthly | 65.97 | 28-Feb-89 | Outstanding |
| 017279 | 000000023 Kubes, Bill R. | 4 | 01 | semi-monthly | 267.92 | 28-Feb-89 | Outstanding |
| 017280 | 000000024 Phillips, Patricia A. | 4 | 01 | semi-monthly | 610.47 | 28-Feb-89 | Outstanding |
| 017281 | 000000025 Kelly, Thomas R. | 4 | 01 | semi-monthly | 774.47 | 28-Feb-89 | Outstanding |
| 017282 | 000000027 Lovdahl, Erik R. | 4 | 01 | semi-monthly | 121.55 | 28-Feb-89 | Outstanding |
| 017283 | 000000028 Balow, Thomas W. | 2 | 02 | monthly E | 345.64 | 28-Feb-89 | Outstanding |
| 017284 | 000000029 Balmain, Nicholas E. | 2 | 02 | monthly E | 50.71 | 28-Feb-89 | Outstanding |
| 017285 | 000000030 Smith, Ross | 2 | 02 | monthly E | 41.60 | 28-Feb-89 | Outstanding |
| 017286 | 000000031 Gagnon, Joseph L. | 2 | 02 | monthly E | 28.17 | 28-Feb-89 | Outstanding |
| 017287 | 000000032 Smith, Robert D. | 2 | 02 | monthly E | 30.10 | 28-Feb-89 | Outstanding |
| 017288 | 000000033 Smith, Paul J. | 2 | 02 | monthly E | 102.60 | 28-Feb-89 | Outstanding |
| 017289 | 000000034 D'Amico, Phillip E. | 2 | 02 | monthly E | 200.00 | 28-Feb-89 | Outstanding |
| 017290 | 000000035 Thomas, Paul D. | 2 | 02 | monthly E | 61.00 | 28-Feb-89 | Outstanding |
| 017291 | 000000036 Thompson, Joseph | 2 | 02 | monthly E | 100.00 | 28-Feb-89 | Outstanding |
| 017292 | 000000037 Smith, Dennis | 2 | 02 | monthly E | 70.00 | 28-Feb-89 | Outstanding |
| 017293 | 000000038 Smith, Lee | 2 | 02 | monthly E | 200.00 | 28-Feb-89 | Outstanding |
| 017294 | 000000039 Smith, David E. | 2 | 02 | monthly E | 100.00 | 28-Feb-89 | Outstanding |
| 017295 | 000000034 Evans, Bill | 2 | 02 | monthly E | 80.00 | 28-Feb-89 | Outstanding |
| 017296 | 000000037 Waller, Gerald E. | 2 | 02 | monthly E | 300.00 | 28-Feb-89 | Outstanding |
| 017297 | 000000039 Morgan, Jay | 2 | 02 | monthly E | 41.50 | 28-Feb-89 | Outstanding |

Grand Total

9,589.61

JENSEN, HICKEN, GEDDE & SOUCIE, P. A.

ATTORNEYS AND COUNSELORS AT LAW

BOCK, EDWARD A. JR.
 BUCHMAN, JOHN T.
 GEDDE, THOMAS A.
 GROVER, BETH H.
 HICKEN, JEFFREY P.
 HOWARD, ROBERT A.
 JENSEN, DAVID L.
 MATIKE, PAUL E.
 SCOTT, MICHAEL J.
 SOUCIE, FRED M.

300 ANOKA OFFICE CENTER
 2150 THIRD AVENUE
 ANOKA, MINNESOTA 55303-2296

TELEPHONE (612) 421-4110
 TELECOPIER (612) 421-1040

OF COUNSEL
 HADLEY, CHARLES S.
 LUTHER, RICHARD L.

February 20, 1989

Ms. Jan Wiessner
 Clerk Administrator
 City of Falcon Heights
 2077 West Larpenteur Ave
 Falcon Heights, MN 55113

Dear Ms. Wiessner:

Enclosed are our itemized statements for the City of Falcon Heights for the month of January, 1989. The total charges on all files are as follows:

| | |
|-----------------------|------------------|
| Professional Services | \$ 3,008.50 |
| Expenses | <u>\$ 192.25</u> |
| Current Balance | \$ 3,200.75 |

Sincerely,

De Etta Vigstol

De Etta Vigstol
 Finance Director

enc.

JENSEN, HICKEN, GEDDE & SOUCIE, P.A.
ATTORNEYS AND COUNSELORS AT LAW

300 ANOKA OFFICE CENTER
2150 THIRD AVENUE
ANOKA, MINNESOTA 55303-2286
TELEPHONE (612) 421-4110

STATEMENT DATE: 01/31/89

800201 CITY OF FALCON HEIGHTS-CIVIL

CITY OF FALCON HEIGHTS
2077 W. LARPEN TEUR AVE.
FALCON HEIGHTS, MN 55113

INVOICE NO. 9925

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

AMOUNT PAID \$ _____

| --DATE-- | -ITEM- | ITEM DESCRIPTION | AMOUNT | BALANCE |
|----------|--------|---|------------|-----------|
| | | BEGINNING BALANCE | | \$2284.65 |
| 01/11/89 | 000000 | FACSIMILE TRANSMISSION | \$1.00 | |
| 01/18/89 | 000000 | FACSIMILE TRANSMISSION | \$2.00 | |
| 01/20/89 | 000000 | PHOTOCOPIES | \$8.40 | |
| 01/31/89 | 000000 | PAYMENT RECEIVED-SERVICES | \$2275.50- | |
| 01/31/89 | 000000 | PAYMENT RECEIVED-EXPENSES | \$9.15- | |
| | | PROFESSIONAL SERVICES (SEE ATTACHED SUMMARY OF TIME RECORDS) | | \$1579.00 |
| | | EXPENSES | | \$11.40 |
| | | TOTAL CHARGES THIS STATEMENT | | \$1590.40 |
| | | PAYMENT | | |
| | | \$2284.65- | | |
| | | CHARGES | | |
| | | \$1590.40 | | |
| | | CURRENT BALANCE | | |
| | | | | \$1590.40 |

02/20/89

JENSEN, HICKEN, GEDDE & SOUCIE P.A.
300 ANOKA OFFICE CENTER - 2150 THIRD AVE
ANOKA, MINNESOTA 55303

.....
.....
BILLED & UNBILLED TIME RECORDS FOR FILE: 800201

FILE NAME: CITY OF FALCON HEIGHTS-CIVIL
CLIENT NAME: CITY OF FALCON HEIGHTS

| -DATE- | ATTY | SEQ | -----TRANSACTIONS----- | TIME | CHARGES |
|--------|------|-----|--|------|----------|
| 011189 | TAG | 06 | PHONE CONF'S W/ADMINISTRATOR; REVIEW PROPOSED CHARITABLE GAMBLING ORDINANCE & RELATED ISSUES & OPTIONS AVAILABLE TO THE CITY | 1.70 | \$144.50 |
| 011189 | PEM | 02 | PHONE CONF W/JAN WEISSNER RE GAMBLING ORDINANCE; PHONE CONF W/WEISSNER RE CHARGES STEMMING FROM THEFT AT CITY HALL | .60 | \$51.00 |
| 011189 | IBF | 04 | PREPARE & TRANSMIT ALTERNATIVE GAMBLING ORDINANCE | .70 | \$17.50 |
| 011289 | TAG | 07 | COMMENCE REVIEW OF BULLSEYE DEVELOPMENT AGREEMENT | .90 | \$76.50 |
| 011389 | TAG | 07 | REVIEW LEASES W/UNIVERSITY OF MINNESOTA | .50 | \$42.50 |
| 011389 | TAG | 08 | REVIEW LEAGUE OF CITIES MEMORANDUM RE MUNICIPAL STATE AID & LITTLE DAVIS BACON ACT | .70 | \$59.50 |
| 011389 | TAG | 09 | REVIEW BULLSEYE DEVELOPMENT AGREEMENT & DEFAULT REMEDIES | .90 | \$76.50 |
| 011389 | TAG | 10 | REVIEW CONTRACT FOR WATER SERVICE & SCHOENECKER V FALCON HEIGHTS ISSUES; LETTER TO ATTY RITTS | 1.40 | \$119.00 |
| 011689 | PEM | 05 | REVIEW MATERIALS IN SCHOENECKER FILE; PHONE CONF W/DOUG HOLM | 1.00 | \$85.00 |
| 011689 | PEM | 06 | REVIEW DEVELOPER'S AGREEMENT & BANKRUPTCY FILES RE BULLSEYE | 1.70 | \$144.50 |
| 011789 | PEM | 08 | REVIEW MEMORANDUM FROM LEAGUE OF CITIES RE PREVAILING WAGE REQUIREMENT FOR PUBLIC IMPROVEMENT PROJECTS; RESEARCH RELATED STATUTES; PHONE CONF W/GORDON FAY; LETTER TO WEISSNER | 1.20 | \$102.00 |
| 011889 | PEM | 09 | PHONE CONF W/JAN WEISSNER RE GAMBLING ORDINANCE; REVIEW 1/11/89 MEETING MINUTES RE SAME | .40 | \$34.00 |
| 011989 | PEM | 06 | PHONE CONF W/JAN WEISSNER RE SCHOENECKER PHONE CONF W/GAB SERVICES RE CLAIM; LETTERS TO GAB SERVICES & ATTY RITTS | 1.00 | \$85.00 |
| 011989 | PEM | 07 | ANALYZE BULLSEYE FILE; PHONE CONF W/ATTY FOR NATIONAL CITY BANK RE STATUS OF CHAPTER 11 & MORTGAGE PAYMENTS; PHONE CONF W/JAN WEISSNER | 2.00 | \$170.00 |
| 012389 | PEM | 13 | PHONE CONF W/DENNIS WERNER RE SCHOENECKER CLAIM | .30 | \$25.50 |
| 012589 | TAG | 01 | ATTEND COUNCIL MEETING | 3.00 | \$125.00 |
| 012589 | TAG | 04 | PHONE CONF W/ADMINISTRATOR; REVIEW ISSUES RE CONDITIONAL USE REQUEST, VARIOUS ISSUES & AGENDA ITEMS; REVIEW ORDINANCES | 1.20 | \$102.00 |

02/20/89

JENSEN, HICKEN, GEDDE & SOUCIE P.A.
300 ANOKA OFFICE CENTER - 2150 THIRD AVE
ANOKA, MINNESOTA 55303

.....
.....
BILLED & UNBILLED TIME RECORDS FOR FILE: 800201

FILE NAME: CITY OF FALCON HEIGHTS-CIVIL
CLIENT NAME: CITY OF FALCON HEIGHTS

| -DATE- | ATTY SEQ | -----TRANSACTIONS----- | TIME | CHARGES |
|--------|----------|--|------|---------|
| 012589 | TAG 05 | REVISE LETTER RE PREVAILING WAGE LEGISLATION ISSUES | .40 | \$34.00 |
| 012589 | EAB 03 | REVIEW WEISSNER MEMORANDUM & LOVERING ASSOCIATES COMPLAINTS | 1.00 | \$85.00 |

| | | | |
|-----|----------|---|----------|
| TAG | 10.70HRS | = | \$779.50 |
| PEM | 8.20HRS | = | \$697.00 |
| EAB | 1.00HRS | = | \$85.00 |
| IBF | .70HRS | = | \$17.50 |

| TOTAL FOR FILE: 800201 | BILLED | UNBILLED | TOTAL |
|------------------------|---------|-----------|-----------|
| TIME | .00hrs. | 20.60hrs | 20.60hrs. |
| CHARGES | \$.00 | \$1579.00 | \$1579.00 |

JENSEN, HICKEN, GEDDE & SOUCIE, P.A.
ATTORNEYS AND COUNSELORS AT LAW

300 ANOKA OFFICE CENTER
2150 THIRD AVENUE
ANOKA, MINNESOTA 55303-2286
TELEPHONE (612) 421-4110

STATEMENT DATE: 01/31/89

800202 CITY OF FALCON HEIGHTS-CRIMINAL

CITY OF FALCON HEIGHTS
2077 W. LARPEN TEUR AVE.
FALCON HEIGHTS, MN 55113

INVOICE NO. 9926

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

AMOUNT PAID \$ _____

| --DATE-- | -ITEM- | -----ITEM DESCRIPTION----- | AMOUNT | BALANCE |
|----------|--------|---|------------|-----------|
| | | BEGINNING BALANCE | | \$1211.20 |
| 01/09/89 | 015193 | INVESTIGATION COSTS METRO LEGAL SERVICE INC. | \$156.00 | |
| 01/14/89 | 000000 | PHOTOCOPIES | \$.70 | |
| 01/24/89 | 000000 | PHOTOCOPIES | \$20.30 | |
| 01/27/89 | 000000 | PHOTOCOPIES | \$3.85 | |
| 01/31/89 | 000000 | PAYMENT RECEIVED-SERVICES | \$1196.00- | |
| 01/31/89 | 000000 | PAYMENT RECEIVED-EXPENSES | \$15.20- | |
| | | PROFESSIONAL SERVICES (SEE ATTACHED SUMMARY OF TIME RECORDS) | | \$1429.50 |
| | | EXPENSES | | \$180.85 |
| | | TOTAL CHARGES THIS STATEMENT | | \$1610.35 |
| | | PAYMENT | | |
| | | \$1211.20- | | |
| | | CHARGES | | |
| | | \$1610.35 | | |
| | | CURRENT BALANCE | | |
| | | | | \$1610.35 |

02/20/89

JENSEN, HICKEN, GEDDE & SOUCIE P.A.
300 ANOKA OFFICE CENTER - 2150 THIRD AVE
ANOKA, MINNESOTA 55303

.....
.....
BILLED & UNBILLED TIME RECORDS FOR FILE: 800202

FILE NAME: CITY OF FALCON HEIGHTS-CRIMINAL
CLIENT NAME: CITY OF FALCON HEIGHTS

| -DATE- | ATTY | SEQ | -----TRANSACTIONS----- | TIME | CHARGES |
|--------|------|-----|---|------|----------|
| 010389 | PEM | 03 | REVIEW FILES; CONTACT WITNESSES; APPEAR IN COURT FOR JURY TRIALS; HANDLE NEGOTIATIONS & PLEAS | 6.00 | \$360.00 |
| 010389 | KST | 07 | LETTER TO MONTANA MOTOR VEHICLES; LETTER TO DEPUTY JAHNKE; PREPARE SUBPOENA FOR SERVICE ST V STIBAL; PHONE CONF'S W/WITNESSES ST V GOLZALO; PHONE CONF W/CLERK OF COURT | 1.10 | \$27.50 |
| 010389 | KST | 08 | PHONE CONF W/JUDGE GEARIN'S CLERK | .20 | \$5.00 |
| 010489 | PEM | 05 | PHONE CONF W/SGT DEXTER RE HANDLING OF BAD CHECK PROSECUTIONS | .30 | \$18.00 |
| 010489 | PEM | 06 | REVIEW POLICE REPORTS RE POSSIBLE CHARGE VS EGGERT | .40 | \$24.00 |
| 010489 | KST | 07 | PHONE CONF W/JUDGE GEARIN'S LAW CLERK; PHONE CONF W/WITNESS ST V STIBAL; PHONE CONF W/DEPUTY HOVEN; PREPARE FILES FOR TRIAL | 1.00 | \$25.00 |
| 010689 | PEM | 02 | PHONE CONF W/INVESTIGATOR JOHNSON RE MIKE EGGERT; FOLLOW UP LETTER | .40 | \$24.00 |
| 010689 | MJS | 03 | REVIEW ST V EGRET FILE; PHONE CONF W/INVESTIGATOR JOHNSON; PHONE CONF W/CLERK OF COURT; PHONE CONF W/ATTY BETZ | .90 | \$54.00 |
| 010689 | KST | 05 | 6 LETTERS TO WITNESSES RE 1/11/89 COURT TRIALS | 1.40 | \$35.00 |
| 010989 | PEM | 04 | PHONE CONF W/SHERIFF'S DEPARTMENT RE DISPOSITION OF EVIDENCE | .20 | \$12.00 |
| 010989 | PEM | 05 | REVIEW COURT TRIAL FILES FOR 1/11/89 | .50 | \$30.00 |
| 011089 | PEM | 07 | PHONE CONF W/BOB LESTER RE EVANS CASE | .20 | \$12.00 |
| 011089 | PEM | 08 | PHONE CONF W/CLERK OF COURT RE ARRAIGNMENTS; PHONE CONF W/PARIS GETTY; PHONE CONF W/HOVEN; PHONE CONF W/GREG JOHNSON, RAMSEY P.D. OFFICE | 1.10 | \$66.00 |
| 011089 | PEM | 09 | WORK ON LETTERS TO JURY TRIAL WITNESSES | .40 | \$24.00 |
| 011089 | KST | 07 | PHONE CONF W/DEPUTY HOVEN, RAMSEY COUNTY SHERIFF'S OFFICE | .10 | \$2.50 |
| 011189 | PEM | 01 | HANDLE ARRAIGNMENTS; PREPARE FOR PRETRIALS; HANDLE PRETRIALS & COURT TRIALS | 7.30 | \$438.00 |
| 011189 | MJS | 06 | PHONE CONF W/ATTY BETZ; REVIEW FORMAL COMPLAINTS | .50 | \$30.00 |
| 011189 | KST | 08 | PHONE CONF W/CLERK OF COURT | .20 | \$5.00 |
| 011289 | KST | 05 | PHONE CONF W/INV BIRRENBACH, RCSO; PHONE CONF W/CLERK OF COURT; PREPARE FILES FOR TRIAL | .70 | \$17.50 |
| 011389 | PEM | 06 | PHONE CONF W/DEPUTY POWELL RE GONZALO CASE | .30 | \$18.00 |



CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
300 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS, MN 55401
612-338-3300

STATEMENT

1/31/89
Page 1

01501 : Falcon Heights T.A.

City of Falcon Heights
2077 Larpenteur Avenue, W.
Falcon Heights, MN 55113
Jan Weisner

PROJECT MANAGER : C. John Uban

Professional Services for the period: January 1, 1989 to January 31, 1989

Technical Assistance

- | | |
|---------------------|--|
| Copy/Collate | Exhibit Setback Summary |
| Graphics | Variances, Setback Variance Study |
| Phone Calls | Western Construction |
| Prepare/Meet | Planning Commission (2 meetings) |
| Review/Discuss | Procedures Manual and Subdivision Ord. |
| Research/Analysis | Setbacks Proposed |
| Secretarial Service | |
| Supervision | Figure and Setback Summary |
| Writing | Revisions to Procedures Manual Subdivision Ord. Revision and Setback Summary |

Total Professional Services

\$ 2626.50

Reimbursable Expenses

| | |
|--------------------------------|------------|
| Delivery Service | |
| Mileage | |
| Photographic Service | |
| Photocopies | |
| Technical Supplies | |
| Total Reimbursable Expenses | \$ 227.71 |
| ** Total Write-Off For January | \$ 2854.21 |
| ** Total Previous Write-Off | \$ 2106.73 |
| ** Total Project Write-Off | \$ 4960.94 |



CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
500 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS, MN 55415
612-339-3300

STATEMENT

1/31/89

01501.2 : Bullseye Shopping Center

City of Falcon Heights
2077 Larpentour Avenue, W.
Falcon Heights, MN 55113
Jan Weisner

PROJECT MANAGER : C. John Uban

Professional Services for the period: January 1, 1989 to January 31, 1989

Consultation

| | | |
|-----------------------------|--|------------|
| Graphics | Planning Report Exhibits | |
| Phone Calls | H. Kristal, Shirley, Jan | |
| Prepare/Meet | J. Wiessner, D. Hunt, P. Kruger 1/30 | |
| Presentation | Planning Commission 1/23 | |
| Review/Discuss | Revised Submittal, Parking Variance Parking and Building Uses | |
| Research/Analysis | Calculations for Parking Variance | |
| Writing | Planning Report | |
| Total Professional Services | | \$ 1208.75 |

Reimbursable Expenses

Mileage

Total Reimbursable Expenses \$ 12.00

** Invoice Total **

=====
\$ 1220.75
=====



Consent X

Agenda Item: E 2

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Cancellation of Check Nos. 22822, 22824 and 22883, 22893

SUBMITTED BY:

Tom Kelly

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) Check #22822 issued to Midway Ford in amount of \$14.04 -- duplicate
- (b) Check #22824 issued to Patch & Monogram in amount of \$110.82 -- duplicate
- (c) Check #22893 in the amount of \$4,074.96 -- a portion of this was paid previously.
- (d) Check #22883 in the amount of \$28.80 -- duplicate

ACTION REQUESTED:

Approval

Tom Kelly

Consent X

Agenda Item: E 3

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Human Rights Commission Minutes - 2/16/89

SUBMITTED BY:

Human Rights Commission

REVIEWED BY:

S. Chenoweth

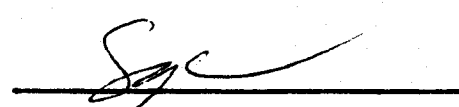
EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attachment:

Minutes of February 16, 1989

ACTION REQUESTED:

Approval



MINUTES

HUMAN RIGHTS COMMISSION

FEB. 16, 1989

- Minutes approved for January 19, 1989
- No-Fault Grievance Training
Olsen, Groff, Gibson, Gibson/Talbott attended 2/11/89. Wayne will arrange another meeting for session II ASAP.
- Foster Home (1746 Snelling Avenue)
The State has mandated these homes. Plans are going ahead with the home. Discussion re: current state legislation. Group Home Workshop will be held on March 1, 7:00 P.M. at City Hall. Members will attend if possible.
- Jan will bring copies of the most recent DHS proposal re: regional treatment centers (to be sent out with minutes)
- Contacting businesses
 - Rick will contact John Tittle re: info we could hand out to businesses and employers re: Human Rights Commission
 - Beth will get list from Shirley for businesses & apartments in Falcon Heights
- The Bullseye complaint will be handled by the State
- Wayne will arrange 2nd meeting - March 18th for No-Fault Grievance Training
- Wayne will contact Brian Stenquist re: attendance at meetings
- Two commission positions open
 - Rick will contact Shirley to advertise
- Tape of speakers - Annual Meeting 12/9/88. Rick will contact John Tittle to get info on how to get tape to put on cable TV.

Next meeting will be held March 16, 1989 at 7:30 P.M.

Respectfully submitted,

Beth Boger

Consent X

Policy _____

Agenda Item: 3/8/89

Meeting Date: E-4

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Proposed Resolution requesting the Metropolitan Council HRA to Implement a Revolving Loan Program within Falcon Heights

SUBMITTED BY:

Metro HRA

REVIEWED BY:

Jan Wiessner
S. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

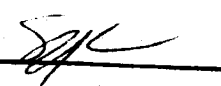
The City is presently participating in the Rehabilitation Loan Program administered by Metro HRA. The proposed Revolving Loan program would be in addition to the present program.

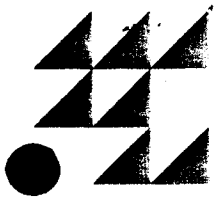
Attachments:

- (a) Letter from Metro HRA dated Feb. 24, 1989
- (b) Copy of proposed Resolution (R-89-6)

ACTION REQUESTED:

Approval/Disapproval





FEB 27 1989

METROPOLITAN COUNCIL *Mears Park Centre, 230 East Fifth Street, St. Paul, MN. 55101 612 291-6359*

February 24, 1989

Ms. Janet R. Wiessner
Administrator-Clerk-Treasurer
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

Dear Ms. Wiessner:

Minnesota Housing Finance Agency (MHFA) has offered Metro HRA an opportunity to participate in a new Revolving Loan Program, in addition to the Rehabilitation Loan Program already being administered by Metro HRA. The Revolving Loan Program provides 3% loans to low income homeowners for housing improvements directly affecting the safety, habitability, energy efficiency and accessibility of their homes. The program was created to assist households which are not eligible for the necessary assistance through other state and federal programs. Metro HRA would propose to administer this new program in Ramsey County communities (except St. Paul).

In order for Metro HRA to administer this new program in your community, we will need a resolution authorizing your participation in the program. I have enclosed a sample resolution for your consideration. Also enclosed is a summary of the program. We would appreciate your consideration of this program at the earliest possible Council meeting.

If you have questions or if Metro HRA can be of any assistance, please call Kathy Fox at 291-6600.

Sincerely,

Thomas C. McElveen
Division Manager

TCM/jmb
enclosures

S A M P L E R E S O L U T I O N

REQUESTING THE METROPOLITAN COUNCIL HRA TO IMPLEMENT A REVOLVING LOAN PROGRAM
WITHIN THE CITY OF _____

WHEREAS, the City of _____ desires to assist low income homeowners in making repairs to their homes for the purpose of correcting defects affecting directly the safety, habitability, energy conservation, or accessibility of the property; and,

WHEREAS, the Minnesota Housing Finance Agency has funds to be used for such purposes, and will accept applications from housing and redevelopment authorities desiring to administer these Revolving Loan Program funds; and,

WHEREAS, the Metropolitan Council has been duly organized pursuant to Minnesota Statutes 1976, Section 473.123, and has all of the powers and duties of a housing and redevelopment authority pursuant to Minnesota Statutes 1976, 473.193, under the provisions of the Municipal Housing and Redevelopment Act, Minnesota Statutes 1976, Section 462.411 and 462.711;

NOW, THEREFORE, BE IT RESOLVED that the Metropolitan council is hereby requested to include the City of _____ in an application for state Revolving Loan Program funds, and that the _____ is hereby authorized to enter into any necessary agreement with the Metropolitan Council for operating the Program within the City.

Adopted this _____ day of _____, 1989.

REVOLVING LOAN PROGRAM

PHASE V

PROGRAM SUMMARY

I. General Description

The Minnesota Housing Finance Agency (MHFA) Revolving Loan Program provides 3% loans to low income homeowners for housing improvements directly affecting the safety, habitability, energy efficiency and accessibility of their homes. The program was created to assist households which are not eligible for the necessary assistance through other state and federal programs.

The program is funded by MHFA. The funding level for the March 1989-July 1991 program phase will be \$3 million. These funds are distributed statewide through local housing and redevelopment authorities, community action agencies, and other nonprofit organizations which currently contract for delivery of the Rehabilitation Loan Program.

II. Program Eligibility

Applicants must meet eight eligibility criteria in order to qualify for this program. They are as follows:

1. The applicant's household must have an adjusted gross income of \$15,000 or less in the seven county metro area or \$12,000 or less in the rest of the state. Adjusted gross income is calculated by taking the gross annual income (including all public assistance payments) of all members of the household, age 18 or over, and deducting from that amount \$1,000 per person. MHFA may also allow an extra deduction for extraordinary medical costs.
2. The applicant must own the property to be improved and it must be his/her principal place of residence.
3. The value of the applicant's assets after deducting any outstanding indebtedness secured by the assets, cannot exceed \$25,000. Excluded from the calculation of an applicant's assets are the following:
 - (a) The house to be repaired and the land upon which it is located up to two contiguous lots of platted land or 160 contiguous acres of unplatted land. Language in the document securing the loan will require that if any of the land is sold, profits from the sale would be required to be used to reduce the loan balance.
 - (b) Real Estate, equipment, supplies and inventory used in a business.
 - (c) Household furnishings, clothing and one automobile.
5. The structure, upon completion of necessary improvements, will be reasonably livable, safe, habitable, and energy efficient for the term of the loan in the Administering Entities estimation.

6. The total of all loans secured by the property may not exceed the estimated after-improvement market value of the property.
7. Borrowers must not be eligible for the necessary assistance through other state or federal programs including MHFA Home Improvement Loans and Home Energy Loans. However, funds may be coordinated with other programs provided the other programs are used to the greatest extent possible.
8. Borrower must continuously maintain hazard insurance on the improved property.

III. Improvement Eligibility

The Revolving Loan Program is designed to provide funds for basic improvements to make a dwelling more safe, habitable, energy efficient or accessible. The need for such improvements is determined by an inspection performed by the staff of an Administering Entity. The cost of the necessary improvements cannot exceed \$7,500.

All improvements must be permanent improvements. Examples may include repair or replacement of furnaces, roofs, electrical and plumbing systems, insulation, and construction of ramps for accessibility.

IV. Administrative Procedures

Based on an MHFA-determined allocation plan, current Rehabilitation Loan Program Administrators will be invited to contract for delivery of the program. An amount not to exceed 14% of total funding may be requested for administrative expenses.

All applications will be processed on a first come first served basis; however, priority will be given to:

- (a) applications of an emergency nature (natural disasters and systems or structural failures) and
- (b) applications necessary in order to make DOE Weatherization improvements feasible (i.e. roof replacement/repair)

The Administering Entity is responsible for determining the adjusted income, assets, affordability, and necessary improvements for each applicant.

After each loan package is assembled, the Administering Entity will submit the package to MHFA for review. Upon approval, MHFA will notify the Administering Entity of approval and supply the documents necessary to close the loan. The Administering Entity will close the loan; record the Mortgage; monitor the rehabilitation work; certify, along with the borrower, that the work is completed satisfactorily and authorize contractor payment.

Consent X

Agenda Item: E 5

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

1989 Basic Life Support Agreement between St. Paul Ramsey
Medical Center and Falcon Heights Fire Department

SUBMITTED BY: Fire Department

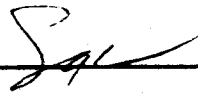
REVIEWED BY: S. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

This is a renewal of the annual agreement with St. Paul Ramsey. The
\$200.00 charge is the same as last year.

The proposed Agreement is attached.

ACTION REQUESTED: Approval



1989 - BASIC LIFE SUPPORT AGREEMENT

This agreement is entered into by and between St. Paul-Ramsey Medical Center (hereinafter Medical Center) and Falcon Heights Fire Department (hereinafter Service).

WHEREAS, The Service desires to provide emergency medical services and desires to have the assistance of the Medical Center in providing the following medical direction to the Service:

NOW THEREFORE, it is agreed that the Medical Center will designate a physician to act as medical director who will provide or designate someone to provide the following consultation to the Service:

1. General advice on training and orientation of Service personnel.
2. Advice on the upgrading and purchasing of patient care equipment for the Service.
3. Prescribe and maintain within the meaning of Section 4690-0100, subpart 19 (Minnesota Rules for Life Support Transportation Services) guidelines and protocols for medical care to be rendered by the Service
4. General advice on patient triage, care and transportation.
5. Assistance with the development and operation of an internal quality assurance mechanism for the Service by:
 - a. Attending a minimum of one meeting every two months.
 - b. Reviewing run reports and providing appropriate follow up in the interest of continuing education for Service personnel.
 - c. Assisting in the training and/or retraining of Service personnel once a year in the use of special techniques and skills such as the Esophageal Obturator Airway (EOA), Medical Anti-Shock Trousers and in new methods of patient care and equipment that become available.

- d. Supervising and assisting the Service's continuing medical education program and assisting with the training of the Service's personnel for recertification by providing faculty upon reasonable request.
- e. Attempting to mediate instance of public complaints against the Service related to medical care.

IT IS FURTHER AGREED, that the Service shall:

1. Implement the medical protocols and guidelines developed by the Medical Center.
2. Report patient care problems and public complaints on patient care and transportation to the medical director.
3. Report all proposals for the purchase of patient care equipment to the medical director for evaluation and advice.
4. Provide the medical director with copies of all ambulance run reports for evaluation and review.
5. Provide the medical director on a periodic basis, with information on the number of personnel and their levels of training.

IT IS FURTHER AGREED, that the Service agrees to indemnify and hold the Medical Center, its officers and employees harmless from any liability, claims, damages, costs, judgements or expenses resulting directly or indirectly from any act or omission of the Service, its agents, employees or contractors in the performance of their duties or in any way related to the failure to fully perform in respect to all obligation under this contract.

The Medical Center agrees to indemnify and hold the Services, its officers and employees harmless from any liability, claims, damages, costs, judgements or expenses resulting directly or indirectly from any act or omission of the Medical Center, its agents, employees any way related to the failure to fully perform in respect to all obligation under this contract. Nothing herein shall constitute a waiver of any defense or limitation on liability established by M.S. Chap 466. No person shall be considered as a third party beneficiary of this agreement.

IT IS FURTHER AGREED, that in consideration of the services furnished by the Medical Center, the Service shall pay to the Medical Center the sum of \$200.00 per year. Succeeding payments will be determined and mutually agreed upon annually from the date of execution of this agreement. Either party may terminate this agreement by giving 30 days written notice to the other party.

IT IS FURTHER AGREED, that the parties to this agreement are independent contractors and this agreement shall not create an employer-employee relationship.

DATED this _____ day of _____, 198_____.

FALCON HEIGHTS FIRE DEPARTMENT

ST. PAUL-RAMSEY MEDICAL CENTER

X

Mayor

President

X

City Administrator

X

Fire Chief

Consent X

Agenda Item: E-6

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Resolution Supporting Roseville's "Minnesota Oval" Project

SUBMITTED BY:

Tom Baldwin

REVIEWED BY:

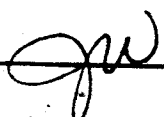
EXPLANATION/SUMMARY (attach additional sheets as necessary):

Roseville's Mayor, Frank Rog, has requested that the City of Falcon Heights approve a resolution supporting their proposal to locate the Minnesota Oval in Roseville.

Attachments:

- A. Letter from Frank Rog dated 2/26/89
- B. Proposed Resolution R-89-7

ACTION REQUESTED:





DEPARTMENT OF PARKS AND RECREATION

February 26, 1989

Tom Baldwin, Mayor
City of Falcon Heights
2077 W. Larpenteur
Falcon Heights, Mn., 55113

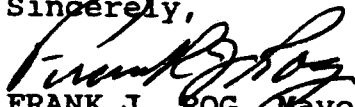
Dear Mayor Baldwin,

The City of Roseville is again asking for your support for the development of the Minnesota Oval. This is a multi-use facility that has been included in the Minnesota Amateur Sports Commission recommended bonding bill which includes a 400 meter Speedskating track, an artificially-refrigerated Bandy rink and an all-weather Soccer field.

It is our belief that this facility will be of great benefit to the entire north suburban area. It would certainly provide an excellent recreation facility that would be open to all citizens of Minnesota as well as an enhancement to our economic base.

We would appreciate a resolution of support from your Council for the Minnesota Oval. Please send the resolution to my attention at Roseville City Hall, 2660 Civic Center Drive. Thanks, again, for your continued support and cooperation.

Sincerely,


FRANK J. ROG, Mayor
City of Roseville

FJR/bf

PROPOSED RESOLUTION

WHEREAS, the Metropolitan Council has determined that there is a need for a 400 meter, artificially-refrigerated Speedskating and Bandy Rink in the Metropolitan area, and

WHEREAS, the Minnesota Amateur Sports Commission has endorsed and recommended this to be included in the Minnesota State Bonding Fund, and

WHEREAS, the Roseville Ad Hoc Citizens' Speedskating Committee has selected a site in the City of Roseville, and

WHEREAS, this site is strategically located in the Metropolitan area with excellent access from I-35W, I-35E and 36, and

WHEREAS, the largest concentration of speedskaters is in the City of St. Paul and northern suburbs with this area producing a majority of the speedskaters currently on the national team, and

WHEREAS, there are few metropolitan facilities in the northern suburbs as compared to other areas,

NOW, THEREFORE, BE IT RESOLVED, that the City of supports the City of Roseville's proposal to locate the Minnesota Oval, a national multi-use, recreational facility, in their community, and

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to the City of Roseville.

Consent X

Agenda Item: E 7

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

MVET Resolution

SUBMITTED BY:

City Engineers Assoc. of Minnesota

REVIEWED BY:

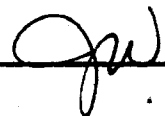
T. Maurer

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attachment:

Letter from City Engineer's Assoc. 2/13/89
and Proposed Resolution R-89-8

ACTION REQUESTED:



CITY ENGINEERS ASSOCIATION
of MINNESOTA

Copy J. Maurer

February 13, 1989



TO: City Engineer or City Clerk
Falcon Heights
RE: Reduction in Your Share of State Aid Road Funds

Legislation (House File 1749) which was passed in 1988 provided for continuation of the sharing by the state, counties, and cities of monies transferred from the Motor Vehicle Excise Tax (MVET) to the Highway User Tax Distribution Fund. That legislation has a Sunset Clause that will eliminate the counties and cities from sharing those MVET funds in 1992.

This is a concern to all cities. The figures below will give you an idea of the losses in State Aid funds for roads that your city will experience after 1991 under the present law. The figures compare funds that are allocated to you in 1989 with the money you would have received in 1989 if the Sunset Clause cutoff had taken effect in 1989. The actual figures for 1992 are unknown at this time.

| Actual 1989 Allocation | 1989 Allocation if MVET had been Eliminated in 1989 | Net Loss in 1989 State Aid Funds if MVET Funds had been Eliminated for 1989 |
|------------------------|---|---|
| \$101,345 | \$95,554 | \$5,791 |

* The City Engineers Association of Minnesota unanimously passed the attached Resolution concerning MVET funding. It is forwarded for your information and as a sample that may be used for your city's consideration of passing a similar resolution.

Your assistance in your city's passing and forwarding a similar resolution to your legislators, and/or other contacts with your legislators, is encouraged. Passage of legislation to eliminate the Sunset Clause and continue cities sharing the MVET income for road purposes is important to all cities. Your efforts will be greatly appreciated.

If you have any questions, please contact one of the following persons:

Bruce Bullert (507) 645-8831
Larry Anderson (612) 447-4230

Jim Grube (612) 924-2551
Ken Saffert (507) 625-3161
Ron Rudrud (612) 881-5811

Yours truly,

Ronald L. Rudrud

Ronald L. Rudrud, P.E.
President, CEAM

CITY ENGINEERS ASSOCIATION OF MINNESOTA

RESOLUTION RE: FUNDING FOR STREET CONSTRUCTION IN MINNESOTA

Res. No. 1989-1

WHEREAS, the City Engineers Association is composed of over 100 members throughout Minnesota representing nearly every city over 5000 population in the state; and

WHEREAS, its members are particularly aware of the transportation needs of the cities and counties in the State of Minnesota; and

WHEREAS, the street and highway system is deteriorating at a rate faster than the financial ability to maintain and rebuild it; and

WHEREAS, transportation funding is a high priority issue of 1989; and

WHEREAS, it is appropriate to use road user funds for major street and road construction rather than using property tax; and

WHEREAS, county and city government highway and street plans are predicated on proceeds from the Motor Vehicle Excise Tax (MVET), many county and city plans will be cut back or not completed.

WHEREAS, the percent of local participation in the construction and reconstruction of state owned highways is increasing.

NOW THEREFORE, BE IT RESOLVED that City Engineers Association of Minnesota, meeting January 19, 1989, recommends that the 1989 session of the Legislature provide for the transfer of 100% of the MVET to the road user fund to provide a stable source of adequate funding for the construction and maintenance of streets and highways in the state.

BE IT FURTHER RESOLVED that the "sunset" provision included in the 1988 Transportation Funding Bill be removed so that MVET revenue can continue to go to the Highway User Tax Distribution Fund so that it can be used for city streets and county roads in the State of Minnesota.

BE IT FURTHER RESOLVED that this resolution be forwarded to the Governor,
the Commissioner of transportation, and to the members of the State
Legislature.

Unanimously passed and adopted at their annual meeting this 19th day of
January, 1989.

Burr R. Butler
Secretary

Fred H. Moore
President

Consent x

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

Agenda Item: E-8

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

LICENSES

SUBMITTED BY:

Katherine J. Zimmerman

REVIEWED BY:


Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

License List Attached. Midway Sign, National Automatic Sprinkler, and Sign Service, Inc. were not licensed in 1988.

ACTION REQUESTED:

Approval.



CONSENT AGENDA
March 8, 1989

Licenses

General Contractors

- * Midway Sign Company, Inc. #302
444 North prior Avenue
St. Paul, MN 55104
- * National Automatic Sprinkler #300
1612 - 94th Lane
Blaine, MN 55434
- * Sign Service, Inc. #303
1016 North 5th Street
Minneapolis, MN 55114

Mechanical Contractors

- Energy Heating Services #301
14331 Armstrong Boulevard NW
Ramsey, MN 55303

*NEW

Corporate

- Minnesota Tang Soo Do Karate
1550 West Larpenteur
Falcon Heights, MN 55113

Consent X

Agenda Item: E 9

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointments/Reappointments to Solid Waste Commission

SUBMITTED BY:

Tom Baldwin

REVIEWED BY:

Solid Waste Commission

EXPLANATION/SUMMARY (attach additional sheets as necessary):

New Appointments:

- (A) John Hustad, 1825 Arona, 1 year term to expire 12/31/89 (resume attached)
- (B) Laura Kuettel, 1879 Simpson, 1 year term to expire 12/31/89 (resume attached)

Upon establishment of the Commission in May of 1988 the present members were appointed for the remainder of that year only and must now be appointed to designated terms:

The following re-appointments are recommended:

3 year terms ending 12/31/91

2 year terms ending 12/31/90

1 year term
ending 12/31/89

John Thompson
Benno Salewski
Leo/Diana Klisch

Nancy Misra
Terry Iverson

Michael Haglund

ACTION REQUESTED:

Sgc

Tom Baedyn
cc. John Thompson
2/28/89

FALCON HEIGHTS COMMISSION/COUNCIL APPLICATION

DATE 2/21/89

NAME: John Hustad

ADDRESS: 1825 Arona Street PHONE 645-2232

HOW LONG AT ABOVE ADDRESS? 1 year YEARS

IN WHAT CAPACITY DO YOU WISH TO SERVE? As a member of the planning or solid waste commission

REASON YOU WISH TO SERVE ON ABOVE: I understand there are no openings at this on the planning commission. I am therefore applying to be on the solid waste commission. Recycling and a clean community are of interest and concern to me and I feel that I will be able to contribute to the betterment of Falcon Heights. It also gives me an opportunity to better understand citizen involvement in government.

PRIOR PUBLIC (OR RELATED) SERVICE:

1981-1984 Research Consultant, MN House of Representatives/ Criminal Justice issues and pensions

1985-1986 Committe Administrator/Crime and Family Law Committee

1987-Present Research Consultant/Education policy & Education Finance

OTHER RELEVANT BACKGROUND (OR COMMENTS):

I have been involved in drafting amendments and making recommendations on public policy issues at a state level.

FALCON HEIGHTS COMMISSION/COUNCIL APPLICATION

DATE 27 FEBRUARY 1989

NAME: LAURA ANNE KUETTEL

ADDRESS: 1879 SIMPSON STREET PHONE 646-7099

HOW LONG AT ABOVE ADDRESS? 1 1/2 APR '89 YEARS

IN WHAT CAPACITY DO YOU WISH TO SERVE? AS A VOLUNTEER MEMBER OF THE SOLID WASTE COMMISSION.

REASON YOU WISH TO SERVE ON ABOVE: AS A NEW RESIDENT OF FALCON HGTS, I AM EAGER TO PARTICIPATE IN ITS CONTINUED DEVELOPMENT AND SUCCESS. I AM ALSO INTERESTED IN GAINING INSIGHT INTO THE WORKINGS OF LOCAL GOVERNMENT.

PRIOR PUBLIC (OR RELATED) SERVICE: I AM A FORMER VOLUNTEER OF THE MARCH OF DIMES, UNITED WAY OF ST. PAUL, AND THE ST. PAUL NEIGHBORHOOD RECYCLING PROJECT. I AM A MEMBER OF THE CITIZEN'S LEAGUE.

OTHER RELEVANT BACKGROUND (OR COMMENTS): AS A CONSUMER AND A TAXPAYER, I HAVE AN INTEREST IN MY COMMUNITY. I WOULD LIKE TO MAKE A CONTRIBUTION IN THIS COMMUNITY.

Laura Kuettel

ADDENDUM TO CONSENT AGENDA

Agenda Item: E-10

(DISBURSEMENTS)

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Travel Advance for Mayor Baldwin

SUBMITTED BY:

Tom Baldwin

REVIEWED BY:

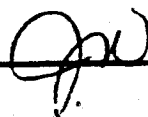
Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Tom Baldwin has requested a travel advance for the NLC Conference in Washington D.C. in the amount of \$300.00. He will turn in his receipts upon his return and pay back or get reimbursed for difference in actual expenses.

ACTION REQUESTED:

Approve



Consent X

Agenda Item: E-11

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Planning Commission Minutes of 3/6/89

SUBMITTED BY:

K. Zimmerman

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See Attached

ACTION REQUESTED:

SA Ky

MINUTES
REGULAR PLANNING COMMISSION MEETING
MARCH 6, 1989

Vice-Chair Finegan called the meeting to order at 7:35 P.M.

Finegan, Barry, Carroll, Boche, Grittner, Duncan, Nestingen and Daykin.
Also present was Council Liaison Wallin.

PRESENT

Black

ABSENT

Boche moved, seconded by Daykin, approval of the February 6, 1989 Minutes as corrected. (Page 3, Paragraph 2, first sentence be reworded to read: Boche moved, seconded by Carroll, that corner lots' side yard setbacks shall be at least 20 percent of the lot width." Also on Page 3, Paragraph 4, sentences reading as follows should be struck from the Minutes: Barry moved, seconded by Carroll, that a maximum percentage of 35 percent may be used for lot coverage of the rear 20 percent of the lot for accessory structures. Motion carried unanimously.) Motion carried unanimously.)

2/6/89

MINUTES
APPROVE

Pauline C. Kruger, Property Manager, Towle Real Estate, reviewed her March 2, 1989 letter (copy of which is on file in the office of the Administrator) indicating that the use of the shopping center has changed and as a result a change is needed in the parking complement. Her letter is requesting a change from the present 5.5 parking spaces per 1000 square feet to 5 parking spaces per 1000 square feet of retail space.

KRUGER

Questions arose regarding how a parking plan could be developed for a change in tenant use, how the square footage of the shopping center is determined, exactly what the variance request is and hours of operation for use of allotted parking for tenant mix.

Dave Koske, Barton-Aschman Associates, Inc., reviewed his parking study, indicated when the study was taken, advised when peak occupancy occurs and informed that the study did not include evening hours. He then reviewed numbers that were taken before this meeting. Mr. Koske was of the opinion that the Bullseye Plaza Shopping Center has adequate parking for full retail occupancy. He recommended the adoption of the variance for 5 parking spaces per 1000 square feet of retail space.

KOSKE

Daykin and Nestigen were of the opinion that in order for the study to better reflect the actual parking needs, more weekdays needed to be studied including a Saturday, which would then give a more thorough overview of the present parking situation.

DAYKIN/
NESTINGI

Planner Tim Malloy shared his concerns: (1) the drawing used to determine parking spaces for the Bullseye Sport's Restaurant is not the same one he was provided, (2) parking budget has to work all year long--it cannot be based on certain month's needs, (3) questioned where certain parking spaces were located--are the spaces referred to by the Bullseye Shopping Center (33 spaces) all located on the shopping center property or are part of them located on Embers property, (4) parking count peaks are different for each month--some numbers

MALLOY

may need to be factored up--February was not a good month to be doing a parking survey, (5) parking allotment needs to be applied to the use in the basement, and (6) due to hours of operation of tenants, shared parking may not work.

A short five minute recess was taken at 9:10 P.M.

RECESS

Henry Kristal, Embers Restaurant, advised that he cannot have the shopping center smother his business, the golf-o-mats are generating a large amount of parking traffic, a restaurant the size Mr. Hunt is proposing will not monetarily work in the square footage, the shared parking arrangement won't be continued if it invades on his business, and he is willing to work with the City and Mr. Hunt to make the shopping center a viable operation.

KRISTAL

Boche moved, seconded by Nestingen that the variance for parking be set at 5 parking spaces per 1000 square feet with the understanding that this approval does not apply in any way to the approval of a restaurant on the west end of the shopping center. This would have to be addressed as a second issue. After a lengthy discussion on exactly what affect this motion would have on the shopping center, the motion was withdrawn.

Boche then moved, seconded by Barry, to lay the item over and call a special meeting (March 20, 1989 at 7:30 P.M.) if all information has been provided including a recommendation from the City Administrator and a thoroughly defined variance request being presented. Motion carried unanimously.

ITEM
LAID
OVER

Carroll moved, seconded by Daykin, scheduling a public hearing on April 3, 1989, at 7:35 P.M. for the following proposed amendments to the City Code: (a) Section 9-17.02 - relating to subdivision procedures, (2) Section 9-4.01, Subd. 4 - lot area, height, lot width, and yard requirements in residential districts, (3) Section 9-2.04, Subd. 1(c) - accessory buildings and structures. Motion carried unanimously.

PUBLIC
HEARING
ON CODE
AMEND-
MENTS
SCHED.

The City Parking Policy issue was deferred.

PARKING
POLICY

Carroll moved, seconded by Nestingen, adjournment at 10:00 P.M. Motion carried unanimously.

ADJOURN
MENT

Submitted by:

Katherine J. Zimmerman

Approved: _____

Edgar Finegan, Secretary

Consent X

Agenda Item: E-12

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointment of Joseph L. Martinez to Rescue Dept.

SUBMITTED BY:

Leo Lindig

REVIEWED BY:

Fire/Rescue Review Board

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached application. This appointment is subject to the required physical and one year probation period.

ACTION REQUESTED:

Approval.

SJK

FALCON HEIGHTS RESCUE SQUAD
AVAILABILITY AGREEMENT

On consideration of membership on the Falcon Heights Rescue Squad, I,

Joseph L. Martinez

hereby agree to the following statements and conditions:

(1) That as an applicant for membership on the Falcon Heights Rescue Squad, I have represented myself as available to respond to emergency calls between the hours of 8:00 AM and ~~5:00 PM~~ ^{2:00 pm} *AM (L)*;

(2) That, as a candidate for membership, I was advised of the fact that I must execute this Agreement, and that I understand that this Agreement is authorized by the Falcon Heights Fire Department membership;

(3) That my inability to respond to emergency calls during all or part of the time period designated in Section (1) of this Agreement, unless excused by the acting Fire Chief pursuant to Section (4) of this Agreement, shall constitute cause for my removal from membership of the Falcon Heights Rescue Squad. Response to less than fifty (50) percent of all emergency calls between the hours of 8:00 AM and 5:00 PM during any consecutive ninety (90) day period designated by the acting Fire Chief shall be conclusive proof of my inability to respond. My removal shall be at the discretion of the acting Fire Chief, whose decision will be subject to the standard of review pursuant to ARTICLE XI of the Rules, Regulations, and Procedures. Removal under this agreement will disqualify the claimant from any unemployment compensation benefits;

(4) That I will notify the acting Fire Chief of any change in availability as described in Section (1) of this Agreement within one week of such change; and

(5) That this Agreement shall remain in force and have effect for a period of two years from the date I execute this Agreement.

Subscribed and sworn to before me

this 15th day of February, 1989

Joseph L. Martinez
(Signature of member)
2/15/89
(Date)

Shirley G. Chenoweth

Notary Public
Shirley G. Chenoweth
NOTARY PUBLIC - MINNESOTA
RAMSEY COUNTY
My Commission expires Jan. 31, 1990

In signing this Agreement, I acknowledge receipt and examination of same.

[Signature]
Fire Chief

3/7/89
Date

Date Received _____

CITY OF FALCON HEIGHTS
FIRE DEPARTMENT AND RESCUE SQUAD
Application for Membership

PERSONAL INFORMATION

Name Martinez Joseph Louis Date of Birth 5/19/62
Last First Middle

Address 1122 Raleigh St. St. Paul MN 55108
Street City State Zip

Telephone 646-8999 487-1556 Soc. Sec. # 583-51-1681
home work

Own Home _____ Buying Home _____ Renting X

How long have you lived in Falcon Heights? N/A

EDUCATION

| <u>Name and Location</u> | <u>Years Attended</u> | <u>Graduated</u> |
|--|-----------------------|------------------|
| Grammar School <u>Escuela de Glenview - Ponce P.R.</u> | <u>7 - 77</u> | <u>Yes</u> |
| School <u>Escuela Modelo de Ponce P.R.</u> | <u>77 - 80</u> | <u>Yes</u> |
| College <u>University of MN - Duluth</u> | <u>80 - 84</u> | <u>No</u> |
| Other* <u>Multimedia Standard First Aid and CPR</u> | <u>3/14/85</u> | <u>Yes</u> |
| <u>Advance First Aid and CPR</u> | <u>6/21/88</u> | <u>Yes</u> |
| <u>EMT-A and CPR</u> | <u>9/7 - 12/16/88</u> | <u>Yes</u> |
| <u>MDH # 34603 effective 2/13/89</u> | <u>—</u> | <u>—</u> |

* Include any first aid, EMT, and firefighter training.

EMPLOYMENT

Present Employer Focus Homes No. of Years 9 months

Business Address 1951 Univ. Ave. St. Paul Working Hours 2-10pm

Former employers (list your last two employers starting with the most recent employer).

| <u>Name & Address of Employer</u> | <u>Dates Employed</u> | <u>Position</u> | <u>Reason for Leaving</u> |
|---------------------------------------|--------------------------------------|-----------------------------------|---|
| <u>Granbrier Homes</u> | <u>From: 8/86</u> <u>To: 5/88</u> | <u>Assistant unit coordinator</u> | <u>Granbrier Closed and became Focus Homes in small residential sites</u> |
| <u>Prosperity Home</u> | <u>From: 6/86</u> <u>To: 6/87</u> | <u>Assistant coordinator PT</u> | <u>Promotion at Granbrier to Full time as Asst. Coordinator</u> |

Have you ever been discharged from any position? No (If yes, explain) _____

GENERAL INFORMATION

Please state briefly what prompted you to seek membership with the Falcon Heights Fire Department and Rescue Squad Became interested after talking to Terry and Jerry while taking the EMT class at 916

What hours are you available for calls? Sun. - Thurs 10pm - 2pm ^{all day Fri.} e/o weekend

Are you a U.S. citizen? Yes Do you have relatives in our employ? No

Have you ever been convicted of a misdemeanor, felony, or convicted in a military court martial? (Omit minor traffic violations).

Yes _____ No X If yes, explain _____

Do you have a valid driver's license? Yes Class No _____ License # M-655-441-547-377

How many traffic tickets for moving violations have you received in the past five years? None Nature of offense(s) _____

Outside interests, hobbies, etc. Volunteer with St. Paul Red Cross E.M.S. team working as an E.M.T. at Civic Ctr. and other events.

PHYSICAL RECORD

Height 5'10" Weight 265 Color of Hair Brown Color of Eyes Brown

How would you describe your general health? Good

List any physical defects None

Have you ever been injured? No Give details _____

Do you wear glasses? for reading Are you subject to claustrophobia? No

Are you afraid of heights? _____

In case of emergency notify Kris Roberts 751-8333
Name Phone

3437 York Dr Woodbury MN. (First call home then work)
Address

REFERENCES (list three)

Name Lee Hathaway Phone 644-6652 Address Focus Homes
 Name Valorie Azzonie Phone 291-6710 Address Bed Cross (St Paul)
 Name John Mickelson Phone 625-3425 Address Friend

How many days, weeks, or months of the year are you out of town for reasons other than regular employment? total days would be around 21 days a year

* Applying for Medical/Rescue squad Only for now.

I hereby apply for membership in the Falcon Heights Fire Department and Rescue Squad. Prior to my acceptance I will have to pass a complete physical examination and a physical agility test. In addition, my acceptance is conditional upon my performance while on the Department. If my performance falls below Department standards, my position may be terminated at any time. Otherwise, I will serve a one-year probationary period. At the end of that period I will be accepted as a regular member of the department or my probationary period will be extended. I agree to abide by all by-laws and policies of the Falcon Heights Fire Department and Rescue Squad during my tenure with the Department.

Joseph J. Martinis
Signature

2/15/89
Date

Available 10:00 AM sun. until 2:00 PM next day

Sun - Thurs

Friday off all day.

90 every other week end.

Free to attend 1st & 3rd Tues.

Consent _____

Agenda Item: F 1

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Presentation by Scott Williams, Northwest Suburban Youth Services

SUBMITTED BY: Scott Williams

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Please bring information relative to this item which was given to you before the February 22nd meeting.

ACTION REQUESTED:

Consent _____

Agenda Item: F 2

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Lions Club Donation to Ambulance Fund

SUBMITTED BY:

Sam Jacobs
Falcon Heights Lions Club

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Representatives of the Falcon Heights Lions Club would like to attend the Council Meeting to present a \$2,500 donation to the City for a new ambulance.

*Presentation on "Lionism" -
largest service org. in the world
• Park Clean up
• CPR Prog*

*FH Club
w/16 Active Members*

ACTION REQUESTED:

Accept the donation.

[Signature]

Consent _____

Policy X

Agenda Item: F-3

Meeting Date: 3/8/89

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

1988 Planning Project Summary

SUBMITTED BY:

David Black and Tim Molloy

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

In 1988, the City Council authorized a six month project to hire Dahlgren, Shardlow and Uban to review our planning process. This project has been completed. Planner Tim Molloy will be present to report on the project.

Please bring your copy of the Procedures Manual, the memo from Tim Molloy dated January 9, 1989, residential setback variances, and suggested revisions to the Platting and Subdivision Section of the Code. (If you need another copy, call Shirley).

Attachment:

Memo from Planning Commission Chair David Black dated February 7, 1989.

Letter dated March 2, 1989 from Tim Malloy

- 1) Procedures Manual
- 2) Residential Sub-division

Paul C. P. 4 Staff Resp.

ACTION REQUESTED:

[Handwritten signature]



CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE 612-644-5050

February 7, 1989

TO: Mayor Baldwin and Councilmembers

FROM: David Black, Planning Commission Chair

SUBJECT: Planning Contract

At our meeting last night, we recommended changes to the ordinance relating to residential setbacks. This was the final element to be completed in our special six-month contract with Dahlgren, Shardlow & Uban. As a result of the efforts of Tim Malloy and the Planning Commission we will soon have:

1. A revised procedures manual for staff to efficiently handle various planning and zoning requests.
2. Easy-to-use forms for the public to use in submitting requests.
3. With your approval, a new, clear subdivision ordinance.
4. With your approval, revised setback requirements that will lessen the demand for variances.

These accomplishments, I believe, will benefit the Council, the Staff, and the citizens in many ways. Too often in the past, there has been unnecessary confusion over the appropriate procedures to be followed and this undoubtedly has led to mistrust in the city government. The Planning Commission believes that the contract was "money well spent" and, on behalf of them, I would like to thank you for this investment in the planning process.

One of the peripheral benefits of this process has been to give the Planning Commission an opportunity to work closely with a professional planner. Not having the benefit of the staff of professionals available to the Council, our group has often had to make recommendations based on faulty or incomplete information. The planner has given us a broader sense of the information we should routinely have in order to make our recommendations, and the appropriate scope of our review.

Page 2

I would anticipate that our Commission will have fewer minor variance cases to handle, assuming the new standards are adopted. If this means that we will be able to spend more time planning for the future, instead of reacting to the newest "crises", we will be more effective in advising the Council. Though we live in a largely developed city, the incremental changes we see every month give us the opportunity to shape a better community as the years go by.

DB:pp



F3

CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
300 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS, MN 55401
612-339-3300

MEMORANDUM

DATE: 2 March 1989
TO: Honorable Mayor and City Council Members
FROM: Tim Malloy
RE: Administrative Procedures Manual, Subdivision Code Revisions,
Residential Setback Summary

For the past six months I have been working with the Planning Commission and City Staff to develop an Administrative Procedures Manual to help make the planning review process more efficient. During this time, I also reviewed the Residential Setback Regulations in the Zoning Code. The following paragraphs are intended as an introduction to the documents that resulted from this work. You should have received the following documents in your latest packet from City Staff:

1. Draft Administrative Procedures Manual (with colored pages);
2. Excerpts from existing code, platting and subdivision section;
3. Suggested revisions to platting and subdivision section of code; and
4. January 9th memo regarding residential setback variances.

Draft Administrative Procedures Manual

The manual is divided into five sections. The first four sections are devoted to the four types of planning requests: zoning code amendments, conditional use permits, variances, and subdivision and platting requests. The fifth section is the Appendix, which contains a copy of the proposed general application, a presentation outline, designed to help applicants present their requests at public hearings, the Development Review Schedule, some sample drawings, and blank forms provided for recording the actions taken by Council on each request.

Each of the first four sections gives a brief statement of the purpose for each type of request, a summary of the general criteria that the Applicant's request will have to meet in order to be approved, and a breakdown of the procedure for processing a request. The breakdown lists the Applicant's responsibilities, as well as those of the various City entities involved in the approval process.

One of the ideas that helped shape the manual was the desire to be able to provide handouts to potential applicants in order to help them through the process. A handout could help improve the planning review process by providing applicants with clear guidelines on submission requirements in the hope that they in turn will provide the Planning Commission and Council with more complete and concise information with their application.

Each handout would include:

1. The "Applicant Responsibility" portion of the appropriate section of the manual (the colored page);
2. The application, which has instructions on the back;
3. The presentation outline; and
4. A copy of the Development Review Schedule.

The colored sheets make referencing the manual easier for the person answering questions from the public. One copy of the manual should also be kept for the purpose of recording Council decisions on each request for City record. The sample drawings are primarily for showing applicants interested in subdividing land what a typical sketch plan or preliminary plat should look like.

The Development Review Schedule was set up to give applicants clear guidelines for submission deadlines and Planning Commission and City Council meeting dates. Our hope is to eliminate late submissions, which create problems for staff in preparing agendas, and to assure consultants enough time to review the proposals and provide the City with their recommendations.

When I last reviewed this matter with the Planning Commission, it was decided that after review by the Council, we would let the staff use the manual for a few months and then make revisions based on their comments before the final copies were produced.

2) Revisions to Subdivision and Platting Section of the City Code

A In the process of writing the subdivision portion of the procedures manual, I noticed some unusual requirements in the platting and subdivision section of the City Code. The procedure I have outlined in the manual is based on procedures I have reviewed in other community ordinances and is slightly different from the existing procedure in the Falcon Heights Zoning Code. Since the Zoning Code is the official City document that

controls development, then the procedures manual should be consistent with the Code. Therefore, I propose that the City revise the Zoning Code to make it consistent with the Procedures Manual.

The proposed revisions are highlighted in the document labeled "Suggested Revisions To Platting And Subdivision Section Of Code" and can be summarized as follows:

✚ Preapplication Procedure

In Section 9-17.02 Subdivision (1) the Code is discussing the Preapplication Procedure. I feel the wording of paragraph (a) of this part of the code is vague and could leave the applicant wondering what he/she is required to provide. In the second to last sentence of paragraph (a) of this section, the applicant is referred to Section 9-17.05 for a description of the plans and data they are required to submit to the Council for review. The preapplication subdivision (Subdivision 1) of that section states that "general information is required to describe or outline the existing conditions of the site and the proposed development as as necessary to supplement the drawings required below." The only drawing listed below is a location map. This leads the reader to look at Subdivision (2) which lists the requirements for preliminary plat drawings. The reader is likely to believe that the City requires preliminary plat drawings for the preapplication review. Therefore, I have revised paragraph (a) of section 9-17.02 Subdivision (1) to include a clear description of the information required for sketch plan review. I have also eliminated Subdivision (1) in section 9-17.05, since this information is now given in the new paragraph (a) in the preapplication procedure section.

*Pl. Comm
w/ Council
Review **

Paragraphs (b) and (c) of Section 9-17.02 outline the order in which the City currently reviews subdivision or platting requests in the preapplication phase of the process. The project is first reviewed by the City Council and then referred to the Planning Commission. This is the reverse of what typically occurs. Since it is the Planning Commission's job to examine proposals and evaluate them based on sound planning principals and compliance with the provisions of the Zoning Code and make recommendations to the Council, it makes sense to have the Planning Commission review the project first. In fact, the project is being reviewed in broad terms to insure that it complies with the provisions of the Zoning Code and the intent of the Comprehensive Plan. No formal action is required and, therefore, review by the Council is not absolutely necessary.

The suggested Code revision calls for review by the Planning Commission only. The purpose of this review is to provide a forum for informal discussion, to assist the Applicant in interpreting the City's design standards and regulations, and suggest modifications to the project which would improve its compliance with the Code.

Preliminary Plat Review

Currently the review process for Preliminary Plat approval, as described by the City Code, is as follows:

The Applicant submits a written application accompanied by a preliminary plat and supplemental information as described in Section 9-17.05. The proposal is then reviewed by the City Council. If no changes are suggested by the Council then the project receives conditional approval within the required thirty (30) day period. If revisions to the project are required, then the Applicant makes such changes and appears again before the Council. No public hearing or Planning Commission review are called for prior to preliminary plat approval. Minnesota State Statutes require that a public hearing be held on all subdivision applications prior to preliminary approval, unless otherwise provided by law or charter. This is advised because the mitigation of any legitimate objections raised by surrounding land owners can be made a condition of the preliminary approval, thereby streamlining the process and saving the Applicant the time and expense involved in revisions later.

The revised Code would require that the project be reviewed by the Planning Commission and that a public hearing be held at the Planning Commission level. This allows the Planning Commission to incorporate the concerns of the community, as well as their own recommendations into their report to the City Council. The project must then be reviewed by the Council and approved within the sixty (60) day time period required by the Code. The procedure in the revised Code does not call for a public hearing at the Council level, however, the Council may elect to hold such a hearing.

The only difference between the procedure for final plat approval described in the manual and the one outlined in the City Code is that the Code calls for a public hearing (the first one in the process), where a public hearing is optional as stated in the manual.

The same changes have been made to the procedure for dividing existing lots which are identical to the one for major subdivisions.

Section 9-17.05 describes the plats and data necessary to constitute a complete application for subdivision or platting. I have revised this section, as described earlier, by eliminating the subdivision describing the sketch plan requirements. I have also reorganized the format for the section describing the information required for both conditional and final approval so that it corresponds to the format in the procedures manual.

3) Residential Setback Variances

When I reviewed this issue with the Planning Commission before I started working on it, they expressed concern about two things. First, they felt that the existing standards did not respond to the changing needs of the community. Second, they were not comfortable with the legal aspects of granting variances. The Planning Commission felt that because the setback regulations were not appropriate under current conditions, there was a tendency to grant variances too liberally. In response to these concerns, I studied the matter and prepared the summary memo you received.

Most of that memo is self explanatory, however, based on some confusion expressed by the Planning Commission at our last meeting, I suspect one or two things could use a little clarification.

In the summary, Items 1 and 2 are referring to principal structures. Item 3 suggests several options for establishing the setbacks for accessory structures. Most of the setback variance requests the City receives are for accessory structures such as sheds, garages, fences, etc.

On Item 2, which deals with corner side yards, the Planning Commission moved to require a corner side yard to be 20 percent of the lot width up to 12 feet.

Item 3(c) in the summary is explaining a method which can be used to establish a rear yard setback in an infill situation where there are structures on either side of the subject property.

Table 2 is intended to show how the various lot sizes in Falcon Heights could be restricted to 35 percent rear yard coverage and still provide for a double garage and a storage shed. In this context, the rear yard means the rear 30 feet of the lot. In the case of the 50 foot lot, the rear (30 foot) yard would be 1,500 square feet, and 35 percent of this would be 525 square feet. This is shown at the top of the first column -- 50 feet/525 square feet. Since a standard double garage (22' x 22') occupies 484 square feet, there would still be enough room (41 square feet) for a 6' x 6.5' storage shed.

The Planning Commission voted to recommend that the setback standard for accessory structures be regulated as outlined in Summary Item 3(a) and also that they be limited to cover only 35 percent of a rear yard.

Rear Yard
* Garages - 1' rather than 5'
Sideyard - written maint. agreement

Consent _____

Policy X

Agenda Item: F-4

Meeting Date: 3/8/89

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Emergency Vehicle Pre-emption (EVP) System
Installation at Hamline and Larpenteur

SUBMITTED BY:

Wayne Leonard
Ramsey County Public Works

REVIEWED BY:

T. Maurer

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Ramsey County is planning to install an EVP system at the Hamline-Larpenteur intersection. The City's share of installation cost would be approximately \$3,989.

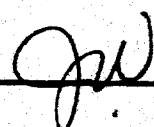
This project is supported by the Fire and Sheriff's Departments.

Attachments:

- A. Maurer letter, 2/20/89
- B. Leonard letter, 2/8/89
- C. Agreement No. 89001
- D. Participation costs

ACTION REQUESTED:

Authorize expenditure for this project out of Street Department Capital Outlay Account.





CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

February 20, 1989

File: 330-000-00

Ms. Jan Wiessner, Administrator
City of Falcon Heights
2077 W. Larpenteur Ave.
Falcon Heights, MN 55113

Re: Proposed Signal Work
Hamline and Larpenteur

Dear Ms. Wiessner:

As requested, we have reviewed the construction plans and agreement for the proposed traffic signal revisions and Emergency Vehicle Pre-emption (EVP) System installation at the intersection of Hamline and Larpenteur. The main items involved in the new installation are left turn arrow phasing for Hamline Avenue, updating of the equipment and installation of the EVP system. The plans take into account the proposed 1990 reconstruction of Hamline Avenue. Therefore, it is anticipated there will be minimal expense incurred during the Hamline Avenue reconstruction for adjusting the new signal equipment.

The agreement states that the EVP system installation cost will be split 50% to Falcon Heights and 25% each to St. Paul and Roseville. The agreement also requires the City to pay six percent for inspection and engineering. Based on an estimated construction cost of \$7,526.00 the City's share including overhead would be \$3,988.78.

The agreement further states that the County will perform all maintenance on the EVP system and annually bill the City of Roseville. There is no provision in this agreement for Roseville to recover half the cost from Falcon Heights. We assume a separate agreement to cover this issue has either been discussed or will be.

In conclusion, we see nothing unusual in the plan or agreement. Therefore, we would recommend approval of both if the City is interested in persuing the EVP system at this intersection.

Sincerely,

MAIER STEWART & ASSOCIATES, INC.

Terry J. Maurer, P.E.

TJM/jt



Ramsey County
DEPARTMENT OF PUBLIC WORKS
3377 North Rice Street
Saint Paul, Minnesota 55126
(612) 484-9104

Divisions of:
Engineering
Maintenance
Mobile Equipment
Environmental Services

February 8, 1989

Ms. Jan Weissner
Clerk-Administrator
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113

Traffic Signals
Larpenteur Avenue
at Hamline Avenue, at Fernwood Street
at Dunlap Street and at Lexington Avenue
S.A.P. 62-630-24

Enclosed are copies of the plans, agreement 89001 and estimated costs for the construction of traffic signals with street lights and emergency vehicle pre-emption at the above referenced locations.

The agreement identifies construction cost splits and maintenance responsibilities in accordance with County policy and are being reviewed by the County Attorney's office for form approval. The plans have been submitted to Mn/DOT for State Aid approvals.

If the agreements and plans meet with your approval, kindly present them to your City Council for their approval and execution. The original plan title sheet and agreements will be forwarded at such time as needed.


Wayne R. Leonard, P.E.
Coordinating Engineer

RWW:ptd

Enclosures

C

**AGREEMENT FOR INSTALLATION AND MAINTENANCE
OF TRAFFIC CONTROL SIGNALS AND EVP SYSTEM
AGREEMENT NO. 89001**

THIS AGREEMENT, made and entered into by and between the County of Ramsey, Department of Public Works, hereinafter referred to as the "County", and the City of St. Paul, hereinafter referred to as "St. Paul", and the City of Roseville, hereinafter referred to as "Roseville," and the City of Falcon Heights, hereinafter referred to as "Falcon Heights";

WITNESSETH:

WHEREAS, the County has determined that there is justification and it is in the public's best interest to revise existing traffic control signals with street lights, install emergency vehicle pre-emption on Larpenteur Avenue (County State Aid Highway No. 30) at Hamline Avenue (County Road No. 132 South leg), (County State Aid Highway No. 50 North leg); install interconnect on Larpenteur Avenue (County State Aid Highway No. 30) from Hamline Avenue (County Road No. 132 South leg) (County State Aid Highway No. 50 North leg) to Lexington Avenue (County State Aid Highway No. 51); and

WHEREAS, St. Paul, Roseville and Falcon Heights request and the County agrees to provide an Emergency Vehicle Pre-emption System, hereinafter referred to as the "EVP System", as a part of said revised traffic control signals with street lights in accordance with the terms and conditions hereinafter set forth; and

WHEREAS, the County, St. Paul, Roseville and Falcon Heights will participate in the cost, maintenance and operation of said revised traffic control signals with street lights, interconnect and EVP System as hereinafter set forth; and

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The County shall prepare the necessary plans, specifications and proposals and shall perform the engineering and inspection required to complete the items of work hereinafter set forth. Such work as described immediately above shall constitute "Engineering and Inspection" and shall be so referred to hereinafter.

2. The contract cost of the work or, if the work is not contracted, the cost of all labor, materials and equipment rental required to complete the work, except the cost of providing the power supply to the service pole or pad shall constitute the actual "Construction Cost" and shall be so referred to hereinafter.

3. The County shall revise or cause the revision of traffic control signals with street lights in accordance with State Aid Project No. 62-630-24 on Larpenteur Avenue at Hamline Avenue at its own expense.

4. The County shall install or cause the installation of an interconnect in accordance with State Aid Project No. 62-630-24 along Larpenteur Avenue from Hamline Avenue to Lexington Avenue. Estimated construction cost is \$27,503.00. County's share is 68.75 per cent. St. Paul's share is 18.75 per cent. Roseville's share is 12.50 per cent.

5. ~~The County shall install or cause the installation of an EVP system in accordance with State Aid Project No. 62-630-24 on Larpenteur Avenue at Hamline~~

Avenue. ~~Estimated construction cost is \$7,526.00 which includes County furnished materials and labor. St. Paul's share is 25.00 per cent. Roseville's share is 25.00 per cent. Falcon Heights's share is 50.00 per cent.~~

6. Upon execution of this agreement and a request in writing by the County, St. Paul, Roseville and Falcon Heights shall advance to the County an amount equal to their portion of the project costs based on the actual bid price and County-furnished materials labor, ~~plus six percent (6%) of such amount~~ for each respective share for the cost of engineering and inspection.

7. Upon final payment to the contractor and computation of St. Paul's, Roseville's and Falcon Heights's final share for the work provided for herein, that amount of the funds advanced by St. Paul, Roseville and Falcon Heights in excess of each respective final share will be returned to each respective party without interest and each party agrees to pay to the County that amount of its final share which is in excess of the amount of the funds advanced by St. Paul, Roseville and Falcon Heights.

8. The County shall install or cause the installation of an adequate electrical power supply to the service pole including any necessary extensions of power lines. Upon completion of the revised traffic control signal, interconnect and EVP System installation, necessary electrical power for their operation shall be at the sole expense of the County. In accordance with the Policy for Lighting County Roadways, County Board Resolution 78-1394, ~~the County shall maintain and pay energy costs of the integral street lighting.~~

9. Upon completion of the project, the County shall maintain and keep in repair the revised traffic control signal, interconnect and street lighting, including relamping, cleaning and painting at its expense.

10. The EVP System provided for in paragraph 5 hereof shall be installed, operated, maintained, revised or removed in accordance with the following conditions and requirements:

- A. All modifications, revisions and maintenance of the EVP System considered necessary or desirable, for any reason, shall be done by County forces, or, upon concurrence in writing by the County's Traffic Engineer, may be done by others all at the cost and expense of the respective party (St. Paul, Roseville or Falcon Heights).
- B. Emitter units may be installed and used only on vehicles responding to an emergency as defined in Minnesota Statutes Chapter 169.01, Subdivision 5 and 169.03.
- C. Each respective party shall maintain and require others using the EVP System to maintain a log showing the date, time and type of emergency for each time the traffic signal covered hereby is actuated and controlled by the EVP System. Malfunction of the EVP System shall be reported to the County immediately.
- D. All maintenance of the EVP System shall be performed by the County and Roseville shall reimburse the County for actual cost thereof. The County shall submit an invoice to Roseville annually, listing all labor, equipment, materials and overhead used to maintain the EVP System. Labor costs, overhead and equipment costs will be at the established rates paid

by the County at the time the work is performed, and material costs will be invoiced at the actual cost thereof to the County. Twenty-five per cent (25%) of these costs will be added to the invoice, to cover the County's cost for supervision and administration, in accordance with the policy for Traffic Control Signal Systems, County Board Resolution 81-1001. ~~Roseville shall promptly pay the County the full amount due.~~

- E. In the event said EVP System or components are, in the opinion of the County, being misused or the conditions set forth in the Paragraph B above are violated, and such issue or violation continues after receipt by said party of written notice thereof from the County, the County shall remove the EVP System. Upon removal of the EVP System pursuant to this paragraph, the field wiring, cabinet wiring and other components shall become the property of the County. All infrared detector heads and indicator lamps mounted external to the traffic signal cabinet will be returned to the appropriate party. The detector receiver and any other assembly located in the traffic control signal cabinet, which if removed will not affect the traffic control signal operation, will be returned to the appropriate party.
- F. All timing of said EVP System shall be determined by the County, through its Traffic Engineer.
- G. Except for the negligent acts of the County, its agents and employees engaged in the maintenance work, St. Paul, Roseville and Falcon Heights shall assume all liability for, and save the County, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the continuing uses by St. Paul, Roseville and Falcon Heights including but not limited to the operation, use and existence of the equipment for the EVP System.
11. All timing and related adjustments of the traffic control signal and interconnect shall be determined by the County through its Traffic Engineer, and no changes shall be made to these adjustments without the approval of the County.
12. Any and all persons engaged in the maintenance work to be performed by the County shall not be considered employees of St. Paul, Roseville or Falcon Heights, and any and all claims that may arise under the Worker's Compensation Act of this State on behalf of those employees so engaged, and any and all claims made by any fifth party as a consequence of any act or omission on the part of those employees so engaged on any of the work contemplated herein shall not be the obligation and responsibility of St. Paul, Roseville or Falcon Heights.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures.

In presence of:

CITY OF ST. PAUL, MINNESOTA

By _____

Its _____

By _____

Its _____

Date _____

CITY OF ROSEVILLE, MINNESOTA

By _____

Its _____

By _____

Its _____

Date _____

CITY OF FALCON HEIGHTS, MINNESOTA

By _____

Its _____

By _____

Its _____

Date _____

COUNTY OF RAMSEY

Recommended for approval:

Kenneth E. Weltzin, P.E. Director
Ramsey County Public Works Department

By _____
Chairperson
Board of County Commissioners

Approved as to Form:

Attest: _____
Chief Clerk-County Board

_____ **Date** _____

PARTICIPATION COSTS

SAP 02-030-26 CARPENTOR AVE
 0 HANLINE AVE 0 FERNWOOD ST
 0 DUNLAP ST 0 LEXINGTON AVE

CONTRACT WORK

| ITEM NO. | ITEM | UNIT | ESTIMATED QUANTITY | UNIT PRICE | TOTAL AMOUNT | C.S.A.N. | COUNTY R & B | CITY ST. PAUL | CITY ROSEVILLE | CITY FALCON HTS |
|------------------|--|---------|--------------------|-------------|--------------|---------------------|--------------------|--------------------|--------------------|-----------------|
| 2505.511 | FULL T ACT T CONTROL SIGNAL SYSTEM B | SIG SYS | 1.00 | \$79,884.00 | \$79,884.00 | \$39,862.00 | \$0.00 | \$19,971.00 | \$19,971.00 | \$0.00 |
| 2505.511 | FULL T ACT T CONTROL SIGNAL SYSTEM C | SIG SYS | 1.00 | \$79,138.00 | \$79,138.00 | \$39,588.00 | \$0.00 | \$19,784.50 | \$19,784.50 | \$0.00 |
| 0565.001 | TRAFFIC CONTROL INTERCONNECT | L. SUN | 1.00 | \$14,835.00 | \$14,835.00 | \$9,271.00 | \$0.00 | \$2,781.50 | \$1,054.30 | \$0.00 |
| 0565.002 | HANDHOLE TYPE C (INTERCONNECT) | EACH | 6.00 | \$330.00 | \$1,980.00 | \$1,237.50 | \$123.75 | \$371.25 | \$267.50 | \$0.00 |
| 0565.003 | 2" NON METALLIC CONDUIT (INTERCONNECT) | L.F. | 1550.00 | \$3.40 | \$5,270.00 | \$3,293.75 | \$229.30 | \$988.13 | \$658.75 | \$0.00 |
| 0565.003 | 12 PAIR 819 CABLE (INTERCONNECT) | L.F. | 3010.00 | \$1.80 | \$5,418.00 | \$3,386.25 | \$338.83 | \$1,015.00 | \$877.25 | \$0.00 |
| 0565.004 | REVISE SIGNAL SYSTEM A | SYSTEM | 1.00 | \$80,858.00 | \$80,858.00 | \$45,843.50 | \$15,214.50 | \$0.00 | \$0.00 | \$0.00 |
| 0565.004 | REVISE SIGNAL SYSTEM D | SYSTEM | 1.00 | \$80,145.00 | \$80,145.00 | \$45,108.75 | \$0.00 | \$15,838.25 | \$0.00 | \$0.00 |
| 0565.004 | EMERGENCY VEHICLE PRE-EMPTION SYSTEM A | SYSTEM | 1.00 | \$1,560.00 | \$1,560.00 | \$0.00 | \$0.00 | \$390.00 | \$390.00 | \$780.00 |
| 0565.004 | EMERGENCY VEHICLE PRE-EMPTION SYSTEM B | SYSTEM | 1.00 | \$785.00 | \$785.00 | \$0.00 | \$0.00 | \$392.50 | \$392.50 | \$0.00 |
| 0565.004 | EMERGENCY VEHICLE PRE-EMPTION SYSTEM C | SYSTEM | 1.00 | \$780.00 | \$780.00 | \$0.00 | \$0.00 | \$390.00 | \$390.00 | \$0.00 |
| 0565.004 | EMERGENCY VEHICLE PRE-EMPTION SYSTEM D | SYSTEM | 1.00 | \$1,560.00 | \$1,560.00 | \$0.00 | \$0.00 | \$780.00 | \$780.00 | \$0.00 |
| SUB TOTAL | | | | | | \$107,452.03 | \$16,933.44 | \$81,981.06 | \$45,145.00 | \$780.00 |

COUNTY FURNISHED MAT'S. & LABOR

| ITEM NO. | ITEM | UNIT | ESTIMATED QUANTITY | UNIT PRICE | TOTAL AMOUNT | C.S.A.N. | COUNTY R & B | CITY ST. PAUL | CITY ROSEVILLE | CITY FALCON HTS |
|---------------------|---------------------------------|-------|--------------------|------------|--------------|---------------------|--------------------|--------------------|--------------------|-------------------|
| EVP SYS A | COUNTY FURNISHED MAT'S. & LABOR | L.SUN | 1.00 | \$5,986.00 | \$5,986.00 | \$0.00 | \$0.00 | \$1,481.50 | \$1,481.50 | \$2,983.00 |
| EVP SYS B | COUNTY FURNISHED MAT'S. & LABOR | L.SUN | 1.00 | \$3,016.00 | \$3,016.00 | \$0.00 | \$0.00 | \$1,508.00 | \$1,508.00 | \$0.00 |
| EVP SYS C | COUNTY FURNISHED MAT'S. & LABOR | L.SUN | 1.00 | \$3,016.00 | \$3,016.00 | \$0.00 | \$0.00 | \$1,508.00 | \$1,508.00 | \$0.00 |
| EVP SYS D | COUNTY FURNISHED MAT'S. & LABOR | L.SUN | 1.00 | \$5,986.00 | \$5,986.00 | \$0.00 | \$0.00 | \$2,993.00 | \$2,993.00 | \$0.00 |
| SUB TOTAL | | | | | | \$0.00 | \$0.00 | \$7,490.50 | \$7,490.50 | \$2,983.00 |
| TOTAL | | | | | | \$107,452.03 | \$16,933.44 | \$89,391.56 | \$52,838.30 | \$7,783.00 |
| 85 E & I | | | | | | | | \$6,183.49 | \$3,150.10 | \$225.70 |
| GRAND TOTAL | | | | | | | | \$73,555.06 | \$55,794.50 | \$3,988.70 |

Consent _____

Agenda Item: F-5

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Hamline Avenue Construction Project
(Larpenteur to Co. Rd. B)

SUBMITTED BY:

Terry Maurer

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Tom Maligan

~~Terry Maurer~~ will be present to discuss current status of Hamline Avenue Project Plans.

* Need to get est. cost - est. assessment

* Need stakes so people can see (?)

↳ Tm maps rather than stakes

* Drainage

Attachment:

Letter from T. Maurer dated 2/21/89

* Power lines

* get price for burying - NSP

* Stop signs

ACTION REQUESTED:

Schedule informational meeting for all affected residents.

7:30 April 12 → Workshop Setting
2 weeks notification - 1 week

JW



CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

February 21, 1989

File: 460-001-20

Ms. Jan Wiessner, Administrator
City of Falcon Heights
1077 W. Larpenteur Ave.
Falcon Heights, MN 55113

RE: Proposed Improvements to Hamline Avenue (Co. Rd. 50)
from Larpenteur Avenue to County Road B

Dear Ms. Wiessner:

Per our meeting on February 17, 1989, we are forwarding this letter to you outlining some of the issues that have surfaced regarding this project which may have an impact on Falcon Heights residents.

The project, as it is now proposed, would reconstruct Hamline Avenue from Larpenteur Avenue to County Road B to bring this roadway up to State design standards for the volume of traffic projected to travel on it in the next 20 years. Current traffic volumes range from 7200 to 7500 vehicles per day which includes 80 MTC bus trips each direction per day.

This project has been proposed by Ramsey County to correct: the obvious deficiencies which now exist on this roadway, the substandard pavement design which has resulted in surface deterioration, poor rideability, and a lack of curb and gutter which has caused some drainage problems along the roadway.

Given this condition and use, the minimum design standards to correct the situation would require a 9-ton per axle pavement design with 2 traffic lanes in each direction. This translates into a 52 foot wide road from face of curb to face of curb with no parking restrictions placed on each side.

Current right-of-way for this roadway further restricts any widening beyond 52 feet. The most narrow width that now exists (it varies from one side to the other affecting both Falcon Heights and Roseville) is 76 feet. This means that from the centerline of the street there is 43 feet on one side and 33 feet on the other.

Falcon Heights has 43 feet of right-of-way on its side from Larpenteur Avenue to Garden Avenue. From Garden Avenue to Roselawn Avenue it switches to 33 feet. This affects 7 parcels along that block.

RV has
adequate
right of way
on W. side, not
on E. side

now ~ 32' road

not assessed
6" for curb
This right-of-way is sufficient to construct the proposed roadway section. What complicates matters is the City of Roseville's request that a 5 foot wide concrete non-motorized pathway be constructed on both sides of the roadway within the boulevard area. Non-motorized paths are mostly pedestrian or bike paths installed and maintained by the City of Roseville as part of an overall system throughout the City on their portions of the right-of-way. This may be something the City of Falcon Heights may also wish to consider. If the sidewalks are included there is not sufficient room within the boulevard area when there is only 33 feet of right-of-way because the county requires a minimum 4 foot boulevard. With a 33 foot right-of-way there is only 6-1/2 feet of boulevard available with the 52 *curb-to-curb* foot roadway design.

This means to install a pathway, a 10 foot easement would have to be obtained wherever there is 33 feet of right-of-way. With this outline of the proposed project the following issues should be considered:

1. Whether to install a pathway
 - a. Options include: 5 foot wide concrete or asphalt surfaced pathway on one or both sides of the roadway or an 8 foot wide two directional asphalt surfaced pathway on one side of the roadway
2. If a pathway is installed, an additional 10 foot easement will be needed from 7 parcels.
 - a. Pathways are not typically reimbursed by the county. Although their policy does allow for 25% funding if monies are available.
 - b. Any costs associated with right-of-way acquisition is not reimbursable by the county.
3. Any utility work other than minor relocation of storm sewer catch basins, adjustment of water gate valves, and manhole adjustment is not reimbursable by the county.
4. The county does not like to see any trees within the boulevard because of safety (traffic lane adjacent to the curb line) and future problems with heaving from roots. Trees are typically reimbursable to replace those removed within the right-of-way.
5. Given the possibility of non-reimbursable cost by the county for some of the improvements, other funding must be considered if pathways, additional R/W, or major utility improvements are made part of this project.

Ms. Jan Wiessner
February 21, 1989
Page 3

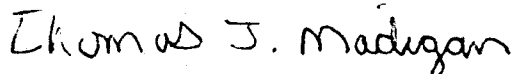
- a. If assessing these costs is the method chosen, an improvement hearing would have to be scheduled. Currently the schedule of events is for Maier Stewart to complete the draft feasibility report. At that time, it is recommended that Falcon Heights schedule an informational meeting with the City Council for all affected residents. If there are no major objectives at that time, the City Council at this meeting can choose to pass a resolution authorizing Ramsey County to proceed with the improvements.

At some point in time, the City Council must also take action by passing a resolution restricting parking along the street.

Very truly yours,

MAIER STEWART & ASSOCIATES, INC.


Terry J. Maurer, P.E.



Thomas J. Madigan, P.E.
Project Engineer

TJM/jt

Consent _____

Policy X

CITY OF FALCON HEIGHTS

*Check Out
Basement Occupancy
* # 's
* Who's using
Roswell Rec.
etc.*

Agenda Item: F-6

Meeting Date: 3/8/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Bullseye Shopping Center Parking Variance Request

SUBMITTED BY:

Dennis Hunt, Bullseye Shopping Center
Pauline Kruger, Towle Real Estate

REVIEWED BY:

Tim Molloy
Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attachments:

- A. Letter from Dennis Hunt, dated 2/24/89
- B. Parking study, Barton-Aschman Associates
- C. Original Parking Variance
- D. Chart showing original parking variance vs. current use
- E. Letter from Dennis Hunt dated 1/24/89
- F. Copy of Fax from Towle Real Estate

The original parking variance granted to the Bullseye Center is not consistent with the current or proposed use of the shopping center. City staff representatives have met with Bullseye Center representatives to discuss the attached variance request. Tim Molloy is preparing a staff report to address the extent to which this request varies from City parking requirements. This report will be distributed as soon as possible. This item will be discussed at the Planning Commission on Monday, March 6th.

ACTION REQUESTED:

Determine whether requested parking variance is warranted.

February 24, 1989

Ms. Jan Wiessner
City Administrator
City of Falcon Heights
2077 West Larpenteur Ave.
Falcon Heights, MN 55113

RE: Bullseye Plaza Shopping Center

Dear Ms. Wiessner:

As you are aware, the Bullseye Plaza Shopping Center has had a change in the use and tenancy than was originally projected when the City of Falcon Heights issued the variance for parking at the time the center was built. This letter will serve as my request for the approval of the City of Falcon Heights to change the parking variance to reflect the parking study submitted by Barton-Aschman Associates, Inc.

The parking study shows that the actual number of parking spaces used during the hours of 11:00 a.m. through 6:00 p.m. is well below the number of spaces currently required by the City. The tenant mix of the center requires a variety of parking needs. The following is a breakdown of the parking history of each tenant.

Chinatown Restaurant: Considered a high traffic tenant, but only at the peak meal time hours of noon to 1:30 p.m. and again at 5:30 p.m. to 7:00 p.m.

Insty-Print: Considered high traffic use of one to two cars consistently, yet cars are parked for only 5 to 15 minutes.

The Hoover Company: Very slow traffic. Tenant does pick up most of the items to be serviced.

Sport Injury Clinic: This tenant does not keep consistent office hours. Has only one client at a time.

Pg. 2 Bullseye Plaza Shopping Center

The Packaging Store: Another service oriented tenant whose parking needs are considered slow to medium. One customer for about 10-20 minute parking time. Possible increase during the holiday season.

Bullseye Yogurt: Occupancy commences on April 1, 1989. We anticipate traffic flow to be slow the first few months until summer when customer traffic may increase as a result of the product.

Falcon Heights Dental Center: The Dental Center is now down to one dentist from two. Since the dentist can only service one patient at a time, and possibly have a patient waiting, we considered the tenant to have a medium traffic flow since he does have patients all day. They do close between the peak lunch hour of 12:00 to 1:30.

Bullseye Silver Screen & Tan: The customer flow for this tenant is mostly weekend evenings when most of the other stores are closed. Though considered to be a medium use of parking, customers have short term parking needs.

Fantastic Sams: This tenant is a hair styling salon and have approximately five to six stylists. They have a consistent flow of customers days and weekends.

Kitchens Direct: Tenant is a kitchen remodeling company. They service one customer at a time and are service oriented. Considered to have minimal parking needs.

Bullseye Golf Center (store): Though this tenant has a high traffic flow, it is a seasonal need.

Golf League: The leagues are held during evening hours beginning at 7:00 p.m. for only eight weeks a year. Though the City Council originally requested that league parking be in the lot behind Embers, it would seem that there is parking available in the South lot. This may alleviate some of Embers parking problems.

Vacant Areas: There are three vacant areas consisting of 4157.29 square feet of space. Based on seven months of leasing calls, this Center does not attract the high traffic use tenant; more of the service type of tenant. Should the bar and deli be allowed to occupy 3003.12 square feet, we do not anticipate a large increase in the parking requirements.

Pg. 3 Bullseye Plaza Shopping Center

Based on the Barton-Aschman study and this information, I request that a new variance be granted. This would allow Towle Real Estate, or any other property management company, to more easily lease the remaining vacant areas. Full occupancy is required to achieve the necessary cash flow to properly operate this property.

Your support of this request is greatly appreciated.

Sincerely,

Dennis E. Hunt

Dennis E. Hunt
President

cc: Towle Real Estate Co.

**PARKING STUDY
FOR
BULLSEYE PLAZA
LOCATED AT
SHELLING AVENUE AND LARPEUR AVENUE
FALCON HEIGHTS, MINNESOTA**

Submitted To:

TOWLE REAL ESTATE

Prepared by:

HARTON-ASCHEMAN ASSOCIATES, INC.

February 1989

BACKGROUND

The Bullseye Plaza Shopping Center is proposing to establish a small bar and take-out deli in the existing Plaza, in the northeast quadrant of Snelling Avenue and Larpentaur Avenue, in Falcon Heights, Minnesota. The City has raised a concern on the parking availability should this restaurant use be allowed. Therefore, Towle Real Estate retained Barton-Aschman Associates, Inc. to conduct a parking study to determine the existing parking availability and requirements of the existing Center.

EXISTING CONDITIONS

The existing Bullseye Plaza consists of a variety of uses including: medical office of 2,714.9 square feet, restaurant of 3,420.5 square feet, retail space of 14,689 square feet and a golf driving range of 10,903.8 square feet. The retail use includes 4,157.3 square feet of vacant space. The developer proposes to fill 1,976.8 square feet of the vacant retail space with a small bar and deli. A tabulation of Bullseye Plaza tenants and activities is included in Table 1.

Currently, parking is available adjacent to the Plaza on the site and on a lot north of Embers Restaurant. Embers owns a parking lot immediately east of the facility that can be used for Bullseye Plaza employee parking under a reciprocal agreement wherein Embers visitors use the plaza north lot. Figure 1 illustrates the existing site configuration. The total parking space provided are:

| | | |
|--------------------------|---|-----------|
| Bullseye Plaza Site | - | 80 Spaces |
| Embers Restaurant | - | 31 Spaces |
| Bullseye Plaza North Lot | - | 33 Spaces |

A golf league meets at the driving range at night in the basement of the Bullseye Plaza. The operation of the league is Monday through Friday, 7:00 P.M. to 9:00 P.M. Approximately 50 people attend.

PARKING OCCUPANCY SURVEY

A parking occupancy study was conducted on Thursday, February 9, 1989, to determine the existing parking demand. Parked vehicles were counted in the three lots every 15 minutes, from 11:00 A.M. to 6:00 P.M. The results of the counts indicate that a peak parking demand for Bullseye Plaza of 40 vehicles occurred between 12:00 Noon and 1:00 P.M. A summary of the parking occupancy count is included in Table 2 of this report.

PARKING REQUIREMENTS AND STANDARDS

The City currently requires 104 spaces with a variance.

Standard retail center parking demand is 5 spaces/1,000 square feet. The total site, excluding the golf driving range, is 20,824.5 square feet. Based on 5 spaces/1,000 square feet, 105 spaces would be needed. Observations conducted by Barton-Aschman in the Minneapolis-St. Paul

TABLE 1
BULLSEYE PLAZA SHOPPING CENTER
LARPEMTEUR AVENUE WEST

| Tenant Name | Square Footage | Hours | Number of Employees | Traffic |
|--|-----------------------|-------------------------|---------------------|---------|
| China Town Restaurant | 2,742.10 | 11:00 A.M. - 10:00 P.M. | 8 | High |
| Insty Print | 1,154.17 | 8:00 A.M. - 6:00 P.M. | 4 | High |
| The Hoover Company | 1,154.17 | 9:00 A.M. - 6:00 P.M. | 2 | Slow |
| Sport Injury Clinic | 1,154.17 | 11:00 A.M. - 7:00 P.M. | 2 | Slow |
| The Packaging Store | 1,154.17 | 9:00 A.M. - 6:00 P.M. | 2 | Medium |
| Vacant | 1,154.17 | | 0 | |
| Bullseye Yogurt | 678.37 | 11:00 A.M. - 9:00 P.M. | 1 | Slow |
| Falcon Heights Dental Center | 1,560.77 | 8:00 A.M. - 5:00 P.M. | 2 | Medium |
| Bullseye Silver Screen & Tan | 2,310.00 | 10:00 A.M. - 9:00 P.M. | 2 | Medium |
| Fantastic Sams | 1,154.17 | 9:00 A.M. - 8:00 P.M. ? | 5 | High |
| Kitchens Direct | 1,302.41 | 10:00 A.M. - 6:00 P.M. | 2 | Slow |
| Bullseye Golf Center (1st Floor) (Basement) | 2,302.65 10,903.83 | 9:00 A.M. - 6:00 P.M. | 2 0 | High |
| Vacant | 1,976.75 | | 0 | |
| Vacant | 1,026.37 | | 0 | |

N. SNELLING AVE.

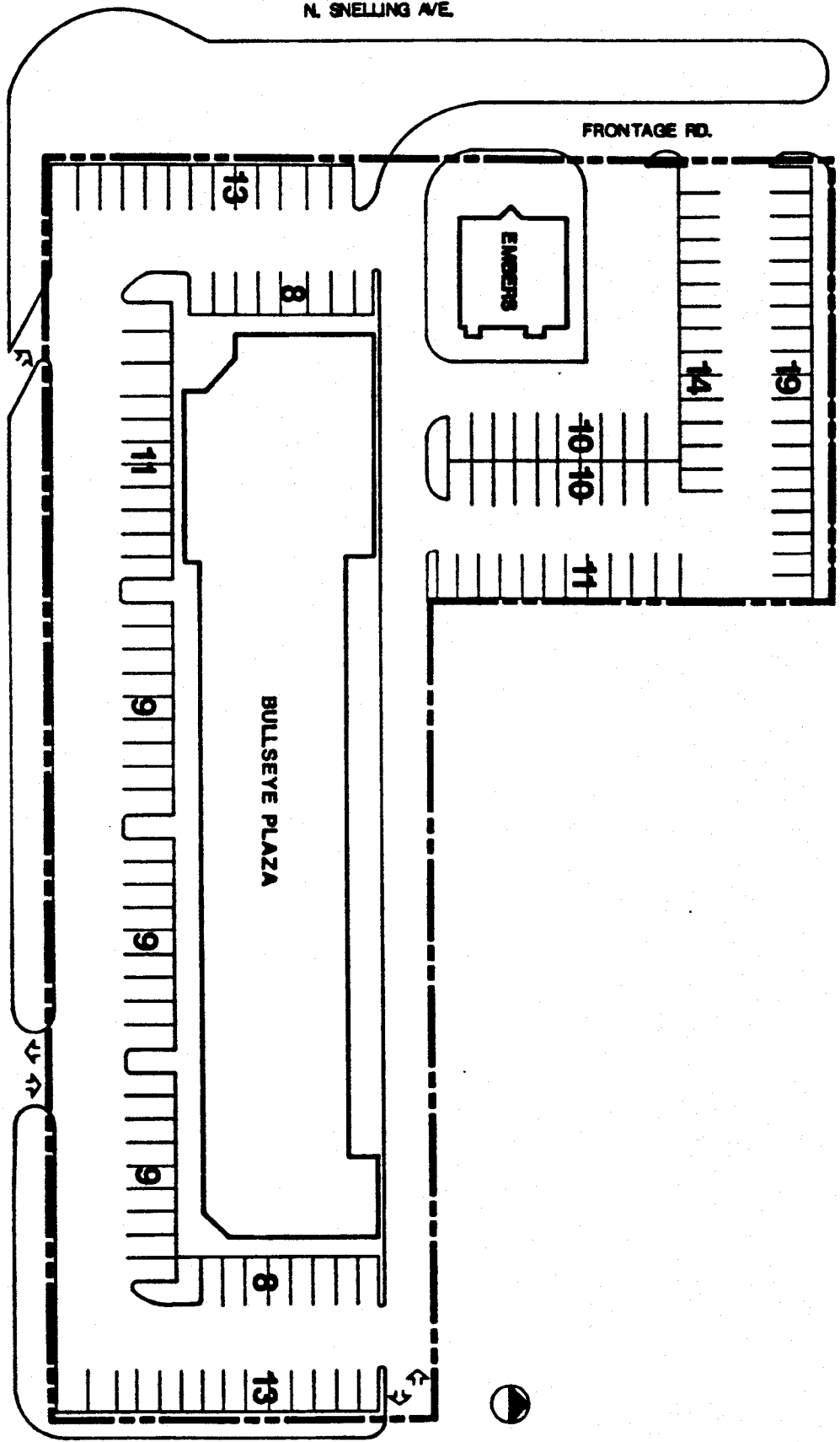
FRONTAGE RD.

EMERGENCY

BULLSEYE PLAZA

W. LARPELLEUR AVE.

ARONA ST.



BULLSEYE PLAZA PARKING STUDY
FALCON HEIGHTS, MN

Existing Parking Condition

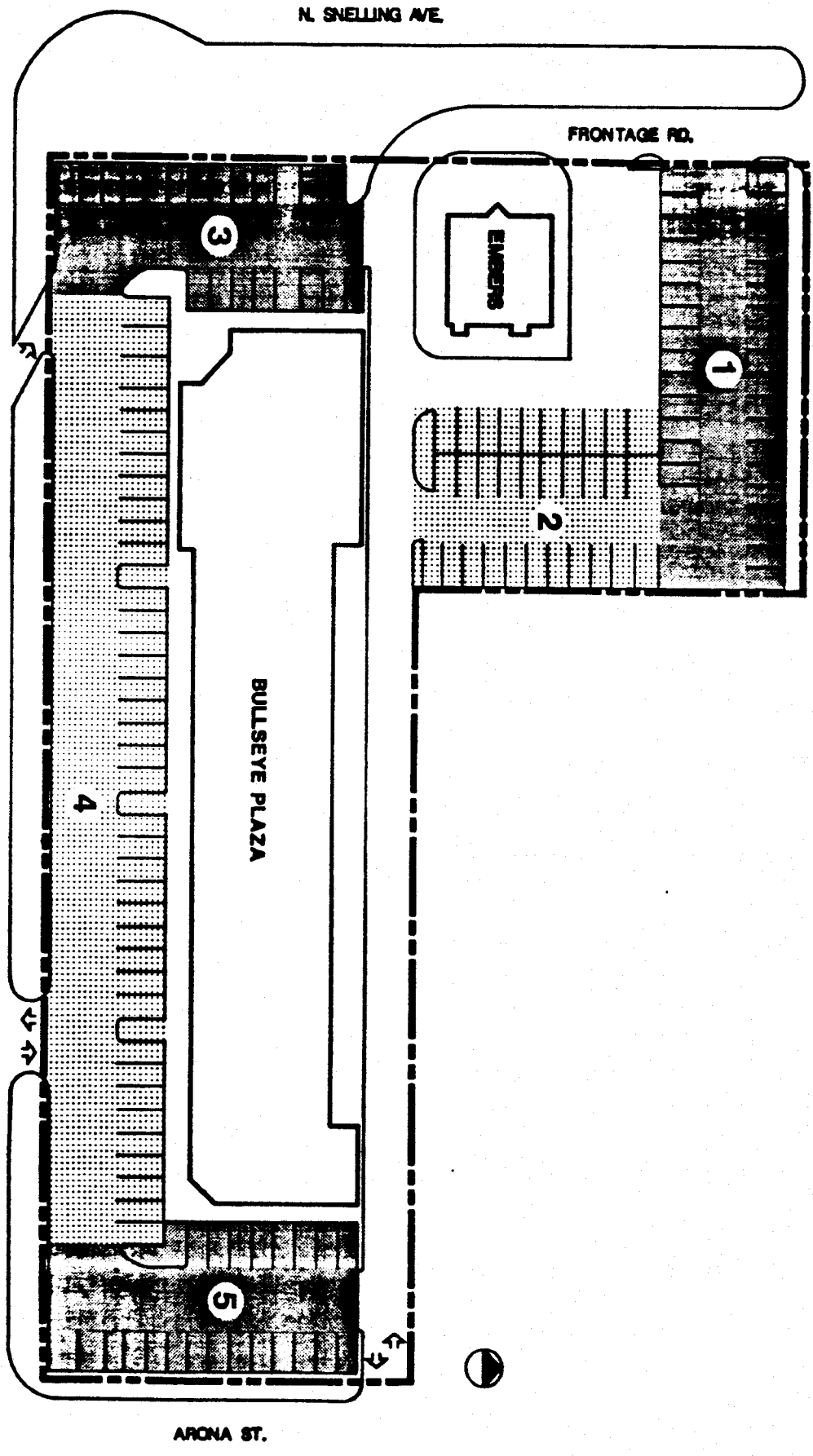


Barton-Aechman Associates, Inc.

Figure 1

TABLE 2
PARKING OCCUPANCY SURVEY CONDUCTED THURSDAY, FEBRUARY 9, 1989
11:00 A.M. TO 6:00 P.M. - HULLSEYE PLAZA

| Area Time | 1 Lot North of Embers | 2 Lot East of Embers | Total 1 and 2 | 3 West Site | 4 South Site | 5 East Site | Total 3, 4 and 5 |
|--------------|-----------------------------|----------------------------|------------------|-------------------|--------------------|-------------------|---------------------|
| 11:00 | 4 | 17 | 21 | 7 | 12 | 0 | 19 |
| 11:15 | 3 | 18 | 21 | 9 | 10 | 1 | 20 |
| 11:30 | 14 | 12 | 26 | 10 | 13 | 3 | 26 |
| 11:45 | 15 | 12 | 27 | 10 | 17 | 2 | 29 |
| 12:00 | 16 | 9 | 25 | 8 | 20 | 3 | 31 |
| 12:15 | 15 | 9 | 24 | 5 | 17 | 6 | 28 |
| 12:30 | 12 | 10 | 22 | 5 | 20 | 13 | 38 |
| 12:45 | 13 | 10 | 23 | 5 | 22 | 13 | 40 |
| 1:00 | 7 | 9 | 16 | 3 | 20 | 13 | 36 |
| 1:15 | 7 | 9 | 16 | 3 | 17 | 9 | 29 |
| 1:30 | 6 | 11 | 17 | 3 | 16 | 1 | 20 |
| 1:45 | 6 | 13 | 19 | 4 | 16 | 0 | 20 |
| 2:00 | 6 | 13 | 19 | 4 | 18 | 1 | 23 |
| 2:15 | 7 | 13 | 20 | 4 | 16 | 0 | 20 |
| 2:30 | 7 | 11 | 18 | 4 | 17 | 0 | 21 |
| 2:45 | 8 | 13 | 21 | 6 | 15 | 0 | 21 |
| 3:00 | 6 | 14 | 20 | 6 | 13 | 0 | 19 |
| 3:15 | 5 | 14 | 19 | 6 | 15 | 0 | 21 |
| 3:30 | 6 | 13 | 19 | 7 | 9 | 0 | 16 |
| 3:45 | 9 | 13 | 22 | 7 | 9 | 0 | 16 |
| 4:00 | 9 | 15 | 24 | 7 | 10 | 0 | 17 |
| 4:15 | 6 | 15 | 21 | 8 | 12 | 0 | 20 |
| 4:30 | 6 | 17 | 23 | 7 | 15 | 0 | 22 |
| 4:45 | 6 | 15 | 21 | 7 | 14 | 0 | 21 |
| 5:00 | 8 | 14 | 22 | 7 | 15 | 1 | 23 |
| 5:15 | 7 | 15 | 22 | 5 | 14 | 1 | 20 |
| 5:30 | 13 | 15 | 28 | 5 | 18 | 1 | 24 |
| 5:45 | 16 | 15 | 31 | 5 | 18 | 2 | 25 |
| 6:00 | 15 | 15 | 30 | 5 | 15 | 6 | 26 |



Parking Occupancy Survey Areas

Figure 2

metropolitan area indicate that a provision for 5 parking spaces/1,000 square feet of retail centers with internal restaurants is sufficient to meet peak parking demand.

SHARED PARKING

The golf league operates at night and the restaurants peak in the evening when much of the Plaza is closed. Consequently, parking spaces utilized for the Bullseye Plaza for daytime activity are vacant in the evening and are available to accommodate the golf league and restaurant activity. Sufficient parking will be available to accommodate the proposed bar and deli during peak noon and evening periods.

PARKING RECONFIGURATION

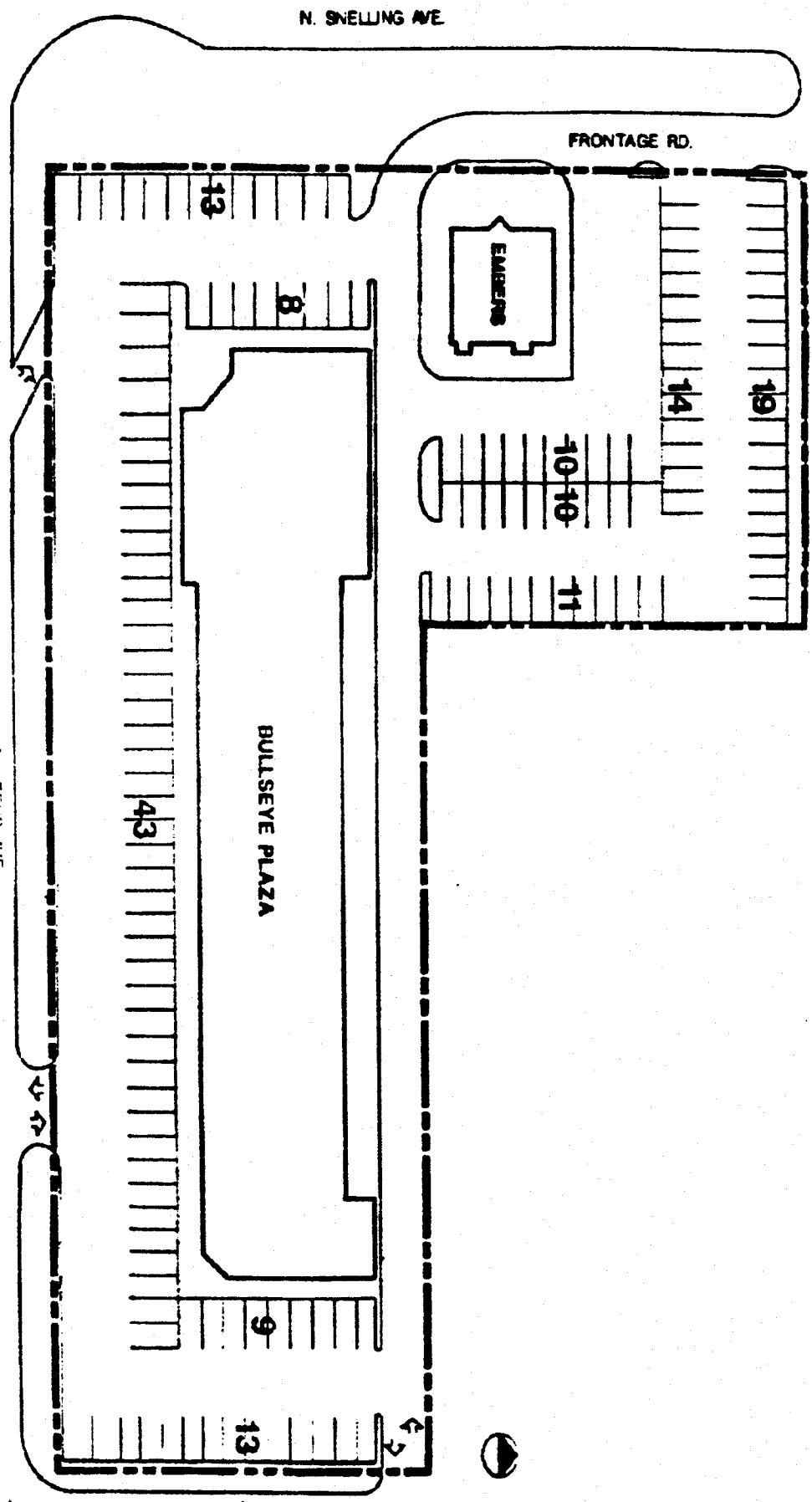
Bullseye Plaza, with the addition of the bar and deli, could reconfigure the existing parking adjacent to the Plaza building by deleting the medians on the south side of the building. The new parking space count (Figure 3) with this improvement is:

| | | |
|---------------------|---|------------|
| Adjacent to Plaza | - | 86 Spaces |
| Lot North of Embers | - | 33 Spaces |
| TOTAL | - | 119 Spaces |

CONCLUSIONS

Provision for 5 parking spaces/1,000 square feet for retail center with internal restaurants of the size included in Bullseye Plaza is sufficient to accommodate peak parking demand.

1. On this basis, 105 parking spaces would be required. Currently 113 spaces are provided and with parking reconfiguration, 119 spaces would be available.
2. With the variety of uses in the Plaza, parking peaks do not coincide. Parking spaces may, therefore, be shared thus eliminating the necessity for providing parking to meet peak demand for each individual activity.
3. Based on the occupancy survey, only 40 of the 80 parking spaces adjacent to the Plaza are being utilized during the peak parking demand period 12:00 P.M. to 1:00 P.M. on a normal weekday.
4. With the existing parking available and the proposed parking reconfiguration, sufficient parking will be available to meet the peak parking demand with the new bar and deli in the Bullseye Plaza Shopping Center.



BULLSEYE PLAZA PARKING STUDY
 FALCON HEIGHTS, MN

 Barton-Aechman Associates, Inc.

Proposed Parking Conditions

Figure 9



City of Falcon Heights

2077 W. Larpenteur Avenue
Falcon Heights, Minn. 55113

*Receipt # 7967
8/13/84
Approved by P.C. 9/4/84
Approved by Council 9/18/84
With conditions*

TO THE ZONING ADMINISTRATOR, FALCON HEIGHTS:

I-We hereby apply for (a) ~~Rezoning - Variance - Conditional Use~~
~~Sub-Division - Platting~~

The subject real estate is located at

(Street Address) NE Corner, Larpenteur & Snelling, Falcon Heights

Legal Description: Lot _____, Block _____ See attached

This application is made for the following reasons:

The variances described in the attached letter dated August 2, 1984, enable implementation of the applicant's retail shopping center.

Attached hereto is the applicable fee in the amount of: \$ 20⁰⁰

Rezoning Application

Variance

Conditional Use

Sub-Dividing

Platting

BULLSEYE GOLF CENTERS, INC.

By

Robert F. Collins
Applicant Robert F. Collins Date 8/10/84

Applicant's interest in the above described real estate is

Attorney



533 St. Clair Avenue
St. Paul, MN 55102-2895

Telephone: 612/291-8894

August 2, 1984

Mr. Bob Collins
Box 16406
Minneapolis, MN 55416

Re: Bullseye Retail Building

Dear Bob:

As you know, certain variances require approval to permit construction of the project as it is presently planned. The site is located in a "B-2" retail business district according to information from the City. The proposed project is in violation of site planning suggestions for a "B-2" district as follows:

- 1. Section 11.4(3) allows a building rear yard of 10' along alley lines. *9-10-01 Subd - H-212 227 9-13-04 Sub 2(a)*
Our building is within 6" of the alley line, for a total of 136' at the west and east ends.
- 2. Section 14.2 (2.6) allows for parking spaces that are a minimum of 9' x 20'. *9-13-04 Sub 5 C-142 H-228*
The majority of parking spaces planned are 9' x 18'. 17 of the 104 spaces are 8' x 18' for compact vehicles.
- 3. Section 14.2 (28) *9-13-04 Sub 6 F 235* requires a setback of 10' along any street right of way. The proposed parking and drives have no setback at the street right of ways.

Current site development is also in violation of all of the above sections.

The number of parking stalls is based on the following ratios as communicated to our office by the village offices.

Storage/Warehouse use: 1 space per 1000 sq.ft. net. #4

Office space: 1 space per 200 sq.ft. net.

Retail space: 4.5 spaces per 1000 sq.ft. net. # 14

HP 234 (regional offices)
234

August 2, 1984

Page 2 . . .

Mr. Bob Collins
Box 16406
Minneapolis, MN 55416

Re: Bullseye Retail Building

Floor areas for the proposed Bullseye development for purposes of parking calculation were based on gross floor area as follows:

Storage/Warehouse: 16,800 sq.ft. requiring 7 spaces.

Office space: 1000 sq.ft. requiring 5 spaces.

Retail space: 18,000 sq.ft. requiring 82 spaces.

This requires a total of 104 spaces which matches the number of spaces provided by the proposed development.

If you have any questions please do not hesitate to call.

Very truly yours,

POPE ASSOCIATES INC.



Scott J. Williams, A.I.A.

SJW:kam

cc: Bob Pope

February 27, 1989

Jan Wiessner

ATTACHMENT "D"

BULLSEYE CENTER PARKING

Parking Plan
Approved
Sept. 19, 1984
(See Pope Assoc.
memo Aug. 2, '84)

Current Code Req/
Current Usage
(See DS & Uban memo
Jan. 19, 1989)

| | <u>Sq. Feet</u> | <u>#Spaces</u> | | <u>Sq. Feet</u> | <u>#Spaces</u> |
|---|-----------------|----------------|--|-----------------|----------------|
| Storage/Warehouse Use 16,800 (1/1000)=17 | 16,800 | 7 (typo?) | Golf Driving Range (6280/2) 1100+10=41 | 3140 | 42 |
| Office Space 1000 (1/200)=5 | 1,000 | 5 | | | |
| Retail 18,000 (4.5/1000)=81 | 18,000 | 82 | Retail 15,900 (5.5/1000)=87 | 15,900 | 87 |
| | | | Restaurant (Chinatown) (1/2.5 seats)=36 | | 36 |
| TOTAL: | 35,800 | 94 | | | 166 |

* Above does not include Remco space

| | | | | |
|--------------------|------------|--|----------------------------|------------|
| TOTAL: (JW) | 104 | | 3325 sq. ft. (5.5/1000)=18 | 18 |
| | | | | 184 |
| | | | 144 Total Spaces Available | |
| | | | - 31 Embers | |
| | | | 113 Bullseye Spaces | |

Current Total Variance from Code= 71 parking spaces (assuming Remco space is all retail)

Bullseye Golf Centers, Inc.

Bullseye Plaza Shopping Center

1557 W. Larpentour Ave.
St. Paul, MN 55113

(612) 646-3323
(612) 647-0233

January 24, 1989

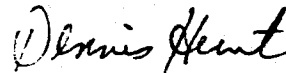
Mr. Balwin -

Would you please have someone from the City Council, City Planning or City Office inform me just who we can lease space to in the Shopping Center. Obviously, you don't want a bar, a deli nor a restaurant, but what what can we rent the Remco space to?

Towle Real Estate have been frustrated by their efforts and have all but given up. I try to put something in the corner of the center that would be good for everyone and Falcon Heights goes crazy.

As I informed the planning Commission 2 weeks ago, I am losing \$12,000.00 per month on the center and if we don't get it rented by May 1, 1989, it goes back to the Insurance Company and the National City Bank and Falcon Heights can fight with them.

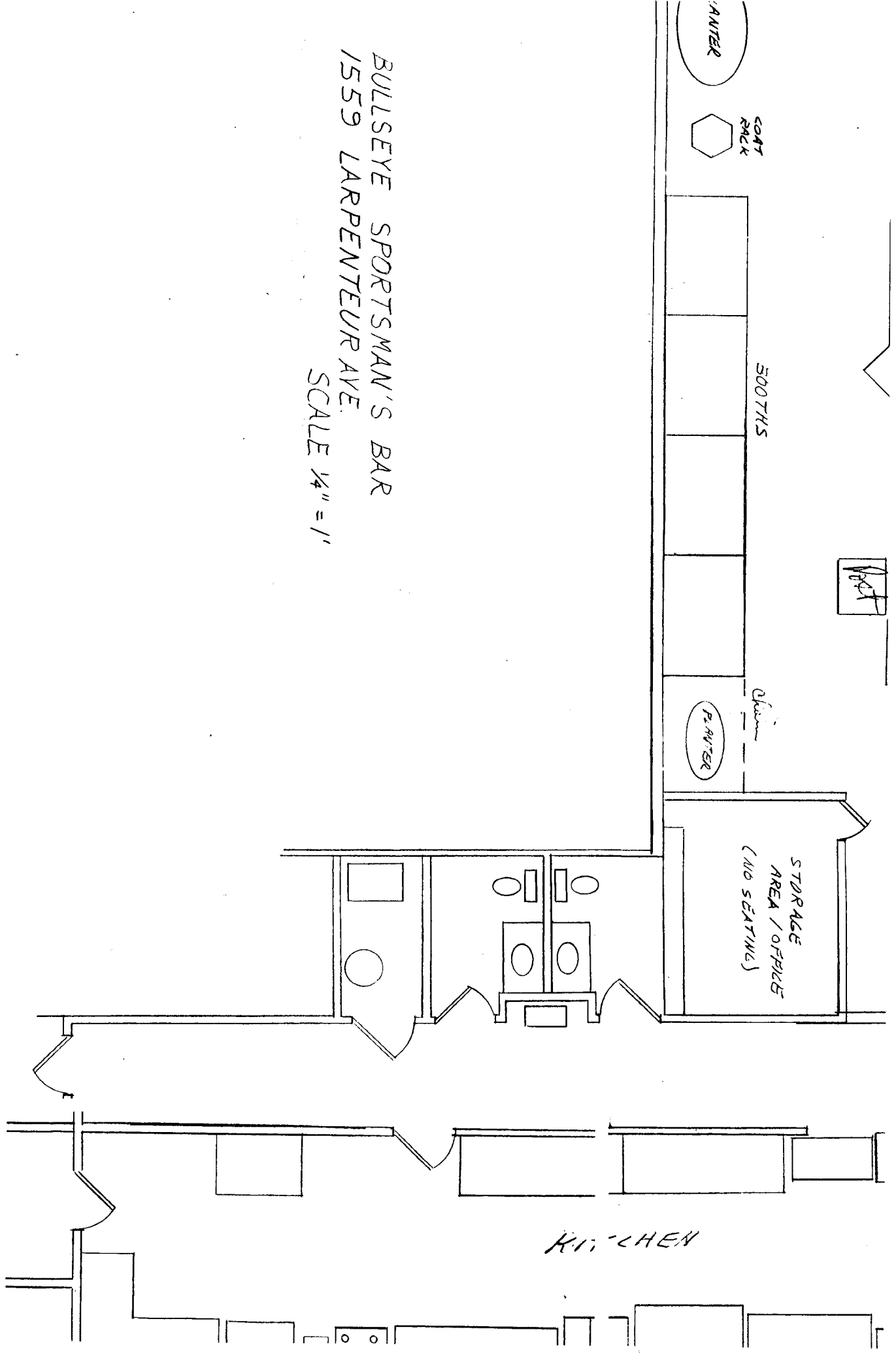
Please give me an answer as soon as possible.

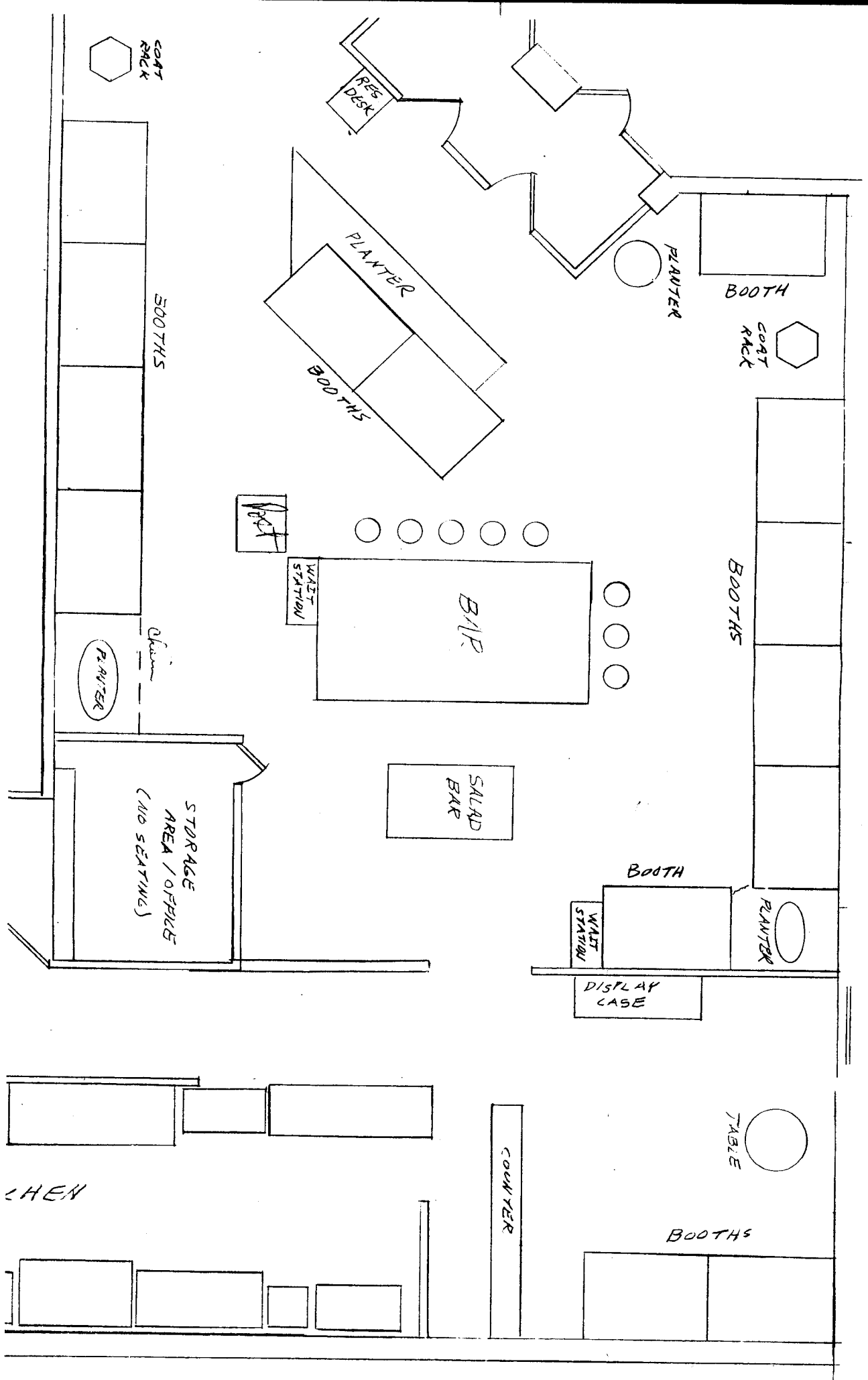


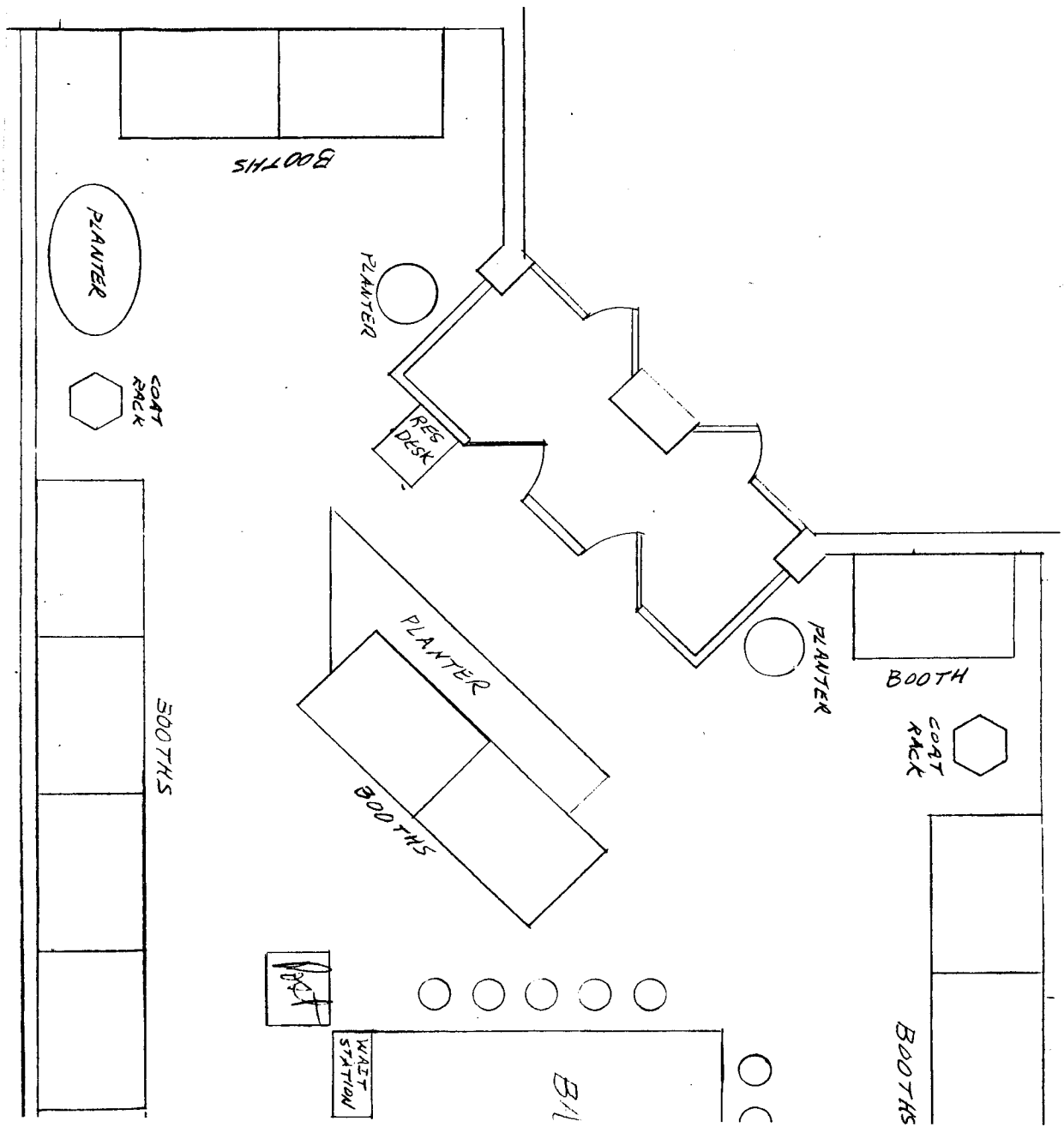
Dennis Hunt

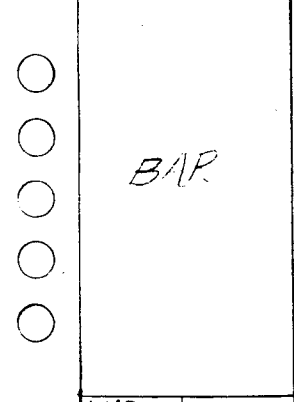
BULLSEYE SPORTSMAN'S BAR
1559 LARPEMTEUR AVE.

SCALE 1/4" = 1'





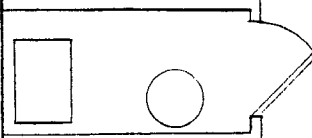
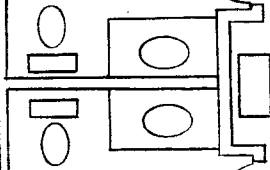
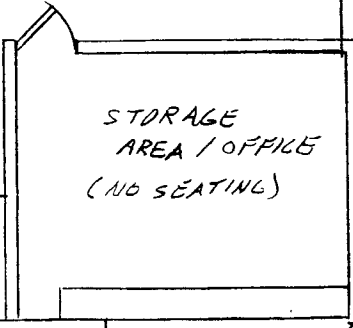
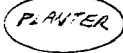




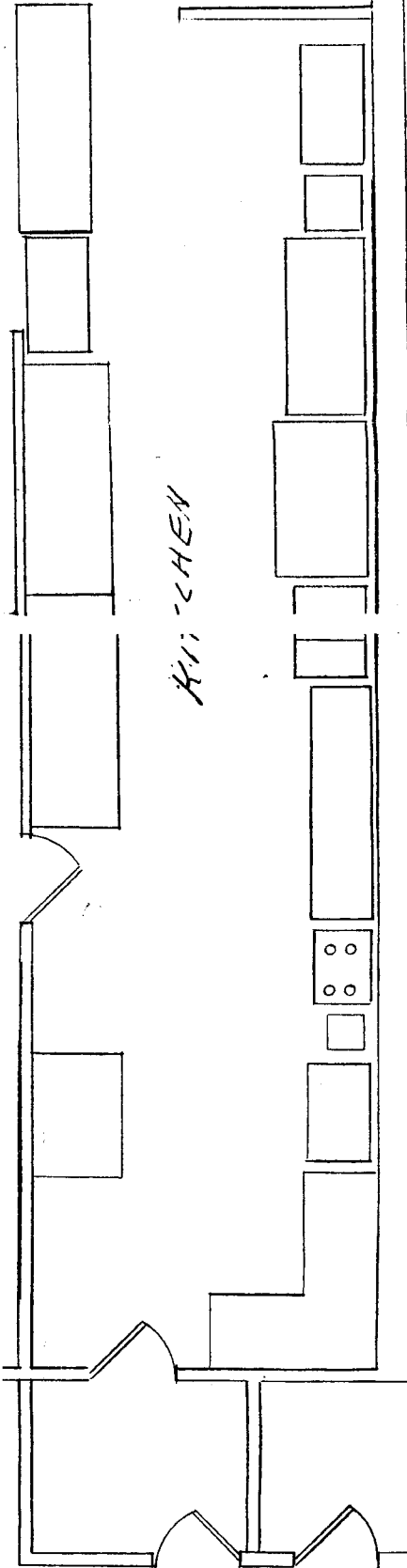
WASH STATION



Chair



COUNTER



TOWLE
REAL ESTATE

Writer's Direct Dial Number (612) 221-1949

March 2, 1989

PLEASE REPLY TO:
Capital Centre
386 North Wabasha
Suite 150
St. Paul, Minnesota 55102

Ms. Jan Weissner
City Administrator
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113

Mr. Timothy G. Malloy
Site Planner
Dahlgren, Shardlow and Uban
300 First Avenue North
Suite 210
Minneapolis, Minnesota 55401

Dear Ms. Weissner and Mr. Malloy:

The Bullseye Plaza Shopping Center located on Snelling and Larpenteur Avenues in Falcon Heights requires a change in the parking variance from that which was originally granted by the City of Falcon Heights. This letter will review the original parking requirements, the change in tenant use of the Plaza and a request to change and increase the parking for the Plaza. A study of the current parking situation has been conducted by Barton-Aschman Associates, Inc. and accompanies this letter.

Bullseye Plaza Shopping Center was built in 1984. A parking plan was submitted by the owner and was approved by the City of Falcon Heights on September 19, 1984. The approved plan is as follows:

| <u>Use</u> | <u>Sq. Ft.</u> | <u># Spaces</u> |
|-------------------|----------------|-----------------|
| Storage/Warehouse | 16,800 | 17 |
| Office Space | 1,000 | 5 |
| Retail | 18,000 | 82 |
| | | 104 |

Currently there is available 80 parking spaces on the Plaza site and 33 parking spaces on the parking to the north of Embers

TOWLE REAL ESTATE COMPANY

Ms. Jan Weissner
 Mr. Timothy G. Malloy
 March 2, 1989
 Page 2

Restaurant (known as the North lot). A verbal agreement was made between the owners of Bullseye and Embers regarding the Embers parking lot consisting of 31 spaces. Customers would be allowed to use the North lot and employees of the shopping center tenants could park in the Embers lot. Again, this was a verbal arrangement between the owners.

As leasing commenced, the use of the shopping center changed. However, the parking plan was never updated. There is minimal storage, no warehouse use at this time and an increase in the leased retail space. The breakdown by square footage follows:

| | |
|----------------|-----------------------|
| Retail Space | 19,796 Sq. Ft. |
| Office Space | 1,026 Sq. Ft. |
| Storage Space | 771 Sq. Ft. |
| Basement Space | <u>10,904 Sq. Ft.</u> |
| | 32,487 Sq. Ft. |

There is a good tenant mix at this center and, based on the Braton-Aschman study, there exists sufficient parking to accomodate the type of tenants currently occupying the space.

We must at this time address the parking requirements of the Bullseye golf league. These Leagues begin at 6:30 PM and are finished by 8:30 PM. The sixteen golf booths require 6500 square feet of space, including seating and refreshment areas. The square footage of tenants that close at 6:00 PM is 6325 square feet. In the study, Barton-Aschman discusses the concept of "shared parking". This is the perfect example of shared parking. We recommend, however, that the golf league participants park in the lots on the south and west sides of the Plaza. This action would make more parking spaces available for Ember's customers.

In the conclusion of the Barton-Aschman study, it is stated that a provision of five (5) parking spaces per 1000 square feet for this center, including the proposed restaurant/deli, is sufficient to accommodate the peak parking demands on the Plaza. This calculation would provide 105 parking spaces. There is currently 113 parking space. The owner is willing to reconfigure the parking area adjacent to the center by removing the medians,

TOWLE REAL ESTATE COMPANY

Ms. Jan Weissner
Mr. Timothy G. Malloy
March 2, 1989
Page 3

thus increasing the parking of the south lot by six spaces for a total of 119 spaces. Let us point out that the above discussion excludes the parking lot owned by Embers.

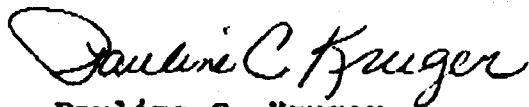
To respond to the concern of future tenants occupying the current vacant areas and future turn-over in tenancy, we as leasing agents must always take into consideration the tenant mix of the center. At this time, we anticipate service orientated tenants similar to Hoover Vacuum Co. and Insty-Prints. Only Chinatown Restaurant has an exclusive use clause in their lease. However, it is our responsibility as property managers to attract tenants which compliment each other.

Based on the above information and the Barton-Aschman study, we request that the City of Falcon Heights approve a new parking variance of 5 parking spaces per 1000 square feet of retail space and also approve the parking reconfiguration submitted in the study.

Thank you

Sincerely,

TOWLE REAL ESTATE COMPANY



Pauline C. Kruger
Property Manager

enc.

PCK/smc