

CITY OF FALCON HEIGHTS
CITY COUNCIL MEETING AGENDA
SEPTEMBER 13, 1989

A. CALL TO ORDER 7:00 P.M.

B. ROLL CALL: WALLIN _____ BUSH _____ CIERNNIA _____ BALDWIN _____
CHENOWETH _____ WIESSNER _____ S. CHENOWETH _____ ATTORNEY _____
ENGINEER _____

C. APPROVAL OF MINUTES OF AUGUST 30, 1989

ACTION: _____

D. PUBIC HEARING

1. HAMLINE AVENUE PUBLIC IMPROVEMENT HEARING, 7:30 P.M.

ACTION: _____

E. CONSENT AGENDA

1. Disbursements
 - a. Disbursements through 9/13/89, \$57,877.86
 - b. Payroll 8/16/89-8/31/89, \$9,984.85
2. Solid Waste Commission Minutes
3. Licenses
4. Appointment of Gwen Willems to Human Rights Commission
5. Cancellation of Checks #22679 and #22641

ACTION: _____

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Law Enforcement Services Contract

ACTION: _____

2. Fire Department Relief Association Fund Raiser

ACTION: _____

3. Consider Purchase of New Copier

ACTION: _____

4. Proposed Ordinance Amending Section 9-14.02 of the Code
Relating to Swimming Pools

ACTION: _____

5. Light Rail Transit

ACTION: _____

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____

ADDENDUM
TO REGULAR CITY COUNCIL MEETING
SEPTEMBER 13, 1989

Consent Agenda

E-6

Planning Commission Minutes of September 11, 1989

ADDENDUM
TO REGULAR CITY COUNCIL MEETING
SEPTEMBER 13, 1989

Consent Agenda

E-6

Planning Commission Minutes of September 11, 1989

MINUTES
REGULAR PLANNING COMMISSION MEETING
SEPTEMBER 11, 1989

Chairman Black called the meeting to order at 7:30 P.M.

Barry, Black, Boche, Daykin, Duncan, Finegan and Nestingen. Also present was Council Liaison Wallin and Planner Susan Hoyt Taff. PRESENT

Carroll and Grittner ABSENT

Boche moved, seconded by Barry, approval of the August 7, 1989 Planning Commission Minutes as presented. Motion carried unanimously. 8/7/89

Susan Hoyt Taff explained her August 29th draft of the compost related ordinance revisions as well as the September 11th revisions. She advised that the Solid Waste Commission had reviewed such ordinance revisions and agreed with the suggested changes. MINUTES APPROVED COMPOST

Chairman Black interrupted discussion and opened the Public Hearing on amendments to the Swimming Pool Ordinance, Section 9-14.02 of the City Code at 7:45 P.M. There being no one wishing to be heard, he recessed the public hearing and continued the discussion on composting. PUBLIC HEARING SWIMMING POOL ORDIN.

Discussion centered on several issues: size of the compost area/structure, whether a structure should be required in all cases, placement on the lot, how enforcement should be handled and by whom, whether compost has to be generated on the property, and more specific language as to what is accepted composting practices and how should they be referenced. COMPOST

Boche moved, seconded by Finegan, to following changes proposed to the nuisance and zoning code: Section 8-1.01, Subd. 2, remove the wording "generated on the property"; Section 9-4.01, Subd. 3(k), remove the wording "generated on the property" and remove the wording "by five (5) feet in length by five (5) in width" and substitute "and not cover more than twenty-five (25) square feet"; Section 9-2.04, Subd. 1(k), remove the wording "by five (5) feet in length by five (5) feet in width" and substitute "and not cover more than twenty-five (25) square feet". Upon a vote being taken, the following voted in favor thereof: Black, Boche, Daykin, Duncan, Finegan and Nestingen, and the following voted against the same: Barry. Carroll and Grittner were absent. Motion approved. CHANGES TO CITY CODE ON COMPOST AREA/STRUCTURE

Finegan moved, seconded by Boche, to strike the proposed language in Section 8-1.01, Subd. 2, "When necessary, the University of Minnesota Extension Service will be consulted in enforcing this regulation." and add the following language to the previous sentence, which sentence should read as follows: "The compost must be maintained according to accepted composting practices for the residential

MINUTES
REGULAR PLANNING COMMISSION MEETING
SEPTEMBER 11, 1989
PAGE 2

yard as defined in the most recent version of the University of Minnesota Extension Service bulletin." Motion carried unanimously.

Barry moved, seconded by Boche, to strike the words "one compost area, or" in Section 9-4.01, Subd. 3(k). After discussion, a voice vote was taken and the following voted in favor thereof: Barry, Boche, Duncan, and the following voted against the same: Black, Daykin, Finegan and Nestingen. Carroll and Grittner were absent. Motion failed.

Finegan moved, seconded by Nestingen, to direct Planner Susan Hoyt Taff to prepare wording to be added to Section 9-4.01, Subd. 3(k), and 9-2.04, Subd 1(k), that would allow for the means for an area or structure that could be larger than twenty-five (25) square feet (apply for permitted accessory use for larger size).

Black reopened the public hearing and reviewed the suggestions made by Carroll as well as Carol Carlson's proposed amendments. The Public Hearing was closed at 8:46 P.M. After a short discussion, Nestingen moved, seconded by Daykin, to approve amendments to the Swimming Pool Ordinance, Section 9-14.02 of the city Code. Motion carried unanimously.

CHANGES
TO
SWIMMING
POOL ORI
APPROVEI

Duncan requested that the City Planner prepare suggested visual standards for remodeling projects as are used for new construction. He was of the opinion that this could eliminate the use of unsightly construction materials being used for remodeling over which we presently have no precise wording in the City Code. Such wording should be prepared and reviewed at a future meeting.

DUNCAN
CHANGES
REQUESTE

Planner Susan Hoyt Taff advised that she is working on the Snelling/Larpenteur redevelopment, parking study and preparing slides, which would be available for public relations or any other presentations. She is also reviewing Chapter 9 and will make suggestions for change. She then distributed portions of the park comprehensive plan and reviewed actions taken by the Park and Recreation Commission.

PLANNER

The Commission discussed the Light Rail Transit Plan for Ramsey County and encouraged as many members as could to attend the September 12th evening meeting. Written comments could be prepared or verbally presented at the next meeting as input from communities is desired. These suggestions/comments could be given to the City Council.

LIGHT
RAIL
TRANSI

MINUTES
REGULAR PLANNING COMMISSION MEETING
SEPTEMBER 11, 1989
PAGE 3

Finegan moved, seconded by Daykin, to adjourn the Planning Commission meeting at 9:15 P.M. ADJOURN

Submitted by:

Katherine J. Zimmerman

Approved: _____

Edgar Finegan, Secretary

SPECIAL CITY COUNCIL WORKSHOP

CITY OF FALCON HEIGHTS

SEPT. 13, 1989

LAW ENFORCEMENT INTERVIEWS

5:30 - 7:00 P.M.

5:30 City of St. Paul Police Department
6:00 Ramsey County Sheriff's Department
6:30 City of Roseville Police Department

NOTE: The Lauderdale City Council has been invited to join us for this meeting. Mayor Willard Anderson has indicated that he will attend and he will invite the others. (They will be responsible for posting the meeting for their council).

MINUTES
SPECIAL CITY COUNCIL MEETING
AUGUST 30, 1989

Baldwin convened the meeting at 7:00 P.M.

ALL MEMBERS PRESENT

Baldwin, Bush, P. Chenoweth, Ciernia, and Wallin. Also present were Wiessner and S. Chenoweth.

ADDENDUM TO AGENDA

Council approved the addition of Item F(7), Setting Public Hearing for Delinquent Utility Charges, to the Policy Agenda.

MINUTES OF AUGUST 9, 1989 APPROVED

The Minutes of August 9, 1989 were approved by unanimous consent.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda:

1. Disbursements Through August 30, 1989
2. Amendment to Recycling Grant Agreement for Remainder of 1989
3. General Contractor's License #366, Don Zappa & Son

DISCUSSION - REQUEST TO RETAIN 1979 AMBULANCE FOR BACK UP

Jay McNabb, representing the Fire/Rescue Department asked that Council reconsider the previous plan to trade in the old ambulance on the new vehicle which is due for delivery in January of 1990. He referred to Chief Lindig's memo dated August 8, 1989 (a copy of which is on file in the clerk's office) explaining that the department feels the back-up ambulance is needed as it would provide quicker response to emergencies than is now provided by Health One Ambulance. Rescue Squad member Mike Dow explained the importance of speed of response and transport to a medical facility.

Council questioned whether or not the the back-up is necessary given the population of Falcon Heights and Lauderdale. They also addressed the cost of operation, storage space for an additional vehicle, the need to build a second ambulance into the rate structure and lack of documentation of some costs such as insurance.

Baldwin suggested that the matter be deferred until staff has completed a study on the level and costs of services in Falcon Heights, and the comparison to other communities. He explained that at Council Strategic Planning Workshops this was one of the areas designated for study. Following the discussion, staff was directed to "fast-forward" the study and prepare a report for discussion at a future meeting.

ADOPTION OF RESOLUTION AUTHORIZING PUBLICATION OF A SUMMARY OF ORDINANCE O-89-6

Ciernia moved adoption of proposed Resolution R-89-20 which

would allow publication of a summary of Ordinance O-89-6 relating to Subdivision Procedures. Motion carried unanimously.

RESOLUTION R-89-20

A RESOLUTION APPROVING PUBLICATION OF A SUMMARY OF
ORDINANCE O-89-6

APPROVAL OF COMPREHENSIVE PARK AND RECREATION PLAN

Park and Recreation Director, Carol Kriegler, explained that the Park and Recreation Commission voted unanimously to recommend Council's adoption of the Plan. She stressed that the plan provides goals to strive for, it is not cast in stone, and that priorities recommended in the plan may change from time to time. Following a brief discussion, Bush moved acceptance of the Comprehensive Park and Recreation Plan as prepared by Barton Aschman, which carried unanimously.

CITY AGREES TO FUND \$5,000 FOR PLAYGROUND EQUIPMENT AT FALCON
HEIGHTS SCHOOL (WITH CONDITIONS)

Kriegler informed Council that the Park and Recreation Commission is unanimously in support of a request from the Falcon Heights School Playground Committee that the City consider purchasing approximately \$8,000 worth of equipment for the playground. Council agreed that some participation might be proper as the area is frequently used in conjunction with the City's Park and Recreation programs and as a neighborhood playground, however, concern was expressed regarding ownership of the equipment, liability and maintenance. Kriegler explained that the equipment would belong to the City and if the school closes the City could remove the equipment. Merrie Zakaris, representing the Playground Committee, stated that the equipment would be maintained and insured by the School District. Following the discussion, Ciernia moved an expenditure of \$5,000 from the Park Capital Improvement Fund for playground equipment, subject to an acceptable maintenance, ownership and liability agreement between the City and the School District. Motion carried unanimously.

COMMUNITY PARK BUILDING PLAN APPROVED

Tom Dunwell, President of Buetow and Associates, reviewed and discussed with Council the plans for the proposed new park building, which is estimated to be in the \$180,000 to \$200,000 price range. Kriegler explained that Barton Ashman has estimated the cost of removal of the old park building, utilities for new building and repair of the parking lot to be \$31,000 which would be in addition to the cost of the new structure.

Concern was expressed over the fact that the University of Minnesota is considering sale of the land which the City has leased for park purposes and on which the new building would be constructed. Wiessner stated the University attorney has indicated that they would continue to lease the land if the City is unable to purchase it.

Wallin questioned whether or not this kind of money should be spent with the future financing problems the City will face. He was of the opinion that it should go to a vote and was not comfortable taking the funds from reserves. Following the discussion, Bush moved approval to proceed with the plans, with the project to be funded by the Celebrate 1990 Grant, insurance funds and reserves, not to exceed \$250,000 and contingent upon some reasonable assurance that the City will have the use of the park land for the life of the building. Upon a vote being taken the following voted in favor thereof: P. Chenoweth, Bush, Ciernia, and Baldwin, and the following voted against the same: Wallin. Motion carried.

HEARING ON DELINQUENT UTILITY CHARGES SCHEDULED FOR 9/27/89,
7:30 P.M.

Ciernia moved that the Public Hearing on Delinquent Utility Charges be scheduled for September 27, 1989 at 7:30 P.M. Motion carried unanimously.

BUDGET WORKSHOP AND HEARINGS SCHEDULED

P. Chenoweth moved that a Budget Workshop be scheduled for September 14, 1989 at 5:00 P.M. and that the Regular Budget Hearing be scheduled for October 11, 1989 at 7:30 P.M. with the continuation of that hearing to be held October 17, 1989 at 7:30 P.M., if necessary. Motion carried unanimously.

ADJOURNMENT

Council adjourned the meeting at 10:14 P.M.

Tom Baldwin, Mayor

ATTEST:

Shirley Chenoweth, City Clerk

Consent _____

Agenda Item: D-1

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

PUBLIC HEARING

7:30 P.M.

ITEM DESCRIPTION:

Hamline Avenue Public Improvement Hearing

SUBMITTED BY:

Terry Maurer

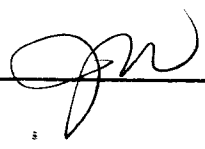
REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Hamline Avenue Public Improvement Hearing has been scheduled for 7:30 P.M. Terry Maurer will give a presentation and be available to answer questions.

Please bring your copy of the Hamline Avenue Feasibility Study.

ACTION REQUESTED:



Consent X

Agenda Item: E-1

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

DISBURSEMENTS

SUBMITTED BY: Tom Kelly

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- | | |
|-----------------------------------|--------------|
| (a) Disbursements through 9/13/89 | \$ 57,877.86 |
| (b) Payroll - 8/16/89 - 8/31/89 | \$ 9,984.85 |

ACTION REQUESTED:



GENERAL DISBURSEMENTS

CHECK NO.	ISSUED TO	REASON	AMOUNT
22687	Tom Baldwin	Meeting Expense	19.65
22688	United Way	Donation	14.00
22689	Colonial Life & Accident	Life Insurance	48.00
22690	ICMA Retirement	Retirement Contribution	644.98
22691	PERA	Salary Deductions	1,616.50
22692	Commissioner of Revenue	Salary Deductions	892.62
22693	North Star State Bank	Taxes	4,662.29
22694	Ramsey County	Insurance	2,238.83
22695	U.S. Postmaster	Stamps	250.00
22696	City of White Bear	Meeting	48.00
22697	AT&T	Phone	66.28
22698	AT&T Credit Corp.	Phone Lease	127.73
22699	American Linen Supply	Linen Cleaning	60.55
22700	Earl Anderson	Stop Signs	245.35
22701	Lynn Allen	Non Resident Reimbursement	8.00
22702	Browning Ferris	Sept. Garbage	146.55
22703	Barton-Ashman, Inc.	Park Planning	1,034.88
22704	Emergency Apparatus	Repair, Electrical	317.50
22705	Fire Instructors Assn.	Supplies	49.14
22706	Warren K. Fall	Tatum Sod	177.00
22707	Arden Ostergaard	Tatum Sod	25.80
22708	Terry Iverson	Mileage	52.80
22709	Kathleen Janke	Cleaning Fire Department	80.00
22710	Insty Prints	Copy Agenda, Letterhead, Certificates	124.89
22711	Konica	Copier Repair	99.95
22712	Elizabeth Kortz	Non Resident Fee	7.00
22713	Deb Kielsmeier	Non Resident Fee	4.00
22714	Carol Kriegler	Reimbursement for Twin Tickets	112.00
22715	Dick Larson	Inspections	720.00
22716	Midwest Business Prod.	Office Supplies	75.70
22717	Building Maint. Serv.	Cleaning	145.00
22718	1989 MSFCA Conf.	Schauffert-State Chief's Conf.	105.00
22719	MN Suburban Public.	Publication	187.29
22720	Motorola Inc.	Repair	222.32
22721	Linda McLoon	Non-Resident Fee	8.00
22722	Bituminous Roadways	Sealcoating	19,077.11
22723	Norrell	Temporary Secretary	283.14
22724	NSP	Street Lights, Electricity	1,763.03
22725	Ramsey County	Sept. Sheriff, Election Mailing	19,673.37
22726	Supercycle	August Recycling	1,287.00
22727	Board of Water Comm.	Water	172.10
22728	Scharber & Sons, Inc.	Mower Repair	30.66

<u>CHECK NO.</u>	<u>ISSUED TO</u>	<u>REASON</u>	<u>AMOUNT</u>
@@&@(22730	SuperAmerica	Fuel	\$ 180.03
22731	T.A. Schifsky & Sons Toll Co.	Patch Mix Air	46.62
22732	Susan Hoyt Taff	Mileage	12.77
22733	Univ. of MN	Tree Test	14.10
22734	Jan Wiessner	Expenses	15.00
22735	Waldor Pump	Pump Repair	9.78
			<u>751.35</u>

TOTAL

57,877.86

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Pay Description	Check Amount	Check Date	Status
017738			0			0.00	31-Aug-89	VOID
017739			0			0.00	31-Aug-89	VOID
017740	000000002	Wiessner, Janet R.	16	01	semi-monthly	1,165.24	31-Aug-89	Outstanding
017741	000000004	Kriegler, Carol J.	16	01	semi-monthly	352.71	31-Aug-89	Outstanding
017742	000000011	Chenoweth, Shirley G.	16	01	semi-monthly	750.88	31-Aug-89	Outstanding
017743	000000020	Iverson, Terry D.	16	01	semi-monthly	820.53	31-Aug-89	Outstanding
017744	000000027	Morgan, Jay M.	16	01	semi-monthly	708.30	31-Aug-89	Outstanding
017745	000000038	Wright, Vincent D.	16	01	semi-monthly	811.90	31-Aug-89	Outstanding
017746	000000041	Neumann, Kristine L.	16	01	semi-monthly	504.83	31-Aug-89	Outstanding
017747	000000048	Marshall, Timothy	16	01	semi-monthly	VOID	31-Aug-89	Outstanding
017748	000000050	Kubes, Jon E.	16	01	semi-monthly	221.10	31-Aug-89	Outstanding
017749	000000053	Phillips, Patricia A.	16	01	semi-monthly	644.55	31-Aug-89	Outstanding
017750	000000055	Kelly, Thomas R.	16	01	semi-monthly	810.15	31-Aug-89	Outstanding
017751	000000058	Suppes, Jean	16	01	semi-monthly	VOID	31-Aug-89	Outstanding
017752	000000072	Carlson, Carol	16	01	semi-monthly	394.71	31-Aug-89	Outstanding
017753	000000079	Hoyt Taff, Susan L.	16	01	semi-monthly	514.41	31-Aug-89	Outstanding
017754	000000001	Baldwin, Thomas W.	8	03	monthly 2	346.84	31-Aug-89	Outstanding
017755	000000003	Baumann, Nicholas B.	8	03	monthly 2	50.71	31-Aug-89	Outstanding
017756	000000005	Berndt, Ross	8	03	monthly 2	41.50	31-Aug-89	Outstanding
017757	000000007	Bianchi, Joseph D.	8	03	monthly 2	68.00	31-Aug-89	Outstanding
017758	000000008	Brown, Raymond F.	8	03	monthly 2	63.00	31-Aug-89	Outstanding
017759	000000009	Bush, Patti J.	8	03	monthly 2	238.65	31-Aug-89	Outstanding
017760	000000010	Chenoweth, Philip E.	8	03	monthly 2	293.00	31-Aug-89	Outstanding
017761	000000012	Ciernia, Paul E.	8	03	monthly 2	250.00	31-Aug-89	Outstanding
017762	000000018	Holmgren, John M. Sr.	8	03	monthly 2	135.00	31-Aug-89	Outstanding
017763	000000022	LeMay, Dennis G.	8	03	monthly 2	56.00	31-Aug-89	Outstanding
017764	000000024	Lindig, Leo	8	03	monthly 2	303.34	31-Aug-89	Outstanding
017765	000000033	Schauffert, Craig F.	8	03	monthly 2	135.00	31-Aug-89	Outstanding
017766	000000034	Smida, Gail	8	03	monthly 2	63.00	31-Aug-89	Outstanding
017767	000000037	Wallin, Gerald E.	8	03	monthly 2	200.00	31-Aug-89	Outstanding
017768	000000039	Morgan, Jay	8	03	monthly 2	41.50	31-Aug-89	Outstanding

Grand Total

10,463.83
< 478.98 >
9,984.85

Payroll

User Initials AJR
 Tuesday 29 August 1989 3:50 PM Start
 3:51 PM Finish

Buffer Name CheckHistory

Records Read 1076
Records Selected 31
Number of Pages 2

Selected by Pay Group Number Not Equal To 2
 And Check Date Equal To 31-Aug-89
 And Check Number Equal To
 And Check Number Equal To

Sorted by Check Number No Totals No Page Breaks

Consent X

Agenda Item: E-2

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

SOLID WASTE COMMISSION MINUTES

SUBMITTED BY:

Solid Waste Commission

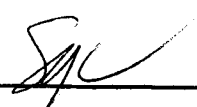
REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Minutes of August 3, 1989 Attached.

ACTION REQUESTED:



MINUTES
Solid Waste Commission Meeting
August 3, 1989

The meeting was called to order by Chairperson Thompson at 7:05 pm.

COMMISSION MEMBERS PRESENT: Michael Haglund, John Hustad, Leo Klisch, Laura Kuettel, Marty McCleary and John Thompson.

COMMISSION MEMBERS NOT PRESENT: Diane Klisch, Nancy Misra, Terry Iverson, Lyle Wray and Shirley Chenoweth.

The agenda for the meeting was approved by consensus after the addition of item VII. Organized/Integrated Hauling and Collection.

The minutes of the last meeting were approved with a motion by John Hustad, seconded by Michael Haglund.

Composting: Laura Kuettel raised the concern of attracting vermin to composting piles containing garbage. John Hustad suggested that limits be established for the size of the pile. Laura Kuettel suggested that a distance from property lines be considered when composing the ordinance recommendation. Leo Klisch explained that proper compost procedures are necessary if kitchen waste is added. Leo Klisch is in favor of composting since the amount of compost produced is small enough for most gardens. Marty McCleary noted that people who already compost with kitchen waste will most likely continue to do so. The percentage of residents who begin to compost will be low.

The Commission will most likely recommend an ordinance change to the City Council at our September meeting to include composting of yard waste only. Some questions will need to be answered when Shirley Chenoweth returns; which communities have composting ordinances; is it possible to pick up leaves on a city-wide basis or along with Roseville's collection in the fall; what does Roseville do with the leaves collected? In 1990 when it is not possible to deposit yard waste into land fills it may become necessary to amend the licensing of haulers in Falcon Heights to also collect our yard waste and dispose of it properly.

Marty McCleary will report back to the Commission in September after discussing the 1990 changes with members of the Ramsey County Metro Council.

John Thompson informed the Commission of a gardening/lawn/composting seminar to be provided free-of-charge on Saturday, August 19, from 10:00am to 3:00pm at 2020 White Bear Avenue. Experts from the University will provide the information.

MINUTES

Solid Waste Commission

3 August 1989

page two

Recycling Tonnage Totals: Clarifications of the numbers is necessary. The Commission is also interested in an estimated percentage of the number of single and multi-units that recycle.

Household Hazardous Waste: Terry Iverson will take a temporary leave from the Solid Waste Commission to teach a Fire Fighter II class and participate in Hazardous Materials II classes. He will continue to be involved with household hazardous waste and the Commission will be interested in an update in November.

Budget: Laura Kuettel will ask Shirley Chenoweth to bring copies of the budget to the next meeting. Regarding Shirley Chenoweth's letter to the Commission dated July 31, 1989; Laura Kuettel will request that Shirley Chenoweth include the budgeted amounts referred to in the letter. The Commission would like funds included in the budget to reflect another recognition reception.

Organized (or Integrated) Hauling and Collection: The Commission will take a look at the present license requirements and work with Shirley Chenoweth to recommend changes to possibly include: yard waste collection and recycling.

The meeting was adjourned at 8:20 pm.

Respectfully submitted,

Laura Kuettel, Secretary

Consent x

Policy _____

Agenda Item: E-3

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

LICENSES

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Mechanical Contractors

Northeast Sheet Metal #367
4347 Central Avenue NE
Columbia Heights, MN

Cronstroms Heating & Air Conditioning #369 (NEW)
4410 Excelsior Boulevard
Minneapolis, MN

ACTION REQUESTED:

Approval



Consent X

Agenda Item: E-4

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointment of Gwen Willems to Human Rights Commission

SUBMITTED BY:

Mayor Baldwin

REVIEWED BY:

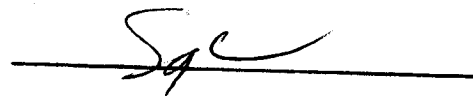
Human Rights Commission

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The term of the vacancy to be filled by this appointment expires December 31, 1989. Ms. Willems would then be eligible for reappointment.

ACTION REQUESTED:

Approval



FALCON HEIGHTS COMMISSION/COUNCIL APPLICATION

12-2-89
150
-3-1-89
100

DATE 8/28/89

NAME: Gwen Willems

Gwen Willems

ADDRESS: 1880 Tatum St., St. Paul, MN 55113 PHONE 646-8854

HOW LONG AT ABOVE ADDRESS? Two YEARS

IN WHAT CAPACITY DO YOU WISH TO SERVE? Falcon Heights Human Rights Commission

REASON YOU WISH TO SERVE ON ABOVE: I feel strongly that no one should be discriminated against in employment, housing, education, public building access, or any other arena of their life. Seeing firsthand the cases of two friends who filed employment discrimination charges showed me what extensive damage discrimination and the fight for equal treatment can cause to careers, personal finances, and mental health.

PRIOR PUBLIC (OR RELATED) SERVICE: I have recently become chair of DFL District 63, after serving for several years in various precinct and district positions.

OTHER RELEVANT BACKGROUND (OR COMMENTS): My experience has shown me the effectiveness of working on the grassroots or local level on issues that are important to me. That's led to my participation in peace groups, INFACT (working on the problem of infant formula misuse in developing countries), and Common Profits. Common Profits works to confront structural problems of poverty through community reinvestment, advocacy, and education.

Consent X

Agenda Item: E-5

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

CANCELLATION OF CHECKS #22679 AND #22641

SUBMITTED BY: Tom Kelly

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (1) Check #22679 issued August 25, 1989 to Maier, Stewart & Associates in the amount of \$813.40 - issued in error.
- (2) Check #22641 issued August 15, 1989 to Oxygen Service Co. in the amount of \$210.67 - incorrect amount.

ACTION REQUESTED:

Approval



**CITY OF FALCON HEIGHTS FIRE DEPARTMENT
RELIEF ASSOCIATION FUNDRAISING DINNER DANCE**



Place: Roseville Knights of Columbus Hall
2555 N. Snelling, Roseville
Roast Beef Dinner
Entertainment - "The Triple Edge"

Date: November 18, 1989
Attitude Adjustment 6 p.m. - 7 p.m.
Dinner 7 p.m. - 8:30 p.m.
Dance 8:30 p.m. - 12 p.m.

Questions? Call 644-5050
City of Falcon Heights

Donation:
\$8.00 per ticket
\$15.00 for two

CITY OF FALCON HEIGHTS FIRE DEPARTMENT
RELIEF ASSOCIATION RAFFLE



Trip for Two to Las Vegas

Air Fare & Lodging Included For Three Nights

Drawing: November 18, 1989
Roseville Knights of Columbus
2555 N. Snelling

\$2 Donation
Winner Need Not Be Present

Maximum Value: \$470.00

Hotel upgrades and cost increases responsibility of winner.

Name _____
Address _____
Phone _____

Name _____
Address _____
Phone _____

Name _____
Address _____
Phone _____

Name _____
Address _____
Phone _____

Name _____
Address _____
Phone _____

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Consider Purchase of New Copier

SUBMITTED BY:

Tom Kelly

REVIEWED BY:

Staff

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The city's copier has performed past its useful life. Most firms replace their copiers every three to five years and ours has been in service since 1983 and has had 724,809 copies run on it. The city is currently making approximately 26,000 copies every five weeks. Our old machine has cost us \$320 in repairs through June (\$100 additional since). However, we've been told it needs a new drum which cost approximately \$250.00 plus our maintenance contract would be another \$310.00. Because the drum needs replacing, it uses more toner than usual. A case of toner costs \$80 and presently a bottle of toner lasts about two weeks. (There are 4 bottles to a case).

Our old machine, when purchased was probably the most technologically advanced machine available but is now obsolete. The old machine, which is a Royal 130R, has a fifteen sorter, semi-automatic document feeder, some reduction capabilities, and is a large machine. The semi-automatic document feeder is the most inefficient feature of the machine. On council agenda day, the city pays for a secretary to stand there and feed sheet after sheet into the machine when the secretary's desk is only six feet away from the machine. With an automatic sheet feeder, she could place agenda materials on the machine, push the button and return to her desk to do other work. If the machine stops, she would hear it and could investigate.

There are other features which are available on copy machines which would save the city money. Attached is an example of the letter I have sent to ~~XXXXXXXXXXXXXXXXXXXX~~ ten different companies requesting the features the city would use. Based on these features, I believe the purchase price of a new machine will be between \$7,000-\$8,500 without trade-in. I feel this expenditure is worth it because to do a 50 page council agenda every 2 weeks costs the city \$338.05 a year or .021787 a copy. A new machine with the features listed above would cost \$28.36 a year or .00363 a copy in year one

Page 2

Request for Council Consideration

Item Description: Consider Purchase of New Copier

Submitted By: Tom Kelly

with warranty and \$48.51 in other years for maintenance agreement. (Maintenance agreement may be lower based on two sided copies resulting in less copies). See attached. Based on these numbers, the city will spend \$1,690.25 on council agendas on the old machine over the next 5 years but only \$222.40 on a new machine (new machine costs are based on two-sided copies). These savings are only based on doing council agendas, other savings will be realized on other commission agendas, budgets, memos, etc.

A copier is included in the current Capital Improvement Plan for replacement in 1992. We would like to expedite this ASAP.

ACTION REQUESTED: Approval



ATTACHMENTS:

- A. Copy of letter (Request for Proposal)
- B. Calculation of Costs



CITY OF
FALCON HEIGHTS

2077 W. LARPENTEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

August 29, 1989

Xerox Sales Office
7550 France Ave. So.
Minneapolis, MN 55435

Dear Sir/Madam:

The City of Falcon Heights is presently in the market for replacing our copier, therefore, the City is accepting proposals on new copiers with the following features:

- 1) Large capacity paper tray.
- 2) Automatic paper feeder.
- 3) Automatic duplexing (two-side capabilities).
- 4) Fifteen - 20 bin sorter.
- 5) Reduction enlargement.
- 6) Maintenance agreement/warranty.

The City is currently making 26,000 copies every five weeks. We are presently using a Royal 130R with a 15 bin sorter. The copier is six years old with 724,395 copies on it. We would like to trade this machine in.

Please submit proposals by September 20, 1989 to City of Falcon Heights, 2077 W. Larpenteur Ave., Falcon Hts., MN 55113. If you have any questions, call Tom at 644-5050.

Very truly yours,

Tom Kelly
City Accountant

TK:cy

of copies made: 26,000 in 5 weeks or 273,000 yearly

COSTS:

Paper: One cost - \$26.83 for 10,000 sheets
 Toner: \$79.90 for a case of 4 bottles
 Maintenance: \$310.00 per year, up to \$120,000 copies
 Salary of Secretary: \$18,240/yr. or .01462 a copy

COST PER COPY:

	<u>Old Machine</u>	<u>New Machine</u>
Paper:	.002683	.002683
Toner:	.001905	.000953
Maintenance:	.002583	.000000
Salary	.014616	.000000
TOTAL:	.021787	.003636

Consent _____

Agenda Item: F-4

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Proposed Ordinance Amending Section 9-14.02 of the Code
Relating to Swimming Pools

SUBMITTED BY:

Planning Commission

REVIEWED BY:

Staff

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Proposed revisions to the Swimming Pool Ordinance, 9-14.02 are attached
for your review. The revisions primarily clarify the protective fencing
requirements to:

1. Require a 5' high fence with a self-latching safety gate
around all pools.
2. Requiring the bottom of the fencing and the gate be 4"
or less above the ground or grade.
3. Requiring a temporary fence if the pool is filled during
the construction process.

ATTACHMENT Draft swimming pool Ordinance 9-14.02

The Commission is holding the Public Hearing on this subject at 7:45 P.M.
September 11, 1989. The minutes of the hearing will be available prior
to the Council meeting.

ACTION REQUESTED:

Approval



~~148. Swimming Pool. Any enclosure in ground or above ground on private property have water surface area exceeding 100 square feet and a water depth of at least 1-1/2 feet.~~

9-14.02. Subdivision 16. Swimming Pools. (Definition No. 148) Private Swimming pools as regulated by this section are defined as any enclosure signed, intended or used for the containment of water, whether constructed above ground level or below ground level and in excess of 18 inches in depth or 100 square feet of surface area, which is designed, intended or used for swimming, wading or other recreational use by the owner, family, guest or guests of the property owner without payment of fee.

a. Permit Required.

1. Permit. No swimming pool shall be constructed, excavated or established in the City without first obtaining a permit therefor.

2.3. Application. An application for permit shall be submitted to the building inspector which includes the type and size of the pool, together with a site plan containing the following information:

2. Inspection. All wiring, installation of heating units, grading, installation of pipe, or other construction shall be subject to inspection and shall conform to the State Building Code. (formerly 9-14.01 16.c. 8)

a. Complete plans and specifications for the construction of the pool.

b. 1. Location of pools. A site plan showing the location of all existing structures on the building lot including house, garage, ~~fencings or other improvements~~; location of existing underground or overhead wiring, utility easements, trees and similar other significant improvements or natural features; location of structures on adjacent lots.

c. 2. The proposed location of pumps, filters, wiring, electrical sources, protective fencing back flush and drainage outlets, grading plans and finish elevation around the pool.

~~b. All pools shall be adequately fenced and enclosed to prevent unwanted entry. The fencing may be around the swimming pool, the perimeter of the yard or some combination of the two.~~

C. Minimum Setback Requirements.

1. Setback to Utility Lines. No Pools shall ~~not~~ be located within ten (10) feet from of underground or overhead utility lines of all types.

2. Easements. No Pools shall ~~not~~ be located within any private or public utility, drainage, walkway or other easement.

9. 4. Filling the Pool. Filling of pools from fire hydrants or other public facilities shall require the permission of the appropriate local city officials.

E. Protective Fencing.



~~7.~~ 1. Height. ~~The swimming Pools~~ shall be completely enclosed with a non-climbable fence ~~at least a minimum of~~ five (5) feet in height to prevent unwanted entry to the pool area.

2. Gates and Latches. ~~and The fence openings shall have a gate be equipped with self-closing gates and self-latching devices with.~~ All the openings shall be inaccessible to small children and at least four (4) feet from ground level. In the alternative, the perimeter of the yard including driveway entrance may be fenced and enclosed. The opening between the bottom of the fence and gates and the ground shall be no more than four (4) inches.

3. Posts. All fence posts shall be placed no further than eight (8) feet apart and be of decay or corrosion resistant materials and shall be set in concrete bases or other suitable method.

~~8. All wiring, installation of heating units, grading, installation of pipe or other construction shall be subject to inspection, and shall conform to the State Building Code. (revised to 9-14.01 Subdivison 16 a.2.)~~

4. The fence shall be completely installed before filling the pool.

F. General Provisions.

~~f.~~ 1. Accessory Buildings. Unless included within the swimming pool permit, a separate building permit shall be required for any pump house, filter house, enclosure for the pool or any other structure erected in conjunction with a swimming pool. Such structures shall conform to all provisions of the Building Code. Such structures shall also conform to the setback requirements set forth in Section above.

~~s.~~ 2. Alterations. No changes, alterations or improvements shall be made to swimming pools or accessory structures after the completion of construction. Such alterations are subject to inspection and may be subject to an additional permit fee, depending on the value of the improvement.



Consent _____

Policy X

Agenda Item: F-5

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Light Rail Transit

SUBMITTED BY:

Susan Hoyt-Taff

REVIEWED BY:

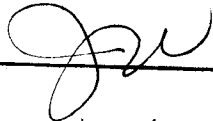
Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

A Public Hearing will be held at the Falcon Heights City Hall on Tuesday, September 12 at 7:00 P.M. by the Ramsey County Regional Rail Authority. The Council may want to take a position on this depending upon what happens Tuesday at the hearing.

ACTION REQUESTED:

Information/Action Desired?





CITY OF
FALCON HEIGHTS

2077 W. LARPELLEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

August 28, 1989

MEMO TO: Planning Commission
FROM: Susan Hoyt Taff, City Planner
SUBJECT: Summary of the Draft Comprehensive
Light Rail Transit (LRT)
Plan for Ramsey County

The draft Light Rail Transit (LRT) Plan for Ramsey County put out by the Ramsey County Regional Railroad Authority proposes an alignment through Falcon Heights.

A PUBLIC MEETING WILL BE HELD ON THE PLAN AT 7:00 P.M., SEPTEMBER 12, 1989 AT CITY HALL, FALCON HEIGHTS.

The purpose of Light Rail Transit is to reduce the need for road construction or expansion. Light Rail Transit is a transportation system that uses steel wheeled vehicles that run on tracks and are powered by overhead electrical wires. LRT vehicles can be operated singly or connected together in trains. Only one operator is needed, regardless of the number of vehicles connected together. LRT can operate in many different environments but, in modern systems, LRT typically operates in its own right-of-way. Since it is not competing for space with other vehicles, LRT service is faster. LRT lines can be found along freeways, in railroad rights-of-way, and in reserved corridors along city streets. LRT is the trunkline portion of a transit system. It must be supported by a feeder bus system that brings passengers to stations, and by park/ride facilities at selected stations where car users can park and take LRT to their destinations. LRT stations are located at bus transfer points along the line.

Key points in the plan are:

1. Six corridors in Ramsey County where LRT should be constructed in the next 20 years.
2. Ninety-eight thousand to 112,000 people per day are projected to ride the LRT in Ramsey County by 2010.
3. Estimated cost is \$756 to \$896 million.
4. Northwest Corridor - The Northwest Corridor is located in the vicinity of Snelling Avenue between downtown St. Paul and

August 28, 1989

Page 2

MEMO TO: Planning Commission
FROM: Susan Hoyt Taff, City Planner

Arden Hills. It is a northerly extension of the Midway Corridor which would provide the connection into downtown St. Paul. Each alignment in the Northwest Corridor could connect directly to the selected alignment in the Midway Corridor and thence to either downtown or points beyond.

Proposed Alignments - Three general alignments in the Northwest Corridor are recommended for further study based on an analysis of right-of-way availability, land use, traffic conditions and other physical and operation constraints.

- a. Fairgrounds/Snelling Avenue - In this alternative LRT would operate on an aerial structure through the Fairgrounds; on a new alignment through the University of Minnesota north of the Fairgrounds to Roselawn; in the west frontage road of Snelling Avenue to County Road B; on an aerial structure through the County Road B interchange; and along the west side of Snelling Avenue from Rosedale to the terminal station just north of I-694.
- b. Fairgrounds/Fairview/I-35W - In this alternative LRT would operate on an aerial structure through the State Fairgrounds; on new right-of-way through the University of Minnesota north of the Fairgrounds to Larpenteur Avenue; along the east side of Fairview Avenue to County Road B; on the north side of T.H. 36 to I-35W to I-694; along the south side of I-694 to T.H. 96, ending at the terminal station north of I-694.
- c. Fairgrounds/Fairview/Snelling - In this alternative, LRT would operate on an aerial structure through the Fairgrounds; on new right-of-way through the University of Minnesota north of the Fairgrounds to Larpenteur Avenue along the east side of Fairview Avenue to County Road B; on an aerial structure over T.H. 36 to Rosedale; and along the west side of Snelling Avenue from Rosedale to the terminal station just north of I-694.

August 28, 1989

Page 3

MEMO TO: Planning Commission

FROM: Susan Hoyt Taff, City Planner

Comments on this plan are due to the Ramsey County Regional Railroad Authority by October 12, 1989. The Planning Commission may choose to comment on the proposed alignment, due to its impact on the City of Falcon Heights.

SHT/kn

cc: Jan Weissner, City Administrator

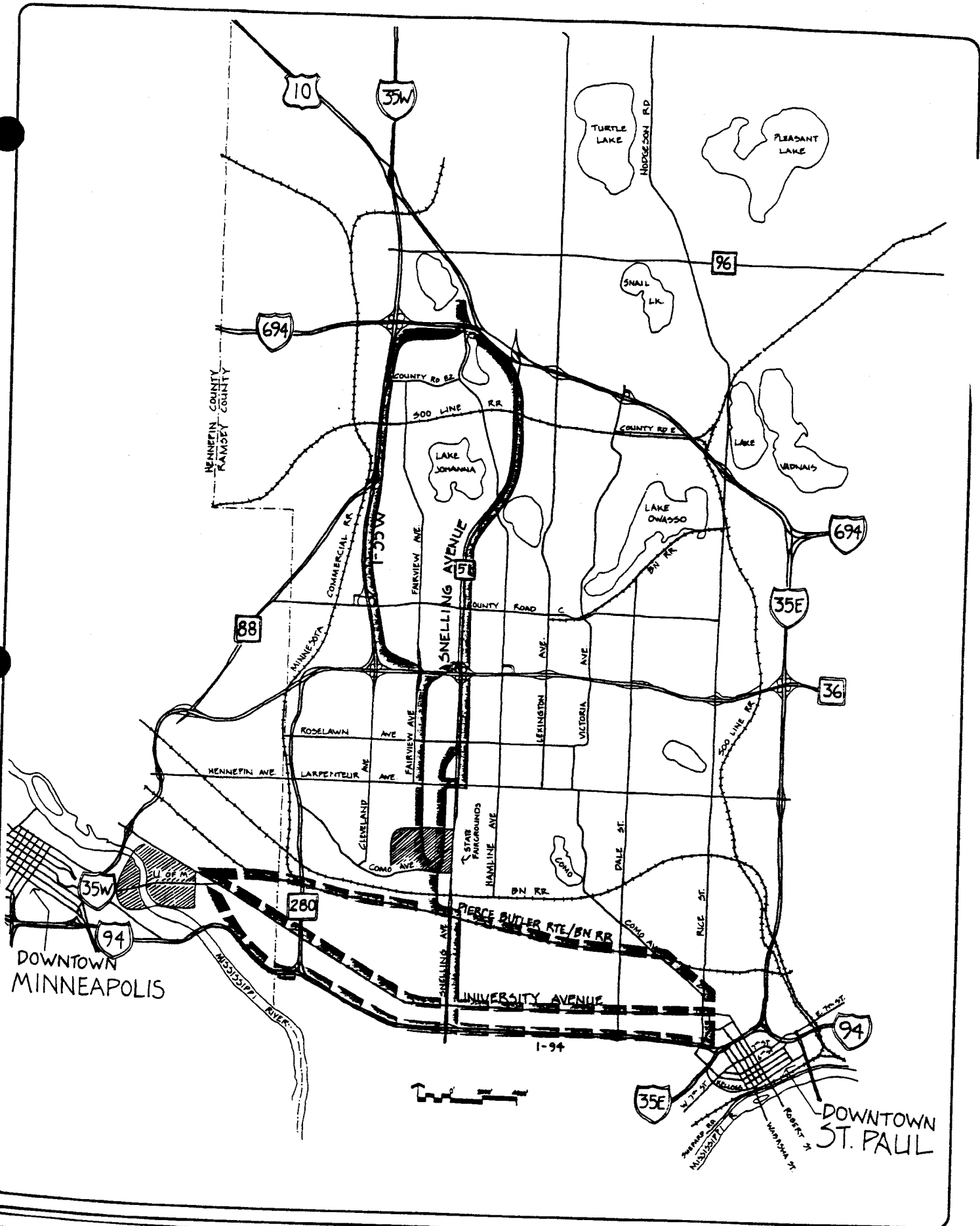
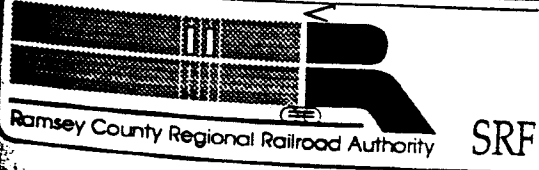
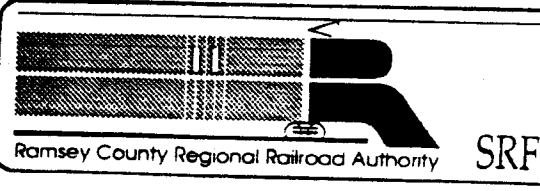
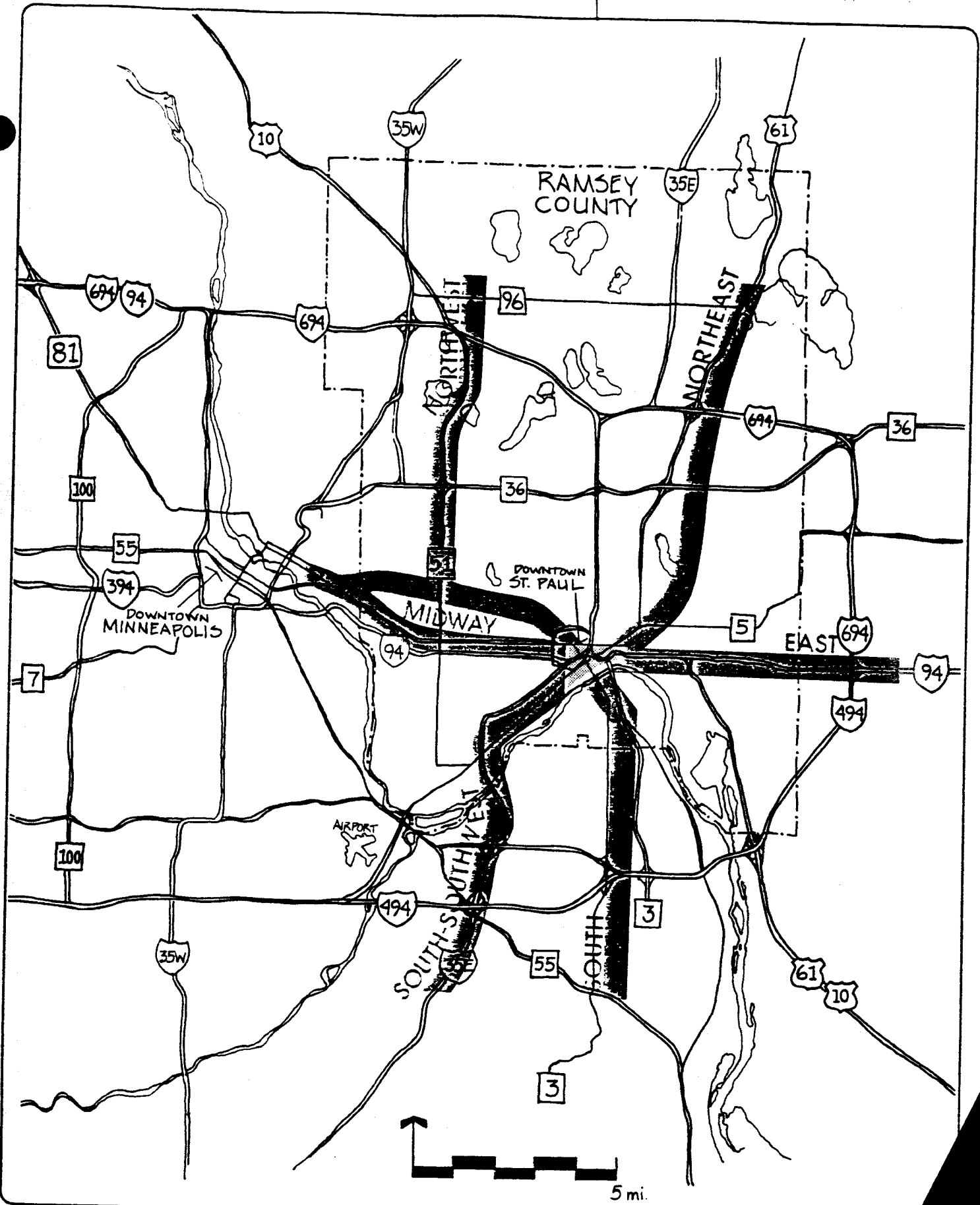


FIGURE 13
RAMSEY COUNTY COMPREHENSIVE LRT PLAN
NORTHWEST CORRIDOR
PROPOSED ALIGNMENT ALTERNATIVES





RAMSEY COUNTY COMPREHENSIVE LR
 PROPOSED PHASE I CORR

Consent _____

Agenda Item: F-1

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Law Enforcement Services Contract

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

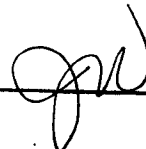
EXPLANATION/SUMMARY (attach additional sheets as necessary):

A workshop will be held on this from 5:30-7:00 P.M. Any decisions must be made at Council meeting. Attached are the following:

- A. Sample Request for Proposals
- B. Ramsey County Sheriff's Department - Basic Service Proposal
- C. Ramsey County Sheriff's Department - Alternative
- D. City of Roseville Police Department Proposal

ACTION REQUESTED:

Discuss Law Enforcement Services, Proposals, Make Decision
re: Next Step



(Attached)

SAMPLE RFP - Sent to: St. Paul
RV
Ugm
NB
RCo.

"LAW ENFORCE PROP."

ATTACHMENT A

August 14, 1989

Chief William McCutcheon
City of Saint Paul
100 East 11th Street
St. Paul, Minnesota 55101

Dear Chief McCutcheon:

The City of Falcon Heights is seeking proposals from organizations interested in providing the City's Law Enforcement Services, to start January 1, 1990. Currently, the City contracts for Law Enforcement Services from the Ramsey County Sheriff's Department. The City shares a service contract with the City of Lauderdale which includes the provisions of one round-the-clock patrol car (5-1/2 FTE's). Attachment A describes the current services provided.

The City of Lauderdale is also soliciting proposals for service. If your organization is interested in submitting a proposal to the City of Falcon Heights, we request that a cost estimate be provided for the continuation of the approximate current service level currently provided to the City by the Sheriff's Department (see Attachment A, Option 1).

You are also welcome to provide a separate cost estimate to the City of Falcon Heights in the event that both Falcon Heights and Lauderdale contract for service at the current service level (Option 2).

A third proposal option is to recommend a change in the current service level. This option would require more detail explaining the service component changes and cost (see Attachment B).

If your organization is interested in being considered, please submit a written proposal by Friday, September 1, 1989. The written proposal should describe the level of service to be provided and the cost to the City of Falcon Heights for each option proposed. All of the Evaluation Criteria listed in Attachment B should be addressed in the proposal.

Chief William McCutcheon
Page Two
August 14, 1989

If you have any questions or would like further information regarding this request, don't hesitate to call me at 644-5050. I would appreciate it if you would let me know, by telephone, as soon as you are able, whether you are going to submit a proposal. Thanks for your interest in the City of Falcon Heights Law Enforcement Service.

Sincerely,

Jan Wiessner
City Administrator

cc: Mayor George Latimer

Enc.

JW:s1

ATTACHMENT A - DESCRIPTION OF CURRENT SERVICE LEVELS

PROPOSAL OPTION #1: Continuation of Current Service Level
(City of Falcon Heights Only)

The following is a brief description of the current Law Enforcement Services provided by the Ramsey County Sheriff's Department in the City of Falcon Heights:

1. Service Area - The corporate limits of the City of Falcon Heights, except the areas within the State Fairgrounds, the University of Minnesota campus, the University Golf Course, agriculture fields and Commonwealth Terrace.
2. Population Served - 3,386
3. Acres Included in Service Area - 469
4. Number of Events Investigated in 1988 - 1,744
5. Number of Patrol Officers - Falcon Heights shares one 24 hour/day patrol car with Lauderdale (5-1/2 FTE's). Falcon Heights' share of this service is 63.52% or 3.49 FTE's.
6. Services Provided Include:
 - a. Traffic law enforcement including the regular use of radar as a speed deterrant.
 - b. Non-traffic ordinance law enforcement.
 - c. License inspection and enforcement.
 - d. Regular patrol of business and residential areas.
 - e. All labor, benefits, training and supervisory services.
 - f. All necessary uniforms, equipment and supplies.
 - g. Dispatching and communication equipment and services.
 - h. City is given opportunity to provide input into personnel assignments (regular assignments are preferred to rotating schedule).
7. Liabilities - The City of Falcon Heights is not responsible for any compensation, negligence or indemnity arising out of service.
8. Reports - Written daily, monthly and annual activity reports are provided. Frequent verbal reports are provided to the City Administrator and other staff members. The daytime officer attends City Staff Meetings twice a month for one hour each.
9. Investigative Supervision and Other Services - Falcon Heights shares the costs and services of 2 Sergeants, 1 Deputy and 2 Clerk Typists with 8 cities based on a formula. Falcon Heights' share of cost and service is approximately 5% of the total.

10. Overhead - Falcon Heights shares the Administrator overhead costs and services of the Sheriff's Department. Falcon Heights' share is approximately 2% of the total.
11. Supplementary Services - During special events on the State Fairgrounds, Falcon Heights receives supplementary traffic patrol services from the Ramsey County Sheriff's Lakes and Trails Unit. The special events include: 10 days/year during State Fair - 1 squads/shift; Fourth of July - 2 squads from approximately 4:00 PM to Midnight; and National Street Rods Association - average of 2 squads/shift for 3 days, every 4 years. Additional help has also been available for City functions, such as the Bike Rodeo, Parade, Ice Cream Social, etc.
12. Crime Prevention - The City of Falcon Heights has periodically received crime prevention education and services for interested neighborhoods. There is interest in developing this further.
13. DARE Program - Ramsey County Sheriff's Department will be starting the DARE Program in 2 schools (not Falcon Heights), in 1990 and expect to expand it the next year.
14. Court Services - Officers make court appearances, when necessary.
15. Legal Compliance - All City contractors must comply with all federal, state and local laws, including the City's Human Rights Ordinance, proof of insurance, etc.

PROPOSAL OPTION #2: Continuation of Current Service Level
(Falcon Heights and Lauderdale)

This option is to allow for differences in costs if a proposal is submitted to both cities for maintaining the current service levels. The following is the formula used to determine the current breakdown of costs and services between Falcon Heights and Lauderdale:

	<u>Falcon Heights</u>	<u>Lauderdale</u>	<u>Total</u>
1/3 Area (acres)	469 (62.95%)	276 (37.05%)	745
1/3 Population	3,386 (59.48%)	2,307 (40.52%)	5,693
1/3 Events Investigated (1988)	1,744 (68.15%)	815 (31.85%)	2,559
Combined Index	63.52%	36.48%	

ATTACHMENT B - PROPOSAL EVALUATION CRITERIA

PROPOSAL OPTION #3: Recommend Change in Service Level

If a change is recommended in the current service level, all changes must be described with the rationale for the change.

In evaluating the Law Enforcement Proposals, the following factors will be considered carefully:

1. Ratio of total Sworn Officers/total Population Service (include number of FTE's and number of hours worked and total year/FT employees (by type of position)).
2. Number of personnel dedicated/assigned to the City of Falcon Heights (i.e., number of FTE officers, investigators, etc.).
3. Provision made for City of Falcon Heights' involvement in personnel decision, budgetary changes, etc.
4. Ability to handle special City events.
5. Willingness to communicate both with City staff and City Council members, through formal reports and informal updates,
7. Suggestions as to how the Law Enforcement Service can become a part of the Falcon Heights Community and enhance its image.
8. Training/qualifications of individuals providing law enforcement services.
9. Annual cost of service, including budget in sufficient detail to delineate at least the following costs:
 - a. Salaries
 - b. Overtime
 - c. Employee Benefits
 - d. Uniforms
 - e. Supplies/Equipment
 - f. Overhead Charges
 - g. Insurance
 - h. Vehicle Costs
10. Estimation of average response time to Falcon Heights' calls.

Office of the Sheriff



Sheriff

CHARLES L. ZACHARIAS
COUNTY of RAMSEY

George W. Katseres, Chief Deputy
14 W. KELLOGG BLVD. • ST. PAUL, MINN. 55102
May 22, 1989

Jan Wiesnener
City Manager
City of Falcon Heights

Enclosed you will find the budget estimate for 1990. You will notice that no additional personnel have been added. The areas of increases are salary, mileage and overtime set aside.

Please review the material. We will set up a meeting in June to discuss it.

Thanks,

J.T. Bergeron

A handwritten signature in cursive script, appearing to read 'J.T. Bergeron', written over the typed name.

1990 BUDGET ESTIMATE FOR LAW ENFORCEMENT SERVICES
 PROVIDED THE EIGHT (8) CONTRACT CITIES

=====

COST BREAKDOWN BY CITY

Arden Hills - includes Deputy/Sergeant index (15.47%) & Radio Service):		\$410,007	
Falcon Heights/Lauderdale (includes Deputy/Sergeant Index (7.98%) & Radio Service):		\$389,619	
<u>5 - Contract Cities</u>			
Gem Lake			
Deputy Index - 2.16%	\$32,834		
Deputy/Sergeant Index - 1.68%	3,332		
Radio Charge:	<u>1,460</u>		
		\$37,626	
Little Canada			
Deputy Index - 20.61%	313,297		
Deputy/Sergeant Index - 15.48%	30,704		
Radio Charge:	<u>18,899</u>		
		\$362,900	
North Oaks			
Deputy Index 13.08%	\$198,832		
Deputy/Sergeant Index - 10.37	20,569		
Direct Charge:	87,112		
Radio Charge:	<u>4,708</u>		
		\$311,221	
Shoreview			
Deputy Index 42.50%	\$646,051		
Deputy/Sergeant Index - 32.39%	64,244		
Radio Charge:	<u>24,284</u>		
		\$734,579	
Vadnais Heights			
Deputy Index 21.65%	\$329,106		
Deputy/Sergeant Index - 16.63%	32,985		
Radio Charge:	<u>12,861</u>		
		\$374,952	
			\$2,620,904

- 1990-
Cost Breakdown Estimate

- 5 Contract Cities -

Salaries: 22-3/4 Deputies (includes night differential):	\$849,561
Salary Increase - 2.50%	21,239
Overtime Pay - 4.00% of Salaries:	34,832
PERA: 12% of Salaries:	108,676
Milage: \$.40/mile at approximately 310,000 mi/yr:	124,000
Workmen's Compensation - Approximately \$3,210/deputy/yr:	73,027
Police Liability Insurance - Approximately \$855/deputy/yr:	19,452
Health, Dental & Life Insurances - Approx. \$232/deputy/mo:	63,336
Uniform Allowance - \$470/deputy/yr:	10,693
Overhead Charge - \$7,454.25/deputy/year:	169,584
Pro-rated Share of Clerk Typist III's:	<u>45,720</u>
TOTAL ESTIMATE	61,520,120

Pro-rated Based on Deputy Sheriff Budget Index (See Page 3)

CITIES =====	COMBINED INDEX =====	ESTIMATED COST =====
Gem Lake	2.16%	\$ 32,834
Little Canada	20.61%	313,297
North Oaks	13.08%	198,832
Shoreview	42.50%	646,051
Vadnais Heights	21.65%	329,106
	<u>100.00%</u>	<u>\$1,520,120</u>

1990 Deputy Sheriff Budget Index
 - 5 Contract Cities -

The following index is the adjusted index for determining the Law Enforcement Contract Service Cost. Figures are based on the April 1, 1988 population figure as provided by the Metropolitan Council.

AREA

<u>CITIES</u>	<u>ACRES</u>	<u>INDEX</u>	<u>33.33%</u>
=====	=====	=====	=====
Gem Lake	723	3.22	1.07
Little Canada	2,843	12.65	4.22
North Oaks	5,548	24.69	8.23
Shoreview	8,162	36.33	12.11
Vadnais Heights	<u>5,192</u>	<u>23.11</u>	<u>7.70</u>
TOTALS	22,468	100.00	33.33%

POPULATION

<u>CITIES</u>	<u>POPULATION</u>	<u>INDEX</u>	<u>33.33%</u>
=====	=====	=====	=====
Gem Lake	410	.89	.30
Little Canada	8,623	18.80	6.27
North Oaks	3,205	6.99	2.33
Shoreview	23,898	52.12	17.37
Vadnais Heights	<u>9,720</u>	<u>21.20</u>	<u>7.06</u>
TOTALS	45,856	100.00	33.33%

EVENTS INVESTIGATED (1988)

<u>CITIES</u>	<u>EVENT INV.</u>	<u>INDEX</u>	<u>33.34%</u>
-----	-----	-----	-----
Gem Lake	366	2.36	.79
Little Canada	4,708	30.37	10.12
North Oaks	1,173	7.57	2.52
Shoreview	6,053	39.04	13.02
Vadnais Heights	<u>3,203</u>	<u>20.66</u>	<u>6.89</u>
	15,503	100.00	33.34%

COMBINED INDEX

<u>CITIES</u>	<u>100.00%</u>
-----	-----
Gem Lake	2.16
Little Canada	20.61
North Oaks	13.08
Shoreview	42.50
Vadnais Heights	<u>21.65</u>
TOTAL	100.00%

- 1990 -

Personnel Costs Shared By All Eight (8) Cities

SERGEANTS

Salaries: 2 Sergeants (includes night differential):	\$ 86,613	
Salary Increase - 2.50%:	2,166	
Overtime Pay - 4.00% of Salaries:	3,552	
PERA: 12% of Salaries:	11,080	
Workmen's Compensation - Approximately \$3,210/deputy/yr:	6,420	
Police Liability Insurance - Approximately \$855/deputy/yr:	1,710	
Health, Dental & Life Insurances - Approx. \$232/deputy/mo:	5,568	
Uniform Allowance - \$470/deputy/yr:	940	
Overhead Charge: \$7,454.25/deputy/yr:	14,909	
Pro-rated Share of Clerk Typist III's:	4,019	
TOTAL ESTIMATE:		\$136,977

DEPUTY SHERIFF

Salaries: 1 Deputy Sheriff-Investigator (incl night diff.):	\$37,344	
Salary Increase - 2.50%:	934	
Overtime pay - 4.00% of Salary	1,531	
PERA - 12% of Salary	4,777	
Workman's Compensation - approx \$3,210/deputy/year	3,210	
Police Liability Insurance - approx \$855/deputy/year	855	
Health, Dental & Life Insurances - approx \$232/deputy/mo.	2,784	
Uniform Allowance at \$470/deputy/year	470	
Overhead Charge - \$7,454.25/deputy/year	7,454	
Pro-rated Share of Clerk Typist III's	2,010	
TOTAL ESTIMATE		\$61,369

GRAND TOTAL

\$198,346

Pro-rated based on the Deputy/Sergeant Budget Index (see Page 5 & 6)

CITIES	COMBINED INDEX	ESTIMATED COST
=====	=====	=====
Arden Hills	15.47	\$ 30,684
Falcon Heights/Lauderdale	7.98	15,828
Gem Lakes	1.68	3,332
Little Canada	15.48	30,704
North Oaks	10.37	20,569
Shoreview	32.39	64,244
Vadnais Heights	<u>16.63</u>	<u>32,985</u>
TOTAL	100.00%	\$198,346

1990 Deputy/Sergeant Budget Index

- 8 Contract Cities -

The following index is the adjusted index for determining the Law Enforcement Contract Service Cost. Figures are based on the April 1, 1988 population figure as provided by the Metropolitan Council.

AREA

<u>CITIES</u>	<u>ACRES</u>	<u>INDEX</u>	<u>33.33%</u>
Arden Hills (excl. Arsenal)	3,944	14.52	4.84
Falcon Heights/Lauderdale (excludes U of M and Fairgrounds)	745	2.74	.91
Gem Lake	723	2.66	.89
Little Canada	2,843	10.47	3.49
North Oaks	5,548	20.43	6.81
Shoreview	8,162	30.06	10.02
Vadnais Heights	<u>5,192</u>	<u>19.12</u>	<u>6.37</u>
TOTALS	27,157	100.00	33.33%

POPULATION

<u>CITIES</u>	<u>POPULATION</u>	<u>INDEX</u>	<u>33.33%</u>
Arden Hills	9,737	15.89	5.30
Falcon Heights/Lauderdale (excludes U of M residence)	5,693	9.29	3.10
Gem Lake	410	.67	.22
Little Canada	8,623	14.07	4.69
North Oaks	3,205	5.23	1.74
Shoreview	23,898	38.99	12.99
Vadnais Heights	<u>9,720</u>	<u>15.86</u>	<u>5.29</u>
TOTALS	61,286	100.00	33.33%

EVENTS INVESTIGATED (1988)

<u>CITIES</u>	<u>EVENT INV.</u>	<u>INDEX</u>	<u>33.34%</u>
Arden Hills	3,437	15.99	5.33
Falcon Heights/Lauderdale	2,559	11.90	3.97
Gem Lake	366	1.70	.57
Little Canada	4,708	21.90	7.30
North Oaks	1,173	5.46	1.82
Shoreview	6,053	28.15	9.38
Vadnais Heights	<u>3,203</u>	<u>14.90</u>	<u>4.97</u>
	21,499	100.00	33.34%

COMBINED INDEX

<u>CITIES</u>	<u>INDEX</u>	<u>100.00%</u>
Arden Hills	15.47	
Falcon Heights/Lauderdale	7.98	
Gem Lake	1.68	
Little Canada	15.48	
North Oaks	10.37	
Shoreview	32.39	
Vadnais Heights	<u>16.63</u>	
TOTAL		100.00%

04/17/89

NORTH OAKS - DIRECT CHARGE - 1990 Estimate

Salaries: 1-1/4 Deputies (includes night differential):	\$ 46,679
Salary Increase - 2.50 %	1,167
Overtime Pay - 4.00% of Salaries:	1,914
PERA: 12% of Salaries:	5,972
Mileage: \$.40/mile at approximately 25,000 mi/yr	10,400
Workmen's Compensation - Approximately \$3,210/deputy/yr	4,013
Police Liability Insurance - Approximately \$855/deputy/yr	1,069
Health, Dental & Life Insurances - Approx. \$232/deputy/month	3,480
Uniform Allowance - \$470/deputy/yr:	588
Overhead Charge: \$7,454.25/deputy/yr:	9,318
Pro-rated Share of Clerk Typist III's:	<u>2,512</u>

TOTAL DIRECT CHARGE TO NORTH OAKS: \$87,112

1990 ESTIMATED OVERHEAD CHARGE

1. Supervisory Support

A. Share of Division Commander's Salary:			
\$53,435	x 2.50% (1990 salary		
increase) = \$54,771	x 43.01%	\$ 23,557	
17.85% Fringe Benefit		<u>4,205</u>	
			\$ 27,762
B. Share of two (2) Lieutenant's Salaries:			
\$94,913	x 2.50% (1990 salary		
increase) = \$97,286	x 43.01%	\$ 41,843	
17.85% Fringe Benefit		<u>7,469</u>	
			\$ 49,312
C. Share of four (4) Sergeant's Salaries:			
\$167,973	x 2.50% (1990 salary		
increase) = \$172,172	x 43.01%	\$ 74,051	
17.85% Fringe Benefit		<u>13,218</u>	
			\$ 87,269

NOTE: Overhead expense in the Patrol Division is based on 93 employees, of which 40 or 43.01% of the total work directly for the eight (8) Contract Cities.

* TOTAL SUPERVISORY SUPPORT \$164,343

2. Training Support

Share of two (2) Deputy Sheriff's in Training Unit:			
\$73,780	x 2.50% (1990 salary		
increase) x 4.00% (overtime			
pay) = \$78,649	x 14.65%	\$ 11,522	
17.85% Fringe Benefit		<u>2,057</u>	
			\$ 13,579

NOTE: Training's overhead expense based on 273 total departmental employees, of which 40 or 14.65% work for the eight (8) Contract Cities.

* TOTAL TRAINING SUPPORT \$ 13,579

1990 Estimated Overhead Charge Continued.....

3. Other Services/Charges & Supplies

A. Patrol Division:

1.	Postage	\$	675
2.	Telephone		60,851
3.	Printing & Stationery		7,000
4.	Fire & Extended Ins. Cov.		1,501
5.	Boiler Insurance		187
6.	Gas		8,700
7.	Electricity		13,040
8.	Water		310
9.	Waste Disposal		150
10.	Building & Structure Rep.		25,000
11.	Equipment & Machinery Rep.		5,900
	(excludes radio costs)		
12.	Painting & Decorating		1,500
13.	Laundry & Sanitation Serv.		380
14.	Rubbish Removal		1,885
15.	Assessments		125
16.	Microfilm Processing		7,350
17.	Investigation Fees		15,000
	(excludes Crime Lab)		
18.	Office supplies		5,700
19.	Custodial Supplies		3,500
20.	Identification Supplies		5,480
21.	First Aid Supplies		4,900
22.	Building & Matls & Supl		<u>1,500</u>
			\$170,634

\$170,634 x 43.01% (40 of 93 patrol employees): \$ 73,390

B. Administration Division:

1.	Law Enforcement Supplies:	10,000
2.	Firearm Supplies:	<u>22,550</u>
		\$ 32,550

\$32,550 x 14.65% (40 of 272 total employees): \$ 4,769

* TOTAL OTHER SERVICES/CHARGES & SUPPLIES \$ 78,159

1990 Estimated Overhead Charge continued.....

4. Building Depreciation

Patrol Station: \$1,150,000 x 2% =
\$23,000 x 43.01% (40 of 93 Patrol Employees) = \$9,892

* TOTAL BUILDING DEPRECIATION \$9,892

5. Indirect Costs (See page 10)

- A. Sheriff (processing, requisitions, invoices, payroll, etc.)
- B. Budgets and Accounting (warrants, data processing costs, payroll costs, register invoices, journal entries, balance sheet, financial statements, etc.)
- C. Civil Service (payroll records updating, records, testing, etc.)
- D. Property Taxation (record and code receipts, validate receipts, journalize, recap and file, etc.)
- E. Other Expenses (City-County Purchasing Department and State Auditor costs)

* TOTAL INDIRECT COSTS \$ 27,779

6. Services Support (See page 10)

F. 17.85% Fringe Benefit for Sheriff's Administrative processing cost.

NOTE: Item B thru E have the fringe included.

G. Lost interest of \$50,000.00 advance.

* TOTAL SERVICE SUPPORT CHARGE \$4,418

1990 INDIRECT COSTS/SERVICES SUPPORT ALLOCATIONS

<u>COUNTY DEPARTMENT</u>	<u>INDIRECT COSTS</u>	<u>SERVICE SUPPORT</u>
A. Sheriff	\$ 7,748	
B. Budgets & Accounting	9,473	
C. Personnel	2,412	
D. Property Taxation	475	
E. Other Expenses (Purchasing & State Auditor)	6,993	
F. 17.85% Fringe Benefit for Sheriff	<u> </u>	\$ 1,383
Total Basic Labor Cost:	\$ 27,101	\$ 1,383
1990 Estimated Salary Inc. 2.50%	<u>678</u>	<u>35</u>
1990 TOTAL LABOR COST:	\$ 27,779	\$ 4,418
 <u>OTHER COSTS</u>		
G. Lost interest on \$50,000.00 advance	<u> </u>	\$ 3,000.00
GRAND TOTAL	\$ 27,779	\$ 4,418

BREAKDOWN OF SHERIFF FRINGE BENEFITS

1988 Fringes - Law Enforcement Services Fund

1988 Salaries \$1,400,826

Fringes:

	<u>Amount</u>	<u>% of Salaries</u>
PERA + FICA	\$166,786	11.91%
Insurance	<u>83,326</u>	<u>5.94%</u>
TOTAL FRINGES:	\$250,112	17.85%

SUMMARY OF OVERHEAD CHARGES

1. Supervisory Support	\$164,343
2. Training Support	13,579
3. Other Services/Charges & Supplies	78,159
4. Building Depreciation	9,892
5. Indirect Costs	27,779
6. Services Support	<u>4,418</u>

TOTAL ESTIMATED OVERHEAD CHARGE \$298,170

OVERHEAD CHARGE BREAKDOWN

Total Estimated Overhead Charge: \$298,170 ÷ 40 employees
\$ 7,454.25/employee/year

ARDEN HILLS	\$7,454.25 x 5-1/2 Deputies	\$ 40,998
FALCON HEIGHTS/LAUDERDALE	\$7,454.25 x 5-1/2 Deputies	40,998
5 CONTRACT CITIES	\$7,454.25 x 22-3/4 Deputies	169,584
NORTH OAKS (Dir. Chg.)	\$7,454.25 x 1-1/4 Deputies	9,318
DEPUTY SHERIFF-INVESTIGATOR (Shared by 8 cities)	\$7,454.25 x 1 Deputy	7,454
SERGEANTS (Shared by 8 Cities)	\$7,454.25 x 2 Sergeants	14,909
CLERK TYPISTS III'S (Shared by 8 Cities)	\$7,454.25 x 2 Clerk Typ. III's	<u>14,909</u>

TOTAL ESTIMATED OVERHEAD CHARGE: \$298,170

1990 RADIO SERVICE CHARGE

The Radio Service Charge is based on fourteen (14) Radio Dispatchers and one (1) Communications Supervisor. Eight (8) dispatchers are needed to provide 24 hour/day radio communication service to the Sheriff's County Patrol. The remaining six (6) dispatchers provide the necessary radio service to the Radio Users. The Communications Supervisor is responsible for the operation of the Radio Communications Center.

Radio Service Cost Estimate

Salaries:

1 - Communication Supervisor	\$ 41,416
1 - Deputy Sheriff - Radio Dispatcher	30,671
4 - Radio Dispatcher II's (includes differential)	119,274
9 - Radio Dispatcher I's (includes differential)	<u>212,928</u>

Total Salaries	\$404,289
FEBA	19,559
FICA	28,711
Health Insurance	31,628
Dental Insurance	3,859
Life Insurance	1,436
Salary Increase - estimate 2.50 %	<u>10,107</u>

TOTAL PERSONNEL COST \$499,589

Other Services, Charges, and Supplies:

Data Processing Charge (\$175/mo for Incident Reporting)	\$2,100
Radio Parts, Repairs, & Supplies	6,000
Rental Space for Antenna	480
Uniform Allowance \$470/deputy/year	<u>470</u>

TOTAL RADIO COST ESTIMATE: \$508,639

Pro-Rated Share Between Sheriff & Radio Users

Sheriff's Use:	8/14 of	\$508,639	=	\$290,651
Radio Users:	6/14 of	\$508,639	=	<u>217,988</u>

TOTAL \$508,639

RADIO USERS

Cost is pre-rated based on the 1988 radio calls for service for the eight (8) contract cities, Mounds View, New Brighton, Roseville and White Bear Township.

<u>Eight (8) Contract Cities</u>	<u>1988 Calls for Service</u>	<u>Index</u>	<u>Estimated Cost (Index X \$217,988)</u>	
Arden Hills	3,437	6.33	\$13,799	
Falcon Heights/Lauderdale	2,559	4.71	10,267	
Gem Lake	366	.67	1,460	
Little Canada	4,708	8.67	18,899	
North Oaks	1,173	2.16	4,708	
Shoreview	6,053	11.14	24,284	
Vadnais Heights	<u>3,203</u>	<u>5.90</u>	<u>12,861</u>	
	SUBTOTAL:	21,499	39.58	\$ 86,278
 <u>Other Agencies</u>				
Mounds View	6,299	11.60	25,287	
New Brighton	8,272	15.23	33,200	
Roseville	16,238	29.89	65,157	
White Bear Township	<u>2,011</u>	<u>3.70</u>	<u>8,066</u>	
	SUBTOTAL:	<u>32,820</u>	<u>60.42</u>	<u>\$131,710</u>
	GRAND TOTAL:	54,319	100.00	\$217,988

1990 Estimate

Two (2) Clerk Typists III's Pro-Rated by Number of City Personnel

Salary of two (2) Clerk Typist III's	\$ 47,813
Salary Increase - 2.50%	1,196
PERA/FICA - 12% of salary	5,881
Workman's Compensation - Estimated at \$500/person	1,000
Health, Dental & Life Insurances - Approx. \$232/person/month	5,568
Overhead Charge \$7,454.25/person	<u>14,909</u>
TOTAL ESTIMATE:	\$76,367

\$76,367 ÷ 38 sworn personnel - = \$2,009.66

Pro-rated by Personnel

Arden Hills	\$2,009.66 x 5-1/2 Deputies	\$ 11,053
Falcon Heights/Lauderdale	\$2,009.66 x 5-1/2 Deputies	11,053
5 Contract Cities	\$2,009.66 x 22-3/4 Deputies	45,720
North Oaks	\$2,009.66 x 1-1/4 Deputies	2,512
Deputy Sheriff- Investigator (shared by eight cities)	\$2,009.66 x 1 Deputies	2,010
Sergeants (Shared by eight cities)	\$2,009.66 x 2 Sergeants	<u>4,019</u>
TOTAL ESTIMATE:		\$ 76,367

LAW ENFORCEMENT SERVICE FOR THE CITY OF ARDEN HILLS

1990 BUDGET ESTIMATE

5-1/2 deputies - 3 shift/day, 7 days/week

Salaries: 5-1/2 deputies (includes night differential):	\$205,388
Salary Increase - 2.50%	5,135
Overtime Pay - 4.00% of Salaries:	8,421
PERA: 12% of Salaries:	26,274
Mileage: \$.40 mile at approximately 70,000 mi/yr:	28,000
Workmen's Compensation: Approximately \$3,210/deputy/yr:	17,655
Police Liability Insurance: Approximately \$855/deputy/yr:	4,703
Health, Dental, and Life Insurances: Approx. \$232/deputy/month:	15,312
Uniform Allowance: \$470/deputy/yr:	2,585
Overhead Charge: \$7,454.25/deputy/yr:	40,998
Radio Service Charge:	13,799
Pro-rated Share of Clerk Typist III's:	11,053
Pro-rated Share of two (2) Sergeants and one (1) Deputies:	<u>30,684</u>
TOTAL ESTIMATE:	\$410,007

LAW ENFORCEMENT SERVICES FOR THE CITIES OF FALCON HEIGHTS AND LAUDERDALE

1990 BUDGET ESTIMATE

5-1/2 Deputy Sheriff - 3 shifts/day, 7 days/week

Salaries: 5-1/2 Deputies (includes night differential)	\$205,388
Salary Increases : 2.50%	
Overtime Pay : 4.00% of Salaries	5,135
PERA: 12% of Salaries	8,421
Milage: \$.40 mile at approximately 65,000 mi/yr	26,274
Workmen's Compensation: Approximately \$3,210/deputy/yr:	26,000
Police Liability Insurance: Approximately \$855/deputy/yr:	17,655
Health, Dental & Life Insurances: Approx. \$232/deputy/month:	4,703
Uniform Allowance : <u>\$470/deputy/yr:</u>	15,312
Overhead Charge : \$7,454.25/deputy/yr:	2,585
Radio Service Charge:	40,998
Pro-rated Share of Clerk Typist III's:	10,267
Pro-rated Share of Two (2) Sergeants & one (1) Deputy	11,053
	<u>15,828</u>
TOTAL ESTIMATE	\$389,619

'89 → 2% of Salaries

Pro-rated Based on 1990 Budget Index (See page 17):

<u>CITY</u>	<u>COMBINED INDEX</u>	<u>ESTIMATED COST</u>
Falcon Heights	63.52	\$247,486 *
Lauderdale	<u>36.48</u>	<u>142,133</u>
	100.00%	\$389,619 52,820

2,043 hours / year = 255 days
200 working days / dep.

~~247,486~~
~~12,688 MDTs~~
~~260,074~~

1990 INDEX FOR FALCON HEIGHTS & LAUDERDALE

AREA

<u>Cities</u>	<u>Cost/Am. Acres</u>	<u>Index</u>	<u>33.33%</u>
Falcon Heights (Residents only)	528 469	62.95	20.98
Lauderdale	515 276	37.05	12.35
	<u>523</u> 745	100.00	33.33

POPULATION

<u>Cities</u>	<u>Cost/Capita</u>	<u>Population</u>	<u>Index</u>	<u>33.33%</u>
Falcon Heights	73.03	3,386	59.48	19.82
Lauderdale	61.61	2,307	40.52	13.51
	<u>68.44</u>	5,693	100.00	33.33

EVENTS INVESTIGATED (1988)

<u>Cities</u>	<u>Evls./Case</u>	<u>Events</u>	<u>Index</u>	<u>33.34%</u>
Falcon Heights	155	1,744	68.15	22.72
Lauderdale	353	815	31.85	10.62
	<u>449</u>	2,559	100.00	33.34

COMBINED INDEX

<u>Cities</u>	<u>100.00%</u>
Falcon Heights	63.52
Lauderdale	<u>36.48</u>
	100.00

04/17/89

RAMSEY COUNTY SHERIFF'S DEPARTMENT CONTRACT

CITY OF FALCON HEIGHTS

<u>1982</u>	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>Proposed 1990</u>
206,244	239,711	260,723	283,838	217,130	237,022	245,464	236,694	247,486

Office of the Sheriff



Sheriff

CHARLES L. ZACHARIAS
COUNTY of RAMSEY

George W. Katseres, Chief Deputy

14 W. KELLOGG BLVD. • ST. PAUL, MINN. 55102

TO: Jan Weissner, City Administrator
 City of Falcon Heights

FROM: Jerry Bergeron, Patrol Division Commander
 Ramsey County Sheriff's Department

DATE: August 22, 1989

SUBJ: Alternative Policing for the City of Falcon Heights

I have prepared a cost estimate and a general break down of services provided for an alternative policing plan for Falcon Heights. This plan would be subject to approval by the cities of Lauderdale and Arden Hills.

I want you to understand that this is an alternative and not my recommendation for the police service of Falcon Heights.

Patrol Coverage:

40 hours of patrol per day for three cities 365 days per year
 one 24 hour per day squad car
 one 8 hour per day squad car from 10 a.m. to 6 p.m.
 one 8 hour per day squad car from 6 p.m. to 2 a.m.

40 hours per day x 365 days per year = 14,600 hours per year
 Patrol coverage needed.

One Police Officer works an average of 203 days per year on a four days on, two days off schedule. $203 \times 8 = 1,624$ hours per year.
 14,600 hours needed coverage divided by 1,624 hours equals
 8.99 or 9 Deputies needed.

con't

Between 0200/1000 there will be 1 hour of dedicated patrol in Falcon Hghts/Lauderdale

Between 1000/1800 there will be 3.5 hours dedicated patrol in Falcon Hghts/Lauderdale

Between 1800/2000 there will be 3.5 hours dedicated patrol in Falcon Hghts/Lauderdale

Calls for service will be answered on a priority basis with some stacked calls.

Response time for all calls will suffer in Falcon Hghts/Lauderdale
Severity will depend upon squad location at the time of the call.

Service level of Investigation will not change.

Level of supervision will not change.

Special City events will still receive support of Reserve Units,
however dedicated regular squad will not be available.

Personal contact will not be as readily available by the
district squad at City Hall.

Communication between City staff and Council members will be
through the Patrol Division Administrator and formal reports.

Level of experience and training officers will be consistant
with that you currently have.

9 Deputy Sheriff salaries	\$336,096
Salary increase 2.5% of salary	8,402
Overtime pay 4% of salary	13,444
Mileage at .40 per mile at 100,000 mi/yr	40,000
Worker comp. at about 3210/Deputy/yr	28,890
Police liability at 855/Deputy/yr	7,695
Health,Dental,Life Insurance at 232/Deputy/ month x 12 months	25,056
Uniform allowance 470/Deputy/yr	4,230
Overhead charge at 7454/Deputy/yr	6,705
Radio service charge	24,066
Pro-rated share of Clerk-Typist III	22,106
Pro-rated share of 2 Sergeants and 1 Deputy Invest.	46,512
Total	\$563,202

Arden Hills combined index	68%
Falcon Heights combined index	20%
Lauderdale combined index	12%

1990 Cost Estimate

Arden Hills	\$382,977	410,007 - 382,977 = (27,030)
Falcon Heights	112,640	247,486 - 112,640 = (134,846)
Lauderdale	67,585	142,619 - 67,585 = (75,034)

1990 Index For Arden Hills, Falcon Heights, Lauderdale

AREA			
Cities	Acres	Index	33%
Arden Hills	3,944	.84	28%
Falcon Heights	469	.10	3%
Lauderdale	<u>276</u>	<u>.06</u>	<u>2%</u>
Total	4,689	100%	33%

POPULATION

Cities	Population	Index	33%
Arden Hills	9,737	.63	21%
Falcon Heights	3,386	.22	7%
Lauderdale	<u>2,307</u>	<u>.15</u>	<u>5%</u>
Total	15,430	100%	33%

Events Investigated (1988)

Cities	Events	Index	34%
Arden Hills	3,437	.5	19%
Falcon Heights	1,744	.29	10%
Lauderdale	<u>815</u>	<u>.14</u>	<u>5%</u>
Total	5,996	100%	34%



August 29, 1989

Ms. Janet R. Wiessner
City Administrator
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

Dear Jan:

Thank you for your letter of August 14, requesting proposals on the provision of law enforcement services beginning January 1, 1990, for the city of Falcon Heights. After careful consideration, the city of Roseville is pleased to submit a proposal for this provision of service. It appears that such a proposal is mutually beneficial--presenting a "win-win" situation--for each of our communities.

The cities of Roseville and Falcon Heights have much in common, including a close working relationship over the past many years. We appreciate your faith in us in requesting a proposal for this critical service.

In responding to your request for proposals, we intend to offer the best possible package at a price that can be justified not only to the city of Falcon Heights, but also to the residents of Roseville. In doing so, we fully intend to respect the identity and pride you have in your community, as we do ours.

The city of Roseville is fortunate to have one of the most respected police departments in the metropolitan area. We hope you will find the attached proposals of interest and benefit to your community. We expect you will have questions and concerns regarding our proposal in comparison to others you may receive. Of course, this proposal is informal subject to final approval of our City Council. We look forward to discussing these issues in greater detail at your convenience.

Sincerely,

Steven R. Sarkozy
City Manager

Attachments

August 29, 1989

To: Steve Sarkozy, City Manager
From: James Zelinsky, Police Chief *JZ*
SUBJECT: CONTRACT FOR POLICING PROPOSAL

This proposal offers the same law enforcement/police service afforded Roseville residents at the same cost per capita.

COST ESTIMATE

The proposed 1990 budget for policing Roseville is broken down as follows:

Police Administration	\$ 140,019
Police Operations	1,621,709
Police Services	334,540
Capital Outlay	75,208
* Community Service	<u>\$ 50,942</u>
TOTAL	<u>\$2,222,418</u>

* Community Service includes animal control.

The latest census indicates Roseville's population to be 34,474. Therefore,

$\$2,222,418 - 34,474 = \64.46 per capita

The proposed cost to Falcon Heights:

$\$64.46 \times 3,386 = \$218,261.56$

The proposed cost to Lauderdale:

$\$64.46 \times 2,455 = \$158,249.30$

Total Police budget for Roseville	\$2,222,418
and Falcon Heights	<u>218,261</u>
subtotal	2,440,679
and Lauderdale	<u>158,249</u>
TOTAL	<u>\$2,598,928</u>

DESCRIPTION OF SERVICE LEVELS

1. Number of Proposed Officers - Five police officers will be added to our existing Patrol staff, increasing it to thirty six. Four districts will be staffed twenty four hours a day as indicated on Attachment 1. The 1988 calls are indicated for each district.

Number of Community Service Officers - One Community Service Officer will be added to our existing staff, increasing it to five. They are responsible for animal control, assisting with administrative tasks, assisting Patrol and Investigative officers as needed and assigned.

2. Services

- a. Traffic law enforcement including the regular use of radar.
- b. Non-traffic law enforcement of state statutes and ordinances.
- c. License inspection and enforcement.
- d. Regular patrol of businesses and residential areas.
- e. All labor, benefits, training, and supervisory services.
- f. Dispatching and communication equipment.
- g. Animal Control (same services as received by Roseville).
- h. Bike Patrol (same services as received by Roseville).
- i. Media relations involving service offered either mutually or at your preference.
- j. Crime Prevention (same service as received by Roseville).
- k. Juvenile Liaison Program in high school, expanding to D.A.R.E. in near future.
- l. Reports will be provided daily, monthly, and annually and a Police representative will attend City Staff and Council meetings as required.
- m. Investigations (same service as received by Roseville).

3. Supplementary Services - During special events on the State Fairgrounds, Falcon Heights receives supplementary traffic patrol services. The special events include: 10 days/year during State Fair - 1 squad/shift; Fourth of July - 2 squads from approximately 4:00 PM to Midnight; and National Street Rods Association - average of 2 squads/shift for 3 days, every 4 years. Additional help has also been available for City functions, such as the Bike Rodeo, Parade, Ice Cream Social, etc.

The key to our proposal is the fact that it offers the exact same service as presently enjoyed by the Roseville residents to include a variety of features described under Service Levels. We propose alternatives to redistricting the cities being policed, factoring in response time, area and history of calls. These alternatives are attached as #1 and will be further discussed in a personal presentation if requested. However, we would like to address the factors you listed in Proposal Option #3 received August 15, 1989, as follows:

- #1. Roseville presently employs 39 sworn officers to 34,474 population (1 officer per 884). With Falcon Heights, population increases to 37,860 and 44 sworn officers (1 officer per 860). With Lauderdale, population increases to 40,315 and 47 sworn officers (1 officer per 857).

- #2. The breakdown of personnel as follows:

	<u>EXISTING</u>	<u>FALCON HEIGHTS</u>	<u>LAUDERDALE</u>
Chief & Deputy Chief	2		
Patrol Sergeants	5		
Investigative Sergeant	1		
Investigators (Adult)	2		(3)
Juvenile Officers	2		(3)
Crime Prevention Officer	1		
Canine Officer	1		

	<u>EXISTING</u>	<u>FALCON HEIGHTS</u>	<u>LAUDERDALE</u>
Patrol Officers (Commercial)	2		
Patrol Officers (Team)	23	(28)	
Patrol Officers (Task Force)			(1)
* Community Service Officers	4	(5)	
Clerical Staff	3.5		(4.5)
Paid Employees	46.5	52.5	56.5
Police Reserve Officers (Volunteer)	25	30	30
TOTAL EMPLOYEES	71.5	82.5	86.5

* Community Service Officers work 1638 hours per year each.

- #3. The Roseville City Manager and Police Chief participate in a management system that incorporates good communication. This is a necessary ingredient to success and we have every intention of involving your City in personnel decisions and budget changes. We welcome your Administrator to attend the budget sessions involving the Police Chief and his department. As stated, the Chief or his designate will attend your City staff meetings without fail and Council Meetings when/as requested by your City Administrator or Clerk.
- #4. Addressed on Service Level section and #2 above. I would like to comment on the 4th of July, as both Roseville and Falcon Heights have celebrations requiring extra resources. For that reason, we propose to increase our Reserve strength to 30 from 25. That will also accommodate added requirements imposed by the State Fair at minimal costs to residents.
- #5. This area was touched on in #3 above. In addition to that, we provide monthly, year-to-date and yearly reports to the Council through the Manager's office. We provide daily activity reports to the Manager that have a dual purpose of keeping the media informed with slight modifications. Examples of these reports are attached for your perusal (Attachment 2). Because Roseville has a computerized management system (ENFORS) available (since 1981), volumes of information is available in a timely fashion. Finally, if an unusual incident occurs (homicide, serious assault, etc) or event the media would jump on takes place, the Chief or his designate immediately notifies the Manager or City Administrator. These same features are available to you in this proposal.
- #6. Number 6 (omitted).
- #7. By having Roseville provide law enforcement service to you, your City enjoys the same professionalism at a historically conservative cost per resident. We have a professional staff employing a team policing approach. As previously stated, we also employ a directed patrol philosophy to allow officers the time required to give personal service to our customers. We operate on the concept of managing by objectives and incorporate results in our Personnel Performance Evaluation System.

Our department believes in and stresses an active Crime Prevention Program. The officer responsible for this program was trained at the cadillac of schools in Louisville, as was his predecessor. Emphasis is placed on Neighborhood Watch Programs, business and residential security surveys, and public demonstrations and presentations.

We continuously address and develop strategies to battle the war on drugs. As resources become available, we will expand on programs already in place and add D.A.R.E. and a Drug Task Force member to that effort.

Roseville utilizes a user's cost philosophy when appropriate. Some examples include a false alarm fine policy, charging for fingerprinting (visa's, FBI cards or other request, etc.) and copies of reports to customers. We discontinued unlocking car doors unless it was an emergency (threat to public safety) in 1982 when we discovered 5.9% of all calls were unlocking cars - usually in the business area by non-residents. Private business provides this service as part of their business (lock companies, towing agencies, etc.). Further, it relieved the City of potential litigation risk. This discontinuation of service was approved by the Council. The time saved by not providing this duplicated service allowed officers to focus attention on other public safety areas.

- #8. All sworn officers exceed Police Officer Standards and Training (POST) requirements at the City through the City budget (department) process. The City is partially reimbursed for this training through the penalty assessment funds mandated by the state legislature.

Our Community Service Officers are aspiring candidates to the enforcement career field. An employment requirement is they attend college and they are released within a years period after they graduate or complete their program.

Our Bicycle Patrol officers are college students and employed for the months of May to September.

Our Reserve Officers have a variety of backgrounds. A police officer acts as a liaison between the Reserves and Chief.

The Police Department has a formalized training plan for the sworn officers for your perusal if so desired.

- #9. The Annual Budget for the City of Roseville (1990) is available on request, dealing with the amount projected on Page #1. This proposal (using the same per capita costs) would become included in that same format in future years. For now however, see the budget (Attachment 3) and #2 above.

- #10. Response time varies depending on the type of call and circumstances at that time. For example, response to an unattended alarm will be quicker than response to an alarm where the alarm company has already responded and checked the building.

On the attached maps our squads overlap by district and time of day, increasing the likelihood of a nearby squad being free to answer calls.

Our sergeants employ directed patrol, e.g. if they feel there is a particular problem area that needs attention, they may deploy extra squads to that area - decreasing response time.

We also employ differential response, e.g. if we are busy, squads will delay response to non-emergency to spend the appropriate time on the call they are on. This would increase response time overall.

Reviewing calls for June and July 1989:

<u>Number/Type of Call</u>	<u>Average Response Time</u>
32 Motor vehicle accidents with injury	1.8 Minutes
18 Home and work accidents	3.0 Minutes
126 Ambulance assists	4.6 Minutes
182 Alarms	4.0 Minutes
43 Domestic	4.0 Minutes
2 Robberies	2.0 Minutes

We respond quickly in emergencies and as soon as reasonable in all cases.

BUDGET

As indicated above, we would establish an additional district and an additional Community Service Officer. To accomplish this we need the following resources:

PATROL

5 Officers @ \$23,300 plus benefits (P.E.R.A., medicare, workers comp, health insurance) \$30,052 X 5 officers	\$150,260
1 Squad including equipment (radios, console, lights, shotgun safety divider, push bumpers, etc.)	\$ 21,500
1 Radio, hand-held	\$ 1,100
5 Handguns @ \$350 each	\$ 1,750
5 Uniforms (initial outlay)	\$ 5,500
A 15% addition to the Patrol budget funds of operating supplies and other services to cover costs generated by five officers and additional calls for service.	\$ 24,883
PATROL TOTAL	\$204,993

COMMUNITY SERVICE

1 Community Service Officer	\$ 9,828
1 Uniform Allowance	200
25% increase in vehicle supplies, motor fuel Operating supplies, vehicle maintenance, training	1,000
CSO TOTAL	\$11,023

CIVIL DEFENSE (RESERVE OFFICERS)

5 New Reserve Officers	Volunteer
5 Uniform allowances @200	\$ 1,000
20% increase in motor fuel, vehicle supplies and operating supplies	734
RESERVE OFFICER TOTAL	\$ 1,734

GRAND TOTAL	\$217,750
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ATTACHMENT 3B

Budget For Policing - Lauderdale

3 Officers @ \$23,300 plus benefits (PERA, medicine, workers comp, health insurance) 30,052 X 3 Officers =	\$ 90,156
1 Clerical position @ 19,721 plus benefits (PERA, FICA, health insurance, LTD) =	25,597
1 Unmarked squad car including equipment (radios, shotgun, lights, siren)	13,700
3 Handguns @ 350	1,050
3 Uniforms (initial outlay)	3,300
2 Investigators differential	2,640
1 Investigator clothing allowance	365
10% addition to services budget funds of vehicle supplies, operating supplies, vehicle maintenance, training, motor fuel	2,885
Addition to overtime for 3 officers	1,762
TOTAL	\$141,455

ROSEVILLE POLICE DEPARTMENT
Yearly REPORT

Yearly JAN. - DEC. 1988

Attachment 2

CLASS I

	MURDER	CSC	ROSBERY	ASSAULT	BURGLARY	THEFT	SHOPLIFTING	AUTO THEFT	ARSON
1987	1	15	24	216	341	1182	453	127	7
1988	0	21	27	255	310	1239	410	141	5

TOTALS 1987 2366

1988 2414

CLASS II

	FORGERY COUNTERFEIT	FRAUD	STOLEN PROPERTY	TRESPASS VANDALISM	WEAPON OFF.	SEX OFF.	NARC	GAMB- LING	OFFENSES FAM/CHILD	D.V.I.	LIQ. LAW	DISCRDERLY CONDUCT	OTHER
1987	122	215	86	80/698	14	0	34	0	6	150	0	134	222
1988	96	255	82	81/624	34	0	20	1	8	164	0	168	275

TOTALS 1987 1761

1988 1820

INCIDENTS

	FATAL ACCIDENT	PERSONAL INJURY	PROPERTY DAMAGE	DROWNING	MEDICAL ASSIST	SUICIDE	SUICIDE ATTEMPTS	NATURAL DEATH	ANIMAL CALLS	ANIMAL BITES	FIRE
1987	1	179	871	1	572	0	6	22	496	24	547
1988	1	221	875	0	939	2	21	26	523	34	468

	DOMESTIC	FALSE ALARM	ASSIST TO/FROM OTHER AGENCIES	WARRANT SERVED	HEALTH 1 RUNS	SUSPICION INFCRMATION	MISSING PERSON	PROPERTY LOST/FOUND	PUBLIC NUISANCE	PUBLIC ASSIST MISC.
1987	247	1334	206	116	-	595	-32 +11	356	572	5693
1988	248	1242	188	91	-	846	-27 +10	349	911	5561

TOTALS 1987 11,975

1988 12,411

CRIMINAL OFFENSES CLEARED 1987 38.1

1988 40.1

TRAFFIC CITATIONS 1987 TOTAL 4348

Moving 2124 Non-Moving 2224

TRAFFIC CITATIONS 1988 TOTAL 5088

Moving 2388 Non-Moving 2700

TOTAL NUMBER OF CALLS 1987 15,999

1988 16,727 +4.5%

DAILY INFORMATION SHEET

August 23, 1989

ASSIST OUTSIDE AGENCY: Larpenteur & Eustis, 2337 hrs., 8/22, assist was with some car prowlers for R.C. Sheriff. Two suspects were detained for questioning. 89037445

AUTO THEFT: Roseville Dodge, 2755 Long Lake Road, 1212 hrs., 8/22. Taken was a 1988 Dodge Caravan, \$18,432 value. Vehicle was unlicensed. 89037316

AUTO THEFT: Long Cadillac, 2325 No. Prior, 1438 hrs., 8/22. Taken was an 1988 Cadillac Eldorado, white in color, LIC [REDACTED] \$23,000 value. 89037331

BURGLARY: 2616 No. Avon, btwn 1600-1615 hrs., 8/22. Taken from an open garage door was 2 boys bicycles. One was a Diamond Back dirt bike, white in color and the other was a Schwinn Dino-Predator dirt bike. Compl is J. A. Olein. 89037377

BURGLARY: 1148 Larpenteur, The Advanced Lock and Key, occurred btwn 1800-0958 hrs., 5/21-5/22. Someone busted the west window and removed a set of lock picks, a key decoder, and assorted key files. Unknown value. 89037302

BURGLARY: 2100 Fairview, occurred btwn 1250-1455 hrs., 8/22. Entry was gained by forcing the front door open. Known to be missing is a silver set, RCA colored TV, VCR and 2 CB radios, \$800 value. Compl is Charles Schaffer. 89037340

DRIVING AFTER CANCELLATION: Larpenteur and St. Albans, occurred at 1659 hrs., 8/22. Arr by Off. [REDACTED] was a 24 yr old Roseville man, [REDACTED]. 89037363

DRIVING AFTER REVOCATION: Rice and Larpenteur, occurred 2230 hrs., 8/22. Arr by Off. [REDACTED] was a 24 yr old St. Paul man, [REDACTED]. 89037430

DRIVING AFTER REVOCATION: Dale and Larpenteur, occurred 1551 hrs., 8/22, arr by Off. [REDACTED] was a 32 yr old Woodbury man, [REDACTED]. 89037347

HARRASSMENT: 1650 W. Hwy. 36, Apt. 154, occurred at 1730 hrs., 8/22, Suspect has been harrassing the compl by ringing his buzzer. Suspect said to be a [REDACTED] over a female friend. Compl is Jeffrey Neal KRAG, Unit # [REDACTED] 89037429

PHONE CALLS: 2235 No. Snelling, 1619 hrs., 8/22. Calls are of the threatening variety. Compl is Joanne Hughes, # [REDACTED] 89037352

PROPERTY RECOVERED: 770 W. Co. Rd. C, recovered at 1700 hrs., 8/22 was a Centurian Signet 10 speed black bike, and a Dyno red frame with a white seat, dirt bike. This is related to CN 89037377. Compl on this is a 13 yr old Roseville boy. 89037374

PROPERTY RECOVERED: Rosedale, Recovered at 1140 hrs., 8/22, was a Precision mens watch, \$54.95 value. This was recovered from an individual who is believed to be refunding stolen property. Individual involved is a 28 yr old Mpls. man, [REDACTED], Mpls., [REDACTED] 89037359

DAILY INFORMATION SHEET

Page 2

THEFT: Daytons, Rosedale, 1736 hrs., 8/22. Taken was clothing valued at \$33.94. Arr was a 16 yr old Balsam Lake, Wi. boy. Matter being handled by the Juv. Officer. 89037370

THEFT: Carsons, Rosedale, 1730 hrs., 8/22. Taken was 2 pr of jeans, \$122 value. Arr was a 23 yr old Rochester Mn woman, [REDACTED]

[REDACTED] 89037389
THEFT" 2965 No. Snelling, Room 141, occurred btwn 8/20-8/21, Taken was some Citi Corp traveller's checks in \$100 denominations, approximately \$800. These checks were setting on a table. Compl is Marvin O. Scellfy. 89037320

THEFT: 1900 W. C, Augie's Catering, occurred btwn 1000-1100 hrs., 7/27. Taken was 62 cartons of cigarettes, \$744 value. These were taken from compl truck. Compl is Jim Stiles, 173 Como, St. Paul. 89037328

THEFT: Highland Super Store, 2100 No. Snelling, Har-Mar, 1520 hrs., 8/22. Taken was a Packard Bell Computer, \$2,175.80 value. Believed to have been taken btwn 8/2 and 8/22. It was a Lap Top computer, Model PB286LP, Serial #C1001229. Recovered was the empty box in which it was shipped. 89037339

THEFT: Target, 1515 B, occurred at 1545 hrs., 8/22, taken was assorted batteries, valued at \$66.62. Arr was a 60 yr old St. Paul woman, [REDACTED] 89037362

THEFT: Mill Creek, Har-Mar, 2100 No. Snelling, 1430-1500 hrs., 8/22. Taken was a plate and a quilt, \$675 value. Possible suspect is W/F, 5'7", Brown eyes, Brown hair, in 40's. 89037355

THEFT; Woodhill and Lexington, The construction site, reported at 0725 hrs., 8/22. Taken was assorted 3/4" copper tubing, \$800 value. Compl is Budget Plumbing Corp., 6420 Flying Cloud Drive, Eden Prairie. 89037782

VANDALISM: 1284 Ruggles, 2230-0800 hrs., 8/20 - 8/21. Someone smashed the right wing window of compl '83 Chev. P/U. Compl is Steven G. Hoffman. 89037305

VANDALISM: Rosedale, Penney's, 1400-1600 hrs., 8/21, someone broke off compl power antenna and rear view mirror causing approximately \$300 damage. Compl is Vincent Landis, 1538 Crawford, F.H. 89037319

0 DOMESTICS - 0 DWI'S

DAILY INFORMATION SHEET

August 22, 1989

ASSAULT: 1420 hrs., Co. Rd. B2 & Snelling, compl is a Vern Remley, 21 Burns, Osseo. Compl was involved in an altercation with the operator of a white Ford Van, [REDACTED]. Vehicle lists to [REDACTED] St. Paul. Suspect is described as a W/M, 5'7", 150#, Sandy brown hair. Compl and suspect became involved in an altercation concerning [REDACTED] driving behavior [REDACTED]

[REDACTED] 89037166

AUTO THEFT: 1819 hrs., Rosedale lower level Penney's lot, Taken was an '87 Chev. Monte Carlo, 2 door, silver/gray, [REDACTED]. Compl is Michael Allen Ritchie, [REDACTED] 1844 Stillwater St., White Bear Lake. Vehicle stolen some time between the hours of 1730 and 1800 hrs., No Suspects. 89037196

D.A.S.: 1550 Hrs. Roselawn and Mid Oaks. Arr was a 31 yr old male, [REDACTED] Plymouth, suspect was arr by Off. [REDACTED] for DAS and speed. 89037177

FORGERY: 1010 hrs., 8/21, [REDACTED] suspect is a W/F, med. weight, dk hair, in her 20's. Compl. received a check for a cab ride given on 4/22/89. Check was rejected because it was reported as stolen. [REDACTED]

[REDACTED] 89037138

HARRASSING PHONE CALLS: 1213 hrs., 2218 Hwy. 36, compl is a Mrs. Robert Morgan. Compl received hang-up phone calls last week [REDACTED]

[REDACTED] 89037153

HIT & RUN: 1545 hrs., 696 W. B, compl is a Kerry Campbell, 11813 Madison St., Blaine, compl vehicle was parked. Accident occurred some time btwn 1800 hrs., 8/19 and 0800 hrs., 8/21. Compl noticed a dent in the drivers side rear door. No suspects. 89037174

HIT & RUN: 1936 hrs., Shryer and Lexington, compl Kay M. Eiyneck, 1995 Lexington, compl parked vehicle, a 1983 Buick, [REDACTED] on north side of her residence. Parked at 2200 hrs., 8/20, upon returning to vehicle at 1936 hrs., observed damage to the left quarter panel of vehicle. No suspects. 89037210

HIT & RUN: 1617 hrs., Har-Mar Mall. Compl Tom J. Hildebrandt, 2528 Ridge Lane, New Brighton, compl parked his vehicle a 1983 Mercury Cougar, [REDACTED] in the parking lot on the south side of Har-Mar at approximately 2100 hrs., 8/9/89, upon returning to vehicle at 2330 hrs., discovered damage to left front of vehicle. [REDACTED]

[REDACTED] 89037244

SUSPICIOUS ACTIVITY: 0046 hrs., 2105 No. Snelling, Arby's Rest. [REDACTED] compl reports that a B/M, wearing a black hooded windbreaker pulled up tight around face entered restaurant. When compl approached suspect he turned his back to her. When he turned back to face her he was holding something, unknown what, in his hand. Compl became frightened and ran into the back and when she returned to the counter the black male suspect was gone. 89037259

continued,

DAILY INFORMATION SHEET

page 2

SUSPICIOUS VEHICLE: 0243 hrs., Lexington and Woodhill

compl observed a suspect vehicle, older, rusted, two tone, window van, either a Chevrolet or GMC, leave the construction area at Lexington and Woodhill. Compl states possibly 3 parties in vehicle.

Unknown if anything taken. 89037265

THEFT: 1124 hrs., 132 Roseville Center, County Seat, compl is Beth A. Richie, 1015 Grand Ave., St. Paul. Compl had purse in storeroom, discovered it missing during the work day. Taken was a black leather clutch purse and contents, \$10 in cash. 89037147

WARRANT ARREST: 1840 hrs., Co. Rd. B and Acorn. Arr was a 30 yr old male, Ramsey and Hennepin Co. warrants. 89037204

THEFT: 0730 hrs., Woodhill and Lexington, Compl is Dennis Boedieheimer, 1308 45 1/2 N.E., Columbia Heights. Taken was \$2,700 worth of copper and aluminum wire from construction site. 89037119

THEFT FROM AUTO: 0959 hrs., 1736 Woodbridge, compl is Michael J. Flipp, 1736 Woodbridge, Taken was a Sentrek AM/FM stereo, Sentrek 10 band equalizer/booster, and a 2 Sentrek Box speakers. Stereo equipment was taken from a 1980 Cellica Toyota, LIC/ sometime btwn 2200, 8/20 and 0800 hrs., 8/21. Vehicle was entered by using some sort of tool to pull out the door lock of compl vehicle. No suspects. 89037136

THEFT: 1739 hrs., 1321 Ryan, compl is John Gregory Bentfield, 1321 Ryan, property taken was a 1984 Mariner outboard motor, 35 H.P., serial \$1,315 value. The motor was taken off a Crestliner boat which is parked on the east side of compl residence. Theft occurred btwn 0100-0200 hrs., 8/21. 89037194

THEFT FROM AUTO: 0806 hrs., 2755 Long Lake Road, compl is Carl Torres, 5848 Jefferson, Fridley. Some time btwn 8/19 and 8/21, items were taken off a new 1989 car in the lot of Rosedale Dodge. Taken were 4 wheels and 4 tires, \$1800 value. 89037121

THEFT OF BIKE: L507 HRS., Har-Mar Mall, compl is Mathew Rief, 1389 W. B2. Compl had his Schwinn Mountain bike, silver/black in color locked up on the east side of Har-Mar sometime btwn 1300-1500 hrs., 8/21, unknown party stole bike. 89037170

THEFT: 1905 hrs., 2835 Rice, locker Storage area. Compl is Kathleen Jensen, 2835 Rice, taken was an Electrolux vacuum and a red devil dirt buster, \$850 in value. Items taken sometime btwn the evening of 8/19 and the afternoon of 8/20, items were removed from compl storage locker, no sign of force. 89037205

PHONE CALLS

1900 hrs., 3117 W. Owasso Blvd., compl is Vera Hanson Rediger, at 1545 hrs., 8/21, unknown male caller

89037198

DAILY INFORMATION SHEET

August 21, 1989

ASSAULT: 2145 hrs., 8/19/89, N/B Lexington at Brooks. Victim Michael James Westlund, 2/19/68, 1309 W. Maynard, # [redacted] Compl was riding his bike N/B on Lexington in the area of Brooks when a vehicle came up behind him. Unknown party threw either a water balloon or some type of liquid at victim from the moving vehicle. [redacted] 890370008

BURGLARY: 0226 hrs., 8/21, 2087 Snelling, Kentucky Fried Chicken. Squads dispatched on an alarm. Upon arrival observed that the south drive up windows had been pried apart. It was determined that the cash box was taken from a wooden shelf located on the south end of the main service counter. Nothing is kept inside of the cash box. It appears suspect entered through the rear west side door. No suspects. 890371010

POSSIBLE ATTEMPTED FORGERY: 1544 hrs., 2189 No. Snelling, Best Buy Co., [redacted] Suspect described as a W/M, 5'11", 175#, bro eyes, bro hair, 30-35 YOA, attempted to use check on [redacted] account to buy sound equipment. Left store when employee went to verify check. No property or service obtained. 89037011

POSSESSION OF SMALL AMOUNT OF MARIJUANNA/DWI ARREST: 0000 hrs., Hwy. 36 and Cleveland, Off. [redacted] arr a 28 yr old male, [redacted] Mpls. for possession of controlled substance and DWI. 89037083

SUSPICIOUS INCIDENT: 2245 hrs., 1423 Judith, compl was standing in his kitchen at 2240 hrs., when he heard loud yelling coming from outside the south side of his residence. Upon looking out he observed a fire [redacted] in the street in front of his house. No suspects seen in the area. 89037075

THEFT/WARRANT ARREST: 1505 hrs., 1515 B, Target, compl Brian Rundquist. Arrested was a 29 yr old male, [redacted] St. Paul, for the theft of a Eureka Vacuum cleaner, \$89.99 value. It was later determined that suspect also had a felony warrant out of Ramsey and a misd. warrant out of Rice County. 89037013

THEFT OF CHECK: 1507 hrs., 1910 Co. Rd. D, Langton Lake N.H., victim is Cecelia Hellbo. Compl [redacted] was called by Country Club Market in St. Paul on a check written at their store in the amount of \$140. The suspect described as a W/F, 5'6", 120#, dk brown hair, 30-35 YOA, wearing a white nurses outfit, attempted to pay for merchandise with the stolen check. When I.D. was requested suspect stated she would return with it and then never returned. [redacted] was given description of suspect. [redacted]

[redacted] Victim is unaware when check was taken. 8907005

THEFT: (gasoline) 2208 hrs., 2459 Rice, Brookes Superette, [redacted] Taken was \$5 in gasoline. Suspect vehicle [redacted] '75 Ford P/U truck, green in color. Suspect described as a W/M, 5'10", 150#, brown hair, suspect attempted to pay for the gas with a \$50 bill. Compl said he could not make change. Suspect would not leave the money as collateral to return and pay \$5. Suspect then left S/B on Rice. 89037068

continued,

TRAFFIC ARREST: 2325 hrs., 1539 Larpenteur, Off. [redacted] stopped suspect vehicle for no rear license plate light and it was later determined that driver of vehicle did not have a D.L. and owner of vehicle had rented vehicle to driver for a fee of \$60. Arr was a 15 yr old juvenile for no MN D.L. The owner of vehicle [redacted] was cited for allowing unlicensed driver to drive.

89037085 [redacted] **VANDALISM:** 2235 hrs., 385 B, victim Robert Joseph Lewis. Unknown party turned the outside faucet on at compl residence. 3 apples were also thrown against the [redacted] side of the home.

No suspects listed. 89037073

VANDALISM TO AUTO: 1922 hrs., 817 B, Donald James Madison, 817 B, compl reports no vandalism to rear drivers side window of his vehicle, [redacted] It appears that a BB was shot thru the window. 89037041

1 DOMESTIC - 1 GROSS DWI

[Faded and mostly illegible text, possibly containing names and addresses]

DAILY INFORMATION SHEET

August 20, 1989

INFORMATION:

FRIDAY, AUGUST 18, 1989

D.A.R.: Co Rd C & Hamline, 1700 hrs, 8-18. Arrested for D.A.R. and released was a 36 yr old Blaine man, [REDACTED] He was driving a [REDACTED] M/C, license # [REDACTED]. Driver was revoked as of 8-13-89, at which time his 7 day temporary license expired. CN 89036686

D.O.B.'S: Materion Park, 1630 hrs, 8-18. Reserve Officer responded to a call of DOB's shooting arrows in the park. DOB's were GOA. CN 89036682

RECOVERED PROPERTY: 571 Roselawn, 1650 hrs, 8-18. Anonymous compl recovered several hemp plants in the waterworks property on the S/E corner of Roselawn & Dale. Green leafy substance had been bagged in 2 plastic trash bags, which were then disposed of. CN 89036683

SUSPICION: 1224 Rose Vista, # [REDACTED] 2113 hrs, 8-18. Compl received a message from an unknown tenant that door to Apt # [REDACTED] was standing open. Apartment was checked, property was intact. [REDACTED] CN 89036721

THEFT: Marshalls, Har Mar, 2100 N. Snelling, 1456 hrs, 8-18. Arrested for the theft of clothing valued at \$2.38 was a 15 yr old Circle Pines girl. Matter is being handled by Juv. Officer. CN 89036662

THEFT (DRIVE-OFF): 2459 Rice St, Books Superette, 2020 hrs, 8-18. Taken was \$43.50 worth of gas. Suspect vehicle is a '89 Ford P/U, red. CN 89036710

THEFT (FR AUTO): 655 W. Hwy 36, btwn 1830 and 0630 hrs, 8-17 to 8-18. Someone broke out passenger window of compl's '84 Pontiac Sunbird and removed a Whistler 3 radar detector, \$100 value. Compl is Steven Schoeen, Rte 2 Box 112, Almwood, WI. CN 89036630

THEFT (POSSIBLE): 1690 W. Hwy 36, btwn 3-89 and present. Compl reports theft of 2 guns; a Rugger 22 cal. revolver & a 44 mag. Rugger Red Hawk revolver. Unknown when theft occurred. Compl is Daniel Rauscher. CN 89036726

VANDALISM: 2835 Rice St, south parking lot, btwn 8-4 and 8-17. Compl reports someone damaged his motorcycle in an attempt to remove the cassette radio. Compl is Larry Aarsvold, above address, # [REDACTED] CN 89036556

WARRANT ARREST: Co Rd B & Snelling, 1345 hrs, 8-18. Arrested on warrants for Theft and Improper Display Plates was a 26 yr old Roseville woman, [REDACTED] 2194 N. Dale # [REDACTED]. Cited for No MN DL and released was a 25 yr old Roseville man, [REDACTED] CN 89036650

3 DOMESTICS

0 DWI'S

Continued,

SATURDAY, AUGUST 19, 1989

ASSAULT: Central Park (Dale St.), 0950 hrs, 8-19. Compl reports walking on the walking trail east of tennis courts when 2 suspects came up from behind him and struck compl in the head with a stick. [REDACTED]

[REDACTED]. Suspects fled. Description of suspects is 2 W/M's, early 20's, med build, 5'9" & 6'2", wearing blue jeans, one wearing baseball cap & dark jacket, the other had dark brown hair. Compl is Michael Bantz, 2855 Rice St, # [REDACTED] CN 89036810

D.A.R.: Hwy 88 & Co Rd C-2, 2057 hrs, 8-19. Cited for D.A.R. and released was a 42 yr old New Brighton man, [REDACTED]. He was driving a [REDACTED] Pontiac Grand Prix, MN license # [REDACTED] CN 89036880

I.D.O.B.'S: 450 S. Owasso, btwn 0100 and 0240 hrs, 8-19. Compl reports DOB's shooting rocks from slingshots in area of his residence. Six juvenile Roseville boys are involved. Compl has had many incidents of vandalism on his property.

[REDACTED]. Matter is being handled by Juv. Officer. [REDACTED] CN 89036790

DEATH INVESTIGATION: 1637 Ridgewood, 0311 hrs, 8-19. Squad officers were dispatched to above address on a house fire. Roseville Fire Dept. responded, searching the home for the homeowner believed to still be inside [REDACTED]

[REDACTED] Deceased is John Bert McMULLEN, DOB/1-10-39. CN 89036787

HARASSMENT: 2835 Rice St. # [REDACTED] 0341 hrs, 8-19. Compl reports receiving harassing phone calls [REDACTED]. Compl is Kimberly Nosbuch. CN 89036793

PROWLER: 1385 Brenner, 0148 hrs, 8-19. Compl observed suspect looking into cars in the area and entering a car. Suspect fled, described as W/F, 30 YOA, blonde hair, carrying a large brown travel bag. Compl is David Nelson, 1401 Brenner. CN 89036771.

RECOVERED PROPERTY: 1725 Woodbridge, 0331 hrs, 8-20. Found setting on a curb at this address was a RCA color TV. CN 89036948

THEFT (FR AUTO-ATTEMPT): 1385 Brenner, btwn 0000 and 0900 hrs, 8-19. Compl reports someone entered his unlocked vehicle which was parked in driveway and ransacked glove box; nothing known to be missing. Compl is Patrick Peng. [REDACTED] CN 89036809

THEFT (AUTO ACCESS): 2100 N. Snelling, btwn 1215 and 1246 hrs, 8-19. Taken from compl's '80 Olds was one hub cap. Also, chrome strip damaged. Compl is Orville Babcock, 2246 Buchanan St, Minneapolis. CN 89036828

THEFT (AUTO ACCESS): 1416 Clarmar, btwn 2200 and 1030 hrs, 8-18 to 8-19. Taken from compl's vehicle which was parked in driveway was a gas cap cover & 2 Corvette Stingray side emblems, \$120 value. Compl is Kenneth Gerebi. CN 89036812

THEFT: Carsons & Daytons, Rosedale, 1635 hrs, 8-19. Arrested for the theft of clothing valued under \$200 each were two 18 yr old Monticello women; [REDACTED] and [REDACTED]

[REDACTED] CN 89036835

DAILY INFORMATION SHEET

Page 3 - 8-19-89

THEFT: Daytons, Rosedale, 1630 hrs, 8-19. Taken was \$106 in clothing. Suspect is a 16 yr old Forest Lake juvenile girl. Charge is pending. CN 89036844

THEFT: 1601 W. Co Rd C, Byerly's, 1505 hrs, 8-19. Arrested for theft of property valued at \$1.79 was a 35 yr old Maplewood man, [REDACTED] CN 89036850

THEFT: 2330 Prior Ave, Red Lobster, 2145 hrs, 8-19. Compl reports suspects ordered meals totaling \$53.87 and fled without paying. CN 89036885

THEFT: 1881 W. Hwy 36, Bakers Square, 2240 hrs, 8-19. Taken from employee's locker area was compl's purse containing credit cards, ID, and checkbook. Also taken was a bag containing approx. \$20 in cosmetics belonging to a second compl. Suspects were observed going into personal items of employees. Suspect description: #1-B/M, mid 20's, 6', 160#, black shirt, black/white pants; #2-B/M, mid 20's, 5'10", 140#, plaid shirt, blue jeans, baseball cap [REDACTED] CN 89036732

THEFT: Davern's Gifts, Rosedale Commons, btwn 7-21 and 8-1. Someone opened the locked door of business and removed merchandise valued at \$2,475. CN 89036846

UNDERAGE POSSESSION OF ALCOHOL: Oakcrest & Fairview, 2300 hrs, 8-19. Cited for Underage Possession of Alcohol was a 19 yr old St. Paul man, Sterling David BLACK, 10 Shadow Ln, DOB/7-14-70. CN 89036897

UNWANTED PARTY: 407 Oakcrest, 0021 hrs, 8-19. Comp reports a female unknown to him was in his residence. Suspect stated compl's son allowed her inside home to use the phone. Compl is Theodore Fenske. CN 89036749

VANDALISM: 2105 Draper Ave, 0550 hrs, 8-19. Compl reports someone threw a rock through a bedroom window and also threw a cut piece of firewood through a lower level window. Compl is Wayne Serkland. CN 89036798

VANDALISM: 2540 Cleveland, btwn 1730 and 0830 hrs, 8-18 to 8-19. The rear vent window of compl's '88 Dodge was shot out, apparently with a pellet gun. Nothing was taken. Compl is Jeanne Greenwood, Rte 2 Box 168A, Vergas, MN. CN 89036804

1 DOMESTIC - 2 DWI'S

DAILY INFORMATION SHEET

August 18, 1989

INFORMATION:

[REDACTED]

CHARGE FRAUD: 1750 hrs., Dayton's, Rosedale. Arr was a 21 yr old female, [REDACTED] Mpls. Suspect was arr for using a stolen credit card to make numerous purchases at the Dayton's store in the area \$605.42 in fraudulent purchases. [REDACTED]

89036594

HARRASSMENT: 1400 hrs., 1164 Summer. Compl is Gary Blume. [REDACTED]. Over the past 2 1/2 weeks he has been receiving merchandise. pizza's, taxis, limousines, and computers delivered to his residence unordered. Orders are being placed by a younger teenage male and an older male based upon some hang up type of phone calls he has received. 89036491

HIT & RUN: 1819 hrs., Lexington Plaza, Moto Photo, compl Lisa Jo Samuelson, 11/27/68, 885 Hwy. 36. Compl vehicle a [REDACTED] Plymouth, sustained damage to passenger rear quarter panel. No suspects. 89036527

HIT & RUN: 2130 hrs., Rosedale, P/L, compl is Karen L. Nelson, 207A Guinea Road, Lebanon, N.J. Compl vehicle a Suburu 4 wheel drive silver in color, a rental vehicle from Alamo Rental sustained damages to the driver front fender by parties unknown. 89036549

LOST PROPERTY: 1235 hrs., 2660 Civic Center Drive, License plate [REDACTED] Tax exempt was discovered missing off a Honda MC. Duplicate plate has been applied for. 89036465

LOST PARTY: 1710 hrs., victim *elderly female resident* [REDACTED] Lakeridge N.H. address. [REDACTED] found [REDACTED] walking S/B on Victoria from the area of Lakeridge N.H. He drove her to P.D. where she was then returned to the nursing home. 89036498

THEFT: 1700 hrs. 2757 Lakeview. Compl Harry Maylone, Jr.; [REDACTED] Compl lost an automatic teller card around the 1st of Aug. TCF at Har-Mar today informed him of 3 transactions with his card that compl did not make, \$500 total in bank card transactions. 89036505

THEFT (SHOP): 1732 hrs., Dayton's, Rosedale, compl Aaron Schwinn, arr 17 yr old Juvenile for the theft of \$24 in merchandise. Case referred to Juv. Officer. 89036507

continued,

DAILY INFORMATION SHEET

page 2

VANDALISM: 2030 hrs., 8/16 and 1043 hrs., 8/17. 1614 Eldridge. # Victim
suspect is a 25 yr old male, victim and suspect are brother and sister. It appears during the course of
domestic suspect damaged apartment door. Compl will attempt to have restitution
made. 89036451

VIOLATION OF RESTRAINING ORDER: 0947 hrs., 166 No. McCarrons Blvd.,
Arr was a 29 yr old male, St. Paul, 2nd party arr was a 31 yr old male,
was arr for violation of a restraining order. # was arr for
trespassing. 89036447

0 DWI'S 0 DOMESTICS

DAILY INFORMATION SHEET

August 17, 1989

AUTO THEFT: Har-Mar South P/L, occurred btwn 1715 hrs. and 1900 hrs., 8/16. Taken was a '83 Buick Riviera, 2 door, MN LIC [REDACTED]. Vehicle was recovered at 0600 hrs., 8/17 by the SPPD. One juvenile male arrested in the vehicle. Compl is Thomas Brandt, 1647 Montreal, St. Paul. 89036352

CONSUMPTION OF ALCOHOL BY MINORS; occurred at the Waterworks Property, 2037 hrs., 8/16. Cited for possession of alcohol by underage persons was a 20 yr old Little Canada man, [REDACTED] and a 19 yr old Little Canada man, [REDACTED]. Charges are pending against 2 17 yr old Little Canada males. 89036353

DAMAGE TO PROPERTY: 847 Lovell, occurred btwn 2200-8/15 and 0700 hrs., 8/16, someone used a bat or pipe to strike compl mailbox. Compl is Anna Higgs. 89036279

DAMAGE TO PROPERTY 210 So. McCarrons Blvd., 2215 hrs., 8/15, someone used a bat or pipe to damage compl mailbox. Compl is Mary Ann Schlosser, 89036292

DISORDERLY CONDUCT: Har-Mar Mall, 1830 hrs., 8/16/89, cited for DOC and Assault 5th Degree, was a 33 yr old Hastings man, [REDACTED], Hastings, [REDACTED]. Citations are the result of an incident in the restroom at Har-Mar [REDACTED]

DISORDERLY CONDUCT: occurred at Har-Mar Mall, 1400 hrs., 8/16, arr for DOC after exposing himself in the restroom was a 50 yr old Bellington, MN man, [REDACTED]. 89036298

PHONE CALLS: 2938 Mildred, btwn 1700-1800 hrs., 8/16. [REDACTED]

is Wendy Thompson. 89036342 Compl

RECOVERED PROPERTY: 2049 No. Snelling, 0900 hrs. 8/16, recovered was one black girls Schwinn, 24" bike. Compl is James Edlund, 2125 Innsbrook, Columbia Heights. 89036262

RECOVERED PROPERTY: 182 No. McCarrons Blvd., 1430 hrs., 8/16, recovered was one red men's Bridgestone 10 speed bike. Compl is Fred Caughron, 182 No. McCarrons. 89036316

THEFT: 1740 Marion # [REDACTED] occurred btwn 1200-1245 hrs., 8/16. Compl reported that someone opened her mailbox and removed a check from the State of Minnesota. Compl is Glenda Johnson. 89036350

THEFT: 1404 Judith, 1130 hrs., 8/13, compl reported that Sun. Evening someone removed the awnings from her house. [REDACTED] it appears that the awnings were taken off when house had new siding put on. Compl requests extra patrol. Compl is Lydia Foss. 89036373

THEFT: 585 Heinel Drive, 8/6, Taken was 1 girls bike, brand unknown, size either 24" or 26". Compl is Elizabeth Reinhardt. 89036299

DAILY INFORMATION SHEET

page 2

THEFT: Rosedale, Dayton's, 1230 hrs., 8/16, victim was trying on shoes at Dayton's and set her purse down. Unknown suspect took the purse which contained misc. credit cards, \$50 cash. Compl is Brenda Norkoskoi, 4817 Maryland Ave., Crystal. 89036286

THEFT: occurred Rosedale, Dayton's, 1400 hrs., 8/16. Taken was 1 pr of shorts, \$19.97 value. Cited for theft was a 33 yr old Mpls. woman, [redacted] 89036296

THEFT: Target, 1515 B, 1715 hrs., 8/16, taken was 1 Swiss army knife, \$12.99 value. Cited for petty theft was a 63 yr old Arlington, Texas man, [redacted] 89036355

THEFT: -Rosedale, Dayton's, 1500 hrs., 8/16, compl was in the shoe department at Dayton's when she set down her purse when some unknown suspect took purse and contents, \$635 value. Compl is Susan Sherman, 150 Ivy, Mahtomedi 89036311

THEFT: Rosedale, Carsons, 1350 hrs., 8/16, arr for clothing valued at \$1,644.45 were 3 St. Paul women. #1, [redacted] St. Paul #2, [redacted] and #3, [redacted] 89036307

21 yrs., 27 yrs., & 27 yrs.
2 DOMESTICS - 0 DWI'S

Consent _____

Agenda Item: F-2

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 9/13/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Fire Department Relief Association Fund Raiser

SUBMITTED BY: Leo Lindig/Terry Iverson

REVIEWED BY: Jan Wiessner

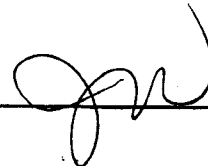
EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Fire Department Relief Association would like to hold a fundraiser at the Roseville Knights of Columbus Hall on Nov. 18, 1989. This is an opportunity to raise funds for Fire Department equipment.

The City would have to secure a permit from the City of Roseville to hold the event. The Relief Association can raise funds as long as it is clearly stated what the funds will be used for. If the intent is to use the funds for equipment, it might be more appropriate to have the Fire Department sponsor the event rather than the Relief Association and the funds could go into the Fire Department Capital Improvement Fund.

ACTION REQUESTED: Administrator's Recommendation:

Approve Fire Department fundraiser at the Roseville KC Hall to help finance Fire Department equipment, proceeds to be deposited in the Fire Department Capital Improvement Fund.





CITY OF

FALCON HEIGHTS FIRE DEPARTMENT

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

SC
→ Council Agenda
9/13

August 25, 1989

TO: Mayor Tom Baldwin

FROM: Leo Lindig/Terry Iverson

RE: Special Permit for Falcon Heights Fire Department
Relief Association Fund Raiser to be Held at
Roseville Knights of Columbus Hall, 2555 N. Snelling
on November 18, 1989

On August 24, 1989, we met with Grand Knight Ray Bertrand to confirm a budget for this fund-raising event. The Knights of Columbus have budgeted \$3500.00 to cover the following items:

1. Hall rental, including bar and bartenders.
2. Cost of dinner per plate.
3. Cost of entertainment.
4. Cost of raffle for Las Vegas trip for two persons.
5. Ticket costs and necessary door prizes.
6. All fund-raising will conform to Charitable Gambling Ordinances.

The Knights of Columbus requests the City of Falcon Heights secure a special fund raiser permit for one day from the City of Roseville. As soon as this permit is secured, we can proceed with this fund raiser. We appreciate your support of this and all Fire Department Relief Association activities.

LL/TI:cy



CITY OF

FALCON HEIGHTS FIRE DEPARTMENT

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

September 6, 1989

TO: Jan

FROM: Leo

RE: Proposed Fire Department Fundraiser November 18, 1989 and
Las Vegas Raffle Ticket Sales

Enclosed you will find copies of the proposed fundraiser tickets for these events. I understand there is some concern whether the Fire Department Relief Association should appear on these tickets. Our intention would be that all monies for these events would be used for Fire Department equipment. Please review these rough drafts and make any necessary changes. The Fire Department would like to begin ticket sales immediately so your consideration of this matter is appreciated.

LL:pp
enclosure