

ADMINISTRATIVE UPDATE  
AUGUST 10, 1988

1. St. Mary's Street Signage
2. Recycling
3. Preliminary Plans for Office Building at 2061 Larpenteur
4. Community Park Repairs Underway
5. Reminder - Twins Game on August 23rd.

# Farm odors plague city folks in Falcon Heights

By LAUREL RUDN  
Staff Writer

8/9/68  
Rudnick

The recent record-breaking high temperatures have put a strain on everyone, but especially in Falcon Heights have been more reason to complain about neighboring University of Minnesota research fields, fenced with animal waste, are producing odors which residents find "bothersome" and "disgusting."

"It's worse than it ever has been," said Hans Schumaker, who lives one block east of Village Hall. "You can't even go outside, especially in hot weather. And I really feel sorry for people with air conditioning, figuring that smell into the house."

"What bothers us the most is that both my husband and I have headaches and our susceptibility in August," another Falcon Heights resident said. "And we don't have parties outside or enjoy ourselves any more these days."

"We've had a lot of complaints from all different parts of town," said Police Captain City Administrator, Jim Maloney. "People want us to do something about it. It's one of the things we look about buying farms right in the center of the Twin Cities area."

"GIVE NOTICE" he that it's worse than other years," said Morris Millinger, farm and grounds superintendent at the University of Minnesota, who also has received many calls regarding the smell fields. "The high temperatures tend to increase the odor from animal waste. If it goes off, it will be better, and much better." The recent rains apparently have cut the odor substantially.

ordinance that prohibits obnoxious smells, but because the city is technically a subdivision of the state, the University is part of the problem. The city has jurisdiction over the fields, but the University is the one who has the problem they need to deal with.

The good news is that the University is already dealing with the problem, and, hopefully by next summer, will have a permanent solution. Plans are in the works for a composting site to be built near the new dairy barn. All the waste from the University farms will be recycled into compost, which has very little odor and is not attractive to flies.

THE BIRD will consist of several troughs, about 100 feet by 15 feet by 1.5 feet. The troughs are placed into the trenches and a device similar to a centrifuge goes through it every day, sucking air into the water. If there are no obnoxious odors, it's aerobic breakdown that results. And since air has only 10 days for bacteria to be broken down into compost.

"It will eliminate any piles of manure on campus," Maloney said. "It is preferable for a composting facility in Ontario, Canada, which has been successful in operation. In fact, the same engineer who was put in charge of Ontario also is helping design the new and green."

pleted by next summer. The raw manure will go on the fields again this fall.

In the meantime, the University is taking other measures to alleviate the odor problem. "We're hauling manure out of smaller fields and we're field cultivating immediately," Maloney said. "Working it (the manure) in the same day doesn't make it and takes care of the odor problem."

But most of all, the everyone else, the farm staff is hoping for cool weather and some rain.

...A composting facility has not been built in the past because of funding problems. The current plan will be before the Board of Regents in August or September, from the University of Minnesota.

# Falcon Heights offers smoke detectors

Focus  
10/17/80

Falcon Heights officials would like the city to be fire-free, according to Fire Marshal Terry Iverson.

That's why the city is offering free smoke detectors to persons and families with low and moderate incomes, Iverson said.

The fire department is asking persons who don't have smoke detectors on each level

of their residences and who qualify to apply for free installation.

To date, the city has installed about 25 battery-powered smoke detectors under a Ramsey County Community Block Grant. It has about 75 available to install, Iverson said.

Here are the maximum incomes residents can have to

be eligible for receiving smoke detectors:

- One-person household — \$21,300.
- Two-person household — \$24,380.
- Three-person household — \$27,350.

Families with larger families and those needing more information can call City Hall at 644-5050.

CITY OF FALCON HEIGHTS  
AGENDA  
AUGUST 10, 1988

A. CALL TO ORDER 7:00 P.M.

B. ROLL CALL: WALLIN \_\_\_\_\_ BUSH \_\_\_\_\_ CIERNIA \_\_\_\_\_ P. CHENOWETH \_\_\_\_\_  
BALDWIN \_\_\_\_\_ WIESSNER \_\_\_\_\_ S. CHENOWETH \_\_\_\_\_ ATTORNEY \_\_\_\_\_ ENGINEER \_\_\_\_\_

C. APPROVAL OF MINUTES OF JULY 27, 1988:

ACTION: \_\_\_\_\_

D. PUBLIC HEARINGS: None.

E. CONSENT AGENDA:

1. Fire/Rescue Reports
2. Disbursements
  - a. General Disbursements through August 10, 1988, \$45,611.72
  - b. Payroll 7/16/88 - 7/31/88, \$8,672.41
3. Commission Minutes
  - a. Park & Recreation Minutes of July 11, 1988
  - b. Solid Waste Commission Minutes of July 20, 1988
  - c. Planning Commission Minutes of August 1, 1988
4. Appointment of Joseph Olson to Fire Department
5. Licenses
6. Appointment of Michael Haglund to Solid Waste Commission

ACTION: \_\_\_\_\_

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Geometrics and Traffic Signal Study for Larpenteur Ave. - Prior/  
Gortner Intersections

ACTION: Option 3

2. Status Report on Hamline Alley Project

ACTION: \_\_\_\_\_

3. Appointment of Election Judges for Primary Election (September 13) and General Election (November 8)

ACTION: \_\_\_\_\_

4. Discussion - Public Hearing Process *No action taken*

ACTION: \_\_\_\_\_

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: \_\_\_\_\_

MINUTES  
REGULAR CITY COUNCIL MEETING  
JULY 27, 1988

Acting Mayor Ciernia called the meeting to order at 7:05 p.m.

PRESENT

Wallen, Bush, and Ciernia. Also present were Wiessner, and S. Chenoweth.

ABSENT

Baldwin and P. Chenoweth.

MOMENT OF SILENCE IN MEMORY OF REPRESENTATIVE JOHN ROSE OBSERVED

Ciernia presented a statement in memory of representative John Rose which was followed by a moment of silence.

MINUTES OF JUNE 22, 1988 APPROVED

Council approved the minutes of June 22, 1988 as presented.

APPROVAL OF CONSENT AGENDA

Council approved the following Consent Agenda:

1. Disbursements
  - a. General Disbursements through 7/27/88, \$83,073.31
  - b. Payroll 7/1/88 - 7/15/88, \$12,276.01
  - c. Statement from Dahlgren, Shardlow & Uban through 6/30/88, \$599.40.
  - d. Statement form Jensen, Hicken, Gedde & Soucie for June, 1988, \$1,559.75.
  - e. Statement from Maier, Stewart & Assoc. through 6/25/88, \$2,789.70.
  - f. Sinking Fund, \$28,060.00
2. Adopt Resolution R88-11 Authorizing Mayor & Administrator to Enter into a Joint Cooperation Agreement with Ramsey County for Community Development Block Grant.
3. Commission Minutes
  - a. Solid Waste Commission Minutes of July 6, 1988
  - b. Planning Commission Minutes of July 11, 1988
4. Withdraw Tsippi Wray from Human Rights Commission Roster.
5. Licenses
6. Ramsey County Sheriff's Report for June, 1988.

PARTIAL PAYMENT FOR 1988 ST. MARY'S STREET IMPROVEMENT PROJECT APPROVED.

Council approved partial payment in the amount of \$10,746.95 to Bituminous Contracting and Consulting, Inc., for the St. Mary's Street Improvement, as recommended by the City Engineer in his letter dated July 20, 1988.

MINUTES  
JULY 27, 1988  
PAGE 2

FINAL PAYMENT 1988 SEALCOATING APPROVED

Wallen moved adoption of Resolution of R-88-12 authorizing final payment for the 1988 sealcoating as recommended by the City Engineer in his letter dated July 20, 1988. Motion carried unanimously.

RESOLUTION R-88-12

A RESOLUTION AUTHORIZING FINAL PAYMENT FOR THE 1988 SEALCOATING (NE QUADRANT).

PUBLIC HEARING ON CONDITIONAL USE REQUEST FOR POOL HALL DISCUSSED.

Council briefly discussed scheduling a Public Hearing for a conditional use request from Chico Ferdowski and Daniel Kordiak to establish a pool hall in the Northome Shopping Center which is in a B-2 zone. The discussion was interrupted to open a Public Hearing scheduled for 7:15.

PUBLIC HEARING ON CODE AMENDMENT RELATING TO CHAPTER 9-2.02, SUBD 2 OF THE CODE RELATING TO DIMENSIONALLY SUBSTANDARD STRUCTURES

Ciernia opened the Public Hearing at 7:15 p.m. and presented background information on the proposed amendment. There being none in attendance wishing to be heard the hearing was closed at 7:22 p.m. after which Wallin moved adoption of Ordinance 0-88-14. Motion carried unanimously.

ORDINANCE 0-88-14

AN ORDINANCE AMENDING SECTION 9-2.02, SUBD. 2 OF THE CODE RELATING TO DIMENSIONALLY SUBSTANDARD STRUCTURES.

DISCUSSION OF CONDITIONAL USE REQUEST FOR A POOL HALL IN A B-2 DISTRICT RESUMED - HEARING SCHEDULED FOR 8-24-88, 7:15 P.M.

Council discussed the conditional use request from Chico Ferdowski and Daniel Kordiak after which the matter was referred to the Planning Commission and the Public Hearing scheduled for August 24, 1988 at 7:15 p.m.

DESIGNATION OF STREETS TO BE POSTED "NO PARKING, TOW AWAY ZONE" DURING THE STATE FAIR.

Council approved posting the following streets "No Parking, Tow Away Zone" during the Fair:

1. All of Northome Addition, water side,
2. All of Hollywood Court including alley,
3. St. Mary's, Fry, Maple Knoll Dr. and Garden Ave west of Snelling on both sides,
4. All streets north of Larpenteur, between Snelling and Hamline running to Roselawn, except Holton, Albert and Sheldon north of Ruggles, water side,

5. Tatum 1,300 feet north of Larpenteur,
6. Lindig on Waterside including the cul-de-sacs,
7. Larpenteur Ave from Snelling to Cleveland,
8. Snelling Drive north and southbound and Snelling Ave, both sides.

NO ACTION NECESSARY ON REMOVAL OF DISEASED ELM TREES AT 1701 FAIRVIEW

The City Forester has reported that both the elms at 1701 Fairview have been removed and no action is necessary.

PERSONNEL POLICY REGARDING CITY EMPLOYEES IN FIRE-RESCUE DEPARTMENT AND REVISED FIRE MARSHALL JOB DESCRIPTION DEFERRED TO 9-14-88.

Council deferred the item to the September 14, 1988 meeting after discussion of a written request from Baldwin who felt the full council should be present for the discussion. Baldwin's memo also explained that additional information relating to the matter is now available and should be reviewed prior to making any decision.

SAFETY MODIFICATIONS FOR CITY PARK APPROVED

Carol Kriegler, Park and Recreation Director, reviewed her memo dated July 2, 1988 (a copy which is on file in the clerk's office) recommending procedures to alleviate possible hazards in the parks and presented approximate costs of the changes. Following a discussion, Council concurred that the critical problems should be remedied, and Wallin moved the authorization of an expenditure of up to \$10,000 for the repairs, such funds to be taken from the Contingency Fund Account. Motion carried unanimously. Wallin also requested that a letter be written to the manufacturers of the "Big Toy" asking that they make the necessary modifications to that item at no cost to the city.

1989 BUDGET PREPARATION PROCESS PRESENTED - WORKSHOP AND PUBLIC HEARINGS SCHEDULED.

Wiessner presented the proposed timeline for the 1989 budget and suggested dates for budget workshops and the Public Hearing. Following the discussion, Bush moved the scheduling of the following:

1. Budget workshops at 6:30 p.m. on August 31 and September 8.
2. Public Hearing on the budget at 7:15 on September 28, 1988.

ASSESSMENT HEARING ON DELINQUENT SANITARY SEWER AND STORM DRAINAGE CHARGES SCHEDULED FOR AUGUST 24, 1988, 8:00 P.M.

Wallin moved that the assessment hearing on delinquent sanitary

sewer and storm storm drainage charges be scheduled for August 24, 1988 at 8:00 p.m. Motion carried unanimously.

ADJOURNMENT

Council adjourned the meeting at 9:18 P.M.

---

Paul Cernia Acting Mayor

ATTEST:

---

Janet R. Wiessner, City Administrator





Consent   y  

Agenda Item:   E2  

icy \_\_\_\_\_

**CITY OF FALCON HEIGHTS**

Meeting Date:   8-10-88  

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Disbursements

**SUBMITTED BY:**

Al Rolek

**REVIEWED BY:**

Shirley Chenoweth

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

- (a) Disbursements through 8/10/88, \$
- (b) Payroll 7/16/88 - 7/31/88, \$8,672.41

**ACTION REQUESTED:**



Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Pay Group Description	Check Amount	Check Date	Status
016694			0			0.00	29-Jul-88	VOID
016695			0			0.00	29-Jul-88	VOID
016696			0			0.00	29-Jul-88	VOID
016697	000000002	Wiessner, Janet R.	14	01	semi-monthly	1,123.06	29-Jul-88	Outstanding
016698	000000004	Kriegler, Carol J.	14	01	semi-monthly	345.01	29-Jul-88	Outstanding
016699	000000011	Chenoweth, Shirley B.	14	01	semi-monthly	673.69	29-Jul-88	Outstanding
016700	000000020	Iverson, Terry D.	14	01	semi-monthly	771.37	29-Jul-88	Outstanding
016701	000000027	Morgan, Jay M.	14	01	semi-monthly	645.07	29-Jul-88	Outstanding
016702	000000031	Rolek, Alan J.	14	01	semi-monthly	700.17	29-Jul-88	Outstanding
016703	000000038	Wright, Vincent D.	14	01	semi-monthly	830.05	29-Jul-88	Outstanding
016704	000000043	Roemer, Sue R.	14	01	semi-monthly	363.29	29-Jul-88	Outstanding
016705	000000048	Marshall, Timothy	14	01	semi-monthly	361.20	29-Jul-88	Outstanding
016706	000000050	Kubes, Jon E.	14	01	semi-monthly	378.39	29-Jul-88	Outstanding
016707	000000061	Kelly, James E.	14	01	semi-monthly	131.19	29-Jul-88	Outstanding
016708	000000001	Baldwin, Thomas W.	7	03	monthly 2	346.84	29-Jul-88	Outstanding
016709	000000003	Baumann, Nicholas B.	7	03	monthly 2	48.90	29-Jul-88	Outstanding
016710	000000005	Berndt, Ross	7	03	monthly 2	40.00	29-Jul-88	Outstanding
016711	000000007	Bianchi, Joseph D.	7	03	monthly 2	66.00	29-Jul-88	Outstanding
016712	000000008	Brown, Raymond F.	7	03	monthly 2	61.00	29-Jul-88	Outstanding
016713	000000009	Bush, Patti J.	7	03	monthly 2	236.77	29-Jul-88	Outstanding
016714	000000010	Chenoweth, Philip E.	7	03	monthly 2	291.12	29-Jul-88	Outstanding
016715	000000012	Ciernia, Paul C.	7	03	monthly 2	250.00	29-Jul-88	Outstanding
016716	000000018	Holmgren, John M.	7	03	monthly 2	130.00	29-Jul-88	Outstanding
016717	000000022	LeMay, Dennis B.	7	03	monthly 2	54.00	29-Jul-88	Outstanding
016718	000000024	Lindig, Leo	7	03	monthly 2	294.29	29-Jul-88	Outstanding
016719	000000033	Schauffert, Craig F.	7	03	monthly 2	130.00	29-Jul-88	Outstanding
016720	000000034	Smida, Gail	7	03	monthly 2	61.00	29-Jul-88	Outstanding
016721	000000037	Wallin, Gerald E.	7	03	monthly 2	300.00	29-Jul-88	Outstanding
016722	000000039	Morgan, Jay	7	03	monthly 2	40.00	29-Jul-88	Outstanding

Grand Total

8,672.41

CHECK NO.	ISSUED TO	REASON	AMOUNT
22034	U. S. Postmaster	Postage Stamps	250.00
22035	Wholesale Club	Various Supplies	342.60
22036	City of Roseville - Ding Dongers	Entertainment for Ice Cream Social	100.00
22037	Pat Steinke	Clown for Ice Cream Social	40.00
22038	Kathy Ciernia	Ice Cream for Ice Cream Social	19.50
22039	Bituminous Consulting & Contracting	Partial Payment for St. Mary's Construction	11,337.33
22040	Bituminous Roadways, Inc.	Final Payment - Sealcoating	16,505.15
22041	Truly Alquist	Plumbing Inspections	277.60
22042	North Star State Bank	FWH, FICA & Medicare	3,609.01
22043	PERA	PERA	1,362.66
22044	ICMA Retirement Corporation	Deferred Compensation	468.64
22045	Commissioner of Revenue	SWH	639.71
22046	Colonial Life & Accident Insurance Co.	Accident Insurance	61.50
22047	Minnesota Benefit Association	Cancer Insurance	5.85
22048	PERA Life Insurance	Life Insurance	18.00
22049	Mrs. P. Loos	Delivery of Newsletter	100.00
22050	MAMA	Meeting	11.00
22051	Roseville Rotary Club	Meetings & Membership Dues	130.40
22052	Snyder Publishing Co.	Office Supplies	19.00
22053	C & G Office Products	Office Supplies	34.81
22054	Midwest Business Products	Office Supplies	51.50
22055	St. Paul Board of Water Commissioners	Water at City Hall & F. H. Park	465.51
22056	North States Power Co.	Gas & Electricity	3,074.31
22057	AT&T	Maintenance of Telephones	29.20
22058	Glenwood Inglewood	Water Cooler	7.00
22059	Fire Chief Magazine	1 Year Subscription	24.00
22060	Flaherty Equipment Corp.	Maint. & Repair of Equipment	40.00
22061	MN Conway Fire & safety	Maint. of Equipment	31.50
22062	Blomberg Pharmacy	Film & Processing	9.25
22063	American Linen Supply Co.	Linens	58.74
22064	Volunteer Fireman's Benefit Assn.	Membership	6.00
22065	Ramsey Clinic	Physical - M. Dow	15.00
22066	American LaFrance	Improvements	522.25
22067	Northeast Metro School District	EMT School - J. Holmgren	225.00
22068	Road Rescue, Inc.	Rescue Supplies	25.02
22069	Dick Larson	July Building Inspections	300.00
22070	Terry Iverson	Mileage	42.80
22071	Central Sweeping	Street Sweeping (Spring)	2,475.00
22072	Browning-Ferris Industries	Waste Removal - City Hall & F. H. Park	202.58
22073	Marilyn Gates	Non-Resident Reimbursement	24.00
22074	Margaret Robinson	" "	12.00
22075	M. K. Von De Linde	" "	16.00

CHECK NO.	ISSUED TO	REASON	AMOUNT
22076	Manjula Shyam	Non-Residen Reimbursement	40.00
22077	Brighton Excavating Co.	Maint. & Repair	120.00
22078	Harmon Glass	Maint. & Repair - Park	100.00
22079	Collins Electrical Construction Co.	Maint. & Repair - Parks	1,878.51
22080	Nips, Inc. McDonald's	Orange Drink - Ice Cream Social	14.85
22081	Super Cycle, Inc.	July Recycling	417.00
22082	Blumberg Pharmacy	A. C. Power Pack	51.94
		TOTAL	<u>45,611.72</u>

Consent X

Agenda Item: E3

icy \_\_\_\_\_

CITY OF FALCON HEIGHTS

Meeting Date: 8-10-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Commission Minutes

SUBMITTED BY:

Various Commissioners

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) Park and Recreation Commission Minutes of 7/11/88
- (b) Solid Waste Commission Minutes of 7/20/88
- (c) Planning Commission Minutes of 8/1/88

ACTION REQUESTED:

Approval

  
\_\_\_\_\_

MINUTES  
PARK AND RECREATION COMMISSION  
JULY 11, 1988

MEMBERS PRESENT: Linda McLoon, Carol Kriegler, Paul Nelson, Tom Mountain,  
Bob Gehrz, Connie Lasser

MEMBERS ABSENT: Kirsten Eckberg, Lloyd Jacobson, Pat Bush

PARK REPAIR AND IMPROVEMENTS

Caorl Kriegler presented some updated information from last meeting regarding play ground equipment. Big Toy Mfg has responded regarding their piece of equipment which is in the Falcon Heights Community Park. They will try to give us specific recommendations. They will also give us an estimate on a slide to replace the old metal slide which has been replaced for safety reasons. Sand 8 inches deep should be placed around the playground equipment and maybe bordered in.

Electrical work has and will continue to be worked on at Idaho-Snelling and at the Community Park.

The item regarding parking curbs at the Community Park will be delayed and perhaps presented to the City Council at a later date. Also the sidewalk at the Community Park around the building is a problem.

An insurance sponsored survey of Falcon Heights' parks was done several years ago. Carol will attempt to meet with the representative regarding some of their findings and suggestions.

The culverts at Idaho-Snelling are a concern from a safety standpoint. A City engineer will look at them soon.

COMPREHENSIVE PLAN FOR PARKS

We will try to obtain the help of a U of M intern to assist us in this plan.

SUMMER PROGRAMS

The enrollment was very good and the programs have gone well.

ICE CREAM SOCIAL

Carol has made all necessary arrangements. A senior citizens band may play for entertainment.

MINUTES  
SOLID WASTE COMMISSION  
July 20, 1988

MEMBERS PRESENT: Brynildson, D. Klisch, Misra, Salewski

Meeting was convened at 7:30 by chair Misra

APPROVAL OF MINUTES

The minutes of the July 6th meeting were approved with the following corrections:

- spelling of Salewski should be changed to Salewski
- under supercycle contract correct the word access to excess.
- under promotion correct the sentence to read Klisch will design sign structures and pick up necessary materials.
- under budget proposal correct the amount requested under subject code 29 to \$12, 000 plus 10%
- correct the sentence "Seed money issue will be decided at next meeting".
- under student intern correct the spelling summerizing to summarizing

YEAR END REPORT TO RAMSEY COUNTY

Misra reported on her work on City's year end report to Ramsey county. The tabulation of recycled amounts is not yet complete. Misra will share the report with the Commission when it is complete. There was some discussion on the item of the report concerning progress being made with regard to long term funding. The county suggests in its documents that a public hearing may be necessary for second year funding. It was decided informally that the Commission's development of a work plan and its budget proposal to the City would satisfy the requirements for long term planning at least in this initial report.

SUPERCYCLE CONTRACT

The Commission reviewed Thompson's report. After some discussion on the issue of tonnage limits and excess charges, it was MOVED by Salewski and SECONDED by D. Klisch that:

The solid Waste Commission proposes that the Falcon Heights tonnage limit for the remainder of the year be 28 tons and that the excess tonnage charge be \$50.

The motion PASSED

The Commission also discussed an alternative proposal of a limit of 25 tons and an excess of \$30 per ton. No action was taken on this suggestion. Misra will contact Chenoweth about typing a contract proposal and will draft a cover letter for the proposal.

BUDGET REQUEST

The budget request sheet submitted by Hard and included with the meeting notice was discussed. However, members of the Commission had several questions about the capital Budget items. It was MOVED by Salewski and SECONDED by Brynildson that:

The budget request be tabled until the August 3rd meeting and that Hard be asked to clarify the capital budget amounts included



in the report of request form and be requested to prepare a cover letter to the council concerning the budget request.

The motion PASSED.

Salewski will contact Hard and clarify the intent of the Commission.

The next meeting of the Commission will be on August 3rd at 7:30 p.m.

The chair ajourned the meeting at 8:30 p.m. in order that members may reconvene in the City shop to assemble recycling signs.

MINUTES  
REGULAR PLANNING COMMISSION MEETING  
AUGUST 1, 1988

Chairman Black called the meeting to order at 7:30 P.M.

Black, Duncan, Barry, Finegan, Daykin, Carroll, Grittner and Boche. Council Liaison Wallin was also present. PRESENT

Nestingen. ABSENT

Barry moved, seconded by Daykin, to approve the July 11, 1988, Planning Commission Minutes as presented. Motion carried unanimously. 7/11/88

The conditional use request for establishment of a pool hall in a B-2 district was moved down on the agenda due to the fact that no one was in attendance. MINUTES APPROVED

Helen Verbrugge, 1666 Coffman, presented the resident's request for a "one hour parking" zone on the east side of Coffman and issuance of resident parking permits. She advised that 1666 Coffman has 90+ units with 90 underground parking spaces and 53 above ground parking spaces for their residents. They are encountering University of Minnesota students parking all day on the east side of Coffman which is an area that the residents of 1666 Coffman desire to use as they live on the west side of the building and find parking on the street closer and more convenient for themselves, guests and family. PARKING REQUEST 1666 COFFMAN HELEN VERBRUGGE

Carroll advised that as a resident of the University Grove area she was of the opinion that the issue is more complex. She then advised that she had contacted the President of the Grove Association regarding a total review of the present parking practices in the Grove with the inclusion of the 1666 Coffman residents to develop a uniform parking scheme. CARROLL

Boche arrived at 7:45 P.M. BOCHE ARRIVES

Ted and Jean Watson, 1666 Coffman, advised that they have lived in the building for two years. Since there are only so many dedicated parking spaces for residents, they were of the opinion that if they were allowed to park on Coffman it would alleviate some parking problems. The area is more convenient for their guests and family. University of Minnesota students have caused the majority of the problems of not being able to park on Coffman during the school year and they should be made to use available parking on University property. TED AND JEAN WATSON

Carroll moved to table the issue until the next Planning Commission meeting and if no action is taken by the Grove Association by the next meeting, the Commission should approve such parking request. Motion died for a lack of a second. CARROLL

Discussion then ensued as to whether to move ahead with the Coffman request or allow more time for the issue to be discussed with the Grove Association. BEULAH HEBBEL

Beulah Hebbel, 1666 Coffman, informed that she was in favor of a parking permit HEBBEL

PLANNING COMMISSION MEETING

AUGUST 1, 1988

PAGE 2

system, a total parking ban on Coffman would not be acceptable, University students should use University parking facilities and should be ticketed if found parking on Coffman once the request is approved.

Carroll again requested that the item be postponed with the understanding that the Grove Association work with the Coffman residents with the critical timeframe in mind that the item be addressed with a formal statement by the next Planning Commission meeting. Barry was of the opinion that those working on the issue not address the specifics but instead be addressed by City Staff, Planner or Engineer.

CARROLL

BARRY

Finegan then moved, seconded by Boche, postponement for further consideration. Motion carried unanimously.

PARKING  
1666 COFFMA  
POSTPONED

Black directed City Staff to look at parking requirements for the Grove area, University system and City of St. Paul and determine how the best of all the requirements used by these areas could be adopted for this area of Falcon Heights as well as all other areas of Falcon Heights. Boche agreed that the issue needs to be addressed in a broader sense.

BLACK

The conditional use request was again considered with the applicants not being present. Barry moved that the conditional use be denied because the applicant was not present. Motion died for lack of second.

CONDITIONAL  
USE REQUEST  
FOR A POOL  
HALL  
NORTHOME  
SHOPPING  
CENTER

Daykin then moved to direct staff to specifically notify the applicant that his request will be considered at the September Planning Commission meeting. Motion died for lack of second and no action was taken.

Carroll moved, seconded by Duncan, to increase the amount for the Planning Commission's attendance for travel, conferences and schools to \$1,000 for the 1989 budget. Motion carried unanimously.

1989  
BUDGET

Planner Dwinell reviewed his July 20, 1988 letter on planning review methods. Boche indicated frustration on lack of staff input and a request that this be communicated to the City Council. There is a need for basic staffing input at Planning Commission meetings. Black and Daykin agreed that background information is lacking.

PLANNER  
DWINELL

Black asked if staff should make recommendations to which Duncan replied that the Planning Commission should make its own recommendations but staff should provide the framework. Boche was of the opinion that staff should provide alternatives.

BLACK  
BOCHE

Dwinell then reviewed the Procedure Manual for the Planning Process and Review of Residential Setbacks. Planning Commission members reviewed the documents and offered suggestions. Written comments should be submitted to Dwinell. He then briefly reviewed his July 26th memorandum and asked for comments.

DWINELL

The Planning Commission will consider at its next meeting the public hearing process (proposed to be handled by Planning Commission members) and variance issues.

PLANNING COMMISSION MEETING  
AUGUST 1, 1988  
PAGE 3

Dwinell asked if the housekeeping changes to the zoning code should also be reviewed at the next meeting but members felt the previous two issues mentioned should be the only ones addressed at the next meeting in addition to the regular agenda items.

DWINELL

Barry moved, seconded by Duncan, to adjourn the meeting at 10:00 P.M.  
Motion carried unanimously.

ADJOURNMENT

Submitted by:

---

Katherine J. Zimmerman

APPROVED: September 12, 1988

---

Edgar Finegan, Secretary



CITY OF FALCON HEIGHTS 55108  
 FIRE DEPARTMENT AND RESCUE SQUAD  
 Application for Membership

PERSONAL INFORMATION

Name Olson, Joseph Edward Date of Birth 31 May 45  
 Last First Middle

(No applicant under 18 or over 40 years of age is eligible).

Address 2247 W. Roselawn Av. Roseville, MN 55113  
 Street City State Zip

Telephone 636-8428 641-2142 Soc. Sec. # 506-58-1753  
 home work

Own Home  Buying Home \_\_\_\_\_ Renting \_\_\_\_\_

How long have you lived in Falcon Heights? N/A

EDUCATION

Name and Location	Years Attended	Graduated
Grammar School <u>St. Joseph's Academy (Kothaus) Abilene, TX</u>	<u>8</u>	<u>YES</u>
High School <u>Pius X Central H.S. (Kothaus) Lincoln, NE</u>	<u>4</u>	<u>YES</u>
College <u>Univ. of Notre Dame, Notre Dame, IN</u>	<u>4</u>	<u>YES</u>
Other* <u>Law School (Duke-JD, Florida-LLM)</u>	<u>4</u>	<u>YES</u>
<u>Basic EMT 1975, EMT Refresher 1977, Basic Again 1985</u>	<u>186 hrs.</u>	<u>YES</u>
<u>EMT Refresher (24 hrs, 1987); EMS Continuing Ed. (St. Louis C.C., 1986-7, 102 hrs.);</u>		
<u>EMS Cont. Ed. (F.H.F.D., 1986 to date, approx. 82 hrs).</u>		

\* Include any first aid, EMT, and firefighter training.

EMPLOYMENT

Present Employer Hamline Univ. Law School No. of Years 14  
 Business Address 1536 Hewitt Av. St. Paul Working Hours VARIES

Former employers (list your last two employers starting with the most recent employer).

Name & Address of Employer	Dates Employed	Position	Reason for Leaving
<u>U.S. Air Force George AFB, CA</u>	<u>From: Dec 1970 To: Sep 1974</u>	<u>ATTORNEY</u>	<u>Honorable Discharge</u>
<u><del>Minneapolis, MN</del></u>	<u><del>From: Jan 1970 To: Dec 1970</del></u>	<u><del>ATTORNEY</del></u>	<u><del>also USAF</del></u>

School of Law Academic Year 1986-87, Visiting Professor, end of term  
 Saint Louis University  
 St. Louis, MO 63100

FALCON HEIGHTS FIRE DEPARTMENT  
AVAILABILITY AGREEMENT

consideration of membership on the Falcon Heights Fire Department, I,

Joseph E. Olson

hereby agree to the following statements and conditions:

- (1) That as an applicant for membership on the Falcon Heights Fire Department, I have represented myself as available to respond to emergency calls between the hours of 8:00 AM and 5:00 PM;
- (2) That, as a candidate for membership, I was advised of the fact that I must execute this Agreement, and that I understand that this Agreement is authorized by the Falcon Heights Fire Department membership;
- (3) That my inability to respond to emergency calls during all or part of the time period designated in Section (1) of this Agreement, unless excused by the acting Fire Chief pursuant to Section (4) of this Agreement, shall constitute cause for my removal from membership of the Falcon Heights Fire Department. Response to less than thirty (30) percent of all emergency calls between the hours of 8:00 AM and 5:00 PM during any consecutive ninety (90) day period designated by the acting Fire Chief shall be conclusive proof of my inability to respond. My removal shall be at the discretion of the acting Fire Chief, whose decision will be subject to the standard of review pursuant to ARTICLE XI of the Rules, Regulations, and Procedures. Removal under this agreement will disqualify the claimant from any unemployment compensation benefits;
- (4) That I will notify the acting Fire Chief of any change in availability as described in Section (1) of this Agreement within one week of such change; and
- (5) That this Agreement shall remain in force and have effect for a period of two years from the date I execute this Agreement. After two years of satisfactory service, the member may apply for a vacant night call position or continue this Agreement.

Subscribed and sworn to before me

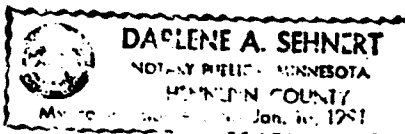
this 9<sup>th</sup> day of December, 1985

Darlene A. Sehnert

Notary Public

Joseph E. Olson  
(Signature of member)

12-9-85  
(Date)



In signing this Agreement, I acknowledge receipt and examination of same.

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Date





CONSENT AGENDA  
AUGUST 10, 1988  
LICENSES

GENERAL CONTRACTING

Fred J. Keller Asphalt Paving #140  
450 Hatch Ave  
St. Paul, Mn 55117

Wallmaster Co. #143  
1191 Payne Ave  
St. Paul, Mn 55101

MECHANICAL CONTRACTING

Aquarius Plumbing and Heating #142  
1261 Paune Ave  
St. Paul, Mn 55101

Air Comfort Inc. #137  
3944 Louisiana Circle  
Mpls., Mn 55426

DRAIN OR SEWER CLEANERS

Roto-Rooter Services Co. #135  
14530 27th Ave N.  
Plymouth, Mn 55369

REFUSE HAULING

Woodlake Sanitary Services, Inc #136  
8661 Rendova St.  
Circle Pines, Mn 55014

TREE TRIMMING

A-1 Walsh Inc. #140  
1080 Norton St.  
St. Paul, Mn 55117

Allstate Tree Services #139  
7510 Jackson St. N.E.  
Fridely, Mn 55432

CORPORATE

Packaging Store #141  
1543 W. Larpenteur Ave  
Falcon Heights, Mn 55113

CORPORATE CONT.

Delange Dancer's Studio #138  
1899 W. Larpenteur Ave  
Falcon Heights, Mn 55113

Domestic Sales DbA: Round Bobbin  
Sewing Center #134  
1534 W. Larpenteur Ave  
Falcon Heights, Mn 55113

Bullseye Golf Center #133  
1557 W. Larpenteur Ave  
Falcon Heights, Mn 55113

Consent X

Agenda Item: E6

Policy \_\_\_\_\_

CITY OF FALCON HEIGHTS

Meeting Date: 8-10-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointment of Michael Haglund to Solid Waste Commission

SUBMITTED BY:

Tom Baldwin

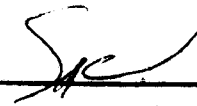
REVIEWED BY:

Solid Waste Commission

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Mike has been working at City Hall as a volunteer. He also has been attending all Solid Waste meetings and taking an active part. The Commission would like to have him appointed as a member which will complete the 9 member Commission.

ACTION REQUESTED:

  
\_\_\_\_\_

FALCON HEIGHTS COMMISSION/COUNCIL APPLICATION

DATE

NAME: Michael W. Haglund

ADDRESS: 1636 W Skillman Ave Rossville PHONE 633-9191

HOW LONG AT ABOVE ADDRESS? \_\_\_\_\_ YEARS

IN WHAT CAPACITY DO YOU WISH TO SERVE? Solid Waste Commission  
member

REASON YOU WISH TO SERVE ON ABOVE: To help the City of Falcon  
Heights set up the recycling program by giving  
input with any expertise I may have, while at the  
same time being able to learn how local governments  
function.

PRIOR PUBLIC (OR RELATED) SERVICE: Building Representative U of M  
married student Housing, Building + Grounds committee  
local church, Served food in food kitchen for poor  
helped out in exchange (overseas in military)

OTHER RELEVANT BACKGROUND (OR COMMENTS): B.A. U of Minnesota  
Geography, Substantial graduate level work in  
environmental Health (air pollution, H<sub>2</sub>O pollution, HAZARDOUS  
etc.  
WASTE, management) additional work (classes) in  
Public Administration, math, chemistry.





CITY OF  
**FALCON HEIGHTS**

---

2077 W. LARPEUTEUR AVENUE    FALCON HEIGHTS, MN 55113-5594    PHONE 612-644-5050

---

August 4, 1988

TO:    Don Hamilton, Hewlett Packard  
      Orlyn Miller, U of M Planning Department  
      Leo Lindig, Falcon Heights Fire Department

FROM: Jan Wiessner  
      City Administrator

RE:    Larpenteur - Prior/Gortner Signal Study

Dan Soler of Ramsey County Public Works Department delivered the enclosed Feasibility Study Final Report today. I know you have all been anxiously awaiting the conclusion of this study as I have. This will be discussed by the City Council at their next meeting, Wednesday July 10, 1988, 7:00 p.m. at Falcon Heights City Hall. Dan Soler will be present to discuss the recommendations and answer questions. You are welcome and I encourage you to attend this meeting.

If you have any questions, you can call me Friday at 644-5050. I will be out of town next week but you can direct your questions/comments to Mayor Tom Baldwin, 644-8293 or 644-5050.

I'm sending two copies of the report to each of you. I'd appreciate it if you would share the information to others from your organization who may be interested. Thanks.

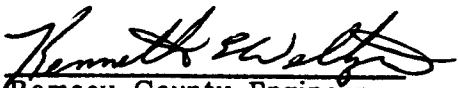
cc: Dave Roeser, HP  
      Harvey Turner, U of M  
      Clint Hewitt, U of M  
      Deon Stuthman, U of M  
      Howard Heck, U of M  
      Lester Potts, U of M  
      Garry Wilson, U of M  
      Terry Iverson, F.H.  
      Dan Soler, R.C.  
      Ken Weltzin, R.C.

JW/sr

**FEASIBILITY REPORT  
FOR  
GEOMETRICS AND TRAFFIC SIGNALS  
ON  
LARPEN TEUR AVENUE**

**At Prior/Gortner  
in Falcon Heights  
Ramsey County, Minnesota**

Recommended for Approval:

  
\_\_\_\_\_  
Ramsey County Engineer  
and Director of Public Works

8/1/88

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Falcon Heights

\_\_\_\_\_  
Date

Prepared by:

Ramsey County Public Works Department  
Kenneth E. Weltzin, P.E.  
County Engineer and Director of Public Works  
Suite 270  
350 St. Peter Street  
St. Paul, Minnesota 55102

Draft: April 1988

Final: July 1988

## TABLE OF CONTENTS

	<u>Page</u>
Introduction	1
Description of Existing Conditions	1
Existing Deficiencies	1
Alternatives Considered	2
Estimated Costs	3
Recommendations	3
Project Manager	4

### ILLUSTRATIONS

1. Existing Conditions
2. Accident Diagram (1984-1985)
3. Accident Diagram (1986-1987)
4. Alternate 1
5. Alternate 2
6. Alternate 3
7. Alternate 4
8. Recommended Alternate

### APPENDICES

- A. Volume Warrants - Larpenteur Avenue at Gortner Avenue
- B. Volume Warrants - Larpenteur Avenue at Prior Avenue
- C. Turning Movement Counts - Larpenteur Avenue at Gortner Avenue
- D. Correspondence

## INTRODUCTION

This feasibility report for Larpenteur Avenue at Prior/Gortner has been prepared by the Ramsey County Public Works Department in order to outline possible improvements in the area of Larpenteur Avenue at Prior/Gortner, what alternatives have been considered, what the impacts of making these improvements would be and how the improvements could be funded.

## DESCRIPTION OF EXISTING CONDITIONS

Larpenteur Avenue is under the jurisdiction of Ramsey County Public Works Department. Gortner Avenue and Prior Avenue are city streets within the City of Falcon Heights (see Figure 1).

Larpenteur Avenue has a functional classification of minor arterial. The current average daily traffic count is 13,100 on Larpenteur Avenue between Cleveland Avenue and Fairview Avenue. The projected traffic volume for 2008 is 20,900 for this section of Larpenteur Avenue.

Larpenteur Avenue is currently a concrete roadway, 4 lanes with bituminous shoulders and a 4 foot median. The median has openings for turns at Lindig, Tatum, Gortner, Prior, and Falcon Heights City Hall in this area. The speed limit is 40 mph. There is currently a signal at Cleveland Avenue to the west and Snelling Avenue to the east. Other intersecting streets stop for Larpenteur Avenue traffic.

Gortner Avenue accesses Larpenteur Avenue from the south across from an entrance to Hewlett Packard from the north. Gortner Avenue is a direct access into the University of Minnesota Campus. Gortner Avenue is a 24 foot wide street with one lane of approach to Larpenteur Avenue. Land use on both sides of Gortner Avenue is University of Minnesota Agricultural Field Plots.

Prior Avenue accesses Larpenteur Avenue from the north. The intersection of Prior and Larpenteur is a three-leg intersection with no leg to the south. Prior Avenue is the only current access point to Larpenteur Avenue for the Falcon Heights Fire and Ambulance vehicles. Hewlett Packard also has access onto Larpenteur from Prior. There is proposed future office development at the north end of Prior Avenue. Prior is a 36 foot wide city street with one lane of approach to Larpenteur Avenue. Prior Avenue is located approximately 240 feet to the west of Gortner Avenue.

## EXISTING DEFICIENCIES

The main concern regarding the Larpenteur Avenue at Prior/Gortner area is access on and off Larpenteur Avenue at both Prior and Gortner. There are currently no protected left turn lanes on Larpenteur Avenue for turns onto Prior or Gortner. Also there is no signal system at either intersection. The City of Falcon Heights has expressed concern over the accidents at these intersections and with the Emergency Vehicles entering Larpenteur Avenue from Prior Avenue without a signal. Hewlett Packard has expressed concern over their employee's access to Larpenteur Avenue at both locations.

A review of accidents at these two intersections indicate two accidents have occurred at Larpenteur and Prior since 1984 which results in an accident rate of less than one per year. There have been 11 accidents at Larpenteur and Gortner since 1984 for an accident rate of less than three per year. Of these 11 accidents, nine of them involved movements through the median opening at Gortner (see Figure 2 & 3). These accident



rates alone are not sufficient to warrant a traffic control change as per the Minnesota Manual on Uniform Traffic Control Devices.

### ALTERNATIVES CONSIDERED

Ramsey County Public Works Department has programmed a project to improve the geometrics at intersections and rehabilitate the pavement on Larpenteur Avenue from Cleveland Avenue to Fairview Avenue. Under this project, Larpenteur Avenue would be widened to eliminate the existing nine foot shoulders, remove the median and install a continuous two-way left turn lane, add curb and gutter and storm sewer, install a traffic signal at Larpenteur and Fairview, and revise the traffic signal at Larpenteur and Cleveland. The project is tentatively scheduled for summer of 1991.

The purpose of this feasibility report is to outline what alternatives should be considered for immediate (1989) improvements to the area of Larpenteur at Gortner/Prior. The following alternatives are discussed in terms of perceived impact on traffic conditions, accidents, access, emergency vehicles and compatibility with the future Larpenteur Avenue design.

**Alternate 1** would install a signal system at Gortner Avenue (see Figure 4). Approach counts were taken at the intersection and warrants were met for signalization as per the Minnesota Manual on Uniform Traffic Control Devices (see Appendix A). A signal system at the intersection would provide easier access onto Larpenteur from Gortner for both the University and Hewlett Packard; especially during peak hours. However, if a signal was to be installed at this location without the appropriate geometric changes (i.e. left turn lanes on Larpenteur Avenue) it would not necessarily reduce accidents. Left turning vehicles off Larpenteur Avenue would still be turning from a thru lane and yielding to oncoming traffic. This alternate may provide safer access to Larpenteur for emergency vehicles entering from Prior by the use of special emergency vehicle pre-emption on the signal. This alternate would allow for modifications to the signal system when turn lanes are added to Larpenteur Avenue under the future project.

**Alternate 2** would install a signal system at Prior Avenue and close the median at Gortner Avenue (see Figure 5). Approach counts taken at this intersection indicate a traffic signal is not warranted as per the Minnesota Manual on Uniform Traffic Control Devices (See Appendix B). Ramsey County does not participate in the cost of installation of unwarranted signals, therefore a signal at this location would be funded entirely with city funds. Closing the median at Gortner would eliminate most of the accidents at the intersection; however, it would severely limit access into the University of Minnesota. Turning movement counts by Ramsey County Public Works Department indicate 352 left turns onto Gortner in the a.m. peak, with only nine left turns from Gortner during the p.m. peak (see Appendix C). Vehicles would be required to access the University at another location, most likely from Cleveland on Folwell or Commonwealth. Neither of these intersections is currently signalized. Installing a signal at Prior would provide better access to Larpenteur Avenue for Emergency Vehicles and Hewlett Packard employees. A signal at Prior would also be deficient in terms of geometrics; however, the signal would be designed to allow for future left turn lanes on Larpenteur Avenue.

**Alternate 3** relocates Gortner Avenue to the west (see Figure 6). Gortner would then line up directly with Prior. The median would be closed at the Hewlett Packard entrance and their main access would be from Prior. The signal would be warranted based on Gortner Avenue traffic. The alternate would also be deficient in geometrics; however, this signal would be designed to allow for future left turn lanes on Larpenteur

Avenue. Moving Gortner completely to the west is the most feasible way to align these two roadways from an engineering standpoint. Initial discussions with the University of Minnesota indicates objections to moving Gortner because of the adjacent field plots. This alternate also provides signalized access for emergency vehicles.

**Alternate 4** would install a signal system at both Gortner Avenue and Prior Avenue in their present locations (see Figure 7). Consideration was given to treating this as one intersection and installing one signal system to serve both Gortner and Prior as offset legs to the intersection. The Minnesota Department of Transportation considers roadways offset by a distance of 240 feet to be two separate intersections, and therefore two separate signal systems would have to be installed. The two signals would have to be interconnected and coordinated with each other. A signal system would be warranted at Gortner and would not be warranted at Prior as per the Minnesota Manual on Uniform Traffic Control Devices. Installing a signal at both locations would improve access to Larpenteur Avenue for the University of Minnesota, Hewlett Packard and the Falcon Heights Fire Department. The entrance to Hewlett Packard directly across from Gortner would be closed and their main access would be off Prior Avenue. Emergency vehicles would be able to pre-empt both signals, allowing easier access to Larpenteur Avenue. As noted in alternate two, because a signal at Prior is unwarranted, the cost would be funded entirely with city funds. This alternate would also be deficient in geometrics; both signals would be constructed to allow for future left turn lanes on Larpenteur Avenue.

**Alternate 5** is the "do-nothing" alternate. This alternate would allow the county to make geometric revisions to Larpenteur Avenue in 1991 and continue to monitor the accidents and traffic volumes at both intersections.

	<u>Estimated Costs</u>		
	<u>Total</u>	<u>County</u>	<u>City</u>
<b>Alternate 1 - Signal at Gortner</b>			
Signal System	\$90,000	\$45,000	\$45,000
<b>Alternate 2 - Signal at Prior, Close Median at Gortner</b>			
Signal System	\$90,000		\$90,000
Close Median	\$5,000	\$5,000	
	<u>\$95,000</u>	<u>\$5,000</u>	<u>\$90,000</u>
<b>Alternate 3 - Signal at Gortner/Prior, Relocate Gortner</b>			
Signal System	\$90,000	\$45,000	\$45,000
Relocate Gortner	\$30,000		\$30,000
	<u>\$120,000</u>	<u>\$45,000</u>	<u>\$75,000</u>
<b>Alternate 4 - Signals at both Gortner and Prior</b>			
Gortner Signal System	\$90,000	\$60,000	\$30,000
Prior Signal System	\$90,000		\$90,000
Interconnect*	\$25,000	\$21,000	\$3,850
	<u>\$205,000</u>	<u>\$81,150</u>	<u>\$123,850</u>

\*includes costs of interconnecting with Cleveland and Fairview

Maintenance costs to City for signal system at either location:

Power	\$1100/yr
Street Lights	150/yr
EVP	360/yr
	<u>\$1610/yr*</u>

\*Maintenance costs for Alternate 4 would be twice for two signals

### RECOMMENDATIONS

Ramsey County Public Works recommends that the best overall solution to the problems in this area is to install a signal system which serves all four legs of this intersection. This would improve access to the University of Minnesota, Hewlett Packard and the Falcon Heights Fire Department. The signal would, in the future, be coordinated with the signals at Cleveland and Fairview to allow for progression along Larpenteur Avenue.

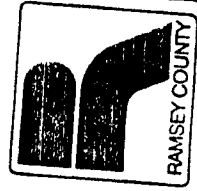
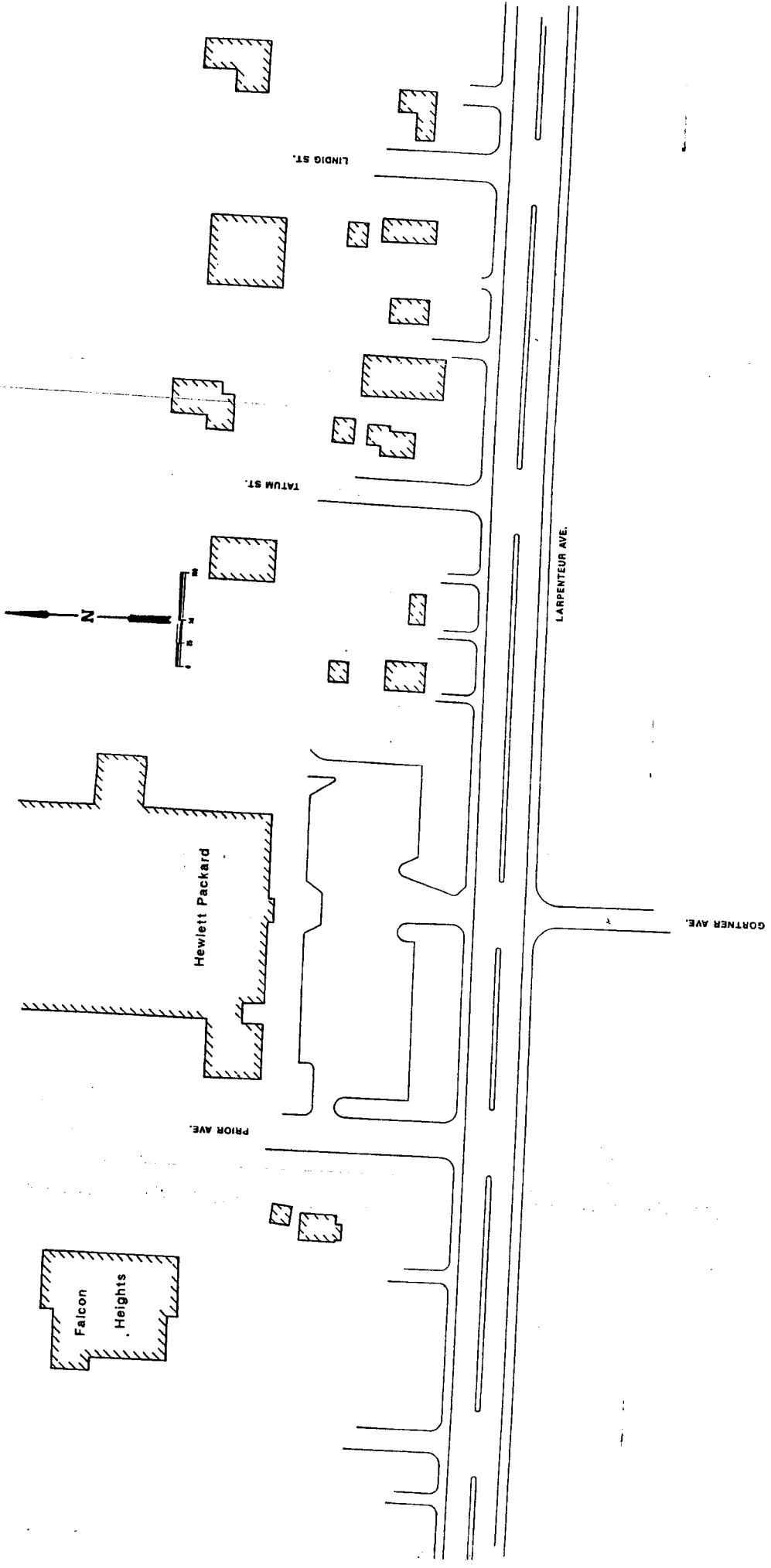
The best way to signal all four legs of the intersection is to implement Alternate 3 (realign Gortner, install signal) which would provide one complete signalized intersection. However, preliminary discussions with the University of Minnesota have indicated that it will not be possible to realign Gortner. If it is not possible to realign Gortner to form one intersection then Ramsey County recommends signalizing the intersection of Larpenteur and Gortner in its present location. Because a signal system at Prior is not warranted, the county cannot recommend that one be installed. However, if the city wishes to fund 100% of the cost of a signal at Prior, the county will include the installation as part of the project.

It should be noted, however, that signals installed at these locations without the proper geometric changes will not necessarily reduce the accident rate for left turning vehicles on Larpenteur Avenue, and will require additional expenditures for revisions with the geometric/rehabilitation project. Therefore, it is recommended that the signal installation be part of the geometric/rehabilitation project in 1991. The intersection will be as shown in figure 8.

### Project Manager

The project manager is Daniel E. Soler, Ramsey County Public Works Department, 3377 North Rice Street, Shoreview, Minnesota 55126, telephone 484-9104.

**ILLUSTRATIONS**

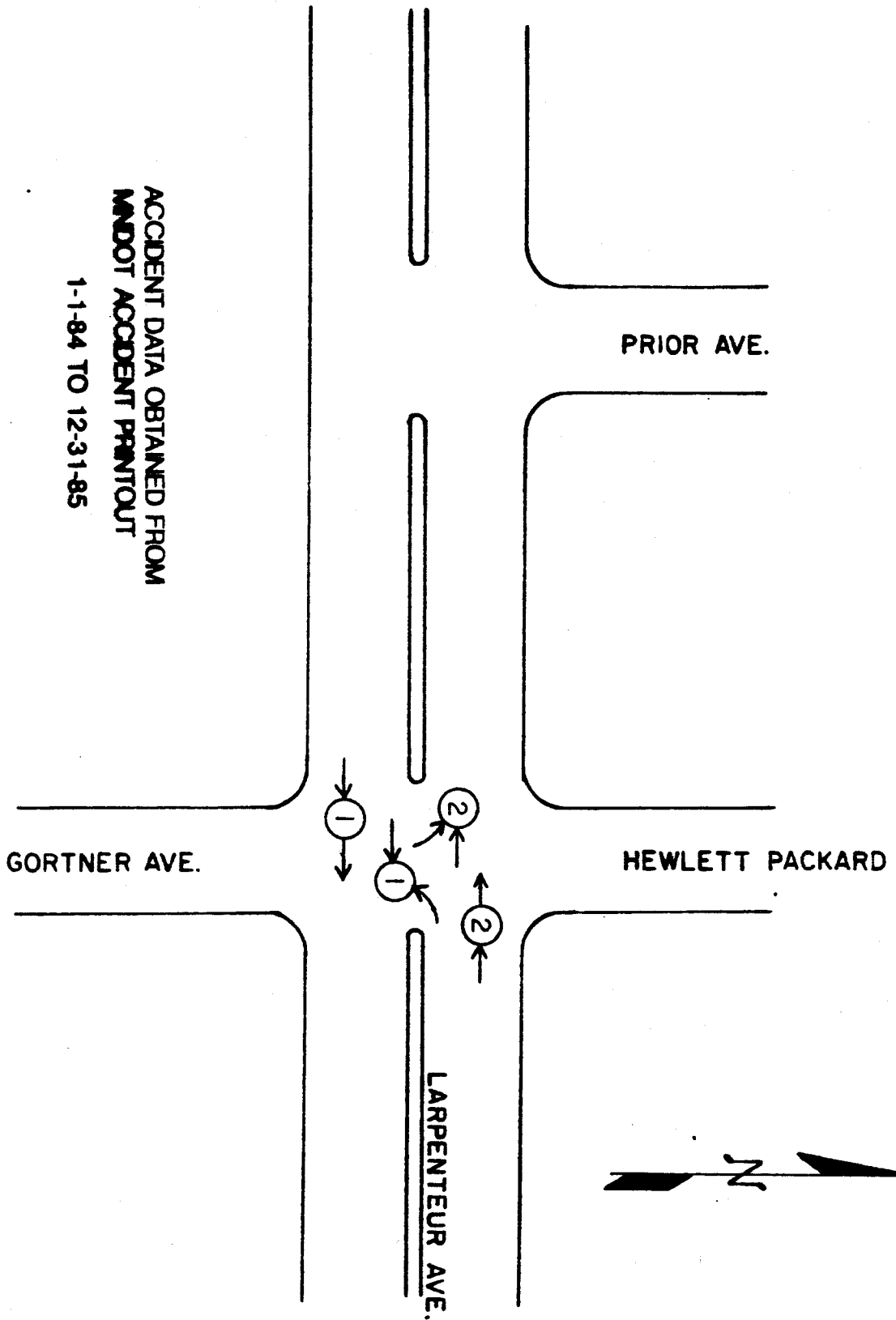


Ramsey County Department of Public Works

Figure 1 Existing Conditions

ACCIDENT DATA OBTAINED FROM  
MNDOT ACCIDENT PRINTOUT

1-1-84 TO 12-31-85



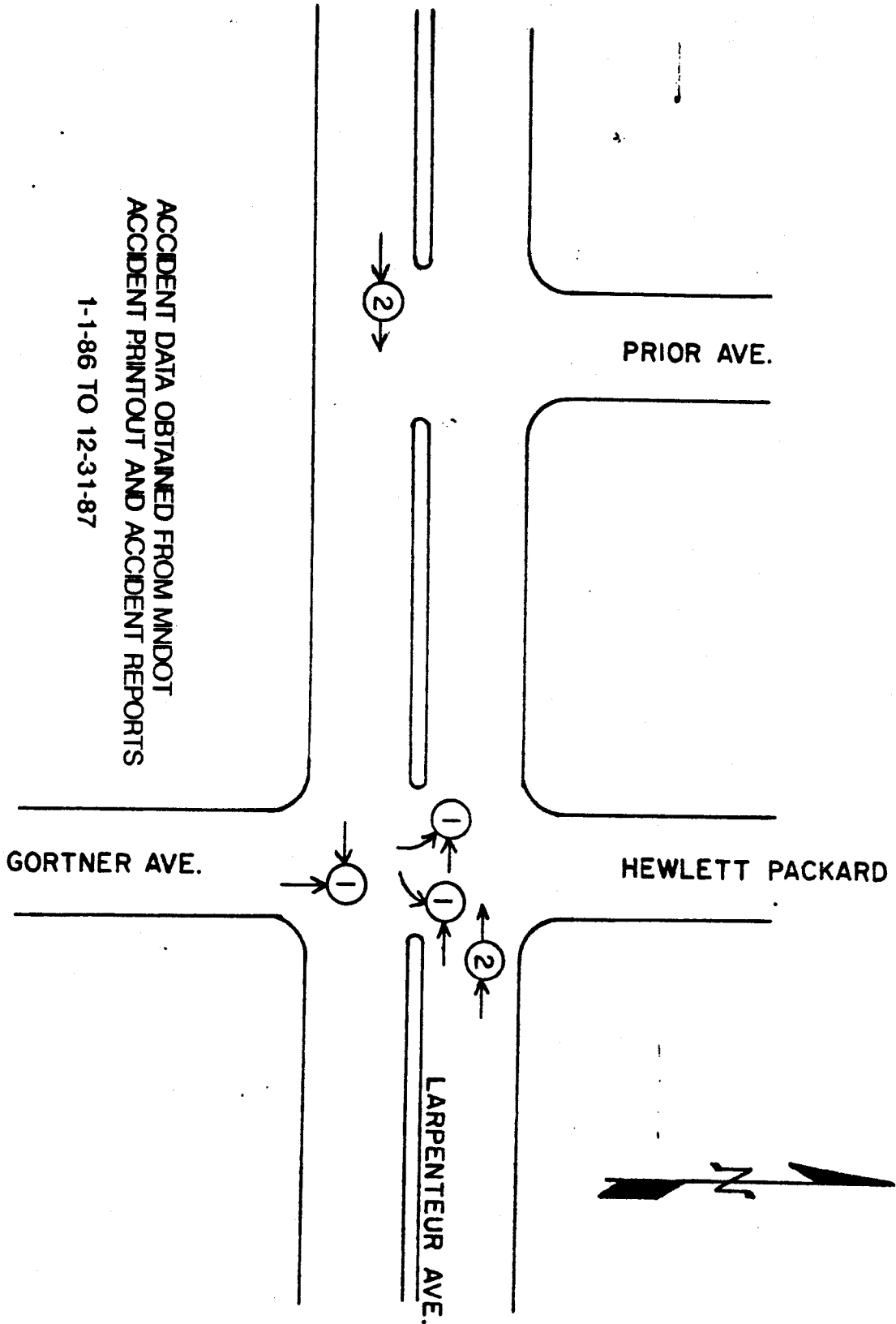
Ramsey County Department of Public Works

Figure 2



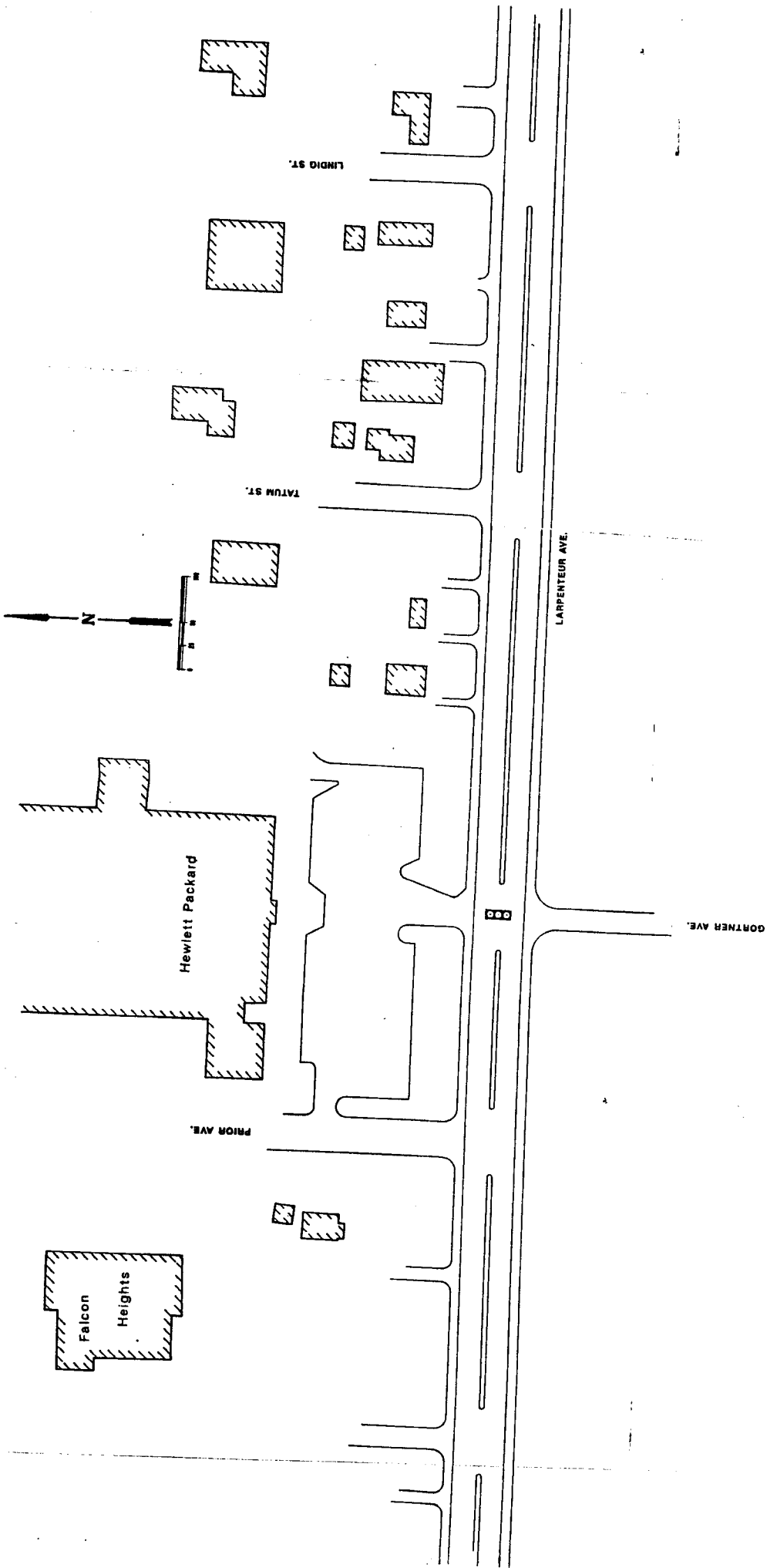
ACCIDENT DATA OBTAINED FROM MNDOT  
ACCIDENT PRINTOUT AND ACCIDENT REPORTS

1-1-86 TO 12-31-87



Ramsey County Department of Public Works

Figure 3



Ramsey County Department of Public Works

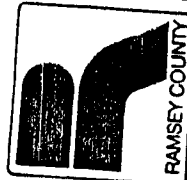
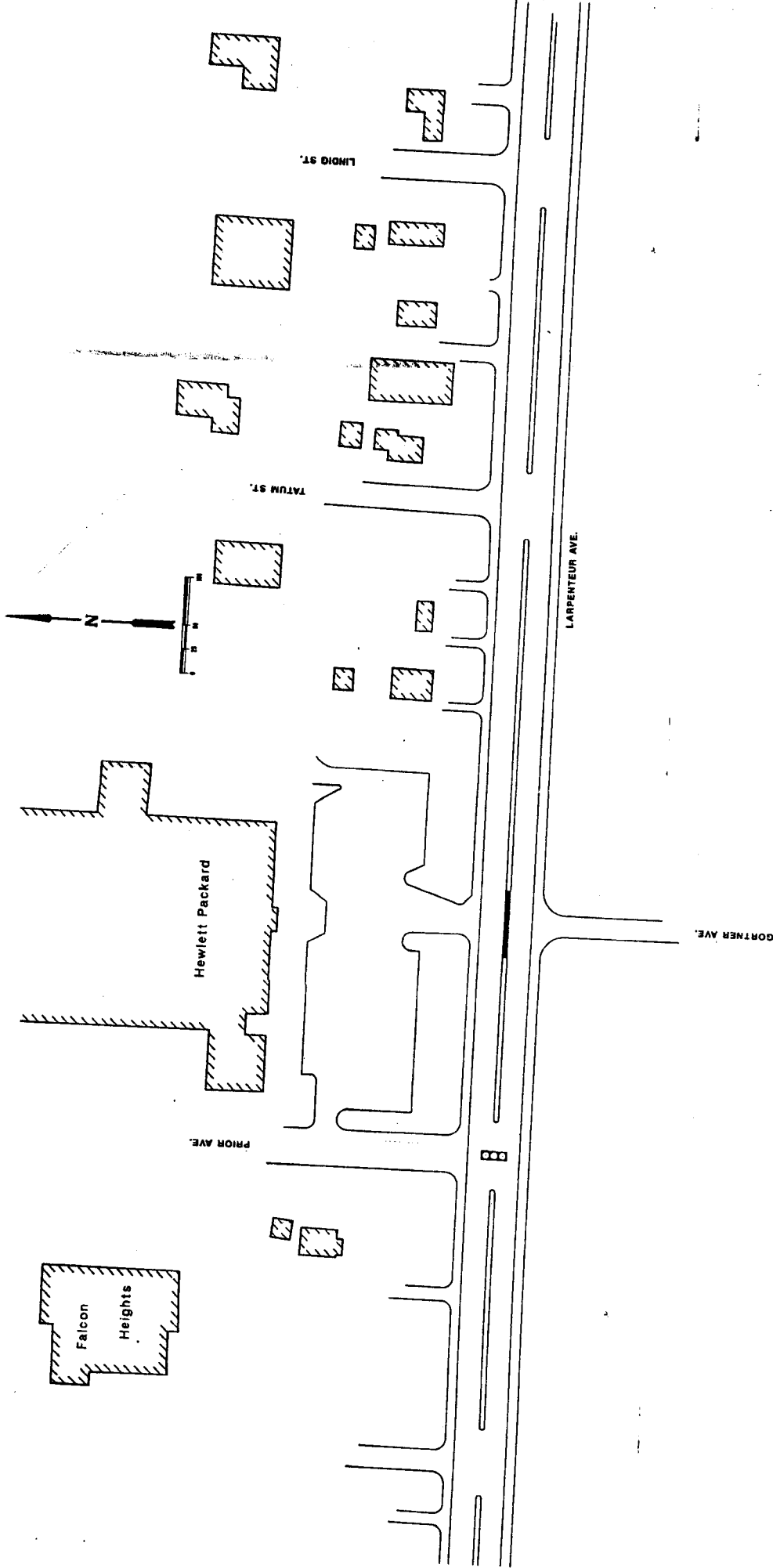


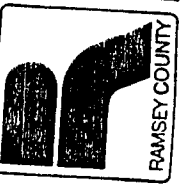
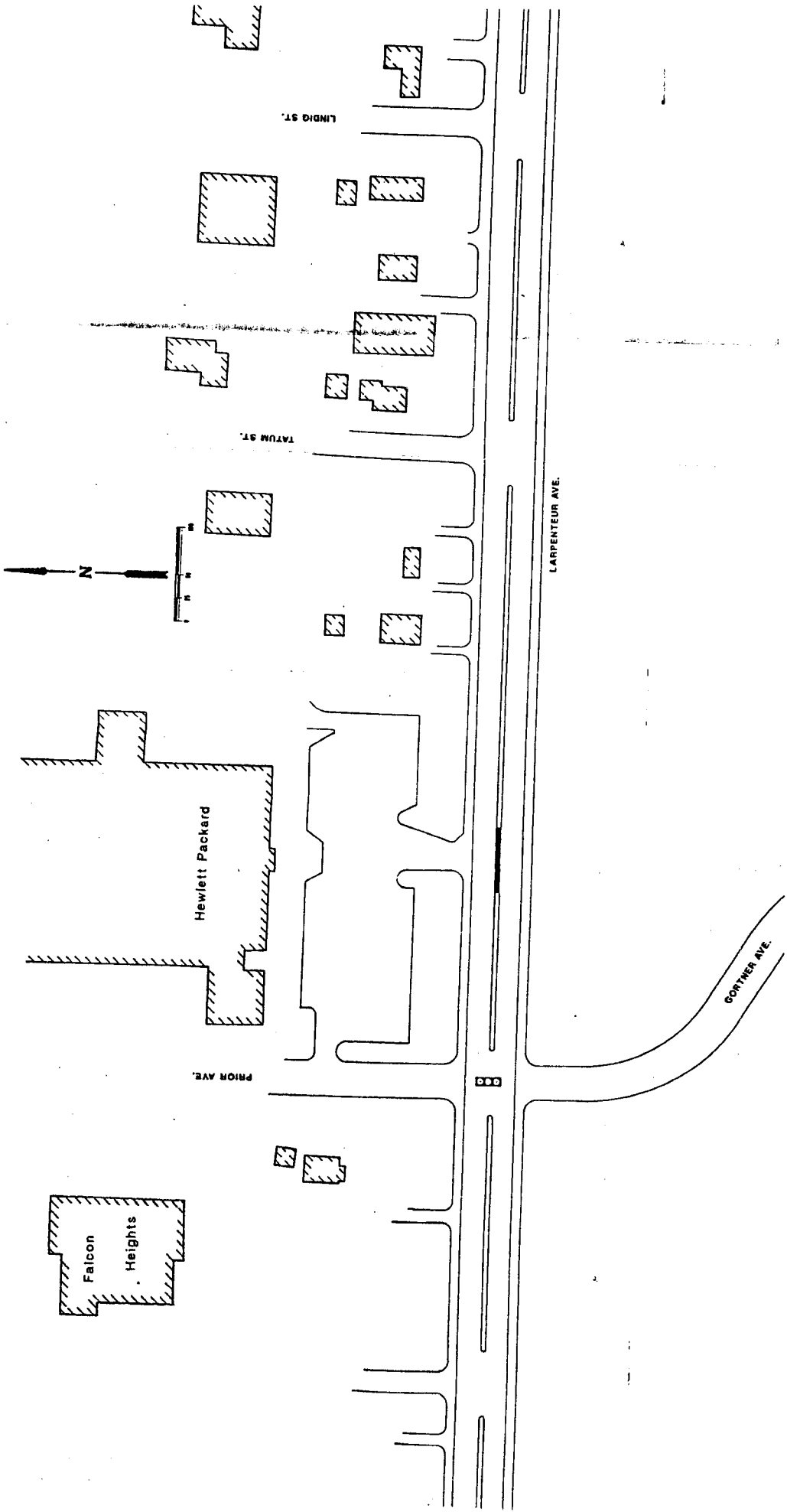
Figure 4 Alternate 1





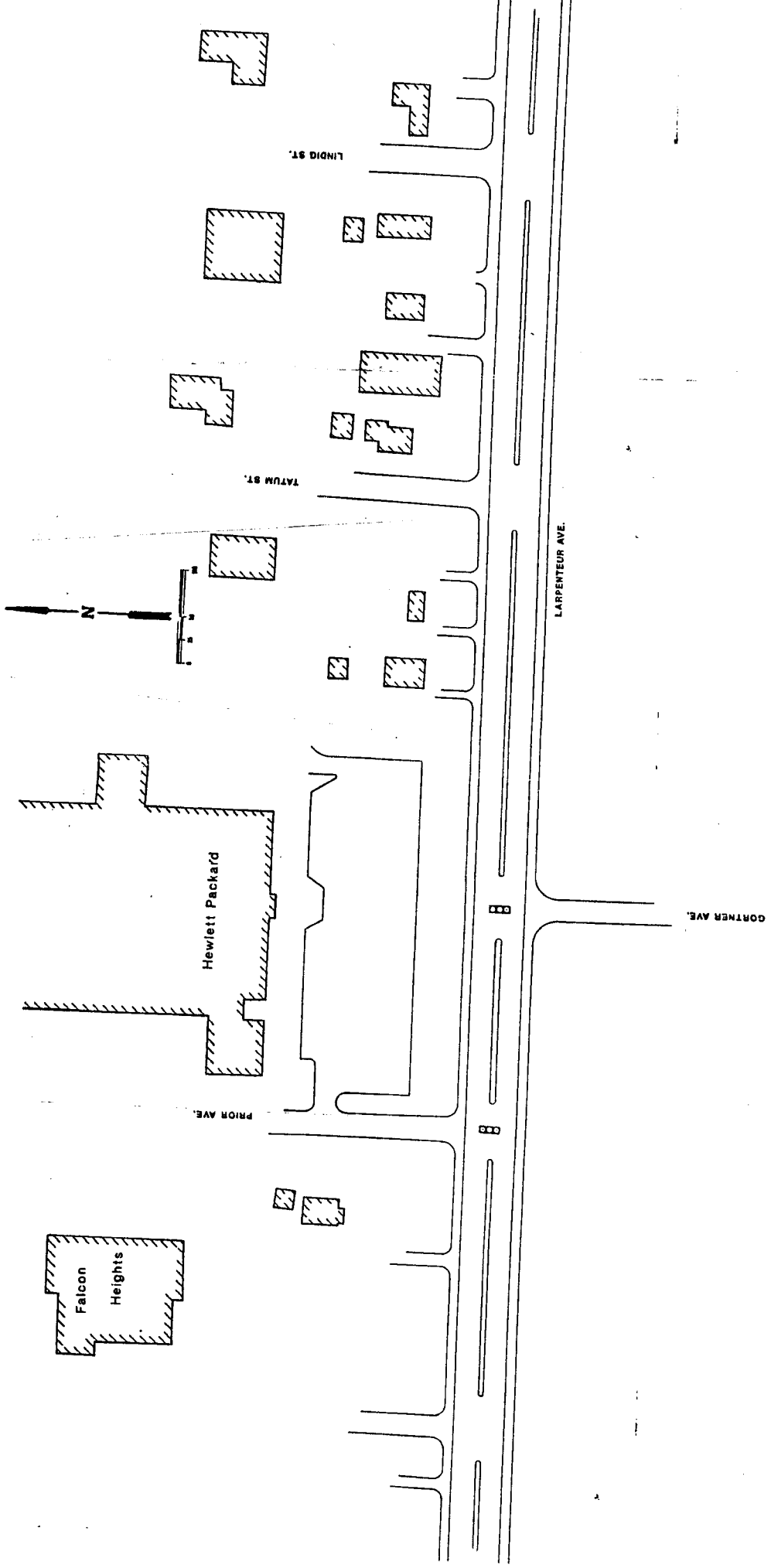
Ramsey County Department of Public Works

Figure 5 Alternate 2



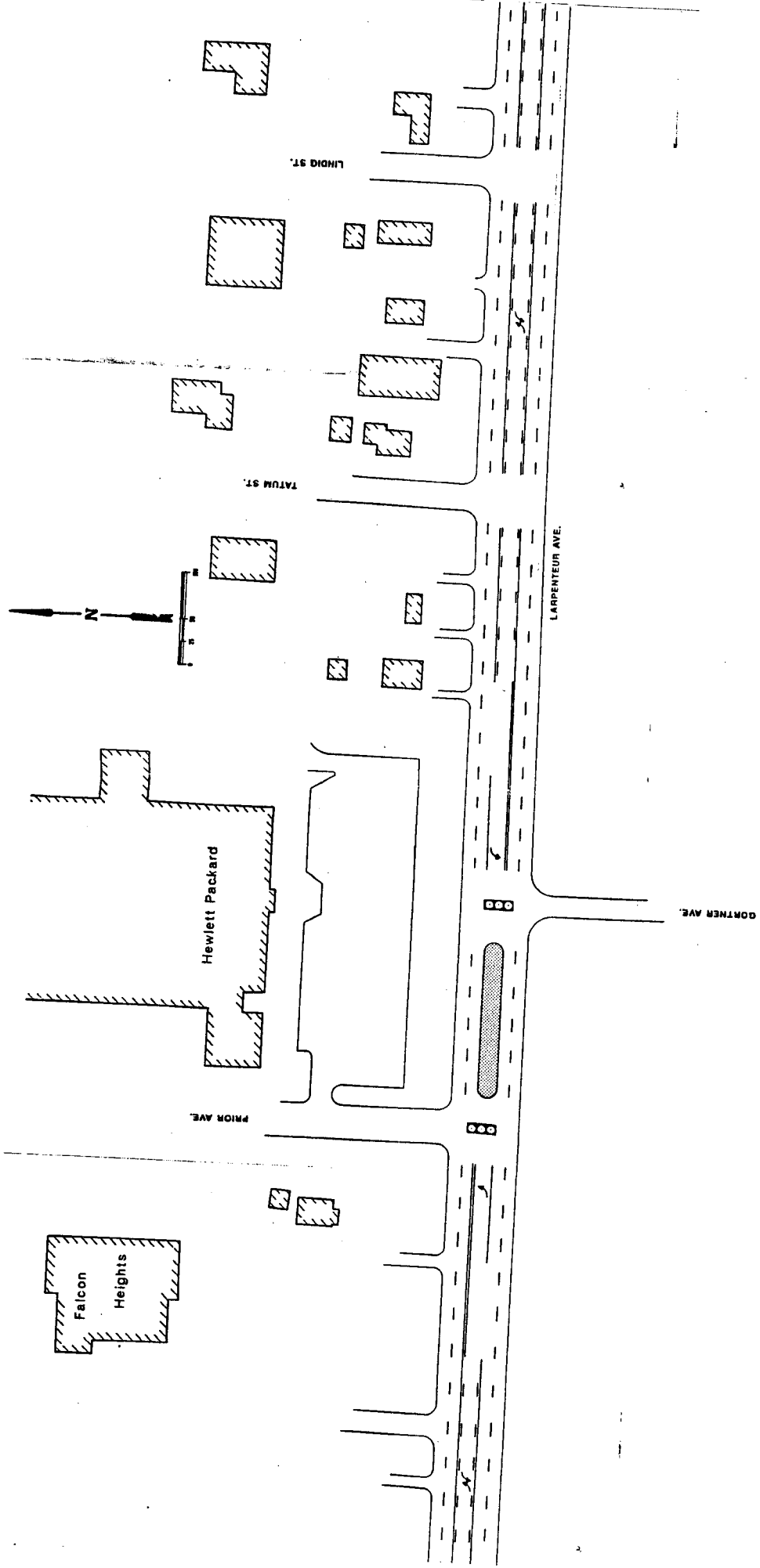
Ramsey County Department of Public Works

Figure 6 Alternate 3



Ramsay County Department of Public Works

Figure 7 Alternate 4



Ramsey County Department of Public Works

Figure 8 Recommended Alternate

**Appendix A**

# RAMSEY COUNTY PUBLIC WORKS

## TRAFFIC SERVICES SIGNAL WARRANT ANALYSIS

Location : LARPEN TEUR @ GOERTNER  
 Date : 03-07-88  
 Factor : 1.000

SPEED	APPROACH	LANES
41	Major App. 1 : LARPEN TEUR AVE, EAST BOUND	2
41	Major App. 3 : LARPEN TEUR AVE, WEST BOUND	2
	Minor App. 2 :	
30	Minor App. 4 : GOERTNER AVE, NORTH BOUND	1

POPULATION LESS THAN 10,000 : NO  
 SEVENTY PERCENT FACTOR USED : YES

HOUR	420/630		105/52		105/52		1/2		
	MAJOR APP.1	MAJOR APP.3	TOTAL 1+3	WARRANT MET	MINOR APP.2	MINOR APP.4	WARRANT MET APP.2	WARRANT MET APP.4	MET SAME HOURS
6-7 A.M.	146	332	478	X /	0	6	/	/	/
7-8 A.M.	352	1095	1447	X / X	0	21	/	/	/
8-9 A.M.	306	635	941	X / X	0	24	/	/	/
9-10 A.M.	254	383	637	X / X	0	30	/	/	/
10-11 A.M.	260	315	575	X /	0	57	/	/ X	/
11-12 P.M.	376	326	702	X / X	0	85	/	/ X	/ X
12-1 P.M.	390	454	884	X / X	0	98	/	/ X	/ X
1-2 P.M.	340	472	812	X / X	0	73	/	/ X	/ X
2-3 P.M.	390	405	795	X / X	0	84	/	/ X	/ X
3-4 P.M.	474	448	922	X / X	0	120	/	X / X	X / X
4-5 P.M.	672	457	1129	X / X	0	183	/	X / X	X / X
5-6 P.M.	621	464	1085	X / X	0	149	/	X / X	X / X
6-7 P.M.	385	409	794	X / X	0	84	/	/ X	/ X
7-8 P.M.	225	345	570	X /	0	57	/	/ X	/
8-9 P.M.	201	248	449	X /	0	62	/	/ X	/
9-10 P.M.	173	244	417	/	0	72	/	/ X	/
10-11 P.M.	112	138	250	/	0	38	/	/	/

WARRANT 1 WAS NOT MET : 3 HOURS SATISFIED REQUIREMENTS  
 WARRANT 2 WAS MET : 8 HOURS SATISFIED REQUIREMENTS  
 WARRANT 6 VOLUME REQUIREMENTS WERE MET. CHECK ACCIDENT DATA  
 WARRANT 8 WAS NOT MET : 7 HOURS MET / 10 HOURS MET  
 WARRANT 9 WAS MET : 6 HOURS SATISFIED REQUIREMENTS  
 WARRANT 11 WAS MET : AT LEAST 2 HOURS SATISFIED REQUIREMENTS

**RAMSEY COUNTY PUBLIC WORKS**  
**TRAFFIC SERVICES**  
**TRAFFIC COUNT DATA**

LOCATION : GOERTNER AVE, NORTH BOUND  
 COUNTY : RAMSEY  
 ROUTE # : 030

FOR COUNTS BEGINNING : March 7, 1988

DATE DAY	7 MON.	8 TUE.	9 WED.	10 THU.	11 FRI.	AVE. WK.DAY	12 SAT.	13 SUN.	AVERAGE WEEKEND
HOURS									
12M-1									
1-2		26	18						
2-3		4	6			22			
3-4		1	2			5			
4-5						1			
5-6		3	2			0			
6-7		3				2			
7-8		5	7			3			
8-9		22	21			6			
9-10		28	20			21			
10-11		23	37			24			
11-12N		64	51			30			
12N-1		81	90			57			
1-2		91	106			85			
2-3	95	67	80			98			
3-4	126	74				73			
4-5	197	115				84			
5-6	159	169				120			
6-7	83	140				183			
7-8	53	86				149			
8-9	64	62				84			
9-10	56	61				57			
10-11	38	89				62			
11-12M	23	39				72			
		29				38			
						26			
TOTALS	894	1282	440			1309			

24 HOUR FACTOR : 1.0

AADT : 1309

REMARKS : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**RAMSEY COUNTY PUBLIC WORKS**  
**TRAFFIC SERVICES**  
**TRAFFIC COUNT DATA**

LOCATION : LARPEN TEUR AVE, WEST BOUND  
 COUNTY : RAMSEY  
 ROUTE # : 030

FOR COUNTS BEGINNING : March 7, 1988

DATE DAY	7 MON.	8 TUE.	9 WED.	10 THU.	11 FRI.	AVE. WK. DAY	12 SAT.	13 SUN.	AVERAGE WEEKEND
HOURS									
12M-1		30	44			37			
1-2		20	22			21			
2-3		11	12			11			
3-4		9	19			14			
4-5		19	18			18			
5-6		80	78			79			
6-7		331	334			332			
7-8		1103	1087			1095			
8-9		619	652			635			
9-10		402	365			383			
10-11		309	322			315			
11-12N		318	334			326			
12N-1		479	510			494			
1-2		465	479			472			
2-3	406	404				405			
3-4	439	458				448			
4-5	472	442				457			
5-6	451	478				464			
6-7	387	432				409			
7-8	311	379				345			
8-9	258	238				248			
9-10	237	252				244			
10-11	129	148				138			
11-12M	93	88				90			
TOTALS	3183	7514	4276			7486			

24 HOUR FACTOR : 1.0

AADT : 7486

REMARKS :



**RAMSEY COUNTY PUBLIC WORKS**  
**TRAFFIC SERVICES**  
**TRAFFIC COUNT DATA**

LOCATION : LARPEUR AVE, EAST BOUND  
 COUNTY : RAMSEY  
 ROUTE # : 030

FOR COUNTS BEGINNING : March 7, 1988

DATE DAY	7 MON.	8 TUE.	9 WED.	10 THU.	11 FRI.	AVE. WK. DAY	12 SAT.	13 SUN.	AVERAGE WEEKEND
HOURS									
12M-1		52	25			38			
1-2		22	18			20			
2-3		6	9			7			
3-4		11	8			9			
4-5		19	13			16			
5-6		30	27			28			
6-7		159	134			146			
7-8		366	339			352			
8-9		303	309			306			
9-10		260	249			254			
10-11		240	280			260			
11-12N		364	388			376			
12N-1		356	425			390			
1-2		307	373			340			
2-3	451	330				390			
3-4	551	398				474			
4-5	750	594				672			
5-6	708	535				621			
6-7	449	321				385			
7-8	259	191				225			
8-9	227	175				201			
9-10	181	165				173			
10-11	131	94				112			
11-12M	91	67				79			
TOTALS	3798	5365	2597			5880			

24 HOUR FACTOR : 1.0

AADT : 5880

REMARKS :

**Appendix B**

**RAMSEY COUNTY PUBLIC WORKS  
TRAFFIC SERVICES  
SIGNAL WARRANT ANALYSIS**

Location : LARPEN TEUR @ PRIOR  
Date : 03-07-88  
Factor : 1.000

SPEED APPROACH

LANES

41 Major App. 1 : LARPEN TEUR AVE, EAST BOUND  
41 Major App. 3 : LARPEN TEUR AVE, WEST BOUND  
30 Minor App. 2 : PRIOR AVE, SOUTH BOUND  
Minor App. 4 :

2  
2  
1

POPULATION LESS THAN 10,000 : NO  
SEVENTY PERCENT FACTOR USED : YES

HOUR	MAJOR APP.1	MAJOR APP.3	420/630		105/52		105/52		1/2
			TOTAL 1+3	WARRANT MET	MINOR APP.2	MINOR APP.4	WARRANT MET APP.2	WARRANT MET APP.4	MET SAME HOURS
6-7 A.M.	304	520	824	X / X	1	0	/	/	/
7-8 A.M.	343	663	1006	X / X	8	0	/	/	/
8-9 A.M.	322	425	747	X / X	11	0	/	/	/
9-10 A.M.	316	299	615	X /	15	0	/	/	/
10-11 A.M.	341	291	632	X / X	25	0	/	/	/
11-12 P.M.	446	276	722	X / X	44	0	/	/	/
12-1 P.M.	440	440	880	X / X	47	0	/	/	/
1-2 P.M.	402	395	797	X / X	37	0	/	/	/
2-3 P.M.	457	419	876	X / X	30	0	/	/	/
3-4 P.M.	653	426	1079	X / X	22	0	/	/	/
4-5 P.M.	766	461	1227	X / X	71	0	/ X	/	/ X
5-6 P.M.	601	401	1002	X / X	101	0	/ X	/	/ X
6-7 P.M.	366	336	702	X / X	19	0	/	/	/
7-8 P.M.	247	272	519	X /	11	0	/	/	/
8-9 P.M.	242	272	514	X /	8	0	/	/	/
9-10 P.M.	183	206	389	/	11	0	/	/	/
10-11 P.M.	125	133	258	/	7	0	/	/	/

WARRANT 1 WAS NOT MET : 0 HOURS SATISFIED REQUIREMENTS  
WARRANT 2 WAS NOT MET : 2 HOURS SATISFIED REQUIREMENTS  
WARRANT 6 VOLUME REQUIREMENTS WERE NOT MET  
WARRANT 8 WAS NOT MET : 1 HOUR NET / 4 HOURS NET  
WARRANT 9 WAS NOT MET : 2 HOURS SATISFIED REQUIREMENTS  
WARRANT 11 WAS NOT MET : 0 HOURS SATISFIED REQUIREMENTS

**RAMSEY COUNTY PUBLIC WORKS**  
**TRAFFIC SERVICES**  
**TRAFFIC COUNT DATA**

LOCATION : LARPEN TEUR AVE, EAST BOUND  
 COUNTY : RAMSEY  
 ROUTE # : 030

FOR COUNTS BEGINNING : March 7, 1988

DATE DAY	7 MON.	8 TUE.	9 WED.	10 THU.	11 FRI.	AVE. WK. DAY	12 SAT.	13 SUN.	AVERAGE WEEKEND
HOURS									
12M-1		44	46						
1-2		16	22			45			
2-3		11	8			19			
3-4		10	19			9			
4-5		23	20			14			
5-6		32	89			21			
6-7		268	341			60			
7-8		326	360			304			
8-9		327	317			343			
9-10		304	328			322			
10-11		293	389			316			
11-12N		456	437			341			
12N-1		391	490			446			
1-2		403	402			440			
2-3		433	482			402			
3-4	652	654				457			
4-5	758	774				653			
5-6	565	637				766			
6-7	350	382				601			
7-8	225	270				366			
8-9	229	255				247			
9-10	157	209				242			
10-11	133	118				183			
11-12M	88	71				125			
						79			
TOTALS	3157	6707	3750			6807			

24 HOUR FACTOR : 1.0

AADT : 6807

REMARKS :

**RAMSEY COUNTY PUBLIC WORKS**  
**TRAFFIC SERVICES**  
**TRAFFIC COUNT DATA**

LOCATION : PRIOR AVE, SOUTH BOUND  
 COUNTY : RAMSEY  
 ROUTE # : 030

FOR COUNTS BEGINNING : March 7, 1988

DATE DAY	7 MON.	8 TUE.	9 WED.	10 THU.	11 FRI.	AVE. WK. DAY	12 SAT.	13 SUN.	AVERAGE WEEKEND
HOURS									
12M-1		1				1			
1-2		1	2			1			
2-3			3			3			
3-4			6			6			
4-5		2	3			2			
5-6		1	1			1			
6-7		1	1			1			
7-8		8	8			8			
8-9		12	11			11			
9-10		16	15			15			
10-11		25	26			25			
11-12N		44	45			44			
12N-1		40	54			47			
1-2		45	29			37			
2-3		32	28			30			
3-4	26	19				22			
4-5	76	66				71			
5-6	99	104				101			
6-7	22	17				19			
7-8	11	12				11			
8-9	12	4				8			
9-10	10	12				11			
10-11	9	5				7			
11-12M	4	4				4			
TOTALS	269	471	232			491			

24 HOUR FACTOR : 1.0

AADT : 491

REMARKS :

**RAMSEY COUNTY PUBLIC WORKS**  
**TRAFFIC SERVICES**  
**TRAFFIC COUNT DATA**

LOCATION : LARPENTEUR AVE, WEST BOUND  
 COUNTY : RAMSEY  
 ROUTE # : 030

FOR COUNTS BEGINNING : March 7, 1988

DATE DAY	7 MON.	8 TUE.	9 WED.	10 THU.	11 FRI.	AVE. WK. DAY	12 SAT.	13 SUN.	AVERAGE WEEKEND
<b>HOURS</b>									
12M-1		30	50			40			
1-2		17	22			19			
2-3		14	15			14			
3-4		11	10			10			
4-5		34	49			41			
5-6		103	127			115			
6-7		550	491			520			
7-8		653	674			663			
8-9		389	461			425			
9-10		320	278			299			
10-11		289	293			291			
11-12N		339	214			276			
12N-1		434	447			440			
1-2		382	409			395			
2-3		402	437			419			
3-4	424	428				426			
4-5	474	449				461			
5-6	398	404				401			
6-7	288	385				336			
7-8	253	291				272			
8-9	269	275				272			
9-10	209	203				206			
10-11	126	140				133			
11-12M	78	70				74			
<b>TOTALS</b>	<b>2519</b>	<b>6612</b>	<b>3977</b>			<b>6554</b>			

24 HOUR FACTOR : 1.0

AADT : 6554

REMARKS : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Appendix C**



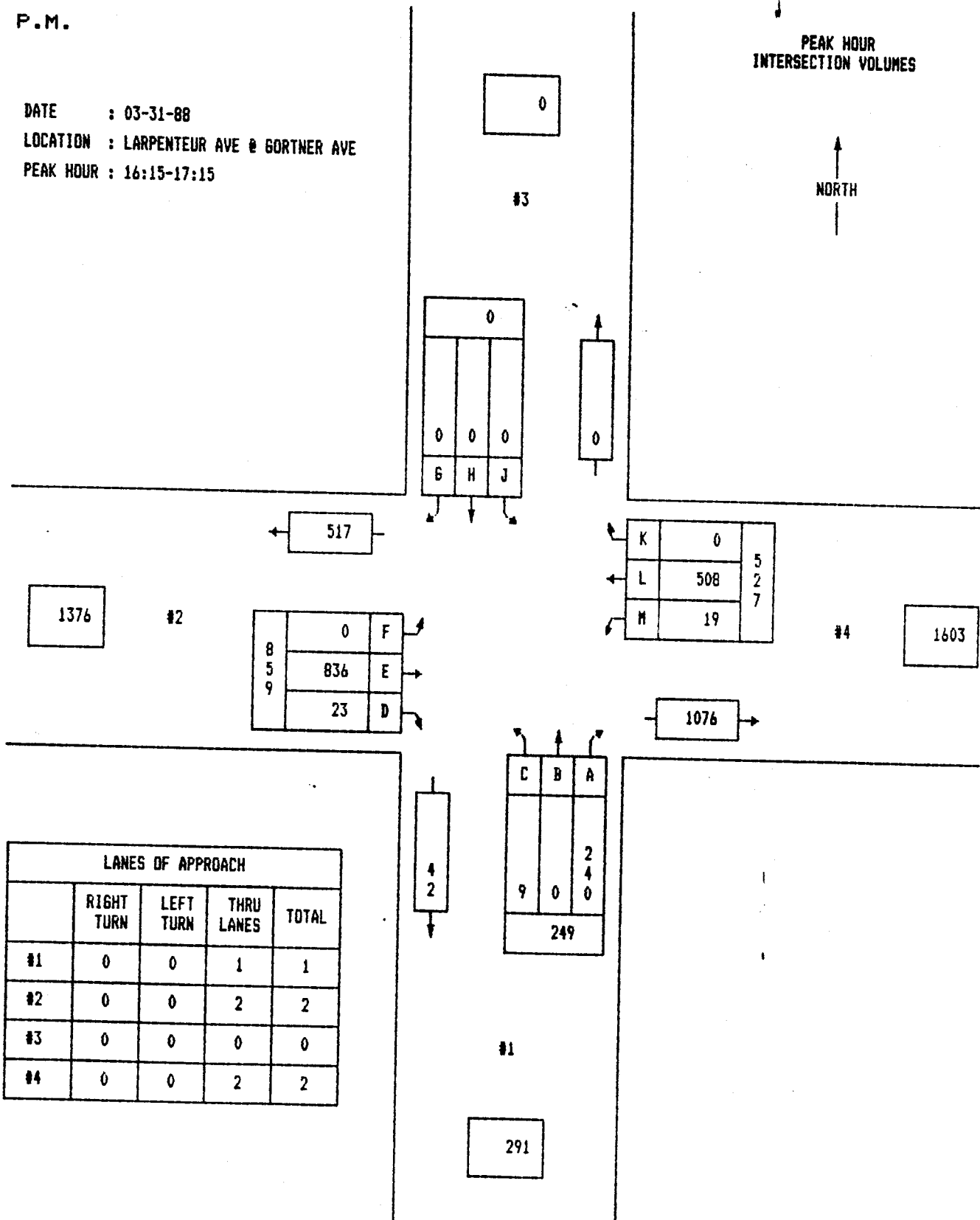


**RAMSEY COUNTY PUBLIC WORKS  
TRAFFIC SERVICES**

P.M.

DATE : 03-31-88  
 LOCATION : LARPEN TEUR AVE @ GORTNER AVE  
 PEAK HOUR : 16:15-17:15

PEAK HOUR  
INTERSECTION VOLUMES



LANES OF APPROACH				
	RIGHT TURN	LEFT TURN	THRU LANES	TOTAL
#1	0	0	1	1
#2	0	0	2	2
#3	0	0	0	0
#4	0	0	2	2

8 5 9	0	F
	836	E
	23	D

K	0	5 2 7
L	508	
M	19	

0		
0	0	0
G	H	J

C	B	A
9	0	2 4 0
249		

291

**Appendix D**



CITY OF  
**FALCON HEIGHTS**

RAMSEY COUNTY  
PUBLIC WORKS

SEP 16 1987

2077 W. LARPELLEUR AVENUE FALCON HEIGHTS, MN 55113-5584 PHONE 612-644-5050

September 10, 1987

Mr. Ken Weltzin  
Ramsey County Public Works Department  
350 St. Peter Street  
Suite 270  
St. Paul, MN 55102

Dear Ken,

As you are probably aware, for several years the city of Falcon Heights has been concerned about traffic problems in the area of Larpenteur Avenue and the cross streets of Prior and Gortner. In addition to the heavy east and west traffic on Larpenteur, Gortner is a heavily used access to the University of Minnesota campus as well as to Hewlett-Packard's parking lot. Less than a block away, Prior is the access to the city's fire department and is frequently used by fire and ambulance vehicles. The location is further complicated by frequent crossing of Larpenteur by bicyclists entering and exiting the campus.

The City would like to request Ramsey County to study the area to determine the feasibility of installing traffic signals and/or changing the existing traffic geometrics to improve the existing dangerous situation. The Fairview-Larpenteur intersection should also be included in the study as its proximity is a further complication and signals there could also be part of the solution.

I understand the reconstruction of Larpenteur is not currently included in the county's comprehensive plan. We believe this situation is dangerous enough to warrant expeditious study and resolution.

Please let me know if you need further information.

Sincerely,

*Janet R. Wiessner*  
Janet R. Wiessner  
Clerk Administrator

JRW:kjz

cc: Howard Heck  
Leo Lindig  
Terry Iverson  
Don Hamilton, Hewlett Packard  
✓ Dan Soler



# City of Falcon Heights

2077 W. Larpentour Avenue  
Falcon Heights, Minnesota 55113  
Phone: 644-5050

CITY COUNCIL  
MAYOR  
TOM BALDWIN  
COUNCIL MEMBERS  
PAUL CIERNIA  
STEPHEN HARD  
PHILIP CHENOWETH  
GERALD E. WALLIN  
CLERK ADMINISTRATOR  
DEWAN B. BARNES

March 17, 1987

Mr. Dan Fuller  
Traffic Engineer - Ramsey County  
3377 North Rice Street  
St. Paul, MN 55126

Dear Mr. Fuller:

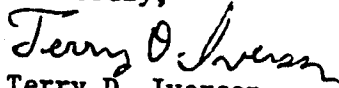
In re: Proposed Traffic Light - Prior and Larpentour

As per our conversation of February 25, 1987, I am writing a letter asking for your consideration in the installation of an opticom equipped traffic light at Larpentour and Prior Streets in Falcon Heights.

The Falcon Heights Fire and Ambulance Service must cross the four concrete lanes and two asphalt turning lanes during every emergency call. There have been many near collisions as the fire apparatus must stop, observe 40 m.p.h. traffic and then proceed to emergency calls. There are also 600 employee vehicles that must enter this same intersection on a daily basis from Stratford Office Development and Hewlett Packard Co. I have also included a Ramsey County Sheriff accident report on a motorcycle accident fatality that occurred just east of the intersection of Prior and Larpentour. The Falcon Heights Fire Department would like to go on record with the opinion that this proposed traffic signal is a necessity to be considered for future public safety.

Please note if we could have a meeting when the time is available. I would greatly appreciate your input into this potentially dangerous situation.

Sincerely,

  
Terry D. Iverson  
Fire Marshal

TDI:kjz



TERRY D. IVERSON  
Fire Marshal

FALCON HEIGHTS FIRE DEPARTMENT  
DIVISION OF PUBLIC SAFETY

(612) 644-5050

2077 W. Larpentour Ave.  
Falcon Heights, MN 55113



MIDWEST SALES REGION • 2025 W. Larpenteur, St. Paul, Minnesota 55113, Telephone 612 644 1100

Mr. Wayne Leonard  
Coordinating Engineer  
Public Works Department  
Ramsey County  
3377 North Rice Street  
Shoreview, MN.  
55126

March 6, 1987

Dear Mr. Leonard,

*DSK  
RHP/AT*

Hewlett-Packard Company has a growing concern about traffic safety at the Gortner, Larpenteur, Prior intersections.

We are aware that preliminary plans are in process for Larpenteur Avenue improvements, but wanted the opportunity to input our experience and observations concerning traffic in front of our building.

We have witnessed one fatal accident and several other accidents in which serious bodily injuries have occurred.

Our building location is such that the intersections are under observation 8:00 A.M. to 5:00 P.M. on workdays and we are alarmed at it's potential for accidents. For each accident that occurs we estimate ten or more near misses.

We have two hundred and sixty employees at this location, many of whom must enter and exit the property several times a day in the performance of company business. Our traffic plus Falcon Heights Emergency/Fire Vehicle and an expanding new office park traffic are significant factors to consider.

The intersections are midway between Fairview and Cleveland and vehicles on Larpenteur appear to peak their acceleration at this section of roadway either maintaining their speed or decelerating as they pass the front of our building.

Traffic flow seems to peak at 45 to 50 miles per hour despite a 40 mile per hour posting.

Our observation is that fast moving vehicles on Larpenteur fail to see or misjudge the speed of traffic turning onto Larpenteur and "vice-versa."

We believe that the most appropriate solution to be a signal at the Prior/Larpenteur intersection. The signal would moderate traffic speeds, allow the traffic flow on to and off of Prior to be regulated and give emergency/fire vehicles an opportunity to stop Larpenteur traffic. The signal, stopping traffic on

Larpenteur at intervals, would allow Gortner traffic opportunities to exit or enter safely.

The County proposal, as I understand it, will include special lanes to facilitate safe turning. This I believe would be a positive step but, to repeat, it seems that the fast moving vs. slow moving vehicles are the primary problems. There is a need to moderate and control this traffic flow.

I would like the opportunity to participate in future meetings concerning Larpenteur improvements. Falcon Heights City Administrator Dewan Barnes, aware of our concerns, has invited me to the April 8, 1987 meeting scheduled at the City Hall.

I wanted you to have this input before that meeting.

Sincerely,



Don Hamilton  
Hewlett-Packard Company  
Facility Manager

Consent \_\_\_\_\_

Policy \_\_\_\_\_

Agenda Item: F2

Meeting Date: 8-10-88

**CITY OF FALCON HEIGHTS**

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Status Report on Hamline Alley Project

**SUBMITTED BY:**

Terry Maurer

**REVIEWED BY:**

Jan Wiessner

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

Mayor Baldwin requested a written summary of the steps taken in the Hamline Alley project. Terry Maurer will be present to answer questions/discuss the project.

**Attachment:**

Letter dated August 4, 1988 from Terry Maurer

**ACTION REQUESTED:**

Information Only

*JW*



CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

August 4, 1988

File: 330-000.00

Ms. Jan Wiessner  
City of Falcon Heights  
2077 Larpenteur Avenue West  
Falcon Heights, MN 55113

RE: Hamline Alley

Dear Ms. Wiessner:

As you are aware, we became involved in the Hamline Alley situation back in October, 1986. At that time, we gave our opinion regarding the problem and a recommendation for correction. In April, 1987, we reviewed this with the City Council and were directed to secure quotations for accomplishing the corrections. Progressive Contractors, Inc. gave us the low quote of \$4,960 to mill off a portion of the bituminous surfacing and then place a thin overlayment on the alley in an effort to improve the drainage.

This work was undertaken in October, 1987. After lowering the catch basin, milling the bituminous and placing the overlayment there were still two areas which puddled water. The major problem was the lack of grade in the alley which is a result of the original design. Placement of bituminous material can not be done to exact tolerances and therefore very flat grades will have a tendency to cause "birdbaths". The Minnesota Department of Transportation specification provides for tolerances of between one half and one eighth inch in the placement of bituminous material. After the corrective work was complete, the areas which puddled water were within the State specification.

However, we did take another step to improve the situation further. We had the contractor mill a shallow narrow strip down the middle of the alley. This reduced the "birdbaths" substantially, but left a rough finish in the center of the alley. We thought about patching it with a hand placed bituminous layer. We decided against this due to the labor intensive cost and the potential of re-establishing the "birthbaths". Therefore, in an effort to make the alley more aesthetically pleasing, we included it in this years seal coating project. The aggregate used for the seal coat will be evident longer here than on a City street due to the lower traffic volumes.



Ms. Jan Wiessner  
August 4, 1988  
Page 2

It is our understanding the original project cost to reconstruct the alley was approximately \$22,000. Since it was economically impossible to tear it up and start over, we believe the corrective action taken provides the best overall solution to the problem.

If you have any questions regarding this, please call.

Sincerely,  
MAIER STEWART & ASSOCIATES, INC.



Terry J. Maurer, P.E.

TJM/ms

Consent \_\_\_\_\_

Policy X

Agenda Item: F3

**CITY OF FALCON HEIGHTS**

Meeting Date: 8-10-88

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Appointment of Election Judges for Primary Election  
(September 13) and General Election (November 8)


**SUBMITTED BY:** Shirley Chenoweth

**REVIEWED BY:**

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

I am in the process of obtaining the Judges for both elections and will have the lists for your review prior to Wednesday's meeting.

**ACTION REQUESTED:**



Consent \_\_\_\_\_

Agenda Item: F4

Policy X

**CITY OF FALCON HEIGHTS**

Meeting Date: 8/10/88

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Discussion - Public Hearing Process

**SUBMITTED BY:**

Shirley Chenoweth

**REVIEWED BY:**

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

Attachments:

- (a) July 26, 1988 Letter from Planner Dwinell
- (b) August 1, 1988 Memo from Wiessner to Planning Commission
- (c) Copy of Planning Commission Minutes of August 1, 1988
- (d) Letter from David Black, Planning Commission Chair, dated August 5, 1988

**ACTION REQUESTED:**

*SJE*



CITY OF  
**FALCON HEIGHTS**

(B)

---

2077 W. LARPEN TEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

---

August 1, 1988

TO: Chair, David Black and Planning Commission Members

FROM: Jan Wiessner *ju*

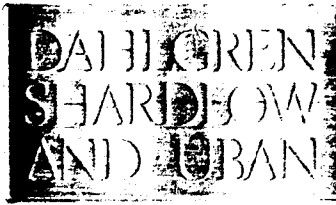
RE: Public Hearing Process for Planning Issues.

I received the enclosed letter from Dick Dwinell regarding the City's Public Hearing process for various planning issues. This subject has come up from time to time and I think it would be appropriate for the Planning Commission to discuss the process and make a recommendation to the City Council if you feel changes are warranted.

Dick will be present at your meeting to answer questions.

cc: City Council

JW/sr



INCORPORATED  
CONSULTING PLANNERS  
LANDSCAPE ARCHITECTS  
300 FIRST AVENUE NORTH  
SUITE 210  
MINNEAPOLIS, MN 55401  
612-339-3300

26 July 1988

Jan Wiesner, City Administrator  
City of Falcon Heights  
2077 Larpenteur Avenue W.  
Falcon Heights, MN 55118

RE: Public Hearing for Planning Questions

Dear Jan:

As per our discussions on the issue of public hearing for planning questions, I am forwarding two examples of suburban communities and their adopted procedures. As you are aware, the State law gives full authority to the City Council on all matters dealing with planning issues. However, the Council may choose to delegate the public hearing portion of planning issues such as rezonings and conditional use permits to the Planning Commission.

The City of Burnsville is a "growing" community with many petitions for planning activity. The first step in applying for a public hearing involves a meeting with staff to assure the application is complete, the fee is collected, and the necessary materials are submitted at the time the application is submitted. The Director of Community Development sets the date for the public hearing before the Planning Commission and publishes the date in the local newspaper. The Planning Commission holds the public hearing and gives its recommendation to the City Council for final action. The entire process will usually take a minimum of six weeks.

The City of Roseville, as an example, is a "mature" community with a detailed public hearing process. The applicant first meets with the City Planning Director who confirms that the planning material is complete, the fee is paid, and the application form is finished. The application is then referred to the City Council. The City Council refers the matter to the Planning Commission for a public hearing and the Planning Director publishes the hearing date. The Planning Commission holds the hearing and makes a recommendation, which is referred to the City Council for final consideration. The complete public hearing process from initial application to final action by the City Council will take a minimum of six weeks.

In the City of Falcon Heights, the petitioner completes the application and pays the fees to the Administrator's office. The applicant is NOT required to submit application materials with the application. The application is placed before the City Council for consideration. The City Council sets the date for the public hearing and refers the matter to the Planning Commission for recommendation. The Commission members realize that the Commission decision has no authority or responsibility in the planning question. Often times the petitioner does not present detailed planning documents, diagrams, and information before the Planning Commission. Therefore, the attitude and the responsibility of each Commission member may be effected in the decision making process.

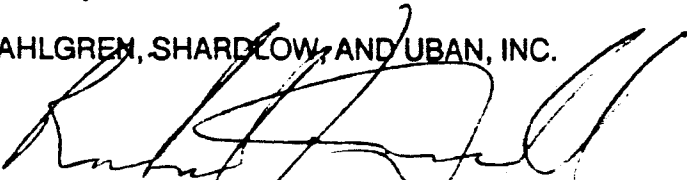
Regardless if the community is mature or growing, the issues concerning the management of the public hearing are similar. First, it is important for the petitioner to know exactly what is expected with the application form. The application should include complete planning information, not just a "hand drawn" sketch plan. Second, the petitioner should be given the opportunity to review the application with City Staff concerning the possible planning issues. Thirdly, the petition should be given a public hearing where the staff can present a complete review of the project and make a recommendation. Fourth, the Planning Commission should be given ample time to hear and judge the petition on the merits of the Comprehensive Plan, the Zoning Code, and good planning policy. In short, the public hearing process should become an important part of the City's business.

I believe the delegation of the public hearing responsibilities to the Planning Commission and the City Administrator's Office is a more efficient public hearing process. The applicant understands clearly the fees for the hearing, the material that must be submitted for consideration, and the time table for resolution of the planning process. The Administrator is given the responsibilities of managing the public hearing process. In the case of an incomplete planning application, the Planning Commission may continue the public hearing. The difference between the public hearing process in Roseville and Burnsville involved the Administrator's referral of the application to the City Council as the first step and the Council's referral to the Planning Commission for the public hearing. In Burnsville, the Administrator referred the application to the Planning Commission for a public hearing. In either case the public hearing is referred to the Planning Commission. The question of adoption of a referral process can be determined by the City of Falcon Heights.

Please call if you have any questions. I would be happy to discuss this issue with the City Council.

Sincerely,

DAHLGREN, SHARDLOW, AND UBAN, INC.



Richard J. Dwinell, Senior Planner

PLANNING COMMISSION MEETING

AUGUST 1, 1988

PAGE 2

system, a total parking ban on Coffman would not be acceptable, University students should use University parking facilities and should be ticketed if found parking on Coffman once the request is approved.

Carroll again requested that the item be postponed with the understanding that the Grove Association work with the Coffman residents with the critical timeframe in mind that the item be addressed with a formal statement by the next Planning Commission meeting. Barry was of the opinion that those working on the issue not address the specifics but instead be addressed by City Staff, Planner or Engineer.

Pinegan then moved, seconded by Boche, postponement for further consideration. Motion carried unanimously.

Black directed City Staff to look at parking requirements for the Grove area, University system and City of St. Paul and determine how the best of all the requirements used by these areas could be adopted for this area of Falcon Heights as well as all other areas of Falcon Heights. Boche agreed that the issue needs to be addressed in a broader sense.

The conditional use request was again considered with the applicants not being present. Barry moved that the conditional use be denied because the applicant was not present. Motion died for lack of second.

Daykin then moved to direct staff to specifically notify the applicant that his request will be considered at the September Planning Commission meeting. Motion died for lack of second and no action was taken.

Carroll moved, seconded by Duncan, to increase the amount for the Planning Commission's attendance for travel, conferences and schools to \$1,000 for the 1989 budget. Motion carried unanimously.

Planner Dwinell reviewed his July 20, 1988 letter on planning review methods. Boche indicated frustration on lack of staff input and a request that this be communicated to the City Council. There is a need for basic staffing input at Planning Commission meetings. Black and Daykin agreed that background information is lacking.

Black asked if staff should make recommendations to which Duncan replied that the Planning Commission should make its own recommendations but staff should provide the framework. Boche was of the opinion that staff should provide alternatives.

Dwinell then reviewed the Procedure Manual for the Planning Process and Review of Residential Setbacks. Planning Commission members reviewed the documents and offered suggestions. Written comments should be submitted to Dwinell. He then briefly reviewed his July 26th memorandum and asked for comments.

The Planning Commission will consider at its next meeting the public hearing process (proposed to be handled by Planning Commission members) and variance issues.

CARROLL

BARRY

PARKING  
1666 COFFMAN  
POSTPONED

BLACK

CONDITIONAL  
USE REQUEST  
FOR A POOL  
HALL  
NORTHOME  
SHOPPING  
CENTER

1989  
BUDGET

PLANNER  
DWINELL

BLACK  
BOCHE

DWINELL



(d)

CITY OF  
**FALCON HEIGHTS**

---

2077 W. LARPEUR AVENUE · FALCON HEIGHTS, MN 55113 · 5594      PHONE 612-644-5050

---

August 5, 1988

Mayor Tom Baldwin  
City of Falcon Heights  
2077 W. Larpenteur  
Falcon Heights, Mn 55113

Dear Tom;

We have previously discussed the practice of the City Council holding all public hearings. I believe that failure to receive a full range of public comments severely limits the Planning Commission's ability to make sound recommendations. As I recall, you could see some merit in this approach, but we reached no firm decision on changing the present process. I believe that the time has come to reach agreement on changing at least some of the public hearings from the City Council to the Planning Commission.

The most recent example of our problem is the application for a conditional use permit for the pool hall at Northome Shopping Center. We will be asked, at a special meeting, to devise a set of conditions appropriate to protect the surrounding areas from unnecessary intrusion by this use. Through various hearsay, I am aware of some of the problems nearby homeowners experienced with Roc-a-Fellas, and I hope we can guard against a recurrence. Yet we will have to make an attempt without hearing from those most affected by a pool hall. Since the City Council will hold the public hearing, all sides of the issue will have an opportunity to be heard, and I am sure that sound and reasonable conditions can be placed on this use. But I question whether the Planning Commission's recommendations will stand up in light of new information. I would rather go through a public hearing at the Commission than to make proposals that are naive or incomplete because we don't have the necessary information. The Planning Commission is a dedicated and capable group. With new guidelines to follow we can successfully hold the public hearings on all planning and zoning issues. The Council may want to schedule a second hearing if the Planning Commission or the general public is sharply divided.

Please discuss this matter at a Council meeting in the near future. Let me know if I could help by elaborating at your meeting.

Sincerely,

David Black  
Planning Commission Chair

cc: City Council  
Planning Commission