

Administrative Update
March 9, 1988

Public Works Truck - Tousley Ford's work on the truck's front end as a result of the recall seems to have remedied the vibration problems. It appears that we finally have a new (sort of) truck in working order!

Ciatti's Parking - See separate memorandum.

Precinct Consolidation Legislation - Bills have been introduced in the House and the Senate allowing Falcon Heights to consolidate election precincts. (See attached.) Councilmember Ciernia has testified at House and Senate Committees to explain the need for this legislation. These Committees both approved the legislation and it will now be referred to the House and Senate floors for consideration.

No Parking on Cleveland - Signs should be up within the next week.

Load Limits - Spring load limit signs will be posted today, effective March 10, 1988.

Meeting Reminders:

Thursday, March 10, 1988, 7:00 P.M.

Legislative Update Meeting on Property Tax Reform, Minnetonka Community Center

Monday, March 14, 1988, 7:30 P.M.

Workshop on Planning and Zoning Issues for Planning Commission and City Council.

Wednesday, March 16, 7:30 P.M.

Ramsey County League of Local Governments Meeting at Falcon Heights City Hall

Guest Speakers: Senator Knaak, Representative Valento, Assistant Supt. of Schools from St. Paul, Topic: School De.segregation

6:00 P.M. RCLLG Legislative Committee Meeting, Special Guest Tim Flaherty of Briggs and Morgan to discuss Tax Reform Proposal.

NOTE: RCLLG Coordinator, Meredith Chelberg called to encourage participation in both these meetings by Falcon Heights Council and staff members.

New Squad Car - We have accumulated enough funds in our Sheriff's Department Capital Account to purchase a new squad car. Ours will be included with Ramsey County's bid. (Our mileage is comparable to other cities who usually get a new car every year.)



CITY OF
FALCON HEIGHTS

2077 W. LARPEUTEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

March 9, 1988

TO: City Council

FROM: Jan Wiessner *qw*

RE: Ciatti's Parking Update

A meeting was held on Friday, March 4, with the following present:

Dan Danford, Ciatti's
Dave Hoel, Harvest States Cooperative
Randy Buck, Buck's Unpainted Furniture
Ralph Hermes, Hermes Shopping Center
Jean Klosterman, Hermes Shopping Center
Dennis Smith, Resident on St. Mary's
Terry Maurer
Jan Wiessner

The parking problem was discussed from the varying perspectives. Although Ciatti's operation is similar in many ways to the Lido operation, there are significant differences which affect the parking needs (primarily clientele, a popular "Happy Hour" and possibly more diners). This has resulted in traffic congestion throughout the area and an infringement on the residential area on St. Mary's.

Harvest States currently has an agreement with Buck's for its over-flow parking needs (on west side of Buck's) and is not interested in opening its parking facilities during off-hours due to maintenance and security problems. Ciatti's also has an agreement with Buck's for 10 spaces on the east side of Buck's. All of the neighboring businesses indicated that their existing parking capacity is not sufficient to be used for a permanent solution.

After considerable discussion, the previous plan prepared for the proposed Lido expansion (which involved vacating the street between Buck's and Ciatti's and closing off St. Mary's) was suggested as a possible solution.

We agreed to go back to those plans, and come back with some recommendations.

We also discussed the need for a temporary solution and several options were suggested including --

- . posting No Parking signs on St. Mary's
- . finding off-site parking for employees and providing a shuttle service (State Fairgrounds, City Hall??)
- . encouraging car pools

Dan Danford had to leave the meeting early so he was not involved in the discussion of these options.

Obviously all of these options have some disadvantages. The posting of No Parking on St. Mary's would likely push the parking problem to other residential and business areas, have a negative effect on Ciatti's business and inconvenience the residents.

During the course of this discussion, representatives from Harvest States, Buck's and Hermes all offered to cooperate by discussing lease arrangements for parking spaces with Ciatti's on a short-term basis if plans are underway for a more desirable permanent solution.

I felt that it was a very productive meeting. Although the frustration level was high, everyone seemed willing to cooperate in finding a mutually beneficial solution which would protect the safety and privacy of residents as well as provide an acceptable business environment.

On Monday of this week, Terry Maurer, John Uban and I met to discuss the plan which had been prepared for the proposed Lido expansion. John Uban is going to draft some new alternatives for discussion. Obviously, there are many issues to discuss and work out, including:

- . What should the City's involvement be?
- . Will all affected parties agree (residents, neighbors, businesses, Ciatti's)?
- . How much will it cost and who should pay?
- . Who should be responsible for planning, implementation and maintenance, etc.?

cc: Dan Danford, Ciatti's
Dave Hoel, Harvest States Cooperative
Randy Buck, Buck's Unpainted Furniture
Ralph Hermes, Hermes Shopping Center
Jean Klosterman, Hermes Shopping Center
Terry Maurer

2/29/88

[REVISOR] HMW/SS 88-4597

Introduced by Rose, Wynia.

H.F. No. 2539

March 3, 1988

Companion S.F. No. 2264

Referred to Committee on

GENERAL LEGISLATION, VETERANS AFFAIRS & GAMING

Reproduced by PHILLIPS LEGISLATIVE SERVICE

1 A bill for an act

2 relating to elections; allowing the city of Falcon
3 Heights to consolidate election precincts.

4

5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

6 Section 1. [FALCON HEIGHTS; ELECTION PRECINCTS.]

7 Notwithstanding Minnesota Statutes, section 204B.14,

8 subdivision 3, the city of Falcon Heights may establish new

9 election precincts in 1988 by consolidating its four existing

10 election precincts into two new election precincts. The

11 precinct boundaries must be reestablished by May 10, 1988.

12 Sec. 2. [EFFECTIVE DATE.]

13 Section 1 is effective the day after the governing body of

14 the city of Falcon Heights complies with Minnesota Statutes,

15 section 645.021, subdivision 3.

Massachusetts Gov. Michael Dukakis and Illinois Sen. Paul Simon garnered four delegates apiece to top the Falcon Heights Precinct 4 Democratic caucus Tuesday night.

The big surprise was the election of University freshman Tola Marts as precinct chairman.

The 19-year-old Marts is an honors student in the Institute of Technology.

In the presidential race, the Rev. Jesse Jackson lost an early lead, finishing a distant second with two delegates on their way to the district convention.

Missouri Congressman Richard Gephardt finished the night without gathering a single supporter or delegate.

One delegate remained unde-

ecided.

Caucus-goers showed strong support for the Equal Rights Amendment and a nuclear freeze.

The 86 caucus-goers also passed eight resolutions to the party platform, including one calling on Congress to approve the recently signed Intermediate Nuclear Forces treaty, and another to reorganize the United Nations.

Precinct 4, which is part of Legislative District 63-A, includes the St. Paul Campus, with Bailey Hall, Commonwealth Terrace and University Grove.

"I thought everything went really well tonight," Marts said.

— Jonathan Filas

ADDENDUM TO AGENDA - March 9, 1988

Consent Agenda

E. 7. Planning Commission Minutes of March 7, 1988

Reports, Requests and Recommendations

F. 10. Parking Problem on St. Mary's

ACTION: _____



CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE 612-644-5050

March 7, 1988

TO: City Councilmembers
FROM: Mayor Tom Baldwin
RE: Parking Problem on St. Mary's

After observing the parking problem on St. Mary's first hand, I have a far greater sense of urgency concerning corrective measures. During "Happy Hour," both sides of St. Mary's are packed solid with cars. Kids riding a bike out of a driveway or chasing a ball out of a yard have no chance of being seen.

The "Happy Hour" idea completely destroys the assumptions underlying our parking requirements. Rather than one-seat-one person, the ratio in the bar is around one-seat-eight people. Also, "Happy Hour" draws a crowd that is almost exclusively one person per car.

Since past experience shows it is virtually impossible to do anything about "Happy Hour" through ordinance, and because the number of kids on St. Mary's combined with the growing hours of daylight make this an extremely volatile situation, I recommend we do the following:

1. Add a discussion of Ciatti's parking to Wednesday night's agenda.
2. Consider posting the west side of St. Mary's as no parking anytime starting immediately. This would also deal with the lunchtime problem we heard about at our meeting, and we have immediate access to these signs.
3. I'll try to meet with Mr. Danford before Wednesday's meeting and ask him to voluntarily suspend "Happy Hours" until parking arrangements discussed at last Friday's meeting have been made.
4. If Mr. Danford does not accept the voluntary ban, we should consider posting both sides of St. Mary's no parking until a solution is found.

Please call me with any suggestions or questions before Wednesday's meeting because, given the definite threat to public safety that exists, I feel we have to be ready to act on a specific proposal for a short-term solution on Wednesday night.

TB:kjz

FALCON HEIGHTS

CIATTI'S PARKING REQUIREMENTS

	<u>AMOUNT</u>	<u>EXISTING ORDINANCE</u>	<u>PARKING SPACES</u>	<u>PROPOSED ORDINANCE</u>	<u>PARKING SPACES</u>
Seating	241 seats	1 space per 2.5 seats	96.4	same	96.4
Bar/Lounge/ Public Space	1,116 SF		0	1 space per 20 SF minus the first 250 SF	43.3
Storage Area	1,579 SF	1 space per 2,000 SF	1	same	1
Office Area	226 SF	1 space per 200 SF	1	same	1
			<u>Total With Existing Ordinance</u>	<u>Total With Proposed Ordinance</u>	<u>141.7</u>
			98.4		

Existing Ordinance

Restaurant and/or Cafeteria

One Space per 2.50 Seats

Currently have
(53)

Proposed Ordinance

Restaurant and/or Cafeteria

One space per 2.50 seats, plus one space per 20 square feet of the combined area of bar, lounge, and public space, minus the first 250 square feet, plus one space per 50 square feet of banquet dining area, plus one space per 5 seats of outdoor dining.

MEMORANDUM

DATE: 17 January 1986

TO: Falcon Heights City Council and Planning Commission

FROM: C. John Uban

RE: Proposed Amendment to Parking Regulations

In review of the parking situation with Bullseye, as well as other parking regulation concerns particularly with restaurants that we have experienced in the City of Roseville, I am enclosing some recommended amendments to Falcon Heights zoning code. From our extensive research on restaurants, we have found that many of the newer restaurants are not being adequately addressed in the zoning ordinances within the Metropolitan community (particularly, the new restaurants which include large lounge areas that serve liquor and attract a singles clientele). This waiting area or the bar/lounge area can create a demand for parking that is not foreseen under the normal regulations within the zoning code. Additionally, we are finding that more restaurants are providing a unique service in the form of either extensive home delivery, as typically found in pizza operations, or providing mobile restaurants which cater to crowds commonly found at campuses or other areas not adequately served by commercial development. This new trend is being launched successfully by Burger King.

LARGE RESTAURANTS

Most cities in the Metropolitan area are not requiring enough parking for the very large restaurants that are now being built. The large amount of space devoted to non-dining uses, including lounges, bars, and waiting areas, allow people to stand and mill around. This causes parking lots to fill up beyond what would normally be required. These facilities appeal to younger crowds for which there is a trend for singles coming one per vehicle to fill up the lot and not cause the building capacity to be exceeded. The relationship of liquor to this problem may account for some of the parking problem, but the ability for people to stand up instead of sitting down seems to be the greatest factor. This indicates that these areas should not have parking requirements based on seating but rather on occupancy.

Outdoor areas, while not popular in the past, are starting to be seen in other communities and may be proposed in the City in the future. It is estimated that an outdoor area has about sixty useful days in an average year. Our climate is obviously the primary reason that the use is so limited.

Parking requirements are not generally based on the high peak use. Rather, they are based on an average peak use. This is the reason that parking at shopping centers is so tight during the peak Christmas shopping days but still adequate on the typical Saturday shopping day. Parking requirements for outdoor areas should therefore be based first on the primary use. If the use is lounge, then that requirement should be used. If the use is dining, then that requirement should be used. The requirement should then be cut in half to reflect the limited use of the outdoor area. The City must also guard against the potential for outdoor areas to be converted to indoor areas. A restaurant owner may initially have an outdoor area and decide later that he would like to enclose it for year-round use. This, of course, could lead to a parking problem. In the approval of the outdoor areas, the City should designate the area as dining or lounge. Lounge areas require more parking, even if it is seasonally limited. Conversion from dining to lounge should not be permitted unless adequate parking is available.

Banquet facilities within restaurants also generate a different demand than would normally be found in a restaurant. This demand should be based upon the actual use and the tendency considered for the banquets to attract a lot of people who are from a specialized group lending themselves to multiple riders in each car. For this reason, each banquet facility should be studied individually to identify the parking need.

When uses are not anticipated within the City Ordinance, the City Council should have the ability through the use of professional consultants to directly calculate the realistic parking ratio for that particular use. We have added an item for your consideration which will allow the City Council to do that without going through the variance process.

FAST FOOD

Convenience or fast food restaurants are constantly on the increase and adequate parking ratios must be addressed. The present ordinance falls within the normal calculations for fast food restaurants but an item should be added to properly address the drive-thru or pick-up lanes that are being added to the fast food restaurants. The storage space for these lanes is the critical element and a minimum storage space should be addressed in the ordinance. We have enclosed an item for your consideration in addressing that also.

Delivery vehicles for restaurants that offer primarily a carry-out product must be parked at some time on the premises. The difference is when those vehicles are owned and operated by the employees and are stored off the site versus a situation in which the businesses actually own the vehicles and these delivery vans are parked permanently on the site. We have included an ordinance suggestion that addresses whether or not the cars are stored on the site and also provides for loading of each of those vehicles. We believe this ordinance will address the proposed use now being installed in the Bullseye Center.

The concept of shared parking, we believe, works very well particularly when we have office, retail, and restaurant uses all sharing the same facility. The Bullseye Center should work reasonably well with a mix of uses. Careful attention must be paid to whether or not one segment of the commercial operation generates a demand too high for the shared aspects of this relationship. The problem really comes down to whether or not there are too many restaurants for the same parking area. At this point, we see no problem with either the pizza delivery service or Embers. Other restaurants should be looked at closely to determine their ability to share parking with other retail facilities.

Enclosed separately is a memo outlining our suggested additions to the zoning ordinance. These have been sent to the City Attorney for her review as well. I will be happy to further discuss and review these parking requirements with you.

MEMORANDUM

DATE: 15 January 1986

TO: Falcon Heights City Council & Planning Commission

FROM: C. John Uban

RE: Proposed Amendment to Parking Requirements,
Falcon Heights Zoning Code

AMEND 9-10.01 PARAGRAPH 16

Restaurant and/or Cafeteria

One space per 2.50 seats, plus 1 space per 20 square feet of the combined area of bar, lounge, and public space, minus the first 250 square feet, plus 1 space per 50 square feet of banquet dining area, plus 1 space per 5 seats outdoor dining.

ADD:

Based on a professional analysis of parking for any specific use, the City Council may determine a reasonable parking ratio for such use.

ADD: (11. Drive-In Food) or (Fast Food)

Drive-thru lanes for food pick up must be able to stack 8 cars on site without interfering with the site parking.

ADD: Mobile Food Vendors

The use of any public or private area for the purpose of operating a mobile food vendor must be reviewed by the city prior to issuing a vendor's permit. Parking requirements are 1 stall per 10 square feet of gross vehicle size.

ADD: Food Delivery Restaurants

Parking requirements are 1 stall per employee, 1 stall per seat should be provided, 1 stall per 2 delivery vehicles when owned, operated, and stored by employees, 1 stall per delivery vehicle when owned, and operated by the restaurant. One loading bay per store is required.

HOUSE NO. 1703
3ar. Fl. El. 960.42

BUCKS
UNPAINTED
FURNITURE

PLANTING
AREA

ST. MARY'S AVE.

58.4

57.7

56.8

Rim 954.68
Inv 952.25

Rim 955.11
Inv 951.82

Rim 954.82
Inv 951.74

955

956

68 PARKING STALLS
(15 ADDED)

DAHILGREN
SHARDLOW
AND UBAN

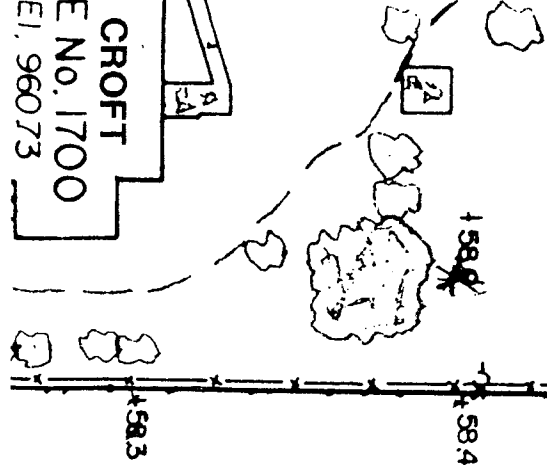
CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
300 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS MN 55401
612.339.3100

LARPENT

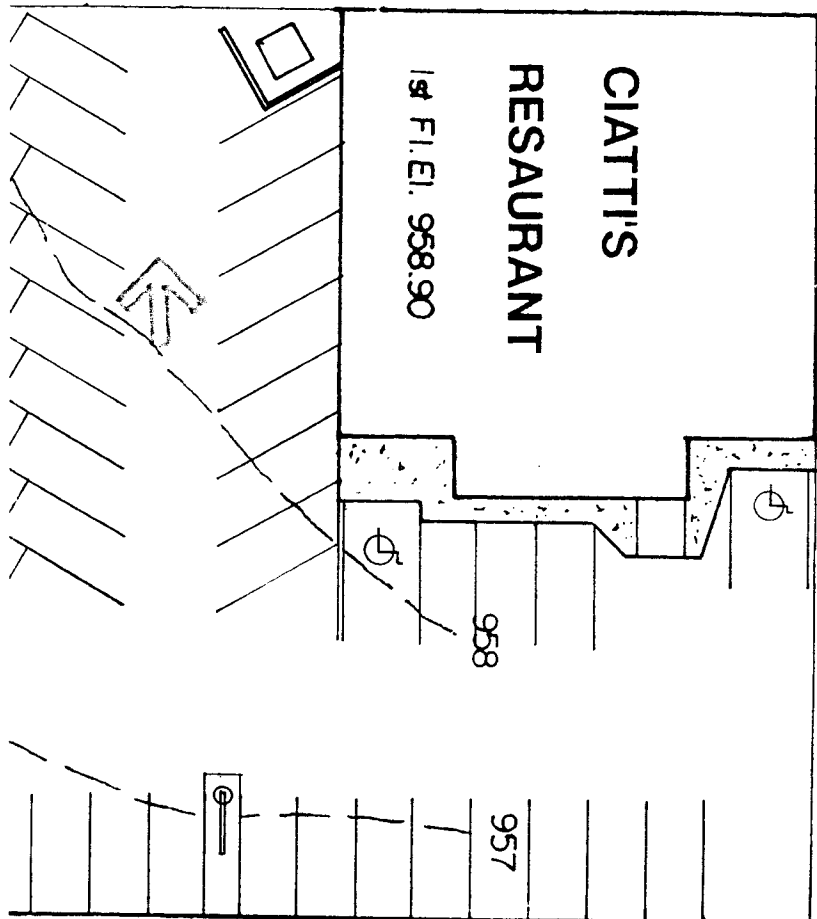
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CROFT
E No. 1700
E.I. 96073

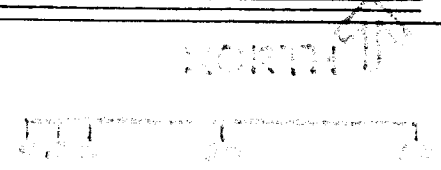


CIATTI'S
RESAURANT
1st Fl. E.I. 958.90



ALTERNATIVE I
ST. MARY'S AVE. ONE-WAY

UR AVENUE



HOUSE No.1703
Gar. Fl. El. 960.42

BUCKS
UNPAINTED
FURNITURE

ST. MARY'S AVE.

AI

58.4

57.7

56.8

55.2

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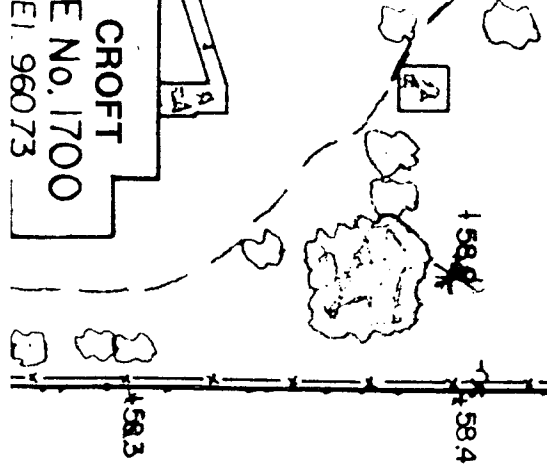
TO PARKING STALLS
(17 ADDED)

DAHIGREN
SHARDLOW
AND UBAN

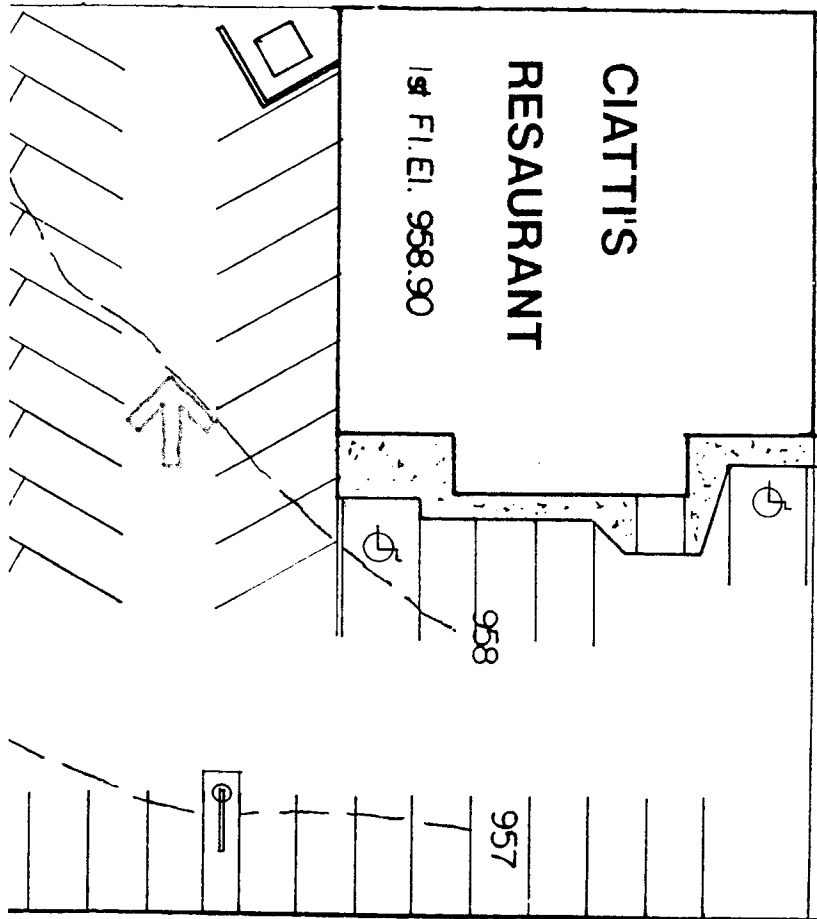
CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
300 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS, MN 55401
612-339-3300

LARPEN

CROFT
E No. 1700
E.I. 96073

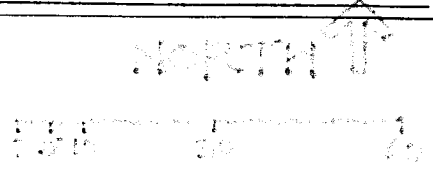


CIATTI'S
RESAURANT
1st F.I. E.I. 958.90



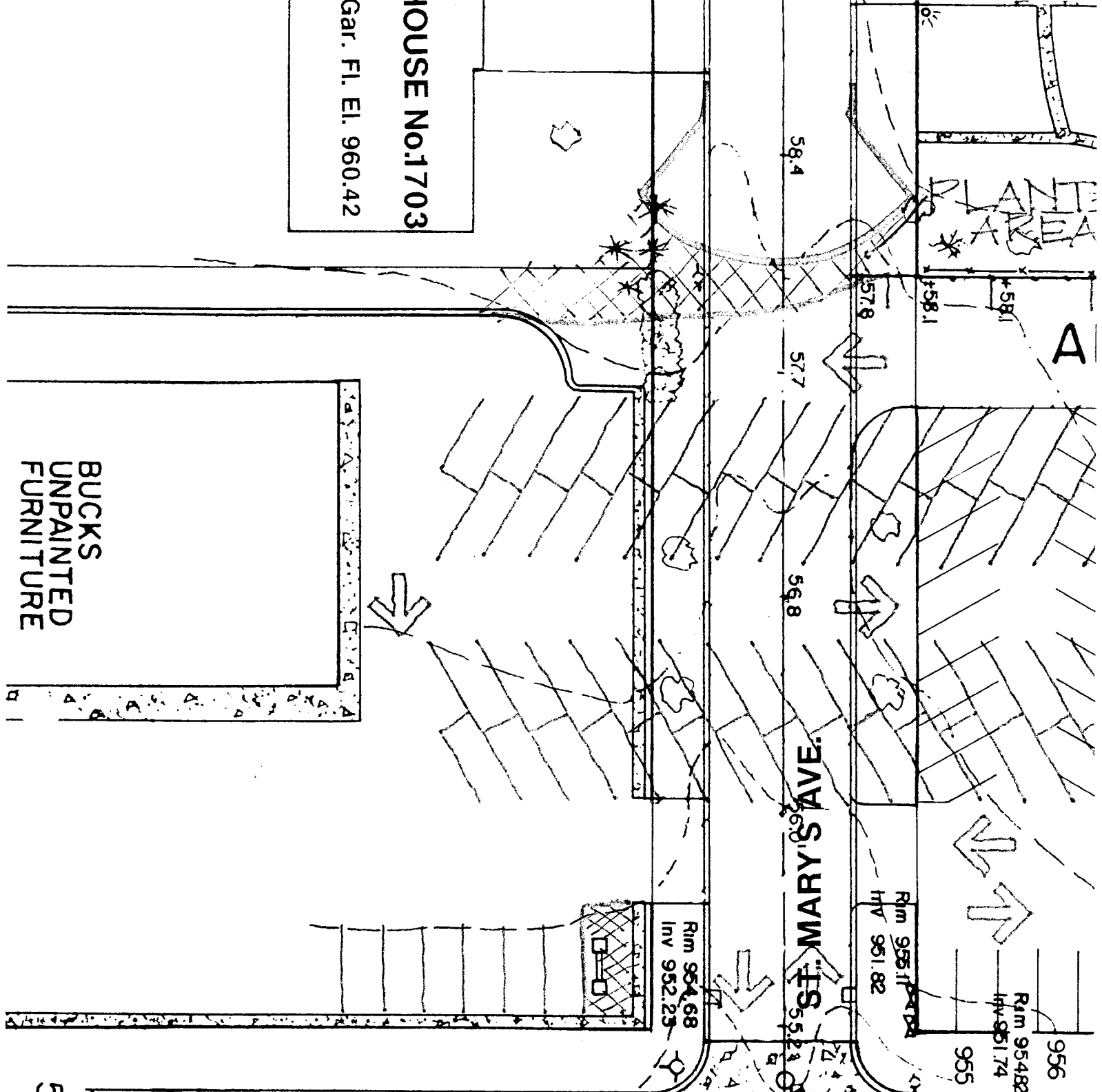
ALTERNATIVE 2
ST. MARY'S AVE. TWO WAY

UR AVENUE



HOUSE No.1703
Gar. Fl. El. 960.42

BUCKS
UNPAINTED
FURNITURE



109 PARKING SPACES
(56 ADDED)

DAHLGREN
SHARDLOW
AND UBAN

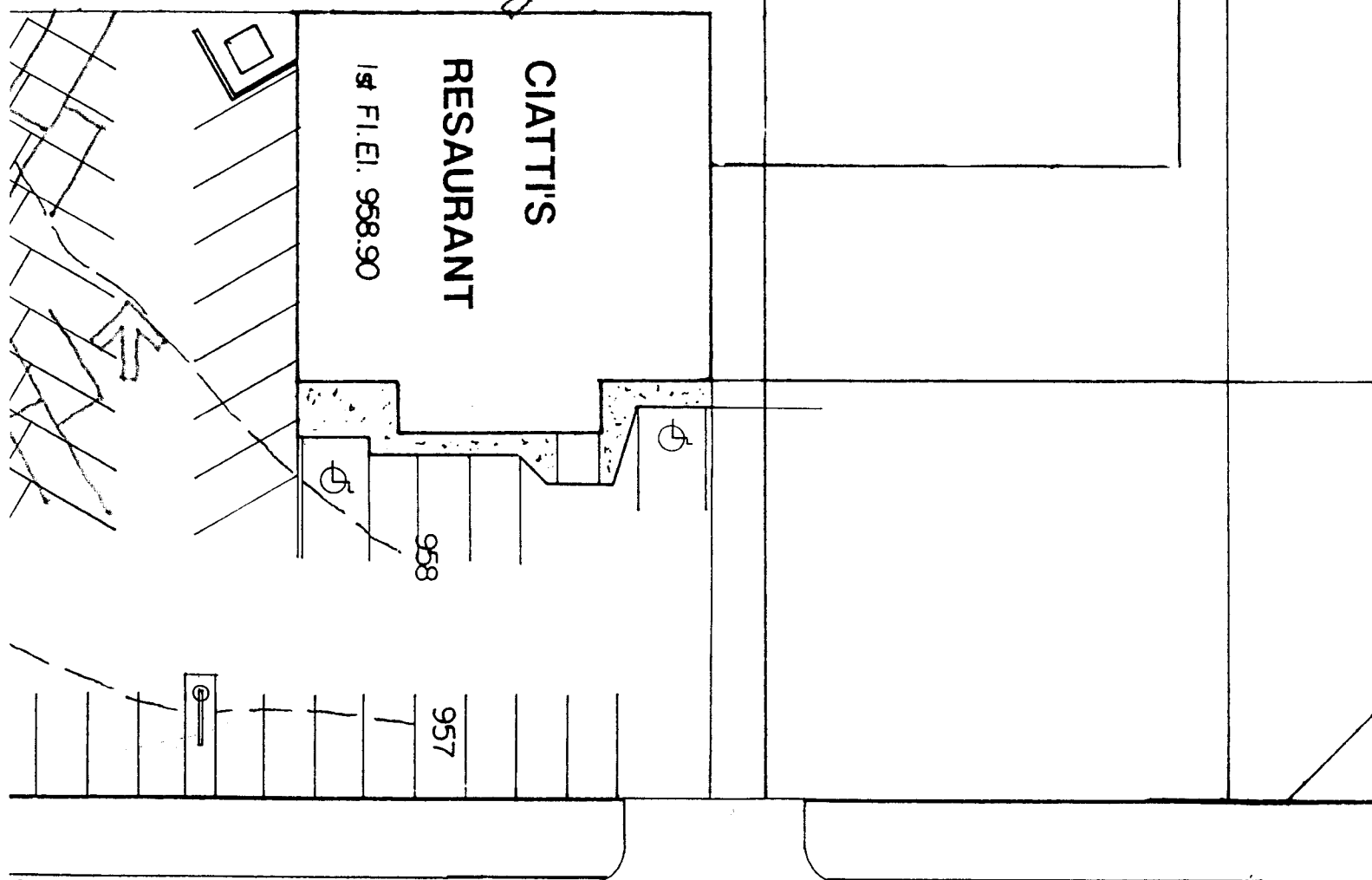
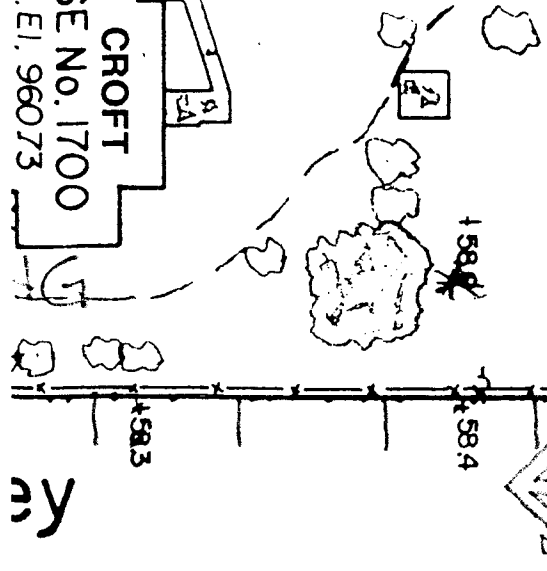
CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
100 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS, MN 55401
612 338-3300

LARPEN

50

45

CROFT
SE No. 1700
F.I.E.I. 96073



ALTERNATIVE 3
ST. MARY'S AVE. CLOSED
COMBINE PARKING WITH BUCKS

ST. MARY'S AVENUE

NORTH ↑



PLAN AREA

A

HOUSE NO.1703

Gar. Fl. El. 960.42

BUCKS UNPAINTED FURNITURE

ST. MARY'S AVE.

58.4

57.7

56.8

55.2

55.2

+58.1

+58.1

Rim 956.17
Inv 961.82

Rim 954.82
Inv 951.74

956

955

121 PARKING SPACES
(68 ADDED)

50

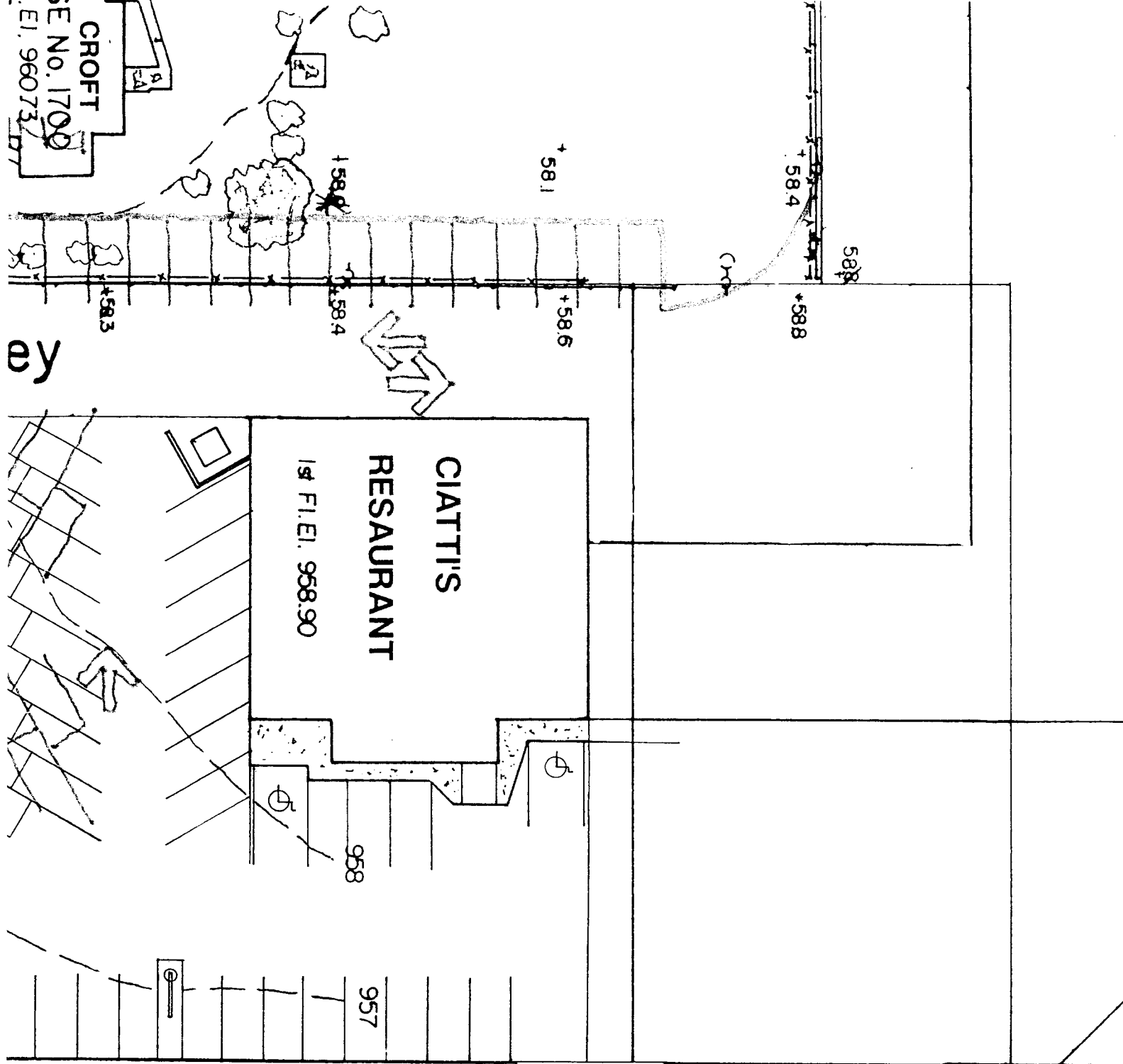
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DAHILGREN SHARDLOW AND UBAN

INCORPORATED
CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
300 FIRST AVENUE NORTH
SUITE 710
MINNEAPOLIS, MN 55401
612-339-3300

LARPEN

CROFT
SE No. 1700
F.I.E.I. 96073



ey

EUR AVENUE

ALTERNATIVE 4
CROFT ALLEY EXPANDED
COMBINE PARKING WITH BUCKS

NORTH ↑



CITY OF FALCON HEIGHTS
AGENDA
REGULAR CITY COUNCIL MEETING
MARCH 9, 1988

- A. CALL TO ORDER: 7:00 P.M.
- B. ROLL CALL: WALLIN ✓ BUSH ✓ CIERNIA ✓ CHENOWETH ✓ BALDWIN ✓
 WIESSNER ✓ ATTORNEY ✓ ENGINEER SECRETARY ✓
- C. APPROVAL OF MINUTES OF FEBRUARY 24, 1988:

ACTION: _____

D. PUBLIC HEARINGS: NONE

E. CONSENT AGENDA:

1. Fire and Rescue Reports
2. Disbursements
 - a. General Disbursements, \$ 25,087.52
 - b. Sinking Fund, \$ 783.00
 - c. Payroll, \$7344.70
 - d. Maier Stewart & Associates Billing 12/27/87 - 1/30/88, \$ 601.40
3. Appointment of Patricia M. Kusters, 1730 West Larpenteur, to the Human Rights Commission
4. Reappointment of Tom Montain, 1850 Holton, and Robert Gehrz 2285 Folwell, to the Park and Recreation Commission
5. Licenses
6. Human Rights Commission Minutes for February 18, 1988

ACTION: _____

REPORTS, REQUESTS AND RECOMMENDATIONS:

*Attendee
→ Parking in St. Maure
away*

- (1) Variance Request from Victoria M. Mikelonis, 2216 Folwell, to Add an Upper Level to Her Residence
Plg. Comm. willing to have a special mtg. (after mtg on 14th?)

ACTION: _____

2. Community Development Block Grant Application

*m/ Pat Bush / Phil Chenoweth
* Kudos to Jim Dept - great idea*

ACTION: _____

3. Clerk Administrator's and Treasurer's Bonds

ACTION: OK

4. Sanitary Sewer Rates *m/ Phil C. Rev.*

ACTION: ** PC requested forecast with increase / No article explain*

5. Schedule Assessment Hearing for Digre (Tree Removal) and Jorve (Labor, Tree)

ACTION: m/ Pat Bush

7:15

6. Schedule Public Hearing for Zoning Code Amendments

ACTION: MI ^{Jimmy Wallin} 8:00pm April 13

7. Schedule Public Hearing on Conditional Use Request from Han Tan Nguyen to Operate a Pool Hall in a B2 Zone

ACTION: April 13 9:00 MIC Hearing

8. Request for Conditional Use to Allow a Pet Store in a B2 District

ACTION: _____

9. Stratford Update

ACTION: _____

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____

MINUTES
REGULAR CITY COUNCIL MEETING
FEBRUARY 24, 1988

Mayor Baldwin called the meeting to order at 7:00 P.M..

ALL MEMBERS PRESENT

Baldwin, P. Chenoweth, Wallin, Bush and Ciernia. Also present were Wiessner and S. Chenoweth . .

MINUTES OF FEBRUARY 10, 1988 APPROVED

Council approved the February 10, 1988 minutes as presented.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda:

1. Fire and Ambulance Reports
2. General Disbursements, \$64,820.88
3. Sinking Funds, \$194,525.25
4. Payroll 2/1/88 - 2/15/88, \$8,414.02
5. Statement from Jensen, Hicken, Gedde and Soucie for Legal Services through January, 1988, \$6,406.30
6. Licenses

NEW OWNERS OF FALCON LANES - REQUEST FOR TRANSFER (OR PRO-RATION OF FEES) FOR BOTTLE CLUB AND "ON SALE" NON-INTOXICATING MALT LIQUOR LICENSES

Baldwin presented a request from James Gartner, Vice President of Falcon Lanes, requesting either transfer of the existing licenses or pro-ration of the fees for the beer and bottle club licenses, and a proposed code amendment which would allow for pro-ration of liquor license fees. Baldwin explained he, personally, did not like the idea of a bottle club as the owner of the establishment has no control over the amount of liquor consumed on the premises. This discussion was interrupted to hold the public hearing scheduled for 7:15.

7:15 P.M. - PUBLIC HEARING ON PROPOSED AMENDMENT OF THE ZONING CODE TO ALLOW ESTABLISHMENT OF A RETAIL LIQUOR STORE IN A B-2 DISTRICT

Baldwin opened the public hearing at 7:15 and explained that Richard McEwen and Geraldine Heinrichs are interested in opening a retail liquor store at the Larpenteur/Snelling intersection. He also explained that the proposed code amendment is necessary because the liquor code provides for one retail liquor store license, however, the zoning code does not address the establishment of a liquor store. There being no one present wishing to be heard, the hearing was closed at 7:17 P.M.

COUNCIL APPROVES, IN CONCEPT, ADDING RETAIL LIQUOR STORE AS A CONDITIONAL USE IN A B-2 DISTRICT.

Baldwin expressed ^{with approval} concern ~~(as did the Planning Commission at the February 1, 1987 meeting)~~ that by making a retail liquor store a permitted use in a B-2 district, it would be possible for a liquor store to be placed in all B-2 districts, one of which is in a predominately residential area and near an elementary school (Blomberg building at Hamline/Hoyt). He *Baldwin*

TB

MINUTES

FEBRUARY 24, 1988

PAGE 2

recommended that Council consider making this type of establishment a conditional use which would allow Council to place conditions on the business. Following a short discussion Council approved in concept, adding "retail liquor store" as a conditional use, and directed staff to draft appropriate conditions. The item will be heard by the Planning Commission at the March 7, 1988 meeting.

CONTINUATION OF BOTTLE CLUB DISCUSSION

Council discussed whether or not the license should be denied since there is no evidence of a problem or if the bottle club license could be phased out in the future. Staff was directed to review the history of the bottle club license and determine where bottle club licenses are issued by other communities. Chenoweth then moved adoption of Ordinance 0-88-4 allowing pro-ration of liquor licenses. Motion carried unanimously.

ORDINANCE 0-88-4

AN ORDINANCE AMENDING SECTION 6-1.01, SUBDIVISION 1(B) OF
CODE PROVIDING FOR PRO-RATION OF LIQUOR LICENSE FEES

PUBLIC HEARING ON AMENDMENT OF DEVELOPMENT DISTRICT NO. 1 SCHEDULED FOR
7:15 P.M., MARCH 23, 1988

Council acknowledged receipt of Fiscal Consultant Steve Apfelbacher's report and agreed on the concept after which Chenoweth moved that a public hearing on the amendment be scheduled for 7:15 P.M., March 23, 1988. The motion carried unanimously.

CAROL KREIGLER HIRED AS RECREATION/COMMUNITY SERVICES DIRECTOR

Wiessner informed Council that the Interview Committee had interviewed 5 of the 37 applicants, and recommended the hiring of Carol Kreigler. Bush moved the hiring of Kreigler and the motion carried unanimously.

STRATFORD OFFICE PARK UPDATE

Wiessner explained that no update has been submitted by Stratford but that the City Attorney will present a formal update at the March 9th meeting.

The meeting was adjourned at 8:00 P.M.

Tom Baldwin, Mayor

Janet R. Wiessner, Clerk Administrator

MINUTES
REGULAR PLANNING COMMISSION MEETING
MARCH 7, 1988

Chairperson Black called the meeting to order at 7:30 P.M.

Black, Boche, Daykin, Finegan, Nestingen, Carroll, and Barry. Also present was Council Liaison Wallin. PRESENT

Grittner and Duncan. ABSENT

Boche moved, seconded by Nestingen, to approve the February 1, 1988 Planning Commission Minutes as presented. Motion carried unanimously. FEB. 1, 88
AGENDA
APPROVED

Victoria Mikelonis, 2216 Folwell, requested a variance for an addition to the second story of her residence (present structure is 6.25 feet from northwest corner of lot and 4.61 feet from southwest corner). She advised that the present home has a flat roof, which is in need of replacement at a cost of between \$8,000 to \$10,000. The present roof is leaking. Ms. Mikelonis also needs additional space. She feels the addition will enhance the value of her home, remedy current problems with existing roof and solve space problems. The current design is a compromise design as she was concerned about her neighbors and the height of the house--the hip roof will slant in such a way to keep away from intruding on her neighbors. She has contacted several contractors who advised the present plan is the best design. She also contracted with a Registered Landscape Architect to determine the impact of the light level on her neighbors (letter on file in the office of the Clerk Administrator dated March 7, 1988). Additional pictures showing water damage, summer foliage (showing mature trees) and a petition from some neighbors voicing no objections were also presented. VARIANCE
VICTORIA
MIKELONIS,
2216
FOLWELL

Edwin Menze, 2222 Folwell, advised that he deeply resents being forced into a situation at the age of 80 where he has to defend his home. He stated the Mikelonis home already encroached on his lot; the University of Minnesota rules and procedures require eight foot setbacks for height; and light, sun and air space should be considered. His landscaping will be negatively affected and the addition of a second story on the Mikelonis home will imperil the resale value of his home because it will greatly magnify the crowded condition that will exist. EDWIN
MENZE,
2222
FOLWELL

Robert Holloway, 2208 Folwell, support Mr. Menze's presentation that the homes will be too close together but his main objection is that his view will be obstructed. It will also affect the light he presently enjoys. ROBERT
HOLLOWAY,
2008
FOLWELL

Howard Morris, 1587 Burton, stated that the University of Minnesota would not allow him to build a 1-1/2 or 2 story home during his building process and feels if he was not allowed to build in that fashion then, it should not be allowed now. He is concerned that his view will be obstructed--it will destroy the feeling and sense of openness of the University Grove (air space/sky space). HOWARD
MORRIS,
1587
BURTON

MINUTES
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MARCH 7, 1988
PAGE 2

Barb Lukerman, 2211 Folwell, stated she was of the opinion that the addition should not in any way affect her neighbor across the street. She is in favor of the addition.

BARBARA
LUKERMAN,
2211
FOLWELL

Carroll questioned why a variance was needed. If the building plans for the home were previously approved years ago, the addition of a second story that will stay within the foundation perimeters should be grandfathered. She also questioned whether a variance is needed in the light of information that was discussed at the February Planning Commission meeting by Council Liaison Wallin.

CARROLL

? # Mikelonis also advised that the University guidelines for setbacks is in the process of being revised and the University may remove all setback guidelines. Further, City codes take precedence.

MIKELONIS

tg After further discussion on whether a variance was needed. Boche moved, seconded by Finegan, to request Legal Counsel for the City of Falcon Heights to determine whether a variance is needed (whether it should be grandfathered). Motion carried unanimously.

ATTORNEY
REQUESTED
TO RE-
SEARCH
NEED FOR
VARIANCE

A special meeting could be called if it is determined a variance is needed.

Nestinggen requested information be furnished to Planning Commission members on current legislation covering conditional uses and variances.

NESTINGEN

Tamara A. Roth, 1579 North Hamline is requesting a conditional use to allow a pet store in the Blomberg building. She is proposing the operation of a pet/grooming store. She will not be boarding any dogs for a fee for service. She will be selling home raised puppies and cats. Mr. Blomberg is currently discussing with the church located nearby the possibility of using their parking lot for employee parking.

COND. USE
TAMARA A.
ROTH,
1579 N.
HAMLINE

Finegan moved, seconded by Barry, to approve the conditional use request. Motion carried unanimously.

COND. USE
APPROVED

Han Tan Nguyen, 1538 West Larpenteur, proposes to locate a pool hall at this address. There is no establishment in the Twin Cities for Vietnamese to enjoy the game. He is proposing to have ten tables. There is ample parking in the rear with both a front and rear access. He will serve coffee and soft drinks. It will be a social gathering place.

COND. USE
REQUEST
HAN TAN
NGUYEN,
1538 W.
LARPENTEUF

No action was taken on the conditional use request as there is no provision for such in the City Zoning Code. Such condition would have to be an amendment to the present Code. The Planning Commission is have a Workshop on Variances/Conditional Uses next week and will discuss the possibility of including this as a part of the Code.

NO ACTION
TAKEN-
WORKSHOP
SCHEDULED

MINUTES
REGULAR PLANNING COMMISSION MEETING
MARCH 7, 1988
PAGE 3

Council Liaison Wallin reviewed the amendment to the zoning code to allow liquor stores and pool halls in B-2 Zones as conditional uses and to stipulate criteria for establishing conditions for all conditional uses. He reviewed February 24, 1988 Council Minutes as well as information from the Falcon Heights Legal Counsel. Discussion ensued regarding how the existing conditional uses will fit into the proposed uses, and the reason for making permitted uses conditional uses. Since a workshop was scheduled to such such issues, Finegan moved, seconded by Carroll, to table action for discussion at the April Planning Commission meeting. Motion carried.

AMENDING
ZONING
CODE TO
INCLUDE
POOL HALLS
LIQUOR
STORE
ISSUE
TABLED

Wallin reviewed the proposed enlargement of Development District #1 and the benefit for such enlargement. After a short discussion, Boche moved, seconded by Carroll, amendment of Development District #1. Motion carried unanimously.

AMENDMENT
TO DEVELOP
AGREEMENT
APPROVED

Chairperson Black encouraged Planning Commission members to attend an upcoming Planning Conference in Rochester. Those who can attend should advise City Staff.

Finegan moved, seconded by Carroll, adjournment at 9:54 P.M. Motion carried unanimously.

ADJOURNMENT

Edgar Finegan
Secretary

Consent x
Policy

Meeting Date: 3-9-88

Agenda Item: E 1

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Fire Department Reports

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

Leo Lindig

EXPLANATION/SUMMARY (attach additional sheets as necessary):

FALCON HEIGHTS FIRE DEPARTMENT CALLS -

 0 Fire Calls
 5 Rescue Calls
 False Alarms
 5 TOTAL

LAUDERDALE

 1 Fire Calls
 6 Rescue Calls
 2 False Alarms
 9 TOTAL

ACTION REQUESTED:

Approval

CLP

FALCON HEIGHTS FIRE DEPARTMENT

COMPANY FIRE REPORT

Rescue
2-015 88 Co. No. 754 Alarm Received By Radio

Date	Alarms	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
	Time						Hrs.	Min.	
2-10-88 19__	1345	1347	1349	Radio	1486 Lapt.	1445	01:00		4

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Iverson		
D. LeMay		
J. Morgan		
C. Kuchajetz		
J. Olson		
D. Kayser		
P. Blanchard		
J. Holmgren		
K. Anderson		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone Brick Wood How Occupied Dwelling Store Mamfactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Ray Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Joseph Cherveney, 1486 Laperriere, Ingulin

Shock. Pt given oral insta glucose, and Blood sugar test by

State Nature of Case - Hours and Minutes Worked Falcon Hts Fire and Health one Ambulance,

Per Dr. Dace Trence Patient was not transported per Group Health

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed _____

Title Chief 2-10-88

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FALCON HEIGHTS FIRE DEPARTMENT COMPANY FIRE REPORT

Rescue
2-016 88

Co. No. 754

Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-18 88 19	1339	1340	1346	Radio	1740 Holton	1458	01:19	8

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Iversen		
J. Morgan		
J. Olson		
D. Kayser		
P. Blawie		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone How Occupied Dwelling

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Ted Salmien, 1740 Holton, Call Bladder pain, transported to St. Joseph's hospital.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
Title Chief 2/20/88

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**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Rescue
2-01788

Co. No. 754

Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
<i>2-24-88</i> <i>19</i>	<i>0812</i>	<i>0813</i>	<i>0922</i>	<i>Radio</i>	<i>1809 Asbury</i>	<i>0922</i>	<i>01:10</i>	<i>9</i>

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

<i>R. Brown</i>		
<i>T. Iversen</i>		
<i>N. Bayman</i>		
<i>J. Morgan</i>		
<i>P. Blanchard</i>		
<i>J. Halgren Jr</i>		
<i>H. Gilbert</i>		
<i>K. Anderson</i>		

Mutual Aid Given or Received _____
 Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone Brick Wood How Occupied Dwelling Store Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of _____ Size of _____
 Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of _____ Size of _____
 Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Earl Delong, 1809 Asbury, Chest Pain - Rule out
MI, Transported to St. Paul Ramsey Hospital

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

Title Fire Chief 3/1/88

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FALCON HEIGHTS FIRE DEPARTMENT

COMPANY FIRE REPORT

Rescue
 2-018-88 Co. No. 754 Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-29-88 19__	0424	0427	0432	Radio	1387 IOWA	0546	01:22	8

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Iverson		
N. Baumann		
D. Schaefer		
G. Smida		
R. Berndt		
D. Kayser		
J. Gilbert		
K. Anderson		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone
 Brick _____
 Wood _____

How Occupied Dwelling
 Store _____
 Manufactory _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Size of _____ Size of _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Size of _____ Size of _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons May Hebert, 1387 Iowa, Rule out Gastro Intestinal bleeding, transported to United Hospital.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

Title Fire Chief 3/1/88

Estimations and evaluations made herein represent "most"

FALCON HEIGHTS FIRE DEPARTMENT COMPANY FIRE REPORT

Rescue
2-019 88

Co. No.

754

Alarm
Received By

Radio

Date	Alarms	In Service	On Scene	Sprinkler	Location	Time	Absent		Mileage
	Time	Time	Time	Phone Radio Still		Returned to Quarters	Hrs.	Min.	
3-1-88 19__	0644	0646	0649	Radio	1350 Lapentue	0711	00	27	2

Time Responding to Fire _____

Minutes Delay If Any _____

MEMBERS RESPONDING

V. Vainauskas	J. Helmgren Jr	
R. Brown	J. Gilbert	
J. Helmgren Sr	K. McNabb	
T. Everson	K. Anderson	
N. Baumann		
D. Schaefer		
D. S. Lemay		
R. Berndt		
C. Kurhajetz		
D. Kayser		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure
 Stone
 Brick
 Wood

How Occupied
 Dwelling
 Store
 Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Nick Baumann, Capt Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Jean Battiso, 43 Suzanne Ave, Fuel in Eyes

From Fuel injection Fuel, Patient refused transport. St. Paul Ramsey

State Nature of Case - Hours and Minutes Worked Notified by radio. Patient's eyes flushed with Normal Saline for 15 minutes.

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

Title FIRE CHIEF 3/1/88

Estimations and evaluations made herein represent "most"

**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Fire 3-005 88 Co. No. 753 Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-17-88 19	0701	0702	0705	Radio	1622 Carl	0726	0025	3

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

J. Bianchi	K. Anderson	
R. Brown		
J. Holmgren Sr		
T. Iverson		
M. Bayman		
D.S. LeMay		
J. Morgan		
C. Kuchajetz		
J. Holmgren Jr		
J. Gilbert		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone Brick Wood How Occupied Dwelling Store Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Nick Baumann, Lieutenant Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Nancy Thompson, 1622 Carl Apt 104, Caretaker For Mid Continent Mgmt, Central Alarm Activation 3rd Floor

State Nature of Case - Hours and Minutes Worked Smoke detectors Fire Marshal Iverson informed Mid Continent Mgmt of this False Alarm.

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed _____

Title Chief 3-005 88

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**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Fire 3-00688 Co. No. 753 Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
<u>2-20-88</u> <u>19</u>	<u>0835</u>	<u>0838</u>	<u>0842</u>	<u>Radio</u>	<u>2543 Como</u>	<u>0858</u>	<u>0023</u>	<u>4</u>

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

<u>J. Bianchi</u>	<u>J. Morgan</u>	
<u>L. Lindig</u>	<u>C. Kuchajda</u>	
<u>R. Brown</u>	<u>J. Olsen</u>	
<u>J. HolmgrenSm</u>	<u>J. Holmgren^{Jr}</u>	
<u>T. Iversen</u>	<u>K. McVebb</u>	
<u>C. Schaeffer</u>	<u>K. Andersen</u>	
<u>M. Bauman</u>		
<u>J. McVebb</u>		
<u>C. McDevonand</u>		
<u>R. Bernadt</u>		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone How Occupied _____ Dwelling _____
Brick _____ Store _____
Wood _____
 Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire Leo Lindig, Chief Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Goodwill Industries, 2543 Como Lauderdale,

Black smoke from diesel engines, called in as structure

State Nature of Case - Hours and Minutes Worked Fire by passerby on Hwy 280, no damage.

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

Title Chief 2/23/88

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**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Fire
3-007 88

Co. No. 753

Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-20-88 19__	1515	1516	1519	Radio	1570 Eustis	1542	0027	4

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

J. Bianchi	R. Berndt	
L. Lindig	C. Kurhajetz	
R. Brown	D. Kayser	
J. Holmgren Sr.	J. Holmgren Jr.	
T. Iverson		
C. Schaeffer		
M. Baumann		
J. Mc Nabb		
D. Schaefer		
D.S. Lemay		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone Brick _____ Dwelling _____
Brick _____ Store _____
Wood _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire C. Schaeffer, Assistant Chief Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Diane Johnson, 1570 Eustis, Luther Seminary caretaker, Apt #107,

Accidental Fire Alarm activation by children playing in Community

State Nature of Case - Hours and Minutes Worked Room - Dick Larson notified by Fire Marshal, False Alarm.

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

Title Chief 3/23/88

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**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Rescue
4-00488

Co. No. 754

Alarm Received By Radio

Date	Alarms	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
	Time						Hrs.	Min.	
2-11-88 19__	01:10	01:13	01:16	Radio	1830 LAKE ST.	0215	01:05		8

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Iverson		
N. Bauman		
G. Smida		
J. Olson		
K. Anderson		

Mutual Aid Given or Received _____
 Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone Dwelling _____
Brick Store _____
Wood Manufactory _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Callan Contreas, 1830 LAKE ST, LAUDERDALE

Rule out Febrile Seizure, transported to childrens hospital.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
 Title Chief 2/16/88

Entries contained in this report are intended for the sole use of the Falcon Heights Fire Dept. Estimations and evaluations made herein represent "most"

FALCON HEIGHTS FIRE DEPARTMENT COMPANY FIRE REPORT

Rescue
4-00488 Co. No. 754 Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-11-88 19__	01:10	01:13	01:16	Radio	1830 LAKE ST.	0215	01:05	8

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Iverson		
N. Bauman		
G. Smida		
J. Olson		
K. Anderson		

Mutual Aid Given or Received _____
 Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone
 Brick _____
 Wood _____
 Value of Building \$ _____ Damage to Building \$ _____
 How Occupied Dwelling
 Store _____
 Manufactory _____
 Insurance on Building \$ _____
 Value of Contents \$ _____ Damage to Contents \$ _____
 Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of _____ Size of _____
 Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____
 Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of _____ Size of _____
 Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Callan Contreas, 1830 LAKE ST, LAUDERDALE
Rule out Febrile Seizure, transported to childrens hospital.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

FALCON HEIGHTS FIRE DEPARTMENT COMPANY FIRE REPORT

Rescue
4-005 88

Co. No. 254

Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
							Hrs.	Min.	
2-12-88 19	1649	1651	1654	Radio	2424 Larpentuer	1706	00	27	3

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
J. Holmgren Sr		
J. Fuller		
T. Iverson		
G. Smida		
R. Beradt		
C. Kuchajetz		
D. Kayser		
J. Holmgren Jr		
J. Gilbert		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone
Brick _____
Wood _____

How Occupied Dwelling
Store _____
Manufactory _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Seven Eleven Store, 2424 Larpentuer, Unresponsive person, Deputy 130 cancelled Ambulance at the scene.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

Title Chief 2/16/88

Entries contained in this report are intended for the sole use of the Falcon Heights Fire Dept. Estimations and evaluations made herein represent "most likely" and "most probable" cause and effect. Therefore any representations as to validity or accuracy of reported conditions outside the Falcon Heights Fire

**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Rescue
H-006 88 Co. No. 754 Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-13-88 19	0408	0410	0413	Radio	1627 Carl St.	0442	00:34	3

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Tversad		
N. Bauman		
G. Smida		
R. Berndt		
J. Olson		
J. Halmgren Jr		
J. Gilbert		
K. Anderson		

Mutual Aid Given or Received _____
 Person Turning in Alarm _____
 Street No. _____
 Phone No. _____
 Cause of Fire _____

Kind of Structure Stone How Occupied Dwelling
Brick Store
Wood Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min.

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min.

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Maynard Oscar Isaacson, 1627 Carl St.,
DOA - Pancreatic Cancer.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
 Title Chief 2/16/88

Entries contained in this report are intended for the sole use of the Falcon Heights Fire Dept. Estimations and evaluations made herein represent "most likely" and "most probable" cause and effect. Therefore any representations as to validity or accuracy of reported conditions outside the Falcon Heights Fire

**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Rescue
4-007 88

Co. No. _____

Alarm Received By _____

Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
<i>2-19-88</i>								
<i>19</i>	<i>2347</i>	<i>2348</i>	<i>2350</i>	<i>Radio</i>	<i>1630 Eustis</i>	<i>0040</i>	<i>01:03</i>	<i>9</i>

Time Responding to Fire _____

Minutes Delay If Any _____

MEMBERS RESPONDING

<i>R. Brown</i>		
<i>T. Iverson</i>		
<i>K. Anderson</i>		
<i>N. Baumann</i>		
<i>D.S. Lemay</i>		
<i>R. Berndt</i>		
<i>J. Olson</i>		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone
Brick _____
Wood _____

How Occupied Dwelling
Store _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Captain Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of _____ Size of _____
Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Size of _____ Size of _____
Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Craig Stanford, 1630 Eustis #3B, Left Ankle Fracture,
Transported to St. Paul Ramsey Hospital

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed _____

Title Chief 2/23/88

Entries contained in this report are intended for the sole use of the Falcon Heights Fire Dept. Estimations and evaluations made herein represent "most likely" and "most probable" cause and effect. Therefore any representations as to validity or accuracy of reported conditions outside the Falcon Heights Fire Dept. are not intended.

**FALCON HEIGHTS FIRE DEPARTMENT
COMPANY FIRE REPORT**

Rescue
4-008 88

Co. No. 754

Alarm Received By Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-19-88	2357	2358	2359	Radio	1867 Walnut	0015	0018	2

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Iverson		
N. BAUMANN		
D.S. LeMay		
R. Berndt		
J. OLSON		
K. Anderson		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone Brick Wood How Occupied Dwelling Store Manufactory

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Elizabeth Daley, 1867 Walnut, Rapid Heart Beat, Pt transported to Bethesda hospital Mutual Aid by Healtharc

State Nature of Case - Hours and Minutes Worked As Ambulance From Falcon Hts was involved with a patient transport already.

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]
Date 2/23/88

FALCON HEIGHTS FIRE DEPARTMENT COMPANY FIRE REPORT

Rescue
4-00988

Co. No. 754

Alarm Received By _____

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent Hrs. Min.	Mileage
2-27-88 19__	1220	1222	1225	Radio	1795 Eustis	1324	01:02	7

Time Responding to Fire _____ Minutes Delay If Any _____

MEMBERS RESPONDING

T. Iversen		
N. Baverman		
G. Smida		
R. Berndt		
J. Olson		
P. Kayser		
J. Gilbert		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure Stone Brick _____ Wood _____ How Occupied _____ Dwelling Store _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire T. Iversen, Fire Marshal Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons JIA Huey Su TIA, 3292 York Alcade, Woodbury,

Fracture Left lower leg, transported to Childrens hospital

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed _____

Title Fire Chief 3/4/88

Entries contained in this report are intended for the sole use of the Falcon Heights Fire Dept. Estimations and evaluations made herein represent "most likely" and "most probable" cause and effect. Therefore any representations as to validity or accuracy of reported conditions outside the Falcon Heights Fire Department are not intended.

FALCON HEIGHTS FIRE DEPARTMENT COMPANY FIRE REPORT

Rescue

4-010 88

Co. No.

754

Alarm Received By

Radio

Date	Alarms Time	In Service Time	On Scene Time	Sprinkler Phone Radio Still	Location	Time Returned to Quarters	Absent		Mileage
							Hrs.	Min.	
2-29-88 19__	0710	0712	0717	Radio	1608 Eustis	0820	01	10	5

Time Responding to Fire _____

Minutes Delay If Any _____

MEMBERS RESPONDING

R. Brown		
T. Iverson		
N. Bauman		
J. McVabb		
D. Schaefer		
A. Kayser		
J. Holmgren Jr		
J. Gilbert		
K. McVabb		

Mutual Aid Given or Received _____

Person Turning in Alarm _____

Street No. _____

Phone No. _____

Cause of Fire _____

Kind of Structure
 Stone _____
 Brick _____
 Wood _____

How Occupied
 Dwelling _____
 Store _____

Value of Building \$ _____ Damage to Building \$ _____ Insurance on Building \$ _____

Value of Contents \$ _____ Damage to Contents \$ _____ Insurance on Contents \$ _____

Officer Commanding Fire R. Brown, Rescue Capt. Officer Commanding Co. _____

Reported to _____ Ordered to Quarters By _____

1st Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

2nd Line/Laid From _____ To _____ Length _____ Ft. Gals. Water Delivered _____

Hyd. Pres. _____ Lbs. Pump Pres. _____ Lbs. Hose _____ In. Nozzle _____ Hrs. _____ Min. _____

Extra Pressure Ordered By _____ Hose Laid Total Feet _____

SPECIAL DUTY REPORT AND RESCUES

Name and Addresses of Persons Melanie Frederiksen, 1608 Eustis, Apt 210

Rule Out Ectopic pregnancy, Transported to Midway hospital.

State Nature of Case - Hours and Minutes Worked _____

Temperature _____ Weather Conditions _____ Road Conditions _____

Signed [Signature]

Title FIRE CHIEF 3/1/88

ent

Agenda Item: E2

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Disbursements

SUBMITTED BY:

Al Rolek

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- a) General Disbursements
- b) Sinking Fund
- c) Payroll
- d) Maier Stewart & Associates
Billing 12/27/87 - 1/30/88

ACTION REQUESTED:

Approval

SJC

REASON

CHECK NO.	ISSUED TO	REASON	AMOUNT
21476	Cragun's Conference Center	Room Deposit - Wiessner	70.00
21477	Suburban Area Chamber of Commerce	Athena Award Dinner	50.00
21478	North Star State Bank	FWH, FICA & Medicare	3,188.04
21479	PERA	PERA	1,310.10
21480	ICMA Retirement Corp.	Deferred Comp.	452.26
21481	Commissioner of Revenue	SWH	778.53
21482	Colonial Life & Accident Insurance Co.	Accident Insurance	61.50
21483	Minnesota Benefit Assn.	Cancer Insurance	5.85
21484	PERA Life Insurance	Life Insurance	18.00
21485	Alan Rolek	Difference of cost of License tabs - P.W. Trucks	6.50
21486	Hennepin Co. Conciliation Court	Court Fee - Gallob	15.00
21487	Ramsey Co. Conciliation Court	Court Fee - Dworsky	16.00
21488	Sherburne Co. Conciliation Court	Court Fee - Malone	13.00
21489	Shirley Chenoweth	Meetings	21.18
21490	Municipal Training Service	Seminar - Rolek	65.00
21491	Credit Bureau of Mpls./St. Paul	1 Year Membership	90.00
21492	Falcon Travel & Tours	Airfare to D.C. for Iverson - Civil Defense Training	373.00
21493	Insty Prints	Print Letters	120.45
21494	Post Publishing Co.	Publish Public Hearing Notice	9.02
21495	Government Training Service	Seminar - Bush, Wiessner & Chenoweth	63.00
21496	In Towne Industries	Keyline Newsletter	187.00
21497	Alan Rolek	Tuition Reimbursement	103.46
21498	Janet Wiessner	Meetings	82.23
21499	C & G Office Products	Office Supplies	68.36
21500	George M. Hansen Co., P.A.	Partial Payment for 1987 Audit	1,200.00
21501	Northern States Power Co.	Gas & Electricity	3,958.73
21502	AT&T	Maint. Agreement - Phones	37.00
21503	Metro Garage Door Co.	Maint. & Repair of Equipment	342.75
21504	Browning-Ferris Industries	Waste Removal	59.94
21505	Custom Property Services, Inc.	Janitorial Service for City Hall	205.80
21506	Blomberg Pharmacy	General Supplies	10.29
21507	Toll Company	Maint. & Repair of Equipment	26.93
21508	Super America	Motor Fuel	186.48
21509	American Linen Supply Co.	Linens	58.74
21510	Terry Iverson	Mileage	36.80
21511	Maier, Stewart & Associates	January Engineering	601.40
21512	Falcon Heights Champion Auto	Maint. & Repair of Equipment	41.31
21513	M & L Motor Supply Co.	Maint. & Repair of Equipment	80.06
21514	Ramsey County	Jan. Snowplowing	5,963.55
21515	Shelley Labalestra	Non-Resident Reimbursement	40.00
21516	Millie Ascerno	" " "	24.00
21517	Sue Colton	" " "	12.00

CHECK NO. ISSUED TO

REASON

AMOUNT

21518 MN Recreation & Park Assn.
 21519 Tim Turba
 21520 Mark Eggert
 21521 North Suburban Cable Commission

1988 Membership
 Cable Technician
 "
 1988 Cable Contribution

45.00
 18.00
 32.00
 4,939.26
 25,087.52

TOTAL

SINKING FUND

431 Norwest Bank Mpls., N.A.
 432 First Trust

Fees - 1983 T.I. Bonds
 Fees - 1985 T.I. Bonds

116.25
 666.75
 783.00

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Pay Group Description	Check Amount	Check Date	Check Status
016337			0			0.00	29-Feb-88	VOID
016338			0			0.00	29-Feb-88	VOID
016339			0			0.00	29-Feb-88	VOID
016340			0			0.00	29-Feb-88	VOID
016341	000000002	Wiessner, Janet R.	4	01	semi-monthly	1,087.28	29-Feb-88	Outstanding
016342	000000011	Chenoweth, Shirley E.	4	01	semi-monthly	663.77	29-Feb-88	Outstanding
016343	000000020	Iverson, Terry D.	4	01	semi-monthly	757.02	29-Feb-88	Outstanding
016344	000000027	Morgan, Jay M.	4	01	semi-monthly	631.06	29-Feb-88	Outstanding
016345	000000030	Pakoy, Carol J.	4	01	semi-monthly	61.00	29-Feb-88	Outstanding
016346	000000031	Rolek, Alan J.	4	01	semi-monthly	686.39	29-Feb-88	Outstanding
016347	000000035	Zimmerman, Katherine	4	01	semi-monthly	199.78	29-Feb-88	Outstanding
016348	000000038	Wright, Vincent D.	4	01	semi-monthly	807.98	29-Feb-88	Outstanding
016349	000000041	Neumann, Kristine L.	4	01	semi-monthly	113.83	29-Feb-88	Outstanding
016350			0			0.00	29-Feb-88	VOID
016351			0			0.00	29-Feb-88	VOID
016352			0			0.00	29-Feb-88	VOID
016353			0			0.00	29-Feb-88	VOID
016354	000000001	Baldwin, Thomas W.	2	03	monthly 2	346.84	29-Feb-88	Outstanding
016355	000000003	Baumann, Nicholas B.	2	03	monthly 2	48.90	29-Feb-88	Outstanding
016356	000000005	Berndt, Ross	2	03	monthly 2	39.32	29-Feb-88	Outstanding
016357	000000007	Bianchi, Joseph D.	2	03	monthly 2	66.00	29-Feb-88	Outstanding
016358	000000008	Brown, Raymond F.	2	03	monthly 2	61.00	29-Feb-88	Outstanding
016359	000000009	Bush, Patti J.	2	03	monthly 2	232.04	29-Feb-88	Outstanding
016360	000000010	Chenoweth, Philip E.	2	03	monthly 2	286.39	29-Feb-88	Outstanding
016361	000000012	Ciernia, Paul C.	2	03	monthly 2	250.00	29-Feb-88	Outstanding
016362	000000018	Holmgren, John M.	2	03	monthly 2	130.00	29-Feb-88	Outstanding
016363	000000022	LeMay, Dennis G.	2	03	monthly 2	53.08	29-Feb-88	Outstanding
016364	000000024	Lindig, Leo	2	03	monthly 2	294.29	29-Feb-88	Outstanding
016365	000000033	Schauffert, Craig F.	2	03	monthly 2	127.73	29-Feb-88	Outstanding
016366	000000036	Vainovskis, Victor	2	03	monthly 2	61.00	29-Feb-88	Outstanding
016367	000000037	Wallin, Gerald E.	2	03	monthly 2	300.00	29-Feb-88	Outstanding
016368	000000039	Morgan, Jay	2	03	monthly 2	40.00	29-Feb-88	Outstanding

Grand Total

7,344.70



CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

FILE 330-004

DATE February 18, 1988

Tom Baldwin, Mayor
City of Falcon Heights
2077 Larpenteur Avenue West
Falcon Heights, Minnesota 55113

RE: Engineering Services

INVOICE NO. 8733-12

PROJECT NO. 330-004

FOR ENGINEERING SERVICES RENDERED: December 27, 1987 through January 30, 1988

<u>Employee</u>	<u>Services</u>	<u>Amount Earned</u>	<u>Total</u>
<u>330-004 - Larpenteur Avenue Issues (Larpenteur/Prior Issues)</u>			
16 TJM	8.50 hours	157.25	
61 KJN	.50 hour	4.73	
	Salary Cost		\$ 161.98
	Fixed Fee		234.87
	SUBTOTAL		\$ 396.85
	TOTAL DUE THIS TASK		\$ 396.85
<u>330-100 - Falcon Heights General Services</u>			
16 TJM	4.00 hours	74.00	
61 KJN	1.00 hour	9.49	
	Salary Cost		\$ 83.49
	Fixed Fee		121.06
	SUBTOTAL		\$ 204.55
	TOTAL DUE THIS TASK		\$ 204.55
<u>Note</u>	Annual Reporting for Municipal State Aid System		
	TOTAL DUE THIS INVOICE		\$ 601.40

PAGE No. Two
INVOICE No. 8733-12
PROJECT No. 330-004

I hereby certify this represents a true and complete picture of the charges for Engineering Services during the period in question, and as such, constitutes a claim against the City of Falcon Heights.



Terry J. Maurer, Vice President

Consent _____
Policy _____

Agenda Item: E 3

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Human Rights appointment.

SUBMITTED BY:

Tom Baldwin/Human Rights Commission

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Patricia M. Kusters, 1730 West Larpenteur, term to expire December 31, 1990.

ACTION REQUESTED:

Approval

SJC

FALCON HEIGHTS COMMISSION/COUNCIL APPLICATION

Copy to
Tom Boy Bruce
1/20/88

DATE January 12, 1988

NAME: Patricia (Pat) M. Kusters

Patricia M. Kusters

ADDRESS: 1730 W. Larpenteur Ave., Apt. 2E, Falcon Heights, MN PHONE 646-7142

HOW LONG AT ABOVE ADDRESS? two Years YEARS

IN WHAT CAPACITY DO YOU WISH TO SERVE? As a member of the Human Rights Commission for the city of Falcon Heights.

REASON YOU WISH TO SERVE ON ABOVE: I have now lived in this city for 2 years and wish to become actively involved in the affairs of my community.

PRIOR PUBLIC (OR RELATED) SERVICE: I have worked as a volunteer for 15 years with the Public School System, through the University Women's Club and the YW/YMCA's in Kitchener-Waterloo, Ontario, Canada.

OTHER RELEVANT BACKGROUND (OR COMMENTS): Having lived out of this country for 15 years, I was unable to fully participate in the public services or hold public office because I was a non-citizen. Now that I have returned to the U.S.A. to live, I am anxious to become actively involved in my community as a volunteer.

Consent

Policy _____

Agenda Item: E4

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointments to Parks and Recreation Commission

SUBMITTED BY:

Tom Baldwin and Linda McLoon

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Reappointment of the following persons to Parks and Recreation Commission:

- a) Tom Montain, 1850 Holton - term to expire December 31, 1989
- b) Robert Gehrz, 2285 Folwell - term to expire December 31, 1990

ACTION REQUESTED:

Approval



Consent
Policy

Agenda Item: E 5

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Licenses

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached list.

ACTION REQUESTED:

Approval

[Handwritten signature]

Consent Agenda
Licenses
March 3, 1988

TREE TRIMMERS

Thommes & Thomas #1715
8844 North 122nd Street
Hugo, MN 55038

MECHANICAL CONTRACTOR

Check Refrigeration, Inc. #544
8830 7th Avenue North
Golden Valley, MN 55427

Voss Plumbing and Heating of MN, Inc. #545
11360 K-Tel Drive
Minnetonka, MN 55343

GENERAL CONTRACTOR

Marco Construction Co. #1720
1171 West Larpenteur Ave.
Roseville, MN 55113

Sussel Corporation #1721
1920 Como Avenue
St. Paul, MN 55103

American Aluminum Products, Inc. #1716
819 East Clear Avenue
St. Paul, MN 55106

Donald Peka Construction Co. #1722
2016-84th Ave. North
Brooklyn Park, MN 55444

Consent X

Agenda Item: E6

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 3/9/88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Human Rights Commission Minutes for February 18, 1988

SUBMITTED BY:

Human Rights Commission

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

ACTION REQUESTED:

Approve

SAC

MINUTES

Human Rights Commission Meeting
February 18, 1988

Members present: Bruce Seal, Beth Boger, Robert Lamb, Patricia Kusters

1. Discussed concerns of Commission regarding:
 - a. Attendance at meetings/schedule
 - b. New members
 - c. Election of new officers
 - d. Future focus of Commission
2. Pat and Bruce will meet with city manager on February 9, 1988 to discuss the above.
3. This is Bruce Seal's last meeting.
4. Bruce will submit two new applications for membership to be approved by City Council.
5. No fault grievance training (initial course), March 5, 1988, 8:00 a.m. to 4:00 p.m. It will be held at New Brighton City Hall, Council Chambers, 803 5th Ave. NW (back entrance).

If anyone is interested in attending, please call Beth Boger at 646-8850 before Friday.

*Next meeting- March 24, 1988 at 7:30, very important to have good attendance at this meeting - election of officers.

Minutes submitted by Beth Boger.

BB/kn

Consent _____

Policy X

Agenda Item: F 1

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Variance request for addition of upper level to residence
(present structure is 6.25 feet from northwest corner of lot and
4.61 feet from southwest corner).

SUBMITTED BY:

Victoria M. Mikelonis, 2216 Folwell

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached documentation prepared for Planning Commission. Planning Commission Minutes will be available prior to council meeting.

ACTION REQUESTED:

SJC

Consent _____

Pol _____

Meeting Date: 3/7/88

Agenda Item: 3

CITY OF FALCON HEIGHTS

PLANNING COMMISSION

ITEM DESCRIPTION:

Variance request for addition of upper level to residence (present structure is 6.25 feet from northwest corner of lot and 4.61 feet from southwest corner)

SUBMITTED BY:

Victoria M. Mikelonis, 2216 Folwell

REVIEWED BY:

Shirley G. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- Attachments:
- (a) Variance request and letter of explanation from Ms. Mikelonis
 - (b) Site Plan
 - (c) North and South Exterior Studies
 - (d) Copy of Code Relating to Setbacks

Design drawings and photographs of the water damage are available for your viewing at City Hall and will be available at the Planning Commission meeting.

ACTION REQUESTED:

Recommendation to City Council
Approval or Denial

SJK



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minn. 55113

Receipt #11965

TO THE ZONING ADMINISTRATOR, FALCON HEIGHTS:

We hereby apply for (a) Rezoning Variance Conditional Use
Sub-Division - Platting

The subject real estate is located at

(Street Address) 2216 Folwell Avenue

Legal Description: Lot 8, Block 5 Auditor's Subdivision 71
Ramsey County, Minnesota

This application is made for the following reasons:

Please see attached letter.

Attached hereto is the applicable fee in the amount of: \$20.00

Rezoning Application

Variance

Conditional Use

Sub-Dividing

Platting

Victoria M. Mikelsonis 20 Feb. 1988
Applicant Date

Applicant's interest in the above described real estate is

Owner

Victoria M. Mikelonis
2216 Folwell Avenue
Falcon Heights, MN 55108

29 February 1988

Dear Members of the Falcon Heights Building Committee and
City Council:

The purpose of this letter is to discuss the proposed addition to my home, and to request that I be granted a variance so that I can apply for a building permit this spring. Attached are a set of design drawings showing the new addition and a certified surveyor's report. I am still collecting signatures from my neighbors who do not object to my proposed addition, so I will bring that information to the meeting on 7 March 1988.

Need for the Proposed Addition

When I bought my University Grove home in 1982, one of the selling points was that it had a new flat roof on it (put on in 1976), so I didn't expect any problems for the next 20 years. Well, in 1985 the leaking began and I had some temporary patching done. But in the spring of 1986, roofing contractors told me that the flashings were bad and there were soft spots on the roof so I would have to replace it. In the meantime the leaking inside was getting worse:

1. In the living room, the ceiling has two large patches falling off and numerous other cracks caused by moisture. The wall behind the fireplace is "growing" because of moisture coming through the drywall. It is cracked, crazed and efflorescent from the ceiling to the mantel.
2. In the upstairs stairwell, the ceiling and two walls have also been "growing" and are full of cracks and efflorescence because of moisture.
3. The roof over the front porch has been leaking and the ceiling is rotted and warped.
(Please refer to the attached photographs of water damage.)

I have looked into other, more modern developments in flat roofs, but only one flat roof—a continuous rubber membrane—is guaranteed for 20 years. The rest are all prone to problems before that. I feel that replacing a roof every 10 years is ridiculous, and the cost of the continuous membrane roof is about double that of a regular flat roof. For the same cost as a continuous membrane roof, I could put a pitched roof on my house and avoid all the problems of a flat roof. That is what I propose to do.

The Rationale

The design drawings that I have attached show that the proposed renovation will keep my house looking contemporary and give it a "finished" look. I was concerned to keep the profile of the house as low as possible while still giving me good drainage. I also wanted to minimize the effects of a pitched roof on my nearest neighbors, the Holloways and the Menzes, so I chose a hip roof which would actually slope away from them both.

I do not see any ill effects that this roof should have on the Holloways. It certainly would not affect their light to any appreciable degree because they are to the east of me so they get the morning light before I do. In the evening, they would not be affected because they are already shaded by the mature trees that separate us. It would have no effect on the afternoon light since both of our homes have south-facing back yards.

However, by extending the hip roofline westward toward the Menzes, I would have to build up about 4.5 feet on the side of the house near the Menzes to make the soffits on the east and west sides of my house match. So on the Menzes' side, my house would be 2 feet higher than their current roofline and the hip roof (average height of 7 feet) would slope away from them on top of that.

This additional space will enable me to put a cozy bedroom with sloping walls and a full bath on the west side of the house. The additional living space will be welcome since I am in the process of adopting my second child. The new baby should arrive in December 1988 or January 1989.

I would like to stress, however, that the house on the Menze's side will look like a 1.5 story house rather than a 2 story house. My proposed addition will not affect their afternoon or evening light, although it may slightly affect their early morning light. They only have one narrow window on the southeastern corner of their house. This is part of a southern exposure wrap-around window. My addition might affect their early morning light to that window, but there are two mature oaks, one between our houses and the other immediately behind my house, that have more to do with their light than my addition would.

Reason for the Variance

My house was built closer to the property line on the west side (Menze's) than the current Falcon Heights R-1 codes stipulate. Rather than a sideyard setback of 7.5 feet from the property line, my house's northwest corner is 6.25 feet from the line and the southwest corner is 4.61 feet from the line. My yard is shaped like a trapezoid with the northern boundary (front) 70.65 feet wide and the southern boundary (back) 60 feet wide.

Consequently, I am requesting a variance from Falcon Heights so that I may obtain a building permit and proceed with the construction.

Other Considerations

I have assured all my immediate neighbors (within 300 feet) that I will do my best to keep the noise and mess to a minimum while construction is underway. I have secured the agreement of my current builder that he will not start hammering until 9:00 a.m. and that he will quit by 5:00 p.m. and clean up the site each day. He will also not store more than a week's worth of supplies on my property at a time and will put as much as he can in the garage. If he can start by the first week in April and the weather cooperates, he can have the structure enclosed and primed and painted by the first week of June (at the latest), so the rest of the work will be done inside.

Summary

I feel that it is imperative that I take care of my leaking roof before more damage is done to structural members and to the interior of my home. And I feel it would be imprudent of me to put up another flat roof considering the problems that both the previous owners and I have had. If the City Council grants me the variance, the work will begin in April and is scheduled to be completed in July.

If you would like to talk with me further about these plans or if you have any unanswered questions, please feel free to call me at 646-8356.

Sincerely,

Victoria M. Mikelonis

Victoria M. Mikelonis

ADVANCE SURVEYING & ENGINEERING CO.

5811 Cedar Lake Road

Minneapolis, MN 55416

Phone (612) 541 0500

SURVEY FOR:

VICKI MIKELONIS

SCALE: ONE INCH EQUALS 20 FEET

SURVEYED: February 24, 1988

DRAFTED: February 25, 1988

LEGAL DESCRIPTION:

Lot 8, Block 5, Auditor's Subdivision Number 71, Ramsey County, Minnesota.

LEGAL DESCRIPTION SOURCE:

We have surveyed the above described property which the client claims to own or appears to own from various government records. We make no representation that the client does in fact own the property nor that a search of the records has been made to determine the extent and nature of his holdings. If there is any doubt concerning the accuracy of the legal description, competent legal counsel should be retained to perform a title search and issue a title opinion for our use in preparing the survey.

EASEMENTS:

We show only those easements which the client informs us of or which we happen to become aware of through other sources. The survey does not purport to show all easements and improvements.

STANDARD SYMBOLS AND CONVENTIONS:

"o" Denotes 1/2" ID pipe with plastic plug bearing State License Number 10535 set, if "o" is filled in, then denotes found iron monument.

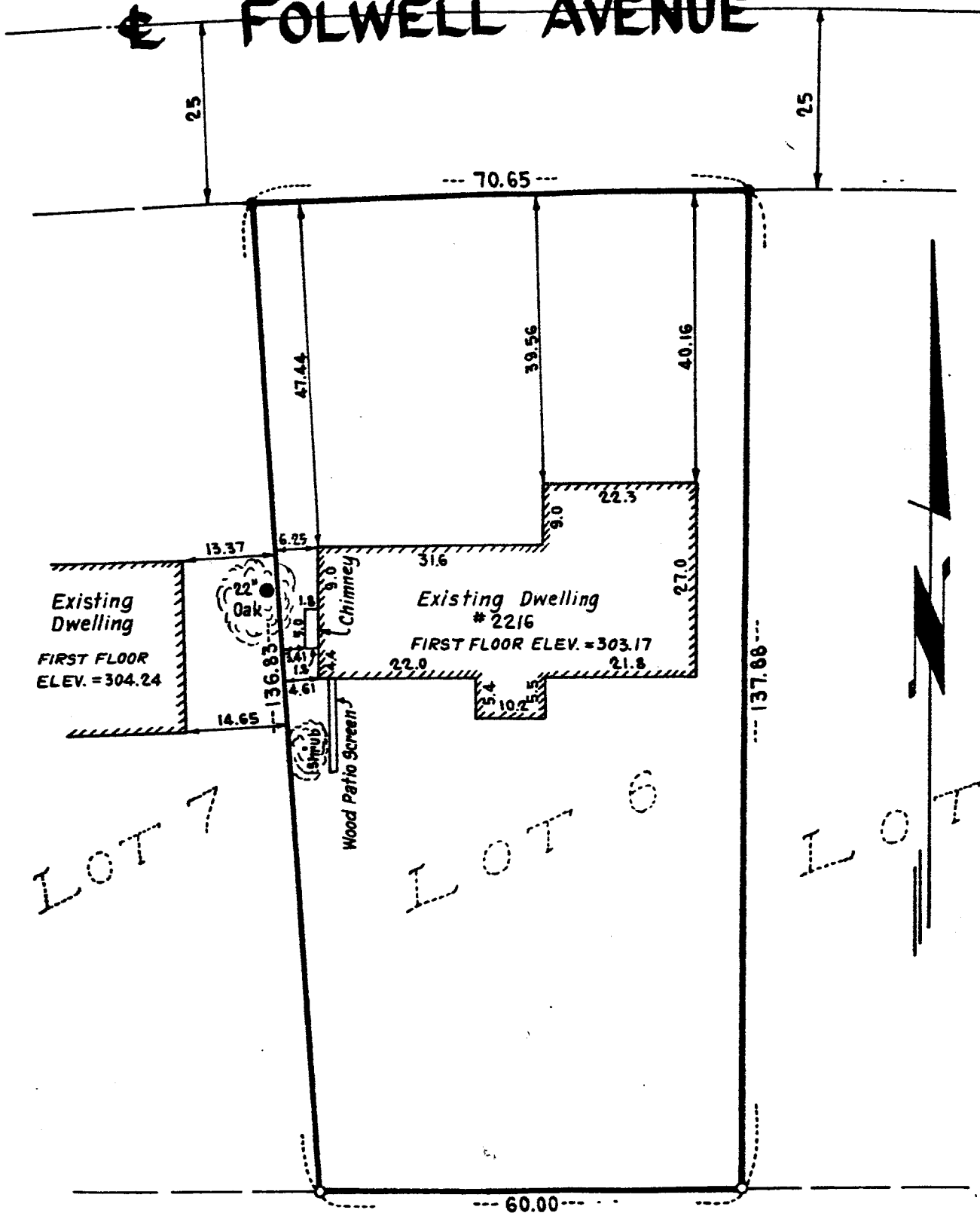
CERTIFICATION:

I hereby certify that this survey report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.



Samuel G. Parker, R.L.S. Lic. No. 10535

FOLWELL AVENUE

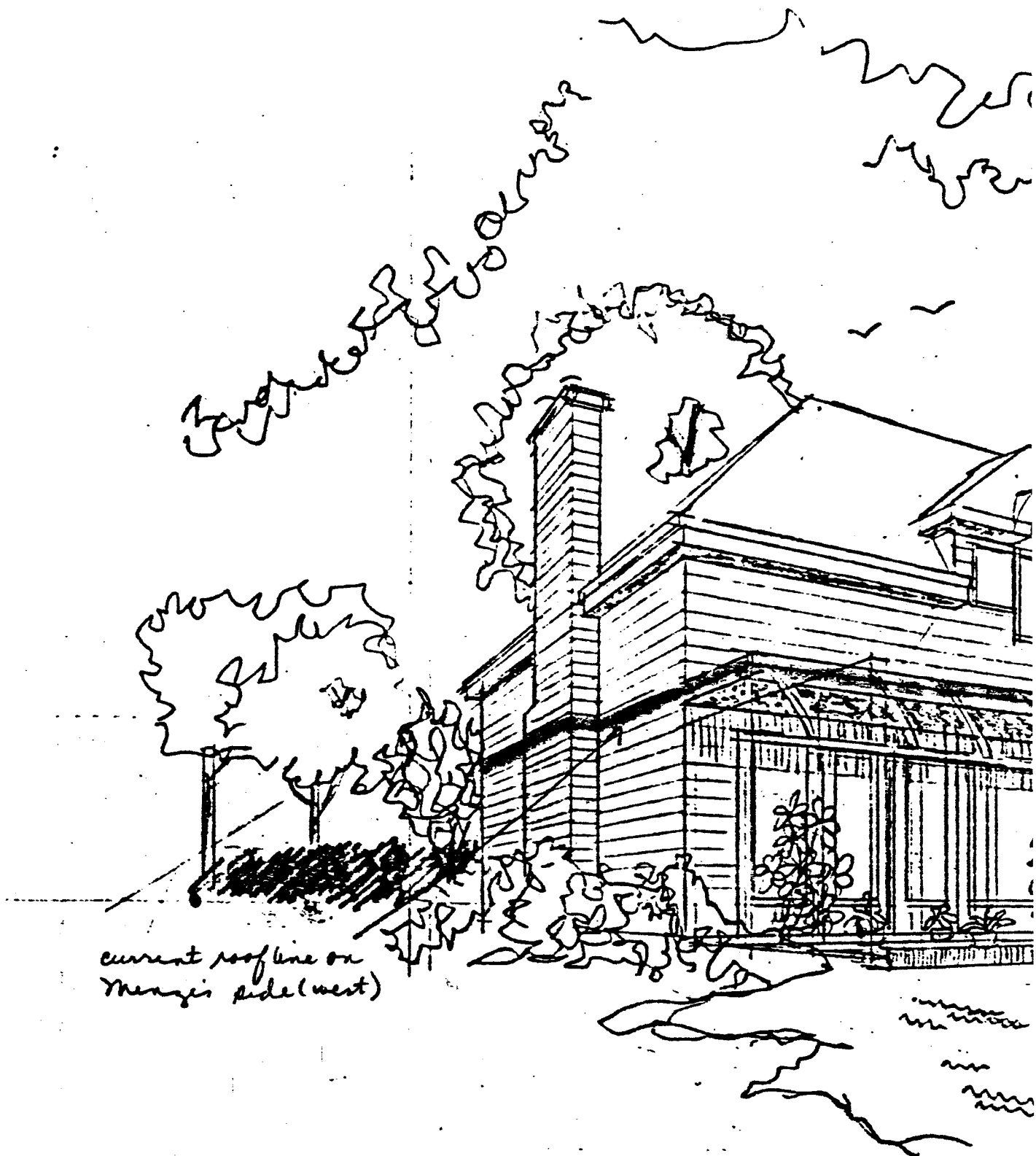


LOT 7

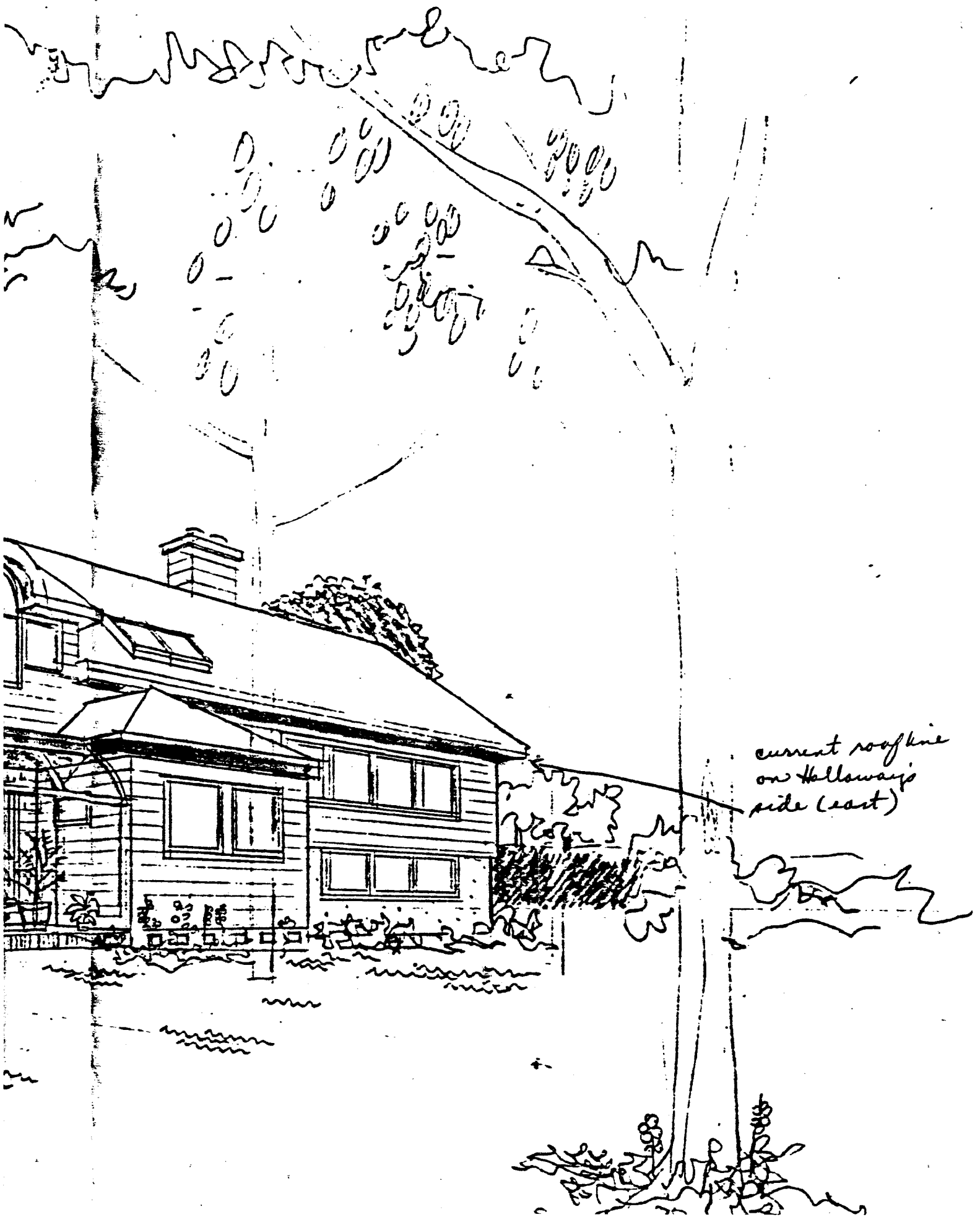
LOT 6

LOT 5





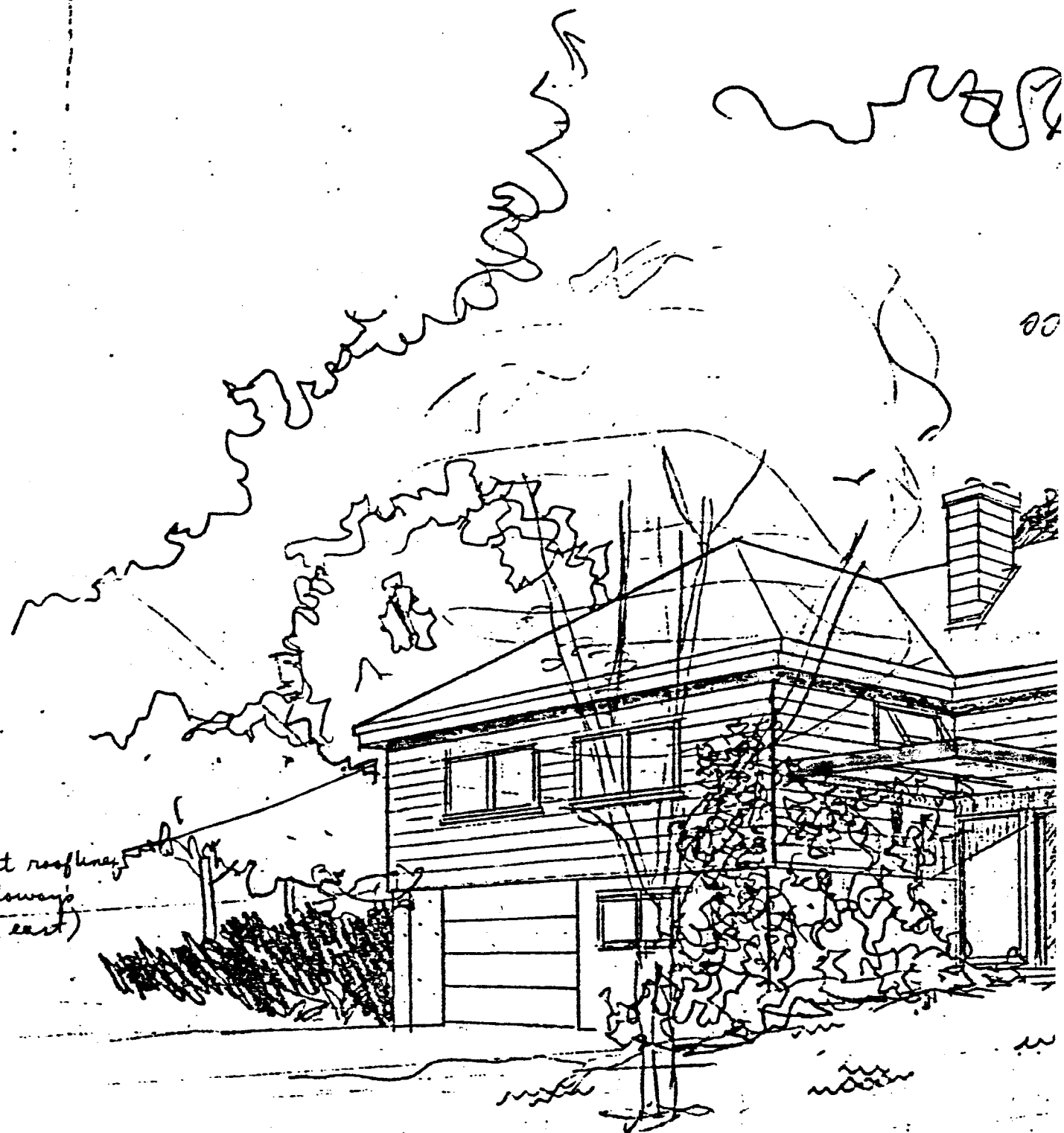
current roofline on
Menzies side (west)



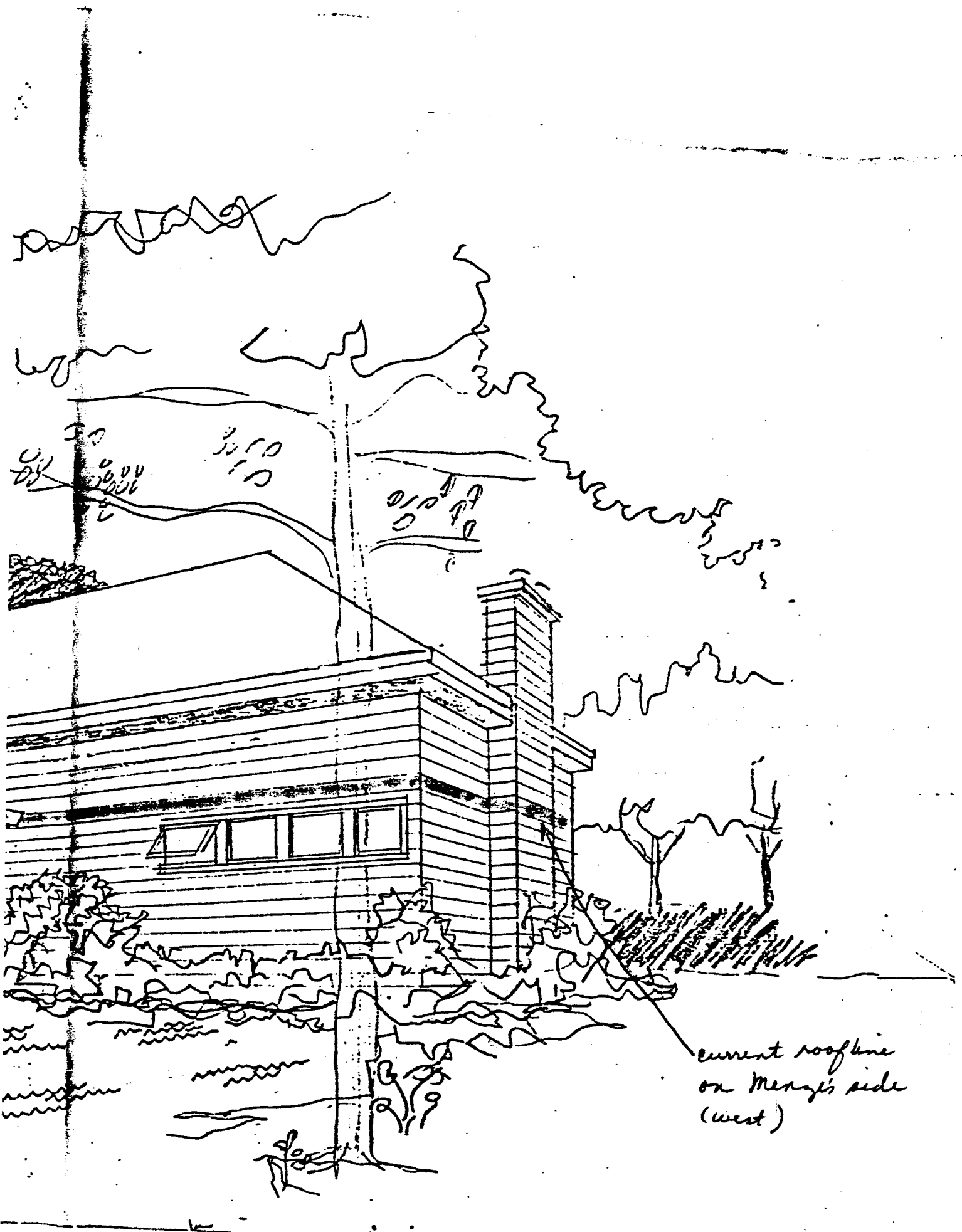
current roofline
on Hallways
side (east)

00

Current roofline
on Holloway's
side (east)



MIKELONIS RESIDENCE



current roofline
on Mery's side
(west)

NORTH EXTERIOR STUDY 7

g. Decorative landscape features and fences as regulated herein.

h. Private swimming pools as regulated in this Chapter.

Subdivision 4. Lot Area, Height, Lot Width and Yard Requirements.

a. No structure or building shall exceed two (2) stories or twenty-five (25) feet in height above ground level, whichever is lesser in height, except as provided in section 9-2.07 of this Chapter.

b. A side yard abutting a street shall not be less than thirty feet.

c. The following minimum requirements shall be observed subject to the additional requirements, exceptions and modifications as set forth in this section and section 9-2.03.

Height	Lot Area	Lot Width	Front Yard	Side Yard	Rear Yard
1 Story	10,000 sq.ft.	75' interior lot 90' corner lot	30'	5'	30'
2 Stories	10,000 sq.ft.	75' interior lot 90' corner lot	30'	7.5'	30'

Subd. 5. Off-Street Parking and Loading.

a. Regulation of off-street parking and loading spaces in this Code is to alleviate or prevent congestion of the public right-of-way and so to promote the safety and general welfare of the public by establishing minimum requirements for off-street parking, loading and unloading from motor vehicles in accordance with the utilization of the various parcels of land and structures.

b. Permits prior to effective date - structures or uses for which a building permit has been issued prior to the effective date of this Code, but for which work has not been completed shall be exempt from the hereinafter stated parking requirements if the structure is completed within six (6) months after the effective date of this Code.

Consent _____

Agenda Item: F-2

Policy x

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

<u>ITEM DESCRIPTION:</u>	Community Development Block Grant Applications
<u>SUBMITTED BY:</u>	Terry Iverson
<u>REVIEWED BY:</u>	
<u>EXPLANATION/SUMMARY (attach additional sheets as necessary):</u> On March 1st, I met with Jan to update her regarding our smoke detector program. The low bid for the smoke detectors was submitted by Target Corporation at \$5.99 per unit. These units are UL approved, have a three year warranty and come with a 9-volt battery. The Falcon Heights Fire Department proposes to install one hundred of these detectors on a no charge basis. This project appears to meet criteria for the Ramsey County Community Development Block Grant. Attached is a copy of the Grant Application and Project Description.	
<u>ACTION REQUESTED:</u> Approve Grant Application for CDBS Funds.	

RAMSEY COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROPOSAL
FISCAL YEAR 1988

City of Falcon Heights

Legal Name of Applicant

2077 West Larpenteur Avenue

Falcon Heights, Minnesota 55113
Legal Address of Applicant

Falcon Heights
City

Minnesota
State

55113
Zip

Terry Iverson, Janet R. Wiessner
Contact Person

Fire Marshal Clerk Administrator
Title

644-5050
Phone Number

Falcon Heights Fire Prevention Program
Project Name

\$960.00
Amount Requested

See Attachment A

Description of Project (Guidelines 2, 3, 4, 5) This is to be a complete narrative description of the project.

1. Has this project received funding before? (Guidelines 2, 7)

Yes No

2. Project duration:

One Year

Other (Specify): _____

Proposed beginning date: 7-1-88 Proposed completion date: 6-31-89

3. Grant funds will be used for:

Acquisition

Clearance Activities

Disposition

Economic Development

Planning

Public Facilities

Public Services

Rehabilitation

Other (Specify): _____

4. Federal objective addressed (attach documentation): (Guideline 1)

Benefit to low and moderate income persons

Aid in the prevention or elimination of slums and blight

Alleviation of urgent community development need

5. Description of project area: (Guideline 4)

City of Falcon Heights

6. Persons benefiting: (Guidelines 1, 2)

Total number of persons benefiting: 100

Percentage of low/moderate income: 90%

7. Construction schedule: (Guideline 4)

Not Applicable

Applicable

If applicable:

Estimated date construction will begin: N/A
 Estimated date construction will be completed: N/A

8. Project cost: (Guidelines 6, 7)

Total project cost: \$ 1,500
 Amount of C.D. Grant requested: \$ 960
 Percentage of total project cost: 64%

Source and amount of other revenue:

City Fire Department and \$ 540
Fire Marshal Staff Time \$ _____
 _____ \$ _____

9. Budget summary by activity: (Guidelines 6, 7)

Activity	CDBG	Other	Total
1. Land clearance/acquisition	\$ _____	\$ _____	\$ _____
2. Relocation	\$ _____	\$ _____	\$ _____
3. Design fees	\$ _____	\$ _____	\$ _____
4. Development/construction	\$ _____	\$ _____	\$ _____
5. Landscaping	\$ _____	\$ _____	\$ _____
6. Loans (housing rehab)	\$ _____	\$ _____	\$ _____
7. Code enforcement	\$ _____	\$ _____	\$ _____
8. Grants	\$ _____	\$ _____	\$ _____
9. Public services	\$ 960	\$ 425	\$ 1385
10. Planning	\$ _____	\$ _____	\$ _____
11. Project administration	\$ _____	\$ 115	\$ 115
Total	\$ 960	\$ 540	\$ 1,500

10. Additional supporting items to be submitted with proposal (check if attached):

- Benefit documentation (see question 4) (See Attachment A)
- Resolution of governing body requested grant (See Attachment B)
- Additional project information
- Map or sketch outlining project area (See Attachment C)
- Professional's certification of feasibility and accuracy of scope and budget (engineer's, architect's, etc.)
- Letters in support of project (See Attachment D)
- Other (Specify): See Attachment E - Demographic Data for City,

Expected Number of Participants

Certification

I certify that the statements and application requirements of this official proposal are correct and that this proposal contains no misrepresentation or falsifications, omissions or concealment of material facts and that the information given is true and complete to the best of my knowledge and belief, and that no bids have been awarded, contracts executed, or construction begun on the proposed project.

Signature of Authorized Official

Date

Title

ATTACHMENT A

1. HUD Criteria Addressed

This project will involve activities which benefit low and moderate income households.

2. Need Documentation

It has been proven by the National Fire Protection Association that installation of early warning smoke detectors can save lives during early fire detection. The National Fire Protection Code suggests that automatic smoke detectors be installed on each level of single family dwellings.

The Falcon Heights Fire Department is proposing to install battery type smoke detectors in 100 residences in Falcon Heights. To be eligible, individuals must meet the CDBG income guidelines for low-moderate income or be over age 60. Each household will be eligible for one smoke detector for residence level as required by the National Fire Protection Code.

The detectors to be installed will be UL approved and will be installed per National Fire Protection Code.

3. Community Investment

The contribution from the City of Falcon Heights will include all staff time related to the project. The firefighters will volunteer their services to install the smoke detectors. (Estimated time = 50 hours @ \$8.50/hour = \$425) The Fire Marshal will handle the administration, scheduling, promotion, etc. (Estimated time = 10 hours @ \$1.15/hour = \$115)

4. Community Planning Process

- (a) Identification of Need - the need for this project was identified by members of the City's Volunteer Fire Department. During the course of their duties, they realized that a significant number of fires were in homes without smoke detectors. They felt that the entire community could benefit from a Fire Prevention Education Program. They were particularly concerned about the high percentage of elderly residents in the community without smoke detectors.

The City Council will be reviewing the proposal on March 9, 1988.

- (b) Municipal Zoning Code Compliance - This project requires no zoning changes or variances.
- (c) Compliance with Local and State Codes - The project complies with all local and state codes.
- (d) Environmental Review - An environmental review is not required.
- (e) Other Government Agency Reviews - No other reviews are required.

- (f) Health/Safety Threats - Early detection of fires will minimize health/safety emergencies.
- (g) Mandated Activity - Although smoke detectors are not currently required in existing single family homes, they are required in all new residential construction. They are strongly encouraged by local and state Fire Marshals.

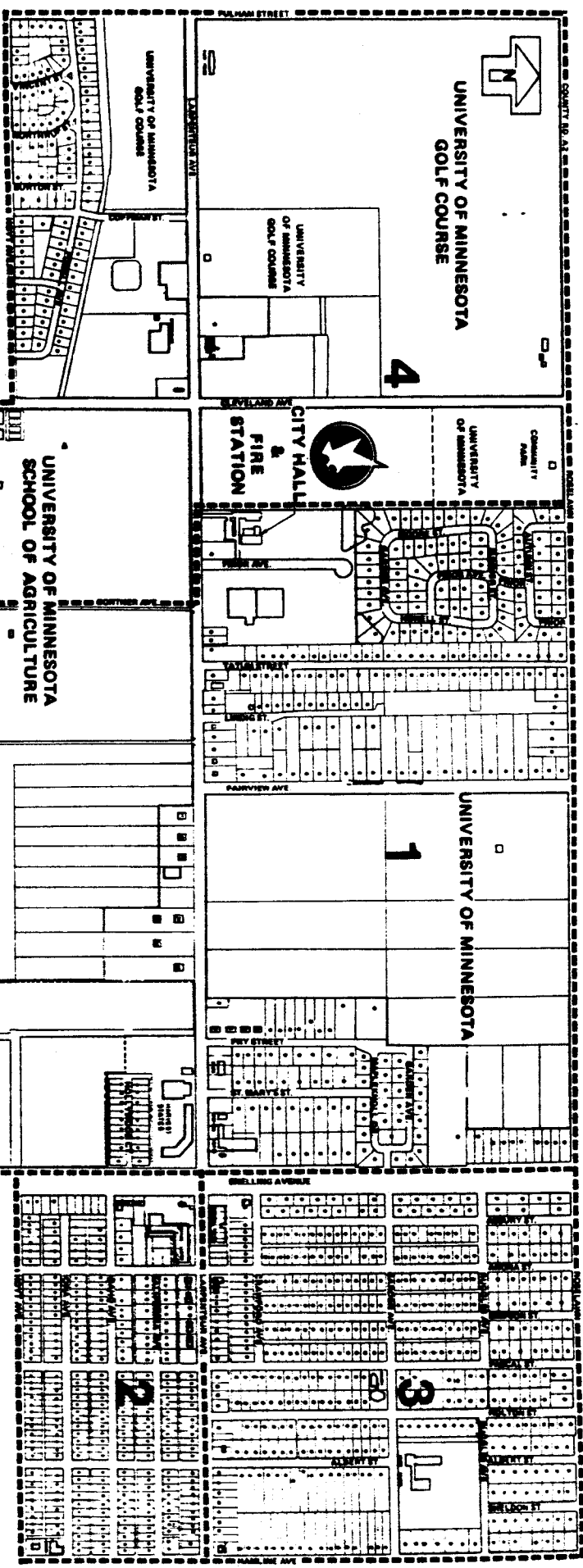
5. Project Initiation

This project was initiated by the City of Falcon Heights Volunteer Fire Department.

6. City of Falcon Heights, Fire Prevention Program - Proposed Budget

1. Cost of Equipment (100 @ \$5.99 each)	\$ 599.00
2. Personnel	
a) Administrative (Promotion, Scheduling, etc.) (10 hrs. @ \$1.15/hr. = \$ 115.00)	
b) Installation (50 hrs. @ \$8.50/hr. = \$ 425.00)	
Total Personnel Costs	\$ 540.00
3. Project Promotional Costs (Brochures, Advertising - 25% of one Newsletter)	\$ 361.00
Total Project Cost	\$1,500.00
C.D. Grant Request	\$ 960.00

7. Aside from the City's contribution, no other public funds will be used for the project.



POLLING PLACES

- Precinct 1
City Hall, 2077 W. Larperneur
- Precinct 2
Falcon Heights United Church of Christ, 1795 Holton
- Precinct 3
Falcon Heights United Church of Christ, 1795 Holton
- Precinct 4
City Hall, 2077 W. Larperneur

Precinct boundaries are indicated by dotted lines.

CITY PARKS AND THEIR AMENITIES

- Falcon Heights Community Park**, at Roselawn and Cleveland. This park features tennis courts, softball diamonds, winter skating, barbeque grills, basketball courts, jogging trail, playground equipment, picnic shelter, and indoor warming house with bathrooms.
- Idaho / Snelling Playground** — This park features a softball diamond, winter skating, basketball court, and warming house.
- University Greens**, at Coffman and Larperneur. This park features a multi-use open space, small basketball court, winter skating, and playground equipment.
- Falcon Heights Elementary School**, 1383 Garden. The City maintains a winter skating rink at the school. Also, the City and School District have cooperatively provided playground equipment.

ATTACHMENT D

2/26/88

To: Terry Iverson
Falcon Heights Fire Marshall

From: Dick Larson
Falcon Heights Building Inspector

Re: Smoke Detector Program

In response to your letter dated 2/22/88 I am in complete favor of giving 100 smoke detectors to low income and/or senior citizens.

If we can help save one life with this project it is more than worth the cost.



Dick Larson

ATTACHMENT E

Demographic Data

According to the 1980 census, 15.3 percent of the Falcon Heights population was over age 60 (809 out of a total city population of 5,291). At that time, nine percent of the population was below the poverty level. (Note: The poverty level is considerably less than the CDBG low-moderate income guidelines.)

To estimate the number of people who do not already own smoke detectors, the Fire Marshal conducted a random sample telephone survey of residents over age 60. According to this survey, less than half of the residents over age 60 are adequately equipped with smoke detectors.

Although we estimate that approximately 500 people might be eligible for this program, the Fire Department volunteers are limited to their time available to install the smoke detectors. The project will be limited to 100 participants who will be selected on a first-come basis.

Minnesota Analysis and Planning System

Falcon Heights City
Ramsey County
Region 11

Population by Race and Age

	Total	White	Black	Asian	Indian	Hispanic
Total	6291	4691	102	242	0	137
60+	809	803	0	2	0	1
65+	564	562	0	1	0	0

1980 Census Data: Summary Tape Files 2 and 4

POVERTY STATUS OF FAMILIES BY AGE OF HOUSEHOLDER AND POVERTY STATUS OF PERSONS - 1979

MCD LEVEL

CO MCD TRACT	AREA NAME	FAMILIES BELOW POV HSEHOLDER 15-64 YRS	FAMILIES 100-124% OF POV. HSEHOLDER 15-64 YRS	FAMILIES 100-124% OF POV. HSEHOLDER 65 YRS +	125X OF POVERTY + HSEHOLDER 15-64 YRS	125X OF POVERTY + HSEHOLDER 65 YRS +	125X OF POVERTY + HSEHOLDER	PERSONS ABOVE POVERTY LEVEL	PERSONS BELOW POVERTY LEVEL
053 115	MAPLE GROVE	126	0	0	0	5305	162	19930	546
053 120	MAPLE PLAIN	113	4	6	6	310	34	1288	65
053 125	MEDICINE LAKE	11	0	0	0	92	7	408	12
053 130	MEDINA	11	0	0	0	608	45	2527	87
053 135	MINNEAPOLIS	6872	615	2086	445	59066	14499	307342	48029
053 140	MINNETONKA	146	13	67	7	9419	753	37184	819
053 143	MINNETONKA BEACH	0	0	0	0	135	17	552	4
053 151	MINNETONKA	38	16	14	6	742	67	3049	187
053 160	MOUND	118	6	32	19	2112	187	8643	605
053 165	NEW HOPE	217	11	124	5	5173	332	21297	936
053 170	ORONO	25	5	13	11	1635	200	6648	172
053 175	OSSEO	31	10	31	13	613	55	2527	158
053 180	PLYMOUTH	181	14	57	0	7420	402	30117	854
053 185	RICHFIELD	232	21	105	5	8621	1635	36220	1407
053 190	ROBBINSDALE	77	8	53	15	3087	811	13475	533
053 195	ROCKFORD	5	0	4	0	76	2	357	15
053 200	ROGERS	5	1	0	0	142	5	611	41
053 205	ST. ANTHONY	13	6	11	13	1295	252	5520	99
053 210	ST. BONIFACIUS	4	2	0	0	201	33	810	45
053 215	ST. LOUIS PARK	273	64	84	24	9380	1870	40231	1865
053 220	SHOREWOOD	25	0	6	7	1150	109	4500	138
053 225	SPRING PARK	16	0	7	0	253	57	1261	105
053 230	TONKA BAY	5	0	7	0	336	39	1308	44
053 235	WAYZATA	11	0	9	7	702	183	3390	170
053 240	WOODLAND	6	0	3	0	125	9	485	41
123 005	ARDEN HILLS	57	0	8	0	1730	162	6529	263
123 010	BLAINE	0	0	0	0	0	0	0	0
123 015	BLAINE	134	0	53	0	1051	201	6340	479
123 020	GEN LAKE	0	0	0	0	78	13	395	3
123 025	LAUDERDALE	9	1	6	2	442	63	1843	142
123 030	LITTLE CANADA	101	12	18	5	1569	155	6614	449
123 035	MAPLEWOOD	211	17	96	38	5966	647	25152	1047
123 040	MOUNDS VIEW	109	12	74	7	3044	139	12019	544
123 045	NEW BRIGHTON	157	0	39	7	5194	290	21440	1156
123 050	NORTH OAKS	6	0	13	0	698	42	2741	63
123 055	NORTH ST. PAUL	135	16	21	13	2541	299	11120	683
123 060	ROSEVILLE	196	27	82	12	7981	1034	33692	1082
123 065	ST. ANTHONY	17	0	4	0	484	74	2120	97
123 070	ST. PAUL	4705	518	1450	364	46879	11173	231676	28294
123 075	SHOREVIEW	58	0	36	7	4297	247	16795	414
123 080	SPRING LAKE PARK	2	0	3	0	18	5	108	3
123 085	VADNAIS HEIGHTS	42	0	12	0	1213	99	4888	192
123 092	WHITE BEAR LAKE	35	5	12	5	1445	107	5774	138
123 095	WHITE BEAR LAKE	190	7	44	6	5330	474	21423	827
139 005	BELLE PLAINE	18	8	0	17	522	113	2469	148
139 010	BELLE PLAINE	17	0	11	0	134	22	673	92
139 015	BLAKELEY	15	0	1	3	95	9	446	65
139 020	CEDAR LAKE	10	2	4	0	332	20	1445	62
139 025	CREDIT RIVER	12	2	4	0	554	22	2343	78
139 035	ELKO	2	2	0	0	62	10	246	24

Below Poverty

CD	MCD	TRACT	AREA NAME	MEDIAN FAMILY INCOME	LESS THAN \$2500	\$2500	\$5000	\$7500	\$10,000	\$12,500	\$15,000	\$17,500
053	115		MAPLE GROVE	28050	30	75	66	54	92	74	172	300
053	120		MAPLE PLAIN	24561	4	2	25	13	10	13	29	21
053	125		MEDICINE LAKE	31606	0	3	0	2	5	0	12	21
053	130		MEDINA	29873	0	6	30	9	39	13	9	21
053	135		MINNEAPOLIS	19737	1842	3919	5595	5918	6498	6359	6242	6055
053	140		MINNETONKA	32435	63	63	109	241	242	345	442	441
053	143		MINNETONKA BEACH	45736	0	0	2	0	0	1	5	4
053	151		MINNETRISTA	29356	31	29	7	30	22	44	49	45
053	160		MOUND	23500	31	61	117	106	83	175	49	45
053	165		NEW HOPE	27291	49	137	194	216	322	254	151	181
053	170		ORONO	35223	6	12	52	35	82	94	268	251
053	175		OSSEO	22083	25	29	41	38	39	49	57	22
053	180		PLYMOUTH	51191	52	86	165	153	287	206	410	41
053	185		RICHFIELD	24941	63	135	165	463	524	516	731	301
053	190		ROBBINSDALE	23717	8	60	155	234	269	231	223	791
053	195		ROCKFORD	20104	2	3	7	6	3	7	9	28
053	200		ROGERS	22083	3	0	4	4	6	11	20	16
053	205		ST. ANTHONY	30957	11	0	48	50	66	49	20	16
053	210		ST. BONIFACIUS	24545	12	2	6	18	7	16	59	46
053	215		ST. LOUIS PARK	25767	157	135	286	438	564	673	713	117
053	220		SHOREWOOD	28477	17	7	32	27	31	34	89	77
053	225		SPRING PARK	20273	7	5	18	22	29	17	26	92
053	230		TONKA BAY	30136	1	2	11	18	10	12	11	39
053	235		WAYZATA	33145	4	0	41	44	20	18	31	30
053	240		WOODLAND	45626	5	1	23	40	0	6	4	30
053	245		ARDEN HILLS	29330	7	36	0	37	66	89	121	80
053	250		BLAINE	0	0	0	0	0	0	0	0	137
053	255		BLAINE	23277	30	35	106	141	88	122	55	51
053	260		GEM LAKE	27292	0	0	5	0	0	0	3	1
053	265		LAUDERDALE	22047	0	11	19	26	49	33	37	39
053	270		LITTLE CANADA	23315	4	86	74	63	120	123	116	154
053	275		MAPLEWOOD	23547	60	168	233	219	315	458	116	154
053	280		MOUNDS VIEW	28566	30	66	113	126	174	194	321	217
053	285		NEW BRIGHTON	24073	67	70	76	172	289	228	279	316
053	290		NORTH ST. PAUL	53979	0	6	5	13	7	8	0	11
053	295		ROSEVILLE	28115	33	97	93	57	190	162	200	247
053	300		ST. ANTHONY	21208	99	108	180	308	427	371	453	466
053	305		ST. PAUL	29743	7	7	28	31	34	44	53	57
053	310		SHOREVIEW	20368	1459	2618	3717	4257	4606	4143	5089	4986
053	315		SPRING LAKE PARK	23500	19	28	62	44	88	170	244	248
053	320		VADNAIS HEIGHTS	23424	0	2	0	5	0	2	0	24
053	325		WHITE BEAR LAKE	26750	0	17	31	40	97	66	110	124
053	330		WHITE BEAR LAKE	26539	9	18	18	78	47	55	77	123
053	335		BELLE PLAINE	21379	61	89	112	227	217	291	226	123
053	340		BELLE PLAINE	19063	10	16	32	48	49	52	226	410
053	345		BLAKELEY	20347	3	2	19	18	23	13	9	42
053	350		CEDAR LAKE	25135	7	7	6	15	7	4	6	8
053	355		CREDIT RIVER	28265	4	2	15	14	8	8	24	18
053	360		ELKO	20625	3	2	16	11	16	10	22	37
053	365				0	2	0	8	4	6	4	13

1979 FAMILY INCOME DISTRIBUTION
PART 2 OF 2

MCD LEVEL

CO	MCD	TRACT	AREA NAME	\$20,000	\$22,500	\$25,000	\$27,500	\$30,000	\$35,000	\$40,000	\$50,000	\$75,000
053	115		MAPLE GROVE	480	575	750	639	904	585	495	275	51
053	120		MAPLE PLAIN	37	37	34	29	55	30	21	9	2
053	125		MEDICINE LAKE	3	8	6	0	11	8	9	19	8
053	130		MEDICINE LAKE	3	8	6	0	11	8	9	19	8
053	135		MINNEAPOLIS	49	51	48	59	80	52	65	51	84
053	140		MINNETONKA	6255	5654	5603	4349	6925	4220	4249	2735	11655
053	143		MIRKETONKA BEACH	6288	5654	675	634	1407	1272	1571	1274	6388
053	151		MIRKETONKA BEACH	14	1	3	6	16	11	16	26	11655
053	160		MOUND	56	42	62	33	119	60	78	98	11655
053	165		MOUND	248	210	201	210	119	60	78	98	11655
053	170		NEW HOPE	398	402	478	484	223	225	157	65	30
053	175		ORONO	105	87	122	100	275	146	624	285	70
053	180		OSSEO	81	59	52	46	158	146	187	323	296
053	185		PLYMOUTH	490	451	609	538	62	23	72	29	200
053	185		PLYMOUTH	802	862	967	757	1036	751	1207	996	296
053	190		ROBBINSDALE	390	342	383	295	1200	825	907	459	336
053	195		ROCKFORD	12	11	2	8	433	239	277	151	72
053	200		ROCKFORD	15	7	9	5	3	4	4	0	0
053	205		ROCKFORD	15	7	9	5	3	4	4	0	0
053	210		ST. ANTHONY	95	78	162	88	24	13	7	9	0
053	210		ST. ANTHONY	18	11	23	29	191	153	236	191	62
053	215		ST. LOUIS PARK	933	874	976	719	1429	900	18	6	0
053	220		SHOREWOOD	146	97	55	55	133	37	147	675	458
053	220		SHOREWOOD	332	37	19	8	38	10	13	9	130
053	225		SPRING PARK	25	22	24	20	45	37	57	36	4
053	230		TONKA BAY	78	58	31	36	97	60	92	96	20
053	235		MAYZATA	124	58	178	140	171	10	225	195	124
053	240		WOODLAND	0	0	0	0	0	0	0	0	0
053	240		WOODLAND	0	0	0	0	0	0	0	0	0
053	005		ARDEN HILLS	124	58	178	140	171	10	225	195	124
053	010		BLAINE	0	0	0	0	0	0	0	0	0
053	015		BLAINE	0	0	0	0	0	0	0	0	0
053	020		BLAINE	0	0	0	0	0	0	0	0	0
053	025		GEN LAKE	71	66	46	94	203	95	123	75	37
053	030		LAUDERDALE	58	28	44	24	64	12	39	22	10
053	030		LAUDERDALE	131	181	142	163	134	25	109	67	27
053	035		MAPLEWOOD	541	558	659	465	895	116	109	67	27
053	040		MOUNDS VIEW	310	345	242	296	408	562	589	369	112
053	045		NEW BRIGHTON	363	359	468	367	706	259	201	69	17
053	050		NORTH OAKS	25	8	13	21	52	572	725	461	169
053	055		NORTH OAKS	258	279	280	21	428	61	108	178	243
053	060		ROSEVILLE	655	503	917	179	1106	258	154	83	27
053	065		ST. ANTHONY	59	49	45	23	34	915	968	807	331
053	070		ST. PAUL	5621	4803	4286	3663	5370	3486	3632	2448	905
053	075		SHOREVIEW	337	397	415	362	745	511	437	414	124
053	080		SPRING LAKE PARK	0	5	0	5	6	0	0	0	0
053	085		SPRING LAKE PARK	0	5	0	5	6	0	0	0	0
053	092		VADNAIS HEIGHTS	149	130	88	82	169	115	69	62	11
053	095		WHITE BEAR	171	107	145	131	178	224	95	101	32
053	095		WHITE BEAR	538	455	649	434	935	434	542	271	160
053	010		BELLE PLAINE	58	17	5	5	20	19	7	17	0
053	015		BLAKELEY	11	17	5	5	20	19	7	17	0
053	020		CEDAR LAKE	18	2	10	4	8	4	10	4	5
053	025		CREDIT RIVER	39	50	37	15	41	29	33	16	15
053	035		CREDIT RIVER	49	47	69	49	92	70	70	25	10
053	035		CREDIT RIVER	4	4	4	8	11	6	2	0	0

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Clerk Administrators and Treasurers Bonds

SUBMITTED BY:

Al Rolek

REVIEWED BY:


Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

In reviewing our treasurers bond recently, I found that our \$10,000 bond was quite low. I spoke with Greg Murphy of our auditing firm. He stated that the average bond carried by comparable cities is \$100,000. He also stated that, by statute, the clerk is to be bonded and he recommended a \$10,000 - \$20,000 range for this bond. The Municipal Finance Officers Association index recommends a \$300,000 - \$350,000 bond for a city with our capital range. The charges for these bonds vary. A \$10,000 bond would cost \$50, a \$100,000 bond is \$375, and a \$300,000 bond would cost \$829.

ACTION REQUESTED:

I recommend following our auditors suggestion of a \$100,000 Treasurers Bond and a \$10,000 clerk administrators bond.



Who should be bonded?

A statutory city council may require any officer or employee to furnish a bond conditioned for the faithful exercise of their duties and the proper application and payment upon demand of all moneys officially received. (M.S. 412.111.) This statute also requires that the city clerk and treasurer be bonded prior to their entering or discharging any of their official duties.

An official or employee should be bonded where the duties of that office or employment involve the handling of substantial amounts of money or major administrative responsibilities in order to insure against malfeasance or misfeasance in office.

B. What types of bonds are required?

The bonds furnished by the city clerk and treasurer must be corporate surety bonds. (M.S. 412.111.) The other officers and employees required to be bonded by the city council may furnish either 1) corporate surety bonds or 2) personal bonds.

A corporate surety bond furnishes better protection, due largely to the superior resources of corporate sureties and to the fact that they usually require more rigid supervision over the handling of funds. One surety is sufficient if it is a corporation which is authorized by the state to issue surety bonds. (M.S. 574.15.)

In the case of personal sureties there must be two or more who are residents and freeholders of the state and who, together with the principal, must sign and acknowledge the bond. (M.S. 574.01.) Personal sureties must be justified by an affidavit annexed to the bond wherein each must swear that he is worth a certain definite amount

above his debts and liabilities and exclusive of property exempt from execution. The aggregate of the amount sworn to by all the sureties must not be less than double the penal sum of the bond. (M.S. 574.12.)

In the place of corporate or personal surety bonds the city council may provide for blanket position bonds furnished by a surety company to cover any officer or employee required to furnish a bond. A blanket bond is sufficient if all of the obligations required by law, charter, or ordinance to be assumed by the principal and his sureties by an individual bond are included in the blanket bond. (M.S. 418.25, Subd. 1.) A 1984 amendment to Chap. 418.25 clarified the availability of blanket position bonds for clerks and treasurers in statutory cities, and superseded a 1953 opinion of the attorney general which required a separate bond.

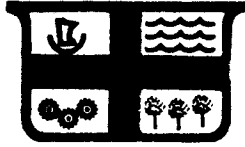
C. What is the proper amount for the bonds?

There is no set schedule for any particular class of officials or employees, leaving the amount of bond coverage required up to the city council to determine. There are several ways to determine how much the bond coverage should be. One of these is to set the bond amount approximately equal to the largest amount of funds on hand at any one time. This method does not take into account the cash flow pattern of Minnesota cities or the possibility of an official embezzling small amounts at a time over an extended period.

Another method, developed by the Municipal Finance Officers Association, uses a formula to determine the officer's "exposure index." This formula takes 10 percent of the sum of the city's total annual revenue and adds it to the market value of negotiable securities. The resulting figure gives an "exposure index" which is then matched up to the table below to determine the amount of bonding required.

SUGGESTED MINIMUM AMOUNTS OF BONDING COVERAGE

Exposure Index	Bracket No.	Amount of Bond
\$ up to	1	\$ 15,000
25,000	2	25,000
125,000	3	50,000
250,000	4	75,000
500,000	5	100,000
750,000	6	125,000
1,000,000	7	150,000
1,375,000	8	175,000



MINNESOTA UNDERWRITERS AGENCY, INC.

February 26, 1988

City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, MN 55113

Attention: Al Rolek

Re: Treasurer Bond

Dear Al:

Per our phone conversation of today, attached you will find the Public Official Bond application that would need to be completed by the Treasurer, in detail, and returned to us if you want us to issue the bond for you.

The amounts quoted are as follows:

Bond amount	\$50,000	Annual Premium:	\$225.00
Bond amount	\$75,000	" "	\$300.00
Bond amount	\$100,000	" "	\$375.00

If you want us to issue the bond, let me know the date you want it to start and the amount of coverage you choose.

Thanks, Al.

Sincerely,

Rachelle Fawcett

AMOUNT \$ _____

PREMIUM \$ _____

UNITED FIRE & CASUALTY COMPANY

HOME OFFICE - CEDAR RAPIDS, IOWA

APPLICATION FOR PUBLIC OFFICIAL BOND

1. Full name of applicant _____ Date and place of birth _____
2. Residence address _____
(Street and number, city and state)
- (a) How long have you lived in this community? _____
3. Married, Single or Widower? _____ How many depending upon you for support? _____
4. Give exact title of Municipal, County or State Government, public official or individual to whom this bond is given _____
Official address _____
5. Amount of bond, \$ _____ to date from _____, 19 _____
6. Official title of applicant _____
7. Were you elected or appointed? _____ Date _____
(Last election or appointment)
8. Term of office _____ years. Term begins _____, 19 _____ Term ends _____, 19 _____
9. Is bond required to be filed annually or for term of office? _____
10. Are any other bonds furnished by you in connection with this or any other official positions? _____
If so, state the positions, the amounts of bonds and name of surety or sureties _____
11. State fully the duties of your office _____
12. What is your compensation? _____
(If commissions, state the percentage and approximate annual income therefrom, and how and when same is paid to you.)
13. How much public money will you handle yearly? _____ To whom and how often do
you turn over this money? _____
(a) Will you deposit only in legally designated banks and not in excess of amounts so designated? _____
14. Are funds in your care protected by burglary and robbery insurance? _____
(a) Give amounts of coverage and name of company _____
15. Will you employ deputies or clerks? _____ How many? _____
16. Will you require them to give bonds and in what amount? _____
Corporate _____ Personal _____
17. Have you previously occupied this position? _____ If so, during what period?
From _____, 19 _____, to _____, 19 _____
18. Who then executed your bond? _____
19. When were your accounts last examined and by whom? _____
(a) Were your accounts in proper condition? _____
20. Have you ever had a bond canceled, renewal refused, or an application declined by any Surety Company? _____

Consent _____

Agenda Item: F4

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Sanitary Sewer Rates

SUBMITTED BY:

Al Rolek

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attached is a fact sheet regarding our sanitary sewer rates. As you can see, this year we expect to expend more than we receive in revenues. You may also note the steady increases in charges by Metro Waste Control and the rates that other communities in our area are using. This data leads to the need to increase our sanitary sewer rates in order to accomodate our rising costs.

ACTION REQUESTED:

I recommend raising our single family and apartment rates by \$3.00 to \$22.00 per quarter and changing the commercial rate to .85/1000 gallons usage across the board with a minimum rate of \$22.00 per quarter. I also recommend amending Municipal Code Section 4-1.08 Subd. 1 and Section 5-15.01 Subd. 6 to reflect this change. These changes reflect a 15 3/4% increase in single family and apartment rates and a -5% to 16% increase in commercial rates, according to water usage. (The smaller users would receive a slight reduction from the change in the formulas).

SANITARY SEWER RATE ANALYSIS
MARCH 2, 1988

PRESENT QUARTERLY RATES (LAST INCREASE IN 1982)

SINGLE FAMILY	\$ 19.00
APARTMENTS	\$ 19.00 PER UNIT
COMMERCIAL	
UNDER 1" METER	\$22.00 PLUS \$.73 PER 1,000 GALS. OVER 20,000 GALS.
1" TO 3" METER	\$29.00 PLUS \$.73 PER 1,000 GALS. OVER 30,000 GALS.
OVER 3" METER	\$58.00 PLUS \$.73 PER 1,000 GALS. OVER 60,000 GALS.

HISTORICAL DATA

METRO WASTE CONTROL CHARGES

	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
AMOUNT	265,204	245,977	246,865	321,195	329,952	380,579
% INCR/DECR		(7.25)	.36	30.11	2.73	15.34

	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
REVENUES	345,582	354,189	403,674	403,563	416,336	420,000
EXPENDITURES	<u>(285,558)</u>	<u>(284,585)</u>	<u>(277,552)</u>	<u>(355,905)</u>	<u>(383,197)</u>	<u>(423,170)</u>
GROSS MARGIN	60,024	69,604	126,122	47,658	33,139	(3,170)
DEPRECIATION	<u>(22,029)</u>	<u>(22,499)</u>	<u>(23,037)</u>	<u>(20,738)</u>	<u>(20,000)</u>	<u>(20,000)</u>
NET INCOME	47,105	37,995	103,085	26,920	13,139	(23,170)

(ESTIMATED)

QUARTERLY SANITARY SEWER CHARGES IN OTHER CITIES

	SINGLE FAMILY	APTS.	COMMERCIAL
ROSEVILLE	\$22.75	\$15.05/UNIT	\$1.39 PER 1,000 GALS. *
MAPLEWOOD	28.00	SEE COMM.	1.40 " " " *
LITTLE CANADA	29.00	" "	1.60 " " " *
ARDEN HILLS	31.23	" "	1.68 " " " *
SHOREVIEW	29.25	" "	1.48 " " " *
			(OVER 15,000 GALS.)
VADNAIS HEIGHTS	32.00	" "	1.60 PER 1,000 GALS. *
<u>FALCON HEIGHTS</u>	19.00	19.00/UNIT	.73 PER 1,000 GALS. (SEE SCHEDULE ABOVE)

*MINIMUM IS SINGLE FAMILY RATE

AR

Consent _____

Agenda Item: F5

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Schedule assessment hearing for Digre (tree removal) and Jorve (labor, tree)

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Sharon Digre, 1358 Iowa; Attachments:

- a) tree removal notice
- b) letter dated 8/18/87 from Ms. Digre
- c) deputy's report
- d) letter and resolution 8/27/87
- e) letter from Wiessner 8/28/87 and accompanying documentation
- f) bid from S&S Tree Service for removal
- g) Wiessner's letter dated 10/30/87

Ms. Digre was sent statements on 11/10/87, 12/10/87, and 1/29/88, payment has not been received.

Eric Jorve, 1864 Arona; Attachments:

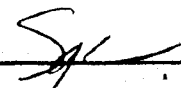
- a) Clean up order
- b) documentation of conversation between Mr. Jorve and Al Rolek, and Mayor's decision to have Vince and Jay cut the tree into lengths.

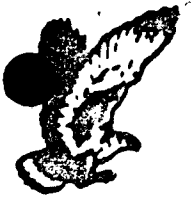
Mr. Jorve was sent statements on 12/29/87 and 1/29/88, no reply was received.

ACTION REQUESTED:

Schedule Public Hearing for April 27, 1988.

7:15





City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minnesota 55113
Phone: 644-8050

CITY COUNCIL
MAYOR
TOM BALDWIN
COUNCIL MEMBERS
PAUL CIERNIA
STEPHEN HARD
PHILIP CHENOWETH
GERALD E. WALLIN
CLERK ADMINISTRATOR
DEWAN B. BARNES

SHADE TREE DISEASE CONTROL PROGRAM

Dear Homeowner:

1358 Iowa (In Backyard)

As required by Minnesota Statutes, Chapter 18.023, the City of Falcon Heights has been surveying the community for Dutch Elm and Oak Wilt Diseases, and/or factors which contribute to the spread of these diseases. There exists on your property incidence(s) of Dutch Elm Disease or factors which will aid in the spread of this disease. Listed below are the items which require your attention:

X DEAD OR DYING ELM TREE ON YOUR PRIVATE PROPERTY - REMOVE PROPERLY AND DISPOSE OF BY Aug 19 1987

DEAD OR DYING LARGE BRANCH(ES) ON WHICH THE BARK IS INTACT (TREE(S) MARKED WITH PAINT) REMOVE AND DISPOSE OF BRANCH PROPERLY BY _____

ELM BRANCHES IN BRUSH PILE. DISPOSE OF PROPERLY BY _____

ELM LOGS ON WHICH BARK IS INTACT. DEBARK OR DISPOSE OF BY _____

Dutch Elm Disease can spread through interconnected roots, and can be carried from tree to tree by Elm Bark Beetles. For this reason sanitation is important for the effective control of this disease. This sanitation requires that all dead and dying Elm trees or branches regardless of the species, or the cause of the dying, be cut down and the logs, stumps, and branches be properly disposed of by being burned, buried, chipped or debarked (and the bark buried or burned) to destroy all breeding sites of the insects. Any cut surface or other type of wound should be coated with a tree pruning paint.

YOUR PROPERTY WILL BE REINSPECTED ON Aug 20 TO DETERMINE IF THE ABOVE ITEM(S) HAVE BEEN CORRECTED. IF THEY HAVE NOT BEEN CORRECTED, THE CITY WILL IMMEDIATELY ORDER IT DONE FOR YOU, AND YOU WILL BE BILLED FOR ITS COST PLUS ADMINISTRATIVE COSTS.

It is only through prompt and proper action on everyone's part that the spread of this disease can be controlled. Your cooperation is urged and appreciated.

Sincerely,

Scott Enebak
Scott Enebak
City Forester

SE:kjz



CITY OF
FALCON HEIGHTS

2077 W. LARPELLEUR AVENUE

FALCON HEIGHTS, MN 55113-5584

PHONE 612-644-5050

July 30, 1987

Ms. Sharon Digre
1358 W. Iowa
Falcon Heights, MN 55108

Dear Ms. Digre:

As I discussed with you on the telephone today, the City of Falcon Heights has adopted ordinances regarding the controlling of Dutch Elm disease in order to protect the trees and to prevent and abate hazardous conditions within the City. I have enclosed a copy of Chapter 8, part 4 which refers to the regulation of trees. Pages 159-163, specifically address the control of Dutch Elm Disease.

You questioned the diagnostic method used by the city's certified tree inspector. I have enclosed a copy of the Minnesota Department of Agriculture's rules which specify the methods to be used in identifying diseased shade trees. The Commissioner of Agriculture authorizes a visual identification of generally accepted field symptoms. Mr. Enebak, the Falcon Heights Tree Inspector assured me that he does not condemn a tree unless he is positive the tree is diseased. There are other circumstances which could cause the yellowing of leaves you have noticed on other trees which would not warrant the condemnation of a tree such as proximity to electrical wires or branches injured by lightning strikes.

As the letter you received on July 19th indicated, you are responsible for the removal of the tree on your private property by August 19th or the City will have to remove the tree and assess the cost of removal against the property.

Please understand that the City is not acting maliciously and you have not been singled out. The routine inspection of trees and removal requirements are an attempt to abate the spread of Dutch Elm Disease to the remaining elm trees in the city of Falcon Heights.

If you have further questions, do not hesitate to call me at 644-5050.

Sincerely,

Janet R. Wiessner
Janet R. Wiessner
Administrator

ATTACHMENT B-1

Sharon K. Digre
1358 Iowa Avenue W.
Falcon Heights, MN 55108

August 18, 1987

Mr. Tom Baldwin, Mayor
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

Dear Mr. Baldwin:

Attached is a copy of a notice ordering the removal of a "dead or dying elm tree" on my property.

This tree shows no sign of being either dead or dying and I do not accept the validity of Mr. Enebek's determination that it is diseased.

On a Saturday early in July Mr. Enebek came to my door and verbally informed me that the tree on my property was diseased. I also questioned this determination at that time and Mr. Enebek heartily assured me that the small branch near the top of the tree which had yellowed leaves was the indication used to conclude the tree was diseased. He said this yellowing would spread very quickly and that if I wanted to try to save the tree I must waste no time in removing this small branch. He said I could call the city offices Monday morning to get the name of a tree trimmer but he warned me that this rarely stopped the spread of disease. He said, "It's up to you if you want to try to save it, remove it now, or wait until it dies which will be no more than a week."

I said that surely there must be other possible reasons a 36 foot tree would have a few yellow leaves on a small branch (no more than six feet long and 2 inches in diameter). Mr. Enebek agreed that the branch could have a break in it but said he doubted that this was the case.

Several weeks later and as of today, this tree looks as healthy as ever. The yellow leaves on the small branch have fallen and no other "spreading" is apparent.

How then, did Mr. Enebek's visual inspection of July 19, 1987 support the finding that the tree was "dead or dying" and indicate to him a need to condemn it?

According to Janet Wiessner's letter of July 30, 1987 Mr. Enebek "does not condemn a tree unless he is positive the tree is diseased."

How is he positive?

Janet Wiessner also states that Mr. Enebek does recognize other factors which could cause leaves on a tree to yellow. One cause she mentions is lightening strikes. Further she assures me that the other elms in Falcon Heights which have more yellowed leaves than the tree in my yard but which Mr. Enebek has determined to be healthy, could have been struck by lightening or be in close proximity to electric wires.

How does Mr. Enebek know that one tree was struck by lightening and another was not?


When I asked Ms. Wiessner that question she told me Mr. Enebek was an "expert" and that he could recognize a diseased elm when anyone not being "expert" would think it looked healthy. I guess that means that when Mr. Enebek looks at yellow leaves he knows whether they are "lightening-strike yellow" or "dutch-elm yellow."

I think not.

Ms. Wiessner's letter suggests that she imagines me to believe the city has singled me out and acted maliciously. On the contrary, I'm sure that all of the trees in Falcon Heights that have been evaluated, condemned and removed according to Mr. Enebek's orders, were condemned by the same incompetent abuse of authority.

Again, I do not accept the validity of Mr. Enebek's visual inspection and determination of disease of the tree on my property. If the city chooses to do further analysis of this tree I would expect the evaluation to include reputable, scientific testing. If that testing were to show any disease it would have to be purely coincidental.

Sincerely,


Sharon K. Digre
1358 Iowa Avenue West
Falcon Heights, MN 55108

1. C.N. 8733390		RAMSEY COUNTY		SHERIFF'S OFFICE		2. HOW RECEIVED RADIO <input type="checkbox"/> ON VIEW <input checked="" type="checkbox"/> PHONE OR MAIL <input type="checkbox"/>		
3. DAY 4	MO. 7	DATE 29	YEAR 87	5. CITY FH	6. SQUAD 2462	7. OFFENSE INFORMATION ONLY	8. CLASS	
9. LOCATION OF CALL 1328 IOWA				10. LOCATION OF CRIME SCENE REAR YARD OF SHAR				11. DATE & TIME OCCURRED OR BETWEEN HOURS 7-20-87 - 7-29-87
12. COMPLAINANT'S NAME LAST JOHNSON		FIRST TERRY		MIDDLE A.		13. DESCRIBE ARTICLES RECOVERED NONE		
14. NARRATIVE:		ALCOHOL TEST TAKEN NONE		TYPE OF TEST N.A.		RESULTS N.A.		
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ATTACHMENT C

THIS REPORT IS BEING WRITTEN FOR CITY HALL INFORMATION & RECORDS.

ON ABOUT 7-20-87 I WAS WITH THE FALCON HEIGHTS TREE INSPECTOR SCOTT ENERAK WHEN HE INSPECTED AN ELM TREE ON THE WEST SIDE OF THE REAR LOT OF 1358 IOWA. HE TOLD ME THAT THE TREE HAD DYED ELM DISEASE & WOULD HAVE TO BE REMOVED. I OBSERVED WHEN HE HAD WITH HIM, I OBSERVED SPRAY PAINT FROM A BACK PACK WHEN HE HAD WITH HIM, I OBSERVED AS HE SPRAY PAINTED AN ORANGE RING AROUND THE TREE. I WAS THERE BECAUSE I WAS DISPATCHED THERE BY RAYMOND BY EXECUTIVE SECRETARY OF FALCON HEIGHTS CITY HALL SHERLEY CHENOWETH TO ASSURE THAT MR. ENERAK BE ALLOWED TO DO HIS JOB. HE HAD BEEN TO THIS ADDRESS EARLIER IN THE DAY BUT THE PROPERTY OWNER SHARON DEERE HAD REFUSED TO ALLOW HIM TO COME ON HER PROPERTY TO INSPECT THE TREE. WHILE I WAS ON ROUTINE PATROL TODAY I

15. REPORTING OFFICER #1
 BADGE #2 F. JOHNSON
 REPORTING OFFICER
 BADGE #87
 REVIEW OFFICER

Street file



CITY OF
FALCON HEIGHTS

2077 W. LARPELLEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-6050

August 27, 1987

Ms. Sharon Digre
1358 W. Iowa
Falcon Heights, MN 55108

Dear Ms. Digre:

Enclosed please find a copy of Resolution R-87-32 relating to the diseased elm tree on your property. We urge you to comply with the resolution.

Sincerely,

Janet R. Wiessner
Clerk Administrator

JRW/kn

No. R-87-32

CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date August 26, 1987

A RESOLUTION RELATING TO REMOVAL OF DISEASED ELM TREE LOCATED AT 1358 W. IOWA AVENUE:

RESOLVED, That the City Council of the City of Falcon Heights that pursuant to Section 8-4.03, subd. 8 of the Municipal Code, the City Horticulturist has determined that a dutch elm infested tree is located at 1358 W. Iowa Avenue, outside of the public way in the city, and has reported this finding to the City Council.

NOW, THEREFORE, the Council directs its staff to notify the owner of the above property by certified mail that the nuisance will be abated by the City after the expiration of 15 days following mailing of the certified letter unless the property owner removes the tree in question prior to such action by the City. Any costs will be charged to the property owner.

Moved by Chenoweth

Approved by Tom Baldwin
Mayor

Seconded by Ciernia

8/27/87

Date

Yeas Nays

Attested by Paul Whisner
Clerk Admin.

Baldwin
Ciernia 4 In Favor
Herd

Chenoweth 0 Against
(absent) Wallin

8-27-87

Date



CITY OF
FALCON HEIGHTS

2077 W. LARPELLE AVENUE

FALCON HEIGHTS, MN 55113-5584

PHONE 612-644-5050

August 28, 1987

Ms. Sharon K. Digre
1358 W. Iowa
Falcon Heights, MN 55108

Dear Ms. Digre:

I spoke with Don Mueller from the Department of Agriculture today and he mentioned that you were still not convinced that the tree on your property is diseased. Our City's tree inspector, Scott Enebak, had another tree specialist, Dr. Robert Blanchette, look at your tree. I have enclosed a copy of his letter confirming Scott's diagnosis.

Sincerely,

Janet R. Wiessner
Clerk Administrator

JRW/sgc



UNIVERSITY OF MINNESOTA
TWIN CITIES

Department of Plant Pathology
495 Borlaug Hall
1991 Buford Circle
University of Minnesota
St. Paul, Minnesota 55108
(612) 625-8200

August 24, 1987

Ms. Janet R. Wiessner
City of Falcon Heights
2077 Larpenteur Avenue
Falcon Heights, MN 55113

Dear Ms. Wiessner:

Mr. Enebak requested that I check an elm at 1358 Iowa for Dutch elm disease. The symptoms observed are a clear indication that the tree has Dutch elm disease. The disease has progressed to a level where the fungus is located in many different parts of the crown. At this stage of disease development, it would not be possible to prune out the infected portions. The tree has Dutch elm disease and should be removed. Diseased trees are breeding sites for the elm bark beetle and a hazard to other elms in the city. Proper sanitation and tree removal will continue to keep the losses due to Dutch elm disease to a minimum.

Sincerely,

A handwritten signature in cursive script that reads "Robert A. Blanchette".

Robert A. Blanchette
Associate Professor and Forest Pathologist

RAB:sfg



UNIVERSITY OF MINNESOTA
TWIN CITIES

Department of Plant Pathology
495 Borlaug Hall
1991 Buford Circle
University of Minnesota
St. Paul, Minnesota 55108
(612) 373-0852

On July 19, 1987, on my third city wide tree inspection for the City of Falcon Heights I notified the homeowner at 1358 Iowa that their Elm tree was dying of Dutch Elm Disease and that it should be removed by August 19, 1987. This notice given on July 19, was over 5 weeks after my initial contact with Mrs Digre in which I informed her that the tree was less than 5% infected and could be saved with prompt (within the week) therapeutic removal of the infected branch. From the initial contact on June 6, 1987 I witnessed the disease spread from less than 5% infection to more that 20% infection in which the disease spread into the main stem of the trunk, thus giving the tree 0% survival! It was at this time when the tree had no chance to survive if trimmed that I served 1358 Iowa the notice for the removal of the tree.

Scott Emsh



Attachment F

CITY OF
FALCON HEIGHTS

2077 W. LARPELLEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

October 27, 1987

Mr. David Swanson
S and S Tree Specialists, Inc.
222 North Concord Exchange
South St. Paul, MN 55075

Dear Mr. Swanson:

In re: Diseased Tree Removal
1358 West Iowa

We are in receipt of your bid for removal of the diseased tree at 1358 West Iowa and wish to inform that you have been awarded the bid at a price of \$585.00 for tree removal, \$70.00 for stump removal and \$40.00 for clean-up and black dirt fill.

Due to the circumstances surrounding this removal (city is ordering removal of the diseased elm as provided by city code), we must make the following stipulations:

1. An exact date and time for removal must be scheduled in order that arrangements can be made to have an officer at the site, and
2. The project, including clean-up and fill, must be completed within two weeks of the actual removal date.

We would appreciate confirmation of this agreement and scheduling the removal date as soon as possible.

Sincerely,

Shirley Chenoweth
Executive Secretary

*Removal Scheduled
for Nov 5, 87*

SC:kjz

PROPOSAL



S & S TREE SPECIALISTS, INC.

222 North Concord Exchange
SOUTH ST. PAUL, MN 55075
(612) 451-8907 Main Office

Certified Professional Tree Management Services.

- Pruning, Trimming, Surgery and Removal.
- Spraying Root Fertilization and Injections.
- Yearly Tree and Shrub Maintenance Programs.

NAME CITY OF FALCON HTS.	
STREET 2077 W. LARPENTER	
CITY, STATE AND ZIP CODE FALCON HTS, MN. 55113	
ATTENTION SHIRLEY	DATE 10/16/87
PHONE 644-5050	WORK PHONE
JOB LOCATION 1358 W. IOWA, FALCON HTS.	

TREE WORK

REMOVAL & DISPOSAL OF D.E.D. PUM,
BACKYARD, ~~REMOVED~~

TOTAL \$585.00

Grind Stump	\$ 70.00
clean + Fill	\$ 40.00

CLEAN UP:

COMPLETE

BRUSH ONLY

BRUSH ONLY, LOGS-FIREWOOD

NO HAUL

CHEMICAL WORK

DATE APPLIED: _____ TIME: _____ SERVICEMAN: _____

S & S Tree Specialists, Inc. has a \$ _____ minimum charge for tree work and/or a \$ _____ minimum charge for chemical work in this area of the twin cities.

ANY ADDITIONS TO THE ABOVE SPECIFIED WORK MAY RESULT IN ADDITIONAL CHARGES.

Payment to be made as follows: NET 30 DAY hereby accept the above work proposal and agree to have the above work performed by S & S Tree Specialist, Inc.

Authorized Signature: David Swanson All payments for completed work, will be made as outlined.

THOMMES & THOMAS
 11100 79th Street
 Stillwater, MN 55082
 (612) 430-2535
 Complete Tree Service

Date 10/19/87

To City of Falcon Heights

Bid

DATE	DESCRIPTION	CHARGES	CREDITS	BALANCE
	PREVIOUS BALANCE			
	<i>Remove 1 Elm</i>			
	<i>Tree From 135th Forest</i>			
	<i>Fill in any holes</i>			
	<i>with Black Bird</i>			
	<i>and seed. Bid</i>			
	<i>Does not include</i>			
	<i>stump removal or</i>			
	<i>any seeding</i>			
				<i>1200.00</i>
	BALANCE DUE			

FINANCE CHARGE IS COMPUTED BY A "PERIODIC RATE" OF 1.33% PER MONTH (OR A MINIMUM CHARGE, EXCEPT NEB., N. DAK., OREG., WISC., OF 50 CENTS FOR BALANCES UNDER \$50.00) WHICH IS AN ANNUAL PERCENTAGE RATE OF 16% APPLIED TO THE PREVIOUS BALANCE WITHOUT DEDUCTING CURRENT PAYMENTS AND/OR CREDITS APPEARING ON THIS STATEMENT

PAYMENTS, CREDITS OR CHARGES RECEIVED AFTER THE BILLING DATE SHOWN ABOVE WILL APPEAR ON YOUR NEXT STATEMENT. TO AVOID ADDITIONAL FINANCE CHARGES PAY THE NEW BALANCE BEFORE THIS BILLING DATE NEXT MONTH.

ATTACHMENT F-4



**METRO
TALL TIMBERS**
"the tree care specialists"



P.O. Box 13104
Roseville, MN 55113
PH. 612-426-0509

DATE 10-19-87 19
SHIRLEY

NAME CITY OF FALCON HEIGHTS PHONE 644-5058

ADDRESS 2077 W. LARPEMTEUR CITY _____

DESCRIPTION	AMOUNT
~30" DBH ELM IN BACK; REMOVE TO GROUND HAUL DEBRIS	525 00
~50" DIA. STUMP GRIND STUMP, HAUL CHIPS FILL WILL BLACK DIRT	180 00
FOR WORT AT ;1358 W. IOWA.	

ESTIMATOR	PAUL KUSALA	TOTAL	\$ 705 00
		+ 6% MN. SALES TAX	42.30
			\$ 747.30

ATTACHMENT F-5

Shige Tree

1:55 PM
10/16

Ceres

890⁰⁰

debarb + leave stump

990⁰⁰

with stump removal backfill

Kathy

S&S

585⁰⁰

10 AM

Tree Specialists

70 grind stump

10/19/87

40 remove chips & fill

no mailing

and

(#685)

ATTACHMENT
G

Speed



CITY OF
FALCON HEIGHTS

2077 W. LARPELLEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

October 30, 1987

Ms. Sharon Digre
1358 West Iowa
Falcon Heights, MN 55108

Dear Ms. Digre:

To follow up on Resolution R-87-32 passed by the City Council on August 26, 1987, the City of Falcon Heights has entered into an agreement with S&S Tree Specialists, Inc. for the removal of the diseased elm tree on your property at 1358 W. Iowa. The tree removal will take place on Thursday, November 5, 1987 at approximately 8:00 a.m. The tree removal firm will remove the tree, debark the stump and clean up for a cost to you of \$585.00. This was the lowest of four estimates from reputable tree removal firms, ranging from \$585 to \$1200.

If you would like them to also grind and remove the stump and fill the resulting hole with black dirt there would be an additional charge of \$110 and there may be some damage to your lawn and plants due to the equipment required. If you'd like this additional work done, please let me know before November 4, 1987.

Sincerely,

Janet R. Wiessner

cc: Scott Enebak
Deputy Terry Johnson

RAMSEY COUNTY SHERIFF

POLICE CLEAN UP ORDER

CITY Falcon Heights

Eric Jorve
(Name)

1864 Arona
(Address)

647-0882
(Phone)

You are hereby advised that the following items have accumulated on your property contrary to the Village of Falcon Heights Municipal Code:

Violation of Section 8-2.05 To wit: Large tree extending out into street curb, making a dangerous situation if snow plowing is required. Also a pile of brush in the back of house should be cleaned up below date is extended until 12/23/87 for brush cleanup.

You will correct this situation and remove these items and have the area cleaned up before 15 Dec, 1987 or a complaint will be issued and a court appearance required.

RAMSEY COUNTY SHERIFF'S PATROL

Date: 12/9/87

Time: 1150

Officer: Wehrman #144

Initials: A.R.
 Date: 12/10/87
 Time: 11:15 am

City of Falcon Heights

COMPLAINT FORM

Complaint: Clean up order - 1864 Aurora

Received From: Name Eric Jorve Phone (H) _____
 Address 1864 Aurora Phone (W) _____
 City FH Zip Code _____

Complaint Address/Area: 1864 Aurora

Reported/Referred To: Al Date: 12/10/87
 Time: 11:15 Am

Action Taken: I spoke with Mr Jorve on the phone regarding his clean up order issued 12/9. He said he couldn't afford to have the tree removed now - it would have to wait until after the 1st of the year. He asked if the city would move it for him. I told Mr Jorve that it wasn't the city's responsibility, but his to move the tree. However, I did tell him the city would cut it so he could move it out of the way of the snow plow. (over)

Follow-up By: _____ Date: _____
 Time: _____

Action Taken:

I told him that the city would charge him \$30 for the service and that payment must be made at the time the work is performed (due to past experiences with Mr. Jove, immediate payment is warranted.) He said he would like to have this done after the 1st of the year. I told him the clean up order stated Dec 15 and that the work would have to be done by that date. He said he couldn't afford it before the 1st of Jan & if we had to cite him, we should. I left his options open to the Dept. that he have the work done by Dec 15. I reminded Mr. Jove again that the removal of the tree was his responsibility.

He stated he no longer owned the house, that it had been foreclosed upon, & Federated Finance ⁽¹⁻⁸⁰⁰⁻⁴⁴⁵⁻³⁷⁰⁷⁾ was the owner.

I called Federated & talked to their foreclosure Dept. and found that proceedings are in process but not yet complete.

12/10 Mayor Baldwin reported that he had talked to Mr. Jove and feels the most least expensive (long term) solution is for Vince & Jay to go out and make a couple cuts w/ saw so Mr. Jove can move it - That he take care of immediate safety problem. We can bill Mr. Jove for time & materials if he can't pay it'll be assessed.

Consent _____

Agenda Item: F 6

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Schedule Public Hearing for zoning code amendments

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached documentation prepared for Planning Commission. Planning Commission minutes will be available prior to Council Meeting.

ACTION REQUESTED:

Schedule hearing for April 13, 1988. 8:00

SJC

Consent _____
Policy X

Meeting Date: 3/7/88

Agenda Item: 1

CITY OF FALCON HEIGHTS

PLANNING COMMISSION

ITEM DESCRIPTION: Amendment to zoning code to allow liquor stores and pool halls in B-2 zones as conditional uses and to stipulate criteria for establishing "conditions" for all conditional uses.

SUBMITTED BY: Jan Wiessner, Clerk Administrator

REVIEWED BY: Tom Gedde, City Attorney

EXPLANATION/SUMMARY (attach additional sheets as necessary):

On February 26, 1988, the Falcon Heights City Council directed staff to come back with specific language to amend the Zoning Code adding liquor stores as conditional uses. Since that time, a request has been received to also add pool halls as conditional uses. (The two requests are unrelated.)

Attached is a recommended amendment to the Zoning Code which 1) adds liquor stores and pool halls as conditional uses (with the condition that they not be permitted less than 500 feet from a church or a school) and, 2) stipulates the generic criteria which will be considered as conditions for conditional uses.*

- Attachments:
- (a) Proposed amendment
 - (b) Copy of February 24 Council Minutes
 - (c) Copy of 9-10.01 of the Zoning Code

- Procedure:
- (a) Consider amending code to allow a liquor store as a conditional use in a B-2 district
 - (b) Consider amending code to allow a pool hall as a conditional use in a B-2 district

* Presently being drafted by the City Attorney.

ACTION REQUESTED:

Recommendation to Council
Approval or Denial

MEMORANDUM

TO: Falcon Heights City Council

FROM: Thomas A. Gedde and Paul E. Mattke

DATE: March 3, 1988

RE: Proposed Amendments to Chapter Nine of
the City Code

Attached, you will find a proposed Ordinance which we have prepared to reflect the desire of the Council to amend the Zoning Ordinance to allow billiard and pool halls and retail off-sale liquor stores in the B-2 Zone as conditional uses. At the same time, we have eliminated some unnecessary internal cross-referencing and thoroughly revised the section on conditional use permits.

The amendment to Part 9-901, Subdivision 1 is simply a housekeeping amendment, eliminating two internal cross-references to the permitted uses in an R-4 district. Section 9-7.01, Subdivision 1, establishes that there are no permitted uses in an R-4 district. Current Section 9-10.01c contains that double reference back to the R-4 permitted uses section of the Code; therefore that section has been eliminated and replaced with the provision allowing billiard or pool hall as a conditional use. The retail liquor store is allowed as a conditional use in Section 9-10.01z.

Section 9-15.04 contains substantive changes in that the generalities which pervade the existing provision have been replaced, wherever possible, with specific criteria and procedures to be applied and followed by the Planning Commission and Council. Not only does this approach conform to Minnesota Statutes, Sec. 462.3595, but it also should be easier to apply. Experience throughout the state, as reflected in case law, has shown that Councils and Planning Commissions often get themselves into trouble by denying conditional use permits based upon general statements of principle which the Courts are unwilling to uphold in challenges to those denials. On the other hand, the Courts are much more willing to uphold the denial of a conditional use permit when the denial was based upon specific factual findings related to objective criteria which are spelled out in the Zoning Ordinance. In putting together this proposed Ordinance, we have tried to retain the overall tone of the

Memorandum to Falcon Heights City Council
Page 2
March 3, 1988

existing conditional use provisions, while providing specific guidance which will assist the Planning Commission in delivering well-considered recommendations and will enable the Council to exercise as much discretion as permitted by law without inviting charges of arbitrary or capricious action.

PEM/abg

Attachment

CITY OF FALCON HEIGHTS

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER NINE
OF THE CODE OF THE CITY OF FALCON HEIGHTS

THE COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

Page 7.
SECTION 1. Chapter Nine, Part 9-9.01, Subdivision 1,
is amended to read as follows:

R-4 District Only
Subdivision 1. Permitted Uses. None. All uses are conditional.

SECTION 2. Chapter Nine, Part 9-10.01, Subdivision 2c.
is amended to read as follows:

c. Retail off-sale liquor store, provided that no part of the building so used is located within 500 feet of an existing church or public school building.

SECTION 3. Chapter Nine, Part 9-10.01, Subdivision 2
is amended by adding subparagraph z. to read as follows:

z. Billiard or pool hall.

SECTION 4. Chapter Nine, Part 9-15.04 is amended to
read as follows:

9-15.04 Conditional Use Permits.

Subdivision 1. Purpose and Public Policy.
Conditional uses are those uses authorized by this Chapter which require special planning consideration due to traffic circulation and access needs or impacts, operational characteristics, proximity to other similar uses, impact on neighboring property, etc., and which therefore need special conditions imposed to establish or control these factors in order to protect the public health, safety and welfare and to assure compliance and harmony with the Comprehensive Plan of the City. In the enactment of this Chapter, the City recognizes that

there are certain uses which, because of their characteristics, limited number, or unique character, cannot be classified into any particular district or districts without providing for such districts extensive regulatory provisions herein. It is also recognized that there may be uses that are not provided for in this Chapter. Certain uses, while generally not suitable in a particular zoning district, may, under some circumstances and conditions be suitable. A conditional use permit shall apply to the use and land and not to a particular person or firm; any change in land ownership, lease, rental, occupancy or similar change shall not affect the permit or its conditions except as may be specifically authorized and required by the City.

a. Situations for Issuing: Conditional Use Permits may be issued for any of the following:

- (1) Any of the uses or purposes for which such permits are required or permitted by the provisions of this Chapter.
- (2) Public utility or public service uses or public buildings in any district when found to be necessary for the public health, safety, convenience or welfare.
- (3) To classify as a conforming use any non-conforming institutional use existing in any district at the time of the establishment of such district.
- (4) To permit the location of any of the following uses in a district from which they are excluded by the provisions of this Ordinance: library, community center, church, hospital, any institution of an educational, philanthropic or charitable nature, cemetery or mausoleum.

Subdivision 2. Application. Any owner of property, or a person, firm, association or corporation holding a contract to purchase property, or an optionee holding an option conditioned solely on the grant of a conditional use permit, or the duly authorized agent of such applicant, may make application for a conditional use permit; however, any proceedings to classify certain uses as conforming uses may be initiated either by such application or by the City Council or by the City Planning Commission. The application shall be

made on forms prepared by the zoning administrator, and filed with him. The application shall contain the section number of the Chapter which permits the issuance of the permit, a brief statement describing the use and why the applicant feels that it can be permitted, a statement of the ownership interest in the property of the applicant, as well as the additional information required below. An application for a conditional use permit shall be accompanied by payment of a fee as set from time to time by the City Council in addition to the regular building permit fee, if any.

a. Additional Information. Site Plan and supplementary graphic or written material shall be provided with the application, containing the following information:

- (1) Name, address, and legal description of project/development.
- (2) Location map, showing zoning district boundaries including area within one-half mile of the site.
- (3) Name and mailing address of developer/owner and engineer/architect.
- (4) Date of plan preparation.
- (5) Scale and a north point indicator.
- (6) Boundary line of property with their dimensions.
- (7) Location, identification and dimensions of existing and proposed:
 - a. Topographic contours of minimum intervals of two feet.
 - b. Adjacent streets and on-street right-of-way.
 - c. On-site streets and street right-of-way.
 - d. All utility and utility right-of-way easements.
 - e. Lighting plan, showing the lighting of parking areas, walks, security lights and driveway entrance lights.

f. Building and structures, including:

(1) Elevation drawings of all proposed buildings and structures with dimensions.

(2) Elevation, height above mean sea level of all floors and roofs, when structure is sited in an area prone to flooding as determined by the City Engineer.

(3) Gross square footage of existing and proposed buildings and structures.

(4) Exterior finish materials.

(5) Type of business, proposed number of employees, and times of operations.

g. All parking facilities.

h. Water bodies and drainage ditches.

i. Fences and retaining walls.

j. Landscape plan, showing size and species of each planting.

k. On and off site traffic flow.

l. Parking plan.

(8) Site statistics including square footage, percentage of coverage, dwelling unit density, and percentage of park or open space.

(9) Names and addresses of the owners of all property abutting the subject property, as contained in the current real estate tax rolls, including property located across the street, avenue or alley from the subject property.

(10) Additional or lesser information may be required by the zoning administrator in particular cases.

Subdivision 3. Planning Commission Hearing: The City Planning Commission shall hold a public hearing within thirty (30) days of the date of filing the application, or at the next regularly scheduled meeting thereafter, after publishing notice of such hearing in the official newspaper and sending mailed notice to those listed in the application as abutting property owners at least ten (10) days prior to the date of the hearing.

- a. General and Special Requirements: The Planning Commission shall consider to what extent the applicant's plan minimizes possible adverse effects of the proposed conditional use, what modifications to the plan and what conditions on approval could further minimize the adverse effects of the proposed use. The following development standards shall be considered general requirements for all conditional use permits except as hereinafter provided:
- (1) The land area and setback requirements of the property containing such a use or activity meet the minimums established for the district.
 - (2) When abutting a residential use, the property shall be screened and landscaped.
 - (3) Where applicable, all City, county, state and federal laws, regulations and ordinances shall be complied with and all necessary permits secured.
 - (4) Signs shall not adversely impact adjoining or surrounding residential uses.
 - (5) Adequate off-road parking and loading shall be provided. Such parking and loading shall be screened and landscaped from abutting residential uses.
 - (6) The road serving the use or activity must be of sufficient design to accommodate the proposed use or activity, and such use or activity shall not generate such additional extra traffic as to create a nuisance or hazard to existing traffic or to surrounding land use.

- (7) All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and drainage.
- (8) All open and outdoor storage, sales and service areas shall be screened from view from public streets and from abutting residential uses or districts.
- (9) All lighting shall be designed to prevent any direct source of light being visible from adjacent residential areas or from the public streets.
- (10) The use or activity shall be properly drained to control surface water runoff.
- (11) The architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence.
- (12) The proposed water, sewer and other utilities shall be capable of accommodating the proposed use.
- (13) That the proposed use conforms to the comprehensive municipal plan. Such a finding should be based upon the following considerations:
 - (a) That certain uses may not be considered appropriate within the interior of residential neighborhoods because of noise, traffic, or other conditions that would tend to affect adversely the residential character of the neighborhood and possibly reduce property values. These uses are considered appropriate only on the periphery of residential neighborhoods, or under such conditions as the Planning Commission may deem proper. The uses may represent "buffer" uses for those areas lying between single family dwellings and non-residential uses.
 - (b) That certain uses are considered, as a rule, unsuitable in Business Districts

because of inherent business characteristics (e.g. traffic, noise, glare), proximity to residential areas, the fact that they tend not to serve nearby residential areas, or may adversely affect nearby permitted business uses;

- (c) That certain uses are considered generally unsuitable in Industrial Districts, because of conditions that would tend to discourage other industrial development in the vicinity. These conditions include noise, vibrations, dust, glare, unsightliness or similar nuisances. Certain other industrial land uses are considered generally inappropriate because they represent under-utilization of land. This, in turn, means a low tax return from land that under fuller development would be contributing needed revenue to the community's tax base. Such uses, however, may be considered as temporary uses;
- (d) That certain temporary uses that are generally not suitable within a particular zoning district are potentially suitable on a temporary basis. This may be due to the lack of development on existing property, to a short-term need (such as highway construction), or to a limited degree of adverse effects, upon adjacent land use.

The Planning Commission shall recommend to the City Council whatever action it deems advisable, including all recommended conditions on the granting of the conditional use permit.

Subdivision 4. Action by the City Council: In considering applications for conditional use permits, the City Council shall consider the advice and recommendations of the City Planning Commission and the effect of the proposed use upon the health, safety, morals, comfort, convenience and welfare of the occupants of the surrounding lands, existing and anticipated traffic conditions, including parking facilities on adjacent sites. The City Council may hold whatever public hearings it deems advisable or may

return the application to the Planning Commission for further consideration.

- (a) **Approval:** If it is determined that the general and special requirements of this chapter will be satisfied by applicant's plan, the Council, by resolution, may grant such permit and may impose conditions relating to the general and special requirements in each case, including durational conditions.
- (b) **Denial:** Conditional use permits may be denied by resolution of the City Council. Such resolution shall state the reasons for denial, but may incorporate by reference the minutes and recommendations of the Planning Commission, staff reports, hearing testimony and any other material relevant to the council's decision.

Subdivision 5. **Termination:** If compliance with all of the conditions of the conditional use permit have not taken place within the time prescribed by the City Council, the permit is deemed terminated, unless the Council, in its sole discretion, extends the time for compliance for an additional period not to exceed one year. Any violation of a continuing condition shall be grounds for revocation of the conditional use permit, after notice of violation served upon the permit holder in the manner of a civil summons at least 10 days prior to hearing, and upon the Council finding at the revocation hearing that the condition violated remains necessary to carry out the purposes of this section and that the permit holder is unable or unwilling to satisfy the condition. Such finding shall be made by majority vote, upon the preponderance of the evidence presented by the Zoning Administrator and anyone appearing on behalf of the permit holder.

Subdivision 6. **Performance Bond:** The City Council may require a performance bond or other security, in form approved by the City Attorney, to guarantee performance of the conditions in any case where such performance is not otherwise guaranteed. Such security shall be provided prior to the issuance of building permits or initiation of work on the proposed improvements or development and shall be in an amount 1.25 times the approved estimated costs of labor and materials for the proposed improvements or development.

SECTION 5. Chapter Nine, Part 9-15.07b. is amended to read as follows:

b. Cancellation of Variances. If any condition in any variance is violated, the zoning administrator shall serve notice on the owner of the variance that unless the violation is corrected in the time set by the zoning administrator, not to exceed ten days, the variance shall at the expiration of said period be terminated, provided, that if the said owner shall within a period of twenty days from the service of said notice, correct the violation, the order shall be stayed until the appeal has been heard. Said notice shall be served either by personal service or by registered or certified mail. If service is by mail, the period herein provided shall be extended by three days, not counting Saturdays, Sundays, or legal holidays. If an appeal is filed, it shall be processed as provided in this Ordinance. If there is no appeal, or if on appeal the zoning administrator is sustained, the permit shall terminate and the zoning administrator shall refer the matter to the City Attorney for such action as is required under this Chapter.

SECTION 6. This ordinance, passed this _____ day of _____, 1988, shall become effective on the day following its publication.

Mayor

ATTEST:

Clerk-Administrator

Date of Publication: _____

and subsurface areas of the municipality into districts or zones of suitable numbers, shape and area. The regulations shall be uniform for each class or kind of buildings, structures or land and for each class or kind of use throughout such district, but the regulations in one district may differ from those in other districts. The ordinance embodying these regulations shall be known as the zoning ordinance and shall consist of text and maps. A city may by ordinance extend the application of its zoning regulations to unincorporated territory located within two miles of its limits in any direction, but not in a county or town which has adopted zoning regulations; provided that where two or more noncontiguous municipalities have boundaries less than four miles apart, each is authorized to control the zoning of land on its side of a line equidistant between the two noncontiguous municipalities unless a town or county in the affected area has adopted zoning regulations. Any city may thereafter enforce such regulations in the area to the same extent as if such property were situated within its corporate limits, until the county or town board adopts a comprehensive zoning regulation which includes the area.

Subd. 2. General requirements. At any time after the adoption of a land use plan for the municipality, the planning agency, for the purpose of carrying out the policies and goals of the land use plan, may prepare a proposed zoning ordinance and submit it to the governing body with its recommendations for adoption. Subject to the requirements of subdivisions 3, 4 and 5, the governing body may adopt and amend a zoning ordinance by a two-thirds vote of all its members. If the comprehensive municipal plan is in conflict with the zoning ordinance, the zoning ordinance supersedes the plan.

Subd. 3. Public hearings. No zoning ordinance or amendment thereto shall be adopted until a public hearing has been held thereon by the planning agency or by the governing body. A notice of the time, place and purpose of the hearing shall be published in the official newspaper of the municipality at least ten days prior to the day of the hearing. When an amendment involves changes in district boundaries affecting an area of five acres or less, a similar notice shall be mailed at least ten days before the day of the hearing to each owner of affected property and property situated wholly or partly within 350 feet of the property to which the amendment relates. For the purpose of giving mailed notice, the person responsible for mailing the notice may use any appropriate records to determine the names and addresses of owners. A copy of the notice and a list of the owners and addresses to which the notice was sent shall be attested to by the responsible person and shall be made a part of the records of the proceedings. The failure to give mailed notice to individual property owners, or defects in the notice shall not invalidate the proceedings, provided a bona fide attempt to comply with this subdivision has been made.

Subd. 4. Amendments. An amendment to a zoning ordinance may be initiated by the governing body, the planning agency, or by petition of affected property owners as defined in the zoning ordinance. An amendment not initiated by the planning agency shall be referred to the planning agency, if there is one, for study and report and may not be acted upon by the governing body until it has received the recommendation of the planning agency on the proposed amendment or until 60 days have elapsed from the date of reference of the amendment without a report by the planning agency.

Subd. 5. Amendment; certain cities of the first class. The provisions of this subdivision apply to cities of the first class. In such cities amendments to a zoning ordinance shall be made in conformance with this section but only after there shall have been filed in the office of the city clerk a written consent of the owners of two-thirds of the several descriptions of real estate situate within 100 feet of the total contiguous descriptions of real estate held by the same owner or any party purchasing any such contiguous property within one year preceding the request, and after the affirmative vote in favor thereof by a majority of the members of the governing body of any such city. The governing body of such city may, by a two-thirds vote of its members, after hearing, adopt a new zoning ordinance without such written consent whenever the planning commission or planning board of such city shall have made a survey of the

MINUTES
REGULAR CITY COUNCIL MEETING
FEBRUARY 24, 1988

Mayor Baldwin called the meeting to order at 7:00 P.M..

ALL MEMBERS PRESENT

Baldwin, P. Chenoweth, Wallin, Bush and Ciernia. Also present were Wiessner and S. Chenoweth

MINUTES OF FEBRUARY 10, 1988 APPROVED

Council approved the February 10, 1988 minutes as presented.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda:

1. Fire and Ambulance Reports
2. General Disbursements, \$64,820.88
3. Sinking Funds, \$194,525.25
4. Payroll 2/1/88 - 2/15/88, \$8,414.02
5. Statement from Jensen, Hicken, Gedde and Soucie for Legal Services through January, 1988, \$6,406.30
6. Licenses

NEW OWNERS OF FALCON LANES - REQUEST FOR TRANSFER (OR PRO-RATION OF FEES) FOR BOTTLE CLUB AND "ON SALE" NON-INTOXICATING MALT LIQUOR LICENSES

Baldwin presented a request from James Gartner, Vice President of Falcon Lanes, requesting either transfer of the existing licenses or pro-ration of the fees for the beer and bottle club licenses, and a proposed code amendment which would allow for pro-ration of liquor license fees. Baldwin explained he, personally, did not like the idea of a bottle club as the owner of the establishment has no control over the amount of liquor consumed on the premises. This discussion was interrupted to hold the public hearing scheduled for 7:15.

7:15 P.M. - PUBLIC HEARING ON REQUEST FOR TRANSFER (OR PRO-RATION OF FEES) FOR BOTTLE CLUB AND "ON SALE" NON-INTOXICATING MALT LIQUOR LICENSES

Baldwin opened the public hearing at 7:15 and explained that Richard McEwen and Geraldine Heinrichs are interested in opening a retail liquor store at the Larpenteur/Snelling intersection. He also explained that the proposed code amendment is necessary because the liquor code provides for one retail liquor store license, however, the zoning code does not address the establishment of a liquor store. There being no one present wishing to be heard, the hearing was closed at 7:17 P.M.

7:17 P.M. - PUBLIC HEARING ON REQUEST FOR TRANSFER (OR PRO-RATION OF FEES) FOR BOTTLE CLUB AND "ON SALE" NON-INTOXICATING MALT LIQUOR LICENSES

Baldwin expressed concern (as did the Planning Commission at the February 1, 1987 meeting) that by making a retail liquor store a permitted use in a B-2 district, it would be possible for a liquor store to be placed in all B-2 districts, one of which is in a predominately residential area and near an elementary school (Blomberg building at Hanline/Hoyt). He

MINUTES
FEBRUARY 10, 1988
PAGE 2

recommended that Council consider making this type of establishment a conditional use which would allow Council to place conditions on the business. Following a short discussion Council approved in concept, adding "retail liquor store" as a conditional use, and directed staff to draft appropriate conditions. The item will be heard by the Planning Commission at the March 7, 1988 meeting.

CONTINUATION OF BOTTLE CLUB DISCUSSION

Council discussed whether or not the license should be denied since there is no evidence of a problem or if the bottle club license could be phased out in the future. Staff was directed to review the history of the bottle club license and determine where bottle club licenses are issued by other communities. Chenoweth then moved adoption of Ordinance 0-88-4 allowing pro-ration of liquor licenses. Motion carried unanimously.

ORDINANCE 0-88-4

AN ORDINANCE AMENDING SECTION 6-1.01, SUBDIVISION 1(B) OF
CODE PROVIDING FOR PRO-RATION OF LIQUOR LICENSE FEES

PUBLIC HEARING ON AMENDMENT OF DEVELOPMENT DISTRICT NO. 1 SCHEDULED FOR
7:15 P.M., MARCH 23, 1988

Council acknowledged receipt of Fiscal Consultant Steve Apfelbacher's report and agreed on the concept after which Chenoweth moved that a public hearing on the amendment be scheduled for 7:15 P.M., March 23, 1988. The motion carried unanimously.

CAROL KREIGLER HIRED AS RECREATION/COMMUNITY SERVICES DIRECTOR

Wiessner informed Council that the Interview Committee had interviewed 5 of the 37 applicants, and recommended the hiring of Carol Kreigler. Bush moved the hiring of Kreigler and the motion carried unanimously.

STRATFORD OFFICE PARK UPDATE

Wiessner explained that no update has been submitted by Stratford but that the City Attorney will present a formal update at the March 9th meeting.

The meeting was adjourned at 8:00 P.M.

Tom Baldwin, Mayor

Janet R. Wiessner, Clerk Administrator

i. Facilities for the wholesale and retail sales of garden supplies.

Subd. 3. Permitted Accessory Uses. Any use permitted in Subdivision 2 of Section 9-8.01 and as regulated therein.

Subd. 4. Lot Area, Height, Lot Width and Yard Requirements.

a. No structure or building shall exceed three (3) stories or thirty-five (35) feet in height whichever is the greater except as provided for in Section 15.

b. A side yard abutting on a street shall not be less than thirty (30) feet and when abutting a lot in an "R" District shall not be less than forty (40) feet.

c. The following minimum requirement shall be observed subject to additional requirements, exceptions and modifications as set forth in this Section and Section 15.

Lot Width	Lot Area	Front Yard	Side Yard	Rear Yard
100'	15,000 sq.'	50'	20'	20'

Maximum lot coverage by structures or paved surfaces of any type 75%.

Part 10. "B-2" Retail Business District.

9-10.01 "B-2", Retail Business District.

Subdivision 1. Permitted Uses. No structure or land shall be used except for one (1) or more of the following uses:

- a. Antique or gift shop.
- b. Appliance sales and repair.
- c. Art and school supply store.
- d. Auto accessory store.
- e. Bakery goods sales and baking of goods for retail sales on premises.
- f. Bicycle sales and repair.
- g. Book, office supply and stationery store.

- h. Candy, ice cream and popcorn, nuts, frozen dessert and soft drink shop, but not of the drive in type.
- i. Camera and photographic supply store.
- j. Delicatessen.
- k. Drug store.
- l. Dry cleaning and laundry pick-up stations including incidental pressing and repair.
- m. Dry goods store.
- n. Furniture store, rugs and floor covering sales.
- o. Gift or novelty store.
- p. Grocery, fruit or vegetable store.
- q. Hardware store.
- r. Hobby store including handicraft classes not to exceed ten (10) persons.
- s. Jewelry sales and repair store.
- t. Laundromat of the self service type.
- u. Library.
- v. Meat market, but not including processing for a locker.
- w. News stand.
- x. Offices.
- y. Paint, wallpaper sales.
- z. Photographic studio.
- aa. Pipe and tobacco shop.
- bb. Record shop.
- cc. Restaurant, cafe, tea room, tavern.
- dd. Shoe sales and repair.
- ee. Sporting goods stores.

- ff. Variety store.
- gg. Wearing apparel shop.
- hh. Picture framing.
- ii. Radio, television and electronic equipment supply and repair.
- jj. Beauty Shop
- kk. Barber Shop
- ll. Tanning Studio
- mm. Video Rental Shop

Subd. 2. Conditional Uses. No structure or land shall be used for the following uses except by conditional use permit.

- a. Motor fuel stations subject to the performance standards as specified in Section 9-14(14) of this Code.
- b. Drive-in establishments subject to the performance standards Section 9-14(17) of this Code.
- c. Those uses permitted in Subdivision 1 of Section 9-9.01.
- d. Accessory structures other than private garages.
- e. Advertising signs.
- f. Auto repair and used car sales.
- g. Boat and marine sales when conducted entirely within a building.
- h. Building material yard, provided it is conducted entirely within an enclosed structure.
- i. Business or trade school when conducted entirely within a building.
- j. Car wash establishments.
- k. Commercial greenhouse provided all outside storage is fenced in such a manner so as to screen the stored material from view when observed from the public street and adjacent residential areas.
- l. Diaper or hand laundry service, dry cleaning plant, provided not more than ten (10) persons are employed.


m. Electrical service, heating, plumbing, appliance or air conditioning service shop, provided they do not employ more than six (6) persons in repair or processing.

n. Garden supply store provided it is conducted entirely within an enclosed structure.

o. Hotels, motor hotels and motels, provided the site shall contain not less than six hundred (600) square feet of lot area per unit.

p. Newspaper and publishing office.

q. Optical and jewelry manufacturing.

 Pet shop provided the operation shall not include the boarding of pets on the site, the maintaining of pens or cages outside of the building or the operating so as to cause an offensive odor or noise.

s. Photographic supplies and processing of film and prints.

t. Printing shop.

u. Seat cover, upholstery or drapery shop.

v. Television and radio stations and transmitting towers.

w. Wholesale distribution, wholesale office and show rooms.

x. Armories, convention halls, sports arenas and stadiums, bowling gymnasiums, Y.M.C.A., Y.W.C.A., night clubs.

y. Veterinarian offices and small animal hospitals provided there shall be no boarding of animals, except for hospitalization, on the site nor the placement of cages or pens outside of the building.

Other retail uses of a similar nature may be added to the above list of conditional uses upon request and approval by the Planning Commission and the Council.

Subd. 3. Permitted Accessory Uses. Any use permitted in Part 8 Subdivision 2 and as regulated therein.

Subd. 4. Height and Yard Requirements.

a. No structure or building shall exceed three (3) stories or thirty-five (35) feet in height whichever is the greater except as provided for in 9-2.07.

Consent _____
Policy X

Agenda Item: F 7

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Schedule Public Hearing on conditional use request from Han Tan Nguyen to operate a pool hall in a B2 zone.

SUBMITTED BY:

Han Tan Nguyen, 918 University Ave., St. Paul, MN 55101

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached documentation prepared for Planning Commission. Planning Commission minutes will be available prior to Council meeting.

ACTION REQUESTED:

Schedule Public Hearing for April 13, 1988.

SAC

Consent _____
Policy _____ X

Meeting Date: 3/7/88
Agenda Item: ~~1~~ 2

CITY OF FALCON HEIGHTS
PLANNING COMMISSION

ITEM DESCRIPTION:

Request for conditional use to allow a pool hall in B-2 district.

SUBMITTED BY: Han Tan Nguyen

REVIEWED BY: Shirley G. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Nguyen's have requested a conditional use permit to establish a pool hall in the Northome Shopping Center.

Attachments: (a) Conditional Use Request

ACTION REQUESTED:

Make Recommendations to Council on approval/disapproval
Recommend specific conditions



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minn. 55113

Permit 11963

TO THE ZONING ADMINISTRATOR, FALCON HEIGHTS:

I-We hereby apply for (a) Rezoning-Variance-Conditional Use
Sub-Division - Platting

The subject real estate is located at

(Street Address) 1538 W. Larpentour

Legal Description: Lot ____, Block ____

This application is made for the following reasons:

To be able to place a pool hall in
Northome Shopping center. There already
are similar type establishments on premises.

Attached hereto is the applicable fee in the amount of: \$ 20.00

Rezoning Application

Variance

Conditional Use Pool HALL
Add to section 9-10-.01 sub. 2

Sub-Dividing

Platting

Han Tan Nguyen 2/29/88
Applicant Date

Applicant's interest in the above described real estate is

I am a proposed tenant

Consent _____
Policy X

Agenda Item: F 8

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Request for conditional use to allow a pet store in a B2 district.

SUBMITTED BY:

Tamara A. Roth

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached documentation prepared for Planning Commission. Planning Commission minutes will be available prior to Council meeting.

No Boarding (for a fee)

odor

noise

(Parking)

ACTION REQUESTED:

Schedule Public Hearing for April 13, 1988.

7:15 p.m.

SJC

Consent _____

Policy _____

Meeting Date: 3/7/88

Agenda Item: 4

CITY OF FALCON HEIGHTS

PLANNING COMMISSION

ITEM DESCRIPTION:

Request for conditional use to allow a pet store in the Blomberg Building,
1579 North Hamline

SUBMITTED BY: Tamara A. Roth

REVIEWED BY: Shirley G. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (1) Request for conditional use.
- (2) Copy of Section 9-10.01, Subd. 2(r) of the Code

A letter giving full particulars of the proposed business will be available later this week.

ACTION REQUESTED:

Recommendation to City Council
Approval or Denial



City of Falcon Heights

2077 W. Larpentour Avenue
Falcon Heights, Minn. 55113

Receipt # 11966

TO THE ZONING ADMINISTRATOR, FALCON HEIGHTS:

I-We hereby apply for (a) Rezoning-Variance-Conditional Use
Sub-Division - Platting

The subject real estate is located at

(Street Address) 1579 No. Hamlin

1/2 lot 3, all of 4, 5, 6

Legal Description: Lot , Block B of cable Hamlin Heights addition

This application is made for the following reasons:

To secure permit to open a professional dog/cat grooming business to include pet supplies and the culling of home raised kind animals (small)

Attached hereto is the applicable fee in the amount of: \$ 20⁰⁰

Rezoning Application

Variance

Conditional Use

Sub-Dividing

Platting

James A. Roth March 1, 1988
Applicant Date

Applicant's interest in the above described real estate is

owner

W. 625-7585
H. 789-3879

NOTE:

Ater a conditional use is granted the applicant must file the same with Ramsey County (at applicant's cost)


m. Electrical service, heating, plumbing, appliance or air conditioning service shop, provided they do not employ more than six (6) persons in repair or processing.

n. Garden supply store provided it is conducted entirely within an enclosed structure.

o. Hotels, motor hotels and motels, provided the site shall contain not less than six hundred (600) square feet of lot area per unit.

p. Newspaper and publishing office.

q. Optical and jewelry manufacturing.

 Pet shop provided the operation shall not include the boarding of pets on the site, the maintaining of pens or cages outside of the building or the operating so as to cause an offensive odor or noise.

s. Photographic supplies and processing of film and prints.

t. Printing shop.

u. Seat cover, upholstery or drapery shop.

v. Television and radio stations and transmitting towers.

w. Wholesale distribution, wholesale office and show rooms.

x. Armories, convention halls, sports arenas and stadiums, bowling gymnasiums, Y.M.C.A., Y.W.C.A., night clubs.

y. Veterinarian offices and small animal hospitals provided there shall be no boarding of animals, except for hospitalization, on the site nor the placement of cages or pens outside of the building.

Other retail uses of a similar nature may be added to the above list of conditional uses upon request and approval by the Planning Commission and the Council.

Subd. 3. Permitted Accessory Uses. Any use permitted in Part 8 Subdivision 2 and as regulated therein.

Subd. 4. Height and Yard Requirements.

a. No structure or building shall exceed three (3) stories or thirty-five (35) feet in height whichever is the greater except as provided for in 9-2.07.

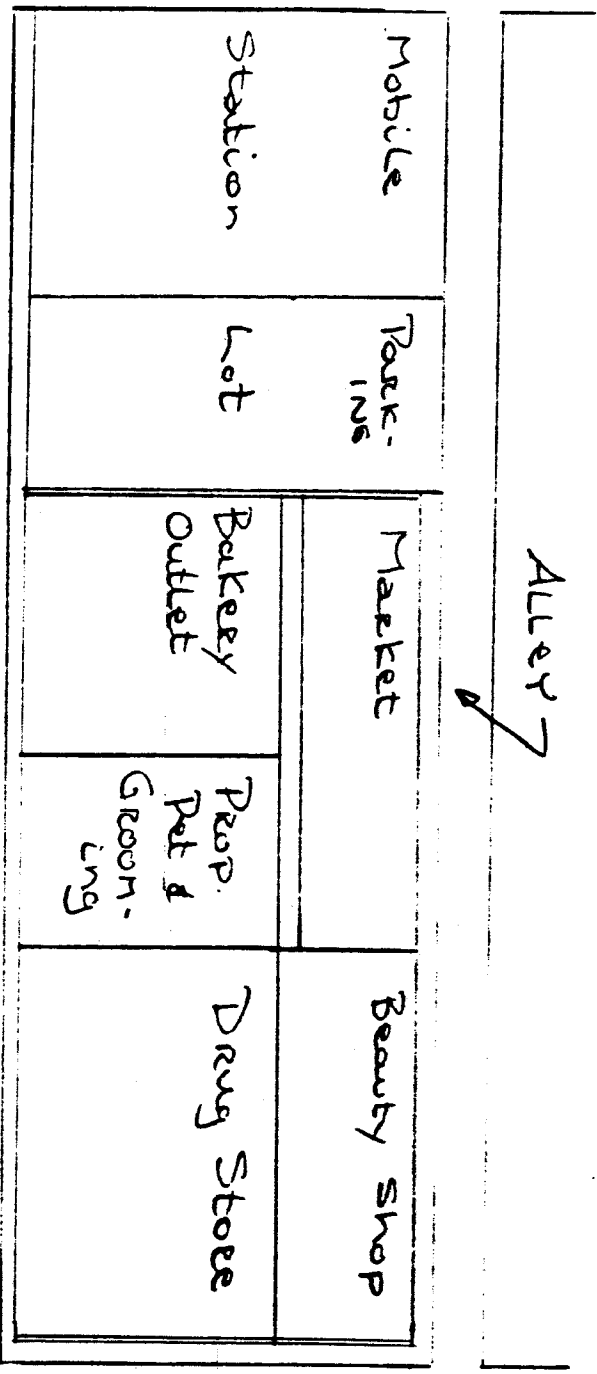
Permit Request: Conditional Use Permit

Use: Professional Grooming Shop/Pet Store

By: Tamra A. Roth

Goals: Provide quality service to Falcon Heights and surrounding community; to include educating our customers on proper pet selection, grooming, nutrition, basic health care, and ownership responsibilities. The retail business will concentrate on quality animal supplies and related items to include ceramics, jewelry and crafts. All pets marketed from our shop will be home raised, well bred, and vet checked prior to marketing. By marketing quality animals and products we hope people will experience positive pet ownership.

The attached drawing - which is not to scale shows that the proposed grooming/pet shop will be completely isolated from all residences by virtue of its location in between the bakery outlet and drug store, in front of the beauty shop and proposed market. The sidewalk and street also form a natural break from the St. Paul homes across the street. There will be no boarding other than puppies that are for sale and no dogs will need to be outside the store except when coming or going to be groomed.



Hamline Ave.

H & S O Ave.

Not to Scale: For Information Purposes Only

INTRODUCTION: Tamra A. Roth

Education

1-12	Albert Lea, Minnesota Schools	1958
BS	Bethel College	1963
grad. work	University of Minnesota	
Grooming School	Anoka Technical Institute	1987

Employment

1960-1967	Lakeview Memorial Hospital	Nurses aide
1967-to present	University of Minnesota	Librarian

I was born and raised in Albert Lea, Minnesota where my father was a Veterinarian. In this home I was taught to love, respect, and properly care for animals. Many times I observed the results of carelessness and neglect. Prior to college I raised horses and ponies, showed ponies, and gave many riding lessons. I am married and have two adult children who are in college or working. While working at the hospital and at the University I learned that I love working with people especially when animals are involved. The last 10 years I have become involved in raising and showing dogs. I would like combine my love for people and animals into a business. I would like the business to never loose sight of the needs of people and their pets.

My assistant manager grew up in Roseville and graduated from Kellogg High School in 1968. She started working for Dr. J. D. Lambert at the Roseville Animal Hospital in 1968. She was receptionist, Vet Technican, kennel helper, and groomer for seven years. In August of 1975 she went to work for Animal Farm Pet shop, working their for 10 years until the business was sold. She has raised and shown dogs. She is a certified all-Breed Dog Groomer with 20 years experience. She is currently employed as a full time groomer. I met her when she began to groom my show Bichon Frises three years ago. We have found we work well together and compliment each other.

Consent _____

Agenda Item: F 9

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 3-9-88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Stratford Update

SUBMITTED BY:

Tom Gedde

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

A memorandum will be distributed prior to the Council Meeting.

ACTION REQUESTED:

JGC