

NO MEETING

NOV. 23, 1988

(Thanksgiving eve)



CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE 612-644-5050

November 22, 1988

TO: COUNCIL
FROM: Shirley Chenoweth

Attached is a mini-consent agenda for your approval.

If you have any questions or there are any items you would like to discuss at the next Council meeting, please call me by Wednesday (November 23, 1988) Noon. We would like to get the payments and licenses in the mail before the Holiday.

Thanks.

SC:kjz
Attachments

CONSENT AGENDA FOR NOVEMBER 23, 1988

1. Disbursements

- a - Disbursements through 11/23/88, \$43,736.43
- b - Statement from Dahlgren, Shardlow and Uban
10/1/88 - 10/31/88, \$1,987.06
- c - Statement from Maier, Stewart and Associates
9/25/88 - 10/29/88, \$631.93

2. Licenses

3. City Concurrence with Hamline Avenue Project

ACTION: _____

Consent X

Meeting Date: 11/23/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: E-1

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Disbursements

SUBMITTED BY: Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) Disbursements through 11/23/88, \$43,736.43
- (b) Statement from Dahlgren, Shardhow and Uban
10/1/88 - 10/31/88, \$1,987.06
- (c) Statement from Maier, Stewart and Associates
9/25/88 - 10/29/88, \$631.93

ACTION REQUESTED:

Approval

CHECK NO.	ISSUED TO	REASON	AMOUNT
22466	Jean Suppes	Parks - temp. help	126.00
22467	Advanced Legal Education	Conference - P. Chenoweth	140.00
22468	Glenwood Inglewood	Water Cooler	14.50
22469	Brighton Escavating	Black Dirt	35.00
22470	Mike Thompson	Travel, Personal Car	7.80
22471	Margaret A Barnum	Non-Resident Reimbursement	24.00
22472	John Koeller	" "	12.00
22473	Rich Gauger	" "	76.00
22474	Assoc. of Metropolitan Municipalities	Conference - P. Chenoweth	14.00
22475	City of New Brighton	Animal Control	37.00
22476	Browning Ferris Industries	Waste Removal	68.32
22477	In-towne Industries	Printing- Newsletter	223.00
22478	US West Communications	Telephones	258.00
22479	Ruth Sparrow	Election Judge	37.69
22480	Jeanette Kelsey	" "	53.60
22481	Dorothy Grittner	" "	53.60
22482	Laura E Rust	" "	60.30
22483	Marian McNabb	" "	53.60
22484	Gladys MacKnight	" "	56.95
22485	Gladys Brown	" "	56.95
22486	Florence Richards	" "	53.60
22487	Carol M. Kraemer	" "	60.30
22488	Dorothy Bianchi	" "	56.95
22489	Marion Skweres	" "	60.30
22490	Carol Rasmusson	" "	60.30
22491	Donna Reynolds	" "	21.78
22492	Terri Albrecht	Non-Resident Reimbursement	24.00
22493	Accountemps	Temp. Help	600.60
22494	AT & T Credit Corp.	Telephones	22.43
22495	AT & T Consumer Products	Telephones	18.53
22496	Business Records Corp.	General Supplies	30.00
22497	Shirley Chenoweth	Carpet Cleaning	29.50
22498	Clean Sweep Inc.	Street Sweeping	3550.00
22499	Custom Property Services	Janitorial Service	335.75
22500	Brighton Veterinary Hospital	Animal Control	78.35
22501	Marie Huseth	Non-Resident Reimbursement	7.00
22502	Mildred Schroeder	Refund	2.00
22503	Jerry Eide	Non-Resident Reimbursement	7.00
22504	Super Cycle Inc.	Recycling	797.20
22505	Metropolitan Waste Control Comm.	December Sewer Charge	31714.96
22506	Plan to Get Out Alive	Fire Training Video	9.95

GENERAL DISBURSEMENTS

MINUTES OF November 23, 1988

CHECK NO.	ISSUED TO	REASON	AMOUNT
22507	Government Training Service	Planning Commission Conference	100.00
22508	Carol Kriegler	Postage Reimbursement	8.75
22509	Copy Duplicating Products	Office Supplies	40.50
22510	Cere's Tree Removal	Diseased Tree Removal	36.00
22511	Dahlgren Shardlow & Uban	October Planning Fees	1987.06
22512	Davies Water Equipment	Equipment	32.50
22513	Harvest States Co-op	Repairs & Motor Fuel	56.62
22514	Midwest Business Products	Office Supplies	164.35
22515	Medicine Lake Lines	Bus Rental	79.00
22516	Maler Stewart & Assoc.	October Engineering	631.93
22517	MN State Fire Dept. Assoc.	1989 Conference & Dues	90.00
22518	Oxygen Service Company	Equipment Maintenance	12.60
22519	Road Rescue	Supplies	123.74
22520	St. Paul Dispatch	Newspaper Ad - City Accountant	116.34
22521	Suburban True Value Hardware	Various Supplies	194.29
22522	Suburban Area Chamber of Commerce	Conference - P. Chenoweth	8.00
22523	Stelchens	Equipment	106.00
22524	Target	Various Supplies	118.33
22525	Tau Med	Equipment Maintenance	115.00
22526	Toll Company	Equipment Maintenance	28.99
22527	Jan Wlessner	Conference, Travel	485.02
22528	MN Conway Fire & Safety	Clothing and supplies	252.60

22465 is VOID

TOTAL 43736.43



CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
300 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS, MN 55401
612-339-3300

STATEMENT

11/11/88
Page 1

01501 : Falcon Heights T.A.

City of Falcon Heights
2077 Larpenteur Avenue, W.
Falcon Heights, MN 55113
Jan Weisner

PROJECT MANAGER : C. John Uban

Professional Services for the period: October 1, 1988 to October 31, 1988

Technical Assistance

Writing	Summary Memo
Prepare/Meet	J. Wiesner, Schenowerth, Planning Comm.
Research/Analysis	Subdivision Memo, Manual/State Statutes
Secretarial Service	
Copying/Collating	

Total Technical Assistance Per Contract: 833.33

Consultation

Writing	Prior Office Review Memo
Phone Calls	U of M, S. Schenowerth
Prepare/Meet	Parking Workshop, G. Cundy City Staff, Winkler, KKE
Review/Discuss	Winkle Project. Prior Office Plans

Supervision

Larpenteur, Snelling Study Reprint

Copy/Collate

Total Consultation

945.00

Reimbursable Expenses

Delivery Service
Photocopies

Total Reimbursable Expenses

\$ 208.73

** Invoice Total **

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\$ 1987.06



CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

City of Falcon Heights
2077 Larpenteur Avenue West
Falcon Heights, Minnesota 55113

Summary of Engineering Services Rendered
September 25 through October 29, 1988

<u>Project #</u>	<u>Project Description</u>	<u>Invoice #</u>	<u>Amount Due</u>
330-000-00	Falcon Heights General Services	1152	\$ 315.50
330-007-70	Ciatti's Parking Issues	1153	\$ 73.88
330-010-80	N.W. Area Drainage Study	1154	\$ 134.75
330-011-70	Snelling/Larpenteur Re-Development	1155	\$ 107.80

TOTAL ENGINEERING SERVICES RENDERED THIS PERIOD \$ 631.93
 =====

I hereby certify this represents a true and complete picture of the charges for Engineering Services during the period in question, and as such, constitutes a claim against the City of Falcon Heights.


 Terry J. Maurer, Vice President

Maier Stewart & Associates
 1959 Sloan Place
 St. Paul, Minnesota 55117

Project: 330-000-00 FALCON HEIGHTS GENERAL SERVICE Invoice No. 1152
 November 9, 1988
 Page number 1

City of Falcon Heights
 2077 Larpenteur Avenue West
 Falcon Heights MN 55113

For Engineering Services Rendered From September 25 through October 29, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount	
Project Engineer							
Terry J. Maurer							
Other Billable							
10-08-88	1.50	22.00	1.00	22.00	2.45	80.85	
10-15-88	3.00	22.00	1.00	22.00	2.45	161.70	
10-22-88	1.00	22.00	1.00	22.00	2.45	53.90	
Clerical							
Jeanne M. Trudeau							
Clerical	10-08-88	.50	8.20	1.00	8.20	2.45	10.05
Staff Labor Expense:	6.00					306.50	306.50
Direct Expenses							
						Date	Amount
COMPANY TRUCK							
						10-08-88	4.50
						10-15-88	4.50
COMPANY TRUCK total							9.00
Direct Expenses Total:						9.00	9.00
TOTAL THIS INVOICE							315.50

Ramsey County CIP Information \$ 53.90
 Street Parking Issues \$ 180.75
 Ramsey County Meeting \$ 80.85

Maier Stewart & Associates
1959 Sloan Place
St. Paul, Minnesota 55117

Project: 330-007-70 CIATTI'S PARKING ISSUES

Invoice No. 1153
November 9, 1988
Page number 1

City of Falcon Heights
2077 Larpenteur Avenue West
Falcon Heights MN 55113

For Engineering Services Rendered From September 25 through October 29, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount	
Technician I							
Paul H. Ylonen							
Pay Estimates							
10-01-88	1.00	12.90	1.00	12.90	2.45	31.61	
Clerical							
Marie O. Soliz							
Clerical	10-01-88	1.00	11.50	1.00	11.50	2.45	28.18
	10-08-88	.50	11.50	1.00	11.50	2.45	14.09
Staff Labor Expense:	2.50					73.88	73.88
						TOTAL THIS INVOICE	73.88

Maier Stewart & Associates
 1959 Sloan Place
 St. Paul, Minnesota 55117

Project: 330-010-80 N.W. AREA DRAINAGE STUDY

Invoice No. 1154
 November 9, 1988
 Page number 1

City of Falcon Heights
 2077 Larpenteur Avenue West
 Falcon Heights MN 55113

For Engineering Services Rendered From September 25 through October 29, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount
Project Engineer						
Terry J. Maurer Other Billable						
10-01-88	2.50	22.00	1.00	22.00	2.45	134.75
Staff Labor Expense:	2.50					134.75
TOTAL THIS INVOICE						134.75

Maier Stewart & Associates
1959 Sloan Place
St. Paul, Minnesota 55117

Project: 330-011-70 SNELLING/LARPENTEUR
REDEVELOPMENT

Invoice No. 1155
November 9, 1988
Page number 1

City of Falcon Heights
2077 Larpenteur Avenue West
Falcon Heights MN 55113

For Engineering Services Rendered From September 25 through October 29, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount	
Project Engineer							
Terry J. Maurer							
Other Billable							
10-22-88	2.00	22.00	1.00	22.00	2.45	107.80	
Staff Labor Expense:	2.00					107.80	107.80
TOTAL THIS INVOICE						107.80	107.80

Consent X

Meeting Date: 11/23/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: E-2

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Licenses

SUBMITTED BY: Katherine J. Zimmerman

REVIEWED BY: Shirley G. Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Christmas Trees

Forestry Club #180
1855 West Larpenteur Avenue
Falcon Heights, MN 55108

Falcon Heights/Lauderdale Lions Club #181
1489 Hoyt Avenue West
Falcon Heights, MN 55108

Mechanical Contractor

Ernest Ott/Honeywell, Inc. #172
2354 Bush Lake Road
Edina, MN 55435

ACTION REQUESTED:

Approval