

CITY OF FALCON HEIGHTS
AGENDA
NOVEMBER 9, 1988

A. CALL TO ORDER 7:00 P.M.

B. ROLL CALL: CHENOWETH WALLIN BUSH CIERNIA
BALDWIN WIESSNER S. CHENOWETH ATTORNEY _____ ENGINEER _____

C. APPROVAL OF MINUTES OF OCTOBER 26, 1988:

ACTION: _____

D. PUBLIC HEARINGS: None.

E. CONSENT AGENDA:

1. Disbursements
 - a. General Disbursements through 11/9/88, \$36,837.83
Sinking Fund, \$439.38
 - b. Payroll, 10/16/88 - 10/31/88, \$8,877.15
2. Appointment of Gregory Peterson to Fire/Rescue
3. Commission Minutes
 - a. Planning Commission Minutes of October 3, 1988
 - b. Human Rights Commission Minutes of October 20, 1988
4. Appointment of Terry Iverson to Solid Waste Commission
5. Resolution Adopted by Solid Waste Commission Relating to Household Hazardous Waste
6. Licenses

ACTION: _____

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Consider Amendment to Sign Ordinance - Chapter 9

ACTION: _____

2. Temporary Warming Shelter at the Community Park

ACTION: _____

3. City Finance Position

ACTION: _____

- Strong*
4. Request to Locate Air Quality Monitoring Instruments Above the City Maintenance Garage

ACTION: _____

5. Schedule Strategic Planning/Goal Setting Session

ACTION: _____

- Convey*
6. Consider Re-scheduling/Cancelling November 23rd Meeting


ACTION: _____

AGENDA
November 9, 1988
Page 2

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____



MINUTES
REGULAR CITY COUNCIL MEETING
OCTOBER 26, 1988

Baldwin convened the meeting at 7:00 P.M.

ALL MEMBERS PRESENT

Ciernia, P. Chenoweth, Wallin, Bush and Baldwin. Also present was S. Chenoweth

MINUTES OF OCTOBER 12, 1988 APPROVED

Council approved the Minutes of October 12, 1988 as presented.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda:

1. Fire and Ambulance Reports
2. Disbursements
 - a. General Disbursements through October 26, 1988, \$66,839.08
 - b. Payroll 10/1/88 - 10/15/88, \$9,837.79
 - c. Statement from Dahlgren, Shardlow & Uban for September, 1988, \$918.33.
 - d. Statement from Jensen, Hicken, Gedde & Soucie for September, 1988, \$3,762.30
 - e. Statement from Maier, Stewart & Assoc., 8/28/88-9/24/88, \$952.68
3. Resignation of Stephen Hard from Solid Waste Commission
4. Solid Waste Commission Minutes of October 5, 1988
5. Ramsey County Sheriff's Report for September, 1988
6. Licenses - General Contractor - #174
The Snelling Company
1750 Thomas Avenue
P.O. Box 40246
St. Paul, MN 55104

Corporate - #173
Image Premastering Services
1781 North Prior Avenue
Falcon Heights, MN 55113

General Contractor - #175
Model Construction Co., Inc.
908 West County Rd. C-2
Roseville, MN 55113

PRESENTATION BY METROPOLITAN COUNCIL REPRESENTATIVE CHUCK WIGER

Chuck Wiger presented an update on the following Metropolitan Council priority projects for 1989--solid waste management, transportation, long term airport systems, regional parks and human resource policy study. He also commended Council for making Falcon Heights the leader in curbside recycling in the North Suburban area.

APPROVAL OF CONTRIBUTION TO SHERIFF'S DEPARTMENT LAKES & TRAILS
PATROL UNIT

Ciernia moved approval of an expenditure of \$500.00 to the Lakes & Trails volunteers who provide traffic control during the State Fair which carried unanimously. Wiessner was directed to attempt to ~~obtain a matching contribution from the State Fair.~~
Continue her dialogue with you

APPROVAL OF RESOLUTION REGARDING BRIMHALL SCHOOL CENTENNIAL

Ciernia moved adoption of Resolution R-88-20 which carried unanimously.

RESOLUTION R-88-20

A RESOLUTION COMMENDING BRIMHALL ELEMENTARY SCHOOL FOR A CENTURY OF SERVICE TO THE COMMUNITY

ADOPTION OF RESOLUTIONS RECOMMENDED BY RAMSEY COUNTY LEAGUE

Council briefly discussed the five resolutions after which Bush moved adoption of all the resolutions proposed by the Ramsey County League of Local Governments. Motion carried unanimously.

RESOLUTION R-88-21

A RESOLUTION REGARDING PROPERTY TAX REFORM

RESOLUTION R-88-22

A RESOLUTION URGING APPOINTMENT OF A RAMSEY COUNTY ADVISORY PARK AND OPEN SPACE BOARD

RESOLUTION R-88-23

A RESOLUTION SUPPORTING A SPEED SKATING RINK/MULTI-USE FACILITY

RESOLUTION R-88-24

A RESOLUTION URGING REPEAL OF THREE PERCENT LEVY LIMIT LAW

RESOLUTION R-88-25

A RESOLUTION OPPOSING STATE SALES AND MOTOR VEHICLE EXCISE TAX ON PURCHASES MADE BY CITIES AND OTHER LOCAL GOVERNMENT UNITS

WORKSHOP ON CITY'S ASSESSMENT POLICY SCHEDULED FOR NOVEMBER 9, 1988 AT 8:00 P.M.

Council scheduled a Council Workshop for 8:00 P.M., November 9, 1988 for discussion of the City's assessment policy.

MINUTES
OCTOBER 26, 1988
PAGE 3

RESIGNATION OF AL ROLEK ACCEPTED

Council discussed Finance Manager Al Rolek's resignation and Wiessner's memo dated October 20, 1988, regarding severance pay, accrued vacation and Rolek's request for payment of his accumulated comp time. Council concurred that since the City has no policy on comp time or any hourly rate established for payment of such time, the request should be denied. Staff was directed to address comp time in the proposed personnel policy. The entire policy will be discussed at a future meeting. Chenoweth then moved acceptance of Rolek's resignation and payment for accrued vacation and severance pay. Motion carried unanimously.

Council also approved Wiessner's proposed replacement plans and timeline.

The meeting was adjourned at 8:16 P.M.

Tom Baldwin, Mayor

ATTEST:

Shirley G. Chenoweth, City Clerk

Consent X

Meeting Date: 11/9/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: E-1

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

DISBURSEMENTS

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) General Disbursements through 11/9/88, \$36,837.83
Sinking Fund, \$429.38
- (b) Payroll, October 16, 1988–October 31, 1988, \$8,877.15

ACTION REQUESTED:



GENERAL DISBURSEMENTS

MINUTES OF November 9, 1988

CHECK NO.	ISSUED TO	REASON	AMOUNT
22400	Gopher's State One Call Inc.	Membership to Gopher State One Call	25.00
22401	Paper Warehouse	General Supplies	16.75
22402	League of MN Cities	Meeting	25.00
22403	AT & T	Partial Payment on Telephone Purchase	1,000.00
22404	Alan Rolek	Milage	10.65
22405	Colonial Life & Accident Ins.	Accident Insurance	48.00
22406	PERA	PERA	1,479.75
22407	North Star State Bank	Oct. Fed W/H, FICA, Medicare	3,539.13
22408	Commissioner of Revenue	State W/H	537.32
22409	PERA Life Insurance	Life Insurance	18.00
22410	Minnesota Benefit Assoc.	Cancer Insurance	5.85
22411	ICMA Retirement Corp.	Deferred Comp.	762.31
22412	Jay Morgan	Employee Benefit (book purchase)	17.05
22413	Dick Larson	Oct. Bldg. Inspections	780.00
22414	Twin City Hardware Co.	Park Bldg. Repairs	30.15
22415	Champion Auto Store	Vehicle Maintenance	18.77
22416	Boy Scout Troup #297	Delivery of Newsletter	100.00
22417	Shirley Chenoweth	Misc. for Al's Party	38.05
22418	American Linen Supply	Linens	60.86
22419	St. Paul Board of Water Comm.	Water at City Hall & F.H. Park	46.55
22420	Super America	Fuel	175.75
22421	Midwest Business Products	Office Supplies	54.78
22422	Business Records Corp.	General Supplies	26.33
22423	Accountemps	Temp. Help	105.60
22424	G.T. Parts Company	Repairs & Maintenance	68.83
22425	Ramsey County	General Supplies (Citations)	749.26
22426	Insty Prints	Newsletter	246.07
22427	Roseville Rotary Club	Quarterly Dues & Meetings	143.90
22428	BSN Corp.	Recreation Equipment	190.30
22429	Mike Thompson	Misc. for Al's Party	14.95
22430	Metro Garage Door	Repairs	159.96
22431	Team Laboratory Chemical Corp.	Sewer Chemicals	1,368.00
22432	Champion Auto	Repairs & Maintenance	8.99
22433	Carol Krieglger	Misc. Expenses	102.74
22434	Midwest Business Products	Office Supplies	16.29
22435	Small Towns Institute	Membership	35.00
22436	Ramsey County	November Policing	20,420.00
22437	MN Conway Fire & Safety	Fire Dept. Equipment	180.45
22438	Blomberg Pharmacy	Pictures	10.92
22439	Northern States Power	Gas & Electricity	2,683.75
22440	Falcon Lanes	Bowling Recreation Program	162.00

GENERAL DISBURSEMENTS

MINUTES OF November 9, 1988

CHECK NO.	ISSUED TO	REASON	AMOUNT
22441	Browning Ferris Industries	Waste Removal	69.00
22442	Dina Stemwedel	Non-Resident Reimbursement	12.00
22443	Darl Martin	"	52.00
22444	Pat Butala	"	20.00
22445	Liz Kortz	"	20.00
22446	Mary Kay Von Delinde	"	32.00
22447	Marsha Burke	"	20.00
22448	C.J. Weisman	"	12.00
22449	Molly Colten	"	12.00
22450	Cathie Wikstrom	"	20.00
22451	Ellen Codner	"	12.00
22452	Carolyn Neatlingen	"	12.00
22453	Medicine Lake Lines	"	79.00
22454	Mike Thompson	"	10.00
22455	Terry Iverson	"	40.50
22456	Falcon Heights Pharmacy	"	10.00
22457	J O Thompson Inc.	"	120.63
22458	Accountemps	"	359.70
22459	Scharber & Sons Inc.	"	23.71
22460	Browning Ferris Industries	"	67.13
22461	AT & T	"	29.63
22462	Midwest Business Products	"	89.18
22463	AT & T Credit Corporation	"	127.73
22464	Konica Business Machines	"	104.56
	TOTAL		36,837.83

SINKING FUND
442 First Trust

Fees on Bonds Acct 108

429.38

28 Oct 1988

Paid Register

Page 1

Fri 1:24 PM

City of Falcon Heights

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Number	Pay Group Description	Check Amount	Check Date	Status
016914			0			0.00	31-Oct-88	VOID
016915			0			0.00	31-Oct-88	VOID
016916			0			0.00	31-Oct-88	VOID
016917			0			0.00	31-Oct-88	VOID
016918			0			0.00	31-Oct-88	VOID
016919			0			0.00	31-Oct-88	VOID
016920			0			0.00	31-Oct-88	VOID
016921			0			0.00	31-Oct-88	VOID
016922			0			0.00	31-Oct-88	VOID
016923			0			0.00	31-Oct-88	VOID
016924			0			0.00	31-Oct-88	VOID
016925			0			0.00	31-Oct-88	VOID
016926			0			0.00	31-Oct-88	VOID
016927			0			0.00	31-Oct-88	VOID
016928			0			0.00	31-Oct-88	VOID
016929			0			0.00	31-Oct-88	VOID
016930			0			0.00	31-Oct-88	VOID
016931			0			0.00	31-Oct-88	VOID
016932			0			0.00	31-Oct-88	VOID
016933	00000002	Wiessner, Janet R.	20	01	semi-monthly	1,123.06	31-Oct-88	Outstanding
016934	00000004	Kriegler, Carol J.	20	01	semi-monthly	238.92	31-Oct-88	Outstanding
016935	00000011	Chenoweth, Shirley B.	20	01	semi-monthly	673.69	31-Oct-88	Outstanding
016936	00000020	Iverson, Terry D.	20	01	semi-monthly	771.37	31-Oct-88	Outstanding
016937	00000027	Morgan, Jay M.	20	01	semi-monthly	645.07	31-Oct-88	Outstanding
016938	00000031	Rolek, Alan J.	20	01	semi-monthly	700.17	31-Oct-88	Outstanding
016939	00000035	Zimmerman, Katherine	20	01	semi-monthly	324.90	31-Oct-88	Outstanding
016940	00000038	Wright, Vincent D.	20	01	semi-monthly	931.73	31-Oct-88	Outstanding
016941	00000050	Kubes, Jon E.	20	01	semi-monthly	231.23	31-Oct-88	Outstanding
016942	00000054	Amsann, Martin T.	20	01	semi-monthly	41.39	31-Oct-88	Outstanding
016943	00000059	Chirpich, Jennifer L.	20	01	semi-monthly	130.25	31-Oct-88	Outstanding
016944	00000062	Thompson, Mike F.	20	01	semi-monthly	229.81	31-Oct-88	Outstanding
016945	00000063	Phillips, Patricia A.	20	01	semi-monthly	485.64	31-Oct-88	Outstanding
016946	00000001	Baldwin, Thomas W.	10	03	monthly 2	346.84	31-Oct-88	Outstanding
016947	00000003	Baumann, Nicholas B.	10	03	monthly 2	48.90	31-Oct-88	Outstanding
016948	00000005	Berndt, Ross	10	03	monthly 2	40.00	31-Oct-88	Outstanding
016949	00000007	Bianchi, Joseph D.	10	03	monthly 2	66.00	31-Oct-88	Outstanding
016950	00000008	Brown, Raymond F.	10	03	monthly 2	61.00	31-Oct-88	Outstanding
016951	00000009	Bush, Patti J.	10	03	monthly 2	236.77	31-Oct-88	Outstanding
016952	00000010	Chenoweth, Philip E.	10	03	monthly 2	291.12	31-Oct-88	Outstanding
016953	00000012	Ciernia, Paul C.	10	03	monthly 2	250.00	31-Oct-88	Outstanding
016954	00000018	Holmgren, John M.	10	03	monthly 2	130.00	31-Oct-88	Outstanding
016955	00000022	LeMay, Dennis G.	10	03	monthly 2	54.00	31-Oct-88	Outstanding
016956	00000024	Lindig, Leo	10	03	monthly 2	294.29	31-Oct-88	Outstanding
016957	00000033	Schauffert, Craig F.	10	03	monthly 2	130.00	31-Oct-88	Outstanding
016958	00000034	Smida, Gail	10	03	monthly 2	61.00	31-Oct-88	Outstanding
016959	00000037	Wallin, Gerald E.	10	03	monthly 2	300.00	31-Oct-88	Outstanding
016960	00000039	Morgan, Jay	10	03	monthly 2	40.00	31-Oct-88	Outstanding

Grand Total

8,877.15



CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

November 7, 1988

TO: COUNCIL ✓ *Jan*

FROM: SHIRLEY CHENOWETH

Please delete check #22400 (1st on the list) from the November 9th disbursement list. This was listed in error.

GENERAL DISBURSEMENTS

MINUTES OF November 9, 1988

CHECK NO.	ISSUED TO	REASON	AMOUNT
22401	Paper Warehouse	Meeting	25.00
22402	League of NW Cities	General Supplies	16.75
22403	AT & T	Meeting	25.00
22404	Alan Rolek	partial Payment on Telephone Purchase	1,000.00
22405	Colonial Life & Accident Ins.	Milage	10.65
22406	PERA	Accident Insurance	48.00
22407	North Star State Bank	PERA	1,479.75
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22431	Team Laboratory Chemical Corp.	Repairs	159.96
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22436	Ramsey County	Membership	35.00
22437	NW Conway Fire & Safety	November Policing	20,420.00
22438	Blomberg Pharmacy	Fire Dept. Equipment	180.45
22439	Northern States Power	Pictures	10.92
22440	Falcon Lanes	Gas & Electricity	2,683.75
		Bowling Recreation Program	2.00

Consent X

Meeting Date: 11/9/88

Policy

Agenda Item: E-2

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointment of Gregory Peterson to Fire/Rescue

SUBMITTED BY: Leo Lindig

REVIEWED BY: Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached application

ACTION REQUESTED:

Approval subject to required physical and probation period

[Handwritten signature]

Date Received 9/11/88

CITY OF FALCON HEIGHTS
FIRE DEPARTMENT AND RESCUE SQUAD
Application for Membership

PERSONAL INFORMATION

Name Peterson Gregory Steven Date of Birth 9/5/68
Last First Middle

Address 2960 N. Asbury Roseville Mn 55113
Street City State Zip

Telephone 633-3589 633-9813 Soc. Sec. # 473-04-1157
home work

Own Home _____ Buying Home _____ Renting _____

How long have you lived in Falcon Heights? _____

EDUCATION

Name and Location

Years Attended

Graduated

Name and Location	Years Attended	Graduated
Grammar School <u>Ralph A. Reeder</u>		<u>yes</u>
High School <u>Mounds View High School</u>	<u>4</u>	<u>yes</u>
College <u>St. Cloud State University, Uof M (cont)</u>	<u>1, now attend</u>	
Other* <u>member and captain of the</u> <u>Falcon Heights Fire Cadets, completed</u> <u>and certified in advanced first aid</u>		

* Include any first aid, EMT, and firefighter training.

EMPLOYMENT

Present Employer Lindsey's Prime Steak House No. of Years 2 1/2
Business Address 3610 Snelling Av. N. Working Hours 4:30pm-11:30pm
(not full time)

Former employers (list your last two employers starting with the most recent employer).

Name & Address of Employer	Dates Employed	Position	Reason for Leaving
<u>Sen America</u> <u>2786 N. Hamline</u>	From: <u>Dec. 87</u> To: <u>Sept. 11/88</u>	<u>Cashier</u> <u>stock boy</u>	<u>School, Attending Uof M</u>
<u>Personnel Plus</u> <u>1144 125th</u>	From: <u>Jun 87</u> To: <u>July 87</u>	<u>Packaging</u>	<u>didn't like the, also</u> <u>had two other jobs</u>

Have you ever been discharged from any position? no (if yes, explain) _____

GENERAL INFORMATION

Please state briefly what prompted you to seek membership with the Falcon Heights Fire Department and Rescue Squad I have always been interested in becoming a firefighter. I like the idea of being able to help the public.

What hours are you available for calls? I want from 4:30pm-9:30pm @ 11:30pm

Are you a U.S. citizen? yes Do you have relatives in our employ? no 6:30p 10:30p, depending upon the night I will also be going to his V of M during the day

Have you ever been convicted of a misdemeanor, felony, or convicted in a military court martial? (Omit minor traffic violations).

Yes _____ No X If yes, explain _____

Do you have a valid driver's license? Yes X No _____ License # P-362-288-777-691

How many traffic tickets for moving violations have you received in the past five years? 1 Nature of offense(s) excessive acceleration

Outside interests, hobbies, etc. Esie cadets, Football, hockey, sports in general, photography

PHYSICAL RECORD

Height 5'11" Weight 150 Color of Hair Brown Color of Eyes Brown

How would you describe your general health? excellent

List any physical defects _____

Have you ever been injured? no Give details _____

Do you wear glasses? no Are you subject to claustrophobia? no

Are you afraid of heights? no

In case of emergency notify Stan or Kay Peterson 633-3549
Name Phone

2960 N. Asbury Roseville, Ma.
Address

REFERENCES (list three)

Name Dr. Richard Jones Phone 647-9810 Address 1841 Arona Ave.
 Name Mr. Kuhl Phone 484-7367 Address 941 Brooks Ave
 Name ~~Mr. [unclear]~~ Jim Full Phone 646-³⁹¹⁸~~[unclear]~~ Address Department

How many days, weeks, or months of the year are you out of town for reasons other than regular employment? two weeks

I hereby apply for membership in the Falcon Heights Fire Department and Rescue Squad. Prior to my acceptance I will have to pass a complete physical examination and a physical agility test. In addition, my acceptance is conditional upon my performance while on the Department. If my performance falls below Department standards, my position may be terminated at any time. Otherwise, I will serve a one-year probationary period. At the end of that period I will be accepted as a regular member of the department or my probationary period will be extended. I agree to abide by all by-laws and policies of the Falcon Heights Fire Department and Rescue Squad during my tenure with the Department.

Mary Peterson
Signature

9/11/88
Date

Fire Department Availability Agreement

In consideration of membership on the Falcon Heights Fire Department, I,

Greg Peterson

hereby agree to the following statements and conditions:

- (1) That as an applicant for membership on the Falcon Heights Fire Department, I have represented myself as available to respond to emergency calls between the hours of 8:00 AM and 5:00 PM;
- (2) That, as a candidate for membership, I was advised of the fact that I must execute this Agreement, and that I understand that this Agreement is authorized by the Falcon Heights Fire Department membership;
- (3) That my inability to respond to emergency calls during all or part of the time period designated in Section (1) of this Agreement, unless excused by the acting Fire Chief pursuant to Section (4) of this Agreement, shall constitute cause for my removal from membership of the Falcon Heights Fire Department. Response to less than thirty (30) percent of all emergency calls between the hours of 8:00 AM and 5:00 PM during any consecutive ninety (90) day period designated by the acting Fire Chief shall be conclusive proof of my inability to respond. My removal shall be at the discretion of the acting Fire Chief, whose decision will be subject to the standard of review pursuant to ARTICLE XI of the Rules, Regulations, and Procedures. Removal under this agreement will disqualify the claimant from any unemployment compensation benefits;
- (4) That I will notify the acting Fire Chief of any change in availability as described in Section (1) of this Agreement within one week of such change; and
- (5) That this Agreement shall remain in force and have effect for a period of two years from the date I execute this Agreement. After two years of satisfactory service, the member may apply for a vacant night call position or continue this Agreement.

Subscribed and sworn to before me

(Signature of member)

this ____ day of _____, 19____

(Date)

Notary Public

In signing this Agreement, I acknowledge receipt and examination of same.

Fire Chief

Date

Consent X

Agenda Item: E-3

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 11/9/88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

COMMISSION MINUTES

SUBMITTED BY:

Various Commissions

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) Planning Commission Minutes of October 3, 1988
- (b) Human Rights Commission Minutes of October 20, 1988

ACTION REQUESTED:

SAC

MINUTES
REGULAR PLANNING COMMISSION MEETING
OCTOBER 3, 1988

Chairman Black called the meeting to order at 7:30 P.M.

Black, Daykin, Boche, Barry, Carroll, Grittner and Duncan. Also present was Council Liaison Wallin and Planner Malloy.

Finegan and Nestingen.

Barry moved, seconded by Duncan, to approve the September 12, 1988 Minutes as presented. Motion carried unanimously.

Sue Gehrz, Vice-President, University Grove Homeowners' Association, reviewed her September 22, 1988 letter and parking permit proposal in detail (a copy of which is on file on the office of the Administrator). The University Grove Homeowners' Association are requesting that homeowners in the University Grove area be allowed to purchase from the city parking permits or are requesting some other way to accomplish the same objective (maintain parking restrictions but allow homeowners to park on city streets) which will preserve a good quality of life for this neighborhood.

Black also reviewed what action was taken by the City Council with the parking restriction request from 1666 Coffman. Mayor Baldwin then reviewed the present philosophy in the suburbs--all property owners must provide off street parking and the streets cannot be considered as part of the parking budget. Since, at this time, such philosophy exists, the request for 1666 Coffman for parking permits was denied and Coffman Street was directed posted "2 Hour Parking Except Weekends and Holidays" from Larpenteur south to the Fire Lane. Wallin agreed that the permit parking issue had to be looked at comprehensively.

After further discussion, Carroll moved, seconded by Daykin, to table further discussion on the parking permit request made by the University Grove residents and Joanne Eicher, 2179 Folwell, and schedule a workshop to be held October 12, 1988 at 8:00 P.M. with the Planning Commission, City Council, Planner and Safety Liaison. Motion approved unanimously.

Planner Malloy reviewed how work was progressing on the informational booklet, requested clarification in some areas and advised a final draft should be ready for the next meeting.

Duncan moved, seconded by Boche, to adjourn the meeting at 8:30 P.M. Motion carried unanimously.

PRESENT

ABSENT

9/12/88
MINUTES
APPROVED

UNIVERSITY
GROVE
PARKING
PERMIT
REQUEST

BLACK/
BALDWIN/
WALLIN

PARKING
PERMIT
REQUEST
TABLED -
WORKSHOP
SCHEDULED

MALLOY

ADJOURN-
MENT

MINUTES
REGULAR PLANNING COMMISSION MEETING
OCTOBER 3, 1988
PAGE 2

Submitted by:

Katherine J. Zimmerman

Approved: November 7, 1988

Edgar Finegan, Secretary

MINUTES
HUMAN RIGHTS COMMISSION
OCTOBER 20, 1988

PRESENT: Furton, Vavoulis, Stenquist, Groff, James Olsen (new member)

ABSENT: Lamb, Talbot, Boger, Dworkin, Chenoweth

Minutes approved as read.

James (Jim) Olsen was introduced as a new member of the commission.

League of Human Rights Commission Annual Meeting - attended by: Boger, Vavoulis, Talbot, Gibson-Talbot

Goal Setting - Brian Stenquist led discussion. Stenquist reviewed information he had from other commissions.

Roles (Advisor to City Council
 (Advocacy role
 (Education - adult, children & businesses

Draft Mission Statement:

To protect and promote human rights for the residents of
Falcon Heights

Members are to come next month with ideas of what areas you would want to be involved. Brian will continue to research other commissions.

Consent X

Agenda Item: E-4

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 11/9/88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Appointment of Terry Iverson to Solid Waste Commission

SUBMITTED BY:

Solid Waste Commission

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Terry would fill the position vacated by the resignation of Steve Hard. The Commission feels his expertise in the hazardous waste area would be very helpful and requested Terry apply.

ACTION REQUESTED:

[Handwritten signature]

FALCON HEIGHTS COMMISSION/COUNCIL APPLICATION

DATE 11-3-88.

NAME: Terry D. Iverson

ADDRESS: 1785 Rose Place Roseville PHONE 636-3931-H

HOW LONG AT ABOVE ADDRESS? 13 YEARS 644-5050-W

IN WHAT CAPACITY DO YOU WISH TO SERVE? Member Solid Waste Commission.

REASON YOU WISH TO SERVE ON ABOVE: Communicate between N.W. Residential household Hazardous materials committee and Solid Waste Commission.

PRIOR PUBLIC (OR RELATED) SERVICE: Fire Fighter/Emergency Medical Technician 16 years, Fire Marshal Full Time 2 years, Chairperson Household Hazardous Material Committee For North western suburbs.

OTHER RELEVANT BACKGROUND (OR COMMENTS): Training and instructor For Fire Fighter I, Fire Fighter II, Emergency Medical Technician, 1st responder instructor. Certification in Hazardous I, II, III Haz Mat instruction.

Consent X

Agenda Item: E-5

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 11/9/88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Resolution adopted by Solid Waste Commission relating to household hazardous waste

SUBMITTED BY:

Solid Waste Commission

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

A committee made up of representatives from Falcon Heights, Lauderdale, Roseville, Ramsey County and the PCA have been studying possible one day household hazardous waste drop offs.

At the same time, the City's SW Commission has been addressing the hazardous waste problem. As discussions continue, it appears that one day drop offs have not proven effective or financially prudent. The Commission is recommending that permanent containment sites be established and would like Council endorsement.

ACTION REQUESTED:

SAC

RESOLVED by the Solid Waste Commission that the Commission draft a letter for the Mayor and Council's signature urging the Ramsey County Board to establish at least two permanent hazardous waste collection sites in the County and establish a county task force to deal with hazardous waste issues on a county-wide basis.

Dated: November 2, 1988

Consent X

Meeting Date: 11/9/88

Policy

Agenda Item: E-6

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Licenses

SUBMITTED BY:

Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

SEE ATTACHED LIST.

ACTION REQUESTED:

SAV

6/29/87

CONSENT AGENDA
November 9, 1988

Licenses

Mechanical Contractor

- * Ernest Ott/Honeywell, Inc. #172
2354 Bush Lake Road
Edina, MN 55435

Corporate

Hermes Floral Co., Inc. #176
1750 West Larpenteur
Falcon Heights, MN 55113

Christmas Trees

Conklin Tree Farms and Gardens
Box 167
Wheeler, Wisconsin 54772

General Contracting

- * Tech Builders, Inc. #178
410 Downtown Plaza
Fairmont, MN 56031

* NEW

Consent _____

Agenda Item: F-1

City X

CITY OF FALCON HEIGHTS

Meeting Date: 11/9/88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Consider Amendment to Sign Ordinance - Ch 9

SUBMITTED BY:

Jan Wiessner, Mike Thompson .

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

On October 12, 1988, when the City Council discussed the Christmas Tree ordinance, staff was directed to check other communities' sign ordinances to see if special provisions are made for non-profit organizations. Mike Thompson checked with a variety of communities and could not find any that differentiate between private and non-profit organizations. We do not recommend changing our existing practice of treating everyone alike. Furthermore, we have heard from Ramsey County that they do not allow signs on County rights of way.

However, two changes we recommend are to: (1) add garage sales to the list of sign permit exceptions on page 62, Ch 9-13.01, Subdivision 7. We have not enforced sign permits for garage sales and it does not seem reasonable to do so.

On P. 63, Subd. 7, the setback required is 10 feet from the street right of way. This has not been enforced as it requires that signs be placed back further from the street than what seems reasonable.

ATTACHMENT: Ch 9-13.01-03, pg. 61-71

ACTION REQUESTED:

* Re-write + come back
→ Park Signs at Parks

limit to #? *

[Handwritten signature]

9-12.02 Concentrated or Central Business District

Subdivision 1. This district is in addition to and not in-lieu-of the regular or original zoning district applied on the Zoning District Map with the following intent and purposes:

Subdivision 2. Following public hearing, the City Council may by 4/5 vote determine that certain business districts with multiple owners, uses, and buildings may be exempt from certain setback, parking, and other requirements of this Chapter provided a detailed land use, development, and environmental maintenance plan is approved by action of the City Council following a finding that said plan is in the general public interest and within the intent and purpose of this Chapter. The City Council may designate said plan (including text and graphics) to serve in total or in part as zoning regulations for the business area described.

Subdivision 3. Within all business districts, side yard setbacks as required will be modified to permit party walls. Party walls where constructed as a part of a joint simultaneous development involving two or more buildings may be built with no side yards subject to the granting of a variance by the City Council.

9-12.03 Manufactured Homes

Subdivision 1. Manufactured or "mobile" homes as defined in this Chapter and per Minn. Stat. Sec. 327.31 Subd. 6 shall be permitted on any legal lot in the "R-1" and "R-2" Residential Districts under the following conditions that apply also to any other type of principal residential building permitted:

- a. No principal residential building shall be less than 50 feet by 20 feet in outside dimensions (20 ft. one side and 50 ft. the other).
- b. All one and two family residential buildings shall have a basement as defined and regulated in the City Building Code.
- c. All residential buildings shall meet all structural and other requirements of the City Building Code.

PART 13. SPECIAL PROVISIONS

9-13.01 Signs: General

Subdivision 1. Permit Required. Except as otherwise provided in this section, no sign or structure shall be erected, constructed, altered, rebuilt or relocated except as provided in this chapter and until a permit for the same has been issued by the Zoning Administrator upon application and to include such information as is required for a complete understanding of the proposed work.

* Subdivision 2. Exceptions. No permit will be required for the following:

- a. A change of copy on any advertising sign.
- b. A nameplate (identification) sign not exceeding two (2) square feet of display surface on residence property stating only the name, address and profession of an occupant.
- c. A ground sign advertising either the sale or rental of the premises upon which it is maintained when such sign does not exceed ten (10) square feet of display surface.
- d. Street, warning and other official or non-advertising signs erected by a governmental body or by others where required pursuant to a legal authority.
- e. Election signs except those to be displayed on new, permanent structures or supporting elements.

The only exemptions permitted by this paragraph shall apply only to the requirements of a permit and shall not be construed as relieving the owner of the sign from responsibility for its erection and maintenance in a good and safe condition.

Subdivision 3. Permit Fee and Issuance.

- a. An application for a permit shall be accompanied by a fee as per the approved permit fee schedule of the City.
- b. It shall be the duty of the Zoning Administrator, upon the filing of an application to examine the plans and specifications and other data and the premises upon which it is proposed to erect the sign or other advertising structure or display. If it shall appear that the proposed structure is in compliance with the requirements of this Code, the Zoning Administrator shall then issue the erection permit.

Subdivision 4. Expiration of Permit. If the work authorized under an erection permit has not been completed within six months after the date of issuance, the permit shall become null and void.

Subdivision 5. Periodic Inspection. The Zoning Administrator shall inspect every three years or at such other times as deemed necessary each sign, except residential, regulated by this Chapter, to ascertain whether the same is secure or insecure and whether it is in need of removal or repair. To meet the expenses of such inspection the permittee thereof shall pay to the City a fee as established and required by the City Council. No inspection fee other than the original permit fee shall be charged during the calendar year in which the sign or other advertising structure is erected. The Zoning Administrator may maintain on file a photograph of any or all signs in place in the City; a new photograph may be taken at the time of each inspection.

Subdivision 6. Height Above Grade Level. Except for necessary poles, uprights, pedestals, and other supporting structural elements, no portion of any sign shall be less than eight feet above grade level except for ground signs that are designed such that they present no hazard to pedestrians or vehicles. Signs that are erected near public streets or other vehicular drives shall be erected at sufficient height to avoid contact with said vehicles.

Subdivision 7. General Setback Requirements. Except as provided by conditional use permit, in any district, any portion of any sign exceeding one and one-half (1-1/2) square feet shall be setback ten (10) feet from any street right-of-way line and five (5) feet from any residentially zoned property line.

Subdivision 8. Painting Requirement. The owner of any sign as defined and regulated by this chapter shall be required to have such sign properly painted, at least once every two (2) years, or as needed, including all parts and supports of the sign, and structures and backs of signs shall be painted a neutral color, unless such parts and supports are galvanized or treated otherwise to prevent rust. The need for painting shall be as determined by the Zoning Administrator.

Subdivision 9. Required Marking on Sign. Every sign or other advertising structure, when erected, shall have painted in a conspicuous place thereon, in letters not less than one (1) inch in height, the date of erection, the permit number and the voltage of any electrical apparatus used in connection therewith.

Subdivision 10. Removal of Obsolete and Non-Conforming Signs. Any sign which does not conform to the regulations provided by this chapter shall be taken down and removed by the owner, agent or person having the beneficial use of the property, building or structure upon which the sign may be found within five (5) years after the effective date of this Chapter as hereinafter provided. After the expiration of said five (5)

years and upon written notification from the Zoning Administrator, to the land owner and/or sign owner, said sign shall be removed within 10 days and upon failure to comply with such notice within the time specified in such order, the Zoning Administrator is hereby authorized to cause removal of such sign and any expense incident thereto shall be paid by the owner of the sign or the owner of the property or of the building or structure to which such sign is attached.

Subdivision 11. Unsafe and Unlawful Signs. If the Zoning Administrator shall find that any sign or other advertising structure regulated by this chapter is unsafe or insecure, or is a menace to the public or no longer advertises a bona fide business conducted or products sold, or has been constructed or erected or is being maintained in violation of the provisions of this chapter, he shall give written notice to the permittee thereof. If an unsafe or unlawful sign has not been removed within 60 days following written notice to land owner and/or sign owner, said sign may be removed with approval by the City Council at the direction of the Zoning Administrator with the costs of such removal assessed to the owner of the sign.

If the permittee fails to remove or alter the structure so as to comply with the standards set forth in this Chapter within 10 days after such notice, such sign or other advertising structure may be removed or altered to comply with this chapter by the Zoning Administrator at the expense of the permittee or owner of the property upon which it is located. The Zoning Administrator may cause any sign or other advertising structure which is in immediate peril to persons or property to be removed summarily and without notice.

Subdivision 12. Obstruction of Fire Escapes. No sign shall be erected, constructed or maintained so as to obstruct any fire escape, or any window or door or opening used as a means of egress or for fire-fighting purposes, or so as to prevent free passage from one part of a roof to another part thereof. No sign shall be attached in any form, shape or manner to a fire escape nor be so placed as to interfere with an opening required for legal ventilation.

Subdivision 13. Conformity with Zoning and Building Codes. Except as allowed under the provisions of this Chapter relating to projecting signs; every sign for which a permit is required shall rigidly conform to the requirements of rear yards, side yards, and setback restrictions of the zoning area district, of the lot upon which such sign is to be or is located and of any lot contiguous thereto as fully as if such sign were a part of the building wall or roof, except that the lighting reflectors may project beyond the top of such sign.

All signs shall be in accordance with applicable provisions of the City Building Code.

9-13.02 Permitted Signs in Each Zoning District

Subdivision 1. Residential District. As permitted and regulated in Sections 6, 7, 8, and 9 of this Code.

Subdivision 2. Business Districts ("B-1" and "B-1-A").

a. Types of Signs Allowed. Business, nameplate, identification, illuminated, ground, pedestal, political, real estate sales, temporary, and wall.

b. Number of each type of sign allowed per lot frontage. One (1) real estate sales sign, two (2) temporary signs, one (1) nameplate sign, one (1) political sign for each candidate, and one (1) business sign.

c. Size.

1. Except as provided herein, the total square footage of permanent sign area for each lot shall not exceed one (1) square foot of sign area for each lineal foot of building frontage, except where a location is a corner lot, the amount may be increased by one half (1/2) square foot of sign area per front foot of building.

2. No individual sign shall exceed fifty (50) square feet in area.

3. Each real estate sales sign, temporary sign, and political sign shall not exceed twenty (20) square feet in area.

4. Each nameplate sign shall not exceed forty (40) square feet in area.

d. Height. The top of the display shall not exceed ten (10) feet above the average grade for pedestal and ground signs, and not higher than outside wall or parapet for wall signs.

e. Setback. Any sign over six (6) square feet shall be setback at least ten (10) feet from any lot line. In no case shall any part of a sign be closer than two (2) feet to a vertical line drawn at the property line. All signs over twenty (20) square feet shall be setback at least fifty (50) feet from any residential district.

f. Corner Lots. In the case of corner lots, the longer of the two walls may be used to compute all usable sign area.

g. Alleys shall not be considered a public street.

h. Signs on non-conforming uses shall be considered as if zoned "B-1."

i. The owner or lessee of any sign, or the owner of the land on which the sign is located shall keep the grass, weeds, or other growth cut and the area free from refuse between the sign and the street and also for a distance of six (6) feet behind and at the ends of said sign.

Subdivision 3. Business Districts ("B-2" and "EB")

a. Types of Signs Allowed. Business, nameplate, identification, illuminated, ground, pedestal, political, real estate sales, shopping center sign where there are three (3) or more businesses, temporary, and wall.

b. Number of each type of sign allowed per lot frontage. One (1) real estate sales sign, two (2) temporary signs, one (1) nameplate sign, and one (1) political sign for each candidate, and one (1) business sign or one (1) shopping center sign. If a shopping center sign is utilized, each business establishment located in the shopping center shall also be permitted one (1) business or nameplate sign.

c. Size.

1. Except as provided herein, the total square footage of permanent sign area for each lot shall not exceed two (2) square feet of sign area for each lineal foot of building frontage, except where a location is a corner lot, the amount may be increased by one (1) square foot of sign area per front foot of building along a side lot line.

2. No individual sign shall exceed one hundred and fifty (150) square feet in area.
 3. Each real estate sales sign, temporary sign, and political sign shall not exceed twenty (20) square feet in area.
 4. Each nameplate or business sign shall not exceed seventy five (75) square feet in area.
- d. Height. The top of the display shall not exceed thirty-five (35) feet in height above grade except that roof signs shall not be permitted.
- e. Setback. Any sign over six (6) square feet shall be setback at least ten (10) feet from any lot line. In no case shall any part of a sign be closer than two (2) feet to a vertical line drawn at the property line. All signs over fifty (50) square feet shall be setback at least fifty (50) feet from any residential or agricultural district.

9-13.03. Signs as Traffic Hazards

Subdivision 1. Signs: Special. No sign may be erected that by reason of position, shape, flashing light, movement, color, or in any other manner interferes with the proper functioning of a traffic sign or signal or otherwise constitutes a traffic hazard as determined by the Zoning Administrator. In particular, signs which may be confused with emergency or snow plow vehicle lights are prohibited.

Subdivision 2. Certain Signs Prohibited. No sign will be permitted that provides refuge from police surveillance, tends to accumulate debris as a fire hazard, or in any other way is a hazard to the public health, safety, convenience or general welfare. Private signs are not permitted within streets or other public right-of-way.

Subdivision 3. Illuminated Sign Restrictions.

a. Any sign illuminated and located within 50 feet of a residential district lot line shall be diffused or indirect so as not to reflect direct rays of light into adjacent residences. All illuminated signs in business and industrial districts in close proximity to residential districts shall be designed so as to illuminate the sign and not residential property to the extent practicable.

b. Illuminated signs lighted by any means as an integral part of the sign, by floodlights, or any other means which cast light away from the sign shall be governed as follows:

1. Red, yellow, or green lights that by position, flashing, or color or in any other manner tend to cause confusion with emergency vehicle lights or in the proper reading of traffic signs or signals shall be prohibited.
2. Any combination of signs or light sources which cast light on a public street shall not exceed one foot candle meter reading as measured from the centerline of said street.
3. Any combination of signs or lights which cast light on property zoned for residential use shall not exceed 0.4 foot candle meter-reading as measured from any part of said residential area.
4. In no instance shall exposed light bulbs be utilized to light signs, property, or merchandise for sale or rent. Said lights shall be hooded or controlled in some manner so as to direct light away from public streets or adjacent to nearby property.

Subdivision 4. Signs in Public Right-of-Way. Signs shall not be permitted within the public right-of-way or easements except as follows:

- a. Public traffic control signs are permitted in any right-of-way.
- b. Decorations, banners, and other temporary signs may be permitted within the ~~public~~ right-of-way provided a permit is granted by the Zoning Administrator for a specified time not to exceed 60 days.

Subdivision 5. Flashing Signs. Devices giving off an intermittent or rotating beam of rays of light shall be prohibited, except symbols or numerals indicating time and temperature and word changers, as long as the word changer does not change more frequently than every 30 seconds. In no event, however, shall any light be permitted which may be confused with lights from a snow plow, police car, ambulance, or other emergency vehicle.

Subdivision 6. ^{See pp 65 -} Temporary and Election Signs. Temporary signs shall be permitted in any district in any yard area provided there shall be no more than three (3) such signs on any lot and the total area of such signs shall not exceed thirty-two (32) square feet. Temporary signs shall include election signs on residential property, commercial special sale signs, special occasion signs, garage sales, and similar signs.

Election signs are permitted in any district on private property. Such signs must be removed within 10 days following the election date.

Subdivision 7. Service Station Signs. Service stations may erect one pylon or pedestal sign not to exceed twenty-five (25) feet in height anywhere in setback area but no part of any such sign shall be closer to side lot lines than the required side yard setback nor within five (5) feet of the rear lot line or ten (10) feet of street right-of-way.

Subdivision 8. Real Estate Signs. Real estate (for rent, sale, or lease) signs may be placed in any yard of a lot containing the affected structure or land involved, provided such signs are not closer than ten (10) feet to any property line and do not exceed a total of six (6) square feet per lot frontage in residential areas and thirty-two (32) square feet on any other lot. However, real estate signs over six (6) square feet may be constructed in any residential area providing that:

- a. The sign area allowance for a combination of lots in aggregate shall not exceed fifty (50) square feet;
- b. The signs are located at least one hundred thirty (130) feet from any home;
- c. The signs are removed within one (1) year unless an extension of the Zoning Administrator.
- d. A use permit is granted by the Zoning Administrator.

Real estate signs over thirty-two (32) square feet per lot frontage and exceeding other sign area limits in business and industrial areas shall require a variance.

Subdivision 9. Private Traffic Signs. Private traffic circulation signs in parking lots and pedestrian circulation signs in alleys or other hazardous situations may be permitted provided such individual signs do not exceed three (3) square feet, the minimum number necessary for purposes intended is utilized, and such signs are utilized exclusively for purposes intended and permitted.

Subdivision 10. Vacant Lots. Signs on vacant lots shall be permitted in accordance with this chapter except where governed by building frontage, in such cases, front footage of public right-of-way shall be utilized.

Subdivision 11. Displays Not Constituting Signs. Animal displays, pieces of sculpture, fountains, aerial search lights, or other displays or features which direct attention to an object, product, place,

activity, person, institution, organization, or business yet not defined herein as such or commonly considered a sign, shall comply with all the requirements of Section 9-13.01.

Subdivision 12. Signs on Windows and Doors. This Chapter does not apply to interior signs painted, attached by adhesive, or otherwise attached directly to or visible through windows and glass portion of doors except that such signs shall not be permitted in "EB", "B-1", and "B-1-A" Districts.

Subdivision 13. Ground Signs

- a. No ground sign shall be erected, constructed, altered, rebuilt, or relocated to a height exceeding twenty (20) feet above ground.
- b. The bottom of the facing of every ground sign shall be at least thirty (30) inches above the ground, which space may be filled with platform or decorative trim of light wood, metal construction, brick, planters or plantings, etc.
- *c. No private sign shall be erected, constructed, or maintained within the boundary of any street, avenue, highway, alley or public ground of the City, County or State.
- d. Portable signs supported by frames or posts rigidly attached to bases shall be so proportioned that the weight and size of the bases are adequate to resist the wind pressure specified in the Building Code. Such signs shall not exceed five (5) feet in height or fifteen (15) square feet in area.
- e. The owner of a lot upon which there is a ground sign or the person occupying such lot or both are hereby required to keep such lot and such ground sign clean, sanitary, inoffensive and free and clear of all obnoxious substances and unsightly conditions.

Subdivision 14. Moving or Revolving Signs (Motion Signs). Moving or revolving signs shall not be permitted except by the granting of a variance.

Subdivision 15. Wall Signs. Wall signs attached to exterior walls of solid masonry or concrete shall be safely and securely attached.

Subdivision 16. Signs Painted on Walls. Signs shall not be painted directly on the outside wall of a building. Signs shall not be painted on a fence, tree, stone, or other similar objects or structures in any district.

Subdivision 17. Projecting Signs. Signs shall in no case project from a building or structure more than one (1) foot from base of building. No projecting sign shall at the lowest point be less than eight (8) feet above the sidewalk or the grade level. All projecting signs for which a permit is required shall be constructed entirely of fire resistive materials approved by the Zoning Administrator for this purpose.

All metal supports and braces for projecting signs shall be galvanized or of corrosive resistant material or painted at least once annually.

Subdivision 18. Electric Signs. All signs and displays using electric power shall have a cutoff switch on the outside of the premises and on the outside of the sign. All electrical work shall conform with the City Code and be subject to city inspection.

Subdivision 19. Construction Signs. These signs are not to exceed thirty-two (32) square feet in area and shall be allowed in all zoning districts during construction. Such signs shall be removed when the project is substantially completed.

Subdivision 20. Roof Signs. Roof signs are prohibited in all districts.

Subdivision 21. Offensive Signs. No signs shall contain any indecent or offensive picture or written matter.

Subdivision 22. Advertising Signs. Advertising signs are prohibited. By October 1, 1985, all advertising signs shall be considered to be fully amortized and shall be removed by the owners.

Subdivision 23. Multi-Faced Signs. These signs shall not exceed two (2) times the allowed square footage of single-faced signs.

Subdivision 24. Large Signs. Except for more restrictive subsections of this Sign Section, no sign that exceeds one hundred (100) square feet in area shall be erected or maintained:

- a. Which would prevent any traveler on any street from obtaining a clear view of approaching vehicles on the same street for a distance of five hundred (500) feet.
- b. Which would be closer than one thousand three hundred fifty (1,350) feet to a national, state, or local park, historic site, picnic or rest area, church, or school.
- c. Which would be closer than one hundred (100) feet to residential structures.

Consent _____

Meeting Date: 11/9/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: F-2

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Temporary Warming Shelter at the Community Park

SUBMITTED BY:

Carol Kriegler

REVIEWED BY:

Jan Wiessner
P+R Comm.

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Due to the fire at the Community Park this past fall, it will be necessary to rent a temporary shelter if we are going to have a fully operational skating rink and warming shelter available at this park this winter. Following are the costs of renting a shelter and the costs associated with making it operational.

<u>Shelter Costs:</u>	Rental - \$135/month x ^{3 mo. Nov. 19 - Feb. 15} 3 months = \$540.00
	Delivery - \$82.00
	Set Up - \$80.00
	Tear Down - \$62.00
	Return - \$82.00
	Modifications - \$100.00

Dec. 1 - Mar. 1
 } \$946.
 * Add'l cost
 → Satellite
 ↓ \$100

<u>Electrical Costs:</u>	Set-up - \$890.00
	Tear Down - \$200.00

Other: Materials for Ramps and Benches - \$150.00

TOTAL: \$2,186.00

In addition to these costs, it is important to consider that the City will be held responsible for all damages and losses to the shelter during the rental period. The total value of the proposed shelter is \$6,200.00.

ACTION REQUESTED:

Although every effort will be made to avoid vandalism, it should be considered that there is the potential for further costs should damages occur.

ACTION REQUESTED: The appropriation of an additional ^{up to} \$686.00 ^{of \$700} out of 1988 Contingency Account for the purposes of rental and operation of a temporary warming shelter. (There is currently \$1500.00 budgeted in 1989 for this purpose).

* Pat Bush → imp. to have good ice at both hockey and pleasure rink.

BRANCH OFFICE:

1524 N.E. ARTHUR STREET

MINNEAPOLIS, MN 55413

612 781-3178

GELCO Space

BRANCH NO.

QUOTATION # 012823

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CITY OF FALCON HEIGHTS
2077 WEST LARPEN
FALCON HEIGHTS, MN 55113

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SAME

DATE OCT. 25, 1988	TERMS	SHIP VIA	PURCHASE ORDER NO.
SALESMAN R. JEFF GREEN	QUOTATION GOOD FOR ____ DAYS 30 DAYS	F.O.B.	DATE REQUIRED NOV. 1, 1988

DESCRIPTION

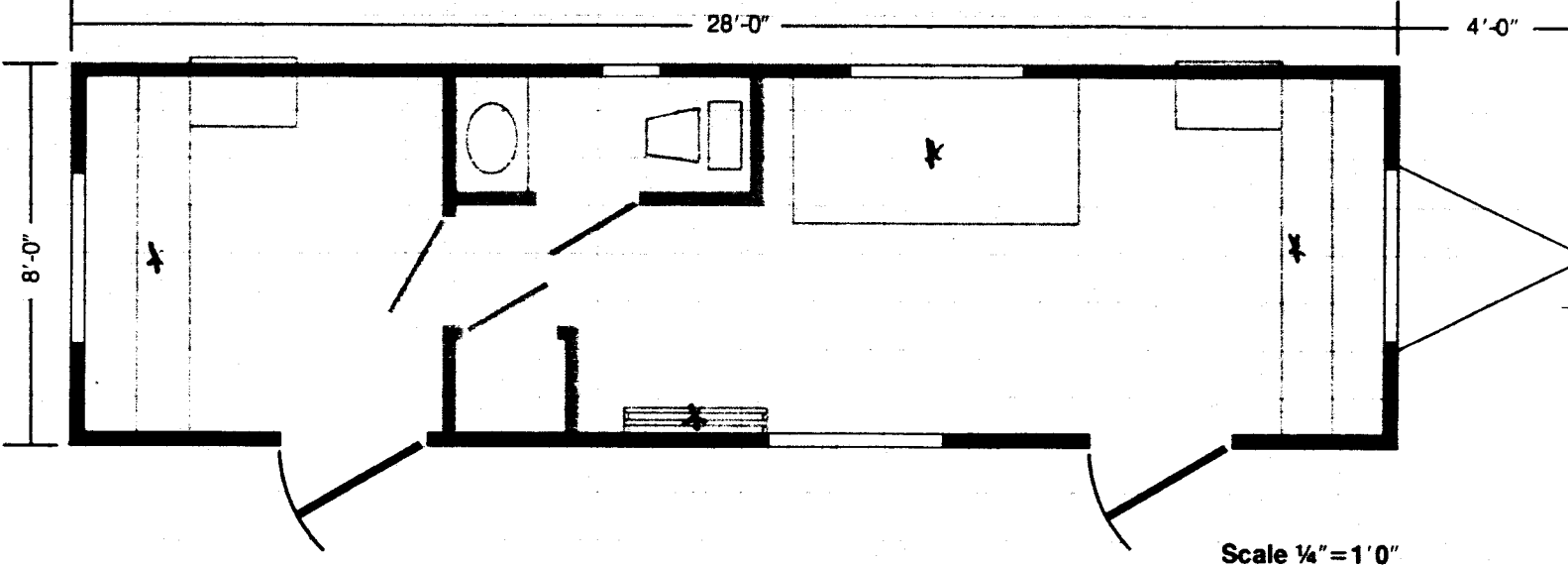
1 832 MOBILE WARMING HOUSE
(SEE FLOOR PLAN)

SALE PRICE _____
 LEASE RATE \$135.00/MONTH TERM 4 MOS.
 LEASE OPTION PRICE _____
 FINANCE LEASE RATE _____
 FINANCE TERM _____

DELIVERY	\$82.00
SET UP	\$80.00
TEAR DOWN	\$62.00
RETURN	\$82.00
SALE TAX	MN 6%
* (2) SETS OF STEPS	\$56.00/MO.
* (4) ANCHORS	\$120.00
* MODIFICATIONS	\$100.00
* STACK CHAIRS (12)	\$48.00/MO.

(* OPTIONAL)

QUOTE IS BASED ON CUSTOMER SIGNING STANDARD GELCO SPACE/DSI SALE OR LEASE AGREEMENT. GELCO SPACE DOES NOT WARRANT THAT UNIT MEETS ANY LOCAL OR STATE CODE NOT SPECIFICALLY LISTED AND ALL NEW EQUIPMENT CARRIES A ONE YEAR WARRANTY FROM DATE OF MANUFACTURING. USED EQUIPMENT IS SOLD ON AN AS IS BASIS.



S-832 Standard Mobile Office Specifications (floor plans & specifications may vary)

Standards

- Non-demountable hitch
- 5/8" fir underlayment
- 1/16" vinyl asbestos tile
- 2 x 3 exterior wall studs @ 16" O.C.
- 7'-0" ceiling height
- 5/32" woodgrain paneling
- .019 vertical aluminum
- (3) 46" x 27" slider windows
- (2) 36" x 80" exterior door
- (5) 4'-0" double tube floor. lights
- (1) 8'-0" desktop w/1-two drawer files
- (2) overhead shelf assembly
- (1) 8'-0" partition with door
- (1) 36" x 72" plan table w/storage
- (1) plan rack
- (2) AJC-09 AB GE A/C 8300 Btu
- Electric baseboard heat—2000 watts
- (1) single closet
- (1) standard 1/2 bath
- Aesthetics package option
- Other (specify) _____

Modifications to standard

* *100% of modifications are to remove built in desks and accessories to open up trailer*

Codes Required _____

Branch City _____ Prepared by _____ Date _____

Branch Number _____ Approved by _____ Date _____

Consent _____

Agenda Item: F-3

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 11/9/88

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

City Finance Position

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attached is a draft of a revised Position Description and Position Profile for the City's financial position for Council's review. If the process goes according to plan, it is expected that the application deadline will be Dec. 9th with interviews held the following week. I suggest group interviews of the top 5-6 candidates be conducted by:

1. Council representative
2. Staff representative
3. City Administrator

The top rated candidate will be recommended at the Dec. 14th Council meeting.

Also attached are position comparisons from the 1988 Stanton Survey. It appears that this position is most comparable to an Accountant I position.

Attachment: Jobs 82-86

ACTION REQUESTED:

- (a) Approve Position Description, salary range
- (b) Approve Replacement Plan, select Council representative for Interview Committee

ml 154 3
ml

[Handwritten signature]

Skill Level - Senior-level jobs involving complex clerical bookkeeping/accounting work.

Examples of Duties - Performs the more complicated posting and calculating operations on one or more sets of records. Judgment and interpretation are required in the daily work routine. May provide work direction to lower-level clerks. Minimum Qualifications - Bookkeeping or accounting training at a level of 2 years' business school training or some college beyond high school plus 1 year's experience or accounting coursework at the high school level plus 3-5 years' experience OR equivalent.

All rates quoted monthly

- Multiple range

JURISDICTION	# OF EMPS	SALARY	SALARY FREQUENCY DISTRIBUTION				MIN	MAX	# OF STEPS	YRS TO MAX	LONGEVITY IF APPLICABLE
			1000	1400	1800	2200					
STATE OF MN	99	2081	2	97	5	1728	2175	9	7.0		
UNITY OF MINN	23	1976	5	13	5	1679	2485				
GROUP STATISTICS: 2061 Q1: 1935 Q2: 2116 Q3: 2175											

AIRPORTS COM	# OF EMPS	SALARY	SALARY FREQUENCY DISTRIBUTION				MIN	MAX	# OF STEPS	YRS TO MAX	LONGEVITY IF APPLICABLE
			1000	1400	1800	2200					
METRO COUNCIL	2	1802	1	1	1	1618	2363	6	3.0		
WASTE CNTRL COM	1	2012	1	1	1	1626	2208				
GROUP STATISTICS: 1872 Q1: 1618 Q2: 1986 Q3: 2012											

HENNEPIN COUNTY	1988	Adjustment	Pending	15	10	Y	Y	SR ACCT CLK	1505	2023	7	5.5	2106	11	15
RAMSEY COUNTY	53	2068	6	42	5	Y <td>Y <td>ACCT/PAY CLK 2</td> <td>1546</td> <td>2355</td> <td>7</td> <td>6.0</td> <td>2396</td> <td>4</td> <td>24</td> </td>	Y <td>ACCT/PAY CLK 2</td> <td>1546</td> <td>2355</td> <td>7</td> <td>6.0</td> <td>2396</td> <td>4</td> <td>24</td>	ACCT/PAY CLK 2	1546	2355	7	6.0	2396	4	24
MINNEAPOLIS	8	2352	2	2	6	Y <td>Y <td>ACCTG TECH 1</td> <td>1930</td> <td>2382</td> <td>6</td> <td>5.0</td> <td>2565</td> <td>4</td> <td>25</td> </td>	Y <td>ACCTG TECH 1</td> <td>1930</td> <td>2382</td> <td>6</td> <td>5.0</td> <td>2565</td> <td>4</td> <td>25</td>	ACCTG TECH 1	1930	2382	6	5.0	2565	4	25
GROUP STATISTICS: 2114 Q1: 2039 Q2: 2143 Q3: 2202															

DAROTA COUNTY	3	1621	2	2	1	N	Y	ACCT CLK 3	1408	1908	8	7.0
ANGORA COUNTY	3	1910	2	2	1	N <td>Y <td>ACCT CLK 3</td> <td>1283</td> <td>1668</td> <td></td> <td></td> </td>	Y <td>ACCT CLK 3</td> <td>1283</td> <td>1668</td> <td></td> <td></td>	ACCT CLK 3	1283	1668		
WASHINGTON CTY	1988	Adjustment	Pending			Y <td>Y <td>ACCT CLK 3</td> <td></td> <td></td> <td></td> <td></td> </td>	Y <td>ACCT CLK 3</td> <td></td> <td></td> <td></td> <td></td>	ACCT CLK 3				
GROUP STATISTICS: 1766 Q1: 1529 Q2: 1744 Q3: 1940												

BLOOMINGTON	2	2577	1	1	1	N	Y	ACCOUNTANT 2	2234	2463	3	1.5	2691	3
BROOKLYN PARK	1	2296	1	1	1	N <td>Y <td>ACCTG CLK</td> <td>1703</td> <td>2270</td> <td>6</td> <td>5.0</td> <td></td> <td></td> </td>	Y <td>ACCTG CLK</td> <td>1703</td> <td>2270</td> <td>6</td> <td>5.0</td> <td></td> <td></td>	ACCTG CLK	1703	2270	6	5.0		
EDINA	1	1930	1	1	1	N <td>Y <td>UTIL BILLING CL</td> <td>2015</td> <td>3081</td> <td></td> <td></td> <td></td> <td></td> </td>	Y <td>UTIL BILLING CL</td> <td>2015</td> <td>3081</td> <td></td> <td></td> <td></td> <td></td>	UTIL BILLING CL	2015	3081				
COON RAPIDS	1	2134	1	1	1	N <td>Y <td>PAYROLL CLK</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </td>	Y <td>PAYROLL CLK</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	PAYROLL CLK						

JURISDICTION	# OF ENDS	SALARY	FREQUENCY DISTRIBUTION					TITLE	RATE RANGE		EXCLUDING LONGEVITY		LONGEVITY IF APPLICABLE	
			1000	1400	1800	2200	2600		MIN	MAX	# OF STEPS	MAX	# OF STEPS	MAX

ST LOUIS PARK	1	2013																
MINNETONKA	1	1785																
BURNSVILLE	1	2292																
PLYMOUTH	2	1851																
RICHFIELD	2	1938																
EAGAN	2	1790																
ROSEVILLE	1	1860																
BLAINE	1	1884																
ARCOLETTE CENTER	1	1930																
PRIDLEY	1	1920																
MAPLEWOOD	1988	Adjustment	pending															
EDEN PRAIRIE	1	2105																
CRYSTAL	2	1936																
SHOREVIEW	1	1865																
GOLDEN VALLEY	2	1994																
50. ST. PAUL	3	1750																
WEST ST. PAUL	1988	Adjustment	pending															
WOKERS	1988	Adjustment	pending															
WOODBURY	1	1954																
ROBERTSDALE	1	1834																
HASTINGS	1988	Adjustment	pending															
STILLWATER	1988	Adjustment	pending															
MOUNDS VIEW	1	1745																
NORTH ST. PAUL	1	1967																
SHANOPE	1	2398																

GROUP STATISTICS: 1980 Q1: 1790 Q2: 1934 Q3: 2085

MOUND	2	1865																	
PRIOR LAKE	1	2086																	
CHASSEA	1	1837																	
ARDEN HILLS	1	1732																	
HAN LAKE	1	1713																	
OHOMO	2	1727																	
SPRING LAKE PE	3	1100																	
FOREST LAKE	2	1820																	
SHOREWOOD	1	1685																	
DAVTON	1	1517																	
DEPHAVEN	1	1492																	

GROUP STATISTICS: 1637 Q1: 1498 Q2: 1723 Q3: 1858

264 3 34 185 31 1

5 19,644 17,776 - 22,294

OVERALL SUMMARY STATISTICS

SALARY DATA

<u>EMPL</u>	<u>P10</u>	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>P90</u>
<u>MEAN</u>					
2034	1750	1912	2100	2175	2248

Skill Level - Entry-level professional accounting jobs.

* Examples of Duties - Performs accounting work involving evaluation and ingenuity in maintaining a set of accounts, preparing financial reports and assisting in budget preparations and other analyses. May assist higher-level accounting personnel and supervise the work of accounting clerks.

Minimum Qualifications - Bachelor's degree in Accounting, Finance, Business Administration OR equivalent. 0-2 years' experience.

All rates quoted monthly

- Multiple range

# OF	MEAN	SALARY FREQUENCY DISTRIBUTION				MIN	MAX	# OF TO STEPS	MAX	IF APPLICABLE	# OF TO STEPS	MAX
		1	2	3	4							
JURISDICTION	1500	1650	2200	2550	2900							
STATE OF MN	43	2023	9	33	1	1738	2271	9	12.0			
UNIV OF MINN	59	2091	11	25	22	1613	2737	#				
GROUP STATISTICS:	2063	Q1: 1916	Q2: 2078	Q3: 2192								

# OF	MEAN	SALARY FREQUENCY DISTRIBUTION				MIN	MAX	# OF TO STEPS	MAX	IF APPLICABLE	# OF TO STEPS	MAX
		1	2	3	4							
AIRPORTS COM	1	2532				2201	3139	6	5.0			
METRO COUNCIL	1	2522				1870	2656					
WASTE CNTRL COM	1988	Adjustment	Pending			2269	3403	10				
TRANSIT COMMISS	1	2370				1711	2460					
GROUP STATISTICS:	2475	Q1: 2370	Q2: 2522	Q3: 2532								

# OF	MEAN	SALARY FREQUENCY DISTRIBUTION				MIN	MAX	# OF TO STEPS	MAX	IF APPLICABLE	# OF TO STEPS	MAX
		1	2	3	4							
HERNIMIN COUNTY	16	2612				1834	2711	9	7.5	2794	11	15
RANSNEY COUNTY	1	2690				2028	2565	7	5.0	2826	2	15
MINNEAPOLIS	3	3077				2195	3053	7	6.0	3095	4	15
ST. PAUL	1988	Adjustment	Pending			1961	2581	7	5.0	2735	2	15
GROUP STATISTICS:	2685	Q1: 2708	Q2: 2783	Q3: 2794								

# OF	MEAN	SALARY FREQUENCY DISTRIBUTION				MIN	MAX	# OF TO STEPS	MAX	IF APPLICABLE	# OF TO STEPS	MAX
		1	2	3	4							
DAKOTA COUNTY	5	2086				1608	2225					
AMOKA COUNTY	3	2456				1796	2847					
WASHINGTON CTY	1988	Adjustment	Pending			1450	1908	8	7.0			
GROUP STATISTICS:	2225	Q1: 1994	Q2: 2185	Q3: 2541								

# OF	MEAN	SALARY FREQUENCY DISTRIBUTION				MIN	MAX	# OF TO STEPS	MAX	IF APPLICABLE	# OF TO STEPS	MAX
		1	2	3	4							
ST LOUIS PARK	1	2542				2299	3080					
BURNSVILLE	1	2292				1788	2292					
PLYMOUTH	2	1908				1739	2887	6	5.0			

SALARY FREQUENCY DISTRIBUTION

JURISDICTION	# OF ENPS	NEAR SALARY	SALARY RANGE				TITLE	MIN	MAX	# OF STEPS	YRS TO MAX	LONGEVITY	IF APPLICABLE
			1500	1850	2200	2550							
ROSEVILLE	1	2310			1		1934	2364	3	2.0			
NAPLE GROVE	1	2178			1		2440	2440					
FRIDLEY	1	2085			1		1775	2441					
WHITE BEAR LAKE	1988	Adjustment			Pending								
ANOKA	1	2137			1		1953	2643					
GROUP STATISTICS: 2170 Q1: 2008 Q2: 2158 Q3: 2306													

JURISDICTION	# OF ENPS	NEAR SALARY	SALARY RANGE				TITLE	MIN	MAX	# OF STEPS	YRS TO MAX	LONGEVITY	IF APPLICABLE
			1785	1907	2135	2296							
CHASKA	1	1889			1		1637	2127					
MENDOTA HEIGHTS	1	2042			1		2410	3260					
CHAUNASSEN	1	2514			1								
SPRING LAKE PK	1	1907			1								
PADMINOTON	1	1680			1		1403	1680					
GROUP STATISTICS: 2006 Q1: 1785 Q2: 1907 Q3: 2278													

OVERALL SUMMARY STATISTICS

SALARY DATA

146 23 71 33 16 3

ENPL	NEAR	P10	Q1	Q2	Q3	P90
2169	1780	1959	2135	2296	2761	

21,038
 21,340
 19,444 - 39,120
 33,132

19,444 - 39,120

Accountant 2 (cont.)

JOB NO. 84

JURISDICTION	# OF EMP	MEAN SALARY	SALARY FREQUENCY DISTRIBUTION					TITLE	MIN	MAX	# OF STEPS	YRS TO MAX	LONGEVITY IF APPLICABLE	YRS TO MAX
			1800	2200	2600	3000	3400							
MINNETONKA	1	3191												
PLYMOUTH	1	3083												
RICHFIELD	1	2234												
EAVAL	1	2639												
BLAINE	1	2778												
NEW BRIGTON	2	2648												
INVER GROVE HGT	1	2980												
COLUMBIA HEIGHTS	1	2599												
MARTINEZ	1988	Adjustment												
GROUP STATISTICS:	2825		Q1: 2595	Q2: 2817	Q3: 3006									

NAFTOWEDI	1	2279	1										
GROUP STATISTICS:	2279		Q1: 2279	Q2: 2279	Q3: 2279								
	143		35	54	22	11	21						

OVERALL SUMMARY STATISTICS

EMPL MEAN	P10	Q1	Q2	Q3	P90
2605	2085	2219	2521	2892	3432

SALARY DATA

\$ 25,000 - 34,704

JURISDICTION	# OF EMPL	MEAN SALARY	FREQUENCY DISTRIBUTION				R O	E T	EMPL SUPV TITLE	CLERK-TREAS	FINANCE DIR	DEP CLERK/FIN DIR	MIN	MAX	# OF STEPS	TBS	TO	MAX	# OF STEPS	TBS	TO	MAX
			Q1	Q2	Q3	Q4																
HODG	1	26.8	1																			
WATKINS	1	36.4		1																		
OAK PARK HIGHTS	1	26.0	1																			
GROUP STATISTICS:		34.5	Q1: 27.9	Q2: 36.4	Q3: 40.4																	

65 5 20 28 10 2

OVERALL SUMMARY STATISTICS

SALARY DATA

EMPL MEAN	P10	Q1	Q2	Q3	P90
48.0	34.0	40.6	48.6	56.4	62.7

Consent _____

Meeting Date: 11/9/88

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-4

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Request to locate air quality monitoring instruments above the City maintenance garage.

SUBMITTED BY:

Mike Valentine
Minnesota Pollution Control Agency

REVIEWED BY:

Jan Wiessner
Vince Wright
Tom Gedde

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attachments:

- A. Valentine letter
- B. Site Agreement

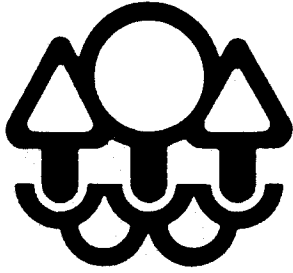
Public Works Staff do not foresee any problems with this proposal. It is not clear what the electricity costs or lease rates might be. They verbally told me that they would assure that all costs would be covered.

ACTION REQUESTED:

Approve request with condition that all costs will be covered by Minnesota Pollution Control Agency.

*GW
M/C*
Cont. upon City Atty's Approval + Review
* Come back w/any problems

GW



Minnesota Pollution Control Agency

November 2, 1988

Janet R. Weissner
City Administrator
City of Falcon Heights
City Hall
2077 West Larpenteur
Falcon Heights, Minnesota 55113

Dear Ms. Weissner:

The Minnesota Pollution Control Agency (MPCA) would like to request permission to locate two (2) ambient air monitoring instruments and support equipment in the City of Falcon Heights maintenance garage at 2077 West Larpenteur.

For several years, MPCA has operated an air monitoring site at the Gibbs Farm location on the University of Minnesota Agriculture Campus. The concentrations of nitrogen dioxide and sulfur dioxide have been continuously monitored at that location and the data provide MPCA key background data in its work to improve overall air quality in the Twin Cities area. Vandalism last summer, however, resulted in the loss of over \$25,000 in equipment. MPCA would like to continue operation of a monitoring site in the same area, but at a site that would provide more security to the instrumentation. The maintenance garage would be an ideal location to continue ambient air monitoring in the Falcon Heights area.

The monitors would be located above the maintenance garage office. In order to provide the instrumentation with outdoor air to sample, it will be necessary to drill a 1/2 inch hole through the side of the garage wall. Two teflon inlet probes will be supported by 1/2 inch conduit and extend several feet beyond the garage wall.

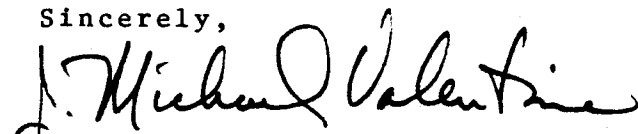
Electrical service will be required to provide power to the two monitors and support equipment.

Ms. Janet Wiessner
November 2, 1988
Page Two

MPCA will negotiate a lease with the City of Falcon Heights for the monitoring site. Enclosed is a standard lease form that MPCA uses for its ambient air monitoring sites.

Please contact Robert Eckart of my staff at (612) 296-7634 if you have any questions concerning this request.

Sincerely,


J. Michael Valentine
Director
Division of Air Quality

JMV:mmr1.18

cc: R. Eckart
J. Klaus
G. Eckhardt
Contract/Lease File

POLLUTION CONTROL
EQUIPMENT MONITORING SITE
AGREEMENT

Expenditure Authorization

To be Completed by Department

Original (A40 & 44) Increase (A41 & 44) Decrease (A45) Prior Year Encumbrance or Encumbrance Increase (A46)

Yr. No.	Account L.D.	Organization	F.Y.	Regulation No.	Vendor Number	Type	Terms	Source	S. Act	Task	S. Task
A4											

Cont, Job or Client Code	Amount	Suffix	Object	SEND
			109	

TYPE OF TRANSACTION A40 A41 _____ Date _____ Number Entered by _____

A44 A45 A46 _____ Date _____ Number Entered by _____

TOTAL AMOUNT \$ _____ AGREEMENT NO. _____

THIS AGREEMENT is made by and between _____

hereinafter referred to as "OWNER", and the State of Minnesota, Pollution Control Agency, hereinafter referred to as "USER".

1. The OWNER grants and the USER accepts the use of the following described premises in the _____ of _____, County of _____, Minnesota _____, to-wit:

for the term of _____ from _____ through _____ to be used as: Pollution Control Monitoring Site.

2. As payment (not to exceed \$1,000.00 per year) for said premises the USER agrees to pay the OWNER the sum of _____ for _____ payable _____.

3. This Agreement may be terminated by the OWNER or USER upon giving Thirty (30) days written notice of such termination to the other party.

4. The OWNER shall furnish and provide for the use of the USER:

5. Electricity: _____ shall be responsible for the payment of electricity used in the monitoring site. (OWNER/USER)

6. Except as otherwise provided herein, the USER shall furnish all materials and services required for its use of the premises, and shall maintain the premises in a reasonably good condition and state of repair during the continuance of its tenancy, and shall surrender the premises to the OWNER at the termination of such tenancy in such condition as the same are in at the commencement of such tenancy, reasonable wear and damage by the elements excepted.

7. OWNER shall furnish and provide for the use of the USER provisions for electricity to operate the monitoring equipment. The cost of electrical installation shall be the responsibility of the USER.

8. USER does hereby release, discharge, and agree to hold harmless the OWNER, its employees and agents from liability for any cost, damage, expense, injury or casualty to any person or persons acting for the USER, or damage to any personal property belonging to the USER, caused by or arising out of USER's use of said premises, except as such injury or damage may be attributed to OWNER's negligence by a court of law.

9. At the termination of this Agreement, USER shall be responsible for any repairs to the building caused by removal of its pollution monitoring equipment.

OWNER'S SIGNATURE _____ DATE _____

USER: POLLUTION CONTROL AGENCY _____ DATE _____

As to form and execution this _____ day of _____, 19 _____

ATTORNEY GENERAL

By _____ SPECIAL ASSISTANT ATTORNEY GENERAL

YEAR	VEHICLE NUMBER		TYPE
INVOICE NUMBER			ORGANIZATION
REQ NO.	DATE	DEPT. P.O./F.O. NO	CUSTOMER
AMOUNT OF INVOICE		DATE	SUBJECT
SUB TASK	COST/CUSTOMER		REQ REV
I hereby certify that the goods or services covered by this claim have been inspected and received at the service have been performed, and are in accordance with specifications and are in proper form, kind, amount, and quality, and payment therefor is hereby recommended.			
SYSTEM ASSIGNMENT NO		DEPT WITH SIGNATURE	

RECORD OF PAYMENT

Inspected by (Signature)		Date
BPO Number	Date	Amount
For Practices		

Consent _____

Meeting Date: 11/9/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: F-5

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Schedule Strategic Planning/Goal Setting Session

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached memo

ACTION REQUESTED:

Set dates
Authorize expenditure out of Contingency Account

JW

6/29/87

TO: Mayor Baldwin and Council Members
FROM: Jan Wiessner
RE: Strategic Planning/Goal Setting Session

The Council has discussed a variety of topics which could best be discussed in a retreat type of atmosphere.

For your consideration, I recommend the following type of format:

A. SCHEDULE:

Friday

6:00-10:00 p.m.

Team Building Session - including administration of the Meyers-Briggs personality profile and discussion of roles.

Saturday

8:00 a.m.-4:00 p.m.

Strategic Planning Exercise - a look at where we've been, where we are now and where we are going. Exercise will include identification of our strengths, weaknesses, opportunities and threats. (SWOT Analysis)

Goal Setting - Using results from previous discussion, establish short (and long?) term goals.

B. FACILITATORS

I suggest we use two facilitators:

Meyers-Briggs - Paul and Tom have suggested we ask Mary McDiarmid to administer the Meyers-Briggs instrument. They both have had experience with her presentation.

Strategic Planning/Goal Setting - I recommend we try Jim Brimeyer. Jim is the former St. Louis Park City Manager who has recently gone to work for Sathe and Associates (with Loren Law). Jim has conducted several similar workshops and is a dynamic facilitator.

Expected Costs:

\$850

Facilitators - According to Government Training Service (G.T.S.) the going rate for this type of session is \$1200-\$1500/day for local facilitators and considerably more for nationally known consultants such as Lyle Sumek, who many local cities use. I think Jim's rate is very reasonable (and Mary's a steal!)

\$800 Brimeyer (plus expenses)

\$0 McDiarmid (She will do this as a community service. We would pay her expenses and possibly offer honorarium.)

\$500-\$1100

Facility - I recommend we hold the session away from the City to eliminate disruptions. The costs vary depending upon type of facility, number of rooms, dates, type of meals, etc. The following is an estimated range of costs for each facility and dates available:

Macalester Alumni House on Summit Ave. in St. Paul. This is a "homey" atmosphere, four guest rooms are available which can accomodate up to nine people. Meals would be catered, coffee available. We could meet in living room or large "Club Room".

Dates Available - January 13, 14 only

Cost: Approximately \$500

* Hilton - Industrial Blvd. Single or double occupancy rooms, meals could be catered in or eat in Anchorage Restaurant. Separate room for meetings. Guests can use pool, sauna, whirlpool.

Cost Est: \$950 single occ.
\$750 double occ.
\$650 double Thanksgiving week-end

Scanticon Conference & Retreat Center. New Scandinavian designed center, 494 & Hwy. 55 in Plymouth. 24 hour package includes three meals, meeting space, two restaurants, lounge, fitness center.

Cost Est: \$1,024 single occ.
\$880 double occ.

Assumptions: For comparison purpose, all above estimates are based on eight people, three meals (decent dinner Friday night, light breakfast and lunch) and coffee breaks.

Sathe & Associates, Inc.

EXECUTIVE SEARCH CONSULTANTS

JIM BRIMEYER

Excellence is the Brimeyer approach. Jim has a proven track record in the areas of employee development and creating an atmosphere that contributes to high quality job performance. Throughout his career, Jim has demonstrated his creativity for providing solutions to difficult problems, utilizing trust, integrity and an effort towards excellence.

Jim has developed an enviable reputation with his ability to identify the necessary ingredients that match the skill of an individual with the needs of the organization. Those skills and his commitment to excellence can work for you and your organization.

Jim Brimeyer, with twenty years of experience in public sector management, joined Sathe & Associates Executive Search in July, 1988. Jim served in four cities, three as City Manager, including his last position as City Manager in St. Louis Park, MN with a budget of \$28,000,000 and 230 employees. He also served in Worthington, Ohio and Wooddale, Illinois. He began his career as Assistant City Manager in Park Ridge, Illinois after obtaining a Master's Degree in Public Administration from Northern Illinois University. He received a B.A. degree from Loras College in Dubuque, Iowa.

Community and professional activities include:

- * President of St. Louis Park Rotary (1987-88)
- * Minnesota City Management Association
- * Metropolitan Area Management Association
- * International City Management Association
- * Twin West Chamber of Commerce
- * League of Minnesota Cities
- * Ohio City Management Association - Past President
- * Worthington Ohio Jaycees - Distinguished Service Award

At Sathe & Associates Executive Search, Jim concentrates his efforts in public sector recruiting at the top management and mid-management level. A second major effort includes executive search for private sector organizations that have a relationship with municipalities, counties and other public sector agencies.

Jim is also available to serve as a facilitator for strategic planning and goal setting activities at both a policy making and administrative staff level. He has acted in this capacity for several organizations.

Efficient, state-of-the-art

STRATEGIC PLANNING FOR LOCAL GOVERNMENTS

DOUBLE your efficiency during the STRATEGIC PLANNING process using computer-assisted interactive group technology.

MAXIMIZE the COMMUNICATIONS between the policy-setting board, chief executive officer and staff.

UTILIZE your GOALS & OBJECTIVES to create higher levels of consensus and productivity.

PRACTICAL EXPERIENCE

- 20 years in public management.
- City manager for three cities.
- 10 years experience as a facilitator.



JIM BRIMEYER
FACILITATOR

ACCOMPLISHMENTS

- Serves on adjunct faculty of Hamline University.
- Articles published on GOAL SETTING and PERFORMANCE MEASUREMENT.
- B.A. Degree in Political Science; M.A. in Public Administration.

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DEBORAH BENNETT-LEET 2425 W. County Rd. C2 #226, Roseville, MN (612) 636-1354

Consent _____

Meeting Date: 11/9/88

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-6

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Consider re-scheduling/cancelling November 23rd meeting

SUBMITTED BY:

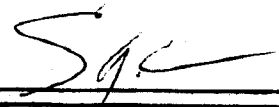
Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The second meeting in November falls on Thanksgiving eve (our annual holiday dilemma)

ACTION REQUESTED:



Consent _____

Meeting Date: 11/9/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: _____

REQUEST FOR COUNCIL CONSIDERATION

WORKSHOP
8:00 P.M.

ITEM DESCRIPTION:

Review City's Assessment Policy

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

Tom Gedde

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Council members have indicated the desire to review our existing assessment policy to determine whether changes are warranted.

Attachments: A. Ch. 3-3.01-3.12 - Existing Assessment Policy
(P. 7-13)

ACTION REQUESTED:

Review Current Policy

Jan Wiessner

If the property owners fail to pay for these services within thirty (30) days, the City may proceed to levy a special assessment (cost plus interest) against the improved property pursuant to Minnesota Statutes, Section 429 (1984).

Subdivision 2. Penalty. Any violation of this section shall constitute a misdemeanor, which penalty may be imposed in addition to the compliance provisions set forth in subdivision 1 hereof.

PART 3. ASSESSMENTS

3-3.01 Definitions

For purposes of this ordinance, the words below shall have the meanings given to them in this section:

Subdivision 1. Local Improvements. Local improvement shall mean a public improvement such as the construction of curbs and gutters, construction or reconstruction of collector or residential streets, the construction of storm sewers, installation and maintenance of street lighting systems and other similar projects described herein.

Subdivision 2. Petition. Petition shall mean a written document presented to the City Council for purposes related to a local improvement. A petition shall contain a clear statement of its purposes on the top of each page upon which signatures appear purporting to validate the same. All signatures shall be accompanied by the address of the signator, the date of the signature and a printing of the signator's name.

*diffs. on P. 9.
↓ Showed
refer to
Sec. in §
State laws
not repeat
it*

3-3.02 Initiation of Improvements

Subdivision 1. Petition. A local improvement may be initiated by a petition of at least 51% of the benefitted property owners. A benefitted parcel can have only one signature. The petition shall be presented to the Clerk-Administrator who shall place it on the agenda at the next available Council meeting for its consideration. The Council shall review the petition, as to its adequacy under this ordinance. If the Council finds that it meets the criteria herein, it may adopt a resolution by affirmative vote of the majority of all Council members to undertake the project.

Subdivision 2. Council Resolution. As an alternative to the method prescribed in Subdivision 1 above, a local improvement may be initiated by a resolution adopted by a four-fifths affirmative vote of all Council members and a statement of need from the City Engineer.

Subdivision 3. Report of City Engineer. When local improvements are initiated pursuant to either Subdivision 1 or Subdivision 2 above, the Council shall direct the City Engineer to undertake a study and make a report outlining the nature, scope and feasibility of the proposed improvements, a cost estimate, a recommendation regarding benefitted property and any other information deemed necessary or appropriate by the council.

Subdivision 4. Hearing Regarding Proposed Improvements. Following receipt by the Council of the Engineer's report described in Subdivision 3 above, the Council shall set a public hearing on the proposed improvements in accordance with Minnesota Statutes, Section 429.031.

Subdivision 5. Ordering Improvements and Advertising for Bids. At any time within six months following the hearing described in Subdivision 4 above, the Council may by resolution order the improvements. If the improvements were initiated by petition, a majority vote is needed. In the absence of a petition, a four-fifths vote is required to order the improvements.

When the proposed improvement is ordered by the Council, the Council may, by resolution, at any time within one year following the ordering of the improvement, proceed on the improvement by advertising for bids and letting an appropriate contract in accordance with Minn. Stat. 429.041.

3-3.03 Apportionment of Cost

The cost of improvements may be assessed where appropriate upon property benefitted by the improvement, based on the benefits received, whether or not the property abuts on the improvement and whether or not any part of the cost of the improvement is paid from the County, State Aid Highway Fund, the Municipal State Aid Street Fund, or the Trunk Highway Fund in accordance with the rules described in Sections 5 through 12 of this Ordinance.

3-3.04 Assessment Procedure

In addition to the provisions of this Ordinance, assessments shall be made in compliance with the assessment procedures described in Minn. Stat. 429.061 relating to the notice and conduct of assessment hearings, the adoption of proposed assessments, the transmission of certified assessment rolls to the County Auditor and other related matters.

City
3-3.05 Classification of Local Improvement Projects

diffs

Subdivision 1. In General. Local improvements are divided into the three classes specified in the following subdivisions according to their respective benefits to the City as a whole and to property specially served by the improvement:

how large an area benefits?

Class A. Class A improvements are those which are of general benefit to the City at large, including, by way of illustration, (1) public buildings; (2) public parks, playgrounds, or recreational facilities; (3) street lighting systems; and (4) offstreet parking facilities. Any such improvements shall be financed from general City funds and not from special assessments.

Class B. Class B improvements are those which are of both general benefit to the City at large as well as special benefit to abutting or nearby property. Class B improvements include (1) construction or reconstruction of collector or arterial streets*; (2) the construction of curb and gutter on collector or arterial streets.

COLLECTOR STREETS are those streets generally considered to those named on the City's official thoroughfare map.

ARTERIAL STREETS are those streets generally considered to collect traffic from collector streets and include those named on the City's official thoroughfare map.

(v)

Class C. Class C improvements are those which are primarily, if not exclusively, of benefit to property abutting or in the area of the improvement, including (1) the construction of sidewalks and bicycle paths; (2) the construction of storm sewers; (3) the construction or reconstruction of residential streets and alleys; and (4) the construction of curb and gutters on residential streets.

3-3.06 Financing Class B and C Improvements

It is the policy of the City of Falcon Heights to finance Class B and C improvements by the methods prescribed in Sections 7, 8 and 9 below. The apportionment of the cost between benefitted property and the City at large and the method of levying assessments prescribed in those sections shall be followed in each case unless the Council, by resolution, finds that because of special circumstances stated in the resolution, a different policy is necessary or desirable in the particular case. Any local improvement described in Minnesota Statutes, Chapter 429 and not placed in Class A, B or C by Section 2 above, shall be financed as the Council determines to be most feasible and equitable in each case.

3-3.07 Assessment Rules for Class B Improvements

Subdivision 1. Collector or Arterial Street Construction or Reconstruction. When a collector or arterial street is constructed or reconstructed, 50% of the costs of the improvements shall be paid from the general fund and 50% shall be assessed to benefitted property. However, properties fronting on arterial or collector streets shall be assessed for the costs of improvements as described in Subdivision 3 below.

As to properties not fronting on collector or arterial streets, the costs of construction or reconstruction to be assessed shall be assessed on the basis of frontage on streets in the benefitted area. The benefitted area shall be defined by the City Engineer in accordance with the following illustration:

(REFER TO ILLUSTRATION IN CITY OF FALCON HEIGHTS CODE BOOK)

Subdivision 2. Curbs and Gutters on Collector or Arterial Streets. Costs of these improvements shall be assessed in a manner identical to that described in Subdivision 1 above for collector or arterial street construction or reconstruction except as to property fronting on collector or arterial streets which shall be assessed as described in Subdivision 3 below.

Corner lots with side yards abutting collector or arterial streets shall be assessed 50% of the costs of curbs and gutters determined on a linear foot basis measured against the side yard.

*why? **

Subdivision 3. Assessment of Properties Fronting on Arterial or Collector Streets. Properties with frontage on arterial or collector streets shall be assessed on a frontage basis. The costs to be assessed shall be determined by the City Engineer and shall not exceed an amount sufficient to construct or reconstruct a residential street.

3-3.08 Assessment Rules for Class C Improvements

Subdivision 1. Storm Sewers. One hundred percent of the cost of constructing storm sewers shall be assessed against the property in the area served by the sewer as determined by the City Engineer on the basis of the square footage of the property so served. The area to be assessed shall be determined by the Engineer on the basis of topographical maps and other pertinent data. Multi-unit residential property shall be assessed at one and one-half times the single family residential rate and commercial property shall be assessed at two and one-half times the single family residential rate.

Subdivision 2. Residential Street Construction and Reconstruction. Ninety percent (90%) of the cost of construction or reconstruction of residential streets shall be assessed to abutting property owners on the basis of frontage. The remaining 10% shall be paid from the general fund.

Side yards abutting residential streets shall be assessed 50% of the costs of street construction and reconstruction on a linear foot basis measured against the side yard.

Subdivision 3. Alleys and Curb and Gutters on Residential Streets. One hundred percent (100%) of the cost of construction or reconstruction of alleys and of curbs and gutters on residential streets shall be assessed to abutting property owners on the basis of frontage.

Corner lots with side yards abutting residential streets shall be assessed 50% of the costs of curb and gutters determined on a linear foot basis measured against the side yard.

3-3.09 Special Rules

Subdivision 1. Intersections. In the case of any kind of street improvement, including curbs and gutters, intersection costs shall be included as part of the total assessable costs to be levied in accordance with the rules in this Ordinance.

Subdivision 2. Adjusted frontage. When the amount of an assessment is determined by frontage, an equivalent front footage shall be determined according to the following rules when an irregular lot requires such an adjustment to maintain fairness in the assessment: (a) front footage shall be measured at setback on cul de sacs and sharply curved streets and irregular shaped lots; (b) equivalent front footage shall be determined by dividing the square footage of the lot by the general lot depth of the subdivision for pieszaped lots and irregular shaped lots where other rules do not apply; (c) where frontage curves so greatly as to give a general appearance of a corner, the lot shall be considered a corner lot and equivalent front footage, as well as side footage where required, determined on the basis of an irregularly shaped lot; and (d) where a lot consists of a combination of rectangular and pie-shaped or irregular portions, the equivalent front footage shall be determined as the sum of the straight front footage plus the remainder in accordance with applicable rules.

Subdivision 3. Assessment Rates for Commercial and Other Than Single Family Residences. When the City Council orders special assessments for Class B or C improvements, residential property containing other than single family residences (R2 and R3) shall be assessed at a rate not more than one and one-half times the rate assessed single family residential property. Commercial property (including R4 and P1) shall be assessed at a rate not more than two times the single family residential rate.

3-3.10 Federal, State and County Aid Use

If the City receives financial assistance from the federal, state or county governments to defray a portion of the cost of a street improvement project, such aid may be used to reduce the share of the project costs.

3-3.11 Certification of Assessments

After the adoption of any special assessment by the Council, the Clerk-Administrator shall transmit a certified duplicate of the assessment roll with each installment, including interest, set forth separately to the County auditor to be extended on the proper tax lists of the County.

3-3.12 Advanced Payment

Subdivision 1. Procedure. Whenever any property owner or other person desires to pay the remaining unpaid installments of any assessment for improvement, the assessment roll of which has been certified to the county auditor for collection with general taxes, the county treasurer and the county auditor are hereby authorized to establish whatever procedure is necessary to make possible the payment of said balance to the said county officials in lieu of paying same to the municipal treasurer as provided in Minn. Stat., Section 429.061, Subd. 3 (1982), as amended. The said county officials are hereby designated as agents for the City to collect such assessments and the mechanics thereof shall be set up by the county auditor, the county treasurer, the city clerk and the city treasurer, so that the intent and purpose of this section can be accomplished.

Subdivision 2. Purpose. This section is made for the purpose of authorizing County officers to collect remaining balances of assessments for improvements in order to afford property owners and other members of the public the convenience of making such payment in the same place and in the manner that they pay general taxes and installments of assessments.

PART 4. PUBLIC PARKS AND FACILITIES

3-4.01 Regulations

Subdivision 1. Purpose. It is the purpose of this section to protect and promote the public health, safety, and general welfare of the people of the City by regulating the use of and management of public parks and facilities within the City. This section is in addition to all other sections, statutes and regulations that might be applicable to the City.

Subdivision 2. Hours and Access.

a. The parks shall be open to the public between the hours of 6:00 a.m. and 11:00 p.m. No person shall remain, stop, use or be present within the confines of any park between the hours of 11:00 p.m. and 6:00 a.m. except for the active tennis courts. Exceptions may be made at the discretion of the council or clerk in the case of emergency or when special use permits have been authorized and issued.

b. Permits shall be required for the exclusive use of all or portions of specific areas, buildings, and other facilities and for conducting events of a cultural, educational, political, religious or recreational nature; and for specific exemption from any provision of this section. Any person, group or association of persons required to obtain a permit shall file an application for such permit with the clerk.

c. The grantee of a permit shall be bound by this section and department regulations in force as though the same were inserted in said permit.

d. The grantee of a permit shall be liable for any loss, damage, or injury sustained by the parks or by any person whatever, by reason of the negligence of the person or persons to whom such permits are issued.

ADMINISTRATIVE UPDATE

November 9, 1988

Marcor Properties Project - The application was not received in time for staff review prior to the special November 14 Planning Commission meeting. It is expected to be received in time for the regularly scheduled December 5th meeting.

Recycling Report - A total of 21.42 tons was collected ^{in Oct.} from 684 households and 1666 Coffman.

Falcon Center - Butch Hermes is currently negotiating the sale of the shopping center. City staff was asked whether there were any underground gas storage tanks on the property. In checking with Ramsey County, we learned that there were underground tanks installed in the 1960's. Fire Chief Lindig has written to the property owner requesting either documentation showing that the tanks have been removed or a letter of intent to remove the tanks within 30 days. (Once the City has reason to believe there are underground tanks, we are responsible to have them removed).

Hockey Rinks - All hockey boards are in place for the winter season.

Fire Ball - The Fire Ball is being held November 12 at the BelRae Ballroom.

Fire Department Christmas Party - The annual Christmas party is scheduled for December 18th.

City of Falcon Heights
General Election, November 8, 1988:

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
Total # Ballots:	1,557	1,317	2,874
Election Day Registrations	331	172	503
# Absentee Ballots	73	42	115
# Registered Voters 7 A.M.	1,581	1,911	3,492
Total Registered Voters	1,912	2,083	3,995
% Voter Turn-Out	81.4	63.2	71.9

President & VP

IR-Bush & Quayle	587	606	1,193
DFL-Dukakis & Bentsen	936	672	1,608
Others on Ballot	6	24	30
Write-In	6	3	9
Undervotes	14	10	24

U.S. Senator

IR-Durenberger	884	824	1,708
DFL-Humphrey	519	417	936
PRI-Mann	103	47	150
Others on Ballot	16	10	26
Write-In	1	0	1
Undervotes	32	19	51

U.S. Representative

DFL-Vento	922	754	1,676
IR-Maitland	542	518	1,060
SWP Terlexis	12	5	17
Write-In	5	0	5
Undervotes	74	40	114

State Representative

DFL-McGuire	893	705	1,598
IR-Bondy	591	583	1,174
Write-In	5	2	7
Undervotes	65	26	91

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
<u>1st Amendment-Environmental Trust Fund</u>			
Yes	1,326	1,077	2,403
No	173	187	360
Undervote	55	52	107
<u>2nd Amendment-Juries Less than 12</u>			
Yes	952	805	1,757
No	532	457	989
Undervote	70	53	123
<u>3rd Amendment - State Lottery</u>			
Yes	610	568	1,178
No	908	712	1,620
Undervote	36	36	72
<u>1984 Comparison:</u>	<u>Prec. 1 and 4</u>	<u>Prec. 2 & 3</u>	<u>Total</u>
IR (Pres. & VP)	562	793	1,355
DFL	714	705	<u>1,419</u>
			2,774*

*1988 comparison = 2,801

Paynesville Firemen Retire

Arrowhead Met At Bass Brook

Arrowhead Regional Fire Fighter's Association met at Bass Brook, MN. Roll call was taken with 86 firefighters and 28 departments. Also present were Roland Chiechi, Woody Walter, Reg Royer, Tom Wagner and Bruce Sherman.

A moment of silence for deceased firefighters Dick Hillstad, Int'l. Falls; Hugh Riley, Hibbing; Robert Withrow, Heron; and Virgil Kruger, Warba.

Also a letter from United States Senator Dave Durenburger regarding the Department of Transportation on the Class B License for fire truck drivers. He is pushing for the passage of legislation to remove the requirement for any driver of farm vehicles operated less than 15,000 miles a year and volunteer firefighters.

Reg Royer, M.S.F.D.A. had 20 year Life Cards for Mt. Iron and Wrenshall that Poncho will mail out to them. Bill Yungler, Training Task Force, talked some on the tuition increase that the state pays to the VoTechs which comes off of our cost of training. Let your legislator know that you are concerned about the cost of training and that you think an increase is due from the state.

Woody Walter, State Fire Marshal, talked about the fires out west in the parks and to make sure our prayers are with these firefighters. Woody talked some on Sectional Fire schools and about deaths at fires and what can be done about mental stress for firefighters when there is a death of some kind at the fire

For Sale Want To Buy

MINNAPOLA PAGER REPAIR

Fire Destroys Old Store

An old Bandon Township landmark was destroyed when fire leveled the Bandon Store.

The fire was reported to the Franklin Fire Department at 6:40 p.m. and firefighters remained on until 9 p.m.

nine miles northwest of Fairfax, was fully involved by flame when firemen arrived and little could be done to save the structure. According to Franklin fire officials, the building was without electricity and the cause of the fire is undetermined.

Arson Suspected In Falcon Heights Blaze

Arson is suspected in a fire that engulfed a Falcon Heights recreation building.

The interior of the small building at Roselawn and Cleveland avenues was totally destroyed, according to Terry Iverson, Falcon Heights fire marshal.

Damage was estimated at between \$60,000 and \$100,000, Iverson said. The city had fire insurance on the building, Iverson said.

The building's cement outer structure looked relatively unharmed, but Iverson said it was not known if the foundation suffered serious damage.

Firefighters arrived at the fire shortly after 2 a.m.

"It was totally engulfed when we got here," Iverson said. He said the fire was under control within an hour.

During an investigation following the fire, Iverson found charred wood benches piled up in

the center of the main room, indicating arsonists may have started the fire there, he said.

"The fire spread so fast it seems some type of accelerant was used as well," he said.

Iverson said he found wedge marks from a screw driver or a crow bar in a window frame where the arsonists most likely gained entry.

Firefighters found a beer can believed to be left by one of the arsonists inside the building, according to Iverson.

The beer can was forwarded to the state's Bureau of Criminal Apprehension (BCA) for dusting for fingerprint prints, he said. Several beer cans were also found in a dumpster outside the building, Iverson said.

The small building in the Falcon Heights municipal park is used as a warming shack in the winter, and for recreation programs in the summer, according

Lightning Hits Brandon Barn

Brandon firemen were called to the late Reuben Foslien residence at approximately 1:55 a.m.

Jim Wagner, who is the renter of the Foslien home place, had noticed the glow of the fire at about 1:20 and notified the fire department. He said he didn't hear the lightning strike and he had looked out earlier to check on

the storm. The barn, which was used for a storage shed, wood and metal building. Wagner said the barn was burning, it had about 20 dairy cattle.

It wasn't raining hard at time of the fire but there enough moisture to keep it spreading.

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P.O. Box 187
R.D. 701-746-6463

Grand Forks, No. Dak., 58201
Phone: 218-773-8397

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MIDWEST FIRE

EMERGENCY SERVICE

Falcon Heights passes first \$1 million operating budget

John Mugford

Falcon Heights' operating budget will break a barrier next year, topping \$1 million for the first time in city history.

The City Council recently adopted a 1989 operating budget of \$1,095,118, a 10.7 percent increase over this year's budget.

Even with the increase, property owners will pay significantly less in city taxes next year as a result of increased state aid the city will receive.

The owner of an \$80,000 home will pay \$204 in city taxes in 1989, or 19.2 percent less than this year.

However, property owners might pay more in county and school district taxes, Jan Wiessner, clerk-administrator, said.

The city will collect \$497,057 in property taxes in 1989, or \$43,000 less than this year.

Partly making up the difference will be a \$36,281 increase from the state in local government aid. Falcon Heights will receive \$781,310 in local government aid next year.

In addition, the city is becoming more aggressive in pursuing other forms of revenue, including fees and permits, and in cutting certain expenses, Wiessner said.

"We're trying to become less dependent on property taxes," Wiessner said.

said, the city plans to collect more in fines for false alarms. Plus, the city will pay less for police protection from the Ramsey County Sheriff's Department.

In the past, the county charged the city for its total acreage, including the State Fair grounds and the University of Minnesota.

Falcon Heights officials, however, asked and received relief from those costs since both the Fair and university contract for their own police protection, Wiessner said.

As a result, the city will pay \$25,000 less for police protection in 1989.

The increase in realized revenues has allowed the city to set up a long-range capital improvement fund, which the city will use for the eventual replacement of its fire trucks and ambulance.

This year, the city set aside \$91,410 for the future replacement of such equipment, Wiessner said.

"It helps us avoid all the bumps when the need arises," Wiessner said. "So when we need to replace equipment, we can avoid a bond issue."



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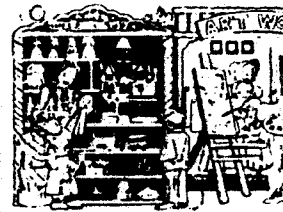


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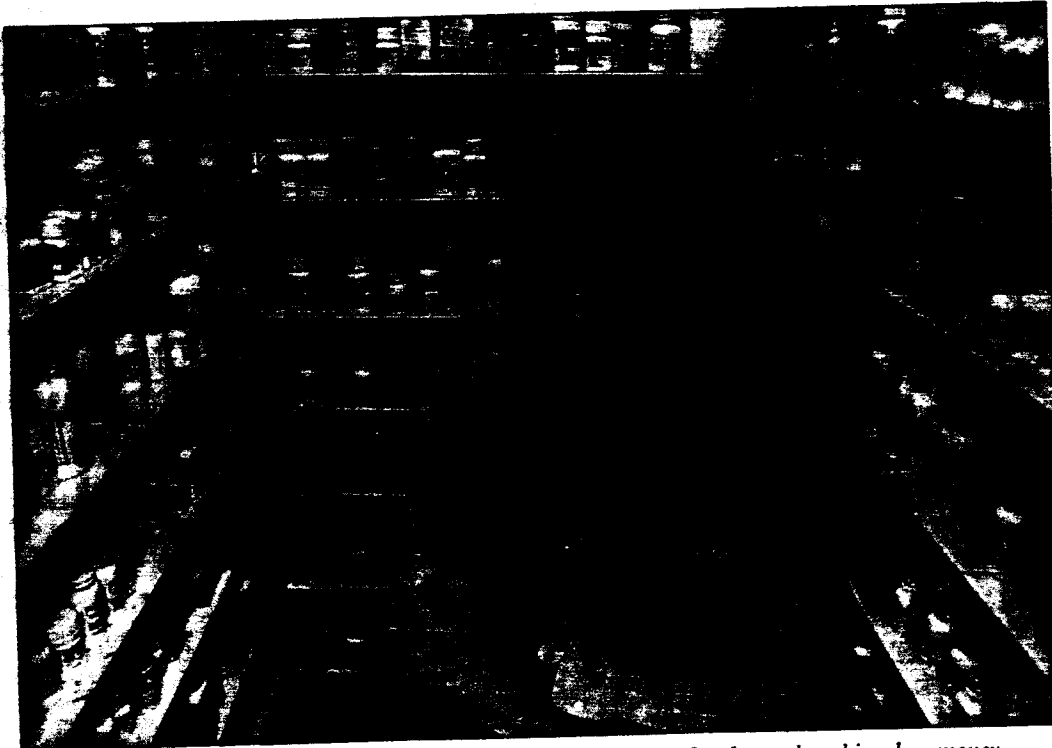
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Lowell Anderson, pharmacist at Bel-Aire Pharmacy, is working harder and making less money.

The Health Care Revolution Has Pharmacists Struggling to Survive

BY DIANE BEULKE

PHARMACISTS WHO own Twin Cities corner drugstores are complaining that inadequate prescription payments from health insurers are driving them out of business.

Prime examples are Lowell Anderson and his brother Bruce, who since early 1987 have been losing money on their prescription business at Bel-Aire Pharmacy.

The brothers' business took a turn for the worse when the number of prescriptions paid by health insurers surpassed the number paid on a cash basis.

"I'm making less money than I've ever made, even though we've started selling durable medical equipment and nutritional products," says

Lowell Anderson, who with his brother also owns Falcon Heights Pharmacy on Snelling Avenue.

Anderson and other pharmacists who own small corner drugstores in the Twin Cities feel beleaguered these days. They say it's nearly impossible to make money because the flat rates that insurers pay them for each prescription keep dropping.

Currently, PHP is at \$3.70 per prescription (soon to be \$3.85, when the plan eliminates a 15-cent claim processing fee); MedCenters, \$3.50; and the Blues, \$3.25.

The situation has been worsened by increasing competition from chain pharmacies. Many community pharmacists were in an uproar last year when they lost business after Share negoti-

(please turn to page 18)

From PAGE ONE

Falling Prescription Fees Threaten Pharmacists

ated a \$2.25-per-prescription contract with the Whitgreens chain.

The smaller pharmacy owners say these contracts and even lose money on their pharmacy business in order to get a lot of people through their doors. Those people in turn set the cost of the being pharmacies.

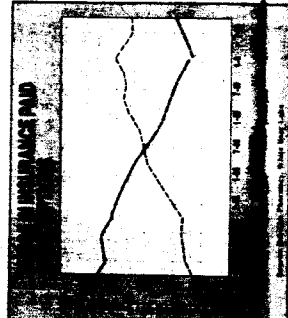
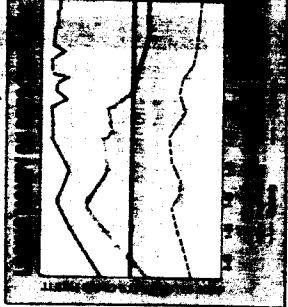
The smaller pharmacies could simply refuse to do business with the prepaid medical plans, but they say they can't afford to shut out all the customers who now belong to them (half of all Twin Cities). So, instead they work more hours, spend more time and money on complex computer billing systems — just to make less money.

They say they can't pass all the costs on to their private pay customers without reducing their profit margins.

Anderson says pharmacists have never been able to charge much of a markup on prescription drugs. The manufacturer's price makes up about two-thirds of the retail price.



Lowell Anderson in the gift shop of one of his pharmacies.



In addition, the pharmacist has no control over manufacturers' price increases, which have been ranging between 15 percent and 17 percent each year.

Even getting out of the business is difficult these days. They say that with the situation so competitive and cutthroat, it's next to impossible to sell their stores.

So why should anyone care whether corner drugstores survive? After all, aren't there plenty of chains to pick up the slack?

It's a matter of access, according to William Bond, executive director of the Minnesota State Pharmaceutical Association, which has 1,900 pharmacist members. Consumers should have access to alternatives to large chain pharmacies, says Bond. But if things keep going as they have been, that access will become a thing of the past, Bond warns.

"Our concern is that the [medical insurance] plans are starting to downsize their networks that's shortsighted," Bond says. "It's not a low community pharmacies to continue to serve people is disruptive to health care."

Anderson says consumers had better speak up if they want to preserve their access to independent neighborhood pharmacies, because the community pharmacy business is shrinking by several percentage points each year. Some small towns no longer have a local pharmacist, Bond says.

"It's the same as with a family practice doctor who is important to the community," Anderson says. Ironically, it's those very doctors who may be pharmacists' next problem.

Anderson says pharmacists are starting to worry that insurers, such as PHP, may be preparing to cut their payments to pharmacies even more to placate doctors who are threatening to leave the plans when they are paid more.

"It's a predatory environment where people are looking at what they can cut to give the doctors more," he says.

Ironically, Anderson has been on the board of Physicians Health Plan (PHP) since 1981, the year he and his brother bought their

At least one Twin Cities pharmacy, Clancy Drug in Edina, has resisted the trends plaguing many in the business. Clancy does \$3 million worth of business a year with no HMO contracts. It also serves 200 regular customers.

But owner Martin Ranier says Clancy Drug is unique because of its long history in a profitable location and customer loyalty to its extra services: free delivery, 24-hour answering service, and prescription record-keeping for families.

Although he says he makes money filling prescriptions, Ranier admits the pharmacy is not his "key department" and "not what makes us more profitable," he says.

"We could sign the (HMO) contracts and double our volume, but peace of mind is worth something," Ranier says. "We have as much business as we can handle."

HARD TIMES

MORE TYPICAL is the situation of Nate Goldstone, who retired this month after 42 years running Brookside Drug Store in St. Louis Park. He says he had tried since last December to sell the business, but finally decided

"I think many of our competitors see pharmacy strictly as a commodity," Jenison says. "The system we're looking at is based on the premise of paying pharmacists for quality service. It's a way to rearrange incentives for community pharmacy."

Pharmacy Still Draws to Increasing Numbers to Profession

SO FAR, the community pharmacists' problems don't appear to be affecting the quality or number of Minnesota's pharmacy students, or the number of Minnesota pharmacy licenses being renewed each year.

According to statistics compiled by the Minnesota Board of Pharmacy, the number of license renewals it grants each spring has been rising steadily from just over 4,000 in 1982 to 4,345 in 1988.

"The total number of licenses has been slowly increasing, but my gut feeling is that community pharmacy jobs are declining," says David Holmstrom, the board's executive director. "That's more than offset by places like Cub Foods and K Mart, where they have two to three pharmacists and are open longer hours, seven days a week."

According to the board's figures, about 3,000 of the 4,345 pharmacists who renewed their Minnesota licenses last spring were working in this state — 2,055

of them in community drug stores, 811 in hospitals, 31 for manufacturers or wholesalers, 35 in teaching and government, and 76 in other jobs.

As for pharmacy students, Holmstrom says enrollments continue to rise. He says the quality of students is also on the upswing. The class that entered the University of Minnesota's College of Pharmacy this fall had the highest collective grade point average ever — 3.4.

Starting salaries for pharmacy graduates are also rising, Holmstrom says, with beginning wages in the \$30,000 to \$35,000 range.

Still, Holmstrom sees the growth of managed health care programs as "a real blow to pharmacy. We've been dictated to, and some pharmacists are literally losing money on every prescription they write."

Two decades ago, few professions' salaries surpassed those of pharmacists, notes Bob Pickett, who has owned Plymouth Drug for nearly a decade. That's no longer the case.

"I still enjoy it," Pickett says. "I like being my own boss, and I'm still making a living. But I would be realistic in telling students what to expect."

—Diane Beaulieu

As pharmacists seek bargaining leverage, some insurers may be starting to think differently about how they should be paid.

Blue Cross and Blue Shield, for example, is studying a system under which pharmacists would be reimbursed according to the level of consulting services they provide — such as advice about over-the-counter drugs, 24-hour emergency service, and retirement plans.

"We're preparing to implement this, fully within the next six months," says Bill Jenison, Blue Cross' senior vice president of claims.

"I think many of our competitors see pharmacy strictly as a commodity," Jenison says. "The system we're looking at is based on the premise of paying pharmacists for quality service. It's a way to rearrange incentives for community pharmacy."

ADDENDUM TO CONSENT AGENDA FOR NOVEMBER 9, 1988

Item E-6 - Licenses

General Corporate #000179 (New)

Carpet Clearing House
1526 Larpenteur
Falcon Heights, MN 55113